

## REPORTS FROM OFFICERS

### 8. REPORT OF GENERAL MANAGER

#### 8.1 Federal Government Stimulus Package - Round 3

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##### Attachments

Nil

##### Report

The Federal Government announced on the 18 June 2010 an additional amount of funding of \$100 million will be added to the Regional and Local Community Infrastructure Program – Stimulus Package Round 3. Campbelltown Council will receive a direct grant from this package of \$649,000 for a broad range of community projects.

The announcement follows Round 1 and Round 2 announcements that equalled \$2,213,000. With the funding received to date Council has been able to construct twenty projects of community, recreational and cultural significance.

Council must submit nominated projects to the Regional and Local Community Infrastructure Program Office by 31 July 2010. At a briefing night on 13 July 2010 the following projects were nominated for Stimulus Package Round 3.

Item	Location	Project Value \$
Hallinan Park Liberty Swing and Equipment Project	Ingleburn	60,000
Marsden Park Fitness circuit for the Elderly Project	Park Central	70,000
Gilchrist Oval Storage and Change room Project	Campbelltown	130,000
Victoria Park Change Room and Floodlighting Project	Minto	130,000
Ruse Community Hall A/C Refurbishment Project	Ruse	110,000
Seddon Park Floodlighting Project	Glenfield	80,000
Milton Park RL Power Upgrade Project	Ingleburn	69,000
Total		649,000

These projects must be completed within six months of the signing of the Regional and Local Community Infrastructure Program Funding Agreement. It is recommended that these projects be Councils submission to the Regional and Local Community Infrastructure Program.

##### Officer's Recommendation

That the nominated projects be submitted for the Round 3 Stimulus Package funding.

**Council Meeting 27 July 2010 (Chanthivong/Thompson)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 139**

That the Officer's Recommendation be adopted.

## **9. REPORT OF DIRECTOR BUSINESS SERVICES**

### **9.1 Reports Requested**

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#### **Attachments**

Status List of Reports Requested.

#### **Report**

Attached for the information of Councillors is a Status List of reports requested of Council as at 29 June 2010.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 27 July 2010 (Matheson/Glynn)**

That the Officer's Recommendation be adopted.

#### **Council Resolution Minute Number 140**

That the Officer's Recommendation be adopted.

## ATTACHMENT 1

### Reports Requested as at 29 June 2010

<b>*Date of Decision *Mover *Res No Doc No</b>	<b>Item/Comments</b>	<b>Div.Resp</b>	<b>Comp Date</b>
13.11.08 MO 1648358	CS6.1 - Report on the establishment of a piece of public Art or Landscape that celebrates and values the contribution of volunteers.	CS	August 2010
13.11.07 RK 1648363	CS6.2 - Report on the installation of signs recognising the indigenous history of our area at appropriately visible locations.	CS	August 2010
4.5.10 AC 2655407	CG9.1 - Report on the feasibility of installing a wireless internet service at Glenquarie Library.	CS	August 2010

*Date of Decision *Mover *Res No	Item/Comments	Div.Resp	Comp Date
12.5.09 JB 2234874	PE5.1 - Report on feasibility of building a low level crossing at Wedderburn that would allow for better environmental flows compared to what is there now.	CW	October 2010
18.3.08 AC 1770751	CW 5.2 - That a report be presented outlining proposed information brochure options for Council's Tree Policy and Tree Removal Guidelines. <b>Comment:</b> Pending completion of Stage 3 of the SCDCP which includes tree removal. Briefing provided to Council on 17 November 2009 and 27 January 2010	CW	September 2010
20.10.09 RM 2418781	CG9.2 - Report detailing possible options in regards to establishing an Accord, similar to the liquor accord, with suppliers of spray cans to reduce the availability of the product to the public.	CW	August 2010
17.11.09 RM 2454235	CW2.1 - Report investigating the feasibility of adopting a tree removal philosophy to assist the community where large trees may pose a threat to residents and/or their properties. <b>Comment:</b> Briefing provided to Council on 17 November 2009 and 27 January 2010.	CW	September 2010
15.12.09 AC 2490542	CW5.1 - Report on the feasibility of installing further lighting at William Fowler Reserve in Eschol Park and the report should include a summary of the Police Safety Audit findings conducted recently on the reserve.  <b>Comment:</b> Reported Item 1.2 City Works Committee 20 July 2010	CW	Completed

<b>*Date of Decision</b> <b>*Mover</b> <b>*Res No</b>	<b>Item/Comments</b>	<b>Div.Resp</b>	<b>Comp Date</b>
5.8.08 AC  1928722	CG3.1 - Further report upon completion of the road closure and creation of title in respect to the future use of the land - Robinson St Campbelltown. <b>Comment:</b> Subject to Department of Lands approval for a closure, currently taking approximately 12 months.	BS	Sept 2010

*Date of Decision *Mover *Res No	Item/Comments	Div.Resp	Comp Date
12.12.06 JB  1327990	PE 2.4 - Report presenting the Draft LES and Preliminary Draft LEP- Glenlee. <b>Comment:</b> Delays incurred in finalising rezoning investigations by the applicant. Awaiting applicant to submit further information to Council.	PE (EP)	Sept 2010 (estimated)
6.4.10 GG  2603646	PE4.1 - Report detailing all the Court cases that Council has lost over the last three years and also detailing the total cost to Council.	PE	August 2010
4.5.10 RM  2655408	CG9.2 -That a report be presented in regards to the Memorandum of Understanding between Council and Macquarie Fields Local Area Command concerning the patrolling of Council reserves	PE	August 2010
1.6.10 RK  2672233	PE2.6 - Report evaluating trial of water filling stations	PE	October 2010

## 9.2 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses-Mayor, Deputy Mayor and Councillors June 10

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### Attachments

Nil

### Report

On 18 November 2008, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 428 (2) (f) of the Local Government Act requires Councils to include in their financial reports:-

- a) The total amount of money expended during the year on Mayoral fees and Councillors' fees.
- b) Council's policy on the provision of facilities for, and the payment of expenses to, Councillors.
- c) The total amount of money expended during the year on providing those facilities and paying those expenses.

These expenses are calculated on a monthly basis and reported to Council.

Expenses as at June 2010 were as follows:

### Expenses

1.	<b>Training Seminars and Conferences</b>	\$3,352
2.	<b>Staff</b> Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for June 2010.	\$3,224
3.	<b>Stationery and Postage</b> Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for June 2010.	\$495
4.	<b>Periodicals</b> Cost of annual subscriptions Cost for June 2010.	\$469
5.	<b>Meals</b> Provision of meals in conjunction with Council and Committee Meetings	

	and Inspections. Cost for June 2010.	\$2,502
6.	<b>Refreshments</b> Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Total Cost for June 2010.	\$1,746
7.	<b>Insignia of Office</b> Replacement costs Mayoral robes, chain, badge and name plates. Total cost for June 2010.	Nil
8.	<b>Travelling Expenses for Use of Private Vehicle</b> Reimbursement of travelling expenses on authorised Council business. Claims submitted for June 2010.	\$1,411

### **Provision of Facilities**

(a)	<b>Accommodation</b> Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for June 2010.	\$3,207
(b)	<b>Communication System</b> Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for June 2010 in accordance with Councillors Policy.	\$1,654
(c)	<b>Office Equipment</b> Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Actual cost for June 2010.	\$484
(d)	<b>Council Vehicle</b> Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Costs for June 2010.	Nil
(e)	<b>Internet Facilities</b> Costs associated with the provision of internet facilities in accordance with Council's Policy. Costs for June 2010.	\$899
(f)	<b>Care Expenses</b> Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Costs for June 2010.	Nil

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for June 2010 amounted to \$19,443.

**Officer's Recommendation**

That the information be noted.

**Council Meeting 27 July 2010 (Thomas/Thompson)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 141**

That the Officer's Recommendation be adopted.

## **9.3 Local Government and Shires Association of NSW**

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### **Attachments**

Letter from Local Government and Shires Association of NSW dated 11 June 2010.

### **Report**

Council has received correspondence advising that the Associations have recently undertaken a review of the Legal Assistance Policy and Guidelines. It is noted that the views of all Councils were sought during the review a copy of the correspondence is attached.

Council is advised that as a result of the review a small number of amendments to the Legal Assistance Policy and Guidelines were deemed appropriate.

The amendments include:

- The amount of costs from which a matter can be supported has been raised from \$20,000 to \$50,000.
- Any funds received by the Associations over and above those sought by an applicant council are to be returned to the donating councils on a pro rata basis.
- The Associations will provide regular updates to all councils on matters that have been approved under the policy.

A copy of the revised Legal Assistance Policy and Guidelines is attached for the information of Council.

### **Officer's Recommendation**

That the information be noted.

### **Council Meeting 27 July 2010 (Borg/Thompson)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 142**

That the Officer's Recommendation be adopted.

# ATTACHMENT 1

Local Government  
Association of NSW



Shires Association  
of NSW

Our ref: R90/0240-03 Out-18464  
11 June 2010

JUN24'10 08:05:50 RCVD

Mr Paul Tosi  
General Manager  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN NSW 2560

Dear Mr Tosi

### Revised Legal Assistance Policy and Guidelines

The Associations have recently undertaken a review of the Legal Assistance Policy and Guidelines. The views of all councils were sought during the review.

The majority of responses were that the Legal Assistance Policy and Guidelines work well for the purpose for which they were set up.

However, as a result of the review a small number of amendments to the Legal Assistance Policy and Guidelines were deemed appropriate.

These amendments include:

- The amount of costs from which a matter can be supported has been raised from \$20,000 to \$50,000
- Any funds received by the Associations over and above those sought by an applicant council are to be returned to the donating councils on a pro rata basis
- The Associations will provide regular updates to all councils on matters that have been approved under the policy

A copy of the revised Legal Assistance Policy and Guidelines is attached for your information.

If you have any questions in regards to this matter please do not hesitate to contact the Associations' Legal Officer Mr Frank Loveridge on 02 9242 4125 or [frank.loveridge@lgsa.org.au](mailto:frank.loveridge@lgsa.org.au).

Yours sincerely

Bill Gillooly AM  
Secretary General

GOLD  
PARTNER

PROUDLY SUPPORTING  
**2010 YEAR OF WOMEN**  
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## LEGAL ASSISTANCE POLICY & GUIDELINES (05/2010)

### POLICY AND GUIDELINES - REQUESTS FOR ASSISTANCE WITH LEGAL COSTS

A council may apply for the support of the Associations in seeking contributions from all councils to assist with its legal costs where that council is involved in litigation and the principle in question in the matter;

- involves a major local government principle which may be eroded but for pursuing the matter; and
- is one which should not be eroded merely because the council involved is not itself, so seriously affected by the outcome of the case that the legal costs associated with pursuing the principle outweigh any other consequences. That is, just because the council involved itself, has decided in all the circumstances not to further pursue the matter, legal assistance can be provided where the matter is of such significance and broader concern to the whole of local government to warrant pursuing the principle;

Such applications are to be considered and dealt with on the following basis;

1. The question of whether or not an application for legal assistance will be supported is entirely for the Associations to decide and the decision will be based on the general application of the principle involved in the case to all councils.
2. Assistance under these guidelines will only be granted in respect of appeal matters to the New South Wales Court of Appeal or the High Court of Australia. Assistance will not be available to fund litigation in a court of initial jurisdiction (including the Land and Environment Court) unless the Associations are satisfied that there exists special and exceptional reasons for doing so. This may include a 'test case' where the matter will affect all councils.

Assistance is not available for matters not involving immediate court action (for examples, matters involving mediation or for the seeking of advice on any available courses of action).

Assistance is not available in relation to matters which arise as a consequence of any entrepreneurial activities which may have been initiated or undertaken by the council concerned in the matter.

Assistance will not normally be in appeals against penalties imposed on a council in a prosecution action by another authority unless there are exceptional grounds for granting it, such as the imposition of a penalty which is significantly inconsistent with penalties imposed in other matters having essentially similar facts and the matter has significance for the whole of local government.

3. Requests for assistance will only be considered if submitted to the Associations prior to the commencement of the proceedings in the Court of Appeal or other court, unless the council is involved as the respondent to the appeal. In that event, the request should be submitted as soon as possible after the council becomes aware that the appeal has been or is to be lodged.
4. Support will not be available where the estimated legal costs are less than \$50,000.
5. All applications should include the following details;
  - a brief statement of the facts of the matter;
  - a clear indication of the principle involved which makes the outcome of the case of relevance to all councils;
  - an estimate of the costs involved; and
  - advice from Counsel as to the prospects of success.

6. Where the Associations agree to support a request for assistance, contributions will be sought from councils calculated on a pro rata basis according to the proportion of the basic membership subscription assessed against each council and based upon the estimate of costs submitted with the initial request (unless an updated figure has been submitted in the meantime). Requests for contributions will be circulated as soon as possible after the Executive meetings at which approval is given to seek contributions in the matter.
7. Contributions are entirely voluntary and no council is under any obligation to make a contribution in any instance.
8. The Associations may, if it is considered appropriate, seek contributions for an amount which is less than the estimated costs involved in the matter.
9. The Associations will pay to the council involved in the matter, the lower of;
  - the total amount collected by the Associations through the contribution process; or
  - the residual amount of costs remaining liable upon the council involved in the matter, after any costs are recovered from or ordered by the court to be paid by the other parties to the action, subject to the fact that the council involved in the matter will bear the first \$20,000 of legal costs itself.
10. Where the council to which support has been given recovers costs from another party after the Associations have paid contributions to it, it shall account and repay to the Associations these amounts not previously taken into consideration. That is, no council shall be entitled to make a profit from receiving assistance.
11. Where a council has received support in respect of an appeal to one court suffers an adverse verdict in that court and wishes to appeal to a higher court, for example to have an adverse verdict of the Court of Appeal tested in the High Court, a fresh application for assistance must be submitted. Each application will be considered on its merits. The fact that assistance was given in the lower court should not be seen as guaranteeing that assistance will be available for a further appeal.
12. When submitting a request for assistance, councils should ensure as far as possible that all necessary information is included in the initial application. A request cannot be considered until all information has been supplied and failure to do so can lead to unnecessary correspondence and delays. If there is information which cannot be supplied when the request is submitted, that fact should be stated and an indication given as to when it will be available.
13. Any funds received by the Associations over and above those requested by the applicant council are to be reimbursed to the council that provided the funds.
14. The Associations will provide information and updates to all councils on matters that have been approved under this policy.

## **9.4 One Association**

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### **Attachments**

Nil

### **Report**

The Local Government Association of NSW and the Local Government Shires Association of NSW has forwarded a Task Force Discussion Paper which has been forwarded to all Councillors which encompasses forty recommendations from the Task Force in combining the two Associations into One Association.

The Corporate Governance Committee Item 2.2 of 20 July 2010, required Council to nominate a delegate to represent Council at the One Association convention to vote on behalf of Council on the forty recommendations. The Corporate Governance Committee, in considering this item, has included in the recommendation that Council write to the Local Government Association with a view to maintaining the voting rights of seven delegates which is Council's current representation in dealing with matters to be considered at the Local Government Association conference.

Depending on the outcome of Council's correspondence to the Local Government Association, either the delegate or seven delegates (Council's current entitlement) should support the proposal of One Association. Other recommendations deal with logistics of the combining of both Associations and the anticipated issues that will be required to be resolved.

The next formal meeting of Council will not be held prior to the One Association convention. Council has always taken a view of dealing with issues that affect a number of Councils from a whole of Local Government perspective. An example of this approach is the recent lobbying of the State Government in dealing with the changes to Section 94 legislation. Council's position in considering the proposal of One Association would be to support the concept and delegates to reinforce Council's position in voting for the proposal of One Association.

### **Officer's Recommendation**

That the information be noted.

This matter was moved forward and dealt with in conjunction with Item 2.2 - One Association of the Corporate Governance Committee Reports.

## **9.5 Australian Local Government Association Conference**

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### **Attachments**

Nil

### **Report**

Council has received correspondence from the Australian Local Government Association (ALGA) in regard to the National General Assembly and the motion that was forwarded by Campbelltown City Council to be considered at the national conference.

The motion submitted by Council was "That the National General Assembly call on Federal, State and Local Governments to improve the manner in which they work together in relation to the management of disability issues by reducing red-tape, increasing productivity and providing valuable services to people with a disability and include Local Government representation on the National People with Disabilities and Carers Council (NPDCC) to assist with the development of a National Disability Strategy" the motion on being put was carried.

The correspondence received explains that all resolutions of the National General Assembly will be considered by the ALGA Board in late July 2010, which will determine how to take these matters forward. After the ALGA Board meeting, Council will be advised of how the Board intends to deal with this motion.

### **Officer's Recommendation**

That the information be noted.

### **Council Meeting 27 July 2010 (Chanthivong/Greiss)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 143**

That the Officer's Recommendation be adopted.

## **9.6 Innovation and Performance Sub Committee**

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### **Attachments**

Nil

### **Report**

The Innovation and Performance Sub Committee was formed in 2005 to report to Council on initiatives that have been implemented. These initiatives can relate to process improvements and cost savings. Some initiatives may not result in a direct cost saving, however may result in a better utilisation of the resources available within that area.

The Innovation and Performance Sub Committee is made up of the Mayor, the four Committee Chairpersons with the General Manager and the Director Business Services providing administrative support. There has been difficulty in convening a meeting of the Innovation and Performance Sub Committee due to the availability of members. The commitments required by Councillors in meeting their community obligations as well as ongoing Council engagements, has added to the restrictions in convening a meeting.

It is proposed that Innovation and Performance Sub Committee meetings be convened on a six monthly basis. The structure and the purpose of the Innovation and Performance Sub Committee are still relevant. The progress of the Integrated Planning and Reporting Framework can be the subject of ongoing presentations to the Innovation and Performance Sub Committee. This is an extremely important change in the way that Council will structure future reports, budgets and plans that are incorporated within this framework.

The review in relation to the opportunity of incorporating other functions within the scope of the Innovation and Performance Sub Committee has proved to be difficult given the guidelines associated with the Internal Audit function. Council's Internal Auditor is currently developing an Internal Audit Management Plan and the structure of the Internal Audit process is still subject to consideration by the General Manager.

It is proposed that the Innovation and Performance Sub Committee meet on a six monthly basis with the next meeting to be held on Monday 22 November 2010 and a subsequent meeting to be held in May.

### **Officer's Recommendation**

That the next Innovation and Performance Sub Committee meeting be held on Monday 22 November 2010.

**Council Meeting 27 July 2010 (Lake/Bourke)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 144**

That the Officer's Recommendation be adopted.

## **10. REPORT OF DIRECTOR CITY WORKS**

### **10.1 City Works Activity Report**

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#### **Attachments**

Activity Report.

#### **Report**

Works activities, both programmed and responsive, are proceeding according to program and on demand, and are outlined in the attached Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the format of the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 27 July 2010 (Lake/Matheson)**

That the Officer's Recommendation be adopted.

#### **Council Resolution Minute Number 145**

That the Officer's Recommendation be adopted.

# ATTACHMENT 1

## GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Apr to Jun 2009	Jul to Sept 2009	Oct to Dec 2009	Jan to Mar 2010	Apr to Jun 2010	Jul 2010
Campbelltown	2337	1208	857	529	267	82
Ruse	183	69	183	6	101	53
Kentlyn	0	0	2	0	0	0
Airds	1193	246	25	78	539	82
St Helens Park	131	46	16	35	51	14
Rosemeadow	994	170	211	102	111	43
Ambarvale	552	257	112	178	109	0
Woodbine	11	29	44	77	0	0
Claymore	491	53	0	37	54	0
Eschol Park	219	228	151	171	110	0
Kearns	166	75	41	21	0	0
Raby	451	137	389	334	84	133
St Andrews	43	111	29	30	32	0
Bow Bowling	42	20	5	124	71	0
Minto	1096	269	345	510	295	187
Ingleburn	1262	282	190	211	184	80
Macquarie Fields	737	370	134	75	181	133
Glenfield	439	147	164	75	25	83
Blair Athol	0	0	0	0	0	0
Bradbury	386	57	31	47	124	5
<b>Total m<sup>2</sup></b>	<b>10733</b>	<b>3774</b>	<b>2929</b>	<b>2640</b>	<b>2338</b>	<b>895</b>

During the reporting period, Council received 10 requests for removal of graffiti. Several of these tasks were undertaken by Weekend Detention crews for removal of graffiti from a number of isolated areas eg walkways and park side fences. Over 9 Graffiti Removal Kits have been requested by the Community.

Council's Graffiti Action Team has undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following:

Area	Area 1	Area 2	Area 3	Area 4	Total
Graffiti Tasks	302	263	365	317	1247

**OPERATIONAL SERVICES SECTION (Reporting period 14 June – 11 July 2010)**  
**OPEN SPACE**

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	114	112	118	140
Road Verges - Sites	39	41	23	25
Community/Childcare Centre's - Sites	5	6	8	11
Servicing Laneways - Sites	60	44	24	
Litter/Rubbish Pickup	146	127.5	43	111.5
Herbicide Spraying (hrs)	25.5	79.5	4	18
Mulching	4	0	0	0
Garden Maintenance	0	22	25	1
Garden Refurbishment	0	0	0	0
Top Dressing (hrs)	0	0	0	0
Aeration of Fields	0	0	0	0
Sharps Pickup	0	0	0	0
Pathway Requests	8	9	2	4
Tractor Road Verge (Sites)	4	3	7	10
Tractor Servicing Parks & Reserves (Sites)	35	50	31	23
Cemetery	0	0	0	0
Reach Mower	3	2	0	0
Fire Hazard Reduction	2	4	2	0
Road Crews Servicing Parks	18	9	0	0
Refilling of Sandpits	0	0	0	0

**HORTICULTURE**

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	35	60	24	19
Road Verges – Sites	22	32	12	14
Community/Childcare Centre's - Sites	10	5	7	4
Cemetery	0	0	0	0
Tractors Servicing Sporting Fields	24	14	20	12
Litter/Rubbish Pickups (hrs)	39	55	22	23
Herbicide Spraying (hrs)	16	15	16	16
Mulching - Quantity M <sup>3</sup>	420	110	0	0
Garden Maintenance – Sites	20	12	52	44
Garden Refurbishment - Sites	9	5	2	0
Top Dressing - Sites	0	0	7	3
Aeration of Fields – Sites	2	0	8	8
Sharps Pickups – Quantity	0	0	1	3
Miscellaneous Requests (hrs)	20	23	37	15
Refilling of Sandpits	0	0	0	0
Plumbing	18	16	16	9
Courses	0	0	9	0
Pathway requests	6	1	4	3
Meetings	0	0	17	0
Fit Goal post sleeves	0	0	0	0

**Kellicar Road Landscaping** - An additional 30 native hedge plants are programmed for delivery this week to allow the completion of the median enhancement planting

**National Tree Day Site Preparation** - Soil preparation works have been carried out at the three registered planting day sites for the planting day that is programmed for 1 August 2010. The reserves include Minto Basin, Ardrossan Reserve and Noorumba Reserve.

**National Tree Day Seedling Deliveries** - Four thousand five hundred assorted native seedlings are programmed for delivery on Wednesday of this week. Three thousand seedlings are will be distributed to schools requesting seedlings for planting on 30 July 2010 and the remainder for planting at the above nominated sites at on 1 August 2010.

**Open Space Winter Works Programme** - A number of the open space staff in the southern area are currently involved in target weeding within Copperfield Reserve. The target weeding has been confined to the removal of African Olive, Privet and African Boxthorn. This is a staged removal programme that is currently in its second season. Appropriate native understorey replacement species are being programmed for planting during 2011 to replace the weed species that are being removed.

**Playing Field Irrigation Repairs** - Repair of broken irrigation mains have been carried out at a number of playing fields. These include Raby Fields, Blinman Field, Bob Prenter Oval, Clarke Reserve and Fullwood Reserve.

**Glenfield Park Special School** - Approximately 400 assorted native grasses and groundcover species were donated to the school for use in a special landscaping project being developed by the school.

**Triathlon Track Landscaping** - The planting of 45 advanced Cumberland Plain native species is currently in progress. This activity is programmed for completion this week.

**Council Tree Inspections: -**

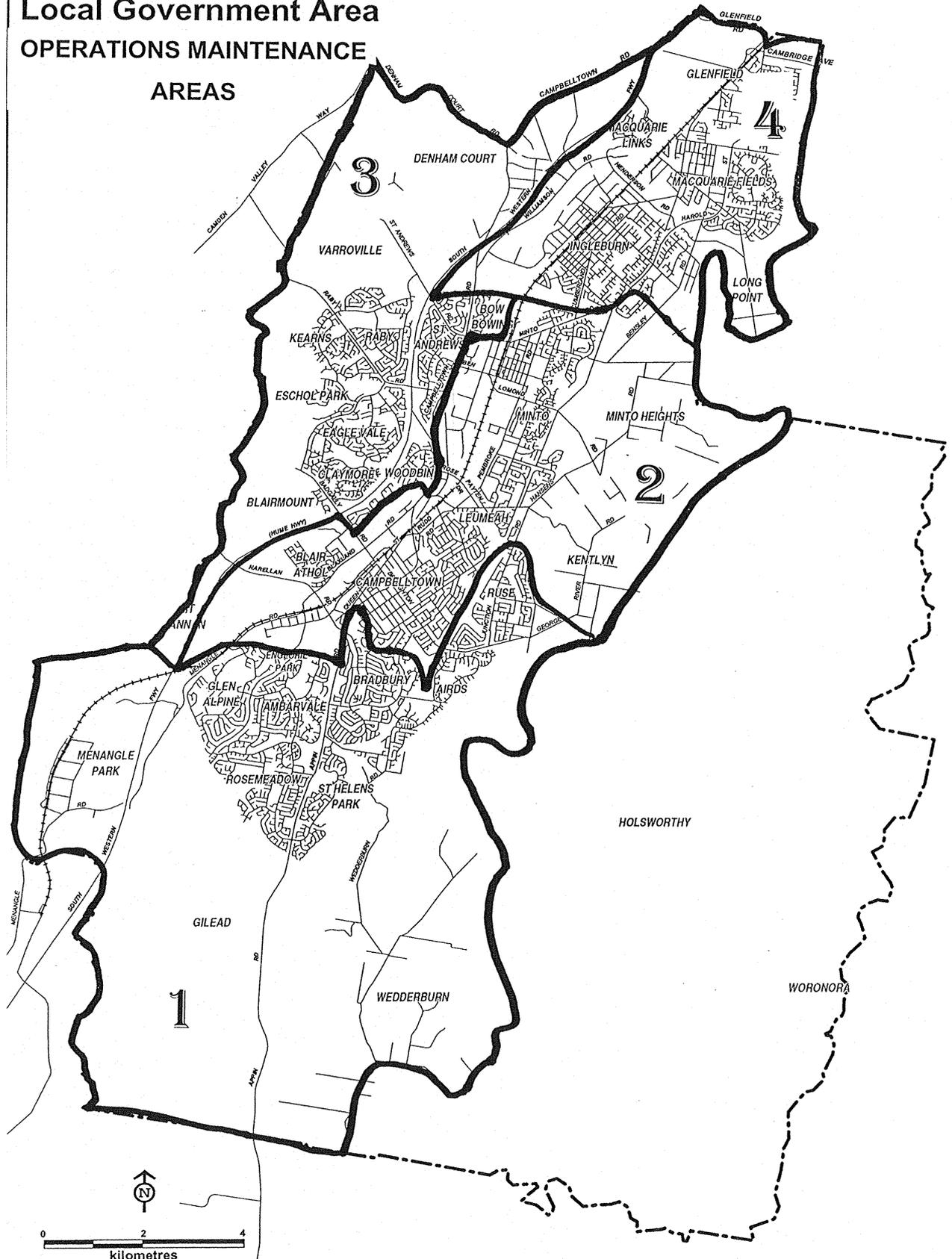
Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	3	2	2	1	8
Council	45	27	19	28	119
Termites	1	1	1	2	5
Plumber - Sewer Chokes	0	0	0	1	1
N/A	2	3	1	1	7
HOLD	3	3	5	8	19
<b>Area Totals</b>	54	36	28	41	159

**Private Property Tree Inspections: -**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	16	14	14	19	63
Council Trees - Program	7	7	5	8	27
Pathway requests	0	0	0	0	0
<b>Area Totals</b>	23	21	19	27	90

# Campbelltown City Council Local Government Area OPERATIONS MAINTENANCE

## AREAS



## ROADS AND DRAINAGE

### A. ROADS AND FOOTPATHS

Activity	Area 1	Area 2	Area 3	Area 4	Total (tonne)
Road repairs (heavy patching)	6	1.5	0	12.25	19.75
Road restorations	0	0	0	0	0
AC Base Course Total (tonne)	27.91	16.74	0	14.33	58.98

### B. ROADS RESERVE ASSETS – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	10	12	8	11	41
Telstra Inspections	12	4	7	16	39
Sydney Water inspections	8	9	15	20	52
Integral inspections	4	6	5	7	22
Gas Inspections	6	5	9	8	28
Customer requests	1	0	1	0	2

### C. COMMUNITY RESPONSE – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash racks / tail out drains	7	2	6	2	17
Pits cleaned by hand or suction	65	87	40	25	220
Tail out drains / headwalls	15	10	10	15	51
Removal of waste matter (cubic metres)	10.7	12.1	0	0.2	23
Flushing of stormwater lines (linear metres)	270	200	50	100	620
Underpass (drainage) cleaning	0	0	3	3	6
Trip hazards/footpath hazards attended	10	20	10	9	49
Dead animals removed	3	12	1	7	23
Parra webbing drainage, drains/grates/pits secured	0	2	0	11	13
Sign retrievals and straightening	1	1	0	7	9
Syringes	1	2	3	2	8
Deliver and set up at venues	0	5	0	1	6
Paver repairs	0	10	3	1	14
Oil Spill / Paint Spill / Debris on Road	0	1	0	1	2
Median Cleaning / Poisoning	4	5	10	21	40
Guide Posts	0	0	0	0	0

**STREET ACCESSORIES**  
**Sign Manufacturer Areas 1 – 4**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>	<b>Total</b>
Regulatory	8	0	2	0	10
Street signs	10	20	11	6	47
Community signs	0	0	0	0	0
Ordinance signs	6	5	0	0	11
Various council signs	14	21	14	3	52
Various council stickers	10	40	0	3	53
Warning signs	0	10	0	2	12
Council special events	4	4	4	4	16
Directional	1	2	0	1	4
Banners	0	1	0	0	1

**Sign Erection Areas 1 – 4**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>	<b>Total</b>
Works orders (traffic)	0	2	0	1	3
Bollards replacement and repair	5	10	2	0	17
Street signs	9	18	6	16	49
Community signs	4	40	4	4	52
Ordinance	11	15	5	1	32
Regulatory	23	44	35	39	141
Graffiti Removal m <sup>2</sup>	5	4	4	4	17
Warning Signs	55	29	6	10	100
Install various banners	2	4	1	0	7
Line Marking / Car Park	1	0	1	2	4
Directional	6	9	5	16	36

**Minor Patching**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>	<b>Total</b>
Pot holes (number)	146	419	328	377	1270
Edge breaks m <sup>2</sup>	0	0	0	0	0
Restorations m <sup>2</sup>	0.5	3	2	2.6	8.1
Car parks	1	10	6	10	27
Trip Hazard (number) ie advice from community	2	6	5	4	17

#### D. FOOTPATH GRINDING

Awaiting program for 2010/11

#### E. FOOTPATH CONSTRUCTION

##### Cycleway Program

Mary Wade Reserve and Fullwood Reserve (RTA Project) - Complete

#### F. FOOTPATH RECONSTRUCTION

Awaiting program for 2010/11

#### G. KERB AND GUTTER RECONSTRUCTION

##### Special Tender

Awaiting program for 2010/11

#### H. CAPITAL WORKS

- **Triathlon Track Ingleburn** - Works in progress, 96% complete, gardens and tree planting in progress
- **Startop Reserve Cycleway Ambarvale** – Cycleway completed, exercise equipment completed and gardens pending in conjunction with community group
- **John Kidd Reserve** – Stage II, 99% complete, play equipment installed, BBQ in progress
- **Farrow Road Car Park** – Awaiting security camera connection by State Rail Authority. Pole removal pending.
- **Hurley Street Pedestrian Facility** – 80% complete, pending RTA lights and pedestrian crossing.

#### I. EVENTS

Nil

#### PLUMBERS ACTIVITIES REPORT

Irrigation Works – Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, and wiring problems and testing of systems.

#### WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9527	JCB Backhoe	Fuel pump fault	Supplier	128Hrs
9580	John Deere tractor	Transmission fault	CCC Workshops	80hrs

The following is a breakdown of the work performed since the last report **14/6/2010- 11/07/2010**.

<b>9527</b>	JCB backhoe – this unit had a fault with the fuel injection pump and was sent back to supplier for repairs under warranty. Backhoe has returned and is back in service.
<b>9580</b>	J/D tractor has a fault with the clutch and transmission and requires stripping to identify fault. Work is planned to commence 20/7/2010.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	<b>96</b>
Services carried out	<b>47</b>
Repairs to trucks	<b>95</b>
Repairs to heavy plant	<b>19</b>
Repairs to trailers	<b>28</b>
Tractors/implements	<b>28</b>
SES repairs	<b>6</b>
RFS repairs	<b>18</b>
Small plant repairs	<b>61</b>
Repair to cars	<b>26</b>
Repairs to mowers	<b>61</b>
Repairs to sweepers	<b>11</b>
Pathway requests (completed)	<b>11</b>

Of the reported repairs above 61 were out in the field.

The Workshop has also carried out the following:

- Manufacturing and repair of various fire trail gates and locks
- Hand railing and fence repairs
- Repair grandstand at Waminda Oval
- Manufactured a new PDC trailer
- Repairs to cricket wicket nets at Eschol Park
- Drain repairs at C/town Stadium
- Cut up steel at Hollylea compound
- Various bus shelter repairs
- 12 monthly scheduled servicing for the RFS tankers is now completed

## **HAZARD REDUCTION PROGRAM**

### **BFRMP (Bushfire Risk Management Plan)**

Mechanical works listed in the BFRMP are 82% up-to-date. Hazard Reduction (HR) burning will resume in late winter. Four out of seven HR burns scheduled for 2010/11 will have environmental assessments completed by the end of July.

2010/2011 CCC Treatments

Priority 1 – 82% up-to-date (2 outstanding Strategic Fire Advantage Zone (SFAZ) burns)

Priority 2 – 33% up-to-date (5 outstanding SFAZ/Land Management Zone (LMZ) burns)

Priority 3 – 100% up-to-date

Priority 4 – 100% up-to-date

### **Environmental Assessments**

Hazard Reduction Certificates for Wedderburn Fire Station and Smiths Creek Reserve are being finalised and will be issued by the end of July ready for late winter/early spring burning. Two environmental assessments have been renewed for mechanical hazard reduction works.

### **Fire Trails**

Fire Trail maintenance has been completed at St Helens Park.

### **Mechanical Works**

6 hazard reduction slashing sites were completed in the last 4 weeks, totalling an area of 4.65ha with over 190 assets protected

## **ASSETS AND SUPPLY SERVICES**

### **Procurement and Contract Management Services**

#### **Current Tenders/Quotes/ Expressions of Interest and Agreements:**

##### **Currently Being Prepared**

- Q10/09 Young Drivers Program.

##### **Currently Advertised**

- Nil.

##### **Currently Under Evaluation**

- T10/02 Plant Hire and Equipment (evaluation continuing due to the complexity of the tender)
- Q10/03 Development of a Sustainability Accounting Tool.
- T10/07 Channel mowing (evaluation continuing due to a number of clarifications).
- T10/01 Tree Pruning (evaluation continuing due to complexity of the tender).

## **ASSET MANAGEMENT SECTION**

### **Roads**

- The following new roads from Stage 1B and 2 of the Panorama Estate, Glenfield were added into Council's Asset systems.
  - Eleanor Drive, Glenfield
  - Matilda Lane, Glenfield
  - Northampton Drive, Glenfield
  - Atlantic Boulevard, Glenfield
  - Grenada Road, Glenfield
  - Boddingtons Road, Glenfield
  - Mariner Street, Glenfield
  - Hadlow Avenue, Glenfield
  - Mary Ann Drive, Glenfield
  - Ingleburn Gardens Drive, Ingleburn
- Falling Weight Deflectometer testing for pavement strength assessment on road-segments were completed for the 2010/ 2011 Works Program.
- Spray sealing work for Macquarie Field Leisure Centre Car Park was completed under Car Park Programmed Maintenance.
- Construction of Kerb and Gutter and Asphalt works are in progress on the western side of Eagleview Road to improve stormwater run off.

### **Infrastructure Assets Valuation**

- Documentation for Fair Value calculation for all Infrastructure Assets have been reviewed by Council's Auditor.

### **Kerb and Gutter**

- Proposed Works Program for Annual Kerb and Gutter Reconstruction Program 2010/2011 has been identified.

### **Bridges and Culverts**

- Ben Lomond Road Bridge joint replacement work is nearing completion.

### **Parks and Public Spaces**

- All Parks and Sportsgrounds south of Minto have been inspected with all defects and actions entered into Council's Asset Management system.

### **Playground Equipment**

- Playground equipment repairs due to vandalism have been completed at Bunbury Curran Park.
- New steel safety fencing has been installed around Coronation Park Netball Complex playground including single gate entry for kids and double entry gate for the maintenance requirements.

### **Building Inspections**

- The new building at Bradbury Oval has been inspected and entered into Council's Asset Management system.

### **Internal Assets – Electrical Testing and Tagging**

- Council's Electrical Contractor has completed the June 2010 testing and tagging on electrical equipment used for construction work with 1 minor defect which has been found and repaired.

### **Footpaths**

- Footpath Reconstruction Program for 2009/2010 is 95% completed with all work to be completed by 30 June. Footpath Grinding Program for priority risk minimisation locations is completed.
- Additional Funds for Reconstruction Work (footpath, kerb and gutter) have been allocated and is 95% completed with all work to be completed by end of June.

### **FEDERAL GOVERNMENT FUNDING GRANTS**

- Ambarvale Basin - Enclosure of existing awning to create a meeting room and concrete tiered seating is completed. Purchase Order has been raised for shelters with work to be completed by end of June.
- Old Town Hall Theatre - Refurbishment work to existing kiosk is on schedule with stainless benching now complete and final electrical and plumbing fit out to be completed. Work to stage 1 is completed.
- Kooronga Reserve - Construction work has commenced on change room facilities to existing building. Brick work completed with roof trusses to be erected by end of June.

### **BUILDING MAINTENANCE/CONSTRUCTION PROGRAM**

- Campbelltown Swim Centre - Refurbishment works to the 50 metre pool has commenced. Tiles and concrete bed have been removed with concrete structure demolition completed.
- Milton Park Softball Complex - Work has commenced on the extension of a store facility to existing building. Brick work has commenced.
- Raby Oval - The fire damaged clubhouse has been demolished to reinstate new change room facilities on existing slab.

## **BUILDING MAINTENANCE/CONSTRUCTION PROGRAM**

### **Reactive Building Maintenance Program**

186 general maintenance requests were received during June 2010. Work has commenced or will be completed shortly on all requests.

### **Keying of Council Facilities**

Nil.

## **FACILITIES SUPPORT**

	Customer Requests
Pathway Requests received	10
Key extension, issues, alarm codes and access	340
Request for access to Council Reserves	6

## 10.2 South West Rail Line - Tree Management

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### Attachments

Nil

### Report

At the Planning and Development Committee Meeting held on 20 July 2010 a question was raised in regards to Item 2.5 - Minutes of the Heritage Protection Sub-Committee Meeting that was held 17 June 2010, General Business Item 9.2: Removal of trees near Glenfield Railway Station.

The question raised related to the number of trees removed associated with the works for the South West Rail Line Project.

It is advised that approximately 61 trees of various sizes and types have been removed adjacent to Railway Parade Glenfield. The Transport Construction Authority (TCA, formally the Transport Infrastructure Development Authority – TIDC) have advised that the reason for the removal of the trees is for the provision of the Southern Flyover for the South West Rail Line, to pass over the Main Southern Line and the Freight Line. In providing the necessary space for the construction of the Southern Flyover and associated support works, a major power transmission line required relocation, increasing the impact on the area of trees located between the Main Southern Line and Railway Parade Glenfield.

The removal of the trees were identified as part of the environmental assessment for the Glenfield Station and Southern Flyover Project.

Glenfield Junction Alliance who are constructing the works have advertised the removal in the shop front office located in the Glenfield Shopping area from early 2010. More recently the works associated with removal of the subject trees has been advised in the monthly construction updates of May, June and July 2010. Advisory signage was also erected along Railway Parade prior to the removal of the trees.

TCA representatives have been in liaison with Council Staff regarding the development of strategy for offsetting the loss of trees in this location. The initial discussions have included the possibility of partnering with Council in an extensive program of planting of appropriate shade trees in Seddon Park including the recently completed leash free dog facility. In addition proposals to work with the primary schools in the Glenfield area on planting projects with the school areas.

### Officer's Recommendation

1. That the information be noted.
2. That Council be kept informed of the proposed offset planting proposals being developed with the Transport Construction Authority.

**Council Meeting 27 July 2010 (Hawker/Dobson)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 146**

That the Officer's Recommendation be adopted.

## 10.3 Truck Rest Area Varroville

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### Attachments

Nil

### Report

Briefings have previously been provided to Council most recently on 6 July 2010 regarding a proposal from the Roads and Traffic Authority (RTA) to construct a truck rest area generally within the F5 Freeway Corridor adjacent to the local area of Varroville.

In respect to the proposal Council has forwarded submissions to the RTA outlining its concerns with the proposed location in response to the public consultation process. It is understood that to date a thorough environmental assessment has not been presented by the RTA to Council or the public.

Council recently received a letter dated June 2010 from Sydney Water in reference to an application for an extended private service (EPS) a water service to a new dwelling on Lot 4 St Andrews Road, Varroville. The subject property which immediately joins the F5 Freeway Corridor is owned by the Department of Planning but in the care, control and management of Council by way of a notice published in the Government Gazette.

On making inquiry with Sydney Water it was indicated that an application had been submitted to it on 21 June 2010 by a consultant acting on behalf of the RTA seeking an application for an EPS to provide a water service to an amenities block for a proposed truck stop at Varroville.

A letter has subsequently been forwarded to Sydney Water advising that Council had not made any application for an EPS and that the letter provided by Sydney Water was the first notice of the proposal that had been received by Council.

It was also advised that as Council is in care, control and management of the subject property that Council objected to the application for the EPS for the subject land particularly as Council has a long standing objection to the location of the truck stop at Varroville.

Accordingly it is brought to Councils attention that it appears that the RTA continues to actively progress the truck rest area proposal at Varroville despite the submissions previously made in respect to the public consultation process which outlined Councils objections regarding the suitability of the site.

### **Officer's Recommendation**

1. That the information be noted.
2. That having regard to Councils long standing opposition to the truck rest area proposal at Varroville that Sydney Water be advised that Council is not in a position to provide approval to the application for an extended private water service.

### **Council Meeting 27 July 2010 (Thomas/Thompson)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 147**

That the Officer's Recommendation be adopted.

**11. REPORT OF DIRECTOR COMMUNITY SERVICES**

**No reports this round**

**12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT**

**No reports this round**