

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors July 2015

Attachments

Nil

Report

On 11 November 2014, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
 - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars
 - (iv) the training of councillors and the provision of skill development for councillors

- (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time
- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses for the month of July 2015 were as follows:

Expenses

| | | |
|----|---|--------|
| 1. | Training Seminars and Conferences Cost for July 2015. | \$250 |
| 2. | Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for July 2015. | \$5047 |
| 3. | Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for July 2015. | \$45 |
| 4. | Periodicals Cost of annual subscriptions. Cost for July 2015. | \$60 |
| 5. | Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for July 2015. | \$1667 |
| 6. | Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for July 2015. | \$1270 |
| 7. | Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for July 2015. | Nil |
| 8. | Travelling Expenses for Use of Private Vehicle Reimbursement of travelling expenses on authorised Council business. Claims submitted for July 2015. | \$1592 |

Provision of Facilities

- | | | |
|----|---|--------|
| 1. | Accommodation Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for July 2015. | \$5145 |
| 2. | Communication System Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for July 2015 in accordance with Councillors Policy. | \$117 |
| 3. | Office Equipment Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for July 2015. | \$5209 |
| 4. | Council Vehicle Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for July 2015. | Nil |
| 5. | Internet Facilities Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for July 2015. | \$940 |
| 6. | Care Expenses Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for July 2015. | Nil |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for July 2015 amounted to \$21,342.

Officer's Recommendation

That the information be noted.

Council Meeting 18 August 2015 (Borg/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 157

That the Officer's Recommendation be adopted.

9.2 Reports Requested

Attachments

Status list of reports requested (contained within this report)

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 21 July 2015.

Officer's Recommendation

That the information be noted.

Council Meeting 18 August 2015 (Thompson/Glynn)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 158

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 21 July 2015

| *Date of Decision *Mover *DocSet | Item/Comments | Div.Resp | Comp Date |
|--|--|----------|----------------|
| 26.2.13 PH 3326065 | CG8.2 - Report on the feasibility of renaming the Macquarie Fields Swimming Centre (when all works are complete) or other places of significance in honour of Kevin Wheatley VC or Ray Simpson VC. Comment: Reported to Community Services Committee Meeting 11.8.15 (Item 6.1) | CS | |
| 11.02.14 MO 3714105 | CCS20.1 - That a report be presented at the end of the 2014 season comparing the financial returns with the previous returns from 2013 regarding the Wests Tigers proposed hire fee. Comment: finalising information for report. | CS | September 2015 |
| 03.06.14 BT 3859092 | CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. Comment: proposal cannot be undertaken until City Works report on footpath upgrades is completed. | CS | December 2015 |
| 29.7.14 PL 3934158 | CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields. Comment: Sport and Recreation plan currently being commissioned. | CS | December 2015 |
| 09.12.14 DL 4106172 | CS6.3 - That a further report be presented to Council at the conclusion of the exhibition period to consider any public submissions received and/or for final adoption of the policy - Use of Public Open Space by Commercial Fitness Trainers and Personal Trainers. Comment: Report to be presented after all submissions have been reviewed and proposed briefing to Council. | CS | September 2015 |
| 24.04.15 MO 4275729 | CS2.1 - That a further report be provided to Council: <ul style="list-style-type: none"> • outlining the National Disability Insurance Scheme transition process once this information becomes available. • on the Regional Assessment Service once details on the funding and service requirements are available. Comment: Information not available at this time to report NDIS transition. Regional Assessment Service reported as item 2.2 of the Community Services Committee meeting held 12 May 2015. | CS | December 2015 |
| 24.04.15 AC 4275766 | CG6.1 - That a report be presented to Council investigating the potential for an Easy Care Gardening Volunteer Program similar to that run by Ryde City Council and the report also include potential funding sources from State and Federal Government. Comment: Reported to Community Services Committee Meeting 11.8.15 (Item 2.3) | CS | |

| *Date of Decision *Mover *DocSet | Item/Comments | Div.Resp | Comp Date |
|---|--|-----------------|------------------|
| 21.07.15 WG 4388307 | CS8.1 - That a report be presented outlining the feasibility of supporting major local sporting bodies that attempt to acquire defibrillators. | CS | December 2015 |

| *Date of Decision *Mover *DocSet | Item/Comments | Div.Resp | Comp Date |
|--|--|----------|--------------|
| 12.11.13 WG 3563387 | CW1.2 - Further report on the findings of the Expressions of Interest for footpath reconstruction in Queen St Campbelltown. Comment: Report awaiting Council to respond to DoPE on Glenfield to Macarthur Corridor Strategy before putting to Council. | CW | October 2015 |
| 06.05.14 PL 3815091 | CW5.2 - That a report be presented outlining the feasibility and cost of purchasing and erecting electronic signs in the Campbelltown Local Government Area along major transport corridors, to promote Council and other community events. Comment: Report drafted awaiting date for briefing. | CW | Sept 2015 |
| 29.7.14 MO 3939937 | PE5.1 - Report regarding feasibility and costs benefits of replacing the existing lighting within the LGA with led lighting. Comment: Consultant engaged to undertake feasibility study. Reported to City Works Committee Meeting 11.8.15 (Item 1.4) | CW | |
| 17.03.14 RK 4228250 | PE5.2 - That a report be presented investigating the feasibility of consolidating a passive and active reaction facility in the vicinity of Milton Park servicing the northern end of the City, potentially including a leash free area. Comment: To be part of a Master Plan for Milton Park. Reported to City Works Committee Meeting 11.8.15 (Item 1.3) | CW | |
| 09.06.15 GG 4330959 | CG6.1 - That a report be presented investigating the cost and feasibility of installing lighting in all designated Leash Free Areas across the Local Government Area. Reported to City Works Committee Meeting 11.8.15 (Item 1.2) | CW | |
| 21.07.15 GG 4395032 | Council 16.1 - That following the completion of recommendation one and two a report be presented outlining how much noise reduction would be made through the installation of noise barriers along the rail corridor and investigate other areas in the Glenfield to Macarthur rail corridor where noise barriers would be appropriate. | CW | October 2015 |
| 21.07.15 PH 4388178 | CG6.1 - That a report be presented investigating the feasibility of Council developing a map that indicates accessible parking, toilets and other accessible facilities and locations in the Campbelltown and Ingleburn CBDs. | CW | October 2015 |

| *Date of Decision *Mover *DocSet | Item/Comments | Div.Resp | Comp Date |
|--|--|----------|--------------|
| 18.6.13 PL 3450946 | CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road. Comment: Agent reviewing documentation prior to marketing. | BS | Sept 2015 |
| 29.7.14 PL 3934173 | CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building. Comment: Reviewing the opportunity for a café. Additional time required for cost estimates and Library Café EOI with agent | BS | October 2015 |
| 16.09.14 GG 3998030 | DR9.4 - 1. That Council provide support for the Werriwa ACLGP Committee to submit an application for funding to install a 9 metre tapered white powder coated flagpole, plaque and Lone Pine seedling at the Soldiers Memorial Park, Ingleburn. 2. That in recognition of Council's belief in the principle of transparency and prudent decision making, a report be presented to this Council highlighting how this rose garden came about and detailing the events associated with the construction of the rose garden. Comment: Awaiting the outcome of the investigation. Part 1 complete. | BS | Sept 2015 |
| 14.10.14 RK 4033794 | CG2.3 - 4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project. Comment: Draft VPA with Urban Growth and awaiting valuations. | BS | Sept 2015 |
| 17.02.15 PH 4188336 | CG2.1 - That Council note the information contained in this report and that a further report be submitted to Council once the Roads and Maritime Services has made an offer for the compulsory acquisition of the land. Comment: Council is awaiting a response from the RMS in relation to Council's claim for compensation. | BS | Sept 2015 |

| *Date of Decision *Mover *DocSet | Item/Comments | Div.Resp | Comp Date |
|--|---|-------------|---------------|
| 13.12.11 BT 3421776 | 2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation. Comment: further discussions required between the General Manager and UrbanGrowth regarding infrastructure. | PE (EP) | October 2015 |
| 13.12.11 RK 3421767 | 2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP. Comment: Placed on hold pending the outcome of Glenfield-Macarthur Urban Renewal Corridor. | PE (EP) | December 2015 |
| 5.6.12 RK 3068270 | PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings. Comment: further information is being investigated and considered. | PE (DS) | October 2015 |
| 18.12.12 AM 3259490 | PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield. Comment: Comments from Tharawal Local Aboriginal Land Council recently received. Report being prepared. | PE (EP) | October 2015 |
| 18.6.13 RK 3451045 | PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA. Comment: Rating structure report not yet released by Government. | PE (EP) | October 2015 |
| 16.7.13 RK 3483315 | PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation. Comment: Trial completed mid December 2014, information being collated. Additional time required to assess impact of the implementation of the provisions of the <i>Swimming Pools Act 1992</i> requiring pool owners to obtain a Certificate of Compliance before selling or leasing their property commencing on 29 April 2016 | PE (CS) | August 2016 |
| 1.7.14 BT 3858912 | PE 2.5 - Further report following the Trial Indian Myna Bird Action Program. Comment: 12 month trial to be completed September 2015. | PE (EP) | November 2015 |
| 29.7.14 PL 3934241 | CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line. Comment: Matter continues to be under investigation in light of Glenfield-Macarthur Urban Renewal Corridor strategy and local precinct planning. | PE (DSt) | October 2015 |

| *Date of Decision *Mover *DocSet | Item/Comments | Div.Resp | Comp Date |
|--|---|-------------|---------------|
| 29.7.14 GG 3939939 | <p>PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE.</p> <p>Comment: Awaiting outcome of further discussions with TAFE and UWS concerning potential economic development initiatives. UWS Vice Chancellor Professor Glover presented a briefing to the Councillors in May on initiatives by UWS. Continues to be under investigation.</p> | PE (DSt) | December 2015 |
| 14.10.14 CM 4033787 | <p>CG6.1 -</p> <ol style="list-style-type: none"> 1. That a report be presented on the development application process, particularly as it relates to residential and small business, regarding: <ol style="list-style-type: none"> (i) DA approval times – including a comparison to Camden and the councils that fall within the Group 7 Metropolitan Fringe category of the Office of Local Government's Comparative Data publication. (ii) The types of developments which require approval in Campbelltown but do not require approval in other similar councils (e.g. Group 7 councils and Camden). 2. That Council contact the NSW Business Chamber and the local Chambers of Commerce and report on their suggestions regarding: <ol style="list-style-type: none"> (i) How Council could streamline the DA process for small business. (ii) Any developments currently requiring approval which they believe would be appropriate to be made exempt. <p>Comment: Investigating further exempt opportunities. Letters sent to NSW Business Chamber and local Chambers of Commerce on 22 July providing 28 days for response.</p> | PE (DS) | October 2015 |
| 17.02.15 GG 4189107 | <p>PE3.3 -</p> <ol style="list-style-type: none"> 3. That a future report be presented to the Council which investigates options and identifies practical limits for a core Campbelltown CBD precinct, for the purposes of permanently varying the commercial parking rates within that precinct. <p>Comment: Investigation to be undertaken in conjunction with review of Parking and Traffic Study for CBD. Parking strategy project brief has been distributed, awaiting EOI.</p> | PE (DSt) | December 2015 |
| 24.04.15 RT 4275788 | <p>PE2.1 - That Council receive a further report on the exhibition of the draft Management Plan which also addresses funding options</p> <p>Comment: Reported to Planning and Environment Committee Meeting 11.8.15 (Item 2.1).</p> | PE (EP) | |
| 24.04.15 GG 4275787 | <p>PE2.6 - The Council receive a further report on a proposal to establish a Business Advisory Board following further consultation with the Campbelltown and Ingleburn Chambers of Commerce.</p> <p>Comment: Continues to be under investigation.</p> | PE (DSt) | October 2015 |
| 21.07.15 MO 4388310 | <p>PE5.1 - That a report be presented outlining how Council monitors and controls Affordable Housing properties in terms of occupancy and rental pricing.</p> | PE (DS) | October 2015 |

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report (contained within this report)

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 18 August 2015 (Dobson/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 159

That the Officer's Recommendation be adopted.

ATTACHMENT 1

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

| Facility | Jan to March 2014 | April to June 2014 | July to Sept 2014 | Oct to Dec 2014 | Jan to March 2015 | April to June 2015 | July 2015 |
|----------------------|-------------------|--------------------|-------------------|-----------------|-------------------|--------------------|-----------|
| Campbelltown | 134 | 29 | 0 | 101 | 4 | 35 | 0 |
| Ruse | 57 | 0 | 44 | 91 | 190 | 0 | 0 |
| Kentlyn | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Airds | 270 | 26 | 211 | 370 | 394 | 365 | 0 |
| St Helens Park | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Rosemeadow | 111 | 8 | 42 | 27 | 118 | 5 | 0 |
| Ambarvale | 132 | 0 | 0 | 2 | 79 | 5 | 0 |
| Woodbine | 0 | 0 | 0 | 72 | 0 | 7 | 0 |
| Claymore | 0 | 37 | 0 | 62 | 42 | 20 | 0 |
| Eschol Park | 47 | 0 | 0 | 139 | 8 | 0 | 0 |
| Kearns | 0 | 0 | 0 | 0 | 15 | 0 | 0 |
| Raby | 0 | 0 | 0 | 98 | 186 | 0 | 0 |
| St Andrews | 0 | 62 | 0 | 56 | 26 | 0 | 0 |
| Bow Bowling | 0 | 0 | 0 | 14 | 0 | 0 | 0 |
| Minto | 110 | 97 | 156 | 215 | 154 | 20 | 0 |
| Ingleburn | 368 | 226 | 196 | 19 | 244 | 17 | 0 |
| Macquarie Fields | 243 | 130 | 187 | 565 | 167 | 5 | 0 |
| Glenfield | 251 | 73 | 90 | 283 | 287 | 9 | 0 |
| Blair Athol | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Bradbury | 0 | 0 | 0 | 0 | 50 | 6 | 0 |
| Total m ² | 1723 | 688 | 926 | 2114 | 1964 | 494 | 0 |

During the reporting period 1 Graffiti Removal Kits have been requested by the Community.

| Jan to Mar 2014 | April to June 2014 | July to Sept 2014 | Oct to Dec 2014 | Jan to March 2015 | April to June 2015 | July 2015 |
|-----------------|--------------------|-------------------|-----------------|-------------------|--------------------|-----------|
| 13 | 18 | 16 | 12 | 32 | 4 | 5 |

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

| Area | Jan to March 2014 | April to June 2014 | July to Sept 2014 | Oct to Dec 2014 | Jan to March 2015 | April to June 2015 | July 2015 |
|--------|-------------------|--------------------|-------------------|-----------------|-------------------|--------------------|-----------|
| Area 1 | 1573 | 2343 | 3301 | 2706 | 2959 | 2212 | 1074 |
| Area 2 | 1169 | 1946 | 2228 | 2309 | 3285 | 1534 | 1070 |
| Area 3 | 435 | 492 | 848 | 570 | 1384 | 1122 | 280 |
| Area 4 | 887 | 2102 | 2368 | 1852 | 2730 | 1888 | 796 |
| Total | 4044 | 6883 | 8745 | 7437 | 10358 | 6756 | 3220 |

OPERATIONAL SERVICES SECTION (Reporting period 29 June 2015 to 26 July 2015)**OPEN SPACE**

| Activity | Area 1 | Area 2 | Area 3 | Area 4 | Total |
|--|---------------|---------------|---------------|---------------|--------------|
| Servicing of Parks and Reserves (Sites) | 121 | 1 | 0 | 1 | 123 |
| Road Verges (Sites) | 36 | 25 | 11 | 32 | 104 |
| Community/Childcare Centre's (Sites) | 0 | 0 | 0 | 0 | 0 |
| Servicing Laneways (Sites) | 9 | 133 | 96 | 57 | 295 |
| Litter/Rubbish Pickup | 161 | 46 | 0 | 0 | 207 |
| Herbicide Spraying (hrs) | 0 | 0 | 0 | 0 | 0 |
| Mulching (cm ³) | 0 | 0 | 14 | 0 | 14 |
| Garden Maintenance | 1 | 12 | 10 | 0 | 23 |
| Garden Refurbishment | 0 | 0 | 0 | 0 | 0 |
| Top Dressing (hrs) | 0 | 0 | 0 | 0 | 0 |
| Aeration of Fields | 0 | 0 | 0 | 0 | 0 |
| Sharps Pickup | 0 | 0 | 0 | 0 | 0 |
| Pathway Requests | 6 | 4 | 9 | 13 | 32 |
| Tractor Road Verge (Sites) | 8 | 13 | 2 | 4 | 27 |
| Tractor Servicing Parks and Reserves (Sites) | 17 | 36 | 44 | 10 | 107 |
| Cemetery | 0 | 0 | 0 | 0 | 0 |
| Fire Hazard Reduction | 0 | 1 | 0 | 0 | 1 |
| Road Crews Servicing Parks | 0 | 0 | 0 | 0 | 0 |
| Refilling of Sandpits | 0 | 1 | 0 | 0 | 1 |

HORTICULTURE

| Activity | Area 1 | Area 2 | Area 3 | Area 4 | Total |
|---|---------------|---------------|---------------|---------------|--------------|
| Servicing of Parks and Reserves (Sites) | 22 | 27 | 14 | 17 | 80 |
| Road Verges (Sites) | 21 | 12 | 13 | 15 | 61 |
| Community/Childcare Centre's (Sites) | 9 | 9 | 4 | 4 | 26 |
| Cemetery | 0 | 0 | 0 | 0 | 0 |
| Tractors Servicing Sporting Fields | 20 | 9 | 24 | 22 | 75 |
| Litter/Rubbish Pickups (hrs) | 22 | 28 | 24 | 24 | 98 |
| Herbicide Spraying (hrs) | 10 | 17 | 12 | 9 | 48 |
| Mulching (m ³) | 180 | 0 | 40 | 0 | 220 |
| Garden Maintenance (Sites) | 21 | 15 | 24 | 31 | 91 |
| Garden Refurbishment (Sites) | 7 | 2 | 3 | 1 | 13 |
| Top Dressing (tonne) | 4 | 2 | 2 | 1 | 9 |
| Aeration of Fields (Sites) | 17 | 6 | 4 | 2 | 29 |
| Sharps Pickups | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous Requests (hrs) | 0 | 0 | 0 | 0 | 0 |
| Refilling of Sandpits | 0 | 0 | 0 | 0 | 0 |
| Plumbing | 17 | 10 | 23 | 17 | 67 |
| Fit Goal post sleeves | 0 | 0 | 0 | 0 | 0 |
| Cricket Wicket Maintenance | 21 | 21 | 19 | 18 | 79 |

HORTICULTURE ACTIVITIES

National Tree Day

Assisted with the delivery of native seedlings to local school and carried out site preparation for planting site at Georges River Road.

John Kidd Reserve, Blair Athol

Horticulture staff are currently involved in the planting of a number of newly established gardens situated within the above reserve. Refurbishment planting is also in progress with the existing gardens surrounding the community centre.

Milton Park Amenities

Planting out of a new garden area of the new facility was recently completed.

Williamson Road Weed Control

Council's weed control contractor recently completed the spraying of weed infestations on the full length of the median including roundabouts from Campbelltown Road to Henderson Road.

Kellicar Road and Gilchrist Drive, Campbelltown

Enhancing planting of garden area adjacent to traffic lights.

Sporting Fields

Council staff delivered topsoil to various ovals, aerated activities on 9 sporting fields and the installation and programming of 2 cloudmaster units.

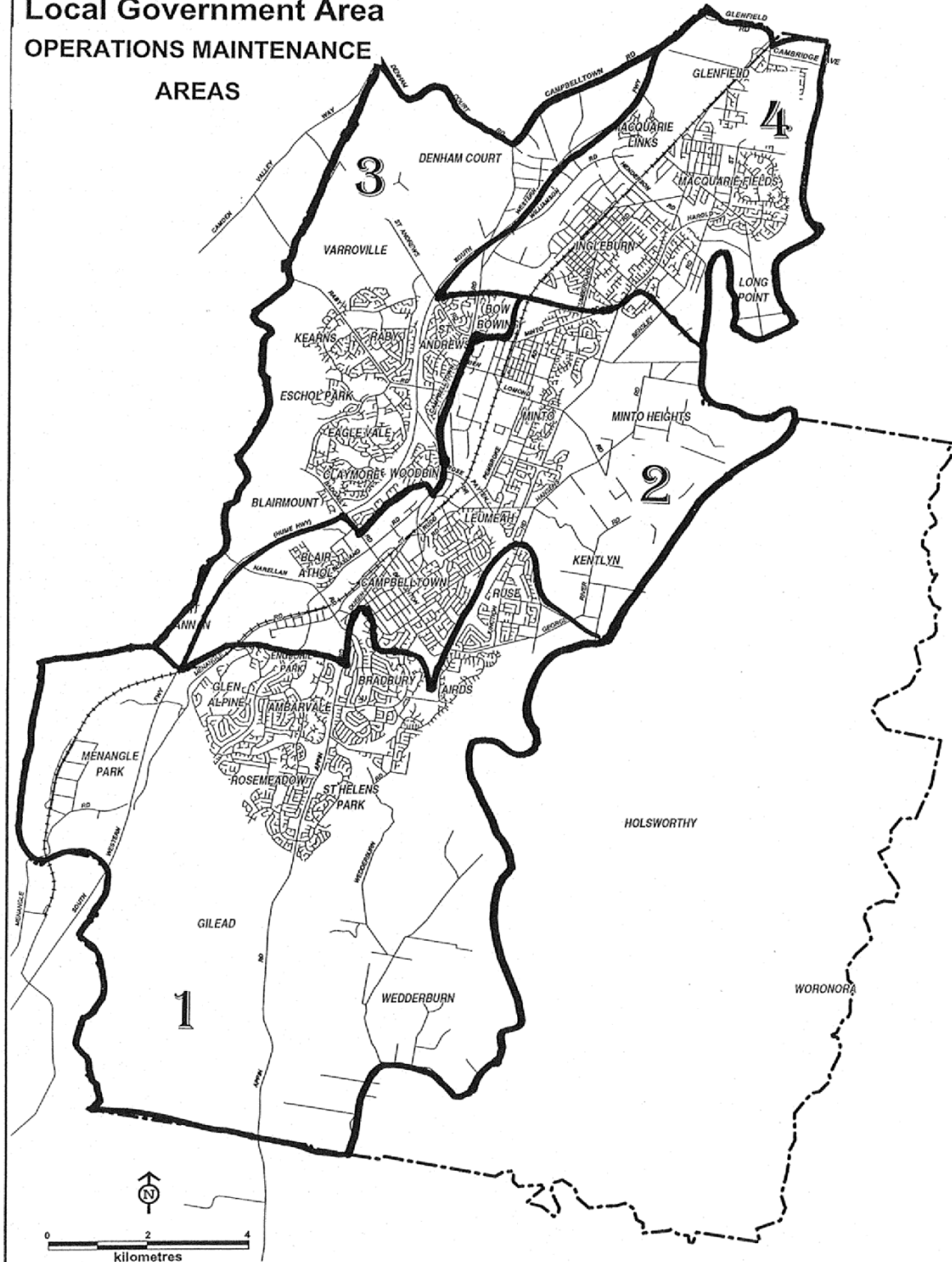
COUNCIL TREE INSPECTIONS

| Activity | Area 1 | Area 2 | Area 3 | Area 4 | Total |
|------------------------|--------|--------|--------|--------|-------|
| Contract | 15 | 3 | 17 | 2 | 37 |
| Council | 55 | 73 | 50 | 38 | 216 |
| Termites | 0 | 0 | 0 | 0 | 0 |
| Plumber - Sewer Chokes | 0 | 0 | 0 | 0 | 0 |
| N/A | 3 | 4 | 9 | 3 | 19 |
| HOLD | 2 | 1 | 1 | 0 | 4 |
| Total | 75 | 81 | 77 | 43 | 276 |

PRIVATE PROPERTY TREE INSPECTIONS

| Activity | Area 1 | Area 2 | Area 3 | Area 4 | Total |
|---------------|--------|--------|--------|--------|-------|
| Private Trees | 7 | 10 | 2 | 6 | 25 |

**Campbelltown City Council
Local Government Area
OPERATIONS MAINTENANCE
AREAS**



ROADS AND DRAINAGE

A. HEAVY PATCHING - Roads And Footpaths

| Activity | Area 1 | Area 2 | Area 3 | Area 4 | Total |
|---|--------|--------|--------|--------|-------|
| Road repairs heavy patching (m ²) | 101 | 126 | 74 | 24 | 325 |
| Road restorations (m ²) | 20 | 134 | 10 | 0 | 164 |
| AC Base Course Total (T) | 20 | 40 | 15 | 2 | 77 |

B. MINOR PATCHING - Roads And Footpaths

| Activity | Area 1 | Area 2 | Area 3 | Area 4 | Total |
|--------------------------------|--------|--------|--------|--------|-------|
| Pot holes (no.) | 375 | 320 | 426 | 217 | 1338 |
| Edge breaks (LM) | 22 | 12 | 43 | 29 | 106 |
| Restorations (m ²) | 0 | 6 | 0 | 5 | 11 |
| Car parks pot holes (no.) | 0 | 0 | 0 | 14 | 14 |
| Trip Hazard Footpaths (no.) | 0 | 0 | 0 | 0 | 0 |

C. ROADS RESERVE OPENING & RESTORATIONS

| Activity | Area 1 | Area 2 | Area 3 | Area 4 | Total |
|----------------------------------|--------|--------|--------|--------|-------|
| Vehicle crossings constructed | 7 | 12 | 17 | 11 | 47 |
| Telstra Inspections | 1 | 6 | 8 | 10 | 25 |
| Sydney Water inspections | 2 | 7 | 6 | 12 | 27 |
| Endeavour Energy Inspections | 0 | 2 | 1 | 0 | 3 |
| Jemena Gas Inspections | 1 | 2 | 4 | 0 | 7 |
| NBN | 0 | 95 | 0 | 0 | 95 |
| Customer & Road Opening requests | 2 | 6 | 12 | 2 | 22 |

D. MULTI FUNCTIONAL VERGE

| Activity | Area 1 | Area 2 | Area 3 | Area 4 | Total |
|-----------------------------------|--------|--------|--------|--------|-------|
| Cleaning of gross pollutant trash | 6 | 0 | 1 | 7 | 14 |
| Pits cleaned by hand or suction | 173 | 54 | 42 | 61 | 330 |
| Tail out drains/headwalls | 4 | 11 | 2 | 0 | 17 |
| Removal of waste matter (CBM) | 84.5 | 26.6 | 0 | 3 | 114.1 |
| Flushing of stormwater lines (LM) | 2830 | 1152 | 200 | 300 | 4482 |
| Underpass (drainage) cleaning | 0 | 0 | 0 | 0 | 0 |
| Trip hazards/footpath hazards | 6 | 5 | 3 | 25 | 39 |
| Dead animals removed | 3 | 1 | 4 | 6 | 14 |
| Parra webbing drainage | 1 | 6 | 103 | 52 | 162 |
| Sign retrievals and straightening | 0 | 3 | 0 | 0 | 3 |
| Syringes | 9 | 183 | 4 | 1 | 197 |
| Deliver and set up at venues | 0 | 1 | 0 | 8 | 9 |
| Paver repairs (m ²) | 0 | 0 | 0 | 0 | 0 |
| Oil/ paint spill/debris on road | 4 | 5 | 8 | 2 | 19 |
| Median cleaning/poisoning (LM) | 433 | 7 | 0 | 0 | 440 |
| Guide Posts | 8 | 10 | 0 | 0 | 18 |

E. STREET ACCESSORIES - Sign Manufacturer

| Activity | Area 1 | Area 2 | Area 3 | Area 4 | Total |
|---------------------------|--------|--------|--------|--------|-------|
| Regulatory signs | 4 | 14 | 2 | 13 | 33 |
| Street signs | 12 | 18 | 7 | 14 | 51 |
| Ordinance signs | 5 | 12 | 0 | 2 | 19 |
| Directional signs | 2 | 2 | 3 | 2 | 9 |
| Warning signs | 0 | 12 | 0 | 0 | 12 |
| Community signs | 0 | 4 | 0 | 1 | 5 |
| Various council signs | 14 | 6 | 6 | 6 | 32 |
| Council special events | 0 | 27 | 0 | 3 | 30 |
| Banners/ Posters | 0 | 0 | 0 | 0 | 0 |
| Various Stickers / Labels | 10 | 229 | 6 | 5 | 250 |
| Total | 47 | 324 | 24 | 46 | 441 |

Sign Erection

| Activity | Area 1 | Area 2 | Area 3 | Area 4 | Total |
|---|--------|--------|--------|--------|-------|
| Regulatory signs | 105 | 112 | 71 | 76 | 364 |
| Street signs | 27 | 21 | 38 | 57 | 143 |
| Ordinance signs | 23 | 15 | 13 | 13 | 64 |
| Directional signs | 13 | 12 | 10 | 12 | 47 |
| Warning signs | 63 | 60 | 19 | 19 | 161 |
| Community signs | 18 | 26 | 2 | 1 | 47 |
| Various council signs | 0 | 0 | 0 | 0 | 0 |
| Banner / Bin Installation | 3 | 6 | 0 | 5 | 14 |
| Graffiti Removal (m ²) | 8 | 6 | 19 | 15 | 48 |
| Works orders (traffic) | 0 | 2 | 0 | 1 | 3 |
| Bollard replacement/ repair | 31 | 20 | 10 | 20 | 81 |
| Line Marking/Car Park (m ²) | 2 | 3 | 0 | 0 | 5 |

F. FOOTPATH RECONSTRUCTION PROGRAM 2015 – 2016

Quotations being obtained.

G. NEW FOOTPATH CONTRUCTION PROGRAM 2015 – 2016

Quotations being obtained.

H. KERB AND GUTTER RECONSTRUCTION 2015 – 2016

Stage 1 - 2% complete.

Stage 2 - 3% complete.

I. ROADS PROGRAM 2015 – 2016

Quotations being obtained.

J. OPERATIONS MINOR WORKS

Civic Centre Block Wall Restoration – 100% complete.

K. CAPITAL WORKS

Eagle Vale Drive Road Stage 3 (Widening and Roundabout) - 76% complete.

Smith's Creek Formalisation - 87% complete.

John Kidd Reserve Recreational Play Area – 89% complete.

Beverley Road Extension between Chamberlain and Warby Streets – 20% complete.
Pending removal of power pole.

Noorumba Fire Trail Drainage Works and Embankment Stabilisation Works – 0% complete. Pending environmental assessment.

Cleopatra Reserve Wetlands Basin – 100% complete.

Minto Basin Cycleway and Fitness Stations – 10% complete. Pending section 94 requirements.

St Andrews Road Footpath and Road Works – 98% complete.

Milton Park Dog Leash Facility – Complete.

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

| Plant No | Item | Reason - Area of Repair | Repairer | Down Time Hrs |
|-----------------|--------------------|--------------------------------|----------------------------|----------------------|
| 9653.02 | Grader | Trumpet housing | CCC Workshops and Supplier | 56hrs |
| 9928.01 | John Deer Outfront | Major Overhaul | CCC Workshops and Supplier | 80hrs |
| 9983.01 | Spray Trailer | Rebuild water pump | CCC Workshops and Supplier | 120hrs |
| N/A | RFS Trucks x 2 | Inspection and repairs | CCC Workshops and Supplier | 48hrs |

The following is a breakdown of the work performed since the last report **29 June 2015 – 26 July 2015**.

| | |
|----------------|--|
| 9653.02 | Wheel bearing collapsed, trumpet housing seals need repairing and is a major job and is still ongoing |
| 9982.01 | Major overhaul of the out-front deck is still ongoing. Waiting for parts. |
| 9983.01 | Water pump was letting oil into the water jet spray, parts sourced from overseas, pump rebuilt and the unit is now back in serve |
| RFS x2 | Complete inspection/repairs being commissioned for country service |

All previous reported repairs have been completed and vehicles/plant are back in service.

| | |
|------------------------------|-----------|
| Tyre Repairs | 56 |
| Services carried out | 51 |
| Repairs to trucks | 96 |
| Repairs to heavy plant | 60 |
| Repairs to trailers | 29 |
| Tractors/implements | 32 |
| SES repairs | 1 |
| RFS repairs | 14 |
| Small plant repairs | 27 |
| Repair to cars | 13 |
| Repairs to mowers | 50 |
| Repairs to sweepers | 13 |
| Pathway requests (completed) | 15 |

Of the reported repairs above **32** were out in the field.

Workshops Solar panels have currently added **54,451 kWh** back to the grid.

The Workshop has also carried out the following duties:

- Manufacture and repair of various gates, locks and lock boxes.
- Manufacture and installation of various pit frames and covers.
- Manufacture of various baulks.
- Fence repairs in various locations.

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

Asset Protection Zones Maintenance

37 hazard reduction treatments were completed in the reporting period, totalling an area of 22.683 hectares with 926 assets protected.

Fire Trails

No fire trail maintenance was undertaken during the reporting period.

Access restriction was required for three locations along Appin Road. Concrete blocks have been strategically placed to prevent unauthorised vehicle access.

Fire Trail Gates

No fire trail gate maintenance was required during the reporting period.

Facilities Support Services

| Customer Requests | |
|---|------------------------------------|
| Sporting Clubs with overdue keys | 27 Clubs with 203 keys outstanding |
| Key access renewals, issues, alarm codes and access | 660 |
| Request for access to Council Reserves | 5 |

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Tenders/Quotes currently being prepared:

- Q15/13 Pre-Employment Medical
- Q15/20 Sanitary, Nappy and Sharps Disposal Units
- Q15/22 Strategy Sport and Recreation Plan
- Q15/23 City Parks Strategy
- EOI15/02 Lone Worker Safety
- T15/14 Catering at Campbelltown Sports Stadium
- T15/16 Irrigation Services
- T15/17 Traffic Signals on Eagle Vale Drive
- T15/18 Street Lighting on Eagle Vale Drive Between Badgally and Wynn Street
- T15/19 Supply and Construct Recycling Shed at SITA site
- T15/20 Design and Construct Workshop at SITA site
- T15/21 Crane Truck
- T15/22 WHS Auditing and Consulting Services

Tenders/Quotes currently advertised:

- T15/24 Minto Indoor Sports Upgrade
- T15/25 Event Audio, Visual and Staging Services
- T15/26 Tree Pruning and Arboriculture Services
- Q15/14 Aquatic Weed Mapping
- Q15/18 Amusement Rides
- Q15/21 Carparking Strategy (Quotations will be sought through Local Government Procurement Panel Contract)

Tenders/Quotes currently under evaluation:

- Q14/41 Floodplain Risk Management Consultancy (Quotations sought through Local Government Procurement Panel Contract)
- Q15/12 Backhoe (Quotations sought through Local Government Procurement Panel Contract)
- Q15/15 Street Lighting Eagle Vale Drive near Epping Forest Drive
- Q15/19 Supply and Deliver Tipper Truck (Quotations will be sought through Local Government Procurement Panel Contract)

ASSET MANAGEMENT**Roads**

The pricing for the following Road Programs 2015-2016 have been received and allocated to the contractors:

- Program 1A, & 1C - Asphalt Resheeting Program to Fulton Hogan Industries Pty Ltd
- 1B- Asphalt Resheeting Program to State Asphalt Services
- Program 3A & 3B – Sealing Program to Fulton Hogan Industries Pty Ltd
- Program 4A – Rejuvenation Program to Downer EDI Works Pty Ltd
- Program 5A & 5B – Microsurfacing Program to Downer EDI Works Pty Ltd
- Program 6A – Mill and Fill Program to State Asphalt Services

The following Road Programs 2015-2016 Pricing Sheet preparation is in progress:

- Program 2A – Cementitious Stabilisation Program
- Program 8A – Crack Sealing
- Marking the extent of rehabilitation for Road Program 3A, 3B, 4A, 5A & 5B is completed
- Material Testing for asphalt surfacing on Wedderburn Road is in progress
- Purchase Order has been raised for the Visual and Laser survey on 20% of Campbelltown City Council's Roads Network
- Geotechnical Investigation for Benham Road, Minto is in progress.

Car Parks

- The Pricing for the following Car Park Programs 2015-2016 have been received:
 - Program 5C – Microsurfacing Program
- The Pricing sheet preparation work for the following Car Park Programs 2015-2016 is in progress:
 - Program 3C – Spray Sealing Program

Bridge and Culvert

- List of bridges and culverts that require investigation has been sent to consultants for pricing
- Specification preparation for abrasive blasting and coating treatments for Briar Road Bridge is in progress

Kerb and Gutter

- Stage 1 Kerb and Gutter area south has been awarded to Kodi Civil Pty Ltd
- Stage Kerb and Gutter area north has been awarded to IW Contracting
- The Kerb and Gutter Inspection for 2015-2016 Program is 21% completed

Footpath

- Footpath Program Stage 1a and 1b have been sent out to the contractors for quotation
- Footpath Stage 2 marking is completed

Stormwater

- Stage 1 Stormwater Pit and Lintel Reconstruction Program marking is completed
- Stage 2 Stormwater Joint Sealing Program marking is in progress

Parks and Public Spaces

- Inspections have been carried out at 29 parks and reserves throughout Claymore and Woodbine. 100% of Parks and Reserve assets inspected from July 2014.
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.
- Park benches have been installed at Manooka Reserve, Ingleburn Reserve and Heathfield Reserve following new playground construction.
- Extra park bench has been installed at Hallinan Park adjacent to playground.
- Quotations for the replacement of remaining chain wire perimeter fence at Campbelltown Showground have been obtained.
- Quotations for the design and construction of Simmo's Beach Steps (South End) have been requested.

Building Inspections

- From 1 July to 1 August building inspections were undertaken been carried out at 10 locations throughout the Local Government Area including Dumaresq Street Cinema, Campbelltown Occasional Care Centre, Briar Cottage, Family First Building, Campbelltown Arts and Crafts Centre and Campbelltown Pre School. All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.
- Updating the risk summary data for each building asset component has been completed.
- Assistance was provided to create a 10 year forward maintenance plan for the grant bid for a new Centre of Excellence on the UWS site. Data was gathered from the Quantity Surveyor, sketch drawings from the Architects, and a site inspection.

- All the Building program maintenance have been validated and updated.

Playground Equipment

Reactive repairs have been completed at 8 locations.

Construction of new playgrounds in the 2014-2015 Innovative Playspaces Program is ongoing.

- Hyacinth Reserve, Macquarie Fields – Works Completed
- Ingleburn Reserve, Ingleburn – Works Completed.
- Manooka Reserve, Bradbury – Works Completed.
- Eschol Park Sports, Eschol Park – Works Completed.
- Abington Reserve, Glen Alpine – Completion and opening expected 14/8/15
- Heathfield Reserve, Raby – Opened 7/8/15 – Shade sail still to be installed
- Topaz Reserve, Eagle Vale – Works commenced – Completion and opening expected 14/8/15
- Raby Sports Complex – Work commenced – Completion expected 28/8/15

Internal Assets– Electrical Testing and Tagging

- 70 items of electrical equipment has been tested and tagged at various locations including Ingleburn Library & HJ Daley Library. All items updated into Council's Asset Management system.
- 226 items are to be tested in August.

Asset Management System, Grants and Reports

- RMS monthly report for month of July has been sent
- Infrastructure Assets Revaluation project is progressing satisfactorily. Revaluation is completed in Conquest by applying Consumption based valuation and depreciation method.
- Revaluation report has been prepared and audited by external Auditor next week.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Reactive Maintenance

There were 275 reactive maintenance requests recorded for the months of June and July.

Building Program Maintenance and Renew Connect Revitalise Program (RCR)

- **Fullwood Rugby League New Amenities Building** – Stage 2. Demolition of the existing amenities will commence early August. Reconstruction of a new amenities facility will commence mid August on the same envelope.
- **Milton Park Rugby Amenities** – Construction of this amenities facility is near completion (98%) with only cosmetic and landscaping works outstanding.
- **Bradbury Oval Amenities** – Construction of this new facility is now complete.
- **Macquarie Fields Leisure Centre – Stage 1 of 3**, Stage one of this project is 95% complete. Stage 2 and 3 to demolish and reconstruct the front foyer, office areas and front entrance has commenced.
- **Hilder Cottage** – Works to construct a concrete slab and awning is now complete.

- **Animal Care Facility** – Internal demolition of the old administration building has commenced. This area will be converted to a cattery with a separate veterinary room. Further works are scheduled to include extra dog kennels.
- **Harlequins (Old Showground)** – Rectification works are continuing on the sewer line and are due to be completed by mid August.
- **Hurley Park Storage Shed** – Plans and DA's have been approved to knock down an existing storage shed. A new storage area will be attached to the existing building. Works will commence on mid August.
- **Milton Park Softball** – Internal painting works have commenced as part of the building program. Painting includes all internal walls, ceilings and doors.
- **Civic Centre** – A request for quotation has been sent to Council's tender contractors to rectify sections of storm water within the Civic Centre Precinct. Works will be scheduled during business hours and will not affect traffic.

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round