

Reports of the Corporate Governance Committee Meeting held at 5.30pm on Tuesday, 14 September 2010.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

ITEM	TITLE	PAGE
1.	COMMUNICATIONS AND MARKETING	4
1.1	Website Statistics January to June 2010	4
1.2	Minutes of the Riverfest Sub Committee Meeting held on 23 August 2010	7
1.3	Minutes of the Festival of Fisher's Ghost Sub Committee Meeting held on 18 August 2010	17
2.	CORPORATE SUPPORT	27
2.1	Revised Policy - Addressing Council Committee Meetings	27
3.	PROPERTY SERVICES	31
3.1	Transfer of Lot 52 DP1028174 to Council	31
3.2	Dredges Cottage - 303 Queen Street, Campbelltown	34
4.	FINANCIAL SERVICES	37
4.1	Monthly Rates Summary	37
4.2	Sundry Debtors Report - August 2010	42
4.3	Investment Report - July 2010	47
4.4	Expenditure Allocation Revote	50
4.5	Variation of a Condition of the Domestic Waste Collection Contract	56
5.	BUSINESS ASSURANCE	58
	No reports this round	58
6.	HUMAN RESOURCES	58
	No reports this round	58
7.	INFORMATION MANAGEMENT AND TECHNOLOGY	58

ITEM	TITLE	PAGE
	No reports this round	58
8.	CUSTOMER SERVICES	58
	No reports this round	58
9.	GENERAL BUSINESS	58
21.	CONFIDENTIAL ITEMS	59
	No reports this round	59

Minutes of the Corporate Governance Committee held on 14 September 2010

Present

His Worship the Mayor, Councillor A Rule
Councillor P Hawker (Chairperson)
Councillor S Dobson
Councillor R Matheson
General Manager – Mr P Tosi
Acting Director Business Services - Mr J Milicic
Director City Works - Mr J Hely
Director Planning and Environment – Mr J Lawrence
Manager Assets and Supply Services - Mr G Mitchell
Acting Manager Communications and Marketing - Ms P Gismondo
Acting Manager Corporate Support – Mr T Rouen
Manager Emergency Services - Mr J Dodd
Manager Financial Services – Ms C Mears
Manager Human Resources - Mr B Mortimer
Manager Information Management & Technology - Mr S McIlhatton
Acting Manager Operational Services – Mr R Weeding
Acting Manager Technical Services – Mr K Lynch
Manager Waste and Recycling Services – Mr P Macdonald
Executive Assistant - Mrs K Peters

Apology (Matheson/Dobson)

That the apologies from Councillors Borg, Lake, Chanthivong and Greiss be received and accepted.

CARRIED

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Hawker.

DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Non Pecuniary – Less than Significant Interests

Councillor Rule -Item 4.2 - Sundry Debtors Report - August 2010 - Councillor Rule advised that he is a member of Campbelltown Golf Club.

Councillor Rule -Item 4.4 - Expenditure Allocation Revote - Councillor Rule advised that he is a member of Campbelltown Golf Club.

1. COMMUNICATIONS AND MARKETING

1.1 Website Statistics January to June 2010

Reporting Officer

Acting Manager Communications and Marketing

Attachments

Nil

Purpose

To update Council on the usage patterns of Council's website for the period January to June 2010.

Report

Council's website provides a comprehensive range of information on programs, initiatives, services and events that can be easily and quickly accessed by visitors to the site.

Statistics for the site provide information about the total number of visits to the site and a summary of the most commonly accessed pages. Statistics regarding the number of times each page is accessed are also available, giving Council a more thorough overview of the most and least regularly utilised information on the site.

During the six month period from 1 January to 30 June 2010, the total number of visits to Council's website was 539,772, with an average of 89,962 visits per month.

In the previous reporting period (1 July to 31 December 2009), there were 497,732 visits to Council's website - indicating an increase in visitation of 8.4% during the reporting period between January to June 2010.

A breakdown of visits per month, including the top five pages visited each month, is listed below. The top five excludes visits to the favourites page or the Google Search function, as these are not reflective of specific page visits or information sourced, and often used by staff to easily access their own section's information.

Month	Total visits	Top five pages visited during month
January	91,252	Current Positions Vacant - 6995 Library - 6751 Dogs for sale (small/puppies) - 4986 Dogs for sale (medium) - 3880 Dogs for sale (large) - 3399

February	83,902	Current Positions Vacant - 6790 Library - 5765 Dogs for sale (small/puppies) - 4171 Dogs for sale (medium) - 3192 Dogs for sale (large) - 3029
March	94,183	Library - 8043 Current Positions Vacant - 7702 Dogs for sale (small/puppies) - 4224 Dogs for sale (medium) - 3311 Arts Centre - 3296
April	86,533	Current Positions Vacant - 7382 Library - 7085 Dogs for sale (small/puppies) - 4167 Arts Centre - 3461 Dogs for sale (medium) - 3317
May	98,048	Current Positions Vacant - 9048 Library - 8056 Dogs for sale (small/puppies) - 4063 Arts Centre - 3742 Childrens Services - 3563
June	85,854	Library - 7348 Current Positions Vacant - 5987 Dogs for sale (small/puppies) - 4033 Jobs (Positions Vacant home page) - 3355 Arts Centre - 3348
Total number of visits for period	448,520	
Average visits per month	89,962	

In order of popularity, the 15 most commonly visited pages on the site during the reporting period between January and June 2010 were:

- Home Page
- Current Positions Vacant
- Library Home Page
- Dogs for Sale - Small/Puppies
- Dogs for Sale - Medium
- Dogs for Sale - Large
- Childrens Services - Services page
- Contact Us
- Kittens and Cats For Sale
- Animal Care Facility
- Campbelltown Arts Centre
- Childrens Services - Centre Locations page
- Services A-Z
- Payments
- Councillor details

The most popular time that visitors accessed Council's website during the reporting period was between 9am and 5pm (in excess of 100 visits per hour), with the average visit lasting four minutes.

The majority of visitors access the website directly or via a favourites/bookmark link, with Google being the second most popular access tool.

Council often receives feedback about the site via the feedback email facility or directly to Communications and Marketing, and changes are implemented as required.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Matheson/Rule)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 September 2010 (Hawker/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 184

That the Officer's Recommendation be adopted.

1.2 Minutes of the Riverfest Sub Committee Meeting held on 23 August 2010

Reporting Officer

Acting Manager Communications and Marketing

Attachments

Minutes of the Riverfest Sub Committee meeting held on 23 August 2010.

Purpose

To seek Council's endorsement of the minutes of the Riverfest Sub Committee meeting held on 18 August 2010.

Report

Detailed below are the recommendations of the Riverfest Sub Committee. Council officers have reviewed the recommendations and they are now presented for Council's consideration. There are no recommendations that require an individual recommendation of Council.

Recommendations of the Riverfest Sub Committee

Reports listed for consideration

7.1 Planning Update

That the information be noted.

7.2 Riverfest Discovery Trail Update

That the information be noted.

7.3 Riverfest Sub Committee Meeting Notes held 5 July 2010

That the information be noted.

8.1 Information and Promotional Material

That the information be noted.

8.2 Community Participation

That the information be noted.

8.3 Environmental Stall Applications

That the information be noted.

8.4 Traditional Indigenous Games

That the information be noted.

8.5 Nature Photography Competition and Threatened Species Art Competition

That the information be noted.

8.6 Riverfest Community Engagement Survey

That the information be noted.

8.7 Information for Riverfest 2011

That the information be noted.

8.8 Draft Official Proceedings

That the information be noted.

8.9 Next meeting of the Riverfest Sub Committee

That the information be noted.

8.10 Thank you

That the information be noted.

Officer's Recommendation

That the Minutes be noted.

Committee's Recommendation: (Dobson/Matheson)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 September 2010 (Hawker/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 184

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Minutes of the Riverfest Sub Committee Meeting

**Held Monday 23 August 2010
in Committee Room 3**

Meeting commenced: 5.03pm

1. Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson, Councillor Bourke.

2. Attendance and Apologies

Attendance: Councillor Julie Bourke (Chairperson)
Maria Iglesias
Tao Triebels
Rob Michie

Also in Attendance: Nikoleta Szabados - Education and Public Programs Officer
Shane McConnochie - Events and Promotions Coordinator
Angela Lonergan - Coordinator Community Development Team
Maura Pigeon - Environmental Education Officer
Deborah Taylor - Executive Support
Justine Uluibau Acting Manager Communications and Marketing

Apologies: Evelyn O'Donnell
Judith Taylor
Beth Michie

Sub Committee's Recommendation: (Iglesias/Michie)

That the above apologies be accepted.

CARRIED

Welcome and Introduction

Councillor Bourke welcomed all Sub Committee members to the Riverfest Sub Committee meeting. All Sub Committee members gave a brief introduction.

3. Declarations of Interest

There were no Declarations of Interest made at this meeting.

4. Minutes of the Previous Meeting

Report

The minutes of the Sub Committee meeting held 10 May 2010 copies of which have been circulated to each Sub Committee member were adopted by Council at its meeting 1 June 2010.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation: (Triebels/Michie)

That the information be noted.

CARRIED

5. Business Arising from Previous Minutes

Nil.

6. Correspondence

Nil.

7. Reports

7.1 Planning Update

Purpose

To inform the Sub Committee on the current planning status for the 2010 Riverfest Event.

Report

Riverfest will be held on Sunday 12 September 2010 from 10.00am – 3.00pm at Koshigaya Park. This year's entertainment will consist of local and non local performers. This year GreenPower will be purchased to offset the use of power at Riverfest.

Stage Entertainment Featuring:

- Indigenous Performance
 - Drip Drop Show
 - Chinese Acrobat
 - Reef Thunder Drumming Group
 - Greek Folk Dancers
 - Polynesian Dancers
 - Chinese Lion Dancers.
-

There will be an Exhibition/Workshop Marquee Featuring:

- Veggies and No Dig Gardens
- Water Cycle
- Composting
- Bugs Bugs and More Bugs
- Solar Hot Water
- Mini Beasts
- Worm Farming
- Endangered Species
- Australian Wildlife
- Energy Solar

There will be a variety of stalls with interactive activities including:

- Opportune Tree
- Display Board to match – country, food and flags
- Traditional Indigenous Games
- Refugee Camp
- Fire Preparedness Demonstrations
- Recycling Activities
- Bird Scarers Workshop – using coat hangers and aluminium drink cans

The Rotary Club of Macarthur will be providing this year's BBQ alongside other food stallholders and information stalls from the local community organisations.

The Dry Riverbed Boat Race held along Fisher's Ghost Creek in Koshigaya Park and organised by the Cumberland Plains Region Girls Guide, will commence at 2.30pm.

Sponsors this year are Campbelltown City Council Waste and Recycling and Macarthur Diversity Services.

Officer's Recommendation

That the information be noted.

Sub Committee Note: Council's Events and Promotions Coordinator advised that Reef Thunder Drumming Group were no longer performing as part of the Stage Entertainment and in their place would be the Indonesian Dance Group.

It was noted that this year's BBQ will be provided by the National Parks Association and not The Rotary Club of Macarthur.

Council's Education and Public Programs Officer advised that Campbelltown Arts Centre would be participating with a stall regarding the different types of energy.

Sub Committee's Recommendation: (Michie/Iglesias)

That the information be noted.

CARRIED

7.2 Riverfest Discovery Trail Update

Purpose

To provide the Riverfest Sub Committee with an opportunity review the discovery Trail Application and the Stallholders involved at this year's event.

Report

The Discovery Trail will be supported by eight stallholders, the stallholders activities are listed on the attached application, a composite bin valued at \$100 will be offered as the prize.

Officer's Recommendation

That the information be noted.

Sub Committee Note: Councillor Bourke noted that the Riverfest Passports should include questions regarding the activity followed by a stall number location of where the answer can be found. It was noted that all applicants should include the question regarding their activity on their initial application form and this can then be included on all promotional material for Riverfest. The application form for the 2011 Riverfest Passports are to be updated to reflect this. All participating stall holders will be provided with their corresponding stall number to be displayed on their stall.

Council's Acting Manager Communications and Marketing advised that all relevant stall holders would be contacted this week to determine the question they will use for the passport that relates to their stall's activities.

Sub Committee's Recommendation: (Bourke/Triebels)

That the information be noted.

CARRIED

7.3 Riverfest Sub Committee Meeting Notes held 5 July 2010

Purpose

To provide feedback to the Riverfest Sub Committee on the Notes of the Riverfest Sub Committee Meeting held on 5 July 2010.

Report

As a quorum was unable to be achieved, an informal meeting was held on 5 July 2010. Notes from the meeting have been distributed to Riverfest Sub Committee members.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation: (Triebels/Bourke)

That the information be noted.

CARRIED

8. General Business

8.1 Information and Promotional Material

It was noted that all Riverfest promotional material would be distributed to Sub Committee members by the end of next week to be handed out to the community.

Information packs will be distributed to all stall holders that will include detailed information regarding the site plan, maps and start and finish times. It was noted that if any further information is required it may be obtained through Council's Events and Promotions Coordinator.

Sub Committee's Recommendation: (Iglesias/Michie)

That the information be noted.

CARRIED

8.2 Community Participation

Councillor Bourke expressed concern over the lack of community involvement from Rivers SOS and Mt Annan Botanic Gardens in this year's Riverfest event.

It was suggested that all community groups be approached next year on a personal level and that all applications be reviewed by Sub Committee members.

Sub Committee's Recommendation: (Bourke/Triebels)

That the information be noted.

CARRIED

8.3 Environmental Stall Applications

Rob Michie asked whether there had been many applications received for environmental stall holders compared to the number that had been received in previous years when the event ran in June.

Council's Events and Promotions Coordinator advised that approximately 20 environmental stall holder applications had been received that would include planned activities and provide a strong environmental message.

Council's Acting Manager Communications and Marketing advised that attendance levels would be discussed at the Riverfest Sub Committee debrief meeting.

Sub Committee's Recommendation: (Michie/Iglesias)

That the information be noted.

CARRIED

8.4 Traditional Indigenous Games

Council's Coordinator Community Development Team advised that after discussions with the Sport and Recreation Association the Traditional Indigenous Games will be part of Riverfest. It was noted that Council staff will also be trained to coordinate this event in the future.

Sub Committee's Recommendation: (Triebels/Michie)

That the information be noted.

CARRIED

8.5 Nature Photography Competition and Threatened Species Art Competition

Councillor Bourke noted that Riverfest would be an ideal venue to promote the launch of the Nature Photography Competition and that it would be ideal to have artwork from the previous year's Threatened Species Art Competition on display at various locations along with application forms being available at stalls.

Council's Environmental Education Officer advised that she would discuss these suggestions with the Manager Environmental Planning and advise of the outcome.

Sub Committee's Recommendation: (Bourke/Iglesias)

That the information be noted.

CARRIED

8.6 Riverfest Community Engagement Survey

Council's Acting Manager Communications and Marketing advised that Council was in receipt of correspondence from a Community Support Officer requesting that Council participate in a case study regarding Riverfest. Sub Committee members were asked if they were willing to provide information for the case study.

Riverfest Sub Committee Members agreed that they are willing to provide information for the case study.

Sub Committee's Recommendation: (Bourke/Michie)

That the information be noted.

CARRIED

8.7 Information for Riverfest 2011

Councillor Bourke noted that with the resignation of Council's Events and Promotions Coordinator, that an efficient handover with new staff be achieved providing ideas, feedback and information for Riverfest 2011.

Sub Committee members noted that in the past the following information has been requested and documented during the planning of the annual Riverfest event.

- Continue to supply the cardboard for the making of the boats for the Dry Riverbed Boat Race and to include this in the promotion of the event
- Approach and engage all community groups to be involved and apply to be a stall holder
- All information and forms to be viewed by Sub Committee members prior to print and distribution and sent out well in advance of the event
- Focus on food being interactive and not commercial
- Promote the message of the combination of cultural and environmental themes
- All promotional and marketing material to be reviewed prior to printing and distribution
- Stall holder applications to include the question that is to be included on the passport
- Stall holder evaluation form (which is to be developed for Riverfest 2010 and distributed to stall holders on the day).

It was suggested that a Riverfest Planning Procedure be developed incorporating the above ideas.

Any further ideas or suggestions are to be emailed through to Council's Events and Promotions Coordinator.

Sub Committee's Recommendation: (Bourke/Triebels)

That the information be noted.

CARRIED

8.8 Draft Official Proceedings

Council's Events and Promotions Coordinator advised that confirmation is still required regarding several guest speakers for Riverfest and that once all details have been finalised a Draft Official Proceedings will be sent to Councillor Bourke for review.

Sub Committee's Recommendation: (Bourke/Iglesias)

That the information be noted.

CARRIED

8.9 Next meeting of Riverfest Sub Committee

It was noted that the next meeting of the Riverfest Sub Committee is to be held Monday 6 December 2010 however with the event being held on 12 September 2010 concerns were raised regarding the timeframe of the scheduled meeting. It was suggested that a debrief meeting be held approximately two or three weeks after Riverfest in order to effectively review all feedback and evaluation received on the day.

Confirmation of the date of the next meeting will be forwarded to all committee members.

Sub Committee's Recommendation: (Iglesias/Michie)

That the information be noted.

CARRIED

8.10 Thank you

Councillor Bourke thanked Council's Events and Promotions Coordinator for her efforts throughout the year and noted that her assistance has been much appreciated.

Sub Committee's Recommendation: (Bourke/Triebels)

That the information be noted.

CARRIED

Next meeting of the committee will be held on Monday 6 December 2010 at 5.00pm in Committee Room 3.

Councillor Julie Bourke
Chairperson

Meeting concluded: 6.00pm

1.3 Minutes of the Festival of Fisher's Ghost Sub Committee Meeting held on 18 August 2010

Reporting Officer

Acting Manager Communications and Marketing

Attachments

Minutes of the Festival of Fisher's Ghost Sub Committee meeting held on 18 August 2010.

Purpose

To seek Council's endorsement of the minutes of the Festival of Fisher's Ghost Sub Committee meeting held on 18 August 2010.

Report

Detailed below are the recommendations of the Festival of Fisher's Ghost Sub Committee. Council officers have reviewed the recommendations and they are now presented for Council's consideration. There are no recommendations that require an individual recommendation of Council.

Recommendations of the Festival of Fisher's Ghost Sub Committee

Reports listed for consideration

7.1 Sponsorship Update

That the information be noted.

7.2 Planning Update

That the information be noted.

7.3 Carnival Update

That the information be noted.

7.4 Craft Exhibition Update

That the information be noted.

7.5 Miss Princess Update

That the information be noted.

7.6 Fisher's Gig

That the information be noted.

7.7 Associated Events

That the information be noted.

7.8 Marketing and Promotions

That the information be noted.

8.1 Communications and Marketing section changes

That the information be noted.

8.2 Staffing levels during Event periods

That the information be noted.

Officer's Recommendation

That the Minutes be noted.

Committee's Recommendation: (Matheson/Rule)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 September 2010 (Hawker/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 184

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Minutes of the Festival of Fisher's Ghost Sub Committee

**Held Wednesday 18 August 2010
in Committee Room 3**

Meeting commenced: 6.07pm

1. Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson, Councillor Kolkman.

2. Attendance and Apologies

Attendance: Councillor Rudi Kolkman (Chairperson)
Michelle McIlvenny - Acting Director Business Services
Justine Uluibau - Acting Manager Communications and Marketing
Marie Rutledge
Graham Charlesworth
Brent Murray

Also in Attendance: Shane McConnochie - Events and Promotions Coordinator
Angela Lonergan - Coordinator Community Development Team
Chye Toole - Youth Project Officer
Deborah Taylor - Executive Support

Apologies: Councillor Mollie Thomas
Councillor Paul Lake
Councillor Jai Rowell

Sub Committee's Recommendation (Uluibau/Charlesworth)

That the above apologies be accepted.

CARRIED

3. Declarations of Interest

There were no Declarations of Interest made at this meeting.

4. Minutes of the Previous Meeting

Report

The Minutes of the Festival of Fisher's Ghost Sub Committee meeting held 12 May 2010, copies of which have been circulated to each Sub Committee member, these minutes were adopted by Council at its meeting held 1 June 2010.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation (McIlvenny/Rutledge)

That the information be noted.

CARRIED

5. Business Arising from Previous Minutes

Nil.

6. Correspondence

Nil.

7. Reports

7.1 Sponsorship Update

Purpose

To inform the Sub Committee on the progress of sponsorship for the 2010 Festival of Fisher's Ghost.

Report

Sponsorship to the value of \$18,000 has been received from the following organisations:

Gold Sponsor	Coles	\$8,000
Silver Sponsor	Campbelltown RSL	\$4,000
Media Partner	Nine Network	\$4,000
Parade Supporter	C91.3FM	\$2,000 (In-Kind)

Council is also waiting on a final response from Forest Lawn who are interested in the Platinum Sponsorship package. If this goes ahead we will have received sponsorship for this year to the value of \$28,000.

Platinum Sponsor	Forest Lawn	\$10,000 TBC (to be committed for the next three years)
------------------	-------------	---

Officers Recommendation

That this information be noted.

Sub Committee's Recommendation (Uluibau/Charlesworth)

That the information be noted.

CARRIED

7.2 Planning Update

Purpose

To inform the Sub Committee of the current planning status for the 2010 Festival of Fisher's Ghost.

Report

Street Fair applications are now available on Council's website and have been distributed to Council's Libraries, Leisure Centres and previous participants. Applications close on Friday 1 October 2010. To date 32 Street Fair Stall applications have been received.

Street Parade applications are now available on Council's website and have been distributed to Council's Libraries, Leisure Centres and previous participants. Applications close on Friday 1 October 2010. To date 15 Street Parade applications have been received.

Campbelltown Tafe has provided a workshop for The Men's Shed group to prepare a float for this year's Parade.

The following Street Parade Judges have been approached:

Carman Hannan, a representative of the Friends of the Arts Centre who judged the Parade last year has confirmed she will judge again this year.

C91.3 have confirmed they will provide a judge for the Parade this year as in previous years.

Robyn Pulbrook, Principal of Campbelltown Performing Arts School has been approached to also judge this year's Street Parade.

Street Parade Commentators have been booked by Helene Buckman.

Traffic management plans regarding road closures for the Festival have been prepared and submitted to the RTA.

Officers Recommendation

That this information be noted.

Sub Committee Note: Councillor Kolkman advised that he had received feedback regarding the exclusion of commercial vehicles in this year's parade. It was noted that commercial vehicles should not be able to participate in the parade unless they have applied and been accepted.

Council's Events and Promotions Officer advised that to date there are 39 Street Fair Stall applications and 17 Street Parade applications.

Sub Committee's Recommendation (Kolkman/McIlvenny)

That the information be noted.

CARRIED

7.3 Carnival Update

Purpose

To inform the Sub Committee of the current status of the Carnival at Bradbury Oval for the 2010 Festival of Fisher's Ghost.

Report

OCS Funland Pty Ltd has been appointed to supply and operate the carnival amusement rides, games, show bags and food stalls at Council's Festival of Fishers Ghost Carnival.

The Contract shall be in force from Thursday 1 July 2010 until Saturday 31 December 2011 with an option for extension of 12 months until Monday 31 December 2012. The option for extension of the Contract will be exercised at Council's absolute discretion.

Council's Events and Promotions Coordinator and Operations staff will be meeting with a representative from OCS Funland Pty Ltd during the next week to confirm operational arrangements for this year's Carnival.

Officers Recommendation

That this information be noted.

Sub Committee's Recommendation (Murray/Uluibau)

That the information be noted.

CARRIED

7.4 Craft Exhibition Update

Purpose

To inform the Sub Committee of the current status for the 2010 Festival of Fisher's Ghost Craft Exhibition.

Report

Gold Sponsorship has been achieved; sponsorship is currently being sourced for the other categories.

Craft Exhibition applications will be available from Monday 23 September and applications will close Saturday 23 October at 1pm.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation (Rutledge/Charlesworth)

That the information be noted.

CARRIED

7.5 Miss Princess Update

Purpose

To inform the Sub Committee of the current status of the Miss Princess Quest for the 2010 Festival of Fisher's Ghost.

Report

Miss Princess Quest applications are now available on Council's website and have been distributed to Council's Libraries, Leisure Centres, Macarthur Square, local schools and previous participants. Applications close on Friday 11 September 2010. To date, three applications have been received.

Officers Recommendation

That the information be noted.

Sub Committee Note: It was noted that to date there have been five applications received. The Miss Princess Quest 2010 Application Form was circulated to Sub Committee members and applications close on Friday 10 September 2010. Judging will take place on Saturday 25 September 2010 and the final crowning of Miss Princess will be held on Sunday 3 October 2010.

Marie Rutledge thanked Council's Events and Promotions Coordinator for her efforts throughout the year and noted that her assistance has been much appreciated.

Sub Committee's Recommendation (Rutledge/Murray)

That the information be noted.

CARRIED

7.6 Fisher's Gig

Purpose

To provide the Fisher's Ghost Sub Committee with the current status of planning for Fisher's Gig 2010.

Report

Fisher's Gig will be held at Bradbury Oval on Saturday 6 November 2010 from 2.00pm to 9.00pm as part of the Festival of Fisher's Ghost. Council's Youth Project Officer is coordinating Fisher's Gig 2010. The event will feature three headline music acts performing with six local bands.

This year's line-up is still being confirmed, with negotiations underway for a band from America, as well as an electro-rock band from Sydney to perform. Council will be conducting heats on Sunday 14 August and Sunday 28 August to source six local bands to fill the rest of the line-up. Acoustic and solo performers are also under consideration for involvement in Fisher's Gig.

Volunteer positions are open to provide young people with the opportunity to gain experience and knowledge in the music sector. Roles include artist liaison, backstage crew and a street team which is designed to promote all of Council's youth events.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation (Murray/Charlesworth)

That the information be noted.

CARRIED

7.7 Associated Events

Purpose

To inform the Sub Committee of applications received from groups wishing to have their event included in the Festival of Fisher's Ghost 2010 program.

To date two organisations have requested that their event be included in this year's Festival program.

1. Campbelltown District Philatelic Society – Fisher's Ghost Stamp Fair
Sunday 7 November 2010
Council's Civic Hall
10.00am – 4.00pm
-

2. Razorback Crankhandle Association Inc – Veteran, Vintage and Classic Car Tour
Saturday 14 November 2010
9.30am - 1.00pm
Starting from the Home Centre at the Cross Roads, Liverpool
The cars will travel to the Oak Historical Centre for morning tea. Then travel via
Picton, Menangle and onto Marsden Park for lunch and viewing of the cars

Please note we are aware of three other organisations that have applied for applications, it is proposed that the deadline be extended to the end of August.

Officer's Recommendation

That the information be noted.

Sub Committee Note: It was noted that applications are yet to be received from Living Macarthur Nature Exhibition and Macarthur Ghost Tours.

Sub Committee's Recommendation (Uluibau/McIlvenny)

That the information be noted.

CARRIED

7.8 Marketing and Promotions

Purpose

To provide the Sub Committee with an update on the marketing and promotions for Festival of Fisher's Ghost.

Report

The Fisher's Ghost website is live and a media and promotion schedule is attached outlining the promotional campaign for the duration of the Festival.

This year C91.3FM is proposing to do a live to air program to promote the Festival of Fisher's Ghost activities.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation (Kolkman/Rutledge)

That the information be noted.

CARRIED

8. General Business

8.1 Communications and Marketing section changes

Council's Acting Manager Communications and Marketing advised that Council's Events and Promotions Coordinator will be leaving Council on Friday 10 September 2010. Recruitment for this position is currently underway.

It was noted the Council's Acting Manager Communications and Marketing will be on maternity leave from Friday 3 September 2010.

Sub Committee's Recommendation (Uluibau/Murray)

That the information be noted.

CARRIED

8.2 Staffing levels during Event periods

Councillor Kolkman referred to the number of Council Events and noted the levels of staff required to effectively run these events. Councillor Kolkman asked the Acting Manager Communications and Marketing whether there was a need for the appointment/s of temporary events staff to assist.

Council's Acting Manager Communications and Marketing advised that a rotational roster will be developed for all Council Events that will apply to all Communications and Marketing and casual events staff members. Council's Acting Manager Communications and Marketing advised that the roster will ensure that current staff members do not work extended hours therefore the need to appoint temporary events staff members will not be necessary.

Sub Committee's Recommendation (Kolkman/Charlesworth)

That the information be noted.

CARRIED

Next meeting of the committee will be held on 13 October 2010 at 6.00pm in Committee Room 3.

Councillor Rudi Kolkman
Chairperson

Meeting concluded: 6.35pm

2. CORPORATE SUPPORT

2.1 Revised Policy - Addressing Council Committee Meetings

Reporting Officer

Acting Manager Corporate Support

Attachments

Addressing Council Committee Meetings Policy

Purpose

To submit the revised Addressing Council Committee Meetings Policy to Council for consideration.

Report

The abovementioned Policy has recently fallen due for review and as such has been revised in accordance with Council's Records Management Policy and the adopted procedure for Policy Development and Review.

This Policy provides guidance for community groups and individuals wishing to address Council Committee meetings.

The only change to the version of the Policy attached relates to Divisional structures, for example Corporate Governance has been replaced with Business Services.

This Policy complies with Council's Code of Meeting Practice.

Officer's Recommendation

1. That the Addressing Council Committee Meetings Policy be adopted.
2. That the Policy review date be set at 31 December 2013.

Committee's Recommendation: (Rule/Hawker)

That a decision in this matter be deferred pending the receipt of a report by the Director Business Services to the Ordinary Meeting of Council to be held 21 September 2010, investigating the possibility of the inclusion in the policy statement, flexibility being given to the Committee to allow additional unregistered speakers to address the Committee.

CARRIED

Council Meeting 21 September 2010

It was **Moved** Council Hawker, **Seconded** Councillor Rowell that the report of the Director Business Services - Item 9.3 - Revised Policy - Addressing Council Committee Meetings be brought forward and dealt with in conjunction with Item 2.1.

Council Meeting 21 September 2010 (Hawker/Rule)

That the Committee's Recommendation be adopted.


Amendment: (Hawker/Rule)

1. That the Addressing Council Committee Meetings Policy as outlined in the Director Business Services be adopted.
2. That the Policy review date be set at 31 December 2013.

Council Resolution Minute Number 184

That the above amendment be adopted.

ATTACHMENT 1

 POLICY REGISTER	
Policy Number	1.1.02
Policy Title	Procedure for Addressing Council Committees

Policy details may change prior to review date due to legislative changes, therefore this document is uncontrolled when printed.

Objectives

To provide a suitable procedure for community groups and individuals wishing to address Council Committees.

Policy Statement

1. That all known interested persons in respect of major issues being considered by Council be formally advised of the time and date that such item will be discussed by the appropriate Committee and that persons wishing to address the Committee should make appropriate prior arrangements with the General Manager.
2. The Chair of the Committee may permit persons who have made prior arrangements to address the Committee by invitation at the commencement of the meeting.
3. Persons addressing the Committee should identify themselves and their interest in the item that they wish to speak on.
4. A maximum of two persons may speak from any one group.
5. Speakers are to be limited to five minutes, although the Chair of the Committee may extend this time, dependent on the particular circumstances. The Councillors may then ask questions of the speakers.
6. That at the completion of questions being asked, those people who had addressed the Committee be required to return to the gallery area and only then should the Chair of the Committee accept any motions or allow debate.
7. The Committee may adjust the order of items on its business paper to firstly consider matters having direct public involvement with the Committee.
8. That a copy of the Business Paper for Council and all Committee Meetings, other than a Confidential Business Paper, be placed on display on the Friday evening prior to the relevant meeting, or as soon thereafter as is practicable, in the following locations:

-
- The Customer Service counter located in the ground floor foyer area of the Administration Building.
 - The Central Library at Campbelltown.
 - Various Branch Libraries.
 - On Council's Website
9. That copies of a report on individual items be made available upon request to persons having an interest in that particular item unless the item is "confidential".

END OF POLICY STATEMENT

DOCUMENT HISTORY AND VERSION CONTROL RECORD

Contact for inquiries and proposed changes

Name	Steve Kelly
Position/Section	Manager Corporate Support
Contact Number	4645 4320

Version Number	Revised Date	Authorised Officer	Amendment Details

3. PROPERTY SERVICES

3.1 Transfer of Lot 52 DP1028174 to Council

Reporting Officer

Manager Property Services

Attachments

Locality Plan

Purpose

To seek approval for the Transfer of Lot 52 DP1028174 (corner Edward Edgar Street and Ben Lomond Road, Minto) from Landcom to Council.

Report

The subject land being Lot 52 DP 1028174 is currently in the ownership of Landcom and forms part of the Minto Renewal Development Project.

Originally this parcel of land was to be dedicated to Council from Landcom along with two other parcels which were dedicated as public reserve. The subject section of land provided northern access to an already existing pedestrian overpass on Ben Lomond Road. Council deferred the dedication of this lot as it was required for access to the bridge. However following the removal of the pedestrian footbridge some years ago the subject land is no longer required for that usage.

The subject land is zoned residential and has a total area of approximately 1560 square metres. The land however is irregular in shape and burdened by drainage easements which would prohibit any residential dwellings being built upon it. The land would effectively be used as a Public Reserve.

Following negotiations with Landcom they have agreed to transfer Lot 52 DP 1028174 to Council for nil compensation. Landcom have also indicated that they will be responsible for the costs associated with the preparation and registration of the relevant Transfer documentation and creation of a new title in Councils name.

Upon transfer Council would be responsible for maintenance of the land which it is understood was previously undertaken by Council prior to the removal of the pedestrian footbridge.

Accordingly it is recommended that Council accept the Transfer of Lot 52 DP1028174 situated at the corner of Edward Edgar Street and Ben Lomond Road, Minto from Landcom for nil compensation.

Officer's Recommendation

1. That Council accept the Transfer of Lot 52 DP1028174 from Landcom under the terms and conditions as outlined in the body of the report.
2. That upon transfer of the subject land it be classified operational.
2. That all documentation associated with the Transfer be executed under the Common Seal of Council.

Committee's Recommendation: (Dobson/Rule)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 September 2010 (Hawker/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 184

That the Officer's Recommendation be adopted.

ATTACHMENT 1



3.2 Dredges Cottage - 303 Queen Street, Campbelltown

Reporting Officer

Manager Property Services

Attachments

Locality Plan.

Purpose

To seek Council approval to enter into a new Licence Agreement over Dredges Cottage with the Veterans Recreation Centre (VRC) and the Vietnam Veterans Association of Australia, South West Region VVAA (SWR).

History

Council currently has a licence agreement over Dredges Cottage located at 303 Queen Street Campbelltown with the Veterans Recreation Centre (VRC) and the Vietnam Veterans Association of Australia, South West Region VAA (SWR).

Report

The Licence Agreement over Dredges Cottage is due to expire on 19 October 2010. Both the Veterans Recreation Centre (VRC) and the Vietnam Veterans Association of Australia, South West Region VVAA (SWR), both parties to the Agreement, are seeking Councils consent to enter into a new Licence Agreement for a period of three (3) years with a three (3) year option.

It has been acknowledged by the Veterans Recreation Centre and Vietnam Veterans Association that they appreciate the long standing relationship between them and Council as well as the generosity and support provided by Council to both groups.

Under the terms and conditions of the Agreement the Licensee will be responsible for the payment of telephone and electricity charges associated with their use of the subject premises.

The Veterans Recreation Centre have occupied the building on similar terms and conditions for the past 20 years or so with the Vietnam Veterans Association of Australia sharing the premises for the past three years.

As the Veterans Recreation Centre and the Vietnam Veterans Association have utilised the premises in accordance with the terms and conditions contained within the licence agreement it is considered appropriate to enter into a new licence agreement for a period of three years with a three year option at a nominal rental.

Officer's Recommendation

1. That Council enter into a Licence Agreement with the Veterans Recreation Centre (VRC) and the Vietnam Veterans Association of Australia, South West Region VVAA (SWR) over Dredges Cottage at 303 Queen Street, Campbelltown on the terms outlined in this report.
2. That all documentation associated with the Licence Agreement be executed under the Common Seal of Council.

Committee's Recommendation: (Matheson/Rule)

That the Officer's Recommendation be adopted.

CARRIED

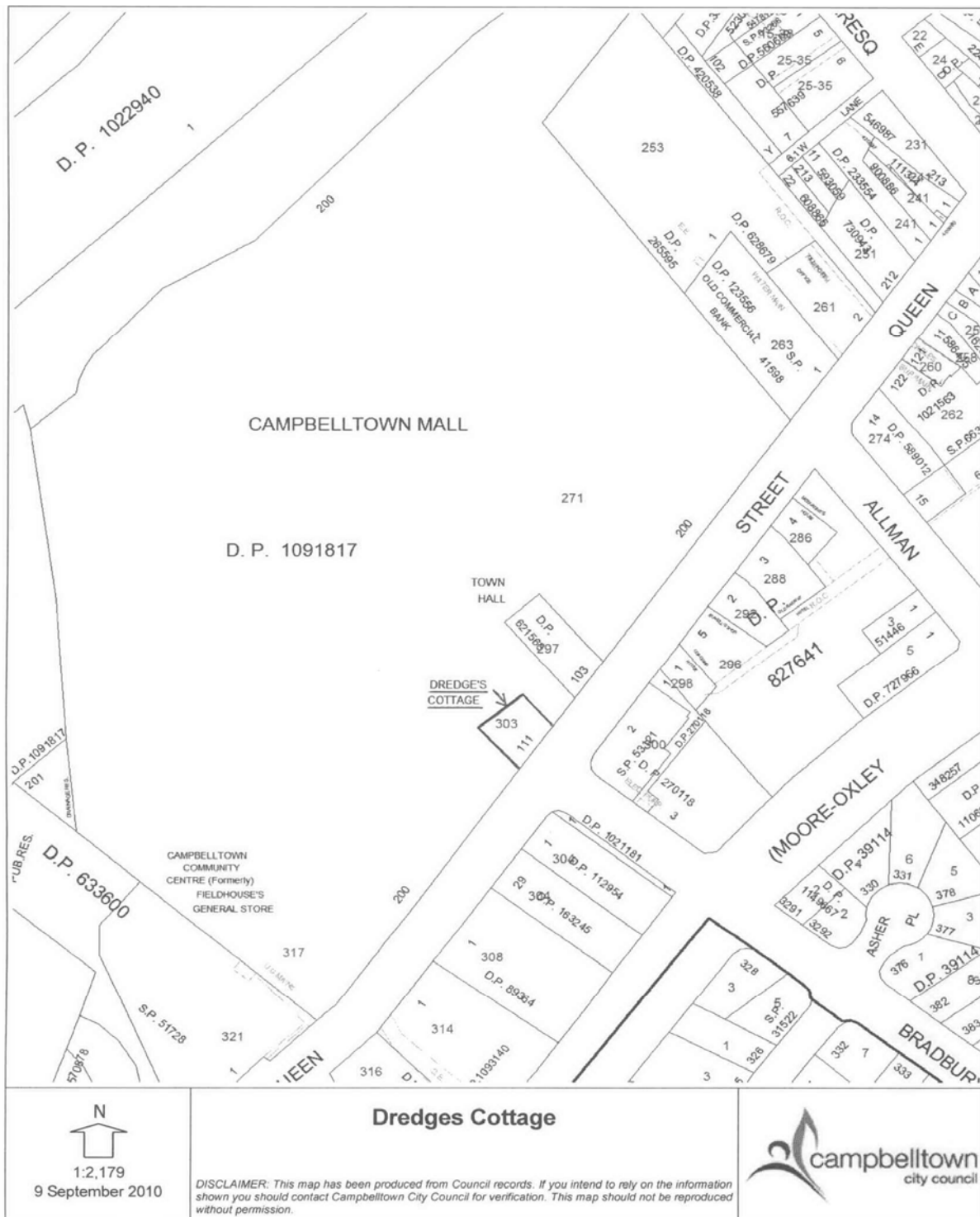
Council Meeting 21 September 2010 (Hawker/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 184

That the Officer's Recommendation be adopted.

ATTACHMENT 1



4. FINANCIAL SERVICES

4.1 Monthly Rates Summary

Reporting Officer

Manager Financial Services

Attachments

1. Monthly Rates Summary
2. Actual to Budget Result
3. Rates Statistics

Purpose

To provide details of the 2010/11 Rates and Charges Levy and cash collections for the period ending 31 August 2010.

Report

Rates and Charges levied up to 31 August 2010 totalled \$74,350,773, representing 98.6% of the estimated budget for the year.

Cash collections to the end of August totalled \$17,207,624. In percentage terms this amount represents 22.4% of all rates and charges due to be paid. In comparison, the amount collected in the same period last year was 26.2%.

Annual rates and charges were due to be paid in full or as the first of four quarterly instalments on Tuesday 31 August 2010. The preferred method of payment is via Australia Post with 41% followed closely by BPay 39.5% of all payments made. Australia Post accepts payments over the counter, and via the phone or Internet by credit card. BPay payments are limited to registered debit transactions via the Internet and telephone.

Debt recovery action during the month involved the issue of 9 Statements of Liquidated Claim and 19 Writs of Execution. These matters are in relation to arrears carried forward from previous outstanding instalments.

New owners who have recently purchased a property are issued with a 'Notice to New Owner' letter. During August 103 notices were sent. This letter advises ratepayers the annual amount levied and any balance unpaid since settlement occurred.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Rule/Dobson)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 September 2010 (Hawker/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 184

That the Officer's Recommendation be adopted.

ATTACHMENT 1

RATES SUMMARY

STATEMENT OF ALL OUTSTANDING RATES AND EXTRA CHARGES

RATE - CHARGE	NET ARREARS 1/7/2010	NET LEVY FOR YEAR	PENSION REBATES	EXTRA CHARGES	TOTAL RECEIVABLE	CASH COLLECTED	NET AMOUNT DUE	POSTPONED RATES & INTEREST	GROSS AMOUNT DUE
RESIDENTIAL	2,477,935.51	41,600,682.33	1,591,845.54	186,514.71	42,673,287.01	9,146,197.34	33,527,089.67	293,059.96	33,820,149.63
BUSINESS	324,331.59	6,979,020.86		27,986.71	7,331,339.16	1,677,118.63	5,654,220.53		5,654,220.53
BUSINESS - IND	262,872.53	7,167,914.11		6,928.43	7,437,715.07	1,913,986.92	5,523,728.15		5,523,728.15
FARMLAND	-670.68	313,758.17	1,000.00	79.71	312,167.20	63,702.84	248,464.36	113,845.08	362,309.44
MINING	0.00	12,695.71		0.00	12,695.71	12,695.71	0.00		0.00
LOAN	242,260.26	3,975,361.56		2,241.93	4,219,863.75	936,303.57	3,283,560.18	41,848.55	3,325,408.73
F5 ACCESS RAMPS	39,230.24	1,073,384.48		438.56	1,113,053.28	286,693.10	826,360.18		826,360.18
MAIN STREET	72.86	0.00		0.00	72.86	0.00	72.86		72.86
TOTAL	\$3,346,032.31	\$61,122,817.22	\$1,592,845.54	\$224,190.05	\$63,100,194.04	\$14,036,698.11	\$49,063,495.93	\$448,753.59	\$49,512,249.52
GARBAGE	590,475.36	12,840,872.80	3,621.16	5,731.34	13,433,458.34	2,969,401.22	10,464,057.12		10,464,057.12
SANITARY	0.00	970.88		0.00	970.88	485.44	485.44		485.44
STORMWATER	51,489.31	879,572.66		440.05	931,502.02	201,039.47	730,462.55		730,462.55
GRAND TOTAL	\$3,987,996.98	\$74,844,233.56	\$1,596,466.70	\$230,361.44	\$77,466,125.28	\$17,207,624.24	\$60,258,501.04	\$448,753.59	\$60,707,254.63

Total from Rates Financial Transaction Summary	60,543,776.07
Overpayments	-163,478.56
Difference	0.00

ANALYSIS OF RECOVERY ACTION

Rate accounts greater than 6 months less than 12 months in arrears	892,714.56
Rate accounts greater than 12 months less than 18 months in arrears	115,354.90
Rate accounts greater than 18 months in arrears	28,580.52
TOTAL rates and charges under instruction with Council's agents	\$1,036,649.98

ATTACHMENT 2

COMPARISON OF BUDGET TO ACTUAL

DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL	BALANCE STILL REQD.	% RAISED
RESIDENTIAL	41,106,767	41,106,767	41,600,682	(493,915)	101.20%
BUSINESS	7,069,000	7,069,000	6,979,021	89,979	98.73%
BUSINESS - INDUSTRIAL	7,140,000	7,140,000	7,167,914	(27,914)	100.39%
FARMLAND	360,500	360,500	313,758	46,742	87.03%
MINING	12,500	12,500	12,696	(196)	101.57%
LOAN	4,344,500	4,344,500	3,975,362	369,138	91.50%
F5 ACCESS RAMPS	1,070,000	1,070,000	1,073,384	(3,384)	100.32%
TOTALS	61,103,267	61,103,267	61,122,817	(19,550)	100.03%
INTEREST CHARGES	275,000	275,000	30,400	244,600	11.05%
LEGAL COSTS RECOVERED	860,000	860,000	194,550	665,450	22.62%
PENSIONERS - Sec 575	(1,587,000)	(1,587,000)	(1,596,467)	9,467	100.60%
PENSIONERS SUBSIDY	872,850	872,850	878,057	(5,207)	100.60%
SUB TOTAL	61,524,117	61,524,117	60,629,357	894,760	98.55%
DOMESTIC WASTE CHARGES	12,685,048	12,685,048	12,533,907	151,141	98.81%
COMMERCIAL WASTE CHARGES	285,690	285,690	306,966	(21,276)	107.45%
SANITARY INCOME	1,000	1,000	971	29	97.09%
STORMWATER MNGMNT	878,000	878,000	879,573	(1,573)	100.18%
GRAND TOTALS	75,373,855	75,373,855	74,350,773	1,023,082	98.64%

COLLECTIONS AS A % OF:

	TOTAL RECEIVABLE	TOTAL LEVIED	TOTAL RECEIVABLE	TOTAL LEVIED
RESIDENTIAL	21.43%	21.99%	RATES	22.96%
BUSINESS	22.88%	24.03%	GARBAGE	23.12%
BUSINESS - INDUSTRIAL	25.73%	26.70%	SANITARY	0.00%
FARMLAND	20.41%	20.30%	STORMWATER	22.86%
LOAN	22.19%	23.55%	TOTAL RATES & CHARGES	23.21%
F5 ACCESS RAMPS	25.76%	26.71%		
ALL RATES	22.25%	22.96%	22.42%	23.21%

4.2 Sundry Debtors Report - August 2010

Reporting Officer

Manager Financial Services

Attachments

1. Debtors Summary
2. Ageing of Sundry debts – August 2010

Purpose

To provide a report detailing the amount outstanding by type and age for sundry and miscellaneous debts for the period ending 31 August 2010.

Report

Debts outstanding to Council as at 31 August 2010 were \$1,771,532 reflecting an increase of \$97,555 since 31 July 2010. The ratio of outstanding debts to current invoices has decreased from 30% in June to the current level of 29%. This debtor management ratio is a measure of the effectiveness of recovery efforts, however is impacted by Council policies as well as economic and social conditions.

During the period, 738 invoices were raised totalling \$1,239,680 and of these, the most significant have been in the following areas:

Land and Building Rentals - \$352,239

The main invoices relate to:

The Trustees of The Roman Catholic Church – Sale of Lot 4035 DP790757, Anthony Drive, Rosemeadow	\$280,500
Aldi Stores – Macquarie Fields	\$20,277
Glenquarie Hotel Pty Ltd – Glenquarie Shopping Centre – Macquarie Fields	\$18,392
Caltex Service Station – Macquarie Fields	\$13,842
Mycorp Group Pty Ltd – BP Petrol Station – Macquarie Fields	\$20,277

Government and other Grants - \$211,713

The main invoices relate to:

Camden Council – Macarthur Young Drivers Assistance Program Grant	\$120,413
NSW Sport and Recreation – Grants for upgrades and improvements at various sporting fields in the local government area	\$91,300

Corporate Administration – \$183,347

The main invoices relate to:

Australian Rail Track Corporations Ltd – Occupation Fees, May to July 2010	\$72,373
Campbelltown District Netball Association – Contribution to joinery and dishwasher installed in the clubhouse at Coronation Park	\$38,873
Woodbine 530A Management Committee – Air conditioning, security monitoring, cleaning and various repairs	\$37,765
Nuvezo Pty Ltd – 2010/11 Annual rates and charges at Dumaresq Street Twin Cinema	\$12,579
Aldi Stores – 2010/11 Annual rates and charges at 61 Victoria Road, Macquarie Fields	\$10,682

Road and Footpath Restoration - \$172,023

The main invoices relate to:

AGL - Repairs to various roads, footpaths and driveways within the local government area	\$82,916
O'Donnell Griffin – Bitumen and concrete works in various streets in the local government area	\$62,434
Housing NSW – Road repairs to Melliodra Way, Macquarie Fields	\$12,320
Debtor 68366.4 – Concrete Footpath and Bitumen Restorations at Nardoo Street, Ingleburn	\$8,965

Receipts to the value of \$1,142,125 have been received during the period, the most notable in the following areas:

Land and Building Rentals	\$347,558
Corporate Administration	\$346,066
Government and other Grants	\$80,100
Private Works	\$65,841

Council Officers continue to provide assistance to debtors experiencing difficulties in paying their accounts. Debtors are encouraged to clear their outstanding debts through regular payments where possible to avoid any further recovery action.

Debts exceeding 90 days of age totalled \$199,176 as at 31 August 2010. The major invoices relating to this balance include:

Campbelltown Golf Club Limited - Land rates for 2009/10. Arrangement has been made to finalise the account in full once membership income has been received and the Clubs amalgamation arrangements have been finalised.	\$38,889
Campbelltown Golf Club Limited – Lease of land owned by Council. Arrangement has been made to finalise the account in full once membership income has been received and the Clubs amalgamation arrangements have been finalised.	\$18,600

East Campbelltown Eagles JRLFC – Hire of Campbelltown Sports Stadium for the 'Bundaberg Red Cup'. Arrangement has been made to pay \$900 per month	\$11,438
St Mary's Eagle Vale Soccer Club – Sportsground hire, electricity, waste and security charges. Arrangement has been made to pay \$2,000 bi-monthly	\$9,985
Camden District Cricket Association – Debtor is disputing the account. Council has provided a detailed reconciliation to the association and is awaiting a response	\$9,257
Telstra – 3Gis Access Fees at Rosemeadow, St Helens Park and Ambarvale. Payment is expected to be received in September 2010	\$6,421
Debtor 67360.8 - Contractor Costs at Dandar Place Bradbury, Demolition & Ground Reconstruction Works. Listed as property related debt	\$5,637

During the month, 15 accounts progressed to recovery action. The defaulting debtors were issued a letter of demand on Councils letterhead advising that if the account was not settled or an appropriate arrangement was not made, the account will escalate to formal legal actions through Councils agents. Two accounts progressed to the first stage of legal recovery action, both being for licence fees. The defaulting debtors were issued a Letter of Demand by Councils agents, Executive Collections advising that if the account was not settled or an appropriate arrangement was not made their account may be escalated to Statement of Claim. In addition, two accounts were escalated to formal recovery through the courts via Statement of Claim resulting in one Examination Notice and one Writ being executed.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Matheson/Dobson)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 September 2010 (Hawker/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 184

That the Officer's Recommendation be adopted.

ATTACHMENT 1

DEBTORS SUMMARY 1 August 2010 to 31 August 2010

DEBTOR TYPE/DESCRIPTION	ARREARS AT 31/07/2010	RAISED THIS PERIOD	RECEIVED THIS PERIOD	BALANCE AT 31/08/2010	% DEBT RATIO
Corporate Administration	565,787	183,347	346,066	403,068	22.75%
Abandoned Items	3,057	0	885	2,172	0.12%
Child Care Debts	46,514	0	10,054	36,460	2.06%
Community Bus	408	100	319	189	0.01%
Tennis Court Hire	757	0	0	757	0.04%
Sportsground and Field Hire	99,507	155,132	61,252	193,386	10.92%
Government and other Grants	246,295	211,713	80,100	377,908	21.33%
Public Hall Hire	22,453	31,473	27,463	26,463	1.49%
Health Services	350	0	0	350	0.02%
Land and Building Rentals	51,748	352,239	347,558	56,429	3.19%
Library Fines and Costs	151,184	4,016	0	155,200	8.76%
Healthy Lifestyles	12,427	10,949	18,715	4,661	0.26%
Pool Hire	12,073	2,523	8,048	6,547	0.37%
Private Works	133,824	4,218	65,841	72,201	4.08%
Road and Footpath Restoration	146,810	172,023	44,552	274,281	15.48%
Shop and Office Rentals	16,166	48,749	44,698	20,218	1.14%
Various Sundry Items	121,499	10,247	28,040	103,706	5.85%
Waste Collection Services	43,118	52,952	19,100	76,970	4.34%
	1,673,977	1,239,680	1,142,125	1,771,532	100%

ATTACHMENT 2

AGEING OF SUNDRY DEBTOR ACCOUNTS - 31 August 2010

Description	Current Charges	Total 30 Days	Total 60 Days	Total 90+ Days	Balance Due	Previous Month 90+ days
Corporate Administration	180,908	131,210	16,159	74,791	403,068	180,871
Abandoned Items	0	738	0	1,434	2,172	2,319
Child Care Debts	36,460	0	0	0	36,460	0
Community Bus	189	0	0	0	189	0
Tennis Court Hire	757	0	0	0	757	0
Sportsground and Field Hire	134,439	163	34,621	24,164	193,386	18,863
Government and other Grants	211,858	96,750	66,000	3,300	377,908	80,400
Public Hall Hire	22,342	499	2,354	1,268	26,463	3,034
Health Services	0	0	0	350	350	350
Land and Building Rentals	20,725	8,794	2,699	24,212	56,429	21,510
Library Fines and Costs	155,200	0	0	0	155,200	0
Healthy Lifestyles	892	3,436	280	53	4,661	134
Pool Hire	2,224	3,343	652	329	6,547	140
Private Works	5,132	3,477	56,252	7,340	72,201	31,887
Road and Footpath Restoration	171,373	15,179	71,687	16,041	274,281	6,239
Shop and Office Rentals	14,199	4,905	0	1,114	20,218	4
Various Sundry Items	10,252	8,857	44,262	40,336	103,706	46,068
Waste Collection Services	52,622	0	19,903	4,445	76,970	4,445
	980,137	277,350	314,869	199,176	1,771,532	396,264

4.3 Investment Report - July 2010

Reporting Officer

Manager Financial Services

Attachments

Investment Portfolio Performance – July 2010

Purpose

To provide a report to Council outlining the investment portfolio performance for July 2010.

Report

Council invests any surplus funds that become available through the financial instrument designated by the Ministerial Order from the Division of Local Government. The *Local Government Act, 1993* and the Local Government (General) Regulation 2005 require a monthly investment report be presented to Council.

Councils Investment Portfolio as at 31 July 2010 stood at approximately \$69m. Funds are currently being managed both by Council staff and Fund Managers and are in accordance with the *Local Government Act, 1993*, Local Government (General) Regulation 2005 and Council's Investment Policy.

Monthly Performance

The return for the entire portfolio on an annualised basis was 5.56%. This reflects an out performance of the bank bill index benchmark which returned 5.22%. Funds directly invested returned 5.65% for the month.

Rolling Year to Date (annualised) Return	July
Local Government Ethical Fund	5.52%
Council Managed Funds	4.92%
Local Government Fixed Out Cash Fund	4.46%
<i>Benchmark: 90 Day Bank Bill Index</i>	3.99%

Councils credit exposure as at 31 July shows 55% of investments placed with institutions rated AAA to AA-, 31% in institutions rated A+ to A, 10% in institutions rated A- to BBB- and 4% in other financial institutions. All investments are placed with Approved Deposit Taking Institutions who meet the eligibility for the government wholesale funding guarantee.

The current composition of the portfolio is 25% managed funds, 62% direct council managed term deposits, 12% in floating rate notes and 1% in offset facilities.

Recent discussions with Councils external financial advisor, Spectra Financial Services and Local Government Financial Services, has resulted in the total funds held in the Ethical Facility, amounting to some \$6m, being withdrawn during the month of August. It was deemed prudent to withdraw these funds after recent rating downgrades of Local Government Financial Services by Standard and Poors (S&P) as part of their regular rating reviews.

During these discussions it also became evident that the majority of Councils, of which Campbelltown City Council was one of the largest investors, were also withdrawing their funds.

These funds have been redeployed into a longer dated floating rate note with the Commonwealth Bank. This floating rate note matures in July 2014 and guarantees Council a margin of 90 basis points over the 90 BBSW (average of Bank Bills).

Economic Outlook

The official cash rate remains at 4.50 per cent. Minutes from the Reserve Banks meeting on 3 August 2010 show that the Reserve Bank of Australia was influenced by positive data on underlying inflation as it reached its lowest level in 3 years at 2.75%.

Councils investment portfolio continues to outperform the benchmark of the 90 day bank bill index. The recently published Local Government Investment Guideline leaves little scope for the enhancement of Councils investment portfolio with the various investment products being offered. However, to enhance the portfolio, advantage is taken on the length of maturity of the investment given the rating of the institution and the guarantee of the Federal Government for investments placed with Approved Deposit Taking Institutions.

Regular liaison with Councils external financial advisor, Spectra Financial Services, assists in monitoring all of the risk factors to maximise Councils return on the investment portfolio while minimising the risk associated with this strategy.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Rule/Matheson)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 September 2010 (Hawker/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 184

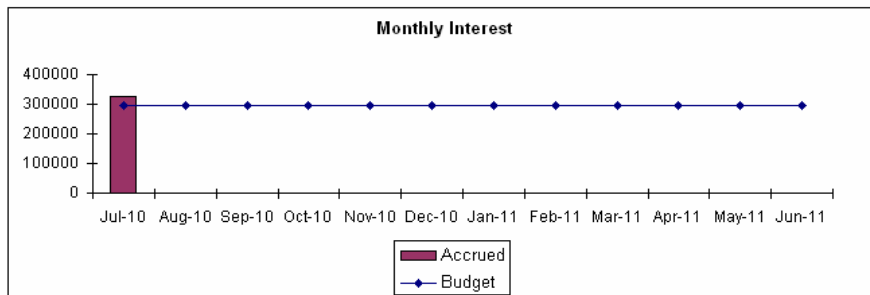
That the Officer's Recommendation be adopted.

ATTACHMENT 1

CAMPBELLTOWN CITY COUNCIL INVESTMENT PORTFOLIO Summary July 2010

Benchmark UBS Warburg 90 Day Bank Bill Index
 Portfolio Balance \$69,313,847.13

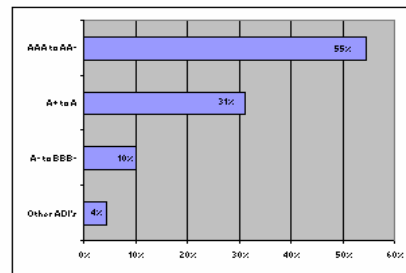
Monthly Performance	Return (mth)	Return (pa)
UBSW 90 Bank Bill Index	0.44%	5.22%
Total Portfolio	0.47%	5.56%
<i>Performance to Benchmark</i>	+ 0.03%	+ 0.34%
Portfolio - Direct Investments	0.48%	5.65%
<i>Performance to Benchmark</i>	+ 0.04%	+ 0.43%
Portfolio - Managed Funds	0.45%	5.30%
<i>Performance to Benchmark</i>	+ 0.01%	+ 0.08%



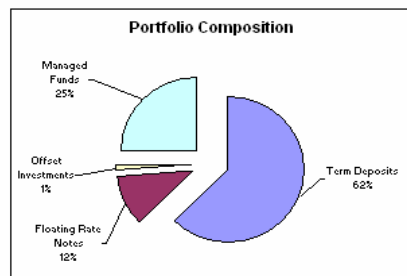
Year to Date Performance Credit Exposure

Rolling 12 Month Period
 4.92% Council Managed Funds
 5.52% LGFS Ethical Fund
 4.46% LGFS Fixed Out Cash Fund
 3.99% Benchmark

Interest Budget to Actual \$295,833
 Budget to Period \$327,676
 Accrued to Period



Securities Institutions



	Amount Invested	% Portfolio
Macquarie Bank	\$ 1,000,000.00	1%
LGFS Managed Funds	\$ 17,442,772.18	25%
Suncorp Metway	\$ 3,094,142.10	4%
National Australia Bank	\$ 6,920,641.59	10%
NSW Treasury	\$ 4,448,000.00	6%
Westpac Bank	\$ 6,122,355.06	9%
ANZ Bank	\$ 3,043,056.09	4%
Citibank	\$ 1,000,000.00	1%
St George Bank	\$ 3,056,832.07	4%
Commonwealth Bank	\$ 6,050,110.57	9%
Bank Western Australia	\$ 7,135,937.47	10%
Illawarra Mutual BS	\$ 1,000,000.00	1%
Newcastle Perm BS	\$ 1,000,000.00	1%
Heritage BS	\$ 1,000,000.00	1%
Rural Bank	\$ 1,000,000.00	1%
Members Equity Bank	\$ 1,000,000.00	1%
Adelaide Bank	\$ 1,000,000.00	1%
Bank of Queensland	\$ 1,000,000.00	1%
Mystate Financial CU	\$ 1,000,000.00	1%
Defence Services CU	\$ 1,000,000.00	1%
Maitland Mutual BS	\$ 1,000,000.00	1%
Total	\$69,313,847.13	100%

4.4 Expenditure Allocation Revote

Reporting Officer

Manager Financial Services

Attachments

Listing of Recommended Revote of Works from 2009/10 Financial Year

Purpose

To advise Council of the revote of funds for works incomplete by 30 June 2010.

Report

All expenditure authorisations lapse at the end of each financial year. There were a number of works where contracts had been let, or where Council staff had commenced the work prior to the end of June 2010. These works were within Council's budget for 2009/10 and require a revote of funds to enable completion in 2010/11.

Attached to this report is the list of works where a funding revote has been requested, following discussions with senior staff from each Division for Councils consideration.

The total funds required from 2009/10 are \$21,076,844. This compares to the previous two years where \$21,933,733 was revoted from 2008/09 and \$21,106,102 was revoted from 2007/08.

This years revote request is higher than would normally be expected due to one-off occurrences such as the \$5.75m interest free loan received for the Farrow Road development, the balance of the Urban Sustainability grant and the Federal Government Stimulus Package grant funding. The circumstances of the revoted funds this year are detailed below:

Major projects, which were unfinished at the end of the financial year:

- Environmental Study-Urban Sustainability
 - Consolidated LEP
 - Waste Performance Improvement Program
 - Campbelltown Swimming Centre Refurbishment
 - Civic Centre Refurbishment
 - Sport & Recreation Projects
 - Kentlyn RFS Fire Shed
 - Macquarie Fields Triathlon Track
 - Macquarie Fields Skate Park
 - Campbelltown Sports Ground
 - Flood Mitigation Works
 - Stormwater Management Projects
 - Major/Minor Works Program
 - Information Technology Projects
-

Large grants/contributions being received late in the year:

- Community Options Projects
- Regional Local Community Infrastructure Projects

Projects which have yet to commence or fully take up available funds:

- Land Acquisition

The sources of funding for the revoted funds are as follows:

• Revenue (committed works reserve)	\$4,066,302
• Other Reserve Funds	\$402,131
• Loans	\$8,871,004
• Grants	\$6,435,054
• Contributions	\$1,302,353

All funds must be expended on the project that they were originally allocated to, according to the terms and conditions of the source of funding.

A number of minor projects were not completed at the end of the financial year, however have now been finalised or are nearing completion. Details of the major projects are outlined below.

Environmental Studies - \$2,274,671

This revote is for a number of studies that have either commenced and not completed or had not commenced.

The revote list includes:

Urban Sustainability Program

The \$2m Upper Georges River Urban Sustainability Project funded by the NSW Environmental Trust. Under the terms of the agreement, the project is due to be finalised by 30 June 2011. The majority of the funds are for the undertaking of on-ground works aimed at sustainability issues associated with the catchment. Whilst the initial phase of the project focussed on theoretical analysis of the issues associated with the sustainability of the catchment and the development of the complementary program of works, the final stage of the project, to be executed during the 2010/11 financial year, will involve the delivery of these works and corresponding expenditure of funds.

Consolidated Local Environmental Plan

Required to integrate existing planning instruments and develop a comprehensive Local Environmental Plan for the Local Government Area which will replace all existing Local Environmental Plans and Interim Development Orders and provide consistency for Council in its controls. In addition, Council is required to adopt the Department of Planning's standard instrument template for Local Environmental Plans. The Department of Planning requires Council to submit a draft Local Environmental Plan to the Department by November of this year for public exhibition in early 2011. In order to develop the Comprehensive Local Environment Plan, which is vital for Councils future land use planning, a vast array of studies and reviews must be undertaken of Councils existing information and, in addition, new strategies need to be developed to inform the preparation of the new Local Environmental Plan.

Golf Course Urban Sustainability Project

The \$250,000 Urban Sustainability Project is focussed on the headwaters of the Bow Bowling catchment within the Campbelltown Golf Course and is funded by the NSW Environmental Trust. The project is due to be finalised by December 2011 in accordance with the funding agreement. The majority of funds are for the undertaking of on ground works aimed at sustainability issues associated with the sub-catchment. To date, the project has focussed on theoretical analysis of the issues associated with the sustainability of the catchment, the development of a Strategic Environmental Management Plan for the site and the development of a complementary program of works. The final stage of the project will involve the delivery of these works and corresponding expenditure of funds.

Other studies are nearing completion, including the Edmondson Park S94 Plan Preparation and Park Central Plan of Management.

Waste Performance Improvement Program - \$555,975

Council has received funding from the NSW Government's Waste and Sustainability Improvement Payments (WaSIP) Scheme. Last year Council received \$563,790.96 to support the implementation of 11 projects which were considered to provide significant benefits to Council and the community in the areas of energy and water reduction, environmental restoration, climate change, sustainable transport and sustainable purchasing. Significant amounts of research, and the requirement of some projects to adhere to procurement procedures have resulted in the partial implementation of most of the 2009/10 projects with finalisation of projects scheduled for 2010/2011.

Community Options Programs - \$435,339

These funds are for a number of programs being run under the control of the Community Options Section. The projects are either ongoing or are new and yet to commence.

The projects include:

Community Options - NSW Health Funding - Surplus funding from 2009-2010 plus remaining surplus from previous years. It is expected that funding will be spent on additional clients and on costs to support the Project until expended.

Campbelltown Swimming Centre Refurbishment - \$800,311

The refurbishment of the swimming centre (including the 50 metre outdoor pool) commenced late in the financial year. Works are well underway and should be concluded later this year.

Department of Sport & Recreation Projects - \$1,534,845

Council receives part funding from the Department of Sport & Recreation as well as club contributions for various projects to develop Council's sporting fields. A number of these projects are continuing into the next financial year, the main project being the Raby Playing Fields clubhouse and amenities.

RFS Renovations/Hazard Reduction - \$546,349

A development application is currently being considered to replace Kentlyn Rural Fire Service Station with a new category three fire station. Council annually contributes funds to Rural Fire Services infrastructure replacement program which will provide funding for this project. Council is also carrying out hazard reduction works which have extended beyond the end of last financial year.

Campbelltown Sports Ground Redevelopment - \$310,185

Council has received funding from the State Government to fund the redevelopment of the Sports Ground. Works have now been completed. These funds have been held to make the final payment to the contractor once the project has been signed off.

Community Infrastructure Projects - \$831,779

Grant funds were received late in the 2009/10 financial year to fund works under the Federal Government's stimulus package program. These works have now commenced with a due date of completion prior to December 2010.

Macquarie Fields Skate Park - \$438,532

Section 94 funds have been restricted for the completion of the skate park at Macquarie Fields. The works have commenced and will be completed in this financial year.

Building Assets Maintenance Program - \$635,000

Funds are for the refurbishment of the Customer Service area in the Civic Centre, as well as Building Maintenance Program priorities.

Macquarie Fields Triathlon Track - \$268,233

This joint funded project between Council and the Federal Government was commenced late in the 2009/10 year. Works have now been completed and all funds finalised in July 2010.

Land Acquisition - \$1,537,793

These funds were included in previous budgets to fund various land purchases. The funds will be expended as opportunities arise for land acquisition.

Flood Mitigation Study - \$242,797

The second phase of the Flood Study is to commence after the community consultation program. Grant funding has been received which Council is required to fund one third.

Flood Mitigation Works/Drainage - \$322,928

Surplus of funds has been achieved from previous projects that have come in under budget. These funds will be incorporated and expensed with the next round of Flood Mitigation works.

Stormwater Management Projects - \$333,923

Funds are for the completion of various stormwater re-use and recycling schemes. A works program is in place for the balance of funds which were received in 2009/10 and will be spent in accordance with Councils Management Plan.

Major Works Program - \$7,296,465

The majority of carry over funds within the Major Works Program is the \$5.75m interest free loan received from the Department of Planning as part of the NSW Governments Local Infrastructure Fund for the road link connection of Farrow Road, Campbelltown to Blaxland Road traffic signals at The Kraal Drive.

Remaining funds are for the completion of intersection works, Farrow Road car park security equipment, lighting upgrades and Leumeah Pedestrian Rail Overbridge.

Minor Works Program - \$835,422

Funds are for a variety of safety and amenity projects, including footpath baulks, traffic facilities, PAMPS program, Operation Bounce back, bus shelter relocations and car parking.

Information Technology Projects - \$760,000

These funds have been requested to fund the development of Councils telecommunications system (Voice Over Internet Protocol (VOIP)), SharePoint software and the internet redesign project.

Summary

It should be noted that the major contributing projects to the revote total are subject to funding through grants and loans. The combination of these projects amounts in total to \$15m of the proposed \$21m carry over. The balance of \$6m represents approximately 5% of total annual expenditure which is considered satisfactory.

Officer's Recommendation

That the works listed in the attachment, which were originally funded in the 2009/10 budget and subsequent financial reviews, be reallocated for expenditure during 2010/11.

Committee's Recommendation: (Dobson/Matheson)

That the Officer's Recommendation be adopted.

CARRIED


Council Meeting 21 September 2010 (Hawker/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 184

That the Officer's Recommendation be adopted.

ATTACHMENT 1

		Listing of Recommended Revote of Funds from 2009/10 Financial Year					TOTAL
		Funding Source					
Cost Centre	Description	Loans	Grants	Contribs	Reserves	Revenue	TOTAL
1220	Environmental Projects	0	5,438	0	0	47,299	52,737
1236	Environmental Studies	0	1,826,816	104,325	7,000	336,530	2,274,671
1361	Waste Performance Improvement Prog	0	0	555,975	0	0	555,975
1395	Sanitary Waste Management	0	0	0	0	43,000	43,000
1530	Airds/Ctown Family Centre	0	23,350	0	0	0	23,350
1560	Children's Services Projects	0	62,348	0	0	70,800	133,148
1680	Community Options Programs	0	435,339	0	0	0	435,339
1700	Community Services Projects	0	67,921	1,857	0	0	69,778
1735	Youth Services Projects	0	16,565	0	0	0	16,565
1808	Arts Centre Projects	0	71,712	10,280	0	0	81,992
1890	Healthy Lifestyles Projects	0	0	0	21,208	79,993	101,201
1925	Ctown Swim Centre - Refurbishment	0	0	0	0	800,311	800,311
1935	Department Sport & Recreation Projects	279,003	1,024,605	13,250	0	217,987	1,534,845
2235	Assets Services Projects	0	3,104	10,000	0	0	13,104
2320	RFS Renovation/Hazard Reduction	0	520,184	0	0	26,165	546,349
2395	SES Headquarters - Upgrade of facility	0	0	0	0	37,300	37,300
2435	Community Infrastructure Projects	0	831,779	0	0	0	831,779
2440	Coronation Park	0	31,977	0	0	0	31,977
2450	Macquarie Fields Triathlon Track	0	80,000	0	0	188,233	268,233
2503	Macquarie Fields Skate Park	0	0	438,532	0	0	438,532
2505	Ctown Sports Ground-Redevelopment	0	294,185	0	0	16,000	310,185
2515	Building Asset Maintenance Program	0	0	0	0	635,000	635,000
2585	Ingleburn Community Centre	0	0	73,600	0	22,953	96,553
2810	Works Depot Refurbishment	30,507	0	0	0	0	30,507
2833	Section 94 Projects	0	0	54,329	0	0	54,329
2926	YOTS Project	0	0	0	0	5,900	5,900
2989	Land Acquisition	1,537,793	0	0	0	0	1,537,793
3010	Flood Mitigation Study	0	90,000	0	0	152,797	242,797
3025	Flood Mitigation & Drainage	139,008	183,920	0	0	0	322,928
3027	Stormwater Management	0	0	0	333,923	0	333,923
3030	Eagles Nest Car Park Construction	0	0	0	40,000	0	40,000
3035	Cycleway Construction	45,149	0	0	0	0	45,149
3040	Footpath Construction	95,300	0	0	0	0	95,300
3050	Major Works Program	6,521,192	243,770	25,254	0	506,249	7,296,465
3055	Minor Works Program	223,052	612,370	0	0	0	835,422
3065	Road Safety Officer Projects	0	9,671	14,951	0	2,921	27,543
3215	Mayoral Ball	0	0	0	0	18,864	18,864
3755	Learning & Development	0	0	0	0	50,000	50,000
3916	Information Technology Projects	0	0	0	0	760,000	760,000
4035	Performance Improvement	0	0	0	0	48,000	48,000
		8,871,004	6,435,054	1,302,353	402,131	4,066,302	21,076,844

4.5 Variation of a Condition of the Domestic Waste Collection Contract

Reporting Officer

Manager Financial Services and Manager Waste and Recycling Services

Attachments

Nil

Purpose

To seek Councils' endorsement to vary a condition of the Domestic Waste Collection Contract.

History

On 1 April 2006 Council entered into a contract with SITA Australia Pty Ltd (trading as SITA Environmental Solutions) for the collection of domestic garbage, recyclables, garden organics and clean-up waste. The contract is for a period of 7 years, expiring on 31 March 2013.

Report

Payments to the contractor for bin services are based on a set fee per bin type, multiplied by the number of properties whose owners were paying for an annual domestic waste management service during the invoice period. Payments to the contractor for kerbside clean-ups are based on a set fee per kerbside clean-up provided.

The contract requires that the fees paid to the contractor are adjusted every quarter according to a complex 'Rise and Fall' calculation. This calculation is based partly on movements in the costs of a variety of items, some of which include Wages, Fuels and Oils, and the Workers Compensation Industry Rate.

The 'Wages' component of the Rise and Fall calculation relies upon Clause 2 of the 'Transport Industry - Waste Collection & Recycling (State) Award'. On 1 January 2010 this Award was replaced by the 'Waste Management Award 2010', which is a Federal Award. As the original Award cited in the contract has ceased to exist, the quarterly Rise and Fall adjustment required under the contract can no longer be calculated. Consequently, an appropriate replacement index for the Wages Rise and Fall component is required in order to enable the ongoing calculation of quarterly adjustments for the remainder of the contract.

SITA Environmental Solutions recently presented a number of options to Council to enable this calculation to be made. These include the use of:

- the current registered Enterprise Bargain Agreement between SITA and its drivers;
 - the Consumer Price Index;
 - the Local Government (State) Award;
 - Average Weekly Earnings - Full-time Adult Ordinary Time; and
-

- the new Federal Waste Management Award 2010.

SITA's preference was for the Average Weekly Earnings option. However, Council officers made a counter-proposal to apply the new Federal Waste Management Award. Both parties agreed to the Council Officers' counter-proposal, subject to Council resolution.

It is estimated that applying the Federal Waste Management Award to calculate the Wages component of the quarterly Rise and Fall adjustment, would result in a marginally higher return to SITA than the arrangement originally under the contract. However this return is estimated to be substantially less than that which would apply if the "Average Weekly Earnings" option was used.

Officer's Recommendation

1. That Council agree to vary the contract (number T05/11) with SITA Australia Pty Ltd (trading as SITA Environmental Solutions) to replace the 'Transport Industry - Waste Collection & Recycling (State) Award' with the 'Waste Management Award 2010', for the purpose of calculating quarterly Rise and Fall adjustments as set out in Schedule 2 of the contract.
2. That the Rise and Fall adjustments outlined in Recommendation 1 be effective 1 January 2010.

Committee's Recommendation: (Rule/Dobson)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 21 September 2010 (Hawker/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 184

That the Officer's Recommendation be adopted.

5. BUSINESS ASSURANCE

No reports this round

6. HUMAN RESOURCES

No reports this round

7. INFORMATION MANAGEMENT AND TECHNOLOGY

No reports this round

8. CUSTOMER SERVICES

No reports this round

9. GENERAL BUSINESS

9.1 Future Wave Energy Savers

Committee's Recommendation: (Hawker/Rule)

That a report be presented to the Innovation and Performance Sub Committee investigating the feasibility of Council utilising Future Wave Energy Saver technology to reduce energy costs.

CARRIED

Council Meeting 21 September 2010 (Hawker/Rule)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 184

That the Committee's Recommendation be adopted.

21. CONFIDENTIAL ITEMS

No reports this round

There being no further business the meeting closed at 5.45pm.

P Hawker
CHAIRPERSON
