

2019

EXTRAORDINARY BUSINESS PAPER

CAMPBELLTOWN CITY COUNCIL



30 April

COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BASIX	Building Sustainability Index Scheme
BC	Building Certificate
BCA	Building Code of Australia
BPB	Buildings Professionals Board
CLEP	Campbelltown Local Environmental Plan
CBD	Central Business District
CPTED	Crime Prevention Through Environmental Design
CSG	Coal Seam Gas
DA	Development Application
DCP	Development Control Plan
DDA	<i>Disability Discrimination Act 1992</i>
DPE	Department of Planning and Environment
EIS	Environmental Impact Statement
EPA Act	<i>Environmental Planning and Assessment Act 1979</i>
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
FFTF	Fit for the Future
FSR	Floor Space Ratio
GRCCC	Georges River Combined Councils Committee
GSC	Greater Sydney Commission
HIS	Heritage Impact Statement
IDO	Interim Development Order
IPR	Integrated Planning and Reporting
KPoM	Koala Plan of Management
LEC	Land and Environment Court
LEC Act	<i>Land and Environment Court Act 1979</i>
LEP	Local Environmental Plan
LEP 2002	Local Environmental Plan 2002
LGA	Local Government Area
LG Act	<i>Local Government Act 1993</i>
LPP	Local Planning Panel
LTFP	Long Term Financial Plan
MSB	Mine Subsidence Board
NGAA	National Growth Areas Alliance
NOPO	Notice of Proposed Order
NSWH	NSW Housing
OEH	Office and Environment and Heritage
OLG	Office of Local Government, Department of Premier and Cabinet
OSD	On-Site Detention
OWMS	Onsite Wastewater Management System
PCA	Principal Certifying Authority
PoM	Plan of Management
POEO Act	<i>Protection of the Environment Operations Act 1997</i>
PMF	Probable Maximum Flood
PN	Penalty Notice
PP	Planning Proposal
PPR	Planning Proposal Request
REF	Review of Environmental Factors
REP	Regional Environment Plan
RFS	NSW Rural Fire Service
RL	Reduced Levels
RMS	Roads and Maritime Services (incorporating previous Roads and Traffic Authority)
SEE	Statement of Environmental Effects
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
SSD	State Significant Development
STP	Sewerage Treatment Plant
SWCPP	Sydney Western City Planning Panel (Regional Planning Panel)
TCP	Traffic Control Plan
TMP	Traffic Management Plan
TNSW	Transport for NSW
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement
SECTION 149 CERTIFICATE - Certificate as to zoning and planning restrictions on properties	
SECTION 603 CERTIFICATE - Certificate as to Rates and Charges outstanding on a property	
SECTION 73 CERTIFICATE - Certificate from Sydney Water regarding Subdivision	



24 April 2019

You are hereby notified that the next Extraordinary Council Meeting will be held at the Civic Centre, Campbelltown on Tuesday 30 April 2019 at 6.30pm.

Lindy Deitz
General Manager

Agenda Summary

Extraordinary Council Meeting to be held on Tuesday 30 April 2019 at 6.30pm

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1. ACKNOWLEDGEMENT OF LAND

I'll acknowledge the Dharawal people whose ongoing connection and traditions have nurtured and continue to nurture this land.

I pay my respects and acknowledge the wisdom of the Elders – past, present and emerging and acknowledge all Aboriginal people here tonight.

2. APOLOGIES

3. DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

Other Disclosures

4. REPORTS FROM OFFICERS

4.1 Draft Code of Meeting Practice

Reporting Officer

Manager Governance and Risk
City Governance

Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.8 - Provide strong governance for all Council activities

Officer's Recommendation

1. That the Draft Code of Meeting Practice shown as Attachment 1 be placed on public exhibition for a period of 28 days from 1 May 2019.
2. That Council receive a further report outlining the submissions received during the exhibition period.

Purpose

The purpose of this report is to detail the new provisions recommended by the State Government and place the Draft Code of Meeting Practice on public exhibition from 1 May 2019.

History

The new Model Code of Meeting Practice for all NSW councils was prescribed on 14 December 2018. The Office of Local Government has advised that all NSW councils will need to adopt a new Code of Meeting Practice based on the Model Code within 6 months

Report

The new Model Code of Meeting Practice contains mandatory provisions that all NSW Councils must adopt and a number of non-mandatory provisions that are considered best practice for meeting procedure. Council may supplement the Model Code of Meeting Practice with additional provisions as long as these provisions are not inconsistent with the mandatory provisions of the Model Code of Meeting Practice.

The draft Code of Meeting Practice (Attachment 1) includes the mandatory provisions of the Model Code of Meeting Practice in **black text** and both non-mandatory provisions of the Model Code of Meeting Practice and supplementary modified provisions to reflect Council's current practice shown in **blue text**.

This report highlights the provisions of the new Model Code of Meeting Practice that are different to our current Code as well as suggestions from staff to improve the efficiency of meetings.

Please note that all references to Committees of Council in the Code of Meeting Practice refer to a committee consisting only of councillors and does not refer to advisory committees or working parties.

NEW MANDATORY PROVISIONS

Webcasting (clause 7.1-7.4)

Council will be required to webcast meetings from 14 December 2019.

The new supplementary provisions included in the draft Code of Meeting Practice specify that Council meetings will be livestreamed by way of audio visual recording. The recording of the meeting will be retained on the Council's website for the duration of the meeting and then removed at the conclusion of the meeting.

Use of Mobile Phones and Other Devices (clauses 17.21-17.24)

A new mandatory provision of the Model Code of Meeting Practice requires Councillors, council staff and members of the public to ensure that mobile phones are turned to silent during meetings of the council and committees of the council. The Model Code has also been updated to prohibit the use of live stream or an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the Council or the committee.

NON-MANDATORY PROVISIONS

Notices of Motions and Mayoral Minutes (Clauses 3.12 and 11.10)

The new Model Code includes non-mandatory provisions relating to the provision of Officers comments in relation to Notice of Motion and Mayoral Minutes that have legal, financial or other implications with the option identifying funding sources for motions and Mayoral Minutes that request new works and/or services.

It is considered that the inclusion of funding information will add value in the deliberative processes of the Council and as such, modified new provisions have been included in the draft.

Councillor (Pre-meeting) Briefings (Clauses 4.1-4.6)

The new Model Code of Meeting Practice contains non-mandatory provisions relating to pre-meeting briefings. As these new provisions are non-mandatory, these provisions have been modified to reflect Council's current briefing practice.

Cancelling Ordinary Meetings (Clauses 5.13-5.14)

The new Model Code of Meeting Practice contains non-mandatory provisions relating to the cancelling of ordinary meetings, where it is apparent that the meeting won't have a quorum, or where the safety of councillors, staff and public is at risk due to a natural disaster. The Mayor may, in consultation with the General Manager and, as far as is practicable, with each councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.

Public Address (clauses 6.1-6.20)

The new Model Code of Meeting Practice contains non-mandatory provisions relating to the Public Address Forum. It is recommended that Council continue its current practice of incorporating public addresses related to items on the Council meeting agenda into the meeting.

The public address clauses 6.1-6.20 included in the draft Code of Meeting Practice (Attachment 1) reflect the current practice outlined in Council's adopted Code.

Modes of Address (Clauses 9.1-9.4)

The new Model Code contains non-mandatory provisions relating to how the Mayor, Councillors and staff are to be addressed which have been included in Council's draft Code of Meeting Practice.

Dealing with Items by Exception (clause 15.1)

A new non-mandatory provision of the Code allows the Council to resolve to adopt multiple items of business on the agenda together by way of a single resolution.

Expulsion from Meetings (clauses 17.14-17.15)

The new Model Code provides non-mandatory provisions relating to expelling persons from Council or Committee meetings. Currently the Council must resolve to expel any person from a meeting.

Clause 17.14 has been included in Council's Draft Code of Meeting Practice that gives the Chairperson the authority to expel persons (other than Councillors) from Council or Committee Meetings for engaging in or having engaged in disorderly conduct at the meeting. Councillors may only be expelled by resolution of the council or the committee of the council. Where a councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.

Recommitting Resolutions to Correct an Error (clauses 19.15-19.21)

The new Model Code provides non-mandatory provisions relating to recommitting resolutions to correct an error, ambiguity or voting record. The new provisions state that the Chairperson must not grant leave to recommit a resolution, unless they are satisfied that the proposed alternative wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.

Attachments

1. Draft Code of Meeting Practice (contained within this report)

CAMPBELLTOWN CITY COUNCIL DRAFT CODE OF MEETING PRACTICE

2019

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1 INTRODUCTION

Campbelltown City Council's Code of Meeting Practice is based on the Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) and is made under section 360 of the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2005* (the Regulation). Campbelltown City Council's Code of Meeting practice incorporates the mandatory provisions of the Model Meeting Code.

Council and Committee of the Council of which all the members are Councillors must conduct its meetings in accordance with the Code of Meeting Practice adopted by the Council. Council committees whose members include persons other than Councillors may adopt their own rules for meetings unless the Council determines otherwise.

Council's adopted Code of Meeting Practice may also incorporate the non-mandatory provisions of the Model Meeting Code and other supplementary provisions in so far that any supplementary provisions are inconsistent with the mandatory provisions of the Model Meeting Code.

2 MEETING PRINCIPLES

2.1 Council and committee meetings should be:

Transparent: Decisions are made in a way that is open and accountable.

Informed: Decisions are made based on relevant, quality information.

Inclusive: Decisions respect the diverse needs and interests of the local community.

Principled: Decisions are informed by the principles prescribed under Chapter 3 of the Act.

Trusted: The community has confidence that Councillors and staff act ethically and make decisions in the interests of the whole community.

Respectful: Councillors, staff and meeting attendees treat each other with respect.

Effective: Meetings are well organised, effectively run and skilfully chaired.

Orderly: Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

3 BEFORE THE MEETING

Timing of ordinary Council meetings

- 3.1 Ordinary meetings of the Council will be held on the [second Tuesday of each month except for January when the Council is in recess](#). Ordinary meetings of Council start at 6.30pm and are held in the Council Chamber, Level 3, at the Council Civic Centre, 91 Queen Street, Campbelltown, unless otherwise advertised.

The Council is required to meet at least ten times each year, each time in a different month.

(section 365)

Extraordinary meetings

- 3.2 If the Mayor receives a request in writing, signed by at least two (2) Councillors, the Mayor must call an Extraordinary Meeting of the Council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The Mayor can be one of the two Councillors requesting the meeting.

(section 366)

- 3.3 [The General Manager in consultation with the Mayor, may call an Extraordinary Meeting of Council for any specific purpose.](#)

(Council protocol)

Notice to the public of Council Meetings

- 3.4 The Council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings and of each meeting of Committees of the Council.

(section 9(1))

- 3.5 For the purposes of clause 3.4, notice of a meeting of the Council and of a Committee of Council is to be published before the meeting takes place. The notice must be published on the Council's website, and in such other manner that the Council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.

- 3.6 For the purposes of clause 3.4, notice of more than one (1) meeting may be given in the same notice.

Notice to Councillors of Ordinary Council Meetings

- 3.7 The General Manager must send to each Councillor, at least three (3) days before each meeting of the Council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

(section 367(1))

- 3.8 The notice and the agenda for, and the business papers relating to, the meeting may be given to Councillors in electronic form, but only if all Councillors have facilities to access the notice, agenda and business papers in that form.

(section 367(3))

Notice to Councillors of extraordinary meetings

- 3.9 Notice of less than three (3) days may be given to Councillors of an extraordinary meeting of the Council in cases of emergency.

(section 367(2))

Giving notice of business to be considered at Council meetings

- 3.10 A Councillor may give notice of any business they wish to be considered by the Council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted **by 9am, seven** business days before the meeting is to be held.
- 3.11 A Councillor may, in writing to the General Manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered. Such a request must be made by 9am, seven business days before the meeting is to be held.
- 3.12 If the General Manager considers that a Notice of Motion submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the General Manager may prepare supplementary information in relation to the Notice of Motion for the meeting at which the Notice of Motion is to be considered by the Council. If the recommendation is unfunded with the adopted operational plan, the source of funding for the expenditure that is the subject of the recommendation should be identified.

Questions with notice

- 3.14 A Councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the General Manager about the performance or operations of the Council. Questions must be in writing and must be submitted by 9am, seven business days before the meeting is to be held.
- 3.15 A Councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the General Manager or a member of staff of the Council, or a question that implies wrongdoing by the General Manager or a member of staff of the Council.
- 3.16 The General Manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the Council or orally at the meeting.

Agenda and business papers for ordinary meetings

- 3.17 The General Manager must cause the agenda for a meeting of the Council or a committee of the Council to be prepared as soon as practicable before the meeting.
- 3.18 The General Manager must ensure that the agenda for an ordinary meeting of the Council states:
- (a) all matters to be dealt with arising out of the proceedings of previous meetings of the Council, and
 - (b) if the Mayor is the chairperson – any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
 - (c) all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
 - (d) any business of which due notice has been given under clause 3.10.
- 3.19 Nothing in clause 3.18 limits the powers of the Mayor to put a Mayoral Minute to a meeting under clause 11.6.
- 3.20 The General Manager must not include in the agenda for a meeting of the Council any business of which due notice has been given if, in the opinion of the General Manager, the business is, or the implementation of the business would be, unlawful. The General Manager must report, without giving details of the item of business, any such exclusion to the next meeting of the Council.
- 3.21 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the General Manager, is likely to take place when the meeting is closed to the public, the General Manager must ensure that the agenda of the meeting:
- (a) identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
 - (b) states the grounds under section 10A(2) of the Act relevant to the item of business.
- (section 9(2A)(a))*
- 3.22 The General Manager must ensure that the details of any item of business which, in the opinion of the General Manager, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to Councillors for the meeting concerned. Such details must not be included in the business papers made available to the public, and must not be disclosed by a Councillor or by any other person to another person who is not authorised to have that information.

Availability of the agenda and business papers to the public

- 3.23 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the Council and committees of

Council, are to be published on the Council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the Council, at the relevant meeting and at such other venues determined by the Council.

(section 9(2) and (4))

- 3.24 Clause 3.23 does not apply to the business papers for items of business that the General Manager has identified under clause 3.21 as being likely to be considered when the meeting is closed to the public.

(section 9(2A)(b))

- 3.25 For the purposes of clause 3.23, copies of agendas and business papers must be published on the Council's website and made available to the public at a time that is as close as possible to the time they are available to Councillors.

(section 9(3))

- 3.26 A copy of an agenda, or of an associated business paper made available under clause 3.23, may in addition be given or made available in electronic form.

(section 9(5))

Agenda and business papers for extraordinary meetings

- 3.27 The General Manager must ensure that the agenda for an extraordinary meeting of the Council deals only with the matters stated in the notice of the meeting.

- 3.28 Despite clause 3.27, business may be considered at an extraordinary meeting of the Council, even though due notice of the business has not been given, if:

- (a) a motion is passed to have the business considered at the meeting, and
- (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the Council before the next scheduled ordinary meeting of the Council.

- 3.29 A motion moved under clause 3.28(a) can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with.

- 3.30 Despite clauses 12.20–12.30, only the mover of a motion moved under clause 3.28(a) can speak to the motion before it is put.

- 3.31 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.28(b) on whether a matter is of great urgency.

4. COUNCILLOR BRIEFINGS

- 4.1 Councillor briefings are conducted to fully inform Councillors of matters of significance or complexity that are to be the subject of a staff report at a future meeting of Council or are of particular current interest to Council.
- 4.2 Councillor briefing sessions are to be held in the absence of the public.
- 4.3 The Mayor presides at Councillor briefing sessions.
- 4.4 Councillors must not use Councillor briefing sessions to debate or make preliminary decisions on items of business they are being briefed on, and any debate and decision-making must be left to the formal Council meeting at which the item of business is to be considered.
- 4.5 Councillors must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of a briefing at a Councillor briefing session, in the same way that they are required to do so at a Council meeting. The Council is to maintain a written record of all conflict of interest declarations made at Councillor briefing sessions and how the conflict of interest was managed by the Councillor who made the declaration.
- 4.6 On occasion, confidential matters will be presented at Councillor Briefings and this will be noted in the presentation and accompanying documentation. Councillors and staff must maintain the integrity and security of confidential documents or information distributed or discussed at Councillor Briefings, in accordance with the Code of Meeting Practice, Codes of Conduct and supporting policies.

5. COMING TOGETHER

Attendance by Councillors at meetings

- 5.1 All Councillors must make reasonable efforts to attend meetings of the Council and of committees of the Council of which they are members.

Note: A Councillor may not attend a meeting as a Councillor (other than the first meeting of the Council after the Councillor is elected or a meeting at which the Councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.

- 5.2 A Councillor cannot participate in a meeting of the Council or of a committee of the Council unless personally present at the meeting.
- 5.3 Where a Councillor is unable to attend one or more ordinary meetings of the Council, the Councillor should request that the Council grant them a leave of absence from those meetings. This clause does not prevent a Councillor from making an apology if they are unable to attend a meeting. However the acceptance of such an apology does not constitute the granting of a leave of absence for the purposes of this code and the Act.
- 5.4 A Councillor's request for leave of absence from Council meetings should, if practicable, identify (by date) the meetings from which the Councillor intends to be absent and the grounds upon which the leave of absence is being sought.
- 5.5 The Council must act reasonably when considering whether to grant a Councillor's request for a leave of absence.
- 5.6 A Councillor's civic office will become vacant if the Councillor is absent from three (3) consecutive ordinary meetings of the Council without prior leave of the Council, or leave granted by the Council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the Council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.
(section 234(1)(d))
- 5.7 A Councillor who intends to attend a meeting of the Council despite having been granted a leave of absence should, if practicable, give the General Manager at least two (2) days' notice of their intention to attend.

The quorum for a meeting

- 5.8 The quorum for a meeting of the Council is a majority of the Councillors of the Council who hold office at that time and are not suspended from office.
(section 368(1))
- 5.9 Clause 5.8 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the Council.
(section 368(2))

- 5.10 A meeting of the Council must be adjourned if a quorum is not present:
- (a) at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
 - (b) within half an hour after the time designated for the holding of the meeting, or
 - (c) at any time during the meeting.
- 5.11 In either case, the meeting must be adjourned to a time, date and place fixed:
- (a) by the chairperson, or
 - (b) in the chairperson's absence, by the majority of the Councillors present, or
 - (c) failing that, by the General Manager.
- 5.12 The General Manager must record in the Council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the Council, together with the names of the Councillors present.
- 5.13 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the safety and welfare of Councillors, Council staff and members of the public may be put at risk by attending the meeting because of a natural disaster (such as, but not limited to flood or bushfire), the Mayor may, in consultation with the General Manager and, as far as is practicable, with each Councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the Council's website and in such other manner that the Council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.
- 5.14 Where a meeting is cancelled under clause 5.13, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the Council or at an extraordinary meeting called under clause 3.3.

Attendance of the General Manager and other staff at meetings

- 5.15 The General Manager is entitled to attend, but not to vote at, a meeting of the Council or a meeting of a committee of the Council of which all of the members are Councillors.
(section 376(1))
- 5.16 The General Manager is entitled to attend a meeting of any other committee of the Council and may, if a member of the committee, exercise a vote.
(section 376(2))
- 5.17 The General Manager may be excluded from a meeting of the Council or a committee while the Council or committee deals with a matter relating to the

standard of performance of the General Manager or the terms of employment of the General Manager.

(section 376(3))

- 5.18 The attendance of other Council staff at a meeting, (other than as members of the public) shall be with the approval of the General Manager.

Entitlement of the public to attend Council meetings

- 5.19 Everyone is entitled to attend a meeting of the Council and committees of the Council. The Council must ensure that all meetings of the Council and committees of the Council are open to the public.

(section 10(1))

- 5.20 Clause 5.19 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.

- 5.21 A person (whether a Councillor or another person) is not entitled to be present at a meeting of the Council or a committee of the Council if expelled from the meeting:

- (a) by a resolution of the meeting, or
- (b) by the person presiding at the meeting if the Council has, by resolution, authorised the person presiding to exercise the power of expulsion.

(section 10(2))

Note: Clause 17.15 confer a standing authorisation on all chairpersons of meetings of the Council and committees of the Council to expel persons other than Councillors from meetings.

6. PUBLIC ADDRESS

- 6.1 The Council shall permit oral submissions from residents, ratepayers and other eligible representatives on items of business listed on the Council Meeting agenda.
- 6.2 To speak at a Council or Committee of Council meeting, a person must first make an application to the Council in the approved form. Applications to speak at Council must be received by **12pm on the day the Council meeting** is to be held. Each speaker requesting to address the Council must provide the following details:
- (a) Name
 - (b) The organisation or group representing (if applicable)
 - (c) Agenda item number and title
 - (d) Indication of whether 'For' or 'Against' the Officers recommendation in the Council meeting agenda report.
 - (e) The interest of the speaker (for example, affected person, neighbour, applicant, applicants representative)
- 6.3 The application must relate to a matter which is an item of business listed on the Council Meeting agenda with the exclusion of the following:
- (a) Notice of Rescission
 - (b) Questions with Notice
 - (c) All personnel related matters
- 6.4 Applicants seeking to address Council or a Committee of Council must meet one of the following eligibility criteria:
- (a) a resident or owner of land within the City of Campbelltown Local Government Area
 - (b) a person or entity entitled to vote in the City of Campbelltown under the Local Government Act 1993
 - (c) the representative of an entity owning land, conducting a business or providing a service in the Campbelltown Local Government Area
 - (d) a duly appointed person including the legal, financial or town planning representative of any person or entity listed above with a matter before Council
 - (e) a local community organisation representative
 - (f) any representative of a State or Federal Government Agency with a matter before Council.
- 6.5 A person may apply to speak on no more than **three** items of business on the agenda of the Council meeting.
- 6.6 The General Manager or their delegate may refuse an application to speak at a public forum. The General Manager or their delegate must give reasons in writing for a decision to refuse an application.
- 6.7 No more than **three** speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council meeting.
- 6.8 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may request the speakers to nominate from among themselves the persons who

are to address the Council on the item of business. If the speakers are not able to agree on whom to nominate to address the Council, the General Manager or their delegate will select speakers based on the order of receipt.

- 6.9 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the Mayor or the Mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the Council to hear a fuller range of views on the relevant item of business.
- 6.10 Approved speakers are to register with the Council any written, material to be presented in support of their address to the Council.
- 6.11 Each speaker will be allowed **five** minutes to address the Council. This time is to be strictly enforced by the Chairperson.
- 6.12 Speakers must not digress from the item on the agenda of the Council meeting they have applied to address the Council on. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.
- 6.13 A Councillor may, through the chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.
- 6.14 Speakers are under no obligation to answer a question put under clause 6.13. Answers by the speaker, to each question are to be limited to **two** minutes.
- 6.15 Speakers cannot ask questions of the Council, Councillors or Council staff.
- 6.16 The General Manager or their nominee may, with the concurrence of the chairperson, address the Council for up to **five** minutes in response to an address to the Council after the address and any subsequent questions and answers have been finalised.
- 6.17 When addressing the Council, speakers must comply with this code and all other relevant Council codes, policies and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the Council's code of conduct or making other potentially defamatory statements.
- 6.18 If the chairperson considers that a speaker has engaged in conduct of the type referred to in clause 6.19, the chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the chairperson's request, the chairperson may immediately require the person to stop speaking.
- 6.19 Clause 6.20 does not limit the ability of the chairperson to deal with disorderly conduct by speakers at Council meetings in accordance with the provisions of Part 15 of this code.

- 6.20 Where a speaker engages in conduct of the type referred to in clause 6.19, the General Manager or their delegate may refuse further applications from that person to speak at a Council meeting for such a period as the General Manager or their delegate considers appropriate. A decision to refuse an application to speak at a Council meeting on the basis of disorderly conduct must be reviewed within three months of the refusal.

7 WEBCASTING OF MEETINGS

- 7.1 All meetings of the Council and committees of the Council are to be webcast on the Council's website. [The webcast of the meeting will be livestreamed by way of audio visual recording.](#)
- 7.2 Clause 7.1 does not apply to parts of a meeting that have been closed to the public under section 10A of the Act.
- 7.3 At the start of each meeting the chairperson is to make a statement informing those in attendance that the meeting is being webcast and that those in attendance should refrain from making any defamatory statements.
- 7.4 A recording of each meeting of the Council and committee of the Council is to be retained on the Council's website for the duration of the meeting. [Council meetings will be livestreamed and then removed from the website at the conclusion of the meeting.](#) Recordings of meetings may be disposed of in accordance with the provisions of *State Records Act 1998*.

8 THE CHAIRPERSON

The chairperson at meetings

- 8.1 The Mayor, or at the request of or in the absence of the Mayor, the deputy Mayor presides at meetings of the Council.
(section 369(1))
- 8.2 If the Mayor and the deputy Mayor are absent, a Councillor elected to chair the meeting by the Councillors present presides at a meeting of the Council.
(section 369(2))

Election of the chairperson in the absence of the Mayor and deputy Mayor

- 8.3 If no chairperson is present at a meeting of the Council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.
- 8.4 The election of a chairperson must be conducted:
- (a) by the General Manager or, in their absence, an employee of the Council designated by the General Manager to conduct the election, or
 - (b) by the person who called the meeting or a person acting on their behalf if neither the General Manager nor a designated employee is present at the meeting, or if there is no General Manager or designated employee.
- 8.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.
- 8.6 For the purposes of clause 8.5, the person conducting the election must:
- (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
 - (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.
- 8.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.
- 8.8 Any election conducted under clause 8.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

- 8.9 When the chairperson rises or speaks during a meeting of the Council:
- (a) any Councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and
 - (b) every Councillor present must be silent to enable the chairperson to be heard without interruption.

9 MODES OF ADDRESS

- 9.1 If the chairperson is the Mayor, they are to be addressed as 'Mr Mayor' or 'Madam Mayor'.
- 9.2 Where the chairperson is not the Mayor, they are to be addressed as either 'Mr Chairperson' or 'Madam Chairperson'.
- 9.3 A Councillor is to be addressed as 'Councillor [surname]'.
- 9.4 A Council officer is to be addressed by their official designation or as Mr/Ms [surname].

10 ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS

10.1 The general order of business for an ordinary meeting of the Council shall be:

Opening meeting and Notification of webcast

- 01 Acknowledgement of country
- 02 Apologies and applications for a leave of absence by Councillors
- 03 Confirmation of minutes
- 04 Declarations of interests
- 05 Mayoral minute(s)
- 06 Petitions
- 07 Correspondence
- 08 Reports from Officers
- 09 Questions with notice
- 10 Recission Motion
- 11 Notice of Motion
- 12 Urgent General Business (without notice)
- 13 Presentations by Councillors
- 14 Confidential Reports from Officers

Conclusion of the meeting

10.2 The order of business as fixed under clause 10.1 may be altered for a particular meeting of the Council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.

10.4 Despite clauses 12.20–12.30, only the mover of a motion referred to in clause 10.2 may speak to the motion before it is put.

11 CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS

Business that can be dealt with at a Council meeting

- 11.1 The Council must not consider business at a meeting of the Council:
- (a) unless a Councillor has given notice of the business, as required by clause 3.10, and
 - (b) unless notice of the business has been sent to the Councillors in accordance with clause 3.7 in the case of an ordinary meeting or clause 3.9 in the case of an extraordinary meeting called in an emergency.
- 11.2 Clause 11.1 does not apply to the consideration of business at a meeting, if the business:
- (a) is already before, or directly relates to, a matter that is already before the Council, or
 - (b) is the election of a chairperson to preside at the meeting, or
 - (c) subject to clause 11.9, is a matter or topic put to the meeting by way of a Mayoral minute, or
 - (d) is a motion for the adoption of recommendations of a committee, including, but not limited to, a committee of the Council.
- 11.3 Despite clause 11.1, business may be considered at a meeting of the Council even though due notice of the business has not been given to the Councillors if:
- (a) a motion is passed to have the business considered at the meeting, and
 - (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the Council before the next scheduled ordinary meeting of the Council.
- 11.4 A motion moved under clause 11.3(a) can be moved without notice. Despite clauses 12.20–12.30, only the mover of a motion referred to in clause 11.3(a) can speak to the motion before it is put.
- 11.5 A motion of dissent cannot be moved against a ruling by the chairperson under clause 11.3(b).

Mayoral minutes

- 11.6 Subject to clause 11.9, if the Mayor is the chairperson at a meeting of the Council, the Mayor may, by minute signed by the Mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the Council, or of which the Council has official knowledge.
- 11.7 A Mayoral minute, when put to a meeting, takes precedence over all business on the Council's agenda for the meeting. The chairperson (but only if the chairperson is the Mayor) may move the adoption of a Mayoral minute without the motion being seconded.
- 11.8 A recommendation made in a Mayoral minute put by the Mayor is, so far as it is adopted by the Council, a resolution of the Council.

- 11.9 A Mayoral minute must not be used to put without notice matters that are routine and not urgent, or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the Council before the next scheduled ordinary meeting of the Council.
- 11.10 If the General Manager considers that a Mayoral Minute submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the General Manager may prepare supplementary information in relation to the Mayoral Minute for the meeting at which the Mayoral Minute is to be considered by the Council. If the recommendation is unfunded with the adopted operational plan, the source of funding for the expenditure that is the subject of the recommendation should be identified.

Staff reports

- 11.11 A recommendation made in a staff report is, so far as it is adopted by the Council, a resolution of the Council.

Reports of committees of Council

- 11.12 The recommendations of a committee of the Council are, so far as they are adopted by the Council, resolutions of the Council.
- 11.13 If in a report of a committee of the Council distinct recommendations are made, the Council may make separate decisions on each recommendation.

Questions

- 11.14 A question must not be asked at a meeting of the Council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.10 and 3.14.
- 11.15 A Councillor may, through the chairperson, put a question to another Councillor about a matter on the agenda.
- 11.16 A Councillor may, through the General Manager, put a question to a Council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the General Manager at the direction of the General Manager.
- 11.17 A Councillor or Council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. Where a Councillor or Council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the Council.
- 11.18 Councillors must put questions directly, succinctly, respectfully and without argument.

- 11.19 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a Councillor or Council employee.

12 RULES OF DEBATE

Motions to be seconded

- 12.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of motion

- 12.2 A Councillor who has submitted a notice of motion under clause 3.10 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 12.3 If a Councillor who has submitted a notice of motion under clause 3.10 wishes to withdraw it after the agenda and business paper for the meeting at which it is to be considered have been sent to Councillors, the Councillor may request the withdrawal of the motion when it is before the Council.
- 12.4 In the absence of a Councillor who has placed a notice of motion on the agenda for a meeting of the Council:
- (a) any other Councillor may, with the leave of the chairperson, move the motion at the meeting, or
 - (b) the chairperson may defer consideration of the motion until the next meeting of the Council.

Chairperson's duties with respect to motions

- 12.5 It is the duty of the chairperson at a meeting of the Council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 12.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 12.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.
- 12.8 Any motion, amendment or other matter that the chairperson has ruled out of order is taken to have been lost.

Motions requiring the expenditure of funds

- 12.9 A motion or an amendment to a motion which if passed would require the expenditure of funds on works and/or services other than those already provided for in the Council's current adopted operational plan should identify the source of funding for the expenditure that is the subject of the motion. If the motion does not identify a funding source, the Council may defer consideration of the matter, pending a report from the General Manager on the availability of funds for implementing the motion if adopted.

Amendments to motions

- 12.10 An amendment to a motion must be moved and seconded before it can be debated.
- 12.11 An amendment to a motion must relate to the matter being dealt with in the original motion before the Council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 12.12 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 12.13 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before Council at any one time.
- 12.14 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.
- 12.15 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 12.16 An amendment may become the motion without debate or a vote where it is accepted by the Councillor who moved the original motion.

Foreshadowed motions

- 12.17 A Councillor may propose a foreshadowed motion in relation to the matter the subject of the original motion before the Council, without a seconder during debate on the original motion. The foreshadowed motion is only to be considered if the original motion is lost or withdrawn and the foreshadowed motion is then moved and seconded. If the original motion is carried, the foreshadowed motion lapses.
- 12.18 Where an amendment has been moved and seconded, a Councillor may, without a seconder, foreshadow a further amendment that they propose to move after the first amendment has been dealt with. There is no limit to the number of foreshadowed amendments that may be put before the Council at any time. However, no discussion can take place on foreshadowed amendments until the previous amendment has been dealt with and the foreshadowed amendment has been moved and seconded.
- 12.19 Foreshadowed motions and foreshadowed amendments are to be considered in the order in which they are proposed. However, foreshadowed motions cannot be considered until all foreshadowed amendments have been dealt with.

Limitations on the number and duration of speeches

- 12.20 A Councillor who, during a debate at a meeting of the Council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.
- 12.21 A Councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 12.22 A Councillor must not, without the consent of the Council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time.
- 12.23 Despite clause 12.22, the chairperson may permit a Councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five (5) minutes on that motion or amendment to enable the Councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 12.24 Despite clause 12.22, the Council may resolve to shorten the duration of speeches to expedite the consideration of business at a meeting.
- 12.25 Despite clauses 12.20 and 12.21, a Councillor may move that a motion or an amendment be now put:
- (a) if the mover of the motion or amendment has spoken in favour of it and no Councillor expresses an intention to speak against it, or
 - (b) if at least two (2) Councillors have spoken in favour of the motion or amendment and at least two (2) Councillors have spoken against it.
- 12.26 The chairperson must immediately put to the vote, without debate, a motion moved under clause 12.25. A seconder is not required for such a motion.
- 12.27 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 12.20.
- 12.28 If a motion that the original motion or an amendment be now put is lost, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 12.29 All Councillors must be heard without interruption and all other Councillors must, unless otherwise permitted under this code, remain silent while another Councillor is speaking.
- 12.30 Once the debate on a matter has concluded and a matter has been dealt with, the chairperson must not allow further debate on the matter.

13 VOTING

Voting entitlements of Councillors

- 13.1 Each Councillor is entitled to one (1) vote.

(section 370(1))

- 13.2 The person presiding at a meeting of the Council has, in the event of an equality of votes, a second or casting vote.

(section 370(2))

- 13.3 Where the chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

Voting at Council meetings

- 13.4 A Councillor who is present at a meeting of the Council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.

- 13.5 If a Councillor who has voted against a motion put at a Council meeting so requests, the General Manager must ensure that the Councillor's dissenting vote is recorded in the Council's minutes.

- 13.6 The decision of the chairperson as to the result of a vote is final, unless the decision is immediately challenged and not fewer than two (2) Councillors rise and call for a division.

- 13.7 When a division on a motion is called, the chairperson must ensure that the division takes place immediately. The General Manager must ensure that the names of those who vote for the motion and those who vote against it are recorded in the Council's minutes for the meeting.

- 13.8 When a division on a motion is called, any Councillor who fails to vote will be recorded as having voted against the motion in accordance with clause 13.4 of this code.

- 13.9 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the Council may resolve that the voting in any election by Councillors for Mayor or Deputy Mayor is to be by secret ballot.

Voting on planning decisions

- 13.12 The General Manager must keep a register containing, for each planning decision made at a meeting of the Council or a Council committee (including, but not limited to a committee of the Council), the names of the Councillors who supported the decision and the names of any Councillors who opposed (or are taken to have opposed) the decision.

- 13.13 For the purpose of maintaining the register, a division is taken to have been

called whenever a motion for a planning decision is put at a meeting of the Council or a Council committee.

- 13.14 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.
- 13.15 Clauses 13.12–13.14 apply also to meetings that are closed to the public.

(section 375A)

Note: The requirements of clause 13.12 may be satisfied by maintaining a register of the minutes of each planning decision.

14 COMMITTEE OF THE WHOLE

- 14.1 The Council may resolve itself into a committee to consider any matter before the Council.

(Clause 12.1)

- 14.2 All the provisions of this code relating to meetings of the Council, so far as they are applicable, extend to and govern the proceedings of the Council when in committee of the whole, except the provisions limiting the number and duration of speeches.

Note: Clauses 12.20–12.30 limit the number and duration of speeches.

- 14.3 The General Manager or, in the absence of the General Manager, an employee of the Council designated by the General Manager, is responsible for reporting to the Council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full but any recommendations of the committee must be reported.
- 14.4 The Council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the Council's minutes. However, the Council is not taken to have adopted the report until a motion for adoption has been made and passed.

15 DEALING WITH ITEMS BY EXCEPTION

- 15.1 The Council or a committee of Council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution.
- 15.2 Before the Council or committee resolves to adopt multiple items of business on the agenda together under clause 15.1, the chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the chairperson that they intend to vote against the recommendation made in the business paper or that they wish to speak on.
- 15.3 The Council or committee must not resolve to adopt any item of business under clause 15.1 that a Councillor has declared a conflict of interest.
- 15.4 The Council or committee must not resolve to adopt any item of business under clause 15.1 that is a planning decision and requires a division to be recorded under clauses 13.12-13.13.
- 15.5 The Council or committee must not resolve to adopt any item of business under clause 15.1 that a Councillor has identified as being one they intend to vote against the recommendation made in the business paper or to speak on.
- 15.6 Where the consideration of multiple items of business together under clause 13.1 involves a variation to the order of business for the meeting, the Council or committee must resolve to alter the order of business in accordance with clause 10.3.
- 15.7 A motion to adopt multiple items of business together under clause 15.1 must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.
- 15.8 Items of business adopted under clause 15.1 are to be taken to have been adopted unanimously.
- 15.8 Councillors must ensure that they declare and manage any conflicts of interest they may have in relation to items of business considered together under clause 15.1 in accordance with the requirements of the Council's code of conduct.

16 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC

Grounds on which meetings can be closed to the public

- 16.1 The Council or a committee of the Council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:
- (a) personnel matters concerning particular individuals (other than Councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the Council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the Council, Councillors, Council staff or Council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
 - (i) alleged contraventions of the Council's code of conduct.

(section 10A(1) and (2))

- 16.2 The Council or a committee of the Council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

(section 10A(3))

Matters to be considered when closing meetings to the public

- 16.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:
- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
 - (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the Council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

(section 10B(1))

- 16.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 16.1(g) unless the advice concerns

legal matters that:

- (a) are substantial issues relating to a matter in which the Council or committee is involved, and
- (b) are clearly identified in the advice, and
- (c) are fully discussed in that advice.

(section 10B(2))

- 16.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 16.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 16.1.

(section 10B(3))

- 16.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may:
 - (i) cause embarrassment to the Council or committee concerned, or to Councillors or to employees of the Council, or
 - (ii) cause a loss of confidence in the Council or committee.

(section 10B(4))

- 16.7 In deciding whether part of a meeting is to be closed to the public, the Council or committee concerned must consider any relevant guidelines issued by the Chief Executive of the Office of Local Government.

(section 10B(5))

Notice of likelihood of closure not required in urgent cases

- 16.8 Part of a meeting of the Council, or of a committee of the Council, may be closed to the public while the Council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in clause 16.1, and
- (b) the Council or committee, after considering any representations made under clause 16.9, resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

(section 10C)

Representations by members of the public

- 16.9 The Council, or a committee of the Council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

(section 10A(4))

- 16.10 A representation under clause 16.9 is to be made after the motion to close the part of the meeting is moved and seconded.
- 16.11 Where the matter has been identified in the agenda of the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 16.9, members of the public must first make an application to the Council in the approved form. Applications must be received by **12pm on the day of the** meeting at which the matter is to be considered.
- 16.12 The General Manager (or their delegate) may refuse an application made under clause 16.11. The General Manager or their delegate must give reasons in writing for a decision to refuse an application.
- 16.13 No more than **three** speakers are to be permitted to make representations under clause 16.9.
- 16.14 If more than the permitted number of speakers apply to make representations under clause 16.9, the General Manager or their delegate may request the speakers to nominate from among themselves the persons who are to make representations to the Council. If the speakers are not able to agree on whom to nominate to make representations under clause 16.9, the General Manager or their delegate is to determine who will make representations to the Council.
- 16.15 The General Manager (or their delegate) is to determine the order of speakers.
- 16.16 Where the Council or a committee of the Council proposes to close a meeting or part of a meeting to the public in circumstances where the matter has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, the chairperson is to invite representations from the public under clause 16.9 after the motion to close the part of the meeting is moved and seconded. The chairperson is to permit no more than **three** speakers to make representations in such order as determined by the chairperson.
- 16.17 Each speaker will be allowed **five** minutes to make representations, and this time limit is to be strictly enforced by the chairperson. Speakers must confine their representations to whether the meeting should be closed to the public. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.

Expulsion of non-Councillors from meetings closed to the public

- 16.18 If a meeting or part of a meeting of the Council or a committee of the Council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a Councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.
- 16.19 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary restrain that person from re-entering that place for the remainder of the meeting.

Information to be disclosed in resolutions closing meetings to the public

- 16.20 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- (a) the relevant provision of section 10A(2) of the Act,
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

(section 10D)

Resolutions passed at closed meetings to be made public

- 16.21 If the Council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 16.22 Resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the chairperson under clause 16.21 during a part of the meeting that is webcast.

17 KEEPING ORDER AT MEETINGS

Points of order

- 17.1 A Councillor may draw the attention of the chairperson to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 17.2 A point of order cannot be made with respect to adherence to the principles contained in clause 2.1.
- 17.3 A point of order must be taken immediately it is raised. The chairperson must suspend the business before the meeting and permit the Councillor raising the point of order to state the provision of this code they believe has been breached. The chairperson must then rule on the point of order – either by upholding it or by overruling it.

Questions of order

- 17.4 The chairperson, without the intervention of any other Councillor, may call any Councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.
- 17.5 A Councillor who claims that another Councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.
- 17.6 The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the Council.
- 17.7 The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

Motions of dissent

- 17.8 A Councillor can, without notice, move to dissent from a ruling of the chairperson on a point of order or a question of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.
- 17.9 If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been rejected as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course.
- 17.10 Despite any other provision of this code, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

Acts of disorder

- 17.11 A Councillor commits an act of disorder if the Councillor, at a meeting of the Council or a committee of the Council:
- (a) contravenes the Act or any regulation in force under the Act or this code, or
 - (b) assaults or threatens to assault another Councillor or person present at the meeting, or
 - (c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the Council or the committee, or addresses or attempts to address the Council or the committee on such a motion, amendment or matter, or
 - (d) insults or makes personal reflections on or imputes improper motives to any other Council official, or alleges a breach of the Council's code of conduct, or
 - (e) says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the Council or the committee into disrepute.
- 17.12 The chairperson may require a Councillor:
- (a) to apologise without reservation for an act of disorder referred to in clauses 17.11(a) or (b), or
 - (b) to withdraw a motion or an amendment referred to in clause 17.11(c) and, where appropriate, to apologise without reservation, or
 - (c) to retract and apologise without reservation for an act of disorder referred to in clauses 17.11(d) and (e).

How disorder at a meeting may be dealt with

- 17.13 If disorder occurs at a meeting of the Council, the chairperson may adjourn the meeting for a period of not more than fifteen (15) minutes and leave the chair. The Council, on reassembling, must, on a question put from the chairperson, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of Councillors.
- 17.14 All chairpersons of meetings of the Council and committees of the Council are authorised under this code to expel any person other than a Councillor, from a Council or committee meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the Council or the committee of the Council.
- 17.15 Clause 17.14, does not limit the ability of the Council or a committee of the Council to resolve to expel a person, including a Councillor, from a Council or committee meeting, under section 10(2)(a) of the Act.
- 17.16 A Councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the Council for having failed to comply with a requirement under clause 17.12. The expulsion of a Councillor from the

meeting for that reason does not prevent any other action from being taken against the Councillor for the act of disorder concerned.

- 17.17 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the Council for engaging in or having engaged in disorderly conduct at the meeting.
- 17.18 Where a Councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.
- 17.19 If a Councillor or a member of the public fails to leave the place where a meeting of the Council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the Councillor or member of the public from that place and, if necessary, restrain the Councillor or member of the public from re-entering that place for the remainder of the meeting.

Use of mobile phones and the unauthorised recording of meetings

- 17.20 Councillors, Council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the Council and committees of the Council.
- 17.21 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the Council or a committee of the Council without the prior authorisation of the Council or the committee.
- 17.22 Any person who contravenes or attempts to contravene clause 17.21, may be expelled from the meeting as provided for under section 10(2) of the Act.
- 17.23 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

18 CONFLICTS OF INTEREST

- 18.1 All Councillors and, where applicable, all other persons, must declare and manage any conflicts of interest they may have in matters being considered at meetings of the Council and committees of the Council in accordance with the Council's code of conduct. All declarations of conflicts of interest and how the conflict of interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.

19 DECISIONS OF THE COUNCIL

Council decisions

- 19.1 A decision supported by a majority of the votes at a meeting of the Council at which a quorum is present is a decision of the Council.

(section 371)

- 19.2 Decisions made by the Council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or altering Council decisions

- 19.3 A resolution passed by the Council may not be altered or rescinded except by a motion to that effect of which notice has been given under clause 3.10.

(section 372(1)).

- 19.4 If a notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.

(section 372(2))

- 19.5 If a motion has been lost, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with clause 3.10.

(section 372(3))

- 19.6 A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been lost, must be signed by three (3) Councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

(section 372(4))

- 19.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

(section 372(5))

- 19.8 The provisions of clauses 19.5–19.7 concerning lost motions do not apply to motions of adjournment.

(section 372(7))

- 19.9 A notice of motion submitted in accordance with clause 19.6 may only be withdrawn under clause 3.11 with the consent of all signatories to the notice of motion.

- 19.11 A motion to alter or rescind a resolution of the Council may be moved on the

report of a committee of the Council and any such report must be recorded in the minutes of the meeting of the Council.

(section 372(6))

19.12 Subject to clause 19.7, in cases of urgency, a motion to alter or rescind a resolution of the Council may be moved at the same meeting at which the resolution was adopted, where:

- (a) a notice of motion signed by three Councillors is submitted to the chairperson, and
- (b) a motion to have the motion considered at the meeting is passed, and
- (c) the chairperson rules the business that is the subject of the motion is of great urgency on the grounds that it requires a decision by the Council before the next scheduled ordinary meeting of the Council.

19.13 A motion moved under clause 19.12(b) can be moved without notice. Despite clauses 12.20–12.30, only the mover of a motion referred to in clause 19.12(b) can speak to the motion before it is put.

19.14 A motion of dissent cannot be moved against a ruling by the chairperson under clause 19.12(c).

Recommitting resolutions to correct an error

19.15 Despite the provisions of this Part, a Councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same meeting:

- (a) to correct any error, ambiguity or imprecision in the Council's resolution, or
- (b) to confirm the voting on the resolution.

19.16 In seeking the leave of the chairperson to move to recommit a resolution for the purposes of clause 19.15(a), the Councillor is to propose alternative wording for the resolution.

19.17 The chairperson must not grant leave to recommit a resolution for the purposes of clause 19.15(a), unless they are satisfied that the proposed alternative wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.

19.18 A motion moved under clause 19.15 can be moved without notice. Despite clauses 12.20–12.30, only the mover of a motion referred to in clause 19.15 can speak to the motion before it is put.

19.19 A motion of dissent cannot be moved against a ruling by the chairperson under clause 19.15.

19.20 A motion moved under clause 19.15 with the leave of the chairperson cannot be voted on unless or until it has been seconded.

20 TIME LIMITS ON COUNCIL MEETINGS

- 20.1 Meetings of the Council and committees of the Council are to conclude no later than **10.30pm**.
- 20.2 If the business of the meeting is unfinished at 10.30pm, the Council or the committee may, by resolution, extend the time of the meeting by 30 minutes.
- 20.3 If the business of the meeting is unfinished at 10.30pm, and the Council does not resolve to extend the meeting, the chairperson must either:
- (a) defer consideration of the remaining items of business on the agenda to the next ordinary meeting of the Council, or
 - (b) adjourn the meeting to a time, date and place fixed by the chairperson.
- 20.4 Clause 20.3 does not limit the ability of the Council or a committee of the Council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place that the meeting is to be adjourned to.
- 20.5 Where a meeting is adjourned under clause 20.3 or 20.4, the General Manager must:
- (a) individually notify each Councillor of the time, date and place at which the meeting will reconvene, and
 - (b) publish the time, date and place at which the meeting will reconvene on the Council's website and in such other manner that the General Manager is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

21 AFTER THE MEETING

Minutes of meetings

- 21.1 The Council is to keep full and accurate minutes of the proceedings of meetings of the Council.
(section 375(1))
- 21.2 At a minimum, the General Manager must ensure that the following matters are recorded in the Council's minutes:
- (a) details of each motion moved at a Council meeting and of any amendments moved to it,
 - (b) the names of the mover and seconder of the motion or amendment,
 - (c) whether the motion or amendment was passed or lost, and
 - (d) such other matters specifically required under this code.
- 21.3 The minutes of a Council meeting must be confirmed at a subsequent meeting of the Council.
(section 375(2))
- 21.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 21.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.
(section 375(2))
- 21.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 21.7 The confirmed minutes of a Council meeting must be published on the Council's website. This clause does not prevent the Council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

Access to correspondence and reports laid on the table at, or submitted to, a meeting

- 21.8 The Council and committees of the Council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.
(section 11(1))
- 21.9 Clause 21.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.
(section 11(2))
- 21.10 Clause 21.8 does not apply if the Council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to

be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

(section 11(3))

- 21.11 Correspondence or reports to which clauses 21.9 and 21.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of decisions of the Council

- 21.12 The General Manager is to implement, without undue delay, lawful decisions of the Council.

(section 335(b))

22 COUNCIL COMMITTEES

Application of this Part

- 22.1 This Part only applies to committees of the Council whose members are all Councillors.

Council committees whose members are all Councillors

- 22.2 The Council may, by resolution, establish such committees as it considers necessary.
- 22.3 A committee of the Council is to consist of the Mayor and such other Councillors as are elected by the Councillors or appointed by the Council.
- 22.4 The quorum for a meeting of a committee of the Council is to be:
- (a) such number of members as the Council decides, or
 - (b) if the Council has not decided a number – a majority of the members of the committee.

Functions of committees

- 22.5 The Council must specify the functions of each of its committees when the committee is established, but may from time to time amend those functions.

Notice of committee meetings

- 22.6 The General Manager must send to each Councillor, regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:
- (a) the time, date and place of the meeting, and
 - (b) the business proposed to be considered at the meeting.
- 22.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.

Attendance at committee meetings

- 22.8 A committee member (other than the Mayor) ceases to be a member of a committee if the committee member:
- (a) has been absent from three (3) consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences, or
 - (b) has been absent from at least half of the meetings of the committee held during the immediately preceding year without having given to the committee acceptable reasons for the member's absences.
- 22.9 Clause 22.8 does not apply if all of the members of the Council are members of the committee.

Non-members entitled to attend committee meetings

22.10 A Councillor who is not a member of a committee of the Council is entitled to attend, and to speak at a meeting of the committee. However, the Councillor is not entitled:

- (a) to give notice of business for inclusion in the agenda for the meeting, or
- (b) to move or second a motion at the meeting, or
- (c) to vote at the meeting.

Chairperson and deputy chairperson of Council committees

22.11 The chairperson of each committee of the Council must be:

- (a) the Mayor, or
- (b) if the Mayor does not wish to be the chairperson of a committee, a member of the committee elected by the Council, or
- (c) if the Council does not elect such a member, a member of the committee elected by the committee.

22.12 The Council may elect a member of a committee of the Council as deputy chairperson of the committee. If the Council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.

22.13 If neither the chairperson nor the deputy chairperson of a committee of the Council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.

22.14 The chairperson is to preside at a meeting of a committee of the Council. If the chairperson is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting, but if neither the chairperson nor the deputy chairperson is able or willing to preside, the acting chairperson is to preside at the meeting.

Procedure in committee meetings

22.15 Subject to any specific requirements of this code, each committee of the Council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the Council unless the Council or the committee determines otherwise in accordance with this clause.

22.16 Whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote unless the Council or the committee determines otherwise in accordance with clause 22.15.

22.17 Voting at a Council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

Closure of committee meetings to the public

- 22.18 The provisions of the Act and Part 16 of this code apply to the closure of meetings of committees of the Council to the public in the same way they apply to the closure of meetings of the Council to the public.
- 22.19 If a committee of the Council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and report the resolution or recommendation to the next meeting of the Council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.
- 22.20 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 22.19 during a part of the meeting that is webcast.

Disorder in committee meetings

- 22.22 The provisions of the Act and this code relating to the maintenance of order in Council meetings apply to meetings of committees of the Council in the same way as they apply to meetings of the Council.

Minutes of Council committee meetings

- 22.23 Each committee of the Council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:
- (a) details of each motion moved at a meeting and of any amendments moved to it,
 - (b) the names of the mover and seconder of the motion or amendment,
 - (c) whether the motion or amendment was passed or lost, and
 - (d) such other matters specifically required under this code.
- 22.24 The minutes of meetings of each committee of the Council must be confirmed at a subsequent meeting of the committee.
- 22.25 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 22.26 When the minutes have been confirmed, they are to be signed by the person presiding at that subsequent meeting.
- 22.27 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 22.28 The confirmed minutes of a meeting of a committee of the Council must be published on the Council's website. This clause does not prevent the Council from also publishing unconfirmed minutes of meetings of committees of the Council on its website prior to their confirmation.

23 IRREGULARITIES

23.1 Proceedings at a meeting of a Council or a Council committee are not invalidated because of:

- (a) a vacancy in a civic office, or
- (b) a failure to give notice of the meeting to any Councillor or committee member, or
- (c) any defect in the election or appointment of a Councillor or committee member, or
- (d) a failure of a Councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a Council or committee meeting in accordance with the Council's code of conduct, or
- (e) a failure to comply with this code.

(section 374)

24 DEFINITIONS

the Act	means the <i>Local Government Act 1993</i>
act of disorder	means an act of disorder as defined in clause 17.11 of this code
amendment	in relation to an original motion, means a motion moving an amendment to that motion
audio recorder	any device capable of recording speech
business day	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales
chairperson	in relation to a meeting of the Council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code, and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 22.11 of this code
this code	means the Council's adopted code of meeting practice
committee of the Council	means a committee established by the Council in accordance with clause 22.2 of this code (being a committee consisting only of Councillors) or the Council when it has resolved itself into committee of the whole under clause 14.1
Council official	has the same meaning it has in the Model Code of Conduct for Local Councils in NSW
day	means calendar day
division	means a request by two Councillors under clause 13.7 of this code requiring the recording of the names of the Councillors who voted both for and against a motion
foreshadowed amendment	means a proposed amendment foreshadowed by a Councillor under clause 12.18 of this code during debate on the first amendment
foreshadowed motion	means a motion foreshadowed by a Councillor under clause 10.17 of this code during debate on an original motion
open voting	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means
planning decision	means a decision made in the exercise of a function of a Council under the <i>Environmental Planning and Assessment Act 1979</i> including any decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but not including the making of an order under Division 9.3 of Part 9 of that Act
performance	means an order issued under section 438A of

improvement order	the Act
quorum	means the minimum number of Councillors or committee members necessary to conduct a meeting
the Regulation	means the <i>Local Government (General) Regulation 2005</i>
webcast	a video or audio broadcast of a meeting transmitted across the internet either concurrently with the meeting or at a later time
year	means the period beginning 1 July and ending the following 30 June

4.2 Draft Delivery Program 2017-2021 and Operational Plan 2019-2020 including the Draft Budget, Fees and Charges

Reporting Officer

Executive Manager City Growth and Strategy and Executive Manager Corporate Services and Governance
City Growth and Economy

Community Strategic Plan

Objective	Strategy
3 Outcome Three: A Thriving, Attractive City	3.2 - Ensure that service provision supports the community to achieve and meets their needs

Officer's Recommendation

1. That the Draft Delivery Program 2017-2021 and Operational Plan 2019-2020 including the Draft Budget and Fees and Charges be placed on public exhibition for a period not less than 28 days between 1 May 2019 and 29 May 2019.
2. That a further report be submitted to Council on the exhibition of the draft documents prior to consideration of the formal adoption of these documents.

Purpose

To seek Council's endorsement for a public exhibition period of 28 days for the Draft Delivery Program 2017-2021 and Operational Plan 2019-2020 including the Draft Budget and Fees and Charges.

History

In June 2017, Council adopted its renewed Community Strategic Plan (CSP) - Campbelltown 2027 under the Integrated Planning and Reporting Framework. The CSP articulates the aspirations of the community, providing a ten year forecast and outlook for the future of the City. It provides a vision statement and also outlines the strategic objectives that Council will work towards in order to achieve the community's aspirations for the City of Campbelltown. This document was developed in partnership with the community through a comprehensive engagement program.

Council also concurrently developed and adopted a Delivery Program 2017-2021 in direct response to the vision and aspirations of the CSP. The Delivery Program 2017-2021 outlines Council's intended programs of work/activities that support the achievement of the objectives contained in the CSP.

Council's Operational Plan must be prepared annually, exhibited for a period of at least 28 days and adopted prior to the commencement of the financial year. The Operational Plan outlines Council's high level projects that are to be undertaken during the 2019-2020 financial year as well as the proposed budget and fees and charges.

Report

The Draft Operational Plan 2019-2020 delivers on the third year of Council's 2017-2021 Delivery Program including planned activities and comprehensive budget. Now presented as a combined plan, Council has been working for the past year to update its Integrated Planning and Reporting documents to streamline the content, refine its strategic direction and improve communication with stakeholders. The adopted Delivery Program 2017-2021 and its activities have been realigned under a new Service Framework along with the Operational Plan. Council remains committed to delivering these initiatives and is utilising a new design to improve accountability, strategic direction and communications.

Council will now be documenting and reporting its activities under key Service Areas. These 10 key Service Areas help the organisation frame its strategic priorities, ongoing activities, key projects and performance indicators. It also helps Council have a better conversation with the community about what Council aims to deliver, the resources required and the movement as a city towards the four outcomes of the CSP.

The annual Operational Plan is a direct subset of the Delivery Program. The Draft Operational Plan 2019-2020 outlines the individual projects and actions that will be completed throughout the year. It includes the detailed annual budget and program of works. Council's annual Fees and Charges are also an integral component presented as a separate document.

Major Highlights of the Draft Delivery Program 2017-2021 and Operational Plan 2019-2020

Planning for a sustainable city and leveraging opportunities from regional growth will be a major focus for Campbelltown in 2019-2020 as the city moves towards a more progressive future. Economic development, engagement, cultural development and community initiatives will also be driven forward to involve residents, business and visitors as we move towards the next phase of Campbelltown's future.

Major project highlights for 2019-2020 include:

- celebrating Campbelltown's 2020 Bicentenary
- commencing the design and construction of the Campbelltown Billabong Parklands
- hosting a program of major events including Fisher's Ghost and Australia Day
- delivering master-planning for Re-Imagine Campbelltown CBD Phase 2
- implementing and supporting key City Deal actions
- delivering a \$38.2m Capital Works Program including significant infrastructure projects
- upgrading and widening of Badgally Road
- the review and update of Council's Local Environmental Plan and Development Control Plan
- delivering a dedicated Community Recycling Centre
- welcoming our new A-League Team to Campbelltown and promoting membership, support and local business activation
- constructing the Campbelltown Sports and Health Centre of Excellence

- completing the Milton Park Master Plan
- developing and improving Council's organisational culture, corporate and long term financial planning.

Council will actively exhibit the document for a period of not less than 28 days to allow stakeholder input and consideration of the proposed actions and financial allocations. The exhibition period is planned to be undertaken between 1 May 2019 and 29 May 2019. During this time Council will actively promote feedback on the documents through Council's website, social media, local newspaper and other media. A further report will be provided to Council outlining the responses received and any major changes made to the document in response to these comments.

Financial Summary

Council's financial framework focuses on continuing to ensure that the financial parameters, principles and objectives applied in developing the budget achieve a balance between financial stability, asset maintenance, construction and the provision of services to the community. The Special Rate Variation received in the 2014-2015 financial year has strengthened Council's overall financial position and provides a means to renew and revitalise the city's assets to ultimately address Council's asset maintenance and renewal backlog. The backlog has reduced by 50 percent since the introduction of the Special Rate Variation with Council on track to eliminate the backlog within a five year period.

Council has also made a commitment to diversify its income stream with a view to providing additional revenue where appropriate, in the delivery of Council services. It will be both important and strategic for Council to activate the potential of its property portfolio in a transparent and ethical manner. Council has adopted a principles-based property strategy informing Council of the criteria required to be considered in the potential review of the development capacity of each parcel of land. The advancement of Council's property portfolio will be delivered with a view to maximising community benefit.

A balanced budget is proposed for the 2019-2020 financial year with Council proposing to apply the rate peg limit of 2.7 percent as set by the Independent Pricing and Regulatory Tribunal (IPART). Invariably, rate pegging increases are less than the actual increases in costs faced by Council. The continual escalation of non-discretionary costs that have a direct impact on Council services include: the increases in public utilities; domestic waste landfill levy and agency charges, coupled with downward pressure on revenue streams. Council will continue to maintain its current level of investment in core public and community services and provide a value for money operation, as well as address the declining condition of existing infrastructure assets and reduce the infrastructure backlog. The review of services will continue to be undertaken to ensure sustainability and cost effective outcomes to be achieved while improving service delivery to the community.

The proposed Capital Expenditure Program for the 2019-2020 year amounts to \$38.2m. This year's program contains a number of major projects including the construction of the Campbelltown Sports and Health Centre of Excellence, play space renewals, cycleway construction, sport and recreation projects, building renewals as well as roads, bridge and footpath construction/reconstruction.

It is proposed in this budget to continue with a recurrent borrowing allocation of \$2.75m, however to be sourced from internal reserves rather than external sources. Internal loan borrowings will also provide \$5.6m next year to fund the Campbelltown Sports and Health Centre of Excellence. This internal borrowing strategy will reduce Council's Loan Liability, maintain a low Debt Service Ratio, Operating Performance Ratio and more importantly, free up resources in the medium term to provide capacity for borrowings from external sources for major future infrastructure requirements.

The Draft 2019-2020 Operational Plan is commended to Council and the Campbelltown community for their support and will provide a platform for our city to facilitate future growth while meeting the needs of our community.

Domestic Waste Management

The Domestic Waste Management Service Charge is subject to many factors, and is mostly impacted by collection and disposal costs. The processing and disposal charges of domestic waste include the compulsory Waste Levy (section 88 of the *Protection of the Environment Operations Act 1997*) which the processing contractor must pay to the State Government. These factors have resulted in Council being able to deliver the service for the proposed annual Domestic Waste Management Service Charge of \$353.03, noting that there cannot be any cross-subsidisation between the Domestic Waste Management Service and the General Fund. From 1 July 2018 Council introduced a separate lower charge for Multi-Unit Dwellings only requiring a two bin service, the proposed charge for Multi-Unit Dwellings is \$293.52 for 2019-2020. The proposed Domestic Waste Management Availability Charge for vacant land is \$58.02 per annum for 2019-2020.

It is expected that Council's waste management charges will continue to remain among the lowest in the Sydney metropolitan area.

Rating Structure

The increase in the rate pegging limit as determined by IPART under delegation by the Minister for Local Government is 2.7 percent. In September 2018 IPART announced the percentage variation in the Local Government Cost Index to be 2.7 percent. There was no adjustment for a productivity factor.

Stormwater Management Charge

The Stormwater Management Charge assists Council to undertake works that will provide improved quality of stormwater being discharged into waterways. The charge is estimated to yield Council approximately \$1.4m towards new stormwater initiatives. The proposed charge and associated works are clearly defined within Council's Revenue Pricing Policy, Appendix 1 of the Operational Plan. The Stormwater Management Charge will be \$25 per residential property (per annum) and \$12.50 per residential strata property (per annum).

Attachments

1. Draft 2017-2021 Delivery Program and 2019-2020 Operational Plan (contained within this report)
2. Draft 2019-2020 Fees and Charges (contained within this report)

DRAFT 2027


CAMPBELLTOWN



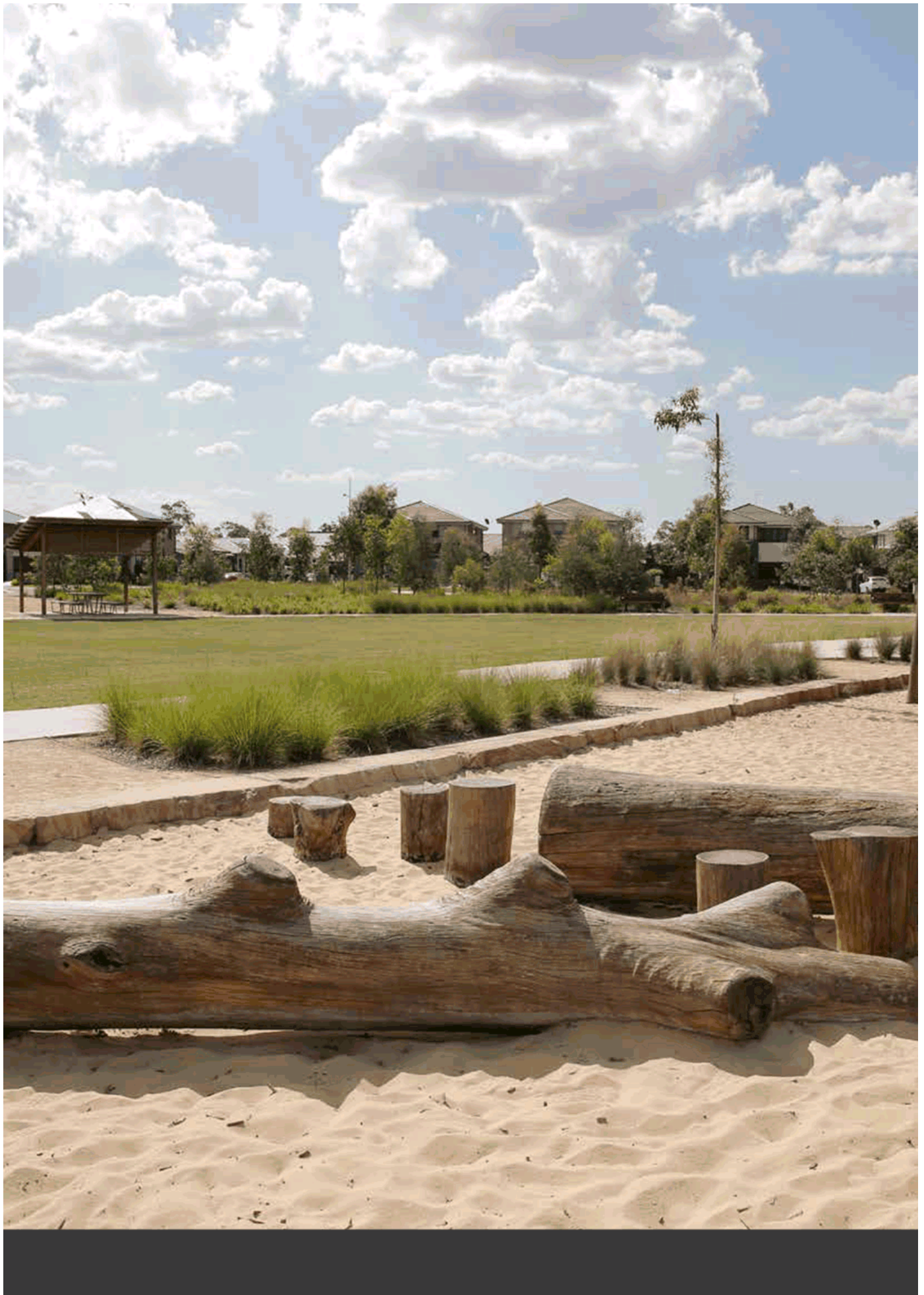
Delivery Program
2017-2021

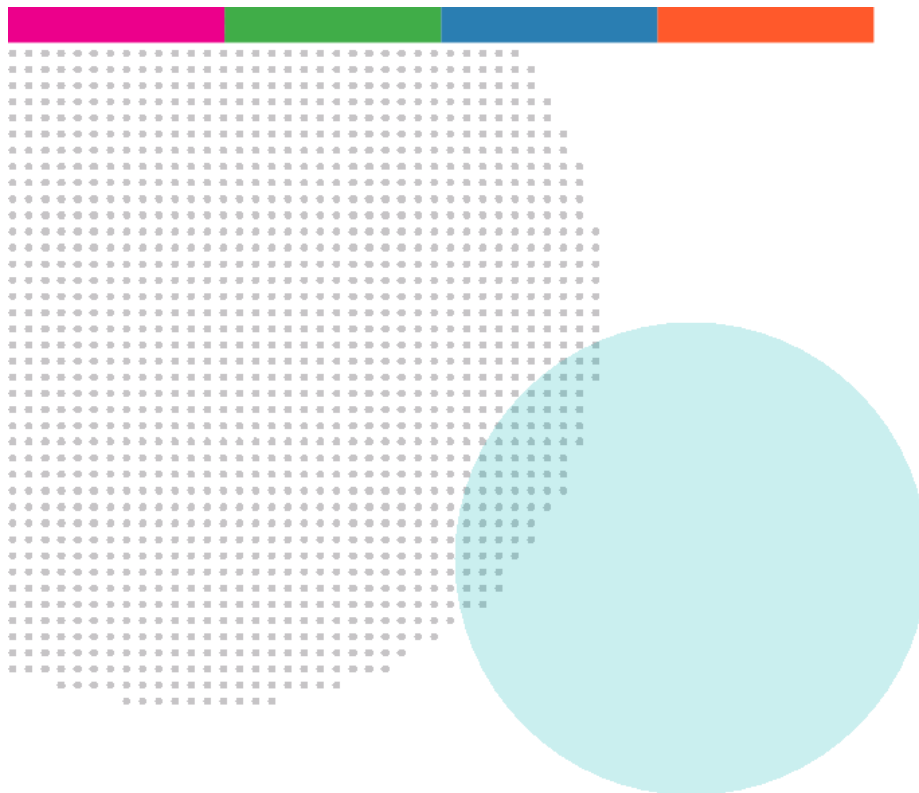
Operational Plan
2019-2020





Council acknowledges the traditional custodians of the land, the Dharawal people and their unique and spiritual connections to the land. We also respectfully acknowledge Elders past and present for the role they continue to play in guiding future generations.



**Disclaimer**

The information contained in this document is to be considered general in nature and Council reserves the right to make changes accordingly. Any document that contains financial information is to be considered an estimate based upon information available at the time of publication. Council takes no responsibility for actions taken by third parties based on information contained in this document.

General Manager's Message



The Delivery Program 2017-2021 and Operational Plan 2019-2020 are for the first time presented as an all-in-one document that provides a streamlined and more powerful planning tool for Council to achieve the ambitions of the community. We have set a new era of planning and reporting for the Council with a focus on becoming a more robust and transparent organisation.

As we maintain a focus on delivering high quality facilities and community initiatives, we are taking the leap to set a benchmark in planning and visioning for the future. We have a renewed focus on using data to make informed decisions that align to our Community Strategic Plan Campbelltown 2027 and we will continue to engage the community in decision making as we embed these concepts into our strategic plans.

This is an exciting time for Council as we embark on setting a new standard for Local Government with the development of the vision for our three main commercial districts through the Reimagining Campbelltown CBD project. The planning provides the framework for a remarkable quality of life for residents into the future.

Importantly, we also continue to focus on the renewal and maintenance of our existing assets and places that make our city uniquely Campbelltown.

This financial year, a budget of \$178.3m will enable Council to support our community with exceptional services, social activities and lifelong learning opportunities through our host of events, library and sports facilities. A budget of \$38.2 million has been allocated towards a robust capital works and maintenance program to deliver new facilities, parks and playgrounds and improve the condition of our existing assets.

Construction will begin on partnership projects such as the \$18.75 million Campbelltown Billabong Parklands and the Campbelltown Sports and Health Centre of Excellence that will be unique assets for our community.

Central to maintaining a strong and sustainable operational budget is Council's continued focus on developing long term financial plans. This enables Council to progress with bold and visionary initiatives, and deliver projects in a fiscally responsible manner. Maintaining a strong and sustainable operational budget ensures that we deliver on our promised concept projects in the future.

As an organisation, we are realising efficiencies through continuous business improvement initiatives that enhance our customer experience and operating systems. This year will see a roll out of upgraded technology services that will streamline processes and lift our organisational capacity.

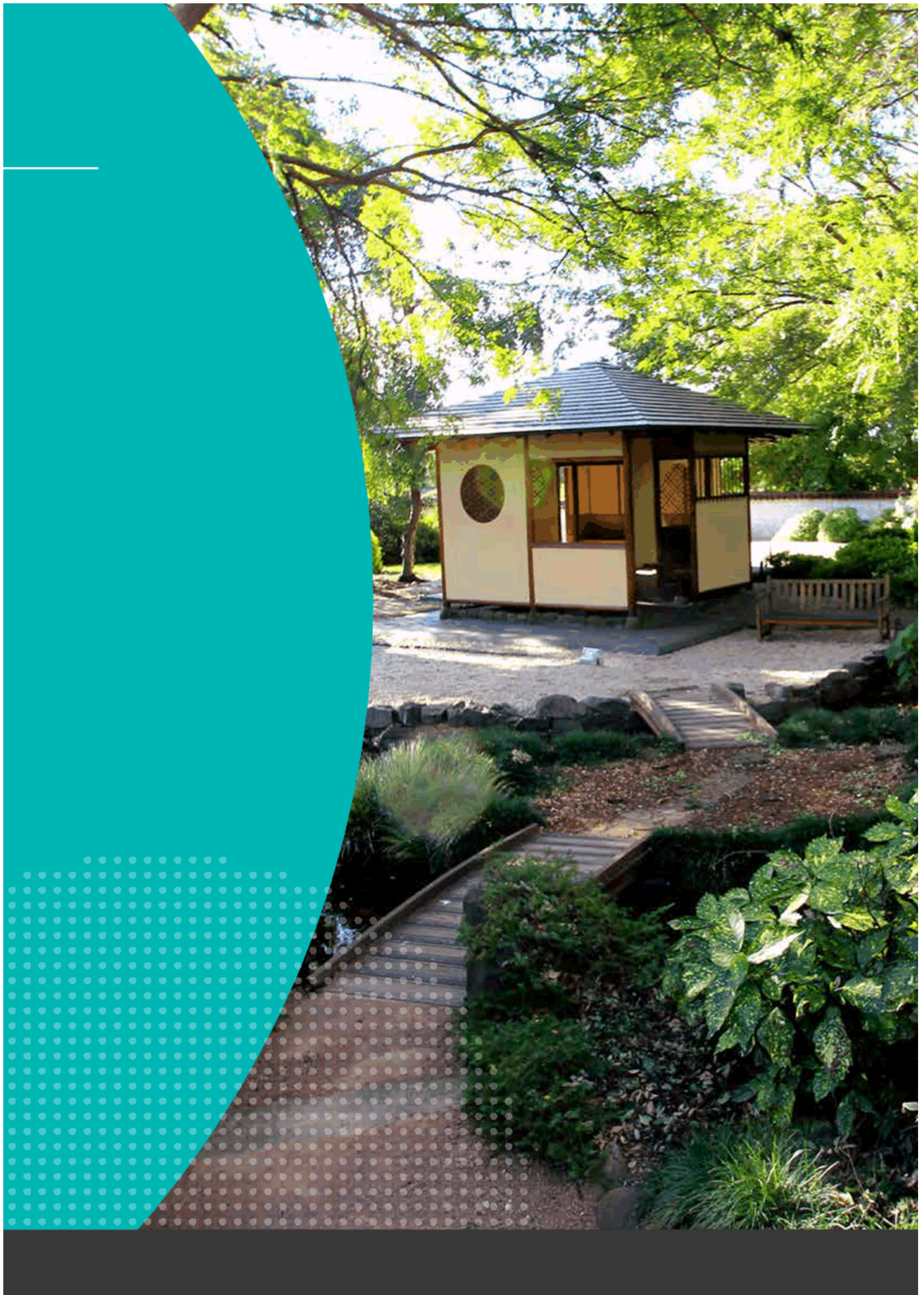
I am looking forward to progressing with the plans of Council and continuing to connect the community with great services in an exciting year of collaborative work ahead.

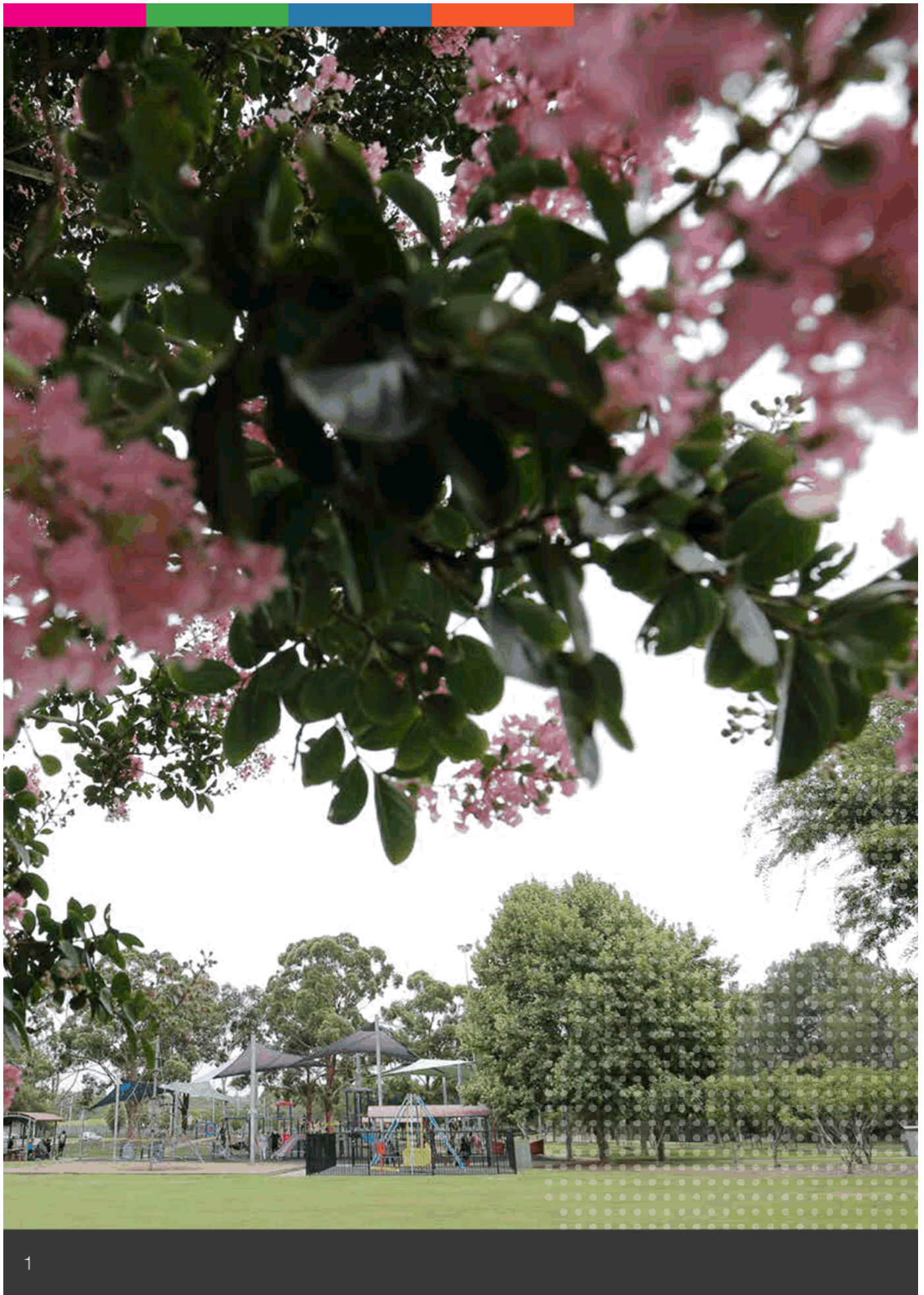
A handwritten signature in black ink that reads 'LDeitz'.

Lindy Deitz
General Manager

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Introduction



Community Vision

‘Campbelltown City – designed for ambition, innovation and opportunity’

This community vision, articulated in the 10 Year Community Strategic Plan – Campbelltown 2027 was developed through extensive stakeholder engagement and consultation. It sets out the highest level goal for the city to strive towards as it transforms over the next decade.

Council has listened to the aspirations of residents, community organisations, local businesses and other specific groups who make up the fabric of our City. Using this information, Council has developed an overarching vision statement and accompanying goals that reflects these aspirations, and underpins the strategic planning for the future of Campbelltown.

Community Vision for 2027

Campbelltown is a city of great places, and boasts a dynamic economy where businesses, families and neighbourhoods thrive.

Campbelltown City is renowned throughout Australia and beyond into Asia, for the opportunities that exist in our city. We are strong in relationships and continually forge new partnerships with businesses, investors, government bodies and stakeholders, to deliver the best possible outcomes for our community.

Campbelltown is a city with:

- Unlimited opportunities for people looking for a place where they can live, learn, work, play and invest.
- A distinctive character and liveability, where people want to be; a place to live, learn, play and grow.
- A self-sustaining city, with access to the highest-level services, facilities and amenities, combined with a diverse range of employment options.
- A wide range of job opportunities close to home for local residents.
- World-class health and education industries.
- Collaborative partnerships that ensure commitment to better transport and jobs, foster new skills, innovate and embrace digital technologies.
- Effective planning frameworks that ensure sustainable development.
- A rich protected natural amenity, including vast open spaces, parks, gardens, and the natural bushland areas.
- A vibrant and creative cosmopolitan city where culture and community spirit are celebrated through an annual calendar of festivals, events and cultural celebrations.

The Delivery Program 2017 – 2021 and Operational Plan 2019 – 2020 form a key component of Council's tangible response to this vision. Campbelltown City Council is investing in the resources required to make this vision a reality through effective planning, community and strategic partnerships and the focused dedication of council staff.

A re-imagining of the City is underway to meet the needs and wants of stakeholders and to build a City that all who live, work and play in can be proud of.

About this Plan

Welcome to Campbelltown City Council's new look Delivery Program 2017-2021 & Operational Plan 2019-2020. Now presented as a combined plan, Council has been working for the past year to update its Integrated Planning & Reporting documents to streamline the content, refine our strategic direction and improve communication with our stakeholders. The adopted Delivery Program 2017-2021 and its activities have been realigned under a new Service Framework along with the Operational Plan. Council remains committed to delivering these initiatives and is utilising a new design to improve accountability, strategic direction and communications.

Council will now be documenting and reporting its activities under key Service Areas. These 10 key Service Areas help the organisation frame its strategic priorities, ongoing activities, key projects and performance indicators. It also helps Council have a better conversation with the community about what Council aims to deliver, the resources required and our movement as a city towards the four outcomes of the Community Strategic Plan – Campbelltown 2027 (CSP).



This plan directly responds to the outcomes of the Community Strategic Plan - Campbelltown 2027, developed in partnership with our community and key stakeholders. The following pages contain information on Council's four year core activities, key and flagship projects, as well as performance measures to ensure we are on track and delivering high quality services.

As well as Council's actions and deliverables, this document contains a thorough breakdown of Council's operational and capital works budget, aligning to the Long Term Financial Plan. Sustainability and resilience are key themes underpinning Council's direction and have been embedded in Council's planning and budgeting processes.

Council will also be improving the way it reports on its progress. Quarterly reporting will be implemented to ensure we are accurately tracking and reporting against the progress on the key deliverables of this plan as well as promoting the highlights, achievements and discussing the issues and setbacks throughout implementation.

As Campbelltown grows as a strategic centre and priority growth area it will be ever important that Council diligently manages resources and advocates for positive outcomes for the city. The Western Sydney Airport, City Deals and changing face of South Western Sydney are creating a multitude of opportunities and focus areas for Council, to ensure Campbelltown is leading the way by creating a city designed for ambition, innovation and opportunity.

This plan is another step towards a more effective, efficient and inclusive organisation that is committed to listening to key stakeholders, planning effectively and making the best decisions for the future of our City.



Integrated Planning and Reporting

Council is committed to sustainably planning for the future of Campbelltown and Council does this by working directly with the community to understand the vision for the city and its people. This vision is delivered through a set of strategic plans including this document. These plans inform and guide the decisions made on behalf of the community as well as setting out the actions and deliverables that will help drive towards this shared vision.

Council ensures its strategic plans are developed in accordance with the statutory requirements of the NSW Integrated Planning and Reporting Framework (IPR) introduced in 2009. The framework recognises that Council and the community do not exist in isolation but are part of a larger framework that is interconnected. Council is required to write and report on these plans in a transparent and consultative manner. Campbelltown is championing IPR as a method to improve its internal planning and external communication and engagement.

The framework is designed to give the Council and the community a clear picture of:

- The long term vision for the City (Community Strategic Plan - Campbelltown 2027)
- What Council will deliver to get there (Delivery Program, Operational Plan and Resourcing Strategy)
- How progress towards the vision is measured (Quarterly, Annual and End-of-Term Reporting)

An integral part of this process is incorporating State and Federal planning into Council's processes and ensuring emerging issues and opportunities for the city are considered, mitigated and harnessed. This ensures Council is aware of when to align its planning, advocate for alternatives or take the initiative to shape the change for Campbelltown.

Data is also becoming an increasingly important factor in decision making for organisations and Council is embedding key data sets into its planning and decision making processes. Key demographic, community, environmental and organisational data is being used to inform the way Council delivers its services and makes key decisions.

Referred to as Corporate Planning, all of Council's key Integrated Planning & Reporting documents and reports can be found at www.campbelltown.nsw.gov.au/CouncilandCouncillors/CorporatePlanningandStrategy



Integrated Planning & Reporting (Corporate Planning) at Campbelltown

Measuring Performance and Improvement

Council is investing in tools and methods to improve the ability to measure, monitor and report on our success in achieving the outcomes of the Community Strategic Plan - Campbelltown 2027 and the key projects contained within this plan.

Pulse Local Government Performance Software

Council is currently implementing a software system known as Pulse throughout the organisation. Pulse has several modules that will help Council improve the way it monitors and reports on cross functional activities such as key projects and risks. This system will also assist Council to manage its processes and ensure a holistic strategic direction and approach.

Quarterly Reporting

Regular monitoring and reporting is at the heart of an effective performance monitoring framework. The implementation of a more thorough and transparent reporting process will help Council and its stakeholders understand the progress of major projects, highlights, good news stories as well as issues and setbacks faced by Council in its service and project delivery.

Data, Resilience and Smart Solutions

Modern organisations are increasingly using data and smart solutions to make better decisions and be better informed about key focus areas. Council is working to champion data and analytics as tools to help guide our planning and decision making processes.

Continuous Improvement

Council has recently established a Business Excellence team. The role of this team is to facilitate process improvements and instil a culture of continuous improvement within Council. This is about being better every day with the projects and services Council delivers and discovering areas we can improve on to save money and deliver better value services to the community.

Community and Stakeholder Engagement

Council needs constant feedback on its service delivery, overall performance and the participation of the community and stakeholders in planning for the future. The best way for Council to achieve this is to have a consistent and open conversation with its community and stakeholders. Council has prioritised this as a key opportunity and focus area as the City grows.



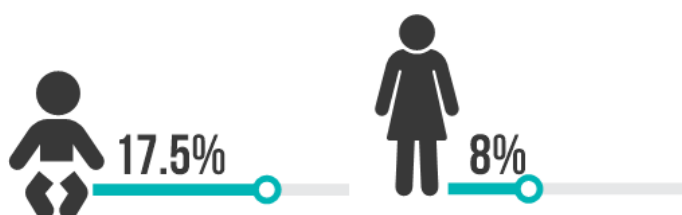
About Campbelltown

Campbelltown City Council seeks to understand the makeup of its community now and into the future. The demographic mix of the city will have an important bearing on the way resources are allocated, methods of communication and the types of activities Council will undertake to engage various groups.

The Campbelltown City local government area covers 312 square km and is now home to more than 168,000 people (2018 Census Estimated Resident Population). Over the next 20 years the population is expected to reach in excess of 270,000 as a result of greenfield and urban renewal.

This phase of growth brings with it a host of opportunities and challenges that Council will plan for in order to work towards the vision for the city. Campbelltown has also been identified as a city within the metropolitan planning context of Sydney. This brings with it investment and State Government support as well as targets and benchmarks for Council to achieve as it reinforces the city as a key hub of Greater Sydney.

Our community is unique in its demographic makeup, key figures include:



Age

Campbelltown City has a higher proportion of pre-schoolers and a lower proportion of persons at post retirement age than Greater Sydney.



Households

The largest proportion of households is made up by couples with children.



Work

Health Care, Social Assistance and Retail employ the largest amount of workers. The area's unemployment rate is 7.9%.



Ancestry

The three largest ancestries in Campbelltown City are Australian, English and Irish.



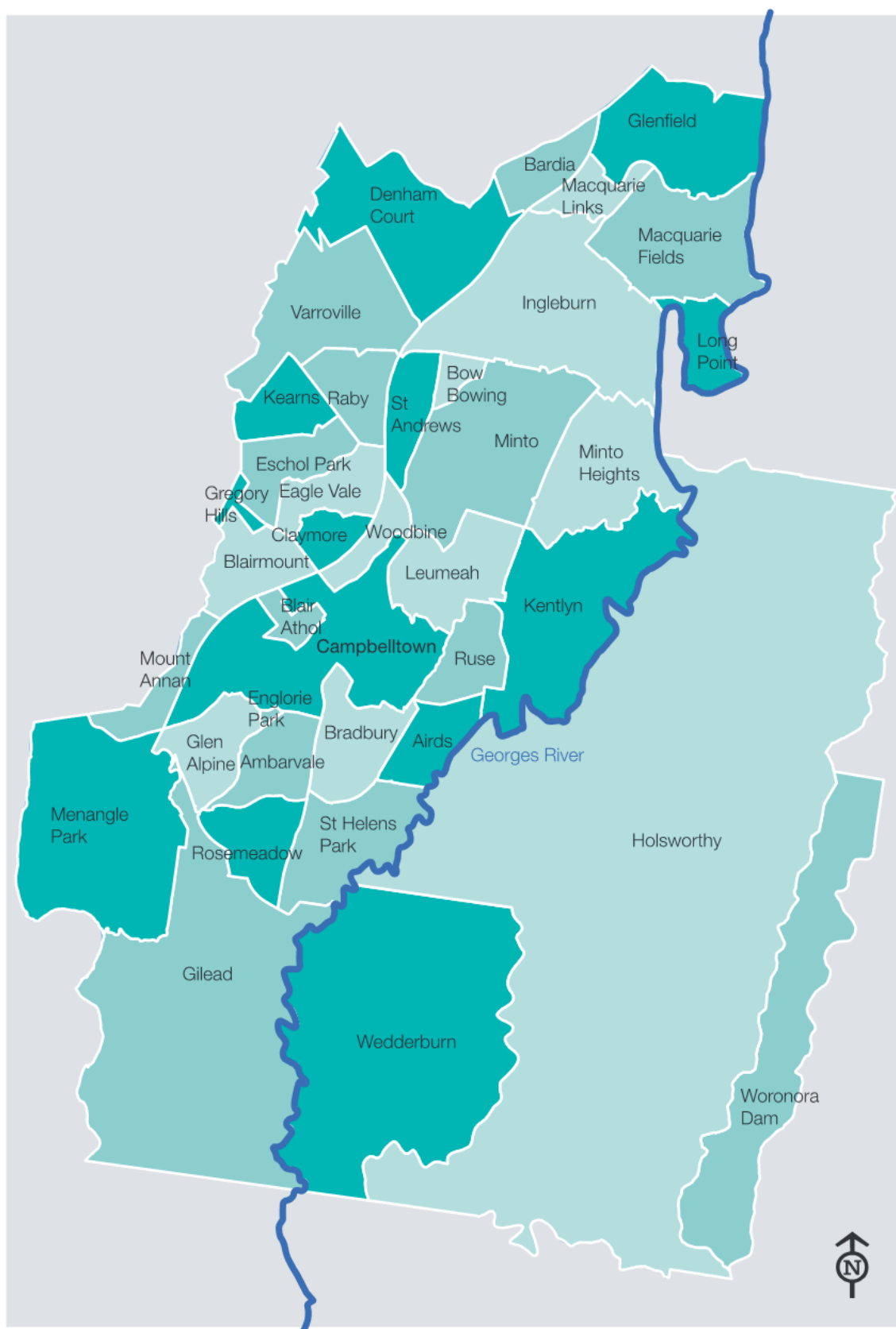
Languages

30% of people speak a language other than English at home. The three top languages spoken other than English are Arabic, Bengali and Hindi.



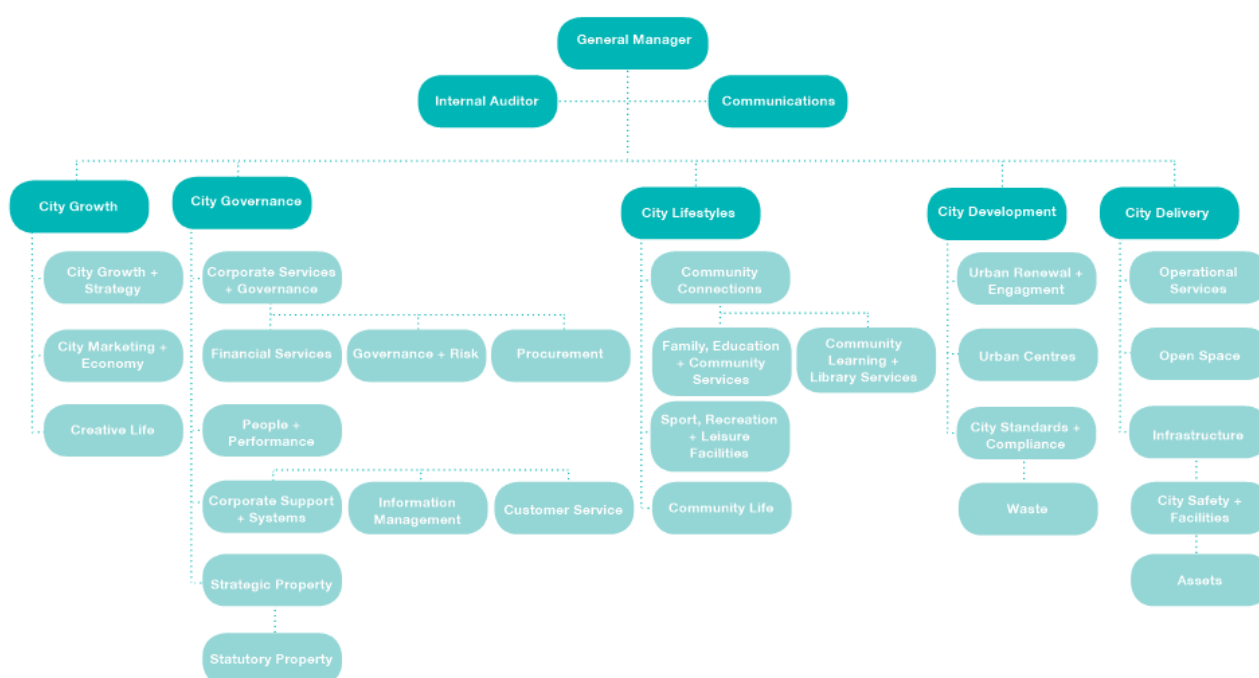
Qualifications

23.8% of people have a tertiary qualification.



Our Organisation

Council employs over 900 staff across five key directorates. The Council staff are responsible for delivering a wide range of activities that jointly achieve the outcomes and strategies outlined in the Community Strategic Plan. Each directorate is led by a Director who reports directly to the General Manager.



Councillors 2016 - 2020



Cr George Brticevic
M: 0408 219 865



Cr Margaret Chivers
M: 0408 182 248



Cr Masood Chowdhury
M: 0419 183 600



Cr Ralph George
M: 0407 112 958



Cr Benjamin Gilholme
M: 0429 127 607



Cr George Greiss
M: 0428 616 716



Cr Karen Hunt
M: 0458 783 257



Cr Paul Lake
M: 0400 105 150



Cr Darcy Lound
M: 0409 829 103



Cr Rey Manoto
M: 0408 449 981



Cr Ben Moroney
M: 0401 812 366



Cr Warren Morrison
M: 0437 045 802



Cr Meg Oates
M: 0419 467 885



Cr Ted Rowell
M: 0408 210 493



Cr Bob Thompson
M: 0407 953 786

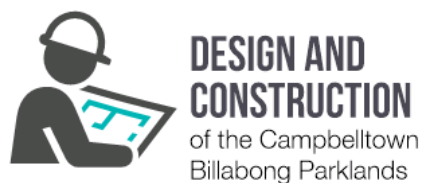
Campbelltown has 15 Councillors who have been elected by local residents and business owners to represent the best interests of the entire community of Campbelltown City. The Councillors are led by the Mayor, George Brticevic.

The Councillors come from a wide variety of backgrounds and bring extensive experience and knowledge to their roles. Together, they are committed to ensuring the best outcomes for the community.

The Councillors meet regularly and the general public can attend the full Council meeting held once a month. Further information on Council meetings can be found on Council's website:
www.campbelltown.nsw.gov.au/CouncilandCouncillors/MeetingsandMinutes

Local government elections are held every four years, with the next elections taking place in September 2020.

Key Projects 2019-2020



Budget Summary



Four Year Service Area Expenditure 2017-2021

Service Area	Total Expenditure (Operational and Capital)			
	Original 2017/2018	Original 2018/2019	Draft 2019/2020	Draft 2020/2021
Community, Events and Education	18,841,488.81	18,840,480.43	19,541,553.50	18,734,697.66
City Growth, Investment and Tourism	14,778,772.41	15,095,387.67	10,064,513.80	61,833,740.85 *
Health, Safety and Regulation	11,379,676.15	11,822,218.43	11,723,017.68	11,399,304.22
Roads, Parking and Transport	47,009,613.84	52,548,830.81	52,798,493.87	51,310,438.10
City Planning and Amenities	11,888,789.15	14,157,307.17	15,510,553.62	13,972,190.74
Environmental Protection	4,741,560.20	4,003,717.37	5,304,018.15	5,111,049.27
Waste and Recycling	35,057,396.40	38,424,957.62	38,090,433.47	37,047,310.61
Open Space and Recreation	41,082,935.28	43,028,184.50	47,026,142.84	29,318,653.41
Library, Arts and Culture	14,413,667.76	15,615,916.00	16,382,173.07	15,926,915.14
Total	199,193,900.00	213,537,000.00	216,440,900.00	244,654,300.00

Note: Governance and Administration service area costs have been distributed proportionately across the other nine service areas as these functions support their delivery. The budget alignment to service areas is completed using a number of rules and assumptions.

* A major capital investment for 2020-21 distorts the Governance and Administration allocation. Excluding this all service areas should experience an increase in funding.

Service Areas - How To Read This Plan

The Delivery Program 2017-2021 and Operational Plan 2019-2020 have been realigned under a new Service Framework to streamline the content, refine our strategic direction and improve communication with our stakeholders. The four year ongoing deliverables and longer term flagship projects have been integrated along with the one year key actions underneath these service areas. The 10 key Service Area Profiles now form Council's complete Delivery Program 2017-2021 and Operational Plan 2019-2020.

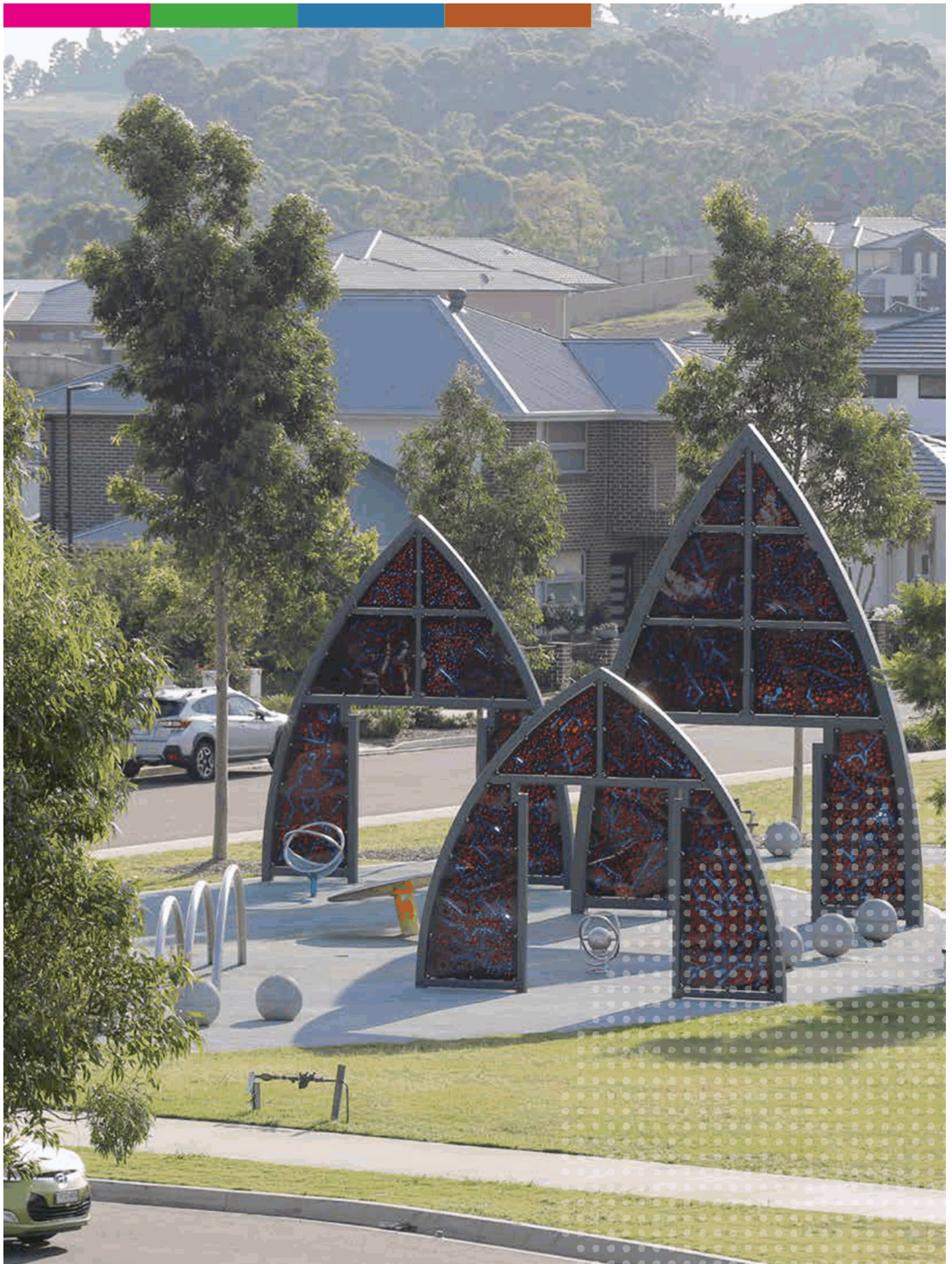
Each of the following Service Area Profiles contain details on:

- The Community Strategic Plan linkages of the service area (Campbelltown 2027)
- The Key services delivered by the Service Area (Delivery Program)
- The Four Year Ongoing Activities delivered by the service area (Delivery Program)
- The One Year Key Projects (Operational Plan)
- The Major Flagship Projects (Operational Plan and Delivery Program)
- The Quarterly Measures to monitor progress

Campbelltown's Delivery Program and Operational Plan is designed to give the organisation and the community a clear picture of the services, activities and projects Council will deliver to achieve the outcomes of Campbelltown 2027.









The Delivery Program 2017 - 2021

The Operational Program 2019 - 2020



Community, Events and Education

Director City Lifestyles

Everyone in Campbelltown deserves to be part of a community rich in culture and social cohesion. The Community, Events & Education service area aims to deliver outward facing community, cultural and social services that enhance lifestyles, improve places and spaces throughout Campbelltown, support families and provide exciting events for all to enjoy.

Key Services

Community Events & Activation
Social Planning & Partnerships
Children's Services
Place & Projects

CSP Strategy Linkages

- 1.1- Provide opportunities for our community to be engaged in decision making processes and to access information
- 1.2- Create safe, well maintained, activated and accessible public spaces
- 1.3- Ensure that Campbelltown is an inclusive city
- 1.4- Provide and support exciting and curious events and festivals for the local community and visitors
- 1.5- Host and promote major sporting events, showcasing our city's sporting facilities and encouraging community participation in sport and recreation
- 1.6- Foster a creative community that celebrates arts and culture
- 1.7- Promote the city's history, with strong respect for our Aboriginal and Torres Strait Islander history
- 1.9- Create places where people feel good, are likely to stay, to return to and tell others about their experiences
- 2.3- Promote and educate our community on sustainable practices and encourage practicable take up of more sustainable life-choices
- 3.2- Ensure that service provision supports the community to achieve and meets their needs
- 4.3- Responsibly manage growth and development, with respect for the environment, heritage and character of our city



Service Delivery - Four Year Ongoing Activities

- Deliver Council's annual calendar of key community and cultural events
- Facilitate new partnerships, agreements and sponsorships that assist in delivering outstanding local events and activations
- Plan and deliver programs, projects and partnerships that deliver positive social outcomes for the Campbelltown community
- Oversee the Community Grants Program and provide support to existing and emerging groups and organisations
- Oversee the implementation of the Disability Inclusion Action Plan and the Reconciliation Action Plan
- Implement the Community Facilities Strategy
- Provide social planning advice into growth planning and key developments
- Collaborate with South West Sydney Local Health District on partnership projects to enhance healthy living for our community
- In collaboration with other sections of Council, lead place based programs across Campbelltown to activate town centres, key places and improve social cohesion
- Deliver a number of awareness and celebration programs including International Women's Day, Youth Week and White Ribbon Day
- Provide high quality early education, child care and community based programs for the children and families of Campbelltown
- Implement evidence based early literacy and early numeracy programs

One Year Key Projects

- Deliver city activation initiatives
- Deliver the annual Community Grants Program
- Deliver the Youth Engagement/Employment pilot project/strategy
- Deliver the Aboriginal Interpretation Strategy
- Implement online enrolments for long day care, outside school hours care and family day care
- Implement outdoor environment enhancements through Community Building Partnership grant funded projects (Family Day Care, Campbelltown City Outside School Hours Care, Namut ELC, Amber ELC, Amarina ELC and Waratah ELC)
- Develop a framework for greater sustainability practices within our services
- Deliver place making program including a minimum of two large centre activations and one small activation
- Implement the Claymore Collective Impact program



Major Flagship Projects

- **Campbelltown 2020 Bicentenary Celebrations**
Deliver commemorative programs and celebrations that engages the local community and visitors to our City to recognise and appreciate the rich history of Campbelltown
- **Major Events Program**
Host annual major events including Festival of Fishers Ghost, Australia Day, NAIDOC Week and other events that engage and excite local residents and visitors
- **Aboriginal Interpretation Strategy**
Implement the strategy to promote and guide the recognition and reflection of Aboriginal and Torres Strait Islander cultures in Campbelltown
- **Place Based Initiatives**
Deliver place based activation initiatives to rejuvenate town centres



Quarterly Measures**Quarterly Targets**

• Major Event Attendance (10% Increase)	TBA
• Social Planning Inputs into Development Matters Completed	100%
• Disability Inclusion Action Plan & Reconciliation Action Plan Implemented as Per Plan	100%
• Utilisation Long Day Care	80%
• Utilisation Before School Care	35%
• Utilisation After School Care	80%
• Mobile Toy & Book Library (Total Membership Increase)	1.25%
• Family Day Care Hours (Weekly)	5312
• Utilisation School Holiday Care	80%
• Council's Child Care Facility Ratings (Exceeding)	100%
• Child Care Customer Satisfaction (Satisfied)	95%



City Growth, Investment and Tourism

Director City Growth Director City Governance

Campbelltown is a rapidly growing strategic centre with a multitude of opportunities as South Western Sydney expands and comes online as an advanced economy. The City Growth, Investment & Tourism service area aims to position Campbelltown as a future proofed, attractive and smart city which entices residents, businesses and high quality services to call Campbelltown home.

Key Services

Strategic Property
City Growth & Strategy
City Marketing &
Economic Development

CSP Strategy Linkages

2.5- Plan for and ensure that development in our city is sustainable and resilient

3.1- Support the resilience, growth and diversity of the local economy

3.3- Become an innovative city where advances in technology, creativity and community participation are nurtured and embraced

3.4- Retain and expand existing businesses and attract new enterprises to Campbelltown, offering opportunities for a diverse workforce including professional, technology and knowledge based skills and creative capacity

3.5- Support for new education opportunities that match workforce skill sets with emerging economic needs underwritten by creative entrepreneurship and innovation capacity within the local community

3.6- Develop tourism opportunities and promote Campbelltown as a destination

3.7- Public funds and assets are managed strategically, transparently and efficiently

4.1- Advocate and plan for enhanced connectivity, accessibility and movement within, to and from our city through improved public transport, road and traffic management infrastructure, cycling and pedestrian movement

4.3- Responsibly manage growth and development, with respect for the environment, heritage and character of our city

4.5- Work in partnership with the State Government to achieve positive planning outcomes

4.6- Plan and invest in the revitalisation of Campbelltown-Macarthur CBD, Ingleburn and other town centres

Service Delivery - Four Year Ongoing Activities

- Leverage opportunities for Campbelltown through advocacy to Government and other stakeholders, strategic partnerships and city marketing
- Support the Greater Sydney Commission and other agencies to achieve positive planning outcomes
- Collaborate with the Western Sydney Investment Attraction Office (City Deal) to develop opportunities for investment and employment in Campbelltown
- Identify and develop strategic city marketing and visitor economy campaigns to assist with Council advocacy of major projects
- Coordinate the provision of city analytics data for strategic decision making
- Develop, deliver and expand the annual business workshop and event program for local Campbelltown businesses to help them grow and diversify
- Implement the Campbelltown Destination Management Plan
- Develop and deliver the strategies and action plans relevant to Night Time Economy, Economic Development and City Identity and Branding
- The strategic management of Council's land holdings
- Work with Council's City Development team to ensure appropriate commercial or similar outcomes for Council and the community
- Provide strategic direction and guidance to business units within Council

One Year Key Projects

- Develop the Local Strategic Planning Statement
- Implement the City Identity and Branding Strategy
- Deliver the Generation STEM Program
- Investigate site options for a new Civic Library in Campbelltown CBD
- Progress plans for the Health and Education Precinct
- Implement actions arising from the City Deal
- Facilitate construction of Bunnings development on Council land (Farrow Road)



Major Flagship Projects

- **Reimagining Campbelltown CBD Phase 2**
Deliver Phase 2 of Reimagining Campbelltown CBD including master plan and implementation plan
- **City Identity and Branding**
Implement recommendations from the Branding Strategy

Quarterly Measures

Quarterly Targets

• City Growth advice provided to internal stakeholders on time	100%
• Generation STEM School Participation	10
• Participation in economic development workshops	TBA
• Participant satisfaction in economic development workshops	TBA





Health, Safety and Regulation

Director City Lifestyles
Director City Development
Director City Delivery

Campbelltown should be a safe and welcoming place with a healthy, thriving local community. The Health, Safety & Regulation service area delivers key compliance activities, community safety initiatives and ensures our children, pets and families have a harmonious and resilient City to live and play in.

Key Services

Healthy Lifestyles Services
 & Promotion
 Enforcement of Regulation
 & Animal Control
 Emergency Management
 Community Safety

CSP Strategy Linkages

- 1.2- Create safe, well maintained, activated and accessible public spaces
- 1.3- Ensure that Campbelltown is an inclusive city
- 1.9- Create places where people feel good, are likely to stay, to return to and tell others about their experiences
- 2.3- Promote and educate our community on sustainable practices and encourage practicable take up of more sustainable life-choices



Service Delivery - Four Year Ongoing Activities

- Design and implement road and community safety programs including the use of placed based programming
- Provide the Bicycle Education Centre and related safety programs
- Facilitate engagement with community groups including programs with young people and other priority communities (Culturally and Linguistically Diverse, Aboriginal, People with disabilities)
- Coordinate Council's response to domestic violence and oversee associated programs including White Ribbon accreditation
- Support and participate in the Liquor Accord
- Provide initiatives to help reduce crime within Campbelltown
- Coordinate Council's response to childhood obesity and oversee associated programs including a Healthy Food Policy
- Seek funding and partners to develop innovative programs that increase our community's sense of safety and cohesion
- Develop plans to increase and improve the City Safety CCTV and security network
- Provide free child immunisation clinics to the community
- Conduct regulatory enforcement activities (environmental/development compliance, rangers/parking, animal control)
- Conduct Public Health and Food Regulation including inspections
- Conduct public safety compliance programs including swimming pool barrier inspection and parking compliance programs
- Complete compliance monitoring at public events
- Operate Council's Animal Care Facility and promote the rehoming of surrendered animals



One Year Key Projects

- Oversee place based specific community safety projects
- Investigate the feasibility of implementing expanded Learn to Ride programs across the city
- Develop, design and deliver an under 12 year old skate/urban park facility
- Investigate options for outdoor dining across the Local Government Area
- Deliver an upgrade of Council's community security systems
- Install data gathering CCTV systems in at least two of Councils facilities
- Undertake community resilience programs
- Small Centre Space Activation initiatives
- Deliver Road Safety programs
- Upgrade of security systems at Macquarie Fields Leisure Centre and Gordon Fetterplace Aquatic Centre
- Implement Food and Public Health Regulated Premises Inspection Program
- Implement Swimming Pool Barrier Inspection Program
- Implement CAWS and NDN subsidised companion animal de-sexing programs

Major Flagship Projects

- **White Ribbon Accreditation**

Oversee ongoing White Ribbon accreditation obligations and promote Council as a leader in zero tolerance of violence against women

Quarterly Measures	Quarterly Targets
• Achieve White Ribbon Accreditation	100%
• Road Safety Program delivered	100%
• % of public health premises conducted as scheduled	100%
• % of food premises inspections conducted as scheduled	100%
• % of suitable incoming dogs and cats rehomed/released	100%
• Number of people engaging in learn to ride programs	15
• Number of people using the Bicycle Education Centre	5,000
• Number of children immunised each quarter	60



Governance and Administration

Director City Governance

Director City Delivery

Director City Growth

In order to operate a large organisation with a diverse range of services, large portfolio of assets and a multitude of statutory requirements, Council must have a robust and well managed governance framework and administration functions. The Governance & Administration services aims to create a well-managed and operated Council that is equipped with the resources required to deliver effective services.

Key Services

Executive Services
Councillor Support
Financial Services
Governance and Risk Management
Information Technology
People & Performance
Customer Service
Council Communications
Information Management
Asset Management
Corporate Planning
Community Engagement

CSP Strategy Linkages

- 1.1- Provide opportunities for our community to be engaged in decision making processes and to access information
- 1.3- Ensure that Campbelltown is an inclusive city
- 3.7- Public funds and assets are managed strategically, transparently and efficiently
- 3.8- Provide strong governance for all Council activities
- 4.5- Work in partnership with the State Government to achieve positive planning outcomes



Service Delivery - Four Year Ongoing Activities

- Provide effective support and administration to Councillors and the Council meeting process
- Oversee Council's long term financial planning and finance functions to enable effective and well governed Council resources
- Manage and implement legislative and policy requirements set by the Office of Local Government
- Administer Council's Enterprise Risk Management Framework to ensure the effective management of uncertainty and organisational risk
- Process applications for access to information in accordance with the Government Information (Public Access) Act and Privacy and Personal Information Protection Act
- Provide and maintain a safe and healthy work environment for workers, Councillors and members of the public
- Complete ongoing maintenance and development of Council's technology resources and provision of SMART solutions for the city
- Provide Learning & Organisational Development programs, human resource support and workforce planning
- Deliver frontline customer service to the Campbelltown community via the phone, email and face to face including enquiries and bookings
- Actively market and promote Council's brand and services to ensure an engaging front face for Council
- Develop and maintain Council's Asset Management Systems and undertake predictive modelling to determine long-term funding requirements to achieve effective management of Council's assets
- Develop Council's Corporate Planning Framework and deliver on the legislative requirement of the Integrated Planning and Reporting Framework
- Engage with Council's community and key stakeholders to ensure consultation and inclusion in key decisions
- Implement a business excellence and continuous improvement work plan for Council



One Year Key Projects

- Implement recommendations of the revised Code of Meeting Practice
- Undertake preparation for the 2020 Local Government elections
- Implement the online Enterprise Risk Management module
- Rollout, education and support of SolvSafety - internal incident reporting system
- Launch staff engagement surveys
- Implement leadership and organisational culture initiatives
- Review and implement Council's Communications Strategy
- Progress digitisation of Council's services
- Improve integration of Council's asset management and finance systems to provide improved decision making
- Deliver the Community Satisfaction Survey
- Implement initiatives to improve the quality and visibility of Council's corporate planning documents
- Review and develop the Community Engagement Framework
- Deliver continuous improvement initiatives

Major Flagship Projects

- **Implement a smart footpath data collection system**
Implement a new footpath data collection system that will reduce the time taken to inspect Council's footpath network from 8 months to 2.5 months.

Quarterly Measures	Quarterly Targets
• Reports requested actioned within 90 days	100%
• Financial Performance Measures (Fit for the Future) benchmarks met	100%
• Process formal GIPA requests in under 20 days	100%
• Notifiable Incidents (Safe Work NSW)	0
• IT Infrastructure availability	95.5%
• Time to fill new roles	8 Weeks
• Reduction in overtime per FTE	5%
• Customer Call Quality Score	85%
• Increase social media followers	2%
• Percentage of assets above condition 5 (Very poor condition)	98%
• Integrated Planning and Reporting documents adopted on time, as per legislative requirements	100%



Roads, Parking and Transport

Director City Delivery

Campbelltown should be a well connected and easy city to move around in. The roads should be of a high quality, parking simple and public transport links smart and easy to use. The Roads, Parking & Transport Service Area aims to deliver on these outcomes and create a Campbelltown which can be accessed to, from and throughout effectively.

Key Services

Traffic and Transport
Management
Local Roads

CSP Strategy Linkages

- 4.1-** Advocate and plan for enhanced connectivity, accessibility and movement within, to and from our city through improved public transport, road and traffic management infrastructure, cycling and pedestrian movement
- 4.2-** Support and advocate for infrastructure solutions that meet the needs of our city and which pay an economic and liveability dividend
- 4.3-** Responsibly manage growth and development, with respect for the environment, heritage and character of our city
- 4.6-** Plan and invest in the revitalisation of Campbelltown-Macarthur CBD, Ingleburn and other town centres

Service Delivery - Four Year Ongoing Activities

- Manage Council's depot and fleet operations
- Deliver Council's annual maintenance program of reserves and open spaces, sports fields, footpaths, trees, roads and other assets
- Undertake traffic assessments, studies and advocate for improved transport linkages within the city
- Deliver Active Transport Facilities including new footpaths, shared paths, pram ramps and baulks
- Deliver local area traffic management facilities including roundabouts, pedestrian crossings and refuge islands

One Year Key Projects

- Complete traffic modelling for Campbelltown CBD
- Advocate for improved transport options for Greater Macarthur
- Develop the regional transport model
- Implement pro-active public street tree management
- Deliver street name signage replacement
- Implement the roundabout beautification program
- Deliver city entrance improvements
- Construct a new roundabout at the intersection of Georges River Road, Dean Road, Bellinger Road (Ruse)

Major Flagship Projects

- **Badgally Road**
Upgrade Badgally Road to four lanes from Eaglevale Drive to North Steyne Road including installation of traffic signals at two intersections and a two lane circulating roundabouts
- **Western Sydney Airport Linkages**
Working closely with the Greater Sydney Commission in determining the most suitable route for;
 1. The rapid bus connection between Campbelltown and the Western Sydney Airport
 2. The North South Railway between Campbelltown and the Western Sydney Airport/Aerotropolis

Quarterly Measures

Quarterly Targets

- | | |
|---|-----|
| • Physical completion of upgrade works, Badgally Road | 25% |
| • Physical completion of the major works projects | 25% |



City Planning and Amenities

Director City Development Director City Delivery

As our City expands and grows it is vital that Council's land use planning, development control and major infrastructure projects are delivered to a high standard. This will ensure Campbelltown is well equipped as it emerges as a strategic centre of South Western Sydney. The City Planning & Amenities service area aims to ensure development is suitable, well managed and that major construction projects contribute to a thriving Campbelltown.

Key Services

City Development
Building Certification
Infrastructure Delivery

CSP Strategy Linkages

- 1.8- Enable a range of housing choices to support different lifestyles
- 3.1- Support the resilience, growth and diversity of the local economy
- 4.2- Support and advocate for infrastructure solutions that meet the needs of our city and which pay an economic and liveability dividend
- 4.3- Responsibly manage growth and development, with respect for the environment, heritage and character of our city
- 4.4- Maintain and create usable open and recreational spaces that set our city apart from others
- 4.5- Work in partnership with the State Government to achieve positive planning outcomes
- 4.6- Plan and invest in the revitalisation of Campbelltown-Macarthur CBD, Ingleburn and other town centres



Service Delivery - Four Year Ongoing Activities

- Administer Council's planning functions including the issuing of Complying Development Certificates and Construction Certificates
- Carry out building inspections and investigate complaints relating to development
- Assess Development Applications and Planning Proposals
- Implement the Glenfield to Macarthur Urban Renewal Corridor Strategy
- Implement the Campbelltown Local Infrastructure Contributions Plan
- Oversee the constant review and implementation of Council's Local Environment Plan and Development Control Plan
- Coordinate the Campbelltown City Local Planning Panel
- Coordinate stakeholder and community engagement in major development projects across the city
- Manage development and plans for the Greater Macarthur Priority Growth Area
- Undertake design, planning and delivery of Council's major infrastructure projects
- Coordinate Council's Design Excellence Review Panel

One Year Key Projects

- Exhibit, adopt and implement Council's Local Strategic Planning Statement
- Expand the commercial Building Fire Safety Program
- Implement Council's Local Infrastructure Contributions Plan



Major Flagship Projects

- **Campbelltown Billabong Parklands**

Commence design and construction of the Billabong project including recreational water play facilities over a four hectare site in the city centre on the corner of Oxley Street and The Parkway, Bradbury.

- **Local Environmental Plan and Development Control Plan Review**

Implement changes to the Environmental Planning and Assessment Act, 1979 that seek to enhance the role of up front strategic land use planning to improve liveability, productivity, sustainability and collaboration. Introduce improvements to the Campbelltown (Sustainable City) Development Control Plan, 2015 with a comprehensive review to commence in 2020 once the final content of the Planning Proposal becomes certain.

Quarterly Measures

Quarterly Targets

• Complying Development Certificates issued in less than 10 working days	75%
• Inspection of high fire safety risk premises completed by 30 June 2020	95%
• Required cladding inspections completed	100%
• Development application determination times (net) for single dwellings within 40 working days	90%
• Percent of Planning Information Certificates issued in less than 10 working days	90%





Environmental Protection

Director City Delivery
Director City Development
Director City Growth

Campbelltown is blessed with some of the most spectacular natural areas and ecosystems Sydney has to offer. The Environmental Protection service area aims to safeguard these areas, promote sustainable initiatives and build a resilient city rich with natural resources and a Council that places environmental leadership at the heart of its decision making.

Key Services

Planning for the Environment
Stormwater Management

CSP Strategy Linkages

- 2.1- Implement and advocate for initiatives that conserve the city's natural environment
- 2.2- Activate the city's natural bushland and open spaces, fostering enhanced community stewardship of these areas
- 2.3- Promote and educate our community on sustainable practices and encourage practicable take up of more sustainable life choices
- 2.4- Conserve and care for our city's biodiversity
- 2.5- Plan for and ensure that development in our city is sustainable and resilient

Service Delivery - Four Year Ongoing Activities

- Implement the Resilient Sydney Strategy
- Develop and implement sustainability initiatives relating to urban heat, resource efficiency and energy savings
- Ensure sustainable practices are embedded in Council's planning processes
- Work closely with State Emergency Services to deliver Emergency Management Plans for flood affected properties
- Coordinate the management and improvement of the City's stormwater and drainage network
- Ensure stormwater design activities promote the Green Blue Grid Strategy

One Year Key Projects

- Investigate Campbelltown and Ingleburn CBD Stormwater upgrade options
- Progress urban heat investigations
- Conduct water and energy audits for Council and the community
- Townsend Avenue Drainage Upgrades

Major Flagship Projects

- **City Resilience Initiatives**
Implement a range of sustainability initiatives that contribute to the resilience of Campbelltown including urban heat, water and energy savings.

Quarterly Measures

Quarterly Targets

• Energy and water audits completed	100%
• Designs completed as per agreed timeframe and align to growth expectations	100%
• Flood assessments are completed as per corporate service standards	100%



Waste and Recycling

Director City Delivery
Director City Development

As core services for Council, the removal and recycling of waste and the cleaning of the city are vitally important to our residents and also for creating an attractive area. The Waste and Recycling service area aims to deliver these functions to a benchmark standard ensuring rubbish is collected on time, streets are clean and tidy, rubbish is removed and the maximum amount of waste is diverted from landfill and recycled.

Key Services

Waste Recycling and Management
 City Cleansing

CSP Strategy Linkages

- 1.2-** Create safe, well maintained, activated and accessible public spaces
- 2.3-** Promote and educate our community on sustainable practices and encourage practicable take up of more sustainable life-choices



Service Delivery - Four Year Ongoing Activities

- Oversee the collection of kerbside waste, illegally dumped rubbish and recycling
- Complete street sweeping and city beautification initiatives
- Manage the regional waste processing and disposal contract
- Deliver community education programs on recycling and waste management
- Implement the Commercial Bin Audit Program
- Complete waste management assessments for development applications
- Administer service contracts for bulky waste and liquid waste for designated Council facilities and projects
- Implement waste management and recycling initiatives at Council's events and key programs

One Year Key Projects

- Deliver Waste Recycling Education initiatives including roll-out of the Mobile Education Van across Campbelltown (Silver Bullet)
- Develop the replacement regional waste processing/disposal procurement project (Project 24) to secure waste processing and disposal for a 20-year period

Major Flagship Projects

- **Community Recycling Centre (CRC)**
Deliver the CRC. The CRC will provide residents with a dedicated drop-off facility for household problem wastes such as paints and oils, gas bottles, e-waste, batteries and the like. It is due for completion by mid-2020.

Quarterly Measures

Quarterly Targets

- | | |
|--|-----|
| • Waste diverted from landfill (Diversion Rate) | 43% |
| • Waste initiatives undertaken at Council's events | 1 |



Open Space and Recreation

Director City Lifestyles
Director City Delivery

Everyone in Campbelltown deserves open spaces and facilities that promote healthy movement and a range of sporting activities. The Open Space & Recreation service area aims to deliver excellent playing fields, sports grounds, leisure centres and playgrounds as well as effectively managed and protected bushland and open spaces.

Key Services

Sporting Grounds and Venues
 Leisure Services
 Open Space & Natural Areas

CSP Strategy Linkages

1.2- Create safe, well maintained, activated and accessible public spaces

1.5- Host and promote major sporting events, showcasing our city's sporting facilities and encouraging community participation in sport and recreation

1.9- Create places where people feel good, are likely to stay, to return to and tell others about their experiences

2.1- Implement and advocate for initiatives that conserve the city's natural environment

2.2- Activate the city's natural bushland and open spaces, fostering enhanced community stewardship of these areas

2.5- Plan for and ensure that development in our city is sustainable and resilient

4.4- Maintain and create usable open and recreational spaces that set our city apart from others



Service Delivery - Four Year Ongoing Activities

- Provide clean, safe and friendly aquatic, fitness and indoor sports facilities including key programs, classes and facility bookings
- Provide high quality sports grounds and facilities
- Build and maintain strong relationships with local sporting providers including clubs and associations
- Advocate for improved sporting and recreational outcomes for the City
- Manage the Campbelltown Sports Stadium
- Manage the Campbelltown Athletics Centre
- Attract and host nationally and regionally significant events at Campbelltown Sports Stadium
- Complete master planning of parks, reserves and recreation facilities
- Implement the Noxious Weed and Pest Animal Management Strategy
- Implement and facilitate the activities of the Bushcare Program
- Implement key open space and natural area plans of management
- Plan and design outdoor recreation facilities and play spaces

One Year Key Projects

- Complete Campbelltown Sports Stadium surface expansion
- Implement the Sports Field upgrade program
- Deliver leisure centre improvement works
- Commence a City wide Aquatic and Indoor Sports Strategy
- Deliver the Kanbyugal (Campbelltown) Reserve Pump Track



Major Flagship Projects

- **Milton Park Master Plan**
Deliver the Milton Park Master Plan including inclusive play space at Milton Park, Macquarie Fields
- **A League**
Facilitate the continued preparations for the new A League Club commencing in the 2020-2021 season focusing on the community value, membership and local business and activation
- **Centre of Excellence**
Initiate the construction phase for the Campbelltown Sport and Health Centre of Excellence

Quarterly Measures

Quarterly Targets

• Leisure Centres visitation	82,500
• Campbelltown Stadium Hirer Satisfaction (out of 5)	4
• Number of Sports Field Bookings	2000
• Annual Campbelltown Sports Stadium visitor numbers	100,000
• Annual Campbelltown Athletics Track bookings	100





Libraries, Arts and Culture

Director City Lifestyles
Director City Growth

Campbelltown has a storied culture and is fast becoming a hub for education and learning. The Libraries, Arts and Culture service aims to provide programs and facilities that promote learning, artistic expression and the development of a diverse, rich and welcoming culture for Campbelltown.

Key Services

Cultural Services
Libraries and Community Learning

CSP Strategy Linkages

- 1.3- Ensure that Campbelltown is an inclusive city
- 1.4- Provide and support exciting and curious events and festivals for the local community and visitors
- 1.6- Foster a creative community that celebrates arts and culture
- 1.7- Promote the city's history, with strong respect for our Aboriginal and Torres Strait Islander history
- 1.9- Create places where people feel good, are likely to stay, to return to and tell others about their experiences



Service Delivery - Four Year Ongoing Activities

- Operate the Campbelltown Arts Centre including provision of artistic programs, exhibitions, venue hire, public workshops and key events
- Provide tourist information services and regional promotion including operating the Campbelltown Visitor Information Centre
- Implement the Campbelltown Destination Management Plan
- Implement the Library Strategic Plan
- Provide high quality Library Services across Campbelltown including Council's four services at Campbelltown, Eagle Vale, Glenquarie and Ingleburn
- Provide high quality library collections and resources including digital, print, non-print and non-traditional
- Provide access to a range of technologies including public access computers, devices, 3D printer and other emerging technologies
- Deliver high quality lifelong learning programs for all ages including workshops, reading time and keynote speakers
- Manage Council's partnership with the Campbelltown Airds Historical Society and Glenalvon House

One Year Key Projects

- Deliver the annual Artistic Program at the Campbelltown Arts Centre
- Complete the business case for the Arts Centre Expansion
- Complete a review of the Campbelltown Arts Centre's commercial activities
- Implement actions from the Library Strategic Plan including investigations for a new Civic Library



Major Flagship Projects

- **Library Strategic Plan Implementation**
Implement actions from the Library Strategic Plan

Quarterly Measures

Quarterly Targets

• Arts Centre Visitor Numbers	32,500
• Arts Centre Strategic Priority Area Attendance (Aboriginal and Torres Strait Islander, CaLD, Disability and Young People)	5000
• Arts Centre Attendance (Western Sydney Artists and Audiences)	25000
• Number of Online Library Downloads	6,000
• Participation in Library Events and Programs	3,000
• Number of users of the Macarthur Regional Tourism Website	12,000







Budget + Financial Information



Budget Overview

As part of Council's Delivery Program and Operational Plan, a detailed breakdown of Council's finances helps to give context to the planned projects and activities as well as a thorough breakdown of Council's proposed capital spending. The data details the funding required for Council's services and functions for the 2019-2020 financial year to achieve the objectives and strategies set out in the Community Strategic Plan. Forward projections have also been included to satisfy the requirements of the Delivery Program in the now combined document.

Council will report on the budget for 2019-2020 quarterly as required.

The current economic and financial environment presents challenges for the community, all levels of Government including Council, and the business sector.

Cost shifting by the NSW Government and the Australian Government on to NSW Local Government continues to have a large impact on Council. Cost shifting relative to Campbelltown City Council amounts to over \$8.04m per annum, equating to approximately 5.3 per cent of total income.

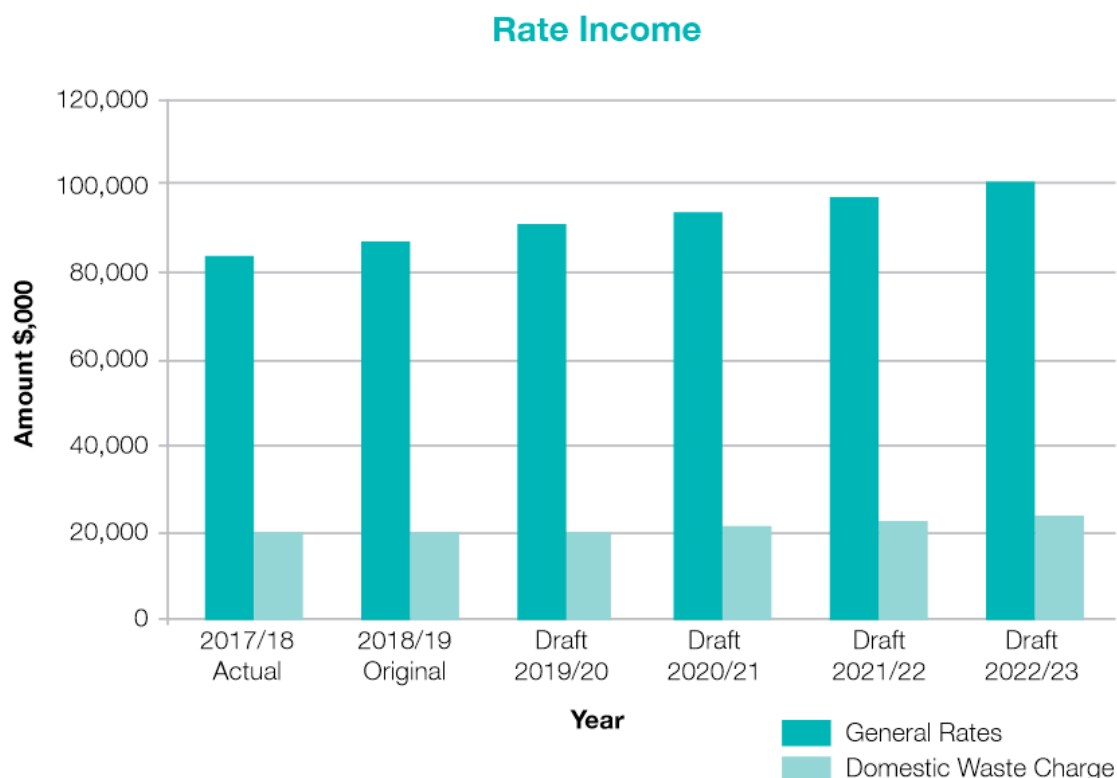
On 6 December 2016, the Minister for Local Government formally advised that the Office of Local Government had assessed Council's proposal against the Financial Sustainability criteria and associated benchmarks and has found Campbelltown City Council to be 'fit'.

Council continues to monitor the expectations of the State Government and further proposals that may be required in demonstrating Council's ongoing sustainability. This Operational Plan forecasts that Council will reach all financial performance benchmarks as defined by NSW Treasury Corporation.

In 2009-2010, the Local Government Superannuation Defined Benefits Scheme doubled the normal contribution rate required to be paid by Council in order to sustain the viability of the fund due to the Global Financial Crisis (GFC). The increased payments will continue for several years and have added approximately \$485,000 per year to operational costs.

For the 2019-2020 budget, Council has applied the rate peg limit as set by IPART of 2.7 per cent. Invariably, rate pegging increases have been less than the actual increases in costs faced by Council. Despite these constraints, and with the cost of materials and provision of services increasing above the Consumer Price Index (CPI), Council maintains a sound financial position through continuous efficiency gains and productivity improvements. The Special Rate Variation received in the 2014-2015 financial year has strengthened Council's long term financial position and provides a means to renew and revitalise the city's assets and ultimately address Council's asset maintenance and renewal backlog.

The income from rates will be \$91.3m and is net of the pensioner concession subsidy.



The additional \$50 pensioner concession rebate, for eligible pensioners, will be maintained in the 2019-2020 year. This will retain the maximum annual rebate at \$300.

Council has a conservative and responsible borrowing strategy. In previous financial years, Council has taken advantage of the Local Infrastructure Renewal Scheme (LIRS), a State Government initiative. This scheme subsidises Council borrowings in order to assist with the reduction of infrastructure backlogs that currently exist. To date, there have been no further rounds of LIRS released and as such, a number of borrowing strategies have been modelled. In the next financial year, Council will utilise reserve funds to borrow internally, repaid over ten years at the current market rate.

This strategy reduces Council's loan liability, debt service ratio and ultimately provides additional capacity in the medium term to fund more significant external loans for future infrastructure requirements. The loan borrowing program is subject to further detail throughout this document.

In accordance with the implementation of the Integrated Planning and Reporting framework, Council has a commitment to addressing the ongoing infrastructure backlog through a process of developing a sound Asset Management Policy, Strategy and Plan. These documents will include the future initiatives and replacement needs for the city and strengthen required servicing levels expected by the community. Supporting this policy is Council's Long Term Financial Plan which provides the framework for longer term financial sustainability balancing economic, social and environmental objectives, while delivering high quality services and facilities to the community of Campbelltown.

Overall, the Operational Plan and budget continues to deliver a high standard of service for the residents and ratepayers of the Campbelltown LGA.



Infrastructure Renewal and Maintenance Program

The long term sustainability of the city is important to us all – from residents of all ages who utilise the local roads, community facilities, services and open spaces; to local businesses and industry that rely on the city's proximity to major transport routes, consistent growth and reliable infrastructure.

Council's primary goal is to ensure that Campbelltown continues to be a city of choice and opportunity, and a place that residents are proud to call home. To make sure that the city is well placed to deal with the challenges of the future, decisions need to be made now that will ensure the ability to maintain the quality and amenity of the infrastructure that is so important to the community.

Rates help to provide the services and infrastructure that 171,200 (2019 forecast) residents use every day. Council continuously looks at ways to improve operations through streamlining services, process improvement and use of technology to ease the rating burden on the community.

Campbelltown City is now a Strategic Centre, and the provision of quality assets and infrastructure is fundamental to ensuring that the city can cope with growth and the range of future challenges. These challenges include significant new urban development both within and around the city, the need to create more jobs, increased traffic movements and an ageing community. The impact of these challenges on the city's basic infrastructure will be significant, and will require increased spending to keep them maintained to a suitable level.

To help ensure that existing infrastructure can be maintained into the future, Council sought community feedback for a proposal to apply to the IPART for a special rate variation of 11 per cent for the 2014-2015 financial year. This increase is helping to address the declining standard of assets, and costs the community less in the long term, due to the renewal of community assets before it becomes too costly to repair them.

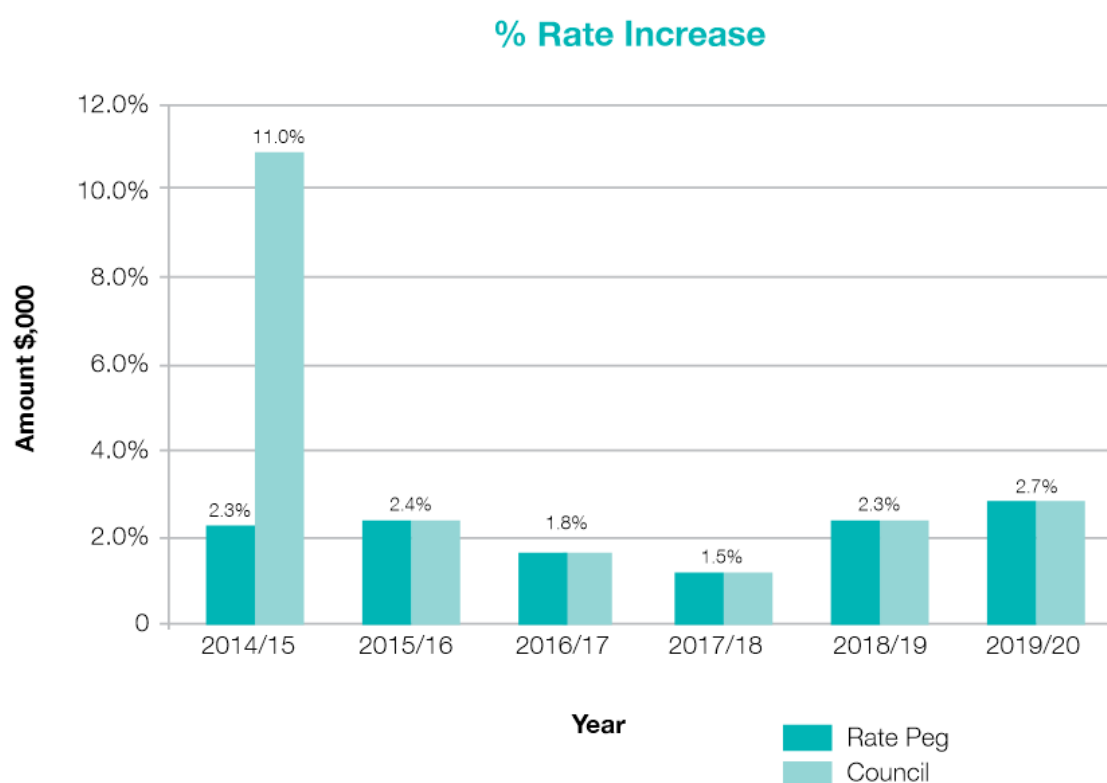
This section of the report analyses the expenditure programs for the 2019-2020 financial year and the sources of funding for the program. This program includes the special rate variation funding to directly resource the infrastructure renewal and maintenance requirement.

Expenditure and Funding Sources for Infrastructure Renewal and Maintenance Program

	2019/20 budget \$,000	Special Rate Variation \$,000	Grant \$,000	Other \$,000
Income				
Special rate variation	6,543	6,543		
Grants	3,549		3,549	
Other	8,382			8,382
	18,474	6,543	3,549	8,382
Expenditure				
Loan repayments	1,000			1,000
Roads	8,373	2,523	3,549	2,301
Footpaths	986	450		536
Kerb and gutter	735	331		404
Bridges	419	193		226
Car parks	384	199		185
Buildings	5,505	2,335		3,170
Public spaces	1,072	512		560
Total	18,474	6,543	3,549	8,382

Rates

IPART announced on 11 September 2018 the statutory rate peg of 2.7% for 2019-2020. IPART has determined this by taking the increase in the Local Government Cost Index (LGCI) for the year to June 2018 of 2.7% and setting the productivity factor to 0%. According to IPART, The main contributors to the change in the LGCI were; an increase of 2.4% in employee benefits, an increase of 14.4% in electricity and street lighting charges and an increase of 2.4% in construction work costs.



Domestic Waste Management

Under the Local Government Act 1993, Council may recover only the reasonable cost of carrying out domestic waste services. Any income received by the annual Domestic Waste Management Service Charge is restricted for this purpose. The Domestic Waste Management Service Charge is subject to many factors, and is mostly impacted by collection and disposal costs. The processing and disposal charges of domestic waste include the compulsory Waste Levy (section 88) which the processing contractor must pay to the State Government. These factors have resulted in Council being able to deliver the service for the proposed annual Domestic Waste Management Service Charge of \$353.03, noting that there cannot be any cross-subsidisation between the Domestic Waste Management Service and the General Fund. From 1 July 2018 Council introduced a separate lower charge for Multi-Unit Dwellings only able to access a 2 bin service, the proposed charge is \$293.52. The proposed Domestic Waste Management Availability Charge for vacant land is \$58.02 per annum. It is expected that Council's waste management charges will continue to remain among the lowest in the Sydney Metropolitan area.

Council is constructing a Community Recycling Centre (CRC) with the assistance of a NSW Government grant. The CRC will provide residents with a permanent drop-off facility for household problem wastes such as paints and oils, gas bottles, smoke detectors, batteries, electronic waste and fluorescent tubes/lamps. The CRC is expected to be operational by mid-2020 subject to approvals being issued.

Campbelltown City Council is leading the development of a 5-Council regional contract to secure long term processing and disposal outcomes for our kerbside waste and recycling streams. The project, known as Project 24, will involve the development of one or more processing technologies to deliver commercial and environmental outcomes for the communities in our region. With project planning well underway and approval to proceed being recently received from the Australian Competition and Consumer Commission, the new contract is scheduled to commence upon expiry of the current contract in 2024.

Stormwater Management Charge

Council has recently completed a detailed flood study for the Bow Bowing Bunbury Curran Creek system where a number of improvements have been identified to reduce the impacts of flooding within the LGA. Significant funding is now required to facilitate these improvement works including Council's income from the stormwater management charge and applications for funding assistance from the State Government. Minor drainage works have already been completed in various areas throughout the LGA with further minor works to be undertaken as they are identified.

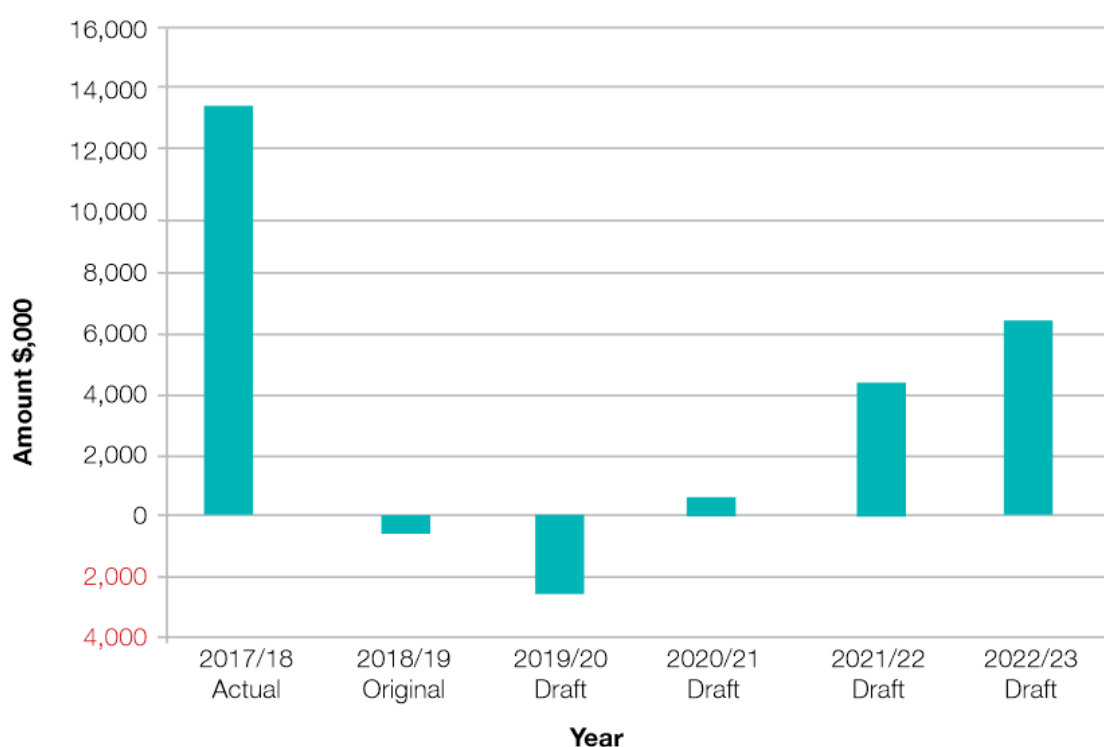
The annual Stormwater Management Charge provides funding specifically for stormwater management restoration, maintenance of stormwater infrastructure and for environmental initiatives to better manage stormwater. These programs assist in reducing flooding and water damage from heavy rain, as well as prevent litter and other pollutants from being washed from roads to local creeks and waterways. The Stormwater Management Charge will remain at \$25 per residential property and \$12.50 per residential strata property (per annum). The stormwater management service program of works is outlined within Part Four: Revenue Pricing Policy.

Operating Result

In accordance with the Australian Equivalents to the International Financial Reporting Standards (AEIFRS), the 2019-2020 operating result projects a deficit of \$2.7m. By definition, the operating result reflects the difference between Council's operational income and operational expenditure including non-cash items such as depreciation (\$23.9m) and employee leave entitlement accruals (\$0.62m). The result summarises Council's normal business operations and excludes items of a capital nature and internal transactions.

The 2019-2020 estimated operating result shows a decrease in the surplus of \$1.5m from the 2018-2019 original budget. The main items impacting this movement include increased depreciation resulting from asset base growth and the reduction in income from Domestic Waste Management Charge. The projected growth of the surplus in future years is a result of rates growth and financial strategies in place as outlined in the Long Term Financial Plan. This operating result is a closely monitored sustainability performance indicator.

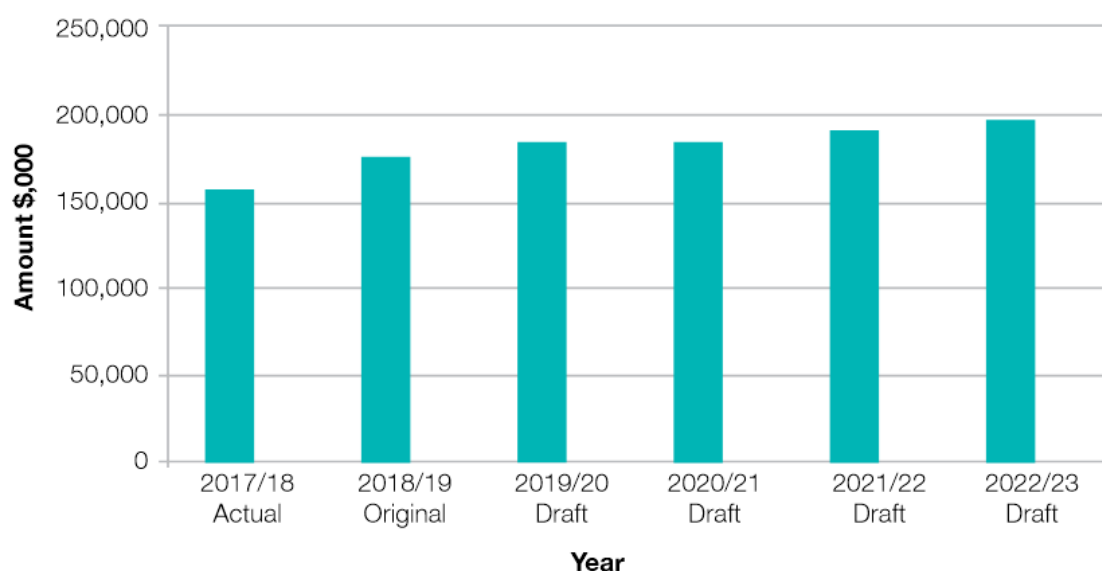
Operating Result - Actual and Estimated



Operating Expenditure

Operating expenditure identifies the money required to operate and maintain works and services, such as salaries and wages, maintenance and consumables. In 2019-2020, total operating expenditure is projected to be \$178.3m and includes non-cash items such as depreciation (\$23.9m) and internal transactions (\$9.5m). The detailed breakdown and variance analysis for income and expenditure is performed under the 'Operating Budget' section of this document.

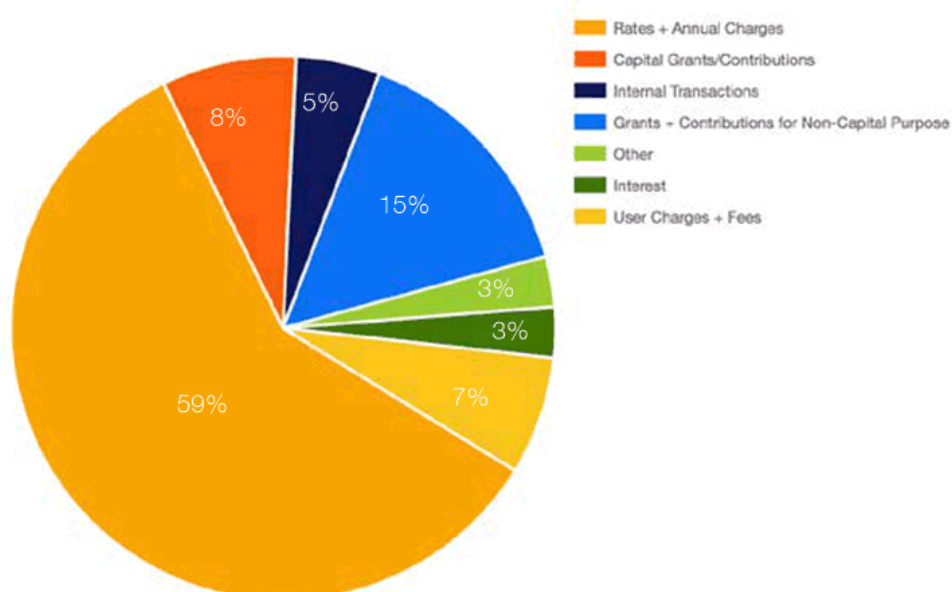
Operating Expenditure - Actual and Estimate



Operating Income

Council has limited revenue sources to fund the wide range of services provided to the community. Council receives State and Federal Government grants and contributions and raises income through fee paying activities, commercial activities and utilises debt (capital income).

Council's primary source of revenue however, is through a property-based tax - Council rates (\$91.3m) - as illustrated in the following graph. Annual charges include the Domestic Waste Management Service Charge (\$20.5m) and the Stormwater Management Charge (\$1.4m).



Funded Result

As reported in previous years, the financial objective has been to budget a surplus to improve Council's liquidity ratio. The liquidity ratio has improved significantly over the last few years, and due to the current economic circumstances and minimal increase in income, a balanced budget is proposed for this financial year. Council will continue to monitor this financial indicator closely.



Loan Borrowing Program

In developing the budget, internal borrowings have been identified as a funding source for the creation of income generating assets and assets servicing current and future generations.

The borrowing strategy of Council historically has been to utilise a loan allocation of \$2.5m per annum, sourced externally from eligible financial institutions and to comply with the Local Government Act 1993, applicable regulations and the Borrowing Order issued by the Minister for Local Government. All loans are for a fixed rate and duration and as such, the cost of servicing the debt is known and accordingly factored into Council's annual budget.

It is proposed in this budget to increase this annual allocation to \$2.75m, and to borrow from internal reserves rather than external sources. This strategy will reduce Council's Loan Liability, maintain a low Debt Service Ratio, Operating Performance Ratio and more importantly, free up resources in the medium term to provide capacity for borrowings from external sources for major infrastructure requirements.

In addition to the recurrent borrowing programs, Council proposes to fund \$8.9m of the Campbelltown Sport and Health Centre of Excellence construction from internal reserves, to be repaid over a ten year period at market rates.

The loan borrowing program for 2019-2020 is funding a number of road and footpath programs and building projects to assist with the reduction of Council's current infrastructure backlog.

The Local Government Professionals Australian NSW 'Local Government Sustainability Health Checks' recommends a maximum debt service ratio of 10% for a developed Council. Council currently maintains a benchmark of less than 5%, which is considered acceptable to ensure no additional burden on the operational budget from increases in repayment costs.

Notably, Council has strengthened its capacity to pursue further opportunities in order to take advantage of future subsidised borrowing programs that could provide a funding mechanism for major capital infrastructure deliverables.

Capital Expenditure Program

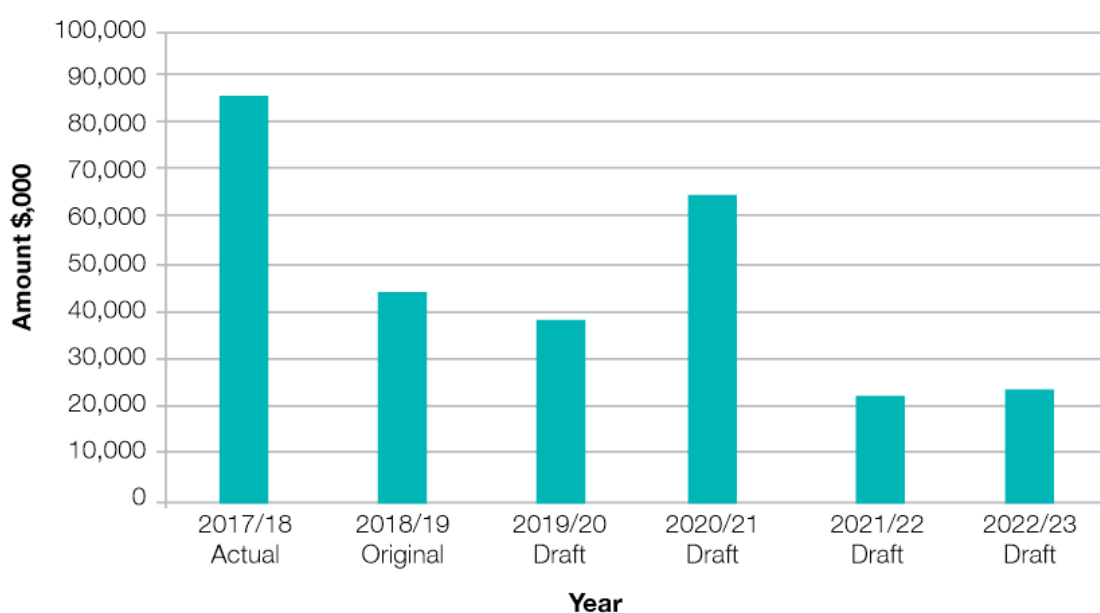
The capital works commitment of Council will reach \$38.2m for the 2019-2020 financial year. The source of funding required for this program is detailed as follows:

Loans (internal)	\$8,362,200
External grants and contributions	\$11,834,000
Restricted funds	\$3,813,400
Sale of assets	\$1,285,000
Council revenue	\$12,868,700
Total	\$38,163,300

Please refer to the Analysis of Capital Budget for detailed information.

This year's program includes a number of major projects such as building refurbishments, sport and recreation projects, roads, bridges and footpath construction/reconstruction, as well as the upgrade and replacement of plant and equipment. Further detail and analysis is performed under the 'Capital Budget' section of this document.

Capital Expenditure - Actual and Estimated



Asset Management

Council recognises its custodianship responsibilities associated with managing the significant community infrastructure asset portfolio. Council continues to place great importance on the effective and efficient refurbishment, replacement, extension and development of the city's \$2.4b asset portfolio. This focus on improving the safety, quality and range of infrastructure, community facilities and public space is demonstrated in the extensive capital works program and asset maintenance budget.

Campbelltown's Asset Management Strategy and Asset Management Plan through the Integrated Planning and Reporting framework provides a formalised approach to asset management and defines the principles and methodology on which the long term capital works program is developed.

The Long Term Financial Plan highlights the positive impact the 2014-2015 special rate variation will continue to have on reducing Council's asset renewal funding gap. This additional 8% variation injects more than \$6.5m per year directly into asset maintenance and renewal and within the next five years will eliminate Council's backlog. However, careful consideration must also be given to the maintenance and renewal funding of new infrastructure and the whole of life cost. Sustainability of infrastructure is a major focus for all levels of government.

Council assesses the condition of asset classes based on the following criteria.

- Condition rating 0 means new or near new assets and has consumed 0 to 10% of its life.
- Condition rating 1 means the asset is in very good condition and has consumed between 10-30% of its life.
- Condition rating 2 means the asset is in good condition and has consumed between 30-55% of its life.
- Condition rating 3 means the asset is in average condition and has consumed between 55-75% of its life.
- Condition rating 4 means the asset is in poor condition and has consumed between 75-90% of its life.
- Condition rating 5 means the asset is in very poor condition and has consumed between 90-100% of its life.

Asset Class	Current Overall Network Condition
Road network	Good
Buildings and facilities	Average
Public spaces	Good
Stormwater and drainage	Good
Other	Average

As a Strategic Function, the provision of quality assets and infrastructure is fundamental to ensuring that Campbelltown City can capitalise on the growth and manage the range of future challenges. It will be vital for Council to continue to provide significant investment into assets and infrastructure in order to achieve long term sustainability.

Budget Influences

In preparing Council's budget, it has been necessary to make a number of assumptions about the internal and external environment within which Council operates.

External influences

In preparing the 2019-2020 budget, a number of external influences have been taken into consideration as they are likely to impact on the services delivered by Council during the period. These include:

- Approximately a 4.5% increase has been allowed to cover estimated award salary increases, superannuation costs, and performance increases, while allowing for staff turnover and vacancies.
- Price indices:
 - CPI increases on goods and services of at least 2.0%. The main expenditure items that are expected to increase above CPI are electricity and street lighting, and employee costs
 - The Local Government Cost Index (LGCI) as determined by IPART has been used as the index for increases in non-regulatory fees and charges, unless an alternative index rate can be justified
- A small increase has been allowed for the Financial Assistance Grant (following the Federal budget decision to remove the freeze)
- Increases (above the CPI) in regulatory contributions to other government agencies
- Increases in levies, statutory charges and cost shifting
- Impact of low interest rates on interest on investments.

Internal influences

The internal influences forecast in the 2019-2020 year and that have had a significant impact on the setting of the budget include:

- Urgent repairs/maintenance of assets
- Provision of adequate funds to support asset maintenance and replacement initiatives for operating assets supporting existing and new services
- Road network improvements
- Community infrastructure improvements such as buildings, playgrounds, sporting fields and amenities.

Budget Principles

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles for officers to prepare their budgets, ensuring that improved value for ratepayers needed to be achieved. The principles include:

- Establish an equitable pricing policy to support the programs delivered by Council
- Grants to be based on confirmed funding levels
- Decrease reliance on rates income through investing in income generating activities
- Service Levels to be reviewed and improved with an aim to demonstrate best value, with an emphasis on efficient, effective and appropriate service delivery
- Contract labour and consultants to be minimised
- New initiatives and new employee proposals which are not cost neutral to be justified through a business case
- Real savings in expenditure and increases in revenue identified in 2018-2019 to be preserved
- Plan for future year funding commitments, liabilities and contingencies.



Operating Budget

This section of the plan analyses the expected revenues and expenses of Council for the 2019-2020 financial year. The values used for comparison are the original budget and forecast (revised) budget for the current 2018-2019 financial year.

Operating revenue

Revenue Type	2018/19 Original Budget \$,000	2018/19 Forecast Budget \$,000	2019/20 Draft Budget \$,000	Variation \$,000	Change
Rates and annual charges	109,397	109,429	113,155	3,758	3.4%
User charges	11,056	10,980	11,593	536	4.8%
Fees	2,175	2,325	2,366	191	8.8%
Interest	5,457	5,707	6,001	544	10.0%
Other revenues	5,900	6,687	5,006	-894	-15.2%
Grants – operating	18,912	14,974	21,650	2,738	14.5%
Contributions – operating	5,860	6,335	6,395	535	9.1%
Internal transactions	16,631	30,287	9,241	-7,389	-44.4%
Total operating revenue	175,388	186,723	175,407	19	0.0%

Operating Revenue Variation 2018/19 Original - 2019/20 Draft



Rates and Annual Charges

\$3.76m increase

Under delegation by the Minister for Local Government, IPART determines the rate peg that applies to the annual increase in local government rate income. The permissible rate variation for 2017-2018 was 1.5%, in 2018-2019 it was 2.3% and in 2019-2020 it is 2.7%.

Accordingly, general rate income will increase by \$3.7m in 2019-2020 to \$91.3m which includes anticipated growth and is net of pensioner rebates. The rate structure contained within Council's Revenue Pricing Policy includes a more detailed analysis of the rates and charges to be levied for 2019-2020. The income generated through the Domestic Waste Management and Availability Charge will be \$20.5m in 2019-2020 and is net of pensioner rebates.

Also included in this revenue type are all kerbside waste collection charges and stormwater management.

- The Domestic Waste Management Charge has increased based on movements in costs reasonably associated with the collection and disposal service
- The revenue received from the Stormwater Management Charge which amounts to \$1.4m has increased by 3.7% from last financial year in accordance with projected growth in the number of properties in the area.

It must be noted that rates paid by individual households or businesses will not necessarily increase in line with the rate peg limit. The percentage increase applies to Council's total general rate income, not individual ratepayer's assessments. Changes to land valuations will impact on the distribution of rates payable by individual households or businesses.

User Charges

\$0.54m increase

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure centres (\$3.7m), child care (\$3.3m), the effluent disposal facility (\$0.3m), ground leases and rentals (\$3.1m) and other community facilities.

User charges are projected to increase by \$0.54m during 2019-2020. The main areas contributing to the variation are ground leases with an increase of \$0.4m, property rentals with an increase of \$0.3m, leisure services with a decrease of \$0.3m and child care with an increase of \$0.2m. Where possible, Council intends to increase user charges in line with the Local Government Cost Index of 2.7%.

Fees

\$0.19m increase

Fees mainly relate to statutory fees levied in accordance with legislation and include planning fees (\$1.1m), road and footpath reinstatement fees (\$0.6m) and public health, food inspection fees and pool inspection fees (\$0.26m).

There are no significant variations in fee income compared to the previous year.

A detailed listing of Council's fees and charges can be found in the document Fees and Charges 2019-2020.

Interest

\$0.54m increase

Income from Council's investments is forecast to increase by \$0.54m from 2018-2019 levels to \$6.0m in 2019-2020. The interest rates have been forecast to remain at the current historically low level for most of the financial year. The increased income is due to the increase in Council's investment portfolio resulting from land sales. This income includes investment income of \$5.7m and penalty interest for rate payment arrears of \$0.2m.

Council's investment returns consistently outperform the AusBond bank bill index benchmark. However it is vital to monitor all risk factors whilst maximising Council's return on the investment portfolio.

Other Revenues

\$0.89m decrease

Other revenues relate to a range of items including penalty notice fines (\$1.9m), legal costs recovered (\$0.7m), income generated from the sale of food (\$0.3m), cost recovery (\$0.4m), street furniture advertising (\$0.3m), commission on sales (\$0.4m) and sale of various items.

Grants - Operating

\$2.74m increase

The majority of operating grants are paid by other levels of Government to enable services to be delivered to the residents of Campbelltown on a cost share basis, or as an incentive for Council to undertake particular projects.

Total operating grants are forecast to be \$21.7m in 2019-2020, an increase of \$2.74m or 14.5% when compared to 2018-2019. The main sources of operating grant income are:

- NSW Local Government Grants Commission – Financial Assistance Grant – \$10.1m
- Family Assistance Office – Child Care Benefit – \$4.3m
- Office of Local Government – Pensioner Rates Subsidy – \$1.1m
- Consolidated LEP funding – \$1.25m
- NSW Department of Community Services – Child Care, Community Development and Youth services – \$0.5m
- Roads and Maritime Services of NSW – REPAIR, urban roads and road safety – \$1.5m
- NSW State Library – Library per Capita Subsidy – \$0.4m.

Many of these grants and contributions have remained at similar levels to previous years.

The main area of variation is the increase in anticipated funding towards the Roads to Recovery program (\$0.9m), the Consolidated LEP (\$1.3m) and the Financial Assistance Grant (\$0.2m).

Contributions - Operating

\$0.53m increase

Council receives various contributions towards the provision of services along with development regulatory fees that are classified as contributions according to the Code of Accounting Practice. The major areas of contribution are:

- Regulatory development fees – \$3.4m
- Lease back contribution from staff for Council fleet – \$0.7m
- Certificate s149 and s603 income – \$0.6m
- LIRS interest subsidy – \$0.3m
- Container Deposit Scheme – \$0.6m

The main areas of variations are an estimated increase of \$0.6m in regulatory development fees, the new container deposit scheme income, and various other minor variations.

A variety of other contributions are received towards road works, line marking and street signs, tree inspections, companion animal registration commission and sponsorship.

Internal Transactions

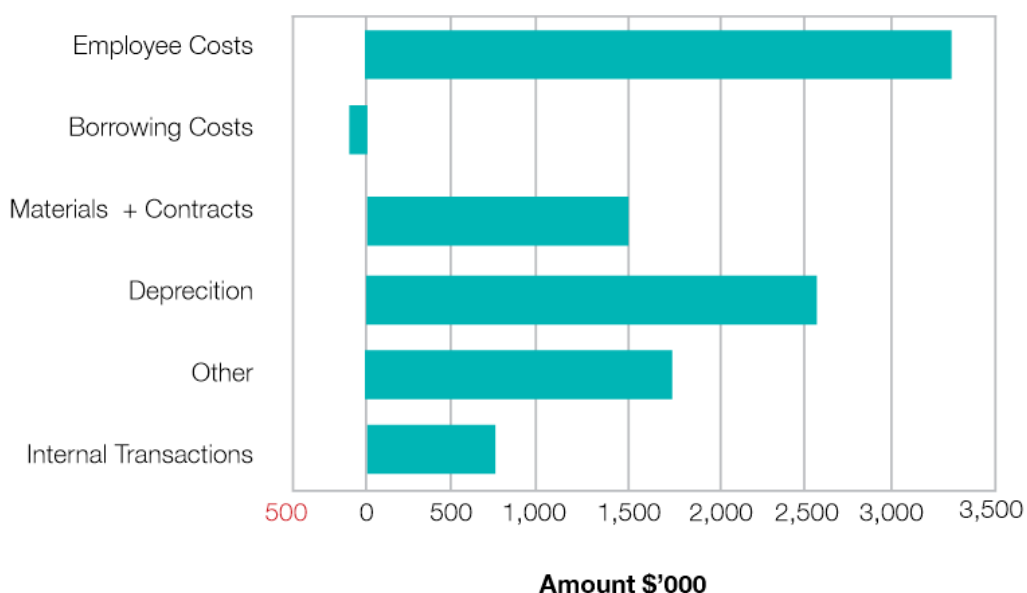
\$7.39m decrease

Internal transactions include transfers from various reserve funds, which are held for future works including plant reserve, property development, workers compensation, work health and safety and insurance. Variations to internal transfers include a reduction in internal loan borrowings, various reserve funded Information technology projects, funding for anticipated employee leave entitlements on termination, City Events projects and the restriction of funds from the new Local Infrastructure Contribution Plan.

Operating Expenditure

Expense Type	2018/19 Original Budget \$,000	2018/19 Forecast Budget \$,000	2019/20 Draft Budget \$,000	Variation \$,000	Change
Employee costs	72,298	72,907	75,570	3,272	4.5%
Borrowing costs	754	754	638	-116	-15.3%
Materials	5,072	5,292	5,127	55	1.1%
Contracts	23,269	27,703	24,705	1,436	6.2%
Depreciation	21,293	21,293	23,862	2,569	12.1%
Other expenses	37,189	40,715	38,917	1,728	4.6%
Internal transactions	8,695	9,073	9,459	763	8.8%
Total operating expenses	168,571	177,737	178,278	9,707	5.8%

**Operating Expenditure Variation
2018/19 Original - 2019/20 Draft**



Employee Costs

\$3.27m increase

Employee costs include all labour related expenditure such as wages, salaries and on-costs such as allowances, leave entitlements, employer superannuation contributions and overtime. Expenses related to labour are also included in this category and include workers compensation, education, training and Fringe Benefits Tax.

Employee costs are forecast to increase by 4.5% or \$3.27m compared to the 2018-2019 original budget. This increase relates to the following factors:

- 2.5% Local Government (State) Award increase factored in to take effect from July 2019
- 1% performance increase across all permanent staff
- An increase in staff numbers to accommodate growth
- An allowance for staff turnover
- Reduction in the number of employees in the Retirement Scheme superannuation scheme.

Borrowing Costs

\$0.12m decrease

Borrowing costs relate to interest charged by financial institutions on funds borrowed. All loans are for a fixed rate and duration and as such, the cost of servicing the debt is known and accordingly factored into relevant annual budgets.

Council has traditionally borrowed from financial institutions, however in recent years has budgeted to borrow from internal reserves. The decrease in borrowing costs has resulted from the payout of expiring loans and Council's decision to fund loan borrowings internally where required.

Council will continue to assess the different lending opportunities proposed by the various financial institutions (including internal loan funding) in conjunction with Council's independent financial advisor, to ensure mitigation of interest rate risk.



Materials

\$0.06m increase

Materials include tangible items required for the day to day running of Council's operations. These include, but are not limited to, fuels and oils (\$0.9m), other materials (\$1.4m), printing and stationery (\$0.5m), tyres and mechanical materials (\$0.7m), purchase of food and beverages for resale (\$0.2m), cleaning materials (\$0.1m), chemicals (\$0.2m) and resources (\$0.2m).

The projected movement in materials of \$0.06m or 1.1% is attributable to various movements including chemicals, resources, fuel and oils, tyres and other materials.

Contracts

\$1.44m increase

Contract expenditure comprises payments to contractors for the provision of services including, but not limited to, waste collection (\$8.6m), building maintenance (\$5.2m), security (\$0.4m), cleaning (\$0.7m), mowing (\$1.0m), line marking roads (\$0.3m), tree care (\$0.5m), playground soft fall (\$0.1m).

Most contract increases are in line with movements in the Consumer Price Index.

Depreciation

\$2.6m increase

Depreciation relates to the reduction in value of an asset over a period of time due to a number of factors including wear and tear, technology changes, obsolescence and changes in function. It is a non-funded component of the operating budget. Council holds assets in various categories including plant and equipment, office equipment, buildings, other structures, roads bridges and footpaths, stormwater and other assets.

Depreciation is forecast to increase by 12.1% or \$2.6m compared to the 2018-2019 original budget. The main areas of change are in the infrastructure assets (roads, buildings, stormwater) due to a revised accounting treatment of the depreciation for these asset classes.

Other Expenses

\$1.73m increase

Other expenses relate to a range of unclassified operating items including major categories of waste disposal costs (\$9.7m), street lighting charges (\$4.2m), the transfer of Child Care Benefit payments to Family Day Care carers (\$1.1m), contributions to emergency services (\$1.5m), insurance premiums and excess (\$1.8m), software, hardware and equipment charges (\$4.1m), electricity (\$1.4m), gas charges (\$0.5m), internet charges (\$0.4m), telephone costs (\$0.3m) and water rates (\$1.2m).

Other expenses are forecast to increase by 4.6% or \$1.73m compared to the 2018-2019 original budget. The main areas of expenditure variations are payments to Family Day Care Carers, marketing and promotion, consultant's fees, professional fees, water rates and street lighting charges.

Internal Transactions

\$0.76m increase

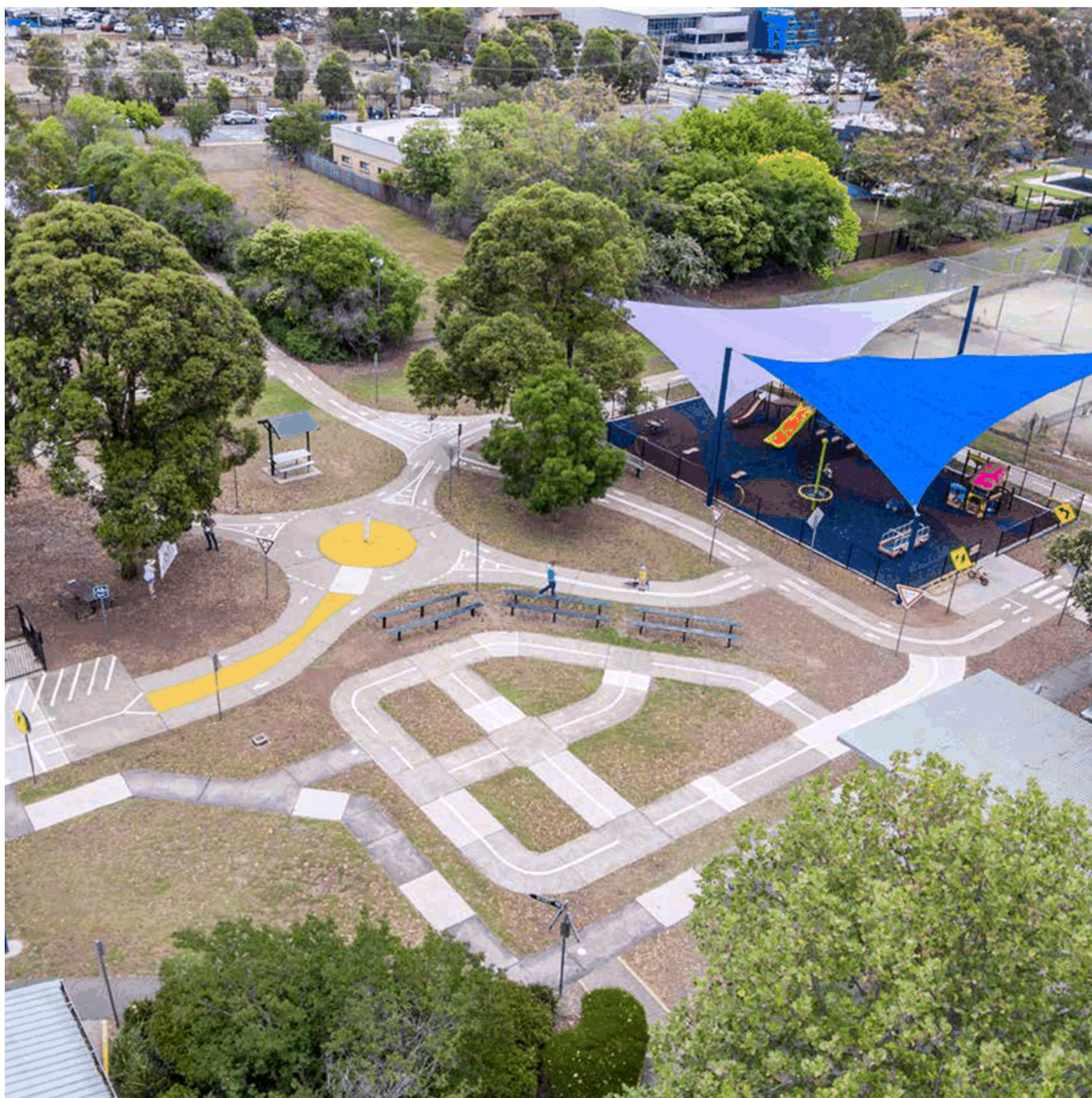
Internal transactions include transfers to various reserve funds, which are held for future works. Also included are internal lease arrangements and internal plant hire.

The movement in this category is due to a decrease in transfers to the development reserve of \$0.9m and the street lighting reserve of \$0.5m and an increase in the loan borrowing reserve of \$1.1m and the employee leave entitlements on termination reserve of \$0.8m.



Capital Budget

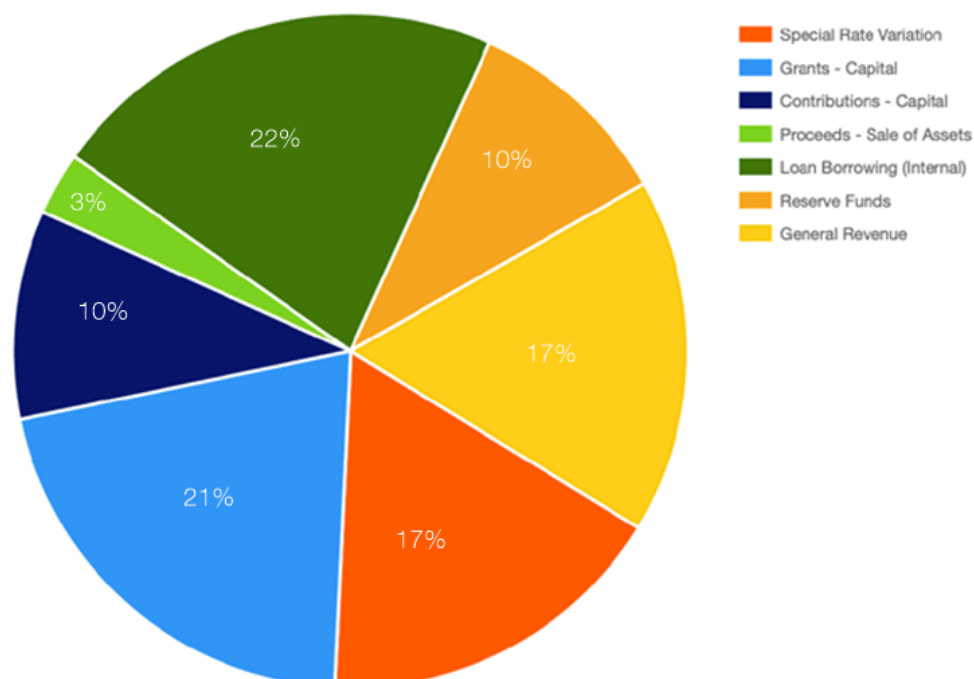
This section of the report analyses the planned capital expenditure budget for the 2019-2020 financial year and the sources of funding for the capital budget.



Funding Sources

	2019/20 budget \$,000
External	
Grants	8,154
Contributions	3,680
Proceeds from Sale of Assets	1,285
	13,119
Internal	
Loan Borrowings (Internal)	8,362
Reserve Funds	3,815
General Revenue	6,324
Special Rate Variation	6,543
	25,044
Total Funding Sources	38,163

Budgeted Funding Sources 2019/2020



Grants

\$8.15m

Grants include all monies received from State and Federal Government for the purposes of funding the capital works program. Significant grants are budgeted to be received for the Sport and Recreation programs (\$0.2m), Campbelltown Sport and Health Centre of Excellence (\$4.2m) and cycleway and road construction works (\$3.8m). This figure also includes the roads component of the Financial Assistance Grant which is used to fund road reconstruction works.

Contributions

\$3.68m

Capital contributions include all monies received from developers and community sources for the purposes of funding the capital works program.

Proceeds from the Sale of Assets

\$1.29m

Proceeds from the sale of assets include motor vehicle sales in accordance with Council's fleet renewal policy (\$1.0m), City Delivery and other plant replacement (\$0.3m).

Loan Borrowings (Internal)

\$8.36m

Loan funds are obtained for the purposes of funding capital projects including the road pavement, footpath, cycleway and land acquisition programs and the refurbishment of various amenities that service Council's sporting fields. This year an additional \$5.6m will be borrowed internally to fund the Campbelltown Sport and Health Centre of Excellence.

Reserve Funds

\$3.82m

Council has significant restricted funds, which are currently being utilised to part-fund the annual capital works program. The reserves include monies set aside for specific purposes such as plant replacement (\$1.4m), property development (\$1.5m) and the replacement of equipment (\$0.7m).

General Revenue and Rates

\$6.32m

Council generates cash from its operating activities which is used as a funding source for the capital works program. It is forecast that \$6.32m will be generated from operations to fund 17% of the 2019-2020 capital works program.

Special Rate Variations

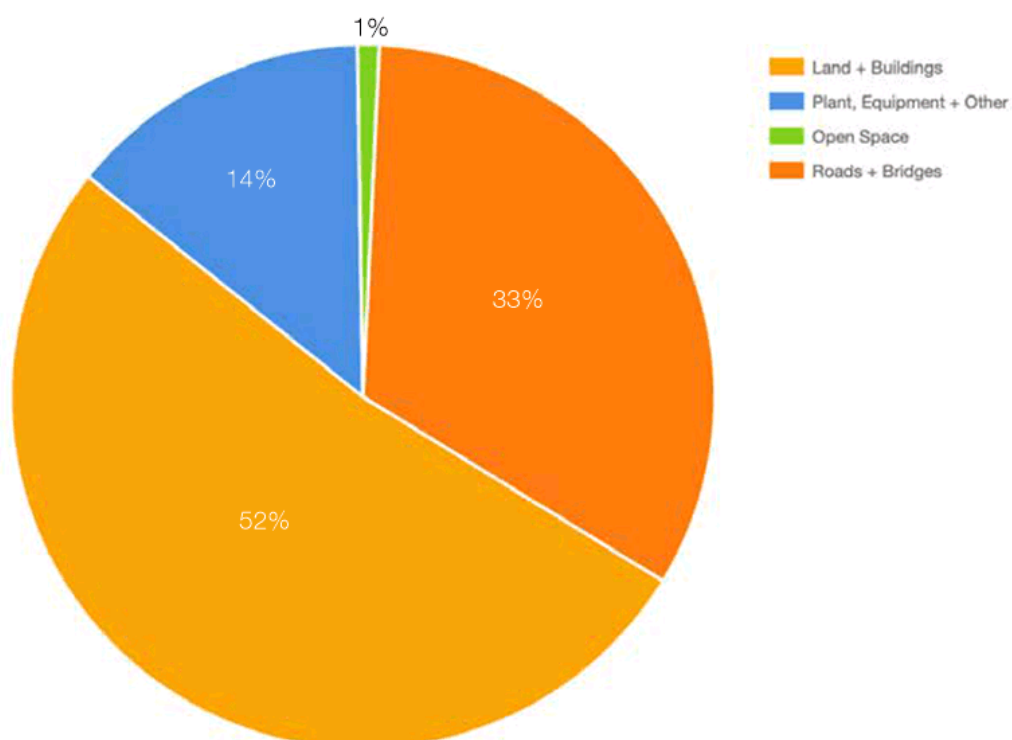
\$6.54m

In the 2014-2015 financial year, IPART approved Council's application for an 11% special rate variation, with 8% to be directly spent on infrastructure renewal and maintenance. Council has committed that an ongoing indexed component of this rate increase will be directly applied to infrastructure renewal and maintenance works and will fund 17% of the capital works program.

Capital Program

Capital Program by Category	2019/20 budget \$,000
Capital program	
Roads	12,321
Drainage and flood mitigation	100
Open Space	450
Land and buildings	19,909
Plant, equipment and other	5,383
Total capital program	38,163
Capital program represented by	
New assets	15,634
Asset renewal	22,529
Total capital program	38,163

Budgeted Capital Program 2019/2020



Roads

\$12.3m

For the 2019-2020 financial year, \$12.3m will be spent on road projects. This amount will be used to fund the cycleway construction program (50% grant funded), the major works program, the minor works program, the footpath construction and reconstruction program and the road reconstruction program.

Drainage and Flood Mitigation

\$0.10m

For the 2019-2020 financial year, \$0.10m will be spent on drainage works. This amount has been included to fund any expected drainage works resulting from the completed flood studies Council has been undertaking.



Open Space

\$0.45m

For the 2019-2020 financial year, \$0.45m will be spent on open space works. This program includes a tree planting program and a park improvements program.

Land and Buildings

\$19.9m

For the 2019-2020 financial year, \$19.9m will be expended on land and buildings. The more significant projects include the Sport and Recreation programs, property development, the refurbishment of community amenities, the Campbelltown Sport and Health Centre of Excellence and other building projects.

Plant, Equipment and Other

\$5.38m

For the 2019-2020 financial year, \$5.38m will be spent on plant, equipment and other assets. This funding provides for the purchase of library resources, fleet and plant items replacement, and renewal of various equipment as well as playground equipment replacement in various community parks.



Capital Program Detail

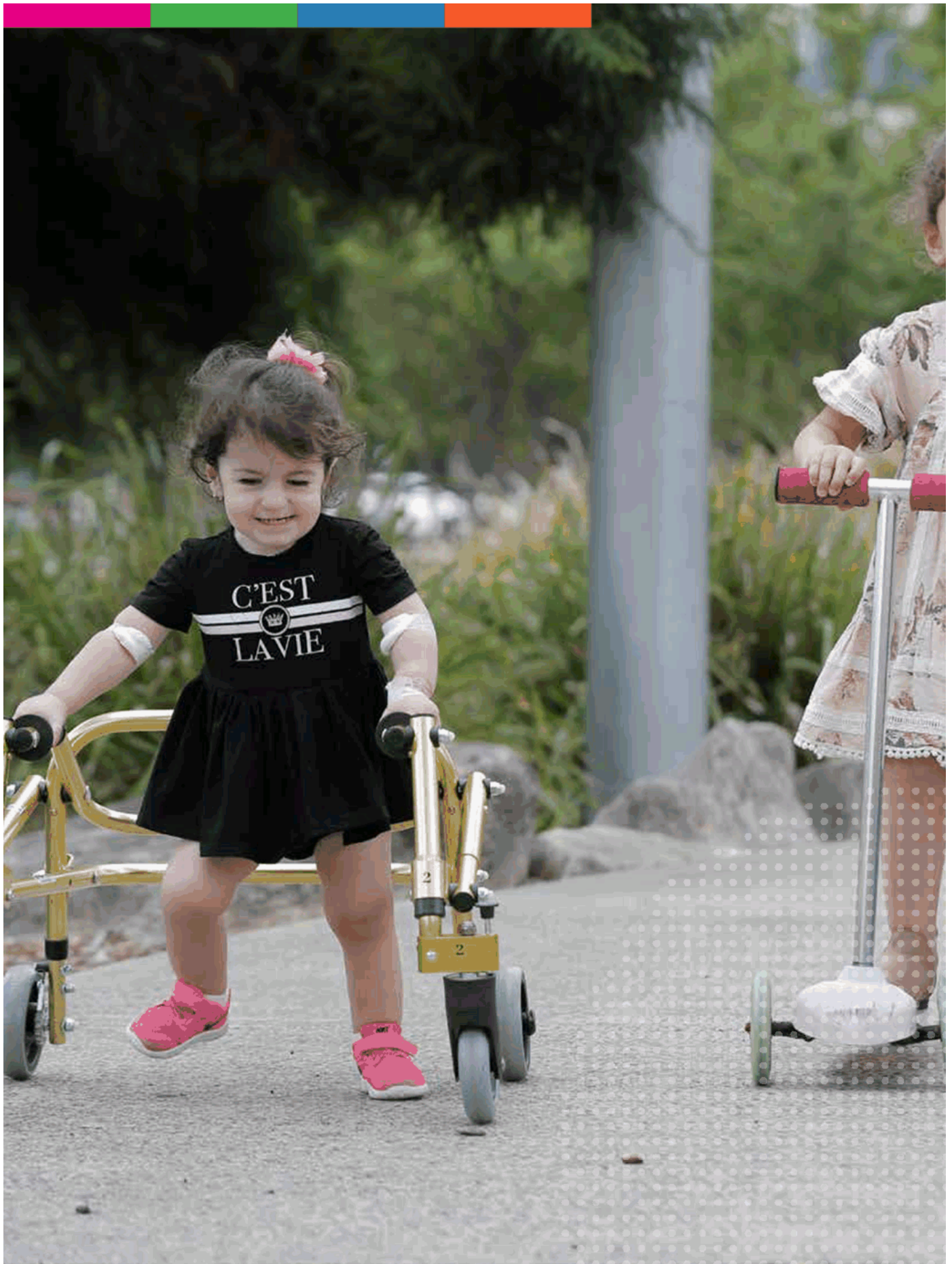
This table presents a listing of the capital projects that will be undertaken for the 2019-2020 financial year.

	Externally Funded \$	Internally Funded \$	Project Cost \$
Roads			
Bridges/culverts	0	253,000	253,000
Car park reconstruction	0	383,700	383,700
Cycleway construction	200,000	200,000	400,000
Footpath construction	0	315,000	315,000
Footpath reconstruction	0	790,200	790,200
Kerb and gutter reconstruction	0	331,200	331,200
Major program works	0	1,025,000	1,025,000
Minor program works	25,000	425,000	450,000
Road reconstruction program	3,549,000	4,823,900	8,372,900
Total roads	3,774,000	8,547,000	12,321,000
		Asset renewal	10,131,000
		New assets	2,190,000
Drainage and flood mitigation			
Flood mitigation projects	0	100,000	100,000
Total drainage and flood mitigation	0	100,000	100,000
		Asset renewal	0
		New assets	100,000
Open Space			
Park Improvement projects	0	250,000	250,000
Tree Planting projects	0	200,000	200,000
Total open space	0	450,000	450,000
		Asset renewal	250,000
		New assets	200,000

Note: Special Rate Variation projects are included in this table

This table presents a listing of the capital projects that will be undertaken for the 2019-2020 financial year.

	Externally Funded \$	Internally Funded \$	Project Cost \$
Land and buildings			
Community Recycling centre	0	125,900	125,900
Sport and recreation projects	7,360,000	5,812,200	13,172,200
Parks refurbishment	500,000	1,434,200	1,934,200
Basketball stadium improve	0	60,000	60,000
Campbelltown Sports Ground	0	700,000	700,000
Property Development	0	1,502,000	1,502,000
Building refurbishment	0	2,334,600	2,334,600
Works Depot capital works	0	34,000	34,000
Land acquisition preparation	0	46,000	46,000
Total land and buildings	7,860,000	12,048,900	19,908,900
		Asset renewal	6,564,800
		New assets	13,344,100
Plant, equipment and other			
Office equip/furniture & fittings	0	28,500	28,500
Purchase of plant	281,000	1,452,500	1,733,500
Equipment	0	78,000	78,000
Library books and materials	6,100	306,400	312,500
Purchase of fleet vehicles	997,900	700,000	1,697,900
Playground equipment	200,000	1,333,000	1,533,000
Total plant, equip and other	1,485,000	3,898,400	5,383,400
		Asset renewal	5,383,400
		New assets	0
Total capital program	13,119,000	25,044,300	38,163,300
		Asset renewal	22,329,200
		New assets	15,834,100





Revenue Pricing Policy



Revenue Pricing Policy

This document provides pricing policies for rates, annual charges and fees for specific services provided by Council.

Local Government represents the closest Government tier to the electorate. Campbelltown City Council exists to provide a wide range of services for the benefit of the local community. Council operates in a complex, legislative, economic and social framework, and with the participation of the community, services and facilities can be provided in an efficient, effective and a business-like manner.

The business-like approach in the provision of these services and facilities takes into account several major characteristics, including:

- a large part of Council's revenue comes from ratepayers who expect a certain level and quality of service for their contribution by rates
- Council's pricing policies and budgets are developed in conjunction with representatives of the community and their expectations
- Council receives grants from other levels of Government, which often prescribes policies and pricing practices
- Commonwealth and State legislation is often prescriptive in relation to certain areas of the power of Local Government.

It is within this context that the Revenue Pricing Policy is formulated to form part of the Operational Plan for 2019-2020.

Types of revenue

The sources of funds to enable Council to carry out its works and services and provision of facilities are from the following revenue streams:

- rates
- annual charges for services
- fees for services
- Federal, State Government and other grants
- contributions
- borrowings
- earnings from investments and entrepreneurial activities.

Rates and annual charges represent the major source of revenue for Local Government. Ratepayers will contribute approximately 59% (non capital) of Council's total budgeted income for 2019-2020.

Competitive Neutrality and National Competition Policy

Competitive Neutrality is one of the principles of the National Competition Policy applied throughout all levels of Australian Government.

The concept is based on a 'level playing field' for competitors from the private or public sector. Government bodies should operate without net competitive advantages over businesses as a result of their public ownership.

Where Council is competing in the marketplace with private business, it will do so on the basis that it does not utilise its public position to gain an unfair advantage.

Goods and Services Tax (GST)

A New Tax System (Goods and Services Tax) Act 1999, which took effect on 1 July 2000, included the introduction of a consumption tax in the form of the Goods and Services Tax (GST).

Many Local Government services had previously been declared exempt from GST under Division 81 of A New Tax System (Goods and Services Tax) Act 1999. Generally these are non-commercial activities such as rates and annual charges, or purely of an inherent community benefit such as child care fees or library services.

Changes to the GST legislation that became effective 1 July 2013 have resulted in a significant reduction in business activities identified in Division 81. The new amendments have resulted in a transition to a 'principles based' self-assessment to providing exemptions from GST.

Where applicable, the GST shall remain fixed at 10% on the supply item amount.

Current Rating Structure

Council's rating structure consists of both ordinary and special rates. Council must levy an ordinary rate on all rateable land within its Local Government Area, and each assessment must be categorised according to its dominant or permitted use. As an option, Councils may levy additional special rates on those ratepayers who receive a benefit from works, services, facilities or activities provided by Council.

Ordinary rates

Ordinary rates are mandatory and are to be categorised as one of the following four categories as per the Local Government Act 1993:

1. Farmland - includes any parcel of rateable land valued as one assessment and the dominant use of the land is for farming. The farming activity must have a significant and substantial commercial purpose or character and must be engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made). Sub-categories are determined according to the intensity of land use or economic factors affecting the land.
2. Residential - includes any rateable parcel of land valued as one assessment and the dominant use is for residential accommodation, or if vacant land is zoned or otherwise designated for use for residential purposes under an environmental planning instrument, or is rural residential land. Sub-categories are determined on whether the land is rural residential land or within a centre of population.
3. Mining - includes any rateable parcel of land valued as one assessment with the dominant use being for a coal or metalliferous mine.
4. Business - is rateable land that cannot be classified as farmland, residential or mining. Sub-categories are determined on whether the land is located within a defined centre of activity

The distribution of the total rate revenue between the categories is at the discretion of Council.

Special rates

In addition to ordinary rates, the Local Government Act 1993 makes provision for special rates. Council may consider special rates if it wishes to finance a project that will benefit either the whole or part of the city. A project may be comprised of works, services, facilities or activities.

A special rate can be levied on any rateable land, which in the Council's opinion, benefits or will benefit from the project, or contributes to the need for the project, or has access to the project. Council is free to levy different special rates for various projects, or for similar projects in different parts of its area.

Consideration is important when setting special rates to define with some precision how the project will affect what land. The rate must then be applied consistently to the affected assessments.

Like an ordinary rate, a special rate is applied to the rateable land value of properties and may consist of an ad valorem rate (which may be subject to a minimum rate) or a base amount to which an ad valorem rate is added.

If the purpose of income levied by a special rate is not for water supply, sewerage or drainage, then the income raised will form part of Council's general income and will need to form part of Council's permissible general income or require Ministerial approval if that income exceeds the permissible limit.

Council may reduce income from its ordinary rates to create a new special rate, provided the combined amount does not exceed rate pegging limits. In this instance, there is no need to obtain the approval of the Minister for Local Government or advise the Independent Pricing and Regulatory Tribunal. Only if a special rate is to increase rating income beyond the rate pegging limits is a special variation application required.

Council has determined the need to levy only one special rate as follows:

1. Special rate – Infrastructure

This special rate represents the contribution at a ratepayer level towards infrastructure renewal works. Collectively the total funds from this rate will be directed towards renewal and maintenance works throughout the city. The rate comprises of an ad valorem component with a minimum of \$2, which has been set in accordance with the Local Government Act 1993.

Methodology

Annual rate liability shall be calculated based on the latest valuations received from the NSW Valuer-General according to the 'date valuation made'.

Land Rates

From 1 July 2017 land rates on deposited plan and strata plan titling systems will be calculated based from the registration date of any new plans. Land that is subdivided and a new deposited plan or strata plan registered after 30 June 2019 will be recalculated as provided below.

Upon notification of a new plan being registered all land rates (ordinary and special) will be waived proportionate to the number of days in the financial year after the registration date. The principle property or pre subdivision property is commonly referred to as the parent property and the new properties created from a subdivision or strata development are referred to as child properties.

If rates have been paid in advance any credit will be refunded to the current land owner. In the event that rates have not been paid or an amount remains due after an adjustment this amount will be apportioned across the child properties in accordance with the recommendation of the Valuer-General or in the case of strata developments the unit entitlement.

No changes shall be made within thirty days of the last quarterly instalment falling due and if the amount of rates calculated is less than \$100.

Charges

Council raises charges alongside land rates such as Stormwater Management or Waste Management. Where charges can be linked directly the full amount will be transferred to the parcel receiving the benefit of the service provided.

Where there is no direct link between the services provided to the parent property charges will be distributed using the same methodology as with land rates.

Categorisation changes

If Council receives an application to change the rateable category or has reasonable grounds to believe that the rateable category should be changed it may do so at any time.

When declaring the effective date of a category change and consequentially any adjustments to land rates shall be as at 1 July, 1 October, 1 January or 1 April.

Valuations

Land values have a direct influence on the rating burden and distribution. Their movements and effect on rate calculations are therefore extremely important to Council.

The city area was re-valued on 1 July 2016 and these values will be used to calculate the annual rate distribution in 2019-2020.

New valuations or supplementary values continue to be received and updated, these will have a minor effect on the permissible yield and ad-valorem rates. Provided these adjustments do not significantly alter the rating structure, valuation and ad-valorem rate changes may be made reflecting the effect of new supplementary values.

Rate Pegging

The NSW Government introduced rate pegging in 1977, making several modifications to the methodology up until 1987, resulting in the system in use today. Rate pegging limits the amount that Council can increase its total annual rate revenue from one year to the next. The Minister for Local Government is empowered by legislation to specify the percentage by which a council may vary its general income from land rates. In 2010, IPART was delegated responsibility for determining the allowable annual increase in general rates income, otherwise known as the rate peg.

IPART announced on 11 September 2018 the statutory rate peg of 2.7% for 2019-2020. IPART have determined this based on the annual change in the Local Government Cost Index between September 2017 and June 2018 of 2.7%. IPART has not deducted a productivity factor as in previous years.

Yield calculation	Amount
Rating permissible income	\$90,183,732
2.7% general variation	\$2,434,961
Sub total	\$92,618,693
Less: excess from previous years	(\$62,265)
Add adjustment due to lost income on valuation objections (net)	\$69,735
Maximum total rate revenue 2019-2020	\$92,626,163

Rates in the Dollar

2019-2020 Financial Year

The following table provides a summary of rateable properties within each rating category, the rate in the dollar applicable, the number of properties within the category and the minimum rate to be levied.

Minor changes to the ad-valorem rate and total yield may be made to the following table subject to new or amended valuations received from the Valuer-General up until 30 April 2019.

Category	Number	Rate in dollar	Minimum	Proposed yield
Farmland	70	0.2819	\$723.99	\$595,105
Residential	57,613	0.3471	\$723.99	\$65,873,278
Mining	2	1.0569	\$723.99	\$27,902
Business	2,879	0.8737	\$723.99	\$19,632,741
Special rate - Infrastructure	60,564	0.0314	\$2.00	\$6,498,883
Total				\$92,627,909

Applications for Ministerial Approval for Special Variation to General Income

Any increases in excess of the rate pegging limit require Ministerial approval which is based on recommendations made by IPART.

Under these powers, IPART assesses each application for an increase over and above the general income limit on its merits. Generally, it is expected that applications will clearly address the need for and purpose of the additional revenue.

Evidence for this criterion could include community support, the need or desire for increased service levels or projects, limited Council resourcing alternatives and the Council's financial sustainability conducted by the NSW Treasury Corporation. In demonstrating this need, Councils must indicate the financial impact in their Long Term Financial Plan.

Applications may be made in accordance with one of two sections within the *Local Government Act 1993* and may apply to either ordinary or special rates. If an increase is to the amount of a minimum, a separate application needs to be submitted.

1. Section 508(2) - A single year increase without an end date. Generally, this type of increase would be in response to diminished revenue or unexpected long term costs that cause a Council to be in a poor financial position if not addressed.
2. Section 508(A) - A multi-year increase between two and seven years. Generally, this increase would be applicable to an isolated cost for a specific work, service or activity to be funded directly from rates.

History of Rate Increases

Financial Year	Rate Peg	Council increase
2013 – 2014	3.4%	3.4%
2014 – 2015	2.3%	11%*
2015 – 2016	2.4%	2.4%
2016 – 2017	1.8%	1.8%
2017 - 2018	1.5%	1.5%
2018 – 2019	2.3%	2.3%
2019 - 2020	2.7%	2.7%

* In 2014 - 2015 IPART approved a special rate variation to address infrastructure renewal and maintenance

Interest on Overdue Rates

In accordance with Section 566(3) of the Local Government Act 1993, the Minister for Local Government will determine the maximum rate of interest payable on overdue rates and charges. The amount for 2019-2020 has not yet been determined.

Interest is calculated daily to all unpaid rates and annual charges using the simple method. Legal recovery action may be commenced in accordance with Council's Rate Recovery Procedures Policy as amended. Legal fees are exempt from accruing penalty interest charges.

In addition to ordinary rates and special rates, Council may levy an annual charge for any of the following services:

- water supply services (not relevant to Council)
- sewerage services (not relevant to Council)
- drainage services (not relevant to Council)
- waste management services (including stormwater management)
- any services prescribed by the regulations (not relevant to Council).



Waste Management Services

Annual charges are determined for the provision and collection of refuse from premises within the city area.

Domestic Waste Management

Under reforms to the Local Government Act 1993, it is mandatory to make and levy an annual charge for the provision of domestic waste management services. A mandatory charge referred to as the 'Domestic Waste Availability Charge' is levied on all unoccupied residential land. The additional collection and disposal costs are raised once refuse receptacles are delivered on site.

The provisions of the *Local Government Act 1993* and the guidelines from the Office of Local Government encourage user pays revenue raising methods. It also requires that income obtained from charges for domestic waste management services must not exceed the 'reasonable cost' to Council for providing those services.

These provisions work in conjunction with the State Government's objective of reducing the levels of waste output. The following are the three categories of waste management:

1. Domestic waste management services generally relate to the collection and disposal of domestic type garbage, recycling, garden organics and kerbside clean-up services.
2. Trade waste management services relates to the collection and/or disposal of waste produced by commercial premises businesses.
3. Effluent waste management services relate to the collection and/or disposal of liquids and/or solids from human waste storage facilities such as septic tanks and sullage pits. Effluent waste management relates also to the collection and/or disposal of grease-trap waste.

Non-domestic waste revenue is not restricted to the reasonable cost calculation requirement, Council provides waste management services as an option to non-residential land generally being businesses.

The domestic waste management service to be provided during 2019-2020 comprises of a residential three bin service and a residential two bin service (Multi Unit Dwellings).

Three Bin

- 240ltr recycling bin emptied fortnightly
- 240ltr garden organics bin emptied fortnightly
- 140ltr general (putrescible) waste bin emptied weekly
- Kerbside Clean Up Service (four per year, on-call)

Two Bin

Residential two bin service (shared service) applies to multi occupancy dwellings where owners share bins as approved by Council. Green waste bins are not available if this charge is levied:

- 140ltr general (putrescible) waste bin emptied weekly
- 240ltr recycling bin emptied fortnightly
- Kerbside Clean Up Service (four per year, on-call)

The business waste management service to be provided during 2019-2020 comprises of a business two bin service:

- 240ltr recycling bin emptied fortnightly
- 140ltr general waste bin emptied weekly

All waste collection services provided by Council are expandable to include additional services both domestic and business ratepayers may request for any number of additional bins. All additional waste services attract additional fees which are billed through the annual rate notice.

Service	Quantity	Charge	Revenue
Residential			
Domestic (waste, recycle + green)	54,197	\$353.03	\$19,133,167
Domestic (waste + recycle)	1,237	\$293.52	\$363,084
Additional green waste	1,307	\$107.72	\$140,790
Additional waste	2,715	\$191.48	\$519,868
Additional recycling	1,711	\$87.01	\$148,874
Availability charge	2,488	\$58.02	\$144,354
Business			
Commercial (waste + recycle)	708	\$334.10	\$236,543
Additional green waste	62	\$150.80	\$9,350
Additional waste	159	\$268.07	\$42,623
Additional recycling	87	\$121.81	\$10,597
			Total \$20,749,250

Stormwater Management Charges

Changes to the Local Government Act 1993 in 2005 enable Councils to make and levy an annual charge for the management of stormwater flows from each rateable parcel of residential and business land. The annual charge has been increased to the maximum amount as permitted in the Local Government (General) Regulation 2005.

In response to amendments to the *Local Government Act 1993* in 2005, Council resolved to raise and levy an annual charge to meet expenditure in capital works, as well as education and training programs. All rateable land within the Council area that contains an impervious surface (i.e. car park, concrete slab or building) is included in the charging regime.

Stormwater Management Charges		Rate	Income
Residential			
Urban residential land	each rateable parcel	\$25.00	\$1,045,300
Strata unit	each rateable unit	\$12.50	\$93,225
Business/ Commercial			
Non vacant	per 700sqm (up to \$1,000)	\$25.00	\$229,150
Strata unit	per 700sqm or part thereof of surface land area, proportioned to each lot based on unit entitlement (not less than \$5 or greater than \$1,000)	\$25.00	\$82,325
			Total \$1,450,000

Council intends to allocate the full amount collected from Stormwater Management charges towards Fishers Ghost Creek Stormwater improvements. Expenditure is expected to meet the revenue target of \$1,450,000 raised from the annual charges made in accordance with the above mentioned table.

Pensioner Concessions

Concession rebates on ordinary rates and domestic waste management charges are available to eligible pensioners. Council has in excess of 7,900 eligible pensioners receiving concessions on their annual rates and domestic waste charges.

In accordance with Section 575 of the Local Government Act 1993, statutory rebates of up to 50% of the aggregated ordinary rates and domestic waste management charges are calculated to a maximum of \$250. Under the State's mandatory Pensioner Concession Scheme, the State Government reimburses Council 55% of the rates and charges written off and Council funds the remaining 45%. Council resolved to increase the statutory amount by including a voluntary rebate of \$50, increasing the total rebate to a maximum of \$300.

Pensioner concession application process

The Office of Local Government reviews the mandatory form that Councils are required to obtain from each eligible pensioner. Council may modify the form to have the 'look and feel' of a Council issued form, however cannot detract from the minimum content.

The pensioner concession application contains a customer consent authority to confirm information with Centrelink as to the status of the applicant's eligibility. This confirmation is conducted under strict security guidelines and all information obtained is recorded in accordance with Centrelink's specifications. This authority prevents the need for ratepayers to apply each year for their rebate concession.

Approvals to grant backdated concessions are provided for up to three years (i.e. current year plus two past years). These may be confirmed through an online access portal directly with Centrelink. Any additional years need to be supported with documentation issued by Centrelink and are merit based.

Financial Hardship

Council policy provides financial relief to its ratepayers, sundry debtors and payers of other fees and charges. In the case of land rates, penalty interest charges are waived or reduced where applicants meet relevant criteria. Sundry debtors incur a Statement Administration Fee on accounts unpaid after 60 days of \$5.50. This fee is waived on accounts cleared in 12 months. Other fees and charges would be reduced or waived only subject to resolution of Council.

Fees and Charges

Council may charge and recover an approved fee for any service it provides or proposes to provide. This is exclusive of charges for services provided on an annual basis.

The following factors influence the Fee Pricing Policy and proposed revenue streams of Council, with respect to the provision of goods, services and facilities to the community.

Community service obligations

Fundamental consideration to community obligations is given when determining the Community Service fees for services and facilities. The cost of the service is subsidised due to the considerable community benefit derived from the service.

Economic cost

Full cost recovery of all direct and indirect items are charged based on the estimated cost of services to an estimated number of users, and are categorised as Economic Cost.

Nominal fee

A minimal fee is adopted primarily as a contribution towards Council's costs for record purposes only.

Regulatory charge

Some approved fees are determined by legislative regulations or determined by Ministerial decision. These fees are usually fixed and generally exempt from the GST.

Prices set by Federal or State legislation as new or amended fees are chargeable from the date of gazettal without further notice given. Council may apply any new charges of this nature. Grant funding provided by the State and Federal governments frequently establishes fee structures for the charging of services for which Council is the sponsor organisation. These pricing structures often restrict the fee levels recoverable.

User-pays principle

The user-pays principle embodies the isolation of specific costs which, once identified, are able to be on-charged to the end user of the specific service or facility.

The Revenue Pricing Policy for fees has been determined on two principle bases – the level of community benefit and the level of cost recovery. The document Fees and Charges 2019-2020 refers to both of these pricing principles.

Kerbing and guttering contributions by adjoining owners

The Roads Act 1993 permits Council to recover from the owners of land adjoining a road, a contribution towards the costs incurred in the construction or paving of any kerb, gutter or footway along the side of the public road adjacent to their land.

Section 217(2) of the Roads Act 1993 limits liability towards contribution payable to 50% of the construction costs.

Statement administration fee on overdue sundry debts

Sundry debts are not charged interest. They will incur an administration fee where amounts remain unpaid after 60 days. This penalty applies to all debtors, without exemption.

Administration fees may only be waived or reduced subject to the debtor successfully applying for an exemption due to financial hardship.

The statement administration fee has been set at \$5.50 (no GST).

Council's full list of Fees and Charges for 2019/2020 is presented as a separate document.





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CAMPBELLTOWN

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Draft
Fees and Charges
2019-2020



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PRICING POLICY

Council provides a wide range of services to the community and has adopted a number of fees and charges for these services. These fees and charges have been set on the basis of the following categories:

Community Services (C)

The cost of the service is subsidised to provide for the community benefit

Economic Cost (E)

The cost of providing this service is determined then divided equally by the anticipated number of users

Nominal Fee (N)

Council adopts a minimal fee for record purposes only

Regulatory Charge (R)

Set by Government regulations. In the event of a change in regulation the regulated fee overrides the listed fee.

User Pays Principle (U)

Where a specific individual cost may be isolated and charged to the user of the service

GST Coding

Y Yes - included in amount where applicable at 10%

N No - GST does not apply to this fee

city growth and economy





**2019-2020
FEES and CHARGES
CITY GROWTH and ECONOMY**

				Pricing Policy	GST	2018/19	2019-2020
						\$	\$
ARTS CENTRE							
Schedule of Groups							
Corporate	Profit organisations, private companies (excluding sponsors or potential sponsors when appropriate). For profit community events (not fundraising related)						
Community	Government departments and bodies, State and Federal, Education Department and non-profit organisations with educational aims. Sponsors of Gallery Events, Prizes, general not for profit community events						
The Campbelltown Arts Centre has a range of venue hire information packages that provide further details. Please contact the Campbelltown Arts Centre Box Office on 4645 4100 for further details.							
Most spaces incur an attendant staff charge, however, some spaces are available for dry hire (i.e. do not incur additional staffing costs)							
The following spaces are available for dry hire:- Workshops 1, 2, 3 & 4, Rehearsal Studio, Library/Seminar, Japanese Garden, Sculpture Garden.							
All hire outside core business hours (9am - 5pm) incur additional staffing costs.							
GARDEN & COURTYARDS							
<u>JAPANESE GARDEN</u>							
Corporate	Full day	Community Services	Y		744.70	\$744.70	
	Half day - 4hrs	Community Services	Y		458.70	\$458.70	
Community	Full day	Community Services	Y		526.90	\$526.90	
	Half day - 4hrs	Community Services	Y		398.20	\$398.20	
<u>SCULPTURE GARDEN</u>							
Corporate	Full day	Community Services	Y		458.70	\$458.70	
	Half day - 4hrs	Community Services	Y		344.30	\$344.30	
Community	Full day	Community Services	Y		344.30	\$344.30	
	Half day - 4hrs	Community Services	Y		229.90	\$229.90	
<u>Wedding Photography and Ceremonies</u>							
Japanese Garden	per hour	Community Services	Y		275.00	\$286.00	
Sculpture Garden	per hour	Community Services	Y		275.00	\$286.00	
PERFORMANCE SPACES							
<u>AMPHITHEATRE</u>							
Corporate	Full day	Community Services	Y		1,783.10	\$891.00	
	Half day - 4hrs	Community Services	Y		591.80	\$451.00	
Community	Full day	Community Services	Y		1,159.40	\$660.00	
	Half day - 4hrs	Community Services	Y		524.70	\$330.00	
<u>PERFORMANCE STUDIO</u> (including Green Room)							
Corporate	Full day	Community Services	Y		1,248.50	\$1,375.00	
	Half day - 4hrs	Community Services	Y		781.00	\$859.10	
Community	Full day	Community Services	Y		832.70	\$915.20	
	Half day - 4hrs	Community Services	Y		552.20	\$607.20	
Corporate	Charge per tick	User Pays Principle	Y		1.10	\$1.10	
Community	Charge per tick	User Pays Principle	Y		1.10	\$1.10	
MEETING ROOMS & WORKSHOPS							
<u>REHEARSAL STUDIO</u>							
Corporate	Full day	Community Services	Y		190.30	\$209.00	
	Half day - 4hrs	Community Services	Y		114.40	\$125.40	
Community	Full day	Community Services	Y		114.40	\$125.40	
	Half day - 4hrs	Community Services	Y		79.20	\$86.90	
<u>L1 - WORKSHOP STUDIO 1</u>							
Corporate	Full day	Community Services	Y		190.30	\$209.00	
	Half day - 4hrs	Community Services	Y		114.40	\$125.40	
Community	Full day	Community Services	Y		132.00	\$125.40	
	Half day - 4hrs	Community Services	Y		79.20	\$86.90	
<u>L2 - WORKSHOP STUDIO 4</u>							
Corporate	Full day	Community Services	Y		190.30	\$209.00	
	Half day - 4hrs	Community Services	Y		114.40	\$125.40	
Community	Full day	Community Services	Y		132.00	\$125.40	
	Half day - 4hrs	Community Services	Y		79.20	\$86.90	
<u>L2 - LIBRARY /SEMINAR ROOM</u>							
Corporate	Full day	Community Services	Y		190.30	\$209.00	
	Half day - 4hrs	Community Services	Y		114.40	\$125.40	
Community	Full day	Community Services	Y		132.00	\$125.40	
	Half day - 4hrs	Community Services	Y		79.20	\$86.90	



**2019-2020
FEES and CHARGES
CITY GROWTH and ECONOMY**

				Pricing Policy	GST	2018/19 \$	2019-2020 \$
GALLERIES and FOYERS							
Galleries are available at the discretion of the Director of City Growth and Economy							
GALLERY							
	Corporate	Full day	Community Services		Y	916.30	\$918.50
		Half day - 4hrs	Community Services		Y	567.60	\$581.90
	Community	Full day	Community Services		Y	687.50	\$689.70
		Half day - 4hrs	Community Services		Y	441.10	\$443.30
ENTRY FOYER							
	Corporate	Full day	Community Services		Y	916.30	\$918.50
		Half day - 4hrs	Community Services		Y	567.60	\$581.90
	Community	Full day	Community Services		Y	687.50	\$689.70
		Half day - 4hrs	Community Services		Y	441.10	\$443.30
STAFFING and EXTRA HIRE ITEMS							
STAFFING COSTS							
Production Management							
Technical Services	4 hrs min Mon - Fri (7am - 7pm)	per hour	User Pays Principle		Y	70.40	\$72.60
	Monday - Friday (outside core hours)	per hour	User Pays Principle		Y	47.30	\$49.50
	Saturday	per hour	User Pays Principle		Y	64.90	\$67.10
	Sunday	per hour	User Pays Principle		Y	64.90	\$67.10
	Sunday	per hour	User Pays Principle		Y	88.00	\$90.20
Front House Manager	4 hrs min Mon - Fri (7am - 7pm)	per hour	User Pays Principle		Y	47.30	\$49.50
	Monday - Friday (outside core hours)	per hour	User Pays Principle		Y	64.90	\$67.10
	Saturday	per hour	User Pays Principle		Y	64.90	\$67.10
	Sunday	per hour	User Pays Principle		Y	88.00	\$90.20
Cleaning Services	4 hrs min Monday - Friday	per hour	User Pays Principle		Y	52.80	\$52.80
	Weekends	per hour	User Pays Principle		Y	59.40	\$59.40
Security Attendant		per hour	User Pays Principle		Y	59.40	\$59.40
EXTRA HIRE ITEMS							
Prices available upon request.							
Data projector hire			User Pays Principle		Y	POA + GST	
	Full day		User Pays Principle		Y	69.30	\$69.30
	4 hrs		User Pays Principle		Y	47.30	\$47.30
Tablecloth usage		Per cloth	Economic Cost		Y	12.10	\$12.10
High Top Tables		Per table	Economic Cost		Y	35.20	\$35.20
Portable Screen (pull up for projections)	4 hrs	Per day	User Pays Principle		Y	51.70	\$51.70
		4 hrs	User Pays Principle		Y	29.70	\$29.70
Portable PA (for speeches and playback)		Full day	User Pays Principle		Y	123.20	\$123.20
(dry hire costs)		4 hrs	User Pays Principle		Y	66.00	\$66.00
LCD TV, DVD and VHS combo		full day	User Pays Principle		Y	66.00	\$66.00
		4hrs	User Pays Principle		Y	35.00	\$35.00
Larger PA with technician (suit 60-400 attendees)			User Pays Principle		Y	POA + GST	
Volunteer Guides for tours/talks		per hour	User Pays Principle		Y	56.10	\$56.10
COMMERCIAL RATES							
Commercial rates for hire of the venue are available upon application and subject to availability.							
			User Pays Principle		Y	POA + GST	
EVENTS STALL HIRE AND SPACES							
Event Stallholders							
Stall fee - standard applicant	Ingleburn	3 x 3 mtrs	User Pays Principle		N	100.00	\$100.00
	Fisher's Ghost	3 x 3 mtrs	User Pays Principle		N	100.00	\$100.00
	Riverfest	3 x 3 mtrs	User Pays Principle		N	73.00	\$73.00
	Other (New Yrs Eve and Australia Day)	3 x 3 mtrs	User Pays Principle		N	100.00	\$100.00
Stall fee - charities/non-profit		3 x 3 mtrs	User Pays Principle		N	30.00	\$30.00
	Per metre charge (for all sites over 3m)		User Pays Principle		N	25.00	\$25.00
Inspection fees for food premises/vendors	Low risk	each	Economic Cost		N	55.00	\$57.00
Inspection fees for food premises/vendors	High risk	each	Economic Cost		N	100.00	\$108.00
Fishers Ghost Fun Run							
Standard entry	Adult	per person	Community Services		Y	35.00	\$35.00
Standard entry	Child	per person	Community Services		Y	25.00	\$25.00
Family entry	2 adults and 2 children	per family	Community Services		Y	95.00	\$95.00
Late entry	Adult	per person	Community Services		Y	45.00	\$45.00
Late entry	Child	per person	Community Services		Y	35.00	\$35.00

city development





**2019-2020
FEES and CHARGES
CITY DEVELOPMENT**

	Pricing Policy	GST	2018/19 \$	2019-2020 \$
DEVELOPMENT				
1. PRE-LODGE DEVELOPMENT APPLICATION ADVICE and/or Planning Proposal Advice				
(a) Meeting with minutes	DISCONTINUED	User Pays Principle	Y	436.70
(b) Written advice / assessment of plans - (Preliminary assessment of proposal with brief written response)		User Pays Principle	Y	1,049.40
2. DEVELOPMENT APPLICATIONS				
a. All development that is not separately specified as follows:				
Up to \$5,000	Regulatory Charge	N	110.00	\$110.00
\$5,001 - \$50,000 plus \$3 per \$1,000	Regulatory Charge	N	170.00	\$170.00
\$50,001 - \$250,000 plus \$3 for each \$1,000 above \$50,000 plus Planning Reform Fund Fee	Regulatory Charge	N	320.00	\$352.00
\$250,001 - \$500,000 plus \$1.70 for each \$1,000 above \$250,000 plus Planning Reform Fund Fee	Regulatory Charge	N	1,000.00	\$1,170.00
\$500,001 - \$1,000,000 plus \$1 for each \$1,000 above \$500,000 plus Planning Reform Fund Fee	Regulatory Charge	N	1,425.00	\$1,425.00
\$1,000,001 - \$10,000,000 plus 80c for each \$1,000 above \$1,000,000 plus Planning Reform Fund Fee	Regulatory Charge	N	1,975.00	\$1,975.00
More than \$10,000,000 plus 55c for each \$1,000 above \$10,000,000 plus Planning Reform Fund Fee	Regulatory Charge	N	9,475.00	\$9,475.00
Plus: Planning Reform Fund levy (State Govt): $P = \frac{0.64 \times E}{1,000} - 5$				
P = Amount of DA fee to be remitted to Director-General Dept of Planning E = Estimated cost of development >\$50k rounded to the nearest thousand dollar				
b. Dwelling houses (for dwellings with an estimated construction cost of \$100,000 or less)	Regulatory Charge	N	455.00	\$455.00
c. Advertising signs	First sign	Regulatory Charge	N	285.00
	Additional signs (ea)	Regulatory Charge	N	93.00
d. Home Occupation/Industry	Regulatory Charge	N	285.00	\$285.00
e. Change of use: Development not involving the erection of building, carrying out of work, subdivision of land or demolition of a building or premises for place of public entertainment.	Regulatory Charge	N	285.00	\$285.00
f. Development involving subdivision of land				
* New Road	Regulatory Charge	N	665.00	\$665.00
plus: for each additional lot	Regulatory Charge	N	65.00	\$65.00
* No New Road	Regulatory Charge	N	330.00	\$330.00
plus: for each additional lot	Regulatory Charge	N	53.00	\$53.00
Strata Subdivision	Regulatory Charge	N	330.00	\$330.00
plus: for each additional lot	Regulatory Charge	N	65.00	\$53.00
g. Residential Apartment Development Referral to Design Excellence Review Panel (clause 248 reg 2000)	Regulatory Charge	N	New fee	\$3,000.00
h. Integrated Development or concurrence As per DA Table scale plus \$320 for each approval body plus:	Regulatory Charge	N	140.00	\$140.00
i. Designated Development As per DA Table scale plus \$320 for each approval body plus:	Regulatory Charge	N	920.00	\$920.00
j. Amending an undetermined application - CI 55 regulations 2000 (>\$1,000,000) per hour	Economic Cost	N	182.00	\$182.00
k. Environmental Compliance Levy				
- Non residential developments	0.1% of Contract Price of development up to \$2M	Economic Cost	N	POA (maximum charge \$2,000)
- Non residential use developments		Economic Cost	N	104.00
				\$107.00



**2019-2020
FEES and CHARGES
CITY DEVELOPMENT**

	Pricing Policy	GST	2018/19 \$	2019-2020 \$
I. <u>Modification of Consent - Section 4.55(1)</u>				
Section 96(1)	Regulatory Charge	N	71.00	\$71.00
Section 4.55(1A) or s4.56 - minimal impact	Regulatory Charge	N	\$645 or 50% of DA fee whichever is the lesser	
Section 4.55(1A) or s4.56 - not of minimal impact				
(a) If original DA fee <\$100	Regulatory Charge	N	\$665 or 50% of DA fee whichever is the lesser	
(b) - If DA does not involve the erection of a building	Regulatory Charge	N	50% of original DA fee	
(c) - Involves the erection of a dwelling-house with an estimated construction cost \$100,000 or less	Regulatory Charge	N	190.00	\$190.00
(d) - Any other development, for est. cost of construction				
Up to \$5,000	Regulatory Charge	N	55.00	\$55.00
\$5,001 - \$250,000 plus \$1.50 per \$1,000	Regulatory Charge	N	85.00	\$85.00
\$250,001 - \$500,000 plus 85c for each \$1,000 above \$250,000	Regulatory Charge	N	500.00	\$500.00
\$500,001 - \$1,000,000 plus 50c for each \$1,000 above \$500,000	Regulatory Charge	N	712.00	\$712.00
\$1,000,001 - \$10,000,000 plus 40c for each \$1,000 above \$1,000,000	Regulatory Charge	N	987.00	\$987.00
More than \$10,000,000 plus 27c for each \$1,000 above \$10,000,000	Regulatory Charge	N	4,737.00	\$4,737.00
Plus: If notice of the application is required to be given	Regulatory Charge	N	665.00	\$665.00
Note: the above fees are applied equally to applications lodged under Section 8.3				
m. <u>Review of decision to reject application Section 8.3</u>				
a. If DA does not involve the erection of a building	Regulatory Charge	N	50% of original DA fee	
b. Involves the erection of a dwelling-house with an estimated construction cost \$100,000 or less	Regulatory Charge	N	190.00	\$190.00
c. Any other development, for est. cost of construction				
Up to \$5,000	Regulatory Charge	N	55.00	\$55.00
\$5,001 - \$250,000 plus \$1.50 per \$1,000	Regulatory Charge	N	85.00	\$85.00
\$250,001 - \$500,000 plus 85c for each \$1,000 above \$250,000	Regulatory Charge	N	500.00	\$500.00
\$500,001 - \$1,000,000 plus 50c for each \$1,000 above \$500,000	Regulatory Charge	N	712.00	\$712.00
\$1,000,001 - \$10,000,000 plus 40c for each \$1,000 above \$1,000,000	Regulatory Charge	N	987.00	\$987.00
More than \$10,000,000 plus 27c for each \$1,000 above \$10,000,000	Regulatory Charge	N	4,737.00	\$4,737.00
Plus: If notice of the application is required to be given	Regulatory Charge	N	665.00	\$665.00
n. <u>Section 82B review - review of decision to reject application</u>				
a. Estimated cost of development < \$100,000	Regulatory Charge	N	55.00	\$55.00
b. Estimated cost of development equal to \$100,000 or more but no greater than \$1,000,000	Regulatory Charge	N	150.00	\$150.00
c. Estimated cost of development > \$1,000,000	Regulatory Charge	N	250.00	\$250.00
o. <u>Section 96AB review - review of s96 determination</u>	Regulatory Charge	N	50% of original DA fee	
3. <u>ADVERTISING/NOTICE OF THE APPLICATION</u>				
a. An additional fee is applicable for any Development that requires advertising				
* for designated development	Regulatory Charge	N	2,220.00	\$2,220.00
* for advertised development	Regulatory Charge	N	1,105.00	\$1,105.00
* for prohibited development	Regulatory Charge	N	1,105.00	\$1,105.00
* for development requiring notice by an LEP or DCP	Regulatory Charge	N	1,105.00	\$1,105.00
b. 1) Notification for Class 10 developments.	Regulatory Charge	N	125.00	\$127.00
2) Notification for all other developments	Regulatory Charge	N	315.00	\$325.00



**2019-2020
FEES and CHARGES
CITY DEVELOPMENT**

	Pricing Policy	GST	2018/19	2019-2020
			\$	\$
4. REFUNDS				
<i>No refunds are applicable except where an application has not been determined at the time of the refund request. Any refund due will be calculated based on the percentage of assessment completed at the time of the refund request, less \$300 + GST.</i>				
5. SUBDIVISION CERTIFICATE (Linen Release)				
Torrens Title subdivision certificate	per Lot, up to 10	Economic Cost	N	621.00
	per Lot, each additional	Economic Cost	N	250.00
Strata Title subdivision certificate	per lot	Economic Cost	N	250.00
Strata scheme regulation inspection fee		Economic Cost	N	135.00
Council endorsement of Linen Plans or documents submitted for signing under s88 of the Conveyancing Act 1919 - (excludes linen release) to vary/release/modify	each	Economic Cost	N	145.00
Lost or destroyed replacement linen plan re-signing	each additional set	Economic Cost	N	35.00
	each	Economic Cost	N	218.00
6. CONSTRUCTION CERTIFICATES				
Class 1b - 9 Buildings				
Cost - the contract price or if there is no contract, the cost of the proposed building as determined by Council.				
up to \$5,000		Economic Cost	Y	350.00
\$5,001 to \$100,000		Economic Cost	Y	667.00
\$100,001 to \$250,000		Economic Cost	Y	1,313.00
\$250,001 to \$1,000,000		Economic Cost	Y	2,459.00
exceeding \$1,000,000	plus 0.1% of estimated cost of development	Economic Cost	Y	4,910.00
Class 1a and 10 Buildings				
a. Cost - the contract price or if there is no contract, the cost of the proposed building as determined by Council.				
up to \$5,000		Economic Cost	Y	319.00
\$5,001 to \$12,000		Economic Cost	Y	476.00
\$12,001 to \$100,000		Economic Cost	Y	632.00
\$100,001 to \$220,000		Economic Cost	Y	795.00
exceeding \$220,000		Economic Cost	Y	950.00
b. Building Code of Australia (BCA) for Alternative Solutions				
- Class 10 building		Economic Cost	Y	211.00
- Class 1a building		Economic Cost	Y	331.00
- Class 1b-9 building		Economic Cost	Y	572.00
Modifications to construction certificates				
Class 10 - minor structures		Economic Cost	Y	160.00
Class 1a - dwellings		Economic Cost	Y	319.00
Minor works Class 1b - 9		Economic Cost	Y	319.00
Major Works Class 1b - 9	The lesser amount - \$899.80 or 50%	Economic Cost	Y	795.00
Pre Construction Certificate Meetings				
Building Code of Australia (BCA) - Alternative Solutions		Economic Cost	Y	156.00
- Class 10 building	DISCONTINUED	Economic Cost	Y	211.00
- Class 1a building	DISCONTINUED	Economic Cost	Y	331.00
- Class 1b-9 building	DISCONTINUED	Economic Cost	Y	572.00
Additional copies of Construction Certificates				
		Economic Cost	Y	53.00
7. CONSTRUCTION CERTIFICATES (ENGINEERING)				
Engineering works plan design certification				
a) Road and drainage plans		Economic Cost	Y	625.00
Plus	per lineal mtr of road (full or half construction)	Economic Cost	Y	36.00
OR	per lineal mtr of drainage (if no road construction)	Economic Cost	Y	17.00
b) Open Space, Landscaping and Riparian Corridor		Economic Cost	Y	625.00
Plus	0.03% of the cost of works + GST			
Minimum Fee		Economic Cost	Y	1,142.00



2019-2020
FEES and CHARGES
CITY DEVELOPMENT

	Pricing Policy	GST	2018/19	2019-2020
			\$	\$
8. COMPLYING DEVELOPMENT CERTIFICATES				
Cost - the contract price or if there is no contract, the cost of the proposed building as determined by Council.				
<u>Dwelling House (including garage)</u>				
up to and including \$200,000	Economic Cost	Y	1,405.00	\$1,591.70
> \$200,001 and up to \$500,000	Economic Cost	Y	1,788.00	\$2,025.10
> \$500,001	Economic Cost	Y	2,174.00	\$2,462.90
<u>Dwelling additions and alterations (including garages)</u>				
up to and including \$50,000	Economic Cost	Y	689.00	\$779.90
> \$50,001 and up to \$100,000	Economic Cost	Y	901.00	\$1,020.80
> \$100,001 and up to \$200,000	Economic Cost	Y	1,147.00	\$1,293.60
> \$200,001	Economic Cost	Y	1,326.00	\$1,501.50
<u>Minor Structures (including pergolas, awnings, carports)</u>	Economic Cost	Y	556.00	\$630.30
<u>Swimming pools and spas</u>	Economic Cost	Y	662.00	\$779.90
<u>Demolition</u>	Economic Cost	Y	424.00	\$479.60
<u>Commercial / Industrial buildings</u>				
up to and including \$100,000	Economic Cost	Y	964.00	\$1,091.20
> \$100,000 and up to \$200,000	Economic Cost	Y	1,205.00	\$1,365.10
> \$200,000	Economic Cost	Y	1,505.00	\$1,705.00
Fire Safety Conversions	Economic Cost	Y	174.00	\$196.90
Fire Alarm Conversions	Economic Cost	Y	174.00	\$196.90
Modifications to complying development certificates - s87	Economic Cost	Y	290.00	\$360.80
Imaging and data retention fee	DA's CC's & CDC's	each	User Pays Principle	Y
			47.80	\$49.50



**2019-2020
FEES and CHARGES
CITY DEVELOPMENT**

		Pricing Policy	GST	2018/19 \$	2019-2020 \$
9. COMPLIANCE CERTIFICATES (BUILDING)					
Building Inspections					
a. Class 10 - outbuildings, sheds, pools, garages, etc (up to 5 inspections) demolition	per inspection	Economic Cost	Y	146.00	\$165.00
b. Basix Pre-Occupation Certificate		Economic Cost	Y	146.00	\$165.00
c. Dwellings and habitable Dwelling Additions - Class 1a. All mandatory inspections Plus \$126 per add. insp.		Economic Cost	Y	875.00	\$990.00
d. Multi Unit Development, Integrated Housing Development	First dwelling	Economic Cost	Y	875.00	\$990.00
	Second dwelling	Economic Cost	Y	583.00	\$660.00
	Each dwelling thereafter	Economic Cost	Y	385.00	\$440.00
e. Commercial, Industrial and Residential Apartments	<500 sq. m.	Economic Cost	Y	795.00	\$899.80
	501 - 5,000 sq. m.	Economic Cost	Y	1,511.00	\$1,711.60
	> 5,001 sq. m.	Economic Cost	Y	4,280.00	\$4,848.80
f. Change of use (where BCA class changes)		Economic Cost	Y	146.00	\$165.00
g. Additional inspections	each	Economic Cost	Y	146.00	\$165.00
Outside of core business hours (8.30am and 4.30pm Monday-Friday)	per hour	Economic Cost	Y	304.00	\$344.30
Resited dwellings - plus \$2.20 per km travelled	each	Economic Cost	Y	543.00	\$614.90
Damage Inspection Fee - for DA and CDC					
h. New dwellings, commercial and industrial group		Economic Cost	N	279.00	\$287.00
i. Additions/Alterations (where value exceeds \$10,000)		Economic Cost	N	214.00	\$220.00
j. Inground swimming pool		Economic Cost	N	214.00	\$220.00
k. Resite buildings/demolitions		Economic Cost	N	214.00	\$220.00
10. COMPLIANCE CERTIFICATES (ENGINEERING)					
<i>Note: Where Compliance Certificates are required for public road and drainage construction in conjunction with development, additional fees are required.</i>					
Engineering Inspections or Design Certification in Relation to Large Scale Development or Engineering Certification where the Council is not the PCA					
Road and drainage construction		Economic Cost	N	581.25	\$598.45
PLUS - per lineal metre of road	full or half construction	Economic Cost	N	33.35	\$34.35
OR - per lineal metre of drainage	if no road construction	Economic Cost	N	15.00	\$15.45
Minimum Fee		Economic Cost	N	1,059.00	\$1,176.00
Engineering Inspection Fees					
Single Engineering Inspection other than Driveway and Laybacks	per inspection	Economic Cost	N	294.00	\$302.00
Engineering re-inspection and work not ready or satisfactory	per inspection	Economic Cost	N	294.00	\$302.00
Miscellaneous Engineering Fees					
Vehicle crossover fee (includes Engineering Inspection)	per crossover	Economic Cost	N	294.00	\$302.00
Engineering advice and floor levels	per hour	Economic Cost	N	294.00	\$302.00
Compliance certificates for flood advice	per hour	Economic Cost	N	294.00	\$302.00
Minor jobs	less than half day	Economic Cost	N	294.00	\$302.00
Department of Housing - Plan approval, inspections etc		Economic Cost	N	294.00	\$302.00
Other Compliance Certificates					
Council may issue other compliance certificates for components of development or work subject to agreement.	per certificate	Economic Cost	Y	420.20	\$479.60



2019-2020
FEES and CHARGES
CITY DEVELOPMENT

		Pricing Policy	GST	2018/19 \$	2019-2020 \$
11. BUILDING INFORMATION CERTIFICATES					
Class 1a & 10 buildings and Class 1b buildings containing 2 dwellings only	for each dwelling or any other building on the land	Regulatory Charge	N	250.00	\$250.00
Class 1b to 9 buildings floor area of building or part	not exceeding 200 sq m	Regulatory Charge	N	250.00	\$250.00
	>201 sq mtrs but not exceeding 2,000 sq mtrs	Regulatory Charge	N	\$250 plus an additional 50c per sq mtr >201 and <2,000 sq mtrs	
	exceeding 2,000 sq mtrs	Regulatory Charge	N	\$1,165 plus an additional 7.5c per sq mtr over 2,001 sq mtr	
NB where there is no floor area or any other case		Regulatory Charge	N	250.00	\$250.00
Additional inspection fees		Regulatory Charge	N	90.00	\$90.00
After hours inspection fee (Building certificates)	per hour	Economic Cost	N	194.00	\$200.00
Where any part of the building to which the application relates has been erected or altered in contravention of the Environmental Planning and Assessment Act, within 24 months immediately preceding the date of the application the following additional fees apply:					
a) Where a Development Application and Construction Certificate would have been required to erect or alter the building - the amount of the maximum fee for the Development Application and Construction Certificate as detailed in the Development Section of this fee schedule					
b) Where a Complying Development Certificate would have been required to erect or alter the building - the amount of the maximum fee for the Complying Development Certificate as detailed in the Development Section of this fee schedule.					
c) Where the building would have been subject to Long Service Levy fee, the amount of the maximum fee applicable under the Building and Construction Industry Long Service Payments Act 1986.					
d) Where the building would have been subject to the Environmental Compliance Levy, the amount of the maximum fee applicable as detailed in the Development Section of this fee schedule.					
Notification fee - where structure subject to prior complaints		Economic Cost	N	125.00	\$127.00
Imaging and data retention fee	Build Certs - illegal works each	User Pays Principle	Y	47.80	\$49.50
NOTE: No refunds are applicable except where an application is withdrawn prior to an assessment being commenced, when 50% of the application fee will be refunded					
Section 88G Certificate - Conveyancing Act 1919.					
Application		Regulatory Charge	N	10.00	\$10.00
Inspection		Regulatory Charge	N	36.00	\$36.00
12. OCCUPATION CERTIFICATE					
Interim Occupation Certificate - application fee	DISCONTINUED	Economic Cost	Y	411.00	\$0.00
Occupation Certificate - application fee		Economic Cost	Y	411.00	\$465.30
Class 1 - 9 buildings					
In the event that Council was not appointed the PCA and/or mandatory inspections were not carried out.		Economic Cost	Y	3,618.00	\$4,400.00
In the event that Council was not appointed the PCA and/or mandatory inspections were not carried out, and a construction certificate was not issued.	(plus 1% of development value)	Economic Cost	Y	4,568.00	\$5,500.00
13. REGISTRATION OF CERTIFICATES					
Lodged by Principal Certifying Authorities or other accredited persons - Part 4A	per submission	Regulatory Charge	N	36.00	\$36.00
Environmental Compliance Levy	0.1% of Contract Price up to \$2,000,000	Economic Cost	N	POA (maximum charge \$2,000)	



2019-2020
FEES and CHARGES
CITY DEVELOPMENT

		Pricing Policy	GST	2018/19 \$	2019-2020 \$
14. SECTION 68 APPROVALS					
Moveable / manufactured dwellings		Regulatory Charge	N	200.00	\$200.00
Wood heaters (solid fuel heating appliances)		Regulatory Charge	N	200.00	\$200.00
Waste Water management facilities - Installation	domestic	Regulatory Charge	N	580.00	\$600.00
	commercial	Regulatory Charge	N	1,160.00	\$1,200.00
Modification to Waste Water Approval - 50% of applicable fee					
Inspections		Regulatory Charge	N	110.00	\$110.00
Hoarding					
Hoarding 'A' Class - Buildings	per month, per metre of frontage	Economic Cost	N	8.60	\$8.85
Hoarding 'B' & 'C' Class		Economic Cost	N	26.90	\$27.70
Carnivals, Circuses, Amusement Devices Erection Fee		Economic Cost	N	283.00	\$283.00
15. Bushfire Attack Level (BAL) Assessment	each	Economic Cost	Y	440.00	\$498.30
16. Fire Safety Matters					
Annual Fire Safety Statement administration		Economic Cost	N	80.00	\$80.00
Resubmission of Annual Fire Safety Statement administration		Economic Cost	N	40.00	\$40.00
Application for extension of time to submit Annual Fire Safety Statement		Economic Cost	N	40.00	\$40.00
Fire Safety Inspection Service - first hour	min 1 hour	Economic Cost	Y	275.00	\$302.50
	per hour or part thereof after first hour	Economic Cost	Y	143.00	\$157.30
Fire safety re-inspection		Economic Cost	Y	165.00	\$181.50
Fire safety advice fee	per hour or part thereof	Economic Cost	Y	143.00	\$157.30
17. Boarding House Matters (fire safety)					
Boarding House Inspection - first hour	min 1 hour	Economic Cost	N	250.00	\$250.00
	per hour or part thereof after first hour	Economic Cost	N	130.00	\$130.00
18. Compliance Cost Notices -CI 281c EP&A Act Regs					
a. Investigation costs/expenses maximum charge		Regulatory Charge	N	1,000.00	\$1,000.00
b. Preparation costs/expenses maximum charge		Regulatory Charge	N	500.00	\$500.00
19. Filming Activities for Public Advertisement					
Lodgement of Filming Proposal	1-2 days of filming	Nominal Fee	N	154.00	\$158.00
	More than 2 days	Nominal Fee	N	304.00	\$313.00
20. OTHER DEVELOPMENT SERVICES					
Copy of Construction Certificate or Development approved plans	per set	User Pays Principle	N	150.00	\$150.00
Information and requests for information on Approvals and Compliances status of various premises	per hour (min 1hr)	Economic Cost	N	275.00	\$275.00
Stamping of additional plans	per set	Economic Cost	N	66.75	\$68.75
Copies of Building Certificates		Regulatory Charge	N	13.00	\$13.00
General Housing Specification (min of two required per DA)	each	User Pays Principle	Y	26.40	\$29.70



2019-2020
FEES and CHARGES
CITY DEVELOPMENT

			Pricing Policy	GST	2018/19 \$	2019-2020 \$
ENVIRONMENT						
21. INFORMATION SERVICES						
Generalised zone map of city area	A1	Economic Cost	N	59.20	\$61.00	
Local Environmental Plan 2002 (Urban area)	per sheet	A1	Economic Cost	N	71.05	\$73.00
	full set (9 sheets)	A3	Economic Cost	N	195.90	\$201.00
	full set (9 sheets)	A1	Economic Cost	N	279.85	\$288.00
Map/Information Extract	Basic "Screen dump"	A4	User Pays Principle	N	16.00	\$16.50
	Customised extract	A4	User Pays Principle	N	34.00	\$35.00
Certified copy of a document, map or plan held by Council		Regulatory Charge	N	59.20	\$53.00	
Hardcopy of an aerial photograph	Each A1	Economic Cost	N	90.00	\$93.00	
	Each A2	Economic Cost	N	60.00	\$62.00	
	Each A3	Economic Cost	N	50.00	\$52.00	
	Each A4	Economic Cost	N	40.00	\$41.00	
Customised services						
Customised map preparation/research or supply of digital map data	per hour	User Pays Principle	Y	199.10	\$220.00	
Photocopying - various sizes (black and white)	A0	User Pays Principle	Y	18.60	\$22.00	
	A1	User Pays Principle	Y	10.00	\$11.35	
	A2	User Pays Principle	Y	5.00	\$5.60	
	A3	User Pays Principle	Y	3.60	\$4.00	
	A4	User Pays Principle	Y	2.90	\$3.25	
	B1	User Pays Principle	Y	15.80	\$17.60	
Postage - plans in cylinder	small	User Pays Principle	Y	18.30	\$20.75	
	large	User Pays Principle	Y	24.75	\$27.75	
Laminating	A4	User Pays Principle	Y	16.50	\$18.70	
	A3	User Pays Principle	Y	22.00	\$25.30	
	A1	User Pays Principle	Y	41.80	\$47.30	
	A2	User Pays Principle	Y	30.80	\$34.10	
	per linear mtr	User Pays Principle	Y	19.80	\$22.00	
Copies of -						
Local Environmental Plan 2002 (Urban area)	CD (pdf)	User Pays Principle	N	15.00	\$15.00	
	black & white	User Pays Principle	N	30.00	\$30.00	
DCP's and IDO's other Council policies (exc.SCDCP)	black & White	User Pays Principle	N	17.00	\$17.00	
Campbelltown Sustainable Cities DCP (SCDCP)	CD (pdf)	User Pays Principle	N	15.00	\$15.00	
	for each volume	black & white	Economic Cost	N	30.00	\$30.00
	for each volume	colour	Economic Cost	N	1.00	\$30.00
Certificate Under Section 149(2)		Regulatory Charge	N	53.00	\$53.00	
Certificate Under Section 149(5) (includes 149(2))		Regulatory Charge	N	133.00	\$133.00	
22. Planning Proposal (gateway determination application)						
Application to amend an LEP where rezoning is not required and is of a small scale nature.	Category 1	User Pays Principle	N	32,000.00	\$33,000.00	
Application to amend an LEP where rezoning is proposed, (Major) low complexity of less than 50 lots/dwellings or a change to the business or industrial zone.	Category 2	User Pays Principle	N	65,000.00	\$67,000.00	
Application to amend an LEP where rezoning is proposed, (Major) high complexity of 50 or more lots/dwellings.	Category 3	User Pays Principle	N	99,500.00	\$102,500.00	
Preparation of Environmental Study - a fee will be required to cover the actual costs incurred in preparing an environmental study supporting a rezoning		User Pays Principle	N	POA		
Advertising planning proposals amendments		User Pays Principle	N	1,100.00	\$1,105.00	
Notification of planning proposals amendments		User Pays Principle	N	700.00	\$1,105.00	
23. Planning Proposal Requests - Pre-Lodgement Advice						
(a) Meeting with minutes	DISCONTINUED	User Pays Principle	N	500.00	\$0.00	
(b) Written advice / assessment of plans	DISCONTINUED	User Pays Principle	N	1,050.00	\$0.00	



2019-2020
FEES and CHARGES
CITY DEVELOPMENT

	Pricing Policy	GST	2018/19 \$	2019-2020 \$
24. Development Control Plan Preparation/Amendment				
Minor (amending existing controls/parts)	User Pays Principle	N	6,000.00	\$6,180.00
Major (adding new parts)	User Pays Principle	N	20,000.00	\$20,600.00
Advertising of DCP changes	User Pays Principle	N	New fee	\$1,105.00
25. Voluntary Planning Agreement Preparation/Review				
Minor (cash and/or works less than or equal to \$1million)	User Pays Principle	N	New fee	\$6,180.00
Major (cash and/or works more than \$1million)	User Pays Principle	N	New fee	\$20,600.00
Advertising of draft VPA	User Pays Principle	N	New fee	\$1,105.00



2019-2020
FEES and CHARGES
CITY DEVELOPMENT

			Pricing Policy	GST	2018/19	2019-2020
					\$	\$
COMPLIANCE						
26. COMPANION and OTHER ANIMAL CONTROL						
<u>Lifetime registration - DOGS and CATS</u>						
Registration fee	General	Regulatory Charge	N		207.00	TBA
	Desexed	Regulatory Charge	N		57.00	TBA
	Registered breeder	Regulatory Charge	N		57.00	TBA
	Pensioners (with desexed dog)	Regulatory Charge	N		24.00	TBA
	Pound/Shelter animal 50% discount (desexed)	Regulatory Charge	N		28.50	TBA
Micro chipping fee		User Pays Principle	Y		52.00	\$54.00
Discounted microchipping fee (NDN, hardship or promotions)		User Pays Principle	Y	New fee		\$10.00
<i>*NB: Micro chipping fee could vary depending on contracted veterinarian submission.</i>						
Impounding Fee		Economic Cost	N		32.00	\$33.00
Sustenance Fee	per day / per animal	Economic Cost	N		26.00	\$27.00
Release Fee	First impounding	Economic Cost	N		26.00	\$27.00
	Second impounding within 12 months	Economic Cost	N		57.00	\$59.00
Purchase of Pup		User Pays Principle	Y		360.00	\$320.00
	re-homing assistance adoption fee	User Pays Principle	Y		180.00	\$160.00
<i>(incl microchipping, desexing, vaccination and general vet check)</i>						
Purchase of Dog (over 4 months)		User Pays Principle	Y		360.00	\$320.00
	re-homing assistance adoption fee	User Pays Principle	Y		180.00	\$160.00
<i>(incl microchipping, desexing, registration, vaccination, heartworm and vet check up)</i>						
Purchase of pup or dog - Pensioner		User Pays Principle	Y		340.00	\$300.00
	re-homing assistance adoption fee	User Pays Principle	Y		180.00	\$160.00
Purchase of Kitten		User Pays Principle	Y		240.00	\$170.00
	re-homing assistance adoption fee	User Pays Principle	Y		120.00	\$85.00
Purchase of Cat (over 4 months)		User Pays Principle	Y		240.00	\$170.00
	re-homing assistance adoption fee	User Pays Principle	Y		120.00	\$85.00
Purchase of kitten or cat - Pensioner		User Pays Principle	Y		220.00	\$150.00
	re-homing assistance adoption fee	User Pays Principle	Y		120.00	\$85.00
Surrender fees for residents						
Dogs or pups - not pensioners	each	Economic Cost	Y		188.00	\$195.00
Pups - not pensioners - DISCONTINUED	under 6 months of age each	Economic Cost	Y		104.00	\$0.00
Dogs or pups - pensioners	each	Economic Cost	Y		124.00	\$127.00
Pups - pensioners - DISCONTINUED	under 6 months of age each	Economic Cost	Y		67.00	\$0.00
Litter of pups - not pensioners	under 6 months of age per litter	Economic Cost	Y		310.00	\$318.00
Litter of pups - pensioners	under 6 months of age per litter	Economic Cost	Y		208.00	\$214.00
Surrender fees for non-residents (ie from other LGA's)						
Dogs or pups	each	Economic Cost	Y		310.00	\$320.00
Litter of pups	per litter	Economic Cost	Y		775.00	\$800.00
Transportation fee for collection of animal surrenders (within LGA only)	per animal	Economic Cost	Y		31.00	\$32.00
"Dangerous Dog" warning sign	each	Economic Cost	Y		19.00	\$20.00
Surrender fees for residents						
Cats and kittens - not pensioners	each	Economic Cost	Y		104.00	\$110.00
Kittens - not pensioners - DISCONTINUED	under 6 months of age each	Economic Cost	Y		52.00	\$0.00
Cats and kittens - pensioners	each	Economic Cost	Y		67.00	\$70.00
Kittens - pensioners - DISCONTINUED	under 6 months of age each	Economic Cost	Y		36.00	\$0.00
Litter of kittens - not pensioners	under 6 months of age per litter	Economic Cost	Y		156.00	\$200.00
Litter of kittens - pensioners	under 6 months of age per litter	Economic Cost	Y		94.00	\$100.00
Surrender fees for non-residents (ie from other LGA's)						
Cats or kittens	each	Economic Cost	Y		208.00	\$220.00
Litter of kittens	per litter	Economic Cost	Y		468.00	\$480.00



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CITY DEVELOPMENT

			Pricing Policy	GST	2018/19	2019-2020
					\$	\$
Transportation fee for collection of animal surrenders (within LGA only)	per animal	Economic Cost	Y		30.00	\$31.00
Cat traps	Hire	Economic Cost	Y		7.00	\$8.00
	Deposit	refundable	N		50.00	\$50.00
Other Animal Impounding						
Transportation Fees	per trip	per head	Economic Cost	N	94.00	\$97.00
Data entry fee Companion Animal micro-chip identification		each	User Pays Principle	Y	10.00	\$10.00
Impounding and Administration Fee		per head	Economic Cost	N	36.00	\$37.00
Surrender Fee:	Other small animals	each	Economic Cost	Y	31.00	\$32.00
Purchase of small animals	(ie guinea pigs chickens and rabbits)	each	User Pays Principle	Y	21.00	\$22.00
Sustenance Fee - per day	large animals	per head	Economic Cost	N	50.00	\$52.00
	small animals	per head	Economic Cost	N	19.00	\$20.00
Certificate of compliance dangerous/restricted dog enclosure	per inspection	Regulatory Charge	N		150.00	\$150.00
27. ABANDONED VEHICLES						
Towing fee	ROADSIDE	Regulatory Charge	N		255.00	\$265.00
	OTHER AREAS	Regulatory Charge	N		POA	
Vehicle impounding fees	Initial fee	Economic Cost	N		140.00	\$145.00
	holding fee - per day	Economic Cost	N		32.00	\$33.00
28. ARTICLES - impounding fees						
Abandoned Shopping Trolleys -	Impounding fee	Economic Cost	N		92.00	\$95.00
	Release fee	Economic Cost	N		46.00	\$48.00
	Disposal fee - if not claimed	Economic Cost	N		60.00	\$62.00
Clothing Bins		Economic Cost	N		330.00	\$342.00
Signs		Economic Cost	N		180.00	\$187.00
Other		Economic Cost	N		180.00	\$187.00
Specialised Handling		User Pays Principle	Y		Cost recovery + GST	
Holding fee for each individual item	Per day after 7 days	Economic Cost	N		26.00	\$27.00



2019-2020
FEES and CHARGES
CITY DEVELOPMENT

			Pricing Policy	GST	2018/19	2019-2020	
					\$	\$	
29. REGULATED FOOD PREMISES - ANNUAL INSPECTIONS							
Category 1 - Medium Risk (1 Inspection)	Fruit & Vegetable - grocer	per inspection	Economic Cost	N	130.00	\$135.00	
	Grocery store	per inspection	Economic Cost	N	130.00	\$135.00	
	Pre-packaged foods - min prep.	per inspection	Economic Cost	N	130.00	\$135.00	
	Service Station/Convenience	per inspection	Economic Cost	N	130.00	\$135.00	
	Mobile Food Vendor	per inspection	Economic Cost	N	130.00	\$135.00	
Category 2A - High Risk (2 Inspections)	Bakery or Cake shop	per inspection	Economic Cost	N	130.00	\$135.00	
	Boarding house	per inspection	Economic Cost	N	130.00	\$135.00	
	Café	per inspection	Economic Cost	N	130.00	\$135.00	
	Canteen - schools	per inspection	Economic Cost	N	130.00	\$135.00	
	Childcare (Council/Private)	per inspection	Economic Cost	N	130.00	\$135.00	
	Charcoal Chicken premises	per inspection	Economic Cost	N	130.00	\$135.00	
	Clubs / Hotel bistro	per inspection	Economic Cost	N	130.00	\$135.00	
	Coffee Shop	per inspection	Economic Cost	N	130.00	\$135.00	
	Delicatessen	per inspection	Economic Cost	N	130.00	\$135.00	
	Poultry / Take away	per inspection	Economic Cost	N	130.00	\$135.00	
	Restaurant	per inspection	Economic Cost	N	130.00	\$135.00	
	Supermarket - single prep. area	per inspection	Economic Cost	N	130.00	\$135.00	
	Take away	per inspection	Economic Cost	N	130.00	\$135.00	
	Unprepared fish	per inspection	Economic Cost	N	130.00	\$135.00	
Category 2B - High Risk (2 Inspections)	Clubs - multi food prep areas	per inspection	Economic Cost	N	230.00	\$240.00	
Premises with two or more preparation areas	Supermarket - multi food prep. area	per inspection	Economic Cost	N	230.00	\$240.00	
Regulated Food Premises Additional Inspection/Administration Fees							
	Annual Administration Charge (food premises)	each	Regulatory Charge	N	175.00	\$180.00	
	Regulated Food Premises re-inspection fee	each	Economic Cost	N	155.00	\$160.00	
	Food Premises Inspection - Verified complaint	each	Economic Cost	N	155.00	\$160.00	
	Pre-purchase inspection of food premises or final inspection of food premises fit out by EHO	each	Economic Cost	N	178.00	\$185.00	
	Improvement Notice issued under Clause 173A of the Food Amendment Regulation 2008		Regulatory Charge	N	330.00	\$330.00	
REGULATED PUBLIC HEALTH PREMISES - ANNUAL INSPECTIONS							
Category 1 (1 Inspection)	Hairdresser/Barber/Beauty Salon	per inspection	Economic Cost	N	130.00	\$135.00	
	Ear and Nose Piercing	per inspection	Economic Cost	N	130.00	\$135.00	
	Beauty salon	per inspection	Economic Cost	N	130.00	\$135.00	
	Acupuncture	per inspection	Economic Cost	N	130.00	\$135.00	
	Nail artistry	per inspection	Economic Cost	N	130.00	\$135.00	
	Funeral parlour	per inspection	Economic Cost	N	130.00	\$135.00	
	Mobile hair/beauty	per inspection	Economic Cost	N	130.00	\$135.00	
	Boarding house	per inspection	Economic Cost	N	130.00	\$135.00	
Category 2 (2 Inspections)	Nail Artistry/Tattooing/Body Piercing	per inspection	Economic Cost	N	130.00	\$135.00	
	Brothel	per inspection	Economic Cost	N	300.00	\$312.00	
Category 3 - (1 Inspection)	Each Cooling tower unit	per inspection	Economic Cost	N	56.00	\$58.00	
	All warm water systems/thermostatic mixing valves per premises	per inspection	Economic Cost	N	56.00	\$58.00	
	Annual Administration Charge (public health)	each	Economic Cost	N	175.00	\$180.00	
Category 4 - Public Swimming Pools							
	1 Inspection per filtration system	Outdoor pools	per inspection	Economic Cost	N	56.00	\$58.00
	2 Inspections per filtration system	Indoor pools	per inspection	Economic Cost	N	56.00	\$58.00
Public Health Regulated Premises re-inspection fee							
	Re-inspection Fee	each	Economic Cost	N	155.00	\$160.00	
	Public Health Premises Inspection - complaint	each	Economic Cost	N	155.00	\$160.00	
	Pre-purchase inspection of public health premises or final inspection of public health premises fit out by EHO	each	Economic Cost	N	175.00	\$180.00	
	Public health regulated premise notification fee	each	Regulatory Charge	N	36.00	\$37.00	



**2019-2020
FEES and CHARGES
CITY DEVELOPMENT**

			Pricing Policy	GST	2018/19	2019-2020
					\$	\$
30. ON SITE SEWAGE MANAGEMENT						
Approval to operate (includes 1 inspection)	Domestic		Economic Cost	N	140.00	\$145.00
	Domestic - Eligible Pensioner		Economic Cost	N	86.00	\$90.00
	Commercial		Economic Cost	N	240.00	\$250.00
Reinspection fee (all types)		each	Economic Cost	N	95.00	\$100.00
31. MISCELLANEOUS FEES						
* Compliance monitoring fee		per hour	Economic Cost	N	130.00	\$135.00
* Information request - Inspection and report on compliance status of premises associated with Food, Public Health or Places of Public Entertainment.			Economic Cost	N	178.00	\$185.00
* Inspection of amusement device for Circus or Carnival.		per hour	Economic Cost	N	125.00	\$130.00
* Inspection of temporary food stall (LOW risk foods) at community events (see also Events Stall Hire and Spaces Communications and Marketing)		per stall	Economic Cost	N	55.00	\$57.00
* Inspection of temporary food stall (HIGH risk foods) at community events (see also Events Stall Hire and Spaces Communications and Marketing)		per stall	Economic Cost	N	100.00	\$108.00
* Administration fee (Execution of Orders, Directions, Notices) when work undertaken by Council			Economic Cost	N	480.00	\$500.00
* Administration fee scheduled under Sections 91 and 96 of the Protection of the Environment Operations Act 1997 for the preparation of clean up and prevention notices.			Regulatory Charge	N	550.00	\$550.00
* Improvement Notice issued under Clause 173A of the Food Amendment Regulation 2008.			Regulatory Charge	N	330.00	\$330.00
* Information request regarding outstanding notices/orders on premises not regulated under LGA & EPA.			Economic Cost	N	112.00	\$115.00
* POEO Compliance Inspection s91 and s96		per inspection - up to 2hrs	Economic Cost	N	204.00	\$212.00
		per hour - after 2hrs	Economic Cost	N	130.00	\$135.00
* After hours inspection fee (Compliance programs and Food shops)		per hour	Economic Cost	N	194.00	\$200.00
* Environmental Compliance Audit Inspection Fee		per hour or part thereof	Economic Cost	N	130.00	\$135.00
* Activity Approval (Festivals and Events) s68 Local Government Act		per premises	Economic Cost	N	220.00	\$230.00
Section 121 ZP Certificates		per lot	User Pays Principle	N	120.00	\$120.00
Relates to EPA outstanding Notices and Orders relevant to Building and Development Activities						
Section 735A Certificate			User Pays Principle	N	120.00	\$120.00
Relates to outstanding Local Government Act 1993 Notices and Orders - per metre per month						
32. STREET TRADING - Annual Permit Fees						
Outdoor Dining (up to 10 chairs)	DISCONTINUED	each permit	Economic Cost	N	72.00	\$0.00
Outdoor Dining (more than 10 chairs)	DISCONTINUED	each permit	Economic Cost	N	112.00	\$0.00
Buskers/Street Artists		each permit	Economic Cost	N	41.00	\$42.00
Business Promotion Stalls		each stall event	Economic Cost	N	72.00	\$75.00
Banner Display (Commercial Event)		each display event	Economic Cost	N	72.00	\$75.00
33. SWIMMING POOLS						
Certificate of compliance - Section 22D (includes first inspection only)		each	Regulatory Charge	N	150.00	\$150.00
Resuscitation Charts		each	Economic Cost	Y	26.40	\$27.00
Swimming Pool Registration on behalf of owner by Council		each	Regulatory Charge	N	10.00	\$10.00
Application for an exemption under Section 22		each	Regulatory Charge	N	70.00	\$70.00
Swimming Pool Inspection Program						
Inspection fee - first inspection - Clause 18A (includes certificate of compliance)		each permit	Regulatory Charge	N	150.00	\$150.00
Re-inspection fee - Clause 18A (includes certificate of compliance)		each permit	Regulatory Charge	N	100.00	\$100.00



2019-2020
FEES and CHARGES
CITY DEVELOPMENT

			Pricing Policy	GST	2018/19	2019-2020
					\$	\$
WASTE and RECYCLING						
34. WASTE MANAGEMENT						
Domestic (garbage, recycling + green waste)	per annum	Economic Cost	N		394.55	\$353.03
Domestic (garbage + recycle)	per annum		N		313.80	\$293.52
Business (garbage + recycling)	per annum	Economic Cost	N		354.05	\$334.10
Garbage availability charge	per annum	Economic Cost	N		59.40	\$58.02
<u>Additional Services</u>						
Garbage - domestic	per annum	Economic Cost	N		195.85	\$191.48
Garbage - business	per annum	Economic Cost	N		274.20	\$268.07
Recycling - domestic	per annum	Economic Cost	N		97.65	\$87.01
Recycling - business	per annum	Economic Cost	N		136.70	\$121.81
Green Waste - domestic	per annum	Economic Cost	N		110.75	\$107.72
Green Waste - business	per annum	Economic Cost	N		155.05	\$150.80
35. Waste Water Disposal						
Disposal fee - Septic Effluent (based on grease concentration and/or suspended solids. Where a load exceeds base limits for both grease concentration and suspended solids, the higher of the two charges shall apply.						
<u>Grease concentration:</u>						
up to and incl 150mg/L	per kilolitre	Economic Cost	N		11.85	\$12.15
151 to 300mg/L	per kilolitre	Economic Cost	N		23.00	\$24.15
301 to 600mg/L	per kilolitre	Economic Cost	N		66.90	\$71.90
601 to 1,000mg/L	per kilolitre	Economic Cost	N		180.40	\$193.90
> 1,001mg/L	per kilolitre	Economic Cost	N		278.80	\$306.70
<u>Suspended Solids</u>						
up to and incl 150mg/L	per kilolitre	Economic Cost	N		11.85	\$12.15
151 to 300mg/L	per kilolitre	Economic Cost	N		20.70	\$21.75
301 to 600mg/L	per kilolitre	Economic Cost	N		41.60	\$44.70
601 to 1,000mg/L	per kilolitre	Economic Cost	N		138.80	\$149.20
> 1,001mg/L	per kilolitre	Economic Cost	N		222.10	\$244.30
Collection and Disposal of Bulky Waste		User Pays Principle	Y	Subject to negotiation + GST		
Commercial street sweeping		User Pays Principle	Y	Subject to negotiation + GST		

city lifestyles





**2019-2020
FEES and CHARGES
CITY LIFESTYLES**

				Pricing Policy	GST	2018/19	2019-2020
						\$	\$
LIBRARY SERVICES							
Requests							
For items not held within Campbelltown Library Service collection (Inter Library Loans)				Economic Cost	Y	4.40	\$4.40
<i>Any added fees levied by holding library are also payable by requester</i>				Economic Cost	Y	Full cost recovery + GST	
Photocopying and Printing							
Black and White	per A4 Sheet	Economic Cost	Y	0.15		\$0.15	
	per A3 Sheet	Economic Cost	Y	0.30		\$0.30	
Colour	per A4 Sheet	Economic Cost	Y	0.45		\$0.45	
	per A3 Sheet	Economic Cost	Y	0.90		\$0.90	
3D printing				User Pays Principle	Y	Full cost recovery + GST	
Research - Reference, Family & Local Studies							
For all enquiries research fee		up to 2 hours	User Pays Principle	N	55.00	\$55.00	
		beyond 2 hours	per hour	User Pays Principle	N	38.50	\$38.50
Photocopying as per standard charges - Business Services							
On-line searches		including Internet searches	User Pays Principle	N	Full cost recovery		
Fast track information		within 24 hours	As incurred plus	Economic Cost	N	35.00	\$35.00
Publications - as per published price list				Economic Cost	Y	4.85	\$4.85
Minimum							
Copy of Local Studies and Collection Photographs							
Private Use and Non Profit Organisations:				Economic Cost	Y	Full cost recovery + GST	
Commercial Use:							
Books, dust jackets, book covers, periodicals and newspapers		per item	Economic Cost	Y	150.00	\$150.00	
Multi media, CD ROMS, internet and feature films		per item	Economic Cost	Y	150.00	\$150.00	
Calendars and Greeting Cards		per item	Economic Cost	Y	150.00	\$150.00	
Advertising (all media)		per item	Economic Cost	Y	300.00	\$300.00	
Temporary exhibition/display in commercial environment		per item	Economic Cost	Y	22.00	\$22.00	
Temporary exhibition/display in cultural institution		per item	Economic Cost	Y	22.00	\$22.00	
Permanent exhibition/display in commercial environment		per item	Economic Cost	Y	100.00	\$100.00	
Permanent exhibition/display in cultural institution		per item	Economic Cost	Y	55.00	\$55.00	
Photographic Database Printouts				as per standard charges - Business Services			
Community Information							
Printouts from database search		per sheet	User Pays Principle	Y	0.22	\$0.22	
Replacement of Lost Patron Card				Economic Cost	N	3.00	\$3.00
Lost and Damaged Books and Audio Visual Items							
Cost for items/part items lost and damaged beyond repair		Full cost recovery	User Pays Principle	N	10.00	\$10.00	
<u>Minimum</u> charges for lost or damaged items from inter library loans		Full cost recovery or minimum	User Pays Principle	N	25.00	\$25.00	
Replacement Barcode label				Economic Cost	N	5.00	\$5.00



**2019-2020
FEES and CHARGES
CITY LIFESTYLES**

		Pricing Policy	GST	2018/19	2019-2020
				\$	\$
Public Fax					
Within NSW	first page	Economic Cost	Y	2.00	\$2.00
	per additional page	Economic Cost	Y	1.00	\$1.00
Within Australia	first page	Economic Cost	Y	4.40	\$4.40
	per additional page	Economic Cost	Y	1.10	\$1.10
International	first page	Economic Cost	Y	8.80	\$8.80
	per additional page	Economic Cost	Y	2.75	\$3.00
Incoming	first 5 pages	Economic Cost	Y	2.40	\$2.40
	each additional	Economic Cost	Y	1.10	\$1.10
LIBRARY MEETING ROOMS with projection, tea making facilities					
HJ Daley Library					
Non profit community groups	per hour	Economic Cost	Y	20.00	\$20.00
Commercial	per hour	Economic Cost	Y	40.00	\$40.00
Full day hire - Community group	9.30am to 5pm	per day	Y	110.00	\$110.00
Full day hire - Commercial group	9.30am to 5pm	per day	Y	180.00	\$180.00
Damage/loss of equipment/furniture		User Pays Principle	Y	Full cost recovery + GST	
Glenquarie					
Non profit community groups	per hour	Economic Cost	Y	12.00	\$12.00
Commercial	per hour	Economic Cost	Y	25.00	\$25.00
Room not secured/alarm set	per call out	Economic Cost	Y	82.50	\$82.50
Damage/loss of equipment/furniture		User Pays Principle	Y	Full cost recovery + GST	
Community Learning Room					
Non profit community groups	per hour	Economic Cost	Y	New fee	\$20.00
Commercial	per hour	Economic Cost	Y	New fee	\$40.00
Full day hire - Community group	9.30am to 5pm	per day	Y	New fee	\$110.00
Full day hire - Commercial group	9.30am to 5pm	per day	Y	New fee	\$180.00
Damage/loss of equipment/furniture		User Pays Principle	Y	Full cost recovery + GST	
Visitor Information Centre - Quondong					
Group Tours - Escorted Driving Tours	< 1.5 hours	Economic Cost	Y	New fee	\$100.00
Custom tours more than 1.5 hours	> 1.5 hours	Economic Cost	Y	New fee	\$65.00
(Coach and tour companies 10% discount)					
Walking Tours- Campbelltown Heritage Tour	1.5 hours	Economic Cost	Y	New fee	\$100.00
Sensory Walks (School Holidays only)	Adults	Economic Cost	Y	New fee	\$15.00
	Child 3-15yrs	Economic Cost	Y	New fee	\$10.00
	Family (2 adults & 2 children, 3-15yrs)	Economic Cost	Y	New fee	\$45.00

EDUCATION and CARE SERVICES

Amarina, Amber Cottage, Eagles Nest, Kabbarli, Minto, Waratah Cottage, Wombat Willows & Namut

LONG DAY CARE AGE

Enrolment administration fee:	per enrolment per child	Community Services	N	41.00	\$40.00
- for each additional sibling enrolled at the same time		Community Services	N	21.00	\$20.00
Fee	0 to 5 years	Community Services	N	95.00	\$99.00
	0 to 5 years DISCONTINUED	Community Services	N	48.00	\$0.00
Late Collection Fee:	first 15 minutes	Community Services	N	36.00	\$36.00
	each additional minute	Community Services	N	2.00	\$5.00
Early drop off fee	per minute per family	Community Services	N	2.00	\$5.00
<u>NB Half day closure - 50% fee</u>					
Reduced hours fee	8am to 5pm	Community Services	N	90.00	\$93.00
Temporary care	per day	Community Services	N	100.00	\$105.00

OUT OF SCHOOL HOURS CARE

Enrolment administration fee	per enrolment per child	Community Services	N	41.00	\$40.00
- for each additional sibling enrolled at the same time		Community Services	N	21.00	\$20.00
Before School Care (permanent booking)	per session	Community Services	N	25.00	\$25.00
Before School Care (casual booking)	per session	Community Services	N	30.00	\$30.00



2019-2020
FEES and CHARGES
CITY LIFESTYLES

			Pricing Policy	GST	2018/19	2019-2020
					\$	\$
Before School Care (weekly booking)	per week	Community Services	N		100.00	\$100.00
After School Care (permanent booking)	per session	Community Services	N		30.00	\$32.00
After School Care (casual booking)	per session	Community Services	N		35.00	\$37.00
After School Care (weekly booking)	per week	Community Services	N		120.00	\$130.00
Combined before and after school fees	per day	Community Services	N		50.00	\$50.00
Non notification fee	per session	Community Services	N		25.00	\$25.00
Late Collection Fee: first 15 minutes	per family	Community Services	N		36.00	\$36.00
each additional minute	per family	Community Services	N		2.00	\$5.00
SCHOOL HOLIDAY CARE - (NB: half day closure - 50% of fee)			Community Services	N	54.00	\$56.00
Excursion - Tier 1 (T1)	per child	Economic Cost	N		20.00	\$20.00
Excursion - Tier 2 (T2)	per child	Economic Cost	N		25.00	\$25.00
Excursion - Tier 3 (T3)	per child	Economic Cost	N		30.00	\$30.00
Late Collection Fee: first 15 minutes	per family	Community Services	N		36.00	\$36.00
each additional minute	per family	Community Services	N		2.00	\$5.00
FAMILY DAY CARE						
Enrolment administration fee	per enrolment per child	Community Services	N		41.00	\$40.00
- for each additional sibling enrolled at the same time		Community Services	N		21.00	\$20.00
Levy	per child per hour	Community Services	N		1.20	\$1.25
Professional partnership fee - Educators	per child per hour	Community Services	N		0.50	\$0.55
New educator registration - minimum charge for all prospective educators	per prospective educator	Community Services	Y		275.00	\$275.00
Additional modules	per module	Community Services	Y		55.00	\$55.00
New educator requiring all modules (maximum)	per prospective educator	Community Services	Y		495.00	\$495.00
Base module (compulsory)	per week	Community Services	Y		3.65	\$3.65
Cashbook module (optional)	per week	Community Services	Y		3.05	\$3.05
Program and practices module (optional)	per week	Community Services	Y		3.65	\$3.65
Bus charge per trip (pick up and return of educator and children)	each educator	Community Services	N		45.00	\$45.00
Printing fee - receipt books and contract books	per item	Community Services	Y		6.05	\$6.05
Playsession bus - Outside of LGA	per return trip	Community Services	N		50.00	\$50.00



**2019-2020
FEES and CHARGES
CITY LIFESTYLES**

				Pricing Policy	GST	2018/19	2019-2020
						\$	\$
<u>Eagle Vale Central, Gordon Fetterplace Aquatic Centre, Macquarie Fields Fitness and Indoor Sports Centre and Macquarie Fields Leisure Centre</u>							
Entry to all centres interchangeable unless otherwise stated - Concession includes: Pensioner Concession card and Companion Card holders. Child includes children under 18 attending school. Promotional activities run from time to time will be subject to discounts on the existing fee or charge.							
Child greater than 5 years or Concession	LGA resident	Economic Cost	Y			4.00	\$4.20
Adult	LGA resident	Economic Cost	Y			6.50	\$6.50
Child greater than 5 years or Concession	NON-LGA resident	Economic Cost	Y	New fee			\$4.80
Adult	NON-LGA resident	Economic Cost	Y	New fee			\$7.50
Family (2 adults 2 children or 1 adult 3 children)		Economic Cost	Y			18.00	\$18.00
Family fee (above) plus for each additional child		Economic Cost	Y			2.80	\$2.80
Spectator fee (applies to any non-swimmer casual pool entry accompanying individuals)		Economic Cost	Y			2.50	\$2.60
Birthday parties self catered table/space	per child	Economic Cost	Y			7.80	\$8.00
Table/space hire	per group	Economic Cost	Y			45.00	\$45.00
Season Ticket (incl sauna)	6 month period	Child/Concession	Economic Cost	Y		170.00	\$190.00
		Adult	Economic Cost	Y		285.00	\$300.00
Family (2 adults 2 children or 1 adult 3 children)		Economic Cost	Y			650.00	\$700.00
Family fee (above) plus for each additional child		Economic Cost	Y			65.00	\$80.00
10 visits pre-paid		Child/Concession	Economic Cost	Y		36.50	\$36.50
		Adult	Economic Cost	Y		58.00	\$58.00
20 visits pre-paid		Child/Concession	Economic Cost	Y		70.00	\$70.00
		Adult	Economic Cost	Y		110.00	\$110.00
Sauna (includes swim entry)		Economic Cost	Y			9.00	\$9.00
10 visit pass		Economic Cost	Y			80.00	\$80.00
20 visit pass		Economic Cost	Y			145.00	\$145.00
Crèche - non-members		first child	Economic Cost	Y		4.20	\$5.00
	DISCONTINUED	each additional child	Economic Cost	Y		3.30	\$0.00
10 visit pass		first child	Economic Cost	Y		35.00	\$40.00
10 visit pass	DISCONTINUED	each additional child	Economic Cost	Y		25.00	\$0.00
20 visit pass		first child	Economic Cost	Y		65.00	\$75.00
20 visit pass	DISCONTINUED	each additional child	Economic Cost	Y		42.00	\$0.00
Crèche - members		each child	Economic Cost	Y		2.30	\$3.00
10 visit pass		each child	Economic Cost	Y		20.00	\$24.00
20 visit pass		each child	Economic Cost	Y		38.00	\$45.00
Birthday Parties	Package 1:	per child	Economic Cost	Y		25.00	\$25.00
(minimum 10 children)	Package 2:	per child	Economic Cost	Y		30.00	\$30.00
Pool Hire - normal pool entry fees apply plus:							
- Carnival booking and hire fee - non refundable	Outdoor pool within LGA (not exclusive use)	Economic Cost	Y			230.00	\$250.00
- Carnival Outdoor Pool Exclusive Use within LGA		Economic Cost	Y	New fee			\$300.00
- Carnival Outdoor Pool Out of LGA (not exclusive use)		Economic Cost	Y	New fee			\$350.00
- Carnival Outdoor Pool Exclusive Use Out of LGA		Economic Cost	Y	New fee			\$400.00
- Carnival booking and hire fee - non refundable	Indoor Pool within LGA (not exclusive use)	Economic Cost	Y			300.00	\$320.00
- Carnival Indoor Pool Exclusive Use within LGA		Economic Cost	Y	New fee			\$370.00
- Carnival Indoor Pool (not exclusive use) out of LGA		Economic Cost	Y	New fee			\$420.00
- Carnival Indoor Pool Exclusive Use out of LGA		Economic Cost	Y	New fee			\$470.00
per 3 hours During school hours	DISCONTINUED	Mon - Fri	Economic Cost	Y		120.00	\$0.00
per 3 hours Outside school hours	DISCONTINUED	Mon - Fri	Economic Cost	Y		200.00	\$0.00
- Swim Centre facility hire - non refundable	Major competitions State and Nationals	per day	Economic Cost	Y		POA plus GST	
- Cleaning fee		per hour	Economic Cost	Y		65.00	\$65.00
Lane Hire	Outdoor Pool	per hour	Economic Cost	Y		50.00	\$50.00
	Indoor Pool	per hour	Economic Cost	Y		60.00	\$60.00
Pool inflatable - including a staff member (min 1 hour hire)		per hour	Economic Cost	Y		120.00	\$120.00
		each additional half hour	Economic Cost	Y		65.00	\$65.00
Shade Structure Hire	Macquarie Field Leisure Centre	per half day (3 hours)	Economic Cost	Y		75.00	\$75.00
(does not include pool entry)		per day	Economic Cost	Y		165.00	\$165.00
	Eagle Vale Leisure Centre	per half day (3 hours)	Economic Cost	Y		45.00	\$40.00
		per day	Economic Cost	Y		100.00	\$90.00
Beach Volleyball Court		per hour	Economic Cost	Y		30.00	\$30.00



**2019-2020
FEES and CHARGES
CITY LIFESTYLES**

			Pricing Policy	GST	2018/19 \$	2019-2020 \$
Learn to Swim (no charge for 2 accompanying spectator adults)						
Learn to Swim - pre-paid term	first child	per lesson	Economic Cost	N	16.00	\$16.50
	each additional child, 4th child free	per lesson	Economic Cost	N	14.00	\$14.50
Learn to Swim 'Parents and Baby' Classes - pre-paid term						
		per child	Economic Cost	N	13.00	\$13.00
Intensive Learn to Swim						
1 Week		daily rate - per child	Economic Cost	N	16.00	\$16.50
1 Week		each additional child	Economic Cost	N	14.00	\$14.50
Private lessons						
One child		half hour	Economic Cost	N	55.00	\$55.00
Two children		half hour	Economic Cost	N	80.00	\$80.00
Community Aquatic Courses						
Bronze Medallion Full Course		per person	Economic Cost	Y	125.00	\$125.00
CPR Full Course		per person	Economic Cost	Y	65.00	\$65.00
Groups (minimum 10)						
Specialist Activities - bronze medallions	DISCONTINUED	per person - 1hr activity	Economic Cost	Y	13.00	\$0.00
Specialist Activities - learn to swim ONLY		per person - 1hr activity	Economic Cost	N	11.00	\$11.00
Centre Supervised Activities (Gymnastics, Indoor Sports, fitness)		per person - 1hr activity	Economic Cost	Y	7.20	\$7.50
School Supervised activities (Hall Hire)		per person - 1hr activity	Economic Cost	Y	5.70	\$5.70
Pool entry - School Groups general swim		per person	Economic Cost	Y	3.20	\$3.20
Department of Education - Special Swim Scheme		per person	Economic Cost	N	3.20	\$3.20
School Carnival entry - Students each (teachers free)		per person	Economic Cost	Y	3.20	\$3.50
Pool entry - child general swim eligible group		per person	Economic Cost	Y	3.20	\$3.50
Adult Groups (minimum 15)						
Fitness			Economic Cost	Y	12.50	\$15.00
Pool Entry (not including carnival entry)			Economic Cost	Y	5.70	\$5.70
Squad training: (no charge for spectating adults)						
4th Child Free						
Casual						
Silver Squad	first child	per lesson	Economic Cost	Y	18.10	\$18.50
	each additional	per lesson	Economic Cost	Y	15.50	\$15.50
Bronze Squad	first child	per lesson	Economic Cost	Y	15.50	\$15.50
	each additional	per lesson	Economic Cost	Y	14.50	\$14.50
Monthly						
Gold Squad	first child	unlimited sessions	Economic Cost	Y	113.90	\$114.00
	each additional	unlimited sessions	Economic Cost	Y	96.30	\$96.50
Junior Gold Squad	first child	unlimited sessions	Economic Cost	Y	103.50	\$103.60
	each additional	unlimited sessions	Economic Cost	Y	91.10	\$91.50
Silver Squad	first child	unlimited sessions	Economic Cost	Y	98.30	\$98.40
	each additional	unlimited sessions	Economic Cost	Y	88.00	\$88.00
Bronze Squad	first child	unlimited sessions	Economic Cost	Y	88.00	\$89.00
	each additional	unlimited sessions	Economic Cost	Y	77.60	\$78.00
Monthly						
Silver Squad	first child	up to 3 sessions	Economic Cost	Y	88.00	\$88.00
	each additional	up to 3 sessions	Economic Cost	Y	77.60	\$77.50
Bronze Squad	first child	up to 3 sessions	Economic Cost	Y	67.30	\$67.50
	each additional	up to 3 sessions	Economic Cost	Y	61.10	\$61.20
Late fee - Squad fees paid by day 7 of payment period						
		each	Economic Cost	Y	15.50	\$15.50
Fitness Activities						
Casual Visit - including swim (excludes crèche)						
	Adult		Economic Cost	Y	18.00	\$18.00
	Concession		Economic Cost	Y	13.50	\$13.50
	Active over 50's		Economic Cost	Y	8.50	\$8.50



**2019-2020
FEES and CHARGES
CITY LIFESTYLES**

			Pricing Policy	GST	2018/19 \$	2019-2020 \$
Memberships						
Includes all fitness and swimming						
	Adult	four weeks	Economic Cost	Y	98.50	\$99.00
	Concession	four weeks	Economic Cost	Y	88.00	\$90.00
	Adult	three months	Economic Cost	Y	230.00	\$250.00
	Concession	three months	Economic Cost	Y	190.00	\$210.00
	Adult	six months	Economic Cost	Y	380.00	\$420.00
	Concession	six months	Economic Cost	Y	340.00	\$370.00
Direct debit (fortnightly or monthly)						
	Adult	per annum	Economic Cost	Y	744.00	\$768.00
	Concession	per annum	Economic Cost	Y	684.00	\$696.00
Family membership						
Only available on 6 month memberships						
	Adult	1st member	Economic Cost	Y	335.00	\$335.00
	Concession	1st member	Economic Cost	Y	290.00	\$290.00
	Adult	each additional	Economic Cost	Y	260.00	\$260.00
	Concession	each additional	Economic Cost	Y	235.00	\$235.00
Membership - 12 months						
Includes all fitness and swimming						
	Regular	Adult	Economic Cost	Y	700.00	\$750.00
	Regular	Concession	Economic Cost	Y	600.00	\$650.00
Fitness pass - includes swim (10 entries)						
	Adult		Economic Cost	Y	160.00	\$160.00
	Concession		Economic Cost	Y	115.00	\$115.00
Corporate / Club Fitness - for each 6 month period						
		between 20 and 50	Economic Cost	Y	257.10	\$265.20
		greater than 50	Economic Cost	Y	222.80	\$228.00
Personal training						
	Adult	per session	Economic Cost	Y	60.00	\$75.00
	Concession	per session	Economic Cost	Y	50.00	\$60.00
	Adult	5 sessions 1hr	Economic Cost	Y	250.00	\$325.00
	Concession	5 sessions 1hr	Economic Cost	Y	210.00	\$250.00
	Adult	10 sessions 1hr	Economic Cost	Y	New fee	\$600.00
	Concession	10 sessions 1hr	Economic Cost	Y	New fee	\$450.00
Card replacement						
		each	Economic Cost	Y	5.00	\$5.00
Professional Services						
		Provider	Economic Cost	Y	20.00	\$20.00
		Client/Casual	Economic Cost	Y	12.50	\$15.00
Towel hire						
		each	Economic Cost	Y	2.00	\$2.00
Gymnastics - including Recreation, Kids Active, Indoor sports, Dance levels and Tiny Tots (4th child free)						
Lessons						
	first child	1 hour	Economic Cost	Y	10.50	\$10.50
	each additional	1 hour	Economic Cost	Y	9.00	\$9.00
Sports Hall Hire:						
Permanent	Monday to Friday	per hour	Economic Cost	Y	85.00	\$85.00
Permanent	Weekends	per hour	Economic Cost	Y	95.00	\$95.00
Casual	Monday to Friday	per hour	Economic Cost	Y	88.00	\$88.00
Casual	Weekends	per hour	Economic Cost	Y	105.00	\$105.00
Permanent half court	Monday to Friday	per hour	Economic Cost	Y	45.00	\$45.00
Permanent half court	Weekends	per hour	Economic Cost	Y	50.00	\$50.00
Casual half court	Monday to Friday	per hour	Economic Cost	Y	50.00	\$50.00
Casual half court	Weekends	per hour	Economic Cost	Y	60.00	\$50.00
Additional fees						
	Set Up Fee	per hour	Economic Cost	Y	65.00	\$65.00
	Pack Up Fee	per hour	Economic Cost	Y	65.00	\$65.00
	Cleaning Fee	per hour	Economic Cost	Y	65.00	\$65.00
Aerobics - Room hire						
	Monday to Friday	per hour	Economic Cost	Y	80.00	\$80.00
	Weekends	per hour	Economic Cost	Y	95.00	\$95.00
Meeting Room Hire						
	Monday to Friday	per hour	Economic Cost	Y	40.00	\$40.00
	Weekends	per hour	Economic Cost	Y	50.00	\$50.00

Refunds:- Are not available on SEASON PASSES or CASUAL visits. Refund amount represents balance due from date of cancellation, NOT BACKDATED.
Full refunds within 7 days on FITNESS MEMBERSHIPS greater than 3 months.
20% administration charge will be deducted from the balance due.

Promotional activities run from time to time will be subject to discounts on the existing fee or charge.



**2019-2020
FEES and CHARGES
CITY LIFESTYLES**

				Pricing Policy	GST	2018/19	2019-2020
						\$	\$
HIRE of PLAYING FIELDS							
CATEGORY A (per season)							
Benham Oval	Rugby League	each	Community Services	Y		1,918.00	\$1,985.15
Bensley Reserve No 1	Soccer	each	Community Services	Y		1,918.00	\$1,985.15
Bensley Reserve No 2	Soccer	each	Community Services	Y		975.00	\$1,009.15
Bob Prenter Reserve	AFL	each	Community Services	Y		POA + GST	
Bradbury Oval No 1	Turf wicket	each	Community Services	Y		2,488.00	\$2,575.00
Campbelltown Showground No 1	Rugby Union	each	Community Services	Y		POA + GST	
Coronation Park	Netball	each	Community Services	Y		1,918.00	\$1,985.15
Gilchrist Oval	Baseball	each	Community Services	Y		1,918.00	\$1,985.15
Jackson Park No 1	Turf wicket	each	Community Services	Y		2,488.00	\$2,575.00
Kayess Park (9 fields)	Touch football	each	Community Services	Y		1,918.00	\$1,985.15
Lynwood Park No 1	Soccer	each	Community Services	Y		1,918.00	\$1,985.15
Lynwood Park No 2	Soccer	each	Community Services	Y		975.00	\$1,009.15
Lynwood Park	Synthetic surface	each	Community Services	Y		POA + GST	
Memorial Oval	Turf wicket	each	Community Services	Y		2,488.00	\$2,575.00
Milton Park No 1-2	Softball	each	Community Services	Y		975.00	\$1,009.15
Milton Park No 3-7	Softball	each	Community Services	Y		975.00	\$1,009.15
Raby No 1-4	Turf wicket	each	Community Services	Y		2,488.00	\$2,575.00
Raby No 5-6	Synthetic wicket	each	Community Services	Y		975.00	\$1,009.15
Raby No 1-5	Hockey	each	Community Services	Y		975.00	\$1,009.15
Victoria Park No 1-2	Baseball	each	Community Services	Y		975.00	\$1,009.15
Victoria Park	Oz tag	each	Community Services	Y		2,100.00	\$2,173.50
CATEGORY B (per season)							
Bob Prenter Reserve	Athletics	each	Community Services	Y		975.00	\$1,009.15
Bradbury Oval No 1	Rugby League	each	Community Services	Y		975.00	\$1,009.15
Bradbury Oval No 2	Synthetic wicket	each	Community Services	Y		975.00	\$1,009.15
Clark Reserve	AFL	each	Community Services	Y		975.00	\$1,009.15
Clark Reserve No 1-2	Synthetic wicket	each	Community Services	Y		975.00	\$1,009.15
Eschol Park No 1-2	Rugby League	each	Community Services	Y		975.00	\$1,009.15
Eschol Park	Athletics	each	Community Services	Y		975.00	\$1,009.15
Eschol Park No 1-2	Synthetic wicket	each	Community Services	Y		975.00	\$1,009.15
Eschol Park No 1-3	Soccer	each	Community Services	Y		975.00	\$1,009.15
Fullwood Reserve No 1	League Union Soccer	each	Community Services	Y		975.00	\$1,009.15
Hazlett Oval	Soccer	each	Community Services	Y		975.00	\$1,009.15
Hazlett Oval	Synthetic wicket	each	Community Services	Y		975.00	\$1,009.15
Jackson Park No 1	Soccer	each	Community Services	Y		975.00	\$1,009.15
Jackson Park No 1-3	Synthetic wicket	each	Community Services	Y		975.00	\$1,009.15
Jackson Park No 2	Soccer	each	Community Services	Y		975.00	\$1,009.15
Koorina Reserve No 1-3	Soccer	each	Community Services	Y		975.00	\$1,009.15
Macquarie Fields Park	Athletics	each	Community Services	Y		975.00	\$1,009.15
Macquarie Fields Park	Synthetic wicket	each	Community Services	Y		975.00	\$1,009.15
Macquarie Fields Park No 1-2	Soccer	each	Community Services	Y		975.00	\$1,009.15
Mary Brookes Reserve (St Helens Park)	Baseball	each	Community Services	Y		975.00	\$1,009.15
Memorial Oval	AFL	each	Community Services	Y		975.00	\$1,009.15
Milton Park 2 No 1 (Warren Ritchie Oval)	Rugby league	each	Community Services	Y		975.00	\$1,009.15
Milton Park 2 No 2	Rugby league	each	Community Services	Y		975.00	\$1,009.15
Oswald Reserve	Athletics	each	Community Services	Y		975.00	\$1,009.15
Oswald Reserve No 1-2	Rugby league	each	Community Services	Y		975.00	\$1,009.15
Sarah Redfern No 1	Combination field	each	Community Services	Y		975.00	\$1,009.15
Sarah Redfern No 1	Synthetic wicket	each	Community Services	Y		975.00	\$1,009.15
Sarah Redfern No 2 - 1-2	Soccer	each	Community Services	Y		975.00	\$1,009.15
Seddon Park No 1-2	Synthetic wicket	each	Community Services	Y		975.00	\$1,009.15
Seddon Park	Rugby league	each	Community Services	Y		975.00	\$1,009.15
Stromeferry Reserve	Synthetic wicket	each	Community Services	Y		975.00	\$1,009.15
Stromeferry Reserve	Rugby league	each	Community Services	Y		975.00	\$1,009.15
Thomas Acres Reserve	AFL	each	Community Services	Y		975.00	\$1,009.15
Waminda Oval No 1-2	Synthetic wicket	each	Community Services	Y		975.00	\$1,009.15
Waminda Oval No 1-2	Rugby league	each	Community Services	Y		975.00	\$1,009.15
Wood Park	Rugby league	each	Community Services	Y		975.00	\$1,009.15
Wood Park	Synthetic wicket	each	Community Services	Y		975.00	\$1,009.15
Woodlands Baseball Complex No 1-2	Baseball	each	Community Services	Y		975.00	\$1,009.15
Worrell Park No 1	Rugby league	each	Community Services	Y		975.00	\$1,009.15
Worrell Park (Larry Peck Oval) No 2	Rugby league	each	Community Services	Y		975.00	\$1,009.15
Worrell Park (Larry Peck Oval) No 2	Synthetic wicket	each	Community Services	Y		975.00	\$1,009.15



2019-2020
FEES and CHARGES
CITY LIFESTYLES

			Pricing Policy	GST	2018/19	2019-2020
					\$	\$
CATEGORY C (per season)						
Ambarvale Playing Fields No 1-3	Soccer	each	Community Services	Y	626.00	\$647.90
Ambarvale Playing Fields	Synthetic wicket	each	Community Services	Y	626.00	\$647.90
Blinman Oval No 1-2	Soccer	each	Community Services	Y	626.00	\$647.90
Blinman Oval	Synthetic wicket	each	Community Services	Y	626.00	\$647.90
Caley Park		each	Community Services	Y	626.00	\$647.90
Campbelltown Showground No 2	Synthetic wicket	each	Community Services	Y	626.00	\$647.90
Campbelltown Showground No 2	Rugby Union	each	Community Services	Y	626.00	\$647.90
Coronation Park	Soccer	each	Community Services	Y	626.00	\$647.90
Davis Park		each	Community Services	Y	626.00	\$647.90
Flinders Reserve		each	Community Services	Y	626.00	\$647.90
Fullwood Reserve No 2	Soccer	each	Community Services	Y	626.00	\$647.90
Hurley Park	Soccer	each	Community Services	Y	626.00	\$647.90
Hurley Park	Synthetic wicket	each	Community Services	Y	626.00	\$647.90
James Meehan Oval No 1		each	Community Services	Y	626.00	\$647.90
Kennett Park	Baseball	each	Community Services	Y	626.00	\$647.90
Kentlyn Park		each	Community Services	Y	626.00	\$647.90
Kevin Wheatley Reserve No 1-2	Soccer	each	Community Services	Y	626.00	\$647.90
Kooronga Reserve No 4		each	Community Services	Y	626.00	\$647.90
Lynwood Park No 3-4	Soccer	each	Community Services	Y	626.00	\$647.90
Memorial Oval	Synthetic wicket	each	Community Services	Y	626.00	\$647.90
Milton Park 3	Soccer	each	Community Services	Y	626.00	\$647.90
Minto Showground	Equestrian	each	Community Services	Y	626.00	\$647.90
Riley Park	Synthetic wicket	each	Community Services	Y	626.00	\$647.90
Riley Park No 1-2	Soccer	each	Community Services	Y	626.00	\$647.90
Rosemeadow Sports Complex No 1-2	Synthetic wicket	each	Community Services	Y	626.00	\$647.90
Rosemeadow Sports Complex No 1-3	Soccer	each	Community Services	Y	626.00	\$647.90
Rosemeadow Sports Complex	Combination field	each	Community Services	Y	626.00	\$647.90



**2019-2020
FEES and CHARGES
CITY LIFESTYLES**

				Pricing Policy	GST	2018/19	2019-2020
						\$	\$
OTHER MISCELLANEOUS FEES							
Cleaning of Field		first 2 hours	Community Services	Y		401.60	\$417.70
	> than 2 hours	per hour	Community Services	Y		144.90	\$150.70
Security Call Out		each	Community Services	Y		64.20	\$66.00
Floodlight timer changes		each	Community Services	Y		64.20	\$66.00
Floodlight Controller Replacement			Community Services	Y		104.50	\$107.40
Floodlighting			Community Services	Y	New fee		Full cost recovery + GST
Use of Public Open Space by Commercial Fitness Trainers		each	Community Services	Y		129.40	\$132.90
Canteen hire fee		per season	Community Services	Y	New fee		Full cost recovery + GST
Field preparation - Overtime costs			Community Services	Y	New fee		Full cost recovery + GST
CAMPBELLTOWN CITY CHALLENGE WALK							
Standard Entry Fees		per person	Community Services	Y		11.40	\$12.00
Late Entry Fees (entries received on event day)		per person	Community Services	Y		22.80	\$24.00
PARKS - CASUAL USE							
<u>Hire of Turf Wicket</u>							
Organisations <u>within</u> the Campbelltown LGA		per wicket - per day	Community Services	Y		386.00	\$397.00
Organisations <u>outside</u> the Campbelltown LGA		per wicket - per day	Community Services	Y		846.00	\$869.00
<u>Casual Bookings of Ovals</u>							
Organisations <u>within</u> the Campbelltown LGA			Community Services	Y		268.00	\$276.00
Organisations <u>outside</u> the Campbelltown LGA			Community Services	Y		546.00	\$561.00
Organisations <u>within</u> the Campbelltown LGA	per session (9am - 12pm or 12pm - 4pm or 4pm - 8pm)		Community Services	Y		95.00	\$98.00
Organisations <u>outside</u> Campbelltown LGA	per session (9am - 12pm or 12pm - 4pm or 4pm - 8pm)		Community Services	Y		182.00	\$187.00
Tennis Courts (council operated only)		per court per hour	Community Services	Y	New fee		\$15.00
Tennis Courts (council operated only) - with floodlights		per court per hour	Community Services	Y	New fee		\$20.00
Use of ovals for helicopter landings			Community Services	Y		375.00	\$386.00



**2019-2020
FEES and CHARGES
CITY LIFESTYLES**

			Pricing Policy	GST	2018/19	2019-2020
					\$	\$
<u>CAMPBELLTOWN SPORTS STADIUM, PLAYING FIELD AND ATHLETICS FACILITY</u>						
Individual School Carnivals involving Campbelltown LGA schools		per person	Community Services	Y	3.90	\$4.00
	Minimum fee	per group	Community Services	Y	New fee	\$700.00
Individual Schools from outside the area, Zone and Regional carnivals		per person	Community Services	Y	4.50	\$4.60
	Minimum fee	per group	Community Services	Y	New fee	\$950.00
Booking Deposit	DISCONTINUED	per day	Community Services	Y	250.00	\$250.50
Lighting					Full cost recovery + GST	
Casual Use (subject to availability) - min charge 20 persons		Adults	Community Services	Y	4.80	\$5.00
		Children	Community Services	Y	3.70	\$4.00
Zone and Regional Carnivals			Community Services	Y	POA + GST	
Use of athletic equipment			Community Services	Y	POA + GST	
Hire of Athletics Centre Infield	Winter/Summer season including floodlighting		Community Services	Y	1,800.00	\$1,850.00
Seasonal Hire Campbelltown Athletics Track	one session	per week	Community Services	Y	1,590.00	\$1,640.00
Casual Hire of Athletics Centre Infield						
Organisations within the Campbelltown LGA		per day	Community Services	Y	235.00	\$240.00
Organisations outside the Campbelltown LGA		per day	Community Services	Y	470.00	\$480.00
Casual Hire of Athletics Centre Infield						
Organisations within the Campbelltown LGA		per 3 hours	Community Services	Y	100.00	\$120.00
Organisations outside the Campbelltown LGA		per 3 hours	Community Services	Y	200.00	\$220.00
Campbelltown Sports Stadium						
Ground hire, schools within the LGA	Min Charge	per game	Community Services	Y	250.00	\$260.00
Use of other facilities by schools			Community Services	Y	POA + GST	
Hire by all other users			Community Services	Y	POA + GST	
Campbelltown Athletics Centre Private Coaches Permit		per year	Community Services	Y	130.00	\$140.00
<u>Function Room Hire</u>						
Function Room	Corporate user	per day	Community Services	Y	350.00	\$375.00
Function Room	Community user	per day	Community Services	Y	175.00	\$200.00
Function Room	Corporate user	half day - 4hrs	Community Services	Y	180.00	\$210.00
Function Room	Community user	half day - 4hrs	Community Services	Y	100.00	\$130.00
Sky Lounge	Corporate user	per day	Community Services	Y	200.00	\$250.00
Sky Lounge	Community user	per day	Community Services	Y	120.00	\$130.00
Sky Lounge	Corporate user	half day - 4hrs	Community Services	Y	150.00	\$170.00
Sky Lounge	Community user	half day - 4hrs	Community Services	Y	80.00	\$120.00
Staff in attendance after 4.30pm		per hour	Community Services	Y	60.00	\$65.00
Rubbish & Damage Bond		Refundable		N	850.00	\$850.00
<u>MINTO INDOOR SPORTS CENTRE - Basketball</u>						
Court Hire						
Badminton Court Hire (permanent)	per court	per hour	Community Services	Y	20.00	\$21.00
Badminton Court Hire (casual)	per court	per hour	Community Services	Y	24.00	\$24.30
Casual Court - Hire	Community and social groups standard rate	per hour	Community Services	Y	64.00	\$66.00
Casual Court - Visit	Basket ball shoot around	per person	Community Services	Y	5.00	\$5.00
Permanent Court - Hire						
	Schools and Senior teams in competitions	per hour	Community Services	Y	50.00	\$52.00
	Community sporting and social groups	per hour	Community Services	Y	56.00	\$58.00
Mezzanine Hire		per event	Community Services	Y	35.00	\$36.00
Tournament and Special Events		per event	Community Services	Y	POA + GST	
Event hire	4 courts - 12hr period between 6am & 11pm	per day	Community Services	Y	2,688.00	\$2,784.00



2019-2020
FEES and CHARGES
CITY LIFESTYLES

				Pricing Policy	GST	2018/19	2019-2020
						\$	\$
BICYCLE EDUCATION and ROAD SAFETY CENTRE							
<i>Recreation Concession Rates include persons holding Pensioner, Health Benefits or Senior Cards</i>							
Bicycle - Schools Safety Program	Min charge			Community Services	Y	130.00	\$134.00
	Over 30 children	per child		Community Services	Y	4.65	\$4.80
Early Childhood Road Safety Program	Min charge			Community Services	Y	60.00	\$62.00
	Over 14 children	per child		Community Services	Y	4.65	\$4.80
Casual group hire - Unsupervised	Min Charge	per hour		Community Services	Y	57.00	\$60.00
	Public holiday private hire	per hour		Community Services	Y	84.70	\$85.00
	Refundable Bond			Community Services	N	250.00	\$250.00
Learn to ride:	private	per program	each	Community Services	Y	38.00	\$40.00
	preschool	per program	per child	Community Services	Y	40.00	\$50.00
	general	per program	per person	Community Services	Y	40.00	\$50.00
Promotional activities run from time to time will be subject to discounts on the existing fee or charge.							
Cancellation fee	less than 14 days notice			Community Services	Y	60.00	\$60.00
Extreme weather cancellation fee - with approval		per hire		Community Services	Y	27.50	\$30.00
Admin Fee - for Casual Hirers of Council Facilities - \$18 per booking (GST Inclusive)				Community Services	Y	18.00	\$18.00
GLENALVON							
Tour		per head		User Pays Principle	Y	6.00	\$6.00
Tour including morning/afternoon tea		per head		User Pays Principle	Y	10.00	\$10.00
Combined tour plus bus commentary							
with morning or afternoon tea		per head		User Pays Principle	Y	15.00	\$15.00
Special Events: eg. Wedding ceremonies and/or photos in house and gardens – includes use							
of chairs, tables and fridge		booking fee		User Pays Principle	Y	50.00	\$50.00
		per hour		User Pays Principle	Y	50.00	\$50.00

city delivery





**2019-2020
FEES and CHARGES
CITY DELIVERY**

			Pricing Policy	GST	2018/19 \$	2019-2020 \$
APPLICATION FEES						
1. Vehicular crossing			User Pays Principle	N	146.00	\$146.00
2. Road and Footpath opening			User Pays Principle	N	146.00	\$156.00
3. Private Tree Prune or Removal	4 or less		User Pays Principle	N	146.00	\$146.00
	between 5 and 15		User Pays Principle	N	166.00	\$166.00
	16 or more		User Pays Principle	N	POA	
	URGENT response - 48 hours		User Pays Principle	N	175.00	\$175.00
4. Additional Inspection Fees - any application		each	User Pays Principle	N	45.00	\$45.00
HIRE CHARGES						
5. BBQ Trailer	Mon - Fri	per day	User Pays Principle	Y	77.00	\$77.00
	Weekend		User Pays Principle	Y	157.30	\$157.30
BOND - refundable		per hire		N	121.60	\$125.00
6. Traffic Control Equipment						
a) Barricade (1x board 2x legs)		per week	User Pays Principle	N	36.00	\$38.00
b) Barricade light	each	per week	User Pays Principle	N	10.00	\$15.00
c) Standard traffic sign	each		User Pays Principle	N	20.00	\$22.00
d) Drop off	Mon - Fri	6am to 4pm	User Pays Principle	N	242.00	\$245.00
e) Drop off and Pick up	each way	after hours	User Pays Principle	N	713.60	\$715.00
f) Replacement of lost/damaged equipment - cost + 15% administration fee			User Pays Principle	N	POA	
g) Traffic Controller			User Pays Principle	N	POA	
7. Public Safety equipment - emergency installation						
Erection of barricades/parawebbing - min 4hrs 2 ppl	plus material hire (item 6)	per hour	User Pays Principle	N	158.20	\$160.00
Erection of barricades/parawebbing - min 4hrs 2 ppl	plus material hire (item 6)	per hour	User Pays Principle	N	318.00	\$320.00
Note: Repositioning and securing of equipment shall be at the same rate.						
8. City Cleansing - Special events						
240 litre waste receptacle	min 5 units - max 2 days	per unit	Economic Cost	Y	20.90	\$20.90
240 litre recycling receptacle	min 5 units - max 2 days	per unit	Economic Cost	Y	12.65	\$20.90
NEW WORKS						
9. Residential Vehicular Crossing						
a) Residential Vehicular Crossing	min 2.5 metres	per sq metre	User Pays Principle	Y	269.50	\$275.00
b) Residential layback		per lin mtr	User Pays Principle	Y	622.60	\$622.60
c) Bitumen reinstatement along length of layback	min 4.1 metres	per lin mtr	User Pays Principle	Y	96.80	\$96.80
Note: Site establishment and saw cutting charges will apply to existing crossing or layback extensions.						
10. Industrial Vehicular Crossing						
a) Industrial Vehicular Crossing		per sq metre	User Pays Principle	Y	378.75	\$379.50
b) Industrial Layback		per lineal metre	User Pays Principle	Y	687.50	\$687.50
Note: Site establishment and saw cutting charges will apply to existing crossing or layback extensions.						
11. Kerb and Gutter						
Standard kerb and gutter to Council's specification		per lineal metre	User Pays Principle	Y	622.60	\$627.00
12. Stormwater						
a) 90mm stormwater pipe installation		per lineal metre	User Pays Principle	Y	420.95	\$423.50
b) Stormwater outlet - in existing kerb		each	User Pays Principle	Y	632.15	\$632.50
c) Outlet adaptors		each	User Pays Principle	Y	54.90	\$57.20
13. Saw Cutting						
a) Minimum charge - including traffic management	light traffic areas	each	User Pays Principle	Y	592.00	\$592.00
	plus for heavy traffic areas	per hour		Y	POA + GST	
b) Footpath / Driveways / Roadway		per lineal metre	User Pays Principle	Y	59.85	\$60.50



2019-2020
FEES and CHARGES
CITY DELIVERY

			Pricing Policy	GST	2018/19	2019-2020
					\$	\$
REINSTATEMENT - RESTORATION						
14	<u>Road - excludes saw cutting (see item 13)</u>					
a)	Areas to 5 square metres	per sq metre	User Pays Principle	N	434.50	\$435.00
b)	Areas 5 square metres to 10 square metres	per sq metre	User Pays Principle	N	419.00	\$420.00
c)	Areas 10 square metres to 20 square metres	per sq metre	User Pays Principle	N	400.40	\$405.00
d)	Areas above 20 square metres	per sq metre	User Pays Principle	N		POA
15	<u>Footpath - excludes saw cutting (see item 13)</u>					
	15.1 Pavers					
a)	Areas to 5 square metres	per sq metre	User Pays Principle	N	408.80	\$410.00
b)	Areas 5 square metres to 10 square metres	per sq metre	User Pays Principle	N	388.40	\$390.00
c)	Areas 10 square metres to 20 square metres	per sq metre	User Pays Principle	N	369.00	\$372.00
d)	Areas above 20 square metres	per sq metre	User Pays Principle	N	402.30	\$365.00
	15.2 a) Grassed areas	< 5 square metres	per sq metre	User Pays Principle	N	259.90
		> 5 square metres	per sq metre	User Pays Principle	N	POA
	b) Turf only topsoil and preparation by others		per sq metre	User Pays Principle	N	45.90
						\$46.00
	15.3 Bitumen		per sq metre	User Pays Principle	N	313.20
						\$315.00
	15.4 Concrete					
a)	Areas to 5 square metres	per sq metre	User Pays Principle	N	408.80	\$410.00
b)	Areas 5 square metres to 10 square metres	per sq metre	User Pays Principle	N	388.40	\$390.00
c)	Areas 10 square metres to 20 square metres	per sq metre	User Pays Principle	N	369.00	\$375.00
d)	Areas above 20 square metres	per sq metre	User Pays Principle	N	350.50	\$355.00
	15.5 Pram ramps - (including bitumen reinstatement)	each	User Pays Principle	N	1,811.20	\$1,850.00
16	<u>Kerb and Gutter - (excludes saw cutting and bitumen reinstatement)</u>					
a)	Kerb and Gutter	per lineal metre	User Pays Principle	N	647.00	\$650.00
b)	Layback	per lineal metre	User Pays Principle	N	647.00	\$650.00
17	<u>Vehicular Driveway - (excludes saw cutting see item 13)</u>					
a)	Residential	125 mm	per sq metre	User Pays Principle	N	481.20
		150 mm	per sq metre	User Pays Principle	N	527.80
		175 mm	per sq metre	User Pays Principle	N	631.30
b)	Industrial					\$635.00



**2019-2020
FEES and CHARGES
CITY DELIVERY**

	Pricing Policy	GST	2018/19 \$	2019-2020 \$
TRAFFIC MANAGEMENT				
19 Higher Mass Limit Application Application and route assessment fee	each User Pays Principle	N	328.00	\$338.00
20 Road Occupancies				
a. Application Fees for:				
1. Road occupancy / opening for car parks, standing plant, roads and footpath	more than 1 hour and less than 1 week DISCONTINUED	Economic Cost Economic Cost	N N	194.00 522.00
2. Assessment of street lighting design	each	Economic Cost	N	194.00
3. Work Zone		Economic Cost	N	522.00
b. Occupancy Charges - min 1 day				
1. Footpath / Nature Strip (other than for vehicular crossing)	per metre per day (min 6 m)	Economic Cost	N	6.00
2. Parking Lane - Residential zone (other than vehicular crossing)	per metre per day (min 6 m)	Economic Cost	N	7.00
3. Parking Lane - Industrial and CBD areas	per metre per day (min 6 m)	Economic Cost	N	9.00
4. Trafficable Lane Occupancy	per metre per day (min 6 m)	Economic Cost	N	12.00
5. Car park Occupancy	per space per day	Economic Cost	N	84.50
6. Standing Plant (skips, concrete pumps, cranes etc)	per metre length of plant per day	Economic Cost	N	7.00
7. Work Zone (CBD and shopping precincts) - standing plant fees additional	per metre per week	Economic Cost	N	38.00
Work Zone (other areas) - standing plant fees additional	per metre per week	Economic Cost	N	19.00
c. Erection or Changes to regulatory signs				
- Single pole sign	each	Economic Cost	N	368.00
- multi pole sign		Economic Cost	N	POA
STORMWATER MANAGEMENT				
21 Stormwater assessments				
a) Review of stormwater quantity (detention) and/or quality basins if <u>less than 2 days</u>	each	Economic Cost	Y	2,116.40
b) Review of stormwater quantity (detention) and/or quality basins if <u>greater than 2 days</u>	per hour	Economic Cost	Y	377.30
Information of particulars of flood advice (hourly rate for supply of information) per hour	min 2 hour	Economic Cost	Y	377.30
22 Flood advice 1%AEP - Residential 2 (b)	per property	Nominal Fee	Y	91.30
Flood advice 1%AEP - non Residential 2 (b)	per property	Nominal Fee	Y	685.30
Contour plan on aerial base - in vicinity of property	per property	Nominal Fee	Y	91.30
Stormwater network details - in vicinity of property	per property	Nominal Fee	Y	91.30
Contour plan on cadastral base - in vicinity of property	per property	Nominal Fee	Y	91.30
23 Stormwater Management Service Charge				
Urban Residential Land - non vacant	each rateable parcel	Regulatory Charge	N	25.00
Urban Residential Land - strata plan units	each rateable parcel	Regulatory Charge	N	12.50
Business/Commercial - non vacant	each 700m2 or part thereof, of surface land area	Regulatory Charge	N	25.00
Business/Commercial - strata plan units	each 700m2 or part thereof, of surface land area proportioned to each lot based on unit entitlement	Regulatory Charge	N	25.00
NOTE: The charge on any single assessment is <u>not</u> to be less than \$5 or greater than \$1,000				
DIRECTION SIGNS				
24 Fingerboard Style Direction Signs				
(a) On a 150mm blade - sign only	each	Economic Cost	Y	404.80
(b) On a 200mm blade (2 lines) - sign only	each	Economic Cost	Y	363.00
(c) New post (if required, includes assembly kit)	each	Economic Cost	Y	410.30
25 Preschool advance warning sign and two stems (Complete assembly with 2 x Posts)	per set per sign	Economic Cost	Y	1,491.60
EMERGENCY MANAGEMENT				
Closed Circuit Television Vision (CCTV):				
Footage retrieval application	each	User Pays Principle	Y	35.20
Footage retrieval processing	per hour	User Pays Principle	Y	35.20

city governance





**2019-2020
FEES and CHARGES
CITY GOVERNANCE**

			Pricing Policy	GST	2018/19 \$	2019-2020 \$
1. Photocopying - various sizes (black and white)	A4	per sheet	Economic Cost	Y	1.40	\$1.45
	A0	per sheet	Economic Cost	Y	11.70	\$11.95
	A1	per sheet	Economic Cost	Y	6.50	\$6.65
	A2	per sheet	Economic Cost	Y	3.30	\$3.40
	A3	per sheet	Economic Cost	Y	1.65	\$1.70
	B1	per sheet	Economic Cost	Y	10.00	\$10.20
Photocopying - various sizes (colour)	A4	per sheet	Economic Cost	Y	1.75	\$1.80
	A0	per sheet	Economic Cost	Y	15.60	\$15.90
	A1	per sheet	Economic Cost	Y	8.25	\$8.40
	A2	per sheet	Economic Cost	Y	4.35	\$4.45
	A3	per sheet	Economic Cost	Y	2.00	\$2.00
	B1	per sheet	Economic Cost	Y	13.30	\$13.55

PEOPLE and PERFORMANCE

2. Staff Training Centre

Training Room 1 - Main training room (capacity 60)	Corporate user	per hour	Economic Cost	Y	65.00	\$65.00
	Community user	per hour	Economic Cost	Y	45.50	\$45.50
Training Room 2 - Training room (capacity 16)	Corporate user	per hour	Economic Cost	Y	39.00	\$39.00
	Community user	per hour	Economic Cost	Y	26.00	\$26.00
Meeting Room 2 (capacity 8)		per hour	Economic Cost	Y	26.00	\$26.00
Meeting Room 3 (capacity 4)		per hour	Economic Cost	Y	26.00	\$26.00
BOND - refundable damage bond		per hire	Economic Cost	N	400.00	\$400.00

FINANCIAL SERVICES

3. Payment by credit card, the commission will be passed on to the payer	per transaction	User Pays Principle			POA (may incl GST)	
4. Certificate Under Section 603	Standard (within 5 days)	Regulatory Charge	N	80.00	\$85.00	
	Urgency fee	User Pays Principle	N	37.50	\$37.50	
5. Copies of property / rates assessment information / plans (Extracts from Councils databases) minus ownership details						
(a) Single assessment		Economic Cost	N	20.00	\$25.00	
(b) Additional charge when assisted by Council Staff	per half hour	Economic Cost	N	65.00	\$70.00	
(c) Copies of notices - Annual + Instalment	each	Economic Cost	N	New fee	\$35.00	
6. Enquiry assistance - other than ratepayers	per day	Economic Cost	N	406.70	\$415.00	
	per half hour	Economic Cost	N	87.50	\$90.00	
7. On-forwarding a letter(s) to owners - PPIP Act	per item	Economic Cost	Y	6.00	\$9.00	
8. Administration fee on Debtor Statements with balances outstanding > 60 days	each statement	User Pays Principle	N	5.50	\$5.50	

LAND and PROPERTY

9. Walkway Closure Application Fee	each	Economic Cost	N	1,665.00	\$1,900.00	
Road Closure Application Fee	per section of road	Economic Cost	N	2,400.00	\$2,635.00	
10. Structure/ Services access Road Reserve	per site	Economic Cost	N	665.00	\$682.95	
11. Advertising Signage - phone booths/ road reserves If DA approval exists (per annum fee)	per site	Economic Cost	N	6,760.00	\$6,942.50	
12. Telecommunication Access Administration Fee (Refundable if legal agreement completed)	per site	Economic Cost	N	720.00	\$748.80	
New Telecommunication Site Access fees - on Council's land per provider						
Minimum Annual Fee (subject to commercial rate) Council pole, shelter hut and access	per site	Economic Cost	Y	40,722.00	\$42,758.10	
Minimum Annual Fee (subject to commercial rate) shelter hut and access	per site	Economic Cost	Y	18,617.50	\$19,548.40	
Minimum Annual Fee (subject to commercial rate) access only	per site	Economic Cost	Y	10,862.50	\$11,405.60	
Telecommunications co-user fee (existing licensed sites)	per site	Economic Cost	Y	16,500.00	\$17,325.00	
Assessment fee for any microcell proposal	per site	Economic Cost	Y	New fee	\$2,750.00	
Assessment fee where formal consent is required for an upgrade or modification to an existing installation.	per site	Economic Cost	Y	New fee	\$1,980.00	
Council light/utility pole site with compact panel antennas with no on ground housing	per annum per provider	Economic Cost	Y	New fee	\$7,700.00	
Council light/utility pole site with single omni antenna with all other equipment on the ground in one roadside cabinet.	per annum per provider	Economic Cost	Y	New fee	\$8,800.00	
Council light/utility pole with three compact panel antennas and equipment housed in roadside cabinet.	per annum per provider	Economic Cost	Y	New fee	\$9,900.00	



**2019-2020
FEES and CHARGES
CITY GOVERNANCE**

			Pricing Policy	GST	2018/19 \$	2019-2020 \$	
13.	Acquisition of Council Land/ Easement Application Fee	per lot	Economic Cost	Y	786.50	\$807.75	
	Request to Acquire Council Land	per section road/ lot	Economic Cost	Y	786.50	\$807.75	
	Acquisition by Statutory Authority (Assessment Impact Fee)	each	Economic Cost	N	POA		
14.	Application fee for drainage easement through Council land	per dwelling	Economic Cost	Y	1,595.00	\$1,638.10	
		each extra dwelling	Economic Cost	Y	1,595.00	\$1,638.10	
15.	Permit of Entry (Technical Investigations)	each permit	Economic Cost	N	705.00	\$724.00	
16.	Occupation Fee (access without Easement/ Tenure)						
	Minimum Fee (Higher of \$2,399.25 or \$33.67/sqm per annum)	each site	Economic Cost	N	2,480.00	\$2,546.95	
17.	Administration Fee (Lease, Licence, Deeds, Memorandum, Co - user)						
	Income up to \$30,000		Economic Cost	Y	275.00	\$286.00	
	Income above \$30,001		Economic Cost	Y	385.00	\$400.40	
	Response to Utilities		Economic Cost	Y	302.50	\$314.60	
	Legal conveyancing fees: Section 88B, 88E, 88G	each	Regulatory Charge	N	New fee	\$330.00	
18.	Access onto Council land (Refundable if legal agreement completed)						
	Access fee (for individuals)		Economic Cost	Y	165.00	\$169.45	
	Access fee (for individuals) Assest Protection Zone Maintenance- Bush Fire Prone Land		Economic Cost	Y	110.00	\$112.95	
	Access fee (for non-individuals)		Economic Cost	Y	11,000.00	\$11,297.00	
	Holding bond (for individuals, refundable)		Economic Cost	Y	11,000.00	\$6,213.35	
	Holding bond (for non-individuals, refundable)		Economic Cost	Y	5,500.00	\$5,648.50	
	Administration fee for Access Request Individual		Economic Cost	Y	330.00	\$338.90	
	Administration fee for Access Request Non Individual		Economic Cost	Y	550.00	\$564.85	
19.	Commercial entertainment	establishment fee (non-refundable)	each	User Pays Principle	Y	3,679.50	\$3,778.85
		daily rate	per day	User Pays Principle	Y	2,453.00	\$2,519.20
		up to fourteen days	each	User Pays Principle	Y	18,392.00	\$18,888.60
20.	Tower Cranes						
	Application fee		Economic Cost	Y	New fee	\$440.00	
	Tower or external crane (with work zone)	per month	Economic Cost	Y	New fee	\$825.00	
	plus 1 month penalty fee if no permission received		Economic Cost	Y	New fee	\$825.00	
	Tower or external crane (without work zone)	per month	Economic Cost	Y	New fee	\$3,850.00	
	plus 1 month penalty fee if no permission received		Economic Cost	Y	New fee	\$3,850.00	
21.	Hoarding Fees						
	Hoarding application fee		Economic Cost	Y	New fee	\$385.00	
	Type A		Economic Cost	Y	New fee	\$330.00	
	plus per lineal meter	per month			New fee	\$70.00	
	Type B		Economic Cost	Y	New fee	\$605.00	
	plus per lineal meter	per month	Economic Cost	Y	New fee	\$130.00	
	Ground Anchor		Economic Cost	Y	New fee	\$550.00	
	BOND - refundable damage bond	per site		N	New fee	\$16,500.00	
22.	Leasing of air space	per annum		Y	New fee	POA + GST	
23.	MULTIDECK CAR PARK - Cordeaux Street						
	Subject to management agreement	0 - 2 hours	each	User Pays Principle	Y	0.00	\$0.00
		2 - 4 hours	each	User Pays Principle	Y	3.25	\$3.20
		4 - 5 hours	each	User Pays Principle	Y	5.50	\$5.50
		5 - 6 hours	each	User Pays Principle	Y	8.00	\$8.00
		over 6 hours	per hour	User Pays Principle	Y	8.50	\$8.50
TENDER DOCUMENTS							
	- Quotation / Expression of Interest		Economic Cost	N	66.00	\$66.00	
	- Standard Tender (including attachments)		Economic Cost	N	125.00	\$125.00	
	- Project Tender		Economic Cost	N	253.00	\$253.00	
INFORMATION MANAGEMENT and TECHNOLOGY							
	Imaging and data retention fee	DA's CC's & CDC's	each	User Pays Principle	Y	47.80	\$49.50
	Imaging and data retention fee	Build Certs - illegal works	each	User Pays Principle	Y	47.80	\$49.50
CORPORATE SERVICES							
	Information - Subpoena Requests		Economic Cost	N	112.50	\$112.50	
	Government Information Public Access (GIPA Act) Fee		Regulatory Charge	N	30.00	\$30.00	
	Additional fee may be payable subject to complexity of application	per hour	Economic Cost	N	30.00	\$30.00	



**2019-2020
FEES and CHARGES
CITY GOVERNANCE**

			Pricing Policy	GST	2018/19	2019-2020
					\$	\$
HALL HIRE						
Community and volunteer groups may be eligible to access affordable meeting spaces Monday to Friday between 9.00am and 3.00pm in Category 2 and 3 halls or meeting rooms at Ron Moore Community Centre and Greg Percival Community Centre.						
* Community groups are Not-for-profit groups who work for the benefit of the local community. May receive external funding or sponsorship. Eligible groups may be entitled to a 50 per cent discount to the standard hall hire fee on regular* and/or casual bookings.						
* Volunteer groups are an Organisation or group who help others without any compensation. Do not receive external funding or sponsorship and are operated by volunteers. Eligible groups will be entitled to a 75 per cent discount on regular* bookings and a 50 per cent discount to the standard hall hire fee on casual bookings.						
- Hirers are entitled to a 10 per cent discount to the standard hall hire fee for regular* bookings.						
- Regular = 9 or more consecutive bookings per financial year.						
CATEGORY 1 - COMMUNITY HALLS						
* Greg Percival Community Centre						
* Campbelltown Civic Centre						
Hall hire (min 2hrs)	Standard	per hour	Community Services	Y	93.60	\$95.70
	Weekend	per hour	Community Services	Y	126.60	\$129.80
	Fri / Sat 9am-midnight	per booking	Community Services	Y	1,519.15	\$1,559.80
	Fri / Sat 5pm-midnight	per booking	Community Services	Y	886.15	\$909.70
Meeting Rooms (Greg Percival only) (min 1hr)	Standard	per hour	Community Services	Y	26.45	\$27.50
Only in conjunction with a hall hire	Fri - Sat - Sun	per booking	Community Services	Y	148.10	\$151.80
<i>Storerooms - where available and on request.</i>	each	per week	Community Services	Y	9.85	\$9.90
<i>Cupboards - where available and on request.</i>	each	per week	Community Services	Y	6.60	\$6.60
CATEGORY 2 - COMMUNITY HALLS						
Blair Athol, East Campbelltown, Ron Moore, Glen Alpine, Glenfield, Kearns, Ruse and St Helens Park						
Woodbine, Hurley Park and Eagle Vale Neighbourhood Centre						
Hall hire (min 2hrs)	Standard	per hour	Community Services	Y	53.90	\$55.00
	Fri / Sat 9am-midnight	per booking	Community Services	Y	646.95	\$664.40
	Fri / Sat 5pm-midnight	per booking	Community Services	Y	377.35	\$387.20
Meeting Rooms (Ron Moore only) (min 1 hr)	Standard	per hour	Community Services	Y	26.45	\$27.50
Only in conjunction with a hall hire	Fri - Sat - Sun	per booking	Community Services	Y	148.05	\$151.80
<i>Storerooms - where available and on request.</i>	each	per week	Community Services	Y	9.85	\$9.90
<i>Cupboards - where available and on request.</i>	each	per week	Community Services	Y	6.60	\$6.60
CATEGORY 3 - COMMUNITY HALLS						
Minto and Glenquarie, Wedderburn resource centre						
Bow Bowling, St Andrews, Rosemeadow, Ambarvale						
Hall hire (min 2hrs)	Standard	per hour	Community Services	Y	40.75	\$41.80
	Fri / Sat 9am-midnight	per booking	Community Services	Y	489.15	\$502.70
	Fri / Sat 5pm-midnight	per booking	Community Services	Y	285.35	\$292.60
Rosemeadow only - min 2hrs	Standard	per hour	Community Services	Y	40.75	\$41.80
	Fri / Sat 9am-9pm	per booking	Community Services	Y	391.30	\$401.50
	Fri / Sat 5pm-9pm	per booking	Community Services	Y	163.05	\$167.20
<i>Storerooms - where available and on request.</i>	each	per week	Community Services	Y	9.85	\$9.90
<i>Cupboards - where available and on request.</i>	each	per week	Community Services	Y	6.60	\$6.60
Miscellaneous						
Administration fee		each	User Pays Principle	Y	61.35	\$62.70
Security provided by Council per guard	per 50 people	per hour	Community Services	Y	27.90	\$28.60
Call out for failure to collect keys		each	Community Services	Y	350.95	\$360.80
Lost or not returned key card		each	Community Services	Y	99.10	\$102.30
Unclean kitchen/toilets, excess rubbish	DISCONTINUED	each	Community Services	Y	0.00	\$0.00
Failure to return equipment to appropriate storage position		each	Community Services	Y	99.10	\$102.30
Overstay fee = x 1.5 hourly rate or part thereof + security costs			Community Services	Y	Cost recovery + GST	
BOND - refundable damage bond		per booking		N	500.00	\$500.00



**2019-2020
FEES and CHARGES
CITY GOVERNANCE**

				Pricing Policy	GST	2018/19	2019-2020
						\$	\$
TOWN HALL THEATRE							
Campbelltown Town Hall							
Casual hire	Monday - Thursday	5 hr session	Economic Cost		Y	440.00	\$452.10
	Friday - Saturday	5 hr session	Economic Cost		Y	484.00	\$497.20
Foyer hire		per hour	Economic Cost		Y	44.00	\$45.10
Additional hours hire	prior to session booking	per hour	Economic Cost		Y	44.00	\$45.10
	following booking close	per hour	Economic Cost		Y	44.00	\$45.10
Special rate - Management discretion (non-profit)		per hour	Economic Cost		Y	33.00	\$34.10
BOND - refundable damage bond					N	300.00	\$300.00
Management Committees							
Exclusive use as a funded program at Woodbine, Glenquarie and Minto		per office per week	Community Services		Y	100.00	\$102.30
KEY DEPOSITS							
All Halls and Cottages - refundable bond		per key			N	132.10	\$136.00
Fire trails, gates, and other council locks - refundable bond		per key			N	120.00	\$123.00