

Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 14 July 2015.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

ITEM	TITLE	PAGE
1.	TECHNICAL SERVICES	3
1.1	Traffic Committee	3
1.2	Part Removal of Shared Zones - Campbelltown and Ingleburn CBD	26
1.3	Proposed Renew, Connect, Revitalise - Works Program 2015-2016	33
1.4	Beverley Road, Campbelltown - Grant Submission	40
1.5	Appin Road and Hume Motorway Road Accidents Updated	42
2.	OPERATIONAL SERVICES	47
	No reports this round	47
3.	ASSETS AND SUPPLY SERVICES	47
3.1	T15/02 Eagle Vale Drive Upgrade	47
3.2	T15/05 Supply of Bulk Materials	51
3.3	T15/09 Legal Services	55
3.4	T14/13 Design and Construct Synthetic Turf Football Pitch at Lynwood Park	59
3.5	T14/23 Construction of a Skate Park at St Helens Park Reserve	64
3.6	T15/06 Website	68
3.7	Feasibility of Fully Automated Toilet Facilities at Redfern Park, Minto, Hallinan Park, Ingleburn and Bardia Park, Edmondson Park	73
4.	EMERGENCY SERVICES	82
	No reports this round	82
5.	GENERAL BUSINESS	82
21.	CONFIDENTIAL ITEMS	82
21.1	Confidential Report Directors of Companies - City Works	82

Minutes of the City Works Committee held on 14 July 2015

Present

His Worship the Mayor, Councillor P Lake
Councillor S Dobson (Chairperson)
Councillor F Borg
Councillor G Brticevic
Councillor A Chanthivong
Councillor W Glynn
Councillor P Hawker
Councillor C Mead
Acting Director Business Services - Mrs C Mears
Director City Works - Mr W Rylands
Acting Manager Assets and Supply Services - Mr W Miller
Manager Compliance Services - Mr P Curley
Acting Manager Education and Care Services - Ms G Vickers
Manager Emergency Management and Facility Services - Mr R Blair
Manager Healthy Lifestyles - Mr M Berriman
Manager Operational Services - Mr A Davies
Manager Property Services - Mr J Milicic
Manager Technical Services - Mr K Lynch
Policy and Governance Coordinator - Ms J Warner
Executive Assistant - Mrs D Taylor

Apology Nil

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Dobson.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

1. TECHNICAL SERVICES

1.1 Traffic Committee

Reporting Officer

Manager Technical Services

Attachments

1. Minutes of the Local Traffic Committee Meeting of 11 June 2015 (contained within this report)
2. Minutes of the Campbelltown Traffic Committee Meeting of 11 June 2015 (contained within this report)

Purpose

To seek Council's endorsement of the recommendations arising from the Local Traffic Committee and Campbelltown Traffic Committee meeting held on 11 June 2015.

Report

RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE ON 11 JUNE 2015

Reports Listed for Consideration

LTC 15/14 Kellerman Drive, St Helens Park - Service Station Development

That the matter be deferred pending further information from the Roads and Maritime Services representative.

LTC 15/15 Minto Road, Minto - Provision of Pedestrian Crossing

That the pedestrian crossing, line marking and signage plan No. 12672 be approved.

LTC 15/16 Kearns Avenue and St Lawrence Avenue, Kearns - Traffic calming devices

1. That Council endorse the concept plan for pedestrian refuge and associated traffic calming devices.
 2. That Council consult with affected residents for comments, and if no major concerns install the proposed devices otherwise report back to the Committee.
-

LTC 15/17 Baldwin Avenue, Glenfield - On Site Parking Restriction

1. That a 'No Stopping' zone along the western kerb of Baldwin Avenue between the central island and Trafalgar Street be approved.
2. That Council monitor the southern end of Baldwin Avenue for three months after the installation of the proposed 'No Stopping' zone at the northern end of Baldwin Avenue before considering implementation of 'No Stopping' restrictions.

LTC 15/18 Evelyn Street, Macquarie Fields - Proposed pedestrian refuge between Cyclamen Place and Scribbly Place

That Council approve pedestrian refuge island, kerb side blisters, line marking and signage plan.

RECOMMENDATIONS OF THE CAMPBELLTOWN TRAFFIC COMMITTEE ON 11 JUNE 2015

Reports Listed for Consideration

CTC 15/13 Queen Street, Campbelltown - No 3-17 Development driveway no right turn ban

1. That Council approve the installation of internal traffic control facilities as submitted, together with an additional 'No Right Turn' sign, within the subject property of 3-17 Queen Street, Campbelltown.
2. That subject to the approval of the Roads and Maritime Services for the installation of 'No Right Turn' signs at 3-17 Queen Street, as described in the body of the report, Council directs the Developer to install the treatment.

General Business

CTC 15/14 Hurley Street, Campbelltown - Parking at Railway Interchange

That the Manager Technical Services investigate the erection of fencing along the 'No Stopping' area.

CTC 15/15 Appin Road - Wire and Rope Fencing

That a suitable treatment to facilitate pedestrians and stop trail bikes be investigated.

Officer's Recommendation

That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the meeting held on 11 June 2015 be adopted.

Committee's Recommendation: (Hawker/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 July 2015 (Borg/Hawker)

That the Officer's Recommendation be adopted.

Amendment (Hawker/Greiss)

1. That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the meeting held on 11 June 2015 be adopted with the exception of LTC item 15/14.
2. That in relation to item 15/14, Council concur with the Traffic Committee recommendation from its meeting held 16 July 2015 with respect to:
 - a) the proposal for the right turn lane in Kellerman Drive, St Helens Park to access the proposed service station on the corner with Appin Road traffic signals.
 - b) if there is any further development on this site the developer would be required to provide traffic studies to support the right turn lane for the increased development.

Council Resolution Minute Number 135

That the above amendment be adopted.

ATTACHMENT 1



LOCAL TRAFFIC COMMITTEE MINUTES

11 June 2015

LOCAL TRAFFIC COMMITTEE

Traffic matters related to the functions delegated to councils under the *Transport Administration Act 1988*.

Minutes Summary

ITEM TITLE

LOCAL TRAFFIC COMMITTEE MINUTES

- 1. ATTENDANCE**
- 2. APOLOGIES**
- 3. CONFIRMATION OF MINUTES**
- 4. BUSINESS ARISING FROM MINUTES**
- 5. REPORTS LISTED FOR CONSIDERATION**

- | | |
|------------------|---|
| LTC 15/14 | Kellerman Drive, St Helens Park - Service Station Development |
| LTC 15/15 | Minto Road, Minto- Provision of Pedestrian Crossing |
| LTC 15/16 | Kearns Avenue and St Lawrence Avenue, Kearns - Traffic calming devices |
| LTC 15/17 | Baldwin Avenue, Glenfield - On Street Parking Restriction |
| LTC 15/18 | Evelyn Street, Macquarie Fields - Proposed pedestrian refuge between Cyclamen Place and Scribbly Place |

- 6. LATE ITEMS**
No reports this round
 - 7. GENERAL BUSINESS**
No reports this round
 - 8. DEFERRED ITEMS**
No reports this round
-

LOCAL TRAFFIC COMMITTEE MINUTES

Traffic matters related to the functions delegated to Councils under the *Transport Administration Act 1988*.

Minutes of the Local Traffic Committee held on 11 June 2015

1. ATTENDANCE

Campbelltown City Council

Director City Works - Mr W Rylands
Manager Technical Services - Mr K Lynch (Chairperson)
Coordinator Traffic and Road Design - Mr A Arora
Team Leader Traffic Investigation - Mr F Sirc
Project Design Engineer - Ms S Nepal
Senior Project Designer - Ms S Lokoju
Administrative Assistant - Mrs S Lambert

Roads and Maritime Services

Ms K Russell

Police Representatives

Senior Constable M Cotton
Senior Sergeant M Grace

Bus Companies

Interline - Mr J Oliveri
Busabout - Ms K De Jong

Representatives of Local Members of Parliament

Mr R James

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Mr Kevin Lynch, Manager Technical Services.

2. APOLOGIES

Councillor G Greiss
Senior Constable M Davies

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 14 May 2015 were recommended to the City Works Committee on 2 June 2015 and adopted by Council on 9 June 2015.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

LTC 15/14 Kellerman Drive, St Helens Park - Service Station Development

Previous Report: Nil
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

1. Locality sketch plan showing location of service station
2. Signs and line marking plan (4043: Drwg.4034-CC-03 Rev. C)
3. RMS Traffic Signal Plan Site 3813 Issue C
4. Truck Turning Path Plan – Left turn into Kellerman Drive
5. Right turn bay Civil Works Plan

Background (11/6/2015)

Transportation and traffic planning consultants on behalf of the developer for the proposed service station and convenience store, Lot 5210 (DP 1193880), on the corner of Appin Road and Kellerman Drive has forwarded a set of plans that includes a plan for signs and line markings associated with access alterations to the site off Kellerman Drive, St Helens Park.

The proposed development includes the construction of a service station together with convenience store building, internal access driveway, landscaped gardens, parking spaces, ingress and egress works. The site is on the south east corner of the intersection and is bounded by Appin Road and Kellerman Drive with central medians on each leg. The median in Kellerman Drive is associated with its sag point and there is limited sight distance for vehicles turning in and off this section of the road.

The developer has proposed two driveways off Appin Road which will cater only for southbound traffic. No changes will be made to the median on Appin Road. Alterations to the median in Kellerman Drive was approved by the Council for access purposes with a condition that the right turn bay must comply with Austroads and relevant design guide lines.

The driveway access on Kellerman Drive is proposed on the furthest eastern border of the property allowing for a protected right turn bay catering for 4 to 5 cars. Due to the location of the driveway and internal access road, Council had conditioned the development so that articulated and heavy rigid vehicles servicing the site shall not enter from Kellerman Drive at any time.

The consultant has proposed the following in relation to the access in and out of the Kellerman Drive;

1. The existing median in Kellerman Drive between Appin Road and the driveway access will be replaced by a 0.9m wide and median including a 'bull nose' entry for a length of
-

12m (approximately) into Kellerman Drive. The width of the westbound carriageway will be reduced from 5.5m to 5.1m so as to provide a 3.3m wide eastbound through lane and a 3m right turn lane (as per the attachment 2).

The 'bull nose' island treatment will be partially mountable (50mm high) to allow for safe turning movement of vehicles including buses especially from Appin Road left into Kellerman Drive.

2. 'No Stopping' restriction on both sides of Kellerman Drive.
4. Trucks prohibited signs (R6-10-2) at the entry of Kellerman Drive.
5. 'No Right Turn' (R2-6 R) and No Left Turn (R2-6 L) with supplementary 'Vehicles Under 6m Excepted' signs for east bound and west bound traffic at the access entrance off Kellerman Drive.
6. 'No U Turn' signs at the median opening for eastbound traffic (compliance to the conditions of consent).
7. E4 median edge line on the southern side of the median, east of the driveway. This delineation is required to line the edge of westbound traffic with the edge of the new revised median on the west side of the driveway. The new median will be offset by 0.4m.
8. 'Keep Clear' delineation at the driveway for westbound traffic.

It is recommended to the Committee that the signs and line marking plan Drawing No. 4034-CC-03 for the median alterations in Kellerman Drive be endorsed.

Plans for the access on Appin Road are not presented as part of this report but will be assessed by the Roads and Maritime Services as the road is a State Classified road.

It should be noted that the consultant has forwarded a revised traffic signal plan to RMS (Attachment 3) showing a T1 turning line across the intersection to direct traffic from the median lane in Fitzgibbon Lane to the kerbside of Kellerman Drive for their approval.

Council Officers have identified a concern with larger service vehicles travelling through the development site wishing to turn left out of the driveway into Kellerman Drive. These vehicles due to their turning sweep path are unable to make the turn. In addition, due to the alignment of the internal circulating road, vehicles may need to prop at the driveway to allow larger vehicles to travel through. It is recommended that signs be installed within the property preventing trucks and services vehicles exiting onto Kellerman Drive.

Officer's Recommendation

1. That Council endorse the signs and markings plan for the right turn bay and associated access on Kellerman Drive to the proposed service station and convenience store at the corner of Kellerman Drive and Appin Road, St Helens Park.
 2. That the Developer installs additional signs within the property to prevent trucks and service vehicles exiting onto Kellerman Drive.
-

Discussion (11/6/2015)

The Committee was advised that as outlined in the report there were a number of issues and concerns that need to be considered with this development which has now been addressed.

The RMS representative asked why the right turn off Kellerman Drive was being allowed so close to the traffic lights. It was advised that RMS had agreed to this with the developer at the time when the then roundabout was being replaced with traffic lights.

Following extensive discussion on a number of issues the RMS representative advised that RMS could not concur with the recommendation and would seek further information and report back to the Committee.

It was recommended that the report be deferred until further discussions are undertaken with RMS regarding the signal configuration.

Recommendation of Local Traffic Committee

That the matter be deferred pending further information from the Roads and Maritime Services representative.

LTC 15/15 Minto Road, Minto- Provision of Pedestrian Crossing

Previous Report: LTC 15/3
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

1. Plan showing relocation of Australia Post Mail Box
2. Line marking and Signage Plan with proposed pedestrian crossing and changes to existing parking signs

Background (11/6/2015)

A report was presented to the Traffic Committee on 12 March 2015 for endorsing the proposed pedestrian crossing and changes in the existing parking arrangements on Minto Road near Minto Railway Station. Following the recommendations of the Committee, community consultation was carried out with all the business owners, tenants, bus companies, Taxi Council, Australia Post and the Station Master.

Council received response from only one stakeholder i.e. Australia Post who are in favour of the pedestrian crossing but are against the relocation of the "Australia Post" posting box around the corner of Redfern Road. They are concerned that the new location would not be as highly visible as the current one and may have a negative effect on patronage. Australia Post has suggested relocating the posting box further north of the proposed pedestrian crossing.

In addressing the suggestions by Australia Post, plans have been reviewed and it is recommended that the proposed 8m 'No Parking' zone adjacent to the driveway of No. 6 be sign posted "No Parking, Australia Post Vehicles Excepted" (refer location 10 on the attached plan). The mail box will have to be relocated at this location.

As per Australian Standards, certain criteria has to be met for the installation of a pedestrian crossing in regards to pedestrians and traffic volume. Council Officers carried out the survey by installing a CCTV and a traffic counter on Minto Road in 2014.

It was observed that in one hour the pedestrian volume (P) was approximately 169 and vehicles volume (V) was approximately 348 in the vicinity of the proposed pedestrian crossing. The product (PV) of measured pedestrians and the vehicles flow per hour works out to be 58,812 which is slightly less than the required of 60,000.

A similar pedestrian crossing was constructed by Transport for New South Wales in 2011 on Somerset Street adjacent to Minto Railway Station which did not meet the warrant criteria but was installed considering the safety of pedestrians.

Since the traffic survey was undertaken a number of new residential developments have taken place and many more are in progress. An increasing number of people are using public transport to commute to work and with a growth rate of approximately 3% in the

previous year, PV works out to be 60,600 which is well above 60,000 and thus meets the criteria.

Based on the above stated facts and figures, it is recommended to approve the installation of pedestrian crossing and lines and sign plans as per the attachment.

Officer's Recommendation

That the pedestrian crossing, line marking and signage plan No. 12672 be approved.

Discussion (11/6/2015)

The Committee were advised that a report was previously presented to the Traffic Committee in March 2015 regarding pedestrian movements and the lack of kiss and ride facilities at Minto Railway Station.

Following community consultation concerns were raised only from Australia Post who are against the relocation of the postal box.

The RMS asked that when the Australia Post vehicles stop if there was sufficient room to get around without going over the B-Double. The Committee was advised that there was sufficient room.

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of Local Traffic Committee

That the pedestrian crossing, line marking and signage plan No. 12672 be approved.

**LTC 15/16 Kearns Avenue and St Lawrence Avenue, Kearns -
Traffic calming devices**

Previous Report: Nil
Electorate: Camden
Author Location: Traffic and Road Design Unit

Attachments

1. Locality Plan
2. Pedestrian refuge island and traffic calming devices

Background (11/6/2015)

Council has received complaints from residents regarding the safety of pedestrians crossing St Lawrence Avenue to access Clark Reserve which is located at the corner of St Lawrence and Kearns Avenue. This is mainly due to vehicles cutting corners at this intersection.

Council Officers had undertaken a traffic survey in March 2015 to determine the number of pedestrians and the vehicles in this precinct. This assessment did not meet the criteria for the provision of a pedestrian crossing.

Further investigations were undertaken to identify various options for the provision of pedestrian crossing facilities at this intersection. One of the options was to install a pedestrian refuge islands on St Lawrence and Kearns Avenue. The design turning path movements were checked for 12.5m long vehicles and observed that these vehicles can manoeuvre through St Lawrence Avenue but not through Kearns Avenue without compromising the safety of pedestrians.

The option (as shown on the attached plan) that caters for the safe pedestrian access and turning movements of 12.5m long vehicles is as follows:

1. Install pedestrian refuge island on St Lawrence Avenue
2. Install rumble bars on Kearns Avenue
3. Install speed cushions on all the approaches. This will help in reducing the speed of the approaching vehicles and corner cutting.

It is recommended that Council consult with the affected residents and if no major concerns are raised by the residents, install the proposed devices otherwise report back to the Committee.

Officer's Recommendation

1. That Council endorse the concept plan for pedestrian refuge and associated traffic calming devices.
 2. That Council consult with affected residents for comments, and if no major concerns install the proposed devices otherwise report back to the Committee.
-

Discussion (11/6/2015)

The Committee was advised of the safety concerns raised by the community. The Police representative asked if Council should include a further speed cushion in St Lawrence Avenue.

Following discussion on the matter it was suggested that no further speed cushion be provided at this point and if there are any further concerns more speed counts will be undertaken and reported back to the Committee.

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of Local Traffic Committee

1. That Council endorse the concept plan for pedestrian refuge and associated traffic calming devices.
 2. That Council consult with affected residents for comments, and if no major concerns install the proposed devices otherwise report back to the Committee.
-

LTC 15/17 Baldwin Avenue, Glenfield - On Street Parking Restriction

Previous Report: LTC 15/2
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

1. Proposed line marking and signage plan
2. Location plan

Background (11/6/2015)

A report and concept plan was presented to the Traffic Committee on 5 February 2015, addressing complaints from local residents about the difficulty in accessing Baldwin Avenue from Trafalgar Street due to the on-street parking between the central island and Trafalgar Street.

Following the Committee's recommendation, a Community Consultation was carried out with the residents in the subject street. Out of 28 residents only 4 responded who have supported the implementation of a 'No Stopping' zone.

It is recommended that the installation of a 'No Stopping' zone as proposed in the previous report be approved (refer to the plan attached).

The residents who responded have also suggested that the proposed 'No Stopping' zone be also installed on the south end of Baldwin Avenue near Belmont Road as there is a likelihood of the problem moving from one end to the other i.e. restricted movement of emergency, maintenance and other vehicles.

It is recommended that Council monitor the south end of Baldwin Avenue for a period of three months before proposing the extension of a 'No Stopping' zone.

Officer's Recommendation

1. That a 'No Stopping' zone along the western kerb of Baldwin Avenue between the central island and Trafalgar Street be approved.
2. That Council monitor the southern end of Baldwin Avenue for three months after the installation of the proposed 'No Stopping' zone at the northern end of Baldwin Avenue before considering implementation of 'No Stopping' restrictions.

Discussion (11/6/2015)

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of Local Traffic Committee

1. That a 'No Stopping' zone along the western kerb of Baldwin Avenue between the central island and Trafalgar Street be approved.
 2. That Council monitor the southern end of Baldwin Avenue for three months after the installation of the proposed 'No Stopping' zone at the northern end of Baldwin Avenue before considering implementation of 'No Stopping' restrictions.
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**LTC 15/18 Evelyn Street, Macquarie Fields - Proposed pedestrian
refuge between Cyclamen Place and Scribbly Place**

Previous Report: Nil
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

1. Locality Plan
2. Pedestrian Refuge

Background (11/6/2015)

Council has received a request from Vision Australia for the provision of a pedestrian crossing along Evelyn Street to improve the safety of pedestrians especially visually impaired. A site meeting was also held with Vision Australia and the customer to discuss the concerns for accessing the bus stop and convenience store.

A young visually impaired boy who has to catch a bus to go to school, experiences difficulty in crossing Evelyn Street. This street is approximately 17m wide and has one lane in each direction, on road cycleway and parking lanes. It was identified that Evelyn Street has no provision for pedestrian crossing or refuge between Eucalyptus Drive and Cestrum Avenue.

Council Officers had undertaken a traffic survey in October 2014 to determine the number of pedestrians and the vehicles in this precinct. This assessment did not meet the criteria for the provision of a pedestrian crossing.

Further investigations were undertaken to find the possible locations for the provision of a safe pedestrian crossing point/refuge island. The preferred location is in between Cyclamen Place and Scribbly Place (refer to attached plan) adjacent to the future road corridor.

This road corridor has two maintenance access gates on the west side and one on the east. The proposed pedestrian refuge would block the access to one of the two maintenance gates on the western side of Evelyn Street. The maintenance vehicles can use the other gate to access the road reserve.

On the eastern side, the refuge island will restrict right in and left out access to the maintenance gate. This access within the road reserve is currently being used by one of the residents to park the car in the carport. However, to facilitate the resident and Council's maintenance staff, the location of the kerb blister has been designed in a way to provide left in and right out access.

This pedestrian refuge and associated blisters will be facilitated by the line markings, sign postings and approach warning signs. Minor adjustments to the traffic and bicycle lanes are proposed as marked on the attached plan.

The proposed treatment will help this particular customer by taking refuge in the middle of the road which would enable him to judge the speed and location of the oncoming vehicles before making the decision to cross the road safely. It will also encourage all other pedestrians in the area to use this facility in a safe manner.

The proposed pedestrian refuge treatment has been discussed with the affected residents who have expressed no concerns.

It is recommended that the Committee approve the provision of refuge island and associated facilities as per the attached plan.

Officer's Recommendation

That Council approve pedestrian refuge island, kerb side blisters, line marking and signage plan.

Discussion (11/6/2015)

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of Local Traffic Committee

That Council approve pedestrian refuge island, kerb side blisters, line marking and signage plan.

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

No reports this round

8. DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 9.36am.

K Lynch
CHAIRPERSON

ATTACHMENT 2



CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

11 June 2015

CAMPBELLTOWN TRAFFIC COMMITTEE

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to councils by the Road and Maritime Services.

Minutes Summary

ITEM TITLE

CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

- 1. ATTENDANCE**
- 2. APOLOGIES**
- 3. CONFIRMATION OF MINUTES**
- 4. BUSINESS ARISING FROM MINUTES**
- 5. REPORTS LISTED FOR CONSIDERATION**

CTC 15/13 Queen Street, Campbelltown - No 3-17 Development driveway no right turn ban

- 6. LATE ITEMS**

No reports this round

- 7. GENERAL BUSINESS**

CTC 15/14 Hurley Street, Campbelltown - Parking at Railway Interchange

CTC 15/15 Appin Road - Wire and Rope Fencing

- 8. DEFERRED ITEMS**

No reports this round

CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Maritime Services.

Minutes of the Campbelltown Traffic Committee held on 11 June 2015

1. ATTENDANCE

Campbelltown City Council

Director City Works - Mr W Rylands
Manager Technical Services - Mr K Lynch (Chairperson)
Coordinator Traffic and Road Design - Mr A Arora
Team Leader Traffic Investigation - Mr F Sirc
Project Design Engineer - Ms S Nepal
Senior Project Designer - Ms S Lokoju
Administrative Assistant - Mrs S Lambert

Roads and Maritime Services

Ms K Russell

Police Representatives

Senior Constable M Cotton
Senior Sergeant M Grace

Bus Companies

Interline - Mr J Oliveri
Busabout - Ms K De Jong

Representatives of Local Members of Parliament

Mr R James

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Mr Kevin Lynch, Manager Technical Services

2. APOLOGIES

Councillor G Greiss
Senior Constable M Davies

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 14 May 2015 were recommended to the City Works Committee on 2 June 2015 and adopted by Council on 9 June 2015.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

CTC 15/13 Queen Street, Campbelltown - No 3-17 Development driveway no right turn ban

Previous Report: LTC 14/11
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

1. Location Plan
2. Development Plan Drawing CC-RC201
3. Development Plan Drawing CC-RC 300

Background (11/6/2015)

As per Council's approval of the development No 3-17 Queen Street, the applicant has submitted a sign posting and line marking plan for the Committee's approval. The development is required to provide traffic control device that provides a 'right turn in' restrictions (or otherwise) to minimise interruption to southbound traffic on Queen Street.

Following initial preliminary designs to include a central median, the applicant was requested to change the design to a sign posting treatment as shown by plan Drawing No CC-RC300 in Attachment 3.

The plan provides the following:

1. A mountable central median within the boundary of the property
2. 'All Traffic Left' (R2-14 L) at the driveway for motorists leaving the site
3. Exclusive pavement 'Left Turn' painted arrow
4. A supplementary 'No Right Turn' (R2-6 R) for motorist leaving the site.
5. An advisory sign advising 'All vehicles are to enter and leave the property in a forward direction'
6. A pair of 'No Right Turn' (R2-6 R) signs one on each side of Queen Street for southbound traffic. These signs will require supplementary plates '3-17 Queen St' identifying the place where the signs apply.

Further discussions have been entered with the Roads and Maritime Services (RMS) who advised that a Traffic Management Plan (TMP) is required for point 6 above. Council has forwarded a TMP to RMS seeking their approval. Upon approval Council will direct the Developer to install 'No Right Turn' signs on Queen Street.

It is recommended that Council direct the Developer to install the proposed internal treatment and an additional 'No Right Turn' sign within the property.

Officer's Recommendation

1. That Council approve the installation of internal traffic control facilities as submitted, together with an additional 'No Right Turn' sign, within the subject property of 3-17 Queen Street, Campbelltown.
2. That subject to the approval of the Roads and Maritime Services for the installation of 'No Right Turn' signs at 3-17 Queen Street, as described in the body of the report, Council directs the Developer to install the treatment.

Discussion (11/6/2015)

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of Campbelltown Traffic Committee

1. That Council approve the installation of internal traffic control facilities as submitted, together with an additional 'No Right Turn' sign, within the subject property of 3-17 Queen Street, Campbelltown.
2. That subject to the approval of the Roads and Maritime Services for the installation of 'No Right Turn' signs at 3-17 Queen Street, as described in the body of the report, Council directs the Developer to install the treatment.

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

CTC 15/14 Hurley Street, Campbelltown - Parking at Railway Interchange

Previous Report: Nil

Electorate: Campbelltown

Author Location: Traffic and Road Design Unit

Attachments

Nil

Discussion (11/6/2015)

The NSW Police representative advised that vehicles are parking along Hurley Street adjacent to Campbelltown Railway Station, reducing the lanes from two to one. Police enforcement is underway as this is an ongoing issue.

The Manager Technical Services advised that Council Rangers have also issued a number of infringements. The 'No Stopping' area was installed because of a number of accidents and it provided a transition area for vehicles to leave the indent parking bay back into the travel lane prior to the kiss and ride area on Hurley Street to the north of the stairs leading down to the interchange.

It is suggested that fencing be erected as a safety measure in order to avoid any further issues. This fencing was approved as part of the 'No Stopping' plan but was not installed initially in order to determine if it was required.

It was recommended that the Manager Technical Services investigate the erection of fencing along the 'No Stopping' area.

Officer's Recommendation

That the Manager Technical Services investigate the erection of fencing along the 'No Stopping' area.

CTC 15/15

Appin Road - Wire and Rope Fencing

Previous Report: Nil
Electorate: All Electorates
Author Location: Traffic and Road Design Unit

Attachments

Nil

Discussion (11/6/2015)

The RMS representative advised that there was wire and rope fencing on Appin Road and asked why this fencing is there and RMS had not been consulted. There is also concrete blocks obstructing the pedestrians crossing Appin Road from getting onto the nature strip causing pedestrians to walk on the road shoulder and the RMS representative requested that the blocks be removed.

The Manager Technical Services advised that this area is Council's responsibility and the purpose of the fencing was to discourage trail bike riders and also the dumping of rubbish.

The NSW Police representative asked if a substantial fence could be erected to stop trail bikes once the blocks are removed.

Following further discussion it was recommended that a suitable treatment to facilitate pedestrians and stop trail bikes be investigated.

Officer's Recommendation

That a suitable treatment to facilitate pedestrians and stop trail bikes be investigated.

8. DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 9.55am.

K Lynch
CHAIRPERSON

1.2 Part Removal of Shared Zones - Campbelltown and Ingleburn CBD

Reporting Officer

Manager Technical Services

Attachments

1. Plan showing proposed 40km/h High Pedestrian Activity Area (HPAA) in Campbelltown CBD (contained within this report)
2. Plan showing proposed 40km/h HPAA in Ingleburn CBD (contained within this report)

Purpose

To seek Council approval for the removal of part of the shared zones from both Campbelltown and Ingleburn central business district (CBD) and implement a 40 km/h HPAA in both centres.

History

Council was briefed on the proposed changes to the shared zones of the Campbelltown and Ingleburn CBD's in early August 2014. Following the briefing a report was presented to Council on 19 August 2014 where Council resolved.

1. That Council adopt in principle the concept of partial removal of the shared zone in both Campbelltown and Ingleburn CBD.
2. That Council adopt in principle the concept of a 40 km/h High Pedestrian Activity Area in both Campbelltown and Ingleburn CBD's.
3. That Council undertake public consultation on the concept of partial removal of the shared zone and the implementation of a 40km/h High Pedestrian Activity Area in the Campbelltown and Ingleburn CBD.
4. That a further report be presented to Council on the outcome of the public consultation.
5. That Council include, as part of the public consultation process, reverse parking in Queen Street, Campbelltown.

Further to resolution 3, community consultation was undertaken on the concept of partial removal of the shared zone and the implementation of a 40km/h High Pedestrian Activity Area in the Campbelltown and Ingleburn CBD in late 2014. The results of the consultation were then reviewed by staff. As a result of the review CCTV was installed at both centres to monitor the usage and practices of pedestrians and vehicles. The cameras were installed in the shared zone adjacent to The Mall, Campbelltown and outside Woolworths in Nardoo Street, Ingleburn. The use of the cameras allowed staff to gain a better appreciation of the issues raised through the community consultation.

Council was provided with a briefing on 16 June 2015 on the outcome of consultation and the proposed change from shared zones to HPAA zones.

Report

Further to resolutions 3 & 4 from the 19 August 2014 Council meeting, the following report details the results of the public consultation and the work since undertaken by staff.

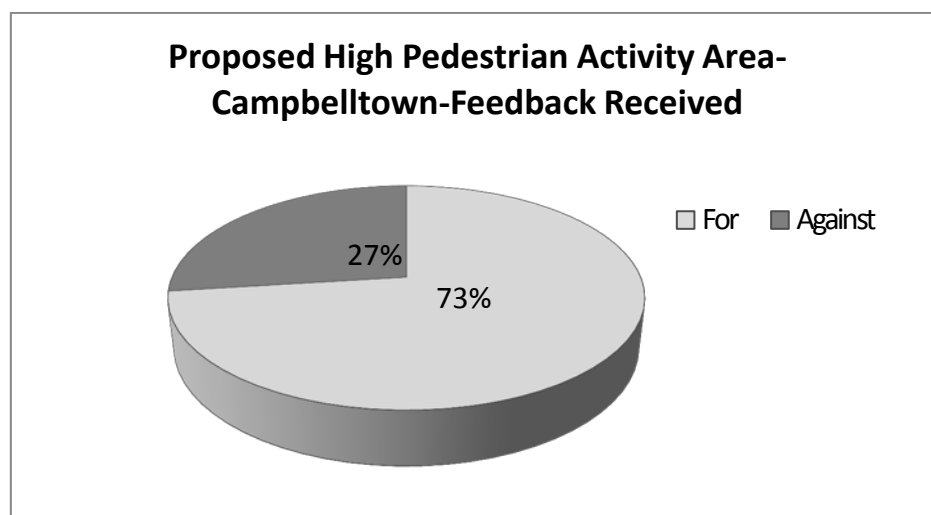
Community Consultation process

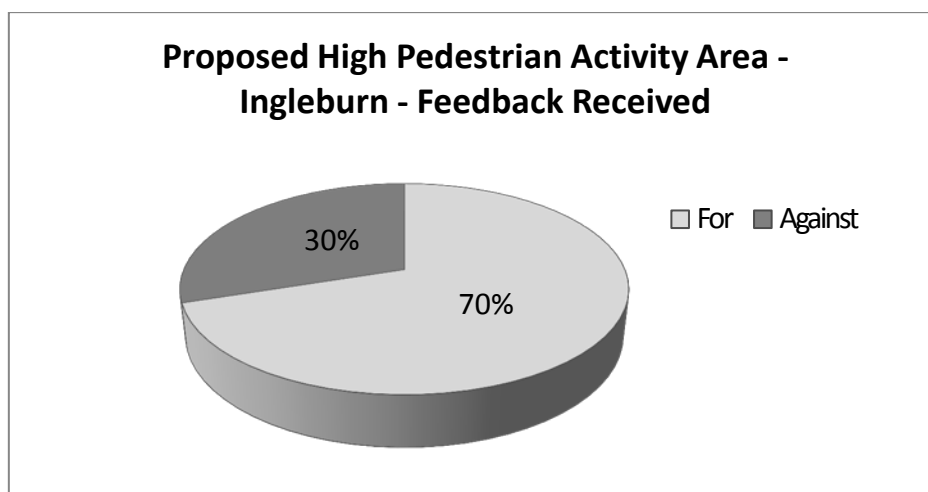
A consultation plan was put in place which involved the following methods:

- Each business within the two centres were visited and provided with information on the proposed changes
- Notification signs were erected in each centre, in key locations
- Pop up stalls were undertaken at Fisher Ghost Festival and Ingleburn main street
- Plans were published on Council's web
- Advertising of the proposal was undertaken in both local newspapers, as well as on the local radio station
- Both Chambers of Commerce were advised of the proposal, and invited to comment.

The consultation period lasted 10 weeks. Feedback could be provided by mail, email, web, phone or in person.

The feedback was collated and reviewed with overall community support for the proposal. The following chart represents the general outcome of the consultation process.





High Pedestrian Activity Area proposal

At the briefing to Council on 16 June 2015 the criteria for a shared zones was detailed to Councillors. The areas where the centres do not now satisfy the latest requirements for a shared zone were highlighted. They are shown in the table below:

Sharedzone current site criteria	Campbelltown CBD	Ingleburn CBD
< 1000 per day	X (2700 vpd)	X (3000 vpd)
<400 m of shared zone	X	X
Not a bus route	✓	X
Current speed limit <50	N/A	N/A
Traffic lanes > 2.8m	✓	✓
No kerbs	X	X
Overall compliance with current criteria	No	No

Although the overall compliance with the site criteria identified that a shared zone is not the best treatment for either CBD, it was detailed that there are particular sections within each town centre that should remain as shared zones because of the benefit that can be realised from the lower vehicle speed limits. These sections are:

- Campbelltown – Queen Street adjacent to The Mall
- Ingleburn – Nardoo Street the brick paved road area adjacent to the Woolworths.

1.2 Part Removal Of Shared Zones - Campbelltown And Ingleburn CBD

Concerns were raised during the consultation period regarding the speed of some vehicles in these two areas. As a consequence, CCTV was installed by staff to review driver behaviour at these locations. As part of the review undertaken by staff, consideration was given to converting the above two areas to HPAA. However, due to the difficulty to safely control the pedestrian crossing points it was considered that installing more traffic calming facilities, would better and more safely manage these areas.

As a result, staff have developed the relevant design plans for both CBDs, taking into consideration the community consultation outcomes for the HPAA (see attached plans). Subject to Council approval, staff will develop detailed construction plans for each of the facilities. As can be seen from the attached plans, each centre will have multiple marked crossings to ensure adequate safe pedestrian crossing points.

As the HPAA involves altering the speed limit, approval to do this is required from Roads and Maritime Services (RMS). Once the detailed plans have been finalised they will be submitted to the RMS seeking their approval for the removal of the shared zones and the implementation of the HPAA.

Once RMS approval has been obtained, the plans will be referred to the Traffic Committee and then onto Council for final review and consideration. Subject to Council's final approval, the HPAA will be implemented and the relevant shared zones removed.

Councillors should note that Ingleburn CBD has a number of openings in the central median islands in Oxford Road. Pedestrians currently utilise these openings to cross the road within the existing shared zone. If the area is changed to a HPAA it will be important that the openings be closed to prevent pedestrians crossing at these locations, and that they be redirected to the marked foot crossings. It is also proposed that street banners are installed in the central median islands, along with decorative fencing. These measures will not only help further beautify the street, but will improve pedestrian safety and provide the opportunity to increase the number of banners on which Council provides community messages.

It is suggested that given the significance of the establishment of High Pedestrian Activity Areas in both Campbelltown and Ingleburn CBDs, implementation of the proposed changes should take into account any implications arising from the Glenfield-Macarthur Priority Renewal Corridor Strategy and Council's consideration thereof. This will help to ensure that any future precinct planning by Council and NSW Planning and Environment for Campbelltown and Ingleburn CBDs arising from the Corridor Strategy can factor in the HPAA proposals. Shopkeepers will need to be advised of this approach.

Officer's Recommendation

1. That Council approve the part removal of the existing shared zones in the Campbelltown and Ingleburn CBD's.
 2. That Council approve the proposal for 40km/h High Pedestrian Activity Areas in the Campbelltown and Ingleburn CBD's, for the purpose of referral to the Roads and Maritime Services.
 3. That following feedback being received from the Roads and Maritime Services that further consideration be given to the final plans for the 40km/h High Pedestrian Activity Areas in the Campbelltown and Ingleburn CBD's by the Traffic Committee and Council.
-

Committee's Recommendation: (Chanthivong/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

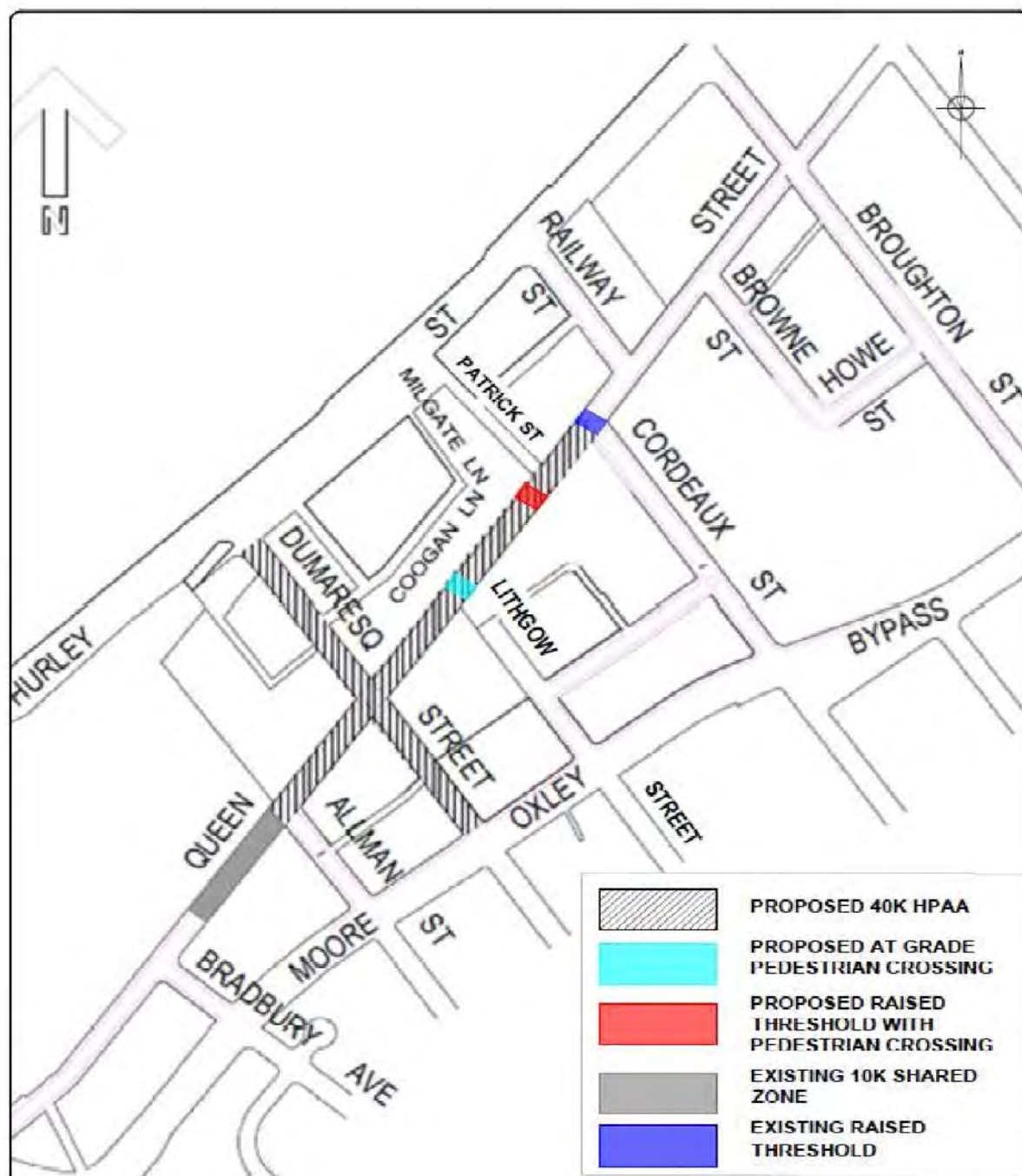
Council Meeting 21 July 2015 (Borg/Hawker)

That the Officer's Recommendation be adopted.

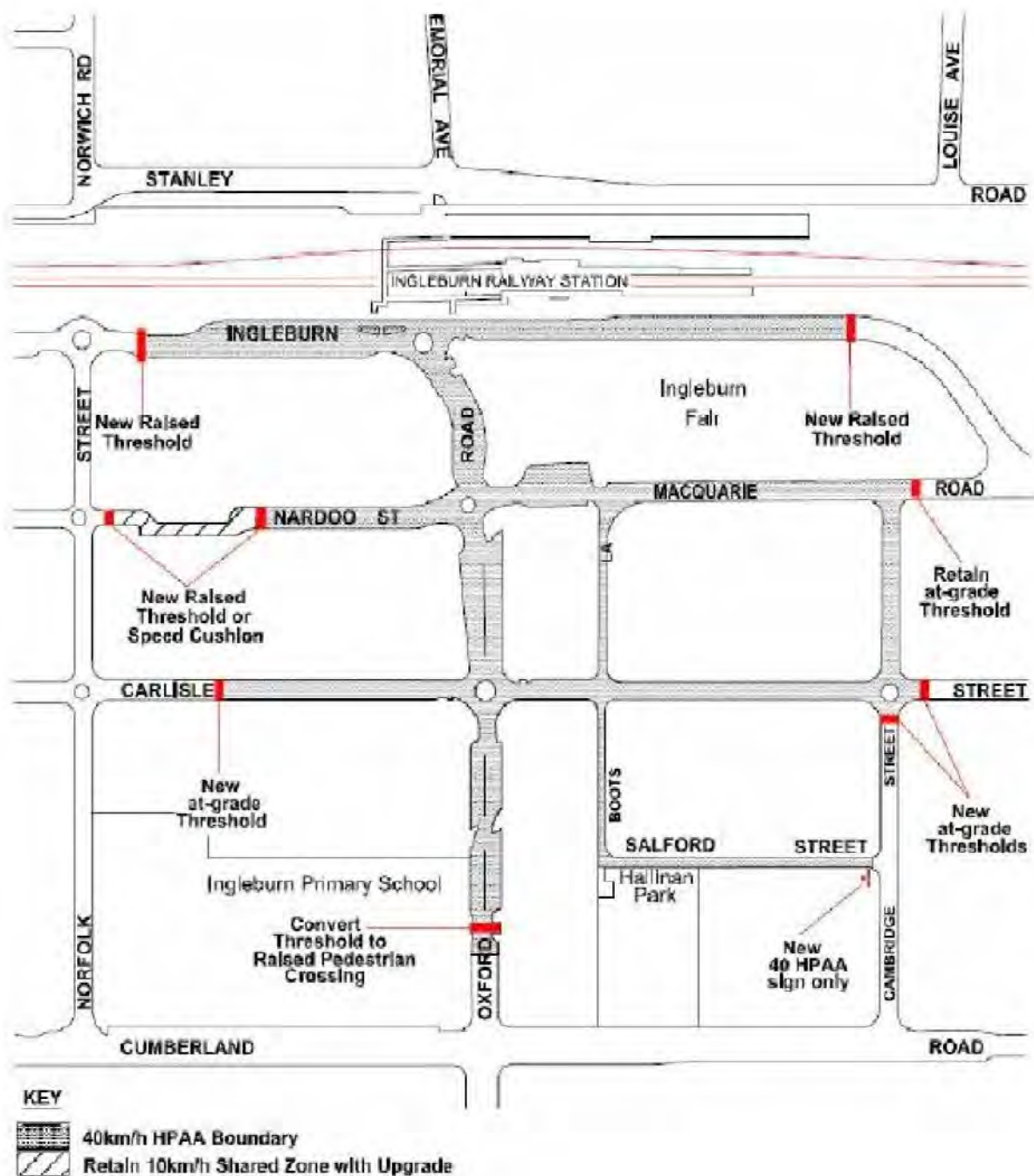
Council Resolution Minute Number 135

That the Officer's Recommendation be adopted.

ATTACHMENT 1 - Campbelltown CBD



ATTACHMENT 2 - Ingleburn CBD



1.3 Proposed Renew, Connect, Revitalise - Works Program 2015-2016

Reporting Officer

Manager Technical Services

Attachments

Renew, Connect, Revitalise - Works Program 2015-2016 (contained within this report)

Purpose

To seek Council's approval for the allocation of funds to various projects identified in the Renew, Connect, Revitalise - Works Program 2015-2016.

History

The Special Rate Variation asset renewal program has been branded as the "Renew, Connect, Revitalise - Improvement Works Program". In keeping with this branding, Council resolved at the meeting on 19 August 2014, that the Better Town Program also be renamed the Renew, Connect, Revitalise - Works Program.

Council has allocated funds for a range of projects and programs in the City Works Budget for 2015-16 under the Renew, Connect, Revitalise program.

Report

The following works have been identified in the City Works Budget for 2015-2016:

Minor Works	\$400,000
Major Works	\$600,000
Footpath Program	\$300,000
Cycleway Program	\$580,000
Stormwater Levy	\$1,138,000
Total allocation	\$3,018,000

PROPOSED PROJECTS

The following projects have been listed under the relevant themes of the Operation Plan:

1. A SUSTAINABLE ENVIRONMENT

Water Quality Testing Program (Stormwater Levy) \$80,000

This will allow extending the existing water quality testing program being undertaken by Council to assess the overall water quality of the Georges River and its tributaries particularly in view of the current extraction of water for reuse in the catchment.

Rose Park Water Quality Improvement-Stage 2 (Stormwater Levy) \$120,000

Works will involve the reshaping and replanting of the stormwater drain near Ben Lomond Road to improve water quality and ease of cleaning.

Creek Stabilisation (Stormwater Levy) \$90,000

This program will undertake creek stabilisation at various locations.

Quirk Reserve - Water Quality Improvement Works \$50,000

This program will undertake design and construction of stage 1 works of the refurbishment of an open unlined swale drain within the reserve. The purpose of the works is to enhance the water quality and aesthetics of the swale drain within the park.

Water Quality Devices \$150,000

This program will enhance the water quality by providing various water quality improvement devices at various locations in the city.

Solar Lighting Enhancement - Minor Works \$30,000

Works will increase Council's network of solar lights. It will involve the installation of solar lighting to provide improved safety in poorly lit and isolated locations. It is to use an alternative to the traditional street lighting network where power cannot be readily provided to a site.

2. A STRONG LOCAL ECONOMY

Suburb Entry Signage Implementation (Minor Works) \$45,000

To continue the program of providing suburb entry signage to all suburbs within the Local Government Area.

3. AN ACCESSIBLE CITY

Drainage System Improvement Program (Stormwater Levy) \$200,000

This program will target areas significantly affected by overland stormwater flows. These flows will be better controlled to remove sediment from the piped drainage systems and the reduction of potential erosion from water velocities.

Cycleway Program \$580,000

This funding will allow the continued provision of cycleways at various locations in the city. This year's cycleway projects include:

- Airds Road (stage 2) – North of Rose Payten Drive, extension of existing cycleway
 - Williamson Road - South of Brooks Road, Lot No. 22 to 26
 - Menangle Road – Narellan Road to Bolger Street.
-

In past year RMS has allocated \$100,000 to Council for cycleway construction but this year Council has been allocated \$290,000. This grant is a dollar for dollar grant with Council allocated funds of \$290,000 making a total expenditure on cycleway of \$580,000 for this financial year.

New Footpath Program **\$300,000**

This year's New Footpath Program is providing a total length of 1,775 metres of new footpath to various areas of the LGA. The footpaths have been determined based on Council's criteria as well as a number of small sections of missing links of footpath also included within the program.

City Entrances (Major Works) **\$100,000**

Funds are provided to design and construct City entrances at various locations in the City. Designs are being proposed to provide more substantial City entrance structures at a number of key entrances to the City. The concept designs will be presented to Council for their comment and endorsement in the coming months. Entrance structures are proposed for:

- Badgally Road and Eagle Vale Drive
- Narellan Road near M31
- Campbelltown Road and Glenfield Road
- Campbelltown M31 exit
- Appin Road (exact location yet to be determined).

Traffic modelling and intersection design (Major Works) **\$100,000**

Funds will be utilised for scenario testing of the road network improvements which were identified in the Campbelltown CBD Traffic Study and to commence intersection design works.

Raby Road - review traffic model (Major Works) **\$30,000**

Fund will be used to update the traffic study of Raby Road and review the improvements required to various intersections due the increase in traffic volume.

Strategic transport and public domain studies (Major Works) **\$320,000**

These funds will be utilised to conduct the various studies as identified for the strategic transport planning within the city. Funds are also allocated for a Public Domain master plan for the Campbelltown CBD.

Kerb and Gutter - missing links (Major Works) **\$50,000**

These funds are provided for completing some of the missing links of kerb and gutters at various locations in the LGA.

Pedestrian Access and Mobility Plan Works (Minor Works) **\$20,000**

Funds will enhance pedestrian access and disabled access across the entire city.

Traffic Facilities (Minor Works) \$200,000

These funds are provided to enable the provision of traffic related improvements arising out of the Traffic Committee recommendations in response to the issues raised by the community.

Baulks program (Minor Works) \$10,000

This is an ongoing program to address the concerns about unauthorised vehicle usage of walkways.

Bus stop improvement (Minor Works) \$30,000

Funds are provided to continue the implementation of compliance works at various bus stops in accordance with the *Disability Discrimination Act 1992*. The funds will also provide new shelters and the relocation of shelters to new locations as the installation of Adshel advertising shelters are undertaken.

Trunk drainage system enhancements \$110,000

This work will involve modifications to the existing local drainage systems to allow increased system capacity to prevent minor flooding and quality issues.

Stormwater Infrastructure Improvement \$100,000

Works to be undertaken in this program are identified under Council's Asset Management Plan and involve improvements to pits and inlet structures.

Flood Study Improvements \$238,000

This funding has been allocated to commence improvement works as identified in the Bow Bowing Bunbury Curran Creek Flood Study.

4. A SAFE, HEALTHY AND CONNECTED COMMUNITY

Crime Minimisation Projects (Minor Works) \$25,000

These funds are to be allocated in response to crime related issues, such as the implementation of the "Crime Prevention Plan" (Safer Town Program), "Steal from Motor Vehicle" campaign, vandal proof car number plates screws.

These funds will also facilitate community messages through the CaRS (Community and Road Safety) trailers and development of crime prevention related resources.

Park Signage Strategy (Minor Works) \$40,000

To continue the roll out of new park signage throughout the LGA as previously resolved by Council.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 July 2015 (Borg/Hawker)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 135

That the Officer's Recommendation be adopted.

ATTACHMENT 1

RENEW, CONNECT, REVITALISE - WORKS PROGRAM 20125-2016 Summary of Funding Source

New Footpath Program \$300,000	Length
Gould Road, Eagle Vale Chalcedony Street to Cipolin Place	120m
Dobell Road, Claymore Gidley Crescent to Existing path at Bus Shelter	115m
Queenscliff Drive, Woodbine North Steyne Road to Existing path at Bus Stop	70m
Underwood Crescent, Minto 22 Underwood Cres to Existing path at Styles Crescent	220m
Westmoreland Street, Leumeah Mawson Street to Existing path at Bus Shelter	80m
Ohlfsen Road, Minto 24 Ohlfsen Road to Kitson Place	105m
Kellerman Drive, St Helens Park School Crossing to Carandini Street	75m
Julius Road, Rosemeadow Copperfield Drive to Brutus Way	185m
Copperfield Drive, Rosemeadow Hamlet Crescent to 273 Copperfield Drive (Bus Stop)	80m
Anthony Drive, Rosemeadow Marian Drive to Montague Place	120m
Macquarie Avenue, Campbelltown Burns Road to 19 Macquarie Avenue (Bus Stop)	65m
Eschol Park Sports Fields, Eschol Park Next to School to Existing Cycleway	160m
Henderson Street, Ingleburn Lancaster Street to Roundabout	180m
Trafalgar Street, Glenfield Baldwin Street to Pedestrian Refuge	60m
Brookfield Road, Minto Hungry Jacks Driveway to Existing path on Brookfield Road	20m
Evelyn Street, Macquarie Fields Cyclamen Place to Existing path	50m
Lancaster Street, Ingleburn Henderson Road to Petrol Station	50m
Gould Road, Eagle Vale Cornelian Avenue to 187 Gould Road (Bus Stop)	20m
	1,775

1.3 Proposed Renew, Connect, Revitalise - Works Program 2015-2016

Cycleway Program		
Matching \$290,000 to be provided by RMS Total expenditure \$580,000	<ul style="list-style-type: none"> Airds Road, Leumeah Williamson Road, Ingleburn Menangle Road, Campbelltown 	\$580,000

Minor Works Program \$400,000		
Traffic Facilities		\$200,000
Walkway Baulks		\$10,000
Pedestrian Access and Mobility Plan (PAMP) Improvements	Pedestrian Access and Mobility Program	\$20,000
Bus Stop Improvements	<ul style="list-style-type: none"> DDA compliance New shelters Relocation of shelters 	\$30,000
Crime Minimisation	Projects including programs on steal from motor vehicles, vandal proof number plate screws, Happy is safe school program.	\$25,000
Suburb Entry Signage	Suburb entry signs at various locations throughout the LGA.	\$45,000
Solar Lighting Installation	In area identified throughout the year	\$30,000
Park signage strategy	Rolling program	\$40,000
		\$400,000

Major Works Program \$600,000		
Kerb and gutter – missing links.	Construction of various missing links in the city	\$50,000
City entrances	Construction works at various locations	\$100,000
Campbelltown CBD traffic modeling	Scenario testing and intersection design	\$100,000
Raby Road traffic model review		\$30,000
Strategic transport and public domain studies		\$320,000
		\$600,000

Stormwater Levy \$1,138,000		
Water Quality Testing Program (contract)		\$80,000
Stormwater Infrastructure Improvement Program	Rolling program	\$100,000
Drainage System Improvement Program	Rolling program	\$200,000
Water quality devices	Rolling Program	\$150,000
Rose Park (stage 2)	Water quality improvement works	\$120,000
Trunk drainage system enhancements	Local drainage improvements	\$110,000
Creek stabilisation works	Rolling program-bank scouring and reduction to vehicular access	\$90,000
Quirk Reserve	Water quality improvements	\$50,000
Flood study improvements		\$238,000
		\$1,138,000

1.4 Beverley Road, Campbelltown - Grant Submission

Reporting Officer

Manager Technical Services

Attachments

Nil

Purpose

To seek Council's endorsement for staff to prepare a grant application to the Federal Government for funding through the National Stronger Regions Fund for the Beverley Road, Campbelltown extension.

Report

A briefing was provided to Council on 16 June 2015 where possible funding options for the extension of Beverley Road were presented. Council was advised that currently grant applications are open for funding under the National Stronger Regions Funds which close on the 31 July 2015.

The fund allows an organisation to make two grant submissions up to \$10m each on the provision that the grant be matched in cash at least dollar for dollar. The funding has to be provided for capital projects which involve the construction of new infrastructure, or the upgrade or an extension of existing infrastructure.

The recent traffic study for the Campbelltown CBD provided that the ultimate solution for Beverley Road was a four lane carriageway (two travel and two parking lanes). Beverley Road would be connected to Moore Oxley Bypass at the northern end ultimately by a new set of traffic lights. Traffic lights will also be required at Chamberlain Street and Broughton Street in the future. The extension of Beverley Road would travel immediately to the west of and connect with King Street and Iolanthe Street.

The provision of the ultimate solution for Beverley Road can be delivered in a staged approach. The first stage would be to provide the actual four lane carriageway between Moore Oxley Bypass and Broughton Street which would significantly improve public access to Campbelltown Showground. The connection with Broughton Street would not require a set of traffic lights but would seek to provide left in and left out provisions. The lights at the intersections of Broughton Street and Chamberlain Street will also not be provided at this stage.

The cost of the first proposed stage is \$12m which does not include provision for land acquisition from Warby Street to Broughton Street. This land is Crown Land for which Council as Reserve Trustee has care, control and management. As this land is currently owned by NSW Trade & Investment (Crown Lands), Council Officers have been in discussion with Crown Lands regarding owners consent to construct the road over part of the land.

As it is envisaged that these discussions will lead to Council being provided with permission to construct the Beverley Road extension over the Crown Land, it is proposed that Council proceed with a National Stronger Regions Fund application to assist with funding for this project.

Officer's Recommendation

That Council endorse staff to prepare an application to the Federal Government through the National Stronger Regions Fund for the extension of Beverley Road, Campbelltown.

Committee's Recommendation: (Borg/Hawker)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 July 2015 (Borg/Hawker)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 135

That the Officer's Recommendation be adopted.

1.5 Appin Road and Hume Motorway Road Accidents Updated

Reporting Officer

Manager Technical Services

Attachments

1. Locality Plan of Appin Road showing summary road accident statistics (contained within this report)
2. Locality Plan for the Hume Motorway M31 showing summary road accident statistics (contained within this report)

Purpose

To update Council on the number of road accidents occurring on Appin Road between Appin Town Centre and Copperfield Drive, Rosemeadow, and on the section of M31 within the Campbelltown LGA.

History

Council at the meeting of 19 May 2015, resolved:

"That a report be presented providing details of traffic accidents along Appin Road between the Appin Town Centre and Copperfield Drive, Rosemeadow and separately along the section of the M31 that exits within the Campbelltown Local Government Area. The report is to specifically include details of the number of accidents, the possible causes of those accidents, and the number of fatalities arising from those accidents for the period 2005-2015."

Report

The following accident data is taken from statistics provided by the Centre for Road Safety; which was released in April 2015, for the period January 2005 to end of June 2014. Crash data for the remainder of 2014 and 2015 is not yet released due to finalisation of outstanding crash reports (NSW). Information between June 2014 and the date of writing this report has been included in the statistics where known but does not include all non-fatality accidents.

Appin Road

Accident data is broken into two sections: Campbelltown LGA and Wollondilly LGA, a 6.5km stretch from Copperfield Drive/Kellerman Drive to the LGA boundary and from the LGA boundary, a 3.6km length to the intersection of Wilton and Appin Roads.

Campbelltown LGA section of Appin Road

There were 79 accidents which included accidents at the roundabout with Copperfield Drive. There was one fatality accident in 2006 and one fatality accident in September 2014 which was a head on accident at the Hume Monument. There were 57 injuries in 42 accidents. Most of these accidents were related to driver behaviour.

Wollondilly LGA section of Appin Road

There were 64 accidents with zero fatality and 39 injuries in 32 accidents. Most of these accidents were related to driver behaviour.

Hume Motorway

Exit accidents on the Hume Motorway in the Campbelltown LGA are taken on a 500m stretch of motorway prior to the actual exit (apex point). This distance covers the dedicated left turn lane at each exit. Accidents are taken for the period from January 2005 to June 2014.

Brooks Road Southbound Exit, Ingleburn – total 35 accidents, zero fatalities and 19 injuries.

Campbelltown Road Northbound Exit, Denham Court – total 35 accidents, zero fatalities and 20 injuries.

Campbelltown Road Southbound Exit, St Andrews – total 23 accidents, zero fatalities and 6 injuries.

Narellan Road Southbound Exit, Blair Athol/ Campbelltown – total 26 accidents, zero fatalities and 26 injuries.

Narellan Road Northbound Exit, Mt Annan – total 7 accidents, zero fatalities and 6 injuries.

The above accidents approaching the exits off the M31 into Campbelltown totalled 126.

In comparison the total accidents for the full length of the Hume Motorway (approx. 21.4km) within the LGA is 987 accidents for the same period. The data showed that there were 13 fatalities from 11 accidents and 559 injuries from 422 accidents.

It should be noted that during this period of reported results there has been significant upgrades to the M31. There also continues to be network improvements on adjoining roads such as Narellan Road which have impacted accidents on the M31. In addition, unfortunately, a number of accidents also occurred during the construction periods.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Hawker/Mead)

That the Officer's Recommendation be adopted.

CARRIED

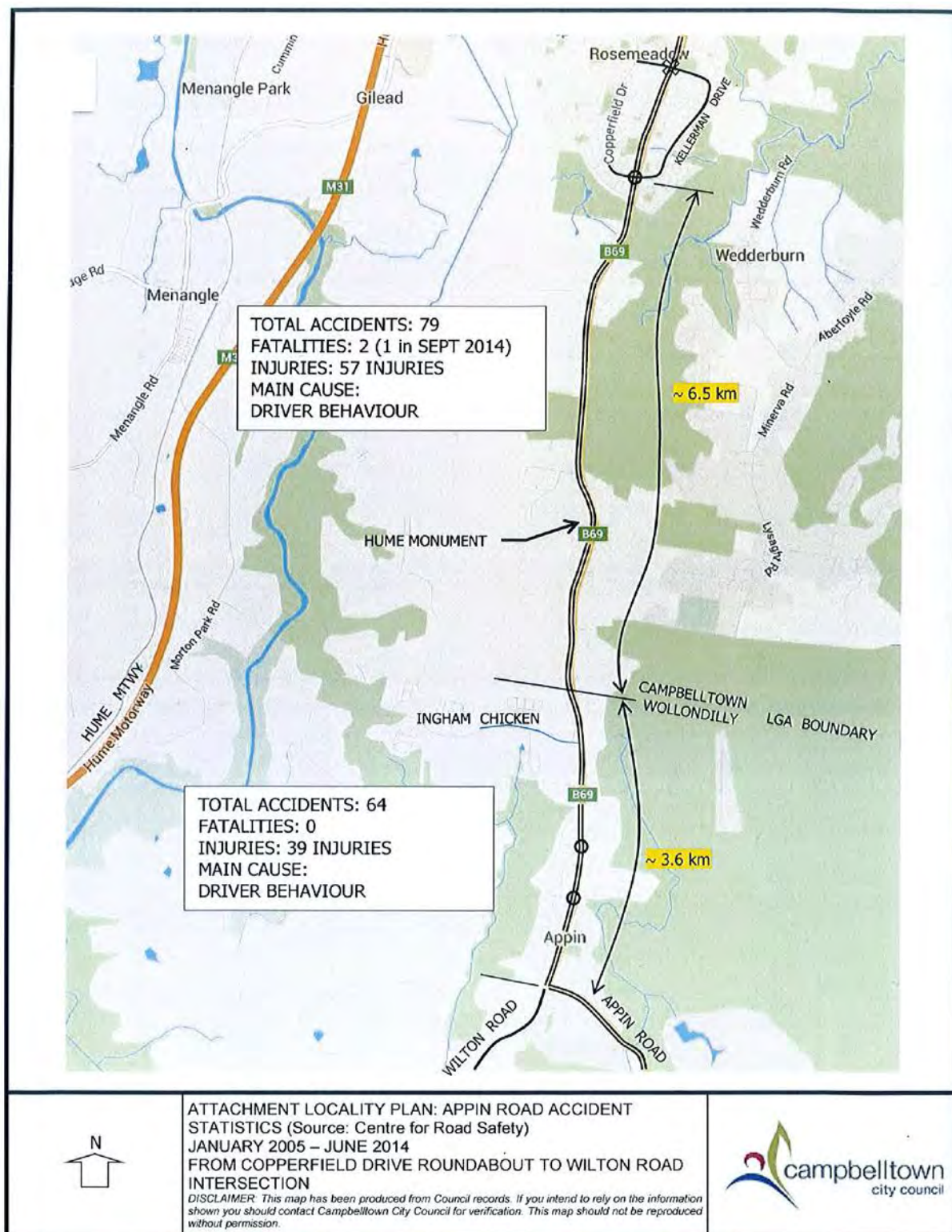
Council Meeting 21 July 2015 (Borg/Hawker)

That the Officer's Recommendation be adopted.

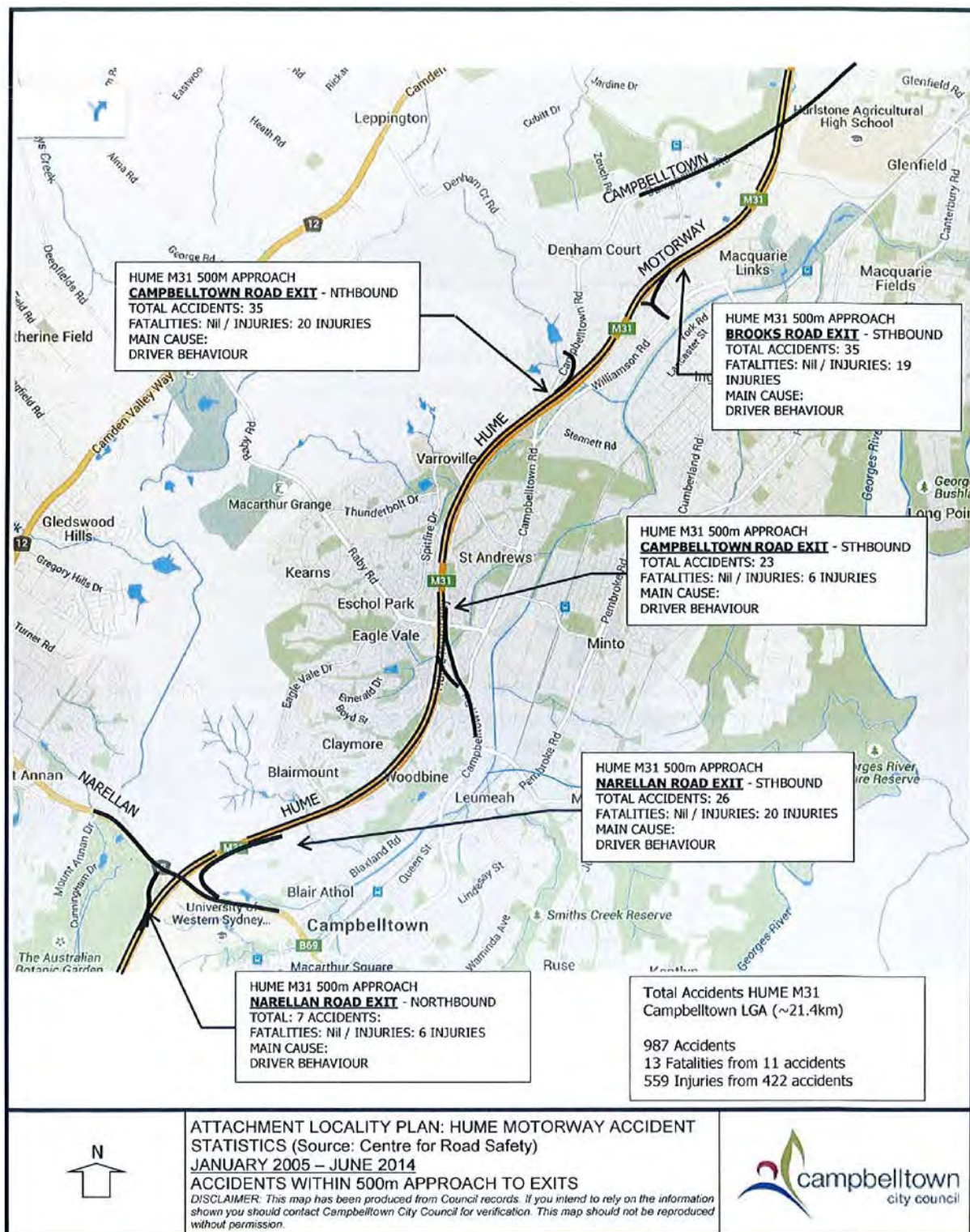
Council Resolution Minute Number 135

That the Officer's Recommendation be adopted.

ATTACHMENT 1



ATTACHMENT 2



2. OPERATIONAL SERVICES

No reports this round

3. ASSETS AND SUPPLY SERVICES

3.1 T15/02 Eagle Vale Drive Upgrade

Reporting Officer

Acting Manager Assets and Supply Services and Manager Technical Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for the upgrade of Eagle Vale Drive and recommend that Council accept the tender submitted by Cleary Bros (Bombo) Pty Ltd.

History

Due to rapid growth of residential and commercial developments in the South West Growth Area, traffic on Eagle Vale Drive will significantly increase following the connection of Gregory Hills to Badgally Road. To address the anticipated volume of traffic in the coming years it is necessary to widen Eagle Vale Drive between Raby Road and Badgally Road from the existing two lane rural road to four lanes. Road widening would provide a safer road link with improved capacity in response to anticipated traffic increase.

A partial upgrade of Eagle Vale Drive has been completed over the past two years.

Council has developed detailed design and construction drawings for upgrading and widening of Eagle Vale Drive from Badgally Road to Wynn Street.

The works under this contract include the construction of additional two new lanes, upgrading of the existing two lanes, medians, cycleway, kerb and gutters, traffic calming devices, drainage, landscaping and other related works as per the construction plans.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Council has successfully obtained a grant of \$17.5m from the Federal Government to complete the entire upgrade of Eagle Vale Drive.

Contract Term

The term for this contract will be from the date of acceptance until completion of the works including any defects liability and/or warranty periods.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald in the week commencing 23 March 2015. Tenders were advertised in The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 23 and 31 March 2015. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
 - references
 - company experience, particularly as they relate to these services
 - details of any subcontractors and their experience, particularly as they relate to the Services
 - program of works
 - pricing
 - insurances
 - environmental practices
 - Work Health and Safety management systems
 - conflict of interest declaration
 - collusive submission declaration
 - additional terms of contract, if proposed.
-

Tenders Received

Tenders closed on Tuesday 28 April 2015. Six on-time responses were received from the following organisations:

- AWJ Civil Pty Ltd
- Citywide Civil Engineering (NSW) Pty Ltd
- Cleary Bros (Bombo) Pty Ltd
- Statewide Civil Pty Ltd
- T.J. & R.F. Fordham Pty Ltd t/as TRN Group
- Wade Civil Engineering Pty Ltd.

Evaluation Process

The Evaluation Panel, consisting of officers from Operational Services, Technical Services and Property and Support Services evaluated the tenders against the following weighted assessment criteria:

- company experience, capacity and subcontracting
- program of works
- pricing
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined based on the total lump sum price.

Recommendation of the Evaluation Panel

Cleary Bros (Bombo) Pty Ltd provided the best response to Council and is recommended for the upgrade of Eagle Vale Drive as they:

- provided satisfactory details of their company experience, particularly as they relate to the Services
- provided satisfactory details of their capacity to complete the works
- provided a detailed program of works
- tendered competitive pricing to Council
- provided satisfactory work, health, safety and environmental documentation.

Tenders Not Recommended

AWJ Civil Pty Ltd, Statewide Civil Pty Ltd, T.J. & R.F. Fordham Pty Ltd t/as TRN Group (TRN) and Wade Civil Engineering Pty Ltd are not recommended as they tendered a more expensive price to Council. The Evaluation Panel did not consider there to be any advantage to Council for the increased cost.

Citywide Civil Engineering (NSW) Pty Ltd is not recommended as they:

- did not provide a satisfactory program of works
- tendered a more expensive price than the recommended tenderer.

T.J. & R.F. Fordham Pty Ltd t/as TRN Group (TRN) submitted a tender conforming to the requirements of the Request for Tender (RFT). The RFT allowed tenderers to submit an alternative offer if they meet the conditions set out within the RFT. TRN submitted an alternative offer in this manner.

TRN's alternative offer proposed alternative materials to be used. The evaluation panel deemed this to be unsuitable for Council's needs, and therefore was not considered.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Cleary Bros (Bombo) Pty Ltd for the provision of Eagle Vale Drive upgrade.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Hawker/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 July 2015 (Borg/Hawker)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 135

That the Officer's Recommendation be adopted.

3.2 T15/05 Supply of Bulk Materials

Reporting Officer

Acting Manager Assets and Supply Services and Manager Operational Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for the supply of bulk materials and recommend that Council accept the tenders submitted by a number of organisations for a range of bulk materials, as a panel contract arrangement.

History

Council has in place an existing contract for the supply of bulk materials which is due to expire on 30 June 2015. As Council continues to utilise the contract, a new contract will need to be in place prior to this. The expenditure under the current contract exceeds the \$150,000 threshold, therefore a public tender process is required.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of two years with an option for extension of 12 months.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald in the week commencing 23 March 2015. Tenders were advertised in The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 23 and 31 March 2015. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- reference
- company experience, particularly as they relate to these services
- details of any subcontractors and their experience, particularly as they relate to the services
- product list and specifications
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 21 April 2015. Four on-time responses were received from the following organisations:

- Benedict Pty Ltd t/as Benedict Sand & Gravel
- Collins Construction Materials Pty Ltd
- Hi-Quality Recycling Services Pty Ltd
- SITA Australia Pty Ltd.

Evaluation Process

The Evaluation Panel, consisting of officers from Operational Services and Information Management and Technology evaluated the tenders against the following weighted assessment criteria:

- experience of the company
- product list and specification
- pricing
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined based on the price per 15 tonne for each product.

Recommendation of the Evaluation Panel

Prior to the release of the Request for Tender, the evaluation panel anticipated selecting a number of tenderers as part of a panel arrangement for the supply of bulk materials. It has been Council's experience in previous years that one Contractor per material type cannot always meet the needs of Council.

The Tender Evaluation Panel recommends that Council accept the tenders from Benedict Pty Ltd t/as Benedict Sand & Gravel, Collins Construction Materials Pty Ltd, Hi-Quality Recycling Services Pty Ltd and SITA Australia Pty Ltd for the supply of numerous varieties of bulk materials under a panel agreement as they:

- provided satisfactory details outlining their company experience
- provided sufficient details of their product listing and specifications
- provided satisfactory work, health, safety and environmental documentation
- tendered satisfactory prices to Council.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Benedict Pty Ltd t/as Benedict Sand & Gravel for the provision of supply of bulk materials for a period of two years with two options for extension of 12 months each.
 2. That Council accept the offer of Collins Construction Materials Pty Ltd for the provision of supply of bulk materials for a period of two years with two options for extension of 12 months each.
 3. That Council accept the offer of Hi-Quality Recycling Services Pty Ltd for the provision of supply of bulk materials for a period of two years with two options for extension of 12 months each.
 4. That Council accept the offer of SITA Australia Pty Ltd for the provision of supply of bulk materials for a period of two years with two options for extension of 12 months each.
 5. That the Contract documents be executed under the Common Seal of Council.
-

Committee's Recommendation: (Borg/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 July 2015 (Borg/Hawker)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 135

That the Officer's Recommendation be adopted.

3.3 T15/09 Legal Services

Reporting Officer

Acting Manager Assets and Supply Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for legal services and recommend that Council accept the tender submitted by a number of firms as a panel contract arrangement.

History

Council has in place an existing contract for legal services which is due to expire on 27 July 2015. As Council continues to require legal services, a new contract will need to be in place prior to the expiration of the current contracts. The expenditure under the current contracts exceed the \$150,000 threshold, therefore a public tender process is required.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of three years with an option for extension of two years.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 4 and 11 May 2015. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Tenderers were requested to submit the following information with their tender response:

- organisational details
- references
- company experience, including the firm's structure, comprehensive details of their experience in working with local government
- detail of any subcontractors and their experience, particularly as they relate to the services
- details of their specified personnel including qualifications, position and evidence of Practising Certification and Accredited Specialist, if applicable
- details of procuring/recommending of the involvement of Counsel, experts, investigator or other professional services
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 26 May 2015. Fourteen on-time responses were received from the following firms:

- Able Defence Lawyers Pty Limited
 - Bartier Perry Pty Limited
 - Coleman Greig Lawyers Pty Ltd
 - Colin Biggers and Paisley
 - Coutts Solicitors and Conveyancers
 - Goldbergs Lawyers Pty Ltd t/as Mulally Mylott
 - Hall & Wilcox
 - Houston Dearn O'Connor Solicitors
 - HWL Ebsworth Lawyers
 - Marsdens Law Group
 - McCullough Robertson Lawyers
 - Sparke Helmore Lawyers
 - Wilshire Webb Staunton Beattie
 - Workplace Law Pty Limited.
-

Evaluation Process

The Evaluation Panel, consisting of officers from Business Services, Community Services, and City Works evaluated the tenders against the following weighted assessment criteria:

- experience of the company
- specified personnel
- value added services
- price
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined based on the Partner (or equivalent) hourly rate.

Recommendation of the Evaluation Panel

Due to Council's historical requirements, the Evaluation Panel deemed it appropriate to appoint five firms as a panel contract arrangement.

After evaluation of each criteria, all tenders were considered satisfactory to meet Council's needs.

The overall comparison against the criteria resulted in the following firms being recommended as presenting the best value to Council:

- Bartier Perry Pty Limited
- Houston Dearn O'Connor Solicitors
- HWL Ebsworth Lawyers
- Marsdens Law Group
- Sparke Helmore Lawyers

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractors will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Bartier Perry Pty Limited for the provision of legal services for a period of three years with an option for extension of two years.
2. That Council accept the offer of Houston Dearn O'Connor Solicitors for the provision of legal services for a period of three years with an option for extension of two years.
3. That Council accept the offer of HWL Ebsworth Lawyers for the provision of legal services for a period of three years with an option for extension of two years.
4. That Council accept the offer of Marsdens Law Group for the provision of legal services for a period of three years with an option for extension of two years.
5. That Council accept the offer of Sparke Helmore Lawyers for the provision of legal services for a period of three years with an option for extension of two years.
6. That the Contract documents be executed under the Common Seal of Council.
7. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Hawker/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 July 2015 (Borg/Hawker)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 135

That the Officer's Recommendation be adopted.

3.4 T14/13 Design and Construct Synthetic Turf Football Pitch at Lynwood Park

Reporting Officer

Manager Operational Services and Acting Manager Assets and Supply Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for the design and construction of a synthetic turf football (soccer) pitch at Lynwood Park and recommend that Council accept the tender submitted by Polytan Asia Pacific Pty Ltd.

History

Council, at its meeting on Tuesday 6 May 2014, resolved to accept the grant of \$500,000 from the Federal Government and, subject to the agreement of the Macarthur Football Association to provide a contribution of \$200,000, with Council contributing the balance of the funding to a maximum of \$700,000, to enable construction of a synthetic turf surface at the Lynwood Park facility.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be from the date of acceptance until completion of the works.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 16 and 23 March 2015. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- Company details
- References
- Company experience, particularly as they relate to these services
- details of any subcontractors and their experience, particularly as they relate to the services
- resources and capability
- International Federation (FIFA) Recognition
- proposed synthetic grass system
- civil works proposal
- maintenance proposal
- quality management systems
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 21 April 2015. Four on-time responses were received from the following organisations:

- McMahon's Pty Ltd
- Polytan Asia Pacific Pty Ltd
- TigerTurf Australia Pty Ltd
- The Trustee for Turf One Unit trust t/as Turf One.

Evaluation Process

The Evaluation Panel, consisting of Council officers from Operational Services and Healthy Lifestyles evaluated the tenders against the following weighted assessment criteria:

- company experience including their subcontractors, where applicable
 - resources and capability to complete the works on time, including their key staff's experience and qualifications
 - level of International Federation Recognition (e.g. approved FIFA Licensee, Preferred Producer or Agent)
-

3.4 T14/13 Design And Construct Synthetic Turf Football Pitch At Lynwood Park

- proposed synthetic turf system meeting FIFA 1 Star Recommended field requirements
- proposed synthetic turf system meeting International Artificial Turf Standard Laboratory Testing or FIFA Test Institute report
- detailed civil engineering solution
- maintenance proposal
- quality management systems
- suitability of pricing for two synthetic grass and infill options
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined based on the lump sum amount, inclusive of all preliminary works, drainage, sub base construction and synthetic grass systems.

Shortlisting Process

To determine the most suitable synthetic grass system for this project the Evaluation Panel reviewed and compared each of the grass system options against the following key components:

- synthetic grass product type and relevant testing details
- subsurface system (traditional or cell type drainage)
- shockpad (insitu elastic/rubber layer)
- rubber infill (recycled or virgin rubber)

Tenderers were invited to provide options as to the infill type, such as a recycled product or other rubber or organic materials.

In addition to the information submitted in the Tenders, the Evaluation Panel conducted site inspections so that further consideration could be given towards their evaluation of these components.

The Evaluation Panel shortlisted the tenders to further evaluate those that met the following specifications:

- traditional drainage system
- shockpad
- virgin rubber infill

The Trustee for Turf One Unit Trust t/as Turf One was not shortlisted as they did not offer a suitable grass system which met these specifications.

Recommendation of the Evaluation Panel

The Evaluation Panel recommended Polytan Asia Pacific Pty Ltd as they:

- provided suitable details of their company experience including details of subcontractors
- provided suitable details of their resources and capability to complete the works on time
- provided evidence of their International Federation Recognition as an approved FIFA Preferred Producer
- provided suitable details of their proposed synthetic grass system, alternate rubber infill type including shockpad
- provided suitable details of their proposed civil works
- provided a suitable maintenance proposal detailing Council and Contractor obligations on a daily, weekly, fortnightly, quarterly, six monthly and annual basis, including a detailed maintenance manual.

Tenders Not Recommended

McMahons Pty Ltd and Tiger Turf Australia Pty Ltd are not recommended as their details of their experience, resources, capability and proposed civil works was not as suitable as the recommended Tenderer. McMahons and Tiger Turf tendered a lump sum price that was more expensive than the recommended Tenderer.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Polytan Asia Pacific Pty Ltd for the provision of the design and construction of a synthetic turf football pitch at Lynwood Park.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Borg/Mead)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 July 2015 (Borg/Hawker)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 135

That the Officer's Recommendation be adopted.

3.5 T14/23 Construction of a Skate Park at St Helens Park Reserve

Reporting Officer

Acting Manager Assets and Supply Services and Manager Healthy Lifestyles

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for construction of a skate park at St Helens Park Reserve and recommend that Council accept the tender submitted by Precision Skate Parks Pty Ltd.

History

At its meeting on 8 April 2014, Council approved development application 1266/2012/DA-C for the construction of a public skate park and accessible toilet at Lot 1 DP 810691, Lot 70 DP 1068130, Lot 703 DP 833443, St Helens Park Reserve, Corner Appin Road and Kellerman Drive, St Helens Park.

In June 2014 public quotations were sought for the community consultation, design and engineering of a skate park at St Helens Park Reserve. In September 2014 Council, under delegated authority, accepted the quotation by Enlocus Pty Ltd. Following an extensive community consultation process Enlocus Pty Ltd submitted their skate park design for approval. In January 2015 Council's Executive approved the design and that a public tender process be undertaken for the construction of the skate park.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be from the date of acceptance until completion of the works.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 13 and 20 April 2015. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relates to the Services
- details of any subcontractors and their experience, particularly as they relate to the Services
- resources
- program of works
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 19 May 2015. Two on-time responses were received from the following organisations:

- Convic Pty Ltd
- Precision Skate Parks Pty Ltd

Evaluation Process

The Evaluation Panel, consisting of officers from Assets and Supply and Communications and Marketing evaluated the tenders against the following weighted assessment criteria:

- experience of the company and their subcontractors, where applicable
 - resources
 - program of works
 - suitability of pricing
 - work health and safety
 - environmental commitment.
-

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined based on the lump sum price.

Recommendation of the Evaluation Panel

The Evaluation Panel recommend Precision Skate Parks Pty Ltd as they:

- provided suitable details of their experience, particularly as they relate to the Services
- provided suitable details of their resources to undertake the works
- provided suitable program of works demonstrating timeframe to complete the works including key milestones
- offered the lowest price for construction of a skate park at St Helens Park Reserve

Tenders Not Recommended

Convic Pty Ltd are not recommended as they did not offer a price that was as competitive as the recommended Tenderer.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Precision Skate Parks Pty Ltd for the construction of a skate park at St Helens Park Reserve.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderer be notified of the results of tender process.

Committee's Recommendation: (Borg/Hawker)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 July 2015 (Borg/Hawker)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 135

That the Officer's Recommendation be adopted.

3.6 T15/06 Website

Reporting Officer

Acting Manager Assets and Supply Services and Manager Information Management and Technology

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Pricing Matrix

Purpose

To advise Council of the tenders received to deliver a new public website and Festival of Fisher's Ghost microsite including design, content management system (CMS) and managed services for hosting and CMS support and recommend that Council accept the tender submitted by SeamlessCMS Pty Ltd.

History

Council has a contract for the provision of its website, which is due to expire in April 2016. As Council continues to require these services and the contract expenditure historically exceeds the legislative threshold of \$150,000, Council invited tenders for a new contract.

Council conducted a review of its online presence (such as all websites, microsites, social media, community engagement consultations, eServices and search engines etc). As a result, Council developed an Online Strategy to encourage cohesiveness among all our online platforms, along with a long term plan and vision for the next five years.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of three years with two by two year options for extension to be exercised at Council's discretion.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 6 and 13 April 2015. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

A tender briefing was held on 15 April 2015.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relate to these services
- details of any subcontractors and their experience, particularly as they relate to the services
- proposal including requirement responses to design, content management, reports, community consultation, microsite, migration of current content, hosting, project, ongoing support, maintenance and training
- scenario of a screen recording based on a common non-technical author to demonstrate their proposed system
- pricing
- insurances
- environmental practices
- work health and safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 5 May 2015. Seven on-time responses were received from the following organisations:

- Elcom Technology Pty Ltd
 - Ignia Pty Ltd
 - Internet Solutions Australia Pty Ltd t/a Internetrix
 - Jadu Software Pty Ltd
 - NSW Business Chamber Ltd
 - SeamlessCMS Pty Ltd
 - Solutions Outsourced Pty Ltd.
-

Evaluation Process

The Evaluation Panel, consisting of officers from Information Management and Technology, Communications and Marketing and Library Services evaluated the tenders against the following weighted assessment criteria:

- experience of the company and subcontractor, if applicable
- proposed solution
- price
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined based on the price for the essential requirements over the potential contract term of seven years.

Short Listing

The Request for Tender process allows for a short listing process to occur at Council's discretion. This process excludes a Tender from further consideration at any stage of the evaluation process on a range of conditions, as follows:

- It is found not to comply with the Conditions of Tendering
- It is evaluated as not meeting or addressing a criteria
- It is found to be unacceptable in terms of effectiveness against the evaluation criteria
- It is evaluated as representing a greater than acceptable price
- It is found to be presenting unacceptable risk
- It is evaluated as not achieving a satisfactory standard.

An initial shortlisting process was undertaken whereby the following organisations were excluded from further evaluation:

- Ignia Pty Ltd was evaluated as not meeting or addressing a criterion as they omitted to submit a part of their submission which provided comprehensive details on the proposed system
 - Jadu Software Pty Ltd were evaluated as not achieving a satisfactory standard in relation to their response to the proposed solution
 - NSW Business Chamber Ltd were evaluated as not achieving a satisfactory standard in relation to their response to the proposed solution and company experience
 - Internet Solutions Australia Pty Ltd t/a Internetrix was not shortlisted as it was evaluated as representing a greater than acceptable price.
-

The following shortlisted tenderers were invited to present their proposed solution to the Evaluation Panel:

- Elcom Technology Pty Ltd
- SeamlessCMS Pty Ltd
- Solutions Outsourced Pty Ltd.

Tenderers not recommended

Following the presentation, the Evaluation Panel deemed that Solutions Outsourced Pty Ltd's proposal presented an unacceptable risk to Council as they:

- did not demonstrate sufficient experience with their proposed CMS
- did not demonstrate adequate functionality, particularly in terms of community engagement tools, forms or information syndication.

Following the presentation, the Evaluation Panel deemed that Elcom Technologies Pty Ltd's proposal presented an unacceptable risk to Council as they:

- did not detail an acceptable upgrade process
- did not incorporate all core requirements within their tendered price
- did not provide a suitable solution for migration of Council's content
- did not demonstrate a satisfactory understanding of the local government environment.

Recommendation of the Evaluation Panel

Seamless CMS Pty Ltd provided the best response to Council and is recommended to deliver a new public website and Festival of Fisher's Ghost microsite including design, content management system (CMS) and managed services for hosting and CMS support as they:

- provided excellent details of their company experience, particularly as they relate to the services, confirmed through satisfactory reference checks
- have considerable experience in the provision of similar works for local government organisations
- provided comprehensive details of their proposed solution
- provided an detailed presentation to Council on their proposal
- provided satisfactory work, health, safety and environmental documentation
- tendered competitive pricing to Council.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of SeamlessCMS Pty Ltd to deliver a new public website and Festival of Fisher's Ghost microsite including design, content management system (CMS) and managed services for hosting and CMS support for a period of three years with two by two year options to be exercised at Council's discretion.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Hawker/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 July 2015 (Borg/Hawker)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 135

That the Officer's Recommendation be adopted.

3.7 Feasibility Of Fully Automated Toilet Facilities At Redfern Park, Minto, Hallinan Park, Ingleburn And Bardia Park, Edmondson Park

3.7 Feasibility of Fully Automated Toilet Facilities at Redfern Park, Minto, Hallinan Park, Ingleburn and Bardia Park, Edmondson Park

Reporting Officer

Acting Manager Assets and Supply Services and Manager Healthy Lifestyles

Attachments

Locality Plans (contained within this report)

Purpose

To provide Council with information on the feasibility and costs of the installation of fully automated toilets at the following locations:

- Hallinan Park, Ingleburn
- Redfern Park, Minto
- Bardia Park, Edmondson Park.

History

Council on 19 May 2015 resolved that a report be presented outlining the feasibility and costs of installing Exeloo facilities at Redfern Park, Minto, Hallinan Park, Ingleburn and Bardia Park, Edmondson Park.

Report

Council has a large number of recreational areas, including 91 playgrounds that incorporate play space equipment. In Council's asset register, these recreational areas are categorised as either regional, district, local or pocket parks.

The purpose and functionality of each of the parks are generally defined by a combination of factors including the size of park, amount of equipment, how long people are likely to stay for extended periods of time, proximity to other parks and the number of residents.

In categorising each of the parks Council needs to consider embellishments and ancillary equipment such as barbeques, public toilets, car parks and cycleway connections. Council needs to be in a position to coordinate its planning and ongoing management of each of these parks in order to meet community expectations but also to be able to maintain each of the parks in an effective manner.

At present, Council does not have a formal basis or policy document, to help guide decisions around which parks should have a range of additional equipment and facilities, such as Exelooos.

3.7 Feasibility Of Fully Automated Toilet Facilities At Redfern Park, Minto, Hallinan Park, Ingleburn And Bardia Park, Edmondson Park

It is suggested that prior to implementing any further Exeloo's into Council's recreation areas, that extensive consultation should be undertaken with Councillors and the community to help inform the design and location of Council's parks and accompanying facilities. This work would lead to the development of a Strategy that defines the category of each Park and Reserve. This Strategy would provide Council with a level of guidance on the types of facilities required at each park (toilets, BBQ's, off-street parking, walking tracks, play equipment, shade structures, etc.)

In this respect, it is recommended that a City Parks Strategy be developed in the latter half of 2015, and should be available for guiding decision making by early 2016. This Strategy should take into account Council's recent work on the review of open space as well as future development and population planning such as the Glenfield-Macarthur Priority Urban Renewal Corridor Strategy which is soon to be placed on public exhibition. As detailed above, Councillors will be involved in the process of developing this Strategy.

The parks that are coming online in newly developing urban release area estates have an applied methodology that local and pocket parks cater for residents within a small catchment defined by a 300-500m walking distance and generally would not be embellished with off street car parking or public toilets. They would be connected with the local community via cycleways or footpaths and sometimes be served by limited on-street parking. District and regional parks that seek to cater for a wider range of residents travelling a much further distance than local residents may have a number of additional pieces of infrastructure which may include off street car parking, public toilets and a variety of play space equipment.

Thus, the proposed Parks Strategy would consider the suitability of amenities and facilities to cater for the functions of different level parks and play spaces across the City. It is considered that such an approach would be useful in assisting Council in its consideration of the placement of Exeloo's in different level parks and play spaces.

Feasibility and Costs of Installation of Exeloo Facilities

The need for a City Parks Strategy aside, Council has requested staff to report on the feasibility of installing fully automated toilets (Exeloo's) into three specific locations at:

- Hallinan Park, Ingleburn
- Redfern Park, Minto
- Bardia Park, Edmondson Park.

In response to this request, site surveys and inspections were undertaken to determine the feasibility of installing fully automated toilets at the three locations. The investigations identified that all locations could accommodate these structures. The attached plans show the preferred locations for the fully automated toilet facilities in each park if they were to be installed.

The suggested locations have been identified as the best sites with regard to minimising anti-social behaviour, best connection to services and overall installation costs, compared to other locations in the parks.

Redfern Park is located near the Minto community facility in close proximity to the shopping centre and specifically to local residents, and is currently classified as bushland.

3.7 Feasibility Of Fully Automated Toilet Facilities At Redfern Park, Minto, Hallinan Park, Ingleburn And Bardia Park, Edmondson Park

Hallinan Park is located near the community centre and library and is close to the main street (Oxford Road) of Ingleburn where toilet facilities already exist. It is noted however, that signage could be improved to help direct people visiting Hallinan Park, to the amenities located in Oxford Road.

Hallinan Park is currently categorised as a district park. However, the park is considered not to be a specific destination point in its own right, but more as a complementary open space area to the library and community centre. It is understood to currently be utilised more from a local perspective to provide a level of entertainment and play for people who are attending other local facilities, such as the library, community centre or shopping precinct.

Bardia Park is located in the new Urban Growth estate, Edmondson Park, where local residents within walking and cycling distance are catered for, with small scale facilities.

It is planned that higher order district level facilities will be provided as part of the sports fields area at Mont St Quentin Oval, including public toilets. It should also be noted that Bardia Park is still in the process of being transferred to Council and has not been classified.

The table below identifies the estimated costing for the procurement and installation of the toilets with the ongoing estimates for utilities and maintenance costs for each individual location.

	Procurement and installation	Maintenance PA
Redfern Park	\$162,000	\$8,200
Hallinan Park	\$162,000	\$8,200
Bardia Park	\$179,000	\$8,200

These costs are not insignificant and further, it should be noted that the installation of Exeloos at these three locations has not been budgeted for in the 2015-2016 financial year.

Conclusion

In summary, staff would suggest to Council that widespread input should be sought from the community to help Council better understand their expectations over equipment and facilities they would like to experience at Council's parks, including the three locations that are the subject of this report. Thus, it is recommended that Council first undertake a comprehensive community consultation process and develop a comprehensive City Parks Strategy. Councillor involvement in this process will be critical and include a series of future briefing sessions.

It is believed that once an adopted City Parks Strategy was in place, Council would be better placed to make decisions concerning the extent and nature of future parks improvements, including amenities such as Exeloos.

3.7 Feasibility Of Fully Automated Toilet Facilities At Redfern Park, Minto, Hallinan Park, Ingleburn And Bardia Park, Edmondson Park

Officer's Recommendation

1. That the information be noted.
2. That Council develop a City Parks Strategy so that there can be a coordinated response to the community which will include best practices, design and functionality for the city on what equipment and facilities will be provided for nominated parks, including toilet facilities (Exeloos).
3. That the City Parks Strategy be presented to a future Briefing Night of Council.

Committee's Recommendation: (Borg/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 July 2015 (Borg/Hawker)

That the Officer's Recommendation be adopted.

Amendment (Lound/Thompson)

1. That Council develop a City Parks Strategy so that there can be a coordinated response to the community which will include best practices, design and functionality for the city on what equipment and facilities will be provided for nominated parks, including toilet facilities.
2. That the City Parks Strategy be presented to a future Briefing Night of Council.
3. That in view of the urgent need for accessible toilet facilities at Redfern Park, Minto and Hallinan Park, Ingleburn, Council install appropriately sized toilet facilities as soon as funding becomes available through future quarterly reviews.

A **Division** was called in regard to the Amendment for Item 3.7 - Feasibility of Fully Automated Toilet Facilities at Redfern Park, Minto, Hallinan Park, Ingleburn and Bardia Park, Edmondson Park with those voting for the Motion being Councillors Borg, Brticevic, Glynn, Hawker, Kolkman, Lake, Lound, Matheson, Oates, Rowell and Thompson.

Voting against the Amendment were Councillors Greiss and Mead.

3.7 Feasibility Of Fully Automated Toilet Facilities At Redfern Park, Minto, Hallinan Park, Ingleburn And Bardia Park, Edmondson Park

Further Amendment (Greiss/Mead)

1. That Council urgently develop a City Parks Strategy so that there can be a coordinated response to the community which will include best practices, design and functionality for the city on what equipment and facilities will be provided for nominated parks, including toilet facilities.
2. That the City Parks Strategy be presented to a future Briefing Night of Council.
3. That in view of the urgent need for accessible toilet facilities at Redfern Park, Minto and Hallinan Park, Ingleburn, Council is presented with the option of installing an appropriately sized toilet facility as soon as funding becomes available through future quarterly reviews.

LOST

A **Division** was called in regard to the further Amendment for Item 3.7 - Feasibility of Fully Automated Toilet Facilities at Redfern Park, Minto, Hallinan Park, Ingleburn and Bardia Park, Edmondson Park with those voting for the Motion being Councillors Greiss, Hawker, Matheson, Mead, Rowell and Thompson.

Voting against the further Amendment were Councillors Borg, Brticevic, Glynn, Kolkman, Lake, Lound and Oates.

Motion (Lound/Thompson)

1. That Council develop a City Parks Strategy so that there can be a coordinated response to the community which will include best practices, design and functionality for the city on what equipment and facilities will be provided for nominated parks, including toilet facilities.
2. That the City Parks Strategy be presented to a future Briefing Night of Council.
3. That in view of the urgent need for accessible toilet facilities at Redfern Park, Minto and Hallinan Park, Ingleburn, Council install appropriately sized toilet facilities as soon as funding becomes available through future quarterly reviews.

WON and became the Motion.

3.7 Feasibility Of Fully Automated Toilet Facilities At Redfern Park, Minto, Hallinan Park, Ingleburn And Bardia Park, Edmondson Park

Council Resolution Minute Number 136

1. That Council develop a City Parks Strategy so that there can be a coordinated response to the community which will include best practices, design and functionality for the city on what equipment and facilities will be provided for nominated parks, including toilet facilities.
2. That the City Parks Strategy be presented to a future Briefing Night of Council.
3. That in view of the urgent need for accessible toilet facilities at Redfern Park, Minto and Hallinan Park, Ingleburn, Council install appropriately sized toilet facilities as soon as funding becomes available through future quarterly reviews.

A **Division** was called in regard to the Resolution for Item 3.7 - Feasibility of Fully Automated Toilet Facilities at Redfern Park, Minto, Hallinan Park, Ingleburn and Bardia Park, Edmondson Park with those voting for the Motion being Councillors Borg, Brticevic, Glynn, Hawker, Kolkman, Lake, Lound, Matheson, Oates, Rowell and Thompson.

Voting against the Resolution were Councillors Greiss and Mead.

3.7 Feasibility Of Fully Automated Toilet Facilities At Redfern Park, Minto, Hallinan Park,
Ingleburn And Bardia Park, Edmondson Park

ATTACHMENT 1

Toilet Location - Redfern Park



3.7 Feasibility Of Fully Automated Toilet Facilities At Redfern Park, Minto, Hallinan Park, Ingleburn And Bardia Park, Edmondson Park

Toilet Location - Hallinan Park



3.7 Feasibility Of Fully Automated Toilet Facilities At Redfern Park, Minto, Hallinan Park, Ingleburn And Bardia Park, Edmondson Park

Toilet Location - Bardia Park



4. EMERGENCY SERVICES

No reports this round

5. GENERAL BUSINESS

Nil.

Confidentiality Motion: (Brticevic/Hawker)

That the Committee in accordance with Section 10A of the *Local Government Act 1993*, move to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Committee's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

CARRIED

21. CONFIDENTIAL ITEMS

21.1 Confidential Report Directors of Companies - City Works

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

Motion: (Mead/Hawker)

That the Committee in accordance with Section 10 of the *Local Government Act 1993*, move to re-open the meeting to the public.

CARRIED

There being no further business the meeting closed at 8.41pm.

S Dobson
CHAIRPERSON
