

# Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 14 September 2010.

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## APOLOGIES

## ACKNOWLEDGEMENT OF LAND

## DECLARATIONS OF INTEREST

### Pecuniary Interests

#### Non Pecuniary – Significant Interests

#### Non Pecuniary – Less than Significant Interests

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**Minutes of the City Works Committee held on 14 September 2010**

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**Present** His Worship the Mayor, Councillor A Rule (Chairperson)  
Councillor F Borg  
Councillor A Chanthivong  
Councillor W Glynn  
Councillor P Hawker  
Councillor M Thomas  
Acting Director Business Services - Mr J Milicic  
Director Community Services - Ms L Deitz  
Director City Works - Mr J Hely  
Manager Assets and Supply Services - Mr G Mitchell  
Manager Compliance Services - Mr A Spooner  
Manager Customer Service - Mr I Hudson  
Manager Emergency Services - Mr J Dodd  
Manager Financial Services – Ms C Mears  
Manager Healthy Lifestyles - Mr M Berriman  
Manager Human Resources – Mr B Mortimer  
Manager Library Services - Mr G White  
Acting Manager Operations - Mr R Weeding  
Acting Manager Technical Services - Mr K Lynch  
Executive Assistant - Mrs K Peters

**Election of Chairperson**

In the absence of the Chairperson, His Worship the Mayor Councillor Rule Chaired the meeting.

**Apology (Rule/Thomas)**

That the apology from Councillor Lake be received and accepted.

**CARRIED**

**Acknowledgement of Land**

An Acknowledgement of Land was presented by the Chairperson Councillor Rule.

**DECLARATIONS OF INTEREST**

There were no Declarations of Interest at this meeting.

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## **1. TECHNICAL SERVICES**

### **1.1 Traffic Committee**

#### **Reporting Officer**

Acting Manager Technical Services

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#### **Attachments**

1. Minutes of Local Traffic Committee Meeting held on 26 August 2010
2. Minutes of Campbelltown Traffic Committee Meeting held on 26 August 2010

#### **Purpose**

To seek Council's endorsement of the recommendations arising from the Local Traffic Committee and Campbelltown Traffic Committee Meeting held on 26 August 2010.

#### **Report**

##### **RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE 26 AUGUST 2010**

##### **Reports Listed for Consideration**

##### **LTC 10/18 Macbeth Way, Rosemeadow Housing - Linemarking, Signposting and Traffic Facilities**

1. That warning signs alerting drivers of aged pedestrians be erected at both entrances of Macbeth Way.
2. That the single lane configuration on Macbeth Way be removed, the islands narrowed and reconfigured to allow for two lane traffic flow.
3. That a review of current bus stop locations be undertaken in relation to the proposed roundabout.

##### **LTC 10/19 St Johns Road, Bradbury - Delineation amendment at The Parkway**

1. That Council improve the delineation to the intersection of St Johns Road and The Parkway, Bradbury as per Option 1 in the body of the report.
  2. That Council provide additional four solid glass reflectors to the midblock kerb island in St Johns Road, between The Parkway and Appin Road.
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**LTC 10/20 Linemarking/Signposting, Stage 3 - Macarthur Gardens Consent No. 78/2006/DAS**

That the submitted signposting and linemarking plans 70459.3A.C23 and 70459.03.M10 (Bridge Works) be approved subject to the following amendments and additions:

1. "Give Way" control to be provided at the intersection of Stowe Avenue and Tailby Street.
2. Roundabout Ahead sign required in Kellicar Road approaching Geary Street roundabout.
3. No Stopping zones be signed to include the adjacent intersection at Geary Street including yellow edge linemarking.
4. D4-4-1 Chevron required in central median facing northbound lane of Kellicar Road at Tailby Street intersection.
5. 'Keep Left' Sign required in existing splitter island at Geary Street.
6. 'Give Way' signs and double barrier lines required in Hidcote Road at Stowe Avenue.
7. Cycleway sign at northern end of bridge to be relocated to the commencement of the cycleway north of and adjacent to the wheel chair crossing at Hidcote Road.
8. Onroad cycle pictograms to be deleted.

**LTC 10/21 Kings Road and Fields Road, Ingleburn - Traffic Calming Measures**

1. That Council approve the installation of traffic cushions at four locations In Kings Road and Fields Road, Ingleburn, as indicated in the Plans 12116, Sheet 1 and 2.
2. That Council approve the relocation of kerb blister in front of No. 62 in Kings Road, Ingleburn, as indicated in the Plan 12116, Sheet 2.
3. That Council approve the provision of additional 50K pavement patches in Fields Road and Kings Road as indicated in the body of the report and on Plan 12116, Sheet 2.
4. That Council advise the residents of the proposed traffic management works.

**RECOMMENDATIONS OF THE CAMPBELLTOWN TRAFFIC COMMITTEE 26 AUGUST 2010**

**CTC 10/37 Queen Street, Campbelltown - 2010 Freedom of Entry Parade**

1. That Council approves the granting of Freedom of Entry to 17<sup>th</sup> Signal Regiment on Saturday 20 November 2010.
  2. That Council endorses the Parade Route from Broughton Street staff car park to Koshigaya Park via Queen Street for the Freedom of Entry Ceremony Campbelltown.
  3. That Council liaises with the New South Wales Police Force Campbelltown Command seeking their assistance for traffic management at intersections along the Parade route.
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**CTC 10/38 Hollylea Road, Leumeah - Part Road Closure for a Charity Event**

1. That Council approves part road closure of Hollylea Road, Leumeah, on 26 September 2010 between 7.30am and 4pm for a charity event.
2. That Council submits a Traffic Management Plan to the Roads and Traffic Authority for their endorsement.
3. That Council advises the organisers to advise all affected business owners, public utilities and emergency services of the event in Hollylea Road, Leumeah.

**General Business**

**CTC 10/39 Georges River Road, Kentlyn - Road Fatality**

That the information be noted.

**CTC 10/40 Canterbury Road, Glenfield - No Right Turn Ban**

That the information be noted.

**Officer's Recommendation**

That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the meeting held on 26 August 2010 be adopted.

**Committee's Recommendation: (Hawker/Borg)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 21 September 2010 (Rule/Borg)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 182**

That the Officer's Recommendation be adopted.

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## **ATTACHMENT 1**



# **LOCAL TRAFFIC COMMITTEE MINUTES**

**26 August 2010**

## **LOCAL TRAFFIC COMMITTEE**

Traffic matters related to the functions delegated to Councils under the Transport Administration Act 1988.

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## Minutes Summary

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<b>No reports this round</b>		

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## **LOCAL TRAFFIC COMMITTEE MINUTES**

Traffic matters related to the functions delegated to Councils under the Transport Administration Act 1988.

### **Minutes of the Local Traffic Committee held on 26 August 2010**

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#### **1. ATTENDANCE**

##### **Campbelltown City Council**

Councillor P Lake (Chairperson)

Councillor G Greiss

Acting Manager Technical Services - Mr K Lynch

Manager Development Services - Mr J Baldwin (LTC 10/18, 10/20)

Acting Coordinator Road Design - Mr D Gonzalez

Team Leader Traffic Investigations - Mr F Sirc

Senior Engineer Traffic- Mr M Arya

Community Safety Officer - Mrs A Fisher

##### **Roads and Traffic Authority**

Nil

##### **Police Representatives**

Sergeant M Cotton

##### **Bus Companies**

Busways - Mr S Grady

Interline - Mr B East

Busabout - Mr R Watson

##### **Representative of State Member of Parliament**

Representing Member for Camden - Mr R James

The Acting Manager Technical Services performed the Acknowledgement of Land.

#### **2. APOLOGIES**

Roads and Traffic Authority - Mr D Lance

New South Wales Police Force - Senior Constable K Toby

Representing Member for Campbelltown - Mr J Duncan

#### **3. CONFIRMATION OF MINUTES**

The Minutes of the previous meeting held on 29 July 2010 were adopted by Council at its meeting on 24 August 2010.

#### **4. BUSINESS ARISING FROM MINUTES**

No reports this round

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## 5. REPORTS LISTED FOR CONSIDERATION

### **LTC.10/18                      Macbeth Way, Rosemeadow Housing - Linemarking, Signposting and Traffic Facilities**

Previous Report:            Nil  
Electorate:                Campbelltown  
Author Location:        Planning and Development

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### **Attachments**

1. Northrop CC Drawing No. 09802-C14-01 (Rev B) (To be tabled)
2. Northrop CC Drawing No. 09802-C14-02 (Rev B) (To be tabled)
3. Northrop CC Drawing No. 09802-C14-03 (Rev B) (To be tabled)

### **Background (26/08/2010)**

In 2009 Council issued development consent DA 2867/2009 for the Macbeth Way precinct of the Rosemeadow Housing Stimulus Package, which as part of the State Government urban renewal program provides for the demolition of existing Department of Housing roads and dwellings in the area and road realignment combined with a new housing layout.

In accordance with the requirements of Council's development consent, two new intersections with Copperfield Drive have been created, and following preliminary discussions with Council, and at Council's request, the Department of Housing has included roundabout construction at the intersection of Cleopatra Drive and Copperfield Drive to provide additional pedestrian safety and promote orderly use of the intersection by both the additional traffic generated by this development and existing traffic. The roundabout will also serve to further regulate traffic speeds in the area. The applicant has provided signposting and linemarking plans for Council's approval.

In accordance with the requirements of Council's development consent, the applicant has provided signposting and linemarking plans for the development of the Macbeth Way, Rosemeadow Housing for the consideration of Council's Traffic Committee.

The plans generally show the required regulatory signage, street signage and linemarking for the direction of vehicular cycle and pedestrian traffic. The main areas of interest are highlighted below; plans will be tabled at the meeting.

1. The provision of a roundabout at the intersection of Cleopatra Drive and Copperfield Drive. The availability of an unobstructed turning area for the purposes of 12.5m rigid buses has been checked and in particular the turning manoeuvre of a bus travelling southbound along Copperfield Drive and turning right to head west along Cleopatra Drive. The roundabout is to be constructed with a flush mountable annulus.
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2. "No Stopping" zones in the vicinity of the roundabout and at places where the road geometry prevents safe parking of vehicles or clear sight lines for pedestrians.
  3. It is proposed that the existing pedestrian crossing in Cleopatra Drive at the intersection of Cleopatra Drive and Copperfield Drive be removed as its location is incompatible with the proposed roundabout geometry (it does not presently meet warrant criteria) and replaced by standard wheelchair crossings at both kerb lines and a protected break in the roundabout splitter island. Roundabout construction works will provide additional pedestrian safety and promote orderly use of the intersection.
  4. If any adjacent linemarking requires renewing, this will be undertaken as part of the proposed works.

Generally, the road layouts have been designed to cater for:

- the movements of garbage trucks throughout the development site and buses along the main roads;
- the roundabout at Cleopatra Drive has been designed with a flush annulus to alleviate damage to bus tyres;
- the roundabout has been designed to ensure a 12.5m bus can turn in all directions;
- "No Stopping" zones have been incorporated at strategic locations to ensure clear site distances are maintained for pedestrians;
- Dedicated parking bays have been provided for the parking of private vehicles in Macbeth Way, together with a 'pinch point' to regulate vehicle speed;
- Access to resident's garages/parking provisions only in Lennox Way, which is to be designated 'one way' and 'resident parking only'.

General comments and recommended points of amendment:

1. "Give-Way" control to be provided at the southern intersection of Macbeth Way.
  2. Remove/adjust linemarking geometry as required in Copperfield Drive to permit right in/out to Macbeth Way.
  3. Reposition the "No Right Turn" sign in Macbeth Way opposite southern end of Lennox Way and provide "One Way" signs at the exit.
  4. As Copperfield Drive is a collector road the design of the roundabout may require checking for oversize path for design prime mover and semi trailer (19.0m). Solid barriers should not be located in semi trailer paths.
  5. The plans shall be submitted to Council Traffic Unit indicating adjustment to existing signs and linemarking to incorporate the proposed intersections
  6. Remove the duplicate roundabout "Give Way" signs from the central islands and allow signs only on the left kerb side.
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7. The "One Way" sign at the entry to Lennox Way shall be a different type R2- 2(R).
  8. The "Resident Parking Only" sign not be installed at northern entrance to Lennox Way.

### **Discussion (26/08/2010)**

The Manager Development Services provided the Committee with an overview of Macbeth Way Housing Development.

The New South Wales Police representative expressed his concerns with the single lane slow point proposed in Macbeth Way. Following discussion it was agreed that the design of the slow point be modified with a lesser width kerbside median allowing for two way flows through the centre of the road. This will remove the need for midblock Give Way controls. It was also suggested to edge line mark the islands with yellow No Stopping lines.

The Busways representative raised a concern regarding whether it was possible for northbound buses to negotiate the proposed roundabout and pull in into the bus stop immediately north of the intersection and then weave out to manoeuvre through the 'wombat crossing'. It was suggested that the bus stop/shelter be listed for review following the construction of the roundabout.

The Committee discussed the matter and suggested the recommendations be amended as follows:

### **Recommendation of Local Traffic Committee**

1. That warning signs for aged pedestrians be erected at both entrances of Macbeth Way.
  2. That the single lane configuration on Macbeth Way be removed, the islands narrowed and reconfigured to allow for two lane traffic flow.
  3. That a review of current bus stop locations be undertaken in relation to the proposed roundabout.
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**LTC.10/19                      St Johns Road, Bradbury - Delineation amendment at The Parkway**

Previous Report:            CTC 10/10, LTC 09/23, CTC 09/81

Electorate:                Campbelltown

Author Location:        Traffic and Road Design Unit

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### **Attachments**

1. Copy LTC. 09/23 report 14 May 2009
2. Extract Plan 12068 showing existing arrangement and Options 1, 2 and 3.
3. Site photographs

### **Background (26/08/2010)**

During the later half of 2009 Council installed kerb side islands and linemarking in St Johns Road, between The Parkway and Appin Road, in order to improve lane discipline and provide “calming” of traffic speeds.

The Campbelltown Traffic Committee addressed a report on 8 April 2010 to consider whether an additional treatment by way of a temporary roundabout should be installed at the intersection of St Johns Road and The Parkway. As a result of this report Council endorsed the Committee’s recommendations:

1. That Council does not install a temporary roundabout at the intersection of St Johns Road and The Parkway, Bradbury.
2. That Council Offices undertake monitoring of traffic conditions during the next twelve months and provide a further report for the Traffic Committee’s consideration if adverse traffic safety conditions are developing.
3. That the respondents be advised of Council’s decision.

It has been brought to Council’s attention that motorists have collided with the kerb side island in the westbound shoulder lane between The Parkway and Appin Road (midblock 70 metres from The Parkway). The hazard marker sign on this island has been replaced a number of times. Although edge linemarking is provided identifying the shoulder lane it appears that some motorists are interpreting it as a travelling lane. The shoulder lane also forms a cycle route through the Bradbury area.

The existing linemarking treatment at the intersection of St Johns Road and The Parkway is similar to other intersections along bicycle routes through Bradbury, Campbelltown and Leumeah.

A number of Options are presented to the Local Traffic Committee to improve the delineation at the intersection so that motorists do not travel up on the shoulder lane.

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**Option 1:**

Introduces a 30m deceleration lane with left turn pavement arrows in St Johns Road on the westbound approach to The Parkway, and replace the existing continuity line in St Johns Road on the departure side of The Parkway with a solid edge line. The section of left turn lane is to be accommodated with a R2-9 (L) Left Lane Must Turn Left sign. This Option focuses on providing visual awareness for drivers to the end of the lane on the approach to The Parkway.

**Option 2:**

Provides a closure of the shoulder lane in St Johns Road by introducing solid edge lines to the kerb returns at its intersection with The Parkway and the provision of an additional kerb side island on the departure side of the intersection. This Option may not result in improved lane discipline in the travelling lane as motorists wishing to turn left are likely to cross the edge line prior to the intersection.

**Option 3:**

Provides additional delineation as a bicycle shoulder lane in St Johns Road across the intersection with The Parkway. This treatment will involve line marking being extended over a greater stretch of St Johns Road from the roundabout at The Parkway (east intersection). The treatment would be a localised application in St Johns Road.

It is being recommended to the Committee that Option 1 showing the left turn deceleration lane into The Parkway be considered as an initial treatment. A further review of the speeds along St Johns Road in this vicinity with a speed classifier is planned, being programmed for mid 2011.

In addition, it is recommended that the midblock kerb side island between The Parkway and Appin Road, which has its kerb face marked with reflectorised paint, be enhanced with 4 (four) kerb stud solid glass reflectors to assist identify the island in addition to the existing hazard marker sign.

**Discussion (26/08/2010)**

The Committee discussed the matter and supported the recommendations as presented with the inclusion of painted chevrons at the corner of The Parkway.

The Team Leader Traffic Investigations provided the Committee with an overview of the problem of motorists travelling in the westbound shoulder lane towards the signals at Appin Road. A number of options were presented to the Committee reinforcing St Johns road as having a single travelling lane.

**Recommendation of Local Traffic Committee**

1. That Council improve the delineation to the intersection of St Johns Road and The Parkway, Bradbury as per Option 1 in the body of the report.
  2. That Council provide additional four solid glass reflectors to the midblock kerb island in St Johns Road, between The Parkway and Appin Road.
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**LTC.10/20                      Linemarking/Signposting, Stage 3 - Macarthur Gardens  
Consent No. 78/2006/DAS**

Previous Report:            Nil  
Electorate:                Campbelltown  
Author Location:         Development Services Unit

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**Attachments**

1. Traffic Management and Linemarking (Plan No. 70459.3A.C23) (Under separate cover)
2. Proposed Bridge Works (Plan No. 70459.03.M10) (Under separate cover)

**Background (26/08/2010)**

In 2006 Council issued development consent DA 78/2006 for Stage 3 Macarthur Gardens incorporating a bridge linking Stages 1 and 2 through to Kellicar Road. In accordance with the requirements of Council's development consent the attached plans areas submitted for approval of linemarking and signposting proposals.

The Subdivision layout includes an interim intersection arrangement at the intersection of Kellicar Road and Stowe Avenue, as it is proposed this will become a "T" intersection when Stowe Avenue is extended in a southerly direction when the adjoining land owned by Lend Lease is developed. A temporary 1.2 metre wide central median will be constructed around the right angle bend at the intersection to link with the permanent median in Kellicar Road.

A roundabout (separate development) is proposed at Menangle Road and a bridge has been constructed to link the two sections of Stowe Avenue. An onroad cycleway has been proposed in Stowe Avenue. All facilities have been designed in accordance with relevant Roads and Traffic Authority and Australian Standards.

In accordance with the requirements of Council's development consent, the applicant has provided sign posting and linemarking plans for the development of Stage 3 Macarthur Gardens for the consideration of Council's Traffic Committee.

The plans generally show the required regulatory signage, street signage and linemarking for the direction of vehicular, cycle and pedestrian traffic. The main areas of interest are tabled below:

1. An on-road cycleway has been proposed in Stowe Avenue.
  2. A temporary 1.2 metre wide central median will be constructed around the right-angle bend at the intersection to link with the permanent median in Kellicar Road pending extension south of Stowe Avenue.
  3. Adjacent linemarking and sign posting in Geary Street and Hidcote Road requires renewal or upgrading, this will be undertaken as part of the proposed works.
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4. The provision of double barrier lines at intersections and 'Give Way' signs in Hidcote Road at the intersection of Stowe Avenue and Hidcote Road.
5. The remainder of Tailby Street together with an RTA roundabout at Menangle Road are being constructed separately in association with the adjacent State Government commuter carpark.

Generally, the road layouts have been designed to cater for:

- the movements of garbage trucks and buses along the main roads and through intersections;
- 'No Stopping' zones have been incorporated at strategic locations to ensure clear site distances are maintained for pedestrians;
- dedicated parking bays have been provided for the parking of point where it narrows (approx. ch.155) and terminated in Hidcote Road clear of private vehicles.

General comments and recommended points of amendment:

- a) 'Give-Way' control to be provided at the intersection of Stowe Avenue and Tailby Street.
- b) Roundabout Ahead sign required in Kellicar Road approaching Geary Street roundabout.
- c) 'No Stopping' zones be signed to include the adjacent intersection at Geary Street including yellow edge linemarking.
- d) D4-4-1 Chevron required in central median facing northbound lane of Kellicar Road at Tailby Street.
- e) 'Keep Left' sign required in existing splitter island at Geary Street.
- f) 'Give Way' signs and double barrier line-ins required in Hidcote Road at Stowe Avenue.
- g) Cycleway sign at northern end of bridge to be relocated to the commencement of the cycleway north of and adjacent to the wheelchair crossing at Hidcote Road.
- h) On road cycle pictograms to be deleted.
- i) 'No Stopping' signs to be erected both sides of Stowe Avenue at the intersection.

### **Discussion (26/08/2010)**

The Manager Development Services provided an overview of subdivision Stage 3 Macarthur Gardens talking to an overhead aerial photograph and Tabled plans. It was pointed out that the proposed Tailby Road that links Kellicar Road will replace Geary Street that is presently in private development ownership. Geary Street will ultimately be closed. The proposed sign amendments were described to the Committee.

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The Bus Companies welcomed the new link as the future bus route feeding Macarthur Station via Geary Street, turning right at Menangle Road (roundabout presently being constructed), will give a longer weaving area on the approach to the stations bus zone.

In relation to the proposal of removing the bicycle pavement logos (pictograms) it was agreed that the logos remain and that the bicycle lane signs be removed.

The Committee discussed the matter and supported the recommendations with the exclusion of recommendation 8.

### **Recommendation of Local Traffic Committee**

That the submitted signposting and linemarking plans 70459.3A.C23 and 70459.03.M10 (Bridge Works) be approved subject to the following amendments and additions:

1. "Give-Way" control to be provided at the intersection of Stowe Avenue and Tailby Street.
2. Roundabout Ahead sign required in Kellicar Road approaching Geary Street roundabout.
3. No Stopping zones be signed to include the adjacent intersection at Geary Street including yellow edge linemarking.
4. D4-4-1 Chevron required in central median facing northbound lane of Kellicar Road at Tailby Street intersection.
5. 'Keep Left' Sign required in existing splitter island at Geary Street.
6. 'Give Way' signs and double barrier line-ins required in Hidcote Road at Stowe Avenue.
7. Cycleway sign at northern end of bridge to be relocated to the commencement of the cycleway north of and adjacent to the wheelchair crossing at Hidcote Road.
8. Onroad cycle pictograms to be deleted.

### **LTC.10/21 Kings Road and Fields Road, Ingleburn - Traffic Calming Measures**

Previous Report: LTC 10/8; CTC 08/40; TC 145/04, 74/04

Electorate: Campbelltown

Author Location: Traffic and Road Design Unit

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### **Attachments**

Copies of Plan 12116, Sheet 1 and 2 (Under separate cover)

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## **Background (26/08/2010)**

At the Traffic Committee meeting of 11 March 2010 a report was presented regarding community consultation on the provision of traffic cushions in Kings Road, Ingleburn. The Committee resolved;

1. That Council revise the speed cushion proposal in Kings Road to include speed cushions on both approaches to the intersection of Fields Road and Kings Road, Ingleburn.
2. The revised design plan be forwarded to all the residents in Kings Road and Fields Road, Ingleburn for comment.
3. That a further report be presented to the Committee incorporating comments received from the residents.

The Traffic Committee recommendations were adopted by Council at its meeting of 6 April 2010.

In accordance with the Traffic Committee recommendations plans were revised to include additional traffic cushions in Fields Road on approach to Kings Road, Ingleburn.

In addition, Council received a request from the developer of 62 Kings Road for relocation of existing kerb blister at the frontage of the property. The relocation of kerb blister was necessary as the kerb blister is in the way of new driveway of the development. The revised plan also included relocation of a kerb blister by approximately 4.1m as indicated in the attached Plan 12116, Sheet 2 (Attachment).

In July 2010, Council wrote to residents of Kings Road and a section of Fields Road between Kings and Henderson Roads seeking their comments on the revised plans. At the end of the consultation period Council received three responses, one written and two through phone contacts. All the three respondents have supported Council's proposal of installing traffic cushions at four locations as indicated in the Plan 12116, Sheets 1 and 2 (Attachment).

One resident has requested for 50K pavement patches of enforcing 50km/h speed limit in Kings Road. The existing 50K pavement patch is on approach from Cumberland/Macquarie Roads roundabout. There is no pavement patch in Fields Road on approach from Henderson Road having a speed limit of 60km/h.

It is recommended that additional 50K pavement patches be provided at the following locations in Fields Road and Kings Road, Ingleburn:

1. Fields Road - approximately 90m south of Henderson Road for southbound traffic.
2. Kings Road - in both directions in between the existing kerb blisters fronting No 43.

## **Discussion (26/08/2010)**

The Manager Technical Services provided an overview of the amendments shown on Plan 12126 and the additional 50km/h patches for Fields Road, south of Henderson Road, which is not shown on the Plan. It was highlighted as follows:

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1. The provision of speed cushions at the existing kerb island slow points at No. 22/19, No. 35/37 and No. 50/51 Kings Road, also adjacent to the site boundary of 110 Kings Road, in Fields Road, immediately north of Mathis Place.
  2. The slight adjustment of the northern kerb island blister outside No. 63 due to a driveway of a new development.
  3. The addition of 50km/h patches at the kerb island slow point at No. 42/43 Kings Road and 50km/h patches in Kings Road, southbound, on the departure side Henderson Road roundabout.

The Committee expressed no objections to the amendments.

### **Recommendation of Local Traffic Committee**

1. That Council approve the installation of traffic cushions at four locations in Kings Road and Fields Road, Ingleburn, as indicated in the Plans 12116, Sheet 1 and 2.
2. That Council approve the relocation of kerb blister in front of No 62 in Kings Road, Ingleburn, as indicated in the Plan 12116, Sheet 2.
3. That Council approve the provision of additional 50K pavement patches in Fields Road and Kings Road as indicated in the body of the report and on Plan 12116, Sheet 2.
4. That Council advise the residents of the proposed traffic management works.

## **6. LATE ITEMS**

**No reports this round**

## **7. GENERAL BUSINESS**

**No reports this round**

## **8. DEFERRED ITEMS**

**No reports this round**

P Lake  
**CHAIRPERSON**

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## **ATTACHMENT 2**



# **CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES**

**26 August 2010**

## **CAMPBELLTOWN TRAFFIC COMMITTEE**

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Traffic Authority.

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## Minutes Summary

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5.	REPORTS LISTED FOR CONSIDERATION	
CTC.07/37	Queen Street, Campbelltown - 2010 Freedom of Entry Parade	
CTC.07/38	Hollylea Road, Leumeah - Part Road Closure for a Charity Event	
6.	LATE ITEMS	
No reports this round		
7.	GENERAL BUSINESS	
CTC.10/39	Georges River Road, Kentlyn - Road Fatality	
CTC.10/40	Canterbury Road, Glenfield - No Right Turn Ban	
8.	DEFERRED ITEMS	
No reports this round		

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## **CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES**

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Traffic Authority.

### **Minutes of the Campbelltown Traffic Committee held on 26 August 2010**

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#### **1. ATTENDANCE**

##### **Campbelltown City Council**

Councillor P Lake (Chairperson)  
Councillor G Greiss  
Acting Manager Technical Services - Mr K Lynch  
Acting Coordinator Road Design - Mr D Gonzalez  
Team Leader Traffic Investigations - Mr F Sirc  
Senior Engineer Traffic- Mr M Arya  
Community Safety Officer - Mrs A Fisher

##### **Roads and Traffic Authority**

Nil

##### **Police Representatives**

Sergeant M Cotton

##### **Bus Companies**

Busways - Mr S Grady  
Interline - Mr B East  
Busabout - Mr R Watson

##### **Representative of State Member of Parliament**

Representing Member for Camden - Mr R James

##### **Australian Defence Force - Army**

Lieutenant R Pitt  
Warrant Officer M Warde

The Acting Manager Technical Services performed the Acknowledgement of Land

#### **2. APOLOGIES**

Roads and Traffic Authority - Mr D Lance  
New South Wales Police Force - Senior Constable K Toby  
Representing Member for Campbelltown - Mr J Duncan

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### 3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 29 July 2010 were adopted by Council at its meeting on 24 August 2010.

### 4. BUSINESS ARISING FROM MINUTES

No reports this round

### 5. REPORTS LISTED FOR CONSIDERATION

#### **CTC.07/37                      Queen Street, Campbelltown - 2010 Freedom of Entry Parade**

Previous Report:            TC 35/99

Electorate:                      Campbelltown

Author Location:            Traffic and Road Design Unit

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#### **Attachments**

1. Proposed route map (Under separate cover)
2. Copy of the Traffic Committee minutes of TC 35/99 (Under separate cover)

#### **Background (26/08/2010)**

The Traffic Committee at its meeting of 29 July 2010 was advised of a request received from the Australian Army's 17<sup>th</sup> Signal Regiment regarding Freedom of Entry parade through the Campbelltown Central Business District on Saturday 20 November 2010. The Committee was advised that a number of route options have been identified and assessment of routes yet to be undertaken. The details of the route assessment is provided below:

In correspondence received from the 17<sup>th</sup> Signal Regiment four parade routes were nominated.

1. A loop around Queen Street and Hurley Street - approx. 1.8km
2. A loop around Queen Street and Moore-Oxley Bypass - approx. 2.2 km
3. A loop around Cordeaux Street and Broughton Street - approx. 1.7km
4. A route along Queen Street from Broughton Street to the Art Centre - approx. 1.5km

The preferred route is along Queen Street from Broughton Street to the Arts Centre for the following reasons:

1. The parade is held on the weekend after the conclusion of Fisher's Ghost Festival. The Fisher's Ghost street parade runs along Queen Street from Broughton Street and Camden Road. This parade will also follow the same route.
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- 
2. Compared to other route this route will have lesser impact on public transport and maintaining emergency services.
  3. The route passes through shopping precinct providing a number of observation locations for shoppers and onlookers.
  4. The route will pass through Mawson Park Memorial (this is common for all route options).
  5. The route will have the least impact to the access to the major parking areas for the CBD.

### **Parade Route**

The parade will commence from Broughton Street at the frontage of Council parking area. The parade will turn right at the Queen Street and Broughton Street intersection to proceed in the southerly direction to Camden Road and then to Art Gallery Road. The parade will terminate in the parking area at the end of Art Gallery Road.

Further information regarding the event will be tabled at the meeting. A similar event was organised on 18 April 1999 and a copy of the Traffic Committee report is enclosed as an attachment, refer Attachment 2.

It is anticipated that the parade will involve similar events to that occurring in previous years. It is suggested as in previous years Council seeks NSW Police Force assistance of managing traffic at the signalised intersections along the route and the Queen Street and Camden Road intersections. The NSW Police Force are also requested to assist with rolling road closures at all other intermediate intersections with Council staff providing logistic support as required by the Police.

Based on Police involvement the event is considered as Class 4 in accordance with the Roads and Traffic Authority's Special Event Planning and Resource Matrix as the major intersections on the route will be under Police control.

### **Discussion (26/08/2010)**

Lieutenant Pitt and Warrant Officer Warde spoke to the report tabled noting that the Parade may end at Koshigaya Park instead of the Arts Centre as detailed in the report.

The Committee discussed that the road closures at Hurley Street and Broughton Street be scheduled to minimise impact on the bus services which run at fifteen minute intervals. The initial request by the Regiment was to form up in Broughton Street, which may take up to 45 minutes. Due to delays for public transport Council has offered the use of its staff car park as an assembly point.

Approximately 230 people from two divisions will arrive by 4-5 buses together with armoured security vehicle and handlers associated with the Mogo Zoo lion mascot (caged vehicle). The Parade will form in the car park and proceed down Queen Street from Broughton Street. The Parade with its Colour Party will be challenged by the Police at the intersection of Queen and Lithgow Streets. The Parade will continue along Queen Street terminating either in Koshigaya Park or the Art Centre.

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It is recommended that Council temporarily close the car park at Koshigaya Park for the event if the Parade ends at Koshigaya Park.

The Parade will move through the streets quickly with a series of rolling intersection closures. It is envisaged that the intersection will be closed for a maximum of 10 minutes each.

The Committee's Police representative took note of the route making preliminary assessment of resources needed for Point Duty control along the route.

The Committee discussed whether the chevron signs at the Camden Road closure point be removed on the day to allow Army vehicles (buses and armoury) to make a right turn off Hurley Street into Camden Road at the completion of the Parade in order to collect the troops.

Council's Manager Technical Services will be entering into detailed discussion with the 17<sup>th</sup> Signal Regiment regarding arrangements required for the day.

### **Recommendation of Campbelltown Traffic Committee**

1. That Council approves the granting of Freedom of Entry to 17<sup>th</sup> Signal Regiment on Saturday 20 November 2010.
2. That Council endorses the Parade Route from Broughton Street staff car park to Koshigaya Park via Queen Street for the Freedom of Entry Ceremony Campbelltown.
3. That Council liaises with the New South Wales Police Force Campbelltown Command seeking their assistance for traffic management at intersections along the Parade route.

### **CTC.07/38                      Hollylea Road, Leumeah - Part Road Closure for a Charity Event**

Previous Report:              Nil

Electorate:                      Campbelltown

Author Location:              Traffic and Road Design Unit

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### **Attachments**

Copy of Traffic Management Plan (Under separate cover)

### **Background (26/08/2010)**

Council has received a request from the organisers of the '24 Hour Fight Against Cancer Macarthur Inc' regarding organising a fundraising charity event in Hollylea Road, Leumeah.

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The organisers have proposed part road closure of Hollylea Road, south of Plough Inn Road, Leumeah, to hold a car, motorbike and four-wheel drive vehicle activity on Sunday, 26 September 2010. A full road closure of approximately 140m in length is proposed approximately 220m south of Plough Inn Road, Leumeah. The road closure will be between 7.30am and 4.00pm for the event between 9.00am and 4.30pm.

As part of the event, organisers will be providing family entertainment, BBQ, food and drink facilities.

Hollylea Road is a part of commercial precinct providing access to businesses and recreational facilities. In the proposed road closed area, the organisers advise that on Sundays only two recreations facilities, Campbelltown City Bowl and Wizard of OZ are operating. All other businesses are not open for business.

In the Transport Management Plan provided the two recreational businesses can be accessed through an alternative route via an access lane between Nos 1 and 3 Hollylea Road, Leumeah. Detour signs directing to Campbelltown City Bowl and Wizard of OZ will be installed in Hollylea Road and along the route. All driveway accesses between properties and through the recreational facilities will be barricaded controlled.

The event is considered as Class 3 in accordance with the Roads and Traffic Authority's (RTA) Special Event Planning and Resource Matrix requiring Traffic Management Plan be submitted to the Roads and Traffic Authority.

The event organisers have not as yet forwarded a copy of the NSW Police Force approval to the event. It is suggested that Council requests the organisers to seek Police approval and forward a copy before Council submit Traffic Management Plan to the RTA.

### **Discussion (26/08/2010)**

The Manager Technical Services provided an overview of the Special Event. Council has been advised that all businesses have been spoken to and have given their support for the road closure in Hollylea Road, midway between Plough Inn Road and the cul-de-sac.

The New South Wales Police representative raised some concerns with regards to available parking. Parking will be made available within the industrial complexes ahead of the closure with overflow parking being available in the commuter car parks off Plough Inn Road.

The Committee discussed the matter and supported the recommendations as presented.

### **Recommendation of Campbelltown Traffic Committee**

1. That Council approves part road closure of Hollylea Road, Leumeah, on 26 September 2010 between 7.30am and 4pm for a charity event.
  2. That Council submits a Traffic Management Plan to the Roads and Traffic Authority for their endorsement.
  3. That Council advises the organisers to advise all affected business owners, public utilities and emergency services of the event in Hollylea Road, Leumeah.
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## 6. LATE ITEMS

**No reports this round**

## 7. GENERAL BUSINESS

### **CTC.10/39 Georges River Road, Kentlyn - Road Fatality**

Previous Report: Nil  
Electorate: Campbelltown  
Author Location: Traffic and Road Design Unit

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### **Attachments**

Nil.

### **Discussion (26/08/2010)**

The New South Wales Police representative informed the Committee that there was a road fatality for the month of August. The driver, was travelling westbound in Georges River Road on the morning of Tuesday 10 August 2010, and the vehicle left the road and crashed into a tree at its intersection with Darling Avenue.

The road conditions were wet and considered poor when the 17 year old girl, who was the sole occupant of the car, left the road and died at the scene. There was no other vehicle involved.

The Police are continuing with their investigations into the incident.

### **Recommendation of Campbelltown Traffic Committee**

That the information be noted.

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**CTC.10/40**                      **Canterbury Road, Glenfield - No Right Turn Ban**

Previous Report:            CTC 07/18  
Electorate:                Macquarie Fields  
Author Location:        Traffic and Road Design Unit

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**Attachments**

Nil.

**Discussion (26/08/2010)**

The Interline Bus Services representative raised concerns regarding the introduction of a No Right ban into Belmont Road (westbound) from Canterbury Road that took effect from Tuesday 20 August 2010.

Although Council had addressed a report previously on the matter the recent introduction of the No Right Turn ban by the Roads and Traffic Authority was considered a surprise to the bus company. While there are no regular services making the right turn the bus company has school services and other return services making the manoeuvre.

Council is also aware when RailCorp have their weekend maintenance track possessions buses that replace the train services also use this right turn into Belmont Road.

Council has been liaising with the Roads and Traffic Authority on this matter, who is investigating the possibility of amending the traffic control as a 'No Right Turn - Buses Excepted' facility.

**Recommendation of Campbelltown Traffic Committee**

That the information be noted.

**8. DEFERRED ITEMS**

**No reports this round**

P Lake  
**CHAIRPERSON**

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## **1.2 Glenfield Road, Glenfield - Bus Stop Request**

### **Reporting Officer**

Acting Manager Technical Services

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### **Attachments**

Nil.

### **Purpose**

To advise Council of the status of a petition received by Council requesting a sheltered bus stop on Glenfield Road, Glenfield.

### **Report**

A petition was presented to Council meeting of 24 August 2010 requesting the provision of a sheltered bus stop adjacent to number 53 Glenfield Road, Glenfield.

In reviewing this request it was noted that a report was considered at Council's Local Traffic Committee Meeting of 5 March 1993 regarding several bus stop approvals which included an approval for a bus stop at the frontage of no 53 Glenfield Road, Glenfield. A review of Council's records did not indicate any changes since this approval was granted in 1993.

Accordingly, correspondence was forwarded to the bus company operating in this area advising of this information and requesting reinstatement of the bus stop signage. Council has been advised that a bus stop sign was reinstated on 24 August 2010.

Regarding the request for a shelter at this site, Council will investigate the patronage levels at the bus stop to assist in determining the priority of providing a bus shelter.

### **Officer's Recommendation**

That the petitioner be informed of the outcome.

### **Committee's Recommendation: (Borg/Glynn)**

That the Officer's Recommendation be adopted.

**CARRIED**

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**Council Meeting 21 September 2010 (Rule/Borg)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 182**

That the Officer's Recommendation be adopted.

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## **1.3 Environmental Flows - Wedderburn Road Causeway**

### **Reporting Officer**

Acting Manager Technical Services

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### **Attachments**

1. Locality Plan.
2. Copy of Plans for proposed Fish Ladder at Wedderburn Road Causeway.

### **Purpose**

To update Council on proposed works to be undertaken to address issues associated with the existing low level crossing of the Georges River at Wedderburn Road that would allow for improved environmental flows.

### **History**

Council at its meeting on 12 May 2009, Planning and Environment Committee Item 5.2 – resolved that a report be presented on the feasibility of building a modified low level crossing over the Georges River at Wedderburn Road that would allow for improved environmental flows compared to what currently occurs.

In 2006 the, then, New South Wales Fisheries Department identified a number of constructed impediments to fish passage on the rivers of NSW and provided ongoing funding under a project titled “Bring Back the Fish” to carry out works to remove or modify these structures, opening up large sections of river waterways to fish passage. Two structures were identified on the Georges River within the Campbelltown Local Government Area, located at Ingleburn Weir and at Wedderburn Road Causeway.

Works to improve fish passage at Ingleburn Weir were undertaken in 2009 with funding from the Bring Back the Fish Program. Both options considered for the Bring Back the Fish Program involved significant structural modification to the existing structure and had a significant high cost associated with the identified works. Due to competing priorities across the State, funding under this program has not been available for works at the Wedderburn Road Causeway.

### **Report**

Plans have now been prepared for a fish ladder to be located within one of the existing culverts northern end under the Wedderburn Road Causeway. Ancillary works will include a concrete apron upstream of the causeway and additional rock placed downstream of the causeway. These works do not require the removal or replacement of the existing culverts, enabling the work to be undertaken at a relatively low cost and minimal disturbance to traffic flow.

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The proposed concrete apron would improve access for maintenance and reduce the potential for blockage of the existing culvert system by preventing vegetation growing in close proximity to the upstream side of the causeway. By removing the vegetation growing immediately upstream of the culverts, it is anticipated that the structure would be less prone to blockage in times of high flow resulting in reduced flooding over the causeway and delays for vehicle traffic.

The new base platform (apron) includes a raised section which will divert all low flows to the culvert with the fish ladder, to ensure that it remains operational for extended periods.

By concentrating available stream flow through one culvert during times of low flow it is anticipated that sediment deposition downstream of the causeway would be reduced. Additional rock will be placed downstream of the culverts to support fish movement.

Guidelines from the Department of Industry and Investment regarding fish passage will be implemented to ensure the maximum opportunity for fish movement. Removing this barrier to fish passage would open up in excess of 40km of upstream habitat to fish and other aquatic organisms.

By diverting all the low flows to one culvert, the viability of the fish ladder is maximised. Additionally, the other culverts will be dry during times of low flow, enabling terrestrial fauna to use these culverts limiting the need to cross the road.

Plans detailing the proposed works were forwarded to the New South Wales Department of Industry and Investment (DII) (formerly NSW Fisheries) and the New South Wales Department of Environment and Climate Change-Office of Water for comment prior to finalising these plans. Comments have been received and officers are currently completing a Part 7 (Division 3) Permit Application under the Fisheries Management Act 1994 and preparation of supporting material to be submitted to the Department of Industry and Investment, upon Council approval.

The DII does provide grant funding of \$30,000 for this type of work. Discussions have been held with the Department and it has been indicated that as this site is the highest priority listing for improvement to fish passage within the Georges River, funding beyond this \$30,000 could potentially be considered. Staff from the DII have viewed the proposal and indicate support for Councils proposed works. The funding arrangement is for matching dollar for dollar. The Council portion of the funding could be allocated from the Stormwater Levy. If the funding application is successful, the works would be able to be completed this current financial year.

It is estimated that the works would cost approximately \$120,000. At the present time this estimate needs to be confirmed due to the unique nature of the project. Additionally, as the work is located in the Georges River, timing of the works should be coordinated so that the risk of storms is lowest. Environmental measures will also be significant for a project of this nature. Works would only be commenced when sufficient resources were available to allow the project to be completed without a 'break' in the construction period. This would minimise the environmental and traffic impacts of these works.

It is highlighted to Council that these works focus on improving environmental flows at the Wedderburn Road crossing of the Georges River.

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A copy of extracts from the plans is attached for information and the full plans will be tabled at the Council meeting.

### **Officer's Recommendation**

1. That Council endorse the proposed environment works at the Wedderburn Road crossing of the Georges River.
2. That Council submit an application to Department of Industry and Investment for part funding of the abovementioned works.
3. That the balance of funding be considered to be allocated from the Stormwater Levy pending successfully obtaining government funding.

### **Committee's Recommendation: (Chanthivong/Borg)**

That the Officer's Recommendation be adopted.

### **CARRIED**

### **Council Meeting 21 September 2010 (Rule/Borg)**

That the Officer's Recommendation be adopted.

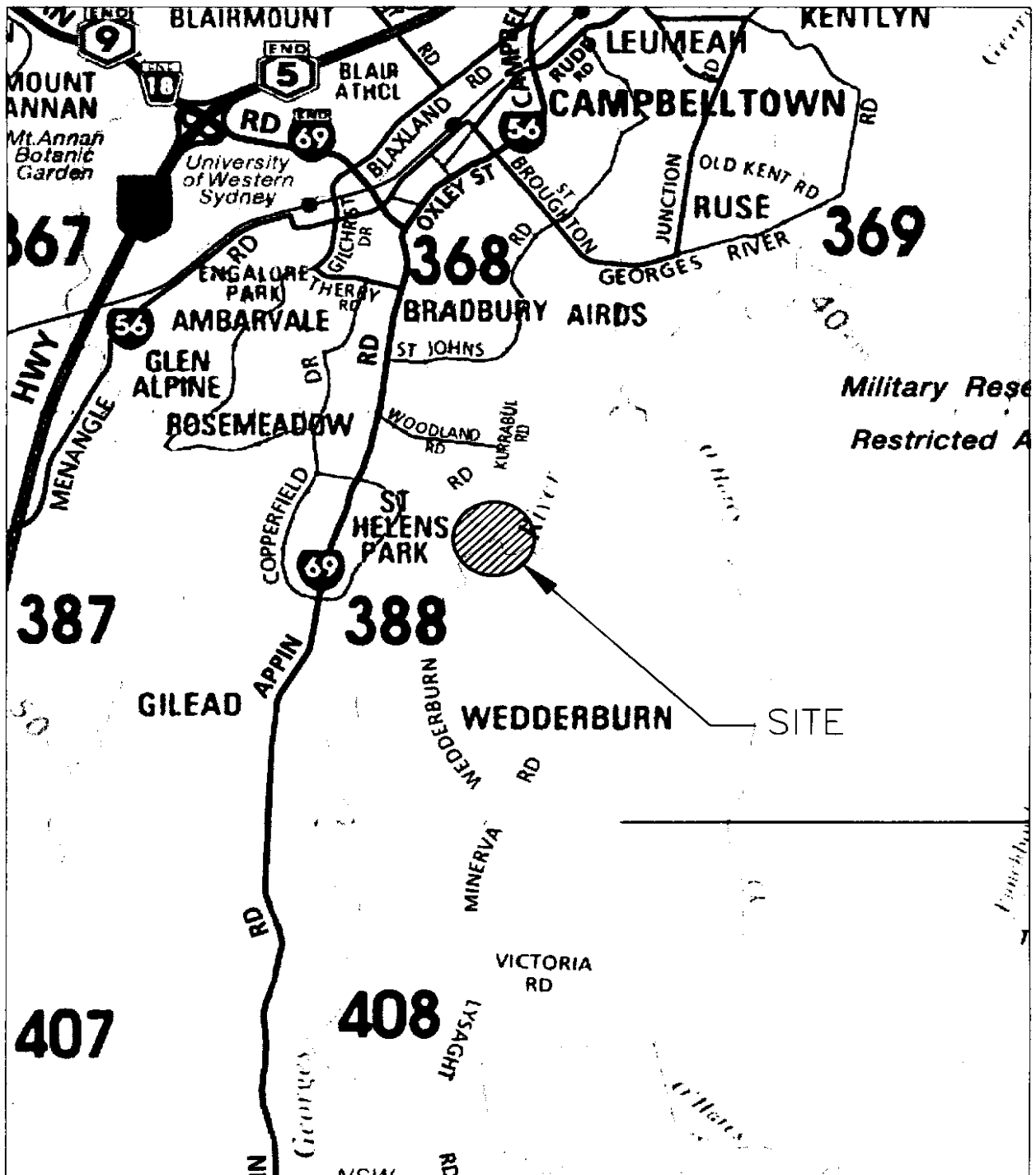
### **Council Resolution Minute Number 182**

That the Officer's Recommendation be adopted.

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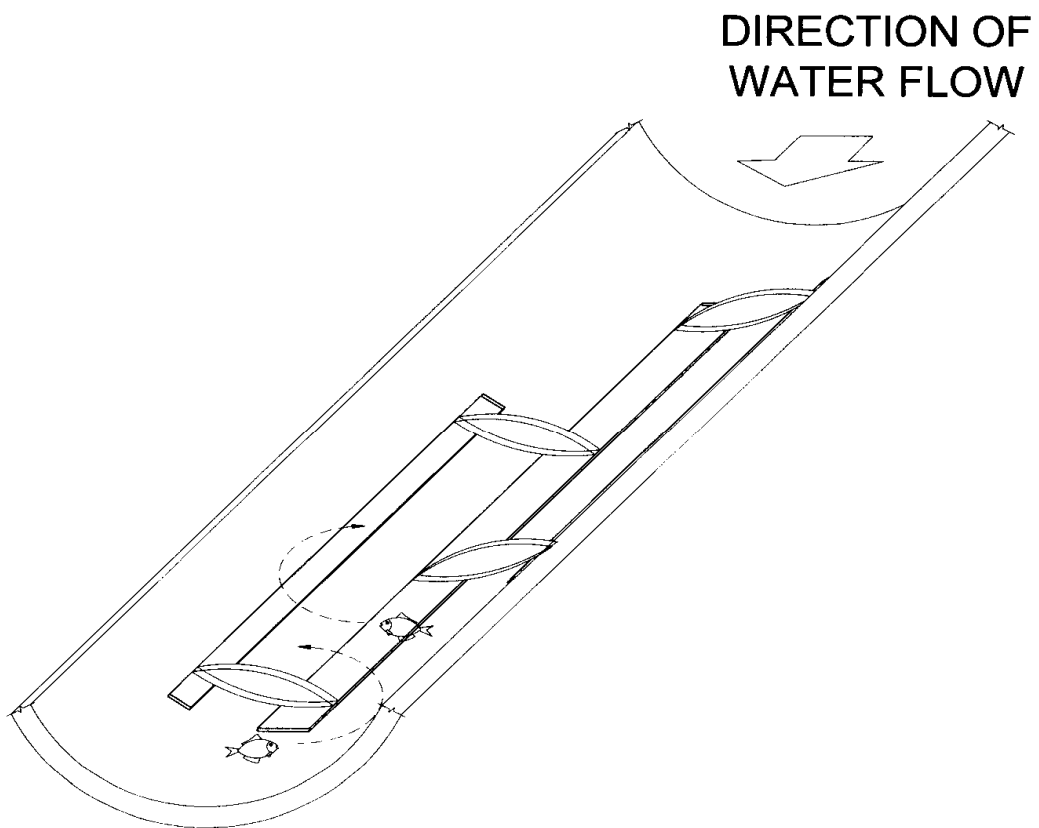
ATTACHMENT 1



WEDDERBURN FISH LADDER  
LOCATION PLAN

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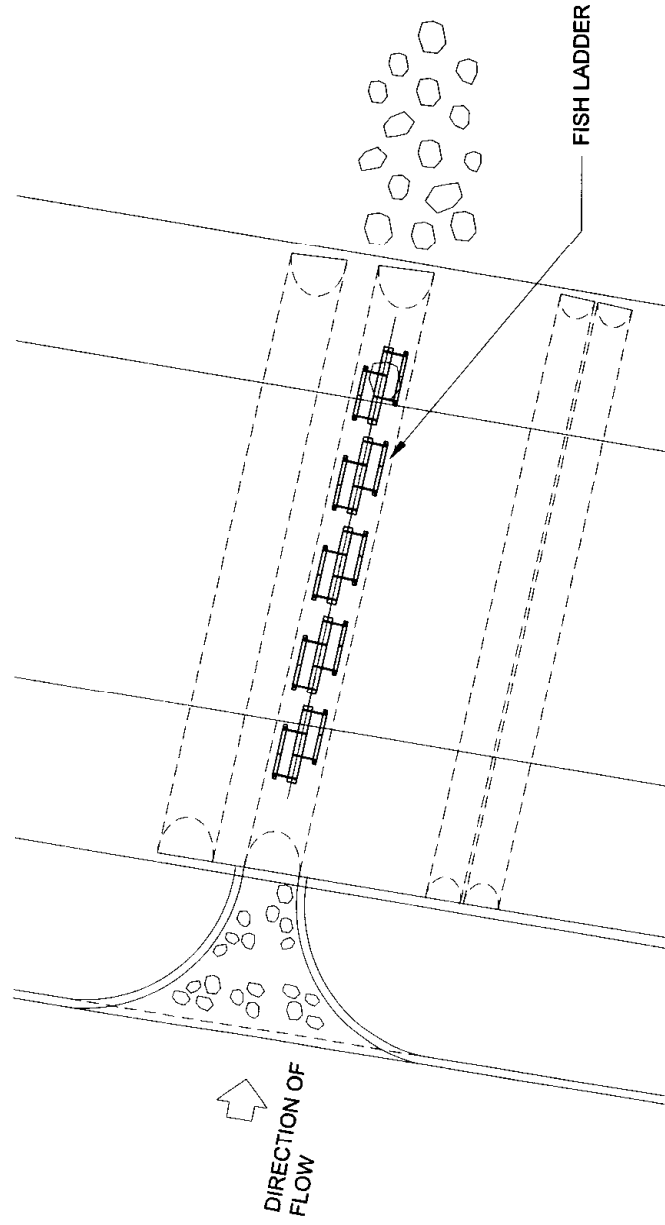
## ATTACHMENT 2



**FISH LADDER**

WEDDERBURN FISH LADDER –  
EXTRACT FROM CONSTRUCTION PLANS

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WEDDERBURN FISH LADDER – EXTRACT FROM CONSTRUCTION PLANS

## **1.4 Floodplain Risk Management Study and Plan - Acceptance of Grant**

### **Reporting Officer**

Acting Manager Technical Services

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### **Attachments**

Letter from the Minister for Climate Change and the Environment dated 18 August 2010.

### **Purpose**

To consider the acceptance of a grant offer from the Minister for Climate Change and the Environment, for the development of a Floodplain Risk Management Study and Plan covering the Bow Bowling/Bunbury Curran Creek system.

### **Report**

The Minister has advised that grant offer of up to \$50,000 has been made for the development of a Floodplain Risk Management Study and Plan for the Bow Bowling/Bunbury Curran system.

Council is currently completing the flood studies for Campbelltown, Mc Barrow Creek, Minto/ Bow Bowling and Ingleburn catchments. These studies are scheduled to be completed to final draft stage by mid October 2010. These studies indicate the extent of existing and future flooding including assessments on the impacts of climate change.

The next stage will involve a substantive environmental review and options study for reducing any identified flood risk in the catchment. Tenders for this stage of work (utilising the grant offer received from the Government) will be called following completion of the flood studies in October.

This Grant offer has been made on the basis of a funding arrangement of 2 (State): 1 (Council). Council has allocated funding in the current budget to accommodate this matching requirement.

It is recommended that Council accept the Grant offer and associated conditions relating to the Grant.

### **Officer's Recommendation**

That the grant offer from the Minister for Climate Change and Environment for the Floodplain Risk Management study and Plan for the Bow Bowling/Bunbury Curran Creek System be accepted by Council.

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**Committee's Recommendation: (Borg/Hawker)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 21 September 2010 (Rule/Borg)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 182**

That the Officer's Recommendation be adopted.

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## ATTACHMENT 1

### Office of the Hon Frank Sartor AO MP

Minister for Climate Change and the Environment  
Minister Assisting the Minister for Health (Cancer)



DOC10/26490

Mr Paul Tosi  
General Manager  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN NSW 2560

Dear Mr Tosi

I refer to Campbelltown City Council's proposed floodplain risk management program for the 2010/11 financial year, and earlier correspondence from the Department of Environment, Climate Change and Water regarding projects placed on the priority list for funding.

I am pleased to advise that I am granting up to \$50,000 from the State Floodplain Management Program based on a 2:1 (State:Council) funding ratio for the projects listed below, subject to certain conditions.

- **Bow Bowing/Bunbury Curran Creek Floodplain Risk Management Study and Plan Development**

Staff from the Department will be in contact with you shortly to finalise the terms and conditions of this funding offer. If you have any questions about the offer, or require any further information from the Department, please contact Ms Rebecca Simpson, Grants Coordinator on (02) 9895 7463.

Congratulations on your successful application and I wish you every success in your project.

Yours sincerely

A handwritten signature in black ink that reads 'Frank Sartor'.

18 AUG 2010

**Frank Sartor MP**

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## **2. OPERATIONAL SERVICES**

**No reports this round**

## **3. ASSETS AND SUPPLY SERVICES**

### **3.1 T10/01 Provision of Tree Pruning Services**

#### **Reporting Officer**

Acting Manager Operational Services and Manager Assets and Supply Services

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#### **Attachments**

The following Confidential attachments have been distributed to Councillors under Separate Cover as numerous tenderers have indicated that the contents of their Tender are commercial-in-confidence:

Evaluation and Pricing Matrix

#### **Purpose**

To advise Council of the tenders received for the provision of tree pruning services.

#### **History**

Council has a contract for the provision of tree pruning services which expires 24 September 2010. As the expenditure historically exceeds the legislative threshold over the contract period, Council has invited invite tenders for the new contract.

#### **Legislation**

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement and Contract Management Policy.

#### **Report**

This report provides details of the tenders received for the provision of tree pruning services (T10/01) and recommends that Council accept the tender submitted by the following companies under a panel type contract:

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Devivo Pty Ltd  
Advanced Arbor Service Pty Ltd

### **Contract Term**

The contract term for this contract will be for a period of two years with the option of extension of 12 months.

### **Advertising of Tenders**

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 1 and 8 February 2010. Tenders were also advertised on Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

### **Tender Document**

Organisations were requested to submit the following information with their tender response:

- Company details
- Referee details
- Company experience
- Details and experience of nominated staff
- Scenario response
- Specifications of plant and equipment
- Evidence of financial stability
- Response time
- Price
- Certificates of currency
- Details of environmental practices
- OHS management system
- Nominated method of disposal of the by-product of tree-felling

### **Contract Expenditure**

It is anticipated that works under this contract will be approximately \$450,000 per annum. Funds for these works are allocated in Council's budget.

### **Tenders Received**

Tenders closed on Tuesday 23 February 2010. Six on-time responses were received from the following organisations:

- Advanced Arbor Service Pty Ltd
  - Active Tree Services Pty Ltd
  - City Wide Service Solution Pty Ltd
  - Devivo Pty Ltd
  - Plateau Tree Service Pty Ltd
  - Sydney Metro Tree Services Pty Ltd
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## **Tender Evaluation Process**

The Evaluation Panel, consisting of officers from Operational Services and Financial Services evaluated the tenders against the following weighted assessment criteria:

- Experience and qualification of organisation and nominated staff
- Environmental Commitment
- Response time/scenario response information
- Specifications of plant and equipment
- Response Time
- Suitability of standard pricing
- Financial Stability

The Evaluation Panel used Council's standard 0-5 scoring system for all non-pricing criteria with 5 being the highest score.

The scoring of tendered prices was determined using the 'normalised price score' methodology (lowest Tendered Price/ Tendered Price x 5 (maximum score)) based on the accumulative total of all hourly rates during standard hours of operation.

## **Tenderers Not Recommended**

The evaluation was based on the satisfaction of criteria and accumulated hourly rates. The following companies were not evaluated any further as they submitted a more expensive cost structure. The evaluation panel did not consider there to be any additional benefit for the increased cost.

- Active Tree Services Pty Ltd
- City Wide Service Solution Pty Ltd
- Plateau Tree Service Pty Ltd
- Sydney Metro Tree Services Pty Ltd

## **Recommendation of Evaluation Panel**

Having regard to operational requirements which at times may require urgent works to be carried out the Tender Evaluation Panel recommends a panel of two Contractors for the provision of tree pruning services. The Contract Manager will be responsible for allocating work between the Contractors. Both Contractors may be called upon to quote for larger projects.

Advanced Arbor Service Pty Ltd (Advanced) is recommended for the provision of tree pruning services for the following reasons:

- Advanced stated 17 years experience in the provision of tree maintenance services
  - Advanced hold contracts with a number of Councils
  - Advanced provided details of suitably qualified staff
  - Advanced hold OHS and Environment ISO certification
  - Advance provided satisfactory responses to the scenario situations
  - Referee checks were satisfactory
  - Advanced provided the second lowest rates during standard hours and non standard hours.
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Devivo Pty Ltd (Devivo) is recommended for the provision of tree pruning services for the following reasons:

- Devivo stated 21 years experience in the provision of tree pruning services
- Devivo have provided a satisfactory service to Council over the past six years
- Devivo provided details of suitably qualified staff
- Devivo provided the lowest rates for work during standard and non standard hours
- Devivo provided satisfactory OHS and environmental documentation

### **Management of Proposed Contract**

In order to satisfy Council's contract management requirements and due to the OHS exposure of the works required in this contract, Advanced and Devivo will be subject to 6 monthly performance and safety management reviews.

Council staff will be responsible for ensuring that Advanced and Devivo are following the required safety and risk management procedures throughout the term of the contract.

### **Officer's Recommendation**

1. That Council accept the offer of Advanced Arbor Services Pty Ltd for the provision of tree pruning services for a period of two years with the option of extension for 1 year.
2. That Council accept the offer of Devivo Pty Ltd for the provision of tree pruning services for a period of two years with the option of extension for 1 year.
3. That the Contract documents be executed under the Common Seal of Council.
4. That the unsuccessful Tenderers be notified of the results of tender process.

### **Committee's Recommendation: (Hawker/Thomas)**

That the Officer's Recommendation be adopted.

**CARRIED**

### **Council Meeting 21 September 2010 (Rule/Borg)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 182**

That the Officer's Recommendation be adopted.

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## 3.2 T10/02 Plant and Equipment Hire

### Reporting Officer

Acting Manager Operational Services and Manager Assets and Supply Services

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### Attachments

Nil.

### Purpose

To provide information regarding the contracts for the hire of plant and equipment.

### History

Council has an Annual Construction program that requires a wide range of plant and equipment. Where Council requires plant and equipment that's not in Council fleet of plant and equipment, it has been sourced from suitable providers through a tender process.

### Report

As the current contracts are nearing expiry, tenders have recently been sought for a panel of providers to satisfy Council's ongoing plant and equipment hire requirements in the following categories:

- Backhoe/Skidsteer
- Aerial Platforms
- Cranes
- Excavators
- Rollers
- Trucks
- Water Tankers
- Small Plant including compressors, lighting towers, variable message boards, portable toilets and miscellaneous minor plant
- Temporary Fencing
- Site Sheds

Following the evaluation process, the following issues were identified:

- Council's current stock of plant and equipment are sufficient to support a majority of the requirements
  - Council may achieve a better rate if quotations were requested at time of need
  - A contract does not always guarantee availability of plant and equipment from the nominated contractor therefore further quotations may be required hence defeating the purpose of arranging a contract
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- The administrative cost to manage a contract with a wide range of multiple contractors could be excessive
  - A periodic contract that is in place for two years plus an option of a further 1 year may not represent Council's varying annual works program

Council staff will undertake a further review of small plant and equipment requirements to identify if a contract is required. Based on these issues raised it is recommended that Council does not accept any tenders for the provision of plant and equipment.

With respect to the comments above, the evaluation committee felt that Council's requirements for a wide variety of plant and equipment hire would be best served by an individual quotations process at the time of need. It was also determined that there was not one hire company that could satisfy all of Council's requirements therefore Council would have to invite separate quotations.

### **Officer's Recommendation**

1. That in accordance with the Local Government (General) Regulation 2005, Clause 178(1)(b), Council decline to accept any tenders for the provision of plant and equipment hire.
2. That all Tenderers be notified of the results of tender process and that Tenderers are refunded the tender fee.

### **Committee's Recommendation: (Glynn/Chanthivong)**

That the Officer's Recommendation be adopted.

**CARRIED**

### **Council Meeting 21 September 2010 (Rule/Borg)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 182**

That the Officer's Recommendation be adopted.

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### **3.3 T10/13 Solar Heating Solution for Campbelltown Indoor Swimming Pool and Outdoor Pool**

#### **Reporting Officer**

Manager Healthy Lifestyles and Manager Assets and Supply Services

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#### **Attachments**

The following Confidential attachments have been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their Tender are commercial-in-confidence:

Evaluation and Pricing Matrix

#### **Purpose**

To advise Council of the tenders received for the provision of a solar heating solution for the indoor and outdoor pools at Campbelltown Swimming Centre.

#### **Legislation**

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement and Contract Management Policy.

#### **Report**

This report provides details of the tenders received for the provision of a solar heating solution for Campbelltown indoor and outdoor pools (T10/13) and recommends that Council accept the tender submitted by Sunbather Pty Ltd.

Council's Healthy Lifestyles section was successful with a grant application from the New South Wales Department of Sport and Recreation for the provision of solar heating solutions for the indoor 25 metre and 50 metre outdoor pools. The existing heating systems will become the backup system if there is insufficient heating of the pools from the solar systems.

#### **Contract Term**

The term for this contract will be until works are completed. It is anticipated works will be completed by 15 December 2010.

#### **Contract Expenditure**

It was anticipated that works under this contract would be approximately \$240,000. Funds for these works are allocated in Council's budget.

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### **Advertising of Tenders**

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 19 and 26 July 2010. Tenders were also advertised on Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

### **Tender Document**

Organisations were requested to submit the following information with their tender response:

- Company information
- Referees
- Company experience in similar services
- Subcontractor and nominated staff
- Details of solar heating solution
- Program/timeline of works
- Price
- Warranty/defects liability period
- Certificates of currency
- Environmental practices
- OHS management system

### **Tenders Received**

Tenders closed on Tuesday 17 August 2010. Six on-time responses were received from the following organisations:

- Australian Energy Systems Pty Ltd
- Edson Pty Ltd
- Heliocol Solar Pty Ltd
- QIS Energy Conservation Systems Pty Ltd
- Smarheat Pty Ltd
- Sunbather Pty Ltd

### **Tender Evaluation Process**

The Evaluation Panel, consisting of officers from Healthy Lifestyles, Assets and Supply Services and Financial Services evaluated the tenders against the following assessment criteria:

- Company and subcontractor experience including referee checks
- Suitability of proposal/solution including, product warranty and suitability of listed products
- Level of energy efficiency
- Suitability of price
- Attendance at mandatory site inspection
- Occupational Health and Safety policies and procedures
- Environmental commitment

The Evaluation Panel used Council's standard 0-5 scoring system for all non-pricing criteria with 5 being the highest score.

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The scoring of tendered prices was determined using the 'normalised price score' methodology (lowest Tendered Price/ Tendered Price x 5 (maximum score)) based on the total lump sum price for the indoor pool and outdoor pool.

Tenderers were able to tender for either the indoor or outdoor pool or both pools.

### **Tenderers Not Recommended**

Australian Energy Systems Pty Ltd (Australian Energy) submitted two solutions for Council to consider, a 10 tube and a 14 tube solar heating system. Australian Energy is not recommended for the provision of a solar heating solution at Campbelltown Swimming Centre for the following reasons:

- Although the lowest priced offer the overall solution was considered less than satisfactory when compared to the recommended tenderer's solution
- both systems energy efficiency rating was less than the recommended tenderer
- the warranty period provided by Australian Energy was five years when compared to fifteen years provided by the recommended tenderer.

Heliocol Pty Ltd (Heliocol) is not recommended for the provision of a solar heating solution at Campbelltown Swimming Centre for the following reasons:

- Heliocol did not provide details on subcontractors
- Heliocol provided a brief list of nominated staff; however they did not provide evidence of qualifications or their experience
- Heliocol submitted a slightly more expensive price than the recommended Tenderer for both the indoor and outdoor pool

QIS Energy Conservation Pty Ltd (QIS) is not recommended for the provision of a solar heating solution at Campbelltown Swimming Centre for the following reasons:

- QIS did not provide adequate details of nominated staff and subcontractors
- QIS did not provide details on protection from frost and cockatoos
- QIS provided generic environmental and OHS documentation
- QIS submitted a more expensive price for both pools than the recommended Tenderer

Edson Pty Ltd (Edson) is not recommended for the provision of a solar heating solution at Campbelltown Swimming Centre for the following reasons:

- Edson did not demonstrate adequate experience in similar works
- Edson did not provide satisfactory OHS information
- Edson submitted a substantially more expensive price than the recommended Tenderer for the indoor pool.

Smarheat Pty Ltd (Smarheat) is not recommended for the provision of a solar heating solution at Campbelltown Swimming Centre for the following reasons:

- Smarheat did not provide satisfactory details in experience in similar works
  - Smarheat did not provide satisfactory environmental and OHS information
-

- 
- Smartheat submitted a more expensive price for the indoor pool than the recommended Tenderer
-



### **Recommendation of Evaluation Panel**

Sunbather Pty Ltd (Sunbather) is recommended for the provision of a solar heating solution at Campbelltown Swimming Centre indoor and outdoor pools for the following reasons:

- Sunbather provided the best overall response and second lowest offer for both systems to Council
- Sunbather demonstrated extensive experience on similar projects
- Sunbather manufactures and installs their own product
- Sunbather provided subcontractor details and evidence of certification and insurances
- A separate addendum to the tender was forwarded to all companies containing information related to the Pools consumption of energy. With this information tenderers were able to calculate an estimate of energy savings when comparing their recommended solution. Sunbather calculated that they would expect savings would provide a payback period of eight years
- Sunbather provided a suitable solar heating solution for both the indoor and outdoor pool with satisfactory warranty period
- Sunbather offered a discount if awarded both the indoor and outdoor pool contract

### **Management of Proposed Contract**

In order to satisfy Council's contract management requirements and due to the OHS exposure of the works required in this contract, Sunbather Pty Ltd will be subject to regular performance and safety management reviews.

Council staff will be responsible for ensuring that Sunbather Pty Ltd are following the required safety and risk management procedures throughout the term of the contract.

### **Officer's Recommendation**

1. That Council accept the offer of Sunbather Pty Ltd for the provision of a solar heating solution for Campbelltown indoor and outdoor swimming pools.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

### **Committee's Recommendation: (Borg/Hawker)**

That the Officer's Recommendation be adopted.

### **CARRIED**

### **Council Meeting 21 September 2010 (Rule/Borg)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 182**

That the Officer's Recommendation be adopted.

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## **4. EMERGENCY SERVICES**

### **4.1 State Emergency Services Quarterly Report April to June 2010**

#### **Reporting Officer**

Manager Emergency Management

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#### **Attachments**

State Emergency Services Report (to be tabled).

#### **Purpose**

To inform Council of the activities of the Campbelltown State Emergency Service for the quarter ending June 2010.

#### **Report**

##### **Emergency Requests**

A total of 28 requests for assistance requiring 462 volunteer hours were completed during this quarter with the unit being fully operational on two occasions. Tasks involved tarping of roofs, making trees safe and general assistance to residents and commercial premises due to heavy rain, wind and local flooding.

##### **Out of Area Assistance**

The unit was deployed out of the area on 6 occasions which included:

- Members were deployed to Lightning Ridge and Bourke to assist with flood operations.
- Teams supported the gas disruption emergency in Bowral.
- Teams were deployed on a number of occasions to support storm operations at the South Coast and Randwick.

##### **Public Relations Events**

The State Emergency Services volunteers assisted and participated in the following events. Assistance was generally in the form of pedestrian and traffic management.

Anzac Day  
Macarthur Career Expo at Minto  
NSW Netball carnival

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### **Community Education**

Community Education Officers attended the Regional Meeting for briefing and a provided storm awareness talk

### **Conference and Meeting Attendance**

A number of volunteers participated in planning meetings including the following:

Local Emergency Management Committee  
Community Education Working Group LEMC  
Emergency Risk Management Works Group LEMC  
Swift Water Technicians course  
Controllers Workshop  
Looking after People Program  
Regional Operations, Rescue, Media, Section Heads and Team Leaders Meetings.

### **Training**

Training in flood boats, storm and water damage, chain saw, 4 wheel drive, swift water rescue, map reading and general rescue were completed. For this quarter volunteer members devoted a total of 940 hours to training. A total of 60 certificates of competencies were awarded during this period.

### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Hawker/Glynn)**

That the Officer's Recommendation be adopted.

**CARRIED**

### **Council Meeting 21 September 2010 (Rule/Borg)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 182**

That the Officer's Recommendation be adopted.

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## **4.2 Natural Disaster Resilience Grant**

### **Reporting Officer**

Manager Emergency Management

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### **Attachments**

Correspondence from the Minister for Emergency Services, Mr Steve Whan MP received 19 August 2010.

### **Purpose**

To advise Council of a successful grant under the Natural Disaster Resilience Grant Scheme.

### **History**

One of the key strategies of the Campbelltown Local Emergency Management Committee (LEMC) is the improvement to community awareness which has focused on developing a Community Education Plan to improve the emergency preparedness of the families and businesses in the Campbelltown Local Government area. Included in this plan was a strategy for all the agencies to work in partnership so all preparedness information is provided in a combined package.

### **Report**

A grant application was made to develop a community preparedness pack of a folder in which all the preparedness brochures can be provided as well as fact sheets on various topics about being prepared. The folder will then be used by the householder to store important documents in their Home Emergency Kit.

This grant application has been successful and a project management plan is being developed so the project can commence. This project will be conducted in consultation with the LEMC and the emergency service agencies and will initially target at risk households in bush fire prone areas of Campbelltown. Distribution of the folders will be undertaken by Council and the emergency services.

The information details will also be provided directly on Council web page and/or linked to emergency agency web sites.

### **Officer's Recommendation**

1. That the grant offer of \$7,320 from the Minister for Emergency Services for development of the Community Emergency Education Plan be accepted by Council.
  2. That a sample of the community education kit be made available to Council once assembled.
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**Committee's Recommendation: (Glynn/Hawker)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 21 September 2010 (Rule/Borg)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 182**

That the Officer's Recommendation be adopted.

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## ATTACHMENT 1



**Minister Steve Whan**  
Minister for Primary Industries  
Minister for Emergency Services  
Minister for Rural Affairs

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Mr Paul Tosi  
General Manager  
Campbelltown City Council  
PO Box 57  
Campbelltown NSW 2560

Dear Mr Paul Tosi

**Natural Disaster Resilience Grants Scheme (NDRGS) 2010-2011**  
**Project Title: Community Education**

It is my pleasure to advise you that your application for funding under the 2010-11 Natural Disaster Resilience Grants Scheme (NDRGS) has been approved. Congratulations on your success.

The New South Wales Government combined with the Commonwealth Government have agreed to contribute up to \$7,320.00 towards this project.

The NSW Government appreciates your commitment in enhancing your community's resilience from the impacts of natural disasters. We look forward to working with you on this project.

Staff from Emergency Management NSW will shortly contact your nominated project contact to prepare a funding agreement with your agency. Should you require any further information on the NDRGS, please contact the Mitigation and Risk Management Unit of Emergency Management NSW on 8247 5920 or by email [ndrgs@em.nsw.gov.au](mailto:ndrgs@em.nsw.gov.au)

Yours sincerely

A handwritten signature in black ink, appearing to read 'Steve Whan', written in a cursive style.

**Steve Whan MP**  
Minister for Primary Industries  
Minister for Emergency Services  
Minister for Rural Affairs

Level 33, Governor Macquarie Tower  
1 Farrer Place, Sydney NSW 2000  
Phone: 9228 3800  
Fax: 9228 3804  
Email: [office@whan.minister.nsw.gov.au](mailto:office@whan.minister.nsw.gov.au)

Parliament House  
Macquarie Street  
Sydney NSW 2000  
Phone: 9230 2291  
Fax: 9230 2086

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**5. GENERAL BUSINESS**

**Nil.**

**19. CONFIDENTIAL ITEMS**

**No reports this round**

There being no further business the meeting closed at 7.41pm.

A Rule  
CHAIRPERSON

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