

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors April 2016

Attachments

Nil

Report

On 15 September 2015, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
 - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars
 - (iv) the training of councillors and the provision of skill development for councillors

- (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time
- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses for the month of April 2016 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for April 2016.	\$2,511
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for April 2016.	\$5,047
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for April 2016.	\$62
4.	Periodicals Cost of annual subscriptions. Cost for April 2016.	\$891
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for April 2016.	\$1,620
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for April 2016.	\$1,165
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for April 2016.	\$63

- | | | |
|----|---|---------|
| 8. | Travelling Expenses for Use of Private Vehicle
Reimbursement of travelling expenses on authorised Council business.
Claims submitted for April 2016. | \$1,033 |
|----|---|---------|

Provision of Facilities

- | | | |
|----|--|---------|
| 1. | Accommodation
Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for April 2016. | \$5,145 |
| 2. | Communication System
Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors.
Cost of equipment for April 2016 in accordance with Councillors Policy. | \$1,006 |
| 3. | Office Equipment
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for April 2016. | \$1,799 |
| 4. | Council Vehicle
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for April 2016. | \$231 |
| 5. | Internet Facilities
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for April 2016. | \$1,531 |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for April 2016 amounted to \$22,104.

Officer's Recommendation

That the information be noted.

Council Meeting 17 May 2016 (Matheson/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 77

That the Officer's Recommendation be adopted.

9.2 Reports Requested

Attachments

Status list of reports requested (contained within this report)

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 19 April 2016.

Officer's Recommendation

That the information be noted.

Council Meeting 17 May 2016 (Kolkman/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 78

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 19 April 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
Community Services			
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. Comment: proposal cannot be undertaken until City Works report on footpath upgrades is completed.	CS	July 2016
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields. Comment: Sport and Recreation plan currently being commissioned.	CS	July 2016
24.04.15 MO 4275729	CS2.1 - That a further report be provided to Council: <ul style="list-style-type: none"> • outlining the National Disability Insurance Scheme transition process once this information becomes available. • on the Regional Assessment Service once details on the funding and service requirements are available. Comment: awaiting further information from the federal government to complete a detailed report back to Council.	CS	June 2016
19.04.16 PL 4770733	CG7.3 - Local Newspaper advertising That a comprehensive review be conducted and reported to Council in relation to advertising including the local media with a view to providing a more cost effective outcome. This review should include the frequency of advertising as it relates to the local media as well as the content and design of advertising taking into account legislative requirements. Comment: Communications & Marketing Manager is currently conducting the review.	CS	June 2016
19.04.16 PL 4770731	CG7.1 - Bicycle Education and Road Safety Centre That a report be presented investigating the feasibility of hiring out bicycles and helmets to people attending Council's Bicycle Education and Road Safety Centre. Comment: Healthy Lifestyles Manager is currently looking at resourcing for this investigation and tasked to the appropriate Council officers.	CS	Pending investigation
19.04.16 RT 4770735	PE5.2 - Bensley Road Soccer Complex - Macquarie Fields That a report be presented on the current condition of Bensley Road Soccer Complex and any proposed upgrade works including associated costs. Comment: Healthy Lifestyles Manager is currently looking at resourcing for this investigation and tasked to the appropriate Council officers.	CS	Pending investigation

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
City Works			
22.03.16 RK 4728275	<p>PE5.1 - Gregory Hills Drive</p> <p>That a report be presented to Council that identifies and analyses the impacts of the proposed extension of Gregory Hills Drive and the associated South West Growth Centre development to link with Badgally Road, on the capacity, efficiency and safety of Badgally Road. Such report to present options to accommodate the efficient, safe and environmentally acceptable upgrade of Badgally Road to facilitate an appropriate road and public transport connection between the South West Growth Centre and the Campbelltown Regional City Centre.</p>	CW (DSt)	July 2016
19.04.16 RK 4770736	<p>PE5.3 - Upgrade of Badgally Road, Campbelltown</p> <p>That a report be presented outlining the scope of works required to upgrade Badgally Road, Campbelltown to ensure it can cope with the anticipated traffic load resulting from the development of Gregory Hills Drive, the level of investment required to fund these works as well as potential sources of funding.</p>	CW	July 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
Business Services			
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road. Comment: Currently addressing Sydney Water regarding Section 73 requirements.	BS	November 2016
29.7.14 PL 3934173	CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building. Comment: Undertaking an amended marketing campaign through an agent for café opportunities on Council land.	BS	July 2016
14.10.14 RK 4033794	CG2.3 - 4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project. Comment: Still in the process of finalising the VPA/ISDP with Urban Growth. Currently awaiting response from Urban Growth.	BS	August 2016
17.02.15 PH 4188336	CG2.1 - That Council note the information contained in this report and that a further report be submitted to Council once the Roads and Maritime Services has made an offer for the compulsory acquisition of the land. Comment: Awaiting Valuer General issue of determination of compensation.	BS	July 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
Planning and Environment			
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation. Comment: The Menangle Park Urban Release Area has been included into the Greater Macarthur Land Release Investigation. The NSW Government is formulating a special infrastructure contribution levy to fund the required road infrastructure. A decision on the levy is expected June/July 2016.	PE (EP)	July 2016
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP. Comment: Placed on hold pending the outcome of Glenfield-Macarthur Urban Renewal Corridor. Corridor Strategy delayed due to the required redesign of the Glenfield Town Centre following the announcement that Hurlstone Agricultural High School will be relocated.	PE (EP)	July 2016
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings. Comment: further information is being investigated and considered.	PE (DS)	July 2016
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA. Comment: Report on rating structure with Minister for consideration.	PE (EP)	June 2016
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation. Comment: Trial completed mid December 2014, information being collated. Additional time required to assess impact of the implementation of the provisions of the <i>Swimming Pools Act 1992</i> requiring pool owners to obtain a Certificate of Compliance before selling or leasing their property commencing on 29 April 2016.	PE (CS)	November 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
14.10.14 CM 4033787	<p>CG6.1 -</p> <p>1. That a report be presented on the development application process, particularly as it relates to residential and small business, regarding:</p> <p>(i) DA approval times – including a comparison to Camden and the councils that fall within the Group 7 Metropolitan Fringe category of the Office of Local Government's Comparative Data publication.</p> <p>(ii) The types of developments which require approval in Campbelltown but do not require approval in other similar councils (e.g. Group 7 councils and Camden).</p> <p>2. That Council contact the NSW Business Chamber and the local Chambers of Commerce and report on their suggestions regarding:</p> <p>(i) How Council could streamline the DA process for small business.</p> <p>(ii) Any developments currently requiring approval which they believe would be appropriate to be made exempt.</p> <p>Comment: Investigation continuing into this matter.</p>	PE (DS)	July 2016
27.10.15 GG 4526199	<p>PE5.2 - That Council's Public Notification Policy, in respect to Development Applications, be reviewed and a report provided back to Council recommending options for a more comprehensive community notification process.</p> <p>Comment: Review of notification requirements being incorporated into final review of SCDCP along with a review of DCP 99 Advertising.</p>	PE (EP)	June 2016
15.12.15 RK 4607896	<p>PE5.2 -</p> <p>1. That a full report be presented to Council outlining the cost of a pet giveaway and the likely implications for sales from the Animal Care Facility in the balance of the year.</p> <p>2. That the report include information about the potential for pets freely given from the Animal Care Facility to be abandoned by virtue of the fact that they were acquired at no cost.</p> <p>Comment: Deferred by Executive for Briefing</p>	PE (CS)	July 2016
16.02.16 RT 4676538	<p>PE5.1-</p> <p>That a report be presented investigating waste management strategies for the control of junk mail and newspapers within high density dwellings.</p> <p>Comment: To be incorporated into final review of SCDCP including Notifications and Advertising requirements.</p>	PE (EP)	June 2016
22.03.16 GG	<p>PE2.3 - Amendment to Campbelltown Local Environmental Plan 2015 to reflect the Re-alignment of the Campbelltown - Camden Local Government Boundary</p> <p>4. That at the conclusion of the public exhibition, a report be submitted to Council detailing any outcome of the exhibition and a "strategy" for finalising the planning proposal amendment.</p> <p>Comment: Planning Proposal to be referred to NSW Planning and Environment for 'Gateway Determination' prior to placing the proposal on public exhibition.</p>	PE (EP)	September 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
22.03.16 GG 4725155	PE2.4 - Planning Proposal - Rezoning of the Glenfield Waste Site 3. That a further report be submitted to Council on the outcome of the public consultation. Comment: Planning Proposal to be placed on public exhibition from 6 April to 6 May 2016.	PE (EP)	July 2016
22.03.16 GG 4728276	PE5.2 - Pool to Pond That a report be presented outlining the feasibility of Campbelltown City Council implementing a pool to pond program similar to that being offered by Ku-ring-gai Council.	PE (EP)	July 2016
19.04.16 MO 4770730	CS8.1- Old Clinton's development site That a report be presented outlining any action taken by Council with regards to the dead trees on the old Clinton's development site - Queen Street, Campbelltown.	PE (CS)	July 2016
19.04.16 RT 4770734	PE5.1 - Ingleburn Fair Shopping Centre That a report be presented outlining the commencement and completion timeframes for the proposed development works at Ingleburn Fair Shopping Centre.	PE (DS)	June 2016
Strategy			
29.7.14 PL 3934241	CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line. Comment: scoping investigations proceeding under direction of the General Manager.	Strategy (DSt)	June 2016
29.7.14 GG 3939939	PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE. Comment: Awaiting outcome of further discussions with TAFE and UWS concerning potential economic development initiatives focused on the proposed Campbelltown Health and Education Precinct.	Strategy (DSt)	June 2016
17.02.15 GG 4189107	PE3.3 - 3. That a future report be presented to the Council which investigates options and identifies practical limits for a core Campbelltown CBD precinct, for the purposes of permanently varying the commercial parking rates within that precinct. Comment: Campbelltown CBD Parking nearing finalisation by Consultants.	Strategy (DSt)	June 2016
24.04.15 GG 4275787	PE2.6 - The Council receive a further report on a proposal to establish a Business Advisory Board following further consultation with the Campbelltown and Ingleburn Chambers of Commerce. Comment: Continues to be under investigation.	Strategy (DSt)	June 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
22.03.16 GB 4737423	Cnl10.2 - Western Sydney Rail Alliance 2. That a further report be presented to Council when the technical information from the Alliance's Submission is available, and make a recommendation concerning Council's own submission to the Federal and NSW Governments Joint Investigation.	Strategy (DSt)	July 2016

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 17 May 2016 (Chanthivong/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 79

That the Officer's Recommendation be adopted.

ATTACHMENT

OPERATIONAL SERVICES SECTION (Reporting period 28 March – 24 April 2016) GRAFFITI

The Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to Mar 2015	Apr to Jun 2015	Jul to Sep 2015	Oct to Nov 2015	Jan to Mar 2016	Apr
Area 1	2959	2212	2770	1864	2430	503
Area 2	3285	1534	3260	1285	1568	559
Area 3	1384	1122	1453	763	1110	174
Area 4	2730	1888	2429	1599	2534	728
Total	10358	6756	9912	5511	7642	1964

Council's contractor has removed 100 sqm of graffiti from Council's public facilities throughout the local government area.

During the reporting period 3 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2015	Apr to June 2015	Jul to Sep 2015	Oct to Nov 2015	Jan to Mar 2016	Apr 2016
32	4	22	3	15	3

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	57	32	57	41	187
Road Verges (Sites)	30	48	19	44	141
Community/Childcare Centre's (Sites)	0	0	0	0	0
Servicing Laneways (Sites)	83	67	52	78	280
Litter/Rubbish Pickup	101.5	93.5	59	84	338
Herbicide Spraying (hrs)	0	8.5	17	0	25.5
Mulching (m ³)	0	8.5	17	25.5	51
Garden Maintenance	0	0	0	0	0
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	0	0	0	0
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	0	0	0	0	0
Tractor Road Verge (Sites)	17	11	3	14	45
Tractor Servicing Parks and Reserves (Sites)	34	28	30	17	109
Cemetery	0	0	0	0	0
Fire Hazard Reduction	4	6	0	0	10
Road Crews Servicing Parks	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	18	27	18	16	79
Road Verges (Sites)	21	18	18	11	68
Community/Childcare Centre's (Sites)	6	6	10	4	26
Cemetery	0	0	0	0	0
Tractors Servicing Sporting Fields	35	19	49	43	146
Litter/Rubbish Pickups (hrs)	23	29	16	23	91
Herbicide Spraying (hrs)	12	15	17	11	55
Mulching (m ³)	12	7	0	0	19
Garden Maintenance (Sites)	18	18	15	18	69
Garden Refurbishment (Sites)	15	5	0	2	22
Top Dressing (tonne)	2	5	12	10	29
Aeration of Fields (Sites)	1	3	0	0	4
Sharps Pickups	0	0	0	0	0
Miscellaneous Requests	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0
Plumbing	10	4	10	13	37
Placing of goal posts (Sites)	0	0	0	0	0
Cricket Wicket Maintenance	16	14	25	13	68

HORTICULTURE ACTIVITIES

Mawson Park

2000 additional assorted shrubs and annuals were used for the refurbishment planting of existing and new gardens.

Lithgow Street

300 assorted shrubs and annuals were planted and mulching activities undertaken at this location.

Mulching Activities

Mulching activities were undertaken at the following locations;

- Bicycle Education Centre
- Apex Park
- Campbelltown and Raby Roads, Campbelltown
- Saywell and Harold Street Roundabout, Macquarie Fields

COUNCIL TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	19	7	18	9	53
Council	63	57	45	52	217
Termites	1	0	0	1	2
Plumber - Sewer Chokes	0	0	0	0	0
N/A	9	6	2	8	25
HOLD	1	0	0	2	3
Total	93	70	65	72	300

PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	13	14	6	53	86

AREAS



ROADS AND DRAINAGE

A. HEAVY PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs heavy patching (sqm)	328	211	108	39	686
Road restorations (sqm)	0	5	4	0	9
AC Base Course Total (T)	26	50	24	9	109

B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (no.)	283	135	221	93	732
Edge breaks (LM)	11	10	50	14	85
Restorations (sqm)	0	0	0	0	0
Car parks pot holes (no.)	78	0	37	0	115
Trip Hazard Footpaths (no.)	26	3	0	10	39

C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	1	15	14	11	41
Telstra Inspections	1	3	3	2	9
Sydney Water inspections	6	9	12	10	37
Endeavour Energy Inspections	2	4	4	9	19
Jemena Gas Inspections	0	2	5	3	10
NBN	1	2	9	7	19
Customer & Road Opening requests	5	11	14	9	39

D. MULTI FUNCTIONAL VERGE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	9	13	3	12	37
Pits cleaned by hand or suction	248	39	139	34	460
Tail out drains/headwalls	23	5	0	11	39
Removal of waste matter (m ³)	11	24.2	13	67	115.2
Flushing of stormwater lines (LM)	1210	1500	350	600	3660
Underpass (drainage) cleaning	0	3	2	0	5
Trip hazards/footpath hazards	3	8	1	7	19
Dead animals removed	5	4	8	19	36
Parra webbing drainage	3	2	4	4	13
Sign retrievals and straightening	0	4	0	2	6
Syringes	25	191	14	22	252
Deliver and set up at venues	0	0	0	7	7
Paver repairs (sqm)	19	68	0	0	87
Oil/ paint spill/debris on road	2	5	13	20	40
Median cleaning/poisoning (LM)	260	230	0	160	650
Guide Posts	8	0	8	7	23

E. STREET ACCESSORIES - Sign Manufacturer

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	6	14	8	3	31
Street signs	8	0	4	2	14
Ordinance signs	0	16	0	0	16
Directional signs	0	2	0	0	2
Warning signs	0	2	0	0	2
Community signs	2	9	6	0	17
Various council signs	6	6	6	6	24
Council special events	0	20	0	0	20
Banners/ Posters	0	0	0	0	0
Various Stickers / Labels	0	32	0	0	32
Total	22	101	24	11	158

Sign Erection

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	14	40	52	64	170
Street signs	18	5	9	12	44
Ordinance signs	0	10	21	11	42
Directional signs	3	3	18	15	39
Warning signs	4	1	6	7	18
Community signs	0	1	14	10	25
Various council signs	0	0	0	0	0
Banner / Bin Installation	0	1	1	0	2
Graffiti Removal (sqm)	0	0	0	0	0
Works orders (traffic)	1	1	4	2	8
Bollard replacement/ repair	3	5	8	4	20
Line Marking/Car Park (sqm)	0	0	0	0	0

F. FOOTPATH RECONSTRUCTION PROGRAM 2015 – 2016

Stage 1A - 100% complete.

Stage 1B - 93% complete.

Stage 2 - 100% complete.

G. KERB AND GUTTER RECONSTRUCTION 2015 – 2016

Stage 1 - 100% complete.

Stage 2 - 96% complete.

Stage 3A - 100% complete.

Stage 3B - 70% complete.

H. FOOTPATH GRINDING PROGRAM 2015 – 2016

100% complete.

I. PAMPS PROGRAM

100% complete.

J. ROADS PROGRAM 2015 – 2016

93% complete.

K. OPERATIONS MINOR WORKS

Animal Facilities Various Works – 95% complete.

Quirk Reserve Water Quality Program – 90% complete.

Staff Car Park Extension – 80% complete.

L. CAPITAL WORKS

Eagle Vale Drive Road Stage 3 (Widening and Roundabout) - 90% complete.

Eagle Vale Drive Road (Wynn Street to Badgally Road) – 90% complete.

Noorumba Fire Trail Drainage Works and Embankment Stabilisation Works – 0% complete. Pending environmental assessment.

Mawson Park ANZAC Memorial – 100% complete.

Coogan Lane (Additional Car Park) – 99% complete.

Lincoln Street Minto (Stormwater repair) – 100% complete.

Raby Sports Complex Practice Cricket Pitches – 50% complete.

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9700.02	Reach mower	Front flail clutch repairs	CCC Workshops and Supplier	240hrs

The following is a breakdown of the work performed since the last report **28 March – 24 April 2016**.

9580.02	Engine repairs have been completed and back on the road.
----------------	--

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	29
Services carried out	23
Repairs to trucks	42
Repairs to heavy plant	37
Repairs to trailers	15
Tractors/implements	32
SES repairs	0

RFS repairs	6
Small plant repairs	45
Repair to cars	6
Repairs to mowers	40
Repairs to sweepers	4
Pathway requests (completed)	8

Of the reported repairs above 19 were out in the field.

The Workshops Solar panel main power switch was turned off. As a result the total amount remains the same as the previous month at **64,422 kWh** back to the grid.

The Workshop has also carried out the following duties:

- Manufacture and repair of various gates, locks, lock boxes and grates.
- Trailer repairs and modifications ex-ramps.
- Manufacture and repairs of truck bodies.

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning - Hazard reduction burning was undertaken at Pademelon Reserve, St Helens Park, totalling an area of 6.847 hectares of fuel reduction and 28 assets protected.

Asset Protection Zones Maintenance - 40 hazard reduction treatments were completed in the reporting period, totalling an area of 34.447 hectares with 1179 assets protected.

Fire Trails – No fire trail maintenance was undertaken during the reporting period.

Fire Trail Gates – No fire trail gate maintenance was undertaken during the reporting period.

Facilities Support Services

Customer Requests	
Sporting Clubs with overdue keys	53 Clubs with 480 keys outstanding
Key access renewals, issues, alarm codes and access	325
Request for access to Council Reserves	9

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions Of interest and Agreements being prepared:

- T15/19 Supply and Construct Recycling Shed at Suez site
- T15/20 Design and Construct Workshop at Suez site
- T16/05 Cleaning of Council Facilities and Depot
- T16/11 Sports Grounds Floodlight Installation, Upgrades and Repairs

Tenders/Quotes currently advertised:

- T16/17 HVAC-Art Centre
- Q16/05 Raby Traffic and Transport Study (seeking quotations through Local Government Procurement)
- Q16/09 Railway Parade Road Bridge – Joint Repairs and Protection Angle Replacement

Tenders/Quotes currently under evaluation:

- Q16/02 Rate Notice Production
- Q16/03 Gutter Cleans
- T16/03 General Trades Miscellaneous
- T16/06 Supply and Transport Streetsweeper Waste Bin, Depot Bulk Bin
- T16/07 Processing and Disposal of Waste from Depot Bulk Bin and Casual Skip Bins
- T16/08 Processing and Disposal only of Streetsweeper Waste
- T16/09 Supply and Servicing Front Lift Bins
- T16/10 Horticultural Services
- T16/13 Concrete Minor Works
- T16/14 Irrigation Services
- T16/15 Fisher's Ghost Festival Carnival Activities
- T16/18 Concrete Program

ASSET MANAGEMENT**Roads**

- Road Renewal Program 2015-2016 Phase 2 is 93% completed.
- Falling Weight Deflectometer Test for road-sections included in Road Rehabilitation Program.
2016-2017 is approximately 70% completed.
- Geotechnical Investigation for Road Rehabilitation Program 2016-2017 is approximately 50% completed.

Car Parks

- Car Park Rehabilitation Program for 2015-2016 is 100% completed.

Bridge and Culvert

- The concrete cover replacement work for Gilchrist Drive Road Bridge is 62% completed.
- The Bridge and Culvert Related Footpath Reconstruction has is 61% completed.
- The Asphalt re-sheeting work at southern approach of Gilchrist Drive Road Bridge is completed.
- The Bridge Joint Repair and Protection Angle Replacement have been sent out for public Quotation.

Kerb and Gutter

- Kerb and Gutter Reconstruction Program Stage 4A and 4B has been awarded.

Footpath

- The 2015-2016 footpath condition inspection program is 72% completed.

Stormwater

- 100 new storm water pits and pipes have been captured in the system and mapped in MapInfo.

Parks and Public Spaces

- 100% of Parks and Reserves assets have been inspected to new inspection parameters.
- 258 (63%) Road furniture assets have been inspected.
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.
- Four Pathways requests have been forwarded to Operations as results of these inspections.
- Simmos Beach - Simmos Beach steps (South) construction and installation of handrail is completed.
- Biehler Reserve, Leumeah- Replacement of weld mesh perimeter fence with wire barrier rope fencing is completed.

Building Inspections

- Inspections of “Other structures” have been completed.
- Building inspections have been completed at two locations.
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council’s Asset Management System.

Playground Equipment

- Reactive Repairs– No reactive repairs were required between 8 March and 9 April 2016.
- Playground Program Maintenance has been completed for the following locations. Works include repainting and addressing compliance issues:
 - Coronation Park, Minto
 - Benham Oval, Minto
 - Prentice Park, Kearns
 - Waminda Oval, Campbelltown
 - Valley Vista Park, Minto
- Softfall Maintenance work has been completed at one site.

2015-2016 Innovative Play Spaces Program

Installation updates are as follows:

- Lookout Park, Bow Bowling– Replacement work of old original unit with rope climber system is completed.

Internal Assets– Electrical Testing and Tagging

- 56 items of electrical equipment have been tested at locations throughout the Local Government Area.

Asset Management System, Grants and Reports

- Road and Maritime monthly report for the month of April 2016 has been sent.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Reactive Maintenance

There were 302 reactive maintenance requests during the months of April and May 2016.

Building Program Maintenance

- **Animal Care Facility**– Works are 80% complete. Construction of all walls and flooring are continuing. Stainless steel benches will be delivered by the 22 May.
- **Blinman Oval**– Construction of a new Amenities facility is 97% complete. Some minor landscaping and gate locks remain to be actioned.
- **Worrell Park Amenities** – Brick work is now complete. Internal fit out has commenced, works are on schedule.
- **Woodlands Baseball Complex**– Construction of a new storeroom and toilets have commenced. Brickwork commenced Monday 4 May, 2016.
- **Ambarvale Sporting Complex**– Plans have been drafted to include a new awning adjacent to the existing amenities facility. Plans are with Healthy lifestyles for approval.
- **Eaglevale Central Leisure Centre**– Replacement of the existing Air Handling Unit (AHU) has commenced. Removal and disposal of the old AHU and installation of the new AHU is scheduled for mid May.
- **Oswald Amenities Facility**– Construction has commenced, slab has been poured. Works are expected to take approximately 6 weeks.
- **HJ Library**- As part of the building program, a works order has been issued to replace all old fluorescent light with new energy efficient LED lighting.
- **Koshigaya Park Amenities Refurbishment**– Works will soon commence to repaint the roof and all internal toilets. New door grills and timber barge boards will also be replaced.

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round

13. REPORT OF DIRECTOR STRATEGY

No reports this round