

Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 14 June 2016.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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Minutes of the City Works Committee held on 14 June 2016

Present

His Worship the Mayor, Councillor P Hawker
Councillor S Dobson (Chairperson)
Councillor F Borg
Councillor G Brticevic
Councillor A Chanthivong
Councillor C Mead
Director Business Services - Mr M Sewell
Acting Director Community Services - Mrs J Uluibau
Director City Works - Mr W Rylands
Acting Manager Assets and Supply Services - Mr W Miller
Manager Compliance Services - Mr P Curley
Manager Healthy Lifestyles - Mr M Berriman
Manager Information Management and Technology - Mrs S Peroumal
Manager Library Services - Mr G White
Manager Operational Services - Mr A Davies
Manager Technical Services - Mr K Lynch
Procurement and Contracts Coordinator – Mrs K Stares
Executive Assistant - Mrs J Worden

Apology (Borg/Chanthivong)

That the apologies from Councillors Glynn and Lake be received and accepted.

CARRIED

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Dobson.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

1. TECHNICAL SERVICES

1.1 Revised House Numbering on Kerbs Policy

Reporting Officer

Manager Technical Services

Attachments

Revised House Numbering on Kerbs Policy (contained within this report)

Purpose

To seek Council's endorsement of the revised House Numbering on Kerbs Policy.

History

The abovementioned policy was adopted by Council on 24 July 2005 and was reviewed on 12 January 2013. The policy is now due for review in accordance with Council's Record Management Policy.

Report

The abovementioned policy has been developed in accordance with Council's Record Management Policy and the adopted procedure for Development and Review.

The House Numbering on Kerbs Policy has been reviewed. It has been identified that a minor change is required to update the terminology. The changes are highlighted in the attachment. It is recommended that the policy be adopted and a new review date identified.

Officer's Recommendation

1. That the revised House Numbering on Kerbs Policy, as attached to this report be adopted.
2. That the Policy review date be set at 30 September 2019.

Committee's Recommendation: (Borg/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED


Council Meeting 21 June 2016 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 96

That the Officer's Recommendation be adopted.

ATTACHMENT

 POLICY	
Policy Title	House Numbering on Kerbs
Related Documentation	Nil
Relevant Legislation/ Corporate Plan	Local Government Act - Section 124 - Order 8 Work Health and Safety Act
Responsible Officer	Manager Technical Services

Policy details may change prior to review date due to legislative changes, therefore this document is uncontrolled when printed.

Objectives

To establish a consistent method and standard for residents and approved contractors and service organisations applying kerbside numbering within the City of Campbelltown.

Policy Statement

The promotion of a consistent approach for providing house numbering of kerbs is seen as beneficial for the easy identification of properties by emergency services, other local services and visitors, and is supported in principle by Council.

On occasions service organisations and independent contractors seek to provide a kerbside numbering service to local residents. This Policy seeks to ensure that the community is appropriately informed about the rights and obligations of various parties, that the work is undertaken in a safe manner, and that a consistent standard is applied.

Scope

This Policy applies to all external organisations seeking to offer a kerbside numbering service to residents within the Campbelltown Local Government Area.

Definitions

Service organisations are typically considered to be volunteer and charity organisations.

Contractors are organisations seeking to provide a fee for service for kerbside numbering.

Legislative Context

Council has authority under Section 124 of the Local Government Act to issue an Order to identify premises with such numbers or other identification in such manner as is specified in the order.

Principles

Council will consider written applications from contractors and service organisations wishing to apply kerbside house numbers, subject to the following:

- Written approval is required prior to application of the numbering.
- Residents are to be provided with a copy of Council's Policy and written approval prior to application, at the applicant's cost.
- Residents are to be advised that Council is not responsible for any maintenance, removal, alteration, repair or obliteration in respect of the proposed kerbside numbering scheme, and if the street address is altered that the resident is responsible for removal or obliteration of the marked numbers.
- Residents are to be advised of their right to not have kerbside numbering.
- All numbering shall correspond to the street address allocated to the property in Councils Land Information System.
- The applicant is responsible for removing any numbering not in accordance with Council's requirements.
- The applicant is to provide to Council evidence of suitable Public Liability insurance, WHS requirements including Traffic Control Provision, safe work procedures and environmental management procedures. Approval will be withdrawn if insurances are not kept current, WHS requirements are not adhered to, or the works are not in accordance with Council's approval.
- The numbering scheme is to use white reflective paint visible at night on a black background, with numbers located adjacent to the property driveway on the side closest to the centre of the property.
- The technical specification for the numbering scheme is to be to Council's Satisfaction.

Responsibility

The application of this Policy is the responsibility of the Manager Technical Services.

END OF POLICY STATEMENT

1.2 Badgally Road, Campbelltown - Costs associated with upgrade

Reporting Officer

Manager Technical Services

Attachments

Map showing South West Growth Traffic Link (contained within this report).

Purpose

To advise Council of the costs associated with the upgrade of Badgally Road, Campbelltown.

History

Council at its meeting held 22 March 2016 resolved:

Item 5.1 – Gregory Hills Drive: That a report be presented to Council that identifies and analyses the impacts of the proposed extension of Gregory Hills Drive and the associated South West Growth Centre development to link with Badgally Road, on the capacity, efficiency and safety of Badgally Road. Such report to present options to accommodate the efficient, safe and environmentally acceptable upgrade of Badgally Road to facilitate an appropriate road and public transport connection between the South West Growth Centre and the Campbelltown Regional City Centre.

Council at its meeting held 19 April 2016 resolved:

Item 5.3 – Upgrade of Badgally Road, Campbelltown: That a report be presented outlining the scope of works required to upgrade Badgally Road, Campbelltown to ensure it can cope with the anticipated traffic loads resulting from the development of Gregory Hills Drive, the level of investment required to fund these works as well as potential sources of funding.

Report

Existing road configuration

Currently, Badgally Road extends from Farrow Road, west of Campbelltown Rail Station, to just west of Eagle Vale Drive. It is classified as a local road, providing access for the community to the local area and does not form part of the key transport corridors for the broader LGA road network. Badgally Road provides the only access to St Gregory's College and the residential precinct of Blairmount.

Badgally Road was constructed and is maintained by Council. As Council would be aware, as part of the transport strategy for the South West Growth Centre, it is intended to extend Badgally Road through to Gregory Hills Drive. This would change the status of the road to a main arterial connector road between the Growth Centre and Campbelltown Rail Station. The connection from Eagle Vale Drive to Gregory Hills Drive is being provided by the developer of Gregory Hills under the SIC levy program.

Council resolved on the 21 September 2010 that Badgally Road would extend to the entrance of St Gregory's College and then from this point, heading west, the name change to Gregory Hills Drive.

Badgally Road currently has a varying lane configuration over the whole length and has the following existing sectional break down, from east to west:

- Farrow Road (Campbelltown Rail Station) to drainage channel
 - two lane traffic carriageway including the bridge over the main stormwater channel through Campbelltown.
- Drainage channel to Blaxland Road
 - four lane undivided traffic carriageway with footpath both sides.
- Blaxland Road to North Steyne Road
 - four lane divided traffic carriageway, with an off road cycleway on the northern side and footpath on the southern side.
- North Steyne Road to Dobell Road
 - two lane undivided traffic carriageway, with a footpath on the southern side only.
- Dobell Road to Clydesdale Drive
 - two lane traffic carriageway, with a central dividing median and parking lanes either side. It should be noted that the T intersection of Clydesdale Drive which is controlled by a roundabout, is currently being converted into a four way intersection as part of the Claymore redevelopment. This new intersection would still be serviced by a roundabout, but traffic modelling does indicate that it would require to be upgraded to traffic signals in the foreseeable future, due to the anticipated regional growth.
- Clydesdale Drive to Eagle Vale Drive
 - two lanes traffic carriageway, with a central dividing median and parking lanes both sides.

With the exception of the traffic signals at the intersection of Badgally Road and Blaxland Road, all other intersections with Badgally Road are traffic controlled by roundabouts.

Proposed road configuration

It is proposed to upgrade Badgally Road to a four lane divided road over its' entire length. Central median island breaks would be provided in the section of road, between North Steyne Road and Farrow Road, in order to maintain existing access arrangements. These arrangements would be reassessed as the properties redevelop into the future. It is also proposed that the existing shared pathway on the northern side of Badgally Road would be extended along the full length of the road. On the southern side of Badgally Road, where no pathway is currently present, it is proposed that a shared pathway be provided. Where a pathway is present on the southern side of Badgally Road, it is proposed that in the foreseeable future, as growth increases in the area, that the existing footpath be removed and replaced with a wider shared pathway.

In the short to medium term, the existing roundabouts would be maintained at the intersections of Drysdale, Dobell and North Steyne Roads with Badgally Road. As Badgally Road is widened, the roundabouts would be designed to cater for two lanes in each direction, capable of accommodating buses, but not larger vehicles. The roundabouts are not generally designed to cater for larger vehicles (i.e. semi-trailers) for the following reasons:

- it would not be desirable for this type of vehicle to be diverted off the main arterial road (Narellan Road) in preference to Badgally Road.
- the corridor widths are such that the size of roundabout required to cater for semi-trailers would reduce the amount of land available for shared pathways and make the intersection very uninviting for the cyclist and pedestrian.
- the size of the roundabouts would make negotiating the roundabout for cars very easy and therefore would do very little as a traffic control measure.
- the section of Badgally Road to the west of North Steyne is generally residential and has not been subject to this type of vehicle movement in the past and to promote this vehicle type would only compromise this residential precinct.

Ultimately, it is anticipated that the intersections detailed above would need to be traffic signal controlled as the traffic volumes grow on Badgally Road and as roundabouts capacities are exceeded.

Further to this, it is also proposed that the intersection of Badgally Road and Shetland Road be reconfigured as a left in left out intersection (i.e. a central traffic median would be provided in Badgally Road at this intersection), and the current roundabout be removed. It is considered that a roundabout in this location, coupled with the traffic controls at Drysdale Road and Dobell Road intersections would significantly compromise the efficiency of Badgally Road as the widening and extension proceeds. As it is also proposed to ultimately install traffic signals at the Badgally Road/Drysdale Road intersection, a left in/left out arrangement at Shetland Road is considered to provide the safest and most efficient access for this local road to what would be a major arterial road servicing the Campbelltown CBD and the South West Growth Centre.

Proposed bus transitway

Badgally Road, becoming a direct link between the South West Growth Centre and the Campbelltown CBD, should be seen as a unique opportunity to provide a priority bus transitway in preference to additional general vehicle/truck lanes.

Council's staff have had meetings with Transport for New South Wales (TfNSW) staff, regarding the provision of an additional 400-450 commuter car spaces adjacent to the Campbelltown Rail Station. TfNSW have presented a proposal to utilise Council's land at 4 Farrow Road for the additional commuter car spaces. This would result in an extension of the existing commuter car park at No. 6 Farrow Road. This proposal would not only further compromise the development opportunities for Council's land holdings on the northern side of the rail corridor at Campbelltown Rail Station, but would add further to the traffic congestion that is being experienced in the surrounding local and arterial road network on the northern side of the rail corridor.

1.2 Badgally Road, Campbelltown - Costs Associated With Upgrade

It is the position of Council staff that TfNSW would be better suited in providing satellite car parks within the South West Growth Centre and using Badgally Road as a priority bus route. This strategy would assist in the reduction of the amount of car traffic using both Narellan Road and Badgally Road and would reduce the need for commuter parking on valuable and developable Council land, close to Campbelltown Station. It is proposed that Council investigate the availability of possible sites to the north of the rail corridor, and negotiate better transport and traffic outcomes with TfNSW in the provision of commuter parking, and reduction of traffic congestion in streets within and surrounding the Campbelltown CBD.

Cost estimates

The following cost estimates have been prepared for the works that would be required along Badgally Road, between Eagle Vale Drive and Farrow Road (as listed above):

1.	Land acquisition	\$2.5m
2.	Initial traffic control improvements to intersections	
	a. Clydsdale Road	
	b. Shetland Road	
	c. North Steyne Road	
	d. Dobell Road	\$1.5m
3.	Upgrade of street lighting to LED	\$1.4m
4.	Upgrade between Dobell Road and North Steyne Road to four lane, dual carriageway	\$4.2m
5.	Shared pathway construction (Stages 1 and 2)	\$1.5m
6.	Four lane bridge over drainage channel	\$2.5m
7.	Upgrade to existing pavement	\$2m
8.	Drainage works	\$0.8m
9.	Upgrade to Blaxland/Badgally Road intersection	\$2m
10.	Landscaping	\$0.4m
11.	Utility adjustments	\$0.6m
Total		\$19.4m

To upgrade the existing roundabout intersections along Badgally Road to traffic signals is estimated at \$2.5m.

The above estimate does not allow for the connection of Badgally Road to Broughton Street. It is estimated that this four lane bridge, dual carriageway connection with 3m wide shared pathways both sides would cost in the order of \$130m. This bridge would facilitate a much needed and critical east west connection to the Campbelltown CBD as well as enhancing the connectivity of the CBD on either side of the railway corridor. This bridge as indicated in Council's Campbelltown CBD Traffic Study would also provide benefits to the intersection of Blaxland Road and Narellan Road by providing an improved level of service to these traffic signals. Council may also consider the possibility of providing bus layover areas on this bridge with direct connection to the rail station. This would further enhance public transport connectivity if satellite car parks are provided outside the Campbelltown CBD. It should be noted that this option would only be pursued if TfNSW are supportive of the connection notwithstanding the bridge link is fundamental to the realisation of Councils and the NSW Government's expectation of the Campbelltown/Macarthur Regional City Centre to develop as the key economic, employment and service hub for the South West, and are willing to contribute towards a bus interchange and connections to the rail station.

Summary

It has long been advocated by Council that any upgrade of Badgally Road should have been part of the SIC levy applied to the South West Growth Centre as it has always been identified as a key transport link for its success. Unfortunately, this was never acknowledged under the levy scheme that was settled on. Council still advocates to the NSW Government to have Badgally Road upgrade to the Railway as a bridge as a key item in the SIC levy type scheme. Further, Council has applied for funding for this upgrade under a number of Government grants, with the latest being the Western Sydney Infrastructure Program (WSIP). This initial application was unsuccessful. Still, the WSIP did fund the traffic study for the Raby Road precinct, and Council will reapply in the next round for this program.

It should also be noted that this program was the source of the funding that allowed for the completion of the upgrade to Eagle Vale Drive. The works on Eagle Vale Drive have now been substantially finished, with the street lights and traffic signal work underway. Subject to any minor variations that may result from this work, Council has managed to deliver cost savings for this project in the order of \$4m. As such, Council staff are currently preparing a submission to the Federal Government to have the balance of this grant funding allocated to an extension of the Eagle Vale Drive project, being for the widening of Badgally Road, between Dobell Road and North Steyne Road. This work could be completed at the same time as the extension of Badgally Road to Gregory Hills is being undertaken by the developer of Gregory Hills. Then, as detailed earlier, Council would then make application under the third round of the WSIP to complete the balance of works required along Badgally Road.

The Badgally Road extension to Gregory Hills has been modelled as part of the South West Growth Centre traffic study. This modelling has indicated that this connection is only required to be four lanes well beyond 2036. However, with recent population projections far exceeding those previously used, it is Council's concern that only providing single lanes in each direction would quickly see traffic levels reach capacity, and then the need for further near-term retrofit of additional lanes would result in greater costs and inconvenience for the community, not unlike the scenario now playing out on Narellan Road.

The section of Badgally Road, from St Gregory's College to Eagle Vale Drive, has been designed to be compatible with its Scenic Hills rural setting. That is, no street lights are allowed for at this stage. Council is requesting that the developer still allow for conduits to be laid along the length of road, such that LED lighting could be provided for into the future. City Works staff are of the view that the street lighting for this section of road should be provided now, and with new technology, provision could be made for lighting that can be dimmed whilst there is no traffic on the road. These lights would automatically go to full strength when a vehicle is detected on this section of road. With the advancement of LED technology the lights used would ensure minimal light spill beyond the road boundaries and effectively no light spill into the night sky, thus maintaining the ambience that Council would be seeking for the Scenic Hills.

Flora and fauna reports have also been submitted by the developer of Gregory Hills as part of the design package for the Badgally Road extension and are currently being assessed. On the whole, the road would follow the existing alignment in order to minimise the impacts of the works on the surrounding rural environment.

The road has been designed to allow for bus movement through all intersections which would allow the road to be used as a bus corridor to the station. Traffic signals along Badgally Road would also be designed to allow for a higher level of bus movement to ensure light phasing times are sufficient to allow for efficient travel times along the road as well as allowing the adequate level of access from the neighbouring precinct onto the road. The higher level of bus movements in the signal designs would help facilitate the option of satellite parking stations located within the south west growth centre with high frequency bus services to and from the station.

Officer's Recommendation

1. That Council receive and note this report in response to the requests raised through the Planning and Environment Committee.
2. That Council continue to seek funding opportunities to assist with the upgrade of Badgally Road and the proposed bridge connection over the rail corridor and through to Broughton Street.
3. That Council staff continue discussions with Transport for NSW regarding the transport options outlined in the report, particularly in relation to the provision of a bus transitway on Badgally Road, the possibility of a new bus interchange to service the bus transitway, and the provision of satellite car parking stations to assist with reducing traffic congestion in and around the Campbelltown CBD and the alienating of valuable Council land for commuter parking.

Committee's Recommendation: (Brticevic/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

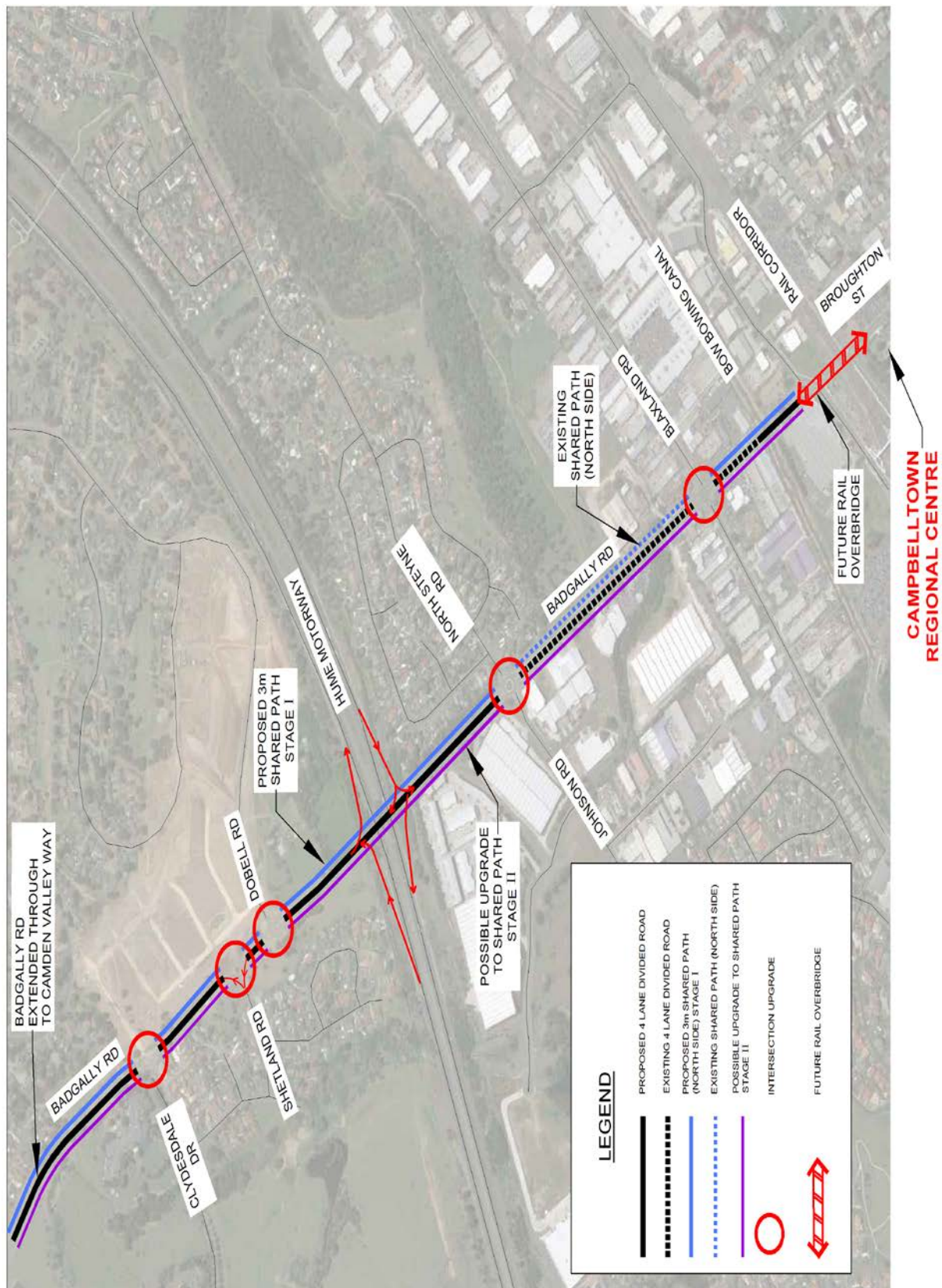
Council Meeting 21 June 2016 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 96

That the Officer's Recommendation be adopted.

ATTACHMENT 1



1.3 Flood Study for Bow Bowing Bunbury Curran Creek Catchment 2016

Reporting Officer

Manager Technical Services

Attachments

Plan of Flood Study Area (contained within this report).

Purpose

To seek Council endorsement of the Flood Study for the Bow Bowing Bunbury Curran Creek Catchment.

History

Council has been undertaking the flood study of the Bow Bowing Bunbury Curran Creek Catchment. This work involved undertaking a hydrologic review of the entire 90 square kilometre catchment where a full range of storm events, durations, catchment sensitivity, and climate change was taken into consideration.

Individual Flood Studies were completed for the twelve sub-catchment areas for the Bow Bowing Bunbury Curran (BBBC) Creek catchment. The area covered by these studies is shown in the attachment. The BBBC Creek Flood Studies consider mainstream and overland flow across the whole of the Bow Bowing Bunbury Curran Creek catchment. This study covers approximately 85 per cent of the urban area of Campbelltown takes into account 534 kilometres of pipe network, 19,000 drainage pits and over 80 wet and dry detention basins.

In July 2014, Council resolved to adopt the draft final flood study for the BBBC Creek Catchment for the purpose of community consultation and the commencement of the preparation of the Floodplain Risk Management Study and Plan.

To assist with this process, Council made application to the State Government for funding and in mid 2015 was successful in obtaining a grant for \$300,000. In October 2015, Council appointed Molino Stewart to undertake the community consultation and Floodplain Risk Management Study and Plan (FRMS&P) preparation.

The community consultation was completed in March 2016. A briefing was provided to Council on 26 April 2016 on the results of the community consultation.

Report

Council undertook four community consultation evenings which covered different regions of the flood study area. These sessions were held on:

1. 16 December 2015 - covering Campbelltown/Macarthur CBD
2. 24 February 2016 - Southern region
3. 2 March 2016 - Central region
4. 14 March 2016 - Northern region.

The community was notified of these sessions using media releases, newspaper advertisements, Council's internet page and the Compass Newsletter in the December 2015 and February 2016 editions. Flyers were also placed at the libraries.

The consultations were run as informal information sessions that provided the opportunity for residents and businesses to speak individually with Council staff and Council's flood consultants. They were able to raise their individual concerns and have the studies explained to them in a manner that allowed them to best understand the issues. Display boards and flood maps were placed around the room which explained the process and logic behind the findings of the study. All attendees were provided with contact details should they have had further enquiries.

Most of the enquiries received throughout the sessions were based around individual properties and no major concerns were raised with the study. Throughout the remainder of the process there would be further opportunity for the community to view and comment on the study. The following comments were received during the consultation sessions:

South region

- general interest about flood risk across the LGA
- concern about perceived restrictions to development in Campbelltown CBD
- concern about development options on a property on Menangle Road which has stormwater flows from several angles

Central region

- questions about local flood issues and wet detention basin
- concern about the possible depth of flooding in the property
- concern about stormwater drain and blockage from rubbish
- interest about flood risk in the suburb

North region

- concern about being in a flood area for insurance
- concern about the possible depth of flooding in the property
- concern about the possible depth of flooding on road outside property
- concern about local blockage in property
- impact of flooding on Ingleburn businesses

In order to finalise the FRMS&P it is necessary to have an adopted flood study. As there were no major concerns raised by the community it is recommended that Council adopt the Bow Bowing Bunbury Curran Creek Flood Study 2016.

1.3 Flood Study For Bow Bowing Bunbury Curran Creek Catchment 2016

Now that the flood study has been completed, the next stage of the process can be commenced which is the Floodplain Risk Management Study and Plan (FRMS&P). This process is overseen by a Floodplain Risk Management Committee. This Committee is required in accordance with the State Government's Floodplain Development Manual 2005. This Committee has no decision making powers and would report all findings of the FRMS&P to Council for consideration.

The floodplain risk management process in New South Wales is guided by the Floodplain Development Manual 2005 (FDM). This document guides councils in the development of flood studies and the preparation of floodplain risk management studies and plans. The FDM is not prescriptive, but sets out the general requirements for preparing flood studies and floodplain risk management studies and plans, while allowing flexibility to accommodate local conditions.

By following the methodology in the FDM and the adoption of sound engineering principles, Council would be indemnified from legal action by any third parties for information that is provided from these studies. This indemnity is provided under section 733 of the *Local Government Act 1993*.

Initially it was reported to Council that due to the size of the catchment area that three Regional Floodplain Risk Management Committees and a Steering Committee should be formed. However, following discussions between staff and the consultant, it was considered best to just form the Steering Committee to progress the FRMS&P. It was considered that the one committee, chaired by Councillor Borg, would provide better and more consistent information dissemination for the community and would reduce the complexity of reporting the findings to Council.

The FDM specifies that the Steering Committee should have the following committee members:

- Elected Member/s of Council (one being the Chair)
- Community representatives
- Council staff
- State Emergency Services
- Office of Environment and Heritage
- Representatives of relevant industry bodies

Council has forwarded letters to a number of groups asking them to join the Floodplain Risk Management Steering Committee and through the community consultation process community representatives were sought. Invitations were sent out to:

- State Emergency Services (Local and Regional)
 - Chambers of Commerce (Campbelltown and Ingleburn)
 - Roads and Maritime Services
 - Transport for NSW
 - Sydney Trains
 - Minto Freight Line Team
 - Office of Environment and Heritage
-

At the community consultation session there were two community members who expressed an interest in the process and further discussions are currently being held with these people to join the Steering Committee.

The Steering Committee first met in February this year to discuss the terms of reference of the committee as an initial meet and greet. Now that the flood study consultation is complete, the committee would meet on a regular basis to discuss the risk issues.

Now that flood areas have been identified through the flood study, they would now be subject to a risk assessment and a series of measures would be developed to alleviate the impacts of any flooding. These measures would then be prioritised taking into account the risk to life and property and a management plan would be prepared. Updates would be provided to Council throughout the process with the final FRMS&P being reported to Council for consideration. Once this FRMS&P is adopted, Council would be eligible to apply for grants offered by the State and Federal Governments to assist in funding the works and measures that have been developed.

Following the adoption of the flood study, flood layers would be created within the Consolidated Local Environmental Plan. These layers would be for both properties affected by the design flood event and the properties affected by development controls as a result of flooding. On completion of the FRMS&P more detailed descriptive information would be available for individual properties.

Officer's Recommendation

1. That Council adopt the Bow Bowing Bunbury Curran Creek Flood Study 2016.
2. That the flood layers be included in the next amendment of the Campbelltown CLEP2015.
3. That following completion of the Floodplain Risk Management Study and Plan, a further report be tabled for Council's consideration.

Committee's Recommendation: (Borg/Mead)

That the Officer's Recommendation be adopted.

CARRIED

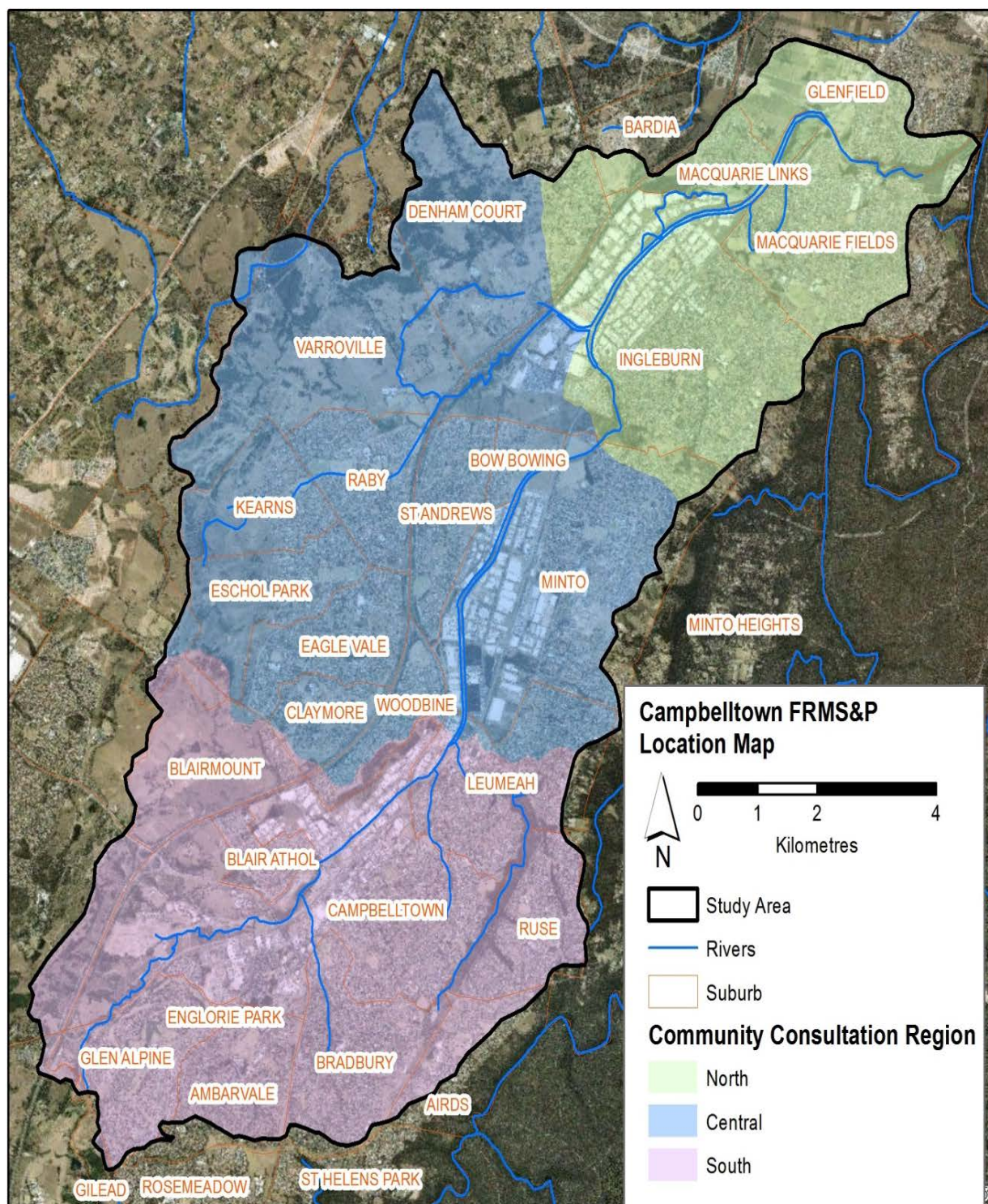
Council Meeting 21 June 2016 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 96

That the Officer's Recommendation be adopted.

ATTACHMENT



2. OPERATIONAL SERVICES

No reports this round

3. ASSETS AND SUPPLY SERVICES

3.1 T16/03 General Trades Miscellaneous

Reporting Officer

Acting Manager Assets and Supply Services

Attachments

The following confidential attachments have been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrixes for the following services:

1. brick/block laying and cleaning
2. cement rendering
3. floor coverings
4. kitchen joinery
5. plastering
6. security and pool fencing, gates
7. wall and floor tiling.

Purpose

To advise Council of the tenders received for general trades miscellaneous and recommend that Council accept the tenders submitted by a number of organisations across the range of required services as a panel contract arrangements.

History

Council has a contract for the provision of general trades miscellaneous that is due to expire on 30 June 2016. As Council continues to utilise these services and the contract expenditure historically exceeds the legislative threshold of \$150,000, Council invited tenders for new contracts.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of two years with two 12 month options for extension.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 7 and 14 March 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

A tender briefing was held on Wednesday 16 March 2016.

Tenderers were able to tender for one or more of the requirements.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relate to the services nominated
- details of any subcontractors and their experience, particularly as they relate to the services nominated
- details of similar projects particularly as they relate to the services nominated
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 22 March 2016. Thirteen on-time responses were received from the following organisations for the respective services:

Brick/block laying and cleaning

- Alpha Quality Bricklaying Pty Ltd
- Every Trade Building Services Pty Ltd
- Major Property Solutions Pty Ltd

Cement rendering

- Every Trade Building Services Pty Ltd
- Major Property Solutions Pty Ltd
- Theelow Pty Ltd

Floor coverings

- SR Flooring Pty Ltd

Kitchen joinery

- Every Trade Building Services Pty Ltd
- Kent Joinery Pty Ltd
- Major Property Solutions Pty Ltd

Plastering

- Every Trade Building Services Pty Ltd
- Goldenlight Plastering Pty Ltd
- Major Property Solutions Pty Ltd
- Theelow Pty Ltd

Security and pool type fencing, gates

- Amrod Pty Ltd t/a Summit Fencing
- Fencing Logistics Pty Ltd
- PC Fencing Pty Ltd
- Playsafe Fencing Pty Ltd

Wall and floor tiling

- Bettal Pty Ltd t/a Choice Ceramics
- Civilbuilt Pty Ltd
- Every Trade Building Services Pty Ltd

Evaluation Process

The Evaluation Panel, consisting of officers from Assets and Supply Services and Library Services evaluated the tenders against the following weighted assessment criteria:

- experience of the company and subcontracting
- suitability of standard pricing

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The scoring of tendered prices was determined on the most common service required from each trade.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

Recommendation of the Evaluation Panel

Brick/block laying and cleaning

Alpha Quality Brick Laying Pty Ltd and Every Trade Building Services Pty Ltd are recommended under a panel arrangement for brick/block laying and cleaning as they:

- detailed satisfactory company experience in the provision of similar services
- submitted satisfactory work health, safety and environmental documentation
- have provided a satisfactory service to Council in the past.

Major Property Solutions Pty Ltd are not recommended as they did not demonstrate satisfactory company experience.

Cement Rendering

Every Trade Building Services Pty Ltd and Theelow Pty Ltd are recommended under a panel arrangement for cement rendering as they:

- detailed satisfactory company experience in the provision of similar services
- submitted satisfactory work health, safety and environmental documentation
- have provided a satisfactory service to Council in the past.

Major Property Solutions Pty Ltd are not recommended as they did not demonstrate satisfactory company experience.

Floor Coverings

The Evaluation Panel recommended not accepting the only tender submitted for floor coverings from S R Flooring Pty Ltd as they did not provide the required information for company experience. The Evaluation Panel recommended fresh tenders be sought for floor coverings services.

Kitchen Joinery

Every Trade Building Services Pty Ltd and Kent Joinery Pty Ltd are recommended under a panel arrangement for kitchen joinery as they:

- detailed satisfactory company experience in the provision of similar services
- have provided a satisfactory service to Council in the past.

Kent Joinery Pty Ltd's WHS and environmental practices documentation did not include all of the information requested. Council's nominated contract manager will ensure that a complete version of Kent Joinery Pty Ltd WHS and environmental practices documentation is made available prior to the commencement of the services.

Major Property Solutions Pty Ltd are not recommended as they did not demonstrate satisfactory company experience.

Plastering

Every Trade Building Services Pty Ltd, Goldenlight Plaster Pty Ltd and Theelow Pty Ltd are recommended under a panel arrangement for plastering as they detailed satisfactory company experience in the provision of similar services.

Every Trade Building Services Pty Ltd and Theelow Pty Ltd have provided satisfactory services to Council in the past. Goldenlight Plaster Pty Ltd's experience was confirmed through satisfactory reference checks.

Goldenlight Plaster Pty Ltd's WHS and environmental practices documentation did not include all of the information requested. Council's nominated contract manager will ensure that a complete version of Goldenlight Plaster Pty Ltd's WHS and environmental practices documentation is made available prior to the commencement of the services.

Major Property Solutions Pty Ltd are not recommended as they did not demonstrate satisfactory company experience.

Security and pool type fencing and gates

Amrod Pty Ltd t/a Summit Fencing and Playsafe Fencing Pty Ltd are recommended as they:

- detailed satisfactory company experience in the provision of similar services
- submitted satisfactory work health, safety and environmental documentation
- have provided a satisfactory service to Council in the past.

Fencing Logistics Pty Ltd and PC Fencing Pty Ltd are not recommended as they did not demonstrate satisfactory company experience.

Wall and Floor Tiling

Bettal Pty Ltd t/a Choice Ceramics, CivilBuilt Pty Ltd and Every Trade Building Services Pty Ltd are recommended under a panel arrangement for wall and floor tiling as they:

- detailed satisfactory company experience in the provision of similar services
- submitted satisfactory work health, safety and environmental documentation

Every Trade Building Services Pty Ltd have provided satisfactory services to Council in the past. Bettal Pty Ltd t/a Choice Ceramics and CivilBuilt Pty Ltd's standard of services was confirmed through satisfactory reference checks.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The contractors will be subject to contract management and safety reviews throughout the duration of their contracts in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offers as detailed below for the provision of general trades miscellaneous for the respective categories, for a period of two years with two 12 month options for extension:

Category	Recommended Tenderers
Brick/block laying and cleaning	Alpha Quality Brick Laying Pty Ltd Every Trade Building Services Pty Ltd
Cement rendering	Every Trade Building Services Pty Ltd Theelow Pty Ltd
Kitchen joinery	Every Trade Building Services Pty Ltd Kent Joinery Pty Ltd
Plastering	Every Trade Building Services Pty Ltd Goldenlight Plaster Pty Ltd Theelow Pty Ltd
Security and pool fencing, gates	Amrod Pty Ltd t/a Summit Fencing Playsafe Fencing Pty Ltd
Wall and floor tiling	Bettal Pty Ltd t/a Choice Ceramics CivilBuilt Pty Ltd Every Trade Building Services Pty Ltd

2. That Council decline to accept any tenders for the provision of floor coverings and invite fresh tenders for the provision of floor coverings.
3. That the Contract documents be executed under the Common Seal of Council.
4. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Borg/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 June 2016 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 96

That the Officer's Recommendation be adopted.

3.2 T16/06 Supply Transport Streetsweeper Waste Depot Bulk Bin

Reporting Officer

Acting Manager Assets and Supply Services and Manager Operational Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for the Supply, Delivery and Transport Only of Streetsweeper Waste Bin and Depot Bulk Bin and recommend that Council accept the tender submitted by Bingo Waste Services Pty Ltd.

History

Council currently has in place a contract for the supply, deliver and transport of the Streetsweeper Waste Bin and Depot Bulk Bin which is due to expire on 30 June 2016. Because Council has a continued need for the service and expenditure over the past three years under the current contract exceeds the legislative threshold for tendering, a public tender process was undertaken in March 2016.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of three years to align with the other related contracts.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 28 March 2016 and 4 April 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relate to these services
- resources
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 26 April 2016. Six on-time responses were received from the following organisations:

- Bingo Waste Services Pty Ltd
- Cleanaway Waste Management Limited
- Express Waste Pty Ltd
- JJ Richard and Sons Pty Ltd
- Remondis Australia Pty Ltd
- Suez Recycling and recovery Pty Ltd

Evaluation Process

The Evaluation Panel, consisting of officers from Operational Services and Information Management and Technology evaluated the tenders against the following weighted assessment criteria:

- experience of the company
- resources proposed
- suitability of pricing.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Environmental Practices criteria was assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined utilising historical delivery/collection information for both the streetsweeper bin and depot bulk bin, to compare an estimated yearly cost.

Recommendation of the Evaluation Panel

Bingo Waste Services Pty Ltd provided the best overall response to Council and is recommended to supply and transport Council's streetsweeper waste bin and depot bulk bin as they:

- demonstrated suitable experience in the provision of similar services, confirmed through satisfactory reference checks
- demonstrated sufficient resources and bins for Council's requirements
- provided sufficient work health and safety documentation
- tendered a competitive price to Council for provision of the services.

Tenders Not Recommended

Cleanaway Waste Management Limited and Remondis Australia Pty Ltd are not recommended as their tendered price for provision of the services was more expensive than the recommended tenderer. The Evaluation Panel did not regard there to be any additional benefit for the increase in cost.

Express Waste Pty Ltd are not recommended as they did not provide as detailed information regarding their experience and resources as the recommended tenderer.

JJ Richards & Sons Pty Ltd are not recommended as the information submitted in regards to their experience, resources and work health and safety was not as competitive as the recommended tenderer.

Suez Recycling and Recovery Pty Ltd are not recommended as they did not provide sufficient information on their experience and proposed terms which were not acceptable to Council.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Bingo Waste Services Pty Ltd for the supply and transport of Council's streetsweeper waste bin and depot bulk bin for a period of three years.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Borg/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 June 2016 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 96

That the Officer's Recommendation be adopted.

3.3 T16/07 Processing Disposal General Waste from Depot Bulk Bin and Skips

Reporting Officer

Acting Manager Assets and Supply Services and Manager Operational Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for the Processing and/or Disposal of General Waste from Depot Bulk Bin and Casual Skip Bin and recommend that Council accept the tender submitted by Bingo Waste Services Pty Ltd.

History

Council currently has in place a contract for Processing and/or Disposal of General Waste from Depot Bulk Bin and Casual Skip Bins which is due to expire on 30 June 2016. Because Council has a continued need for the service and expenditure over the past 3 years under the current contract exceeds the legislative threshold for tendering, a public tender process was undertaken in March 2016.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of three years to align with the other related contracts.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 28 March 2016 and 4 April 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relate to the services
- details of any subcontractors and their experience, particularly as they relate to the services
- processing methodology of Depot Bulk Bin
- processing methodology of Casual Skip Bin
- compliance with Legislation
- information on the processing facility
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 26 April 2016. Four on-time responses were received from the following organisations:

- Bingo Waste Services Pty Ltd
- Cleanaway Waste Management Limited
- Express Waste Pty Ltd
- Suez Recycling and Recovery Pty Ltd

Evaluation Process

The Evaluation Panel, consisting of officers from Operational Services and Cultural Services evaluated the tenders against the following weighted assessment criteria:

- processing methodology of Depot Bulk Bin
 - processing methodology of Casual Skip Bin
 - compliance with Legislation
 - information on the processing facility
 - pricing.
-

3.3 T16/07 Processing Disposal General Waste From Depot Bulk Bin And Skips

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined utilising historical tonnage information for both the Depot Bulk Bin and Casual Skip Bins, to compare an estimated yearly cost.

Recommendation of the Evaluation Panel

Bingo Waste Services Pty Ltd provided the best overall response to Council and is recommended to process/dispose of general waste from Council's Depot Bulk Bin and Casual Skip Bins as they:

- demonstrated suitable experience in the provision of similar services, confirmed through satisfactory reference checks
- demonstrated a satisfactory processing methodology for both Depot Bulk Bin and Casual Skip Bins
- nominated a suitable processing facility
- tendered the cheapest price to Council for provision of the services.

Tenders Not Recommended

Cleanaway Waste Management Limited, Express Waste Pty Ltd and Suez Recycling and Recovery Pty Ltd are not recommended as their tendered price for provision of the services was more expensive than the recommended tenderer. The Evaluation Panel did not regard there to be any additional benefit for the increase in cost.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Bingo Waste Services Pty Ltd for the processing/disposal of general waste from Council's Depot Bulk Bin and Casual Skip bins for a period of three years.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Mead/Bricevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 June 2016 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 96

That the Officer's Recommendation be adopted.

3.4 T16/08 Processing and Disposal Only of Streetsweeper Waste

Reporting Officer

Acting Manager Assets and Supply Services and Manager Operational Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for Processing and Disposal Only of Streetsweeper Waste and recommend that Council accept the tender submitted by Bingo Waste Services Pty Ltd.

History

Council currently has in place a contract for Processing and Disposal of Streetsweeper Waste which is due to expire on 30 June 2016. Council has a continued need for the service. Because Council has a continued need for the service and expenditure over the past three years under the current contract exceeds the legislative threshold for tendering, a public tender process was undertaken in March 2016.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of three years to align with the other related contracts.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 28 March 2016 and 4 April 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relate to these services
- details of any subcontractors and their experience, particularly as they relate to the services
- processing and disposal methodology
- compliance with Legislation
- processing/disposal facility
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 26 April 2016. Four on-time responses were received from the following organisations:

- Bingo Waste Service Pty Ltd
- Cleanaway Waste Management Limited
- Express Waste Pty Ltd
- Suez Recycling and Recovery Pty Ltd

Evaluation Process

The Evaluation Panel, consisting of officers from Operational Services and Education and Care Services evaluated the tenders against the following weighted assessment criteria:

- experience of the company
- processing and disposal methodology
- compliance with Legislation
- processing/disposal facility
- suitability of standard pricing.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

Compliance with Legislation was assessed on the basis of pass or fail.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined utilising historical tonnage information for the streetsweeper waste, to compare an estimated yearly cost.

Recommendation of the Evaluation Panel

Bingo Waste Services Pty Ltd provided the best overall response to Council and is recommended to process/dispose of the contents of Council's streetsweeper waste bin as they:

- demonstrated suitable experience in the provision of similar services, confirmed through satisfactory reference checks
- demonstrated a satisfactory processing methodology for the streetsweeper waste
- nominated a suitable processing facility
- tendered a competitive price to Council for provision of the services.

Tenders Not Recommended

Cleanaway Waste Management Limited and Suez Recycling and Recovery Pty Ltd are not recommended as their tendered price for provision of the services was more expensive than the recommended tenderer. The Evaluation Panel did not regard there to be any additional benefit for the increase in cost.

Express Waste Pty Ltd are not recommended as the competitive submitted regarding their experience, processing methodology and facility were not as suitable as the recommended tenderer.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Bingo Waste Services Pty Ltd for the processing and disposal of the waste from Council's Streetsweeper Bin for a period of three years.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Mead/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 June 2016 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 96

That the Officer's Recommendation be adopted.

3.5 T16/09 Supply and Servicing of Frontlift

Reporting Officer

Acting Manager Assets and Supply Services and Manager Operational Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for Supply and Servicing of Frontlift and/or Rearlift Bins and Disposal of their Contents and recommend that Council accept the tender submitted by Remondis Australia Pty Ltd.

History

Council currently has in place a contract for the supply and servicing of Frontlift and/or Rearlift Bins and disposal of their contents which is due to expire on 30 June 2016. Because Council has a continued need for the service and the expenditure over the past three years under the current contract exceeds the legislative threshold for tendering, a public tender process was undertaken in March 2016.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of three years.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 28 March 2016 and 4 April 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relate to these services
- details of any subcontractors and their experience, particularly as they relate to the services
- resources
- disposal facility
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 26 April 2016. Six on-time responses were received from the following organisations:

- Bingo Waste Service Pty Ltd
- Cleanaway Waste Management Limited
- Express Waste Pty Ltd
- JJ Richards and Sons Pty Ltd
- Remondis Australia Pty Ltd
- Suez Recycling and Recovery Pty Ltd

Evaluation Process

The Evaluation Panel, consisting of officers from Operational Services and Waste and Recycling Services evaluated the tenders against the following weighted assessment criteria:

- experience of the company and subcontracting
- resources
- disposal facility
- suitability of standard pricing.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The disposal facility criterion was assessed on the basis of pass or fail.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined utilising historical data on Council's number of frontlift bins and the current collection schedules.

Recommendation of the Evaluation Panel

Remondis Australia Pty Ltd provided the best overall response to Council and is recommended to supply and service Council's frontlift bin requirements as they:

- demonstrated suitable experience in the provision of similar services, confirmed through satisfactory reference checks
- demonstrated suitable resources to provide the service to Council
- nominated a suitable disposal facility for the waste
- tendered the cheapest price to Council for provision of the services.

Tenders Not Recommended

Bingo Waste Service Pty Ltd, Cleanaway Waste Management Limited, Express Waste Pty Ltd, JJ Richards and Sons Pty Ltd and Suez Recycling and Recovery Pty Ltd are not recommended as their tendered price for provision of the services was more expensive than the recommended tenderer. The Evaluation Panel did not regard there to be any additional benefit for the increase in cost.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Remondis Australia Pty Ltd for the supply and servicing of Council's frontlift bins for a period of three years.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Chanthivong/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 June 2016 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 96

That the Officer's Recommendation be adopted.

3.6 T16/10 Horticultural Services

Reporting Officer

Manager Operational Services and Acting Manager Assets and Supply Services

Attachments

The following confidential attachments have been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrixes for the following requirements:

1. Sporting field horticultural product spreading
2. Sporting field aeration – aerovator
3. Sporting field aeration – earthquake
4. Sporting field aeration – corer
5. Sporting field aeration – slicer
6. Sporting field scarifying
7. Sporting field aeration and top dressing - aerovator
8. Sporting field aeration and top dressing – earthquake
9. Sporting field aeration and top dressing – corer
10. Sporting field aeration and top dressing - slicer
11. Sporting field top dressing soil mix spreading

Purpose

To advise Council of the tenders received for horticultural services including product spreading, aeration, scarifying and topdressing and recommend that Council accept the tenders submitted by various tenderers across a range of services.

History

Historically, Council has required horticultural services including product spreading, aeration, scarifying and topdressing.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of two years with two 12 month options for extension.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 21 and 28 March 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

A tender briefing was held on Wednesday 30 March 2016.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references for similar, recent works
- company experience, particularly as they relate to the services nominated
- details of any subcontractors and their experience, particularly as they relate to the services nominated
- details of their nominated resources including number of staff and their years of experience and details of their plant and equipment
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 12 April 2016. Eight on-time responses were received from the following organisations for their nominated services:

Sporting field horticultural product spreading

- Amgrow Australia Pty Ltd t/a Nuturf
 - Complete Turf Maintenance Pty Ltd
 - Green Options Pty Ltd
 - Renworx Pty Ltd
 - Solid Ground Landscaping Pty Ltd
 - The Green Horticultural Group Pty Ltd
-

Sporting field aeration

- Amgrow Australia Pty Ltd t/a Nuturf
- Complete Turf Maintenance Pty Ltd
- Globe Australia Pty Ltd
- Green Options Pty Ltd
- Renworx Pty Ltd
- Solid Ground Landscaping Pty Ltd
- Sterling Group Services Pty Ltd
- The Green Horticultural Group Pty Ltd

Sporting field scarifying

- Amgrow Australia Pty Ltd t/a Nuturf
- Complete Turf Maintenance Pty Ltd
- Globe Australia Pty Ltd
- Green Options Pty Ltd
- Renworx Pty Ltd
- Solid Ground Landscaping Pty Ltd
- Sterling Group Services Pty Ltd
- The Green Horticultural Group Pty Ltd

Sporting field aeration and top dressing

- Complete Turf Maintenance Pty Ltd
- Globe Australia Pty Ltd
- Green Options Pty Ltd
- Renworx Pty Ltd
- Solid Ground Landscaping Pty Ltd
- Sterling Group Services Pty Ltd
- The Green Horticultural Group Pty Ltd

Sporting field top dressing soil mix spreading

- Complete Turf Maintenance Pty Ltd
- Globe Australia Pty Ltd
- Green Options Pty Ltd
- Renworx Pty Ltd
- Solid Ground Landscaping Pty Ltd
- Sterling Group Services Pty Ltd
- The Green Horticultural Group Pty Ltd

Evaluation Process

The Evaluation Panel, consisting of officers from Operational Services and MACROC evaluated the tenders against the following weighted assessment criteria:

- experience of the company and subcontracting
 - resources
 - suitability of standard pricing
-

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined on the most common service required from each category.

Recommendation of the Evaluation Panel

Sporting field horticultural product spreading

The Request for Tender detailed that a short-listing process may occur in which Council may, at its absolute discretion, exclude a Tender from further consideration at any stage of the RFT process if:

- a) It is found not to comply with the Conditions of Tendering
- b) It is evaluated as not meeting or addressing a criteria
- c) If it is found to be unacceptable in terms of effectiveness against the evaluation criteria
- d) It is evaluated as representing a greater than acceptable price
- e) It is found to be presenting unacceptable risk
- f) It is evaluated as not achieving a satisfactory standard.

Following the evaluation of this requirement, a shortlisting process was undertaken whereby Renworx Pty Ltd were to present an unacceptable risk as their tendered price did not demonstrate an understanding of Council's requirements and were extracted from further evaluation.

Complete Turf Maintenance Pty Ltd, Green Options Pty Ltd, Solid Ground Landscaping Pty Ltd and The Green Horticultural Group Pty Ltd are recommended under a panel arrangement for sporting field horticulture product spreading as they:

- detailed satisfactory company experience in the provision of similar services confirmed through satisfactory reference checks
- detailed satisfactory resources
- submitted satisfactory WHS and environmental documentation.

Amgrow Australia Pty Ltd t/a Nuturf are not recommended as they did not provide satisfactory details of their resources, WHS and environmental documentation.

Sporting field aeration

Aerovator

Green Options Pty Ltd and Sterling Group Services Pty Ltd are recommended for sporting field aeration utilising an aerovator machine as they:

- detailed satisfactory company experience in the provision of similar services confirmed through satisfactory reference checks
 - detailed satisfactory resources
 - submitted satisfactory WHS and environmental documentation.
-

Complete Turf Maintenance Pty Ltd, Globe Australia Pty Ltd and Solid Ground Landscaping Pty Ltd are not recommended as their tenders were not as competitive as the recommended tenderers.

Renworx Pty Ltd are not recommended as they did not provide satisfactory details of their company experience.

Earthquake

The Green Horticultural Group Pty Ltd and Sterling Group Services Pty Ltd are recommended for sporting field aeration utilising an earthquake machine as they:

- detailed satisfactory company experience in the provision of similar services confirmed through satisfactory reference checks
- detailed satisfactory resources
- submitted satisfactory WHS and environmental documentation.

Complete Turf Maintenance Pty Ltd, Globe Australia Pty Ltd, Green Options Pty Ltd and Solid Ground Landscaping Pty Ltd are not recommended as their tenders were not as competitive as the recommended tenderers.

Amgrow Australia Pty Ltd t/a Nuturf are not recommended as they did not provide satisfactory details of their resources, WHS and environmental documentation.

Renworx Pty Ltd are not recommended as they did not provide satisfactory details of their company experience.

Corer

Globe Australia Pty Ltd and Sterling Group Services Pty Ltd are recommended for sporting field aeration utilising a corer machine as they:

- detailed satisfactory company experience in the provision of similar services confirmed through satisfactory reference checks
- detailed satisfactory resources
- submitted satisfactory WHS and environmental documentation.

Complete Turf Maintenance Pty Ltd, Green Options Pty Ltd, Solid Ground Landscaping Pty Ltd and The Green Horticultural Group Pty Ltd are not recommended as their tenders were not as competitive as the recommended tenderers.

Amgrow Australia Pty Ltd t/a Nuturf are not recommended as they did not provide satisfactory details of their resources, WHS and environmental documentation.

Renworx Pty Ltd are not recommended as they did not provide satisfactory details of their company experience.

Slicer

Complete Turf Maintenance Pty Ltd and Sterling Group Services Pty Ltd are recommended for sporting field aeration utilising a slicer machine as they:

- detailed satisfactory company experience in the provision of similar services confirmed through satisfactory reference checks
- detailed satisfactory resources
- submitted satisfactory WHS and environmental documentation.

Globe Australia Pty Ltd, Green Options Pty Ltd, Solid Ground Landscaping Pty Ltd and The Green Horticultural Group Pty Ltd are not recommended as their tenders were not as competitive as the recommended tenderers.

Amgrow Australia Pty Ltd t/a Nuturf are not recommended as they did not provide satisfactory details of their resources, WHS and environmental documentation.

Renworx Pty Ltd are not recommended as they did not provide satisfactory details of their company experience.

Sporting field scarifying

Globe Australia Pty Ltd and Sterling Group Services Pty Ltd are recommended for sporting field scarifying as they:

- detailed satisfactory company experience in the provision of similar services confirmed through satisfactory reference checks
- detailed satisfactory resources
- submitted satisfactory WHS and environmental documentation.

Amgrow Australia Pty Ltd t/a Nuturf are not recommended as they did not provide satisfactory details of their resources, WHS and environmental documentation.

Complete Turf Maintenance Pty Ltd, Green Options Pty Ltd, Solid Ground Landscaping Pty Ltd and The Green Horticultural Group Pty Ltd are not recommended as their tenders were not as competitive as the recommended tenderers.

Renworx Pty Ltd are not recommended as they did not provide satisfactory details of their company experience.

Sporting field aeration and top dressing

Aerovator and topdressing

Green Options Pty Ltd and Sterling Group Services Pty Ltd are recommended for sporting field aeration and topdressing utilising an aerovator machine as they:

- detailed satisfactory company experience in the provision of similar services confirmed through satisfactory reference checks
- detailed satisfactory resources
- submitted satisfactory WHS and environmental documentation.

Complete Turf Maintenance Pty Ltd, Globe Australia Pty Ltd and Solid Ground Landscaping Pty Ltd are not recommended as their tenders were not as competitive as the recommended tenderers.

Renworx Pty Ltd are not recommended as they did not provide satisfactory details of their company experience.

Earthquake and topdressing

Green Options Pty Ltd and Sterling Group Services Pty Ltd are recommended for sporting field aeration and topdressing utilising an earthquake machine as they:

- detailed satisfactory company experience in the provision of similar services confirmed through satisfactory reference checks
- detailed satisfactory resources
- submitted satisfactory WHS and environmental documentation.

Complete Turf Maintenance Pty Ltd, Globe Australia Pty Ltd, Solid Ground Landscaping Pty Ltd and The Green Horticultural Group Pty Ltd are not recommended as their tenders were not as competitive as the recommended tenderers.

Renworx Pty Ltd are not recommended as they did not provide satisfactory details of their company experience.

Corer and topdressing

Solid Ground Landscaping Pty Ltd and Sterling Group Services Pty Ltd are recommended for sporting field aeration and topdressing utilising a corer machine as they:

- detailed satisfactory company experience in the provision of similar services confirmed through satisfactory reference checks
- detailed satisfactory resources
- submitted satisfactory WHS and environmental documentation.

Complete Turf Maintenance Pty Ltd, Globe Australia Pty Ltd, Green Options Pty Ltd and The Green Horticultural Group Pty Ltd are not recommended as their tenders were not as competitive as the recommended tenderers.

Renworx Pty Ltd are not recommended as they did not provide satisfactory details of their company experience.

Slicer and topdressing

Green Options Pty Ltd and Sterling Group Services Pty Ltd are recommended for sporting field aeration and topdressing utilising a slicer machine as they:

- detailed satisfactory company experience in the provision of similar services confirmed through satisfactory reference checks
- detailed satisfactory resources
- submitted satisfactory WHS and environmental documentation.

Complete Turf Renovation Services, Globe Australia Pty Ltd, Solid Ground Landscaping Pty Ltd and The Green Horticultural Group Pty Ltd are not recommended as their tenders were not as competitive as the recommended tenderers.

Renworx Pty Ltd are not recommended as they did not provide satisfactory details of their company experience.

Sporting field top dressing soil mix spreading

Green Options Pty Ltd, Solid Ground Landscaping Pty Ltd, Sterling Group Services Pty Ltd and The Green Horticultural Group Pty Ltd are recommended under a panel arrangement for sporting field topdressing soil mix spreading as they:

- detailed satisfactory company experience in the provision of similar services confirmed through satisfactory reference checks
- detailed satisfactory resources
- submitted satisfactory WHS and environmental documentation.

Complete Turf Maintenance Pty Ltd and Globe Australia Pty Ltd are not recommended as their tenders were not as competitive as the recommended tenderers.

Renworx Pty Ltd are not recommended as they did not provide satisfactory details of their company experience.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offers as detailed below for the provision of horticultural services for a period of two years with two 12 month options.

Category	Recommended Tenderers
Sporting field horticultural product spreading	Complete Turf Maintenance Pty Ltd Green Options Pty Ltd Solid Ground Landscaping Pty Ltd The Green Horticultural Group Pty Ltd
Sporting field aeration: aerovator	Green Options Pty Ltd Sterling Group Services Pty Ltd
Sporting field aeration: earthquake	Sterling Group Services Pty Ltd The Green Horticultural Group Pty Ltd
Sporting field aeration: corer	Globe Australia Pty Ltd Sterling Group Services Pty Ltd
Sporting field aeration: slicer	Complete Turf Maintenance Pty Ltd Sterling Group Services Pty Ltd
Sporting field scarifying	Globe Australia Pty Ltd Sterling Group Services Pty Ltd
Sporting field aeration and top dressing: aerovator	Green Options Pty Ltd Sterling Group Services Pty Ltd
Sporting field aeration and top dressing: earthquake	Green Options Pty Ltd Sterling Group Services Pty Ltd
Sporting field aeration and top dressing: corer	Solid Ground Landscaping Pty Ltd Sterling Group Services Pty Ltd
Sporting field aeration and top dressing: slicer	Green Options Pty Ltd Sterling Group Services Pty Ltd
Sporting field top dressing soil mix spreading	Green Options Pty Ltd Solid Ground Landscaping Pty Ltd Sterling Group Services Pty Ltd The Green Horticultural Group Pty Ltd

2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Borg/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 June 2016 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 96

That the Officer's Recommendation be adopted.

3.7 T16/13 Concrete Works

Reporting Officer

Manager Operational Services and Acting Manager Assets and Supply Services

Attachments

The following confidential attachments have been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrixes

Purpose

To advise Council of the tenders received for concrete ad hoc and minor works and recommend that Council accept the tenders submitted by the following organisations as part of a panel contract arrangement:

- Asphalt Laying Services Pty Ltd
- CivilBuilt Pty Ltd
- Civil Streetscapes Pty Ltd
- C.W Concrete Pty Ltd
- Dxcare Pty Ltd
- I.W Contracting Pty Ltd
- Kelbon Project Services Pty Ltd
- Kodi Civil Pty Ltd
- Mack Civil Pty Ltd
- NA Group Pty Ltd
- Roadlink Asphalt Pty Ltd
- Shore Contracting Pty Ltd ATF MN Family Trust
- South Syd Concrete Pty Ltd

History

Council has in place a panel contract for concrete works. This contract services Council's footpath reconstruction program, new works and various ad hoc works. This contract is due to expire in July 2016. Due to the demand in concrete works, the requirement for the program and ad hoc works has been divided over two separate panel contracts.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of 12 months with two options for extension of 12 months each.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 11 and 18 April 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relate to these services
- details of any subcontractors and their experience, particularly as they relate to the services
- nominated staff and resources
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 3 May 2016. Thirteen on-time responses were received from the following organisations:

- Asphalt Laying Services Pty Ltd
 - CivilBuilt Pty Ltd
 - Civil Streetscapes Pty Ltd
-

- C.W Concrete Pty Ltd
- Dxcare Pty Ltd
- I.W Contracting Pty Ltd
- Kelbon Project Services Pty Ltd
- Kodi Civil Pty Ltd
- Mack Civil Pty Ltd
- NA Group Pty Ltd
- Roadlink Asphalt Pty Ltd
- Shore Contracting Pty Ltd ATF MN Family Trust
- South Syd Concrete Pty Ltd

Evaluation Process

The Evaluation Panel, consisting of officers from Operational Services, Assets and Supply Services and Governance and Risk evaluated the tenders against the following weighted assessment criteria:

- experience of the company
- nominated staff and resources
- suitability of pricing.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined on a basket of commonly used services.

Recommendation of the Evaluation Panel

All Tenderers are recommended for ad hoc and minor works as they all detailed satisfactory experience in similar works.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractors will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Asphalt Laying Services Pty Ltd for the provision of ad hoc and concrete services for a period of 12 months with two options for extension of 12 months each.
 2. That Council accept the offer of CivilBuilt Pty Ltd for the provision of ad hoc and concrete services for a period of 12 months with two options for extension of 12 months each.
 3. That Council accept the offer of Civil Streetscapes Pty Ltd for the provision of ad hoc and concrete services for a period of 12 months with two options for extension of 12 months each.
 4. That Council accept the offer of C.W Concrete Pty Ltd for the provision of ad hoc and concrete services for a period of 12 months with two options for extension of 12 months each.
 5. That Council accept the offer of Dxcore Pty Ltd for the provision of ad hoc and concrete services for a period of 12 months with two options for extension of 12 months each.
 6. That Council accept the offer of I.W Contracting Pty Ltd for the provision of ad hoc and concrete services for a period of 12 months with two options for extension of 12 months each.
 7. That Council accept the offer of Kelbon Project Services Pty Ltd for the provision of ad hoc and concrete services for a period of 12 months with two options for extension of 12 months each.
 8. That Council accept the offer of Kodi Civil Pty Ltd for the provision of ad hoc and concrete services for a period of 12 months with two options for extension of 12 months each.
 9. That Council accept the offer of Mack Civil Pty Ltd for the provision of ad hoc and concrete services for a period of 12 months with two options for extension of 12 months each.
 10. That Council accept the offer of NA Group Pty Ltd for the provision of ad hoc and concrete services for a period of 12 months with two options for extension of 12 months each.
 11. That Council accept the offer of Roadlink Asphalt Pty Ltd for the provision of ad hoc and concrete services for a period of 12 months with two options for extension of 12 months each.
-

12. That Council accept the offer of Shore Contracting Pty Ltd ATF MN Family Trust for the provision of ad hoc and concrete services for a period of 12 months with two options for extension of 12 months each.
13. That Council accept the offer of South Syd Concrete Pty Ltd for the provision of ad hoc and concrete services for a period of 12 months with two options for extension of 12 months each.
14. That the Contract documents be executed under the Common Seal of Council.

Committee's Recommendation: (Mead/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 June 2016 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 96

That the Officer's Recommendation be adopted.

3.8 T16/14 Irrigation Services

Reporting Officer

Manager Operational Services and Acting Manager Assets and Supply Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrixes

1. Supply of irrigation products
2. Irrigation maintenance
3. Design, supply and install new irrigation systems

Purpose

To advise Council of the tenders received for irrigation services and recommend that Council accept the tenders submitted by Austec Irrigation and Garden Supplies Pty Ltd for the supply of irrigation products, maintenance of irrigation systems and the design, supply and installation of new irrigation systems and The Green Horticultural Group Pty Limited for the maintenance of irrigation systems component as a panel contract arrangement.

History

Historically, Council has required irrigation services including supply of products, maintenance and design, supply and install new irrigation systems.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of three years from 1 July 2016 with two 12 month options for extension.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 28 March and 4 April 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

A tender briefing was held on Wednesday 6 April 2016.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references for similar, recent works
- company experience, particularly as they relate to the services nominated
- details of any subcontractors and their experience, particularly as they relate to the services nominated
- details of nominated staff and resources
- details of their products and supply management (product supply only)
- a detailed quotation based on a fictional scenario including a draft concept design, list of work crew members including qualifications, list of plant and equipment required to undertake the works, project timeline and environmental considerations (Design, supply and install new irrigation system only)
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 19 April 2016. Two on-time responses were received from the following organisations:

- Austec Irrigation & Garden Supplies Pty Ltd (all services)
- The Green Horticultural Group Pty Limited (maintenance only)

Evaluation Process

The Evaluation Panel, consisting of officers from Operational Services, Assets and Supply Services and Healthy Lifestyles evaluated the tenders against the following weighted assessment criteria:

Supply of irrigation products

- experience of the company
- nominated staff and resources
- products and supply management
- suitability of standard pricing
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The scoring of tendered prices was determined on a common basket of goods and the percentage discount offered to Council.

Maintenance Works

- experience of the company
- nominated staff and resources
- suitability of standard pricing
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The scoring of tendered prices was determined on the normal hourly rate.

Design, supply and installation of irrigation system

- experience of the company
- nominated staff and resources
- fictional scenario including price
- work health and safety
- environmental commitment.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

Recommendation of the Evaluation Panel

Supply of Irrigation Products

Austec Irrigation and Garden Supplies Pty Ltd are recommended for the supply of irrigation products as they:

- provided satisfactory details outlining their company experience, particularly as they relate to the services
 - provided satisfactory details of their nominated staff and resources
 - provided satisfactory details of their supply management
 - provided satisfactory work, health, safety and environmental documentation
 - have provided satisfactory work to Council in the past.
-

Irrigation Maintenance

Austec Irrigation and Garden Supplies Pty Ltd and The Green Horticultural Group Pty Limited are recommended under a panel arrangement for maintenance services as they:

- provided satisfactory details outlining their company experience, particularly as they relate to the services
- provide satisfactory details of their nominated staff and resources
- provided satisfactory work, health, safety and environmental documentation.

Austec Irrigation and Garden Supplies Pty Ltd have provided satisfactory works to Council in the past. The Green Horticultural Group Pty Ltd's experience was confirmed through satisfactory reference checks.

Design, Supply and Install New Irrigation Systems

Austec Irrigation and Garden Supplies Pty Ltd are recommended for the design, supply and installation of new irrigation systems as they:

- provided satisfactory details outlining their company experience, particularly as they relate to the services
- provided a satisfactory detailed response to the fictional scenario
- provided satisfactory work, health, safety and environmental documentation
- have provided satisfactory work to Council in the past.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Austec Irrigation and Garden Supplies Pty Ltd for the provision of irrigation services including supply of products, maintenance and design and supply and install new irrigation systems for a period of three years with two 12 month options for extension.
2. That Council accept the offers of The Green Horticultural Group Pty Ltd for the provision of irrigation maintenance services for a period of three years with two 12 month options for extension.
3. That the Contract documents be executed under the Common Seal of Council.

Committee's Recommendation: (Borg/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 June 2016 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 96

That the Officer's Recommendation be adopted.

3.9 T16/15 Festival of Fisher's Ghost Carnival Activities

Reporting Officer

Manager Communications and Marketing and Acting Manager Assets and Supply Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for the supply and operation of amusement rides, games, show bags and food stalls at Council's Festival of Fisher's Ghost Carnival held annually in October/November at Bradbury Park, Bradbury and recommend that Council accept the tender submitted by Joyland Amusements Pty Ltd.

History

Council had a contract in place for the supply and operation of carnival activities for the Festival of Fisher's Ghost carnival that expired on 31 December 2015. As Council requires these services for the upcoming festival, Council invited tenders for a new contract.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Council's Procurement Policy and Procedures.

Contract Term

The term for this contract will be for a period of three years with two options for extension of 12 months each.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 4 and 11 April 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

A tender briefing was held on Wednesday 13 April 2016 at Bradbury Oval.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relate to the services
- details of any subcontractors and their experience, particularly as they relate to the services
- proposed amusement rides, games and cancellation policy
- risk management
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 26 April 2016. Two on-time responses were received from the following organisations:

- Joyland Amusements Pty Ltd
- OCS Rides and Games Pty Ltd.

Joyland Amusements Pty Ltd submitted a conforming and a non-conforming tender.

Evaluation Process

The Evaluation Panel, consisting of officers from Communications and Marketing and Financial Services evaluated the tenders against the following weighted assessment criteria:

- experience of the company and subcontractors
- proposed amusement rides and games including ticket prices, proposed site layout and cancellation policy
- risk management
- suitability of standard pricing
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was based on an estimated number of ticket sales on a large mechanical ride, a small mechanical ride, an inflatable for one day and a nominated lump sum amount for games, payable to Council after each event.

Recommendation of the Evaluation Panel

The Tender Evaluation Panel recommends that Council accept the non-conforming tender received from Joyland Amusements Pty Ltd as they:

- detailed substantial company experience in the provision of similar services
- proposed suitable amusement rides, games, site layout and cancellation policy
- submitted exceptional work health, safety documentation
- submitted satisfactory environmental documentation
- proposed value added services at no cost to Council
- tendered the highest revenue to Council
- have provided a satisfactory service to Council in the past.

Tenders Not Recommended

OCS Rides and Games Pty Ltd are not recommended as their tender was not as competitive as the recommended tenderer.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the non-conforming offer of Joyland Amusements Pty Ltd for the supply and operation of amusement rides, games, show bags and food stalls at Council's Festival of Fisher's Ghost Carnival for a period of three years with two 12 month options for extension.
 2. That the Contract documents be executed under the Common Seal of Council.
 3. That the unsuccessful Tenderers be notified of the results of tender process.
-

Committee's Recommendation: (Chanthivong/Mead)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 June 2016 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 96

That the Officer's Recommendation be adopted.

3.10 T16/18 Concrete Program

Reporting Officer

Manager Operational Services and Acting Manager Assets and Supply Services

Attachments

The following confidential attachments have been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrixes

Purpose

To advise Council of the tenders received for the concrete program 2016-2017 and recommend that Council accept the tenders submitted by Roadlink Asphalt Pty Ltd, Dxcare Pty Ltd, Shore Contracting Pty Ltd ATF MN Family Trust and Ally Property Services Pty Ltd as part of a panel contract.

History

Council has in place a panel contract for concrete works. This contract services Council's footpath and kerb and gutter reconstruction program, new works and various adhoc works. This contract is due to expire July 2016. Due to the demand in concrete works, the requirement for the program and ad hoc works has been divided over two separate panel contracts.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be until completion of the program.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 11 and 18 April 2016. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience, particularly as they relate to these services
- details of any subcontractors and their experience, particularly as they relate to the services
- nominated staff and resources
- delivery program
- pricing
- insurances
- environmental practices
- Work Health and Safety management systems
- conflict of interest declaration
- collusive submission declaration
- additional terms of contract, if proposed.

Tenders Received

Tenders closed on Tuesday 3 May 2016. Eight on-time responses were received from the following organisations:

- Ally Property Services Pty Ltd
- Asphalt Laying Services Pty Ltd
- CivilBuilt Pty Ltd
- Dxcore Pty Ltd
- Kodi Civil Pty Ltd
- Quay Civil Pty Ltd
- Roadlink Asphalt Pty Ltd
- Shore Contracting Pty Ltd ATF MN Family Trust

Evaluation Process

The Evaluation Panel, consisting of officers from Operational Services, Assets and Supply and Governance and Risk evaluated the tenders against the following weighted assessment criteria:

- experience of the company
 - nominated staff and resources
 - delivery program
 - suitability of pricing
-

- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined on the total sum for each zone.

Recommendation of the Evaluation Panel

Due to the lack detail provided in the delivery programs, the evaluation panel determined there would be a greater than acceptable risk in awarding more than one zone to any one contractor.

Roadlink Asphalt Pty Ltd is recommended for zone 1 of the concrete program as they:

- provided the best overall response to Council
- tendered the lowest price for zone 1
- provided details of similar experience, confirmed through satisfactory reference checks
- provided satisfactory details of staff who will be undertaking work on the contract
- provided satisfactory details of resources.

Dxcore Pty Ltd is recommended for zone 2 of the concrete program as they:

- provided comprehensive details of similar experience
- provided very good details on staff who will be undertaking works on the contract.
- provided satisfactory details of resources
- have provided a satisfactory service to Council in the past.

Shore Contracting Pty Ltd ATF MN Family Trust is recommended for zone 3 of the concrete program as they:

- provided comprehensive details of experience in similar works
- provided satisfactory details of staff who will be undertaking work on the contract
- provided satisfactory details of resources
- have provided a satisfactory service to Council in the past.

Ally Property Services Pty Ltd is recommended for zone 4 of the concrete program as they:

- provided satisfactory details of similar experience
 - have provided a satisfactory service to Council in the past
 - provided satisfactory details of nominated staff and resources.
-

Tenders Not Recommended

Asphalt Laying Services Pty Ltd and Quay Civil Pty Ltd are not recommended as they tendered a significantly more expensive price than the recommended tenderers. The Evaluation Panel deemed there to be no benefit in recommending a more expensive tenderer.

CivilBuilt Pty Ltd is not recommended as they did not provide as competitive details of experience and nominated staff.

Kodi Civil Pty Ltd is not recommended as they tendered a more expensive price than the recommended tenderers. The Evaluation Panel deemed there to be no benefit in recommending a more expensive tenderer.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Roadlink Asphalt Pty Ltd for the provision of zone 1 of the concrete new and reconstruction program 2016-2017.
 2. That Council accept the offer of Dxcore Pty Ltd for the provision of zone 2 of the concrete new and reconstruction program 2016-2017.
 3. That Council accept the offer of Shore Contracting Pty Ltd ATF MN Family Trust for the provision of zone 3 of the concrete new and reconstruction program 2016-2017.
 4. That Council accept the offer of Ally Property Services Pty Ltd for the provision of zone 4 of the concrete new and reconstruction program 2016-2017.
 5. That the Contract documents be executed under the Common Seal of Council.
 6. That the unsuccessful Tenderers be notified of the results of tender process.
-

Committee's Recommendation: (Borg/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 June 2016 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 96

That the Officer's Recommendation be adopted.

4. EMERGENCY SERVICES

No reports this round

5. GENERAL BUSINESS

Nil.

Confidentiality Motion: (Borg/Chanthivong)

That the Committee in accordance with Section 10A of the *Local Government Act 1993*, move to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Committee's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

CARRIED

22. CONFIDENTIAL ITEMS

22.1 Confidential Report Directors of Companies - City Works

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

Motion: (Borg/Chanthivong)

That the Committee in accordance with Section 10 of the *Local Government Act 1993*, move to re-open the meeting to the public.

CARRIED

There being no further business the meeting closed at 7.46pm.

S Dobson
CHAIRPERSON
