

PART TWO

Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 20 July 2010.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

| ITEM | TITLE | PAGE |
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|-------------|--------------|-------------|

PART ONE

1. TECHNICAL SERVICES

1.1 Traffic Committee

1.2 William Fowler Reserve, Eschol Park - Safety Audit

1.3 Cambridge Avenue, Glenfield - Provision of High Level Bridge

1.4 Campbelltown Liquor Accord

1.5 South West Rail Link - Glenfield South Substation

PART TWO

2. OPERATIONAL SERVICES

2.1 Removal of Heritage Trees - St Peters Anglican Church

3. ASSETS AND SUPPLY SERVICES

3.1 T10/08 - Contract for the Provision of Legal Services

3.2 T10/07 Channel Mowing

4. EMERGENCY SERVICES

4.1 District Emergency Management Committee

4.2 Bushfire Mitigation Fund

4.3 Macarthur Rural Fire Service Liaison Committee

5. GENERAL BUSINESS

Nil.

19. CONFIDENTIAL ITEMS

No reports this round

Minutes of the City Works Committee held on 20 July 2010

Present

His Worship the Mayor, Councillor A Rule
Councillor P Lake (Chairperson)
Councillor F Borg
Councillor A Chanthivong
Councillor S Dobson
Councillor W Glynn
Councillor P Hawker
Councillor M Thomas
Director Business Services - Mr M Sewell
Director Community Services - Ms L Deitz
Director City Works - Mr J Hely
Manager Assets and Supply Services - Mr G Mitchell
Manager Compliance Services - Mr A Spooner
Manager Corporate Support - Mr S Kelly
Manager Customer Service - Mr I Hudson
Manager Emergency Services - Mr J Dodd
Manager Financial Services – Ms C Mears
Manager Healthy Lifestyles - Mr M Berriman
Manager Information and Technology - Mr S McIlhatton
Manager Library Services - Mr G White
Acting Manager Operational Services - Mr A Davies
Manager Property Services - Mr J Milicic
Acting Manager Technical Services - Mr K Lynch
Executive Assistant - Mrs K Peters

Apology Nil

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Lake.

DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Non Pecuniary – Less than Significant Interests

Councillor Rule - Item 3.1 - T10/08 - Contract for the Provision of Legal Services - Councillor Rule advised that a number of employees from Marsdens Law Group and Sparke Helmore Lawyers are known to him.

Councillor Chanthivong - Item 3.1 - T10/08 - Contract for the Provision of Legal Services - Councillor Chanthivong advised that a number of employees from Marsdens Law Group are known to him.

Councillor Hawker - Item 3.1 - T10/08 - Contract for the Provision of Legal Services - Councillor Hawker advised that a number of employees from Marsdens Law Group are known to him.

Councillor Thomas - Item 3.1 - T10/08 - Contract for the Provision of Legal Services - Councillor Thomas advised that a number of employees from Marsdens Law Group are known to her.

Councillor Lake - Item 3.1 - T10/08 - Contract for the Provision of Legal Services - Councillor Lake advised that a number of employees from Marsdens Law Group are known to him.

Councillor Borg - Item 3.1 - T10/08 - Contract for the Provision of Legal Services - Councillor Borg advised that a number of employees from Marsdens Law Group are known to him.

Councillor Dobson - Item 3.1 - T10/08 - Contract for the Provision of Legal Services - Councillor Dobson advised that a number of employees from Marsdens Law Group are known to her.

Councillor Glynn - Item 3.1 - T10/08 - Contract for the Provision of Legal Services - Councillor Glynn advised that a number of employees from Marsdens Law Group are known to him.

2. OPERATIONAL SERVICES

2.1 Removal of Heritage Trees - St Peters Anglican Church

Reporting Officer

Acting Manager Operational Services

Attachments

1. Site Plan identifying the trees proposed for removal.
2. Photographs of trees.
3. Visual Tree Assessment Reports (to be tabled).

Purpose

To advise Council of a tree removal and pruning application for five (5) heritage trees located at St Peters Anglican Cemetery, Broughton Street, Campbelltown.

History

All the trees within the St Peter's Cemetery have been listed as heritage trees in association with the Cemetery however no individual tree has been singled out as significant.

In 2007, the St Peters Cemetery Trust submitted an application to remove thirteen (13) trees from the cemetery site. The condition of the trees' was found to be dead or in a state of health beyond recovery. These trees were located near the boundary between the cemetery and public roadways - Howe and Broughton Street, concerns regarding public safety were highlighted in the submission. Council at its meeting of 18 March 2008 approved removal of the trees.

Report

In June 2010, St Peters Anglican Cemetery Trust applied for removal of four (4) trees and the pruning of one (1) tree within the cemetery area as shown on the attached plan.

The four trees requested for removal include three (3) Celtis Australis trees, 4 metres in height and one (1) 24 metre Eucalyptus tree. Visual Tree Assessments (VTA)s prepared by Council's Tree Management Officer reveals advanced decay in the trees and they are considered to be in an irrecoverable condition. This significant decay and general condition of the trees has lead to the structural stability being compromised and creating a risk to public safety and potential damage to historic grave sites.

The application further requests the pruning of a 5 metre Quercus Oak. Council's Tree Management Officers report noted the potential risk posed by the trees overhanging branches into the adjacent school. Strength loss caused by extensive deadwood, soil compaction and root decay was found and the subject tree is considered to be in a state of decline. Removal of the tree is recommended.

The trees are located on the eastern boundary shared by St Peters Anglican Cemetery and St Peters Anglican Primary School. Due to the potential risk, as outlined to students and members of the public, it is recommended that a permit for removal be issued to the applicant.

Council and St Peters Cemetery Trust have been developing a Tree Management Plan which will be presented to Council in a future report.

Officer's Recommendation

1. That St Peters Anglican Cemetery Trust be advised that approval is given for the removal of five trees within the cemetery as outlined in the body of the report.
2. That the Heritage Protection Sub Committee be advised of Councils decision to remove the trees and be requested to nominate suitable replacements.

Committee's Recommendation: (Hawker/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

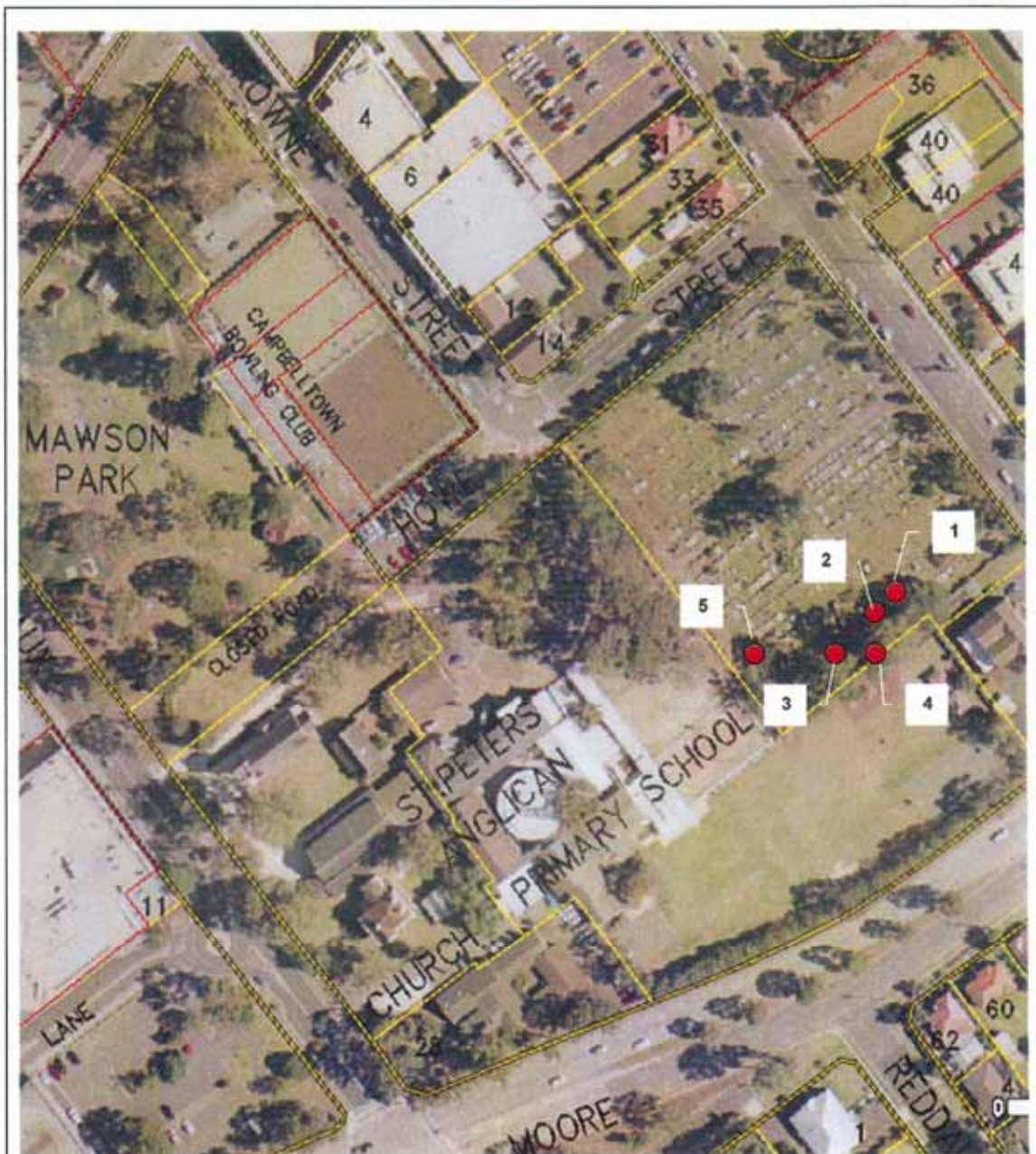
Council Meeting 27 July 2010 (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 136

That the Officer's Recommendation be adopted.

ATTACHMENT 1



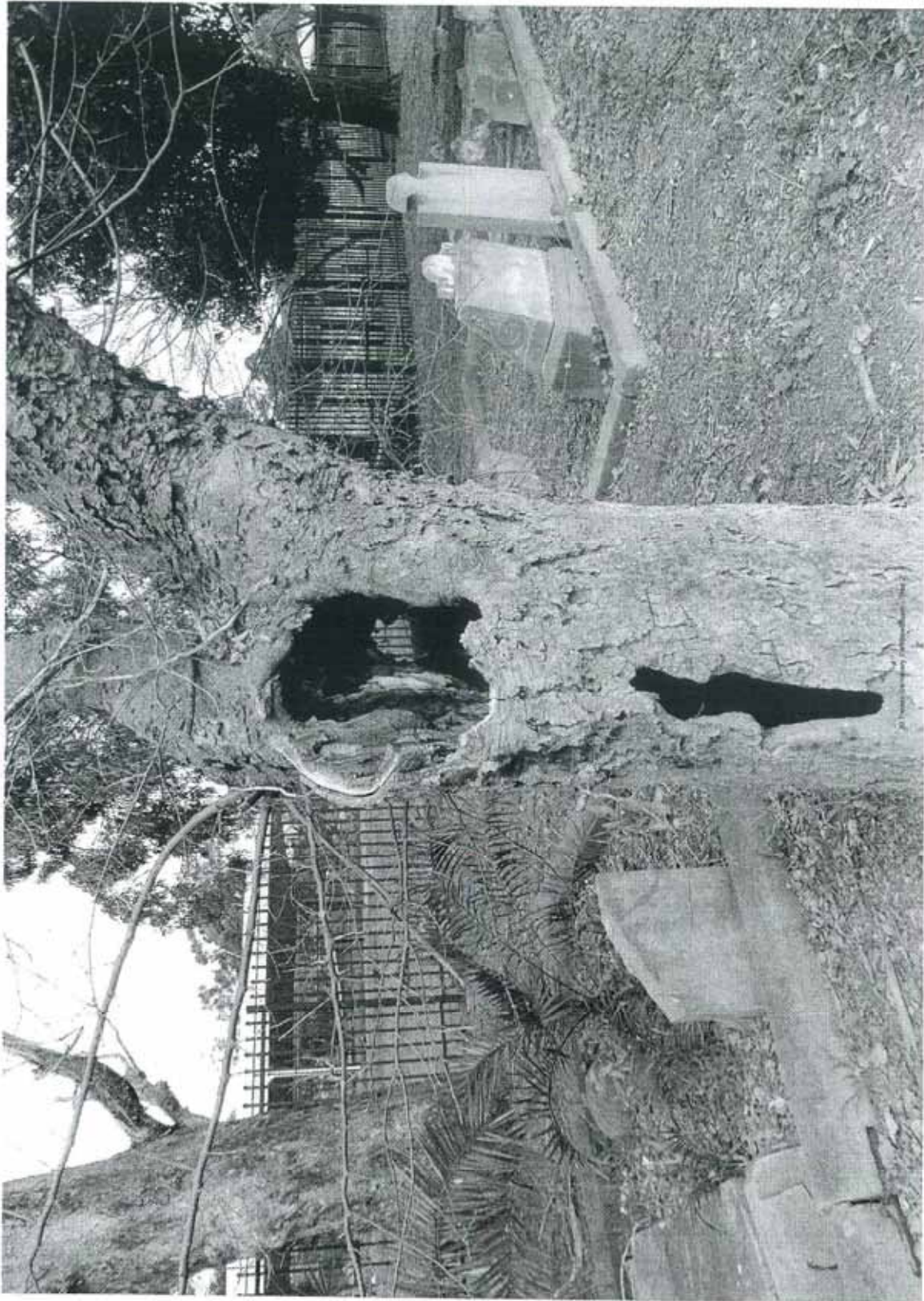
SUBJECT: Removal of Heritage Trees
St Peters Cemetery

ATTACHMENT 2

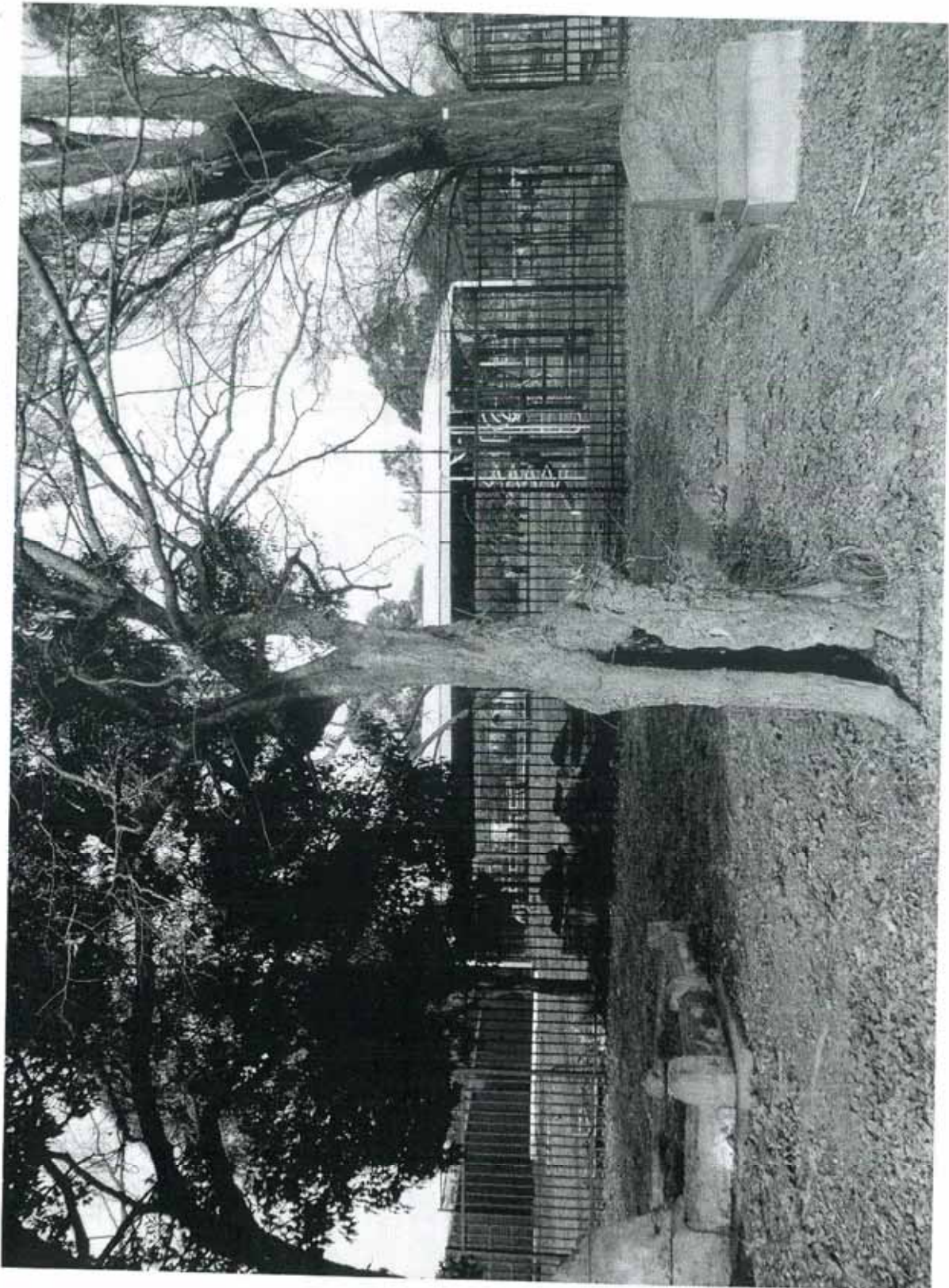
TREE 1



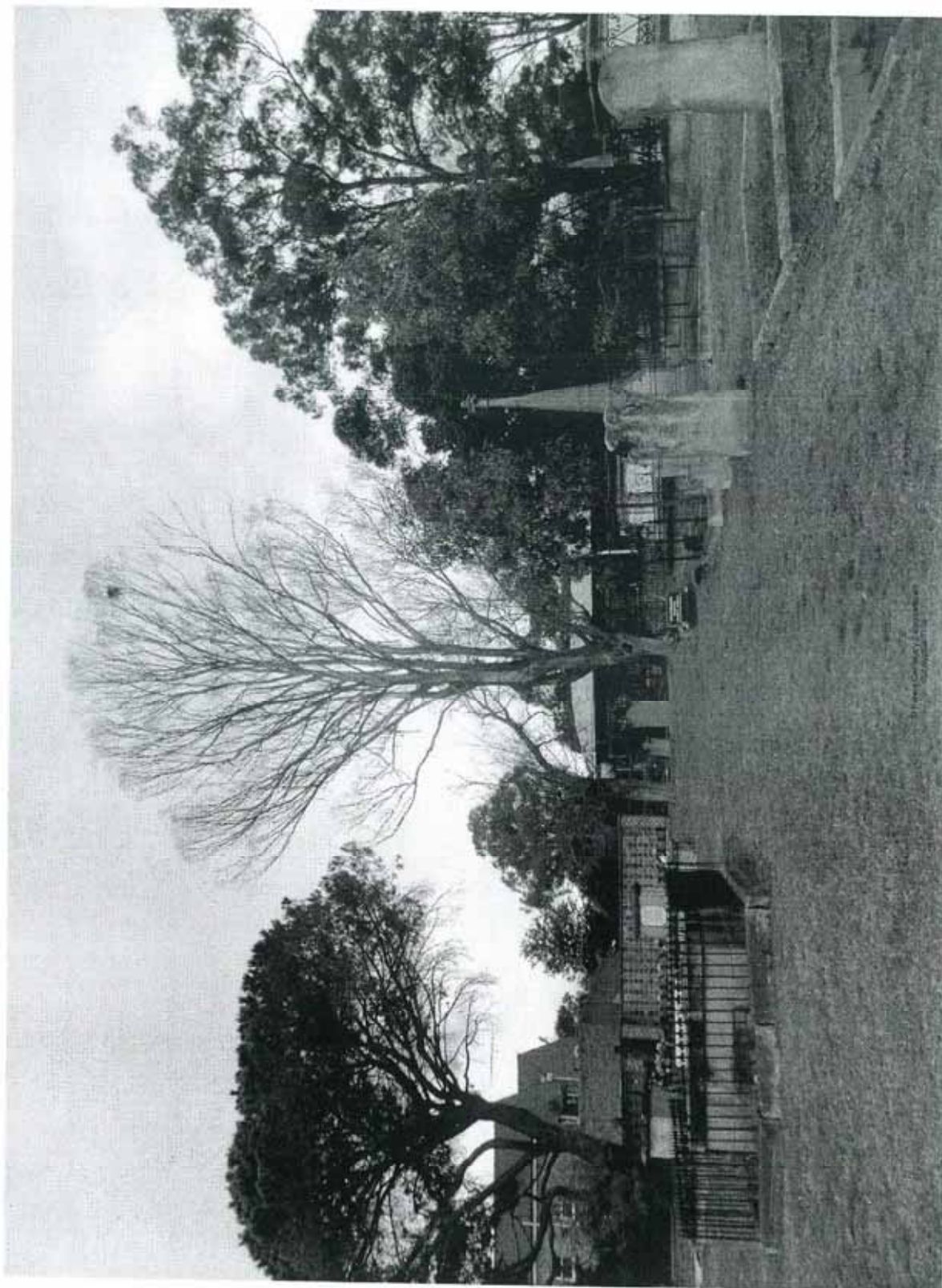
Tree 2



TREE 3



Tree 4



TREE 5



3. ASSETS AND SUPPLY SERVICES

3.1 T10/08 - Contract for the Provision of Legal Services

Reporting Officer

Manager Assets and Supply Services

Attachments

The following Confidential attachments have been distributed to Councillors under Separate Cover as numerous tenderers have indicated that the contents of their Tender are commercial-in-confidence.

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received and recommended for the provision of legal services to Campbelltown City Council.

History

Council has a contract for the provision of legal services. The contract is a panel type contract with a number of legal companies selected to provide a wide range of legal services that are needed by Council. The contract expires on the 30 June 2010 and tenders have been invited to renew the contract.

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement and Contract Management Policy.

Report

This report provides details of the tenders received for the provision of legal services and recommends that Council accept tenders submitted by the following companies under a panel type contract:

Bartier Perry Pty Ltd t/as Bartier Perry
HWL Ebsworth Lawyers
Marsdens Law Group
Sparke Helmore Lawyers

Contract Expenditure

It is anticipated that works under this contract will be approximately \$500,000 per annum. Funds for these works are allocated in Council's budget.

Contract Term

The contract term for this contract will be for a period of five years.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 15 and 22 March 2010. Tenders were also advertised on Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tender Document

Organisations were requested to submit the following information with their tender response:

- Company details
- Referee details
- Company experience in providing similar services in each area of law, including experience working with local government
- Nominated staff
- Response time
- Value added services
- Evidence of financial stability
- Price
- Certificates of currency
- Details of environmental practices
- OHS Management System

Council requires companies that have experience in the following range of legal services.

- Local Government (including prosecutions and legislative/regulatory advice)
 - Environmental and planning law
 - Property and conveyancing law
 - Licensing law
 - Companion animals law
 - Health and safety law (including public health)
 - Industrial law
 - Building and construction law
 - Commercial law
 - Defamation
 - Contract law
 - Workers Compensation (as a self-insured organisation)
 - Procurement
-

Tenders Received

Tenders closed on Tuesday 6 April 2010. Seven on-time responses were received from the following organisations:

- Bartier Perry Pty Ltd t/as Bartier Perry
- DLA Phillips Fox
- Edwards Michael Pty Ltd t/as Edwards Michael Lawyers
- HWL Ebsworth Lawyers
- Maddocks
- Marsdens Law Group
- Sparke Helmore Lawyers

Tender Evaluation Process

The Evaluation Panel, consisting of officers from Business Services, Planning and Environment and Assets and Supply Services evaluated the tenders against the following weighted assessment criteria:

- Experience of the Company
- Experience and qualifications of nominated staff
- Response Time
- Value added services
- Suitability of Rates
- Financial Stability
- Occupational Health and Safety
- Environmental Commitment

The Evaluation Panel used Council's standard 0-5 scoring system for all non-pricing criteria with 5 being the highest score. The scoring of tendered prices was determined using the 'normalised price score' methodology (lowest Tendered Price/ Tendered Price x 5 (maximum score)) based on the prices submitted for Partner and Senior Associate, as these are the most commonly used services.

As Council requires a wide range of legal services in a variety of areas, the Evaluation Panel recommends continuation of the practice of accepting a panel of providers for Legal Services.

Tenderers Not Recommended

Edwards Michael Pty Ltd is not recommended. The Request for Tender document asked for companies with experience of up to 13 legal disciplines however Edwards Michael Pty Ltd only nominated Local Government and Workers Compensation. As Council requires a panel of legal providers, it is important that the successful tenderers demonstrate experience in at least eight out of the 13 nominated legal disciplines. The four recommended providers have Local Government and Workers Compensation experience therefore the Evaluation Panel considered that there was no need for a further provider who only specialises in Local Government and Workers Compensation.

DLA Phillips Fox and Maddocks are not recommended due to the following reasons. Both companies provided reasonable expertise and experienced staff for Councils legal services however the rates tendered by both companies for their nominated staff were higher compared to the recommended tenderers. The Evaluation Panel did not consider that there was any further advantage to Council in paying more for legal services than the rates that were provided by the four recommended tenderers.

Although Council has recommended a panel of four tenderers, Council also reserves the right to engage other legal companies for specialist legal services if it is determined that the current four may not be able to satisfy the specialised nature of the legal requirement.

Recommendation of Evaluation Panel

It is the recommendation of the Evaluation Panel the following companies are approved as a panel of legal services providers as the companies met the requirements of the criteria, provide the range of services of the contract and the rates are satisfactory.

Bartier Perry Pty Ltd t/as Bartier Perry
HWL Ebsworth Lawyers
Marsdens Law Group
Sparke Helmore Lawyers

Management of Proposed Contract

Contractors may be subject to contract management reviews throughout the duration of the Contract.

The following condition of contract is critical with regard to the conduct of legal companies recommended for this tender. Advice of this nature will be included in the contract documentation and letter of acceptance that will be issued to each recommended tenderer.

“As per tender contract conditions in Section 4, the Contractor(s) are not to act for any party in relation to a matter in which that party's interests are, or may, be adverse to the interests of Council and generally not to act in any manner contrary to the interests of Council”.

Officer's Recommendation

1. That Council accept the tenders of Bartier Perry Pty Ltd t/as Bartier Perry, HWL Ebsworth Lawyers, Marsdens Law Group and Sparke Helmore Lawyers to form a panel to provide legal services to Campbelltown City Council for a period of five years.
 2. That the Contract documents be executed under the Common Seal of Council.
 3. That the unsuccessful Tenderers be notified of the results of the tender process.
-

Committee's Recommendation: (Borg/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 27 July 2010 (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 136

That the Officer's Recommendation be adopted.

3.2 T10/07 Channel Mowing

Reporting Officer

Manager Operational Services and Manager Assets and Supply Services

Attachments

The following Confidential attachments have been distributed to Councillors under Separate Cover as numerous tenderers have indicated that the contents of their Tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for channel mowing/slashing of the main drain or channels.

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement and Contract Management Policy.

History

Council currently has in place a contract for the mowing/slashing of the main drain and channel network.

The main drain is approximately 12 km long consisting of over 400,000 square metre of grassed area, which includes drainage outlets, concrete lined channels, trash racks and rough terrain.

Companies who tender for these works must have access to specialised plant and equipment to ensure that the works can be carried out in a safe, controlled and timely manner.

Report

This report provides details of the tenders received for the provision of channel mowing (T10/07) and recommends that Council accept the tender submitted by Tahmoor Rural Services Pty Ltd.

Tender Document

Organisations were requested to submit the following information with their tender response:

- Company details
- Referee details
- Experience
- Nominated staff
- Specifications of equipment
- Financial viability
- Response time
- Price
- Certificates of currency
- Details of environmental practices
- Occupational Health and Safety Management System
- Subcontracting details

Contract Expenditure

It is anticipated that works for the term of the contract will be approximately \$200,000. Funds for these works are allocated in Council's budget.

Contract Term

The contract term for this contract will be for a period of two years with option of extension for a further 12 months.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 1 and 8 March 2010. Tenders were also advertised on Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tenders Received

Tenders closed on Tuesday 23 March 2010. Six on-time responses were received from the following organisations:

- Grounds and Gardens Pty Ltd
 - Group 4 Securitas Pty Ltd
 - JR White, PG White, RJ White and SG White t/a Douglas Park Lawn Mowing Service
 - Marsupial Pty Ltd
 - Prime Facility and Asset Management Pty Ltd
 - Tahmoor Rural Services Pty Ltd
-

Tender Evaluation Process

The Evaluation Panel, consisting of officers from Operational Services and Financial Services evaluated the tenders against the following weighted assessment criteria:

- Experience of the Company
- Occupational Health and Safety Policies and procedures
- Environmental Commitment
- Equipment
- Response Time
- Suitability of Pricing
- Financial Stability

The Evaluation Panel used Council's standard 0-5 scoring system for all non-pricing criteria with 5 being the highest score.

The scoring of tendered prices was determined using the 'normalised price score' methodology (lowest Tendered Price/ Tendered Price x 5 (maximum score) based on the total price per cut.

Scope of Required Works

The Channel cutting requires the cutting/slashing on and around the following structures and associated areas within the main drain:

- Channel floor
- Channel batters
- Fence/boundary lines
- Guard rails adjacent structures
- Drainage outlets
- Concrete lined channels
- Trash racks
- Culvert Embankments and surrounds
- Bridge embankments and surrounds
- Unformed waterways

Tenderers Not Recommended

Douglas Park Lawn Mowing Service

JR White, PG White, RJ White and SG White t/a Douglas Park Lawn Mowing Service (Douglas Park) is the lowest offer and not recommended for the following reasons: The Company did not demonstrate an understanding of how they would undertake the works. Douglas Park provided a less than suitable response towards Environmental and Occupational Health and Safety requirements and their referee checks failed to identify examples of similar works.

As the Company tendered substantially lower rates than the recommended tenderer, the Evaluation Panel requested further information regarding the Company's ability to service the contract. Although Douglas Park attended the site inspection they could not confirm a time frame to complete works stating that they had concerns about access. Douglas Park's proposed delivery program was that they would conduct another site inspection and start work in the necessary areas to achieve the best outcome dependent on grass height and weather conditions.

It was the determination of the Evaluation Panel that Douglas Park did not have the ability to service the requirements of the contract

Marsupial Landscape Management Pty Ltd

Marsupial Landscape Management Pty Ltd (Marsupial) is the next lowest offer and not recommended for the following reasons: The Company did not demonstrate an understanding of the required works and provided a less than suitable response to Occupational Health and Safety requirements. Marsupial provided a less than suitable response to listing plant and equipment requirement and the Company's referee checks failed to identify examples of similar works.

As the Company tendered lower rates than the recommended tenderer, the Evaluation Panel requested further information regarding the Company's ability to service the contract. With respect to estimated timeframe to complete a full cut, Marsupial tendered 3 weeks as against the recommended tenderer that completes a full cut in 3 days.

With respect to further identifying the plant that would be used to service the contract Marsupial confirmed to Council that the original list of plant that was submitted in their original tender. The list of plant nominated is Hilux Dual Cab, Yaris Hatch, Massey Ferguson Tractor Slasher (greater than 75hp but no information) Stihl BG86 Blowers, Hardi 15lt back Pack Sprayers, Hardi 300lt sprayer and a Stihl Brush cutter. The Evaluation Panel did not consider that the nominated plant and equipment will be satisfactory to complete the works.

Furthermore Marsupial said "yes" to the use of subcontractors but failed to disclose any details of the subcontractor.

It was the determination of the Evaluation Panel that Marsupial did not have the ability to service the requirements of the contract.

Grounds & Gardens Pty Ltd (Grounds & Gardens) Prime Facility and Asset Maintenance Management Pty Ltd (Prime) and Group 4 Securitas Pty Ltd (Group 4) are not recommended for the following reasons: The Company's responses were substantially more expensive than the recommended Tenderer and provided a less than suitable response when compared to the recommended tenderer.

Recommended Tenderer

Tahmoor Rural Service Pty Ltd (Tahmoor) is the third lowest tender and recommended to provide channel mowing services for the following reasons: Tahmoor demonstrated significant Company experience, demonstrated a sound knowledge of the requirements, provided a substantial list of plant and equipment details and suitable delivery program. The tenderer has also been Council's previous contractor with satisfactory service.

Management of Proposed Contract

In order to satisfy Council's contract management requirements and due to the OHS exposure of the works required in this contract, the Council officer assigned to managing the contract will work with Tahmoor Rural Service Pty Ltd to ensure their occupational health and safety documentation is satisfactory and in accordance with Council's contract management requirements prior to the commencement of the works. Tahmoor Rural Service Pty Ltd will be subject to Council's contract management and safety reviews throughout the duration of the Contract.

Officer's Recommendation

1. That Council accept the offer of Tahmoor Rural Services Pty Ltd for the provision of channel mowing services for a period of two years with the option of a 12 month extension.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Dobson/Thomas)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 27 July 2010 (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 136

That the Officer's Recommendation be adopted.

4. EMERGENCY SERVICES

4.1 District Emergency Management Committee

Reporting Officer

Manager Emergency Management

Attachments

1. Minutes of the District Emergency Management Committee of the 7 May 2010 (distributed under separate cover).
2. Copy of Summary Report from Campbelltown Local Emergency Management Committee (distributed under separate cover).

Purpose

To advise Council of the outcome of the District Emergency Management Committee meeting held on the 7 May 2010.

Report

The meeting of the District Emergency Management Committee (DEMC) includes the LGAs of Campbelltown, Camden, Fairfield, Wollondilly and Liverpool Councils.

Representatives attended the meeting from Councils as well as the NSW Ambulance Service, NSW Police, NSW Fire Brigade, NSW State Emergency Service, NSW Rural Fire Service, Department of Primary Industries, Department of Health, DOCS and the transport functional area.

The key issues that were discussed included:

- i) The Operational Activity Report for the past 3 months as well as emergency services and functional area reports.
 - ii) Each Local Emergency Management Committee provided reports on their activities.
 - iii) For the Campbelltown Local Emergency Management Committee the following matters were reported on:
 - The review of Neighbourhood Safer Places
 - Progress of the Emergency Risk Management Study currently being completed for Campbelltown
 - The development of a Community Emergency Education Strategy for 2010/2011
 - Progress on the Emergency Access from Wedderburn and the use of Wedderburn Airfield
-

The Spatial Information Management System (SIMS) project which provides GIS information to the emergency services is being upgraded. The upgrade will provide a wide range of spatial information in an easy to use format that will provide more effective management of emergencies.

The District and Local Emergency Management Committee was asked to review the local Displans (Disaster Plans) and in particular personal contact details, Resources Registers, vulnerable facilities and population statistics breakdown for local areas.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Hawker/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 27 July 2010 (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 136

That the Officer's Recommendation be adopted.

4.2 Bushfire Mitigation Fund

Reporting Officer

Manager Emergency Management

Attachments

Letter from the Minister for Emergency Services, Steve Whan MP, received on the 16 June 2010.

Purpose

To provide an update to Council on the Fire Mitigation Works Funding received for the 2009/2010 year and the application for funding made for the 2010/2011 year.

History

As a land owner and manager of land, Council has a responsibility to reduce bush fire hazards on its lands. To assist Council meet these obligations, the State Government provides financial assistance through the Fire Mitigation Works Fund and Local Government Mitigation Program.

The funding received by Campbelltown Council for 2009/2010 was \$50,907 which was a significant reduction on the previous year of \$113,221. Council at its meeting on 20 October 2010 decided to seek a meeting with the Minister for Emergency Services and write to local members to raise concerns about the drop in funding even though the Macarthur Zone bid was \$430,035. The Macarthur Rural Fire Zone includes the Councils of Camden, Campbelltown and Liverpool.

The Mayor and General Manager meet with the Minister for Emergency Services and as a result additional funding of \$54,500 was received for mitigation works and was allocated to Campbelltown.

Report

The funding received for the 2009/2010 year has allowed for maintenance to be undertaken on several fire trails including trails at Long Point, Kentlyn Minto and St Helens Park as well as mechanical works at St Helens Park and Airds and a number of hazard reduction burns at Kentlyn and St Helens Park.

Bids for the 2010/2011 year have now been completed with the bid for Campbelltown being \$234,130 to undertake works at sites along the bush fire interface between Glenfield and Wedderburn in the east and Varroville in the west. These works have been determined by the priority risks identified in the Macarthur Bush Fire Risk Management Plan for 2010/2011.

A further report will be submitted to Council on the success of this years bid once advice is received.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Glynn/Dobson)

That the Officer's Recommendation be adopted.

CARRIED


Council Meeting 27 July 2010 (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 136

That the Officer's Recommendation be adopted.

ATTACHMENT 1



The Hon Steve Whan MP
Minister for Primary Industries
Minister for Emergency Services
Minister for Rural Affairs
Member for Monaro

16 JUN 2010

BY: Mr Geoff Corrigan MP
Member for Camden
66 John Street
CAMDEN NSW 2570

*16/6/10 Noted
Forward to GM Campbelltown
City Council and my comments*

RML09/2595

11 JUN 2010

Dear Mr Corrigan *Geoff*

Thank you for your representations of 9 December 2009 on behalf of Campbelltown City Council regarding Fire Mitigation Funding from the New South Wales Rural Fire Service (NSW RFS) for 2009/2010.

It has been a longstanding statutory responsibility of landowners and managers to reduce bush fire hazards on their land. Over many years the NSW Government has provided financial assistance to Councils and other land managers through the Fire Mitigation Works Fund (FMWF) to help reduce bush fire hazards. However this funding should not be seen as the only source of hazard reduction funding but rather, as a supplement to current works programs by the land management agencies such as Campbelltown City Council.

Currently the FMWF stands at \$3.034 million in value, and provides support funding for hazard reduction and fire trail maintenance. The fund is regulated by the Bush Fire Co-ordinating Committee (BFCC). Every year, each of the 68 local Bush Fire Management Committees (BFMC) across the state submit a prioritised list of bids to be considered for funding. The land managers, such as Department of Environment, Climate Change & Water, Forests NSW, Department of Lands and local Government Councils, who all form part of the BFMCs, can all access this fund and submit bids. They all participate and agree on the priorities to be submitted by their BFMC.

It should also be understood that an allocation to a council from this fund does not provide a permanent source of funding. Risks and priorities are evaluated on an annual basis and as such, allocations will vary year to year.

I am informed that for 2009/10 the Macarthur BFMC submitted a bid for \$430,035. The State Assessing Panel assesses the priorities provided by each BFMC and allocated funding to as many of the highest priority works submitted by each BFMC as the available funds allow. This approach has been consistently applied over the last three years.

COPY

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1 Farrer Place, Sydney NSW 2000
Phone: 02 9228 3800
Fax: 02 9228 3804
Email: office@whan.minister.nsw.gov.au

Parliament House
Room 808, Macquarie Street
Sydney NSW 2000
Phone: 02 9230 2291
Fax: 02 9230 2086

The allocation for Macarthur BFMC for the past three years, including the Campbelltown City Council component, is as follows:

| | Macarthur BFMC | | Campbelltown component | |
|---------|-------------------------------|-------------------|-------------------------------|-------------------|
| | Number of activities approved | \$ value approved | Number of activities approved | \$ value approved |
| 2007/08 | 3 | 57,881 | 3 | 57,881 |
| 2008/09 | 14 | 155,121 | 7 | 113,221 |
| 2009/10 | 6 | 52,157 | 4 | 50,907 |

In addition, Campbelltown Council has also received funds through the local Government Mitigation Programme. In 08/09 period some \$30,698 was expended on mitigation works and some \$40,000 has been allocated for works in 09/10.

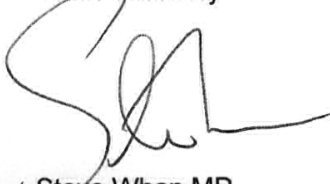
I have been advised that the NSW RFS would be happy to meet with representatives of Campbelltown City Council to further discuss their concerns regarding available grant funding.

I have also been advised that the NSW Fire Brigades' superintendent Philip Lindsay is organising a meeting with Council to discuss the Community Fire Unit program and the installation of additional units as a bush fire risk mitigation strategy.

The NSW Fire Brigades is represented on the Macarthur Bushfire Management Committee and it periodically updates the Committee on bush fire mitigation activities and programs being undertaken. These include planning and conducting hazard reduction activities; and planning, training and installation of Community Fire Units.

Thank you for bringing the concerns of Campbelltown City Council to my attention.

Yours sincerely



Steve Whan MP
Minister for Primary Industries
Minister for Emergency Services
Minister for Rural Affairs

4.3 Macarthur Rural Fire Service Liaison Committee

Reporting Officer

Manager Emergency Management

Attachments

Minutes of the Macarthur Rural Fire Service Liaison Committee held on the 21 June 2010 (distributed under separate cover).

Purpose

To advise Council of the outcome of the Macarthur Rural Fire Service Liaison Committee meeting held on 21 June 2010.

History

In 2008 the Councils of Camden, Campbelltown and Liverpool entered into an agreement titled the Rural Fire District Service Level Agreement - Macarthur Zone which provided for the delivery of rural fire services to the three local government areas as a single entity. The agreement provides for the obligations of both the Councils and the Rural Fire Service (RFS) to be reviewed by the Macarthur Rural Fire Service Liaison Committee.

Report

This meeting of the Macarthur Rural Fire Service Liaison Committee was attended by representatives from Camden, Campbelltown and Liverpool Councils, representatives of the Rural Fire Service volunteers and staff of the Rural Fire Service Zone Office.

The key issues that were discussed included:

Strategic Planning

The Acting Zone Manager outlined the strategic planning process that has commenced in the Macarthur Zone to develop a 10 year strategic plan for the Rural Fire Service. This will allow Councils to integrate the asset and financial needs of the Rural Fire Service into Council's integrated planning and reporting process.

Zone Agreement

A number of changes to the current agreement and to the service obligations outlined in the agreement were recommended for adoption. This included a request for Council to delegate a range of functions to the Zone Manager to assist in the administration of the Rural Fire Service.

Single Funding Arrangements

Currently each Council administers their own financial obligations with the RFS Zone Office. The acting Zone Manager tabled a draft document recommending that one of the three Councils become the sole administrator of the RFS funding on behalf of the three Councils. It was agreed that the Acting Zone Manager meet with the Finance Manager at each Council to discuss the draft single Council agreement and following these discussions Council can consider if they wish to become the managing Council.

Each of the key issues are to be further discussed in the latter part of 2010 to develop agreed recommendations on potential changes to management issues.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Thomas)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 27 July 2010 (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 136

That the Officer's Recommendation be adopted.

5. GENERAL BUSINESS

5.1 Light Pole Solar Wrap Around Panel Trial

Committee's Recommendation: (Hawker/Chanthivong)

That a report be presented outlining the results of the recent trial held at Randwick Council on Solar Wrap Around Panels installed on light poles.

CARRIED

Council Meeting 27 July 2010 (Lake/Borg)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 136

That the Committee's Recommendation be adopted.

19. CONFIDENTIAL ITEMS

No reports this round

There being no further business the meeting closed at 7.38pm.

P Lake
CHAIRPERSON
