

Reports of the Community Services Committee Meeting held at 5.30pm on Tuesday, 4 November 2014.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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Minutes of the Community Services Committee held on 4 November 2014

Present

Councillor T Rowell (Chairperson)
Councillor W Glynn
Councillor D Lound
Councillor M Oates
Director Community Services - Mrs L Deitz
Acting Manager Communications and Marketing - Ms M Willcocks
Manager Community Resources and Development - Mr B McCausland
Manager Cultural Services - Mr M Dagostino
Acting Manager Customer Service - Mrs J Uluibau
Acting Manager Education and Care Services - Ms G Vickers
Manager Healthy Lifestyles - Mr M Berriman
Manager Library Services - Mr G White
Manager Technical Services - Mr K Lynch
Policy and Governance Coordinator - Ms J Warner
Executive Assistant - Mrs D Taylor

Apologies (Rowell/Glynn)

That the apologies from Councillors Matheson, Thompson and Brticevic be received and accepted.

CARRIED

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Rowell.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

Pecuniary Interests - Nil

Non Pecuniary – Significant Interests - Nil

Non Pecuniary – Less than Significant Interests - Nil

1. COMMUNICATIONS AND MARKETING

1.1 Campbelltown City Garden Competition 2014

Reporting Officer

Manager Communications and Marketing

Attachments

Nil

Purpose

To provide Council with the details of the 2014 Campbelltown City Garden Competition.

Report

The annual Campbelltown City Garden Competition aims to promote the beautification of our city, showcase local gardening talent and foster community pride.

This year's competition featured 12 categories, with the introduction of the Anne Haddock Best Cottage Garden. Other categories included Best New Garden, Most Unusual Garden, Best Sustainable Garden, Best Native Garden, Best Edible Garden, Best Small/Medium Garden, Best Large Garden, Best Senior Citizen Garden, Best Backyard, Best Commercial/Industrial Garden and Best Educational Facility Garden. The competition received 38 entries.

The award ceremony was held on Thursday 16 October 2014 at the Ingleburn Community Centre. The event was hosted by the Mayor of Campbelltown, and guest speaker, John Siemon, Curator Manager of The Australian Botanic Garden Mount Annan.

Awards were presented for each category, as well as a range of district awards. Other prizes on the night also included a barrel draw, featuring six sponsored gardening prizes.

Lyle and Gloria Whan of Minto Heights were announced as the 2014 Grand Champions, with the Reserve Champion title being awarded to Fred and Maureen Dennett of Minto.

The 2014 Campbelltown City Garden Competition was delivered within a budget of \$6600 as adopted as part of the 2014-2015 operational plan.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Lound/Oates)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

1.2 Website Statistics - July to September 2014

Reporting Officer

Manager Communications and Marketing

Attachments

Nil

Purpose

To provide Council with information on the visitation patterns for Council's website during the July 2014 to September 2014 period.

Report

Council's website provides a range of information on programs, initiatives, services and events that can be accessed by visitors. With a strong customer service focus, it was designed with easy navigation and web friendly content.

Using Google Analytics, statistics on the usage patterns of our website are obtained for reporting purposes, including information about the total number of visits, most commonly accessed pages and how users are accessing the site.

Since its launch in May 2012, the website has had more than 2,128,066 visits, with 60.5% of these being new or first time visitors, and the balance reflecting return visitors.

During the three month period from 1 July to 30 September 2014, the total number of visits to Council's website was 255,741, resulting in 624,051 page views. The visitation during this period equates to an average of 85,247 visits per month, with 61.5% of these being new visitors to the site. The average duration a visitor spent on the site was 2.05 minutes.

A breakdown of total visits per month, including the top five pages viewed throughout each month (excluding the home page), is listed below. The number of visitors accessing the site via a mobile device (tablets and mobile phones) is also indicated, with 31.2% of all site visits during the period being made from a mobile device, which is in line with previous statistics that have indicated a consistent increase in the use of mobile devices to access Council's website content.

Month	Total site visits	Visits using mobile device	Most popular page views during month
July	80,545	24,008	Library – 14,174 Current positions vacant – 8,399 Positions vacant information – 8,235 Kerbside clean up information – 6,847 Dogs and cats for sale – 6,259
August	88,221	27,407	Library – 14,441 Positions vacant information – 10,020 Current positions vacant – 9,993 Kerbside clean up information – 6,738 Dogs and cats for sale – 6,345
September	86,975	28,379	Library – 13,763 Positions vacant – 7,574 Kerbside clean up information – 7,390 Current positions vacant – 7,240 Dogs and cats for sale – 5,130
Total visits	255,741	79,794	

In order of popularity, the 20 most commonly viewed pages on the site during the reporting period were:

1. Home page
2. Library
3. Positions vacant – general information
4. Current positions vacant
5. Need a kerbside clean up
6. Dogs and cats for sale
7. Small dogs and puppies for sale
8. Medium dogs for sale
9. Animal Care Facility
10. Large dogs for sale
11. Campbelltown Arts Centre
12. Lost dogs
13. Fisher's Ghost Art Award
14. Waste and Recycling Services
15. Cats and kittens for sale
16. Branch libraries (locations page)
17. Halls for hire
18. Development online
19. What's on
20. Contact us.

In order of popularity, the top five downloaded documents for the reporting period were:

1. Adopted Fees and Charges 2013-2014 – 848 times
2. Campbelltown Sustainable City Development Control Plan 2012 (Part 3) – 651 times
3. Fisher's Ghost Art Award finalists– 558 times
4. Campbelltown LEP zoning maps – 484 times
5. When do my bins get emptied? Garbage run maps – 435 times.

A significant portion of visitors (56%) accessed the website via a Google search, with a further 34% coming to the site directly, via the home page or another specific Council website page. Visitors were also referred to the site through links on other pages, including Council's intranet (staff access), Facebook and SEEK.

The inclusion of links to Council's website in Facebook posts across the 10 Council Facebook pages has also contributed to the popularity of particular pages, such as the double demerits and stadium pages.

Website improvements

Council has engaged a third party to review the website's existing Google analytics tagging, provide recommendations on how we can improve tagging, and implement agreed recommendations. This initiative will help to identify areas for improvement. Once implemented, improved tagging will provide clearer insights into visitor preferences and behaviours.

Other Council sites

Council also has two additional websites – Fisher's Ghost and Visit Macarthur.

During the reporting period of 1 July to 30 September 2014, the Fisher's Ghost site attracted 6,866 visits, with 63.5% of these being new visitors to the site.

The Visit Macarthur website attracted 35,871 visits, with 30.3% of these being new visitors to the site.

eNewsletters

Council's corporate eNewsletter complements the existing quarterly residential newsletter (letterbox delivery), Council's Facebook pages, and various other communication methods.

The eNewsletter is distributed via email on the first Wednesday of each month and is aimed at keeping subscribers updated on events, Council initiatives, things to do and places to visit, as well as directing traffic to the website through links to further information. There are currently 595 subscribers.

Council's Visitor Information Centre also produces a monthly eNewsletter dedicated to providing information about what's on across the Macarthur region. The Macarthur eNewsletter currently has a subscription base of 990, including residents, local tourism operators and visitor information centres across NSW.

The Campbelltown Arts Centre eNewsletter provides up-to-date information about the centre's programs and has a current subscription base of more than 2500. This is supported by an opt-in commercial galleries database and arts organisations database.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Glynn/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

1.3 Macarthur Tourism Promotional DVD

Reporting Officer

Manager Communications and Marketing

Attachments

Nil

Purpose

To advise Council of the recently updated Macarthur tourism promotional DVD.

History

The first Macarthur tourism promotional DVD was created in 2009 in collaboration between Campbelltown City Council and Camden Council, together with Tourism NSW (now Destination NSW) as part of the Greater Sydney Tourism Partnership Program.

Report

As outlined in the adopted Macarthur Regional Tourism Strategy 2012–2015, it is important to regularly review and update destination marketing collateral to ensure it remains current, fresh and engaging. As part of this process tourism staff, from both Councils, have been involved in the updating of the DVD.

The DVD showcases the many great attractions in the Macarthur region including adventure activities, heritage sites, natural areas, cultural venues and fine dining restaurants. It is used to promote Macarthur to local, national and international tourists.

It is a visual tool used for a number of promotional activities such as trade shows (including the Canberra and Sydney Retirement and Lifestyle Expos, Sydney Travel and Adventure Expo, Canberra Lifestyle and Travel Expo, and Business Tourism Expos such as RSVP); presentations; as an accompaniment to media releases; and as a resource provided to journalists visiting Macarthur as part of the media familiarisation program. A copy of the DVD will also be provided to Destination NSW for use in their marketing and promotional activities.

The tourism DVD will be promoted to the local and metro media, on social media and will be provided to tourism television shows such as Sydney Weekender who are regular visitors to the Macarthur region.

The DVD will be made available from the Campbelltown Visitor Information Centre, Camden Visitor Information Centre, and council's libraries and information counters. It is currently available to download from the Macarthur tourism website www.macarthur.com.au, the Macarthur Facebook page and from YouTube.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Lound/Oates)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

2. COMMUNITY RESOURCES AND DEVELOPMENT

2.1 2015 Indent Partnership Funding Application

Reporting Officer

Manager Community Resources and Development

Attachments

Nil

Purpose

To seek Council's endorsement of a funding application for \$5000 to MusicNSW for the Indent Partnership Grant Scheme to support Fisher's Gig 2015.

Report

Indent is a project of MusicNSW that plays an important role in the development of all-ages entertainment and provides development support for youth entertainment across the state.

Indent works directly with young people to empower them and help raise awareness of their needs, connecting them with support organisations in their community, providing opportunities, training and valuable experience and involving them in a range of tasks such as booking venues, liaising with police, managing security, organising public liability insurance, advertising and promotion.

Indent grants are awarded to teams of young people (12-25 years) in NSW to stage their own drug and alcohol free events and provides information, resources, advice and support to enable young people to be active in their local music scene and create sustainable youth events.

This year funding is provided through two categories. The Grassroots Grants are set at \$2500 and are for entry level, small scale local events. The Event Development Grants, which Council proposes to apply under, are set at \$5000 and are geared at the larger scale events such as Fisher's Gig.

Successful applicants will be notified at the start of the New Year.

Officer's Recommendation

1. That Council endorse the funding application for \$5000 to MusicNSW to support Fisher's Gig 2015
2. That subject to notification of success, the Funding Agreement from MusicNSW be accepted and signed by the General Manager on behalf of Council.

Committee's Recommendation: (Glynn/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

2.2 2014 Community Grants - Round Two

Reporting Officer

Manager Community Resources and Development

Attachments

Copies of Grant Applications (distributed under separate cover as it contains confidential information)

Purpose

To assist Council in its determination of applications for financial assistance under the Community Grants Program.

Report

Community groups may apply for a maximum of \$1000 to develop and support local community programs and activities. Council has a total of up to \$8000 to distribute in this funding round.

Advertisements were placed in local newspapers on 12 and 13 August as well as 19 and 20 August 2014 and circulated through community networks. A well attended community information session was held on 1 September 2014 in Council's Staff Training Centre. All applicants were required to discuss their application with an appropriate Council Officer. Support and advice was given to applicants prior to submission of the application to ensure the practicalities of the project are reflected in the application and the application is consistent with the guidelines of the program.

Community Grants applications closed on 10 October 2014 and 18 applications totalling \$15,718 were received.

A summary of the applications is below.

Applicant	Project	Amount (\$)
Afghan Fajar Association Incorporated	Equipment to improve IT skills and develop promotional material	1000
Airds Bradbury Community Change Makers Incorporated	Social inclusion and skills development program to provide disaster relief materials	680
Angel Feather Foundation (Incorporated)	Public awareness for families with terminally ill children	1000
Break the Cycle Glenquarie Community Garden	Equipment for community garden	1000
Campbelltown Steam and Machinery Museum	Training in steam machine restoration	1000

Creation TV Incorporated	On-line space for community to voice concerns and discuss solutions	1000
Girl Guides Association NSW and ACT, Kentlyn Campsite	Improvement to campsite equipment for ongoing development and training	500
1 st Leumeah Scouts Group	BBQ for fundraising and community events	999
Lions Club of Sydney Nepal Himalaya	Mental health workshop	989
Macarthur Chinese Services Incorporated	Promote Chinese New Year Celebration	975
Mental Health, Alcohol, Drugs and Domestic Violence (MADD) Action Group	Health promotion program for residents	1000
Probus Club of Campbelltown City Incorporated	IT Equipment to build skills, maintain records and produce promotional material	398
REAP Food Rescue – Campbelltown Chapter	Equipment to store food for disadvantaged community food project	1000
Rosemeadow Seniors Group	Equipment and food for community BBQs for isolated seniors	936
St Andrews Children's Neighbourhood Centre	Soft fall material for children's playground area	1000
Te Kete Kahurangi Incorporated	Resources for intercultural workshop	992.00
The Hub Community Pantry	Healthy food hamper project for disadvantaged residents	1000
United Hospital Auxiliaries of NSW Incorporated – Campbelltown Branch	Shade shelter for fundraising activities	249
Total		15718

Due to the large number of applications received and limited funds available, not all eligible applicants were able to be fully funded. All projects were assessed according to the criteria for funding as set out in Council's Community Grants Policy and Guidelines.

The following groups are recommended to receive full funding:

Campbelltown Steam and Machinery Museum. Funding is recommended to allow members of the museum to restore historical steam engines. Materials to be purchased would include special heat proof paint and cleaning systems as well as material to fabricate broken or missing components. The group would provide training for members wishing to gain WorkCover accredited steam operator qualifications. The community would be able to experience the industrial history of Australia through an interactive display of the machinery collection.

Girl Guides Kentlyn. Funding is recommended for orienteering equipment to improve training outcomes for the Guides and other users of the site located at Kentlyn.

Macarthur Chinese Services Incorporated. Funding is recommended for this group to plan, develop and implement a Chinese New Year celebration to be held for residents from across the Campbelltown LGA. The event they are planning is to share Chinese culture through the celebration to create better understanding and cohesion throughout the broader Campbelltown community. This group has developed considerably over the past 12 months and has worked with the Council Officers to develop their project.

Mental Health, Alcohol, Drugs and Domestic Violence (MADD) Action Group. Funding for this healthy lifestyle activity is recommended. The activity aims to encourage residents in the Rosemeadow and Ambarvale community to engage in healthy, fun exercise activities in conjunction with health promotion workshops on managing health. A healthy lunch would be provided. Residents would make a small contribution to the activity and lunch to ensure sustainability of the project in future.

Probus Club of Campbelltown City Incorporated. Funding is recommended for the purchase of a computer to keep club records. The computer would also be used to train members in technology and to produce promotional resources to increase club membership for more community members to participate in social activities.

Rosemeadow Seniors Group. Funding for a community BBQ is recommended. This group would like to encourage isolated older people living in the Rosemeadow/Ambarvale area to mix socially. The BBQ would be set up in an easily accessible community space and provide an informal setting and point of contact. As residents become more comfortable attending the BBQs the Senior's Group would arrange for guest speakers from a range of services to attend and provide information for the residents.

United Hospital Auxiliaries of NSW Incorporated-Campbelltown. Funding for a shade structure for this group is recommended. Last year the group raised considerable funds for much needed equipment for Campbelltown Hospital. The group is made up of volunteers who work together inclusively. The group does not retain any funds raised at all for their activities all funds raised go to the Hospital. Provision of the shade structure would enable the group to expand their fundraising activities by holding BBQs at the front of the Hospital on a monthly basis.

The following groups are recommended to receive partial funding due to budgetary constraints and for the following reasons:

Airds Bradbury Community Change Makers. Partial funding is recommended to purchase equipment to support a project being run by this group to participate in a social skills development group to produce clothing for people requiring emergency assistance. The group includes members of the CALD community and provides an opportunity for cultural learning and sharing in an inclusive environment – building on social cohesion.

Break the Cycle – Community Garden. Partial funding is recommended for this project to support the purchase of equipment for a community garden.

1st Leumeah Scout Group. Partial funding is recommended for the purchase of a BBQ to support the group to fundraise and raise awareness to increase participation in the Scouts.

REAP Food Rescue. Partial funding for this project is recommended to support the purchase of food storage equipment to increase the amount of food provided by businesses to be distributed to disadvantaged community members.

Te Kete Kahurangi Incorporated. Partial funding is recommended for this group of young people to hold an event open for all local residents across the LGA. The event aims for residents to learn more about a different cultures residing in the area and building on a more understanding, harmonious and cohesive community. The young people implementing the event would learn planning, implementation and teamwork skills.

The Hub Community Pantry. Partial funding for this project is recommended to support a healthy food hamper project for disadvantaged residents in the Rosemeadow/Ambarvale area.

The following groups are not recommended for funding at this stage:

Afghan Fajar Association Incorporated. This group received Community Grants funding in Round 2, 2013. Due to the high quality and volume of other applications this round funding for the purchase of IT equipment is not recommended.

Angel Feather Foundation. This is a newly formed group for families with terminally ill children with a wider focus than Campbelltown. The project is to promote an inaugural fundraiser that would be held in Oran Park Town. As stated in the Community Grant Guidelines states in the ineligibility section Item no 5: Projects seeking funding for activities that would be conducted outside the Campbelltown LGA. Council Officers will work with the group to source other funding opportunities and link to local services for further development of the group.

Creation TV Incorporated. Creation TV group has been recently re-established. It is recommended that more time is needed to establish this group within the broader community. Council Officers will provide support for the group to link and build partnerships for further development of the project.

Lions Club of Sydney– Nepal Himalaya. This group has future potential, however funding for a one off mental health workshop is not recommended. Council Officers will work with the group to establish links with community services and local networks to participate in mental health programs.

St Andrews Children's Neighbourhood Centre. The application is not recommended for funding. The Community Grants Guidelines states in the ineligibly section under Item number 3: Renovations, repairs or maintenance to buildings are outside of the scope of this project. Council Officers will work with the group to identify funding opportunities.

Officer's Recommendation

That Council approve funding to the following groups under the Community Grants Program, with the amounts specified below.

Applicant	Project	Amount (\$)
Campbelltown Steam and Machinery Museum	Training in steam machine restoration	1000
Girl Guides Association NSW and ACT, Kentlyn Campsite	Improvement to campsite for ongoing development and training	500
Macarthur Chinese Services Incorporated	Promote Chinese New Year Celebration	975
Mental Health, Alcohol, Drugs and Domestic Violence (MADD) Action Group	Health promotion program for residents	1000
Probus Club of Campbelltown City Incorporated	IT Equipment to build skills, maintain records and produce promotional material.	398
Rosemeadow Seniors Group	Equipment and food for community BBQs for isolated seniors	600
United Hospital Auxiliaries of NSW Incorporated – Campbelltown Branch	Shade shelter for fundraising activities	229
Airds Bradbury Community Change Makers Incorporated	Social inclusion and skills development program to provide disaster relief materials	400
Break the Cycle Glenquarie Community Garden	Equipment for community garden	500
1 st Leumeah Scouts Group	BBQ for fundraising and community events	500
REAP Food Rescue – Campbelltown Chapter	Equipment to store food for disadvantaged community food project	700
Te Kete Kahurangi Incorporated	Resources for intercultural workshop	700
The Hub Community Pantry	Healthy food hamper project for disadvantaged residents	500
Total		8002

Committee's Recommendation: (Lound/Oates)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

Councillor Mead asked for his name to be recorded in opposition to the resolution for Item 2.2 – 2014 Community Grants - Round Two.

2.3 Summer Holiday Beach Safety Pilot Program

Reporting Officer

Manager Community Resources and Development

Attachments

Nil

Purpose

To inform Council of the proposed Beach Safety Pilot Program to be held during the 2014-2015 summer school holidays.

History

Council at the meeting of 8 April 2014, Community Services Committee Item 2.1 – 2013-2014 Beach Bus Evaluation, considered a report evaluating the 2013-2014 Beach Bus initiative.

The Beach Bus initiative to Wollongong Beach has been conducted in partnership with Busways since the 2003 summer school holidays, utilising the existing Campbelltown to Wollongong 887 bus service.

Free MyZone travel vouchers were made available to young people aged twelve years to eighteen years who lived, worked or studied in the Campbelltown Local Government Area. To collect these free travel vouchers, participants had to obtain a parent/carer release form, and deliver the signed release form to one of the program's distribution points including Campbelltown youth services sites, Campbelltown City Council Libraries and the Campbelltown Visitors Information Centre.

Alternatively, young people, who had not obtained the free tickets from Council, could also independently purchase a half price fare to Wollongong Beach from the bus at Campbelltown Railway Station.

Busways reported that the overall Beach Bus program was successful; however feedback received by young people was that they were more inclined to pay the 50% fare than pick up the free travel vouchers from the designated outlets.

Report

Council officers have used the statistical information received from the 2013-2014 program to determine the approach for the Beach Bus initiative during the 2014-2015 summer school holidays.

Due to the declining number of free tickets distributed, the increase in young people purchasing half price tickets on the day and the introduction of Opal cards, it is proposed that Council utilise all existing tickets and limit the purchase of additional tickets for the Beach Bus.

Busabout, the new bus service provider in the Macarthur region has confirmed that they will honour existing tickets and maintain the half price fare to Wollongong Beach from the bus at Campbelltown Railway Station during the summer school holidays. Council officers will continue to promote the Beach Bus service to young people in the Campbelltown area.

Council officers are proposing to pilot a beach safety program targeting young people from local population groups which are overrepresented in drownings, particularly multicultural and Aboriginal and Torres Strait Islander communities.

Discussions have been held with Surf Life Saving NSW (SLSNSW) and local youth services to offer a program that focuses on learning and rehearsing water safety skills. These skills include basic survival skills in water, teaching basic emergency response and rescue techniques, and providing information to develop an understanding of different aquatic conditions.

The pilot workshop is proposed to be held at Wollongong SLSNSW Club and Wollongong Beach in January 2015 with the cost and public liability insurance for the workshop met by SLSNSW. Participants would utilise the Beach Bus service to attend the workshop, with tickets provided by Council. Local youth services would accompany the young people, and would provide support and supervision. The initiative would be promoted through Council's website, flyers, social media and local newspapers.

The program would be evaluated and considered in conjunction with school holiday programs run elsewhere to recommend the approach for future school holiday programs. This evaluation would also include recommendations about maximizing utilization of the Beach Bus service.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Glynn/Oates)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

3. CULTURAL SERVICES

3.1 Song-writing Workshop and Music Industry Forum - Campbelltown Arts Centre's 2014 Contemporary Music Program Event

Reporting Officer

Manager Cultural Services

Attachments

Nil

Purpose

To advise Council of a song-writing workshop and music industry forum held at Campbelltown Arts Centre on Saturday 20 September 2014.

History

Council at the meeting of 11 February 2014 was advised of Campbelltown Arts Centres' 2014 Artist in Residence, Jim Moginie.

The 'Artist in Residency' program was established as part of the Arts Centre's Contemporary Music Program. During this time the artist will deliver three major components; a new work commission including a performance, a mentorship program with invited community participants and a guest curatorial program that will complement the yearly contemporary music program. This program allows the Centre and the community to establish a longstanding relationship with the invited artist. Their expertise and experience within their respective practice provides opportunity for creative and professional development.

Report

The song-writing workshop and music industry forum were held as part of Campbelltown Arts Centre's 2014 Contemporary Music Program.

Jim Moginie, most notably known as one of the guitarists and principal songwriters of iconic Australian band Midnight Oil, has gone on to become one of the country's most sought after record producers while continuing to write and record music with his other musical projects ranging from surf rock to Irish folk to contemporary classical performing with the Australian Chamber Orchestra on a number of occasions.

3.1 Song-Writing Workshop And Music Industry Forum - Campbelltown Arts Centre's 2014 Contemporary Music Program Event

Moginie, who facilitated the workshop and forum, shared his vast knowledge and enthusiasm with 25 local musicians to build skills and capacity on a practical level as well as providing advice on careers in the music industry. Other music industry representatives included ARIA award winners Toby Martin and Wayne Connelly, Lindy Morrison OA from the Phonographic Performance Company of Australia and Maree Hamblion, A&R Manager Sony/ATV Music Publishing (Australia). Topics discussed at the forum covered how to build skills and capacity on a practical level as well as providing advice on careers in the music industry.

The day provided local musicians direct access to engage with high level industry professionals and gain insights for their own career development.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Oates/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

3.2 2014 Parliament of New South Wales Aboriginal Art Prize Winners

Reporting Officer

Manager Cultural Services

Attachments

Nil

Purpose

To advise Council of the winners of the 2014 Parliament of New South Wales Aboriginal Art Prize.

History

Council at its meeting on 14 September 2014 was provided with an update on the 2014 Parliament of New South Wales Aboriginal Art Prize.

Report

The winners of the 2014 Parliament of New South Wales Aboriginal Art Prize were announced at a reception at Parliament House on Wednesday 15 October 2014.

The winner of the 2014 Parliament of New South Wales Aboriginal Art \$40,000 Prize is Nicole Foreshew for her work, 'It Comes Without Seeking', 112 x 151cm digital print on Hahnemuhle photo rag paper. Nicole Foreshew is a Sydney based artist and is a member of the Wiradjuri nation who works across a range of mediums including photomedia, design, sculpture, film and video. Foreshew was awarded the Parliament of New South Wales Aboriginal Art Prize College of Fine Arts Professional Development Award in 2012.

The winner of the 2014 UNSW Art and Design Residency Award is Nicole Monks for her work 'My Country, Mine Country' 100 x 150 new media. Nicole Monks was born close to her cultural lands, Yamatji Wadjarri in Western Australia and has received accolades across many industries including; interior design, art, fashion design, set design, graphic design, photography, styling and event management. Monks is a proud member of Boomalli Aboriginal Artist Co-operative and she recognises great value in community participation and involvement.

Campbelltown Arts Centre is dedicated to supporting the regional tour of the Parliament of NSW Aboriginal Art Prize and extending the reach of this exhibition to remote communities across the state. Currently, the following venues to tour the 2014 Prize have been confirmed:

- Goulburn Regional Art Gallery: 6 November – 6 December 2014
 - Muswellbrook Regional Arts Centre: 13 June – 26 July 2015
 - Outback arts Coonamble: 30 July – 1 September 2015.
-

The Prize showcases leading Aboriginal artists works from NSW and provides an opportunity to show acclaimed Aboriginal works that set a benchmark for contemporary Aboriginal arts.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Oates/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

3.3 Australia Council for the Arts Funding Submission - International Visitors Program

Reporting Officer

Manager Cultural Services

Attachments

Nil

Purpose

To seek Council's endorsement of a submission to the Australia Council for the Arts requesting up to \$10,000 from the International Visitors Program to support the invitation of internationally renowned Director of Studio Voltaire, Joe Scotland to visit Australia in 2015.

Report

Campbelltown Arts Centre has been invited to submit an application to the Australia Council for the Arts International Visitors Program. The aim of this initiative is to enrich the Australian visual arts sector by supporting arts organisations and universities to co-host visits to Australia from international curators, artistic directors and artists of significant standing. It is envisaged that the visits may lead to future international engagement and opportunities for Australian artists.

Campbelltown Arts Centre proposes to submit an application to cover the costs of inviting Joe Scotland, Director Studio Voltaire London to Sydney as part of this program. Studio Voltaire pioneers an innovative, enterprising fundraising model and is one of London's leading art spaces with over 45 residing artists and an active gallery space.

If successful, Campbelltown Arts Centre would host Scotland in partnership with West Space in Melbourne and Contemporary Art Tasmania in Hobart. The primary purpose of the visit is to communicate Studio Voltaire's experience of developing and maintaining a successful artist studio program and innovative fundraising model to professionals within the arts sector.

The visit would take place over 28 days in March 2015, arriving in Sydney then travelling to Melbourne then to Hobart. The International Visitors Program would cover all travel and accommodation costs of the visit. No additional resources would be required by Council.

Officer's Recommendation

1. That Council endorse the submission to the Australia Council for the Arts requesting up to \$10,000 from the International Visitors Program to support the invitation of internationally renowned Director of Studio Voltaire, Joe Scotland to visit Australia in 2015.
2. That subject to notification of success, the funding Agreement from the Australia Council for the Arts be accepted and signed by the General Manager on behalf of Council.

Committee's Recommendation: (Glynn/Oates)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

3.4 New Policy - Deaccessioning and Disposal for the Arts Centre's Collection

Reporting Officer

Manager Cultural Services

Attachments

Draft - Deaccessioning and Disposal for the Arts Centre's Collection Policy (contained within this report)

Purpose

To submit a proposed policy for Council's consideration in respect of the deaccessioning and disposal of artworks for the Arts Centre's Collection.

Report

The abovementioned policy has been developed in accordance with Council's Record Management Policy and the adopted procedure for Policy Development and Review.

This Policy has been developed to:

- To enable Campbelltown Arts Centre to deaccession and dispose of objects that are not required as part of its collection, in accordance with the guidelines set out below
- To transfer objects which by virtue of its subject focus may be better placed in another art gallery or similar public collecting institution
- To exchange objects with another art gallery or similar public collecting institution, where this will result in the mutual enrichment of both collections.

Officer's Recommendation

1. That the new Deaccessioning and Disposal for the Arts Centre's Collection Policy as attached to this report be adopted.
 2. That the Policy review date be set at 30 December 2017.
-

Committee's Recommendation: (Oates/Lound)

1. That the new Deaccessioning and Disposal for the Arts Centre's Collection Policy as attached to this report be adopted subject to the second bullet point under the 'list of disposal methods' being amended to read as follows:
 - Offered to other institutions in the cultural and educational sectors.
2. That the Policy review date be set at 30 December 2017.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 219

That the Committee's Recommendation be adopted.

ATTACHMENT 1

		POLICY
Policy Title	Deaccessioning and Disposal for the Art Centre's Collection Policy	
Related Documentation	Campbelltown Arts Centre Collection	
Relevant Legislation/ Corporate Plan		
Responsible Officer	Manager Cultural Services	

Policy details may change prior to review date due to legislative changes, therefore this document is uncontrolled when printed.

Objectives

1. To enable Campbelltown Arts Centre to deaccession and dispose of objects that are not required as part of its collection, in accordance with the guidelines set out below.
2. To transfer objects which by virtue of its subject focus may be better placed in another art gallery or similar public collecting institution.
3. To exchange objects with another art gallery or similar public collecting institution, where this will result in the mutual enrichment of both collections.

Policy Statement

This policy covers the deaccessioning and disposal of objects from the Campbelltown Arts Centre Collection.

Campbelltown City Council recognizes that the ability to deaccession and dispose of objects from the Campbelltown Arts Centre Collection is an essential part of an effective collection management program. The deaccessioning of objects from the collection will be approached with caution and due consideration. All collection material considered for deaccessioning will be approved by the Manager Cultural Services.

Scope

Campbelltown Arts Centre may deaccession objects for the following reasons:

- Objects that do not fall within Campbelltown Arts Centre Collection policy;
- Objects of a particular genre of which the Arts Centre possesses better examples;
- Object has no associated information or provenance;
- Object irretrievably degraded or irreparably damaged beyond the capacity of the Arts Centre to rectify.

Campbelltown Arts Centre will dispose of material in a manner it considers most beneficial to the collection and future of the object. The following are a list of disposal methods in order of priority:

Campbelltown City Council

- Return to donor or donor's family;
- Offered to other institutions in the cultural sector;
- Sale/Auction;
- Recycled or destroyed.

On completion of the deaccessioning and disposal process, the Arts Centre's database and files shall be amended to note the deaccessioning and disposal of the object and copies of photographic and written records pertaining to the object shall be retained by the Arts Centre. Full documentation of the objects will remain in the collection management system including the reason for deaccessioning. The objects accession number will not be reassigned.

Responsibility

Manager Cultural Services

END OF POLICY STATEMENT

4. CUSTOMER SERVICE

No reports this round

5. EDUCATION AND CARE SERVICES

5.1 Long Day Care Professional Development Programme Update

Reporting Officer

Acting Manager Education and Care Services

Attachments

Nil

Purpose

To advise Council of the outcome of Education and Care Services application to the Department of Education for funding under the Long Day Care Professional Development programme.

History

Council at the meeting held on 29 July 2014 endorsed Education and Care Services application to the Federal Government, through the Department of Education, for funding of up to \$189,210 over three years to provide professional development for educators employed in Council's long day care services.

Report

The Department of Education has written to Council advising Council's long day care services have been assessed as eligible for funding of \$173,137 over three years under the Long Day Care Professional Development Programme.

The Department of Education advised they received an overwhelming number of applications for this funding due to the growth in the number of educators in the long day care sector over the last twelve months.

To assist in meeting this growth, while ensuring that funds are distributed fairly and equitably across all services, the department adjusted the funding formula from the initial amounts set out in the Funding Guidelines.

The funding will enable Education and Care Services to provide a number of options for supporting the professional development of educators. This will include the costs of obtaining formal early childhood qualifications; costs associated with replacing staff absent from work due to attendance at professional development activities; for the provision of specifically targeted training courses or attendance at sector conferences.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Oates/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

6. HEALTHY LIFESTYLES

6.1 Revised Policy - NSW Office of Sport Grant Programs Applications

Reporting Officer

Manager Healthy Lifestyles

Attachments

Revised Policy – NSW Office of Sport Grant Programs Applications (contained within this report)

Purpose

To seek Council's endorsement of the revised NSW Office of Sport Grant Programs Applications Policy.

History

The abovementioned policy was adopted by Council on 1 May 2007, was last reviewed on 31 May 2011 and is now due for review in accordance with the Records and Document Management Policy.

Report

The abovementioned policy has been reviewed in accordance with Council's Record Management Policy and the adopted procedure for Policy Development and Review.

The policy has undergone changes to reflect the correct name of the NSW Government Department responsible for the grant programs.

It also now includes information on the 'NSW Footy Facilities Fund Grant Program' and the 'Community Building Partnership Grant'.

Officer's Recommendation

1. That the revised NSW Office of Sport Grant Programs Applications policy as attached to this report be adopted.
 2. That the Policy review date be set at 30 December 2017.
-

Committee's Recommendation: (Lound/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

ATTACHMENT 1

		POLICY
Policy Title	NSW Office of Sport Grant Programs Applications	
Related Documentation	Council's Procedures for the Development of the NSW Office of Sport's Grant Programs Applications	
Relevant Legislation/ Corporate Plan	Developing strategic direction to Council on the maintenance and development of sport and recreational asset requirements	
Responsible Officer	Manager Healthy Lifestyles	

Policy details may change prior to review date due to legislative changes etc, therefore this document is uncontrolled when printed.

Objectives

1. To establish guidelines for the development of the NSW Office of Sport's Grant Programs applications submitted by Council on behalf of sporting organisations.
2. To ensure the fair and equitable distribution of Council funds to supplement the funding offered by the NSW Office of Sport and the funds that sporting organisations have raised themselves, to contribute to upgrading Council's sport and recreation facilities.

Policy Statement

This policy will provide Council staff with a clear direction on the NSW Office of Sport's Grant Programs funding process when establishing Council and sporting organisation financial contributions.

Scope

This policy applies to all grant applications for the NSW Office of Sport's Grant Programs, where Council is applying for funding on behalf of a sporting organisation within the Campbelltown LGA.

This policy should be read in conjunction with Council's Procedures for the Development of the NSW Office of Sport's Grant Programs Applications.

Definitions

1. NSW Office of Sport

Formerly the NSW Office of Communities – Sport and Recreation.

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Facility Grant Program

The Facility Grant Program provides financial assistance for the construction of new and enhancement of existing local sporting and recreational facilities, including fixtures and fittings that will increase participation in sport, recreation and/or physical activities, e.g. irrigation, safety netting and lighting. It also provides funding for ancillary and support facilities at established local sporting and recreational facilities e.g. sun protection shelters, change rooms, shower and toilet blocks, the provision of outdoor courts and playing areas and for projects that improve access for under represented groups.

Grants are available on a dollar for dollar basis, up to a maximum of 50% of the project's value. The average grant awarded is \$10,000.

The minimum grant available is \$500 and the maximum is \$25,000.

NSW Footy Facilities Fund Grant Program

The NSW Footy Facilities Fund Grant Program in conjunction with the National Rugby League provides financial assistance to junior rugby league clubs to improve the quality, availability and standard of the facilities available to them. Similar to the Facility Grant Program, the NSW Footy Facilities Fund Program aims to improve facilities for a variety of benefits including increasing participation, safety and security, environmental sustainability, social inclusion and building strong communities.

Grants are available on a dollar for dollar basis, up to a maximum of 50% of the project's value. The maximum grant available is \$75,000.

Community Building Partnership Grant

The Community Building Partnership Grant Program aims to provide improved community infrastructure for the people of NSW and encourage the enhancement of local community based activities that create more vibrant and inclusive communities.

The program offers grants across the State at an individual state Electorate level for community infrastructure projects.

Grants are open to local councils and incorporated not-for-profit bodies such as charities, sporting, social and environmental groups.

Legislative Context

This policy is in effect on condition that the State Government offers Grant Program funding each year.

All Council applications must comply with the NSW Office of Sport's funding criteria.

Corporate Plan - Developing strategic direction to Council on the maintenance and development of sport and recreational asset requirements.

Principles

1. General

- a) Any sporting organisation seeking funds to assist in capital improvements at a Council sport and recreation facility should identify this request by forwarding an Expression of Interest Form to Council.
 - b) Council will conduct a basic feasibility study of each project, including a cost estimate.
-

Campbelltown City Council

2. Financial Contribution

- a) Council will apply for 50% of the total project costs from the NSW Office of Sport for each application.
- b) In determining the sporting organisation's financial contribution towards successful grant projects, in the majority of submissions sporting organisations should contribute 25%, with Council contributing 25%.
- c) In special circumstances, sporting organisations that have limited funds may be eligible for a reduction in their financial contribution towards the project. Council will make a decision on the percentage amount taking into consideration the organisation's history, membership, facilities and both Council's and the Department's priorities.
- d) All sporting organisations will sign documentation confirming their financial contribution and their ability to cover any excess project expenses that may occur, prior to the grant application submission.
- e) All sporting organisations successful in receiving grant funding will be required to provide their agreed contribution of funds prior to the start of the project.
- f) In special circumstances, sporting organisations that have limited funds may be eligible for a payment plan. Applications will need to be made in writing to Council. The Manager Financial Services will make a decision on each request, taking into consideration the organisation's history, membership, facilities and both Council's and the Department's priorities.

3. Priority

Each year projects will be forwarded to the NSW Office of Sport via the application process ranked in a priority order. Where the process does not allow for prioritising, Council will submit correspondence to the NSW Office of Sport outlining its preferences. Council will prioritise these projects according to the Department's criteria;

- i) Improved safety for users and participants (WHS)
- ii) Improved access for the general public to participate in sport, recreation and/or physical activities.
- iii) Increased availability of facilities for use to the community to participate in sport, recreation and/or physical activities.
- iv) Improved opportunities for groups within the community that traditionally face difficulties in accessing facilities, e.g. indigenous people, women, people from culturally and linguistically diverse communities, individuals with a disability, youth at risk, seniors and people from remote or geographically isolated communities.

Responsibility

Manager Healthy Lifestyles
Sports and Recreation Coordinator

Effectiveness of this Policy

The number of successful grant projects completed will measure the effectiveness of this policy and will improve the sport and recreation facilities for the community.

END OF POLICY STATEMENT

6.2 Sanatan International Convention - Campbelltown Sports Stadium

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To advise Council that Campbelltown Sports Stadium hosted a Fijian Indian Hindu football (soccer) tournament over the October long weekend.

Report

The Australian Sanatan Sports Committee was established by the Fijian Indian Hindu community twelve years ago to coordinate the first Sanatan World Soccer Tournament for the Fijian Indian Hindu community in 2004. This soccer tournament was held in Sydney and was followed by tournaments in New Zealand, United States of America, Fiji and Canada.

In 2014 the Sanatan International Convention, which was previously known as the Sanatan World Soccer Tournament was held at Campbelltown Sports Stadium from the 4 – 6 October.

The tournament involved teams from Australia, New Zealand, Fiji, Canada and the USA. These countries participated in Premier (open age), Youth and Veterans soccer competitions across three days with games being played on the football field and also on a modified temporary soccer field which was marked up on the Athletics Centre infield.

20 teams were involved in the tournament with all overseas team staying in Campbelltown.

The event also included social netball and volleyball as well as a cultural element and entertainment on the Saturday night. The event was well supported by the Fijian Indian Hindu community and approximately 2000 people attended the event over three days.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Lound/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

6.3 2013-2014 Sport and Recreation Participation and Facility Program - Round Two Update

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To advise Council of the outcome of projects submitted for consideration to the Office of Communities – Sport and Recreation under the 2013-2014 Participation and Facility Program – Round Two.

History

Council at the meeting of 6 May 2014, was advised of the successful projects applied for under the 2013-2014 Participation and Facility Grant Program Round One. Council also resolved that a further report be presented to Council once successful projects for Round Two of the Grant Program were announced.

Report

Council submitted three applications to the 2013-2014 Sport and Recreation Participation and Facility Program Round Two which closed on 2 April 2014. These were:

Rosemeadow Playing Fields

Playing and safety fencing

Ambarvale Sports Complex

New shade awning

Coronation Park

Outdoor fitness equipment.

Council has been advised that the three applications were unsuccessful.

Council officers are liaising with the Office of Communities – Sport and Recreation regarding feedback on the applications and investigating alternate grant and funding opportunities for these projects.

On 2 October, Council was informed by the NSW Office of Sport that the 2014 Facility Grant Program had opened, with applications closing on 31 October 2014. Council officers are currently working with sporting clubs and associations interested in applying for the grants.

Officer's Recommendation

1. That the information be noted.
2. That a further report be presented to Council with the projects that have been applied for to the NSW Office of Sport under the 2014 Facility Grant Program.

Committee's Recommendation: (Lound/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

6.4 No Smoking Signage

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To update the Council on the status of the installation of No Smoking signage in sporting and public places.

History

Council requested a report updating the status for the installation of No Smoking signage in sporting and public places where smoking is prohibited and also including other educational initiatives that Council could undertake.

Council also resolved to support State and Federal Government initiatives that are aimed at reducing smoking in our community.

Report

In October 2013, all sporting clubs and associations in the Campbelltown LGA were invited to attend the Sports Liaison Sub Committee meeting, where a presentation on 'Smoke Free Environments in Public Outdoor Spaces', was given by Mr Alex Kiss, Environmental Health Officer (Tobacco Compliance and Education) from NSW Health.

The presentation looked at the aim of the new legislation, the Government's education and awareness campaigns, the penalties involved and the implications for councils and sporting clubs. Appropriate signage was available on the evening for each club to take and erect around their home grounds. Council also offered to install the signage if required. A copy of the presentation and the offer to supply and install signs was sent to every club and association in the Campbelltown LGA.

Signage as provided by NSW Health has been erected at all Council Leisure Centres and Child Care facilities in accordance with the requirements set out in the regulation to indicate that smoking is not permitted within the perimeter of the swimming pool complex and within 4 metres of pedestrian entrances or exits of a public building.

No Smoking signage has also been installed in public areas at Campbelltown Arts Centre where smoking is no longer permitted, including the Japanese and Sculpture Gardens, Amphitheatre and the café courtyard. Awareness of the reforms has been promoted by staff to patrons during events.

A further public notice tobacco campaign has recently taken place in NSW to reinforce community awareness of important reforms to the *Smoke Free Environment Act 2000* ("the Act").

Awareness of the changes to the Act concerning outdoor public areas is a critical part of achieving compliance with smoking bans. Experience shows that once people are aware of smoking bans they generally do the right thing and follow them.

The new campaign targets areas where extra support is required to achieve compliance, such as smoke-free public transport areas - rail platforms, bus stops, taxi ranks and ferry wharves (covered and uncovered and where people queue or gather) and designated spectator areas of sports grounds (while an organised sporting event is held).

In addition, the Act also bans smoking in the following outdoor public places:

- Within 10 metres of children's play equipment in outdoor public places
- Within 4 metres of a pedestrian access point to a public building
- Public swimming pools.

Because of the variety of configurations of public playgrounds, public transport areas, public swimming pools and entrances to public buildings, the law does not require signs to be displayed to indicate that smoking is not permitted within these areas. However, 'No Smoking' or 'Smoking Prohibited' signs may be erected by Council to indicate that smoking is not permitted, to protect people from harmful second hand tobacco smoke.

The objectives for this campaign are to increase awareness of smoke-free public areas among the local community, increase awareness of commuters that there are laws in place which ban smoking at public transport stops and increase awareness that there are laws in place which ban smoking in spectator areas of sporting grounds.

Council Officers are continuing discussions with sporting clubs and assisting with appropriate signage and educational material supplied by NSW Health when required. In addition, Council Officers, as part of Council's review of signage at some parks, are including the appropriate No Smoking signs where it is relevant. Information, linked to NSW Health, will be available on Council's website to assist with general enquiries regarding the legislation.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Oates/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

6.5 Campbelltown Showground

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To provide information to Council on the feasibility of renaming Campbelltown Showground.

History

Council resolved that a report be presented to Council outlining the feasibility of renaming Campbelltown Showground. It was noted that the Campbelltown City Show has not been held at the venue since 1974 and that the use of the ground had changed significantly since it was named Campbelltown Showground.

Report

Background

In 1901 the Agricultural Society had acquired land for a showground (now located near the Moore-Oxley Bypass), but it was considered 'out in the bush'. The ground became an army camp in 1914 when the First World War erupted. The Agricultural Society then moved to Campbelltown Showground which was home to the Campbelltown City Show until it moved to Menangle Park in 1975.

Campbelltown Showground has been home to the Campbelltown Harlequin Rugby Club since 1979. The ground is also used for a variety of other sporting activities including school carnivals.

Current Users

Campbelltown Harlequin Rugby Club is the main user of the Campbelltown Showground. The club trains on Tuesday to Friday nights during the winter season; with seniors playing on Saturdays and juniors playing on Sundays.

Local schools use the Campbelltown Showground regularly during the school week, namely St Peter's Anglican School and Campbelltown Community Preschool, as well as the Sydney South West School Sport Association.

There is a synthetic cricket pitch located on the No 2 ground, however this hasn't been used for formal competition for the past two seasons. Other sporting groups using the facility include the Macarthur Bulls Police Rugby League team and the South West Academy of Sport.

Process to Change Name

Council's policy 'Parks and Reserves Names' states that new parks and reserves are to be named after past residents, land grantees or using Aboriginal words from the local dialect. Council would also be required to consult with Crown Lands NSW as they are the land owners and planned changes to the Crown Land legislation may affect this process.

Reserves and parks are defined as 'places' under Section 2 of the *Geographical Names Act 1966* (the Act) and the names of these places are defined as 'geographical names' under the same section of the Act. The Geographical Names Board of New South Wales (GNB), who is largely responsible for the administration of the Act, is charged with the role of assigning names to these places.

The GNB encourages local councils to undertake consultation with the community prior to submitting any naming proposals to the GNB and the procedure adopted by Council for the naming of parks and reserves is, therefore, as follows:

1. Council staff assesses the naming proposal against current GNB guidelines
 2. If a proposed name conforms to these guidelines, a report to Council is prepared recommending that the proposed name be publicly exhibited for 28 days to allow for community comment
 3. If the proposal is approved for exhibition, a notice is published in local newspapers and 28 days are allowed for the receipt of any submissions. Any submissions received during the exhibition period are then considered and a report to Council is prepared recommending that either the naming proposal not be continued, or that an application be made to the GNB to have the proposed name assigned as the geographical name for the reserve or park
 4. If an application is made, the GNB assesses the proposal at a meeting of the GNB and recommends that either the naming proposal be rejected, or that the naming proposal be advertised in accordance with Section 8 of the Act to give the community further opportunity to comment
 5. If approved for advertising, notice of the proposal is published by the GNB in a local newspaper and the NSW Government Gazette. The GNB then considers any submissions and either does not proceed with the proposal, or assigns the name as a geographical name for the feature. If the name is assigned, it is entered into the Geographical Names Register and notification of this is published in the NSW Government Gazette.
-

Conclusion

Council Officers consulted with community members including members of the Campbelltown Harlequin Rugby Club and Campbelltown Camden Cricket Association. Consultation resulted in a high majority of opinions content for the name to remain. It was noted that no preferred alternative could be suggested.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Oates/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

6.6 ClubGRANTS Category 3 Fund

Reporting Officer

Manager Healthy Lifestyles

Attachments

Nil

Purpose

To seek Council's endorsement of two funding applications to NSW Trade & Investment, for up to \$500,000 each under the ClubGRANTS Fund Category 3, for an extension to Minto Indoor Sports Centre and the installation of a splash park at The Gordon Fetterplace Aquatic Centre.

History

The ClubGRANTS Category 3 Fund is managed by the Office of Liquor, Gaming & Racing within NSW Trade & Investment.

The ClubGRANTS Category 3 Fund supports the development of high quality, accessible, sustainable and well used community large scale infrastructure projects. In line with the State Government's commitment in 'NSW 2021' to increasing participation in sport, recreational, arts and cultural activities in rural and regional NSW, and supporting healthy lifestyles, the focus in 2014/15 will be on development and enhancement of sport, recreation and cultural facilities.

The application process is undertaken in two stages:

Stage One – Expression of Interest

Stage Two – Application.

Only the most competitive projects that meet all eligibility criteria are invited to proceed to Stage Two and submit an Application form.

Due to the very short timeframe between Expressions of Interest opening and closing dates, Council has not been advised of the proposed projects.

Report

Council submitted three Expressions of Interest for consideration to NSW Trade & Investment. These were for an extension to Minto Indoor Sports Centre, the installation of a splash park at The Gordon Fetterplace Aquatic Centre and the construction of a regional playground at Eagle Vale Central.

On 10 October 2014 Council received notification that two of Council's Expressions of Interest were successful, and invited to submit final applications for the projects, which closed on 27 October 2014.

The following applications have been submitted to the Office of Liquor, Gaming & Racing for consideration.

Minto Indoor Sports Centre

Minto Indoor Sports Centre is owned by Campbelltown Council and managed by Basketball NSW. The centre currently has two main halls which cater for a range of indoor sports such as basketball, netball, volleyball, badminton and indoor soccer.

Following consultation with organisations and local sporting teams, it has been identified that the centre needs to be extended to accommodate community needs.

Currently the local futsal team has had to travel out of area to compete, and have been notified that Minto Indoor Sports Centre does not comply with state league competition standards.

A number of current users and hirers have also requested appropriate change room facilities to cater for the varying age groups and competitions that operate simultaneously.

Council has submitted an application for up to \$500,000 to extend one of the halls to comply with futsal playing requirements as well as providing additional space for other indoor sports. An additional change room and storage facilities would also be constructed.

The Gordon Fetterplace Aquatic Centre

Macquarie Fields splash park has received significant use since its construction. Community feedback has been positive and has led to requests for a similar park at The Gordon Fetterplace Aquatic Centre.

Council has submitted an application for up to \$500,000 to construct a youth splash play park. The park is proposed to be located at the rear of the swimming complex. It is anticipated, that the park's construction would see an increase in attendance and participation from the broader community.

If successful, Council would be required to contribute up to \$250,000 for each project. This amount would be met through in-kind support including design supervision and project management, as well as the licence fees from Minto Indoor Sports Centre and Council's approved budget.

Announcement of successful projects will be made early March 2015.

Officer's Recommendation

1. That Council endorse the two funding applications to NSW Trade & Investment for up to \$500,000 each under the ClubGRANTS Fund Category 3, for an extension to Minto Indoor Sports Centre and the installation of a splash park at The Gordon Fetterplace Aquatic Centre.
2. That subject to notification of success, the Funding Agreements from NSW Trade & Investment be accepted and signed by the General Manager on behalf of Council.

Committee's Recommendation: (Lound/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

7. LIBRARY SERVICES

7.1 Review of Council's Library Fines

Reporting Officer

Manager Library Services

Attachments

Nil

Purpose

To seek Council's endorsement to discontinue Council's Library fines for overdue items from 1 January 2015.

History

Council at its meeting of 1 July 2014 resolved that a report be presented examining options for managing Council's Library Fines.

Report

Council's Library Service levies fines for overdue material at the rate of 20 cents per item per day up to a maximum of \$10.00 per item.

Once total fines exceed \$20.00 per member, membership privileges are withdrawn until the balance is brought under \$20.00. As members may borrow up to 20 items at a time, fine amounts may escalate quickly when items are overdue.

Total unrecovered fines owed to Council since 1999 exceed \$179,546. Revenue from fines varies but an allowance of \$55,000 is budgeted annually. Each year a provision for doubtful debts is raised to offset the budgeted income, this provision is amended each month to reflect the current charges raised and is reported via Financial Services Sundry Debtors Report. There would be no cost to Council's current budget in writing off the unrecovered fines of \$179,546 as these have been accounted for by the provision.

Using fines to encourage the return of library items is no longer viewed as best practice. Fines are easily accrued and act to exclude those who are least able to afford them from access to the Library and literacy services. Fines also actively discourage membership and frequently limit the access to resources for children.

Many public libraries in NSW are now discontinuing the use of fines, instead using a service limitation model to encourage the timely return of resources. Typically a library will curtail borrowing privileges when a member has overdue materials until the materials are returned, after which borrowing and access to other services resumes.

Discontinuing fines would have a positive impact upon service provision as management of fines and associated cash handling takes up a considerable amount of staff time. It is anticipated that staff would be better able to address the service needs of the community and to further support literacy and learning if fines are discontinued.

If fines were discontinued, Library members would be given a three week lending period followed by a short "grace" period before a membership ban would be imposed. The membership ban would last until the overdue items were returned or resolved through payment in the event that an item is lost or damaged. Members who have elected for email notification will receive a reminder three days before their items are due and five days after. Mail only members will receive a notification five days after their items were due. Membership privileges would be withdrawn when an item became 10 days overdue.

Officer's Recommendation

1. That Council endorse Campbelltown Library Service discontinuing the use of fines for overdue items from 1 January 2015.
2. That the unrecovered fines of \$179,546 be waived as provided for in the provision for doubtful debts.

Committee's Recommendation: (Oates/Lound)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 219

That the Officer's Recommendation be adopted.

8. GENERAL BUSINESS

8.1 Macarthur Gateway Resource Service (formerly Marcia's Refuge) (Oates/Rowell)

That Council:

- Acknowledges the strong community support for Marcia Women's Refuge including from local police and the vital services it provided over 28 years.
- Acknowledges the strong need for a service for Aboriginal women in Campbelltown in recognition of the area's high rates of domestic violence.
- Calls on the NSW Government to extend temporary funding granted to the Macarthur Gateway Resource service (formerly Marcia's refuge) until the end of the current contract period in June 2017, recognising the essential role it plays in looking after Aboriginal clients.
- Calls on the NSW Government to guarantee that Campbelltown will continue to have a women's refuge beyond 2017 to support the local community and local police, due to the high rates of domestic violence in the area.
- Writes to the Minister Gabrielle Upton and Premier Mike Baird requesting that they support the proposal for continued funding.

CARRIED

Council Meeting 11 November 2014 (Rowell/Lound)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 219

That the Committee's Recommendation be adopted.

20. CONFIDENTIAL ITEMS

No reports this round

There being no further business the meeting closed at 5.52pm.

T Rowell
CHAIRPERSON
