

Reports of the Corporate Governance Committee Meeting held at 5.30pm on Tuesday, 9 November 2010.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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Minutes of the Corporate Governance Committee held on 9 November 2010

Present His Worship the Mayor, Councillor P Lake
Councillor S Dobson (Chairperson)
Councillor F Borg
Councillor A Chanthivong
Councillor G Greiss
Councillor R Matheson
Councillor A Rule
Director Business Services - Mr M Sewell
Director City Works - Mr J Hely
Manager Assets and Supply Services - Mr G Mitchell
Manager Business Assurance – Ms M McIlvenny
Manager Communications and Marketing - Ms B Naylor
Manager Customer Service - Mr I Hudson
Manager Emergency Services - Mr J Dodd
Manager Executive Services - Mr N Smolonogov
Manager Financial Services – Ms C Mears
Manager Human Resources - Mr B Mortimer
Manager Information Management and Technology - Mr S McIlhatton
Acting Manager Operational Services – Mr A Davies
Manager Property Services - Mr J Milicic
Executive Assistant - Mrs K Peters

Apology (Chanthivong/Rule)

That the apology from Councillor Hawker be received and accepted.

CARRIED

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Dobson.

DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Non Pecuniary – Significant Interests

Councillor Lake - Item 3.1 - Creation of Easements by Council over Lot 1 DP 1019063, Leumeah
- Councillor Lake advised that he is a member of the Board at Wests Leagues Club and that he will leave the Room and not take part in debate nor vote on the matter.

Councillor Chanthivong - Item 21.5 - Grant of Easement for RTA Noise Wall, Raby - Councillor Chanthivong advised that he is an employee with the Roads and Traffic Authority and that he will leave the Room and not take part in debate nor vote on the matter.

Non Pecuniary – Less than Significant Interests

Councillor Rule - Item 4.3 - Sundry Debtors Report - Councillor Rule advised that he is a member of Campbelltown Golf Club.

Councillor Chanthivong - Item 4.3 - Sundry Debtors Report - Councillor Chanthivong advised that he is a member of Campbelltown Golf Club and an employee of the Roads and Traffic Authority.

1. COMMUNICATIONS AND MARKETING

1.1 2010 Campbelltown Christmas Carols

Reporting Officer

Manager Communications and Marketing

Attachments

Nil

Purpose

To update Council on the Campbelltown Christmas Carols event on Saturday 4 December.

Report

Campbelltown will celebrate the start of the festive season at Council's annual Campbelltown Christmas Carols. The event will take place on Saturday 4 December from 6.30pm to 9.30pm at the Campbelltown Arts Centre amphitheatre.

With performances by Odyssey House Choir, Sweet Tonic, Ingleburn Public School Choir and a host of other local performers, the audience are guaranteed a magical evening of festive spirit. There will also be special appearances on stage by Dorothy the Dinosaur and Santa. The night will conclude with the lighting of the giant Christmas tree at 9.00pm.

The Campbelltown Christmas Carols will be held in association with the Rotary Clubs of Campbelltown and Macarthur Sunrise.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Rule/Lake)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 November 2010 (Dobson/Rule)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 225

That the Officer's Recommendation be adopted.

1.2 2010 Garden Competition Post Event Report

Reporting Officer

Manager Communications and Marketing

Attachments

Nil

Purpose

To report to Council on the 2010 Campbelltown City Garden Competition.

History

Nil

Report

The Campbelltown City Garden Competition award ceremony was held on Thursday 21 October at Ingleburn Community Centre. The award ceremony marked the conclusion of the annual Garden Competition.

This year, the competition attracted more than 45 entrants from the Campbelltown Local Government Area. Categories included Best New Garden, Best Senior Citizen Garden, Best Sustainable Garden, Best Kids Garden and a new category, Best Townhouse Garden.

The ceremony was held at Ingleburn Community Centre. Guests were welcomed on arrival by roaming entertainer Mark Davies, a harpist, and a showcase of slideshow photos featuring the gardens that entered this year. A \$1000 cash prize was presented to the winner, along with a host of other prizes for the various categories, and lucky door prizes.

Ms Caz McCallum, Branch Director, Mount Annan Botanic Garden, was the special guest and spoke of her experience.

An estimated 100 people attended the ceremony, where the winners of the 13 categories, the Reserve Champion and Grand Champion were announced.

The 2010 winners of each of the Garden Competition categories were:

- Grand Champion: Rodolfo and Marna Navarro, Ingleburn
 - Reserve Champion: Ray and Sharon Gardner, Campbelltown
 - Best Commercial/Industrial Garden: The Whiddon Group Coates Wing, Glenfield
 - Best Large Garden: Ray and Sharon Gardner, Campbelltown
 - Best Backyard: Rodolfo and Marna Navarro, Ingleburn
 - Best Educational Facility: St Patrick's College, Campbelltown
-

- Best Edible Garden: Dimitrios and Katina Mourtos
- Best Small/Medium Garden: Rodolfo and Marna Navarro, Ingleburn
- Best New Garden: Kerry-anne Osborne and John Percy, Blair Athol
- Best Native Garden: Leon and Julie Spicer, Ruse
- Best Senior Citizen Garden: John and Barbara Maitland, Woodbine
- Best Sustainable Garden: Ray and Sharon Gardner, Campbelltown
- Most Unusual Garden: Terence Benjamin, Ruse
- Best Kids Garden: Ruse Public School, Ruse
- Best Townhouse Garden: Gail Trevillow, Rosemeadow.

Major sponsors of the 2010 Campbelltown City Garden Competition were Ken Shafer Smash Repairs and Get Smart Security and Technology.

Officer's Recommendation

1. That the information be noted.
2. That the 2011 Garden Competition award ceremony be held at the Ingleburn Community Centre.

Committee's Recommendation: (Borg/Rule)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 November 2010 (Dobson/Rule)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 225

That the Officer's Recommendation be adopted.

2. CORPORATE SUPPORT

2.1 2011 Sub Committee Meeting Dates

Reporting Officer

Acting Manager Corporate Support

Attachments

Nil

Purpose

To advise Council of the 2011 meeting dates for Council Sub Committees, Citizenship Ceremonies and MACROC Board Meetings.

Report

Council is represented on thirteen internal Sub Committee's and the MACROC Board. Councillors are also invited to attend Councils Citizenship Ceremonies throughout the year.

In preparing the meeting schedule detailed below every effort has been made to eliminate clashes between Sub Committee meetings, MACROC Board meetings and Citizenship Ceremonies.

Most Sub Committee's meet on a bi-monthly or quarterly basis on a designated evening or afternoon, however the Australia Day Awards, Glenalvon, Innovation and Performance and the Campbelltown International Relations Sub Committee's meet as required.

The following meeting calendar has been prepared for 2011 and is presented to Council for consideration.

Aboriginal Advisory Sub Committee Monday at 6.00pm 14 February 11 April 6 June 8 August 17 October 12 December	Accessibility Advisory Sub Committee Tuesday at 2.00pm 15 February 17 May 2 August 22 November
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<p>Community Safety Sub Committee</p> <p>Thursday at 12.30pm 10 March 12 May 14 July 15 September 17 November</p>	<p>Campbelltown Arts Centre Sub Committee</p> <p>Wednesday at 6.00pm 16 February 18 May 17 August 7 December</p>
<p>Festival of Fisher's Ghost Sub Committee</p> <p>Wednesday at 6.00pm 9 February 11 May 10 August 12 October</p>	<p>Riverfest Sub Committee</p> <p>Monday at 5.00pm 21 February 2 May 22 August 10 October</p>
<p>Heritage Protection Sub Committee</p> <p>Thursday at 6.00pm 3 February 21 April 23 June 11 August 6 October 1 December</p>	<p>Sports Liaison Sub Committee</p> <p>Wednesday at 6.00pm 23 March 8 June 14 September 30 November</p>
<p>Youth Advisory Sub Committee</p> <p>Monday at 6.00pm 7 March 30 May 25 July 12 September 28 November</p>	<p>The following Sub Committee's meet as required:</p> <ul style="list-style-type: none"> – Australia Day Awards – Innovation and Performance – Glenalvon – Campbelltown International Relations
<p>MACROC Board Meetings</p> <p>Wednesday at 7.00 pm 16 March 1 June 7 September 16 November</p>	<p>Citizenship Ceremony</p> <p>Monday at 6.00pm DATES TBC 21 March 16 May 11 July 5 September 21 November</p>

To assist with security measures it is proposed that all evening Sub Committee meetings held at the Civic Centre will commence at 6.00pm and conclude by 7.30pm.

Council is also represented on various Statutory Authorities and other organisations. When advice is received regarding the meeting dates, notification will be forwarded to all Councillors.

Officer's Recommendation

That the Sub Committee meeting calendar for 2011 be adopted.

Committee's Recommendation: (Lake/Matheson)

That a decision in this matter be deferred to the full Council Meeting to be held 16 November 2010 where the Director Business Services will present a report reviewing the frequency of Sub Committee meetings.

CARRIED

Council Meeting 16 November 2010 (Dobson/Rule)

That the Committee's Recommendation be adopted.

It was **Moved** Councillor Rule, **Seconded** Councillor Kolkman that Item 9.1 of Director Business Services Report – 2011 Sub Committee Meeting dates be brought forward and dealt with in conjunction with Item 2.1 – 2011 Sub Committee Meeting dates.

WON and became part of the Motion.

An **Amendment** in regard to Item 2.1 – 2011 Sub Committee Meeting dates was **Moved** Councillor Rule, **Seconded** Councillor Kolkman that the amended Sub Committee Meeting calendar for 2011 be adopted.

WON and became part of the Motion.

Council Minute Resolution Number 225

That the above amendment be adopted.

2.2 Arrangements during the Christmas Holiday Period 2010/2011

Reporting Officer

Acting Manager Corporate Support

Attachments

Nil

Purpose

To advise Council of arrangements during the December/January holiday period.

Report

Council has adopted meeting calendars for 2010 and 2011. The last formal Council meeting for 2010 will be held on 14 December 2010 with Committees being reconvened on Tuesday 1 February 2011 and the first formal Council meeting being held on 8 February 2011. It is intended that a Briefing night will be held on Tuesday 25 January 2011.

During the period between Council meetings the Mayor and the General Manager, or their nominees will have delegated authority to conduct any urgent affairs of Council as required.

In line with previously adopted procedures, Council Offices will close at 1.00pm on Friday 24 December 2010 and will reopen at 8.30am on Wednesday 29 December 2010. The Council offices will also close at 1.00pm on Friday 31 December 2010 and reopen at 8.30am on Tuesday 4 January 2011.

It is proposed that the hours of operation for Council's Visitor Information Centre be from 10.00am - 2.00pm on the 29, 30 and 31 December 2010.

It has been normal practice for Council to contribute to the cost of the staff Christmas parties. In 2008 and 2009 Council contributed \$2,200 to both the Indoor and Outdoor Staff Christmas Parties. It is proposed that Council make a donation of \$2,200 to each of the functions.

Officer's Recommendation

1. That the Mayor and General Manager or their nominees be delegated to conduct urgent business of Council during the recess period from 15 December 2010 to 25 January 2011.
 2. That Council make a contribution of \$2,200 to both the Indoor and Outdoor Staff Christmas Functions.
-

3. That hours of operation for Quondong Visitor Information Centre for the 29, 30 and 31 December 2010 be between the hours of 10.00am - 2.00pm.
4. That Council note the Christmas and New Year office hours.

Committee's Recommendation: (Chanthivong/Rule)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 November 2010 (Dobson/Rule)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 225

That the Officer's Recommendation be adopted.

3. PROPERTY SERVICES

3.1 Creation of Easements by Council over Lot 1 DP 1019063, Leumeah

Reporting Officer

Manager Property Services

Attachments

Site Plan

Purpose

To seek Council approval to enter into a Deed of Agreement for construction access and the creation of easements for bridge stratum, Right of Carriageway and Services over land currently owned by Western Suburbs Leagues Club (West's) to facilitate the Leumeah Pedestrian Bridge.

Report

The Leumeah Pedestrian Bridge proposed to be constructed over the rail corridor and land owned by West's (Lot 1 DP 1019063) will serve to link the north western Leumeah rail commuter car park to the Campbelltown Sportsground.

The platform of the Leumeah Pedestrian Bridge will pass over land owned by West's and as a result Council will be required to secure access for construction and easements for bridge stratum, Right of Carriageway and Services over Lot 1 DP 1019063.

It should be noted that the proposed Leumeah Pedestrian Bridge will be a clear span bridge with the bridge columns to be constructed on Council owned land. It is proposed that the easements would be created upon construction of the bridge being completed to ensure accurate survey information.

In the interim to provide Council with certainty that legal access would be available to construct the bridge to allow the matter to proceed to tender once RailCorps final approval is provided it is proposed to enter into a Deed of Agreement with West's.

In this respect the terms of the Deed of Agreement will provide Council with legal certainty to provide construction access and for creation of the necessary easements on completion of construction.

As outlined, the Leumeah Pedestrian Bridge will facilitate the movement of pedestrian traffic from the north western Leumeah commuter car park to the Campbelltown Sportsground.

It is currently proposed that the Leumeah pedestrian bridge would only be open for pedestrian traffic on NRL game days at the adjoining Campbelltown Sportsground. There will also be an opportunity to consider other requests for the bridge to be opened on a request by request basis.

A request has been made to Wests to enter into a Deed of Agreement with Council to provide certainty for construction access and for the grant of the necessary easements for nil compensation. Council will be responsible for all costs in relation to the Deed of Agreement along with the creation and registration of these easements including Wests reasonable legal costs.

Accordingly, it is recommended that Council approve the Deed of Agreement to allow construction access and the creation of easements for bridge stratum, Right of Carriageway and Services over Lot 1 DP 1019063 from Western Suburbs Leagues Club on the terms outlined.

Upon finalising a Deed of Agreement with Wests final approval will be sought from RailCorp in order to proceed to tender on the bridge works.

Officer's Recommendation

1. That Council approve for a Deed of Agreement with Western Suburbs Leagues Club for construction access and creation of easements over Lot 1 DP 1019063 on the terms outlined in the report.
2. That all documentation associated with the Deed of Agreement and registration of the easements be executed under the Common Seal of Council.

Having declared an interest in regard to Item 3.1, Councillor Lake left the Room and did not take part in debate nor vote on the matter.

Committee's Recommendation: (Chanthivong/Greiss)

That the Officer's Recommendation be adopted.

CARRIED

At the conclusion of the discussion regarding Item 3.1, Councillor Lake returned to the meeting.

Having declared an interest in Item 3.1 His Worship the Mayor Councillor Lake left the Chamber and did not take part in debate nor vote on this matter.

In the absence of the Chairperson, Deputy Mayor Councillor Dobson assumed the Chair for discussion on this Item.

Council Meeting 16 November 2010 (Rule/Thompson)

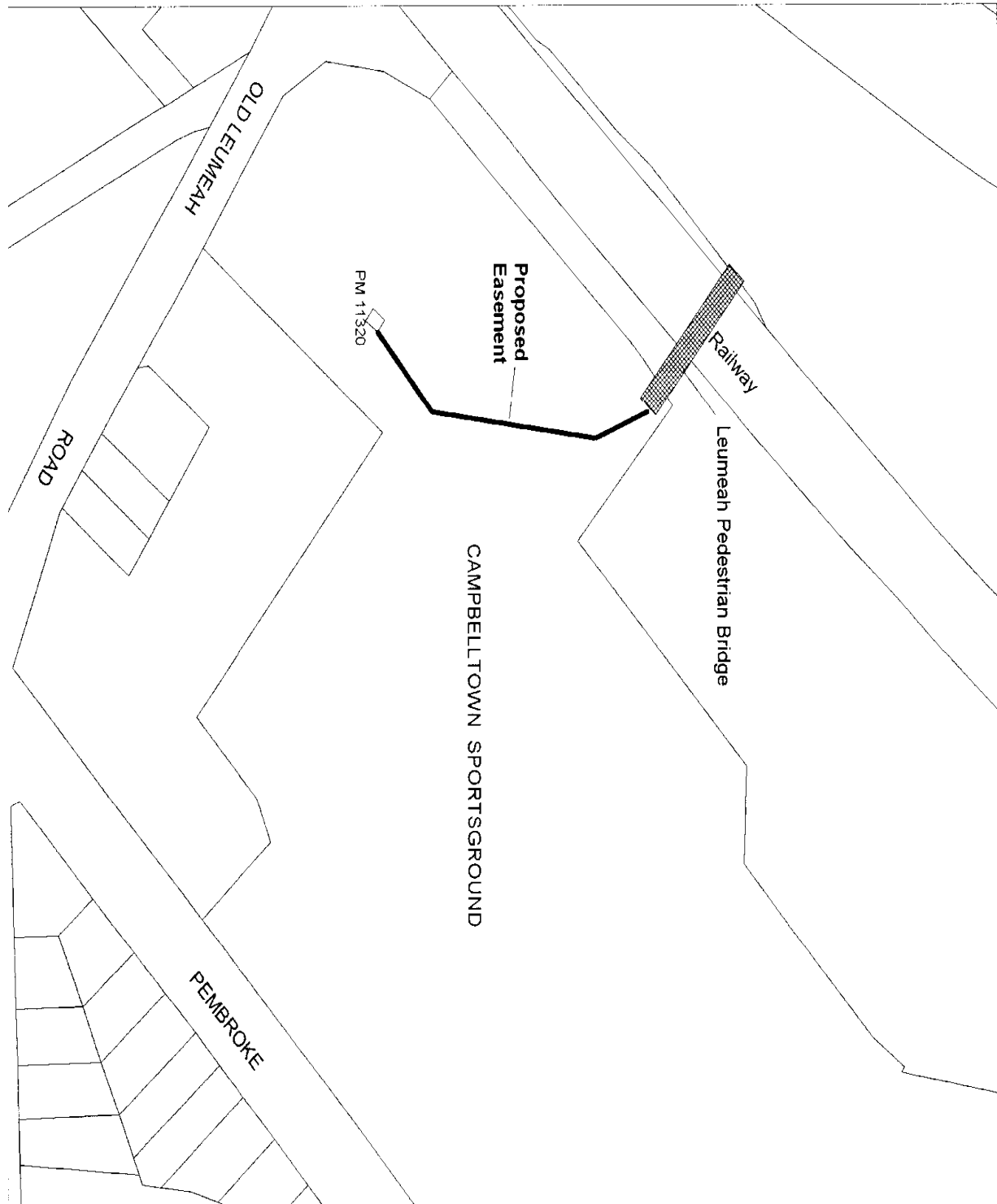
That the Officer's Recommendation be adopted.

Council Minute Resolution Number 226

That the Officer's Recommendation be adopted.

Following discussion of Item 3.1 His Worship the Mayor Councillor Lake returned to the Chamber and resumed the Chair for the remainder of the meeting.

ATTACHMENT 1



3.2 Menangle Park Paceway - Landscaping Deed

Reporting Officer

Manager Property Services

Attachments

Locality Plan

Purpose

To seek Council approval to enter into a Landscaping Deed with NSW Harness Racing Club Limited for landscape works over part of Racecourse Avenue at Menangle Park for beautification purposes.

Report

NSW Harness Racing Club has written to Council seeking approval to undertake landscaping works on Council's land (public road) at the railway viaduct entrance to Tabcorp Park Menangle.

It was identified that this entrance is currently the main access point to the Paceway and is utilised by thousands of visitors some of which come from international destinations. As such an opportunity exists to improve the entrance to this destination facility to improve the appearance through landscaping works.

It was also advised by NSW Harness Racing Club that it would fully meet the cost of Council approved landscaping works and that club would also legally absolve Council from any future responsibility in the maintenance of the area or risks associated with the beautification works.

It is proposed that the beautification works will occupy an area of approximately 100 square metres of the road reserve along Racecourse Avenue situated in the immediate proximity of the entrance tunnel to the Paceway.

It is proposed that the main conditions relating to the Landscaping Deed would be as follows:

1. An occupation fee of a nominal \$1 per annum if demanded.
 2. NSW Harness Racing to indemnify Council from any claims.
 3. NSW Harness Racing to be responsible for undertaking and maintenance of the landscape and beautification works.
-

Accordingly, it is recommended that Council approves the Landscaping Deed with NSW Harness Racing Club for beautification works to the entrance of Tabcorp Park at Menangle on the conditions outlined.

Officer's Recommendation

1. That Council approves the Landscaping Deed with NSW Harness Racing over a section of Racecourse Avenue at Menangle Park for beautification works.
2. That all documentation associated with the Landscaping Deed be executed under the Common Seal of Council.

Committee's Recommendation: (Rule/Borg)

That the Officer's Recommendation be adopted.

CARRIED

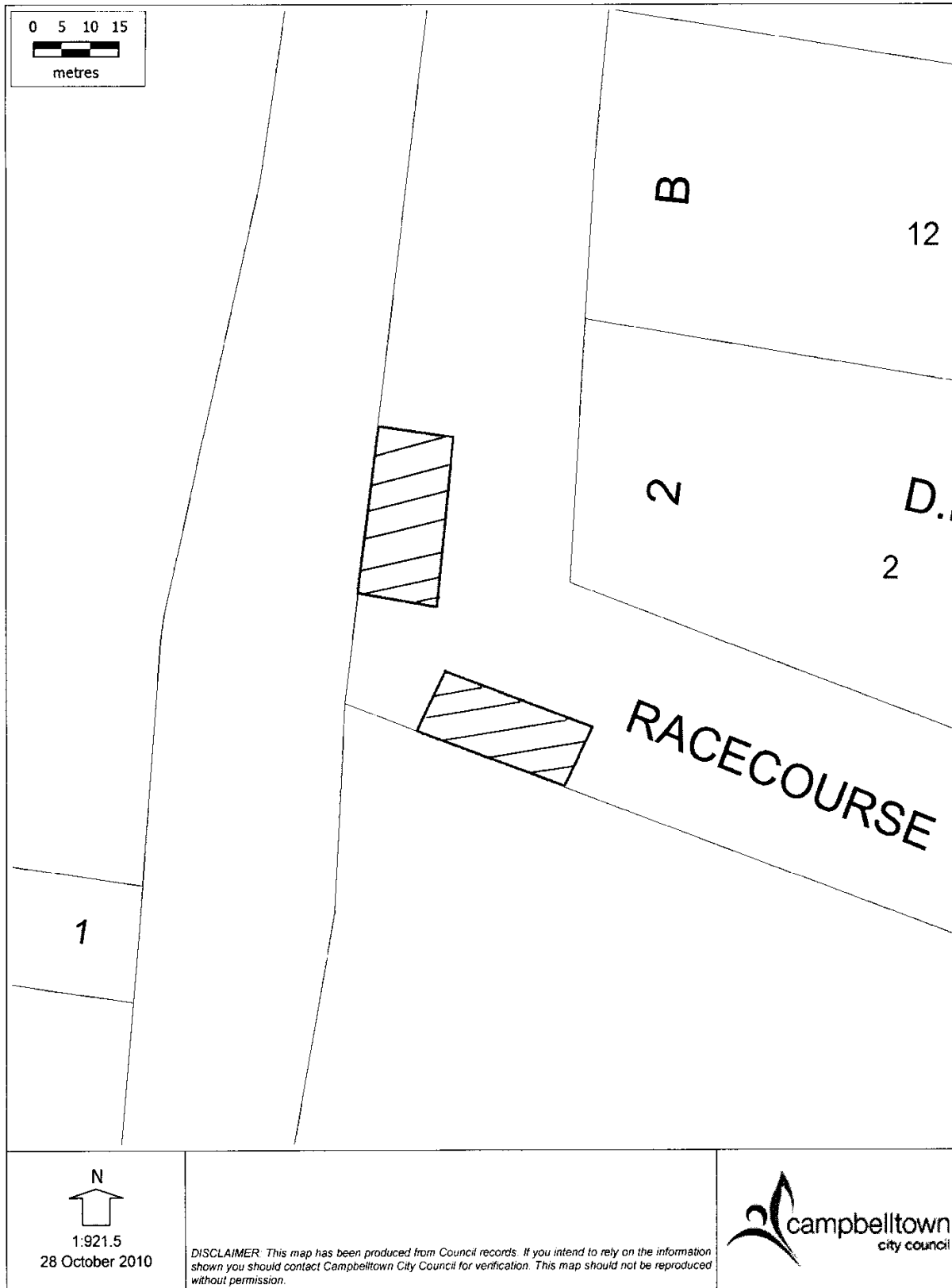
Council Meeting 16 November 2010 (Dobson/Rule)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 225

That the Officer's Recommendation be adopted.

ATTACHMENT 1



4. FINANCIAL SERVICES

4.1 Investment Report - September 2010

Reporting Officer

Manager Financial Services

Attachments

Investment Portfolio Performance – September 2010

Purpose

To provide a report to Council outlining the investment portfolio performance for September 2010.

Report

Council invests any surplus funds that become available through the financial instrument designated by the Ministerial Order from the Division of Local Government. The *Local Government Act, 1993* and the Local Government (General) Regulation 2005 require a monthly investment report be presented to Council.

Council's Investment Portfolio as at 30 September 2010 stood at approximately \$79m. Funds are currently being managed both by Council staff and Fund Managers and are in accordance with the *Local Government Act, 1993*, Local Government (General) Regulation 2005 and Council's Investment Policy.

Monthly Performance

The return for the entire portfolio on an annualised basis was 5.71%. This reflects an out performance of the 90 day bank bill index benchmark which returned 5.66%. Funds directly invested returned 5.85% for the month.

Rolling Year to Date (annualised) Return	September
Council Managed Funds	5.19%
Local Government Fixed Out Cash Fund	4.70%
<i>Benchmark: 90 Day Bank Bill Index</i>	4.32%

Council's portfolio is diversified with 66% in term deposits of varying lengths of maturity which are dependent on market expectations and Council's investment strategy, 18% in floating rate notes which gives Council a set margin above either 30 or 90 day bank bills, 15% in Local Government Financial Services managed fund and 1% in a National Australia Bank offset facility.

All investments are placed with Approved Deposit Taking Institutions who meet the eligibility for the government wholesale funding guarantee.

Credit Exposure	September
AAA to AA-	65%
A+ to A	22%
A- to BBB-	9%
Other Approved Deposit Taking Institutions	4%

Economic Outlook

At its meeting on 5 October 2010 the Board of the Reserve Bank announced that the official cash rate remained at 4.50 per cent. The Reserve Bank judged the setting of monetary policy to be appropriate for the time being, noting however, "if economic conditions evolve as the Board expects, it is likely that higher interest rates will be required at some point, to ensure inflation remains consistent with the medium term target". The next move is therefore almost certainly up.

It should also be noted at its meeting on 2 November 2010, the Board of the Reserve Bank decided to raise the cash rate by 25 basis points to 4.75 per cent which will be included in the October investment report to be presented to Council.

There is little scope to enhance returns on Council's Investment Portfolio given the conservative nature of the Local Government Investment Guideline. Discussions have been held with Council's external financial advisor to evaluate options that comply with the current Guideline and also provide an opportunity to increase returns with minimum risk. Floating Rate Notes are a financial instrument offered by the major banks that meet Council's investment strategy and the Guideline and also enhance returns with a guaranteed percentage above the 90 day Bank Bill Index.

Regular liaison with Council's external financial advisor, Spectra Financial Services, assists in monitoring all of the risk factors to maximise Council's return on the investment portfolio while minimising the risk associated with this strategy.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Rule)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 November 2010 (Dobson/Rule)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 225

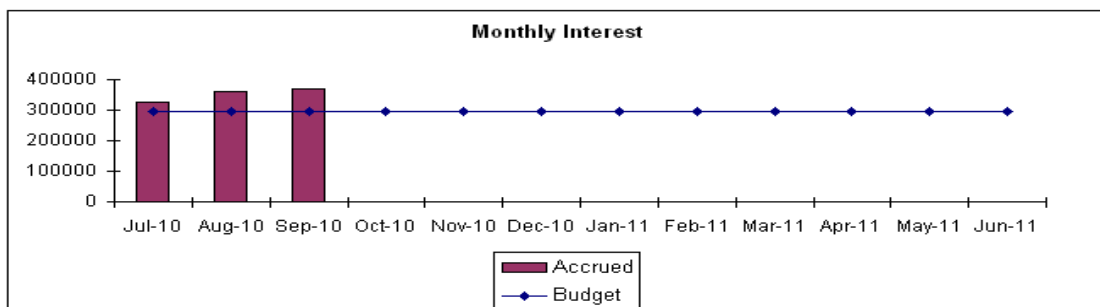
That the Officer's Recommendation be adopted.

ATTACHMENT 1

CAMPBELLTOWN CITY COUNCIL INVESTMENT PORTFOLIO Summary September 2010

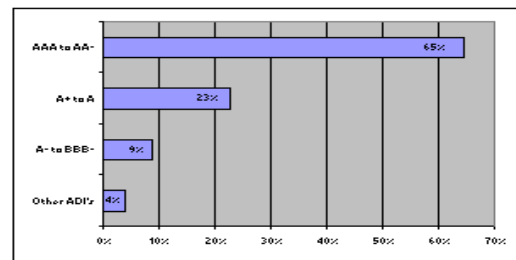
Benchmark UBS Warburg 90 Day Bank Bill Index
 Portfolio Balance \$78,727,105.31

Monthly Performance	Return (mth)	Return (pa)
UBSW 90 Bank Bill Index	0.47%	5.66%
Total Portfolio	0.47%	5.71%
<i>Performance to Benchmark</i>	+ 0.00%	+ 0.05%
Portfolio - Direct Investments	0.48%	5.85%
<i>Performance to Benchmark</i>	+ 0.01%	+ 0.18%
Portfolio - Managed Funds	0.41%	5.00%
<i>Performance to Benchmark</i>	- -0.05%	- -0.67%



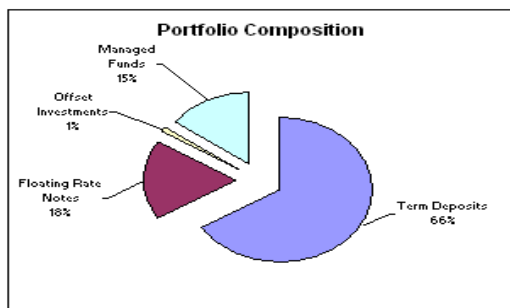
Year to Date Performance Credit Exposure

Rolling 12 Month Period
 5.19% Council Managed Funds
 4.70% LGFS Fixed Out Cash Fund
 4.32% Benchmark



Interest Budget to Actual \$887,500
 Budget to Period \$1,060,740
 Accrued to Period

Securities Institutions



	Amount Invested	% Portfolio
Macquarie Bank	\$ 1,000,000.00	1%
AMP Bank	\$ 1,000,000.00	1%
LGFS Managed Funds	\$ 11,782,455.80	15%
ING Bank	\$ 1,000,000.00	1%
Suncorp Metway	\$ 3,094,142.10	4%
National Australia Bank	\$ 6,920,641.59	9%
NSW Treasury	\$ 4,448,000.00	6%
Westpac Bank	\$ 8,205,325.78	10%
ANZ Bank	\$ 3,043,056.09	4%
Citibank	\$ 1,000,000.00	1%
St George Bank	\$ 3,000,000.00	4%
Commonwealth Bank	\$ 13,071,101.27	17%
Bank Western Australia	\$ 11,162,382.68	14%
Illawarra Mutual BS	\$ 1,000,000.00	1%
Newcastle Perm BS	\$ 1,000,000.00	1%
Heritage BS	\$ 1,000,000.00	1%
Rural Bank	\$ 1,000,000.00	1%
Members Equity Bank	\$ 1,000,000.00	1%
Adelaide Bank	\$ 1,000,000.00	1%
Bank of Queensland	\$ 1,000,000.00	1%
Defence Services CU	\$ 1,000,000.00	1%
Savings & Loan CU	\$ 1,000,000.00	1%
Maitland Mutual BS	\$ 1,000,000.00	1%
Total	\$78,727,105.31	100%

4.2 Monthly Rates Summary - September 2010

Reporting Officer

Manager Financial Services

Attachments

1. Monthly Rates Summary
2. Actual to Budget Result
3. Rates Statistics

Purpose

To provide Council with an update on the collection of rates and charges together with a comparative budget to actual financial result for the month ending 30 September 2010.

Report

Rates and charges levied up to 30 September totalled \$74,379,899, representing 98.7% of the estimated budget for the year.

Receipts collected to the end of September totalled \$24,381,858. In percentage terms this amount represents 31.7% of all rates and charges due to be paid. In comparison, the amount collected for the same period last year was 32.4%.

Debt recovery action during the month involved the issue of 8,930 Missed Instalment Reminder Notices totalling \$2,331,487 to ratepayers with an outstanding balance of less than \$500. Ratepayers with outstanding balances exceeding \$500 received a seven-day letter of demand requesting their urgent attention to payment of the amount due or suitable arrangements to be made. These letters were issued to 1,781 ratepayers with a total debt of \$2,192,416. Instruction to Councils agents, Executive Collections, was subsequently made to issue a second seven-day letter to 670 ratepayers who had failed to pay the amount due. Interest charges aside, no additional costs have been incurred by defaulters at this stage. Formal legal action is due to commence in early October 2010. A reduction in the amount outstanding has been realised on these matters of \$1,502,624 since the issue of the second seven-day letter.

Ratepayers who have purchased property since the annual notices were issued have been issued a 'Notice to New Owner' letter. This letter advises ratepayers the annual amount levied and any balance unpaid since settlement occurred. During September, 114 of these notices were sent to ratepayers.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Rule/Lake)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 November 2010 (Dobson/Rule)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 225

That the Officer's Recommendation be adopted.

ATTACHMENT 1

RATES SUMMARY STATEMENT OF ALL OUTSTANDING RATES AND EXTRA CHARGES

RATE - CHARGE	NET ARREARS 1/7/2010	NET LEVY FOR YEAR	PENSION REBATES	EXTRA CHARGES	TOTAL RECEIVABLE	CASH COLLECTED	NET AMOUNT DUE	POSTPONED RATES & INTEREST	GROSS AMOUNT DUE
RESIDENTIAL	2,477,935.51	41,628,080.25	1,601,363.19	213,439.50	42,718,092.07	13,001,691.71	29,716,400.36	362,703.96	30,079,104.32
BUSINESS	324,331.59	6,956,348.51		34,266.94	7,314,947.04	2,382,810.57	4,932,136.47		4,932,136.47
BUSINESS - IND	262,872.53	7,162,455.61		9,037.00	7,434,365.14	2,730,695.45	4,703,669.69		4,703,669.69
FARMLAND	-670.68	311,378.61	1,000.00	157.15	309,865.08	116,542.63	193,322.45	122,841.59	316,164.04
MINING	0.00	12,695.71		0.00	12,695.71	12,695.71	0.00		0.00
LOAN	242,260.26	3,976,381.19		3,976.15	4,222,617.60	1,327,351.28	2,895,266.32	48,596.87	2,943,863.19
F5 ACCESS RAMPS	39,230.24	1,072,564.73		742.32	1,112,537.29	408,938.54	703,598.75		703,598.75
MAIN STREET	72.86	0.00		0.00	72.86	0.00	72.86		72.86
TOTAL	\$3,346,032.31	\$61,119,904.61	\$1,602,363.19	\$261,619.06	\$63,125,192.79	\$19,980,725.89	\$43,144,466.90	\$534,142.42	\$43,678,609.32
GARBAGE	590,475.36	12,837,686.85	6,801.44	10,676.41	13,432,037.18	4,108,989.57	9,323,047.61		9,323,047.61
SANITARY	0.00	970.88		0.00	970.88	485.44	485.44		485.44
STORMWATER	51,489.31	881,063.89		804.76	933,357.96	291,657.43	641,700.53		641,700.53
GRAND TOTAL	\$3,987,996.98	\$74,839,626.23	\$1,609,164.63	\$273,100.23	\$77,491,558.81	\$24,381,858.33	\$53,109,700.48	\$534,142.42	\$53,643,842.90

Total from Rates Financial Transaction Summary	53,463,094.00
Overpayments	-180,748.90
Difference	0.00

ANALYSIS OF RECOVERY ACTION

Rate accounts greater than 6 months less than 12 months in arrears	1,093,175.00
Rate accounts greater than 12 months less than 18 months in arrears	152,251.00
Rate accounts greater than 18 months in arrears	64,134.51
TOTAL rates and charges under instruction with Council's agents	\$1,309,560.51

ATTACHMENT 2

COMPARISON OF BUDGET TO ACTUAL

DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL	BALANCE STILL REQD.	% RAISED
RESIDENTIAL	41,106,767	41,106,767	41,628,080	(521,313)	101.27%
BUSINESS	7,069,000	7,069,000	6,956,349	112,651	98.41%
BUSINESS - INDUSTRIAL	7,140,000	7,140,000	7,162,456	(22,456)	100.31%
FARMLAND	360,500	360,500	311,379	49,121	86.37%
MINING	12,500	12,500	12,696	(196)	101.57%
LOAN	4,344,500	4,344,500	3,976,381	368,119	91.53%
F5 ACCESS RAMPS	1,070,000	1,070,000	1,072,565	(2,565)	100.24%
TOTALS	61,103,267	61,103,267	61,119,905	(16,638)	100.03%
INTEREST CHARGES	275,000	275,000	57,051	217,949	20.75%
LEGAL COSTS RECOVERED	860,000	860,000	207,347	652,653	24.11%
PENSIONERS - Sec 575	(1,587,000)	(1,587,000)	(1,609,165)	22,165	101.40%
PENSIONERS SUBSIDY	872,850	872,850	885,041	(12,191)	101.40%
SUB TOTAL	61,524,117	61,524,117	60,660,178	863,939	98.60%
DOMESTIC WASTE CHARGES	12,685,048	12,685,048	12,531,123	153,925	98.79%
COMMERCIAL WASTE CHARGES	285,690	285,690	306,564	(20,874)	107.31%
SANITARY INCOME	1,000	1,000	971	29	97.09%
STORMWATER MNGMNT	878,000	878,000	881,064	(3,064)	100.35%
GRAND TOTALS	75,373,855	75,373,855	74,379,899	993,956	98.68%

COLLECTIONS AS A % OF:	TOTAL RECEIVABLE	TOTAL LEVIED	TOTAL RECEIVABLE	TOTAL LEVIED
RESIDENTIAL	30.44%	31.23%		
BUSINESS	32.57%	34.25%	RATES	32.69%
BUSINESS - INDUSTRIAL	36.73%	38.13%	GARBAGE	32.01%
FARMLAND	37.61%	37.43%	SANITARY	0.00%
LOAN	31.43%	33.38%	STORMWATER	33.10%
F5 ACCESS RAMPS	36.76%	38.13%		
ALL RATES	31.65%	32.69%	TOTAL RATES & CHARGES	32.82%
			TOTAL RECEIVABLE	31.70%

4.3 Sundry Debtors Report - September 2010

Reporting Officer

Manager Financial Services

Attachments

1. Debtors Summary
2. Ageing of Sundry debts – September 2010

Purpose

To provide a report detailing the amount outstanding by type and age for sundry and miscellaneous debts for the period ending 30 September 2010.

Report

Debts outstanding to Council as at 30 September 2010 were \$2,313,516 reflecting an increase of \$541,984 since 31 August 2010. The ratio of outstanding debts to current invoices has slightly decreased from 29% in June to the current level of 28%. This debtor management ratio is a measure of the effectiveness of recovery efforts, however is impacted by Council policies as well as economic and social conditions.

During the period, 740 invoices were raised totalling \$1,377,953 and of these, the most significant have been in the following areas:

Government and other Grants - \$890,265

The main invoices relate to:

Department of Premier & Cabinet – Pensioner Subsidy claim 2009/10	\$880,515
NSW Rural Fire Service – Grant for Wedderburn Hazard Reduction	\$9,750

Private Works - \$84,744

The main invoices relate to:

Roads and Traffic Authority of NSW – Mowing at Moore-Oxley Bypass	\$47,749
Department of Housing – Mowing of various Department of Housing areas	\$32,429

Corporate Administration – \$78,090

The main invoices relate to:

Department of Education and Training – Contribution to operating costs of Minto Library 1 July – 30 September 2010	\$43,378
Fairfax Community Newspapers – Sponsorship of the Fishers Ghost Fun Run 2010	\$4,796
Macarthur Temporary Family Day Care – Building maintenance	\$3,021
Macarthur District Soccer Football Association – Electricity and security monitoring accounts	\$2,957

Land and Building Rentals - \$69,471

The main invoices relate to:

Aldi Stores – Macquarie Fields	\$20,277
Glenquarie Hotel Pty Ltd – Glenquarie Shopping Centre – Macquarie Fields	\$18,392
Caltex Service Station – Macquarie Fields	\$13,842
Mycorp Group Pty Ltd – BP Petrol Station – Macquarie Fields	\$12,319

Receipts to the value of \$835,969 have been received during the period, the most notable in the following areas:

Government and other Grants	\$211,813
Corporate Administration	\$154,796
Road and Footpath Restoration	\$133,245
Waste Collection	\$72,855

Council Officers continue to provide assistance to debtors experiencing difficulties in paying their accounts. Debtors are encouraged to clear their outstanding debts through regular payments where possible to avoid any further recovery action.

Debts exceeding 90 days of age totalled \$431,297 as at 30 September 2010. The major invoices relating to this balance include:

Roads and Traffic Authority of NSW – F5 Pedestrian/Cyclist Overbridge at Claymore Final Instalment. 7 day letter issued 5 October 2010, payment is expected by early November 2010.	\$66,000
Sydney Water Corporation – Road Restorations at various locations within the Local Government Area, 7 day letter issued 5 October 2010.	\$41,758
Campbelltown Golf Club Limited - Land rates for 2009/10. Arrangement has been made to finalise the account in full once membership income has been received and the Clubs amalgamation arrangements have been finalised.	\$38,889
Campbelltown Golf Club Limited – Lease of land owned by Council. Arrangement has been made to finalise the account in full once membership income has been received and the Clubs amalgamation arrangements have been finalised.	\$26,596

Debtor 68316.9 - Retaining Wall between Lot 1451 DP 703487 2 & 4 Brownlow PI Ambarvale. Debtor has made arrangement to make monthly payments of \$450.	\$33,557
Department of Premier and Cabinet – Pension Subsidy Claim for rates and waste. Payment is expected by the end of November 2010.	\$31,740
West Tigers Football Club – Hire of Campbelltown Sports Stadium. Payment received 8 October 2010.	\$22,000
Department of Housing – Mowing in various areas in the Local Government Area. 7 day letter issued 5 October 2010, payment is expected early November 2010.	\$20,861
Campbelltown and District Softball Association - Contribution to Milton Park Playing Softball Complex. Work has now been completed, 7 day letter issued 5 October 2010.	\$12,650
East Campbelltown Eagles JRLFC – Contribution towards Waminda Oval grandstand and hire of Campbelltown Sports Stadium for the 'Bundaberg Red Cup'. Arrangement has been made to pay \$900 per month with a lump sum payment due in November 2010 to finalise the debt.	\$11,383
Camden District Cricket Association – Payment of \$5,000 was made in October and an arrangement has been made to finalise the debt in November 2010.	\$10,924
Fife Capital Pty Ltd – Section 94A Development Contribution Plan Fees. Payment was made in full on 27 October 2010.	\$8,300
St Mary's Eagle Vale Soccer Club – Sportsground hire, electricity, waste and security charges. Arrangement has been made to pay \$2,000 bi-monthly.	\$7,531
Debtor 67360.8 - Contractor Costs at Dandar Place Bradbury, Demolition & Ground Reconstruction Works. Listed as property related debt.	\$5,637

During the month, six accounts progressed to the first stage of legal recovery action, five for unpaid Shop Licence inspection fees and one for repair costs for damage caused by a motor vehicle accident. The defaulting debtors were issued a Letter of Demand by Councils agents, Executive Collections advising that if the account was not settled or an appropriate arrangement was not made their account may be escalated to Statement of Liquidation Claim. Councils agents were instructed to proceed with two Statement of Liquidation Claims, both being for outstanding Shop Licence inspection fees.

In addition, three accounts were escalated to formal recovery through the courts via Statement of Claim, two Judgements being for unpaid shop licence inspection fees and to recover costs to repair Henderson Bridge, and one Writ being for unpaid shop licence inspection fees.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Rule)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 November 2010 (Dobson/Rule)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 225

That the Officer's Recommendation be adopted.

ATTACHMENT 1

DEBTORS SUMMARY 1 September 2010 to 30 September 2010

DEBTOR TYPE/DESCRIPTION	ARREARS AT 31/08/2010	RAISED THIS PERIOD	RECEIVED THIS PERIOD	BALANCE AT 30/09/2010	% DEBT RATIO
Corporate Administration	403,068	78,090	154,796	326,362	14.11%
Abandoned Items	2,172	0	0	2,172	0.09%
Child Care Debts	36,460	0	8,783	27,678	1.20%
Community Bus	189	377	359	207	0.01%
Tennis Court Hire	757	0	0	757	0.03%
Sportsground and Field Hire	193,386	45,202	65,436	173,152	7.48%
Government and other Grants	377,908	890,265	211,813	1,056,360	45.66%
Public Hall Hire	26,463	22,958	19,050	30,372	1.31%
Health Services	350	0	0	350	0.02%
Land and Building Rentals	56,429	69,471	65,153	60,748	2.63%
Library Fines and Costs	155,200	0	0	155,200	6.71%
Healthy Lifestyles	4,661	13,472	15,006	3,127	0.14%
Pool Hire	6,547	5,861	5,007	7,401	0.32%
Private Works	72,201	84,744	4,163	152,782	6.60%
Road and Footpath Restoration	274,281	31,900	133,245	172,935	7.48%
Shop and Office Rentals	20,218	49,842	48,001	22,058	0.95%
Various Sundry Items	103,706	41,021	32,302	112,425	4.86%
Waste Collection Services	76,970	44,750	72,855	48,865	2.11%
	1,771,532	1,377,953	835,969	2,313,516	100%

ATTACHMENT 2

AGEING OF SUNDRY DEBTOR ACCOUNTS - 30 September 2010

Description	Current Charges	Total 30 Days	Total 60 Days	Total 90+ Days	Balance Due	Previous Month 90+ days
Corporate Administration	71,836	85,307	82,657	86,563	326,362	74,791
Abandoned Items	0	0	738	1,434	2,172	1,434
Child Care Debts	27,678	0	0	0	27,678	0
Community Bus	207	0	0	0	207	0
Tennis Court Hire	757	0	0	0	757	0
Sportsground and Field Hire	26,791	92,433	163	53,765	173,152	24,164
Government and other Grants	890,410	0	96,750	69,200	1,056,360	3,300
Public Hall Hire	19,340	8,441	283	2,308	30,372	1,268
Health Services	0	0	0	350	350	350
Land and Building Rentals	15,370	17,578	8,794	19,006	60,748	24,212
Library Fines and Costs	155,200	0	0	0	155,200	0
Healthy Lifestyles	2,337	273	185	333	3,127	53
Pool Hire	4,620	0	1,909	872	7,401	329
Private Works	85,724	622	3,477	62,959	152,782	7,340
Road and Footpath Restoration	31,900	85,479	7,582	47,974	172,935	16,041
Shop and Office Rentals	15,580	4,813	1,110	555	22,059	1,114
Various Sundry Items	21,214	1,601	8,077	81,533	112,425	40,335
Waste Collection Services	44,420	0	0	4,445	48,865	4,445
	1,373,947	296,547	211,725	431,297	2,313,516	199,176

4.4 Financial Assistance Grant 2010/11

Reporting Officer

Manager Financial Services

Attachments

Correspondence received from NSW Local Government Grants Commission

Purpose

To provide a report outlining Council's allocation of financial assistance grant funding for 2010/11.

Report

Council received correspondence dated 8 October 2010 from the NSW Local Government Grants Commission advising the allocation of the 2010/11 Financial Assistance Grant. The grant is made up of two components, being the General Purpose component and a Local Roads component and is paid to local councils under the provisions of the *Commonwealth Local Government (Financial Assistance) Act 1995*.

Although there are two separately identified grant components, the total funds are paid to Council as unconditional grants and therefore may be used for any purpose according to Councils local priorities. Council allocates the General Purpose component to fund various operational activities however the Local Road component is specifically allocated towards maintenance of Councils local roads network.

FINANCIAL ASSISTANCE GRANT

Year	General Purpose	Local Roads	Total Entitlement	% Change	CPI/Pop Adj	Total Payments
2007/2008	7,320,231	1,255,793	8,576,024	0.2%	(39,115)	8,536,909
2008/2009	7,538,046	1,325,263	8,863,309	3.3%	95,458	8,958,767
2009/2010	7,762,200	1,378,756	9,140,956	3.1%	(42,156)	9,098,800
2010/2011	8,251,816	1,464,742	9,716,558	6.3%	144,417	9,860,975

Details of the amount allocated to Council for the 2010/11 Financial Assistance Grant as compared to budget is shown in the table below:

Component	General Purpose	Local Roads	Total
2010/2011 Entitlement	\$8,251,816	\$1,464,742	\$9,716,558
2009/2010 CPI adjustment	\$126,314	\$18,103	\$144,417
TOTAL	\$8,378,130	\$1,482,845	\$9,860,975
2010/2011 Budget	\$7,620,000	\$1,405,583	\$9,025,583
Adjustment required	\$758,130	\$77,262	\$835,392

The table above reflects an additional amount of \$835,392 in the 2010/11 Financial Assistance Grant as compared to the current budget. This adjustment will be reflected in the September Quarterly Financial Review and it is proposed to fund the local roads program, employee leave entitlement reserve and to extend Campbelltown Airs Indoor Sports Centre funding until June 2010.

The funding will also provide scope for the creation for three positions including a website officer which has been identified as part of Council's strategy to augment its internet site to ensure the credibility and precision of the content. Following an independent review of the Contracts and Procurement Section, a recommendation for two contracts administration officers be added to the establishment in order to address the issues raised by the independent review.

It is also recommended that additional operational funding will reinstate a budgeted surplus of \$250k to mitigate risk due to rising utilities and strengthen Council's unrestricted current ratio.

To assist Councils to deal with the effects of the economic downturn, the Government announced as part of the Commonwealth budget that it would bring forward the first quarter of the 2010/11 grant pool to all Councils in June 2010. Acceleration of the funding was to assist in the Governments strategy of supporting economic growth and jobs and enabled Local Government to bring forward delivery of some services into 2009/10 or early 2010/11 when they may otherwise have been provided later in 2010/11.

It should be noted that Council received an advance payment of \$2,404,342 which although was recognised as revenue in the 2009/10, in accordance with the Code of Accounting Practice, was placed in restricted funds to be reimbursed for expenditure in the 2010/11 financial year.

Officer's Recommendation

1. That the information be noted.
2. That the additional funds be adjusted at the quarterly review.

Committee's Recommendation: (Rule/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 16 November 2010 (Dobson/Rule)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 225

That the Officer's Recommendation be adopted.

ATTACHMENT 1



NSW Local Government Grants Commission
5 O Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

OUR REFERENCE A222829
YOUR REFERENCE
CONTACT

Bruce Wright
(02) 4428 4132
bruce.wright@dlg.nsw.gov.au

Mr Paul Tosi
General Manager
Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

OCT12'10 08 18 11 RCVD

8 October 2010

Dear Mr Tosi

The NSW Minister for Local Government the Hon Barbara Perry MP and the Commonwealth Minister for Regional Australia Regional Development and Local Government the Hon Simon Crean MP, have approved the Grants Commission's recommendations for the 2010-11 financial assistance grants

The 2010-11 estimated entitlement for Council is **\$9,716,558** This consists of two components

- a general purpose component of **\$8,251,816**
- a local roads component of **\$1,464,742**

The local roads component comprises of a population and local road length formula amount of **\$1,341,151** and a bridge length formula amount of **\$123,591**

The total grant is a general purpose grant with no conditions attached to the expenditure of these funds

The payments consist of the 2010-11 estimated grants **PLUS** an adjustment for 2009-10 The adjustment for Campbelltown City Council amounts to **\$144,417** being made up of **\$126,314** for the general purpose component and **\$18,103** for the local roads component The adjustment is necessary because the actual CPI and the NSW share of the national population varied from the Commonwealth estimates used to determine the 2009-10 grants

As you would be aware, the Commonwealth brought forward one-quarter of the estimate of the 2010-11 grant allocation to June 2010 The advance payment for Campbelltown City Council amounted to **\$2,404,342** This amount is made up of **\$2,039,502** for the general purpose component and **\$364,840** for the local roads component

T 02 4428 4132 F 02 4428 4199 TTY 02 4428 4209
E grants@dlg.nsw.gov.au
W http://www.dlg.nsw.gov.au (follow the Commissions & Tribunals links)



- 2 -

The balance of Campbelltown City Council's grant payments, which total **\$7,456,633** and is made up of **\$6,338,628** for the general purpose component and **\$1,118,005** for the local roads component, is expected to be paid by way of instalments as set out in the following table

<u>DATE</u>	<u>AMOUNT</u>
Not before 8 October 2010	\$1,864,158 25
Not before 16 November 2010	\$1,864,158 25
Not before 16 February, 2011	\$1,864,158 25
Not before 17 May 2011	\$1,864,158 25

The 2010-11 entitlement may be adjusted if the actual change in the consumer price index for the four quarters to March 2011 or the State's share of the national population as at 31 December 2009 varies from the estimates on which the entitlement has been based

A Commission circular (GC 127) was e-mailed to Council on 7 October 2010 showing a schedule of councils grant entitlements for 2010-11 together with background information about the grants Further information will be available from the Grants Commission's web site at www.dlg.nsw.gov.au (follow the "Commissions & Tribunals" links)

Should you require any further information please contact me on (02) 4428 4132

Yours sincerely



Bruce Wright
Executive Officer

5. BUSINESS ASSURANCE

No reports this round

6. HUMAN RESOURCES

No reports this round

7. INFORMATION MANAGEMENT AND TECHNOLOGY

No reports this round

8. CUSTOMER SERVICES

No reports this round

9. GENERAL BUSINESS

9.1 Alcohol Free Zones

Councillor Matheson advised that a member of the community has raised a number of concerns regarding alcohol consumption in school zones particularly during school hours and asked the Director City Works if he could investigate the feasibility of designating all school zones within the Local Government Area as Alcohol Free Zones.

Committee's Recommendation: (Matheson/Lake)

That a report be presented investigating the feasibility of designating all school zones as Alcohol Free Zones.

CARRIED

Council Meeting 16 November 2010 (Dobson/Rule)

That the Committee's Recommendation be adopted.

Council Minute Resolution Number 225

That the Committee's Recommendation be adopted.

9.2 Update on Skate Park

Committee's Recommendation: (Dobson/Rule)

That a report be presented updating Councillors on the proposed Skate Park for St Helens Park/Rosemeadow.

CARRIED

Council Meeting 16 November 2010 (Dobson/Rule)

That the Committee's Recommendation be adopted.

Council Minute Resolution Number 225

That the Committee's Recommendation be adopted.

Confidentiality Motion: (Borg/Rule)

Due to the confidential nature of the business and the Committee's opinion that the public proceedings of the Committee would be prejudicial to the public interest, the Committee in accordance with Section 10 of the Local Government Act 1993 resolves to exclude the public from the meeting during discussions on this item.

CARRIED

21. CONFIDENTIAL ITEMS

21.1 Proposed AGL Gas Wells on Council Owned Land - Menangle Park

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
-

21.2 Compulsory Acquisition of Council Land - Farrow Road - By RailCorp

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

21.3 Transfer of Surplus Lots at Macquarie Fields to Council

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

21.4 Ingleburn Tennis Club Management Agreement - Macquarie Road Ingleburn

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
-

21.5 Grant of Easement for RTA Noise Wall, Raby

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

21.6 Issue to Council of Notice of Intention to Sell Lot 1200 DP749489, St Andrews

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

There being no further business the meeting closed at 6.13pm.

S Dobson
CHAIRPERSON
