

## **REPORTS FROM OFFICERS**

### **8. REPORT OF GENERAL MANAGER**

**No reports this round**

### **9. REPORT OF DIRECTOR BUSINESS SERVICES**

#### **9.1 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors May 2016**

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#### **Attachments**

Nil

#### **Report**

On 15 September 2015, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
  - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
  - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
  - (iii) the attendance of councillors at conferences and seminars

- (iv) the training of councillors and the provision of skill development for councillors
- (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time
- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses for the month of May 2016 were as follows:

#### **Expenses**

1.	<b>Training Seminars and Conferences</b> Cost for May 2016.	\$70
2.	<b>Staff</b> Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for May 2016.	\$5,047
3.	<b>Stationery and Postage</b> Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for May 2016.	\$2
4.	<b>Periodicals</b> Cost of annual subscriptions. Cost for May 2016.	\$336
5.	<b>Meals</b> Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for May 2016.	\$2,115
6.	<b>Refreshments</b> Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for May 2016.	\$525
7.	<b>Insignia of Office</b> Replacement costs Mayoral robes, chain, badge and name plates. Cost for May 2016.	\$127

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|----|---|-------|
| 8. | <b>Travelling Expenses for Use of Private Vehicle</b><br>Reimbursement of travelling expenses on authorised Council business.<br>Claims submitted for May 2016. | \$213 |
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#### **Provision of Facilities**

- |    |  |         |
|----|--|---------|
| 1. | <b>Accommodation</b><br>Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for May 2016.   | \$5,145 |
| 2. | <b>Communication System</b><br>Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors.<br>Cost of equipment for May 2016 in accordance with Councillors Policy. | \$1,050 |
| 3. | <b>Office Equipment</b><br>Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for May 2016.  | \$315   |
| 4. | <b>Council Vehicle</b><br>Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for May 2016.   | \$669   |
| 5. | <b>Internet Facilities</b><br>Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for May 2016.   | \$1,526 |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for May 2016 amounted to \$17,140.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 21 June 2016 (Borg/Chanthivong)**

That the Officer's Recommendation be adopted.

#### **Council Resolution Minute Number 99**

That the Officer's Recommendation be adopted.

## **9.2 Reports Requested**

### **Reporting Officer**

Director Business Services

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### **Attachments**

Status list of reports requested (contained within this report)

### **Report**

Attached for the information of Councillors is a status list of reports requested of Council as at 17 May 2016.

### **Officer's Recommendation**

That the information be noted.

### **Council Meeting 21 June 2016 (Lake/Glynn)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 100**

That the Officer's Recommendation be adopted.

# ATTACHMENT 1

## Reports Requested as at 17 May 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
<b>Community Services</b>			
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. <b>Comment:</b> Update has been provided to Council via Campbelltown Arts Centre Sub-committee meeting dated 24 June 2015 - "Council's Manager Cultural Services provided the Committee with an update in relation to the proposed Artist Walk project to be located in Queens Street, Campbelltown. It was noted by the Committee that this project will not progress until such a time as restoration works have been completed in Queen Street. Once these works are completed Council's Manager Cultural Services will liaise with Council's City Works Division in relation to the placement of plaques which represent artists that have lived in the Campbelltown area. A report to this project will be submitted to Council for consideration.	CS	November 2016
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields. <b>Comment:</b> Sport and Recreation plan currently being commissioned.	CS	November 2016
24.04.15 MO 4275729	CS2.1 - That a further report be provided to Council: <ul style="list-style-type: none"> <li>• outlining the National Disability Insurance Scheme transition process once this information becomes available.</li> <li>• on the Regional Assessment Service once details on the funding and service requirements are available.</li> </ul> <b>Comment:</b> awaiting further information from the federal government to complete a detailed report back to Council.	CS	July 2016
19.04.16 PL 4770733	CG7.3 - Local Newspaper advertising That a comprehensive review be conducted and reported to Council in relation to advertising including the local media with a view to providing a more cost effective outcome. This review should include the frequency of advertising as it relates to the local media as well as the content and design of advertising taking into account legislative requirements. <b>Comment:</b> This item is listed for consideration in the Community Services Agenda - Item 1.1 - Local Newspaper Advertising.	CS	
19.04.16 PL 4770731	CG7.1 - Bicycle Education and Road Safety Centre That a report be presented investigating the feasibility of hiring out bicycles and helmets to people attending Council's Bicycle Education and Road Safety Centre. <b>Comment:</b> Healthy Lifestyles Manager is currently looking at resourcing for this investigation and tasked to the appropriate Council officers.	CS	July 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
19.04.16 RT 4770735	<p>PE5.2 - Bensley Road Soccer Complex - Macquarie Fields That a report be presented on the current condition of Bensley Road Soccer Complex and any proposed upgrade works including associated costs.</p> <p><b>Comment:</b> Healthy Lifestyles Manager is currently looking at resourcing for this investigation and tasked to the appropriate Council officers.</p>	CS	August 2016
<b>City Works</b>			
22.03.16 RK 4728275	<p>PE5.1 - Gregory Hills Drive That a report be presented to Council that identifies and analyses the impacts of the proposed extension of Gregory Hills Drive and the associated South West Growth Centre development to link with Badgally Road, on the capacity, efficiency and safety of Badgally Road. Such report to present options to accommodate the efficient, safe and environmentally acceptable upgrade of Badgally Road to facilitate an appropriate road and public transport connection between the South West Growth Centre and the Campbelltown Regional City Centre.</p> <p><b>Comment:</b> This item is listed for consideration in the City Works Agenda - Item 1.2 - Badgally Road, Campbelltown - Costs associated with upgrade.</p>	CW (DSt)	
19.04.16 RK 4770736	<p>PE5.3 - Upgrade of Badgally Road, Campbelltown That a report be presented outlining the scope of works required to upgrade Badgally Road, Campbelltown to ensure it can cope with the anticipated traffic load resulting from the development of Gregory Hills Drive, the level of investment required to fund these works as well as potential sources of funding.</p> <p><b>Comment:</b> This item is listed for consideration in the City Works Agenda - Item 1.2 - Badgally Road, Campbelltown - Costs associated with upgrade.</p>	CW	
17.05.16 MO 4816112	<p>CS8.1 - That a report be presented investigating the feasibility of installing shaded seating and BBQ facilities as well as a foam pit at Macquarie Fields Skate Park.</p>	CW	July 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
<b>Business Services</b>			
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road. <b>Comment:</b> Currently addressing Sydney Water regarding Section 73 requirements.	BS	November 2016
29.7.14 PL 3934173	CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building. <b>Comment:</b> This item is listed for consideration in the Confidential Corporate Governance Agenda - Item 24.3 - EOI Cafe Opportunities at Civic Centre.	BS	
14.10.14 RK 4033794	CG2.3 - 4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project. <b>Comment:</b> Still in the process of finalising the VPA/ISDP with Urban Growth. Currently awaiting response from Urban Growth.	BS	August 2016
17.02.15 PH 4188336	CG2.1 - That Council note the information contained in this report and that a further report be submitted to Council once the Roads and Maritime Services has made an offer for the compulsory acquisition of the land. <b>Comment:</b> Awaiting Valuer General issue of determination of compensation.	BS	July 2016
17.05.16 MO 4816113	CS8.2 - That a report be presented investigating the feasibility of providing wi-fi services at all skate parks located within the Local Government Area.	BS	August 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
Planning and Environment			
13.12.11 BT 3421776	<p>2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.</p> <p><b>Comment:</b> The Menangle Park Urban Release Area has been included into the Greater Macarthur Land Release Investigation. The NSW Government is formulating a special infrastructure contribution levy to fund the required road infrastructure. A decision on the levy is expected June/July 2016.</p>	PE (EP)	July 2016
13.12.11 RK 3421767	<p>2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.</p> <p><b>Comment:</b> Placed on hold pending the outcome of Glenfield-Macarthur Urban Renewal Corridor. Corridor Strategy delayed due to the required redesign of the Glenfield Town Centre following the announcement that Hurlstone Agricultural High School will be relocated.</p>	PE (EP)	July 2016
5.6.12 RK 3068270	<p>PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.</p> <p><b>Comment:</b> further information is being investigated and considered.</p>	PE (DS)	July 2016
18.6.13 RK 3451045	<p>PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA.</p> <p><b>Comment:</b> Report on rating structure with Minister for consideration.</p>	PE (EP)	October 2016
16.7.13 RK 3483315	<p>PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation.</p> <p><b>Comment:</b> Trial completed mid December 2014, information being collated. Additional time required to assess impact of the implementation of the provisions of the <i>Swimming Pools Act 1992</i> requiring pool owners to obtain a Certificate of Compliance before selling or leasing their property commencing on 29 April 2016.</p>	PE (CS)	November 2016



*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
14.10.14 CM 4033787	<p>CG6.1 -</p> <p>1. That a report be presented on the development application process, particularly as it relates to residential and small business, regarding:</p> <p>(i) DA approval times – including a comparison to Camden and the councils that fall within the Group 7 Metropolitan Fringe category of the Office of Local Government's Comparative Data publication.</p> <p>(ii) The types of developments which require approval in Campbelltown but do not require approval in other similar councils (e.g. Group 7 councils and Camden).</p> <p>2. That Council contact the NSW Business Chamber and the local Chambers of Commerce and report on their suggestions regarding:</p> <p>(i) How Council could streamline the DA process for small business.</p> <p>(ii) Any developments currently requiring approval which they believe would be appropriate to be made exempt.</p> <p><b>Comment:</b> Investigation continuing into this matter.</p>	PE (DS)	July 2016
27.10.15 GG 4526199	<p>PE5.2 - That Council's Public Notification Policy, in respect to Development Applications, be reviewed and a report provided back to Council recommending options for a more comprehensive community notification process.</p> <p><b>Comment:</b> Review of notification requirements being incorporated into final review of SCDCP.</p>	PE (EP)	October 2016
15.12.15 RK 4607896	<p>PE5.2 -</p> <p>1. That a full report be presented to Council outlining the cost of a pet giveaway and the likely implications for sales from the Animal Care Facility in the balance of the year.</p> <p>2. That the report include information about the potential for pets freely given from the Animal Care Facility to be abandoned by virtue of the fact that they were acquired at no cost.</p> <p><b>Comment:</b> Deferred by Executive for Briefing</p>	PE (CS)	July 2016
16.02.16 RT 4676538	<p>PE5.1-</p> <p>That a report be presented investigating waste management strategies for the control of junk mail and newspapers within high density dwellings.</p> <p><b>Comment:</b> This item is listed for consideration in the Planning and Environment Agenda - Item 2.1 - Draft Amendment No.2 Campbelltown (Sustainable City) Development Control Plan.</p>	PE (EP)	
22.03.16 GG	<p>PE2.3 - Amendment to Campbelltown Local Environmental Plan 2015 to reflect the Re-alignment of the Campbelltown - Camden Local Government Boundary</p> <p>4. That at the conclusion of the public exhibition, a report be submitted to Council detailing any outcome of the exhibition and a "strategy" for finalising the planning proposal amendment.</p> <p><b>Comment:</b> Issued 11 May 2016, proposed to be placed on exhibition in June 2016.</p>	PE (EP)	September 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
22.03.16 GG 4725155	PE2.4 - Planning Proposal - Rezoning of the Glenfield Waste Site 3. That a further report be submitted to Council on the outcome of the public consultation. <b>Comment:</b> Planning Proposal to be placed on public exhibition from 6 April to 6 May 2016, submissions being considered.	PE (EP)	October 2016
22.03.16 GG 4728276	PE5.2 - Pool to Pond That a report be presented outlining the feasibility of Campbelltown City Council implementing a pool to pond program similar to that being offered by Ku-ring-gai Council. <b>Comment:</b> This item is listed for consideration in the Planning and Environment Agenda - Item 2.4 - Pool to Pond Program.	PE (EP)	
19.04.16 MO 4770730	CS8.1- Old Clinton's development site That a report be presented outlining any action taken by Council with regards to the dead trees on the old Clinton's development site - Queen Street, Campbelltown.	PE (CS)	July 2016
19.04.16 RT 4770734	PE5.1 - Ingleburn Fair Shopping Centre That a report be presented outlining the commencement and completion timeframes for the proposed development works at Ingleburn Fair Shopping Centre.	PE (DS)	June 2016
17.05.16 RT 4816133	PE5.1 - Issuing of Non Compliance Notices That a report be presented outlining the process regarding the issue of non-compliance notices with regards to dirty backyard swimming pools, cars parked on nature strips for lengthy periods and overgrown grass within residential areas	PE (CS)	June 2016
17.05.16 RK 4816134	PE5.2 - Keeping of Exotic Animals on private property That a report be presented outlining the keeping of exotic animals on private property, any advice received regarding the legitimacy of keeping such animals and any development application requirements.	PE (CS)	July 2016
<b>Strategy</b>			
29.7.14 PL 3934241	CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line. <b>Comment:</b> scoping investigations proceeding under direction of the General Manager.	Strategy (DSt)	July 2016
29.7.14 GG 3939939	PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE. <b>Comment:</b> Awaiting outcome of further discussions with TAFE and UWS concerning potential economic development initiatives focused on the proposed Campbelltown Health and Education Precinct.	Strategy (DSt)	July 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
17.02.15 GG 4189107	<p>PE3.3 -</p> <p>3. That a future report be presented to the Council which investigates options and identifies practical limits for a core Campbelltown CBD precinct, for the purposes of permanently varying the commercial parking rates within that precinct.</p> <p><b>Comment:</b> Campbelltown CBD Parking nearing finalisation by Consultants in conjunction with CBD Traffic Strategy and Campbelltown Information Project.</p>	Strategy (DSt)	July 2016
24.04.15 GG 4275787	<p>PE2.6 - The Council receive a further report on a proposal to establish a Business Advisory Board following further consultation with the Campbelltown and Ingleburn Chambers of Commerce.</p> <p><b>Comment:</b> Continues to be under investigation.</p>	Strategy (DSt)	July 2016
22.03.16 GB 4737423	<p>Cnl10.2 - Western Sydney Rail Alliance</p> <p>2. That a further report be presented to Council when the technical information from the Alliance's Submission is available, and make a recommendation concerning Council's own submission to the Federal and NSW Governments Joint Investigation.</p>	Strategy (DSt)	July 2016

## **10. REPORT OF DIRECTOR CITY WORKS**

### **10.1 City Works Activity Report**

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#### **Attachments**

Activity Report (contained within this report)

#### **Report**

Works activities are proceeding to program and on demand and are outlined in the activity report. Statistics on graffiti are also presented in the activity report. It should be noted that the activity report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 21 June 2016 (Lound/Kolkman)**

That the Officer's Recommendation be adopted.

#### **Council Resolution Minute Number 101**

That the Officer's Recommendation be adopted.

# ATTACHMENT 1

## OPERATIONAL SERVICES SECTION (Reporting period 25 April – 29 May 2016)

### GRAFFITI

The Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to Mar 2015	April to June 2015	July to Sept 2015	Oct to Nov 2015	Jan to Mar 2016	April 2016	May 2016
Area 1	2959	2212	2770	1864	2430	503	736
Area 2	3285	1534	3260	1285	1568	559	654
Area 3	1384	1122	1453	763	1110	174	553
Area 4	2730	1888	2429	1599	2534	728	389
Total	10358	6756	9912	5511	7642	1964	2332

During the reporting period 2 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2015	April to June 2015	July to Sept 2015	Oct to Nov 2015	Jan to Mar 2016	April 2016	May 2016
32	4	22	3	15	3	2

### OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	69	37	60	44	210
Road Verges (Sites)	37	50	19	43	149
Community/Childcare Centre's (Sites)	0	0	0	0	0
Servicing Laneways (Sites)	76	102	106	12	296
Litter/Rubbish Pickup	115	166	149	72	502
Herbicide Spraying (hrs)	0	0	0	0	0
Mulching (m <sup>3</sup> )	0	0	0	0	0
Garden Maintenance	0	0	0	0	0
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	0	0	0	0
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	0	0	0	0	0
Tractor Road Verge (Sites)	11	13	9	26	59
Tractor Servicing Parks and Reserves (Sites)	37	44	55	28	164
Cemetery	0	0	0	0	0
Fire Hazard Reduction	12	2	0	0	14
Refilling of Sandpits	0	0	0	0	0

## **OPERATIONAL SERVICES SECTION** (Reporting period 25 April – 29 May 2016)

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Area 1	2959	2212	2770	1864	2430	503	736
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32	4	22	3	15	3	2

### **OPEN SPACE**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>	<b>Total</b>
Servicing of Parks and Reserves (Sites)	69	37	60	44	210
Road Verges (Sites)	37	50	19	43	149
Community/Childcare Centre's (Sites)	0	0	0	0	0
Servicing Laneways (Sites)	76	102	106	12	296
Litter/Rubbish Pickup	115	166	149	72	502
Herbicide Spraying (hrs)	0	0	0	0	0
Mulching (m <sup>3</sup> )	0	0	0	0	0
Garden Maintenance	0	0	0	0	0
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	0	0	0	0
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	0	0	0	0	0
Tractor Road Verge (Sites)	11	13	9	26	59
Tractor Servicing Parks and Reserves (Sites)	37	44	55	28	164
Cemetery	0	0	0	0	0
Fire Hazard Reduction	12	2	0	0	14
Refilling of Sandpits	0	0	0	0	0



## HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	22	27	21	19	89
Road Verges (Sites)	30	26	21	18	95
Community/Childcare Centre's (Sites)	9	11	12	9	41
Cemetery	0	0	0	0	0
Tractors Servicing Sporting Fields	37	25	55	53	170
Litter/Rubbish Pickups (hrs)	28	38	21	23	110
Herbicide Spraying (hrs)	26	34	42	30	132
Mulching (m <sup>3</sup> )	4	4	10	4	22
Garden Maintenance (Sites)	38	36	39	54	167
Garden Refurbishment (Sites)	4	2	7	1	14
Top Dressing (tonne)	5	1	4	5	15
Aeration of Fields (Sites)	5	5	11	10	31
Refilling of Sandpits	0	0	0	0	0
Plumbing	12	11	21	20	64
Placing of goal posts (Sites)	0	0	0	0	0
Cricket Wicket Maintenance	25	25	25	25	100

## HORTICULTURE ACTIVITIES

### Bradbury Oval

Refurbishment of existing gardens including planting of 50 shrubs and mulching works

### Memorial Oval

Refurbishment of existing gardens including planting of 35 shrubs and mulching works

### Mulching Activities

Mulching activities were undertaken at the following locations;

- Japanese Gardens
- Eschol Park Drive median gardens
- Leumeah Station West and Stadium surrounds
- Blaxland Road, Campbelltown,
- Lantana Street, Macquarie Fields
- Victoria Road roundabouts

## COUNCIL TREE INSPECTIONS

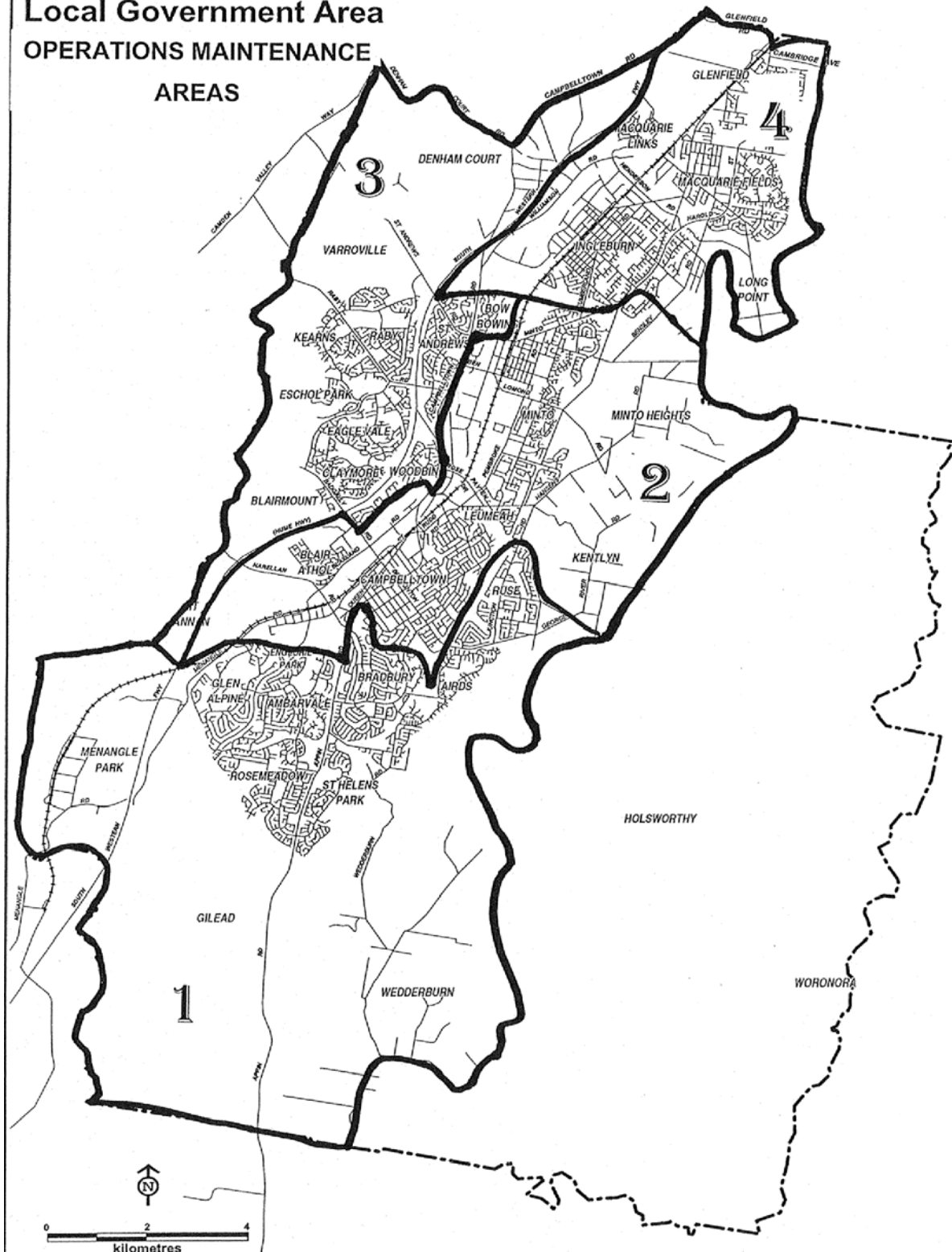
Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	27	11	16	15	69
Council	40	28	40	30	138
Termites	4	0	0	0	4
Plumber - Sewer Chokes	0	0	0	0	0
N/A	9	8	5	13	35
HOLD	0	0	3	2	5
Total	80	47	64	60	251

## PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	5	11	10	20	46

# Campbelltown City Council Local Government Area OPERATIONS MAINTENANCE

## AREAS





## ROADS AND DRAINAGE

### A. HEAVY PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs heavy patching (sqm)	147	143	104	122	516
Road restorations (sqm)	0	0	3	0	3
AC Base Course Total (T)	26	32	26	16	100

### B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (no.)	146	345	147	252	890
Edge breaks (LM)	50	40	30	24	144
Restorations (sqm)	0	0	0	0	0
Car parks pot holes (no.)	0	205	45	0	250
Trip Hazard Footpaths (no.)	20	0	0	0	20

### C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	6	23	27	25	81
Telstra Inspections	1	3	5	3	12
Sydney Water inspections	4	6	11	8	29
Endeavour Energy Inspections	38	2	3	4	47
Jemena Gas Inspections	1	5	7	5	18
NBN	1	2	9	7	19
Customer & Road Opening requests	7	11	12	18	48

### D. MULTI FUNCTIONAL VERGE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	4	9	1	4	18
Pits cleaned by hand or suction	106	60	271	37	474
Tail out drains/headwalls	4	8	0	1	13
Removal of waste matter (m <sup>3</sup> )	19.5	68.5	1.5	220	309.5
Flushing of stormwater lines (LM)	2020	1300	280	1350	4950
Underpass (drainage) cleaning	2	5	0	3	10
Trip hazards/footpath hazards	12	8	27	20	67
Dead animals removed	38	12	8	13	71
Parra webbing drainage	2	3	0	2	7
Sign retrievals and straightening	1	5	0	0	6
Syringes	14	187	28	3	232
Deliver and set up at venues	0	1	0	6	7
Paver repairs (sqm)	0	80	0	0	80
Oil/ paint spill/debris on road	6	7	4	5	22
Median cleaning/poisoning (LM)	588	119	269	427	1403
Guide Posts	5	5	2	3	15

**E. STREET ACCESSORIES - Sign Manufacturer**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	4	15	3	9	31
Street signs	4	5	9	19	37
Ordinance signs	1	4	11	0	16
Directional signs	0	0	3	0	3
Warning signs	0	26	0	0	26
Community signs	0	27	0	0	27
Various council signs	6	6	6	6	24
Council special events	0	43	0	0	43
Banners/ Posters	0	0	0	0	0
Various Stickers / Labels	7	3	10	2	22
Total	22	129	42	36	229

**Sign Erection**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	88	105	47	45	285
Street signs	24	23	14	13	74
Ordinance signs	15	28	21	29	93
Directional signs	13	14	14	12	53
Warning signs	20	22	7	10	59
Community signs	8	13	9	8	38
Various council signs	0	0	0	0	0
Banner / Bin Installation	0	3	30	20	53
Graffiti Removal (sqm)	3	3	4	0	10
Works orders (traffic)	0	4	3	2	9
Bollard replacement/ repair	15	15	18	15	63
Line Marking/Car Park (sqm)	0	2	2	20	24

**F. FOOTPATH RECONSTRUCTION PROGRAM 2015 – 2016**

Stage 1A - 100% complete.

Stage 1B - 100% complete.

Stage 2 - 100% complete.

**G. KERB AND GUTTER RECONSTRUCTION 2015 – 2016**

Stage 1 - 100% complete.

Stage 2 - 100% complete.

Stage 3A - 100% complete.

Stage 3B - 100% complete.

Stage 4A - 22% complete.

Stage 4B - 65% complete.

**H. ROADS PROGRAM 2015 – 2016**

96% complete.

**I. OPERATIONS MINOR WORKS**

**Animal Facilities Various Works** – 100% complete.

**Quirk Reserve Water Quality Program** – 100% complete.

**Staff Car Park Extension** – 100% complete.

## J. CAPITAL WORKS

**Eagle Vale Drive Road Stage 3 (Widening and Roundabout)** - 90% complete.

**Eagle Vale Drive Road (Wynn Street to Badgally Road)** – 90% complete.

**Noorumba Fire Trail Drainage Works and Embankment Stabilisation Works** – 0% complete. Pending environmental assessment.

**Coogan Lane, Campbelltown (Additional Car Park)** – 100% complete.

**Raby Sports Complex Practice Cricket Pitches** – 70% complete.

**Lincoln Street, Minto (Stormwater repair)** – 100% complete.

## PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

## WORKSHOP ACTIVITIES REPORT

No vehicles, plant or equipment accrued abnormal downtime during the reporting period.

The following is a breakdown of the work performed since the last report **25 April – 29 May 2016**.

<b>9700</b>	Clutch repairs to flail mower have been completed and mower is back in service.
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All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	38
Services carried out	44
Repairs to trucks	48
Repairs to heavy plant	28
Repairs to trailers	12
Tractors/implements	27
SES repairs	0
RFS repairs	7
Small plant repairs	32
Repair to cars	22
Repairs to mowers	34
Repairs to sweepers	12
Pathway requests (completed)	4

Of the reported repairs above 20 were out in the field.

The Workshops Solar panel main power switch was turned off. As a result the total amount remains the same as the previous month at **65,565 kWh** back to the grid.

The Workshop has also carried out the following duties:

- Lock boxes and grates.
- Trailer repairs and modifications.
- Manufacture and repairs of truck bodies.

#### **HAZARD REDUCTION PROGRAM**

**Hazard Reduction Burning** - No hazard reduction burning has been conducted in the reporting period.

**Asset Protection Zones Maintenance** - 26 hazard reduction treatments were completed in the reporting period, totalling an area of 20.164 hectares with 739 assets protected.

**Fire Trails** – Smiths Creek fire trail maintenance and upgrades have been undertaken as part of the NSW Rural Fire Service, Resilience Grant Funding Program. The improvements include, the construction of a new concrete causeway, embankment armouring and widening of a creek crossing, and improvement works to the trail surface.

**Fire Trail Gates** – 4 new multi-agency gates have been installed at Smiths Creek, Darling Avenue, Keith Longhurst and Noorumba Reserves. These upgrades will assist with access restriction and multiple agency access, whilst maintaining security of the fire trail network.

#### **ASSETS AND SUPPLY SERVICES**

##### **Procurement and Contract Management Services**

##### **Tenders/Quotes/Expressions of Interest and Agreements:**

- T16/05 Cleaning of Council Facilities and Depot
- T16/11 Sports Grounds Floodlight Installation, Upgrades and Repairs

##### **Tenders/Quotes currently advertised:**

- T16/19 Lift Maintenance

##### **Tenders/Quotes currently under evaluation:**

- Q16/03 Gutter Cleans
- T16/17 HVAC-Art Centre

#### **ASSET MANAGEMENT**

##### **Roads**

- Road Renewal Program 2015-2016 Phase 2 is 98% completed.
- Falling Weight Deflectometer Test for road-sections included in Road Rehabilitation Program 2016-2017 is completed.
- Geotechnical Investigation for Road Rehabilitation Program 2016-2017 is completed.

##### **Car Parks**

- Condition inspection for Car Park renewal program 2016-2017 is completed.

### **Bridge and Culvert**

- Precast concrete cover replacement work for Gilchrist Drive Road Bridge is completed.
- Footpaths (on Bridges and Culverts) Reconstruction Program 2015-2016 is completed.
- The Bridge Joint Repair and Protection Angle Replacement work for Railway Parade Road Bridge has been awarded.

### **Kerb and Gutter**

- Kerb and Gutter Reconstruction Program Stage 4A and 4B is 53% completed.

### **Footpath**

- 2015-2016 Footpath Condition Inspection Program is 90% completed.

### **Stormwater**

- 300 new storm water pits and pipes have been captured in the system and mapped in MapInfo.

### **Parks and Public Spaces**

- 100% of Parks and Reserves assets have been inspected to new inspection parameters.
- 100% of road furniture assets have been inspected.
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.

### **Building Inspections**

- Inspections of "Other structures" have been completed.
- Building inspections have been completed at two locations:
  - Animal Care Facility
  - Blinman Oval
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.

### **Playground Equipment**

- Reactive Repairs were completed at 13 locations between 9 April 2016 and 9 May 2016.
- Playground Program Maintenance has been completed for the following locations. Works include repainting and addressing compliance issues:
  - Mandurama Reserve, Ambarvale
  - Rosemeadow Playing Fields, Rosemeadow
  - Pembroke Park, Minto
  - Willow Court Park, Bradbury
  - Macleay Reserve, Bradbury



- Softfall Maintenance work has been completed at five locations:
  - Seddon Park, Glenfield
  - Murray Reserve, Minto
  - Peace Park, St Andrews
  - Cook Reserve, Ruse
  - Leumeah Park, Leumeah

#### **Internal Assets– Electrical Testing and Tagging**

- 322 items of electrical equipment have been tested at locations throughout the Local Government Area.

#### **Asset Management System, Grants and Reports**

- Road and Maritime monthly progress report for the month of May 2016 has been sent.

#### **BUILDING MAINTENANCE/CONSTRUCTION PROGRAM**

##### **Reactive Maintenance**

There were 384 reactive maintenance requests during the months of April and May 2016.

##### **Building Program Maintenance**

- **Animal Care Facility** – Works are completed.
- **Blinman Oval** – Construction of a new Amenities facility is 100% completed. Demolition of the old facility to commence this week.
- **Worrell Park Amenities** – Works are due to be completed by the end of the month.
- **Woodlands Baseball Complex** – Construction of a new storeroom and toilets have commenced. Roof is due to be completed by 17 June, 2016.
- **Eagle Vale Central Leisure Centre** – Replacement of the existing Air Handling Unit (AHU) has commenced.
- **Oswald Reserve Amenities Facility** – Construction has commenced, slab has been poured. Works are expected to take approximately 6 weeks. Brickwork has been completed and the roof is expected to be completed by 24 June 2016.
- **HJ Daley Library** – As part of the building program all the old fluorescent lights will be replaced with new energy efficient LED lighting.
- **Koshigaya Park Amenities Refurbishment** – Works will soon commence to repaint the roof and all internal toilets. New door grills and timber barge boards will also be replaced.
- **Menangle Park Toilet** – Refurbishment works have commenced, including installation of solar power.

**11. REPORT OF DIRECTOR COMMUNITY SERVICES**

**No reports this round**

**12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT**

**No reports this round**

**13. REPORT OF DIRECTOR STRATEGY**

**No reports this round**

**14. QUESTIONS WITH NOTICE**

Nil at time of print.

**15. ANSWERS TO QUESTIONS WITH NOTICE**

Nil at time of print.

**16. RESCISSION MOTION**

**No rescission motion this round**