



DEVELOPMENT SERVICES

Cnr Queen Street and Broughton Street
(PO Box 57) Campbelltown 2560

Phone (02) 4645 4608 – Fax (02) 4645 4111 DX5114

Construction Certificate Requirements - BCU (Class 1 + 10) Residential Development

Privacy Statement

The information requested by Council on this form may constitute personal information under the Privacy and Personal Information Protection Act 1998. Council is allowed to collect the information from you to consider this matter. Supplying this information is voluntary. However if you cannot or do not wish to provide the information, we may not be able to consider the matter. If you need further details, please contact the Privacy Officer, Campbelltown City Council, cnr Queen and Broughton Streets, Campbelltown.

Please note that information provided may be shared with Department of Education and Communities (DEC), the Police, other relevant agencies and educators in accordance with applicable legislation.

Please note: If your application is incomplete, it cannot be accepted by council

REQUIRED	Applicant		Office Use Only		
	Yes	N/A	Yes	No	N/A
• A completed application form (by the owner)	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
• A completed contract for certification work (by the owner)	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Owner Building Permit or Licenced Builder Details (for works >\$10,000)	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Evidence of payment of Long Service Levy (for works >\$25,000)	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• A copy of the nominated Builder's Certificate of insurance under the Home Building Compensation Fund in accordance with the Home Building Act 1989 (for works >\$20,000)	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Four copies of the BASIX Certificate (for works >\$50,000, or pools >40,000L)	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
• Four copies of all plans in accordance with Council's Development Application Checklist. Note: if the Development Application is already approved, plans must be identical to those copies but not bare Council's stamp of approval	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
• Four copies of Structural details prepared by a suitably qualified Structural Engineer for all required piling, footings, slabs or steelwork.	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Three sets of Building Specifications (available at Council's ground floor cashier).	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

Confirmation of submission of all required documentation and plans

Site Address: _____

Name of applicant/person submitting application

Signature of applicant/person submitting application

Date

Name of Council Administration Officer

Signature of Council Administration Officer

Date

DATA AND DOCUMENT CONTROL