

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 David Ellis Outstanding Achievement Award

Attachments

Nil

Report

The NSW Revenue Professionals, which is made up of rates clerks and revenue staff from councils within NSW, held their annual conference in March 2014. As part of the conference agenda peers are invited to nominate fellow revenue professionals for the David Ellis Outstanding Achievement Award. This award recognises outstanding achievement in representing an organisation or the industry on a significant industry initiative.

Council's Revenue Accountant Mr Andrew Butcher was awarded the David Ellis Outstanding Achievement Award for his work on community housing rate exemptions. Andrew is a dedicated and innovative employee who is well respected by his peers both within the industry and within our organisation. Andrew has made an ongoing contribution to the NSW Revenue Professionals and the Local Government industry as a whole especially as it relates to revenue matters.

It is recommended that Andrew Butcher be congratulated on his achievements and his continued contribution to Council.

Officer's Recommendation

That Council extend its congratulations to Andrew Butcher on his attainment of the David Ellis Outstanding Achievement Award for NSW revenue professionals.

Council Meeting 6 May 2014 (Lake/Hawker)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 70

That the Officer's Recommendation be adopted.

9.2 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors April 2014

Attachments

Nil

Report

On 19 February 2013, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
 - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars
 - (iv) the training of councillors and the provision of skill development for councillors
 - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
 - (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
 - (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time

- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses as at April 2014 were as follows:

Expenses

- | | | |
|----|--|--------|
| 1. | Training Seminars and Conferences
Cost for April 2014. | \$2594 |
| 2. | Staff
Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for April 2014. | \$4180 |
| 3. | Stationery and Postage
Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for April 2014. | \$5 |
| 4. | Periodicals
Cost of annual subscriptions. Cost for April 2014. | \$702 |
| 5. | Meals
Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for April 2014. | \$5340 |
| 6. | Refreshments
Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for April 2014. | \$1570 |
| 7. | Insignia of Office
Replacement costs Mayoral robes, chain, badge and name plates. Cost for April 2014. | Nil |
| 8. | Travelling Expenses for Use of Private Vehicle
Reimbursement of travelling expenses on authorised Council business. Claims submitted for April 2014. | \$331 |

Provision of Facilities

- | | | |
|----|--|--------|
| 1. | Accommodation
Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for April 2014. | \$6340 |
|----|--|--------|

- | | | |
|----|---|--------|
| 2. | Communication System
Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for April 2014 in accordance with Councillors Policy. | \$1843 |
| 3. | Office Equipment
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for April 2014. | \$843 |
| 4. | Council Vehicle
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for April 2014. | Nil |
| 5. | Internet Facilities
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for April 2014. | \$1372 |
| 6. | Care Expenses
Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for April 2014. | Nil |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for April 2014 amounted to \$25,120.

Officer's Recommendation

That the information be noted.

Council Meeting 6 May 2014 (Hawker/Lake)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 71

That the Officer's Recommendation be adopted.

9.3 Reports Requested

Attachments

Status list of reports requested (contained within this report)

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 8 April 2014.

Officer's Recommendation

That the information be noted.

Council Meeting 6 May 2014 (Borg/Rowell)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 72

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 8 April 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
14.2.12 RK 3494184	CCS20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre. Comment: A briefing was held on 19.11.13. Awaiting advice from Council's Solicitors.	CS	June 2014
26.2.13 PH 3326065	CG8.2 - Report on the feasibility of renaming the Macquarie Fields Swimming Centre (when all works are complete) or other places of significance in honour of Kevin Wheatley VC or Ray Simpson VC.	CS	June 2014
26.3.13 PL 3356012	CS6.4 - That a detailed report be presented outlining the quality and possible need for an upgrade on the current lighting (including current environmental lighting) of all sporting fields in the Campbelltown LGA and that the report include total costing.	CS	August 2014
18.6.13 GB 3450837	CS6.1 - report on the Poseidon Drowning Detection System (currently in use by Blacktown Council at the Stanhope Gardens Leisure Centre) in relation to its cost, benefits for saving lives and the possibility of fitting/retrofitting the system in Councils leisure facilities Comment: A briefing was held on 25/03/2014. A report is currently being prepared for presentation.	CS	May 2014
16.7.13 MO 3483181	CS3.1 - Further report analysing the impact of the changes to the Arts Funding Program when information becomes available.	CS	November 2014
13.8.13 PH 3512590	CG8.1 - Report outlining feasibility of renaming Campbelltown showground.	CS	June 2014
10.9.13 MO 3547252	CS6.1 - Report updating the status for the installation of No Smoking signage at sporting and public places where smoking is prohibited and also include other educational initiatives that Council could undertake.	CS	June 2014
13.8.13 TR 3512711	CS4.2 - Report exploring the feasibility of alternate models of temporary fencing that are more robust yet removable within 24 Hours which may present a compromise to address the concerns of both sporting groups and the local community.	CS	June 2014
15.10.13 BT	CS4.5 - Further report on 2013-14 Sport and recreation Participation and Facility Program Round 1 once successful projects have been announced by the Office of Communities - Sport and Recreation. Comment: Item 6.1 Community Services Committee Meeting 29/04/14.	CS	

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
12.11.13 GB 3560252	CCS20.1 - Further report within 12 months reviewing progress and advising Council of further means of adapting to the new funding agreements for Aged and Disability funding.	CS	November 2014
10.12.13 WG 3650256	CS3.4 - Further report analysing the impact of the 'Arts and Cultural Policy' when information becomes available in 2014.	CS	November 2014
10.12.13 CM 3650066	CG8.1 - Report regarding the possibility of a naming rights sponsorship for Campbelltown Sports Stadium.	CS	May 2014
11.02.14 FB 3707460	NoM15.1 - That a report be presented to Council on the feasibility of providing library services across all areas of the local government area.	CS	July 2014
11.02.14 MO 3714105	CCS20.1 - That a report be presented at the end of the 2014 season comparing the financial returns with the previous returns from 2013 regarding the Wests Tigers proposed hire fee.	CS	November 2014
11.03.14 GG 3747859	CG6.4 - That a report be presented outlining the feasibility of compiling short video clips to be loaded on Council's website to promote Council's outstanding recreational facilities.	CS (CG)	June 2014
08.04.14 DL 3782860	CS5.4 - That a further report be presented to Council once projects have been confirmed and applications submitted to the Office of Communities - Sport and Recreations. Comment: Item 6.1 Community Services Committee Meeting 29/04/14.	CS	

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
16.10.12 PL 3197155	CG8.4 - Report examining the feasibility of installing CCTV capabilities in the Campbelltown CBD, with installation locations to be determined in conjunction with Campbelltown Police. The report to also outline the costs associated with the installation, maintenance and monitoring of the system and detail any government grants available to assist in the installation of a CCTV system. Comment: Council has been successful in obtaining a grant for the funding of CCTV in the Campbelltown/Ingleburn CBD areas. The grant will not be provided until the 2014-2015 financial year and the documentation is currently being prepared for lodgement.	CW	July 2014
21.5.13 WG	CW5.2 - Report investigating the implementation of new signage detailing Council contact telephone numbers and incorporating area reference numbers for its parks and recreation areas along with the cost and timeframe to implement it.	CW	May 2014
13.8.13 MO 3512874	PE5.1 - Report regarding the location/condition of the current suburb signage and investigating the potential of extending the program to other suburbs that were not included in the initial program.	CW	May 2014
12.11.13 WG 3563387	CW1.2 - Further report on the findings of the Expressions of Interest for footpath reconstruction in Queen St Campbelltown.	CW	July 2014
11.03.14 PL 3747831	CS7.1 - That a report be presented examining the provision of appropriate parking for patrons of Centennial Stadium, Minto. Comment: Reported to City Works Committee - Item 1.2 - 29 April 2014	CW	

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
26.2.13 PL 3326067	CCG21.2 - Report in regard to a Licence Agreement with the Town Hall Theatre Group Incorporated for the use of the Town Hall Theatre.	BS	June 2014
26.3.13 GB 3349952	NofM15.1 - Report providing options for a review of MACROC's functions, responsibilities, key performance indicators and Charter. Comment: Item 1.1 Corporate Governance Committee Meeting 29 April 2014	BS	
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road.	BS	August 2014
10.9.13 PH 3547390	CG8.1 - Report investigating the feasibility of establishing a Civil Engineering Scholarship at UWS for students who reside in the Campbelltown LGA called the JE Hely Scholarship.	BS	June 2014
15.10.13 CM	CG2.2 - Further report on alternatives for the conduct of the 2016 Local Government Election.	BS	September 2014
10.12.13 CM 3650065	CG8.2 - Report regarding the potential of opening a café or similar outlet at the HJ Daley Library premises and more broadly any other potential commercial ventures which could be collocated within existing Council services.	BS	June 2014
11.02.14 PH 3689752	CG4.9 - That a further report be presented to Council following the submission being lodged regarding the review of prices for land valuation services provided by Valuer-General to councils.	BS	June 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE (EP)	June 2014
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.	PE (EP)	July 2014
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.	PE (DS)	May 2014
18.12.12 AM	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield.	PE (EP)	June 2014
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA.	PE (EP)	June 2014
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation.	PE (CS)	December 2014
12.11.13 RK 3598138	PE4.3 - Further report on establishment of the Alcohol Free Zones in Glen Alpine and Minto (Zone 2) following receipt of submissions.	PE (CS)	May 2014
10.12.13TT R 3650360	PE2.6 - Further report re proposed amendment to LEP 2002 re No 194 Campbelltown Road Denham Court.	PE (EP)	June 2014
10.12.13 GG 3650347	PE4.2 - Further report to consider the adoption of the Second Hand Clothing Bin Policy following Public Exhibition.	PE (CS)	April 2014
11.02.14 BT 3714449	PE5.2 - That a detailed report be presented: i. outlining the entire history of the Interim Occupation Certificate that was issued to Nustas Demolition and Excavation, Ingleburn. ii. detailing all complaints and actions that Council has taken in regards to the complaints.	PE (CS)	April 2014
11.03.14 WG 3747995	PE2.5 - That Council be provided with a further report providing for the inclusion of a further street name of Rayene Stewart Simpson V.C in the Bardia Precinct.	PE (EP)	June 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
11.03.14 GG 3747637	NofM15.1 - That a report be presented to Council in relation to authorised and unauthorised wrecking yards and dismantling of vehicles undercover which exist in the Campbelltown Local Government Area and include information regarding planning and compliance controls and any other associated matters relating to these types of activities.	PE (CS)	June 2014
08.04.14 MO 3782969	PE2.4 - That at the conclusion of the public exhibition, a report be provided to Council on the outcome of the public exhibition of the draft Campbelltown (Sustainable City) Development Control Plan 2014 Volume 1.	PE (EP)	July 2014
11.03.14 CM 3747858	CG6.2 - That a report be presented detailing Council regulations, forms and processes that not-for-profit and charities are typically required to complete to run public activities and fundraisers in Campbelltown. The report should also include: i. aspects such as cost, required notice time/typical time to approve, and whether such regulations are mandated by law at the discretion of council. ii. suggestions for ways that Council could streamline its processes and regulation to reduce any burden on charities/not-for-profits operating in Campbelltown	PE	June 2014

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report (contained within the report).

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 6 May 2014 (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 73

That the Officer's Recommendation be adopted.

ATTACHMENT 1

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct to Dec 2012	Jan to Mar 2013	Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr 2014
Campbelltown	263	225	138	211	137	219	232	159	134	0
Ruse	154	96	114	5	169	3	21	86	57	0
Kentlyn	0	0	0	0	0	0	0	0	0	0
Airds	243	618	902	724	851	347	1230	1541	270	0
St Helens Park	31	0	0	56	0	12	60	0	0	0
Rosemeadow	11	0	293	37	45	16	37	120	111	0
Ambarvale	0	5	0	58	23	34	39	122	132	0
Woodbine	0	1	0	0	70	0	0	0	0	0
Claymore	70	74	16	38	12	59	22	171	0	0
Eschol Park	36	20	7	8	59	13	10	58	47	0
Kearns	0	0	0	0	0	0	0	0	0	0
Raby	1	1	159	0	116	0	0	65	0	0
St Andrews	0	23	1	0	22	0	49	143	0	62
Bow Bowling	0	0	0	0	0	0	0	0	0	0
Minto	40	114	44	190	766	309	176	832	110	97
Ingleburn	459	200	207	229	738	702	648	436	368	30
Macquarie	145	171	124	186	253	215	213	530	243	130
Glenfield	274	310	289	361	397	498	310	215	251	43
Blair Athol	0	0	0	0	0	0	0	0	0	0
Bradbury	78	6	166	0	0	82	45	40	0	0
Total m ²	1805	1864	2460	2110	3658	2510	3092	4518	1723	362

During the reporting period 5 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct to Dec 2012	Jan to Mar 2013	Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr 2014
37	17	25	16	26	22	11	15	13	2

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct to Dec 2012	Jan to Mar 2013	Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr 2014
Area 1	1382	1118	1422	1139	1290	1830	1860	2366	1573	836
Area 2	917	1281	1463	790	1254	2155	2064	1645	1169	458
Area 3	647	1364	1081	671	585	617	487	552	435	35
Area 4	1965	1407	1967	1422	1660	1836	2142	1199	887	808
Total	4911	5240	5933	4022	4789	6438	6553	5782	4044	2137

OPERATIONAL SERVICES SECTION (Reporting period 24 March to 20 April 2014)

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves Sites	72	57	26	61	216
Road Verges – Sites	47	35	18	36	136
Community/Childcare Centre's - Sites	18	8	11	17	54
Servicing Laneways – Sites	62	18	70	18	168
Litter/Rubbish Pickup	53	39	0	4	96
Herbicide Spraying (hrs)	0	0	0	0	0
Mulching (cm ³)	0	0	0	0	0
Garden Maintenance	0	0	0	0	0
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	0	0	0	0
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	12	11	20	16	59
Tractor Road Verge (Sites)	8	12	10	8	38
Tractor Servicing Parks and Reserves	29	13	50	28	120
Cemetery	0	0	0	0	0
Fire Hazard Reduction	2	0	3	0	5
Road Crews Servicing Parks	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves Sites	30	28	31	27	116
Road Verges – Sites	0	41	1	3	45
Community/Childcare Centre's – Sites	3	0	2	7	12
Cemetery	0	0	0	0	0
Tractors Servicing Sporting Fields	38	31	20	17	106
Litter/Rubbish Pickups (hrs)	31	28	28	29	116
Herbicide Spraying (hrs)	21	21	27	26	95
Mulching – Quantity M ³	50	80	70	0	200
Garden Maintenance – Sites	30	12	31	41	114
Garden Refurbishment – Sites	0	5	17	23	45
Top Dressing – Sites (tonne)	4	8	6	3	21
Aeration of Fields – Sites	0	0	0	0	0
Sharps Pickups – Quantity	0	0	0	0	0
Miscellaneous Requests (hrs)	19	10	20	17	66
Refilling of Sandpits	0	0	0	0	0
Plumbing	32	15	22	43	112
Fit Goal post sleeves	0	0	0	0	0
Cricket Wicket Maintenance	19	10	20	17	66

HORTICULTURE ACTIVITIES

Eagle Vale Drive Landscaping

Approximately 950 groundcover plants and 70 Gynea Lilly species were recently planted within the newly constructed median area. 40 advanced Eucalyptus species were also planted as infill planting on the western verge area opposite the newly constructed median.

Raby Road Landscaping

Approximately 450 assorted groundcover species were recently planted along Raby Road near the intersection with Spitfire Drive.

Leumeah Pedestrian Bridge

Approximately 200 advanced native grasses and 50 advanced Gynea Lilly species were planted in the new garden areas leading to the eastern side of the new pedestrian bridge. 107 assorted native species including 7 advanced trees were recently delivered for planting within the newly established gardens on the western side of the bridge.

Park Central Landscaping

60 advanced Lilly Pilli species, 4 super advanced Ornamental Pear and 80 groundcover plants were delivered for planting in the vicinity of the newly constructed car park area opposite the Private Hospital.

Broughton Street Youth Centre

The planting of 80 advanced Lilly Pilli species was recently carried out within the grounds of Broughton Street Youth Centre.

Weed Control

Council's weed control contractor has recently completed the spraying of landscape median situated on Williamson Road Ingleburn.

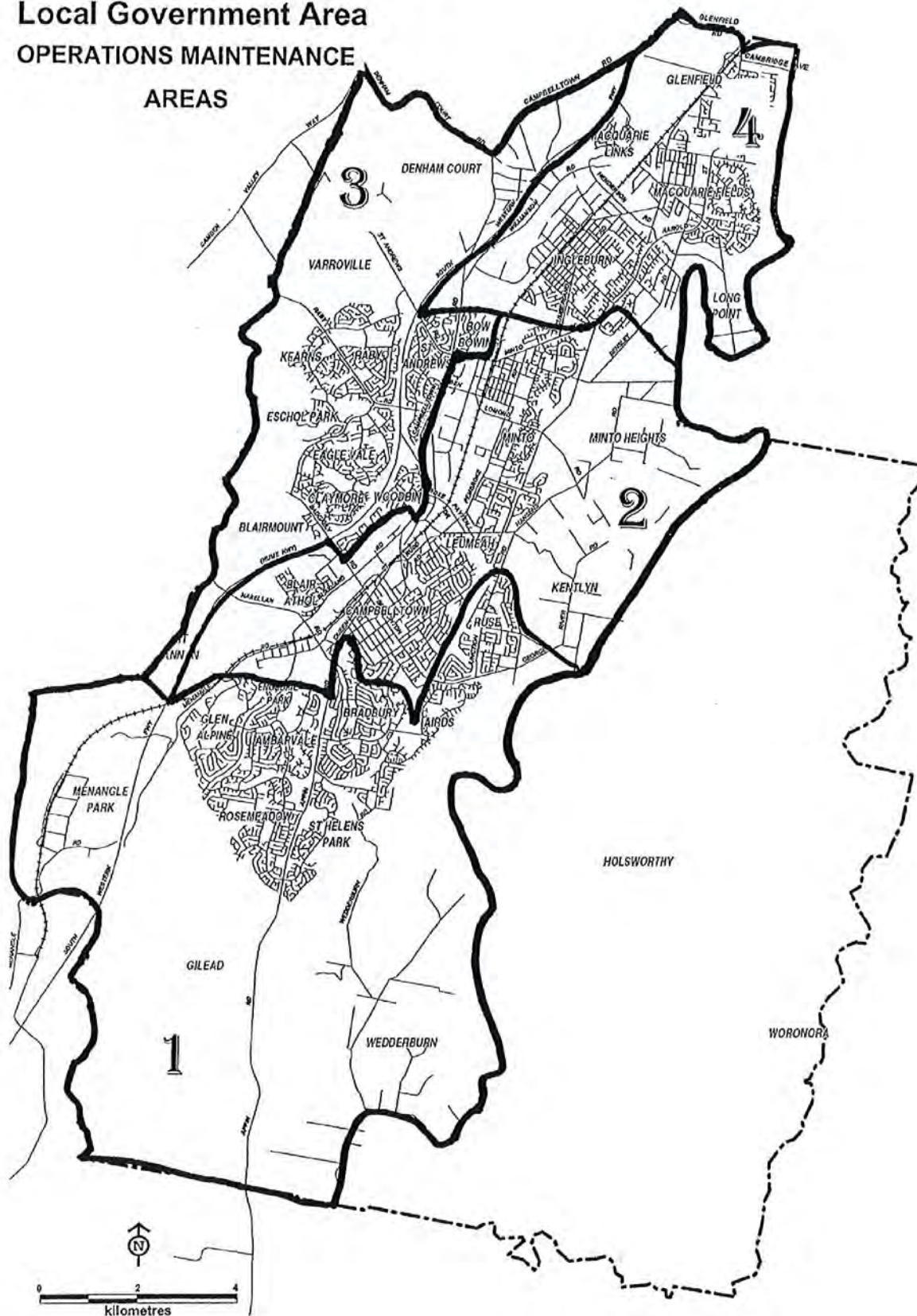
COUNCIL TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	12	8	17	4	41
Council	63	40	37	27	167
Termites	0	0	1	0	1
Plumber - Sewer Chokes	0	0	0	0	0
N/A	5	7	5	4	21
HOLD	1	0	4	1	6
Total	81	55	64	36	236

PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	43	32	26	31	132

AREAS



ROADS AND DRAINAGE

A. HEAVY PATCHING - Roads And Footpaths

This resource has been heavy patching for the month of April. 1 day was lost to wet weather, 11 tonnes of road base was used during this period on various road works.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m ²	108	298	50	75	531
Road restorations m ²	16	8	0	86	110
AC Base Course Total (tonne)	23	41	8	35	107

B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	50	90	23	102	265
Edge breaks m ²	20	10	0	15	45
Restorations m ²	4	0	3	3	10
Car parks pot holes	0	0	0	0	0
Trip Hazard Footpaths	0	2	0	0	2
Total	74	102	26	120	322

C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	4	6	8	20	38
Telstra Inspections	1	7	2	4	14
Sydney Water inspections	8	4	8	10	30
Integral inspections	1	0	0	1	2
Gas Inspections	6	5	1	4	16
Customer requests	1	0	0	0	1

D. COMMUNITY RESPONSE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	0	5	0	1	6
Pits cleaned by hand or suction	328	92	90	129	639
Tail out drains/headwalls	22	4	0	1	27
Removal of waste matter (cubic)	16	28	34	11	89
Flushing of stormwater lines(linear)	440	565	570	800	2375
Underpass (drainage) cleaning	0	0	0	0	0
Trip hazards/footpath hazards	1	8	1	10	20
Dead animals removed	4	19	6	12	41
Parra webbing drainage	2	1	0	6	9
Sign retrievals and straightening	0	2	0	1	3
Syringes	0	192	0	6	198
Deliver and set up at venues	0	2	0	18	20
Paver repairs m ²	0	0	0	0	0
Oil/ Paint Spill/Debris on Road	5	4	1	0	10
Median Cleaning/Poisoning	95	110	41	98	344
Guide Posts	0	6	0	4	10
Total	913	1038	743	1097	3791

E. STREET ACCESSORIES - Sign Manufacturer

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	6	1	7	10	24
Street signs	18	14	5	17	54
Community signs	2	5	0	0	7
Ordinance signs	6	17	3	10	36
Various council signs	3	8	0	0	11
Warning signs	6	0	3	4	13
Council special events	0	14	0	0	14
Directional	2	1	0	0	3
Banners	0	6	0	0	6
Various Stickers	6	47	0	0	53
Total	49	113	18	41	221

Sign Erection

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	1	2	0	1	4
Bollards replacement and repair	10	8	12	10	40
Street signs	16	16	2	2	36
Community signs	2	36	0	0	38
Ordinance	0	0	0	3	3
Regulatory	25	57	14	47	143
Graffiti Removal m ²	16	5	2	6	29
Warning Signs	17	10	1	4	32
Install various banners	0	2	0	0	2
Line Marking/Car Park	0	35	0	0	35
Directional	24	11	0	0	35
Total	111	182	31	73	397

F. FOOTPATH RECONSTRUCTION PROGRAM 2013 – 2014

Stage 1 - 100% complete

Stage 2 - 100% complete

Stage 3 - 70% complete

G. NEW FOOTPATH CONTRUCTION PROGRAM 2013- 2014

90% complete

H. KERB AND GUTTER RECONSTRUCTION 2013 – 2014

Stage 1 - 100% complete

Stage 2 - 100% complete

Stage 3 – 65 % complete

I. ANNUAL BAULKS PROGRAM

100% complete

J. ROAD REHABILITATION PROGRAM 2013 – 2014

Stage 4 - 10% complete

K. OPERATIONS MINOR WORKS

City Entrance Program - Retaining Wall Extension and Associated Landscaping Campbelltown Road

Clearing of weeds completed. Planting pending.

Thomas Rose Drive Cycleway and Footpath

100% complete

Japanese Garden Brick Wall Extension

100% complete

Airds and Culverstone Road Roundabout Improvements

95% complete

Macquarie Fields Pool Carpark Reconstruction

60% complete

L. CAPITAL WORKS

Parkside Crescent Car Park and Road Widening

Stage 4 – 100% complete

Stage 5 – 5% complete

Bradbury Park Culvert Extension

40% complete

Redfern Creek Weed Removal and Bank Stabilisation

Stage 1 - 25% complete

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, and wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9694.02	Schwartz Sweeper	Rear engine fan and exhaust	CCC Workshops	24 hrs
9527.02	JCB backhoe	Transmission fault	Contractor	20 hrs
9750.01	Welders truck	Brakes and heater assembly	CCC Workshops	32 hrs

The following is a breakdown of the work performed since the last report **24 March 2014 – 20 April 2014**.

9694.02	The Schwartz sweeper had a damaged suction fan and exhaust pipe. Parts were sourced through the supplier. The sweeper is now back in service.
9527.02	The JCB backhoe had a transmission fault. A full rebuild was carried out by the supplier. The backhoe was returned but transmission issues were unresolved. The Contractor has repaired the faults and the backhoe is back in service.
9750.01	The welder's truck had brake problems and a leaking heater core. Parts were sourced and fitted. Truck is back in service.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	84
Services carried out	30
Repairs to trucks	84
Repairs to heavy plant	15
Repairs to trailers	27
Tractors/implements	25
SES repairs	1
RFS repairs	3
Small plant repairs	61
Repair to cars	23
Repairs to mowers	72
Repairs to sweepers	14
Pathway requests (completed)	9

Of the reported repairs above 44 were out in the field.

Workshops Solar panels have currently added **39,437** kWh back to the grid.

The Workshop has also carried out the following duties:

- Repair of various gates, locks and lock boxes around Campbelltown
- Various pit cover repairs
- Repairs to various fences

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

Asset Protection Zones (APZ)

Manual APZ maintenance has been undertaken in the following locations:

- Carrington Circuit, Smiths Creek - 40 hours
- Cook Park, Ruse - 72 hours
- Freeman Circuit, Ingleburn - 40 hours

Mechanical Works

11 hazard reduction slashing sites were completed in the reporting period, totalling an area of 4.597 hectares with over 315 assets protected.

ASSET AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Currently being prepared

- T14/01 Disposal of Waste Water (on hold)
- T14/02 Transport of Waste Water (on hold)
- T14/10 Smash Repairs
- Q14/11 Supply and Design 5 Trucks including bodies (Quotations sought through Local Government Procurement Panel Contract)
- Q14/12 Supply Wide Area Mower (Quotations sought through Local Government Procurement Panel Contract)
- Q14/14 Supply and Delivery of Sweeper (Quotations sought through Local Government Procurement Panel Contract)
- Q14/15 Supply and Deliver Truck (Waste) (Quotations sought through Local Government Procurement Panel Contract)
- Q14/17 Design and Engineering of Skate Park
- Q14/18 Supply and Deliver 2 Tractors (Quotations sought through Local Government Procurement Panel Contract)
- Q14/19 Alarm Monitoring
- EOI14/02 Aerial Photography
- EOI14/03 3d Modelling

Currently Advertised

- Q14/07 Pavement Investigation and Design
- Q14/08 Solar Heating Macquarie Fields Pool

Currently Under Evaluation

- Q14/10 Supply of 5 mowers (LGP)
- Q14/13 Repair Corrugated Steel Culverts
- Q14/16 Stormwater Maintenance Program
- T13/22 Management of the Animal Care Facility
- Q14/09 Cash Collection Services
- Q14/02 Demolition of Three Buildings
- Q14/04 Microsoft Licence Agreement (Quotations sought through Local Government

Procurement Panel Contract)

- Q13/23 Flood Light Fittings at Campbelltown Athletics Track
- Q14/06 Mowing Services for Lynwood Park Tip and Sita Depot
- T14/05 Pest Control
- T14/07 Agency Payments
- Q13/31 Sporting Fields Flood Lighting Audit

ASSET MANAGEMENT

Roads

- Treatment selection, investigation and design for 2014-2015 Council's Road Program are 100% completed.
- In-house Road Roughness survey is 54% completed.
- Rehabilitation Program for 5 segments of road's which includes asphaltting on Gilchrist Drive, St Johns Road, Englorie Park Drive, Campbellfield Avenue and York Road is 100% completed.

Car Parks

- 2014-2015 program preparation is 100% completed.

Bridges and Culverts

- Level 1 Inspection for road bridges, pedestrian bridges and major culverts is 65% completed.
- A Senior Bridge Consultant inspected the new replaced bridge joints on Gilchrist Drive Bridge. As per Consultant, the replacement work was satisfactory and in compliance with the design.

Kerb and Gutter

- Condition inspection of all kerb and gutter segments has been completed for Macquarie Fields.
- Stage 3 Kerb and Gutter 2013-2014 reconstruction program is 30% completed.

Stormwater

- 6.73km of channels in Leumeah, St Andrews, Bow Bowling, Ingleburn and Macquarie Fields have been inspected and actions updated in Council's Asset Management Systems.
- 46 Pits and pipes in Ambarvale have been inspected and entered in Council Asset Management system.

Footpath Reconstruction

- Footpath Reconstruction Program Stage 3 has been issued with 62% of work completed.

- During April a total of 21km of footpaths were re-inspected with condition, defects and actions updated in Council's Asset Management system, including Copperfield Drive, Evelyn Street, Raby Sports Complex and Simmo's Beach.

Parks and Public Spaces

- Two new bike stands have been ordered to be installed next to the new playground equipment at Campbelltown Bike Education Centre.
- Supplied paint to the "Work for the Dole" scheme to repaint Bradbury Oval Cricket Picket Fence.
- Inspections have been carried out at Koshigaya Park and Marsden Park with all condition and actions updated in Council's Asset Management system.

Building Inspections

- Building data has been transferred from the old building sub components into the new building sub component, and entered into Council's Asset Management system.
- New inspection program for buildings has been scheduled and will commence in May. All actions will be verified for priority and cost estimate and updated in Council's Asset Management system.

Playground Equipment

- Playground repairs have been carried out at Koshigaya Park and Cook Reserve.
- Playground softfall mulch has been topped up at Finch Reserve, Ingleburn.

Internal Assets– Electrical Testing and Tagging

- Electrical equipment has been tested and tagged at Minto Depot Workshops, Ingleburn Occasional Care Centre and Macarthur Community Options, with all items updated into Council's Asset Management system.

Asset Management System, Grants and Reports

- Fuel efficiency and utilisation report for March 2014 has been prepared.
- Australian Bureau Statistics Report for quarter ending March 2014 has been sent.
- Document migration from Conquest II to Conquest III has been finished.
- New Building Valuation data has been imported in Conquest Test Database. Finance section is currently validating.
- A new building predictive model has been established to calculate current backlog and renewal gap more accurately.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Building Program Maintenance

- Internal painting works to walls, doors and ceilings at Eaglesnest Early Learning Centre are now complete. Emergency evacuation plans have also been updated.

Quotations have been requested to re-lay approximately 57sqm of synthetic grass.

- Eagle Vale Neighbourhood Centre rear shade sail and synthetic grass have been installed. All works at this site are completed. Hall is now available for hiring.
- Briar Cottage veranda repairs are continuing, works are due for completion end of April.
- Macarthur Community Options electronic gate installation works will commence 30th April, with works expected to be completed by early May, 2014.
- New strip drains for Eagle Vale Central showers have been installed.
- HJ Daley Library – Male, Female and Disabled Toilets refurbishment. Works have commenced with the demolition of the toilets over the Easter long weekend after hours. A security guard was posted to ensure public safety. Works will now continue during normal working hours and will not interfere with the general running of the Library.
- Old Town Hall – Repainting exterior is nearing completion. Front signage is being discussed with the Treasurer of the theatre for re painting/ signwriting.
- Ground floor office modification and extra lighting over the reception desk will commence early May.
- Installation of a split system air conditioner, painting and minor office modifications at Meals on Wheels is nearing completion. Works are due to be completed by early May, 2014.

Projects

- Hazlet Oval awning slab has been poured. Quotations have been sent out for a steel awning to be constructed over the slab. Quotes are due back in early May 2014.
- Quotations to supply additional safety steel railings on the Leumeah Pedestrian Bridge commenced 29 April and will be completed by early May 2014.
- Plans for a Japanese information board have been drawn up and submitted for comment.
- SITA effluent waste station roof restoration is due for completion 15 May. Works to raise the existing roof will by early May 2014.
- Purchase orders have been raised to remove two (2) old ozone filtration systems at Macquarie Fields pools. Works will be carried out by Council's tendered pool contractors by the end of May.

Locksmith

- Surveys of both Macquarie Fields and Campbelltown Swim Centres will commence this week. Keying to the Abloy system will commence mid to late April starting with Macquarie Fields.

Reactive Maintenance Requests

- 337 Building maintenance requests were received and actioned during the month of March/ April, 2014.

FACILITIES SUPPORT

- Telstra is attending to some issues with the telephone lines used by the security alarm system. Requests have been raised to install new alarm telephone lines for Benham Oval and Raby Oval Clubhouse.
- Work is currently been undertaken to upgrade the security alarm system to all Bush Fire Brigades. Access will be granted with a smart swipe card and keys will no longer be required.
- Menzies has accepted a 12 month extension of their contract.

Customer Requests	
Sporting Clubs with overdue keys	31 clubs with 211 keys outstanding
Key extension, issues, alarm codes and access	415
Request for access to Council Reserves	4

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round