
2.1 Election of Mayor, Deputy Mayor, Standing Committees and Council delegates to Sub Committees, various Statutory Authorities and other organisations

Attachments

List of Standing Committees and Sub Committees, various Statutory Authorities and other Organisations (contained within this report)

Report

Detailed below are the procedures to be followed at the Extraordinary Meeting for the election of the Mayor and Deputy Mayor.

1. Election of Mayor and Deputy Mayor

The provisions of the *Local Government Act 1993* governing the election of the Mayor and Deputy Mayor are contained in Schedule 7 of the Local Government (General) Regulation 2005.

Nominations for the Office of Mayor and Deputy Mayor are to be made in writing by two or more Councillors (one of whom may be the nominee) to the returning officer, General Manager.

The schedule outlines that where more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.

The Mayor and Deputy Mayor will be elected for the period of September 2015 to September 2016.

Officer's Recommendation

That Council determine the system of voting for the office of Mayor and Deputy Mayor.

Council Meeting 22 September 2015

Thank You

His Worship the Mayor, Councillor Lake thanked Councillors for affording him the honour and privilege of being Mayor of the City of Campbelltown. Councillor Lake thanked fellow Councillors, the Acting General Manager, members of the community and staff for their support during his term as Mayor.

Deputy Mayor, Councillor Rowell thanked Councillors for affording him the honour and privilege of being Deputy Mayor. Councillor Rowell thanked Councillor Lake and fellow Councillors, the Acting General Manager, members of the community and staff for their support during his term as Deputy Mayor.

Council Meeting 22 September 2015 (Greiss/Mead)

That the method of voting for the election of Mayor and Deputy Mayor be by show of hands.

Council Resolution Minute Number 178

That the method of voting for the election of Mayor and Deputy Mayor be by show of hands.

His Worship the Mayor, Councillor Paul Lake vacated the Chair and called upon the General Manager to act as Returning Officer for the election of the position of Mayor.

A written nomination for the position of Mayor was received for Councillor Hawker, the nomination was moved by Councillor Greiss, seconded Councillor Lake.

A written nomination for the position of Mayor was received for Councillor Brticevic, the nomination was moved by Councillor Chanthivong, seconded Councillors Borg, Glynn, Lound, Kolkman and Oates.

Both Councillors agreed to being nominated.

The General Manager called for a show of hands resulting in Councillor Hawker being elected as Mayor for the ensuing term.

At this stage of the meeting His Worship the Mayor, Councillor Hawker assumed the Chair.**Election of the Deputy Mayor**

A written nomination for the position of Deputy Mayor was received for Councillor Matheson, the nomination was moved by Councillor Hawker, seconded Councillor Lake.

A written nomination for the position of Deputy Mayor was received for Councillor Borg, the nomination was moved by Councillor Brticevic, seconded Councillors Chanthivong, Glynn, Kolkman, Lound and Oates.

Both Councillors agreed to being nominated.

The General Manager called for a show of hands resulting in Councillor Matheson being elected as Deputy Mayor for the ensuing term.

Appreciations

His Worship the Mayor, Councillor Hawker, thanked Councillors for affording him the opportunity to be Mayor of the City of Campbelltown for the ensuing term. Councillor Hawker noted that he will do his best to serve the community and is looking forward to working alongside the Deputy Mayor and colleagues.

Councillor Lake congratulated Councillors Hawker and Matheson on their election to the positions of Mayor and Deputy Mayor and wished them every success.

A number of Councillors expressed congratulations to the newly elected Mayor and Deputy Mayor and thanked the outgoing Mayor and Deputy Mayor for their contribution over the previous 12 months.

Jai Rowell MP expressed his congratulations to the new elected Mayor and Deputy Mayor and also thanked the outgoing Mayor and Deputy Mayor for their contribution to the community over the previous 12 months.

Russell Matheson MP expressed his congratulations to the new elected Mayor and Deputy Mayor and also thanked the outgoing Mayor and Deputy Mayor for their contribution to the community over the previous 12 months.

2. Standing Committees

a. Community Services Committee

Councillors: Rowell - Chairperson
Bricevic
Glynn
Lound
Matheson
Oates
Thompson

b. Corporate Governance Committee

Councillors: Mead - Chairperson
Borg
Chanthivong
Dobson
Greiss
Kolkman
Lake

c. City Works Committee

Councillors: Dobson - Chairperson
Borg
Bricevic
Chanthivong
Glynn
Lake
Mead

d. Planning and Environment Committee

Councillors: Greiss - Chairperson
Kolkman
Lound
Matheson
Oates
Rowell
Thompson

3. Sub Committees

a. Australia Day Awards Sub Committee

Councillor Rowell (Chairperson)
Councillor Greiss (Deputy Chairperson)
Councillor Lound
His Worship the Mayor Councillor Hawker
General Manager/nominee

b. Community Safety Sub Committee

Councillor Hawker (Chairperson)
Councillor Lound (Deputy Chairperson)

c. Campbelltown Arts Centre Sub Committee

Councillor Hawker (Chairperson)
Councillor Thompson (Deputy Chairperson)
Councillor Rowell
General Manager/nominee

d. Glenalvon Sub Committee

Vacant Councillor (Chairperson)
Vacant Councillor (Deputy Chairperson)

e. Heritage Protection Sub Committee

Councillor Rowell (Chairperson)
Councillor Thompson (Deputy Chairperson)

f. Innovation and Performance Sub Committee

Councillor Hawker His Worship the Mayor
Councillor Greiss Chairperson - Planning and Environment Committee
Councillor Dobson Chairperson - City Works Committee
Councillor Rowell Chairperson - Community Services Committee
Councillor Mead Chairperson - Corporate Governance Committee
General Manager
Director Business Services

g. Sports Liaison Sub Committee

Councillor Thompson (Chairperson)

4. Traffic Committee

Councillor Greiss (Chairperson)
Director City Works

5. Audit Committee

Two independent members - one of which is Chairperson
His Worship the Mayor
Deputy Mayor
Chair or member of the Corporate Governance Committee
Director Business Services

6. Sub Committees**a. Association of Mine Related Councils**

Councillor Hawker
Director Planning and Environment/nominee

b. Camden Gas Project Community Consultative Committee

General Manager/nominee

c. Floodplain Management Authorities of NSW

Councillor Borg
Director City Works/nominee

d. Floodplain Risk Management Committee

Councillor Borg
Director City Works/nominee

e. Georges River Combined Councils Committee

Councillor Greiss
Vacant Councillor
Director Planning and Environment/nominee

f. Hawkesbury Nepean Local Government Advisory Group

Vacant Councillor
Director Planning and Environment/nominee

g. Macarthur Regional Organisation of Councils (MACROC)

His Worship the Mayor
Councillor Lake
Councillor Rowell
Councillor Thompson
Councillor Mead (alternate delegate)
(these appointments are for the term of the Council)

h. Macarthur Zone Bush Fire Management Committee

Councillor Hawker
Vacant Councillor (alternate delegate)
General Manager/nominee

i. Macarthur Zone Rural Fire Service District Liaison Committee

Councillor Hawker
Councillor Lound (alternate delegate)
General Manager/nominee

j. Public Libraries New South Wales - Metropolitan Association

Councillor Lound
Vacant Councillor (alternate delegate)

k. Road Safe Committee

Councillor Lake
Director City Works/nominee

l. Sydney West Region Joint Regional Planning Panel

These appointments are for the term on the Council

Councillor Hawker
Councillor Lake
Councillor Greiss (alternate delegate)

m. South West Sydney Academy of Sport

Councillor Greiss

n. Sydney Catchment Authority (SCA) - Local Government Reference Panel

Vacant Councillor
Director Planning and Environment/nominee

There being no further business the meeting closed at 8.17pm.

Confirmed by Council on

..... General Manager Chairperson

ATTACHMENT 1

Once Council has determined the method of voting, the Mayor invites the Returning Officer to conduct the elections.

1. Election of Mayor and Deputy Mayor

The Mayor and Deputy Mayor will be elected for the period from September 2015 to September 2016.

2. Standing Committees

Method of Voting

In accordance with clause 251 *Local Government (General) Regulation 2005*, the method of voting for the Standing Committees is to be by open means (such as on the voices or by show of hands).

Council is also required to elect a Chairperson for each of the Standing Committees.

Standing Committees Composition and term

The Standing Committees are normally elected for the Mayoral term, in this instance September 2015 to September 2016.

Council has four Standing Committees, each comprising seven members, with a quorum of four members. The Mayor is also a member of all Standing Committees.

The current members of these Committees are as follows:

(a) Community Services Committee

Councillors: Rowell - Chairperson
 Brticevic
 Glynn
 Lound
 Matheson
 Oates
 Thompson

(b) Corporate Governance Committee

Councillors: Mead - Chairperson
 Borg
 Chanthivong
 Dobson
 Greiss
 Hawker
 Kolkman

(c) City Works Committee

Councillors: Dobson - Chairperson
Borg
Bricevic
Chanthivong
Glynn
Hawker
Mead

(d) Planning and Environment Committee

Councillors: Greiss - Chairperson
Kolkman
Lound
Matheson
Oates
Rowell
Thompson

3. Sub Committees

Council has seven Sub Committees, which have been formed to consider specific issues.

The Chairperson of the Sub Committee is one of the Councillors appointed to the Sub Committee by the Council and so nominated to be the Chairperson by the Council.

The Deputy Chairperson is the other Councillor appointed to the Sub Committee by the Council.

Community representatives on all Sub Committees were appointed following the Local Government elections and are appointed for the term of the Council.

Note: the Mayor is, by virtue of holding that office, a member of each Sub Committee of the Council.

Detailed below are the Sub Committees that require the appointment of Council delegates.

(a) Australia Day Awards Sub Committee

This Sub Committee membership consists of Council and community representatives.

The role of the Sub Committee is to review nominations and select the recipients of the Campbelltown City Australia Day Awards.

The Sub Committee meets once in December, at a time and date yet to be determined.

Council's current delegates are His Worship the Mayor Cr Lake, Councillor Rowell (Chairperson), Councillor Griess (Deputy Chairperson) and Councillor Lound. The General Manager (or nominee) is also on this Sub Committee.

Council is requested to appoint three Councillor delegates as well as the General Manager (or nominee), with one Councillor to be Chairperson and one Councillor to be Deputy Chairperson. The Mayor (or nominee) will also sit on this Sub Committee.

(b) Community Safety Sub Committee

The Sub Committee membership consists of representatives from Council, NSW Police (Local Area Commands), Department of Family and Community Services (Housing NSW), the Police Citizens Youth Club and the local community.

The role of the Sub Committee is to coordinate crime prevention initiatives for the city and oversee the implementation of the Safer Town Program.

The Sub Committee meets quarterly on a Thursday at 12.30pm.

Council's current delegates are Councillor Hawker (Chairperson) and Councillor Lound (Deputy Chairperson).

Council is requested to appoint two delegates to the Sub Committee, one to be Chairperson and one to be Deputy Chairperson.

(c) Campbelltown Arts Centre Sub Committee

This Sub Committee membership consists of representatives from Council, the Arts community, Friends Association, business/community and the education sector as well as a representative from both Camden and Wollondilly Councils.

The Sub Committee meets quarterly on a Wednesday at 6.00pm.

Council's current delegates are Councillor Hawker (Chairperson), Councillor Thompson (Deputy Chairperson) and Councillor Rowell. The General Manager (or nominee) is also on this Sub Committee.

Council is requested to appoint three Councillor delegates as well as the General Manager (or nominee) to the Sub Committee, with one Councillor to be Chairperson and one Councillor to be Deputy Chairperson.

(d) Glenalvon Sub Committee

This Sub Committee membership consists of representatives from Council and the Campbelltown and Airds Historical Society.

The aims of the Sub Committee are to:

- facilitate access to Glenalvon for the communities of the Campbelltown Local Government Area
- coordinate the conservation management and operation of Glenalvon
- manage the implementation of the Deed of Licence (2012-2015)

- increase the community's participation and engagement with the history of the Campbelltown Local Government Area.

This Sub Committee meets twice per year at dates and times to be determined.

Council is requested to appoint two delegates to the Sub Committee, one to be Chairperson and one to be Deputy Chairperson.

(e) Heritage Protection Sub Committee

This Sub Committee membership consists of representatives from Council, Campbelltown and Airs Historical Society, National Parks Association of NSW, person(s) professionally qualified in a heritage related discipline as well as the owner of a local heritage property.

The aims of the Sub Committee are to:

- provide recommendations and feedback to the Council in respect of identifying potential additional European, Cultural and Natural Environment Heritage items
- provide recommendations to Council on the conservation, management, collection and recording of the European, cultural and natural environment heritage items of Campbelltown when so required by the Council
- provide recommendations to Council on the preparation of heritage policy and guidelines
- provide recommendations to Council on heritage issues and development applications relating to listed heritage sites as and when required by Council.

This Sub Committee meets quarterly on a Thursday at 6.00pm.

Council's current delegate is Councillor Rowell (Chairperson) and Councillor Thompson (Deputy Chairperson)

Council is requested to appoint two delegates to the Sub Committee, one to be Chairperson and one to be Deputy Chairperson.

(f) Innovation and Performance Sub Committee

This Sub Committee membership consists of the Mayor, the Chairperson of each of the Standing Committees, the General Manager and the Director Business Services.

The objectives of this Sub Committee are to make recommendations to the Council with respect to:

- (i) the various financial and organisational initiatives to ensure that opportunities for financial waste and indiscretion are minimised
- (ii) the adoption of an annual program of service reviews to identify opportunities for the refinement and/or enhancement of existing services and functions

(iii) the findings of the service reviews.

This Sub Committee will meet twice a year to consider financial and management plan reviews and other business improvements. The meetings are on a Monday at 6.00pm. The Mayor is the Chairperson.

Council is requested to appoint the Mayor, the Chairperson of each of the Standing Committees, the General Manager and the Director Business Services to the Sub Committee.

(g) Sports Liaison Sub Committee

The Sub Committee meets to consider issues raised by the various sporting organisations from within the Local Government Area.

This Sub Committee meets twice a year usually on a Wednesday at 6.00pm.

The Sub Committee meeting is attended by any interested Councillors and relevant staff. Council appoints a Councillor as Chairperson.

The Current Chairperson is Councillor Thompson.

Council is requested to appoint one Councillor to the Sub Committee as Chairperson.

4. Traffic Committee

The Local Traffic Committee membership consists of representatives from the NSW Police (Local Area Commands), Roads and Traffic Authority, local State Members of Parliament and Council. This committee deals with a wide variety of local traffic matters under specific delegation from the Roads and Maritime Services. The Chairperson of the Committee is Council's delegate. As the Traffic Committee reports to Council through the City Works Committee, it is desirable but not essential, that the Councillor appointed to the Traffic Committee is also a member of the City Works Committee.

Meetings are held at Council generally on the Thursday following the Ordinary meeting of Council and commence at 9.00am.

The current Chairperson is Councillor Greiss.

Council is requested to appoint one delegate to the Committee who will be the Chairperson and the Director of City Works, who will chair the meeting in the absence of the Chairperson.

5. Audit Committee

In accordance with the guidelines issued by the Office of Local Government, Council on 19 October 2010 approved the establishment of an Audit Committee.

The principle function of the Audit Committee is to provide independent advice and assistance to the General Manager on matters related to risk management, control, governance and statutory compliance. The Audit Committee's responsibility is to consider material provided by the General Manager, via the Internal Auditor on various matters including reports in relation to internal audit activity; monitoring the implementation of recommendations made from those audits; and any other applicable matters that arise in relation to risk management, control, governance and statutory compliance.

The Audit Committee consists of two independent members, one which will be the Chairperson, the Mayor, Deputy Mayor and the Chairperson or a member of the Corporate Governance Committee. The independent members shall be appointed for the term of the Council.

The Audit Committee will be administered by Business Services in conjunction with the Office of the General Manager and the General Manager and Director Business Services will attend all meetings.

The Audit Committee will meet at Council at least three times a year. Further meetings will be scheduled if necessary.

Council is requested to appoint the Mayor, Deputy Mayor and the Chairperson or a member of the Corporate Governance Committee to the Audit Committee.

6. Council Delegates to Various Statutory Authorities and Other Organisations

(a) Association of Mine Related Councils

The Association comprises local authorities affected by mining and related infrastructure and transportation issues. General meetings are held in Sydney or a country location a minimum of four times per year.

Council is entitled to two delegates, one of whom is a Councillor and the other the Director Planning and Environment (or nominee).

Council's current delegates are Cr Hawker and the Director Planning and Environment (or nominee).

Council is requested to nominate one Councillor delegate, as well as the Director Planning and Environment (or nominee).

(b) Camden Gas Project Community Consultative Committee

The purpose of the Community Consultative Committee is to provide a forum for open discussion between representatives of the company, the community, Council and other stakeholders on the issues directly relating to the project operations, environmental performance and community relations, and to keep the community informed on these matters.

The Community Consultative Committee meets four times a year usually on a Thursday at 5.30pm at Medhurst Road, Menangle.

Council is entitled to one delegate.

Council's current delegate is the General Manager (or nominee).

Council is requested to nominate one delegate to this Committee.

(c) Floodplain Management Authorities of NSW

The Floodplain Management Authorities comprise some 20 Local Government authorities concerned with flood mitigation. Meetings are held three or four times a year and are normally held during the day.

One meeting is held each year as part of the Floodplain Management Authorities (FMA) Annual General Meeting (AGM) held on rotation around NSW. At this meeting each member has two votes, which are normally exercised by those attending the AGM.

Council is entitled to two delegates, one of whom is a Councillor and the other the Director City Works (or nominee).

Council's current delegates are Cr Dobson and the Director City Works (or nominee).

Council is requested to nominate one Councillor delegate, as well as the Director City Works (or nominee).

(d) Floodplain Risk Management Committee

Council, in May 2000, resolved to establish a Floodplain Risk Management Committee to oversee the preparation and implementation of a Floodplain Risk Management Plan for the Campbelltown Local Government Area.

The Sub Committee consists of representatives of Council, Department of Planning, State Emergency Services and the community, and is usually chaired by Council's nominated representative to the Floodplain Management Authorities.

The Committee does not currently have a set meeting schedule, meeting as required, to discuss relevant issues as they arise.

Council's current delegates are Cr Dobson and the Director City Works (or nominee).

Council is requested to nominate one delegate to the Committee.

(e) Georges River Combined Councils Committee

The Committee's membership is drawn from the nine councils within the Georges River catchment from Wollondilly Shire to Botany Bay. The Committee currently meets bi-monthly on a Thursday at 6.00pm and is focussed on strategic alliances among member councils and other key stakeholders involved in the management of the Georges River Catchment. Meetings are hosted on a rotational basis among the member councils.

The Committee's incorporation rules allow participating councils to have up to three delegates at any one time.

Council's current delegate is Cr Greiss.

Council is requested to nominate up to three Councillor delegates to this committee.

(f) Hawkesbury Nepean Local Government Advisory Group

The Hawkesbury Nepean Local Government Advisory Group (LGAG) was established in June 2001 by the State Government, to provide strategic advice on natural resource management investment in the Nepean Hawkesbury Catchment.

The LGAG represents 21 councils in the catchment and the membership comprises Councillors and Council officers.

Meetings are held quarterly on a Thursday from 2.00pm to 5.00pm at the Catchment Management Authorities Office at Penrith. Delegates comprise one Councillor and one staff member (Director Planning and Environment or nominee).

Council's current delegate is the Director Planning and Environment (or nominee).

Council is requested to nominate one Councillor delegate, as well as Director Planning and Environment (or nominee).

(g) Macarthur Regional Organisation of Councils (MACROC)

MACROC consists of Campbelltown, Camden and Wollondilly Councils, and is generally concerned with matters of regional significance.

The MACROC Board meetings are held four times a year on a Wednesday evening at 7.00pm, with the location rotating between member councils.

Council is entitled to three delegates who are appointed together with an alternate delegate, for the term of the Council (2012-2016). In addition, the Mayor of the day is also a delegate.

Council's current delegates are His Worship the Mayor Cr Lake, Cr Hawker, Cr Rowell and Cr Thompson. Cr Mead is the alternate delegate.

The appointments are for the term of the Council.

(h) Macarthur Zone Bush Fire Management Committee

This Committee membership is drawn from representatives from Camden, Campbelltown and Liverpool Councils and also includes landholders and emergency services representatives.

The Committee meets four times a year on a Monday at 10.30am at West's Leagues Club with the responsibility for preparing, coordinating, reviewing and monitoring the Macarthur Bush Fire Risk Management Plan and the Plans of Operation.

The Committee Chairperson is elected annually and will, from time to time, include the Local Government elected representative. Council is entitled to nominate one delegate to the Committee and one alternative delegate. The General Manager (or nominee) is also a member of this Committee.

Council's current delegates are Cr Hawker and the General Manager (or nominee).

Council is requested to nominate one Councillor delegate and an alternate to the Committee as well as the General Manager (or nominee).

(i) Macarthur Zone Rural Fire Service District Liaison Committee

This Committee has been established to monitor the performance of the Service Level Agreement between Council and the Macarthur Zone Rural Fire Service and review the annual budget, business plan and quarterly performance report.

The Committee meets at least once every three calendar months and meetings are held during the evening.

Council's current delegates are Cr Hawker with Cr Lound being the alternate delegate. The General Manager (or nominee) is also on this committee.

Council is requested to nominate one Councillor delegate and an alternate delegate to the Committee as well as the General Manager (or nominee).

(j) Public Libraries New South Wales - Metropolitan Association

Campbelltown City Council Library Service is an active member of the Public Libraries New South Wales-Metropolitan Association. The Association endeavours to develop library services within the wider community, as well as offering a support network to ensure equity of State funding.

The Association meets every three months at various locations.

Council's current delegate is Cr Lound.

Council is requested to nominate one Councillor delegate and an alternate to the Committee.

(k) Road Safe Committee

The Road Safe Committee was established to look at road safety initiatives throughout the Local Government Area, and to review and monitor the implementation of Council's Road Safety Strategy.

The Committee meets on a quarterly basis on a Thursday morning at 7.30am and is chaired by a Councillor.

Council's current delegates are Cr Greiss and the Director City Works (or nominee).

Council is requested to nominate one delegate (usually the same Councillor as the Traffic Committee Chairperson) and the Director City Works, who will chair the meeting in the absence of the Chairperson.

(l) Sydney West Region Joint Regional Planning Panel

Joint Regional Planning Panels commenced on 1 July 2009. The Sydney West Regional Panel is made up of members appointed by the NSW Government and by the local council in whose area the development application being determined is lodged.

The Sydney West Joint Regional Planning Panel determine a range of developments with a value of between \$20m and \$100m, plus a number of categories of development such as eco-tourism or development by the Crown with a value of greater than \$5m and designated development. Many of these developments were previously determined either by local councils or by the NSW Government, but are now determined by the Joint Regional Planning Panels. Panels may be called on by the Minister for Planning to give advice on other regionally significant planning issues.

Council is represented on the Panel by three elected members (one as an alternate). The representatives are generally appointed for the term of the Council and may satisfy certain criteria:

- At least one of the nominated persons should have experience in planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism.

Council's current delegates are Cr Hawker and Cr Lake with Cr Greiss being the alternate delegate.

The appointments are for the term of the Council.

(m) South West Sydney Academy of Sport

The South West Sydney Academy of Sport provides high quality, community focused, junior, talented athlete identification and development programs to the region.

Programs provide athletes with access to specialist support services including coaching, sports science and sports medicine. The Academy provides a clear pathway for athletes from junior development through to state and national representation.

Council is requested to nominate one delegate to the Board of Directors. The Board meets every two months usually at 6.00pm and rotating between participating Local Government Area venues.

The Board member is automatically identified as a member of the Financial Committee which meets on the alternate month usually at 6.00pm in Campbelltown.

Council's current delegate is Cr Greiss.

Council is requested to nominate one Councillor delegate.

(n) Sydney Catchment Authority (SCA) - Local Government Reference Panel

The Panel is one of the Consultative Committees established by the SCA. Its overall role is to enable community involvement in issues relevant to the performance of the Authority's obligations under its operating licence.

The role of the Panel is advisory, with each council within the catchment areas nominating two members; an elected representative and a member of staff. The Director Planning and Environment is the staff nominee.

Four daytime meetings are held each year in Mittagong, but occasionally at locations throughout the catchment.

Appointments are for two years with the ability to be reappointed for one consecutive term.

Council's current representative is the Director Planning and Environment (or nominee).

Council is requested to appoint one Councillor as well as the Director Planning and Environment (or nominee) for a two year term that will conclude in September 2016.