

Reports from the Corporate Governance Committee Meeting held at 5.30pm on Tuesday, 27 April 2010.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

ITEM	TITLE	PAGE
1.	COMMUNICATIONS AND MARKETING	4
1.1	Ingleburn Alive Festival - Post Event Report	4
1.2	Minutes of the Festival of Fisher's Ghost Sub Committee meeting held on 24 March 2010	6
2.	CORPORATE SUPPORT	21
2.1	2010 Local Government Association Conference	21
3.	PROPERTY SERVICES	33
	No reports this round	33
4.	FINANCIAL SERVICES	33
4.1	Investment Report - March 2010	33
4.2	Sundry Debtors Report - March 2010	36
4.3	Monthly Rates Summary	41
4.4	Goods and Services Tax Compliance 2009/10	46
4.5	Write Off of Bad Debts	48
5.	BUSINESS ASSURANCE	51
5.1	Quarterly Report against 2009/12 Management Plan April 2010	51
6.	HUMAN RESOURCES	63
	No reports this round	63
7.	INFORMATION MANAGEMENT AND TECHNOLOGY	63
	No reports this round	63
8.	CUSTOMER SERVICES	63
	No reports this round	63

ITEM	TITLE	PAGE
9.	GENERAL BUSINESS	63
9.1	Wireless Internet Service at Glenquarie Library	63
9.2	Memorandum of Understanding	64
13.	CONFIDENTIAL ITEMS	64
13.1	Telstra Access Deeds	64

Minutes of the Corporate Governance Committee held on 27 April 2010

Present His Worship the Mayor, Councillor A Rule
Councillor P Hawker (Chairperson)
Councillor F Borg
Councillor A Chanthivong
Councillor G Greiss
Councillor R Matheson
Director Business Services - Mr M Sewell
Director City Works - Mr J Hely
Manager Assets and Supply Services - Mr G Mitchell
Manager Business Assurance – Ms M McIlvenny
Acting Manager Communications and Marketing - Ms J Uluibau
Manager Corporate Support - Mr S Kelly
Manager Executive Services - Mr N Smolonogov
Manager Financial Services – Ms C Mears
Manager Human Resources - Mr B Mortimer
Manager Information Management and Technology - Mr S McIlhatton
Manager Property Services - Mr J Milicic
Manager Waste and Recycling Services - Mr P MacDonald
Revenue Accountant - Mr A Butcher
Executive Assistant - Mrs D Taylor

Apologies (Chanthivong/Borg)

That the apologies from Councillors Dobson and Lake be received and accepted.

CARRIED

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Hawker.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

1. COMMUNICATIONS AND MARKETING

1.1 Ingleburn Alive Festival - Post Event Report

Reporting Officer

Acting Manager Communications and Marketing

Attachments

Nil

Purpose

To provide Council with a report detailing the outcomes of the Ingleburn Alive Festival held on Saturday 20 March 2010.

Report

The Ingleburn Alive Festival was held on Saturday 20 March. This is the tenth year that Council has run this event, which offers the community a day of free entertainment, activities, carnival rides, street stalls and a fireworks display.

The Festival took place in the Ingleburn CBD, with most activities held in and around Oxford Road, between Cumberland and Ingleburn Roads. A fireworks display was held at Milton Park to mark the end of the Festival.

Festivities commenced at 10am with the Fire Brigade Band and the official opening at 11am. This year, channel Nine personality, Jaynie Seal, opened the Festival. Jaynie was well received and spent time signing autographs at the Channel 9 tent.

The 2010 Ingleburn Alive Photography Competition was themed "Places of Ingleburn" and the Primary School Art Competition was themed "Faces and Places of Ingleburn". The competition winners were announced as part of the official proceedings on the day, with all entries on display in the Ingleburn Community Centre during the Festival.

The two stages which provided more than 10 hours of free family entertainment and included more than 20 different performances were sponsored by our local businesses for the first time. The Carlisle Street Stage was sponsored by the Macarthur Chronicle and the main stage on Oxford Road was sponsored by Ingleburn Commonwealth Bank. The entertainment featured on these stages ranged from traditional dance, Latin, African, Bollywood, Country Music and Youth bands.

More than 100 street stalls lined Oxford Road, many of these comprising local community groups and businesses. A number of activities also took place in the grounds of Ingleburn Public School, including free camel rides, an Animal Farm, games and displays by the Combined Christian Churches Group. This year a wheelchair basketball display from Macarthur Disability Services was also held in the school grounds. Carnival rides operated in Macquarie Road.

Council developed an extensive promotional and media plan in the lead up to the Festival. This included a newly designed program for the public, incorporating banners and bunting in Ingleburn CBD, bus shelter posters, radio advertising and feature articles in local media outlets. The Macarthur Chronicle ran an eight page feature wrap and the Campbelltown- Macarthur Advertiser also ran a four page feature wrap the week of the Festival.

There was \$23, 000 in sponsorship (cash and in-kind) raised for the Festival this year, a record amount. The sponsors included Channel Nine, C91.3, Macarthur Chronicle, Commonwealth Bank Ingleburn, Occhiuto Partners, Paul Sinclair Macarthur Chemists, Ingleburn RSL, Gloria Jeans Coffees, Rotary Club of Ingleburn, Ingleburn Centre, Ingleburn Town Centre, Patrick and Tina Vitocco and the Labour Party Councillors.

Although three other major Festivals from surrounding Councils were held on the same day, more than 10, 000 people attended this year's event. As a result, the Ingleburn Alive Festival continues to be an ideal way to promote Ingleburn and its surrounds to the wider community.

A summary of expenses and income for the Ingleburn Alive Festival is yet to be finalised.

Next year's Ingleburn Alive Festival has been scheduled for Saturday 19 March 2011.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Chanthivong/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 4 May 2010 (Hawker/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 78

That the Officer's Recommendation be adopted.

1.2 Minutes of the Festival of Fisher's Ghost Sub Committee meeting held on 24 March 2010

Reporting Officer

Acting Manager Communications and Marketing

Attachments

Minutes of the Festival of Fisher's Ghost Sub Committee meeting held on 24 March 2010.

Purpose

To seek Council's endorsement of the Minutes of the Festival of Fisher's Ghost Sub Committee meeting held on 24 March 2010.

Report

Detailed below are the recommendations of the Festival of Fisher's Ghost Sub Committee. Council officers have reviewed the recommendations and they are now presented for Council's consideration. The recommendations that require a specific resolution of Council are noted in the officer' recommendation.

Recommendations of the Festival of Fisher's Ghost Sub Committee

Reports listed for consideration

6.1 Correspondence

That Councils Communications and Marketing section be asked to draft a response to Mr McClelland and forward a copy of this draft response to Councillor Kolkman.

7.1 Post Event Report

That the information be noted.

7.2 Operations Debrief Report

That the information be noted.

7.3 Street Parade

That the information be noted.

7.4 Street Parade Opening

That the information be noted.

7.5 Street Fair

1. That the information be noted.
2. That the 2010 Street Fair concludes at 2.00pm.
3. That CBD traders be provided with the option of one stall free of charge, and that any additional stalls required by the traders be charged at the standard rate.

7.6 Associated Events

1. That Mr Vines be asked to provide further information regarding his proposal, particularly in regard to the performers.
2. That Councils Acting Manager Communications and Marketing be asked to investigate the options available for the provision of power to Koshigaya Park.

7.7 Craft Exhibition

That the information be noted.

7.8 Expressions of Interest for Carnival Rides and Amusements

That the information be noted.

7.9 2010 Festival Dates and Events

That the dates and the events as proposed in the report be adopted.

8.1 Festival of Fisher's Ghost Art Prize

That the information be noted.

8.2 Debrief Meeting

That a Festival of Fisher's Ghost debrief meeting be scheduled.

8.3 24hr Fight Against Cancer

That the information be noted.

8.4 Car Club Participation in the Street Parade

That car club participation vehicle numbers be reduced to ten vehicles for each club.

Officer's Recommendation

1. That the Minutes be noted.
2. That in regard to item 7.9 it be noted that the 2010 Festival of Fisher's Ghost will be held from Thursday 30 October to Sunday 9 November 2010.

Committee's Recommendation: (Chanthivong/Rule)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 4 May 2010 (Hawker/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 78

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Minutes of the Festival of Fisher's Ghost Sub Committee

Held Wednesday 24 March 2010 in Committee Room 3

1. Acknowledgement of Land

An Acknowledgement of Land was presented by Councillor Rudi Kolkman.

2. Attendance and Apologies

Attendance: Councillor Rudi Kolkman (Chairperson)
Paul Tosi - General Manager
Michael Sewell - Director Business Services
Justine Uluibau - Acting Manager Communications & Marketing
Brent Murray

Also in Attendance: Shane McConnochie - Events and Promotions Coordinator
Graham Charlesworth
Kristy Peters - Executive Services

Apologies: Councillor Paul Lake
Councillor Mollie Thomas
Marie Rutledge
David Morris

Sub Committee's Recommendation (Murray/Sewell)

That the above apologies be received.

CARRIED

Welcome

Councillor Kolkman welcomed Graham Charlesworth from the Macarthur Christian Network to the Festival of Fisher's Ghost Sub Committee meeting.

3. Declarations of Interest

There were no Declarations of Interest made at this meeting.

4. Minutes of the Previous Meeting

Report

The Minutes of the Festival of Fisher's Ghost Sub Committee meeting held 14 October 2009, copies of which have been circulated to each Sub Committee member, these minutes were presented to Council for adoption at its meeting held 17 November 2009.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation (Kolkman/Uluibau)

That the information be noted.

CARRIED

5. Business Arising from Previous Minutes

Nil.

6. Correspondence

Purpose

To inform the Sub Committee of correspondence received from Allan McClelland regarding suggestions for the Festival of Fisher's Ghost future Festival programs.

Report

Correspondence has been received from Allan McClelland asking the Sub Committee to consider changes, additions and possible deletions to the Festival. Mr McClelland was a president of the Festival for four years at the time the Festival was managed by the Festival of Fisher's Ghost Association Incorporated. During this period one of the aims of the Festival was to raise funds for local charities. Mr McClelland has asked what happens to the funds we raise from the Carnival, Art competition and other areas of the Festival. Mr McClelland is also concerned about the role of the Miss Princess Quest and its purpose.

Mr McClelland's suggestions are as follows:

1. To hold a ball at the conclusion of the Festival and crown a Charity Queen
2. Raise funds for local charities
3. Outdoor art competition
4. Outdoor sculpture competition

Officer's recommendation

That the Sub Committee discuss the recommendations made by Mr McClelland.

Sub Committee's Recommendation (Kolkman/Sewell)

That Council's Communications and Marketing be asked to draft a response to Mr McClelland and forward a copy of this draft response to Councillor Kolkman.

CARRIED

7. Reports

7.1 Post Event Report

Purpose

To provide the Sub Committee with a general overview of this year's Festival of Fisher's Ghost.

Report

The following post event report was submitted to Council's Corporate Governance Committee meeting in 2009.

The 2009 Festival of Fisher's Ghost was held from 29 October to 8 November.

This year's Festival program featured 18 Council and community events, with 14 of these being organised by Council.

Event summary

The Festival of Fisher's Ghost Street Parade, held Saturday 31 October, included 63 entries and approximately 1200 participants. The Parade was officially opened this year by the Mayor of Campbelltown, Cr Aaron Rule, 2009 Campbelltown City Citizen of the Year, Tanyia Harris and 2009 Campbelltown City Young Citizen of the Year, Frost Matavao.

On the second Saturday of the Festival, 7 November, the Street Fair was held. This year the Street Fair site plans were changed to incorporate Mawson Park as the setting for the main stage entertainment and family interactive activities. The carnival rides operated at the northern end of Queen Street next to Mawson Park. The second stage located at Lithgow Street hosted local entertainment. There were more than 100 stalls and the site changes proved very successful, creating a relaxing atmosphere for the community.

This year Better Amusements Hire – Joylands, contracted the Fisher's Ghost Carnival and operated at Bradbury Park for six days during the Festival, Friday 30 October to Sunday 1 November and Friday 6 to Sunday 8 November. The new carnival contractors offered a selection of rides usually only available to major cities. As a result, this year's carnival attracted the highest attendance levels that the Festival has ever received.

The Festival was well supported by the local police, St John Ambulance and SES. The Festival involved the cooperation of many sections within Council.

Other events and activities coordinated by Council as part of this year's Festival included:

- Festival of Fisher's Ghost Art Award
 - Fisher's Ghost Extreme
 - Fisher's Gig
 - Fisher's Kids
 - Two fireworks spectaculars
 - Miss Princess Quest
 - Historical Coach Tour
 - Craft Exhibition
 - Tribute Concert to Crowded House & Split Enz
 - Living Macarthur Nature Photography Exhibition
-

Sponsorship and income

The Festival attracted \$27,600 (inc GST) in sponsorship with three major sponsors: Channel Nine, Telstra and Coles Campbelltown.

- Platinum sponsor: Coles to the value of \$16, 600 (inc GST)
- Street Fair sponsor: Telstra to the value of \$8,000 (inc GST)
- Television partner: Nine Network to the value of \$3,000 (inc GST)

A number of sponsors also supported the Craft Exhibition, the Fisher's Ghost Art Award, the Fun Run and the Miss Princess Quest.

The other activities of the Festival generated income:

Carnival	\$81,593 (inc GST)
Street Fair	\$ 8,711 (inc GST)
Rides at Street Fair	\$ 550 (inc GST)

The Festival budget allocation for the 2009/10 financial year was \$96,198.00. All events were within the budget allocation. The Festival in 2009 is considered to be a most successful community event, which was well received by participants and the wider general community.

Media coverage

Extensive in-kind support was received from local Media Sponsors - C91.3, the Campbelltown-Macarthur Advertiser and the Campbelltown-Macarthur Chronicle. Macarthur Community Radio (MCR) also supported the Festival with pre-event promotion, and the Saturday Telegraph also featured the Festival in the Best Weekend section.

Both local newspapers featured an eight-page wrap promoting the Festival, through advertisements, event images and editorial.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation (Sewell/Murray)

That the information be noted.

CARRIED

7.2 Operations Debrief Report

Purpose

To provide the Sub Committee with the minutes from the Operational Debrief Meeting held 26 November 2009.

Officers Recommendation

That the information be noted.

Sub Committee's Recommendation (Murray/Uluibau)

That the information be noted.

CARRIED

7.3 Street Parade

Purpose

To discuss the suggestions made by the Operational Debrief Committee for revitalising the quality of the Parade.

Report

Suggestions:

1. Float building workshops for the community held in conjunction with the Arts Centre be introduced. This would require additional staffing and budget resources to be effective and would need to occur each year as an ongoing project to have impact.
2. To hire performers/artists/bands that could be dispersed throughout the parade to create excitement and interest throughout the event. This would require additional funding for the parade.
3. For other parades held in Sydney to be researched, and contacted. Perhaps floats that attend other parades could be encouraged to attend the Fisher's Ghost Parade. This suggestion is excellent, but could require additional staffing/budget resources.
4. To restrict the number of cars in the Best wheels and hooves category to a maximum of ten vehicles per group.
5. Parade theme for the 2010

Officer's Recommendation

That the suggestions contained within this report be discussed.

Sub Committee's Recommendation (Sewell/Kolkman)

That the information be noted.

CARRIED

7.4 Street Parade Opening

Purpose

To discuss ideas for the official opening of the Fisher's Ghost Festival.

Report

The Parade was officially opened this year by the Mayor of Campbelltown, Cr Aaron Rule, 2009 Campbelltown City Citizen of the Year, Tanyia Harris and 2009 Campbelltown City Young Citizen of the Year, Frost Matavao. This proved to be very successful and involved Campbelltown Citizen's that have been recognised for their service to the community.

Officer's Recommendation

That the Official Opening be discussed.

Sub Committee Note: Discussions took place in regards the official opening and the following suggestions were made:

- In regards to the official opening it was suggested that Ms Janice Reid - Chancellor of the University of Western Sydney - Campbelltown be invited to officially open the 2010 Festival of Fisher's Ghost.
- Discussions took place regarding the location of the stage used by the official guests to open the Festival of Fisher's Ghost, and it was suggested that this stage be erected directly in front of the main stage where the official guests and party sit. Then this stage would be dismantled to allow entertainment to continue down the main street.
- It was noted that at previous events drinking water is handed out to parade participants as they passed Campbelltown Mall. It was noted that participants on obtaining the water were stopping to drink it thus interrupting and causing congestion to the parades movement. It was suggested that this year the table of drinking water be relocated to Koshigaya Park to encourage entrants to disperse into the park and not interfere with the flow of the parade.
- Information regarding the Parade Entrant prizes was provided to all Sub Committee members noting that the categories have been reviewed and the prize amounts have been increased to encourage participants to dress up their floats in line with the Festival of Fisher's Ghost theme.
- It was suggested that Council's Events and Promotions Coordinator approach local artist Danielle Everett to sing the National Anthem at the official opening.

Sub Committee's Recommendation (Sewell/Uluibau)

That the information be noted.

CARRIED

7.5 Street Fair

Purpose

To discuss the suggestions made by the Operational Debrief Committee for the Street Fair.

Report

Food stalls

This year there were 18 food stalls at the Street Fair. As there is an abundance of food traders that currently operate in Queen Street it was suggested by the Operational Committee to exclude additional food stalls at the Street Fair and to promote the food stalls that are currently located in Queen Street.

Cr Kolkman suggested getting the main street traders more involved in the event (there is a large amount of business being brought to the concentrated area of the main street by the parade and the fair).

CBD Traders

All CBD Traders located in Queen Street have their stall fees waived. However, this year many of the Traders opted to take more than one stall. For 2010 it is suggested that all CBD Traders have the option of one free stall, any additional stalls required by the Traders are to be charged at the going rate as per other stall holders.

Concerns were raised that the crowds died off at about 2pm. One of the reasons for this may be that the Fair is competing with the Carnival which starts at 2pm.

It is suggested that the Fair finish at 2pm, when the carnival is due to start.

Mawson Park

Mawson Park worked extremely well this year, in future years this area of the event could evolve to include interactive free workshops for the community.

Officer's Recommendation

That these suggestions be discussed.

Sub Committee Note: In regards to the Street Fair, it was suggested that the NSW Fire Brigade Band be invited to perform at the Street Fair or possibly the Street Parade this year. It was also suggested that a number other bands both local and from other areas be invited to participate in the Festival of Fisher's Ghost as soon as possible as many bands have calendar commitments in advance. If the dates for this year are unsuitable due to prior commitments it was suggested that the bands be booked to participate in the 2011 Festival of Fisher's Ghost as the dates of the 2011 Festival have already been determined.

It was also suggested that during the Street Fair that the Carnival operator be encouraged to have a ticket booth as part of the street fair.

Sub Committee's Recommendation (Murray/ Tosi)

1. That the information be noted.
2. That the Street Fair concludes at 2.00pm.
3. That CBD Traders be provided with the option of one stall free of charge, and that any additional stalls required by the traders be charged at the standard rate.

CARRIED

7.6 Associated Events

Purpose

To present a proposal for a Country and Western Festival as part of the Fisher's Ghost Festival.

Report

Chris Vines, the contractor provider for the PA system at the Fisher's Ghost Parade, advised Council he is interested in hosting a Country and Western Festival as part of the Festival of Fisher's Ghost Festival.

Chris is proposing to hold the Festival on Saturday 13 November from 2pm to 11pm and Sunday 14 November from 11am to 6pm. The event would include headline artists/band, bush poets, talent quest, blue grass performers and various country performers. A few stalls also included selling food and country clothing items.

The event would be free and the expected attendance for the first year would be 300 to 500. The demographic of the audience would be primarily 50 years plus.

Location suggestions are Rugby Field behind Harlequins Ground or at Bradbury Oval. The Country and Western Festival could provide entertainment in the Carnival area on the second weekend of the Festival.

If the Country and Western Festival were to take place at the Rugby Field, it would be competing with the Carnival and possibly affect attendance levels at the Carnival.

Officer's Recommendation

That this proposal be considered by the Committee and discussed.

Sub Committee Note: Discussions took place in regards the proposed Country and Western Festival, it was noted that further information needs to be provided from Mr Vines in regards to proposed performers at the Country and Western Festival.

It was noted that there has been a number of issues in the past with regards to the use of electricity at Koshigaya Park, Campbelltown. It was noted that due to OH&S concerns that coordinators of associated events in Koshigaya Park have had to supply their own generators. Councils Acting Manager Communications and Marketing will follow this matter up with Councils Risk and Liability Officer to determine if Council can in fact supply power for this event as it is part of the Festival of Fisher's Ghost.

Sub Committee's Recommendation (Sewell/Kolkman)

1. That Mr Vines be asked to provide further information regarding his proposal, particularly in regard to the performers.
2. That Councils Acting Manager Communications and Marketing be asked to investigate the options available for the provision of power Koshigaya Park.

CARRIED

7.7 Craft Exhibition

Purpose

To update the Committee on a revised Craft Exhibition proposal.

Report

The 2009 Craft Exhibition was coordinated by Council's Event staff, who have limited knowledge concerning Craft. The event staff met with the Campbelltown Craft Society and invited them to be involved in this event. The Society has accepted the invitation and is currently revising the guidelines and entry forms for this event and will be putting together a proposal for their involvement.

Officer's Recommendation

That this information be noted.

Sub Committee's Recommendation (Uluibau/Murray)

That the information be noted.

CARRIED

7.8 Expressions of Interest for Carnival Rides and Amusements

Purpose

To update the Sub Committee on progress for advertising for Expressions of Interest for the Festival of Fisher's Ghost Carnival.

Report

Expressions of Interest to contract the 2010, 2011 and 2012 Festival of Fisher's Ghost Carnival Rides and Amusements closed Tuesday 19 January.

The selection panel met on Thursday 4 February, a final decision has not been made at this stage, hopefully a decision will be made and presented to Council in April.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation (Murray/Uluibau)

That the information be noted.

CARRIED

7.9 2010 Festival Dates and Events

Purpose

To inform the Sub Committee of the dates and key events for the 2010 Festival of Fisher's Ghost.

Report

It is proposed to hold the 2010 Festival from Thursday 30 October to Sunday 9 November.

The following events are proposed:

Sunday 24 October – Miss Princess Crowning

Thursday 4 November - Craft Exhibition opening

Friday 5 November - Fisher's Ghost Art Award Opening

Friday 5 November to Sunday 7 November - Carnival at Bradbury Oval

Saturday 6 November - Street Parade

Saturday 6 November - Fisher's Gig Bradbury Oval

Sunday 7 November - Fisher's Kids

Sunday 7 November - Campbelltown District Philatelic Society Stamp Fair

Friday 12 November to Sunday 14 November - Carnival at Bradbury Oval

Saturday 13 November - Street Fair

Saturday 13 November - Fisher's Ghost Extreme

Saturday 13 November – Family entertainment Bradbury Oval (or possibly Country and Western Festival)

Sunday 14 November - Fisher's Ghost Fun Run

Officer's Recommendation

That the Sub Committee consider the dates and events proposed for the 2010 Festival of Fisher's Ghost.

Sub Committee's Recommendation (Uluibau/Sewell)

That the dates and the events as proposed in the report be adopted.

CARRIED

8. General Business

8.1 Festival of Fisher's Ghost Art Prize

It was noted that judges for the Festival of Fisher's Ghost Art Prize have not been confirmed for the 2010 event. As the Chairperson of the Campbelltown Arts Centre Sub Committee, Councillor Kolkman advised that he will discuss the Festival of Fisher's Ghost Art Prize with Council's Manager Cultural Services at the next Campbelltown Arts Centre Sub Committee meeting.

Sub Committee's Recommendation (Murray/Uluibau)

That the information be noted.

CARRIED

8.2 Debrief Meeting

It was noted that at the conclusion of all of Council's community events, that a debrief meeting is held within two weeks of the event. It was proposed that a debrief meeting be scheduled approximately two weeks after the Festival of Fisher's Ghost. All Sub Committee members agreed that a debrief meeting would be beneficial to the Festival.

Sub Committee's Recommendation (Murray/Uluibau)

That a Festival of Fisher's Ghost debrief meeting be scheduled.

CARRIED

8.3 24hr Fight Against Cancer

It was noted that at the 2010 Campbelltown 24Hour Fight Against Cancer Event in October the organising committee is hoping to bring its total fundraising to in excess of \$1m.

To celebrate this milestone achievement and to say thank you to the local community and sponsors the Committee's Chairperson Councillor Borg has requested that the committee and its sponsors be given the opportunity to lead the 2010 Festival of Fisher's Ghost Street Parade.

In considering this request it was noted that over the years, members of the Festival of Fisher's Ghost Sub Committee have worked tirelessly to discourage entries of vehicles that only display commercial advertising and encouraged participants to dress up their vehicles in a Festival theme.

As a result it has been suggested that Councillor Borg be advised that his committee and sponsors can lead the parade, however, instead of vehicular participation that they walk behind banner highlighting the events sponsors.

Sub Committee's Recommendation (Kolkman/Uluibau)

That the information be noted.

CARRIED

8.4 Car Club Participation in the Street Parade

It was noted that as the number of car clubs participating in the Festival of Fisher's Ghost Street Parade is increasing and that consideration should be given to reducing the number of vehicles permitted by each Car Club to ten vehicles.

The Sub Committee agreed that the number of vehicles permitted for each car club be reduced to ten vehicles.

Sub Committee's Recommendation (Kolkman/Uluibau)

That car club participation vehicle numbers be reduced to ten vehicles for each club.

CARRIED

Next meeting of the Committee will be held on 12 May 2010 at 6.00pm in Committee Room 3.

Councillor Rudi Kolkman
Chairperson

2. CORPORATE SUPPORT

2.1 2010 Local Government Association Conference

Reporting Officer

Manager Corporate Support

Attachments

Letter from Local Government Association.

Purpose

To advise Council of the format for the 2010 Local Government Association (LGA) Conference to be held in Albury from Sunday 24 October 2010 to Wednesday 27 October 2010.

History

At the 2009 Conference an open forum session was held to enable discussion regarding the format of future conferences to better serve the needs of members. Following the Conference the LGA Executive and the LGA Conference Committee reviewed the Conference resolutions and matters raised by delegates during the discussion.

Report

As a result of the deliberations the LGA Executive have passed a series of resolutions which will guide the conduct of the Conference in 2010 and subject to review in to the future.

The Executive has resolved that the Opening Ceremony will be held on the Sunday afternoon and the conference will conclude at lunch time on the Wednesday. Further the ALGA National General Assembly of Local Government will be used as a model in relation to the organising of conference sessions.

The Executive Committee has now determined the themes for the 2010 Conference which are:

- Modernising the financing of Local Government
 - Modern approaches to Community Wellbeing, and
 - Modern approaches to the Natural and Built Environment
-

The Executive Committee in adopting themes and a change to the format of the Conference have addressed the issues referred by participating Council's. Greater emphasis is now placed on the input from member Council's with the withdrawal of presentations by sponsors and partners of the Association that make a financial contribution to the Conference. This will allow for relevant motions to be discussed and debated in a more timely manner with the objective to provide all speakers an appropriate amount of time. These initiatives are seen as a positive move in refocussing member participation at the Local Government Association Conference.

Council's will be invited to submit motions that deal with aspects of the identified themes. These motions will be classified as Category 1 motions. Motions which do not comply with the guidelines set by the Executive in regard to the identified themes will be determined to be Category 2 motions and will be referred to the Executive for action prior to the conference.

Detailed guidelines for motions to be considered as Category 1 are provided in Attachment 1 from the Local Government Association.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Matheson)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 4 May 2010 (Hawker/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 78

That the Officer's Recommendation be adopted.

ATTACHMENT 1

MAR17'10 08:20:22 RCVD

Local Government
Association of NSW



Our Ref: R08/0024 OUT- 18235

16 March 2010

Mr Paul Tosi
General Manager
Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

Dear Mr Tosi

Format for the 2010 Local Government Association Conference

You may recall that at the 2009 LGA Conference an open forum session was held to enable full and frank discussion regarding the format of the Conference, with delegates encouraged to voice their views on how the Conference format could be changed or amended in future to better serve the needs of members.

Following the Conference the LGA Executive and the LGA Conference Committee reviewed the Conference resolutions, in addition to the many points and issues raised by delegates during the discussion and in various letters received from Councils after the Conference.

As a result of these deliberations the LGA Executive passed a series of resolutions which will guide the conduct of the Conference in 2010, and, subject to a review of the 2010 conference, into the future.

The Executive resolved that:

1. The Opening Ceremony be held Sunday afternoon and the Conference will conclude lunchtime Wednesday.
2. No events will be held on Saturday
3. The ALGA National General Assembly of Local Government will be used as a model in relation to the organizing of conference sessions
4. Prior to June 2010 the Executive determine key issues/themes to be addressed at the 2010 conference
5. Councils will be invited to submit motions that deal with aspects of the identified issues/themes
6. To be determined as a Category 1 motion they must comply with the following guidelines:

A Category 1 motion:

- **Must** relate to an identified conference issue/theme, and,
 - **Must** not attempt to enforce one council's position on other councils, and
 - **Must** not cause detriment to one council over another, and
 - **Must** deal with the issues/themes at a regional/state or national level (ie: the motion must not be a single council issue)
 - **Must** address the conference theme of "Modernising Local Government"
7. Motions which do not comply with the guidelines will be determined to be Category 2 and will be referred to the Executive for action **prior** to the Conference.
 8. That invited Ministers and members of the Opposition & Greens will be asked to sit on a politically balanced panel session (ie. 2 from Government and 2 from the Opposition and 1 from the Greens) to be moderated which will allow a question and answer session from the moderator and delegates, and allow both to put forward their party's positions in the lead up to the next state election.
 9. Keynote or expert speakers should be invited where appropriate to address the conference in relation to the identified key issues/themes.
 10. Statecover not be invited to present (subject to commercial arrangements)
 11. Local Government Superannuation services and Tourism NSW not be invited to present.
 12. The handheld voting units be used by the conference voting delegates, and a policy be developed, for inclusion in future business papers, which will cover issues such as privacy, and that the units will not be used for the election of Executives etc.
 13. There continue to be open sessions, whereby standing orders are suspended.
 14. There will be no concurrent sessions
 15. Fixed breaks continue; morning tea, lunch and afternoon tea as it is important to the Associations sponsors and conference delegates networking opportunities.
 16. The Associations determine stricter quality control over future conference venues
 17. Guidelines for those wishing to host future conferences be determined particularly in relation to the costs and budgets of the winners of conference.

18. That a paper be sent to all councils in the New Year outlining the structure of the 2010 conference. **[Note: Which is this paper]**

19. Standing orders be amended to include the following clauses:

- *Motions will only be dealt with in the order they are printed in the business paper*
- *That all late motions will be dealt with at the final session on the final morning of Conference and only by approval of Conference delegates*

2010 Conference Motions

The Committee has now determined the themes for the 2010 Conference which are:

1. *Modernising the Financing of Local Government*
2. *Modern approaches to Community Wellbeing, and,*
3. *Modern approaches to the Natural & Built Environment*

Further details regarding the themes are set out in **ATTACHMENT 1**.

It would be appreciated if you could make your fellow Councillors aware of the guidelines for the 2010 Conference in preparation for the calling of motions for inclusion into the business paper later this year.

Hand Held Voting Units

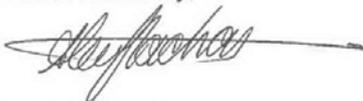
Hand held voting units will once again be used at the 2010 conference. A policy for the use of hand held voting units has been developed and is set out in **ATTACHMENT 2**.

Standing Orders

Standing orders have been re-drafted to include the amendments set out earlier. A copy of the proposed Standing orders is set out in **ATTACHMENT 3**.

Should you have any questions in relation to the format of the conference or the development of conference motions please contact the Associations' Director Corporate Services Peter Coulton on 9242 4030.

Yours Sincerely,



Cr Alice Glachan
Chair, LGA Conference Committee

ATTACHMENT 1

2010 Conference Motions

The Committee has now determined the themes for the 2010 Conference which are:

4. *Modernising the Financing of Local Government*
5. *Modern Approaches to Community Wellbeing, and,*
6. *Modern Approaches to the Natural & Built Environment*

Further details are provided below:

1 Modernising the Financing of Local Government

Motions should deal with the proper and adequate financing of local government into the future. Motions must aim to extend, enhance or replace current policy positions.

Note: motions **should not** deal the removal of rate pegging, a fairer share of national taxation revenue or banning cost shifting as these are already established LGA policy positions).

Topics could include:

- New revenue raising mechanisms (fees, charges, taxes).
- Rating reform (other than removing rate pegging).
- More effective mobilisation of local revenues.
- Land valuation methodology options.
- Alternative financing models.
- More cost effective ways of delivering infrastructure and services.
- Removal of fiscal impediments (other than rate pegging).
- Reform of intergovernmental fiscal relationships.
- Improvements to long term financial planning and asset management.
- Identifying future financial requirements.
- Funding structures to support a modernized local government sector.

2 Modern Approaches to Community Wellbeing

Motions under this theme should cover innovations to NSW Local Government's legislative, administrative or program settings that support local communities. They should relate to significant changes to:

- Social planning and cultural planning (integrating social justice with community strategic plans, social impact assessment);

-
- Community development and community cultural development (developing vibrant involved communities; sustaining a sense of neighbourhood in living suburbs);
 - Community services (welfare or development services for various age or target groups like community halls and neighbourhood centres, ageing and disability services, women's services, youth services and children's care and education services; access for Aboriginal and Torres Strait Islander Peoples);
 - Cultural services (contemporary public libraries, art galleries, performing arts centres, museums, public art, community arts, celebrations, new media and digital arts);
 - Health protection and promotion (regulatory activities reducing public health risks; promoting healthy lifestyles; immunisation, early childhood health centres or rural medical services);
 - Recreation facilities and services (open space; gardens, playgrounds, sports facilities);
 - Safe and secure environments (crime prevention activities, crime prevention through environmental design in council plan making);
 - Community economic development; and
 - Social policies and programs of other spheres of government that impact Local Government.

3 Modern Approaches to the Natural & Built Environment:

Motions under this theme should cover environmental, natural resource management and land-use planning issues which come within the charter of Local Government. They include:

- Minimising the negative impacts of consumption and waste generation, and bringing about a more equitable allocation of responsibility for these impacts to organizations in the production chain;
- Pursuing more responsible, sustainable management of natural resources;
- Furthering the efforts of local councils to enhance the ecological, social and economic sustainability of their communities, and natural and built environments;
- Resourcing councils adequately to enable them to fulfil their charter under the Local Government Act (section 8.1) "to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which (they are) responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development";
- Preparing and equipping councils to deal with the challenges posed by climate change;
- Improve the planning system so that it is better informed, transparent and more reflective of local and regional aspirations;
- Improve the planning system to achieve superior social, economic and environmental outcomes (i.e. including social justice; equitable access to housing, employment);

- Reform the relationships between Australian, NSW and Local Government in relation to local and regional planning (applying the principle of subsidiarity); and
- Better integrate land use and infrastructure planning.

Councils are invited to submit motions that deal with aspects of the issues/themes identified above.

Councils may submit any motion, however, to be considered a Category 1 motion, and therefore be considered with by the Conference, a motion:

MUST relate to one of the identified conference issues/themes, **and**,

MUST not attempt to enforce one council's position on other councils, **and**

MUST not cause detriment to one council over another, **and**

MUST deal with the issues/themes at a regional/state or national level (ie: the motion must not be a single council issue)

MUST address the conference theme of "Modernising Local Government"

Motions which do not comply with the guidelines will be determined to be Category 2 and will be referred to the Executive for action **prior** to the Conference. [This meeting is scheduled for Friday 15 October 2010)

Late motions will be received up to close of business **FRIDAY 8 OCTOBER 2010** and will be published in the LG Weekly on **FRIDAY 15 OCTOBER 2010**.

Late motions will be categorized using the same methodology as motions received prior to the cut off date.

Only Late Motions which are determined to be Category 1 motions will be dealt with by the Conference, and will only be dealt with at the final session on the final morning of Conference and only by approval of Conference delegates.

No late motions will be accepted at the Conference

ATTACHMENT 2

Handheld Voting Units – Policy for Use at LGA Conferences

1. At the commencement of the Conference all Voting delegates will be issued with a security voting card which will be used to activate the hand held voting units.
2. The security voting card must be returned to the LGA office at the Conference Venue at the conclusion of the conference.
3. Each Voting delegate is responsible for both the usage and safe keeping of the security voting card for the duration of the Conference **[Note: The LGA is charged by the security card provider for cards which are not returned. The LGA has no choice but to charge the Council of a Voting Delegate for a non-returned card. This charge will consist of the cost of the card plus an administration fee]**
4. The LGA will issue a security voting card only to delegates nominated by a member council. If a member council wishes to transfer a security voting card from one delegate to another:-
 - The voting card issued to the initial delegate must be surrendered to the LGA office at the Conference venue, and
 - The member Council Mayor or General Manager must complete and sign a Delegate transfer/replacement form obtained from the LGA office at the Conference venue.
4. Neither the LGA nor the provider of the security voting cards and/or the provider of the handheld voting units will retain details of individual votes taken throughout the conference. The numerical results of any vote (and not the details of the individual to whom any card is allocated) will only be captured for the purpose of taking a vote for an item as called for by the Conference Chairperson, and only for the time needed to manually record the vote count in the minutes of the Conference proceedings.
5. The Handheld Voting units should not be removed from the Conference Venue as they need to be regularly re-charged. The Units also contain a proximity alarm which automatically activates when the unit is taken more than **80** metres from the receiving station, which is located in the main hall of the Conference venue.

ATTACHMENT 3

Standing Orders – Effective from 2010 LGA Annual Conference

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1. Business shall not be transacted at Annual Conference unless a quorum is present.
 2. For the purposes of the Conference a quorum shall be half the number of registered voting delegates plus 1.
 3. In plenary sessions movers of motions shall be allowed three minutes for introducing their subjects and three minutes for reply; otherwise speakers shall be given three minutes. These time limits shall be strictly observed unless by consent of the Conference their time be extended.
 4. Only one extension of time shall be granted to any speaker and such extension shall be limited to three minutes.
 5. When an amendment is before the Conference, no further amendment shall be discussed until such first amendment has been dealt with.
 6. No more than one amendment upon any motion shall be considered unless notice of such further amendment is given before the amendment then under discussion has been dealt with.
 7. The mover of an amendment which has been adopted as the motion shall (as in the case of the mover of an original motion) have the right of reply to any further amendments submitted.
 8. A Conference will only deal with Motions categorized as Category 1. For a motion to be considered Category 1 it:
 - i. **MUST** relate to one of the identified conference issues/themes, **and**,
 - ii. **MUST** not attempt to enforce one council's position on other councils, **and**
 - iii. **MUST** not cause detriment to one council over another, **and**
 - iv. **MUST** deal with the issues/themes at a regional/state or national level (ie: the motion must not be a single council issue)

- v. **MUST** address the conference theme of "Modernising Local Government"
9. Motions which do not comply with the criteria set out above will be considered Category 2 motions and will be dealt with by the LGA Executive
 10. Motions will only be dealt with in the order they are printed in the business paper.
 11. Late motions will be dealt with at the final session on the final morning of Conference and only by approval of Conference delegates
 12. In the event of any composite motion suggested by the Executive embodying the essential features of several following agenda items being carried by Conference, no further debate shall be permitted in respect of such motions so covered provided that one delegate from each sponsor Council of motions superseded by a composite motion shall have the opportunity to speak on the question of the composite motion before it is put, with a limit of 2 minutes for each delegate of each sponsor Council.
 13. When a motion is reached on the business paper and the representative from the Council is not present, and no other delegate moves the motion, the motion shall be placed at the end of the business paper, in which event, on it again coming forward, the motion may be moved by any members of the Conference.
 14. Late motions will not be accepted at Conference.
 15. Notwithstanding Clause 14, the President or Office Bearers shall have the right at any time to introduce any matter considered emergent to be put before the Conference.
 16. Where a delegate seeks to substitute from the floor a new motion for one listed in the business paper this shall only be permitted where the new motion is substantially the same, and dealing with the same subject, as the original motion.
 17. The Chairperson, upon calling the number of the next item to be dealt with by Conference, shall ask: "Is there any objection to this motion?" and, if no objection is signified, declare the motion "carried" without any further delay, provided that if any voice is raised in answer to the Chairperson's question it shall be deemed to be an objection.
 18. When an objection is indicated to a motion, the mover shall be permitted to introduce the motion to Conference, but any contribution to the debate by the seconder shall be deferred until there has been one speaker in opposition,

provided that in any case where the same motion has been submitted by more than one Council, a representative from each Council so submitting the motion shall be entitled to be heard.

19. It shall not be in order to move "the question to be put now" until at least two members of the Conference, in addition to the mover and the seconder, shall have had an opportunity to speak on the question then before the Conference, provided that one delegate from each sponsor Council of motions superseded by a composite motion shall have the opportunity to speak on the question of the composite motion before it is put.
20. In the event of any motion dissenting from the ruling of the Chairperson being moved, such motion shall be put without discussion.
21. All motions shall be on the voices except that the Chairperson may direct that voting on any motion shall be taken by use of electronic voting.
22. Delegate badges (or Security Voting Cards) shall be issued only by the Association and only to persons duly authorised as voting delegates of a member Council.
23. All delegates shall state:
 - i. their name and title, and
 - ii. as a preliminary to addressing Conference, the Council they represent.
24. A delegate shall be defined as an elected member who is entitled to vote at the Annual Conference
25. Mobile phones shall not be switched on while the business of Conference is being transacted.

3. PROPERTY SERVICES

No reports this round

4. FINANCIAL SERVICES

4.1 Investment Report - March 2010

Reporting Officer

Manager Financial Services

Attachments

Investment Portfolio Performance – March 2010

Purpose

To provide a report to Council outlining performance of the investment portfolio for March 2010.

Report

Council invests any surplus funds that become available through the financial instrument designated by the Ministerial Order from the Division of Local Government. The *Local Government Act 1993* and the Local Government (General) Regulation 2005 require a monthly investment report be presented to Council.

Council's Investment Portfolio as at 31 March stood at approximately \$67m. Funds are currently being managed both by Council staff and Fund Managers and are in accordance with the *Local Government Act 1993*, Local Government (General) Regulation 2005 and Council's Investment Policy.

Monthly Performance

The return for the entire portfolio on an annualised basis was 5.06%. This reflects an out performance of the bank bill index benchmark which returned 3.92%. Funds directly invested returned 5.17% for the month.

Rolling Year to Date (annualised) Return	March
Council Managed Funds	4.94%
Local Government Ethical Fund	5.50%
Local Government Fixed Out Cash Fund	4.28%
<i>Benchmark: 90 Day Bank Bill Index</i>	3.76%

Council's credit exposure as at 31 March shows 55% of investments placed with institutions rated AAA to AA-, 32% in institutions rated A+ to A, 9% in institutions rated A- to BBB- and 4% in other financial institutions. All investments are placed with Approved Deposit Taking Institutions who meet the eligibility for the government wholesale funding guarantee.

The current composition of the portfolio is 26% managed funds, 61% direct council managed term deposits, 12% in floating rate notes and 1% in offset facilities.

Economic Outlook

As expected the official cash rate was again lifted by 25 basis points to 4.25 per cent by the Reserve Bank of Australia at its meeting on 6 April 2010 which is a further step away from the lower than average emergency rates required to stimulate the economy.

Global financial markets are functioning much better than they were a year ago and the extraordinary support from the governments and central banks is gradually being wound back. Market economists are still expecting interest rates to reach 4.75 per cent by the end of 2010 based on economic growth and the expectation that inflation will be consistent with the target in 2010.

Council's investment portfolio continues to outperform the benchmark of the 90 day bank bill index. The recently published Local Government Investment Guideline leaves little scope for the enhancement of Council's investment portfolio with the various investment products being offered. However, to enhance the portfolio, advantage is taken on the length of maturity of the investment given the rating of the institution and the guarantee of the Federal Government for investments placed with Approved Deposit Taking Institutions.

Regular liaison with Council's external financial advisor, Spectra Financial Services, assists in monitoring all of the risk factors to maximise Council's return on the investment portfolio while minimising the risk associated with this strategy.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Greiss/Matheson)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 4 May 2010 (Hawker/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 78

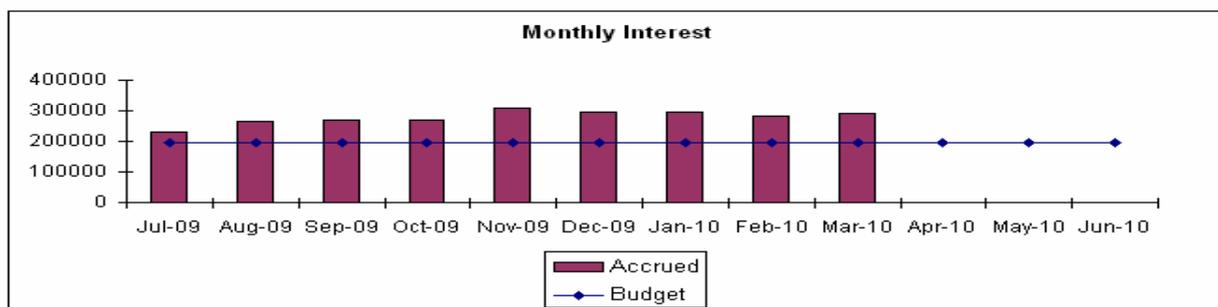
That the Officer's Recommendation be adopted.

ATTACHMENT 1

CAMPBELLTOWN CITY COUNCIL INVESTMENT PORTFOLIO Summary March 2010

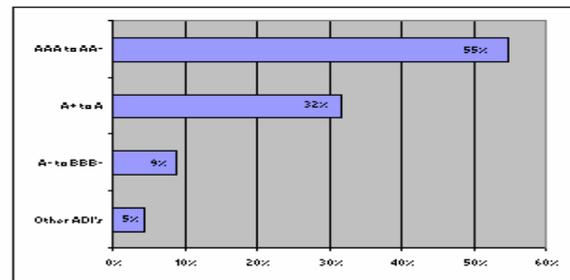
Benchmark UBS Warburg 90 Day Bank Bill Index
 Portfolio Balance \$67,034,004.44

Monthly Performance	Return (mth)	Return (pa)
UBSW 90 Bank Bill Index	0.33%	3.92%
Total Portfolio	0.43%	5.06%
<i>Performance to Benchmark</i>	+ 0.10%	+ 1.13%
Portfolio - Direct Investments	0.44%	5.17%
<i>Performance to Benchmark</i>	+ 0.11%	+ 1.25%
Portfolio - Managed Funds	0.40%	4.71%
<i>Performance to Benchmark</i>	+ 0.07%	+ 0.79%



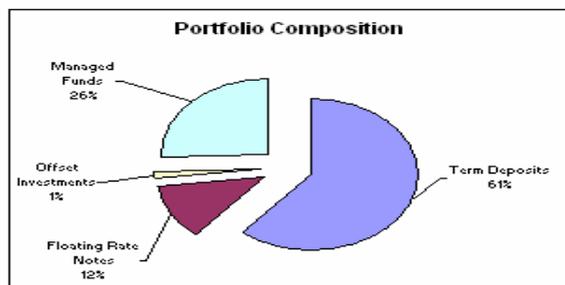
Year to Date Performance Credit Exposure

Rolling 12 Month Period
 4.94% Council Managed Funds
 5.50% LGFS Ethical Fund
 4.28% LGFS Fixed Out Cash Fund
 3.76% Benchmark



Interest Budget to Actual \$1,778,625
 Budget to Period \$2,505,146
 Accrued to Period

Securities Institutions



	Amount Invested	% Portfolio
Macquarie Bank	\$ 1,000,000.00	1%
LGFS Managed Funds	\$ 17,137,832.96	26%
Suncorp Metway	\$ 3,072,234.20	5%
National Australia Bank	\$ 7,946,914.80	12%
NSW Treasury	\$ 4,448,000.00	7%
Westpac Bank	\$ 8,092,701.91	12%
ANZ Bank	\$ 5,081,531.50	8%
Citibank	\$ 1,015,603.29	2%
St George Bank	\$ 1,056,832.07	2%
Commonwealth Bank	\$ 6,050,110.57	9%
Bank Western Australia	\$ 3,109,656.84	5%
Illawarra Mutual BS	\$ 1,000,000.00	1%
Newcastle Perm BS	\$ 1,000,000.00	1%
Heritage BS	\$ 1,000,000.00	1%
Rural Bank	\$ 1,000,000.00	1%
Members Equity Bank	\$ 1,000,000.00	1%
Bank of Queensland	\$ 1,000,000.00	1%
Mystate Financial CU	\$ 1,000,000.00	1%
Defence Services CU	\$ 1,000,000.00	1%
Maitland Mutual BS	\$ 1,022,586.30	2%
Total	\$67,034,004.44	100%

4.2 Sundry Debtors Report - March 2010

Reporting Officer

Manager Financial Services

Attachments

1. Debtors Summary
2. Ageing of Sundry Debtors – March 2010

Purpose

To provide a report detailing the amount outstanding by type and age for sundry debts for the period ending 31 March 2010.

Report

Sundry debts outstanding to Council as at 31 March 2010 were \$2,398,505 reflecting a decrease of \$426,634 since 28 February 2010. The ratio of outstanding debts to current invoices has increased from 18% in February to the current level of 61%. This ratio has been affected by two outstanding grants in relation to Coronation Park and Roads and Traffic Authority road rehabilitation works reaching 60 days old. This debtor management ratio is a measure of the effectiveness of recovery efforts, however is impacted by Council policies as well as economic and social conditions.

During the period 480 invoices were raised totalling \$615,777 and of these, the most significant have been in the following areas:

Government and other Grants - \$299,835

The main invoices relate to:

Roads and Traffic Authority of NSW – F5 freeway pedestrian/cyclist overbridge at Claymore	\$154,000
Roads and Traffic Authority of NSW – Road Safety GL Workshop and Care (Bicycle and Helmets) Grant	\$4,125
NSW Environmental Trust – Urban Sustainability Program, Urban Waterways Initiative at Campbelltown Golf Course (second instalment of \$275,000 grant)	\$88,000
Department of Transport and Regional Services – Campbelltown CBD cycleway improvements (first instalment of \$100,000 grant)	\$25,000
Australia Council for the Arts – Site lab interactive project at Minto	\$22,000

Corporate Administration - \$115,439

The main invoices relate to:

Cabra-Vale Ex-Active Servicemen's Club – RSL reimbursement for multi deck car park maintenance costs	\$86,806
National Australia Bank – Sponsorship of 'Reach 2010' Musical Production	\$11,000
Macarthur Baseball League – AGL electricity account	\$2,728
Total Event and Management Services Pty Ltd – Campbelltown Athletics Track commission on sales of food and beverages for February 2010	\$2,567
Macarthur District Soccer Football Association – AGL electricity account	\$2,554
AWJ Civil Pty Ltd – Occupation fees for February 2010	\$1,815

Land and Building Rentals \$80,397

The main invoices relate to:

Glenquarie Hotel Pty Ltd – Glenquarie Shopping Centre	\$29,817
Aldi Stores – 61 Victoria Road, Macquarie Fields	\$20,277
Caltex Oil Australia Pty Ltd – Glenquarie Shopping Centre	\$13,661
Mycorp Group Pty Ltd – BP Express Glenquarie	\$12,056

Shop and Office Rentals - \$47,569

The main invoices relate to:

Nuvezo Pty Ltd – Dumaresq Street Twin Cinema	\$20,429
McDonalds Australia Limited – Glenquarie Shopping Centre	\$6,720
Campbelltown Amcal Pharmacy – Milgate Arcade, Queen Street	\$4,888
J & R Versteeg Pty Ltd – Campbelltown Arts Centre Café	\$3,795
SA & S Thai – Macquarie Fields Neighbourhood Store	\$3,702
M & H Fatrouni – Woodbine Neighbourhood Store	\$3,486

Receipts to the value of \$1,042,412 have been received during the period, the most notable in the following areas:

Government and other Grants	\$581,550
Corporate Administration	\$97,628
Land and Building Rentals	\$79,868
Shop and Office Rentals	\$58,339
Sportsground and Field Hire	\$36,315

Council officers continue to provide assistance to debtors experiencing difficulties in paying their accounts. Debtors are encouraged to clear their outstanding debts through regular payments where possible to avoid any further recovery action.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Chanthivong/Rule)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 4 May 2010 (Hawker/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 78

That the Officer's Recommendation be adopted.

ATTACHMENT 1

DEBTORS SUMMARY 1 March 2010 to 31 March 2010

DEBTOR TYPE/DESCRIPTION	ARREARS AT 28/02/2010	RAISED THIS PERIOD	RECEIVED THIS PERIOD	BALANCE AT 31/03/2010	% DEBT RATIO
Corporate Administration	388,282	115,439	97,628	406,093	16.93%
Abandoned Items	3,989	0	0	3,989	0.17%
Child Care Debts	36,227	0	17,399	18,828	0.78%
Community Bus	215	265	289	191	0.01%
Tennis Court Hire	757	0	0	757	0.03%
Sportsground and Field Hire	101,341	4,524	36,315	69,549	2.90%
Government and other Grants	1,675,806	299,835	581,550	1,394,091	58.12%
Public Hall Hire	17,853	19,185	15,389	21,649	0.90%
Health Services	350	0	0	350	0.01%
Land and Building Rentals	26,445	80,397	79,868	26,975	1.12%
Library Fines and Costs	145,789	1,080	0	146,869	6.12%
Healthy Lifestyles	35,588	6,945	19,139	23,394	0.98%
Pool Hire	11,581	22,747	19,036	15,292	0.64%
Private Works	41,063	4,565	24,263	21,365	0.89%
Road and Footpath Restoration	175,577	0	34,849	140,728	5.87%
Shop and Office Rentals	85,716	47,569	58,338	74,946	3.12%
Various Sundry Items	90,094	13,225	34,568	68,751	2.87%
Waste Collection Services	27,903	0	23,780	4,123	0.17%
	2,825,139	615,777	1,042,411	2,398,505	100%

ATTACHMENT 2

AGEING OF SUNDRY DEBTOR ACCOUNTS - 31 March 2010

Description	Current Charges	Total 30 Days	Total 60 Days	Total 90+ Days	Balance Due	Previous Month 90+ days
Corporate Administration	110,473	96,093	858	198,669	406,093	200,101
Abandoned Items	0	594	0	3,395	3,989	3,395
Child Care Debts	18,828	0	0	0	18,828	0
Community Bus	191	0	0	0	191	0
Tennis Court Hire	757	0	0	0	757	0
Sportsground and Field Hire	1,064	3,100	21,147	44,238	69,549	42,049
Government and other Grants	299,980	13,811	1,043,900	36,400	1,394,091	32,000
Public Hall Hire	13,090	5,231	525	2,803	21,649	2,511
Health Services	0	0	0	350	350	350
Land and Building Rentals	18,111	2,921	2,840	3,103	26,975	2,761
Library Fines and Costs	146,869	0	0	0	146,869	0
Healthy Lifestyles	5,864	5,594	0	11,936	23,394	21,209
Pool Hire	14,816	0	0	477	15,292	756
Private Works	5,754	622	0	14,989	21,365	8,553
Road and Footpath Restoration	0	123,296	0	17,433	140,728	34,251
Shop and Office Rentals	15,270	58,714	0	963	74,946	0
Various Sundry Items	13,578	1,677	0	53,496	68,751	68,123
Waste Collection Services	0	8	0	4,115	4,123	4,445
	625,210	311,661	1,069,270	392,365	2,398,505	420,504

4.3 Monthly Rates Summary

Reporting Officer

Manager Financial Services

Attachments

1. Monthly Rates Summary
2. Actual to Budget Result
3. Rates Statistics

Purpose

To provide details of the 2009/10 Rates and Charges Levy and cash collections for the month ending March 2010.

Report

Rates and Charges levied for the period ending 31 March 2010 totalled \$72,007,038 exceeding the current income budget estimates by \$66,038. Adjustments to rate income will be reflected in the March Financial Review.

For the year to date period ending 31 March 2010 receipts to the value of \$55,708,650 have been received. In percentage terms 74.7% of all rates and charges due to be paid have been collected, which compares to the amount collected in the same period last year of 75.4%.

Debt recovery action during the month involved the issue of 1,737 seven-day letters to ratepayers with two or more instalments outstanding and a combined balance exceeding \$500. Towards the end of March a review of matters still outstanding resulted in 765 accounts being referred to Council's recovery agents for a second letter of demand. Aside from penalty interest no additional costs have been incurred at this stage.

Also during March, missed instalment notices were issued to remind 7,242 ratepayers that they had overlooked payment by the 28 February 2010 instalment due date.

Council staff continue to provide assistance to ratepayers experiencing difficulty in settling their accounts. This includes the monitoring of 351 ratepayers with a total arrears balance of \$378,289, who have made suitable payment arrangements.

Ratepayers who purchased property since the February instalment notices are issued with a 'Notice to new owner' letter. During the month, 13 of these notices were sent to ratepayers advising them of the amount unpaid on their account and the amount levied in annual rates and charges.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Greiss)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 4 May 2010 (Hawker/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 78

That the Officer's Recommendation be adopted.

ATTACHMENT 1

RATES SUMMARY

STATEMENT OF ALL OUTSTANDING RATES AND EXTRA CHARGES

RATE - CHARGE	NET ARREARS 1/7/2009	NET LEVY FOR YEAR	PENSION REBATES	EXTRA CHARGES	TOTAL RECEIVABLE	CASH COLLECTED	NET AMOUNT DUE	POSTPONED RATES & INTEREST	GROSS AMOUNT DUE
RESIDENTIAL	2,342,456.62	40,132,575.67	1,220,007.34	632,867.25	41,887,892.20	30,845,873.87	11,042,018.33	347,082.31	11,389,100.64
BUSINESS	281,061.70	6,798,565.09		40,617.96	7,120,244.75	5,348,547.47	1,771,697.28		1,771,697.28
BUSINESS - IND	297,101.96	6,936,516.11		34,747.47	7,268,365.54	5,642,032.88	1,626,332.66		1,626,332.66
FARMLAND	-1,636.66	318,492.84	700.11	1,758.69	317,914.76	212,333.93	105,580.83	149,867.61	255,448.44
LOAN	203,799.99	4,345,728.27		13,100.60	4,562,628.86	3,376,918.36	1,185,710.50	53,082.05	1,238,792.55
F5 ACCESS RAMPS	44,979.98	1,070,139.89		2,921.97	1,118,041.84	868,125.99	249,915.85		249,915.85
MAIN STREET	12,054.91	0.00		118.55	12,173.46	11,872.85	300.61		300.61
TOTAL	\$3,179,818.50	\$59,602,017.87	\$1,220,707.45	\$726,132.49	\$62,287,261.41	\$46,305,705.35	\$15,981,556.06	\$550,031.97	\$16,531,588.03
GARBAGE	549,198.05	11,507,911.25	352,464.98	31,721.55	11,736,365.87	8,716,825.14	3,019,540.73		3,019,540.73
SANITARY	0.00	927.00		0.00	927.00	463.50	463.50		463.50
STORMWATER	46,837.61	874,847.61		2,348.22	924,033.44	685,655.67	238,377.77		238,377.77
GRAND TOTAL	\$3,775,854.16	\$71,985,703.73	\$1,573,172.43	\$760,202.26	\$74,948,587.72	\$55,708,649.66	\$19,239,938.06	\$550,031.97	\$19,789,970.03

Total from Rates Financial Transaction Summary	19,490,763.18
Overpayments	-299,206.85
Difference	0.00

ANALYSIS OF RECOVERY ACTION

Rate accounts greater than 6 months less than 12 months in arrears	1,422,898.02
Rate accounts greater than 12 months less than 18 months in arrears	145,894.26
Rate accounts greater than 18 months in arrears	54,509.95
TOTAL rates and charges under instruction with Council's agents	\$1,623,302.23

ATTACHMENT 2

COMPARISON OF BUDGET TO ACTUAL

DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL	BALANCE STILL REQD.	% RAISED
RESIDENTIAL	40,239,000	40,239,000	40,132,576	106,424	99.74%
BUSINESS	6,695,000	6,695,000	6,798,565	(103,565)	101.55%
BUSINESS - INDUSTRIAL	6,868,000	6,868,000	6,936,516	(68,516)	101.00%
FARMLAND	321,500	321,500	318,493	3,007	99.06%
LOAN	4,341,000	4,341,000	4,345,728	(4,728)	100.11%
F5 ACCESS RAMPS	1,070,100	1,070,100	1,070,140	(40)	100.00%
TOTALS	59,534,600	59,534,600	59,602,018	(67,418)	100.11%
INTEREST CHARGES	195,000	195,000	179,829	15,171	92.22%
LEGAL COSTS RECOVERED	900,000	900,000	549,433	350,567	61.05%
PENSIONERS - Sec 575	(1,520,000)	(1,520,000)	(1,573,172)	53,172	103.50%
PENSIONERS SUBSIDY	836,000	836,000	865,245	(29,245)	103.50%
SUB TOTAL	59,945,600	59,945,600	59,623,352	322,248	99.46%
DOMESTIC WASTE CHARGES	11,134,400	11,134,400	11,507,911	(373,511)	103.35%
SANITARY INCOME	1,000	1,000	927	73	92.70%
STORMWATER MNGMNT	860,000	860,000	874,848	(14,848)	101.73%
GRAND TOTALS	71,941,000	71,941,000	72,007,038	(66,038)	100.09%

COLLECTIONS AS A % OF:

	TOTAL RECEIVABLE	TOTAL LEVIED	TOTAL RECEIVABLE	TOTAL LEVIED
RESIDENTIAL	73.64%	76.86%		
BUSINESS	75.12%	78.67%	RATES	77.69%
BUSINESS - INDUSTRIAL	77.62%	81.34%	GARBAGE	75.75%
FARMLAND	66.79%	66.67%	SANITARY	0.00%
LOAN	74.01%	77.71%	STORMWATER	78.37%
F5 ACCESS RAMPS	77.65%	81.12%		
ALL RATES	74.34%	77.69%	TOTAL RATES & CHARGES	77.80%

ATTACHMENT 3

RATES STATISTICS

No. of documents issued	July	August	September	October	November	December	January	February	March	April	May	June	Mar-09
Rate Notices	49,847	113		130									15
Instalment Notices				41,084			40,506						
Missed Instalment Notices - Pensioners > \$15.00			7,062			7,223			6,663				7,595
Notice to new owner	213	193	49	33	24	97	43	21	13				51
7-day Letters - Council issued - Pensioners > \$500.00			1,525			1,596			1,639				1,726
7-day Letters - Agent issued			129			119			98				821
Statement of Claim	208	12	6	239	11	31	276	13	11				
Judgements	7	3	41	16	6	9	9	13	22				17
Writs	6	28	5	50	5	4	56	9	7				
eRates	544	559	564	572	578	581	586	590	593				
Arrangements	316	265	339	295	264	342	298	284	351				335

4.4 Goods and Services Tax Compliance 2009/10

Reporting Officer

Manager Financial Services

Attachments

Nil

Purpose

To provide a report to Council in accordance with compliance requirements issued by the Division of Local Government relating to Goods and Services Tax.

History

Since the introduction of the Goods and Services Tax (GST) it has been a requirement of the Division of Local Government that a formal and independent GST review be undertaken and that a GST audit review report be prepared by an auditor and lodged with the Division of Local Government for each financial year.

The Division of Local Government subsequently issued a Circular stating that this should no longer be an audit requirement as the total process is extremely difficult to be verified by an auditor.

Report

In accordance with the requirements of the Division of Local Government Circular, Council is required to lodge a Certificate signed by the Mayor, a Councillor and the Responsible Accounting Officer, acknowledging that Council has adequate management arrangements and internal controls to account for its GST liabilities.

Council has procedures in place to ensure all GST transactions are processed in an accurate, complete and timely manner and that the preparation and authorisation of the monthly Business Activity Statement is segregated between suitably competent individuals.

Council also engages the services of an external Taxation Advisor should advice be sought on technical issues or changes to legislation.

For the period covered by this Certificate, Council is not in receipt of any correspondence regarding current or outstanding issues of compliance raised by the Australian Taxation Office.

During the period covered by this certificate, Council collected and remitted to the Australian Taxation Office GST amounting to an estimated \$2,055,398 for supplies made by Council. The amount of GST refunded to Council by the Australian Taxation Office for acquisitions made is estimated to be \$6,495,952 by the end of April 2010.

Officer's Recommendation

That the Goods and Services Tax Certificate for the period 1 May 2009 - 30 April 2010 be signed by the Mayor, a Councillor, the General Manager and the Responsible Accounting Officer and lodged to the Division of Local Government prior to 1 June 2010.

Committee's Recommendation: (Chanthivong/Matheson)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 4 May 2010 (Hawker/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 78

That the Officer's Recommendation be adopted.

4.5 Write Off of Bad Debts

Reporting Officer

Manager Financial Services

Attachments

Summary of bad debts recommended for write off as at 31 March 2010

Purpose

To provide a report detailing the amount of debts determined uneconomical to recover.

Report

As part of the interim audit four debts totalling \$5,812.42 were presented and examined by Council's external Auditors. The auditors expressed an opinion that "...further action by Council is unlikely to realise recovery of Council's costs to date and will only incur further costs which will subsequently require write off."

The four debts are over two years old and relate to clean up costs of an oil spill - \$1455.35, repair of motor vehicle - \$939.77, overgrown private property clean up costs - \$1762.56 and shop licence and legal fees to the value of \$1654.74.

All reasonable recovery actions have been undertaken by Council to secure payment of the debts detailed in the attachment. It would be uneconomical and an inefficient use of Council resources to continue to pursue these debts.

It must be noted a Council authorisation to write off a bad debt does not stop Council reinstating the debt if future circumstances change. Once written off, the debtor accounts are flagged within Council's financial system and the Name and Address Register ensuring they are easily identifiable should the individual or company try to transact with Council in the future.

In accordance with Accounting Standards, Council is required to create a provision for doubtful debts and review that provision at the end of each financial year. For the financial year ending 30 June 2010, the provision stands at \$15,000. It is recommended that in accordance with Council's external audit advice the debts highlighted in the attachment amounting to \$5812.42 be written off against the provision account.

Officer's Recommendation

That the amount of \$5,812.42 be written off as uneconomical to recover.

Committee's Recommendation: (Chanthivong/Rule)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 4 May 2010 (Hawker/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 78

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Campbelltown City Council
Sundry Debtor Invoices to be Written Off

Account	Comments	Total Due
66913.5	Clean up costs of oil spill 24.10.07 from vehicle rego YTS-198 - debtor has gone into liquidation, liquidators have advised that there is insufficient funds available to pay a dividend to creditors.	\$1,455.35
66825.1	Repair of motor vehicle AD69PQ - unable to locate debtor, searches through skip tracing and other sources have been unsuccessful. Debt was originally raised in 2007.	\$939.77
62369.4	Debt originally incurred by property owners for failing to comply with Council's Clean Up Order following complaints that the land was overgrown. Costs incurred by Council by enforcing the order. Council has since received notification of this property being transferred between company titles. The new owner has refused to attend to payment as it is not a property related debt. Council has exhausted all avenues to recover this debt.	\$1,762.56
649707	Shop licence and legal fees - Company has been deregistered with the Australian Securities and Investments commission. Debt was originally raised in 2006.	\$1,654.74

\$5,812.42

5. BUSINESS ASSURANCE

5.1 Quarterly Report against 2009/12 Management Plan April 2010

Reporting Officer

Manager Business Assurance

Attachments

Progress against significant projects in 2009/12 Management Plan

Purpose

To advise Council of the progress in undertaking the significant projects detailed in the 2009/12 Management Plan for the period January – March 2010.

History

It is a requirement of the *Local Government Act 1993*, that Council receive a quarterly report against the activities in the Management Plan, two months after the end of the quarter.

Report

In June 2009, Council adopted the 2009/12 Management Plan, Budget and Fees and Charges. The Management Plan outlines the services and projects that Council will undertake during 2009/12.

Progress against implementing the significant projects outlined in the plan is continuing. Some projects are moving slowly as they are strategic in nature (e.g. Local Planning Strategy) and require significant consultation and consideration to ensure they are successful (e.g. Noorumba Reserve works), others have long implementation timeframes. (e.g. The Energy Savings Action Plan).

Preparation of the next Management Plan continues and is the subject of a separate briefing of Council. The next plan will be prepared in consideration of the Department of Local Government's Integrated Planning and Reporting Framework, and the significant projects in the 2009/12 plan.

The attachment provides a summary of the progress of the significant projects outlined in the 2009/12 Management Plan for the period January – March 2010.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Chanthivong/Greiss)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 4 May 2010 (Hawker/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 78

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Principle Activity 1 -	Campbelltown's Environment - preserving our hills , rivers and bushland
Significant projects 2009/12	
Implementation of Council's Energy Savings Action Plan	<p>Council continues to implement the cost effective initiatives in accordance with the action list contained within the Energy Savings Action Plan. Over 50% of the initiatives have been implemented during the current quarter.</p> <p>In maintaining the integrity of the Plan and ensuring that initiatives are still feasible and effective, an informal review of the initiatives contained in the action plan was undertaken. Due to advances in technology three (3) initiatives have been modified and two (2) deleted due to a facility closure and insufficient information.</p> <p>In addition to the informal review above, Council is currently in the process of undertaking the second Annual Review of the Plan. The results will be reported to Council and submitted to the Department of Environment, Climate Change and Water (DECCW – The program administrators) in mid 2010. The plan will expire in February 2012.</p> <p>In addition to the actions contained within the Plan, Council continues to promote the responsible use of energy to its employees through the staff education and engagement programs. This has resulted in various sections within Council adopting informal localised energy saving processes, including turning off the photocopier and computer monitors at the end of the day, reducing printing where achievable, printing double sided and recycling unwanted paper.</p> <p>Complimentary to the implementation of the Plan, Council has utilised other sources of funding to provide evidence-based-action to the community of Campbelltown. This has resulted in the successful implementation of additional solar lighting and water harvesting projects at selected Council child care and leisure centre facilities during the quarter.</p>
Cities for Climate Protection Program (CCP)	<p>Council continues to support ICLEI-Oceania through participation in its Cities for Climate Protection Partners Program.</p> <p>Council continues to receive updates and supportive information from the Program.</p>

<p>Principle Activity 1 -</p>	<p>Campbelltown's Environment - preserving our hills , rivers and bushland</p>
<p>Significant projects 2009/12</p>	
<p>Expansion of Council's Streamcare program</p>	<p>Council's Streamcare group at Noorumba Reserve, Rosemeadow continues to be successful with a group of dedicated volunteers participating in the program on a regular basis. The group have observed the regrowth of rare plant species and following identification Chilean needle grass participated in its removal along with a range of other noxious weeds.</p> <p>In March 2010 a new Streamcare group commenced at Redfern Creek, Ingleburn as previously reported. Council is currently recruiting volunteers for another two groups at St Helens Park and Kentlyn due to commence in mid 2010. These new groups are supported by funding from the Sydney Metropolitan Catchment Management Authority.</p>
<p>The Georges River Combined Councils' Committee (GRCC)</p>	<p>Council is a member of the GRCCC and continues to be involved in GRCCC initiatives and projects. Council has provided the GRCCC with a program of works for the Campbelltown LGA to be incorporated into the 2010 Riverkeeper Program. These works focus on bush regeneration and rubbish removal. Commencement of these works is pending.</p> <p>The GRCCC have initiated the Riverhealth Monitoring Program with the purpose of developing a report card on river health for the Georges River catchment. The program, which will be executed over 2 years, commenced in November 2009 with 200 volunteers undertaking water testing and flora and fauna analysis along the river. The first round of results will be available in mid 2010.</p>
<p>Environmental Education Strategy</p>	<p>Council's draft Environmental Education Strategy was placed on public exhibition from January to March 2010. Council will implement the strategy as required. The environmental education activities that are undertaken by Council are strategically focused across a range of issues and demographics relevant to the area. The resulting programs will be appropriately prioritised for maximum community benefit whilst achieving best value outcomes. The draft strategy will be put to Council for endorsement in mid 2010.</p>
<p>Biodiversity Strategy</p>	<p>Council continues to work towards the implementation of the recommendations of the Campbelltown Biodiversity Study. Those recommendations of relevance to the strategic planning process are currently being implemented as part of the Comprehensive LEP process. Other recommendations which address threats to biodiversity as well as the restoration, protection and enhancement of local biodiversity will be integrated into the Campbelltown Biodiversity Strategy.</p>

<p>Principle Activity 1 -</p> <p>Significant projects 2009/12</p>	<p>Campbelltown's Environment - preserving our hills , rivers and bushland</p>
<p>Stormwater Management Levy</p>	<p>Council is undertaking the following activities to increase opportunities for stormwater recycling:</p> <ul style="list-style-type: none"> • Campbelltown Stadium Storm water retention tanks linked to water for the playing fields are complete. Therefore reducing the demand on the potable water supply. • Coronation Oval Design works are 100% completed on a rain garden within new car park area. This water will then be captured in underground storage tanks and reused within the garden on site and in street garden beds. Initial design has commenced for construction of the netball complex car park with implementation of the project currently being discussed. • Jackson Oval Design revisions are being considered due to information received through the quote process. Tanks will be fed from main the stormwater pipeline which runs through the site. Water will be used on playing fields and surrounding street garden beds. • Small Stormwater projects Design plans are being finalised for a number of small stormwater projects to alleviate the effects of runoff, erosion and property flooding. Five of these project designs have been completed.
<p>The Macarthur Resource Recovery Park</p>	<p>Completed. Campbelltown, Camden, Wollondilly and Wingecarribee Councils have entered into a 15 year contract with WSN Environmental Solutions (WSN) for the processing and disposal of domestic garbage, recyclables and garden organics, using an advanced waste treatment technology as an alternative to landfill.</p> <p>The facility continues to process all Campbelltown City Council's domestic waste.</p>
<p>Program of Works at Noorumba Reserve and Reserve 4, Rosemeadow</p>	<p>Council has programmed the installation of recreational facilities for the local community comprising playground equipment, bicycle paths and seating in Reserve four (in an area of open space located at the entrance to Noorumba Reserve) which is scheduled to commence in 2010 following archaeological excavations in late 2009. Activities associated with this work will include the commencement of a five year bush regeneration contract and the commencement of detailed design associated with the upgrading of existing tracks to form a track network suitable for a cross section of the community.</p> <p>The bush regeneration work in the reserve has continued throughout the quarter.</p> <p>Design works on the track network is completed with the plans to be approved by the Department of Environment, Climate Change and Water.</p>

<p>Principle Activity 1 -</p> <p>Significant projects 2009/12</p>	<p>Campbelltown's Environment - preserving our hills , rivers and bushland</p>
<p>Urban Sustainability Project – Campbelltown Golf Course</p>	<p>Work continues under this project approved by the NSW Environmental Trust in partnership with Campbelltown Golf Club. As previously reported a Sustainable Environmental Management Plan is currently under preparation, guiding strategic investment of funding into sustainable initiatives.</p> <p>During the period on-ground works that have been scheduled include:</p> <ul style="list-style-type: none"> • Community tree plantings; • Project launch • Revegetation of weed infested sites; • Noxious weed control; and • Irrigation efficiency sprinkler installation.
<p>Noxious Weed and Pest Animal Management Strategy</p>	<p>Council adopted the Noxious Weed and Pest Animal Management Strategy 2009/14 in November 2009. The strategy provides the framework for the management of both noxious weeds and pest animals within the Campbelltown LGA. It prioritises action on the species in these categories which pose a threat to the natural ecology of the area, and methods for addressing and managing these threats.</p> <p>The Strategy, and its ongoing implementation, will prioritise and cost the works required to manage noxious weeds and pest animals, and assist with the securing of grant funding to implement control programs.</p> <p>Key work areas for pest animal (rabbit) and weed control activities include:</p> <ul style="list-style-type: none"> • John Kidd Reserve Blair Athol (rabbits, woody weeds and blackberry) • Milton Park, Botany Place, Spring Creek and Redfern Creek (tubestock plantings, noxious and environmental weed control) • Varroville reserve (lantana and African olive) • Georges and Nepean rivers and all major and minor waterways of the LGA (aquatic weed control for alligator weed and Ludwigia) • Blackberry and African boxthorn control (various locations) • Private property inspections.
<p>Macarthur Water Quality Monitoring Program</p>	<p>As previously reported Council is currently reviewing its water quality monitoring program to ensure that it continues to meet Council's and the community's needs, while being cost effective. A consultant has been engaged to undertake the review and it is expected that the work will be completed by the middle of the year.</p>

<p>Principle Activity 1 -</p>	<p>Campbelltown's Environment - preserving our hills , rivers and bushland</p>
<p>Significant projects 2009/12</p>	
<p>Schools Climate Change Initiative</p>	<p>Council is a partner in the Schools Climate Change Initiative which is a three year project (2007/10) funded by the Department of Education and Training (DET) and the NSW Greenhouse Office. The project which involves Kentlyn Primary, Ruse Primary, Leumeah Primary and Leumeah High Schools aiming to develop teacher and student understandings of measures required to reduce greenhouse gas emissions and adapt to climate change in NSW. The program was delivered over the transition from primary to high school.</p> <p>The benefits of the program include increased team teaching within and across schools with primary and secondary schools collaborating to ensure the program is streamlined. Other achievements included increased knowledge and student engagement via a range of teachings and activities including sustainability audits.</p> <p>The program is currently being evaluated by a research team from the University of Newcastle.</p>
<p>Macarthur Nature Photography Competition (MNPC)</p>	<p>The 2010 Macarthur Nature Photography competition will be held in conjunction with the Fishers Ghost Festival in November.</p> <p>Camden and Wollondilly Councils, Macarthur Camera House and The Macarthur Advertiser have been invited to be involved and possibly sponsor the event. Council will continue to be a gold sponsor of the event in 2010.</p>
<p>Local Planning Strategy (LPS) and New Local Environmental Plan</p>	<p>Council continues to review and add to the draft Campbelltown Local Planning Strategy (LPS) and Residential Strategy (RS). Activities include the preparation of additional studies to inform and assist the strategies, including a review of the existing Campbelltown Heritage Study and a Visual and Landscape Analysis of land at the interface of the existing urban edges of the LGA. In addition, work commenced on incorporating recommendations contained in Council's Biodiversity Study (completed during 2007) into the preparation process of the LPS and in this regard a Biodiversity Review is being undertaken to create specific provisions relating to biodiversity that will be inserted into Council's new draft comprehensive local environmental plan. Work will commence on the preparation of a review of existing Employment Lands within the Campbelltown LGA to determine future demand and supply of land that is available for job creating land uses.</p>

Principle Activity 2 - Significant projects 2009/12	Campbelltown's Economy - growing our regional city
Menangle Park Urban Release Area	The Local Environmental Study (LES) for the Menangle Park Urban Release Area is being finalised. A number of detailed technical studies were required to be completed to inform the LES process, including matters relating to flooding, flora and fauna, traffic and transport, landscape and visual impacts. These studies have also informed the preparation of a draft structure plan which now enables the preparation of a draft local environmental plan (LEP), draft development control plan (DCP) and draft section 94 development contributions plan (s94). It is anticipated that the LES, structure plan, draft LEP, draft DCP and draft s94 plan will be available for public exhibition in the near future.
South West Growth Centre	<p>The South West Growth Centre (SWGEC), which forms part of the NSW Government's Metropolitan Strategy, is anticipated to accommodate approximately 100,000 new dwellings. While the main portion of the SWGEC is located within the LGAs of Camden and Liverpool, the implications of its development will have major impacts on the services and facilities of the Campbelltown Local Government Area (LGA). The two precincts which are partly within the Campbelltown LGA are Edmondson Park and East Leppington. Council continues to work closely with the Department of Planning in the finalisation of the relevant planning documents for the Edmondson Park Urban Release Area, and is currently in the process of preparing a draft development control plan and section 94 development contributions plan.</p> <p>An application has been received by the Department of Planning for the release of the East Leppington Precinct under the Department's Precinct Acceleration Protocol. Once released Council will be involved in the preparation of all relevant planning documentation required to enable to development of the East Leppington Precinct.</p>
Local Planning Strategy (LPS) and New Local Environmental Plan	Item above
Upgrade to Campbelltown Sports Stadium	The stadium hand over will be in April 2010. With the official opening in early May. The project will be delivered inline with the budget.
Open Space and Community Facilities Review	The desktop review on the availability and demand for open space within the Campbelltown LGA continues, once finalised it will inform the preparation of Council's comprehensive LEP.

Principle Activity 2 - Significant projects 2009/12	Campbelltown's Economy - growing our regional city
Works Associated with Developer Contributions	Works have commenced on developer funded works at: <ul style="list-style-type: none"> • John Kidd Reserve, Blair Athol – the community centre is now complete and on ground works have commenced on the playground, half basketball court, and part of the cycleway. As Council needs to address issues associated with site constraints it is anticipated that work on the rest of the cycleway will commence in early 2011. • Rosemeadow – Reserve 4: Permits from the State Government are currently sought for the construction of a playground area and car park. • Rosemeadow – Noorumba Reserve: Bush generation works currently underway. • Queen Street and Campbelltown Rd Moore-Oxley Bypass intersection upgrade: design and approvals currently in progress, with construction scheduled to commence in 2010.

Principle Activity 3 -	Campbelltown's People - strengthening our vibrant and connected community
Significant projects 2009/12	
Emergency Management	<p>A Macarthur Bushfire Risk Management Plan has been approved and a works program of the treatment options is being prepared for the coming year.</p> <p>The community education strategy actions for the year have continued with articles being published in Compass, community events and an application for funding for future projects being prepared.</p> <p>The Emergency Risk Management Study will finalise a range of treatment options for the identified community risks for consideration by the Local Emergency Management Committee.</p> <p>The Hazard Reduction program for the year continues.</p>
Community Options	<p>Continued expansion of the Community Options Program, funded through NSW Health and the Federal Department of Ageing, Disability and Home Care. This will include an increase in the general program, the post-hospital care services and further improvement of a case management program for Aboriginal and Torres Strait Islanders. For example</p> <ul style="list-style-type: none"> • Additional funding for Episodic Care services received for 12 months • An additional 29 packages received for the ComPacks post-hospital care services • Aboriginal Case Management services commencing from Bonnie Cottage in Bargo
Restricted Dog Officer	<p>Completed</p> <p>The restricted dog officer continues to work with owners of restricted dogs to ensure compliance with <i>Companion Animal Act 1998</i>.</p> <p>The officer was seconded in March 2008 for a two year period. This position has now been made full-time due to the high demand.</p>
Complete the annual footpath and cycleway programs of works	<p>The annual footpath and cycleway program of works is 100% complete.</p>
Upgrade to Sarah Redfern Playing Fields	<p>Council has committed funds to a project in partnership with the NSW Department of Sport and Recreation, NSW Department of Education and Training, Landcom and local sporting clubs, to upgrade the Sarah Redfern playing fields.</p> <p>Work on the upgrade of the existing amenity block and field has been completed, with maintenance (grass growing) currently underway.</p>

Principle Activity 4 -	Campbelltown's Infrastructure - strategically managing our civic assets and infrastructure
Significant projects 2009/12	
Blair Athol Community Centre	Completed on time and within the budget allocated. (September 2009)
Regional Local Government Infrastructure Grants	<p>All first round projects completed by September as required.</p> <p>The second round of projects are listed below and are due for completion by June 2010.</p> <ul style="list-style-type: none"> • Hurley park - amenities • Ambarvale sporting fields – Storage facilities • Koorringa Reserve – Change rooms • Waminda Oval – Change rooms • Milton Park – Floodlighting • Old Town Hall – refurbishment of kitchen facilities
Asset Management Program	Asset rehabilitation projects program is 92% complete
Intersection Upgrades	Design plans are now finalised for the intersection up grade works at Queen Street / Moore Oxley Bypass, Council is awaiting RTA approval.
Pedestrian Overbridge at Leumeah	A Project Manager has been appointed to manage the construction of the overbridge and tenders are under review. A track closure request will be requested once the tender is awarded.

Principle Activity 5 -	Campbelltown's Governance - developing a dynamic organisation
Significant projects 2009/12	
Human Resources Strategy	<ul style="list-style-type: none"> • Results of the 2009 Employee Opinion Survey (EOS) have been communicated to all staff in February / March 2010. • A high level action plan in response to issues identified is being developed for integration in to the draft Human Resources strategic plan. • A review of Council's Human Resources Management Information System (HRMIS) requirements commenced in March 2010 • Code of Conduct training conducted for Councillors in March 2010 • Council's Traineeship Program commenced in January 2010 with 11 trainees appointed in the areas of Aboriginal School Based, Disability and Business Administration. • Commenced preparation of training and assessment documentation for "Stream Skills" for team members.
Customer Service and Information Technology	<p>Council continues a program to centralise customer service functions to the ground floor to improve the customer's experience. Functions are progressively being moved to the customer service team, with the aim of providing a one-stop-shop for residents. Renovation works on the entry foyer and customer service counter have commenced.</p>
Employee Health and Safety	<p>Following the 2009 Health Fairs at the Depot and Civic Centre, a report was received measuring our results against National Health Standards. Areas examined include Healthy body weight, Blood Pressure, Blood Glucose, Cholesterol, Sit & Reach, and Vision.</p> <p>Additional training for Councils works staff on RTA issues have been organised as requested.</p> <p>Additional courses have also been programmed in Child Protection – <i>Identify and Respond to Children and Young Persons at Risk of Harm</i> for all Library Services Staff and relevant Leisure Services staff and new Children's Services staff to attend.</p> <p>181 staff took up the Councils Flu vaccines program in which staff were able to pay for the vaccine through a payroll deduction.</p>
New Corporate Plan	<p>The Corporate Plan and Management Plan that will take Council through to the implementation of the Integrated Planning and Reporting Framework (July 2012) has been developed and is the subject of a briefing of Council.</p>
Business Continuity	<p>Following the completion of the Business Impact Assessment the first focus of business continuity planning will be the functions of telephony, customer service and information technology. A business continuity plan is being developed for the Civic Centre.</p>

6. HUMAN RESOURCES

No reports this round

7. INFORMATION MANAGEMENT AND TECHNOLOGY

No reports this round

8. CUSTOMER SERVICES

No reports this round

9. GENERAL BUSINESS

9.1 Wireless Internet Service at Glenquarie Library

Committee's Recommendation: (Chanthivong/Rule)

That a report be presented on the feasibility of installing a wireless internet service at Glenquarie Library.

CARRIED

Council Meeting 4 May 2010 (Hawker/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 78

That the Officer's Recommendation be adopted.

9.2 Memorandum of Understanding

Committee's Recommendation: (Matheson/Greiss)

That a report be presented in regards to the Memorandum of Understanding between Council and the Macquarie Fields Local Area Command concerning the patrolling of Council reserves.

CARRIED

Council Meeting 4 May 2010 (Hawker/Matheson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 78

That the Officer's Recommendation be adopted.

13. CONFIDENTIAL ITEMS

13.1 Telstra Access Deeds

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(ii) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
 - (ii) confer a commercial advantage on a competitor of the council

P Hawker
CHAIRPERSON
