

## **REPORTS FROM OFFICERS**

### **8. REPORT OF GENERAL MANAGER**

**No reports this round**

### **9. REPORT OF DIRECTOR BUSINESS SERVICES**

#### **9.1 Reports Requested**

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#### **Attachments**

Status list of reports requested (contained within this report)

#### **Report**

Attached for the information of Councillors is a status list of reports requested of Council as at 17 February 2015.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 17 March 2015 (Borg/Lound)**

That the Officer's Recommendation be adopted.

#### **Council Minute Resolution Number 38**

That the Officer's Recommendation be adopted.

# ATTACHMENT 1

## Reports Requested as at 17 February 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
26.2.13 PH 3326065	CG8.2 - Report on the feasibility of renaming the Macquarie Fields Swimming Centre (when all works are complete) or other places of significance in honour of Kevin Wheatley VC or Ray Simpson VC. <b>Comment:</b> finalising information for report.	CS	April 2015
10.12.13 WG 3650256	CS3.4 - Further report analysing the impact of the 'Arts and Cultural Policy' when information becomes available in 2014. <b>Comment:</b> Report not released as yet - will need to analyse information for Council report.	CS	May 2015
11.02.14 FB 3707460	NoM15.1 - That a report be presented to Council on the feasibility of providing library services across all areas of the local government area. <b>Comment:</b> Briefing presented to Council report is being developed.	CS	April 2015
11.02.14 MO 3714105	CCS20.1 - That a report be presented at the end of the 2014 season comparing the financial returns with the previous returns from 2013 regarding the Wests Tigers proposed hire fee. <b>Comment:</b> finalising information for report.	CS	April 2015
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. <b>Comment:</b> finalising information for report.	CS	April 2015
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields. <b>Comment:</b> finalising information for report	CS	April 2015
09.12.14 DL 4106172	CS6.3 - That a further report be presented to Council at the conclusion of the exhibition period to consider any public submissions received and/or for final adoption of the policy - Use of Public Open Space by Commercial Fitness Trainers and Personal Trainers. <b>Comment:</b> policy still on exhibition, report to be presented after all submissions have been reviewed.	CS	April 2015
09.12.14 MO 4106170	CCS22.1 - That a further report on the assessment of Macarthur Community Options be provided to Council giving updates of progress in adapting to the new funding regime. <b>Comment:</b> still awaiting advice from relevant Government Department.	CS	Oct 2015
11.11.14 GB 4070978	CW5.3 - That a report be presented outlining the feasibility of installing Basketball Courts in close proximity of the Glenquarie Shopping Centre and Skate Park at Macquarie Fields. <b>Comment:</b> Report transferred to Healthy Lifestyles from City Works.	CS	April 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
12.11.13 WG 3563387	CW1.2 - Further report on the findings of the Expressions of Interest for footpath reconstruction in Queen St Campbelltown. <b>Comment:</b> Consultant still identifying project brief and costing options.	CW	April 2015
06.05.14 PL 3815091	CW5.2 - That a report be presented outlining the feasibility and cost of purchasing and erecting electronic signs in the Campbelltown Local Government Area along major transport corridors, to promote Council and other community events. <b>Comment:</b> Consultants to confirm costing requirements and identify Local Government Area locations along the transient corridor.	CW	April 2015
29.7.14 MO 3939937	PE5.1 - Report regarding feasibility and costs benefits of replacing the existing lighting within the LGA with led lighting. <b>Comment:</b> Difficulty engaging consultant with required expertise to complete review.	CW	June 2015
11.11.14 WG 4070980	CW5.2 - That a report be presented outlining the availability and suitable location for disabled car parking spaces in the Ingleburn CBD. <b>Comment:</b> reported item 1.3 of the City Works Committee meeting held 10 March 2015	CW	
11.11.14 GB 4070979	CW5.4 - That a report be presented outlining the feasibility of installing children playground facilities in Eagle Vale between Eagle Vale Central and the Duck Pond including potential funding options for the playground facility. <b>Comment:</b> Currently investigating options for the playground facility.	CW	April 2015
09.12.14 WG 4106197	CW5.1 - That a report be presented on the feasibility of opening up some of the closed side roads between Chester Road and Sackville Street, Ingleburn to assist in alleviating the rising traffic concerns in the area. <b>Comment:</b> Identify the roads that are affecting traffic issues in Ingleburn if closures are to take place.	CW	May 2015



*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road. <b>Comment:</b> Addressing concerns raised by Director Planning and Environment.	BS	August 2015
29.7.14 PL 3934173	CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building. <b>Comment:</b> Amendments to draft legal documentation.	BS	May 2015
16.09.14 GG 3998324	CG2.1 - That a further report be presented detailing all of the issues surrounding the Section 355 Committees, in confidential session if appropriate. <b>Comment:</b> Clarification sought form Councillor in respect to report content.	BS	April 2015
16.09.14 GG 3998030	DR9.4 - 1. That Council provide support for the Werriwa ACLGP Committee to submit an application for funding to install a 9 metre tapered white powder coated flagpole, plaque and Lone Pine seedling at the Soldiers Memorial Park, Ingleburn. 2. That in recognition of Council's belief in the principle of transparency and prudent decision making, a report be presented to this Council highlighting how this rose garden came about and detailing the events associated with the construction of the rose garden. <b>Comment:</b> Awaiting the outcome of the investigation. Part 1 complete.	BS	June 2015
14.10.14 RK 4033794	CG2.3 - 4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project.	BS	June 2015
17.02.15 PH 4188336	CG2.1 - That Council note the information contained in this report and that a further report be submitted to Council once the Roads and Maritime Services has made an offer for the compulsory acquisition of the land.	BS	August 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation. <b>Comment:</b> further discussions required between the General Manager and UrbanGrowth regarding infrastructure.	PE (EP)	June 2015
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP. <b>Comment:</b> DCP to be completed post CLEP 2014 adoption in consultation with SCDCP alignment with CLEP controls.	PE (EP)	September 2015
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings. <b>Comment:</b> further information is being investigated and considered.	PE (DS)	April 2015
18.12.12 AM 3259490	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield. <b>Comment:</b> waiting on comments from Tharawal Local Aboriginal Land Council.	PE (EP)	May 2015
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA. <b>Comment:</b> Rating structure report not yet released by Government.	PE (EP)	September 2015
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation. <b>Comment:</b> Trial completed mid December 2014, information being collated. Deferred awaiting implementation of requirement to obtain certificates of compliance when selling or leasing properties	PE (CS)	June 2016
06.05.14 TR 3814671	PE2.3 - That a report addressing the submissions received in response to the consultation process and the status of the "outstanding" acquisition authority matter be presented after the conclusion of the exhibition/consultation period. <b>Comment:</b> Members of the public who made a submission on the CLEP 2014 will be presenting to the Council during November and December 2014.	PE (EP)	April 2015
1.7.14 TR 3866135	PE2.4 - Report following conclusion of public exhibition of No 194 Campbelltown Road Denham Court - Proposed Amendment to LEP 2002. <b>Comment:</b> reported item 2.1 of the Planning and Environment Committee meeting held 10 March 2015	PE (EP)	



*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
1.7.14 BT 3858912	PE 2.5 - Further report following the Trial Indian Myna Bird Action Program.	PE (EP)	September 2015
29.7.14 PL 3934241	CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line. <b>Comment:</b> Awaiting further information from the Minister for Sports office concerning the stadium.	PE (DPE)	June 2015
29.7.14 GG 3939939	PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE. <b>Comment:</b> Awaiting outcome of further discussions with TAFE and UWS concerning potential economic development initiatives.	PE (DPE)	June 2015
14.10.14 CM 4033787	CG6.1 - 1. That a report be presented on the development application process, particularly as it relates to residential and small business, regarding: (i) DA approval times – including a comparison to Camden and the councils that fall within the Group 7 Metropolitan Fringe category of the Office of Local Government's Comparative Data publication. (ii) The types of developments which require approval in Campbelltown but do not require approval in other similar councils (e.g. Group 7 councils and Camden). 2. That Council contact the NSW Business Chamber and the local Chambers of Commerce and report on their suggestions regarding: (i) How Council could streamline the DA process for small business. (ii) Any developments currently requiring approval which they believe would be appropriate to be made exempt. <b>Comment:</b> Investigating further exempt opportunities.	PE (DS)	April 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
11.11.14 GG 4072909	<p>PE4.4 -</p> <ol style="list-style-type: none"> <li>1. That a further report be prepared detailing a proposed best practice and industry standard upgrade of Council's Animal Care Facility, including operational improvements, staffing implications and detailed cost estimates, together with details of any tenders received for the operation and management of the ACF, to be considered as part of Council's 2015-2016 budget preparations.</li> <li>2. That subject to Council's consideration of the costings, that the ACF refurbishment option as detailed in the Therian Report outlined in attachment 2 be accepted as the preferred capital works upgrade option for further consideration in conjunction with the proposed report referred to in recommendation 1.</li> <li>3. That Council invite tenders as soon as a decision is made on the long term future for the management and operation of the Animal Care Facility (excluding compliance and regulatory functions) addressing the range of relevant management and operational best practice initiatives presented in the above report, as well as a requirement to maintain as a minimum, public opening hours consistent with Council's present operation, excepting that the facility also be required to open from 9am - 12pm on Sundays and that a requirement to implement a volunteer program be included.</li> </ol> <p><b>Comment:</b> deferred pending further briefing to Council</p>	PE (CS)	April 2015
17.02.15 RK 4189114	<p>PE2.4 -</p> <ol style="list-style-type: none"> <li>6. That a report be presented to Council outlining options for the protection and preservation of the former Fisher's Ghost Restaurant building.</li> </ol>	PE (EP)	May 2015
17.02.15 GG 4189107	<p>PE3.3 -</p> <ol style="list-style-type: none"> <li>3. That a future report be presented to the Council which investigates options and identifies practical limits for a core Campbelltown CBD precinct, for the purposes of permanently varying the commercial parking rates within that precinct.</li> </ol> <p><b>Comment:</b> Investigation to be undertaken in conjunction with review of Parking and Traffic Study for CBD.</p>	PE (EP)	August 2015

## 9.2 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors February 2015

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### Attachments

Nil

### Report

On 11 November 2014, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
  - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
  - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
  - (iii) the attendance of councillors at conferences and seminars
  - (iv) the training of councillors and the provision of skill development for councillors
  - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
  - (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
  - (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time



- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses as at February 2015 were as follows:

#### **Expenses**

1.	<b>Training Seminars and Conferences</b> Cost for February 2015.	Nil
2.	<b>Staff</b> Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for February 2015.	\$4914
3.	<b>Stationery and Postage</b> Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for February 2015.	\$5
4.	<b>Periodicals</b> Cost of annual subscriptions. Cost for February 2015.	\$37
5.	<b>Meals</b> Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for February 2015.	\$2955
6.	<b>Refreshments</b> Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for February 2015.	\$150
7.	<b>Insignia of Office</b> Replacement costs Mayoral robes, chain, badge and name plates. Cost for February 2015.	Nil
8.	<b>Travelling Expenses for Use of Private Vehicle</b> Reimbursement of travelling expenses on authorised Council business. Claims submitted for February 2015.	\$511

#### **Provision of Facilities**

1.	<b>Accommodation</b> Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for February 2015.	\$6075
2.	<b>Communication System</b> Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for February 2015 in accordance with Councillors Policy.	\$1412

- |    |   |          |
|----|---|----------|
| 3. | <b>Office Equipment</b><br>Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for February 2015.  | \$21,487 |
| 4. | <b>Council Vehicle</b><br>Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for February 2015. | \$255    |
| 5. | <b>Internet Facilities</b><br>Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for February 2015.   | \$1020   |
| 6. | <b>Care Expenses</b><br>Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for February 2015.                              | Nil      |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for February 2015 amounted to \$38,821.

### **Officer's Recommendation**

That the information be noted.

### **Council Meeting 17 March 2015 (Mead/Greiss)**

That the Officer's Recommendation be adopted.

### **Council Minute Resolution Number 39**

That the Officer's Recommendation be adopted.

## **10. REPORT OF DIRECTOR CITY WORKS**

### **10.1 City Works Activity Report**

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#### **Attachments**

Activity Report (contained within this report)

#### **Report**

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 17 March 2015 (Glynn/Brticevic)**

That the Officer's Recommendation be adopted.

#### **Council Minute Resolution Number 40**

That the Officer's Recommendation be adopted.



# ATTACHMENT 1

## GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr to June 2014	July to Sept 2014	Oct to Dec 2014	Jan 2015	Feb 2015
Campbelltown	219	232	159	134	29	0	101	4	0
Ruse	3	21	86	57	0	44	91	190	0
Kentlyn	0	0	0	0	0	0	0	0	0
Airds	347	1230	1541	270	26	211	370	348	46
St Helens Park	12	60	0	0	0	0	0	0	0
Rosemeadow	16	37	120	111	8	42	27	118	0
Ambarvale	34	39	122	132	0	0	2	79	0
Woodbine	0	0	0	0	0	0	72	0	0
Claymore	59	22	171	0	37	0	62	42	0
Eschol Park	13	10	58	47	0	0	139	8	0
Kearns	0	0	0	0	0	0	0	0	0
Raby	0	0	65	0	0	0	98	186	0
St Andrews	0	49	143	0	62	0	56	0	26
Bow Bowling	0	0	0	0	0	0	14	0	0
Minto	309	176	832	110	97	156	215	144	0
Ingleburn	702	648	436	368	226	196	19	191	43
Macquarie Fields	215	213	530	243	130	187	565	152	0
Glenfield	498	310	215	251	73	90	283	213	65
Blair Athol	0	0	0	0	0	0	0	0	0
Bradbury	82	45	40	0	0	0	0	27	23
Total m <sup>2</sup>	2510	3092	4518	1723	688	926	2114	1702	203

During the reporting period 9 Graffiti Removal Kits have been requested by the Community.

Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr to June 2014	July to Sept 2014	Oct to Dec 2014	Jan 2015	Feb 2015
22	11	15	13	18	16	12	16	9

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr to June 2014	July to Sept 2014	Oct to Dec 2014	Jan 2015	Feb 2015
Area 1	1830	1860	2366	1573	2343	3301	2706	935	780
Area 2	2155	2064	1645	1169	1946	2228	2309	1395	925
Area 3	617	487	552	435	492	848	570	750	469
Area 4	1836	2142	1199	887	2102	2368	1852	1545	731
Total	6438	6553	5782	4044	6883	8745	7437	4625	2905

## OPERATIONAL SERVICES SECTION (Reporting period 2 February to 1 March 2015)

### OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	244	0	0	29	273
Road Verges (Sites)	35	30	32	49	146
Community/Childcare Centre's (Sites)	1	1	0	0	2
Servicing Laneways (Sites)	222	87	132	50	491
Litter/Rubbish Pickup	182	8	0	1	191
Herbicide Spraying (hrs)	34	29	22	34	119
Mulching (cm <sup>3</sup> )	0	0	0	0	0
Garden Maintenance	0	0	0	0	0
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	0	0	0	0
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	35	7	4	0	46
Tractor Road Verge (Sites)	15	12	5	27	59
Tractor Servicing Parks and Reserves (Sites)	38	26	56	26	146
Cemetery	0	0	0	0	0
Fire Hazard Reduction	2	32	0	0	34
Road Crews Servicing Parks	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0

### HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	22	23	18	23	86
Road Verges (Sites)	23	34	19	15	91
Community/Childcare Centre's (Sites)	6	6	7	8	27
Cemetery	0	0	0	0	0
Tractors Servicing Sporting Fields	36	18	26	31	111
Litter/Rubbish Pickups (hrs)	24	22	24	26	96
Herbicide Spraying (hrs)	20	18	22	18	78
Mulching (m <sup>3</sup> )	0	70	0	0	70
Garden Maintenance (Sites)	35	19	40	39	133
Garden Refurbishment (Sites)	3	4	5	2	14
Top Dressing (tonne)	2	3	5	4	14
Aeration of Fields (Sites)	0	0	0	3	3
Sharps Pickups	0	0	0	0	0
Miscellaneous Requests (hrs)	6	6	3	2	17
Refilling of Sandpits	0	0	0	0	0
Plumbing	28	22	32	28	110
Fit Goal post sleeves	0	0	0	0	0
Cricket Wicket Maintenance	23	21	29	31	104



## HORTICULTURE ACTIVITIES

### Horticulture

**Mawson Park** - The planting of one advanced Crepe Myrtle as a replacement tree and 30 advanced replacement hedging plants was recently undertaken throughout the park to fill a number of gaps within the existing hedges.

**Stromeferry Reserve Sound Wall** - The planting of 100 advanced hedging plants was recently undertaken in front of the existing sound wall fronting the motorway. This is part of the ongoing City Entrance Landscape Enhancement Program.

**Leumeah Stormwater Drainage Channel** - The planting of approximately 800 advanced native grass species and a number of Paperbark species was recently carried out on the eastern side of the above channel as part of the bank stabilisation landscaping.

**Planting adjacent to Ambarvale High School** - Approximately 150 advanced native grasses were recently planted in a newly constructed garden bed situated on the corner of Fitzgibbon Lane and Thomas Rose Drive, Ambarvale.

**Minto Early Learning Centre** - Site preparation are currently in progress for the planting out of 50 advanced native hedging plants on the Redfern Road side of Minto Early Learning Centre.

**Weed Control** - Council's weed control contractor is currently involved with weed control within the high profile areas such as the city entrance areas on Campbelltown Road, Glenfield Road, Cambridge Avenue and Williamson Road.

### Open Space

Aeration of the playing field at Blinman Park, Bob Prenter Field and Fullwood Oval number two field was recently carried out.

Top dressing of the full wicket areas at Bradbury Park, Jackson Park number one field and Memorial Oval was recently carried out.

Fertilising of Lynwood Park number one and two fields, Campbelltown Showground number one and two fields, Jackson Park, Koorunga Reserve fields, Wood Park, Sarah Redfern Fields, Marsden Park and Mawson Park lawn areas, Eschol Park Soccer and Rugby League fields and Worrell Park fields was recently carried out.

Approximately 3 tonnes of fertiliser was used in the fertilising program.

## COUNCIL TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	8	7	6	12	33
Council	18	61	29	44	152
Termites	1	1	0	0	2
Plumber - Sewer Chokes	0	0	0	0	0
N/A	0	5	2	2	9
HOLD	0	0	2	2	4
Total	27	74	39	60	200

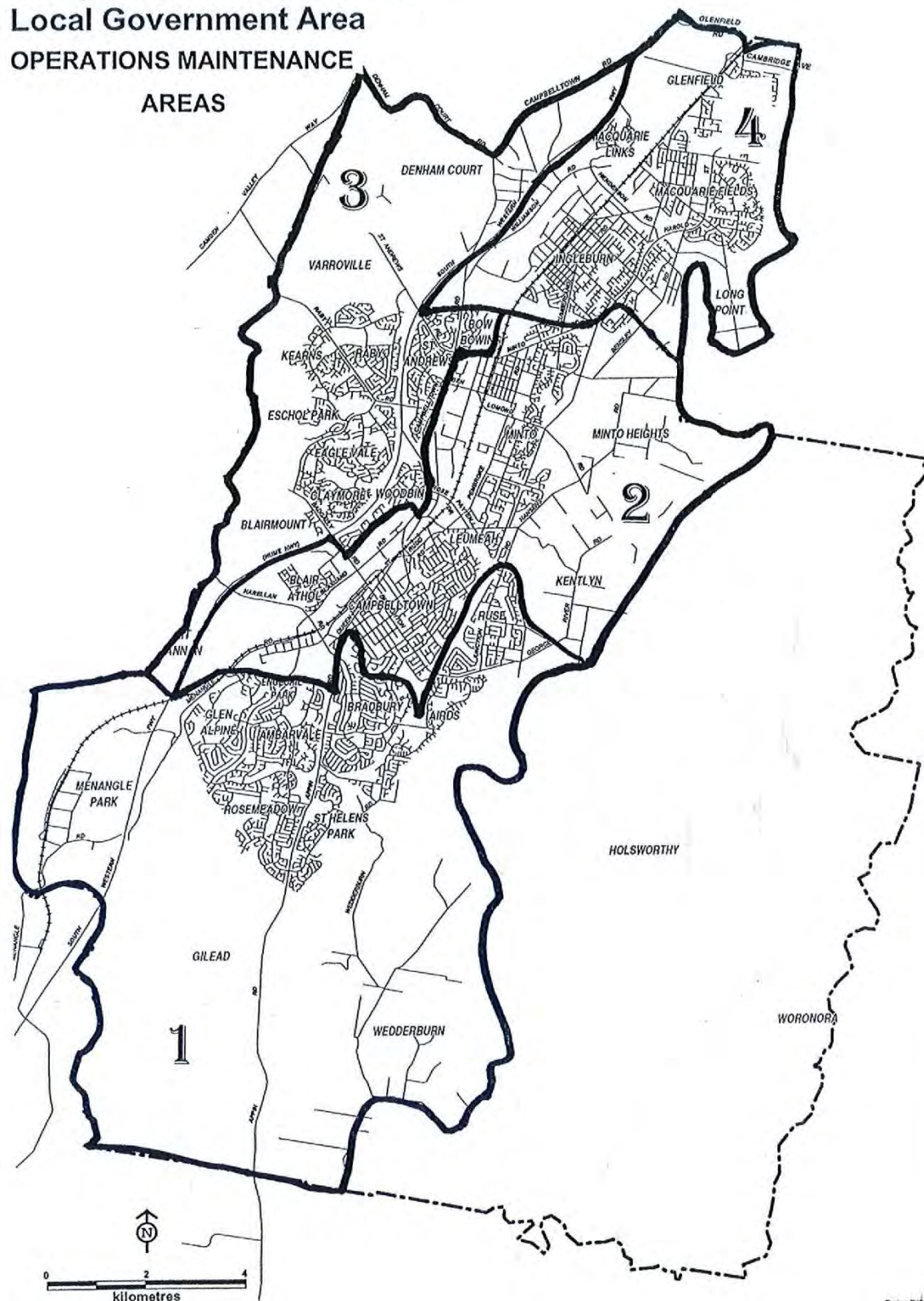
## PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	6	5	3	8	22



# Campbelltown City Council Local Government Area OPERATIONS MAINTENANCE

## AREAS



## ROADS AND DRAINAGE

### A. HEAVY PATCHING - Roads And Footpaths

This resource has been heavy patching for the month of February 2015.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs heavy patching (m <sup>2</sup> )	193	244	163	194	794
Road restorations (m <sup>2</sup> )	0	0	0	0	0
AC Base Course Total (T)	31	29	22	33	115

### B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (no.)	265	310	309	261	1145
Edge breaks (LM)	12	32	42	77	163
Restorations (m <sup>2</sup> )	0	0	13	0	13
Car parks pot holes (no.)	6	8	0	4	18
Trip hazard footpaths (no.)	0	0	0	0	0
Total	283	350	364	342	1339

### C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	5	12	11	11	39
Telstra Inspections	2	7	1	4	14
Sydney Water inspections	34	5	2	2	43
Endeavour Energy Inspections	0	0	1	0	1
Gas Inspections	0	2	2	0	4
Customer & Road Opening requests	2	8	3	3	16

### D. MULTI FUNCTIONAL VERGE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	5	5	2	5	17
Pits cleaned by hand or suction	64	32	109	44	249
Tail out drains/headwalls	22	5	4	3	34
Removal of waste matter (CBM)	14	39	6	22	81
Flushing of stormwater lines (LM)	1000	505	600	800	2905
Underpass (drainage) cleaning	7	2	0	2	11
Trip hazards/footpath hazards	6	5	14	12	37
Dead animals removed	4	8	6	16	34
Parra webbing drainage	2	1	1	3	7
Sign retrievals and straightening	0	2	0	0	2
Syringes	1	180	2	0	183
Deliver and set up at venues	0	0	0	3	3
Paver repairs (m <sup>2</sup> )	1	1	0	0	2
Oil/ paint spill/debris on road	1	10	2	4	17
Median cleaning/poisoning (LM)	60	1500	222	449	2231
Guide Posts	8	0	0	0	8
Total	1195	2295	968	1363	5821



**E. STREET ACCESSORIES - Sign Manufacturer**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	0	4	0	3	7
Street signs	1	11	3	16	31
Ordinance signs	25	23	0	2	50
Directional signs	3	0	4	5	12
Warning signs	14	15	6	4	39
Community signs	30	26	3	5	64
Various council signs	0	10	9	5	24
Council special events	0	24	0	0	24
Banners/ Posters	0	0	0	0	0
Various Stickers / Labels	20	28	0	0	48
Graffiti Preventative Works	6	6	10	0	22
Total	99	147	35	40	321

**Sign Erection**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	51	51	30	48	180
Street signs	19	19	9	29	76
Ordinance signs	44	28	5	9	86
Directional signs	16	5	7	17	45
Warning signs	19	27	8	12	66
Community signs	58	43	15	10	126
Various council signs	0	0	0	0	0
Banner / Bin Installation	2	3	4	2	11
Graffiti Removal (m <sup>2</sup> )	7	6	8	9	30
Works orders (traffic)	3	3	0	0	6
Bollard replacement/ repair	14	10	5	17	46
Line Marking/Car Park (m <sup>2</sup> )	2	19	0	0	21
Total	235	214	91	153	693

**F. FOOTPATH RECONSTRUCTION PROGRAM 2014 – 2015**

66% complete.

**G. NEW FOOTPATH CONTRUCTION PROGRAM 2014- 2015**

80% complete.

**H. KERB AND GUTTER RECONSTRUCTION 2014 – 2015**

62% complete.

**I. ROADS PROGRAM 2014 – 2015**

Stage 1 - 91% complete.

Stage 2 – 45% complete.

**J. OPERATIONS MINOR WORKS**

**PAMPS Program** – 95% complete.

**Campbelltown Sports Stadium, Entrance Improvements** – 100% complete.

**Culvert Maintenance Program** – 100% complete.

**Raby After School Centre, Refurbishment** – 100% complete.



**Wills Road Drainage** – 100% complete.

**Ingleburn Park Disabled Parking** – 80% complete.

**Pembroke Park Culvert** – 95% complete.

**Akuna Avenue Round about maintenance** – 30% complete.

#### **K. CAPITAL WORKS**

**Heritage Park, Stage 2 (Improvements and landscaping)** - 90% complete.

**Eagle Vale Drive Road, Stage 3 (Widening and Roundabout)** - 50% complete.

**Smith's Creek, Formalisation** - 80% complete.

**Beverley Road and Tyler Street Campbelltown, Drainage Works** – 55% complete.

#### **PLUMBERS ACTIVITIES REPORT**

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

#### **WORKSHOP ACTIVITIES REPORT**

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

<b>Plant No</b>	<b>Item</b>	<b>Reason - Area of Repair</b>	<b>Repairer</b>	<b>Down Time Hrs</b>
<b>9624.01</b>	Caterpillar Grader	Transmission & engine fluid leaks	CCC Workshops and Supplier	80 Hrs.
<b>9653.02</b>	John Deere Loader	Brakes	CCC Workshops and Supplier	80 Hrs.
<b>9775.02</b>	Mitsubishi Tipper	Fuel Fault	CCC Workshops and supplier	96 Hrs.
<b>9147.02</b>	RFS Cat 7 Tanker	Fluid leak in rear pump console	CCC Workshops and supplier	56 Hrs.

The following is a breakdown of the work performed since the last report **2 February – 1 March 2015**.

<b>9624.01</b>	The Caterpillar Grader required repairs to the fluid leaks at both the transmission and engine. The steering column and console were also overhauled. Parts were sourced from the supplier and fitted. The grader is back in service.
<b>9653.02</b>	The John Deere Loader required brake replacement. A number of parts are being sourced from overseas. The estimated time for repairs is currently unconfirmed.
<b>9775.02</b>	The Mitsubishi Tipper had a fuel fault and faulty fuel injection pump. The pump was removed and sent to Melbourne for repairs. The pump was away for 2 weeks for repairs. The pump has returned and has been refitted. The vehicle is back in service.
<b>9147.02</b>	RFS Cat 7 tanker had a fluid leak from the rear pump console. A new compound gauge has been ordered from the supplier. The estimated repair date is mid March 2015.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	99
Services carried out	34
Repairs to trucks	100
Repairs to heavy plant	16
Repairs to trailers	22
Tractors/implements	58
SES repairs	2
RFS repairs	4
Small plant repairs	74
Repair to cars	18
Repairs to mowers	113
Repairs to sweepers	14
Pathway requests (completed)	23

Of the reported repairs above 34 were out in the field.

Workshops Solar panels have currently added 51,716 kWh back to the grid.

The Workshop has also carried out the following duties:

- Manufacture and repair of gates, locks and lock boxes.
- Manufacture and installation of various pit frames and covers.
- Manufacture of various baulks.
- Fence repairs in various locations.
- Manufacture of goal post sleeves.
- Manufacture of pit filtering covers for Williamson Road, Ingleburn.

## **HAZARD REDUCTION PROGRAM**

### **Hazard Reduction Burning**

#### **Scheduled burns**

Council, in consultation with Rural Fire Service Macarthur, is preparing hazard reduction burns for various reserves across the LGA.

#### **Asset Protection Zones Maintenance**

##### Mechanical Works

68 hazard reduction treatments were completed in the reporting period, totalling an area of 54.26 hectares with 1253 assets protected.

##### Manual Works

Manual bushfire hazard reduction works have progressed well at Leumeah and Ruse along the Smiths Creek Corridor.



### Fire Trails

Freres fire trail has been upgraded using the current standards and a stabilised substrate to ensure longevity.

Smiths Creek Reserve fire trail has received remedial drainage works where storm water tail outs cross the trail.

### Fire Trail Gates

No fire trail gate maintenance was undertaken in the reporting period.

### Facilities Support Services

Customer Requests	
Sporting Clubs with overdue keys	26 clubs with 132 keys outstanding
Key access renewals, issues, alarm codes and access	618
Request for access to Council Reserves	7

## ASSETS AND SUPPLY SERVICES

### Procurement and Contract Management Services

#### Tenders/Quotes/Expressions of Interest and Agreements:

##### Tenders/Quotes currently being prepared:

- T14/23 Construction of St Helens Park Skate Park
- Q14/38 Environmental Monitoring Lynwood Road
- Q14/41 Floodplain Risk Management Consultancy (Quotations sought through Local Government Procurement Panel Contract)
- Q15/01 Development of a Waste Education App
- Q15/02 Playground Repairs
- Q15/03 Playground Equipment Inspections
- Q15/10 Pyrotechnics
- Q15/11 Greg Percival Photovoltaic
- Q15/12 Backhoe (Quotations sought through Local Government Procurement Panel Contract)
- EOI14/05 Queen Street Footpath Reconstruction
- EOI15/01 Library Café and Coffee Cart
- EOI15/02 Lone Worker Safety
- T15/04 Painting Services
- T15/05 Bulk Materials
- T15/06 Website Development
- T15/09 Legal Services
- T15/11 Concrete Works
- T15/12 Nursery Supplies
- T15/13 Supply of Turf
- T15/15 Air Conditioning Services
- T15/02 Eagle Vale Drive Upgrade

##### Tenders/Quotes currently advertised:

- T14/13 Synthetic Turf Lynwood Park
- T15/07 Pest Control Services
- T15/08 Grab Truck
- Q15/05 Collect and Transport Wastewater

**Tenders/Quotes currently under evaluation:**

- T15/01 Employee Assistance Program
- Q15/07 Fitness Equipment at Raby Oval
- Q15/09 Stabilisation of Wedderburn Road
- Q14/24 Supply and Install Playground Equipment (Quotations sought through Local Government Procurement Panel Contract)
- EOI14/02 Aerial Photography

**ASSET MANAGEMENT****Roads**

- First draft of the Road Works Program 2015-2016 has been finalised and sent for approval.
- Additional Road Program Stage 1J has been awarded.
- In-house Road Visual Inspection is 100% completed.

**Car Parks**

- The 2014–2015 Car Park Inspection Program is 100% completed.
- First draft of the Car Park Program 2015-2016 is finalised.

**Bridge and Culvert**

- Footpaths on Bridges Programs (pre-cast and cast in-situ) are 70% completed.
- Safety Barrier Timber Post Replacement and New Terminal Installation are in progress.
- Repair work at Fisher Ghost Reserve Pedestrian Bridge, Hurricane Drive Corrugated Steel Culvert and Pembroke Park Pedestrian Bridge is completed.
- Specification revision for Safety Barrier Height Adjustment work at Therry Road Bridge is in progress.

**Kerb and Gutter**

- Kerb and Gutter Stage 5, 2014-2015 has been awarded.
- Kerb and Gutter condition inspection is 40% completed in Ingleburn.
- Road work related kerb and gutter inspection for 2015-2016 program has been 100% completed.

**Stormwater**

- 271 pits, headwalls and channels have been inspected in various locations around Campbelltown Local Government Area and updated in Council's Asset Management System.
- Two quotes have been received for concrete reconstruction and repair work for stormwater assets.
- Quotes for stormwater program (lintels and pit reconstruction work) have been received.

**Parks and Public Spaces**

- Inspections have been carried out at 30 parks and reserves throughout the Local Government Area including Macquarie Fields and Leumeah with all conditions and actions updated in Council's Asset Management System.
- 2015-2016 Parks and Public Spaces Program has been drafted and is awaiting approval.
- Table and bench setting have been ordered for Mawson Park to be installed near the new Exeloo amenities.

**Building Inspections**

- Building inspections have been carried out at 20 locations throughout the Local Government Area. Included are Animal Care Facility, Ambarvale Sports Complex, Koshigaya Park Amenities, Bensley Road Amenities and Ruse Tennis Club. All conditions and actions have been updated in Council's Asset Management System.



- 2015-2016 Building- Special Rate Variation and Annual programs have been drafted and are awaiting approval by Management.

#### **Playground Equipment**

- Playground equipment repairs were undertaken at Koshigaya, Marsden Park, Pembroke Park and Abington Reserve.
- Playground Program 2014-2015- Tenders for 10 playgrounds have closed and are currently being evaluated.
- The 2015-2016 Playground programs have been drafted and awaiting approval.

#### **Internal Assets– Electrical Testing and Tagging**

- Electrical equipment has been tested and tagged at various locations including the Art Centre and Amarina Early Learning Centre with 721 items tested, all items updated into Council's Asset Management system.
- 591 items are to be tested in March.

#### **Asset Management System, Grants and Reports**

- Fuel efficiency and Plant utilisation reports for January 2015 have been sent.
- Roads and Maritime Services monthly report for February 2015 has been sent.

#### **BUILDING MAINTENANCE/CONSTRUCTION PROGRAM**

##### **Reactive Maintenance**

There were 336 reactive maintenance requests during the months of February and early March 2015.

##### **Building Program Maintenance and Renew Connect Revitalise Program (RCR)**

- **Fullwood Rugby League New Amenities building** – Construction of a new amenities facility has commenced. Works to date include footings and block work. This project is part funded by a Community Grants program as well as Council.
- **Minto Sports Stadium roof repairs** – Works to rectify roof leaks are now complete.
- **Milton Park Rugby Amenities** – Works to this new amenity facility are on schedule. Currently, structural steel has been erected and bricklaying has commenced.
- **Bradbury Oval Amenities** - Works are progressing according to schedule. Concrete slab has been poured and steel work is currently being erected.
- **Mawson Park Groundsman Shed** – Construction of a new groundsman shed is progressing and on schedule.
- **Pembroke Park Exeloo** - New Exeloo installation has commenced. Concrete paths and restoration works are continuing in and around this site.

## **10.2 Closure of Joey Crescent and Part of Scout Street, Willowdale Estate, East Leppington**

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### **Attachments**

1. Locality Plan (contained within the report)
2. Plan of Road Closures (contained within the report)

### **Report**

Council granted development consent for the construction of an exhibition home display village incorporating a temporary sales office for the Willowdale estate located at East Leppington.

Two of the conditions included in the respective Development Consent were:

#### **18. Work on Public Land**

Prior to Council or an accredited certifier issuing a construction certificate, the applicant shall obtain written approval from Council for any proposed work on public land. Inspection of this work shall be undertaken by Council at the applicant's expense and a compliance certificate, approving the works, shall be obtained from Council prior to the principal certifying authority issuing an occupation certificate.

The applicant is advised to contact Council's City Works Division to organise for a temporary road closure permit to be assessed and issued prior to works commencing and occupying Joey Crescent and Scout Street.

#### **20. Green Street Construction**

Prior to Council or an accredited certifier issuing a construction certificate, the applicant shall submit detailed construction plans of the temporary "Green Street" road, to Council for approval. An impermeable layer/membrane and provision for subsoil drainage shall be constructed between the existing road pavement and the proposed sand layer of the "Green Street".

The exhibition village is proposed to operate for a period of five years and it is intended that Joey Crescent and part of Scout Street be closed to the public for that period, and become part of the exhibition village's pedestrian environment.

The intention is to cover the ordinarily constructed road pavement of these road areas with a geotextile fabric, sand and turf to provide an appearance of a "green" pedestrian environment.

It is important for Council to note the proposed closure and works have received development consent subject to a number of conditions including the above. However, in order for the works to proceed, a construction certificate needs to be issued. The development consent requires that before any such construction certificate is released, that a temporary road closure permit be obtained from Council.

A road closure permit application has been made and was considered by the Local Traffic Committee at its meeting on 12 March 2015 (Item LTC 15/8) where the following recommendation was made to Council:

1. That Council approve the road closure of Joey Crescent and part of Scout Street from the LGA boundary to Jamboree Avenue, within the Willowdale Estate, east Leppington for a period of five years .
2. That Council condition the closure of the roads to ensure that the road pavement is fully restored and certified as a trafficable road by a suitably qualified engineer after the five year period and prior to it being reopened.

Council's approval for the temporary road closure permit would normally be sought following the presentation of the Local Traffic Committee Meeting Minutes to the next available City Works Committee meeting (scheduled for 14 April 2015), and subsequently considered by Council at its meeting on 21 April 2015.

However, Council's consideration of the Local Traffic Committee's recommendation is being sought at this meeting to assist in expediting the approval of the temporary road occupancy permit with a view towards consideration of the release of a construction certificate as soon as possible, to assist in the development process.

### **Officer's Recommendation**

That Council endorse the recommendation of the Local Traffic Committee (12 March 2015) regarding Item LTC 15/08.

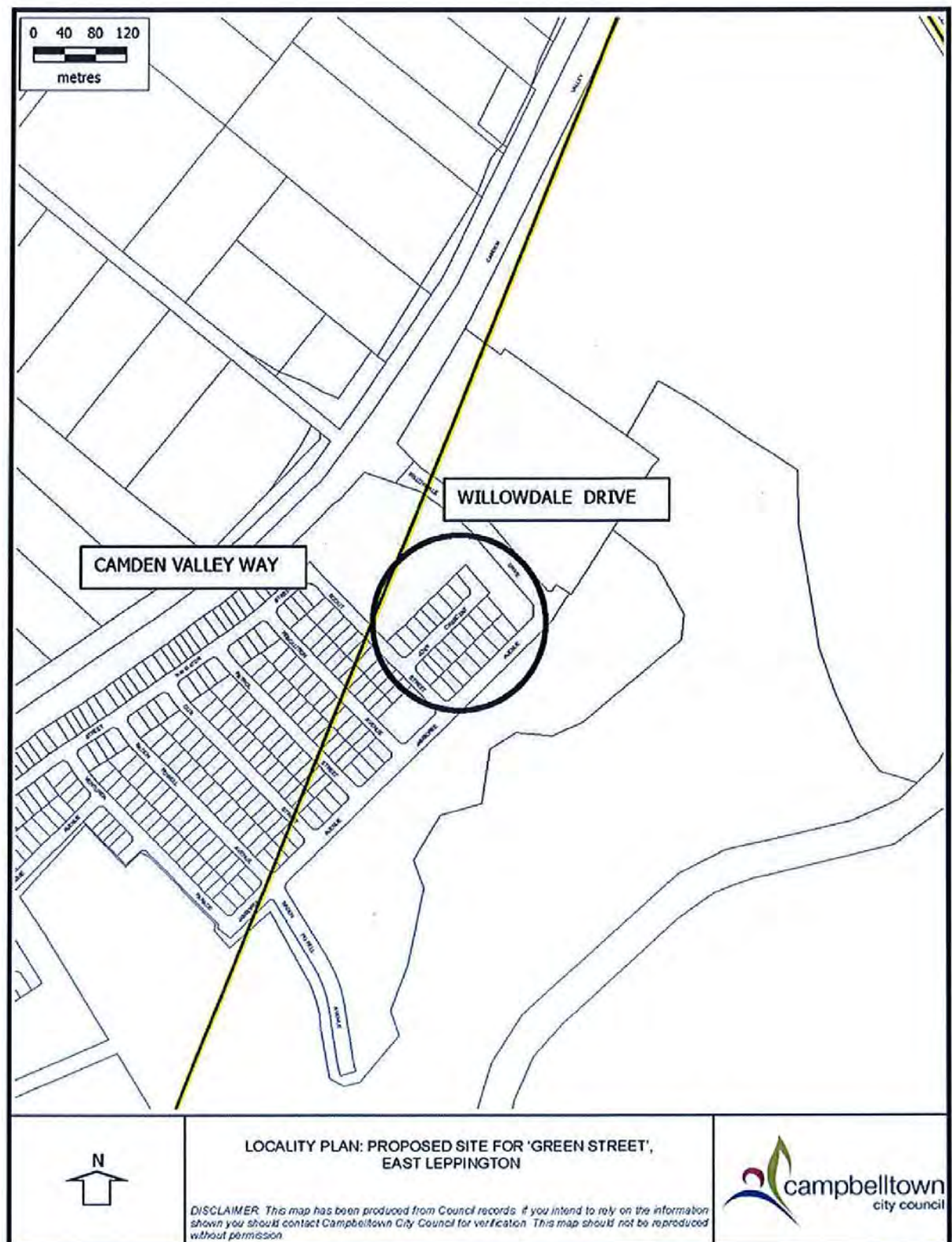
### **Council Meeting 17 March 2015 (Matheson/Rowell)**

That the Officer's Recommendation be adopted.

### **Council Minute Resolution Number 41**

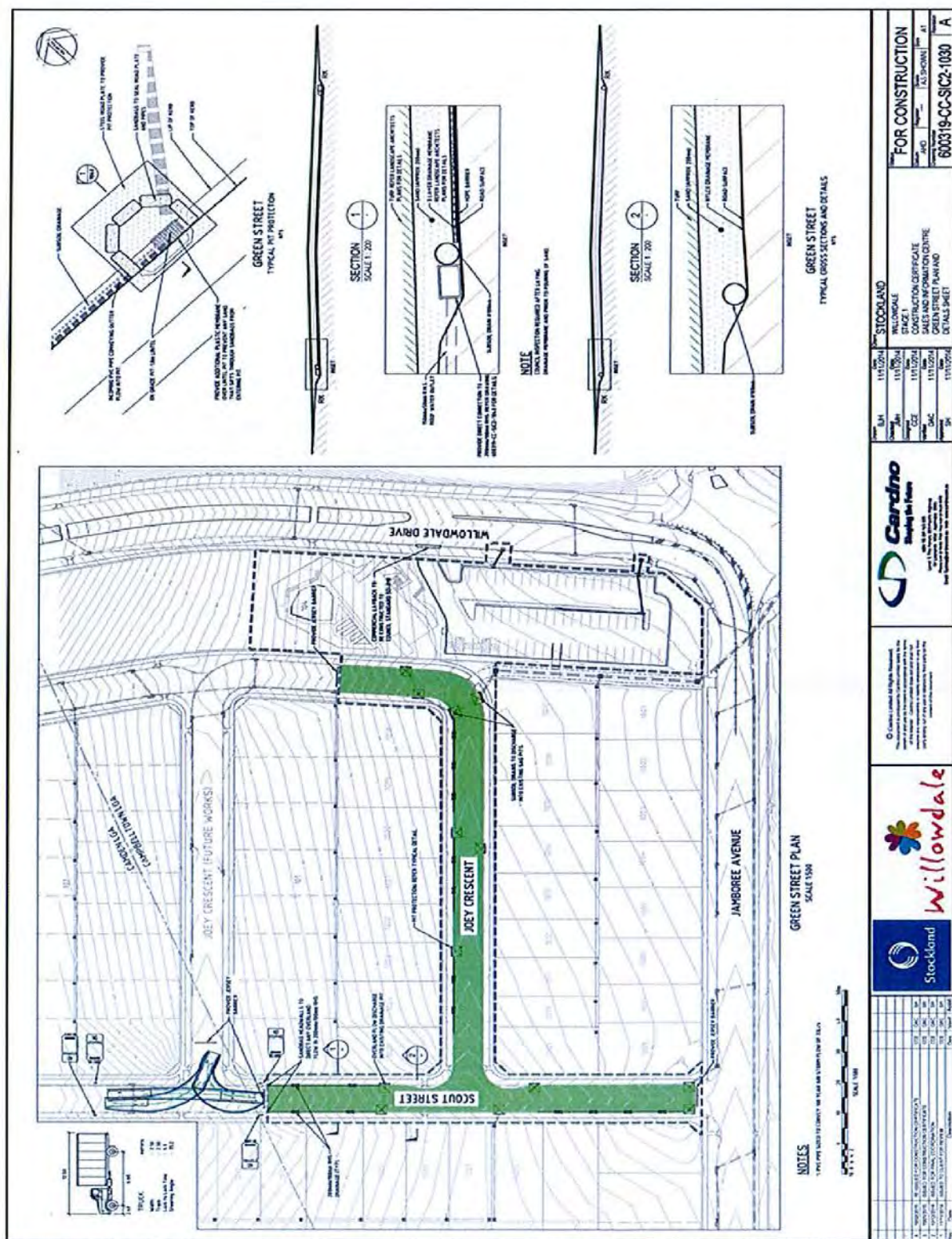
That the Officer's Recommendation be adopted.

# ATTACHMENT 1





## ATTACHMENT 2



**11. REPORT OF DIRECTOR COMMUNITY SERVICES**

**No reports this round**

**12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT**

**No reports this round**