

Privacy Statement

The information requested by Council on this form may constitute personal information under the *Privacy and Personal Information Protection Act 1998*. Council is allowed to collect the information from you to consider this matter. Supplying this information is voluntary. However if you cannot or do not wish to provide the information, we may not be able to consider the matter. If you need further details, please contact the Privacy Officer, Campbelltown City Council, cnr Queen and Broughton Streets, Campbelltown. Please note that information provided may be shared with Department of Education and Communities (DEC), the Police, other relevant agencies and educators, in accordance with applicable legislation.

Request for Care

Thank you for your interest in Campbelltown City Council's child care services. Council offers Family Day Care, Long Day Care and Outside School Hours Care.

Please complete this form in full, indicating the type of care you require and return it by: email to fecs@campbelltown.nsw.gov.au or post to Family, Education and Community Services, Campbelltown City Council, PO Box 57 Campbelltown NSW 2560.

Please complete one form for each child.

Placement Process

This request for care form will be processed by a staff member who will call or email you to confirm that your form has been received and to discuss your care requirements with you.

Please advise the Family, Education and Community Services Administration Team immediately if there are any changes to your family circumstances, for example, if you move house or gain employment.

As vacancies fluctuate, we will start looking at placing your child approximately two weeks before the date you require care. If you prefer to start sooner in order to secure a place at your chosen service, please discuss this with us when we contact you or indicate this on the form.

The Department of Human Services Centrelink can assess your eligibility for childcare fee assistance. For further information or to apply please phone 13 61 50 or visit www.humanservices.gov.au

If you have any questions about our services, placement process, fees or immunisation requirements, please contact the administration team on 4645 4443.

Priority of Access

Campbelltown City Council is committed to following the below enrolment priority of access guidelines:

- Priority 1 a child at risk of serious abuse or neglect
- Priority 2 a child of a sole parent who satisfies, or parents who both satisfy, the activity test through paid employment

This reflects the Australian Government's intention to help families who are most in need, and support the safety and wellbeing of children at risk in accordance with the Framework for Protecting Australia's Children 2009-2020.

Child's Information

Child's first name _____ Family name _____
Gender Male Female Date of Birth _____

Guardian's information

Guardian's relationship to child _____
First name _____ Family name _____
Email _____
Address _____ Suburb _____
Postcode _____ Home phone _____
Work phone _____ Mobile _____

Alternative contact person

First name _____ Family name _____
Contact number _____ Relationship to child _____

Medical Information

Council is committed to providing quality care for all children including those with additional needs.

Does your child have any conditions or concerns that we need to be aware of? Yes No

Please provide details _____

Service based care - Long Day Care

Please number in preference the services you prefer.

- Amarina Early Learning Centre, 26 Southdown Place, Airds
- Amber Cottage Early Learning Centre, 55 Crispsparkle Drive, Ambarvale
- Eagles Nest Early Learning Centre, 17 Eschol Park Drive, Eschol Park
- Kabbarli Early Learning Centre, Cnr Guernsey Avenue & Benham Road, Minto
- Minto Early Learning Centre, Redfern Road, Minto
- Namut Early Learning Centre, Hurley Street, Campbelltown
- Waratah Cottage Early Learning Centre, 21 Dobell Road, Claymore
- Wombat Willows Early Learning Centre, 30 Victoria Road, Macquarie Fields

Service based care - Outside School Hours Care Campbelltown City Outside School Hours Care, 40 Broughton Street Campbelltown Raby Outside School Hours Care, Sunderland Drive Raby

Which Primary School does your child/ren attend? (please tick)

 St Peters Anglican St Johns Campbelltown Bradbury Campbelltown Central Campbelltown North Robert Townson Mary Immaculate Eagle Vale Eschol Park Kearns Public**Days care required - Service based care**

	Monday	Tuesday	Wednesday	Thursday	Friday
Long Day Care					
OSHC AM					
OSHC PM					

Family Day Care Based Care

Please list up to 6 suburbs in Campbelltown and surrounding suburbs that you would like care in:

1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

Type of Care Required Permanent Temporary Casual Shift/roster Before/After schoolName of school attending _____ School holiday care**Days and hours care required - Family Day Care**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Start							
Finish							
Start							
Finish							

Do you have transport? Yes No

Name of preferred educator _____

Care requirements

When do you require care to commence? _____

Applicant's name _____

Applicant's signature _____

Office Use Only

Date received

Parent contacted

Email

Phone

Notes/comments:

Lined area for notes and comments, consisting of multiple horizontal lines.