

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors July 2014

Attachments

Nil

Report

On 19 February 2013, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
 - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars
 - (iv) the training of councillors and the provision of skill development for councillors
 - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses

- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time
- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses as at July 2014 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for July 2014.	\$150
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for July 2014.	\$4180
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for July 2014.	Nil
4.	Periodicals Cost of annual subscriptions. Cost for July 2014.	Nil
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for July 2014.	\$4676
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for July 2014.	\$876
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for July 2014.	Nil
8.	Travelling Expenses for Use of Private Vehicle Reimbursement of travelling expenses on authorised Council business. Claims submitted for July 2014.	\$1572

Provision of Facilities

- | | | |
|----|---|--------|
| 1. | Accommodation
Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%).
Cost for July 2014. | \$6340 |
| 2. | Communication System
Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors.
Cost of equipment for July 2014 in accordance with Councillors Policy. | \$117 |
| 3. | Office Equipment
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for July 2014. | \$5 |
| 4. | Council Vehicle
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for July 2014. | Nil |
| 5. | Internet Facilities
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for July 2014. | \$350 |
| 6. | Care Expenses
Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members.
Cost for July 2014. | Nil |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for July 2014 amounted to \$18,266.

Officer's Recommendation

That the information be noted.

Council Meeting 19 August 2014 (Hawker/Kolkman)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 152

That the Officer's Recommendation be adopted.

9.2 Reports Requested

Attachments

Status list of reports requested (contained within this report)

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 29 July 2014.

Officer's Recommendation

That the information be noted.

Council Meeting 19 August 2014 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 153

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 29 July 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
14.2.12 RK 3494184	CCS20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre. Comment: A briefing was held on 19.11.13. Awaiting advice from Council's Solicitors.	CS	September 2014
26.2.13 PH 3326065	CG8.2 - Report on the feasibility of renaming the Macquarie Fields Swimming Centre (when all works are complete) or other places of significance in honour of Kevin Wheatley VC or Ray Simpson VC.	CS	September 2014
26.3.13 PL 3356012	CS6.4 - That a detailed report be presented outlining the quality and possible need for an upgrade on the current lighting (including current environmental lighting) of all sporting fields in the Campbelltown LGA and that the report include total costing. Comment: investigations still ongoing.	CS	October 2014
16.7.13 MO 3483181	CS3.1 - Further report analysing the impact of the changes to the Arts Funding Program when information becomes available.	CS	November 2014
13.8.13 PH 3512590	CG8.1 - Report outlining feasibility of renaming Campbelltown showground.	CS	September 2014
10.9.13 MO 3547252	CS6.1 - Report updating the status for the installation of No Smoking signage at sporting and public places where smoking is prohibited and also include other educational initiatives that Council could undertake.	CS	September 2014
13.8.13 TR 3512711	CS4.2 - Report exploring the feasibility of alternate models of temporary fencing that are more robust yet removable within 24 Hours which may present a compromise to address the concerns of both sporting groups and the local community. Comment: Reported to Council 29/7/14 Item 6.2.	CS	
12.11.13 GB 3560252	CCS20.1 - Further report within 12 months reviewing progress and advising Council of further means of adapting to the new funding agreements for Aged and Disability funding.	CS	November 2014
10.12.13 WG 3650256	CS3.4 - Further report analysing the impact of the 'Arts and Cultural Policy' when information becomes available in 2014.	CS	November 2014
10.12.13 CM 3650066	CG8.1 - Report regarding the possibility of a naming rights sponsorship for Campbelltown Sports Stadium.	CS	September 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
11.02.14 FB 3707460	NoM15.1 - That a report be presented to Council on the feasibility of providing library services across all areas of the local government area.	CS	October 2014
11.02.14 MO 3714105	CCS20.1 - That a report be presented at the end of the 2014 season comparing the financial returns with the previous returns from 2013 regarding the Wests Tigers proposed hire fee.	CS	November 2014
11.03.14 GG 3747859	CG6.4 - That a report be presented outlining the feasibility of compiling short video clips to be loaded on Council's website to promote Council's outstanding recreational facilities.	CS (CG)	September 2014
06.05.14 DL 3814234	CS6.1 - That a further report be presented to Council once successful projects for Round Two of the 2013-2014 Participation and Facility Grant Program have been announced by the Office of Communities - Sport and Recreation. Comment: To date, funding has not been announced.	CS	October 2014
06.05.14 DL 3814232	CS6.3 - That a further report be presented to Council once projects have been confirmed and applications submitted to the NSW Government through the Office of Communities - Sport and Recreation. Comment: Reported Item 6.3 of Community Services Committee 24/06/14.	CS	
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown.	CS	September 2014
1.7.14 PL 3896360	CG6.1 - Report on other options for managing Council's library fines.	CS	November 2014
1.7.14 DL 3857024	CS6.3 - Further report once successful projects have been announced for NSW Footy Facilities Fund Applications.	CS	October 2014
29.7.14 PL	Report identifying alternative methods for managing the hire of Council's sporting fields.	CS	November 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
16.10.12 PL 3197155	CG8.4 - Report examining the feasibility of installing CCTV capabilities in the Campbelltown CBD, with installation locations to be determined in conjunction with Campbelltown Police. The report to also outline the costs associated with the installation, maintenance and monitoring of the system and detail any government grants available to assist in the installation of a CCTV system. Comment: Council has been successful in obtaining a grant for the funding of CCTV in the Campbelltown/Ingleburn CBD areas. The grant will not be provided until the 2014-2015 financial year and the documentation is currently being prepared for lodgement.	CW	September 2014
12.11.13 WG 3563387	CW1.2 - Further report on the findings of the Expressions of Interest for footpath reconstruction in Queen St Campbelltown.	CW	October 2014
06.05.14 PL 3815091	CW5.2 - That a report be presented outlining the feasibility and cost of purchasing and erecting electronic signs in the Campbelltown Local Government Area along major transport corridors, to promote Council and other community events.	CW	September 2014
03.06.14 PL 3859106	CG6.1 - That a report be presented outlining the feasibility, safety benefits and costs associated with the installation of four reverse sensors being included on all new Council vehicles. Comment: Reported to City Works Committee 12.8.14 (Item 3.1)	CW	
29.7.14 MO	PE5.1 - Report regarding feasibility and costs benefits of replacing the existing lighting within the LGA with led lighting.	CW	November 2014
29.7.14 PH	CW1.3 -- Further update reports re Blackburn Road, Wedderburn and Wedderburn Road Bridge.	CW	November 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
26.2.13 PL 3326067	CCG21.2 - Report in regard to a Licence Agreement with the Town Hall Theatre Group Incorporated for the use of the Town Hall Theatre.	BS	September 2014
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road.	BS	November 2014
10.9.13 PH 3547390	CG8.1 - Report investigating the feasibility of establishing a Civil Engineering Scholarship at UWS for students who reside in the Campbelltown LGA called the JE Hely Scholarship.	BS	September 2014
15.10.13 CM	CG2.2 - Further report on alternatives for the conduct of the 2016 Local Government Election.	BS	September 2014
11.02.14 PH 3689752	CG4.9 - That a further report be presented to Council following the submission being lodged regarding the review of prices for land valuation services provided by Valuer-General to councils. Comment: Reported Item 3.1 of the Corporate Governance Committee 12/08/14.	BS	
29.7.14 GG	PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE.	BS	December 2014
29.7.14 FB	CG1.3 - Further report following public exhibition of Draft Code of Meeting Practice. Comment: A report will only be submitted should submissions be received.	BS	October 2014
29.7.14 PL	CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building.	BS	March 2015
29.7.14 PL	CG2.3 - Further report following receipt of submissions re processing Road and Walkway Closure Applications.	BS	November 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE (EP)	November 2014
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.	PE (EP)	October 2014
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.	PE (DS)	October 2014
18.12.12 AM	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield.	PE (EP)	December 2014
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA.	PE (EP)	October 2014
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation. Comment: Trial to be completed mid December 2014 and reported thereafter.	PE (CS)	February 2015
11.03.14 GG 3747637	NofM15.1 - That a report be presented to Council in relation to authorised and unauthorised wrecking yards and dismantling of vehicles undercover which exist in the Campbelltown Local Government Area and include information regarding planning and compliance controls and any other associated matters relating to these types of activities.	PE (CS)	September 2014
06.05.14 TR 3814671	PE2.3 - That a report addressing the submissions received in response to the consultation process and the status of the "outstanding" acquisition authority matter be presented after the conclusion of the exhibition/consultation period.	PE (EP)	November 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
03.06.14 SD 3859318	<p>PE3.5 -</p> <ol style="list-style-type: none"> 1. That Council further negotiate with the NSW Land and Housing Corporation to secure the Corporation's support to amend the draft Airds Bradbury Renewal Project Voluntary Planning Agreement and where necessary, the Concept Plan Approval to take account of the following items: <ul style="list-style-type: none"> - the inclusion of a package of on-ground works (based on an action plan agreed to by Council) including crossing treatments at major roads, tree planting and driver warning signage, to assist general koala movement across the Airds renewal area. - the retention of Baden Powell Reserve as public open space or at the least, to achieve a further significant reduction in the area of the Reserve to be developed for housing. 2. That the outcome of negotiations pursuant to Item No. 1 above be reported to Council for consideration. 3. That the matter of the preferred option for community facilities within the Voluntary Planning Agreement be discussed at a Councillor Briefing Session, to be held prior to the end of August 2014. 4. That an urgent meeting be arranged with the Premier of NSW, The Hon Mike Baird, the Member for Wollondilly, The Hon Jai Rowell, the Member for Campbelltown, Mr Bryan Doyle, the Mayor of Campbelltown City Council, Councillor Dobson and the General Manager to discuss the final part of the concept plan. 	PE (DS)	October 2014
03.06.14 FB 3859174	CW5.1 - That a report be presented outlining the process for dealing with unauthorised commercial and residential signs which are posted on road and roundabout signs across the Local Government Area.	PE (CS)	September 2014
1.7.14 TR 3866135	PE2.4 - Report following conclusion of public exhibition of No 194 Campbelltown Road Denham Court - Proposed Amendment to LEP 2002.	PE	April 2015
1.7.14 BT 3858912	PE 2.5 - Further report following the Trial Indian Myna Bird Action Program.	PE	April 2015
29.7.14 SD	CW3.1 - Report following the outcome of investigations of future options for the provision of services provided by the Animal Care Facility. Comment: Reported Planning & Environment Committee 12/8/14 (Item 4.2).	PE	
29.7.14 PL	CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line.	PE	November 2014

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report (contained within the report)

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 19 August 2014 (Lake/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 154

That the Officer's Recommendation be adopted.

ATTACHMENT 1

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jan to Mar 2013	Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr to June 2014	July 2014	Aug 2014
Campbelltown	137	219	232	159	134	29	0	0
Ruse	169	3	21	86	57	0	0	31
Kentlyn	0	0	0	0	0	0	0	0
Airds	851	347	1230	1541	270	26	54	154
St Helens Park	0	12	60	0	0	0	0	0
Rosemeadow	45	16	37	120	111	8	0	42
Ambarvale	23	34	39	122	132	0	0	0
Woodbine	70	0	0	0	0	0	0	0
Claymore	12	59	22	171	0	37	0	0
Eschol Park	59	13	10	58	47	0	0	0
Kearns	0	0	0	0	0	0	0	0
Raby	116	0	0	65	0	0	0	0
St Andrews	22	0	49	143	0	62	0	0
Bow Bowling	0	0	0	0	0	0	0	0
Minto	766	309	176	832	110	97	0	156
Ingleburn	738	702	648	436	368	226	98	34
Macquarie	253	215	213	530	243	130	28	76
Glenfield	397	498	310	215	251	73	83	7
Blair Athol	0	0	0	0	0	0	0	0
Bradbury	0	82	45	40	0	0	0	0
Total m ²	3658	2510	3092	4518	1723	688	263	500

During the reporting period 5 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2013	Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr to June 2014	July 2014	Aug 2014
26	22	11	15	13	18	5	5

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to Mar 2013	Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr to June 2014	July 2014	Aug 2014
Area 1	1290	1830	1860	2366	1573	2343	1230	1107
Area 2	1254	2155	2064	1645	1169	1946	550	528
Area 3	585	617	487	552	435	492	495	222
Area 4	1660	1836	2142	1199	887	2102	672	1050
Total	4789	6438	6553	5782	4044	6883	2947	2907

OPERATIONAL SERVICES SECTION (Reporting period 14 July to 3 August 2014)

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves Sites	98	15	0	0	113
Road Verges – Sites	14	12	3	15	44
Community/Childcare Centre's - Sites	0	0	0	0	0
Servicing Laneways – Sites	38	28	0	61	127
Litter/Rubbish Pickup	153	17	2	5	177
Herbicide Spraying (hrs)	8.5	0	1	1	10.5
Mulching (cm ³)	0	125	0	0	125
Garden Maintenance	0	0	0	0	0
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	2	0	0	0	2
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	0	5	4	4	13
Tractor Road Verge (Sites)	5	11	5	3	24
Tractor Servicing Parks and Reserves	33	22	7	14	76
Cemetery	0	0	0	0	0
Fire Hazard Reduction	0	29	0	0	29
Road Crews Servicing Parks	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves Sites	21	23	22	24	90
Road Verges – Sites	0	8	0	0	8
Community/Childcare Centre's – Sites	0	0	0	3	3
Cemetery	0	0	0	0	0
Tractors Servicing Sporting Fields	12	8	3	14	37
Litter/Rubbish Pickups (hrs)	29	24	26	19	98
Herbicide Spraying (hrs)	19	18	22	22	81
Mulching – Quantity M ³	240	220	160	60	680
Garden Maintenance – Sites	26	1	38	44	109
Garden Refurbishment – Sites	12	0	1	0	13
Top Dressing – Sites (tonne)	3	3	0	3	9
Aeration of Fields – Sites	0	0	0	0	0
Sharps Pickups – Quantity	0	0	0	0	0
Miscellaneous Requests (hrs)	3	6	15	10	34
Refilling of Sandpits	0	0	0	0	0
Plumbing	13	10	20	21	64
Fit Goal post sleeves	0	0	0	0	0
Cricket Wicket Maintenance	0	0	0	0	0

HORTICULTURE ACTIVITIES

Mulching Activities

Horticulture staff have been involved in spreading approximately 45 tonnes of mulch at Glenalvon House, Mawson Park, the Civic Centre and Blaxland Road service lanes.

Enhancement Planting

Council recently carried out the following planning works;

- Campbelltown Cycleway - 30 Lily pillies planted and area re-mulched
- Civic Centre southern end car park – 50 Lily pillies planted
- Leumeah Footbridge - Further enhancement planting carried out

Sporting Fields

Council recently carried out the following works on sporting fields;

- Removal of existing concrete wickets at Kentlyn Oval and restoration of playing surface carried out.
- Due to dry climatic conditions, various repairs on irrigation lines throughout the LGA have been conducted.
- Lynwood Uniting Church floodlight upgrade carried out using existing light fittings from Council.
- Floodlight globe replacements at various locations.

COUNCIL TREE INSPECTIONS

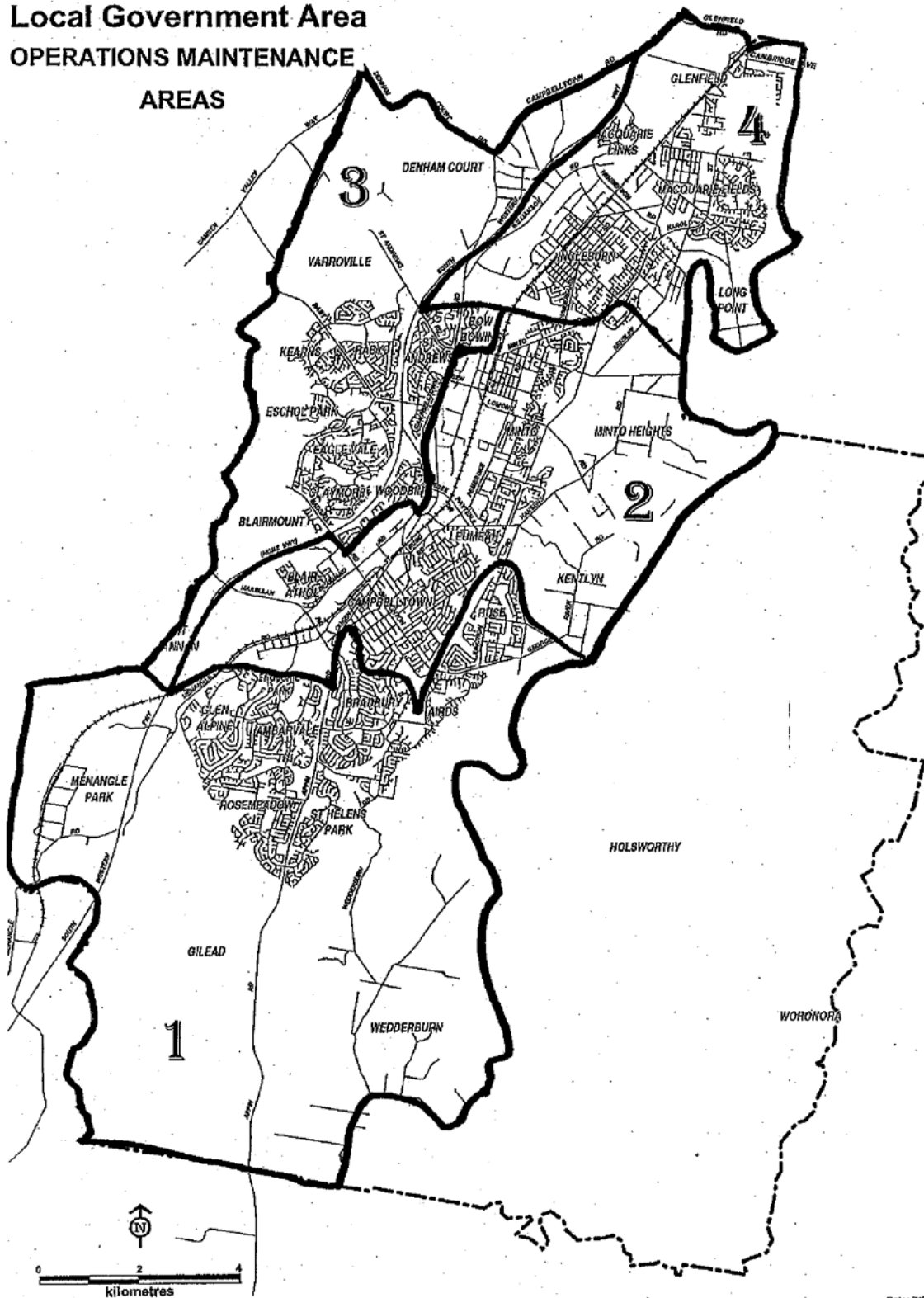
Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	9	5	4	3	21
Council	24	33	17	16	90
Termites	0	0	0	0	0
Plumber - Sewer Chokes	0	0	0	0	0
N/A	1	3	2	3	9
HOLD	0	1	2	0	3
Total	34	42	25	22	123

PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	14	5	5	5	29

**Campbelltown City Council
Local Government Area
OPERATIONS MAINTENANCE**

AREAS



ROADS AND DRAINAGE

A. HEAVY PATCHING - Roads And Footpaths

This resource has been heavy patching for the month of August.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m ²	259	245	287	92	883
Road restorations m ²	0	39	0	0	39
AC Base Course Total (tonne)	41	41	42	16	140

B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	417	383	495	200	1495
Edge breaks (LM)	20	10	20	0	50
Restorations m ²	3	0	0	0	3
Car parks pot holes	0	0	0	20	20
Trip Hazard Footpaths	10	0	0	32	42
Total	450	393	515	252	1610

C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	10	12	6	8	36
Telstra Inspections	1	2	3	6	12
Sydney Water inspections	8	5	3	5	21
Integral inspections	2	1	0	6	9
Gas Inspections	1	1	1	0	3
Customer requests	1	0	0	0	1

D. COMMUNITY RESPONSE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	0	6	0	1	7
Pits cleaned by hand or suction	59	72	123	82	336
Tail out drains/headwalls	2	0	0	2	4
Removal of waste matter (cubic)	2.5	70.7	1	3.5	77.7
Flushing of stormwater lines(linear)	550	1570	350	590	3060
Underpass (drainage) cleaning	1	0	0	2	3
Trip hazards/footpath hazards	2	13	0	5	20
Dead animals removed	10	4	8	17	39
Parra webbing drainage	4	0	0	3	7
Sign retrievals and straightening	0	3	0	4	7
Syringes	24	136	3	10	173
Deliver and set up at venues	0	0	0	0	0
Paver repairs m ²	0	0	0	0	0
Oil/ Paint Spill/Debris on Road	3	5	8	8	24
Median Cleaning/Poisoning	170	27	150	803	1150
Guide Posts	5	0	2	0	7
Total	832.5	1906.7	645	1530.5	4914.7

E. STREET ACCESSORIES - Sign Manufacturer

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	0	16	2	0	18
Street signs	2	27	0	7	36
Community signs	6	5	3	6	20
Ordinance signs	0	2	0	3	5
Various council signs	0	79	0	2	81
Warning signs	2	5	3	0	10
Council special events	0	4	0	0	4
Directional	3	4	2	0	9
Banners	2	6	0	0	8
Various Stickers	0	115	6	0	121
Total	15	263	16	18	312

Sign Erection

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	0	1	0	0	1
Bollards replacement and repair	15	12	9	3	39
Street signs	22	24	7	4	57
Community signs	13	15	0	0	28
Ordinance	16	18	12	39	85
Regulatory	72	79	20	35	206
Graffiti Removal m ²	2	4	2	3	11
Warning Signs	33	22	9	21	85
Install various banners	1	1	0	1	3
Line Marking/Car Park	15	5	0	21	41
Directional	16	5	2	4	27
Total	205	186	61	131	583

F. FOOTPATH RECONSTRUCTION PROGRAM 2014 – 2015

Pending

G. NEW FOOTPATH CONTRUCTION PROGRAM 2014- 2015

Pending

H. KERB AND GUTTER ROAD RELATED 2014 – 2015

Stage 1 - 29% complete

Stage 2 - 37% complete

I. OPERATIONS MINOR WORKS

New Footpath and Gate - Sunderland Road Scout Hall

100% complete

Car Park Restoration - Gunners Soccer Club

20% complete

J. CAPITAL WORKS

Parkside Crescent - Car Park and Road Widening

Stage 5 – 95% complete. Lighting in progress.

Redfern Creek Weed Removal and Bank Stabilisation

Stage 1 - 100% complete

Stage 2 – 96% complete. Pending suitable conditions for planting.

Heritage Park - Improvements and landscaping

10% complete. Waiting quotes on tree pruning.

Eagle Vale Drive - Road widening and Round about

15 % complete.

Smith's Creek - Formalisation

35% complete

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, and wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9199.01	John Deere Tractor	Front PTO box not working	CCC Workshops and	56hrs
9952.01	Howard slasher	Damaged rear wheel and carrier and leaking gearbox	CCC Workshops and	56hrs
9253.01	Footpath sweeper	No Drive	CCC Workshops and	40hrs

The following is a breakdown of the work performed since the last report **14 July 2014 – 3 August 2014**.

9199.01	The John Deere tractor with rear reach mower and front flail mower had a damaged front PTO box. The unit was removed from the tractor and stripped down to assess the problem. Parts were ordered and the unit reassembled and fitted back into the tractor. After testing, the tractor is back in service.
9952.01	The Howard slasher had a damaged rear wheel and carrier and new parts were ordered. Leaking in the gearbox was also identified. The unit was stripped down and reassembled with new parts. The slasher has been tested and is back in service.
9253.01	The Karcher sweeper had no drive. The unit was stripped down and found to have a damaged drive coupling and parts were sourced and fitted. The unit was reassembled and tested and the sweeper is back in service.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	43
Services carried out	37
Repairs to trucks	98
Repairs to heavy plant	19
Repairs to trailers	10
Tractors/implements	27
SES repairs	4
RFS repairs	6
Small plant repairs	47
Repair to cars	17
Repairs to mowers	25
Repairs to sweepers	11
Pathway requests (completed)	11

Of the reported repairs above 35 were out in the field.

Workshops Solar panels have currently added **42,278** kWh back to the grid.

The Workshop has also carried out the following duties:

- Registration repairs on fleet and plant completed
- Manufacture and repair of gates, locks and lock boxes around Campbelltown
- Manufacture various pit frames and covers
- Fabricate/install trailer access steps and handrails to fleet

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

Mechanical Works

Nil undertaken.

Facilities Support Services

Customer Requests	
Sporting Clubs with overdue keys	26 clubs with 189 keys outstanding
Key access renewals, issues, alarm codes and access	670
Request for access to Council Reserves	8

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Currently being prepared:

T14/13 Synthetic Turf Lynwood Park

T14/14 Electrical and Data Cabling Services

T14/17 Glazing Services

T14/20 Road Signs and Equipment

T14/23 Construction of St Helens Park Skate Park

Q14/24 Supply and Install Playground Equipment (Quotations sought through Local Government Procurement Panel Contract)

Q14/29 Cisco Maintenance

Q14/30 Repair Corrugated Steel Culverts

Q14/32 Greg Percival Library Photovoltaic System

Q14/33 Graffiti Removal

EOI14/03 3D Modelling

EOI14/05 Queen Street Footpath Reconstruction

Currently Advertised

T14/15 Plumbing Services

T14/16 Metal Fabrication

T14/19 Bush Regeneration and Bush Fire Mitigation

T14/22 Toilet and Shower Partitions

Q14/14 Supply and Delivery of Sweeper (Quotations sought through Local Government Procurement Panel Contract)

Q14/15 Supply and Deliver Truck (Waste) (Quotations sought through Local Government Procurement Panel Contract)

Q14/25 Concept Plans for Proposed Bridge at Wedderburn

Q14/35 Playground Equipment – Ambarvale Cottage (Quotations sought through Local Government Procurement Panel Contract)

Currently Under Evaluation

Q14/17 Design and Engineering of Skate Park

Q14/19 Alarm Monitoring

Q14/22 Supply and Install Automated Public Toilets (Quotations sought through Local Government Procurement Panel Contract)

Q14/23 Horticultural Pest and Weed Spraying

Q14/24 Swimming Apparel and Accessories

Q14/26 Demolition of Council Facilities

Q14/27 Supply of PC's (Quotations sought through Local Government Procurement Panel Contract)

T14/10 Smash Repairs

T14/12 Cleaning of Public Toilets, Park Toilets and Sporting Ground Amenities

T14/18 Kiosk Supplies

ASSET MANAGEMENT

Roads

Class 6 Road Inspection for Road Maritime Services funding is 100% completed.

Road Rehabilitation Program (Stage 1A-1F Asphalt Program, 3A-3C Spray Sealing Program, 4A-4B Rejuvenation Program, 5A-5B Micro surfacing Program, 6A-6B Mill and Fill Program, 7A Heavy Patching Program and 8A Crack Sealing Program) has been awarded.

The geotechnical investigation at Minto Road is 90% completed.

Car Parks

2014–2015 Car Park Inspection is 5% completed.

Bridge and Culvert

Inspection and Reporting of the condition of expansion joints at Henderson Road Bridge over Bow Bowling Creek has been completed by an external consultant. The detailed design of the expansion joint is in progress.

Kerb and Gutter

Kerb and Gutter Stage 1, 2014-2015 program (road work related) is 29% completed.

Kerb and Gutter Stage 2, 2014-2015 program (road work related) is 37% completed.

Stormwater

212 pits, 168 pipes and 11 headwalls at Macquarie Fields, Glenfield, Bardia and Minto have been inspected with condition, defects and actions updated in Council's Asset Management System.

98 pits, 104 pipes and 6 headwalls have been inspected at Glenfield, Ingleburn, Bardia, and Minto and entered into Council's Asset Management System and MapInfo.

Channel maintenance work is 33% completed.

Footpath Reconstruction

- Footpaths were re-inspected with condition, defects and actions updated in Council's Asset Management System, including Guernsey Avenue, Minto.
- Footpath Reconstruction Program – Stage 1 will commence mid-August, 2014.
- Footpath Reconstruction Program – Stage 2 has been marked out and waiting to be sent for quotation.
- Footpath Reconstruction Program - Stage 3 currently is being marked out.

Parks and Public Spaces

- Inspections have been carried out at Kingfisher Reserve with all condition and actions updated in Council's Asset Management System.
- Old timber post and rail fencing have been replaced with new black flat top fencing at Koshigaya Park.
- New concrete slab (25 x 11 metres) work at Bradbury Oval cricket practice nets has now been completed.
- Work order has been issued for new fencing – Bradbury Oval (Park) cricket practice nets. Work will commence mid August, 2014.
- New Synthetic Grass has been ordered for Bradbury Oval (Park) cricket practice nets with work to commence late August 2014.
- Work's order has been issued to replace old timber picket fence at Wood Park with new recycled plastic fence. Work to commence mid August 2014.
- Replacement of 75 metres of chain wire fencing for Woodlands Baseball Complex will commence mid August, 2014.
- New park furniture and litterbin enclosures have been ordered for Campbelltown Bike Educational Centre.
- New (replacement) BBQ elements and control gear to be installed at Koshigaya Park, work will commence mid August, 2014.

Building Inspections

- Building inspections to re-commence in mid August 2014.
- Playground repairs have been carried out at Swan Reserve, Koshigaya Park, Pembroke Park and Raby Sports Complex.
- Playground Program for 2014-2015 awaiting risk assessment for shade covering.

Internal Assets– Electrical Testing and Tagging

- Electrical equipment has been tested and tagged at the Civic Centre, Art Gallery and St Helens Community Hall with all items updated into Council's Asset Management system.

Asset Management System, Grants and Reports

- Building Inspection and Asset Management System setup for Wollondilly Shire Council is progressing and is 60% completed.
- Fuel Efficiency report for July 2014 has been sent.
- Road Maritime Services Schedule 2, Schedule 3, Schedule 4A and 4B reports have been sent.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Building Program Maintenance and Renew Connect Revitalise Program (RCR)

- Senior Citizens Building - Sensor lighting has now been installed.
- Gordon Fetterplace Aquatic Centre - replacement of a 25 metre safety fence has been completed. Works have commenced to refurbish the first aid room, control room and staff change room.
- Eagle Vale Central plant room - all backwash valves have been replaced.
- Jackson Park amenities - painting to both internal and external areas is now completed.
- St Helens Park amenities - sensor lighting has now been installed throughout the building.
- Civic Centre foyer reception area - light is now completed.
- Uniting Church Soccer club - painting is now completed.
- Quotations are now in to refurbish Macquarie Fields Indoor Sports change rooms and toilets.
- Works have also commenced in the AFL change rooms to replace the ceilings and to install mechanical ventilation. Painting works will follow at completion of ventilation works.
- Works orders have been issued to replace amenity grills at Wood Park, Eschol Park No.2 and 3.

Projects

Hazlet Oval - Construction of an awning will be completed by the end of August, 2014.

Macquarie Fields Indoor Sporting Complex - roof replacement and change room refurbishment due to commence 20 August, 2014.

Waminda Oval - Construction of canteen and toilets has commenced as part of the RCR.

Reactive Maintenance Requests

336 building maintenance requests were received and actioned during the month of July/ August, 2014.

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round