

# Reports of the Community Services Committee Meeting held at 5.30pm on Tuesday, 9 February 2016.

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## APOLOGIES

## ACKNOWLEDGEMENT OF LAND

## DECLARATIONS OF INTEREST

### Pecuniary Interests

### Non Pecuniary – Significant Interests

### Non Pecuniary – Less than Significant Interests

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**Minutes of the Community Services Committee held on 9 February 2016**

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**Present**

His Worship the Mayor, Councillor P Hawker  
Councillor T Rowell (Chairperson)  
Councillor G Brticevic  
Councillor W Glynn  
Councillor M Oates  
Councillor R Thompson  
General Manager - Mrs L Deitz  
Acting Director Community Services - Mrs J Uluibau  
Director Strategy - Mr J Lawrence  
Manager Communications and Marketing - Mrs B Naylor  
Acting Manager Community Resources and Development – Ms L Grimson  
Manager Cultural Services - Mr M Dagostino  
Acting Manager Customer Service - Ms M James  
Acting Manager Education and Care Services - Ms G Vickers  
Manager Healthy Lifestyles - Mr M Berriman  
Manager Library Services - Mr G White  
Manager Technical Services - Mr K Lynch  
Executive Assistant - Mrs K Peters

**Apology (Rowell/Glynn)**

That the apology from Councillor Lound and Matheson be received and accepted.

**CARRIED**

**Acknowledgement of Land**

An Acknowledgement of Land was presented by the Chairperson Councillor Rowell.

**DECLARATIONS OF INTEREST**

There were no Declarations of Interest at this meeting.

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## **1. COMMUNICATIONS AND MARKETING**

### **1.1 Christmas Carols 2015 post event report**

#### **Reporting Officer**

Manager Communications and Marketing

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#### **Attachments**

Nil

#### **Purpose**

To provide Council with a summary of the Christmas Carols event that was held at Campbelltown Sports Stadium on Saturday 5 December 2015.

#### **Report**

The 2015 Campbelltown City Christmas Carols event was held for the first time at the Campbelltown Sports Stadium on Saturday 5 December 2015, from 6.00pm to 9.30pm.

The new venue provided a greater capacity for attendees and proved to be a great success with attendance estimated at 4,000 people, compared to a crowd of approximately 3,000 people at Campbelltown Arts Centre.

The event was hosted by local radio personalities, Josh and Lyndal from C91.3FM, and was officially opened by the Mayor, Cr Paul Hawker. Carols booklets were distributed on the night, to encourage attendees to sing along.

The audience was kept well entertained, with local performers leading traditional Christmas carols, performances from Rebecca's Dance Studio, and the Wonderdogs stage show – an energetic stage show hosted by Dr Katrina Warren that stars a team of highly trained Border Collies - appealing to all ages. The night also included a visit from Santa and a fireworks display at 9.00pm, a new addition to the event due to sponsorship provided by Campbelltown Chamber of Commerce.

Performers were supported by a live six piece band and backing vocalists. Two Auslan interpreters were also introduced to the event this year, to provide assistance to those with hearing impairments, ensuring that everyone had the opportunity to enjoy the entertainment.

Nine Network Australia and the Campbelltown Chamber of Commerce sponsored the event with the Rotary Clubs of Campbelltown and Macarthur Sunrise supporting the event by hosting a BBQ and merchandise stall.

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Feedback received following the event indicated that the evening was very popular with families, with attendees enjoying the larger venue, the increased parking and the range of seating options. Feedback provided will also be considered during planning for this year's event.

### **Officer's Recommendation**

That the 2016 Christmas Carols event be held on Saturday 3 December at the Campbelltown Sports Stadium.

### **Committee's Recommendation: (Glynn/Thompson)**

That the Officer's Recommendation be adopted.

### **CARRIED**

### **Council Meeting 16 February 2016 (Rowell/Thompson)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 14**

That the Officer's Recommendation be adopted.

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## **1.2 New Year's Eve 2015 post event report**

### **Reporting Officer**

Manager Communications and Marketing

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### **Attachments**

Nil

### **Purpose**

To provide Council with a summary of the New Year's Eve celebrations that took place at Koshigaya Park, Campbelltown on Thursday 31 December, from 7.00pm to 12.30am.

### **Report**

Council held its annual New Year's Eve event at Koshigaya Park on Thursday 31 December 2015. This event continues to be one of Council's highest attended events and attracted a large crowd, with attendees estimated at 20,000 people.

The free event included entertainment, carnival rides, food and merchandise stalls, and two firework displays. On-stage entertainment featured through-out the event and included a number of talented Sydney bands and talented local performers, including students from School of Rock - Macarthur. The large crowd was also able to view the stage entertainment from a large screen, positioned at the western end of the park.

MC Pat McGeown hosted the stage entertainment, which commenced with a Peanuts stage show, attracting a strong family crowd. Following the 9.00pm fireworks, DJ Dave provided a family-friendly set, before well-known Sydney bands, Uptown Funk, Gold Beats and the Luke Dixon Band took to the stage.

The event this year offered 21 different stallholders with a range of food, merchandise and services. The carnival component of the event proved to be popular once again, with six large rides, a range of children's amusements and sideshow games.

The event included two fireworks displays, at 9.00pm and midnight. Using a new provider, the pyro musical displays went for seven minutes as in previous years and were fired from the hill on Blaxland Road.

The Police and security guards reported that the event was free of any significant incidents.

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The event was delivered within a budget of \$89,700 as adopted in the 2015-2016 operational plan.

**Officer's Recommendation**

That the information be noted.

**Committee's Recommendation: (Brticevic/Oates)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 16 February 2016 (Rowell/Thompson)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 14**

That the Officer's Recommendation be adopted.

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## **1.3 2015 Festival of Fisher's Ghost post event report**

### **Reporting Officer**

Manager Communications and Marketing

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### **Attachments**

Nil

### **Purpose**

To provide Council with a summary of events and activities held as part of the 2015 Festival of Fisher's Ghost.

### **Report**

The Festival of Fisher's Ghost was held from Friday 6 November to Sunday 15 November 2015.

This year's program included 21 events and activities with 10 of these being organised by Council.

#### **Event summary**

##### **Street Parade**

The Street Parade was held on Saturday 7 November from 1.00pm to 2.30pm. The theme of the parade saw entrants encouraged to 'join the party' and celebrate the 60th annual Festival of Fisher's Ghost.

There were 62 entries and more than 1,000 participants in the parade, which was officially opened by the Mayor of Campbelltown, Cr Paul Hawker with the anthem performed by the Fisher's Ghost Youth Orchestra, along with past Young Citizen of the Year, Rebecca Hatch.

To celebrate the anniversary of the festival, fireworks were included in the opening, and continued along Queen Street to mark the commencement of the parade.

Toastmasters continue to support the parade with the provision of 14 commentators, who are stationed along the street, from Mawson Park to Campbelltown Mall. 2MCR also conducted their broadcast from the event.

The overall winners of the street parade were local group 'Celebrate All Things Scottish - spooky and all' whose entry featured more than 50 entrants, Scottish highland dancers, a huge cake and a range of characters paying homage to Fred Fisher, Governor Lachlan Macquarie and his wife Elizabeth and John and Elizabeth Macarthur.

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Other category winners included Macarthur Saints Junior Rugby League Football Club, Millennium Dance Productions, Campbelltown Steam and Machinery Museum, Airs Bradbury Community Change Makers, Falun Dafa Association of Australia, Campbelltown Public School, Australian Air League, Campbelltown Steam and Machinery Museum and Campbelltown Public School. The three parade judges come from a range of backgrounds, including community, performing arts and production.

Each year, the official sponsor's luncheon is held in the Civic Hall, prior to the commencement of the parade. Over the past few years, fewer of our event sponsors have attended and in 2015, no sponsors attended the luncheon. Based on this, it is recommended that the luncheon no longer be included in the program of events for the festival. An afternoon tea in the Councillors' Lounge at the conclusion of the event could be considered as an alternative for sponsors.

As part of their ongoing sponsorship commitment, Channel Nine provided talent to participate in the parade, which included Amelia Adams from Nine News and the Today's Show mascot, Blocky.

### **Street Fair**

The Street Fair was held on Saturday 14 November from 10.00am to 2.00pm, with 92 stalls located throughout Queen Street, from Browne Street to Dumaresq Street, together with stage entertainment at Mawson Park and Lithgow Street.

Mawson Park was an interactive sports zone with stalls and activities run by AFL NSW, NRL, Southern Districts Tennis Association and South Sydney Rabbitohs. The event saw a trial of a new activity called Kickoz, an inflatable soccer arena. This kid's activity area also included a large petting zoo which was popular as always.

Unfortunately at 11.00am, rain set in and although it was intermittent throughout the day, it significantly affected the number of attendees at the event. Many of the activities had to cease as a result. Entertainment continued until 12.30pm, before it was abandoned due to the poor attendance in Mawson Park and risk of water on the stage. Stallholders continued to trade until the conclusion of the event at 2.00pm.

Through the support of Channel Nine, all of the contestants from the 2015 series of The Block attended a meet and greet in Mawson Park, many people lined up, despite the weather, to meet the popular personalities.

### **Carnival**

This year's carnival was operated by Better Amusements Hire – Joylands, and held at Bradbury Oval across the two weekends, from Friday 6 November to Sunday 15 November. There were more than 20 mechanical rides, along with show bags, children's activities, and a range of carnival food stalls.

Firework displays were a popular part of the event, occurring at 9.00pm on Saturday 7 and Saturday 14 November.

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Coupons for the rides could be purchased at the carnival and unlimited ride wristbands were available for both Friday nights. The wristbands could be pre-purchased from the Campbelltown Visitor Information Centre in the lead-up to the event at a discounted price. The ride passes were valid for use on Friday nights, from 6.00pm and 10.00pm and were extremely popular. Due to the inclement weather and water logged conditions, the carnival did not open on Friday 13 November, so the wristband promotion was transferred to Sunday 15 November, to ensure that any pre-purchased wristbands could be used.

Channel Nine hosted a promotional stall at the event, with merchandise giveaways and a photo booth. C91.3FM also attended throughout the event offering giveaways and live radio crosses.

Fred's First Night returned to the Fisher's Ghost program due to the ongoing support of major sponsor, Channel Nine. The event was held at Bradbury Oval on Thursday 12 November from 6.00pm to 9.00pm, after being rescheduled due to wet weather the previous week. This was a ticketed event, offering unlimited ride access passes won through a social media App on the Events in Campbelltown Facebook page. The event aimed to showcase the carnival through an exclusive preview of the rides, and also assisted to generate interest and promote the festival through social media. A total of 800 passes were awarded through the competition, and feedback received about Fred's First Night was positive.

#### **Fisher's Flicks**

To celebrate the festival anniversary, a new event was added in 2015. Fisher's Flicks is an outdoor cinema event, located adjacent to the carnival at Bradbury Park. Fisher's Flicks was scheduled to take place on Friday 13 November, screening Hotel Transylvania and the original Ghostbusters. Unfortunately, due to significant wet weather, the event was rescheduled to Sunday 15 November. The weather on this day was not conducive to an outdoor movie event and being a Sunday evening, the event was poorly attended. Positive feedback was received when we announced the addition of the event, and Council hope to offer it again in 2016.

#### **Craft exhibition**

The craft exhibition was again included in the festival program with some changes to the format, to try and improve interest in the event. The exhibition was displayed at HJ Daley Library to ensure it was more accessible by the community. Despite opening this exhibition up to the Macarthur region for the second year and changing the format from a competition to an exhibition based on ongoing feedback received over the past years, the number of entrants continues to be very low, with only 37 people participating in the exhibition.

It is recommended that event staff review the inclusion of the craft exhibition in future festivals to determine the best way forward.

#### **Miss Princess**

The Miss Princess Quest attracted seven entrants, made up of girls aged between 9 and 12 years that reside in the Campbelltown LGA. The Crowning ceremony was held on Sunday 25 October at Macarthur Square where the 2015 Fisher's Ghost Miss Princess winner, Olivia Pearsall-Hogden of Raby was crowned. Jade Schofield of Ambarvale was announced as the runner up. All entrants were invited to participate in the Street Parade and were escorted in the parade by the Campbelltown Historic Vehicle Club.

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With entries in the quest declining, it is recommended that the event be reviewed as part of an overall review of the festival.

The Festival of Fisher's Ghost was well supported by local police, St John Ambulance and other sections within Council.

### **Advertising and media coverage**

A feature wrap showcasing the festival events was published by both NewsLocal Macarthur Chronicle and the Campbelltown-Macarthur Advertiser, which both included advertisements placed by Council, complemented by editorial content.

Elements of the festival were also featured in metropolitan papers, including The Sydney Morning Herald and The Daily Telegraph. Ads were also placed in the Southern Highlands iMag and inMacarthur magazine.

For the first time the festival was advertised on Ella's List, a dedicated online events guide for kids and families. Over 80,000 parents use Ella's List each month and it is considered the go-to online directory to find out what is happening across Sydney. A detailed campaign was run through Ella's List, which offered a strong presence on their website and newsletters, as well as regular advertising on their Facebook page which features 48,000 likes. An Ella's List explorer was sent to carnival and provided a detailed and positive review of the event, from a parent's perspective.

Paid advertising was also used on the Events in Campbelltown Facebook page. This page currently has more than 5,000 likes and is one of our most interactive advertising tools for events.

A radio campaign aired on C91.3FM throughout October and November, this was combined with daily competitions, to ensure the most coverage possible. The event was also featured on 2MCR through the Council Hour program.

Other opportunities used for promotion were the Fisher's Ghost website, a flyer included in the rates mail-out, programs, bus shelter posters, media releases and an article in the winter and spring editions of Compass, Council's quarterly residential newsletter.

### **Sponsorship**

This year's event was supported by a range of sponsors. Top level sponsorship was taken by Channel Nine as part of their three year sponsorship deal, with in-kind support from C91.3FM and NewsLocal Macarthur Chronicle.

Miss Princess received considerable in-kind support through the contributions of sponsors – Lend Lease Macarthur Square, June Dally-Watkins Education and Training, Evans and Son Jeweller, McDonald's in Macarthur, Megan Sloper, NewsLocal Macarthur Chronicle and the Campbelltown-Macarthur Advertiser.

The total value of cash sponsorship for the festival was \$18,000. The value of in-kind sponsorship has been assessed at more than \$15,000.

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### **Summary of event costs**

The 2015 Festival of Fisher's Ghost was delivered within a budget of \$88,700, which was adopted as part of the 2015-2016 Operational Plan. The final cost of this event, takes into account the carnival income, which offsets some of the operational costs.

### **Conclusion**

The 2015 Festival of Fisher's Ghost was a successful event, despite being heavily affected by the wet weather. It continues to be a popular community event, offering a range of events and activities.

### **Officer's Recommendation**

1. That an overall review of the Festival of Fisher's Ghost events be conducted by Council staff and the outcome of the review be presented to Council in a briefing session prior to the preparation of the 2016 Festival of Fisher's Ghost.
2. That the Sponsor's Luncheon be replaced with an afternoon tea in the festival program.
3. That the 2016 Festival of Fisher's Ghost be held from Friday 4 November to Sunday 13 November 2016.

### **Committee's Recommendation: (Thompson/Brticevic)**

That the Officer's Recommendation be adopted.

### **CARRIED**

### **Council Meeting 16 February 2016 (Rowell/Thompson)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 14**

That the Officer's Recommendation be adopted.

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## **2. COMMUNITY RESOURCES AND DEVELOPMENT**

### **2.1 2016 International Day of People with Disability Evaluation**

#### **Reporting Officer**

Manager Community Resources and Development

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#### **Attachments**

Nil

#### **Purpose**

To provide Council with an evaluation report on Council's 2015 International Day of People with Disability activities.

#### **History**

International Day of People with Disability is an annual event held on 1 December that aims to celebrate the achievements and contributions people with a disability make to the community, as well as highlight the needs that they, their families, and carers face, whilst recognising the organisations which are proactive in meeting and supporting those needs.

Council is committed to working with local service providers and other partners to help create a more inclusive community through the provision of accessible events and activities.

#### **Report**

##### **Access All Areas Film Festival**

As a lead up event to International Day of People with Disability celebrations, Council in conjunction with Wesley Mission and The Festivalist featured a family-friendly program of award-winning Australian short films at Campbelltown Arts Centre on Wednesday 4 November 2015. As part of the short film festival some of the films were shown with open captions and others with audio description. Local schools and residents attended these screenings.

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### **International Day of People with Disability Open Access Forum**

The final Open Access Forum for 2015 was held in the Campbelltown Civic Hall on Tuesday 1 December 2015 to celebrate International Day of People with Disability with almost 100 people attending. The event included a Living Life My Way ambassador who gave an informative talk on her rehabilitation as a survivor of an acquired brain injury, resulting from domestic violence. Local school children with disability provided dance, signing and singing performances. The Macarthur Access Group for Inclusive Communities (MAGIC) was also launched. The MAGIC project has been developed by government and non-government organisations in response to consultations with people with disability and their families who identified challenges accessing services, businesses and the broader community.

Feedback from all participants was positive, with many looking forward to next year's event. The event provides a platform for children with disability to perform in the public arena and showcase their ability.

International Day of People with Disability activities were delivered through Council's approved budget, sponsorship and a range of in-kind contributions and support from local organisations and community groups.

### **Officer's Recommendation**

That the 2016 International Day of People with Disability event and activities be held on Thursday 1 December 2016.

### **Committee's Recommendation: (Thompson/Oates)**

That the Officer's Recommendation be adopted.

**CARRIED**

### **Council Meeting 16 February 2016 (Rowell/Thompson)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 14**

That the Officer's Recommendation be adopted.

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## **2.2 2016 International Women's Day and Harmony Day**

### **Reporting Officer**

Manager Community Resources and Development

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### **Attachments**

Nil

### **Purpose**

To inform Council of planned activities to be held to celebrate two community events during March, International Women's Day and Harmony Day.

### **Report**

#### **International Women's Day 2016**

International Women's Day has been celebrated in Australia each year on 8 March since 1928. It is an important occasion to celebrate and recognise the achievements and advances made by women and to focus on the changes still required to gain equality for women around the world.

'Pledging For Parity' is the theme for International Women's Day 2016, which includes encouraging women and girls to achieve their ambitions, respect and value difference and develop more inclusive and flexible cultures.

Council's 2015 International Women's Day event 'Capturing Conversations' allowed Council officers to engage and consult with women from our community. Valuable feedback was collected and one key issue; health was raised that the participants suggested would be good to explore further. As a result of this 2015 feedback, the theme of the 2016 conversation is 'Women and Health' which aims to discuss and gather information about healthy lifestyle needs in Campbelltown, showcase local health opportunities, and promote local services and groups.

It is proposed to invite participants from the 2015 International Women's Day Capturing Conversations Project, past recipients of the Inspiring Women Award and other interested women across a range of disciplines and industry sectors in the local community. This will provide an opportunity for women from diverse backgrounds to hear from various health professionals who will share their knowledge and take part in guided conversations with a focus on health. These professionals have been selected based on previous conversation projects with women and local health issues highlighted in the South Western Sydney Local Health District Health Promotion Service Strategic Plan 2014-2019 and include: South Western Sydney Health, The McGrath Foundation, Mental Health, Diabetes Australia, The Heart Foundation and the local women's health centres. Women attending the event will be encouraged to speak with these services, and will also have the opportunity to register for local health initiatives such as the Campbelltown City Council Challenge Walk.

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It is proposed that the information collected from these conversations will be used to further develop the 'Community Conversations for Women' Project and highlight possible common themes in local women's knowledge of health. Community Conversations are a powerful tool for engaging people beyond the usual suspects, and building on stronger connections within the community. Information from International Women's Day will also be used to assist the development of Council's Women's Strategy and provide information to create change, shape policy and develop future projects.

### **Harmony Day 2016**

Harmony Day is managed by the Department of Immigration and Citizenship and coincides with the United Nation's 'International Day for the Elimination of Racial Discrimination'. Harmony Day is celebrated in Australia each year on 21 March. It is a day of cultural respect, widely celebrated across schools, childcare services, community groups, churches, businesses and federal, state and local government agencies. The message of Harmony Day is 'Everyone Belongs'.

Council in partnership with Macquarie Fields Local Area Command, local community groups and organisations will hold an 'Everyone Belongs: Multicultural Fun Day' on Wednesday 23 March at Youth Off the Streets Koch Centre, Macquarie Fields.

Community members, volunteers, local cultural groups and services, businesses, government and non-government organisations will participate by providing workshops or activities, deliver a presentation, provide entertainment or host a demonstration.

Community groups and workers from a diverse range of services will be available to discuss and promote opportunities for the community to participate in local activities and services. Entertainment and food from all cultures will be provided throughout the day.

The event aims to encourage the connection of the broader community to various forms of culture by recognising the diverse opportunities to experience culture through dance, art, music, sports, storytelling, food and activities for all ages and cultures. Harmony Day celebrations also aim to promote a more connected community whose members are trusting and respectful of each other.

Local schools have also been invited to participate in Council's "Where My Family Comes From" Creative Poster Project, which is in its fourth year. Project entries will be displayed at Council libraries and at the Everyone Belongs: Multicultural Fun Day event.

### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Oates/Glynn)**

That the Officer's Recommendation be adopted.

**CARRIED**

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**Council Meeting 16 February 2016 (Rowell/Thompson)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 14**

That the Officer's Recommendation be adopted.

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## **2.3 Beach Safety Program Evaluation**

### **Reporting Officer**

Manager Community Resources and Development

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### **Attachments**

Nil

### **Purpose**

To provide Council with a report evaluating the Beach Safety Program held during the 2015 summer school holidays.

### **History**

At its meeting on 11 November 2014, Council endorsed a pilot beach safety awareness program for young people in the Campbelltown Local Government Area to be held during the 2014-2015 summer school holidays.

### **Report**

The program, held on 15 December 2015, was conducted in partnership with Surf Lifesaving NSW, Wollongong Council, Afghan Fajar Inc. and South West Multicultural and Community Centre and participating youth services from the Campbelltown Local Government Area.

The 17 participants were aged from twelve to eighteen years from local population groups which are over represented in drownings, particularly multicultural and Aboriginal and Torres Strait Islander communities. Surf Lifesaving NSW, volunteer lifesavers from the North Wollongong Surf Life Saving Club and Wollongong Council organised the day to facilitate the workshops and practical activities.

The participants and supervisors met at the South West Multicultural Community Centre where they shared a healthy breakfast. From there they were transported by bus to North Wollongong beach where they were greeted by Surf Lifesaving NSW.

Participants were engaged throughout the workshop which was well received and it was evident that many participants had become more confident in the water as a result of the variety of practical water activities conducted both in the surf and pool environments.

The skills and knowledge learnt during the workshop included basic survival skills in the water, emergency response, rescue techniques, identifying waves and rips as well as practical safety skills; all are vital life skills that may save lives in any aquatic environment.

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Council received positive feedback about the project, with participants stating that they felt more confident in the water and were able to identify dangerous surf conditions such as how to identify and avoid rips.

### **Promotion**

This year the Beach Safety Program was promoted to youth services who work with a variety of target groups including people from local population groups, particularly Aboriginal and Torres Strait Islander Communities who have been identified as having a dramatically increased risk of coastal drowning.

### **Service statistics**

- the majority of participants were aged 12 to 18 years
- participants mainly came from the suburbs of Minto and St Andrews reflecting the place of residents of the targeted population group
- 93% of participants had been taught how to swim previously

Post evaluation forms were completed by the participants and the results below indicate their reasons for going to the beach.

- 45% went to the closest beach to where they live
- 53% go on holiday to the beach
- 46% because the beach is patrolled by lifesavers/lifeguards
- 40% chose the beach because it is good for surfing

Council's allocated budget for this project was \$500. NSW State Government funded an additional amount of \$2000 under the Water Safety Black Spots fund. This funding has now ceased.

Council's Youth Project Officer will explore funding and partnership opportunities for the possibility of ongoing delivery of the Beach Safety Program by service partners within the community.

### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Brticevic/Glynn)**

That Council write to the Minister for Sport and Recreation requesting that the funding for the Water Safety Black Spots be reinstated.

### **CARRIED**

### **Council Meeting 16 February 2016 (Rowell/Thompson)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 14**

That the Officer's Recommendation be adopted.

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## **2.4 Six monthly progress report against the Delivery Program**

### **Reporting Officer**

Manager Community Resources and Development

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### **Attachments**

Campbelltown City Council six monthly progress report against the 2013-2017 Delivery Program, July-December 2015 (contained within this report)

### **Purpose**

To advise Council of the progress in undertaking the principle activities outlined in the 2013-2017 Delivery Program.

### **History**

It is a requirement of the *Local Government Act 1993*, that Council receive a progress report on the principle activities outlined in the 2013-2017 Delivery Program. The principle activities of Council are defined as the services and functions it provides to the community as detailed in the Delivery Program.

### **Report**

In 2013, Council adopted the 2013-2017 Delivery Program. The Delivery Program outlines the objectives, strategies, services and functions, programs of work and activities that Council will undertake during 2013-2017.

The attachment to this report provides an update on the progress of the Council's services and function towards meeting the community's objective detailed in the Community Strategic Plan.

Highlights from within the period include the completion of a new skate park facility at St Helens Park, Council's first endorsed sustainability strategy and the renewal of playground facilities at Raby Sports Complex and Topez Park, Eagle Vale.

### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Glynn/Thompson)**

That the Officer's Recommendation be adopted.

**CARRIED**

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**Council Meeting 16 February 2016 (Rowell/Thompson)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 14**

That the Officer's Recommendation be adopted.

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## ATTACHMENT 1



2013-2017 Delivery Program  
Six Monthly Progress Report  
July-December 2015



## Introduction

In June 2013, Council adopted the Integrated Planning and Reporting (IPR) framework. As a requirement of the *Local Government Act 1993*, a bi-annual progress report is to be submitted to Council, highlighting the key achievements of the principle activities, as well as any exceptions. Council's principle activities are defined as its services and functions as outlined in the Delivery Program. Council provides 27 services and nine functions as part of its operations.

### Services

- Provision of environmental education
- Management of natural resources
- Regulation of environmental compliance
- Management of natural waterways
- Land use planning for the City
- Completion of Development Application assessments
- Support of MACROC
- Encouraging tourism to the Campbelltown region
- Promotion of City centres
- Provision of the road network
- Provision of a stormwater and drainage network
- Management of City traffic network
- Provision of the footpath and cycleway network
- Provision of education and care for children
- Provision of library services
- Provision of sport and recreational services
- Provision of services to targeted community groups
- Operation of the Campbelltown Arts Centre
- Provision of waste management
- Provision of community safety programs
- Provision of animal care services
- Provision of public health information and services
- Emergency bushland management
- Maintain the public spaces of the City
- Community events
- Community access to Council information
- Provision of customer service

### Functions

- Governance
  - Business management
  - Work with State and Federal Governments
  - Human resources
  - Information technology
  - Management of activities to support organisational sustainability
  - Asset management
  - The management of Council's property assets
  - Financial management
-

This progress report identifies whether we, as a community, are moving towards the vision

“a connected community with opportunities to grow in a safe and sustainable environment”

The legend below describes if the principle activity (service or function) is moving towards or away from delivering on the community vision.

	Strongly progressing towards the vision
	Making progress towards the vision
	Shifting away from the vision
	Rapidly moving away from the vision

 A sustainable environment

Strategy - 1.1 Promotion of sustainability

Function - 1.1.1 Management of activities to support organisational sustainability	Status
<ul style="list-style-type: none"> <li>• Council endorsed its first Sustainability Strategy formalising its commitment to sustainability, organisational improvement and smarter work practices.</li> <li>• Council continued to monitor its progress towards a sustainable organisation through the use of a Sustainability Accounting Tool (SAT). The SAT offers cost and consumption information on six key areas – electricity, gas, water, paper, waste and vehicle fleet.</li> <li>• Council’s Sustainability Committee continued to meet regularly to discuss and facilitate a diverse range of sustainable initiatives. These initiatives involved the development of policies, the design and implementation of on-ground works, the expenditure of funds and project accounting.</li> <li>• Quarterly health check reports were prepared on Council’s electricity and paper consumption.</li> <li>• Amendments to Council’s Corporate Sustainability Fund guidelines were undertaken to improve funding opportunities for future projects.</li> <li>• The Sustainable Facilities working party was established to guide the implementation of sustainable facility design, construction and operation.</li> <li>• Fisher’s Gig 2015 continued the tradition of showcasing best-practice environmental event management. An environmental photo booth, “sustainyourselfie”, encouraged young people attending the gig to think about the simple things they could do on a daily basis to reduce their environmental impact. Overall, 238 environmental pledges were made, which reached more than 7,000 Facebook followers.</li> <li>• An assessment of the Heating, Ventilation and Air Conditioning system at the Arts Centre was completed. A number of options for improving the energy efficiency of the system and the Centre as a whole were provided.</li> <li>• Installation of an 85 kW solar system at the Greg Percival Library and Community Centre was completed.</li> <li>• The Sustainable Council working party launched an intranet page dedicated to sharing, informing, educating and consulting with staff on a diverse range of sustainability initiatives and projects.</li> <li>• Council signed-up to participate in a National urban heat island effect project. The project will analyse night time heat dissipation in the urban area and provide localised urban design recommendations to assist with strategic planning to mitigate the urban heat island effect, as well as form key elements for the development of climate-sensitive urban design guidelines and an Australian standard for urban heat resilience.</li> </ul>	

 A sustainable environment

Service - 1.1.2 Provision of environmental education	Status
<ul style="list-style-type: none"> <li>• The 'Moss Art Workshop' held at the Campbelltown Arts Centre allowed young people to learn about moss and how to create moss art.</li> <li>• A bi-annual environmental calendar – 'Your connection to our natural environment' was developed. The calendar is a one-stop shop for anyone seeking information on environmental events and initiatives happening in the community, and how to get involved.</li> <li>• Implementation of the Waterwise Waterways Stormwater Education Program continued. Local primary school students design and produce signage for stormwater drains aimed at educating the community on catchment health and encouraging litter reduction.</li> <li>• Council, in collaboration with the Macarthur Centre for Sustainable Living, delivered compost and worm farm workshops to six early learning centres.</li> <li>• Compost workshops were held at four local primary schools.</li> <li>• Environmentally themed workshops were conducted for ShareCare (a local not-for-profit organisation), who provide temporary respite to families with a child or young person with a disability.</li> <li>• Council supported a local community group in Airds to reduce litter in the local area through a Keep Australia Beautiful Litter grant.</li> <li>• The 'Catchments Connecting Communities' project involved students from Campbelltown Performing Arts High School developing a range of initiatives aimed at promoting and improving the health of Marsden Park wetland and engaging the wider community in environmental stewardship. This included the production of Eric the Eel, an educational children's story book that focuses on the lifecycle of the long finned eel.</li> <li>• The Macarthur Nature Photography Competition saw over 400 entries. The awards night was hosted by Campbelltown Performing Arts High School, whose students provided catering, sound, lighting, technical and entertainment for the evening.</li> <li>• The Threatened Species Art Competition saw a record number of entries (1205) from both the general community and schools.</li> <li>• A tree planting workshop for 90 students ranging from kindergarten to year 6 was undertaken as part of a day of outdoor activities for three schools who were winners of an ABC Radio competition at Simmo's Beach Reserve.</li> <li>• Over 40 residents attended the Bird is the Word community event in celebration of National Bird Week at Noorumba Reserve.</li> <li>• Construction of Council's new Mobile Interactive Display Centre (MIDC) nears completion, and is expected to be operational in early 2016. The MIDC will be an eye-catching 'retro'-style caravan used to display a range of waste educational material at schools, major Council events and in prominent areas such as CBDs.</li> <li>• A number of workshops were provided to the community in cooperation with the Macarthur Centre for Sustainable Living with approximately 600 residents attending. Workshop topics included:                         <ul style="list-style-type: none"> <li>○ Green cleaning</li> <li>○ Worm farming and composting</li> <li>○ Garden to table cooking</li> <li>○ Simple and easy native gardening</li> <li>○ Keeping chickens at home</li> <li>○ No dig gardens and mulching</li> <li>○ Winter vegetable gardens</li> <li>○ Microwave cooking</li> </ul> </li> </ul>	<p style="text-align: center;"></p>

 A sustainable environment

Strategy - 1.2 Protection of the natural environment

Service 1.2 1 - Management of natural resources	Status
<ul style="list-style-type: none"> <li>• In celebration of National Tree Day 500 trees were planted by 100 participants in local koala habitat.</li> <li>• The Smiths Creek Bushcare Group was launched.</li> <li>• The Noxious Weed and Pest Animal Strategy continued to be implemented.</li> <li>• The implementation of the Australian White Ibis Management Plan for Lake Mandurama commenced aiming to control the population of the species and their impacts in the area.</li> <li>• The implementation of the Tree Swap Program continued.</li> <li>• Bush regeneration works continued at Redfern Creek, Panorama Estate, Quirk Reserve, Spring Creek, and Mansfield Creek, Eagle Farm Reserve.</li> <li>• The Green Army program continued with bush regeneration works at three sites Varroville Reserve, Fishers Ghost Creek and Smiths Creek.</li> <li>• Conservation Volunteers Australia in partnership with Council completed five volunteer bush regeneration days funded by NSW Environmental Trust at key biodiversity locations across Campbelltown.</li> <li>• The Indian Myna Bird Action Program is designed to educate residents about the pest bird species and reduce their impacts on human health and the environment. Under the program 18 workshops were held with 435 residents attending.</li> <li>• The Weed Action Program continued to be implemented.</li> <li>• Council successfully obtained funding from Greater Sydney Local Land Services for bush regeneration works at Scattergood Reserve, St Helens Park and Campbelltown Golf Course under the Bushcare Program.</li> <li>• Council participated in the South West Regional Weeds Committee.</li> <li>• Council continued to work towards finalising a Comprehensive Koala Plan of Management.</li> <li>• Reiby Juvenile Justice Centre residents assisted in producing artwork for a recyclable coffee cup Aboriginal art series to promote bush regeneration works.</li> <li>• Targeted threatened species surveys for the Green and Golden Bell Frog were conducted across suitable habitat in Blair Athol and surrounding suburbs.</li> <li>• Targeted threatened species surveys for the Cumberland Plain Land Snail were conducted across Council Reserves and selected large infrastructure development sites.</li> <li>• Quarterly population counts of Grey-headed Flying Foxes were undertaken at known camp sites.</li> <li>• Logs from tree removal activities were salvaged for use in reserves to provide habitat for local fauna.</li> <li>• A comprehensive Biobanking assessment for Noorumba Reserve in Rosemeadow has commenced.</li> <li>• Council assisted Tharawal Local Aboriginal Land Council to secure \$260,000 grant funding through the Environmental Trust for a project focused on habitat enhancement, creation and monitoring utilising citizen science techniques within the O'Hares Creek Catchment, Wedderburn.</li> <li>• Work continued on the Draft Campbelltown Biodiversity Conservation Plan including a desktop assessment of Campbelltown's biodiversity values.</li> </ul>	



## A sustainable environment

Service 1.2.2 - Regulation of environmental compliance	Status
<ul style="list-style-type: none"> <li>• Council received 378 customer requests relating to illegal construction/development (174), pollution (144) and rubbish dumping (60).</li> <li>• Council issued 85 notices/orders under the Environmental Planning and Assessment Act (61) and the Protection of the Environment Operations Act (24).</li> <li>• A total of 82 penalty notices were issued in relation to Environmental (72) and Land Use (10) offences.</li> </ul>	

### Strategy - 1.3 Care for natural waterways

Service 1.3.1- Management of natural waterways	Status
<ul style="list-style-type: none"> <li>• The biannual aquatic weed spraying program commenced targeting 51km of waterway within the LGA.</li> <li>• Council in partnership with Wollondilly and Camden Council begun treatment of aquatic weeds on the Nepean River.</li> <li>• The Georges River Combined Councils Committee continued its work with Corrective Services NSW and Council to remove gross pollutant waste from 26 key sites within the LGA.</li> <li>• Designs for stage 1 of waterway improvement works and an internal and external communication strategy for Quirk Reserve, Bradbury were prepared.</li> <li>• The Georges River Combined Council Committee in partnership with Council and their two Green Army Teams completed a rubbish clean-up of Spring Creek, St Helens Park.</li> <li>• Continuation of a Water Quality Monitoring program involving the sampling and monitoring of 13 strategically selected sites within the Georges River and Nepean River catchments.</li> <li>• The construction of a wetland downstream of Lake Mandurama in Ambarvale was finalised, with the aim of improving water quality within the Georges River catchment. The wetland covers an area of 0.4 hectares and includes 15,540 plants.</li> <li>• A number of submissions were made on various State Government Policies of relevance to Environmental Management (i.e. GSLSS Draft Strategic Plan).</li> </ul>	



## A strong local economy

### Strategy - 2.1 Encourage balanced development within the City

Service 2.1.1 - Land use planning for the City	Status
<ul style="list-style-type: none"> <li>• Council completed the integration of eight existing planning instruments into the State Governments Standard Instrument Template with the Gazettal of the Campbelltown Local Environmental Plan 2015 (CLEP 2015).The plan will become effective on 11 March 2016.</li> <li>• A major amendment to the Campbelltown (Sustainable City) Development Control Plan (SCDCP 2015) was advanced in order to harmonise controls with the CLEP 2015.</li> <li>• Planning Proposals (rezoning requests) were progressed for Menangle Park, Mt Gilead, Maryfields, Glenfield Waste Services and land at Amundsen St Leumeah.</li> <li>• Biodiversity provisions and an associated biodiversity overlay were drafted for a future amendment to CLEP 2015.</li> <li>• Council worked in consultation with NSW Planning and Environment in finalising the draft Glenfield to Macarthur Urban Renewal Corridor Strategy as well as the draft Greater Macarthur Land Release Investigation.</li> </ul>	

### Strategy - 2.2 Attraction of business to the local area to create jobs

Service 2.2.1 - Completion of Development Application assessments	Status
<ul style="list-style-type: none"> <li>• A total of 493 Development Applications (DA) and 484 Construction Certificates (CC) and 125 Complying Development Certificates (CDC) were determined within the reporting period.</li> <li>• The net median DA assessment/determination timeframe for 2014-20145 was 28 days. This is below the median timeframes of comparative councils such as Camden (31), Liverpool (69), Penrith (48) and Hornsby (51).</li> <li>• DA's determined had a total capital works value of over \$287m.</li> <li>• Of the DA's lodged:                         <ul style="list-style-type: none"> <li>○ 44 had a value of more than \$1m</li> <li>○ 25 had a value of more than \$2m</li> <li>○ Eight had a value of more than \$10m</li> <li>○ One had a value of greater than \$20m.</li> </ul> </li> <li>• CC's determined had a total capital works value of over \$38m.</li> <li>• CDC's determined had a total capital works value of over \$377m.</li> </ul>	

Service 2.2.2 - Support of MACROC	Status
<ul style="list-style-type: none"> <li>• Council continued to support and actively participate as a member of MACROC to promote the Macarthur Region.</li> </ul>	

 A strong local economy

Strategy - 2.3 Promote Campbelltown as a regional City through the growth of the City's major business centres

Service 2.3.1 - Encouraging tourism to the Campbelltown region	Status
<ul style="list-style-type: none"> <li>The Macarthur Destination Management Plan (DMP) 2016-2020 was adopted by Council in December 2015. A collaboration between Campbelltown City and Camden Councils, the DMP addresses strategic themes and opportunities including product development and partnerships; marketing and promotion; industry support and visitor servicing. While the DMP has been developed for the Macarthur region, the actions have been divided into specific actions for Campbelltown, Camden and the Macarthur region, enabling each Council to implement opportunities and actions according to their specific priorities. Some of the potential key opportunities identified specifically for Campbelltown include nature based leisure opportunities (eg boardwalks and trails to access the river, tree tops walk/zip lines/ropes course); a threatened species education and interpretation centre; music festivals and large scale events and developing a medical tourism strategy which links to Western Sydney University's School of Medicine.</li> <li>Council participates in the Macarthur tourism operator network evenings. The evenings are designed to share information between tourism operators to help stimulate economic development in the tourism sector.</li> </ul>	

Service 2.3.2 - Promotion of City centres	Status
<ul style="list-style-type: none"> <li>A Campbelltown City marketing video, with the aim of highlighting and promoting the city's business and lifestyle opportunities, was developed during this period. The video, titled "Campbelltown – Watch Us Grow", showcased the city's significant location attributes, infrastructure and facilities, and conversations with key stakeholders helped to highlight what makes Campbelltown City the ideal place to live, work, play and invest. A number of key stakeholders participated in the video, representing a range of local services, businesses and institutions. The video was presented at the Western Sydney First – Business Leaders Luncheon and the Western Sydney Business Chamber – A Plan for Growing Western Sydney events in September 2015. It was also made available on Council's website, corporate Facebook page and YouTube channel, and will be distributed at the Urban Development Institute of Australia exhibition in March 2016.</li> <li>Council has participated in a range of key metropolitan business development events, including Western Sydney Business Connection, Sydney Business Chamber and Western Sydney University Innovation Corridor</li> <li>The NSW executive of Urban Development Institute of Australia (UDIA) attended a city tour of Campbelltown's new developments.</li> <li>In order to help encourage business growth within key CBDs, Council continued to work with local businesses throughout the LGA.</li> <li>Ongoing regular parking enforcement of public parking areas continued to encourage fair and convenient access to restricted parking spaces.</li> </ul>	



Strategy - 3.1 The development and implementation of infrastructure plans to support efficient movement around the City

Service 3.1.1 - Provision of the road network	Status
<ul style="list-style-type: none"> <li>• The annual roads renewal program 2015-2016 was successfully completed which included more than 230 segments equivalent to 356,000m<sup>2</sup> of roads. The high profile road projects include asphalt resheeting work at Camden Road, Campbelltown; Cumberland Road, Ingleburn; St Johns Road, Bradbury; and micro-surfacing at Minto Road, Minto.</li> <li>• Renewal work was completed on five car parks which included Bradbury Oval Car Park, Eschol Park Sports Car Park, Bow Bowling Neighbourhood Centre Car Park, Milton Park Rugby League Car Park and Oswald Reserve Car Park.</li> <li>• The bridge and culvert program is in progress with Pembroke Park and Briar Road Bridge completed.</li> <li>• More than 1600m of kerb and gutter was reconstructed. This included kerb and gutter work at Campbellfield Avenue, Bradbury and Fergusson Street, Glenfield.</li> <li>• The new Beverley Road extension, between Chamberlain Street and Warby Street, is 100% complete.</li> <li>• Eagle Vale Drive and Badgally Road upgrade project worth \$17.5m is progressing with- Stage 5 widening is 85% complete, with Stage 3 now 40% complete.</li> <li>• The supply and installation of a pedestrian safety fence on Hurley Street has been completed.</li> <li>• Installation of new traffic management devices has been carried out at 11 locations across the LGA.</li> <li>• Reactive maintenance works to road failures and potholes as well as repair and maintenance to street signs and other street furniture is ongoing.</li> <li>• The implementation of efficient street lighting and traffic signals along Epping Forest Drive and Eagle Vale Drive is progressing.</li> <li>• Soil investigation, site survey and detailed designs are in progress for a bridge in Wedderburn Bridge. Construction pending grant approval.</li> <li>• Park signage strategy for Bradbury Park are completed</li> <li>• City Entrances concept plans have been developed.</li> <li>• Detailed designs for Badgally Road upgrade to four lanes are underway.</li> </ul>	



Service 3.1.2 - Provision of a stormwater and drainage network	Status
<ul style="list-style-type: none"> <li>• Completion of Smiths Creek Stabilisation at Leumeah Station.</li> <li>• Drainage improvements have been completed at Kooringa Reserve, St Andrews; Eagle Vale Duck Pond; Cambridge Avenue, Glenfield; and Cleopatra Reserve, Ambarvale.</li> <li>• The annual storm water maintenance program for pits, culverts and gross pollutant devices was concluded. Works also included the cleaning and maintenance of creeks, rivers and associated water bodies throughout the LGA.</li> <li>• Water quality testing of Georges River and its tributaries in progress.</li> <li>• The designs for improvement works at Quirk Reserve are completed.</li> <li>• Stage 1 of creek stabilisation at Farrow Road is completed.</li> <li>• Flood Studies of various areas of the LGA continue.</li> </ul>	

Service 3.1.3 - Management of city traffic network	Status
<ul style="list-style-type: none"> <li>• Traffic modelling of both Queen Street and Ingleburn CBD are in progress including the possibility of a one way scheme for Queen Street and Beverley Road.</li> <li>• 40 km/h High Pedestrian Activity Area's for Campbelltown and Ingleburn CBD's are awaiting approvals from State Government.</li> <li>• Traffic count and speed identification are in progress along Raby Road between Stranraer Road and Eschol Park Drive. Traffic modelling to be undertaken pending State Government grant approval</li> </ul>	

Strategy 3-2 - The encouragement of the use of alternative transportation in, out and around the City

Service 3.2.1 - Provision of the footpath and cycleway network	Status
<ul style="list-style-type: none"> <li>• The annual program for footpath reconstruction across the LGA is 50% complete. More than 2650m<sup>2</sup> of footpaths have been reconstructed. These include footpaths at the Eschol Park Sports Complex, Eschol Park; Raby Road, Raby; and Henderson Road, Macquarie Fields.</li> <li>• The annual new footpath and cycleway program is 50% complete including key locations at Airds Road, Williamson Road and St Andrews Road.</li> <li>• Refurbishment of Queen Street in the central business district is in progress with major footpath repairs and cleaning; and new street furniture installed.</li> </ul>	



Strategy - 4.1 The provision of a balanced range of services to the community

Service 4.1.1 - Provision of education and care for children	Status
<ul style="list-style-type: none"> <li>• Council provides nine Long Day Care, one Occasional Care Service, one Family Day Care Scheme, two Before and After School Care and two Vacation Care services. All services operate according to National Regulations and Licencing standards.</li> <li>• Following a review to rationalise services, Councils recommendation to cease operating two services was adopted. As a result, Council ceased being the provider of child care at Parklands Early Learning Centre as of 18 December. An agreement has been entered into between Council and Child Care NSW, for the provision of child care at the Ingleburn Occasional Care service as of March 2016. The proposed service trading name is Little People's Early Learning Centre – Ingleburn.</li> <li>• The Mobile Toy and Book Library and Child and Family Centre continued to operate according to their funding guidelines and business plans.</li> </ul>	

Service 4.1.2 - Provision of library services	Status
<ul style="list-style-type: none"> <li>• Council's Library Service has continued to provide a range of services and programmes to meet the informational and recreational needs of the local community. Library visitation continues to grow with strong demand demonstrated for access to the Internet and other online activities at branch libraries. Demand for technology training through the IT &amp; Biscuits program has been growing while literacy programs, including pre-school storytimes, baby read 'n rhyme and the Bookalicious Junior Reading Club are well attended. Bookalicious is now in its 10th year and a range of celebrations are planned over the next twelve months. Since its inception Bookalicious has had over 18,000 members and continues to successfully engage young people in reading.</li> </ul>	



Service 4.1.3 - Provision of sport and recreational services	Status
<ul style="list-style-type: none"> <li>• Campbelltown Sports Stadium continued to host Wests Tigers National Rugby League (NRL), hosting two matches in this reporting period.</li> <li>• Sydney FC (A-League) played at the stadium during this period.</li> <li>• A World Cup qualifier match was played between international teams Cook Islands and Tonga, providing elite level sporting events for the community.</li> <li>• NSW State Cup and local football matches as well as school, zone, regional and state athletics carnivals were also held during this time including Little Athletics State Relays.</li> <li>• Five residents of Campbelltown were selected to represent Australia and were considered eligible for financial assistance from Council.</li> <li>• The Strategic Sport and Recreation Strategy and the Strategic Play Space Strategy contracts were engaged and a community consultation process commenced. The Strategies will assist Council to provide sport, active and passive recreation, play and leisure for the Campbelltown community for the long term. The strategies will provide a planning framework for areas such as sporting fields, aquatics, play grounds, cycleways, indoor facilities, stadia and other areas of sport and recreation services.</li> <li>• The Bicycle Education Centre hosted 56 school programs, 91 private bookings and the school holiday programs in the July and September/October school holidays had 2,721 visitors.</li> <li>• The Learn to Ride program had 25 private lessons and 31 student bookings.</li> <li>• The Ready to Ride Day in September attracted 255 visitors.</li> <li>• Council's four Leisure Centres continue to offer a range of fitness and swimming activities including the Active Over 50's programs.</li> <li>• Council's four Leisure Centres partnered with community based recreational programs, including Rainbow Club, Learn to Swim, Indigenous Learn to Swim, Go 4 Fun and Royal Life Saving Australia activities to provide a range of low cost programs to our community.</li> <li>• Our Learn to Swim and squad programs saw strong participation levels during Term 3 and Term 4.</li> <li>• Council applied for 18 grants to assist sporting clubs in developing facilities to meet the needs of each sport.</li> <li>• Council facilitated sporting ground requirements for sporting clubs in the provision of sport activities.</li> </ul>	



Service 4.1.4 - Provision of services to targeted community groups	Status
<ul style="list-style-type: none"> <li>• Skate workshops were held for young people attending Council's skate parks</li> <li>• The Beach Safety Project was held for Cultural and Linguistically Diverse, Aboriginal and disadvantaged youth.</li> <li>• A variety of Community events including NAIDOC Week, Community Forums on a variety of topical issues, White Ribbon Day, International Day of People with Disability, and Fishers Gig youth music festival were held.</li> <li>• Council provided capacity building workshops for community groups were held focusing on grant writing and project management.</li> <li>• Local community groups received \$7000 for community projects.</li> <li>• Residents were engaged in projects to promote positive community spirit, access to local services and involvement in community activities.</li> <li>• Due to industry funding changes, a review of Macarthur Community Options occurred with a number of recommendations implemented to ensure ongoing service delivery for the community.</li> </ul>	

Service 4.1.5 - Operation of the Campbelltown Arts Centre	Status
<ul style="list-style-type: none"> <li>• The Visual Arts programs completed include a major retrospective of Wedderburn artist Joan Brassil and the group exhibition Cosmic Love Wonder Lust: The Imperial Slacks Project.</li> <li>• The annual Fishers Ghost Art Award received 836 entries.</li> <li>• The Dance program presented I Can Hear Dancing, a suite of four new dance works by Australian and international artists which were developed and premiered at Campbelltown Arts Centre. Artists included Antony Hamilton, Julian Hamilton, Deborah Brown, Lucy Phelan, Kate McIntosh, Bree van Reyk, Julie-Anne Long and Glenn Thompson.</li> <li>• The Music programs include a performance by David Haines, Joyce Hinterding and Michael Morley, the presentation of Ancient Rhythms Future Visions for Sacred Music Festival, a performance by Veronique Serret of a new composition, and Massive Band, a performance involving 60 aspiring local female musicians led by percussionist Bree van Reyk.</li> <li>• Theatre programs featured the presentation Extraordinary/ Ordinary, a video work by Liam Benson, Kay Armstrong, Kate Blackmore and Thomas Smith with students from Mater Dei High School.</li> <li>• Development residencies were completed by post for a new work 'That's Life' and by Binung Boorigan for One Billion Beats. Public Education programs included 12 holiday workshops for adults and children and 23 excursions for school groups.</li> <li>• Eight community groups were supported to deliver multi artform cultural programming across dance, music, theatre and visual arts.</li> <li>• Operations of the Arts Centre included 10 or more external hires per week and the operation of the Arts Centre café.</li> </ul>	



A safe, healthy and connected community

Service 4.1.6 - Provision of waste management	Status
<ul style="list-style-type: none"> <li>• Waste services continued to be provided throughout the LGA, with total tonnages of domestic waste continuing to grow in line with population growth.</li> <li>• Kerbside clean-up booking numbers increased, as a greater number of residents take advantage of the service during this time of year to 'spring clean'.</li> <li>• The relevant areas of Council's Development Control Plan were reviewed, with draft modifications included to ensure that new multi-unit development buildings across the LGA will be designed to provide greater efficiency and visual amenity in respect of waste collection: larger buildings will see waste collection services provided on-site, rather than having waste bins presented on the kerbside.</li> <li>• Campbelltown City Council had a total landfill diversion rate of 70 per cent, one of the highest landfill diversion rates in Australia.</li> <li>• The annual Household Chemical Cleanout Day was held with a significant attendance rate.</li> <li>• Operation of the Effluent Disposal Facility continued, which provides a low-cost effluent disposal service for the owners of properties across the Macarthur Region that are not connected to sewer.</li> </ul>	

Service 4.1.7 - Provision of community safety programs	Status
<ul style="list-style-type: none"> <li>• The Crime Prevention Plan and Steal from Motor Vehicle campaign are underway and continue to be implemented across the LGA.</li> <li>• Testing has commenced of the newly installed CCTV cameras in Ingleburn and Campbelltown CBD's.</li> <li>• During the reporting period 135 school zones were patrolled resulting in the issue of 208 penalty notices.</li> <li>• Rangers continue to undertake patrols of known trail bike riding hot spots in response to community complaints and to deter illegal trail bike riding.</li> <li>• Council conducted 11 after hour truck parking patrols resulting in issue of 111 penalty notices.</li> <li>• Road safety programs continue to be implemented with programs including log book run, U-Turn the wheel, child restraint fitting days and safety messages to the community via variable message boards.</li> <li>• Council along with the local police continue to run pop up stalls in shopping centres where information is provided to the community on practical ways to protect your property.</li> </ul>	



A safe, healthy and connected community

Service 4.1.8 - Provision of animal care services	Status
<ul style="list-style-type: none"> <li>• Councils Animal Care Facility continued to operate with:                             <ul style="list-style-type: none"> <li>○ 765 dogs seized, surrendered, abandoned and impounded.</li> <li>○ 624 dogs were sold or released to owners or rescue organisations.</li> <li>○ 506 impounded cats seized, surrendered or abandoned and impounded.</li> <li>○ 201 impounded cats sold or released to owners or rescue organisations.</li> </ul> </li> </ul>	
Service 4.1.9 - Provision of public health information and services	Status
<ul style="list-style-type: none"> <li>• Council continues to support The Australian Red Cross mobile blood donation clinics each month by distributing promotional resources and responding to general public enquiries.</li> <li>• Child immunisation clinics continue to be held twice per month.</li> <li>• Free health education resources such as the HealthTips Newsletter continue to be available to residents three times a year.</li> <li>• Weekly Health Focus article in the Macarthur Advertiser newspaper.</li> <li>• A total of 784 Regulated Health Premise inspections were conducted during the report period, incorporating inspections of food premises (536), public health premises including cooling towers, hairdressers, beauty salons and body/ear piercing establishments (89) and domestic/commercial wastewater management systems (159).</li> </ul>	
Service 4.1.10 - Emergency bushland management	Status
<ul style="list-style-type: none"> <li>• The delivery of bushfire mitigation treatments continues in line with the Macarthur Bushfire Risk Management Plan. This includes mechanical maintenance of asset protection zones and several hazard reduction burns being undertaken on Council controlled land</li> </ul>	



Strategy - 4.2 The provision of clean and safe public spaces

Service 4.2.1 - Maintain the public spaces of the City	Status
<ul style="list-style-type: none"> <li>• Playground program maintenance which includes painting, major repairs and ensuring play equipment meets compliance levels has been carried out at the following locations:                             <ul style="list-style-type: none"> <li>○ Alabaster Park, Eagle Vale</li> <li>○ Apex Park, Bradbury</li> <li>○ Ashfield Reserve, Glen Alpine</li> <li>○ Cronulla Reserve, Woodbine</li> <li>○ Fiveash Reserve, St Helens Park</li> <li>○ Jim Merry Reserve, Bradbury</li> <li>○ Kenny Reserve, Bradbury</li> </ul> </li> <li>• Renewal of play equipment and installation of park furniture has been completed at the following locations:                             <ul style="list-style-type: none"> <li>○ Raby Sports Complex, Raby</li> <li>○ Topaz Park, Eagle Vale</li> </ul> </li> <li>• Installation of new play equipment has been completed at Kentlyn Reserve giving residents of the area access to brand new equipment for the first time.</li> <li>• The following major works have also been completed:                             <ul style="list-style-type: none"> <li>○ Renewal of perimeter fence around Campbelltown Showground</li> <li>○ Rejuvenation of shade structure and seating at Macarthur Gardens</li> </ul> </li> <li>• Landscape improvements at John Kydd Reserve have been completed.</li> <li>• The new advisory signage project within Apex Park Bradbury has commenced.</li> <li>• A new dog leash free facility Milton Park, Macquarie Fields has been finalised.</li> <li>• The City Entrance program is in progress with new landscaping improvements to Merino Crescent, Akuna and Kullaroo Avenues, Bradbury; Menangle Road and Gilchrist Drive roundabout; and the Appin Road and Kellerman Drive roundabout.</li> <li>• Annual mowing and horticultural maintenance programs are in progress for all parks, reserves and sporting facilities.</li> <li>• Surfaced renovation programs have been carried out to 12 sporting facilities.</li> <li>• The new Lynwood Park Synthetic Surface Soccer Fields is complete.</li> </ul>	



A safe, healthy and connected community

Strategy - 4.3 The provision of activities that foster a sense of community

Service 4.3.1 - Community events	Status
<ul style="list-style-type: none"><li>• Council continued to coordinate high quality, popular festivals and events for the local community, with most activities associated with the events free to attend. During this period, 12 civic functions were successfully organised, along with four major community events and regular citizenship ceremonies. Major events included Riverfest, the Festival of Fisher's Ghost, Christmas Carols and New Year's Eve, as well as the recognition of high achieving Year 11 science students through the Victor Chang Science Awards and the opening of the new playground at Raby Sports Complex as part of Council's city-wide improvement program, Renew-Connect-Revitalise.</li><li>• Council consults with the community through a variety of means to get feedback on each event, including social media, and staff regularly research for ideas to improve event offerings and appeal to a broad audience.</li><li>• The Ready to Ride Day was attended by 255 people and the Fishers Ghosts Fun Run boasted over 900 entrants</li></ul>	

 Responsible leadership

Strategy - 5.1 The encouragement of a collaborative approach across all levels of Government

Function 5.1.1 - Work with State and Federal Governments	Status
<ul style="list-style-type: none"> <li>• Work continues with a range of partners on a number of significant projects including; UrbanGrowth and Department of Housing – Renewal of Minto, Airds-Bradbury and Claymore; UrbanGrowth – Residential Release Areas of University of Western Sydney, Menangle Park, Edmondson Park ; Department of Health – upgrade to Campbelltown Public Hospital; Department of Planning and Infrastructure – eplanning pilot program</li> <li>• Council made submissions on a range of State Government strategies including: Sydney Metropolitan Strategy – “A plan for Growing Sydney”; Greater Macarthur Land Release Investigation; Glenfield to Macarthur Urban Renewal Corridor Strategy; Greater Sydney Local Land Service draft Strategic Plan and Review of 10/50 Vegetation Clearing.</li> <li>• Council continued to work closely with other Government agencies including Housing NSW to ensure kerbside clean-ups and illegally dumped waste are removed promptly from public housing areas.</li> <li>• In collaboration with Housing NSW and local Police, in late December Council engaged in a concentrated program to identify and remove kerbside clean-ups and illegally dumped waste, to reduce the likelihood of personal and property damage during the New Year festivities.</li> <li>• Council continued to work with support agencies involved in the local ‘Hoarding and Squalor’ forum to provide kerbside clean-up services to affected residents.</li> <li>• Successful continuation of historic MOU with Sydney Water for restorations. Close association with NBN in successful delivery of high band network for the Campbelltown LGA. Close association with RMS and their associated maintenance contractors to ensure quality level servicing for the Campbelltown LGA.</li> <li>• Work with emergency services continues to develop and implement emergency management plans for the Campbelltown LGA. Street Based CCTV systems have been installed with the assistance of federal funding support council and stated based crime prevention strategies.</li> </ul>	

 Responsible leadership

Strategy - 5.2 The smooth running of Council's operations

Function 5.2.1 - Business management	Status
<ul style="list-style-type: none"> <li>• Work has commenced on Council's risk management framework that provides the foundation for designing, implementing, monitoring, reviewing and continually improving risk management throughout the organisation. The two key elements of the framework that have been drafted are the Enterprise Risk Management Authorised Statement, which establishes a mandate and commitment for managing risk, and the Enterprise Risk Management Strategy which details the procedures and processes by which risk management will be implemented within the organisation.</li> <li>• Work continues on business continuity planning with several exercises being held at a section level. Planning for the annual business continuity exercise is progressing</li> <li>• Council has partnered with NSW State Archives on a project to introduce Digital Archiving of Council's Meeting Minutes. Through this pilot project Council has taken the role of innovative industry leader and has developed a process to meet legislative requirements, significantly reduce labour costs and improved environmental outcomes through a reduction in paper usage through the Digital Archiving of Council meeting minutes. The project valued at \$28,500 was funded through NSW State Archives Digital Archiving initiatives. This innovative solution will now be available to other NSW local councils to improve governance and records management. This project has resulted in approximately \$18,000 a year in ongoing savings to Council.</li> </ul>	

 Responsible leadership

Function 5.2.2 - Human resources	Status
<ul style="list-style-type: none"> <li>• Campbelltown Council hosted the Southern Councils HR Networking Conference in July; theme was Happiness at Work.</li> <li>• The Coordinators Leadership Excellence program was completed in December with some great project outcomes presented.</li> <li>• Our fourth Intern program commenced with four interns from Western Sydney University.</li> <li>• Microsoft Outlook training was designed and implemented by our Technology Trainer. Follow up sessions were completed to ensure learning's were embedded back in the workplace.</li> <li>• Manual Handling Refresher training was designed/delivered as an in-house program and captured all staff who required a Manual Handling update.</li> <li>• A focus on Bullying and Harassment education saw sessions offered to both Leaders and staff. The practical nature of the staff sessions ensured a very positive response to this training.</li> <li>• The new Learning Management System has been built and will be launched in early 2016.</li> <li>• The short-term initiatives of the Recruitment and Selection Strategy have been implemented, and a comprehensive training program designed to reinforce these initiatives will be delivered by July 2016.</li> <li>• The Social Media strategy has been fully implemented, with Council now having dedicated Facebook and LinkedIn Careers pages.</li> <li>• The public quotation process for the provider of pre-employment medicals is now complete, and the provider will commence work conducting both pre-employment health assessments and creating job dictionaries for high risk roles at the start of 2016</li> <li>• Following Council's Work Health and Safety (WHS) Management System audit by WorkCover NSW in July 2014, Council has continued to work on implementing the Corrective Actions that came out of the audit.</li> <li>• The elections for the Indoor Health and Safety Committee (HSC) were held with new representatives appointed.</li> <li>• New and returning HSC members have been provided with the required WorkCover approved training.</li> <li>• The WHS Management System Audit Plan and Program 2014-2017 and WHS Management Plan and Planned Projects are currently being implemented following the adoption by the Health and Safety Committees and Executive.</li> <li>• Council has recently tendered for WHS consultancy and audit services with a new panel of providers expected to be appointed by Council resolution in February 2016</li> </ul>	

 Responsible leadership

Function 5.2.3 - Information technology	Status
<ul style="list-style-type: none"> <li>• A number of Council's corporate systems were upgraded to enable additional functionality.</li> <li>• Council's security systems were upgraded for protection against cyber-attacks.</li> <li>• A number of projects were undertaken to ensure Council records are secure and accessible.</li> <li>• Wi-Fi was rolled out to the Campbelltown Art Centre to enable mobility in the workforce.</li> <li>• Council's telephony system was upgraded.</li> <li>• A review and update of Council eServices was conducted to ensure the service was customer friendly and efficient.</li> <li>• Council's PC and laptop fleet was updated with more powerful and highly energy efficient equipment.</li> <li>• Development of Council's new website which will be launched in 2016.</li> <li>• Review of the animal registration process.</li> <li>• Implementation of infrastructure to support the Street Safety CCTV Cameras</li> <li>• Refresh of the UPS (uninterruptible power supply) to ensure business continuity.</li> <li>• Implementation of processes and tools to ensure Council systems are functioning efficiently.</li> </ul>	

Function 5.2.4 - Governance	Status
<ul style="list-style-type: none"> <li>• The Local Government Amendment (Councillor Misconduct and Poor Performance Act) 2015 came into force in November 2015. The required amendments to the Code of Conduct have been drafted.</li> </ul>	

Service 5.3.1 - Community access to Council information	Status
<ul style="list-style-type: none"> <li>• Council received and responded to more than 100 informal written requests for information.</li> <li>• Council publishes a quarterly residential newsletter, Compass, which is distributed to more than 56,500 households. The newsletter keeps the community informed about what Council has been doing, as well as future plans.</li> <li>• Council information is also available online via Council's website, which provides a range of information on programs, initiatives, services and events, along with Council reports, financial statements and strategic planning documents.</li> <li>• Council's website is supplemented by 12 Facebook pages dedicated to providing targeted information to followers about the various services and facilities provided by Council.</li> <li>• A monthly eNewsletter complements these communications methods, and currently has more than 700 subscribers.</li> </ul>	

 Responsible leadership

Strategy - 5.3 The transparent provision of information to the community to encourage participation in decision making

Service 5.3.2 - Provision of customer service	Status
<ul style="list-style-type: none"> <li>• The Customer Service team has continued to provide assistance and support to the community through its centralised customer service centre through phones, counter and online services.</li> <li>• The following eServices are now available to the community:                             <ul style="list-style-type: none"> <li>○ Graffiti</li> <li>○ Potholes</li> <li>○ missing or damaged signs</li> <li>○ council tree (pruning, removal, branch collection, infestation damage to private property caused by a Council tree)</li> <li>○ private tree (pruning, removal)</li> <li>○ missed bin collection</li> <li>○ dumped rubbish / litter</li> <li>○ damaged /stolen bin</li> <li>○ change my address details</li> <li>○ register for eRates.</li> </ul> </li> <li>• Since the introduction of these eServices there has been an increase in customer utilisation of the services with some examples listed below:                             <ul style="list-style-type: none"> <li>○ 26% waste related eServices</li> <li>○ 23% vehicle crossing eServices</li> <li>○ 3% trees, graffiti, missing or damaged signs and potholes eServices.</li> </ul> </li> <li>• An important function carried out by the Customer Service team is maintaining a booking service for many of Councils community facilities. This includes community halls, community buses, street stalls and passive park usage. Councils Customer Service team managed 6,964 hall bookings, 692 bus bookings, 96 street stall and 43 passive park bookings during the year.</li> <li>• Council had front counter 47,230 customer enquiries during the year including 17,353 financial transactions.</li> <li>• Council received a total of 163,244 phone calls during the year.</li> <li>• Towards the end of the reporting period Council received a number of complaints in relation to longer than normal wait times. In response to the concerns, a working group has been established to conduct a formal review of customer service, develop a strategy and to identify a range of options to be implemented to improve the customer experience.</li> </ul>	

 Responsible leadership

Strategy - 5.4 The sound management of public assets and funds

Function 5.4.1 - The management of Council's property assets	Status
<ul style="list-style-type: none"> <li>• Council's Property Services undertook the following activities throughout the reporting period:                             <ul style="list-style-type: none"> <li>○ agistment agreement at Macquarie Fields</li> <li>○ transfer of open space land to Council in Glenfield Release Area</li> <li>○ purchase of open space land at Fields Road, Ingleburn</li> <li>○ continuation of One Minto development</li> <li>○ RailCorp payment of compensation for acquisition of Council joining rail corridor</li> <li>○ a review of Voluntary Planning Agreement's relating to University Western Sydney</li> <li>○ ongoing management of lease obligations continued (including renewal of leases at Milgate Arcade)</li> <li>○ sort Expression of Interest's for lease of Ingleburn Occasional Care facility</li> <li>○ continuation and review of Airds Bradbury and Claymore Renewal Projects stages</li> </ul> </li> </ul>	

Function 5.4.2 - Asset management	Status
<ul style="list-style-type: none"> <li>• Upgrades to the security systems and treatments for Council Assets continued. The transition to the updated electronic security platform is approximately 40% completed and on track for completion this financial year</li> <li>• The following new buildings and major renovation works were completed between July - December 2015:                             <ul style="list-style-type: none"> <li>○ Animal Care Facility – construction of new animal care accommodation</li> <li>○ Hurley Park - addition of store room and awning to amenities block and removal of old canteen/storage building</li> <li>○ Hilda Cottage - addition of a new awning</li> <li>○ Macquarie Fields Pool - upgrades to entry and counter areas</li> <li>○ Fullwood Reserve - new amenities building constructed</li> <li>○ Lynwood Park - water services upgrade</li> <li>○ St. Helens Park - new skate park constructed and addition of new Exeloo</li> <li>○ Old Town hall - refurbishment of foyer area</li> <li>○ Gordon Fetterplace Aquatic Centre - replacement of softfall in splash park area</li> </ul> </li> </ul>	



## Responsible leadership

Function 5.4.3 - Financial management	Status
<ul style="list-style-type: none"><li>• A number of scenarios modelled using the Long Term Financial Plan to analyse borrowing strategies, i.e. internal vs external borrowings to facilitate alternative funding arrangements for Council's long term budget decisions.</li><li>• Direct monitoring of special rate variation funded renewal and maintenance projects to ensure delivery within appropriate timeframes and achievement of planned outcomes to reduce Council's asset renewal and maintenance backlog.</li><li>• Management of Council's investment and borrowings in accordance with the Long Term Financial Plan and associated policies. Investment income achieved budget forecasts.</li><li>• Council received the general property valuations for the LGA. Council receives valuations every three years with these valuations effective from 1 July 2016.</li><li>• Council has entered into 44 contracts with a value of approximately \$16.3m during the period, following a public procurement process.</li></ul>	

**3. CULTURAL SERVICES**

**No reports this round**

**4. CUSTOMER SERVICE**

**No reports this round**

**5. EDUCATION AND CARE SERVICES**

**No reports this round**

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## **6. HEALTHY LIFESTYLES**

### **6.1 New Policy - Booking of Campbelltown Athletics Centre for school athletics carnivals**

#### **Reporting Officer**

Manager Healthy Lifestyles

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#### **Attachments**

Draft – Booking of Campbelltown Athletics Centre for school athletics carnivals policy

#### **Purpose**

To seek Council's endorsement of the draft Booking of Campbelltown Athletics Centre for school athletics carnivals policy.

#### **Report**

Campbelltown Athletics Centre has an international standard athletics track which attracts high level of use throughout the year. The venue hosts over 100 days of local, zone and regional school athletics carnivals from March to September annually. The Centre is currently at capacity during this high demand period and in addition Council is receiving an increasing number of applications for use by schools outside of the Campbelltown Local Government Area.

Council has an adopted policy for the booking of swimming carnivals by schools at its leisure centres to ensure local schools have access to these facilities in the high demand season. Council's fees and charges also reflect the priority of local school use of the leisure centres and the athletics centre applying a lower fee for local schools as opposed to those schools outside the area.

Currently, bookings for the Athletics Centre are based on the application submission date and there is no assessment for prioritisation for local schools in the absence of a policy. The proposed policy articulates a system that provides a methodology for local schools to apply and have priority when booking, whilst enabling the Centre to maintain its peak use and efficiency.

As the population increases and more schools are established, the need for a policy to assist with bookings and scheduling of these events will be necessary.

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The draft policy has been developed in accordance with Council's Record Management Policy and the adopted procedure for Policy Development and Review.

**Officer's Recommendation**

1. That the draft Booking of Campbelltown Athletics Centre for school athletics carnivals policy as attached to this report be adopted.
2. That the policy review date be set at 30 March 2019.

**Committee's Recommendation: (Oates/Thompson)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 16 February 2016 (Rowell/Thompson)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 14**

That the Officer's Recommendation be adopted.

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## ATTACHMENT 1

		<b>POLICY</b>
Policy Title	Booking of Campbelltown Athletics Centre for school athletics carnivals	
Related Documentation	Council's Fees and Charges	
Relevant Legislation/ Corporate Plan		
Responsible Officer	Manager Healthy Lifestyles	

**Policy details may change prior to review date due to legislative changes, therefore this document is uncontrolled when printed.**

### Objectives

1. To ensure that local schools have priority in booking the Campbelltown Athletics Centre for their local, zone and regional school athletics carnivals.

### Policy Statement

Campbelltown City Council is committed to giving schools in the Local Government Area priority use of Campbelltown Athletics Centre for their school athletics carnivals. This policy outlines the opening dates for school athletics carnival bookings which ensures that local schools have first priority.

### Scope

This policy applies to schools that wish to hire Campbelltown Athletics Centre for their local, zone and regional school athletics carnivals.

### Definitions

- Local school refers to schools in the Campbelltown Local Government Area
- Other schools refers to schools outside the Campbelltown Local Government Area
- Zone Carnivals refers to any zone level carnival which has local schools participating
- Regional Carnivals refer to any regional level carnival which has local schools participating

### Principles

1. Applications to hire Campbelltown Athletics Centre must be made online through Council's or Campbelltown Sports Stadium's website.
2. Bookings will be open the year preceding the booking date. Bookings will open as follows:
  - 1 April: Zone and Regional carnivals
  - 1 May: Local School carnivals
  - 1 July: Other School carnivals
3. Bookings will be taken on a priority system based on the date and time that the application is received providing that the booking date has opened for the category of the applicant.

6.1 New Policy - Booking Of Campbelltown Athletics Centre For School Athletics Carnivals

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4. Applications received prior to the outlined dates will not be accepted. Schools will be advised by email and requested to re-lodge their applications once their category opens.
5. All bookings will be confirmed in writing to the applicant by a Council Officer.
6. Fees and Charges as adopted by Council apply.

**Responsibility**

Manager Healthy Lifestyles

**Effectiveness of this Policy**

The policy will be reviewed on a three-year basis to ensure the appropriate level of recognition.

**END OF POLICY STATEMENT**

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## **7. LIBRARY SERVICES**

### **7.1 Tech Savvy Seniors 2016**

#### **Reporting Officer**

Manager Library Services

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#### **Attachments**

Nil

#### **Purpose**

To advise Council of the Library Services participation in the Tech Savvy Seniors Program in 2016.

#### **Report**

Campbelltown City Library will be participating in the Tech Savvy Seniors Program in 2016.

The Tech Savvy Seniors Program is a partnership between the NSW Government and Telstra. The program is a key part of the NSW Aging Strategy and is aimed at providing technology based training to more seniors across NSW, with a strong focus on seniors from Culturally and Linguistically Diverse (CALD) backgrounds. Following on from the success and popularity of the Tech Savvy Seniors CALD pilot program in 2015, Campbelltown City Library will again be hosting sessions, this time in Hindi and Mandarin.

In 2016, this initiative will also see the Tech Savvy Seniors Program provided in English as well as Hindi and Mandarin, and will involve technology based training provided by a combination of Library staff and bilingual trainers.

The Tech Savvy Seniors Programs will include four hands on sessions over a number of weeks from March through to June 2016. The training will cover a range of topic areas including:

1. Introduction to Computers
2. Introduction to the Internet Part 1
3. Introduction to the Internet Part 2
4. Introduction to Email

The sessions in English will also include a component on the use of iPads.

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To support the training, a variety of handouts and other learning materials will be available to course participants. The course schedule is in final preparation and once tutor availability is confirmed, the program will be promoted through the Library network, Council's website, social media and local press and radio.

**Officer's Recommendation**

That the information be noted.

**Committee's Recommendation: (Thompson/Oates)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 16 February 2016 (Rowell/Thompson)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 14**

That the Officer's Recommendation be adopted.

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## **7.2 National Trust Heritage Festival 2016**

### **Reporting Officer**

Manager Library Services

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### **Attachments**

Nil

### **Purpose**

To advise Council of events planned for the National Trust Heritage Festival 16 April 2016 – 29 May 2016.

### **Report**

Campbelltown City Library will celebrate the 2016 National Trust Heritage Festival by conducting walking tours of two Campbelltown cemeteries. The walking tours will be of St David's Presbyterian and the Methodist Congregational Cemeteries and will include fascinating and quirky stories of those interred in these two cemeteries.

Tour dates:

Wednesday 4 May 2016 – St David's Presbyterian Cemetery

Thursday 12 May 2016 – Methodist Congregational Cemetery

Tour Times: 11.00am–12.00noon

The cost is free however, bookings are essential. Participants will be asked to meet at the cemeteries at 11.00am on both dates.

Accompanying the tours will be a display at HJ Daley Library featuring the history of Queen Street which will reflect this year's theme of Discovery and Rediscoveries. "Rediscover Queen Street" will reveal what Campbelltown's main street once looked like, using old photographs from our pictorial collection, join us for a "walk" down the street and learn more about businesses from the town's past.

The display will be available at HJ Daley Library during the National Trust Heritage Festival from 26 April 2016 to 26 May 2016.

### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Thompson/Brticevic)**

That the Officer's Recommendation be adopted.

**CARRIED**

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**Council Meeting 16 February 2016 (Rowell/Thompson)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 14**

That the Officer's Recommendation be adopted.

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**8. GENERAL BUSINESS**

Nil.

**23. CONFIDENTIAL ITEMS**

**No reports this round**

There being no further business the meeting closed at 5.44pm.

T Rowell  
CHAIRPERSON

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