

Reports from the City Works Committee Meeting held at 7.30pm on Tuesday, 22 June 2010.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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Minutes of the City Works Committee held on 22 June 2010

Present His Worship the Mayor, Councillor A Rule
Councillor P Lake (Chairperson)
Councillor F Borg
Councillor A Chanthivong
Councillor S Dobson
Councillor W Glynn
Councillor P Hawker
Councillor M Thomas
Director Business Services - Mr M Sewell
Director Community Services - Ms L Deitz
Director City Works - Mr J Hely
Manager Assets and Supply Services - Mr G Mitchell
Manager Business Assurance - Ms M McIlvenny
Manager Compliance Services - Mr A Spooner
Manager Corporate Support - Mr S Kelly
Manager Customer Service - Mr I Hudson
Manager Emergency Services - Mr J Dodd
Manager Executive Services - Mr N Smolonogov
Manager Healthy Lifestyles - Mr M Berriman
Manager Human Resources - Mr B Mortimer
Manager Library Services - Mr G White
Acting Manager Operations - Mr A Davies
Acting Manager Technical Services - Mr K Lynch
Executive Assistant - Mrs D Taylor

Apologies Nil

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Lake.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

1. TECHNICAL SERVICES

1.1 Traffic Committee

Reporting Officer

Manager Technical Services

Attachments

1. Minutes of the Local Traffic Committee Meeting of 3 June 2010.
2. Minutes of the Campbelltown Traffic Committee Meeting of 3 June 2010.

Purpose

To seek Council's endorsement of the recommendations arising from the Local Traffic Committee and Campbelltown Traffic Committee Meeting held on 3 June 2010.

Report

RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE 3 JUNE 2010

Reports Listed for Consideration

LTC 10/11 Regents Lane, Park Central - Installation of Pipe Baulks and Regulatory Signposting

1. That the Committee endorse the recommendations of the report and the installation of the traffic calming devices and regulatory signage as proposed.
2. That plans lodged by Lean and Hayward (Plan No. 755299.05.M08) be approved subject to the amendments as described in the report.

RECOMMENDATIONS OF THE CAMPBELLTOWN TRAFFIC COMMITTEE 3 JUNE 2010

Business Arising from Minutes

CTC 10/17 Request for Noise Barriers - Moore Oxley Bypass

That the information be noted.

Reports Listed for Consideration

CTC 10/18 Old Kent Road, Ruse - Speeding concerns

1. That calming devices not be installed in Old Kent Road as detailed in the body of the report.
2. That the resident is advised of Council decision.

CTC 10/19 Junction Road, Leumeah - Chemical Collection Event

1. That Council submit a Traffic Management Plan to the Roads and Traffic Authority for endorsement for the Clean Out event at Council's Effluent Disposal Facility in Junction Road.
2. That Council inform affected residents and emergency service providers of the event and associated traffic management arrangements.
3. The event and associated Traffic Management Plan be advertised in local papers.

General Business

CTC 10/20 Darling Avenue, Ruse - Shipping Container

That the Manager Technical Services further investigate the matter.

CTC 10/21 Wedderburn Road, Wedderburn - Review of Speed Limits

That the matter be further investigated by the Roads and Traffic Authority representative and reported back to the Traffic Committee.

CTC 10/22 Additional Bus Services from Campbelltown to Wollongong

That the information be noted.

CTC 10/23 Railway Parade, Glenfield - South West Rail Link Developments

That the information be noted.

Officer's Recommendation

That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the meeting held on 3 June 2010 be adopted.

Committee's Recommendation: (Dobson/Hawker)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 29 June 2010 (Lake/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 117

That the Officer's Recommendation be adopted.

ATTACHMENT 1



LOCAL TRAFFIC COMMITTEE MINUTES

3 June 2010

LOCAL TRAFFIC COMMITTEE

Traffic matters related to the functions delegated to Councils under the Transport Administration Act 1988.

Minutes Summary

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No reports this round		
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No reports this round		

LOCAL TRAFFIC COMMITTEE MINUTES

Traffic matters related to the functions delegated to Councils under the Transport Administration Act 1988.

Minutes of the Local Traffic Committee held on 3 June 2010

1. ATTENDANCE

Campbelltown City Council

Councillor P Lake (Chairperson)
Acting Manager Technical Services - Mr K Lynch
Acting Coordinator Road Design - Mr I Taylor
Team Leader Traffic Investigations - Mr F Sirc (part meeting)
Administrative Assistant - Mrs S Lambert

Roads and Traffic Authority

Mr D Horne
Mr M Kayello

Police Representatives

Sergeant M Madgwick
Sergeant D Smith
Senior Constable K Toby
Constable M Butcher

Bus Companies

Busways - Mr S Grady
Interline - Mr B East

Representatives of State Member of Parliament

Representing Member for Camden - Mr R James

2. APOLOGIES

RTA - Mr D Lance

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 8 April 2010 were adopted by Council at its meeting on 4 May 2010.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

LTC.10/11 **Regents Lane, Park Central - Installation of Pipe Baulks and Regulatory Signposting**

Previous Report: Nil
Electorate: Campbelltown
Author Location: Development Services Unit

Attachments

1. Plan showing approved building configurations of lots 509 and 601 Santana Road, Park Central
2. Plan showing location of proposed regulatory signage and pipe bulk extension

Background (03/06/2010)

Council recently received a development application for the construction of two dwellings on each of the allotments (lots 509 and 601) adjacent to Regents Lane, Park Central. Both applications included garaging to satisfy Council's requirements, with vehicular access to/from the garages to be via Regents Lane. Each development proposal shows two garages gaining access directly off Regents Lane. A double garage has been allocated to the main dwelling and a single garage has been allocated to the studio dwelling.

Regents Lane is approximately 30m long and is constructed similar to a large driveway with a 4.5m wide pavement with flush concrete edge strips connecting Santana Road with a footpath connecting Gilchrist Drive. Regents Lane also serves as a point of formalised pedestrian access between Park Central (Santana Road) and Gilchrist Drive.

Council has since approved each of the housing developments and included conditions that require the applicant to install appropriate traffic control devices/signage along Regents Lane to ensure pedestrian/vehicular conflict is reduced.

Regents Lane provides a pedestrian/cyclist link between Gilchrist Drive and Santana Road, Park Central.

In accordance with the relevant conditions of consent for the development of the allotments either side of Regents Lane, the developer has provided Council with plans showing a proposal to erect/install various traffic control devices/signage along Regents Lane. In this regard, the plan drawn by Lean and Hayward (Plan No. 75529.05.M08) shows the following elements:

1. The installation of 10kph shared zone signage at either end of Regents Lane
 2. The installation of a double arrowed "No Parking" signs (R5-41 L and R) either side of Regents Lane
-

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3. The extension of the existing pipe baulks to the constructed fence line at the western end of Regents Lane to ensure cyclists are slowed at the entry to Regents Lane when approaching from the west.

It is noted that from a regulatory point of consideration, the "No Parking" signs will need to be modified so that the "No Parking" area is installed as a "closed" system. In this regard, the plans should be amended to show two additional, opposing single arrowed "No Parking" signs along each side and at either end of Regents Lane.

The extension pipe baulks will provide an added level of safety at the western end of Regents Lane in that the pipe baulk obstruction ensures pedestrian/cyclists are effectively stopped at the western entry into Regents Lane. The additional time spent negotiating the pipe baulks provides a greater opportunity for the pedestrian/cyclist to observe any traffic entering or travelling along Regents Lane and for them to respond accordingly. Where the pipe baulks were not extended, there is a potential for pedestrians (and in particular, cyclists) to cut the corner when entering Regents Lane from the west, which (due to the existing boundary fences) effectively allows the pedestrian/cyclist to enter Regents Lane unsighted by drivers reversing or travelling along Regents Lane.

In respect to the above, it is recommended that the Committee endorse the installation of a "No Parking" zone to either side of Regents Lane; the creation of a "Shared Way" with the installation of a Shared Zone sign (R4-4) to either end of Regents Lane; and for the extension of the pipe baulk system at the western end of Regents Lane to the adjacent fence line to the south and north sides of Regents Lane.

Discussion (03/06/2010)

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of Local Traffic Committee

1. That the Committee endorse the recommendations of the report and the installation of the traffic calming devices and regulatory signage as proposed.
 2. That plans lodged by Lean and Hayward (Plan No. 755299.05.M08) be approved subject to the amendments as described in the report.
-

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

No reports this round

8. DEFERRED ITEMS

No reports this round

P Lake
CHAIRPERSON

ATTACHMENT 2



CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

3 June 2010

CAMPBELLTOWN TRAFFIC COMMITTEE

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Traffic Authority.

Minutes Summary

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8.	DEFERRED ITEMS	
No reports this round		

CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Traffic Authority.

Minutes of the Campbelltown Traffic Committee held on 3 June 2010

1. ATTENDANCE

Campbelltown City Council

Councillor P Lake (Chairperson)
Acting Manager Technical Services - Mr K Lynch
Acting Coordinator Road Design - Mr I Taylor
Team Leader Traffic Investigation - Mr F Sirc (part meeting)
Administrative Assistant - Mrs S Lambert

Roads and Traffic Authority

Mr D Horne
Mr M Kayello

Police Representatives

Sergeant M Madgwick
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Busways - Mr S Grady
Interline - Mr B East

Representatives of State Member of Parliament

Representing Member for Camden - Mr R James

2. APOLOGIES

RTA - Mr D Lance

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 8 April 2010 were adopted by Council at its meeting on 4 May 2010.

4. BUSINESS ARISING FROM MINUTES

CTC.10/17 Request for Noise Barriers - Moore Oxley Bypass

Previous Report: CTC. 09/91
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Nil

Background (03/06/2010)

The Campbelltown Traffic Committee at its meeting of 17 December 2009 considered a report regarding a request from Beverley Park School to have noise barriers installed in Moore Oxley Bypass along the boundary of the school. The Committee recommended to Council its support for the noise barriers in addressing issues raised by the School.

The School has advised that they have received a response from the Roads and Traffic Authority advising that the noise levels at the residence meet the criteria for consideration under the NSW Government Noise Abatement Program (NAP). The site has been listed for further review under the NAP in comparison with other locations around Sydney. The site is listed 46 on the 2010 list.

The RTA has not commenced any design works for the noise wall and these designs will only be undertaken as the site nears a funded status.

The priority evaluation for treatment is conducted in April each year and sites are considered on a priority basis on conditions depending on the number of sites, level of funding available, prevailing noise exposure, length of ownership, practical installation, visual impacts and cost effectiveness. The RTA is unable to give any indication as to when it is likely to have funding to provide the noise barrier due to the many varying factors involved.

Discussion (03/06/2010)

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of Campbelltown Traffic Committee

That the information be noted.

5. REPORTS LISTED FOR CONSIDERATION

CTC.10/18 Old Kent Road, Ruse - Speeding concerns

Previous Report: Nil
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Traffic Volume vs 85th percentile speed for 60km/h streets

Background (03/06/2010)

Council officers, in response to concerns received from a local resident, conducted speed recording surveys in Old Kent Road, Ruse in the section between Junction Road and Darling Avenue.

Old Kent Road is divided two lane road in the section between Junction Road and Darling Avenue. Each lane is approximately 5.3m wide and is separated by approximately 20m wide median. Speed limit in Old Kent Road and adjoining connecting streets, except Junction Road, is 50km/h.

Two traffic classifiers were installed at the following two locations.

1. 95m east of Kembla Crescent
2. 30m west of Brindabella Street

A summary of speed survey results are given in the following table;

Location	95m E Kembla Crescent	30m W Brindabella Street
Direction	Eastbound	Westbound
Average Daily Traffic Volume (vpd)	586	674
85 th percentile speed (km/h)	66.6	64.4
% vehicle above 60 km/h	42.5 %	33.0 %
% vehicle above 70 km/h	7.6 %	4.8 %

As indicated in the attachment Old Kent Road has better compliance in comparison with other streets in the LGA with signposted speed limit of 60km/h.

Accident History

According to the Roads and Traffic Authority's accident database of the latest five year period ending 2008 indicates only two mid-block accidents in Old Kent Road in a section between Junction Road and Darling Avenue. In addition there are eight more accidents at the locations indicated below;

at Junction Road intersection	4 Nos
at Darling Avenue intersection	1 No
at Georges Road intersection	2 Nos
in mid-block section between Darling Avenue and Georges River Road	1 No

Of the ten accidents in Old Kent Road only two were loss-of-control type accidents and only one in the mid-block section between Darling Avenue and Junction Road. The other accident in the mid-block section was at a cross-street intersection.

Old Kent Road is a local residential street which also provides access to Kentlyn which is a rural suburb. There is only one single vehicle accident involving a speed vehicle in the latest five year period. Therefore, it is suggested that traffic calming devices are not necessary in Old Kent Road in the section between Junction Road and Darling Avenue.

Discussion (03/06/2010)

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of Campbelltown Traffic Committee

1. That calming devices not be installed in Old Kent Road as detailed in the body of the report.
 2. That the resident is advised of Council decision.
-

CTC.10/19 Junction Road Leumeah - Chemical Collection Event

Previous Report: CTC 08/20
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Traffic Control Plan (DW 2223762) (Under separate cover)

Background (03/06/2010)

Council in association with the Department of Environment, Climate Change and Water is organising an annual Chemical Clean Out event. The next event will be held at the Council's Effluent Disposal Facility (EDF) in Junction Road, Leumeah on 24 and 25 July (Saturday and Sunday) from 9.00am to 3.30pm.

Junction Road is a two lane two way street of approximately 11.8m in width allowing 2.4m wide parking lanes on each side. A Traffic Control Plan (TCP) has been prepared to facilitate a sheltered right turning lane into the EDF for the northbound traffic in Junction Road. It is proposed that the northbound traffic is shifted to the parking lane to provide a 2.9m wide right turning lane on approach to the EDF and a 3.0m wide through lane. A temporary 105m 'No Stopping' 7.00am to 6.00pm, restrictions on the western side will provide easy access from and into the EDF.

A 60m long 'No Parking', 7.00am to 6.00pm, restriction is also proposed adjacent to the existing bus stop, as Junction Road is part of a bus route. This will allow buses to use the existing bus stop for picking up and dropping off passengers.

No traffic management is considered necessary for southbound traffic as vehicles would be turning left into the EDF and are expected to adhere to normal road rules.

Advance warning signs, 'Chemical Drop Off Area Ahead', 'Reduce Speed (G9-9)' and 'Changed Traffic Conditions Ahead (T1-23)' signs will be provided on both approaches as advance warning signs. Vehicles leaving the EDF will be able to turn right into Junction Road. However, if vehicles leaving the drop-off area are causing congestion in Junction Road then an accredited traffic marshal at the driveway will guide exiting vehicles to make a left turn only. Drivers can then perform a 'U' turn at the Cook Road roundabout, which is approximately 550m south.

This event is considered a Class 2 event (Class 2 Special Events are events that impact on local traffic and local transport systems eg. Local bus routes requiring Police and Council involvement with a Traffic Management Plan) and it is suggested that Council prepare and submit a Traffic Management Plan to the Roads and Traffic Authority for endorsement.

Discussion (03/06/2010)

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of Campbelltown Traffic Committee

1. That Council submit a Traffic Management Plan to the Roads and Traffic Authority for endorsement for the Clean Out event at Council's Effluent Disposal Facility in Junction Road.
2. That Council inform affected residents and emergency service providers of the event and associated traffic management arrangements.
3. The event and associated Traffic Management Plan be advertised in local papers.

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

CTC.07/20 Darling Avenue, Ruse - Shipping Container

Previous Report: Nil
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Nil

Discussion (03/06/2010)

The Roads and Traffic Authority representative advised that a shipping container has been left in Darling Avenue, Ruse. The container has no reflectors at night and is a danger to drivers and pedestrians.

The Manager Technical Services advised that the matter will be further investigated.

Recommendation of Campbelltown Traffic Committee

That the Manager Technical Services further investigate the matter.

CTC.07/21 Wedderburn Road, Wedderburn - Review of Speed Limits

Previous Report: CTC 09/77
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Nil

Discussion (03/06/2010)

The representative on behalf of the Member for Camden asked the Roads and Traffic Authority representative for an update on the road speeds at Wedderburn Road, Victoria and Minerva Roads.

The RTA representative advised he would investigate the matter further.

Recommendation of Campbelltown Traffic Committee

That the matter be further investigated by the Roads and Traffic Authority representative and reported back to the Traffic Committee.

CTC.07/22 Additional Bus Services from Campbelltown to Wollongong

Previous Report: Nil
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Nil

Discussion (03/06/2010)

The Busways representative advised that as from 15 June 2010 there will be two additional bus services per day to cater for University Students. The bus will go from Campbelltown to the University and then on to Wollongong Station going via Mt Ousley. During the school holidays there will be 3 additional trips per day. This will mean a total of 5 trips to Wollongong during school days and 6 trips during the school holidays.

Recommendation of Campbelltown Traffic Committee

That the information be noted.

**CTC.07/23 Railway Parade, Glenfield - South West Rail Link
Developments**

Previous Report: Nil
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

Nil

Discussion (03/06/2010)

The Committee were advised that the developers of the South West Rail Link development at Railway Parade, Glenfield will contact Interline Bus Services with regard to access arrangements while work is in progress.

Recommendation of Campbelltown Traffic Committee

That the information be noted.

8. DEFERRED ITEMS

No reports this round

P Lake
CHAIRPERSON

1.2 Pedestrian Amenity and Connectivity - Campbelltown CBD and Park Central

Reporting Officer

Director City Works

Attachments

Nil.

Purpose

To advise Council of the proposed review of the strategy to improve the pedestrian amenity and connectivity between the southern end of the Campbelltown CBD and Park Central.

History

Council has in recent years identified specific funding from two major developments. Agreements have been established to provide funding contributions for the improvement to the pedestrian amenity and connectivity between the Campbelltown CBD and Park Central. These funding contributions included:

Landcom in their development of Park Central	\$600,000
The Campbelltown Catholic Club Development	\$300,000

For a number of years the focus of these specific contributions has been for a single project, i.e. the provision of a pedestrian bridge linking Old Menangle Road adjacent to the Rydges Hotel to Hyde Parade, Park Central.

In 2008 it was resolved by Council to include for consideration funding for the Narellan Road Pedestrian Bridge in the 2009-2010 Budget.

Design plans for the initial preferred pedestrian bridge, a cable stay bridge, was prepared for consideration in the preparation of the 2009-2010 Budget. The design had been developed with extensive liaison with the Police, Roads and Traffic Authority, the Design Consultant and the Illawarra Retirement Trust. The Illawarra Retirement Trust has developed extensive areas of retirement accommodation on each side of Hyde Parade and adjacent connecting roads.

The estimate of cost of the cable stay bridge had grown significantly in the period of design to approximately \$2.3m, requiring substantial additional funding from Council sources, including funding from the Better Towns Program and funding support from Section 94A contributions.

Councillors would recall in the consultation phase, submissions from representatives from the retirement village regarding the bridge proposal were not supportive. A number of changes to the bridge design were undertaken to address issues raised. The Roads and Traffic Authority and Retirement Village representatives suggested that the existing traffic lights and associated pedestrian facilities that were located at the intersections of Narellan Road and Moore Oxley Bypass/Appin Road, and Kellicar Road and Narellan Road were adequate.

The quantum of the Section 94A funds is limited to the level of development activity and is only to be allocated towards specific identified infrastructure improvement works, such as parking, intersection improvements and other nominated projects in the Section 94A plan works schedule.

In the adopted 2009-2010 Budget a number of programs were endorsed including the Better Towns Program. This Program identified a number of Projects including the allocation of funds for Narellan Road Pedestrian Bridge.

In view of the substantial funding requirements to progress the construction of the cable stay bridge design a further briefing was presented to Council on 21 July 2009. It was suggested at the briefing, that due to the substantial level of additional Council funding required to build the proposed bridge design, that a review of the bridge design options and consequent costs be undertaken and a further briefing be provided.

A further briefing was presented to Councillors on 24 April 2010 on an alternative design, a simpler truss type pedestrian bridge structure. Although a reduced cost was anticipated, there remains a significant requirement for additional Council funds.

Report

On considering the substantial requirement for additional Council funds for the provision of the Narellan Road Pedestrian Bridge, and in response to issues raised at recent briefings to Councillors on the project, it is suggested that the provision of a pedestrian bridge linking the Old Menangle Road to Hyde Parade, Park Central be reconsidered.

Should Council support reconsideration to the provision of the pedestrian bridge, it is appropriate that alternative infrastructure projects be identified that would be of greater benefit for the community.

The following alternative projects and programs are identified:

Pedestrian Amenity in the Southern End of the Campbelltown CBD

In view of the increased demand for improved pedestrian amenity in the southern end of the Queen Street and connecting pathway systems to Park Central, improvement works are considered to be of greater benefit to the community to be considered for funding from the development contribution agreements.

This project is anticipated to include improved and widened footpath provision, lighting and landscaping improvements.

Intersection Improvement and Traffic Flow Issue

With the increasing requirement for traffic intersection improvements for locations identified in Council's Section 94A plan, the substantial contribution to the pedestrian bridge could more effectively be used to progress the funding of these intersection and traffic management projects.

Preliminary discussions have been held with representatives of Landcom and the Campbelltown Catholic Club regarding their contribution to improved pedestrian amenity and connectivity between the Campbelltown CBD and Park Central. The initial response to the possible reconsideration of providing a pedestrian bridge has been positive, with indications that alternative works would be considered if that was the direction of Council.

It is recommended that the Narellan Road Pedestrian Bridge not be proceeded with and that the development of an alternative strategy of improvements be undertaken for the pedestrian amenity in the southern end of the Campbelltown CBD and improved pedestrian connectivity to Park Central. Such a strategy would need to take Council's Section 94A plan into account as well as any statutory planning requirements relating to the original and applicable development consents.

Officer's Recommendation

1. That Council not proceed with the provision of the pedestrian bridge over Narellan Road.
2. That Council develop an alternative strategy of improvements for pedestrian amenity in the southern end of the Campbelltown CBD and improved pedestrian connectivity to Park Central.
3. That Council liaise further with representatives from Landcom and the Campbelltown Catholic Club on alternative works to be funded from development contributions.
4. That the funds allocated in the 2009-2010 Budget Better Towns Program, allocated to part fund the Narellan Road pedestrian Bridge be carried forward into the 2010-2011 Budget year for infrastructure improvement works.

Committee's Recommendation: (Borg/Thomas)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 29 June 2010 (Lake/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 117

That the Officer's Recommendation be adopted.

DUE TO THE SIZE OF THE ATTACHMENTS LISTED IN ITEM 2.1 (BELOW) - ATTACHMENTS ARE AVAILABLE SEPARATELY UPON REQUEST FROM THE CITY WORKS SECTION

2. OPERATIONAL SERVICES

2.1 22 Tallowood Crescent, Bradbury - Tree Removal Request

Reporting Officer

Acting Manager Operational Services

Attachments

1. Locality Plan.
2. Photographs.
3. Visual Tree Assessment Report (to be tabled).

Purpose

To advise Council of a request to remove a mature Eucalyptus Microcorys (Tallowood) tree in the road verge adjacent to 22 Tallowood Crescent, Bradbury.

History

Council has received several submissions from the resident requesting removal of the Tallowood tree adjacent to 22 Tallowood Crescent, Bradbury. Council at its meeting of 29 August 2006 resolved that the then 24 metre tall tree be declined for removal. At the time of determination the tree was considered healthy and visually significant in the Streetscape. Following Council's resolution, the tree has undergone pruning and treated several times for termites.

Report

The Tallowood tree in question is approximately 30 metres tall with a canopy spread of approximately 12 metres and trunk diameter of 1 metre, making it the largest tree in Tallowood Crescent. The tree canopy spreads over the front yard of the property, Council footpath and road and grows in a small elevated grass area measuring 4 x 3 metres.

A recent horticultural assessment of the tree has identified a structural fault in the major branch union. Council's horticultural assessment outlines health problems with the tree that will result in affecting the integrity of the tree. The significant fault line at the major union of the two main branches increases the risk of branch failure.

Considering the increased risk of damage to property and pedestrians it is recommended by Council's Tree Management Officer for immediate removal.

Officer's Recommendation

1. That in view of the issues raised by the resident that approval be given for removal of the tree adjacent to No 22 Tallowood Crescent, Bradbury.
2. That the resident be advised of Council's recommendation.

Committee's Recommendation: (Borg/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 29 June 2010 (Lake/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 117

That the Officer's Recommendation be adopted.

2.2 Rescinded Policy - Graffiti Removal

Reporting Officer

Acting Manager Operational Services

Attachments

Graffiti Removal Policy

Purpose

To rescind a Council Policy that has been identified as no longer required due to the adopted changes in Council's Records Management Policy and Procedures.

History

The current version of the Graffiti Removal Policy was adopted by Council on 22 October 2002 and is due for review in accordance with the Document Control – Corporate Documents Authorised Statement.

Report

Council at its meeting of 11 December 2007 adopted a new Records Management Policy with a hierarchy that provides for Authorised Statements to be approved by the General Manager for activities that are internal in nature and that define the organisations attitudes on operational issues.

The abovementioned Policy is due for review and in accordance with Council's Records Management Policy and the adopted procedures for Policy development and review this Policy is no longer required and has been transferred to an Authorised Statement. The modifications to the Authorised Statement reflect the current organisational structure.

Officer's Recommendation

That the Graffiti Removal Policy be rescinded.

Committee's Recommendation: (Glynn/Thomas)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 29 June 2010 (Lake/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 117

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Campbelltown City Council

Policy Register

Policy No 2.3.04

Policy Title Graffiti Removal

File No 108246

Related Policies

Section Responsible City Works – Property and Support Services

Review Date 31 March 2005

Policy details may change prior to Review Date due to legislative changes etc, hence printed document details are current as at the stated print date.

Objectives

1. To provide guidelines for the removal of graffiti from public and private property within the Campbelltown Local Government Area (LGA).
2. To enhance the natural environment by reducing the incidence of graffiti within the LGA.
3. To remove graffiti as quickly as practicable as a strict deterrent.
4. To develop a “Best Practice” for the reduction of graffiti.
5. To work with Police, the community and government agencies in identifying graffiti offenders and in dealing with them via legal and other means such as training or community service programs.
6. To develop a partnership with the community, service programs and other government agencies to help reduce the incidents of graffiti.

Policy Statement

1. All management and coordination for the removal of graffiti comes under the responsibility of Property and Support Services and designated Graffiti Officer.
 2. To ensure quality removal of graffiti, Council’s tendered graffiti removal contractor has the responsibility of removing graffiti from Council’s major assets and as directed by Council’s Graffiti Officer.
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3. Council will partnership with various service programs such as Work for the Dole, Juvenile Justice and Day Release Prison Programs. All service program teams are to be supervised by a certified team leader trained in all facets for the removal of graffiti.
4. Acknowledging the skill limitations of service program participant's removal of graffiti will be confined to signs, colorbond and similar fencing, utility boxes and other infrastructure or as directed by Council's Graffiti Officer.
5. Council will comply with requirements under the Local Government Act 1993 pertaining to graffiti removal and all associated Regulations.
6. It is the ultimate responsibility of Government Agencies, Industrial and Commercial owners, Investment and Strata Managed Property owners or Body Corporate to remove all graffiti associated with their premises as soon as practicable.
7. As funding for graffiti removal is limited priorities are to be established for the removal of graffiti, concentrating on high visible areas, roads and infrastructure and/or visible from public property. Priority will be given to removal of graffiti that is morally and ethnically offensive to the community. Consideration will always be given to Council's potential liability for resultant damage for ineffective removal.
8. Council encourages safety by design principles to help minimise graffiti.
9. Council to arrange strategic graffiti clean-up days throughout the LGA where necessary and with the cooperation and support of the community.
10. Volunteer graffiti removal programs will be established subject to satisfactory training programs to cover all OH&S, workcover and public liability issues.

End of Policy Statement



Paul Tosi
General Manager



Brenton Banfield
Mayor

End of Policy Statement

Adopted:

Date: 22.10.02

Minute No: 234

Last Reviewed:

Date:

Minute No:

3. ASSETS AND SUPPLY SERVICES

No reports this round

4. EMERGENCY SERVICES

4.1 State Emergency Services Quarterly Report - January to March 2010

Reporting Officer

Manager Emergency Management

Attachments

State Emergency Services Report (to be tabled).

Purpose

To inform Council of the activities of the Campbelltown State Emergency Service for the quarter ending March 2010.

Report

Emergency Requests

A total of 92 requests for assistance were received during this quarter with the unit being fully operational on two occasions. Tasks involved tarping of roofs, making trees safe and general assistance to residents and commercial premises due to heavy rain, wind and local flooding.

Out of Area Assistance

The unit was deployed out of the area on seven occasions which included:

- Teams being deployed to Melbourne and Perth to assist with large storm events in those cities.
 - Assistance to Fairfield for two days following storms.
 - Teams were deployed on a number of occasions during the extensive flooding throughout the Far West of NSW where they undertook logistics, flood boat operations, air operations and storm damage recovery assistance.
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Public Relations Events

The State Emergency Services volunteers assisted and participated in the following events. Assistance was generally in the form of pedestrian and traffic management.

- Australia Day
- Ingleburn Festival
- NSW Harness Racing event
- Bunnings Warehouse promotion

Community Education

Community Education Officers attended the Regional Meeting for briefing and training.

Conference and Meeting Attendance

A number of volunteers participated in planning meetings including the following:

- Local Emergency Management Committee (LEMC)
- Community Education Working Group LEMC
- Emergency Risk Management Works Group LEMC
- Regional Operations, Rescue, Media Section Heads and Team Leaders Meetings

Training

Training is a continuous activity for the volunteers both for existing and new members. This year has seen the introduction of a new skill training program for the volunteers in responding to swift water rescues. The training allows the volunteers to respond to emergencies where people and or vehicles are trapped by flood waters. The key areas of training in this period are:

- Training in flood boats, storm and water damage, chain saw, 4 wheel drive, swift water rescue, map reading and general rescue were completed. For this quarter volunteer members devoted a total of 2167 hours to training. A total of 33 certificates of competencies were awarded during this period.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Hawker/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 29 June 2010 (Lake/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 117

That the Officer's Recommendation be adopted.

4.2 Local Emergency Management Committee

Reporting Officer

Manager Emergency Management

Attachments

Minutes of the Local Emergency Management Committee held 20 May 2010 (distributed under separate cover)

Purpose

To advise Council of the outcome of the Campbelltown Local Emergency Management Committee meeting held on the 20 May 2010.

Report

This meeting was the Campbelltown Local Emergency Management Committee (LEMC) of was attended by representatives from the NSW Police, State Emergency Service, Rural Fire Service, Council and DOCS.

The key issues that were discussed included:

Changes to the District Emergency Management Districts

Following a review of emergency management by the State Government, consideration is being given the amalgamation of six Sydney Emergency Management Districts into three with the likelihood that our District will merge with the Sydney Mid West. This will become effective from 1 July 2010. Three of the current District Emergency Management Officers will focus on providing training services for Emergency Management NSW.

Wedderburn Airfield emergency management issues and the use of Lysaght Road Fire Trail for emergency access

The Chairperson provided an update on the Lysaght Road Fire Trail maintenance and access issues and comments from Wollondilly Council regarding Wedderburn Airfield.

Progress of the Emergency Risk Management Study currently underway for Campbelltown

The process of risk analysis and identification of treatment options completed to date were tabled to the meeting. These are to be forwarded to all agencies for review.

Natural Disaster Resilience Grant Application

An application has been made to fund the purchase of Emergency Document Pouches and develop community emergency preparedness information. The funding is for three years and the project will be coordinated through the Committee's Community Education Working Group.

Community Education Working Group Activities

All agencies have been encouraged to participate in the Macarthur Careers Day to target the youth market about careers in the emergency services, volunteerism and to be a prepared member of the community. Rural Fire Service (RFS), State Emergency Service (SES) and NSW Police have applied to participate in this June event.

The Riverfest Committee have been requested to consider the opportunity of having the emergency services promoting community preparedness at the festival.

Council's Compass magazine includes emergency preparedness information in each edition. Information on asset protection zones was included in the last edition.

New resident kits will now include brochures on bushfire survival and storm preparedness to promote community preparedness.

Exercise Firestorm 2

Exercise Firestorm 2 is currently being prepared. The exercise is planned to be over two days, based on Catastrophic Fire Weather warning. The Emergency Operations Centre will be activated to support the Fire Management Team.

Approval of the Bush Fire Risk Management Plan

The Plan has now been approved and land agencies will implement the plan with extreme and very high risks to be completed as the first objective.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Dobson/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 29 June 2010 (Lake/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 117

That the Officer's Recommendation be adopted.

4.3 Wedderburn Access During Emergency Situations

Reporting Officer

Manager Emergency Management

Attachments

1. Council's letter to Wollondilly Shire Council dated 9 March 2009 (distributed under separate cover).
2. Response from Wollondilly Shire Council dated 8 July 2009 (distributed under separate cover).
3. Council's letter to the Land and Property Management Authority dated 10 August 2009 (distributed under separate cover).
4. Response from Land and Property Management Authority dated 28 January 2010 (distributed under separate cover).

Purpose

To update Council on the negotiations to use the Lysaght Road Fire Trail as an alternative access for Wedderburn in an emergency.

History

Council at its meeting of the 10 February 2009 recommended that negotiations commence to use the Lysaght Road Fire Trail as an alternative access in the case of an emergency for Wedderburn.

Report

In accordance with Council's recommendation a letter was forwarded to Wollondilly Shire Council on the 9 March 2009. Subsequent to the letter, a site inspection and meeting was held with Wollondilly Council to discuss the use of the fire trail as an alternative access to Wedderburn during emergencies. Wollondilly Shire Council advised that they had no objection to the request and indicated that approval for public access was required from the Department of Lands.

Council wrote to the Department of Lands (now the Land and Property Management Authority) seeking their approval to use the Lysaght Road Fire Trail during emergencies. The Land and Property Management Authority advised in their reply of the 28 January 2010 that the Tharawal Local Aboriginal Land Council had an interest in the land and Council needed their approval for public access.

The request to use the Lysaght Road Fire Trail as an alternative access during an emergency was forwarded to the Land Council. In recent discussions Council was advised by the Tharawal Local Aboriginal Land Council that approval for the use of the Lysaght Road Fire Trail as an emergency access for Wedderburn has been provided.

Discussions have now commenced with the Rural Fire Service in relation to the development of the Wollondilly Bush Fire Risk Management Plan for the Lysaght Road Fire Trail area and the management of access during a bush fire emergency.

Once these discussions are complete then approval of the Land and Property Management Authority will be requested. If this is granted a Memorandum of Understanding (MOU) will be drafted outlining the roles and responsibilities of all parties in relation to the Lysaght Road Fire Trail access.

Further advice will be provided to Council once approval is given and before the draft MOU is developed.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Thomas/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 29 June 2010 (Lake/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 117

That the Officer's Recommendation be adopted.

4.4 Rural Fire Service Activity Report

Reporting Officer

Manager Emergency Management

Attachments

Nil.

Purpose

To update the Council on the work undertaken by the Macarthur Rural Fire Service staff and volunteers.

Report

The Rural Fire Service Macarthur Zone provides emergency services and administrative services to Council and the Community in the conducting of various activities. This report covers the time period November 2009 to mid May 2010, with the Campbelltown specific commitments highlighted.

Community Education:

The NSW Rural Fire Service Volunteers of the Macarthur Zone have completed a total 1022 hours of Community Education of which 433 hours (42.3%) was specifically targeted in Campbelltown. Of particular note were the following activities:

Operation Fire Storm	67Hrs
Fishers Ghost	35Hrs
Wedderburn Door Knock	50Hrs
Australia Day	30Hrs
Kentlyn Community Meeting	2Hrs

Following the endorsement of the Bushfire Risk Management Plan for the Macarthur Zone, the Rural Fire Service will be further developing and delivering a Community Safety Strategy. This will involve an increase of volunteer time spent visiting homes and schools on the high risk urban interface.

Hazard Reduction:

For the Campbelltown Local Government Area a total of 19 Hectares has been hazard reduced by prescribed burning. The table below outlines the hazard reduction activities and the land management zone areas they were undertaken in. A total of 213 Homes were protected as a direct result of these activities. 121 local volunteers were involved in the operations.

Strategic Fire Advantage Zone (SFAZ)

A Strategic Fire Advantage Zone is an area identified within the Bushfire Risk Management Plan where fuel tonnages are kept below 12 tonnes per hectare. In the event of wild fire will provide fire fighters with areas of lower fuel for suppression advantage.

Land Management Zone (LMZ)

A Land Management Zone is an area that is managed within the Bushfire Risk Management Plan with a mosaic pattern of prescribed burning within fire frequency thresholds to encourage bio-diversity and ecological benefits.

Project Name	Area	SFAZ	LMZ	Crown Land	Other State Govt	Private Lands
Derby / Hansen's	11.422	11.422	0.00	11.422	0.00	0.00
Kenwood	0.061	0.00	0.061	0.00	0.061	0.00
Nearn	0.221	0.221	0.00	0.00	0.00	0.221
St Helens Park I	2.589	2.589	0.00	0.015	2.574	0.00
St Helens Park II	3.824	3.824	0.00	0.00	3.824	0.00

Name	Number of Assets Protected	Volunteers in the Field
Derby / Hansen's	10	45
Kenwood	1	9
Nearn	2	2
St Helens Park I	100	30
St Helens Park II	100	35

The initial window of opportunity for Hazard Reduction ceased at the end of May 2010. Further consideration will be undertaken as the year progresses.

Emergency Responses:

Rural Fire Service Volunteers from the period have attended a total 414 emergency call across the zone. A précis of these responses are detailed below:

LGA	Total Incidents	Fire and Explosions	Pressure Rupture	MVA / EMS / RESCUE	Hazmat	Service Call
Camden	87	39	1	18	4	1
Campbelltown	112	77	0	3	1	5
Liverpool	215	108	1	36	10	16

LGA	Community Concerns	False Alarms	Other	Not Classed
Camden	12	8	4	0
Campbelltown	19	3	4	0
Liverpool	26	11	6	1

Volunteer fire fighters in the execution of the above emergency calls have expended the following hours.

MACARTHUR ZONE	3368:01Hrs
Camden	747:41 Hrs
Campbelltown	1429:09 Hrs
Kentlyn	164:50 Hrs
Lynwood Park	355.52 Hrs
Menangle Park	53:34Hrs
Minto Heights	310:00 Hrs
Varroville	432:09 Hrs
Wedderburn	112:44 Hrs
Liverpool	1191:11Hrs

General Information:

The Rural Fire Service Macarthur Zone is currently developing a ten year strategic plan to consider the future of volunteer RFS Brigades within the Macarthur Zone. This plan is currently in consultation phase with key stakeholders participating in workshops and development sessions. It is anticipated that a draft plan will be ready for circulation and comment in November 2010.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Dobson/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 29 June 2010 (Lake/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 117

That the Officer's Recommendation be adopted.

5. GENERAL BUSINESS

Nil.

19. CONFIDENTIAL ITEMS

19.1 Q09/15 Supply and Operation of Carnival Rides and Amusements at the Festival of Fishers Ghost Carnival - Confidential

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (i) prejudice the commercial position of the person who supplied it

19.2 T10/10 Contract for Macquarie Fields Pool Refurbishment

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

P Lake
CHAIRPERSON
