

## **REPORTS FROM OFFICERS**

### **8. REPORT OF GENERAL MANAGER**

**No reports this round**

### **9. REPORT OF DIRECTOR BUSINESS SERVICES**

#### **9.1 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors March 2015**

---

##### **Attachments**

Nil

##### **Report**

On 11 November 2014, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
  - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
  - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
  - (iii) the attendance of councillors at conferences and seminars
  - (iv) the training of councillors and the provision of skill development for councillors
  - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses

- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time
- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses as at March 2015 were as follows:

### **Expenses**

1.	<b>Training Seminars and Conferences</b> Cost for March 2015.	\$690
2.	<b>Staff</b> Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for March 2015.	\$4914
3.	<b>Stationery and Postage</b> Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for March 2015.	\$3
4.	<b>Periodicals</b> Cost of annual subscriptions. Cost for March 2015.	\$59
5.	<b>Meals</b> Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for March 2015.	\$2462
6.	<b>Refreshments</b> Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for March 2015.	\$1030
7.	<b>Insignia of Office</b> Replacement costs Mayoral robes, chain, badge and name plates. Cost for March 2015.	\$191
8.	<b>Travelling Expenses for Use of Private Vehicle</b> Reimbursement of travelling expenses on authorised Council business. Claims submitted for March 2015.	\$115

## **Provision of Facilities**

- |    |                                                                                                                                                                                                                                                                                                                        |        |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 1. | <b>Accommodation</b><br>Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for March 2015.                                                                 | \$6075 |
| 2. | <b>Communication System</b><br>Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors.<br>Cost of equipment for March 2015 in accordance with Councillors Policy. | \$1715 |
| 3. | <b>Office Equipment</b><br>Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for March 2015.                                                                                                                                                            | \$418  |
| 4. | <b>Council Vehicle</b><br>Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for March 2015.                                                                                                 | \$1036 |
| 5. | <b>Internet Facilities</b><br>Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for March 2015.                                                                                                                                                                     | \$1021 |
| 6. | <b>Care Expenses</b><br>Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members.<br>Cost for March 2015.                                                                                                                           | Nil    |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for March 2015 amounted to \$19,729.

## **Officer's Recommendation**

That the information be noted.

## **Council Meeting 21 April 2015 (Brticevic/Thompson)**

That the Officer's Recommendation be adopted.

## **Council Resolution Minute Number 59**

That the Officer's Recommendation be adopted.

## **9.2 Reports Requested**

---

### **Attachments**

Status list of reports requested (contained within this report)

### **Report**

Attached for the information of Councillors is a status list of reports requested of Council as at 17 March 2015.

### **Officer's Recommendation**

That the information be noted.

### **Council Meeting 21 April 2015 (Borg/Lound)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 60**

That the Officer's Recommendation be adopted.

# ATTACHMENT 1

## Reports Requested as at 17 March 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
26.2.13 PH 3326065	CG8.2 - Report on the feasibility of renaming the Macquarie Fields Swimming Centre (when all works are complete) or other places of significance in honour of Kevin Wheatley VC or Ray Simpson VC. <b>Comment:</b> finalising information for report.	CS	June 2015
10.12.13 WG 3650256	CS3.4 - Further report analysing the impact of the 'Arts and Cultural Policy' when information becomes available in 2014. <b>Comment:</b> Analysing information for Council report.	CS	May 2015
11.02.14 FB 3707460	NoM15.1 - That a report be presented to Council on the feasibility of providing library services across all areas of the local government area. <b>Comment:</b> Briefing presented to Council report is being developed.	CS	May 2015
11.02.14 MO 3714105	CCS20.1 - That a report be presented at the end of the 2014 season comparing the financial returns with the previous returns from 2013 regarding the Wests Tigers proposed hire fee. <b>Comment:</b> finalising information for report.	CS	June 2015
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. <b>Comment:</b> proposal can not be undertaken until City Works report on footpath upgrades is completed.	CS	Dec 2015
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields. <b>Comment:</b> finalising information for report.	CS	June 2015
09.12.14 DL 4106172	CS6.3 - That a further report be presented to Council at the conclusion of the exhibition period to consider any public submissions received and/or for final adoption of the policy - Use of Public Open Space by Commercial Fitness Trainers and Personal Trainers. <b>Comment:</b> Report to be presented after all submissions have been reviewed and proposed briefing to Council.	CS	June 2015
09.12.14 MO 4106170	CCS22.1 - That a further report on the assessment of Macarthur Community Options be provided to Council giving updates of progress in adapting to the new funding regime. <b>Comment:</b> reported item 2.1 of the Community Services Committee meeting held 14 April 2015.	CS	

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
11.11.14 GB 4070978	CW5.3 - That a report be presented outlining the feasibility of installing Basketball Courts in close proximity of the Glenquarie Shopping Centre and Skate Park at Macquarie Fields. <b>Comment:</b> Reported item 6.6 of the Community Services Committee meeting held 14 April 2015.	CS	

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
12.11.13 WG 3563387	CW1.2 - Further report on the findings of the Expressions of Interest for footpath reconstruction in Queen St Campbelltown. <b>Comment:</b> Consultant working on communication strategy. Briefing will be required.	CW	July 2015
06.05.14 PL 3815091	CW5.2 - That a report be presented outlining the feasibility and cost of purchasing and erecting electronic signs in the Campbelltown Local Government Area along major transport corridors, to promote Council and other community events. <b>Comment:</b> report drafted awaiting date for briefing.	CW	July 2015
29.7.14 MO 3939937	PE5.1 - Report regarding feasibility and costs benefits of replacing the existing lighting within the LGA with led lighting. <b>Comment:</b> Difficulty engaging consultant with required expertise to complete review.	CW	June 2015
11.11.14 GB 4070979	CW5.4 - That a report be presented outlining the feasibility of installing children playground facilities in Eagle Vale between Eagle Vale Central and the Duck Pond including potential funding options for the playground facility. <b>Comment:</b> reported item 1.3 of the City Works Committee meeting held 14 April 2015.	CW	
09.12.14 WG 4106197	CW5.1 - That a report be presented on the feasibility of opening up some of the closed side roads between Chester Road and Sackville Street, Ingleburn to assist in alleviating the rising traffic concerns in the area. <b>Comment:</b> Identify the roads that are affecting traffic issues in Ingleburn if closures are to take place.	CW	May 2015
17.03.14 RK 4228250	PE5.2 - That a report be presented investigating the feasibility of consolidating a passive and active reaction facility in the vicinity of Milton Park servicing the northern end of the City, potentially including a leash free area.	CW	August 2015
17.03.15 BT 4228249	PE5.3 - That a report be presented investigating the feasibility of increased seating at Hallinan Park, Ingleburn.	CW	May 2015



*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road. <b>Comment:</b> Addressing concerns raised by Director Planning and Environment.	BS	August 2015
29.7.14 PL 3934173	CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building. <b>Comment:</b> Amendments to draft legal documentation.	BS	May 2015
16.09.14 GG 3998324	CG2.1 - That a further report be presented detailing all of the issues surrounding the Section 355 Committees, in confidential session if appropriate. <b>Comment:</b> Clarification sought from Councillor in respect to report content.	BS	May 2015
16.09.14 GG 3998030	DR9.4 - 1. That Council provide support for the Werriwa ACLGP Committee to submit an application for funding to install a 9 metre tapered white powder coated flagpole, plaque and Lone Pine seedling at the Soldiers Memorial Park, Ingleburn. 2. That in recognition of Council's belief in the principle of transparency and prudent decision making, a report be presented to this Council highlighting how this rose garden came about and detailing the events associated with the construction of the rose garden. <b>Comment:</b> Awaiting the outcome of the investigation. Part 1 complete.	BS	June 2015
14.10.14 RK 4033794	CG2.3 - 4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project.	BS	June 2015
17.02.15 PH 4188336	CG2.1 - That Council note the information contained in this report and that a further report be submitted to Council once the Roads and Maritime Services has made an offer for the compulsory acquisition of the land.	BS	August 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation. <b>Comment:</b> further discussions required between the General Manager and UrbanGrowth regarding infrastructure.	PE (EP)	June 2015
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP. <b>Comment:</b> DCP to be completed post CLEP 2014 adoption in consultation with SCDP alignment with CLEP controls.	PE (EP)	September 2015
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings. <b>Comment:</b> further information is being investigated and considered.	PE (DS)	May 2015
18.12.12 AM 3259490	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield. <b>Comment:</b> waiting on comments from Tharawal Local Aboriginal Land Council.	PE (EP)	June 2015
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA. <b>Comment:</b> Rating structure report not yet released by Government.	PE (EP)	September 2015
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation. <b>Comment:</b> Trial completed mid December 2014, information being collated. Deferred awaiting implementation of requirement to obtain certificates of compliance when selling or leasing properties	PE (CS)	June 2016
06.05.14 TR 3814671	PE2.3 - That a report addressing the submissions received in response to the consultation process and the status of the "outstanding" acquisition authority matter be presented after the conclusion of the exhibition/consultation period. <b>Comment:</b> subject of a report to Council's Extraordinary meeting to be held 28 April 2015.	PE (EP)	
1.7.14 BT 3858912	PE 2.5 - Further report following the Trial Indian Myna Bird Action Program. <b>Comment:</b> 12 month trial to be completed September 2015.	PE (EP)	November 2015



*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
29.7.14 PL 3934241	<p>CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line.</p> <p><b>Comment:</b> Awaiting further information from the Minister for Sports office concerning the stadium.</p>	PE (DPE)	June 2015
29.7.14 GG 3939939	<p>PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE.</p> <p><b>Comment:</b> Awaiting outcome of further discussions with TAFE and UWS concerning potential economic development initiatives.</p>	PE (DPE)	June 2015
14.10.14 CM 4033787	<p>CG6.1 -</p> <ol style="list-style-type: none"> <li>1. That a report be presented on the development application process, particularly as it relates to residential and small business, regarding: <ol style="list-style-type: none"> <li>(i) DA approval times – including a comparison to Camden and the councils that fall within the Group 7 Metropolitan Fringe category of the Office of Local Government's Comparative Data publication.</li> <li>(ii) The types of developments which require approval in Campbelltown but do not require approval in other similar councils (e.g. Group 7 councils and Camden).</li> </ol> </li> <li>2. That Council contact the NSW Business Chamber and the local Chambers of Commerce and report on their suggestions regarding: <ol style="list-style-type: none"> <li>(i) How Council could streamline the DA process for small business.</li> <li>(ii) Any developments currently requiring approval which they believe would be appropriate to be made exempt.</li> </ol> </li> </ol> <p><b>Comment:</b> Investigating further exempt opportunities.</p>	PE (DS)	May 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
11.11.14 GG 4072909	<p>PE4.4 -</p> <ol style="list-style-type: none"> <li>1. That a further report be prepared detailing a proposed best practice and industry standard upgrade of Council's Animal Care Facility, including operational improvements, staffing implications and detailed cost estimates, together with details of any tenders received for the operation and management of the ACF, to be considered as part of Council's 2015-2016 budget preparations.</li> <li>2. That subject to Council's consideration of the costings, that the ACF refurbishment option as detailed in the Therian Report outlined in attachment 2 be accepted as the preferred capital works upgrade option for further consideration in conjunction with the proposed report referred to in recommendation 1.</li> <li>3. That Council invite tenders as soon as a decision is made on the long term future for the management and operation of the Animal Care Facility (excluding compliance and regulatory functions) addressing the range of relevant management and operational best practice initiatives presented in the above report, as well as a requirement to maintain as a minimum, public opening hours consistent with Council's present operation, excepting that the facility also be required to open from 9am - 12pm on Sundays and that a requirement to implement a volunteer program be included.</li> </ol> <p><b>Comment:</b> reported item 4.2 of the Planning and Environment Committee Meeting held 14 April 2015.</p>	PE (CS)	
17.02.15 RK 4189114	<p>PE2.4 -</p> <ol style="list-style-type: none"> <li>6. That a report be presented to Council outlining options for the protection and preservation of the former Fisher's Ghost Restaurant building.</li> </ol> <p><b>Comment:</b> report will be provided to the Heritage Protection Sub Committee meeting to be held in May 2015.</p>	PE (EP)	June 2015
17.02.15 GG 4189107	<p>PE3.3 -</p> <ol style="list-style-type: none"> <li>3. That a future report be presented to the Council which investigates options and identifies practical limits for a core Campbelltown CBD precinct, for the purposes of permanently varying the commercial parking rates within that precinct.</li> </ol> <p><b>Comment:</b> Investigation to be undertaken in conjunction with review of Parking and Traffic Study for CBD.</p>	PE (DPE)	August 2015

## **10. REPORT OF DIRECTOR CITY WORKS**

### **10.1 City Works Activity Report**

---

#### **Attachments**

Activity Report (contained within this report)

#### **Report**

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 21 April 2015 (Brticevic/Glynn)**

That the Officer's Recommendation be adopted.

#### **Council Resolution Minute Number 61**

That the Officer's Recommendation be adopted.



# ATTACHMENT 1

## GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jan to Mar 2014	Apr to June 2014	July to Sept 2014	Oct to Dec 2014	Jan 2015	Feb 2015	Mar 2015
Campbelltown	134	29	0	101	4	0	0
Ruse	57	0	44	91	190	0	0
Kentlyn	0	0	0	0	0	0	0
Airds	270	26	211	370	348	46	0
St Helens Park	0	0	0	0	0	0	0
Rosemeadow	111	8	42	27	118	0	0
Ambarvale	132	0	0	2	79	0	0
Woodbine	0	0	0	72	0	0	0
Claymore	0	37	0	62	42	0	0
Eschol Park	47	0	0	139	8	0	0
Kearns	0	0	0	0	0	0	15
Raby	0	0	0	98	186	0	0
St Andrews	0	62	0	56	0	26	0
Bow Bowing	0	0	0	14	0	0	0
Minto	110	97	156	215	144	0	10
Ingleburn	368	226	196	19	191	43	10
Macquarie Fields	243	130	187	565	152	0	15
Glenfield	251	73	90	283	213	65	9
Blair Athol	0	0	0	0	0	0	0
Bradbury	0	0	0	0	27	23	0
Total m <sup>2</sup>	1723	688	926	2114	1702	203	59

During the reporting period 7 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2014	Apr to June 2014	July to Sept 2014	Oct to Dec 2014	Jan 2015	Feb 2015	Mar 2015
13	18	16	12	16	9	7

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to Mar 2014	Apr to June 2014	July to Sept 2014	Oct to Dec 2014	Jan 2015	Feb 2015	Mar 2015
Area 1	1573	2343	3301	2706	935	780	1244
Area 2	1169	1946	2228	2309	1395	925	965
Area 3	435	492	848	570	750	469	165
Area 4	887	2102	2368	1852	1545	731	454
Total	4044	6883	8745	7437	4625	2905	2828



## OPERATIONAL SERVICES SECTION (Reporting period 2 March to 5 April 2015)

### OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	238	0	0	34	272
Road Verges (Sites)	59	68	28	58	213
Community/Childcare Centre's (Sites)	0	0	0	0	0
Servicing Laneways (Sites)	111	59	130	78	378
Litter/Rubbish Pickup	183	0	0	0	183
Herbicide Spraying (hrs)	35	34	42	25	136
Mulching (cm <sup>3</sup> )	0	0	0	0	0
Garden Maintenance	0	0	0	0	0
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	0	0	0	0
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	25	16	1	0	42
Tractor Road Verge (Sites)	16	11	6	21	54
Tractor Servicing Parks and Reserves (Sites)	49	38	56	41	184
Cemetery	0	0	0	0	0
Fire Hazard Reduction	17	1	1	0	19
Road Crews Servicing Parks	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0

### HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	31	39	24	22	116
Road Verges (Sites)	29	28	22	24	103
Community/Childcare Centre's (Sites)	14	13	10	15	52
Cemetery	0	0	0	0	0
Tractors Servicing Sporting Fields	54	36	47	46	183
Litter/Rubbish Pickups (hrs)	28	34	21	19	102
Herbicide Spraying (hrs)	32	51	52	28	163
Mulching (m <sup>3</sup> )	10	0	15	60	85
Garden Maintenance (Sites)	45	35	35	36	151
Garden Refurbishment (Sites)	1	2	0	2	5
Top Dressing (tonne)	10	6	12	12	40
Aeration of Fields (Sites)	0	0	0	0	0
Sharps Pickups	0	0	0	0	0
Miscellaneous Requests (hrs)	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0
Plumbing	31	23	23	18	95
Fit Goal post sleeves	0	0	6	0	6
Cricket Wicket Maintenance	25	30	38	26	119

## HORTICULTURE ACTIVITIES

### Fertilising Activities

Fertilising of a number of playing fields was recently carried out. These include Victoria Park, Bensley Road Soccer Fields, Macquarie Fields Park, Milton Park Football, Milton Park Softball Fields, Clarke Reserve, Bradbury Oval Field 2, Stromeferry Reserve Fields 1 and 2, Oswald Reserve Fields 1 and 2, Kayees Park, Ambarvale Sports Complex and Wood Park.

Approximately five tonne of fertiliser was used in the program.

### Ambarvale Sports Complex

During recent field renovations, approximately 850m<sup>2</sup> of turf was laid at Ambarvale Sports Complex.

### Top Dressing of Playing Fields

Victoria Park and Bob Prenter Oval were top dressed with 360 tonnes of topsoil collectively.

### Goal post Installation

Goal post installation on a number of playing fields throughout the city area was recently completed.

Installation of soccer goal post sleeves on Jackson Park Field 2 was also conducted.

### Weed Control

Ongoing weed control within a number of garden beds throughout the city area has been in progress by horticultural staff and Council's weed control contractor.

### Minto Early Learning Centre

Horticulture staff were recently involved in the planting of a number of native hedging plants at the above location.

## COUNCIL TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	30	5	18	4	57
Council	76	62	42	55	235
Termites	0	1	1	1	3
Plumber - Sewer Chokes	0	0	0	0	0
N/A	12	6	5	1	24
HOLD	4	1	0	0	5
Total	122	75	66	61	324

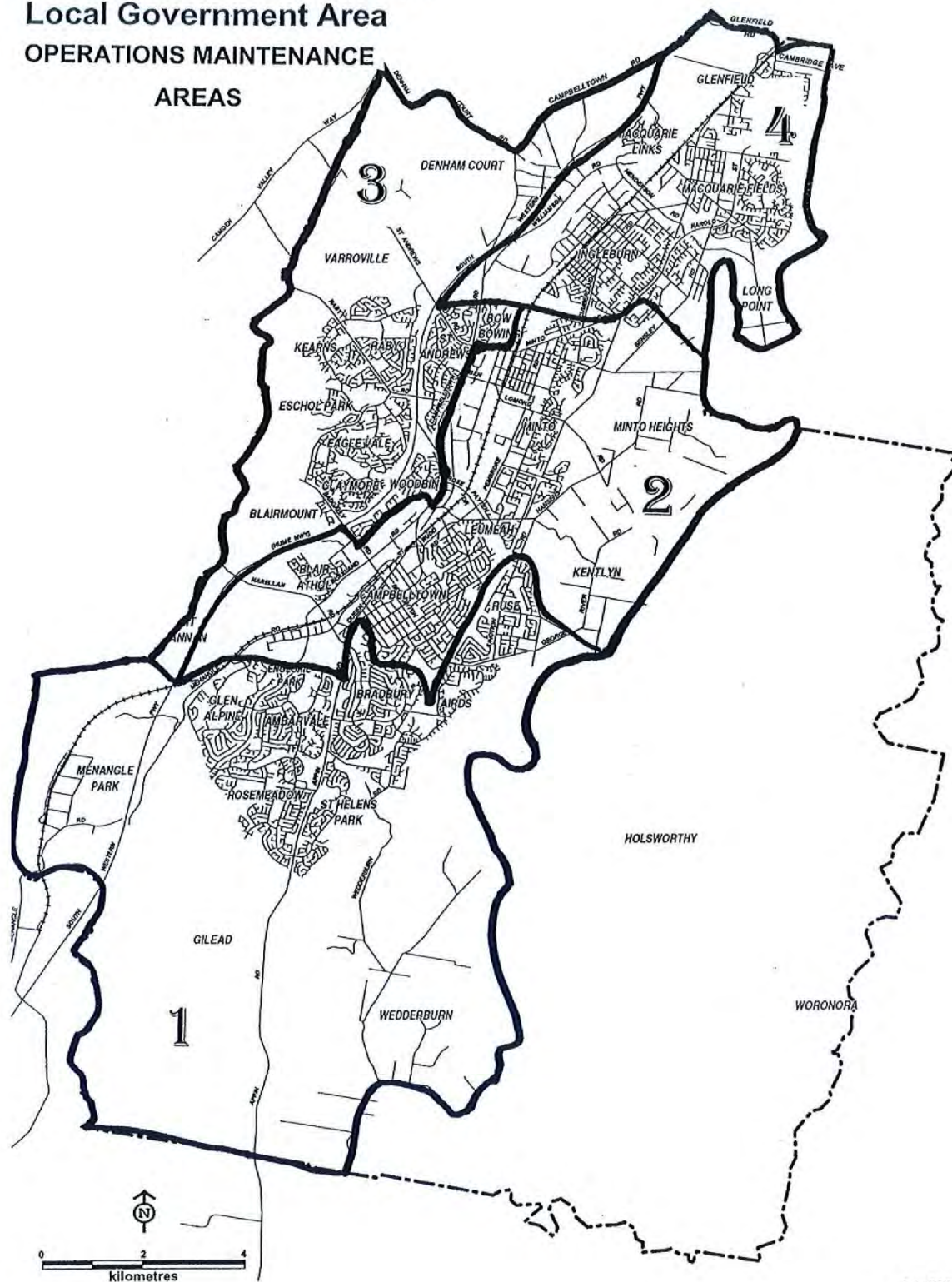
## PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	10	10	12	10	42



**Campbelltown City Council  
Local Government Area  
OPERATIONS MAINTENANCE**

**AREAS**



Date: 7/5/2003

## ROADS AND DRAINAGE

### A. HEAVY PATCHING - Roads And Footpaths

This resource has been heavy patching for the month of March 2015.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs heavy patching (m <sup>2</sup> )	197	148	120	121	586
Road restorations (m <sup>2</sup> )	5	0	0	2	7
AC Base Course Total (T)	23	21	20	15	79

### B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (no.)	206	91	315	272	884
Edge breaks (LM)	29	38	28	25	120
Restorations (m <sup>2</sup> )	0	0	0	0	0
Car parks pot holes (no.)	57	8	13	40	118
Trip Hazard Footpaths (no.)	20	33	41	23	117
Total	312	170	397	360	1239

### C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	8	12	29	18	67
Telstra Inspections	1	2	1	3	7
Sydney Water inspections	0	4	3	3	10
Endeavour Energy Inspections	0	2	1	0	3
Gas Inspections	8	2	2	0	12
Customer & Road Opening requests	4	4	2	1	11

### D. MULTI FUNCTIONAL VERGE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	2	3	0	3	8
Pits cleaned by hand or suction	77	154	191	74	496
Tail out drains/headwalls	1	13	1	0	15
Removal of waste matter (CBM)	33.5	80.5	11	5	130
Flushing of stormwater lines (LM)	2100	876	600	1650	5226
Underpass (drainage) cleaning	1	3	4	1	9
Trip hazards/footpath hazards	5	16	25	35	81
Dead animals removed	5	12	13	9	39
Parra webbing drainage	8	1	1	7	17
Sign retrievals and straightening	5	3	1	1	10
Syringes	9	226	0	5	240
Deliver and set up at venues	0	0	2	26	28
Paver repairs (m <sup>2</sup> )	0	0	0	0	0
Oil/ paint spill/debris on road	8	2	1	3	14
Median cleaning/poisoning (LM)	409	13	67	138	627
Guide Posts	4	0	3	0	7
Total	2667.5	1402.5	920	1957	6947



**E. STREET ACCESSORIES - Sign Manufacturer**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	6	7	4	2	19
Street signs	12	10	2	17	41
Ordinance signs	5	17	6	0	28
Directional signs	3	2	1	0	6
Warning signs	3	4	1	0	8
Community signs	10	41	0	4	55
Various council signs	3	27	3	3	36
Council special events	0	15	0	0	15
Banners/ Posters	0	0	0	0	0
Various Stickers / Labels	12	70	10	10	102
Graffiti Preventative Works	6	20	5	3	34
Total	60	213	32	39	344

**Sign Erection**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	61	54	10	16	141
Street signs	8	10	1	4	23
Ordinance signs	9	16	4	2	31
Directional signs	10	15	3	4	32
Warning signs	33	29	10	8	80
Community signs	6	6	4	3	19
Various council signs	0	0	0	0	0
Banner / Bin Installation	4	4	4	0	12
Graffiti Removal (m <sup>2</sup> )	6	6	2	10	24
Works orders (traffic)	3	3	1	0	7
Bollard replacement/ repair	18	14	3	6	41
Line Marking/Car Park (m <sup>2</sup> )	56	0	4	0	60
Total	214	157	46	53	470

**F. FOOTPATH RECONSTRUCTION PROGRAM 2014 – 2015**

84% complete.

**G. NEW FOOTPATH CONTRUCTION PROGRAM 2014- 2015**

80% complete.

**H. KERB AND GUTTER RECONSTRUCTION 2014 – 2015**

79% complete.

**I. ROADS PROGRAM 2014 – 2015**

Stage 1 - 100% complete.

Stage 2 – 73% complete.

**J. OPERATIONS MINOR WORKS**

**PAMPS Program** – 100% complete.

**Ingleburn Park Disabled Parking** – 100% complete.

**Pembroke Park Culvert** – 100% complete.

**Akuna Avenue Roundabout maintenance** – 80% complete.

**Leumeah Fire Trail Maintenance** – 5% complete.

**Minto SES Driveway** – 80% complete.

#### **K. CAPITAL WORKS**

**Heritage Park Stage 2 (Improvements and landscaping)** - 90% complete. (Project delayed due to weather conditions and delivery of plants).

**Eagle Vale Drive Road Stage 3 (Widening and Roundabout)** - 60% complete.

**Smith's Creek Formalisation** - 80% complete. (Delays due to material specifications).

**Beverley Road and Tyler Street Campbelltown Drainage Works** – 68% complete.

**John Kidd Reserve Recreational Play Area** - 5% complete.

#### **PLUMBERS ACTIVITIES REPORT**

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

#### **WORKSHOP ACTIVITIES REPORT**

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

<b>Plant No</b>	<b>Item</b>	<b>Reason - Area of Repair</b>	<b>Repairer</b>	<b>Down Time Hrs</b>
<b>9653.02</b>	John Deere Loader	Brakes	CCC Workshops and Supplier	100 Hrs.
<b>9147.02</b>	RFS Cat 7 Tanker	Fluid leak in rear pump console	CCC Workshops and supplier	24 Hrs.
<b>9231.01</b>	Mower Trailer	Electrical wiring	CCC Workshops and Supplier	54 Hrs.

The following is a breakdown of the work performed since the last report **2 March – 5 April 2015**.

<b>9653.02</b>	The John Deere Loader brakes were found to be worn out. All parts have arrived and have been fitted. The Loader is back in service
<b>9147.02</b>	RFS Cat 7 tanker had a fluid leak from the compound gauge. Parts have arrived and have been fitted. The vehicle is back in service.
<b>9231.01</b>	The mower trailer was rewired and a new breakaway system fitted. The brake parts for the rear wheels are pending. Expected completion is 17 April 2015.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	<b>63</b>
Services carried out	<b>52</b>
Repairs to trucks	<b>91</b>
Repairs to heavy plant	<b>21</b>



Repairs to trailers	28
Tractors/implements	73
SES repairs	1
RFS repairs	7
Small plant repairs	47
Repair to cars	22
Repairs to mowers	92
Repairs to sweepers	19
Pathway requests (completed)	17

Of the reported repairs above **41** were out in the field.

Workshops Solar panels have currently added **52,983** kWh back to the grid.

The Workshop has also carried out the following duties:

- Manufacture and repair of gates, locks and lock boxes.
- Manufacture and installation of various pit frames and covers.
- Manufacture of various baulks.
- Fence repairs in various locations.
- Manufacture of goal post sleeves.
- Manufacture of pit filtering covers for Williamson Road, Ingleburn
- Trailer repairs and modifications.

## **HAZARD REDUCTION PROGRAM**

### **Hazard Reduction Burning**

#### **Scheduled Burns**

No planned hazard reduction burning has been conducted in the reporting period.

### **Asset Protection Zones Maintenance**

#### **Mechanical Works**

24 hazard reduction treatments were completed in the reporting period, totalling an area of 13.602 hectares with 536 assets protected.

#### **Manual works**

Asset protection zone upgrades within Smiths Creek Reserve have progressed well, with Nymboida Crescent primary clearing completed and Franklin Street primary clearing nearing completion.

## Facilities Support Services

Customer Requests	
Sporting Clubs with overdue keys	23 clubs with 115 keys outstanding
Key access renewals, issues, alarm codes and access	450
Request for access to Council Reserves	6

## ASSETS AND SUPPLY SERVICES

### Procurement and Contract Management Services

#### Tenders/Quotes/Expressions of Interest and Agreements:

##### Tenders/Quotes currently being prepared:

- Q14/38 Environmental Monitoring Lynwood Road
- Q14/41 Floodplain Risk Management Consultancy (Quotations sought through Local Government Procurement Panel Contract)
- Q15/01 Development of a Waste Education App
- Q15/02 Playground Repairs
- Q15/03 Playground Equipment Inspections
- Q15/10 Pyrotechnics
- Q15/11 Greg Percival Photovoltaic
- Q15/12 Backhoe (Quotations sought through Local Government Procurement Panel Contract)
- Q15/13 Pre-Employment Medical
- EOI14/05 Queen Street Footpath Reconstruction
- EOI15/01 Library Café and Coffee Cart
- EOI15/02 Lone Worker Safety
- T15/09 Legal Services
- T15/14 Catering at Campbelltown Sports Stadium
- T15/15 Air Conditioning Services

##### Tenders/Quotes currently advertised:

- T14/13 Synthetic Turf Lynwood Park
- T14/23 Construction of St Helens Park Skate Park
- T15/02 Eagle Vale Drive Upgrade
- T15/04 Painting Services
- T15/05 Bulk Materials
- T15/06 Website Development
- T15/12 Nursery Supplies
- T15/13 Supply of Turf

##### Tenders/Quotes currently under evaluation:

- Q15/05 Collect and Transport Wastewater
- EOI14/02 Aerial Photography
- T15/07 Pest Control Services



## **ASSET MANAGEMENT**

### **Roads**

- Rehabilitation Road Program Stages 1K and 3D has been awarded.
- Falling Weight Deflectometer Test and Geotechnical Investigation for sections included in Road Works Program 2015-2016 are in progress.

### **Car Parks**

- Car Park Program for 2015-2016 is finalised.

### **Bridge and Culvert**

- Footpaths on Bridges Programs (pre-cast and cast in-situ) are 75% completed.
- Safety Barrier Timber Post Replacement and New Terminal Installation are completed.
- Safety Barrier Height Adjustment and New Terminal Installation have been awarded.
- Asphalt re-sheeting work at Gilchrist Drive Bridge Deck has been awarded.

### **Kerb and Gutter**

- Kerb and Gutter Stage 5 for 2014-2015 has been issued to Council's Contractor.
- Kerb and Gutter Draft Report Program for 2015-16 including road related and non-road related works has been finalised.

### **Stormwater**

- 434 pits and headwalls have been inspected in various locations around Campbelltown Local Government Area and updated in Council's Asset Management System.
- Concrete reconstruction and repair work for stormwater assets has been awarded. and works order issued.
- Stormwater program that includes lintels and pit reconstruction work has been awarded.

### **Parks and Public Spaces**

- Inspections have been carried out at 20 parks and reserves throughout the Local Government Area including Blair Athol, Leumeah and Rosemeadow. Any reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.
- Table and bench setting have been installed near the new Exeloo amenities in Mawson Park.
- Park Program Maintenance work is 75% completed. Remaining work includes replacing park furniture next to new refurbished playground sites.

### **Building Inspections**

- Building inspections have been carried out at 23 locations throughout the Local Government Area. Included are all buildings at The Gordon Fetterplace Aquatic Centre and Campbelltown Stadium and Athletics Track precinct. Any reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.

### **Playground Equipment**

- Playground equipment repairs were undertaken at 14 sites including Hallinan Park, Coronation Park, Rizal Park.
- The 2015-2016 Playground programs have been drafted and awaiting approval.

### **Internal Assets– Electrical Testing and Tagging**

- 339 items of electrical equipment has been tested and tagged at various locations including Eagle Vale Central, Ingleburn Occasional Care and the Civic Centre Administration Building. All items updated into Council's Asset Management system.
- 210 items are to be tested in April.

### **Asset Management System, Grants and Reports**

- Fuel efficiency and Plant Utilisation Reports for February 2015 has been sent.
- Roads and Maritime Services monthly report for March 2015 has been sent.
- ABS Report for 3<sup>rd</sup> Quarter 2014-2015 has been submitted.

### **BUILDING MAINTENANCE/CONSTRUCTION PROGRAM**

#### **Reactive Maintenance**

There were 265 reactive maintenance requests during the months of March and early April 2015.

#### **Building Program Maintenance and Renew Connect Revitalise Program (RCR)**

- **Fullwood Rugby League New Amenities Building** - Construction of a new amenities facility has commenced. Works to date include block work, slab and internal wall construction.
- **Minto Sports Stadium Canteen Refurbishment** -Works to demolish and refurbish the existing canteen as part of the building program has commenced, works are expected to take 3 weeks.
- **Milton Park Rugby Amenities** - Works to this new amenity facility are on schedule. Brickwork and roofing have been installed. Rendering and site clean-up are continuing.
- **Bradbury Oval Amenities** - Works are progressing according to schedule. Currently the brickwork is at 90% and roofing has been installed. Rendering and tiling to commence in two weeks.
- **Mawson Park Groundsman Shed** - Construction of a new groundsman shed is now complete.
- **Pembroke Park Exeloo** - New Exeloo installation is completed and operational. The old amenities have been demolished and the site cleared.
- **Campbelltown Skate Park Exeloo** - A new Exeloo has been positioned in the park. Further works to connect electricity and plumbing are ongoing.
- **Ingleburn Reserve Exeloo** - A new Exeloo has been positioned in the park. Further works to connect electricity and plumbing are ongoing. Concrete paths to the Exeloo from the new access car park have been poured.
- **Lark Hill Preschool** - Works to install a stand alone fire panel are now completed. A hand over of the fire panel by Council's contractors was conducted on site with the preschool staff.
- **Eschol Park Number 3** - Works have commenced to install new shower partitions at this site.



## **11. REPORT OF DIRECTOR COMMUNITY SERVICES**

### **11.1 ClubGRANTS Category 3 Fund - Update**

---

#### **Attachments**

Nil

#### **Report**

The ClubGRANTS Category 3 Fund is managed by the Office of Liquor, Gaming & Racing within NSW Trade & Investment and supports the development of high quality, accessible, sustainable and well used community large scale infrastructure projects. In line with the State Government's commitment in 'NSW 2021' to increasing participation in sport, recreational, arts and cultural activities in rural and regional NSW, and supporting healthy lifestyles, the focus in 2015 will be on development and enhancement of sport, recreation and cultural facilities.

On 23 February 2015, the former Member for Campbelltown, Mr Bryan Doyle MP announced that Campbelltown City Council was successful in the application for \$100,000 for upgrades to the Rosemeadow playing fields.

The funds will be used to construct a spectator perimeter fence around the main field and a flood light tower on field number 2. The ClubGRANTS fund will fully cover the cost of the upgrades with no financial contribution required from Council.

The redevelopment of the Rosemeadow playing fields will ensure the facility has the capacity to accommodate the needs of local sporting organisations, schools and community groups.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 21 April 2015 (Lound/Matheson)**

That the Officer's Recommendation be adopted.

#### **Council Resolution Minute Number 62**

That the Officer's Recommendation be adopted.

## **12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT**

**No reports this round**