# Reports from the City Works Committee Meeting held at 7.30pm on Tuesday, 12 October 2010.

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#### Minutes of the City Works Committee held on 12 October 2010

Present	His Worship the Mayor, Councillor P Lake Councillor J Rowell (Chairperson) Councillor F Borg Councillor A Chanthivong Councillor A Chanthivong Councillor S Dobson Councillor W Glynn Councillor M Thomas Director Business Services - Mr M Sewell Director Business Services - Mr M Sewell Director Community Services - Ms L Deitz Director City Works - Mr J Hely Manager Business Assurance - Ms M McIlvenny Acting Manager Compliance Services - Mr P Curley Manager Emergency Services - Mr J Dodd Manager Emergency Services - Mr N Smolonogov Manager Financial Services - Mr N Smolonogov Manager Healthy Lifestyles - Mr M Berriman Manager Human Resources - Mr B Mortimer Manager Information Management and Technology - Mr S McIlhatton Manager Library Services - Mr G White Acting Manager Operational Services - Mr A Davies Manager Property Services - Mr J Milicic Acting Manager Technical Services - Ms C Kinsey Executive Assistant - Mrs D Taylor
	Executive Assistant - Mrs D Taylor

Apology

# Acknowledgement of Land

Nil

An Acknowledgement of Land was presented by the Chairperson Councillor Rowell.

# **DECLARATIONS OF INTEREST**

Declarations of Interest were made in respect of the following items:

#### **Pecuniary Interests**

Non Pecuniary – Significant Interests

#### Non Pecuniary – Less than Significant Interests

Councillor Chanthivong - Item 1.3 - Roads and Traffic Authority Projects - Improvements to Kellicar and Narellan Roads and Bus Corridor Linking Macarthur and Campbelltown Stations - Councillor Chanthivong advised that he is an employee with the Roads and Traffic Authority and that he had no involvement with the correspondence received from the RTA on this matter.

# 1. TECHNICAL SERVICES

# 1.1 Better Town Program - 2010/2011

# **Reporting Officer**

Manager Technical Services

# Attachments

- 1. Summary of Works Program
- 2. Major Works Program Outstanding Works (distributed under separate cover)
- 3. Minor Works Program Outstanding Works (distributed under separate cover)

# Purpose

To seek Council's approval for the allocation of funds to various projects under the banner of the Better Town Program.

# History

Council has allocated funds for a range of projects and programs in the City Works 2010/2011 Budget, which Council has previously resolved to be collectively known as the Better Town Program.

# Report

In the 2010/2011 City Works Budget, the following capital funds have been identified, that are relevant to the Better Town Program.

<ul><li>Minor Works</li><li>Major Works:</li></ul>	\$300,000 \$450,000
Footpath Program	\$250,000
<ul> <li>Cycleways Program: \$50,000 Council funds, \$50,000 RTA funds</li> <li>City Entrance Landscaping</li> </ul>	\$100,000 \$245,000
Park Improvements	\$150,000
<ul><li>Stormwater Levy</li><li>Flood Mitigation Program</li></ul>	\$876,000 \$300,000
Total Allocation for the 2010/2011 Better Town Program	\$2,671,000

#### **Additional Projects and Funding**

Additional funds are proposed to the above budget provisions for the following projects, based on additional grant funds being made available, Section 94 contributions, or advancing other projects that are nearing finalisation:

Farrow Road extension from the west side of Campbelltown Railway Station precinct to Blaxland Road at the intersection with The Kraal Drive. The works are funded from special loan funding from the NSW State Government. The project has an estimated cost of \$5.75m with the works expected to take 12 months to complete from the commencement of construction.

Hurley Street Pedestrian lights. The provision of traffic lights adjacent to the existing bus zone at Campbelltown Mall. Works will include landscaping and pedestrian fencing along Hurley Street with an estimated cost of \$650,000.

Section 94 Projects

\$222,500

#### PROPOSED PROJECTS

The following list of suggested projects for the Better Town Program have been listed under the relevant Principle Activities of the Corporate Plan.

#### 1. RESERVING OUR HILLS, RIVERS AND BUSHLAND

#### Water Quality Testing Program (Stormwater Levy)

Additional funds to extend the existing water quality testing program undertaken within the Environmental Planning Section of Council. This will allow more extensive and increased frequency of testing, to assess the overall water quality of the Georges River and its tributaries, particularly in view of the current extraction of water for reuse in the catchment.

#### Stormwater Recycling Activities (Stormwater Levy)

The works will involve the construction of two bio ribbons within the Coronation netball complex car park (2<sup>nd</sup> stage of proposed car park stormwater management works). These works will treat the water coming off the car park through a natural vegetation medium before discharging the water to the piped drainage system.

#### Enhanced Gross Pollutant Removal Program (Stormwater Levy)

A number of projects are proposed under this program.

- Birunji Creek GPT and creek stabilisation (previously reported to Council) \$80,000
- Litter grates to inlet structure at the southern end of Koshigaya Park. Works will involve improved safety barrier around the inlet structure. \$170,000
- Rose Park. Works will be staged and will involve the stabilisation of the current creek banks, installation of a GPT and creek bed planting for improved water quality. \$250,000

# \$145,000

\$30.000

#### \$500,000

#### Drainage system improvement program (Stormwater Levy)

This program will target areas significantly affected by overland stormwater flows. These flows will be better controlled to remove sediment from the piped drainage systems and the reduction of potential erosion from water velocities.

#### Roof Top garden (Stormwater Levy)

To assess the possibility of a roof top garden on a portion of the Civic Hall. The garden is placed on a coconut medium that can be removed with minimal impact on the existing surface. The concept will be presented at a future briefing to Council.

#### Improved Environmental Flows – Fish Ladder Wedderburn Causeway (Stormwater Levy)

Project was previously approved by Council on 21 September 2010 subject to a grant being received from the Department of Industry and Investment. This project will see improved flows through the causeway and a reduction of silt build up. The project will also provide a fish ladder that will open up the river to increased fish breeding areas.

### 2. GROWING OUR REGIONAL CITY

#### City Entrance Landscaping (City Works Operational Budget)

This is a similar level of funding provided previously and is based on the allocation provided in Council's budget. This work will include works at the city entrances as well as suburb entries and other prominent locations throughout the city.

#### Corporate Signage Implementation (Minor Works)

The funds will enable the ongoing implementation of the new Corporate signage theme as resolved by Council. This program will provide entry signage at the Campbelltown Road exist from the F5 as well as the Civic precinct and the Art Centre and Central library precinct.

Park improvements (Major Works)		\$100,000
Rizal Park Masterplan staged implementation (Park furniture upgrade)	\$60,000	
Mawson Park Masterplan implementation (Replacement of existing lighting)	\$40,000	

#### Menangle River Reserve - Water storage (Stormwater Levy)

Provide a pump on the river to draw water to a new 150,000 storage tank. This tank will provide water to the current toilet block as well as providing water for landscaping with the reserve and future open space development associated with Menangle Park release area.

\$50,000

\$150,000

### \$40,000

\$245,000

# \$40,000

# \$80.000

#### **Section 94 Projects**

A number of projects have been identified as part of the ongoing program to finalise projects funded from Section 94. These include:

Blairmount - Thomas Burke Reserve - local park improvements Glen Alpine - Mt Huon Reserve - local park improvements Rosemeadow - Lysander Reserve - public art based play space Blair Athol - John Kidd Reserve cycleway and walking trail

#### 3. SRENGTHENING OUR VIBRANT AND CONNECTED COMMUNITY

#### **Cycleway Program**

Funds have been allocated to provide a shared pedestrian/cycleway from the intersection of Ben Lomond/Pembroke Road around the east side of the sports field past the playground equipment and along Redfern Road linking to Minto Railway Station. The shared pedestrian/cycleway will assist in removing the existing pedestrian traffic traversing through the playing fields.

#### Footpath Program

A separate report was presented to Council at its meeting on 24 August 2010.

#### Bus Stop Improvements (Minor Works)

Funds to implement compliance works at bus stops, in accordance with the Disability Discrimination Act, as well as implement the relocation of shelters to new locations as the Adshel advertising shelters are undertaken.

#### Pedestrian Access and Mobility Plan Works (Minor Works)

Funds to enhance pedestrian access across the City, particularly focussing on disabled access improvements in the Campbelltown and Ingleburn CBD areas.

#### Crime Minimisation Projects (Minor Works)

These funds are to be allocated to respond to crime related issues, such as the implementation of the Crime Prevention Plan (Safer Town Program), landscape adjustments to improve natural surveillance opportunities, promotion of community safety messages through the CaRS trailers and development of crime related resources. Funds are also being considered for e-nose and associated CCTV technology to detect graffiti activities.

#### Baulks Program (Minor Works)

This is an ongoing program to address concerns about unauthorised vehicle usage of walkways.

#### Eagle Vale Drive – Epping Forest to Emerald Drive (Major Works) \$200,000

Works will involve improvements to the intersection of Eagle Vale Drive and Emerald Drive. As well as the widening of the pavement of Eagle Vale Drive on the west side to provided increased parking for the surrounding sports fields and improved traffic flows.

#### \$222,500

# \$250,000

\$40,000

\$100,000

\$60,000

\$30,000

# \$30,000

#### Ben Lomond Road/Airds Road (Major Works)

Provision of a dedicated left turn lane for east bound traffic along Ben Lomond Road. This works improve traffic movement at the roundabout and alleviate the morning congestion at this intersection for commuters accessing Minto Railway Station and the local industrial precinct.

#### 4. STRATEGICALLY MANAGING OUR CIVIC ASSETS AND INFRASTRUCTURE

#### Traffic Facilities (Minor Works)

These funds are provided to enable the provision of traffic related improvements, arising out of Traffic Committee recommendations in response to issues raised by the Community.

#### Stormwater Infrastructure Improvements (Stormwater Levy) \$100,000

Works to be undertaken in this program are identified under Council's Asset Management Plan and involve improvement to pits and inlet structures.

#### Solar Lighting Enhancement (Minor Works)

Works will increase Council network of solar lights. It will involve the installation of solar lighting as an alternative to the traditional Integral Energy street lighting grid and provide improved safety in poorly lit and isolated locations.

#### **Flood Mitigation Works**

These funds have been set aside to fund works identified from the current flood studies being completed in October 2010 and flood risk management being undertaken this year. On completion of these projects further advice will be provided to Council on the proposed works.

#### Rain Gauge Project (Stormwater Levy)

This project will involve the installation of rain gauges at strategic locations around the City which will provide information that will enable Councils playing fields to be watered on a needs basis rather then a time clock system. This additional information obtained will provide crucial early warning on flooding events to allow timely advice to residents and the collection of storm data to allow better design and enhanced usage of Councils stormwater systems.

# Officer's Recommendation

That the program of works identified in the body of the report be adopted for the 2010/2011 Better Town Program.

### Committee's Recommendation: (Thomas/Rule)

- 1. That the program of works identified in the body of the report be adopted for the 2010/2011 Better Town Program.
- 2. That consideration be given to increasing the annual allocation for footpaths in future budgets relating to the Better Town Program.

#### CARRIED

# Page 7

# \$150,000

\$60,000

# \$50,000

#### \$80,000

# \$300.000

# Council Meeting 19 October 2010 (Rowell/Rule)

That the Committee's Recommendation be adopted.

# **Council Minute Resolution Number 206**

That the Committee's Recommendation be adopted.

# **ATTACHMENT 1**

# BETTER TOWN PROGRAM 2010/2011 SUMMARY BY FUNDING SOURCE

Footpath Program	Various Projects	As per separate report	250,000
Cycleway Program	Coronation Park		100,000
City Entrance	Various Projects		245,000
Landscaping			
Park Improvements	Various Projects		150,000
Flood Mitigation	Held for drainage		300,000
Works	modification required		
	as result of flood		
	studies and risk		
	management plan		

Minor Works Program 300,000	Traffic Facilities		60,000
	Walkway Baulks		30,000
	PAMP Improvements	Pedestrian Access and Mobility Program	30,000
	Bus Stop Improvements		40,000
	Crime Minimisation Projects including e- nose and CCTV for graffiti detection		60,000
	Corporate Signage Implementation - F5/Campbelltown Road, Civic precinct, Cultural precinct		40,000
	Solar Lighting Installation		40,000
			300,000

			630,000
	and parking improvements		
	western entry access		
	Ingleburn Station		100,000
	Implementation	upgrade	
	Rizal Park Masterplan	Park furniture	60,000
	Implementation	ernennig nginnig	
	Masterplan	existing lighting	,
	Mawson Park	Replacement of	40,000
	Lomond		
	traffic along Ben		
	left turn for eastbound		100,000
	Ben Lomond/Airds -		150,000
400,000	improvements		
450,000	intersection		
Program	widening and	to Emerald Drive	,
Major Works	Eagle Vale Drive -	Epping Forest Drive	250,000

Stormwater Levy	Water Quality Testing		30,000
690,000	Program (contract)		
	Stormwater Recycling	Coronation Park	145,000
	Initiatives	carpark Bio Ribbons	
	Stormwater	Rolling program	100,000
	Infrastructure		
	Improvement Program		
	Drainage System	Rolling program	150,000
	Improvement Program		
	Ingleburn Station		100,000
	western entry access		
	and parking		
	improvements		
	Enhanced Gross	Birunji Creek GPT	\$500,000
	Pollutant Removal	\$80,000 + grant	
	Program		
		Koshigaya Park -	
		inlet grates and	
		protection fencing	
		\$170,000	
		Rose Park - GPT	
		and bank	
		stabilisation \$250K	
	Menangle River		40,000
	Reserve Pump		

Rain Gauge Project	Enhancement to irrigation systems to provide as needed watering, early warning system for flooding, data collection for improved drainage system capacity design	80,000
Birunji Creek west of Menangle Road	Floor in existing drainage system to prevent the build up of sedimentation of the drain, will improve flows, area to be fenced by RailCorp and will make access more difficult	55,000
Wedderburn Causeway Improved Environmental Flow - Fish Ladder		80,000
Roof top garden	Possible Civic Centre - subject to structural verification	50,000
Coronation Storage tank	500KL storage tank to accept diverted stormwater from Minto Shopping precinct	800,000
Soldiers Settlement Creek	Bank stabilisation and erosion control.	100,000
Endeavour Street Ruse	Drainage system improvement flooding private property	150,000
		2,200,000

Section 94 Program	Rosemeadow - Reserve No. 4	Public art based play space	150,000
	Thomas Burke Reserve Blairmount	Local park improvement - tree planting screening to sound barrier, footpath link from Badgally Road to Appaloosa Place.	53,000
	Mt Huon Reserve Glen Alpine	Decorative seating at crest of Reserve	19,500
		Program Total	5,212,500

# 1.2 Minutes of the Community Safety Sub Committee Meeting held on 16 September 2010

# **Reporting Officer**

Acting Manager Technical Services

# Attachments

Minutes of the Community Safety Sub Committee meeting held on 16 September 2010.

# Purpose

To seek Council's endorsement of the Minutes of the Community Safety Sub Committee meeting held on 16 September 2010.

# Report

Detailed below are the recommendations of the Community Safety Sub Committee. Council officers have reviewed the recommendations and they are now presented for Council's consideration. There are no recommendations that require an individual resolution of Council.

### **Recommendations of the Community Safety Sub Committee**

#### **Reports listed for consideration**

### 7.1 Summary of Crime Statistics for the LGA

That the information be noted.

### 7.2 Mobile Billboard - CaRS Trailers

That the information be noted.

#### 7.3 Safety Audit - Treelands Walk

That the information be noted.

#### 7.4 Operation Bounce Back

That the information be noted.

#### 7.5 Motor Assisted Pedal Cycles

That the information be noted.

#### 8.1 Smoking at Outdoor Café's

That the information be noted.

### 8.2 Community Safety Sub Committee Membership

That the information be noted.

# **Officer's Recommendation**

That the Minutes be noted.

# Committee's Recommendation: (Glynn/Chanthivong)

That the Officer's Recommendation be adopted.

### CARRIED

# Council Meeting 19 October 2010 (Rowell/Rule)

That the Officer's Recommendation be adopted.

# **Council Minute Resolution Number 206**

That the Officer's Recommendation be adopted.

# **ATTACHMENT 1**

# Minutes of the Community Safety Sub Committee

#### Held Thursday 16 September 2010 in Committee Room 3

Meeting Commenced: 12.32pm.

#### 1. Acknowledgement of Land

An Acknowledgement of Land was presented by Councillor Borg.

### 2. Attendance and Apologies

Attendance:	Councillor Fred Borg (Chairperson) Councillor Mollie Thomas Bryan Doyle - Chief Inspector - Campbelltown Police Jason Horn - Inspector - Macquarie Fields Police Mick Ward - Police Citizen Youth Club (PCYC) Sharynne Freeman - Community Representative Jorge Montano - Community Representative Alison Croall - Representative from Aboriginal Advisory Sub Committee Bob Timmis - Housing NSW Ben Gilholme - Representative from Youth Advisory Sub Committee
Also in Attendance	Rod Cutler - Macquarie Fields Police Mark Stead - Police Citizen Youth Club (PCYC) Kyle McLeary - School Captain - Campbelltown Performing Arts High School Mel Taylor - School Captain - Campbelltown Performing Arts High School John Hely - Director City Works - Campbelltown City Council Lindy Deitz - Director Community Services - Campbelltown City Council Bruce McCausland - Manager Community Resources and Development - Campbelltown City Council Kevin Lynch - Acting Manager Technical Services - Campbelltown City Council Amanda Fisher - Community Safety Officer - Campbelltown City Council Kristy Peters - Executive Support - Campbelltown City Council
<b>Apologies:</b> Members	Bill Hall - Ingleburn Chamber of Commerce of Commerce and Industry Maureen Fairless - Main Street Coordinator Pat McGowen - Campbelltown Chamber of Commerce of Commerce and Industry Keith Kent - Community Representative Pat Paroz - Superintendant - Macquarie Fields Police Greg Rolph - Superintendant - Campbelltown Police Garry Potts Representative from Aboriginal Advisory Sub Committee
Other	Dr Andrew McDonald MP - Member for Macquarie Fields

#### Sub Committee's Recommendation (Freeman/Croall)

That the information be noted.

#### CARRIED

#### 3. Declarations of Interest

There were no Declarations of Interest made at this meeting.

#### Welcome and Introduction

Councillor Borg welcomed all Sub Committee members to the Community Safety Sub Committee meeting. All Sub Committee members gave a brief introduction.

#### 4. Minutes of the Previous Meeting

#### Report

The Minutes of the Community Safety Sub Committee held on 15 July 2010 copies of which have been circulated to each Sub Committee member were adopted by Council at its meeting held on 24 August 2010.

#### **Officer's Recommendation**

That the information be noted.

#### Sub Committee's Recommendation (Freeman/Doyle)

That the information be noted.

#### CARRIED

#### 5. Business Arising from Previous Minutes

Nil.

#### 6. Correspondence

Nil.

#### 7. Reports

#### 7.1 Summary of Crime Statistics for the LGA

#### Purpose

To provide the Community Safety Sub Committee with an update of crime trends or issues that may be of concern.

#### Report

Representatives from Campbelltown and Macquarie Fields Local Area Commands will present a summary of crime trends for the LGA.

#### **Officer's Recommendation**

That the information be noted.

**Sub Committee Note:** The Sub Committee was presented with a summary of crime statistic results for the Campbelltown and Macquarie Fields Local Area Commands.

The majority of key crime measures show a decrease. There have been some peaks for robberies which have been responded to with targeted policing of key suspects.

It was noted that partnerships amongst relative agencies has aided in the reduction of crime statistics within the Local Government Area.

A detailed discussion took place regarding graffiti within the Local Government Area, it was noted that more education is required to highlight exactly what the act of graffiti is and that all forms of graffiti is a crime.

#### Sub Committee's Recommendation (Thomas/Montano)

That the information be noted.

#### CARRIED

#### 7.2 Mobile Billboard - CaRS Trailers

#### Purpose

To provide the Community Safety Sub Committee with an update on the CaRS trailers to promote safety messages throughout the LGA.

#### Report

As previously reported Council has purchased two (2) purpose built trailers to house billboard type signage. Council has produced the first message boards that will form part of a rotating community message program. The information to be displayed on the trailer will include messages that promote Community Safety/Crime Prevention, Road Safety and Emergency Readiness and Response to the Community.

The objectives of the project are to:

- Increase awareness of Community Safety issues.
- Increase awareness of Crime Prevention strategies.
- Promote Road Safety Information and Programs.
- Promote Emergency Readiness and Response messages.

Funds were allocated for the purchase of the Community and Road Safety (CaRS) trailers through Council's Operation Bounce Back grant.

Council will engage with partners to target specific community issues.

#### **Officer's Recommendation**

That the information be noted.

#### Sub Committee's Recommendation (Ward/Timmis)

That the information be noted.

#### CARRIED

#### 7.3 Safety Audit – Treelands Walk

#### Purpose

To inform the Community Safety Sub Committee that a Safety Audit of Treelands Walk – Ingleburn has been scheduled for 8 September 2010.

#### Report

As was discussed at the previous Community Safety Sub Committee on Thursday 15 July 2010, an audit was scheduled for Wednesday 8 September 2010. Further details will be provided to the Committee once the report has been finalised.

#### Officer's Recommendation

That the information be noted.

#### Sub Committee's Recommendation (Horn/Doyle)

That the information be noted.

#### CARRIED

#### 7.4 Operation Bounce Back

#### Purpose

To provide the Community Safety Sub Committee with an update on the Operation Bounce Back project.

#### Report

Council recently advertised the Operation Bounce Back project in the local papers, asking residents who had eligible cars to email their details, the details of their vehicle and a photo of the vehicle to <u>communitysafety@campbelltown.nsw.gov.au</u>.

The uptake of the immobiliser vouchers was disappointing with only seventeen (17) vouchers being distributed. Another media campaign is scheduled for late September. It is anticipated that the hotline number will be set up as in previous years to distribute the last remaining vouchers.

#### **Officer's Recommendation**

That the information be noted.

#### Sub Committee's Recommendation (Croall/Gilholme)

That the information be noted.

#### CARRIED

#### 7.5 Motor Assisted Pedal Cycles

#### Purpose

To provide the Community Safety Sub Committee with information from the Roads and Traffic Authority regarding Motor Assisted Pedal Cycles.

#### Report

Council has received information from the Roads and Traffic Authority which states that motor assisted pedal cycles are only to be used to provide assistance when necessary, such as when pedalling into strong wind or uphill and the engine is limited to 200 watts.

#### **Officer's Recommendation**

That the information be noted.

#### Sub Committee's Recommendation (Freeman/Montano)

That the information be noted.

#### CARRIED

#### 8. General Business

#### 8.1 Smoking at Outdoor Café's

Concerns were raised regarding the number of persons smoking within the outdoor seating areas at Café's along Queen Street, Campbelltown. The Council representatives were asked if there is anything that can be done to reduce the number of areas in which smoking is occurring to reduce the health hazards to others.

This issue will be reviewed by Council staff to determine if there is any relevant legislation in place that will allow Council to implement strategies to reduce smoking in outdoor public areas.

#### Sub Committee's Recommendation (Freeman/Borg)

That the information be noted.

#### CARRIED

#### 8.2 Community Safety Sub Committee Membership

The Director City Works advised that contact has been made with a number of committee members regarding their non attendance at Sub Committee meetings.

Police representatives noted that as the Sub Committee includes representatives from a wide variety of community agencies it is his view that it is considered important that all of those currently appointed to the Committee be encouraged to attend meetings in the future as it provides a great opportunity for these agencies to discuss community safety issues.

#### Sub Committee's Recommendation (Horn/Doyle)

That the information be noted.

#### CARRIED

Next meeting of the committee will be held on 18 November 2010 at 12.30pm in Committee Room 3.

Councillor Fred Borg Chairperson

Meeting Concluded: 2.20pm

# 1.3 Roads and Traffic Authority Projects - Improvements to Kellicar and Narellan Roads and Bus Corridor Linking Macarthur and Campbelltown Stations

# **Reporting Officer**

**Director City Works** 

# Attachments

- 1. Plan of current and proposed lane adjustments on Kellicar Road and Narellan Road.
- 2. Plans of Proposed RTA Bus Link.
- 3. Plan of current and proposed lane adjustments on Hurley Street, Old Camden Road and Kellicar Road.

# Purpose

To update Council on works being undertaken by the Roads and Traffic Authority (RTA) to the intersection of Narellan Road and Kellicar Road, Campbelltown and a bus corridor linking Macarthur and Campbelltown Railway Stations.

# History

A briefing was presented to Councillors in June 2010 on the bus corridor project. On 28 September 2010 a further briefing was provided to Councillors on this issue together with advice on the RTA project involving the intersection of Narellan and Kellicar Roads.

# Report

Due to the growth of the Camden/Narellan area the volume of traffic on Narellan Road has increased significantly resulting in extensive congestion, lost time, an increase in accidents and driver frustration. As a result, Campbelltown and Camden Councils have identified the need for increased road capacity and improvements to public transport.

In response, the RTA have undertaken improvements to a number of intersections along Narellan Road including the intersections Blaxland, Narellan and Gilchrist Roads and works are currently underway at the intersection of Narellan and Kellicar Roads.

#### Intersections Capacity Improvements at Narellan and Kellicar Roads

The improvements on Kellicar Road (south bound) adjacent to the Campbelltown Catholic Club will include the provision of two dedicated right turn lanes from Kellicar Road into Narellan Road, one through lane and one through lane/left turn lane to Narellan Road. On Kellicar Road (northbound) adjacent to the Campbelltown Market Place there will be one right turn lane, two through lanes and one left turn lane onto Narellan Road.

It is considered that the works currently underway at the intersection of Kellicar and Narellan Roads by the RTA will improve capacity and efficiency of traffic flow. All works will be funded from RTA programs.

However the current works are not considered to be a long term traffic solution for Narellan and Kellicar Roads as these improvements will only provide a short relief to congestion.

#### Bus Lane Improvements

The RTA has introduced several bus priority measures at major intersections along Narellan Road in the Camden and Campbelltown Local Government Areas, including:

- Bus lanes at intersections
- Bus priority to proceed through intersection ahead of other vehicles, and
- Proposal of a bus priority route to link Macarthur and Campbelltown Railway Stations

#### **RTA Bus Priority Link Proposal**

The RTA have developed a proposal to provide a bus only priority link between the two railway stations of Macarthur and Campbelltown, particularly for buses travelling to the two stations and shopping districts from existing urban areas and from growth centres in the Camden/Narellan area and future areas south of the Campbelltown CBD.

The RTA plan to minimise the need to cross the intersection of Narellan Road and Kellicar Road by providing a bus only link from the northern end of Menangle Road to the intersection of Hurley Street and Old Camden Road, adjacent to Campbelltown Central Library.

It is considered that the intersection of Old Camden Road and Hurley Street has limited capacity to provide bus priority measures. It is noted that the proposed link road will provide a more direct link between railway stations and bus rail interchanges.

#### **Immediate Impact of RTA Proposals**

The RTA will need to acquire land for the bus link road from Campbelltown Market Place and particularly from Council to cross Council land to link from the extension of Menangle Road to the Old Camden Road and Hurley Street intersection. The proposed bus only link will significantly disadvantage the potential of Council's lands and the issue of access to Council has not been resolved.

#### **Recent Discussions with the RTA**

Following the briefing in June 2010, a meeting was requested with the RTA. In response a recent meeting with senior RTA representatives was held where Council outlined the following key issues:

• The need for the RTA to consider long term solutions for necessary road infrastructure, it was suggested that the substantial level of funding for this project would be more effectively used in implementing the long term traffic solution for the grade separation of Narellan and Kellicar Roads

- That the proposals provide high priority to bus operations without the commitment to an achievable overall road and transport strategy for the region
- Impact of the proposal on the potential of Council property is significant
- Access to Council's property has not been addressed.

At the meeting the RTA indicated they seek Council's comments in writing and advised that they are continuing to progress plans for the acquisition of the required property and confirmed that the project is being fully funded from RTA sources - bus priority funding.

The RTA representatives were focused on bus priority projects and the Bus Priority Link proposal in particular.

#### Strategic Planning of Infrastructure

The key strategic issue to Council is that the RTA continues to implement short to medium term road infrastructure strategies that produce limited improvements.

Critical road infrastructure improvements associated with Campbelltown becoming a Regional City are not in place. For example, in the 1973 Structure Plan developed by the then State Planning Authority of NSW it was indicated that the intersection of Blaxland, Narellan and Gilchrist Roads would be grade separated as was the intersection of Kellicar and Narellan Road.

The RTA appears to have abandoned the necessary long term infrastructure requirements for the development of the Regional City in favour of a number of short term measures.

#### Conclusion

The current outcomes of discussions with the RTA are not considered to be satisfactory and Council staff are concerned that the RTA will miss the opportunity to address the current and future traffic management issues.

It is considered appropriate that Council write to the RTA outlining the issues and impacts identified in the body of this report identifying its disappointment that the RTA continues to provide short term measures to long term road and transport issues. It is also suggested that a meeting be sought with the Minister for Roads to highlight the need for the State and its agencies to adopt and commit to the provision of long term strategic road and transport infrastructure for the development of the Regional City.

# **Officer's Recommendation**

- 1. That Council write to the Roads and Traffic Authority outlining the issues and impacts identified in the body of this report expressing its disappointment that the Roads and Traffic Authority continues to provide short term measures to long term road and transport issues.
- 2. That a meeting be sought with the Minister for Roads, the Mayor and General Manager to highlight the need for the State and its agencies to adopt and commit to the provision of long term strategic road and transport infrastructure for the development of the Regional City.

# Committee's Recommendation: (Rule/Borg)

That the Officer's Recommendation be adopted.

#### CARRIED

# Council Meeting 19 October 2010 (Rowell/Rule)

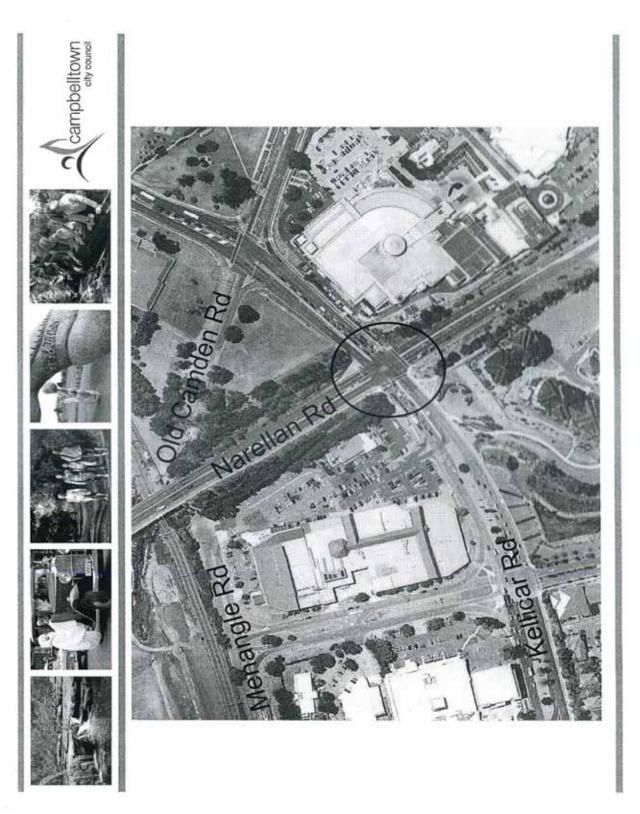
That the Officer's Recommendation be adopted.

# **Council Minute Resolution Number 206**

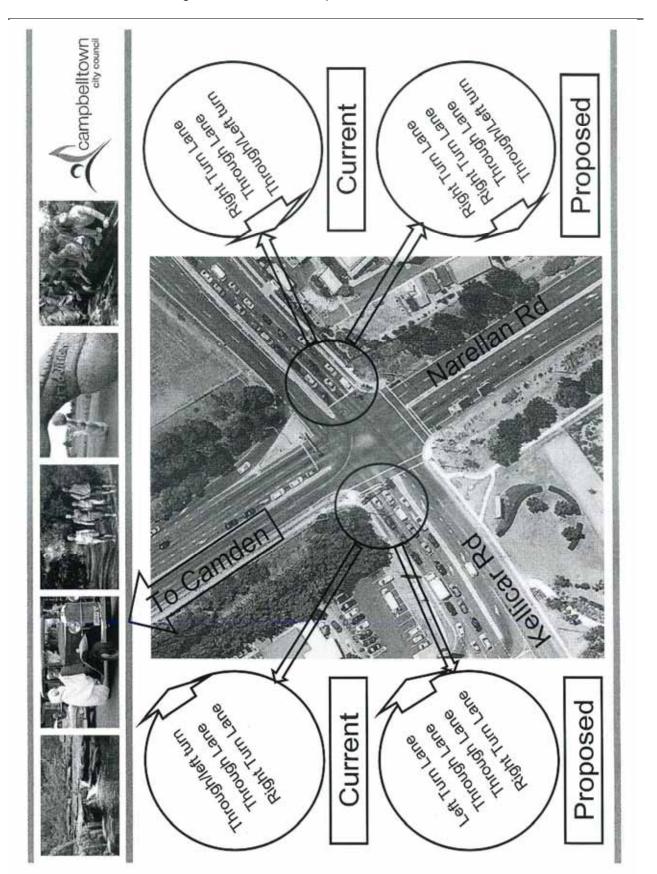
That the Officer's Recommendation be adopted.

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# **ATTACHMENT 1**

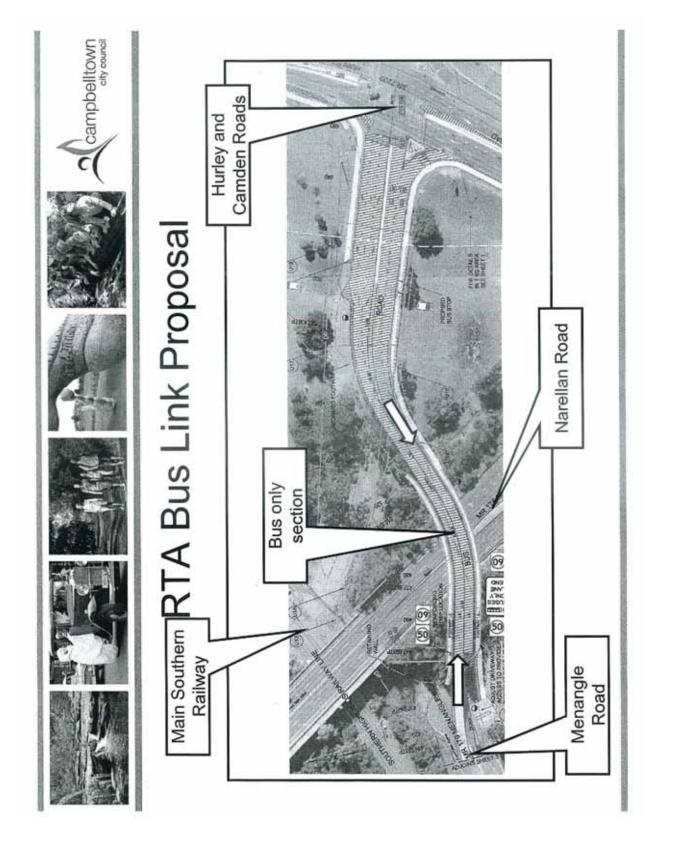


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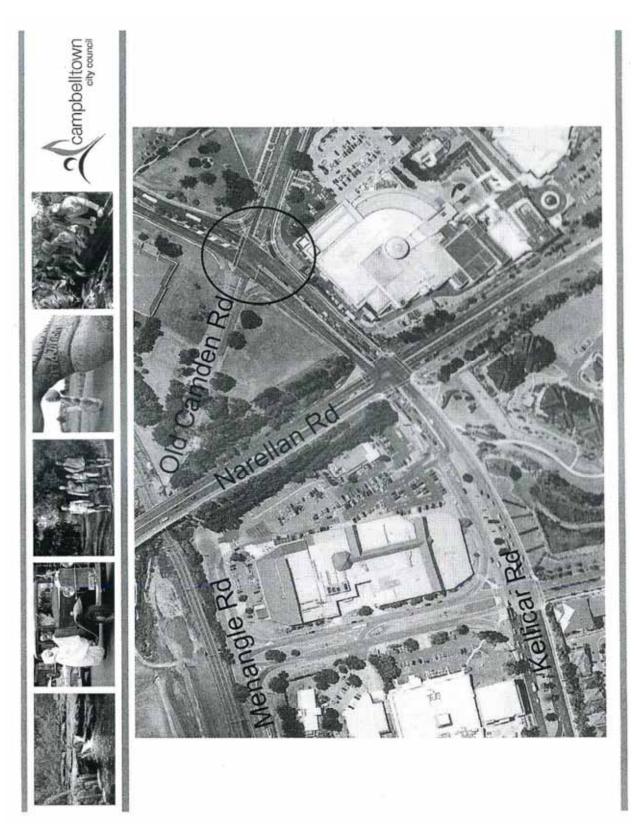
City Works Committee Meeting 12 October 2010 Page 26 10B1.3Roads And Traffic Authority Projects - Improvements To Kellicar And Narellan Roads And Bus Corridor Linking Macarthur And Campbelltown Stations

# **ATTACHMENT 2**

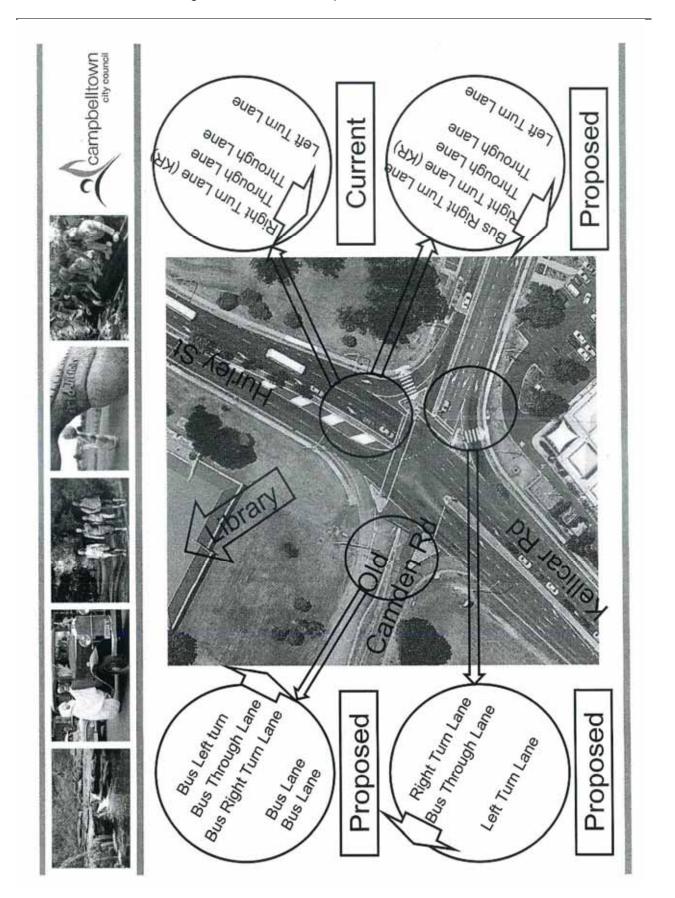


City Works Committee Meeting 12 October 2010 Page 27 10B1.3Roads And Traffic Authority Projects - Improvements To Kellicar And Narellan Roads And Bus Corridor Linking Macarthur And Campbelltown Stations

# **ATTACHMENT 3**



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# 2. OPERATIONAL SERVICES

# No reports this round

# 3. ASSETS AND SUPPLY SERVICES

# 3.1 T10/11 Kiosk Supplies

# **Reporting Officer**

Manager Healthy Lifestyles and Manager Assets and Supply Services

# Attachments

The following confidential attachments have been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-inconfidence:

- 1. Evaluation and Pricing Matrix for Drinks
- 2. Evaluation and Pricing Matrix for Ice Creams
- 3. Evaluation and Pricing Matrix for Confectionary and Snack Foods

### Purpose

To advise Council of the tenders received for the supply and delivery of kiosk supplies for sale in Council's leisure centres.

# History

Council has a contract for the supply and delivery of kiosk supplies in place which is due to expire on 22 October 2010. As Council continues to utilise these services and the expenditure over the term of the contract historically exceeds the legislative threshold, Council invited tenders for the new contract.

# Report

This report provides details of the tenders received for the provision of kiosk supplies (T10/11) and recommends that Council accept the tenders submitted by the following companies under a panel contract arrangement:

- Unilever Australia Limited
- Tonkies Enterprises Pty Ltd t/as Nepean Distributors

#### Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement and Contract Management Policy.

#### Contract Expenditure

It is anticipated that works under this contract will be approximately \$130,000 per annum. Funds for these works are allocated in Council's budget.

#### Contract Term

The term for this contract will be for a period of 2 years from 23 October 2010 until 22 October 2012 with an option for extension of 12 months until 22 October 2013 and a further option of 12 months extension until 22 October 2014.

#### Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 9 and 16 August 2010. Tenders were also advertised on Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

#### **Tenders Received**

Tenders closed on Tuesday 31 August 2010. Three on-time responses were received from the following organisations:

- Bilita Frozen Foods Pty Ltd
- Tonkies Enterprises Pty Ltd t/as Nepean Distributors
- Unilever Australia Limited

#### Tender Document

Organisations were invited to tender for one or more of the following categories:

- Drinks (including soft drinks, bottled water, energy drinks, milk, fruit juices and supplement drinks)
- Ice Creams
- Confectionary and snack items (including potato crisps, packaged snack items, lollies and chocolates)
- Hot Foods (including pies, sausage rolls, pop corn, hot dogs, pasties and pizzas)
- Hot Beverages (including tea, coffee and hot chocolate)
- Healthy Choice Options (including fresh/dried fruit, muesli bars and breakfast cereals, sandwiches, rolls, yoghurt, energy/protein bars, muffins, cakes and slices)
- Novelty Items (i.e items not falling under the above categories) including party food supply and cordials
- Complements (including cups, stirrers, packet sugars, lids, paper bags, napkins, straws, salt/pepper, sauces and plates).

Tenders were requested to submit the following information with their tender response:

- Company details
- Company experience in the provision of similar services
- Nominated referees
- Information regarding any ancillary equipment (e.g. refrigerators, freezers, product dispensers, indoor/outdoor furniture, fixtures/fittings) they are able to provide to Council
- Details regarding how the tenderer intends to manage the contract, should they be successful, including stock monitoring and ordering procedures
- Proposed response times for deliveries
- Minimum order quantities, if applicable
- Insurance certificates of currency
- Details of Environmental Practices
- Occupational Health and Safety Management System
- Sub Contracting details

Tenderers were also requested to submit a price list including the following information:

- Quantity per box
- Price per box
- Brands and variety
- Nutritional information
- Unit price (for comparison)
- Recommended retail price

#### **Evaluation Process**

The Evaluation Panel, consisting of officers from Healthy Lifestyles and Financial Services evaluated the tenders against the following assessment criteria:

- Company Experience
- Proposed Products and Ancillary Equipment
- Contract Management Procedures
- Price
- Standard Delivery Times
- Occupational Health and Safety and Environmental Commitment

The Evaluation Panel used Council's standard 0-5 scoring system for all non-pricing criteria with 5 being the highest score.

The scoring of tendered prices was determined using the 'normalised price score' methodology (lowest Tendered Price/ Tendered Price x 5 (maximum score)) based on a selection of commonly ordered items for each product category.

The tenders submitted for each category were evaluated separately, as described below:

#### Drinks

Tonkies Enterprises Pty Ltd t/as Nepean Distributors (Tonkies) is recommended for the supply and delivery of drinks as they offered a wide range of soft drinks, water, flavoured water, juice, energy drinks, sports drinks and ice tea. Tonkies can also provide one or two door fridges at each leisure centre with signage and point of sale products at no additional cost to Council. Tonkies submitted a satisfactory delivery response time with no additional cost for urgent orders. Tonkies has supplied satisfactory service to Council over the past 3 years under the current contract.

Bilita Frozen Foods Pty Ltd is not recommended for the supply and delivery of drinks as Bilita could not supply the range of drinks required by Council. Bilita also confirmed they are unable to provide suitable fridges to the leisure centres.

#### Ice Creams

Unilever Australia Limited (Unilever) is recommended for the supply and delivery of ice creams. Unilever offer a wide range of "Streets" branded ice creams and can provide freezers for storage and display. Unilever have provided a satisfactory service to Council over the past 3 years under the current contract.

Bilita Frozen Foods Pty Ltd is not recommended for the supply and delivery of ice creams as their range was not as extensive as the recommended tenderer and they do not provide freezers as required.

#### Confectionary and snack items

Tonkies Enterprises Pty Ltd t/as Nepean Distributors (Tonkies) is recommended for the supply and delivery of confectionary and snack items as they provided a comprehensive range of products at a competitive price and can provide ancillary equipment. Tonkies have provided a satisfactory service to Council over the past 3 years under the current contract and have provided a satisfactory service to Council for over 10 years for the provision of confectionary.

Bilita Frozen Foods Pty Ltd (Bilita) is not recommended for the supply and delivery of snack items as they can not provide any chip stands or chocolate racks for storage and display of the products. Council would therefore incur additional costs to purchase these items. Bilita did not offer as comprehensive range of confectionary and snack items as the recommended tenderer.

#### Hot Foods

Tonkies Enterprises Pty Ltd t/as Nepean Distributors (Tonkies) and Bilita Frozen Foods Pty Ltd tendered for the provision of hot foods, however neither company were able to supply ancillary equipment such as warmers.

As the leisure centres will require ancillary equipment for the hot food it is recommended that no tenders are accepted for the supply and delivery of hot food and that Council's leisure centres seek separate quotations for this requirement.

#### Hot Beverages and Complements

Tonkies Enterprises Pty Ltd t/as Nepean Distributors (Tonkies) and Bilita Frozen Foods Pty Ltd tendered for the provision hot beverages. Based on the products and prices tendered the Evaluation Panel deemed there to be no benefit in accepting any tenders for hot beverages and complements, and recommend that these products be sourced from Council's stores.

It is therefore recommended not to accept any tenders for the supply and delivery of hot beverages and complements.

#### Healthy Choice Options

Tonkies Enterprises Pty Ltd t/as Nepean Distributors (Tonkies) is not recommended for the supply and delivery of healthy choice options as they did not offer an extensive range of healthy choice foods such as fresh/dried fruit, sandwiches, rolls, yoghurt. The Evaluation Panel recommend that Council's leisure centres seek quotations from companies that may supply a greater range of healthy choice options.

#### Novelty Items

No tenders were received for novelty items. It is recommended Council's leisure centres seek quotations on an as required basis for novelty items.

### **Officer's Recommendation**

- 1. That Council accept the offer of Tonkies Enterprises Pty Ltd t/as Nepean Distributors for the supply and delivery of drinks to Council's leisure centre kiosks for a period of two years with the option for extension of a further two 12 month periods.
- That Council accept the offer of Unilever Australia Limited for the supply and delivery of ice creams to Council's leisure centre kiosks for a period of two years with the option for extension of a further two 12 month periods.
- 3. That Council accept the offer of Tonkies Enterprises Pty Ltd t/as Nepean Distributors for the supply and delivery of confectionary and snack items to Council's leisure centre kiosks for a period of two years with the option for extension of a further two 12 month periods.
- 4. That no contracts be awarded for the supply and delivery of hot foods, complements, hot beverages, healthy choice options and novelty items and that Council staff invite quotations for provision of these products as and when required.
- 5. That the Contract documents be executed under the Common Seal of Council.
- 6. That the unsuccessful Tenderers be notified of the results of tender process.

#### Committee's Recommendation: (Rule/Lake)

That the Officer's Recommendation be adopted.

#### CARRIED

# Council Meeting 19 October 2010 (Rowell/Rule)

That the Officer's Recommendation be adopted.

# **Council Minute Resolution Number 206**

That the Officer's Recommendation be adopted.

# 4. EMERGENCY SERVICES

# 4.1 Macarthur Bushfire Management Committee

# **Reporting Officer**

Manager Emergency Management

# Attachments

Minutes of Meeting held 6 September 2010 (distributed under separate cover).

# Purpose

To advise Council of the outcome of the Macarthur Bushfire Management Committee held on 6 September 2010

# Report

The Macarthur Bushfire Management Committee (MBFMC) is coordinated by the Rural Fire Service (RFS) and covers the bushfire management planning of the Local Government Areas of Camden, Campbelltown and Liverpool. The Committee meets quarterly and reports on activity over the previous three months operation.

A number of key operational and planning issues were considered and dealt with at the Committee including.

#### Fire Mitigation Works Funding

This year's funding allocations are being advised with some land managers already aware of their funding for the coming year.

#### Hazard Reduction

Rural Fire Service detailed the hazard reduction burns schedules for this season with the work now dependent on weather conditions. Campbelltown City Council and other land managers reported on their works programs to date and proposed activities.

#### **Community Education**

The RFS outlined the work of the Macarthur FireWise teams activities in community education events and Campbelltown City Council advised of the success of Natural Disaster Resilience Grants to fund community education activities in conjunction with the Local Emergency Management Committee.

#### **Operations Report**

The current activity has mainly been grass fires and a Fire Season outlook was provided with a focus on rainfall projections, temperature and drought conditions.

#### General Business

- 1. It was agreed not to vary the Bush Fire Danger Period this year.
- 2. The Committee also agreed to write to the Commissioner of Police regarding the absence of NSW Police attending the meetings.
- 3. The Committee was advised that the Macarthur Zone Strategic Plan was progressing with volunteer consultation current underway.

### **Officer's Recommendation**

That the information be noted.

### Committee's Recommendation: (Borg/Dobson)

That the Officer's Recommendation be adopted.

#### CARRIED

# Council Meeting 19 October 2010 (Rowell/Rule)

That the Officer's Recommendation be adopted.

### **Council Minute Resolution Number 206**

That the Officer's Recommendation be adopted.

# 4.2 Rural Fire Service Activity Report

# **Reporting Officer**

Manager Emergency Management

# Attachments

List of Award Recipients (to be tabled).

# Purpose

To update Council on the work of the Rural Fire Service staff and volunteers.

# Report

The Rural Fire Service (RFS) Macarthur Zone provides emergency services and administrative services to Council and the Community in the conducting of various activities. This report covers the time period 1/08/2010 to 01/09/2010 with the Campbelltown specific figures highlighted.

#### Community Education:

In August the main focus of Community Education has been the St Thomas Moore Fete. This month has seen a total of 72 volunteer personnel hours attributed to this activity. Cumulative Community Education Hours for the 2010 / 11 financial year is 101 personnel hours.

With the endorsement of the Bushfire Risk Management Plan for the Macarthur, the Rural Fire Service is expected to prepare and execute a Community Safety Strategy. This will see an increase of volunteer time spent visiting homes and schools on the high risk urban interface.

#### Hazard Reduction:

Specific to Campbelltown Local Government Area the proposed hazard reduced by prescribed burning has been delayed. This has been as a result of wet weather and in ability to access some areas due to softness of the fire trails and ground. Hazard reduction will commence as soon as the fuel moisture content drops to a level acceptable for commencement.

With the delay of proposed prescribed burning, the RFS changed focus to assisting Council with preparation of fire trails and containment lines for when weather improves as well as identifying and inspecting Asset Protection Zones.

### Strategic Fire Advantage Zone (SFAZ)

A Strategic Fire Advantage Zone is an area identified within the Bushfire Risk Management plan where fuel tonnages are kept below 12 tonnes per hectare and in the event of wild fire will provide fire fighters with areas of lower fuel for suppression advantage.

#### Land Management Zone (LMZ)

A Land Management Zone is an area that is managed within the Bushfire Risk Management Plan with a mosaic pattern of prescribed burning within fire frequency thresholds to encourage biodiversity and ecological benefits.

Name	Area Ha	SFAZ	LMZ	Council Land	Other State Govt	Private Lands
BURNING	0.00	0.00	0.00	0.00	0.00	0.00
MECHANICAL	0.93	0.00	0.00	0.93	0.00	0.00

Cumulative Figures for 2010/11 Financial Year: (Hazard Reduction) Burning and Mechanical

Financial Year	Area Ha	SFAZ	LMZ	Council Lands	Other State Govt	Private Lands
2010/11	1.98	0.00	0.00	1.98	0.00	0.00

Properties Protected July 2010

August	Properties Protected Number	Median Home Price	Total Value Protected	
Burning	0.00	\$350,000	0.00	
Mechanical	46	\$350,000	\$16.1m	

Cumulative Figures for Properties Protected 2010/11 Financial Year

2010/11 Financial Year	Properties Protected Number	Median Home Price	Total Value Protected
Burning	0.00	\$350,000	0.00
Mechanical	86	\$350,000	\$30.1m

#### **Emergency Responses:**

Rural Fire Service Volunteers form the 1 August 2010 to 30 August 2010 has attended a total of 84 emergency calls across the zone. A précis of these responses are detailed below:

LGA	Total Incidents	Fire and Explosions	Pressure Rupture	MOTOR VEHICLE ACCIDENT/ RESCUE	Hazmat	Service Call
CAMDEN	17	8	0	1	1	1
CAMPBELLTOWN	22	18	0	0	0	1
LIVERPOOL	45	21	0	3	2	4

LGA	Good Intent	False Alarms	Other	Not Classed
CAMDEN	3	2	1	0
CAMPBELLTOWN	3	0	0	0
LIVERPOOL	11	5	1	0

Volunteer fire fighters in the execution of the above emergency calls have expended the following personnel hours.

Personnel Hours Between 1/8/2010 and 1/9/2010							
	Camden FCC	Sub Total		132			
	Campbelltown FCC	Kentlyn	55				
		Lynwood Park	42				
		Menangle Park	7				
		Minto Heights	53				
		Varroville	120				
		Wedderburn	21				
		Sub Total		300			
	Liverpool FCC			219			
Macarthur Zone		Total			651		

#### Value to the Community:

This section of the report attempts to highlight the total dollar value to the community of RFS volunteers. The table below shows an estimate of the costs that would have been borne if the volunteers were employed and paid the minimum recruit fire fighters wage of \$25.50 per hour.

#### Month: August 2010

Area	Hrs	Hr Rate	Total Cost
Emergency Response	300.35	\$25.50	\$7658.92
Community Education	72	\$25.50	\$1836
Hazard Reduction Burning	0	\$25.50	\$0.00
TOTAL	372.35	-	\$9494.92

#### Cumulative Financial Year: 2010/11

Area	Hrs	Hr Rate	Total Cost
Emergency Response	566.72	\$25.50	\$14,451.35
Community Education	101	\$25.50	\$2,575.50
Hazard Reduction Burning	0	\$25.50	\$0.00
TOTAL	667.72	-	\$17,026.80

#### General Information:

Continued wet weather patterns have made hazard reduction difficult to execute. In the coming weeks dryer weather cycles will assist RFS volunteers to start hazard reduction burning. The coming of the August/September winds has seen the increase in response calls to rubbish piles and burning of garden material where fire has escaped, under strong winds.

#### The Macarthur Zone Awards Night:

The Macarthur Zone Awards night was held on the 17 September 2010. Awards issued ranged from National Medals to 50 Year Long Service Medals, for a total of 1030 years service to the Macarthur Community. A list of the medal recipients is tabled with this report.

# **Officer's Recommendation**

That the information be noted.

# Committee's Recommendation: (Thomas/Rule)

That the Officer's Recommendation be adopted.

### CARRIED

# Council Meeting 19 October 2010 (Rowell/Rule)

That the Officer's Recommendation be adopted.

# **Council Minute Resolution Number 206**

That the Officer's Recommendation be adopted.

# 4.3 Macarthur Zoning Agreement

# **Reporting Officer**

Manager Emergency Management

# Attachments

Amended Macarthur Zoning Agreement (distributed under separate cover)

# Purpose

To outline amendments to the Macarthur Zoning Agreement between Campbelltown, Camden and Liverpool Councils for the support of the Macarthur Rural Fire Service.

# History

In May 2008 the Councils of Camden, Campbelltown and Liverpool signed the Macarthur Zone RFS Zoning Agreement with the Rural Fire Service to manage the delivery of rural fire services to the three local government areas as a single entity.

# Report

At the recent meeting of the Macarthur Liaison Committee which was attended by representatives from the Camden, Campbelltown and Liverpool Councils, staff of the Rural Fire Service Zone Office and representatives of the Rural Fire Service volunteers recommend amendments to the current agreement.

The amendments are:

#### Brigade Management and Structure

The Agreement now reflects the current structure for brigade management to include Zone Officer Meetings and the Senior Management Team structure.

#### **Community Education**

Bushfire Community Education is managed by the RFS Community Safety Committee and its structure is detailed in the agreement.

#### Financial Contribution

Finance and Accounting has been amended to include the new reduced contribution rate of 11.7% and the apportion of the Zone costs across the three Councils.

# **Officer's Recommendation**

- 1. That the Macarthur Zone RFS Zoning Amended Agreement be endorsed by Council.
- 2. That the Mayor and the General Manager execute the agreement under the Common Seal of Council.

# Committee's Recommendation: (Rule/Chanthivong)

That the Officer's Recommendation be adopted.

#### CARRIED

# Council Meeting 19 October 2010 (Rowell/Rule)

That the Officer's Recommendation be adopted.

# **Council Minute Resolution Number 206**

That the Officer's Recommendation be adopted.

# 5. GENERAL BUSINESS

Nil.

# **19. CONFIDENTIAL ITEMS**

# 19.1 Confidential Information Relating to Item 3.1 of City Works Agenda 12 October 2010

# **Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

There being no further business the meeting closed at 7.43pm.

J Rowell CHAIRPERSON