

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors June 2016

Attachments

Nil

Report

On 15 September 2015, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
 - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars
 - (iv) the training of councillors and the provision of skill development for councillors

- (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time
- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses for the month of June 2016 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for June 2016.	\$1,525
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for June 2016.	\$5,047
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for June 2016.	\$2
4.	Periodicals Cost of annual subscriptions. Cost for June 2016.	\$417
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for June 2016.	\$1,893
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for June 2016.	\$932
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for June 2016.	Nil
8.	Memorial and Commemorative Items Costs associated with the provision of memorial and commemorative items such as wreaths, commemorative pins, badges, medals etc. Cost for June 2016.	Nil
9.	Travelling Expenses for Use of Private Vehicle	

Reimbursement of travelling expenses on authorised Council business. Nil
Claims submitted for June 2016.

Provision of Facilities

- | | | |
|----|---|---------|
| 1. | Accommodation
Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for June 2016. | \$5,145 |
| 2. | Communication System
Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors.
Cost of equipment for June 2016 in accordance with Councillors Policy. | \$1,268 |
| 3. | Office Equipment
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for June 2016. | \$310 |
| 4. | Council Vehicle
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for June 2016. | \$1,233 |
| 5. | Internet Facilities
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for June 2016. | \$1,587 |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for June 2016 amounted to \$19,359.

Officer's Recommendation

That the information be noted.

Council Meeting 19 July 2016 (Lake/Lound)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 118

That the Officer's Recommendation be adopted.

9.2 Reports Requested

Reporting Officer

Acting Director Business Services

Attachments

Status list of reports requested (contained within this report)

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 21 June 2016.

Officer's Recommendation

That the information be noted.

Council Meeting 19 July 2016 (Greiss/Glynn)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 119

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 21 June 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
Community Services			
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. Comment: Update has been provided to Council via Campbelltown Arts Centre Sub-committee meeting dated 24 June 2015 - "Council's Manager Cultural Services provided the Committee with an update in relation to the proposed Artist Walk project to be located in Queens Street, Campbelltown. It was noted by the Committee that this project will not progress until such a time as restoration works have been completed in Queen Street. Once these works are completed Council's Manager Cultural Services will liaise with Council's City Works Division in relation to the placement of plaques which represent artists that have lived in the Campbelltown area. A report to this project will be submitted to Council for consideration.	CS	November 2016
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields. Comment: Sport and Recreation plan currently being commissioned.	CS	November 2016
19.04.16 PL 4770731	CG7.1 - Bicycle Education and Road Safety Centre That a report be presented investigating the feasibility of hiring out bicycles and helmets to people attending Council's Bicycle Education and Road Safety Centre. Comment: Healthy Lifestyles Manager is currently looking at resourcing for this investigation and tasked to the appropriate Council officers.	CS	August 2016
19.04.16 RT 4770735	PE5.2 - Bensley Road Soccer Complex - Macquarie Fields That a report be presented on the current condition of Bensley Road Soccer Complex and any proposed upgrade works including associated costs. Comment: Healthy Lifestyles Manager is currently looking at resourcing for this investigation and tasked to the appropriate Council officers.	CS	October 2016
21.06.16 MO 4874926	CS8.1 - That a report be presented investigating opportunities to create arts and cultural activities in the northern part of the Local Government Area.	CS	November 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
City Works			
17.05.16 MO 4816112	CS8.1 - That a report be presented investigating the feasibility of installing shaded seating and BBQ facilities as well as a foam pit at Macquarie Fields Skate Park. Comment: Report being drafted by Healthy Lifestyles for presentation at the August meeting.	CW	August 2016
21.06.16 FB 4851108	CW1.3 - 3. That following completion of the Floodplain Risk Management Study and Plan, a further report be tabled for Council's consideration.	CW	August 2018

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
Business Services			
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road. Comment: Currently addressing Sydney Water regarding Section 73 requirements.	BS	November 2016
14.10.14 RK 4033794	CG2.3 - 4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project. Comment: Still in the process of finalising the VPA/ISDP with Urban Growth.	BS	November 2016
17.02.15 PH 4188336	CG2.1 - That Council note the information contained in this report and that a further report be submitted to Council once the Roads and Maritime Services has made an offer for the compulsory acquisition of the land. Comment: Awaiting Valuer General issue of determination of compensation.	BS	October 2016
17.05.16 MO 4816113	CS8.2 - That a report be presented investigating the feasibility of providing wi-fi services at all skate parks located within the Local Government Area.	BS	August 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
Planning and Environment			
13.12.11 BT 3421776	<p>2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.</p> <p>Comment: The Menangle Park Urban Release Area has been included into the Greater Macarthur Land Release Investigation. The NSW Government is formulating a special infrastructure contribution levy to fund the required road infrastructure. A decision on the levy is expected July 2016.</p>	PE (EP)	July 2016
13.12.11 RK 3421767	<p>2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.</p> <p>Comment: Placed on hold pending the outcome of Glenfield-Macarthur Urban Renewal Corridor. Corridor Strategy delayed due to the required redesign of the Glenfield Town Centre following the announcement that Hurlstone Agricultural High School will be relocated. The Corridor Strategy is expected to be placed on public exhibition during August 2016.</p>	PE (EP)	December 2016
5.6.12 RK 3068270	<p>PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.</p> <p>Comment: further information is being investigated and considered.</p>	PE (DS)	October 2016
18.6.13 RK 3451045	<p>PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA.</p> <p>Comment: Report on rating structure with Minister for consideration.</p>	PE (EP)	December 2016
16.7.13 RK 3483315	<p>PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation.</p> <p>Comment: Trial completed mid December 2014, information being collated. Additional time required to assess impact of the implementation of the provisions of the <i>Swimming Pools Act 1992</i> requiring pool owners to obtain a Certificate of Compliance before selling or leasing their property commencing on 29 April 2016.</p>	PE (CS)	November 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
14.10.14 CM 4033787	<p>CG6.1 -</p> <p>1. That a report be presented on the development application process, particularly as it relates to residential and small business, regarding:</p> <p>(i) DA approval times – including a comparison to Camden and the councils that fall within the Group 7 Metropolitan Fringe category of the Office of Local Government's Comparative Data publication.</p> <p>(ii) The types of developments which require approval in Campbelltown but do not require approval in other similar councils (e.g. Group 7 councils and Camden).</p> <p>2. That Council contact the NSW Business Chamber and the local Chambers of Commerce and report on their suggestions regarding:</p> <p>(i) How Council could streamline the DA process for small business.</p> <p>(ii) Any developments currently requiring approval which they believe would be appropriate to be made exempt.</p> <p>Comment: Investigation continuing into this matter.</p>	PE (DS)	October 2016
27.10.15 GG 4526199	<p>PE5.2 - That Council's Public Notification Policy, in respect to Development Applications, be reviewed and a report provided back to Council recommending options for a more comprehensive community notification process.</p> <p>Comment: Review of notification requirements being incorporated into further review of SCDP.</p>	PE (EP)	November 2016
15.12.15 RK 4607896	<p>PE5.2 -</p> <p>1. That a full report be presented to Council outlining the cost of a pet giveaway and the likely implications for sales from the Animal Care Facility in the balance of the year.</p> <p>2. That the report include information about the potential for pets freely given from the Animal Care Facility to be abandoned by virtue of the fact that they were acquired at no cost.</p> <p>Comment: Deferred by Executive for Briefing</p>	PE (CS)	November 2016
22.03.16 GG	<p>PE2.3 - Amendment to Campbelltown Local Environmental Plan 2015 to reflect the Re-alignment of the Campbelltown - Camden Local Government Boundary</p> <p>4. That at the conclusion of the public exhibition, a report be submitted to Council detailing any outcome of the exhibition and a "strategy" for finalising the planning proposal amendment.</p> <p>Comment: Issued 11 May 2016, proposed to be placed on exhibition in July 2016.</p>	PE (EP)	December 2016
22.03.16 GG 4725155	<p>PE2.4 - Planning Proposal - Rezoning of the Glenfield Waste Site</p> <p>3. That a further report be submitted to Council on the outcome of the public consultation.</p> <p>Comment: Planning Proposal to be placed on public exhibition from 6 April to 6 May 2016, submissions being considered.</p>	PE (EP)	November 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
19.04.16 MO 4770730	CS8.1- Old Clinton's development site That a report be presented outlining any action taken by Council with regards to the dead trees on the old Clinton's development site - Queen Street, Campbelltown. Comment: Works ongoing	PE (CS)	September 2016
21.6.16 RK 4884532	ORD6.5 - That a report be presented on the viability of Council preparing a planning proposal designed to protect the Scenic Hills from development.	PE (EP)	November 2016
21.6.16 RK 4884516	PE2.1 - 2. That at the conclusion of the public exhibition, a separate report be provided to Council on the outcome of the public exhibition of the Draft Amendment 2 to Campbelltown (Sustainable City) Development Control Plan 2015.	PE (EP)	November 2016
21.6.16 RK 4884516	PE2.6 - 2. That a report be provided identifying opportunities for Council to permanently honour the achievements of Dr Ivor G Thomas. Comment: Matter to be considered at the next Heritage Protection Sub Committee meeting to be held 18 August 2016.	PE (EP)	August 2016
Strategy			
29.7.14 PL 3934241	CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line. Comment: scoping investigations proceeding under direction of the General Manager.	Strategy (DSt)	July 2016
29.7.14 GG 3939939	PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE. Comment: Awaiting outcome of further discussions with TAFE and UWS concerning potential economic development initiatives focused on the proposed Campbelltown Health and Education Precinct.	Strategy (DSt)	July 2016
17.02.15 GG 4189107	PE3.3 - 3. That a future report be presented to the Council which investigates options and identifies practical limits for a core Campbelltown CBD precinct, for the purposes of permanently varying the commercial parking rates within that precinct. Comment: Campbelltown CBD Parking nearing finalisation by Consultants in conjunction with CBD Traffic Strategy and Campbelltown Information Project.	Strategy (DSt)	July 2016
24.04.15 GG 4275787	PE2.6 - The Council receive a further report on a proposal to establish a Business Advisory Board following further consultation with the Campbelltown and Ingleburn Chambers of Commerce. Comment: Continues to be under investigation.	Strategy (DSt)	July 2016
22.03.16 GB 4737423	Cnl10.2 - Western Sydney Rail Alliance 2. That a further report be presented to Council when the technical information from the Alliance's Submission is available, and make a recommendation concerning Council's own submission to the Federal and NSW Governments Joint Investigation.	Strategy (DSt)	July 2016

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report (contained within this report)

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 19 July 2016 (Chanthivong/Oates)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 120

That the Officer's Recommendation be adopted.

ATTACHMENT 1

OPERATIONAL SERVICES SECTION (Reporting period 30 May – 26 June 2016)

GRAFFITI

The Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to Mar 2015	Apr to June 2015	July to Sept 2015	Oct to Nov 2015	Jan to Mar 2016	April 2016	May 2016	June 2016
Area 1	2959	2212	2770	1864	2430	503	736	701
Area 2	3285	1534	3260	1285	1568	559	654	575
Area 3	1384	1122	1453	763	1110	174	553	422
Area 4	2730	1888	2429	1599	2534	728	389	417
Total	10358	6756	9912	5511	7642	1964	2332	2115

During the reporting period 2 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2015	Apr to June 2015	July to Sept 2015	Oct to Nov 2015	Jan to Mar 2016	April 2016	May 2016	June 2016
32	4	22	3	15	3	2	2

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	17	11	17	12	50
Road Verges (Sites)	4	7	7	31	49
Community/Childcare Centre's (Sites)	5	7	7	9	28
Servicing Laneways (Sites)	56	7	65	64	192
Litter/Rubbish Pickup (hrs)	140	149	108	101	498
Herbicide Spraying (hrs)	0	0	0	0	0
Mulching (m ³)	0	15	6	2	23
Garden Maintenance	0	13	8	2	23
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	0	0	2	2
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	0	0	0	0	0
Tractor Road Verge (Sites)	4	2	8	1	15
Tractor Servicing Parks and Reserves	18	5	19	11	53
Cemetery	0	0	0	0	0
Fire Hazard Reduction	0	1	0	0	1
Refilling of Sandpits	0	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	16	17	16	14	63
Road Verges (Sites)	12	12	14	8	46
Community/Childcare Centre's (Sites)	4	5	7	6	22
Cemetery	0	0	0	0	0
Tractors Servicing Sporting Fields	7	6	16	18	47
Litter/Rubbish Pickups (hrs)	6	7	5	7	25
Herbicide Spraying (hrs)	0	0	0	0	0
Mulching (m ³)	12	12	14	8	46
Garden Maintenance (Sites)	14	14	16	14	58
Garden Refurbishment (Sites)	6	7	2	0	15
Top Dressing (tonne)	3	4	7	4	18
Aeration of Fields (Sites)	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0
Plumbing	10	9	7	7	33
Placing of goal posts (Sites)	0	0	0	0	0
Cricket Wicket Maintenance	20	20	20	20	80

HORTICULTURE ACTIVITIES

Planting Activities

Quirk Reserve, Bradbury - 3000 native shrubs, grasses and trees were used around stage 1 of the new drainage area.

Gilchrist Drive, Campbelltown - 1500 native grasses were used for additional planting along existing gardens.

Blair Athol Project - 38 advance native trees were planted in the area closest to Narellan Road (behind the community centre).

City Entrance Median Project – Mulching was undertaken and 22 advanced trees planted in the centre median area adjacent to Jackson Park.

Mulching Activities

Mulching activities were undertaken at the following locations;

Roundabouts

- Raby Road on ramp
- Guernsey Avenue and Longhurst Road, Minto
- Guernsey and Grampian Avenues, Minto
- Raby Road and Stromeferry Crescent, St Andrews

Gardens

- Lalor Reserve, Glenfield
- Eucalyptus Reserve, Macquarie Fields
- Bradbury Oval, Bradbury
- Eschol Park Drive median gardens
- Campbelltown Stadium, Pembroke Road Leumeah
- Eschol Park Drive, Eschol Park
- Blaxland Road, Campbelltown service lanes
- Kabbarli Child Care Centre, Minto
- Campbelltown cycleway
- Gilchrist Drive, Campbelltown

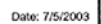
COUNCIL TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	14	15	12	20	61
Council	32	24	20	20	96
Termites	0	0	0	0	0
Plumber - Sewer Chokes	0	0	0	0	0
N/A	5	6	10	6	27
HOLD	2	0	2	2	6
Total	53	45	44	48	190

PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	10	10	8	12	40

AREAS



ROADS AND DRAINAGE

A. HEAVY PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs heavy patching	60	81	159	84	384
Road restorations (sqm)	0	13	10	5	28
AC Base Course Total (T)	8	21	19	22	70

B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (no.)	209	201	348	202	960
Edge breaks (LM)	0	20	7	0	27
Restorations (sqm)	0	0	0	0	0
Car parks pot holes (no.)	65	17	30	18	130
Trip Hazard Footpaths (no.)	0	0	30	0	30

C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	4	15	19	17	55
Telstra Inspections	1	2	1	2	6
Sydney Water inspections	9	5	6	17	37
Endeavour Energy Inspections	16	0	2	0	18
Jemena Gas Inspections	2	1	11	0	14
NBN	2	0	0	0	2
Customer & Road Opening	3	14	16	9	42

D. MULTI FUNCTIONAL VERGE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	15	2	1	7	25
Pits cleaned by hand or suction	199	67	150	120	536
Tail out drains/headwalls	15	18	13	11	57
Removal of waste matter (m ³)	125	52	12	66	255
Flushing of stormwater lines (LM)	2388	1157	1655	1300	6500
Underpass (drainage) cleaning	0	0	2	2	4
Trip hazards/footpath hazards	5	10	34	19	68
Dead animals removed	6	4	11	15	36
Parra webbing drainage	2	3	55	20	80
Sign retrievals and straightening	4	0	0	0	4
Syringes	19	2	22	6	49
Deliver and set up at venues	0	1	0	2	3
Paver repairs (sqm)	0	0	0	0	0
Oil/ paint spill/debris on road	3	2	3	9	17
Median cleaning/poisoning (LM)	52	107	97	121	377
Guide Posts	19	0	5	2	26

E. STREET ACCESSORIES - Sign Manufacturer

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	0	4	0	0	4
Street signs	2	2	3	0	7
Ordinance signs	0	6	0	0	6
Directional signs	3	3	2	0	8
Warning signs	0	4	0	0	4
Community signs	0	10	0	0	10
Various council signs	0	0	0	0	0
Council special events	0	20	0	0	20
Banners/ Posters	0	0	0	0	0
Various Stickers / Labels	0	32	0	0	32
Total	5	81	5	0	91

Sign Erection

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	55	57	18	10	140
Street signs	8	5	8	5	26
Ordinance signs	52	13	2	2	69
Directional signs	34	0	14	7	55
Warning signs	17	16	3	6	42
Community signs	6	2	8	18	34
Various council signs	0	0	0	0	0
Banner / Bin Installation	0	2	0	1	3
Graffiti Removal (sqm)	2	1	0	0	3
Works orders (traffic)	0	2	1	1	4
Bollard replacement/ repair	9	5	7	4	25
Line Marking/Car Park (sqm)	0	0	0	0	0

F. KERB AND GUTTER RECONSTRUCTION 2015 – 2016

Stage 1 - 100% complete.

Stage 2 - 100% complete.

Stage 3A - 100% complete.

Stage 3B - 100% complete.

Stage 4A - 39% complete. (2016 – 2017 program period)

Stage 4B - 66% complete. (2016 – 2017 program period)

G. ROADS PROGRAM 2015 – 2016

100% complete.

H. MINOR WORKS

Farrow Road Pedestrian Crossing – 100% complete.

Brooks Road Traffic Satellites – 80% complete. Delays due to inclement weather.

Rudd Road Pedestrian Threshold – 95% complete.

Wetlands at Eaglevale and Rosemeadow – 50% complete. Delays due to inclement weather.

Main Street Parking Signage – 100% complete.

Stromeferry Reserve Grandstand Seating Structure – 100% complete.

I. CAPITAL WORKS

Eagle Vale Drive Road Stage 3 (Widening and Roundabout) - 90% complete. Street lighting and traffic signal installation in progress.

Eagle Vale Drive Road (Wynn Street to Badgally Road) – 90% complete.

Raby Sports Complex Practice Cricket Pitches – 95% complete. (Delays due to inclement weather).

Victoria Park cricket pitch – 60% complete.

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

No vehicles, plant or equipment accrued abnormal downtime during the reporting period.

The following is a breakdown of the work performed since the last report **30 May – 27 June 2016**.

There has been no abnormal down time to machinery this month.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	33
Services carried out	21
Repairs to trucks	58
Repairs to heavy plant	23
Repairs to trailers	26
Tractors/implements	16
SES repairs	0
RFS repairs	4
Small plant repairs	45
Repair to cars	18
Repairs to mowers	22
Repairs to sweepers	7
Pathway requests (completed)	4

Of the reported repairs above 25 were out in the field.

The Workshops Solar panel main power switch was turned off. As a result the total amount remains at **66,088 kWh** back to the grid.

The Workshop has also carried out the following duties:

- Lock boxes and grates.
- Trailer repairs and modifications.

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning - No hazard reduction burning has been conducted in the reporting period.

Asset Protection Zones Maintenance - 4 hazard reduction treatments were completed in the reporting period, totalling an area of 5.262 hectares with 106 assets protected.

Fire Trails – Smiths Creek fire trail maintenance and upgrades have been completed as part of the NSW Rural Fire Service, Resilience Grant Funding Program. The improvements include, the construction of a new concrete causeway, embankment armouring and widening of a creek crossing, and improvement works to the trail surface.

Fire Trail Gates – No fire trail gate maintenance was undertaken during the reporting period.

FACILITIES SUPPORT SERVICES

Customer Requests	
Sporting Clubs with overdue keys	47 clubs with 409 keys outstanding
Key access renewals, issues, alarm codes and access	315
Request for access to Council Reserves	7

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Tenders/Quotes/Expressions of Interest and Agreements being prepared:

- T16/05 Cleaning of Council Facilities and Depot
- T16/11 Sports Grounds Floodlight Installation, Upgrades and Repairs
- Q16/15 Forklift (Quotations to be sought through Local Government Procurement)
- Q16/18 Compactor (Quotations to be sought through Local Government Procurement)
- Q16/13 Wide Area Network (Quotations to be sought through Local Government Procurement)
- Q16/12 SAN (Quotations to be sought through Local Government Procurement)
- Q16/14 Maintenance of Cisco Equipment (Quotations to be sought through Local Government Procurement)
- Q16/08 Athletics Track Clean and Linemark
- T16/21 Hollylea Bridge
- Q16/16 Supply and Delivery Tractor (Quotations to be sought through Local Government Procurement)
- Q16/17 Supply and Deliver Backhoe (Quotations to be sought through Local Government Procurement)
- Q16/19 Supply and Deliver 5 Trucks (Quotations to be sought through Local Government Procurement)
- Q16/20 Cricket Wicket Mower

- Q16/21 Truck with Tipper (Quotations to be sought through Local Government Procurement)
- Q16/22 Supply and Deliver 5 Mowers (Quotations to be sought through Local Government Procurement)

Tenders/Quotes currently advertised:

- T16/20 Floor Coverings
- Q16/11 Photovoltaic System HJ Daley Library

Tenders/Quotes currently under evaluation:

- T16/19 Lift Maintenance
- T16/17 HVAC-Art Centre

ASSET MANAGEMENT

Roads

- The Quotations for the following 2016-2017's programs have been sent to Contractors for pricing as per panel tender T13/23:
 - Asphalt Re-sheeting Program
 - Stabilisation Program
 - Spray Sealing Program
 - Mill and Fill Program
 - Heavy Patching Program
 - Rejuvenation Program
 - Microsurfacing Program
- Road Renewal Program 2015-2016 Phase 2 is 100% completed.
- Works orders for Geotechnical Investigation for Road Rehabilitation Program 2016-2017 Phase 2 has been sent to SMEC Testing Services.

Car Parks

- Preparation of quotations for Car Park Micro-surfacing Program 2016-2017 is 20% completed.

Bridge and Culvert

- The bridge joint repair and protection angle replacement work for Railway Parade Road Bridge and Gilchrist Drive has been awarded.

Kerb and Gutter

- The marking of Stage 1 Kerb and Gutter Reconstruction Program 2016-2007 is 100% completed.
- The marking of Stage 4 Kerb and Gutter Reconstruction Program 2016-2017 is 100% completed.
- 2015-2016 Kerb and Gutter Reconstruction Program Stage 4A and 4B is 56% completed.

Footpath

- The marking of Stage 1 Footpath Reconstruction Program 2016-2017 is 100% completed.
- The marking of Stage 4 Footpath Reconstruction Program 2016-2017 is 100% completed.
- 2015-2016 Footpath Condition Inspection Program is 100% completed.

Parks and Public Spaces

- 198 assets inspected throughout Raby and Leumeah between 30 May and 30 June, 2016.
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.
- 25 Pathways requests have been forwarded to operations for auctioning.

Stormwater Assets:

- Condition Inspection for 2015-2016 Program is 100% completed.
- 1,167 dedicated Assets have been loaded to Council's Asset Management System.

Building Inspections

- Building inspections have been completed at two locations:
 - Davis Park Amenities
 - Macquarie Field Tennis Court Amenities
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.

Playground Equipment

- Playground Program Maintenance has been completed for the following locations. Works include repainting and addressing compliance issues:
 - Rizal Park, Rosemeadow
 - Leumeah Park, Leumeah
 - Peace Park, St Andrews
 - Redfern Park, Minto
 - John Rider Reserve, Minto

- Softfall maintenance work has been completed at following locations:
 - Seddon Park, Glenfield
 - Murray Reserve, Minto
 - Peace Park, St Andrews

Internal Assets– Electrical Testing and Tagging

- 203 items of electrical equipment have been tested at locations throughout the Local Government Area.

Asset Management System, Grants and Reports

- Road and Maritime monthly progress report for the month of June, 2016 has been sent.
- Conquest III has been extended to capture capacity and function parameters. The information will be used to run valuation and/or preparing renewal program.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Reactive Maintenance

There were 237 reactive maintenance requests during the months of May and June 2016.

Building Program Maintenance

- **Blinman Oval** – Demolition of the old amenities building is now complete.
- **Worrell Park Amenities** – Now complete.
- **Woodlands Baseball Complex** – New addition is now complete.
- **Eagle Vale Central Leisure Centre** – New air handling unit is now complete.
- **Oswald Reserve Amenities Facility** – New addition is now complete.
- **HJ Daley Library** – New upgrade to LED lighting throughout the building is now complete.
- **Koshigaya Park Amenities Refurbishment** – Refurbishment of the existing accessible toilet is complete. Further works include internal painting to all toilets and roofing. LED lighting has been upgraded through the building.
- **Menangle Park Toilet** – Refurbishment works have commenced and is approximately two weeks away from completion.
- **Eagle Vale Neighbourhood Centre** – Rear yard retaining wall, stairs and fencing is now complete. Minor topdressing will be required along with repairs to areas of synthetic grass.
- **Ingleburn Community Centre and Library** – A new chiller has been ordered to assist in the segregation of the two buildings air conditioning systems. This was due to four ruptured underground chilled and heated water pipes.

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round

13. REPORT OF DIRECTOR STRATEGY

13.1 Memorandum of Understanding - Greater Macarthur Priority Growth Area

Attachments

Greater Macarthur Priority Growth Area Memorandum of Understanding

Report

Council would be aware that the NSW Government and in particular the Department of Planning and Environment has been working collaboratively with Council over strategic planning work concerning the Greater Macarthur Urban Investigation project - Mt Gilead/Menangle Park precincts) and the Glenfield to Macarthur Corridor Priority Urban Renewal Corridor Strategy. The Draft Corridor Strategy is currently under review and Council understands it is scheduled to be released for re-exhibition in the near future.

The Department is now seeking to consolidate planning for these two areas into one large Priority Growth Area which attaches special significance and resourcing by the Government.

Council has received correspondence from the Secretary of the NSW Department of Planning and Environment seeking Council's agreement (execution) to enter into a Memorandum of Understanding (MOU) with the Department. The MOU addresses planning arrangements for a new "Greater Macarthur Priority Growth Area" and identifies the roles, tasks, and responsibilities of the Department and Council for the purposes of:

- preparing a Land Use and Infrastructure Strategy and Special Infrastructure Contributions Scheme for Mt Gilead and Menangle Park urban release areas
- finalising the Glenfield to Macarthur Urban Renewal Corridor Strategy and establishing Special Infrastructure Contributions Schemes across the corridor, including as a priority the Campbelltown-Macarthur Regional City Centre.

A copy of the correspondence from the Secretary and the MOU is shown as an attachment to this report.

The letter from the Secretary also notes that the NSW Government has allocated \$40m from its Housing Acceleration Fund to advance detailed design and costing for the Appin Road Upgrade and the Spring Farm Link Road.

Councillors may recall the MOU was raised in a recent briefing session undertaken by Mr Brendan Obrien, the Department's Executive Director Infrastructure, Housing and Employment, on Tuesday 5 July 2016.

Council's attention is drawn to the following key items included in the MOU:

1. Background
 - (c) To coordinate the planning of growth in and around the Campbelltown-Macarthur Regional City Centre, a Greater Macarthur Priority Growth Area will be declared. This incorporates the Glenfield to Macarthur urban renewal corridor and the Mt Gilead/Menangle Park land release area. It may also incorporate areas of Wollondilly Shire Council.
 - (d) The Department is working with Campbelltown City Council, Transport for NSW, and other agencies to prepare a Land Use and Infrastructure Strategy for the Menangle Park and Mount Gilead precincts of the Greater Macarthur Priority Growth Area. The strategies will integrate important elements of the precincts including transport, open space, housing, employment lands and environmental protection.
 - (e) A new Special Infrastructure Contribution (SIC) levy will be established to cover the cost of infrastructure to support the forecast growth in homes and jobs over the life of the strategies to 2036. The priority precincts for immediate implementation of a SIC will be, but not limited to:
 - Campbelltown-Macarthur Regional City Centre;
 - Menangle Park land release area; and
 - Mt Gilead land release area.
 - (f) Relevant infrastructure will include regional road and transport infrastructure, regional open space and recreation, district cultural facilities, schools, emergency services and health facilities, environmental protection measures and any associated administrative costs to meet the infrastructure requirements of the Priority Growth Area. The proposed levy will include upgrades to the regional road network as identified in the relevant transport studies, including as a minimum:
 - Appin Road;
 - Spring Farm Link Road; and
 - Badgally Road

Comment

The MOU is a strategic document that articulates the NSW Government's and Council's recognition of the importance to support future urban growth earmarked for the Campbelltown Local Government Area (Local Government Area) with proper planning and financial/administrative arrangements dealing with the provision of critical infrastructure.

The declaration by the government of the establishment of the "Greater Macarthur Priority Growth Area" is due recognition and proper consolidation (in terms of planning and administration) of the extensive future urban growth capacity that is proposed for the Campbelltown Local Government Area. The declaration confirms the metropolitan level of significance that is attached to such growth potential, for the future sustainability of Sydney as a whole.

The formal commitment to the establishment of a Special Infrastructure Contributions Scheme(s) similar to schemes already in place in areas such as the South West Growth Centre, as a means to fund the critical and higher (regional) level infrastructure to support the development of the Mt Gilead and Menangle Park Urban Release Areas, and the Glenfield to Macarthur Priority Urban Renewal Project, is a major achievement and follows ongoing and extended advocacy by Campbelltown City Council.

The commitment to establish a SIC scheme for the Priority Growth Area is new in so far as the means to deal with addressing the costs of key regional infrastructure required to satisfy the emerging development needs along the Glenfield to Macarthur Corridor, and builds on earlier indications that the Government was contemplating a SIC scheme to fund regional level infrastructure associated with the roll out of the Greater Macarthur Urban Investigation Area project.

The specific commitment for the Special Infrastructure Contributions Levy to include upgrades to Appin Road, the Spring Farm Link Road and Badgally Road is both essential and welcomed, although it must be noted that the Transport Studies yet to be undertaken/finalised will determine the extent and nature of such upgrades. Council staff will ensure that Councillors are made aware of the outcomes of such technical investigations and the implications for the upgrades of major infrastructure, including matters of funding.

There is ongoing dialogue between the Department and Council concerning the need to ensure employment development strategies are put into place to deliver jobs to support the extent of urban growth proposed throughout the Priority Growth Area. Notably, the MOU makes a number of references to employment. (Please note text in bold made by report author).

The Strategy will:

- provide a cohesive framework to guide investment decisions and policy actions to **support growth of Campbelltown-Macarthur as a key regional centre**
- provide a whole of government and joint position with Council on growth and development to coordinate spending and implementation actions **to improve the supply of housing and jobs**
- Articulate the essential social and physical infrastructure and environmental improvements required **to ensure the Priority Growth Area is a great place to live and work.**

The strategies will integrate important elements of the precincts including transport, open space housing, employment lands and environmental protection.

The administrative provisions of the MOU have been reviewed by Council officers and are considered to be satisfactory.

It is also considered to be worthy of special mention that the covering letter signed by the Secretary includes the following:

"The Department will continue to develop the Land Use and Infrastructure Strategy and Special Contributions Framework for the Growth Area. This will include funding for regional roads and other transport, land for schools and bio-certification. In the interim, and prior to any rezoning being determined, the Department will ensure that satisfactory arrangements are in place to guarantee the staged delivery of critical infrastructure to support growth. The Department will continue to work with Council to mutually agree the relevant growth thresholds for roads and other key infrastructure."

This is an important matter for Council in any future consideration of planning proposals/rezoning proposals for land in the Mt Gilead and Menangle Park precincts in particular.

It is recommended that the Council seek to organise with the Department that the satisfactory arrangements to be put into place for regional level infrastructure prior to rezoning being determined, meet with Council's satisfaction. On this basis and subject to Council resolving to execute the MOU, the current assessment of the planning proposals for the Mt Gilead urban land release and for the Menangle Park urban land release can now be progressed.

The MOU is commended to the Council for execution.

Officer's Recommendation

1. That the Memorandum of Understanding between Campbelltown City Council and the NSW Department of Planning and Environment shown as the attachment to the above report be executed and the General Manager be authorised to sign the Memorandum on Councils behalf
2. That Council write to the Secretary of the Department of Planning and Environment seeking to organise with the Department that the "satisfactory arrangements" referred to in her letter to Council dated 14 July 2016, to be put into place for regional level infrastructure prior to rezoning being determined, meet with Council's satisfaction.

Council Meeting 19 July 2016 (Lake/Lound)

1. That the Memorandum of Understanding between Campbelltown City Council and the NSW Department of Planning and Environment shown as the attachment to the above report be executed and the General Manager be authorised to sign the Memorandum on Councils behalf
2. That Council write to the Secretary of the Department of Planning and Environment seeking to organise with the Department that the "satisfactory

arrangements” referred to in her letter to Council dated 14 July 2016, to be put into place for regional level infrastructure prior to rezoning being determined, meet with Council’s satisfaction.

LOST

A **Division** was called in regard to the Motion moved Councillor Lake Seconded Councillor Lound for Item 13.1 - Memorandum of Understanding - Greater Macarthur Priority Growth Area with those voting for the Motion being Councillors Greiss, Lake, Matheson, Mead, Rowell and Thompson.

Voting against the Motion were Councillors Borg, Brticevic, Chanthivong, Dobson, Glynn, Hawker, Kolkman, Lound and Oates.

Councillor Dobson retired from the meeting during discussion on this item

Council Meeting 19 July 2016 (Brticevic/Oates)

1. That the Memorandum of Understanding between Campbelltown City Council and the NSW Department of Planning and Environment shown as the attachment to the above report be executed and the General Manager be authorised to sign the Memorandum on Council's behalf with the exception of the Hurlstone Agricultural High School site.
2. That Council does not endorse the proposed plans resulting in the loss of valuable land at the Glenfield Precinct around Hurlstone Agricultural High School for increased excessive urbanisation, congestion and over development.
3. That Council writes to the Premier, the Minister for Planning and the Minister for Education, outlining our community’s rejection of their proposed plans to overdevelop the land around Hurlstone and calls on the government to develop a new masterplan for the precinct to be used for educational purposes and accessible open space.
4. That Council write to the Secretary of the Department of Planning and Environment seeking to organise with the Department that the “satisfactory arrangements” referred to in her letter to Council dated 14 July 2016, to be put into place for regional level infrastructure prior to rezoning being determined, meet with Council’s satisfaction.

LOST

A **Division** was called in regard to the Motion moved Councillor Brticevic seconded Councillor Oates for Item 13.1 - Memorandum of Understanding - Greater Macarthur Priority Growth Area with those voting for the Motion being Councillors Borg, Brticevic, Chanthivong, Glynn, Kolkman, Lound and Oates.

Voting against the Motion were Councillors Greiss, Hawker, Lake, Matheson, Mead, Rowell and Thompson.

LOST on the Casting Vote of the Mayor

ATTACHMENT 1



**Planning &
Environment**

Ms Lindy Deitz
General Manager
Campbelltown City Council
PO Box 57
Campbelltown NSW 2560

16/08364

Dear Ms Deitz

I write to request the execution of a Memorandum of Understanding between Campbelltown City Council and the Department of Planning and Environment.

The Memorandum has been developed in consultation with your officers and reflects the Department's intent to work collaboratively with Council to achieve planning and investment outcomes for the city of Campbelltown as part of the Greater Macarthur Priority Growth Area.

I am pleased to confirm that the NSW Government has allocated \$40 million in Housing Acceleration Funds to advance the detailed design and costings of Spring Farm Link Road and Appin Road. This will enable the proposed urban development of Menangle Park and Mount Gilead to progress.

The Department would like you to advance the planning proposals for these areas in parallel with the strategic planning the Department is undertaking for the Greater Macarthur Priority Growth Area.

The Department will continue to develop the Land Use and Infrastructure Strategy and Special Infrastructure Contributions Framework for the Growth Area. This will include funding for regional roads and other transport, land for schools and bio-certification. In the interim and prior to any rezoning being determined, the Department will ensure that satisfactory arrangements are in place to guarantee the staged delivery of critical infrastructure to support growth. The Department will continue to work with Council to mutually agree the relevant growth thresholds for roads and other key infrastructure.

If you are satisfied with the form of this agreement, please return both signed copies to my office, where countersignature of the agreement will be arranged and one copy returned to you.

Yours sincerely

Carolyn McNally
Secretary

14.7.16

Department of Planning & Environment

23-33 Bridge Street Sydney NSW 2000 | GPO Box 39 Sydney NSW 2001 | T 02 9228 6333 | F 02 9228 6455 |
www.planning.nsw.gov.au



**Planning &
Environment**



Greater Macarthur Priority Growth Area

Memorandum of Understanding

between

Department of Planning and Environment (the Department)

and

Campbelltown City Council (Council)

Memorandum of Understanding

Dated this day

Parties

Department of Planning and Environment of 23-33 Bridge Street Sydney, NSW 2000

and

Campbelltown City Council of Cnr Queen and Broughton Streets, Campbelltown, NSW 2560

1. Background

- (a) The NSW Government has identified opportunities for new jobs, homes and services in the south-west district. Studies of the Glenfield to Macarthur urban renewal corridor and Greater Macarthur Land Release Area confirmed the capability of these areas to provide urban development, new homes and employment opportunities for the district in the short to medium term.
- (b) *A Plan for Growing Sydney* identifies the Campbelltown-Macarthur Regional City as a major focus for housing, jobs and services for the south-west. Specific actions for the future development of the area include:
 - Work with Council to promote continued growth of the Campbelltown Macarthur region as a regional city centre to support the surrounding communities.
 - Work with Council to retain a supply of opportunities for retail and office development and supplemented by residential apartment development in the CBD core to encourage the activation of the centre and growth of employment in the Campbelltown Macarthur region.
 - Work with Council to concentrate capacity for additional mixed-use development around train stations, including retail, services and housing.
 - Support the development of a major health and education precinct Campbelltown Macarthur, capitalising on Campbelltown Hospital and the University of Western Sydney.
 - Work with Council to investigate business park opportunities on the western side of the train line.
 - Work with Council to improve walking, cycling and bus connections to train stations on the western side of the train line, and to Campbelltown Hospital and Queen Street.
- (c) To coordinate the planning of growth in and around the Campbelltown-Macarthur Regional City Centre, a Greater Macarthur Priority Growth Area will be declared. This incorporates the Glenfield to Macarthur urban renewal corridor and the Mt Gilead / Menangle Park land release area. It may also incorporate areas of Wollondilly Shire Council.
- (d) The Department is working with Campbelltown City Council, Transport for NSW, and other agencies to prepare a Land Use and Infrastructure Strategy for the Menangle Park and Mount Gilead precincts of the Greater Macarthur Priority Growth Area. The strategies will integrate important elements of the precincts including transport, open space, housing, employment lands and environmental protection.
- (e) A new Special Infrastructure Contribution (SIC) levy will be established to cover the cost of infrastructure to support the forecast growth in homes and jobs over the life of the strategies to 2036. The priority precincts for immediate implementation of a SIC will be, but not limited to:
 - Campbelltown-Macarthur Regional City Centre;
 - Menangle Park land release area; and
 - Mt Gilead land release area.

- (f) Relevant infrastructure will include regional road and transport infrastructure, regional open space and recreation, district cultural facilities, schools, emergency services and health facilities, environmental protection measures and any associated administrative costs to meet the infrastructure requirements of the Priority Growth Area. The proposed levy will include upgrades to the regional road network as identified in the relevant transport studies, including as a minimum:
- Appin Road;
 - Spring Farm Link Road; and
 - Badgally Road.

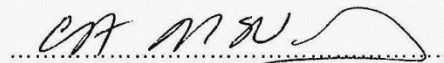
2. Purpose

- (a) This Agreement details the roles, tasks, and responsibilities of the Department and Council for the purposes of progressing the planning and implementation of growth opportunities within the Greater Macarthur Priority Growth Area as set out in Schedule A.

3. Project program

- (a) As outlined in Schedule A, the Project Steering Group and Project Team will agree to a Project Plan and Scope, with appropriate deliverables and timeframes.

Signed by the Secretary of the **Department
Planning and Environment**



Date: 14.7.18

Signed on behalf of **Campbelltown City
Council** by General Manager

.....
Date:

Schedule A – Heads of Agreement

	Department of Planning and Environment (the Department)	Campbelltown City Council (Council)
Purpose	<p>To identify the roles, tasks and responsibilities of the Department and Council for the purposes of:</p> <ul style="list-style-type: none"> Preparing a Land Use and Infrastructure Strategy and Special Infrastructure Contributions Scheme for Mt Gilead and Menangle Park; and Finalising the Glenfield to Macarthur Urban Renewal Corridor Strategy and establishing Special Infrastructure Contributions schemes across the corridor, including as a priority the Campbelltown-Macarthur Regional City Centre 	
Outcomes and Guiding Principles	<p>The Strategy will:</p> <ul style="list-style-type: none"> Take account of the planning studies and decisions of the NSW Government and Council to date. Guide rezoning and detailed planning for each precinct of the Growth Areas. Integrate important elements of the precincts including transport, open space, housing, employment lands and environmental protection. Provide a cohesive framework to guide investment decisions and policy actions to support growth of Campbelltown-Macarthur as a key regional centre. Provide a whole of government and joint position with Council on growth and development to coordinate spending and implementation actions to improve the supply of housing and jobs and to protect the environment. Articulate the essential social and physical infrastructure and environmental improvements required to ensure the Priority Growth Area is a great place to live and work. <p>The Special Infrastructure Contributions Schemes will:</p> <ul style="list-style-type: none"> Identify the timing, staging, scope and specification of infrastructure required to support development and growth including the cost of bringing forward any infrastructure that would not otherwise have been a high priority for Government funding in the planning horizon of the Area. Identify the land acquisition, planning and capital costs associated with providing infrastructure in a timely fashion. Outline delivery mechanisms including the relationship between any voluntary planning agreements and external funding mechanisms for infrastructure. Provide an equitable basis for sharing costs between benefiting landowners or developers Provide a transparent and achievable mechanism for sharing the cost of infrastructure provided in kind by developers and which benefits the development of other land beyond the developer's land for which the initial work was constructed. Identify mechanisms for monitoring, reporting, evaluation, review and improvement. Take proper account of economic analyses and the market's 'capacity to pay'. 	
Governance	<ul style="list-style-type: none"> A Steering Group will be established consisting of representatives from the Department, Transport for NSW, and the Council, to provide direction on the preparation of the Strategy at key milestones. A Project Team consisting of planning staff from the Department, Council staff nominated by the General Manager of the Council, professional staff from Transport for NSW and technical 	

	<p>consultants, with involvement of steering group members or council staff, will be established to undertake the day to day delivery of the project and prepare the Strategy and associated procurement, technical studies and communication materials.</p> <p>The Steering Group and Project Team are to agree to a Project Plan and Scope, with appropriate deliverables and timeframes.</p>	
Collaboration	<p>The Steering Group will meet once per month, or at key milestones to:</p> <ul style="list-style-type: none"> • provide advice, guidance and endorsement of the program and project deliverables. • identify, discuss and resolve any issues arising during the project. • to review and provide comment on project products, including scope of procurement, draft Strategy or products. • share information to support the planning task. • support achievement of the program. <p>Matters to be presented to and discussed by the Steering Group shall remain confidential unless otherwise agreed by the Department and Council.</p> <p>The Project Team will meet regularly as required to:</p> <ul style="list-style-type: none"> • share information and guide the planning task • provide an update of progress and work completed to date • identify, discuss and resolve any issues arising during the project • ensure achievement of program. <p>The Steering Group will engage with the Greater Sydney Commission at key milestones to inform the strategy.</p>	
Guiding Behaviours	<p>The Steering Group and Project Team will:</p> <ul style="list-style-type: none"> • work collaboratively and commit to deliver a Strategy which: <ul style="list-style-type: none"> ◦ is contemporary, progressive and reflects best practice ◦ advances opportunity for employment and housing delivery ◦ reflects consideration of regional, subregional and local interests, and supports the achievement of a holistic vision for Western Sydney • engage with each other with honesty, openness and transparency • treat each other with respect at all times and share an understanding that differing views may enrich the planning outcome • commit to the achievement of our roles and responsibilities throughout the project program. 	
Agency Roles	<p>The Department will:</p> <ul style="list-style-type: none"> • lead coordination of the program • ensure specialist consultants are engaged, as required • lead the land use, transport and infrastructure planning analysis to inform the strategy • lead consultation with Commonwealth, State agencies, Greater Sydney Commission, service providers, and other stakeholders to consider their interests and inform the strategy • identify transport and infrastructure requirements to support the Strategy • lead stakeholder and community consultation of the strategy. 	<p>Council will:</p> <ul style="list-style-type: none"> • partner with the Department to: <ul style="list-style-type: none"> ◦ inform the scope and adequacy of technical investigations ◦ identify of constraints and opportunities ◦ inform appropriate land use and built form for the strategy, as well as transport and infrastructure requirements to support growth. • ensure integration of their broader organisation with the project as and when required • support consultation with landowners, key stakeholders and the community throughout the planning process and exhibition.
Agency Tasks	<p>The Department will:</p> <ul style="list-style-type: none"> • prepare and execute a Project Plan and Communication Strategy for the project; 	<p>Council will:</p>

	<ul style="list-style-type: none"> • coordinate the procurement and management of contracts for: <ul style="list-style-type: none"> ○ strategic land use planning and constraints analysis ○ traffic, transport, and infrastructure ○ economic and employment feasibility, and others. • identify state infrastructure requirements, costs and funding arrangements • arrange and share the chairing of monthly steering group meetings, jointly with the Council • brief or support Council in briefing the full elected Council on key project milestones, on an as required basis. 	<ul style="list-style-type: none"> • Share the chairing of monthly steering group meetings, or milestone meetings, as required, jointly with the Department • advise on the scope and adequacy of technical investigations, as required • participate and provide direction at meetings and planning workshops to support development of the strategy • review and provide comment on draft project deliverables and coordinate the review of project deliverables throughout their broader organisation, as required • brief the elected Council on key project milestones, as required • support the Department in stakeholder and community consultation of the strategy.
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Schedule B – Greater Macarthur Priority Growth Area

