

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses-Mayor, Deputy Mayor and Councillors November 2010

Attachments

Nil

Report

On 18 November 2008, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 428 (2) (f) of the Local Government Act requires Councils to include in their financial reports:-

- a) The total amount of money expended during the year on Mayoral fees and Councillors' fees.
- b) Council's policy on the provision of facilities for, and the payment of expenses to, Councillors.
- c) The total amount of money expended during the year on providing those facilities and paying those expenses.

These expenses are calculated on a monthly basis and reported to Council.

Expenses as at November 2010 were as follows:

Expenses

- | | | |
|----|--|---------|
| 1. | Training Seminars and Conferences | \$2,966 |
| 2. | Staff
Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services.
Apportioned cost for November 2010. | \$3,908 |
| 3. | Stationery and Postage
Cost of Mayoral and Councillors' stationery, business cards and postage expenses.
Approximate cost for November 2010. | \$109 |
| 4. | Periodicals
Cost of annual subscriptions
Cost for November 2010. | \$334 |
| 5. | Meals
Provision of meals in conjunction with Council and Committee Meetings and Inspections.
Cost for November 2010. | \$2,796 |
| 6. | Refreshments
Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions.
Cost for November 2010. | \$2,949 |
| 7. | Insignia of Office
Replacement costs Mayoral robes, chain, badge and name plates.
Cost for November 2010. | Nil |
| 8. | Travelling Expenses for Use of Private Vehicle
Reimbursement of travelling expenses on authorised Council business.
Claims submitted for November 2010. | \$2,029 |

Provision of Facilities

- | | | |
|-----|--|---------|
| (a) | Accommodation
Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%).
Cost for November 2010. | \$3,207 |
|-----|--|---------|

- | | | |
|-----|--|---------|
| (b) | Communication System
Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for November 2010 in accordance with Councillors Policy. | \$1,899 |
| (c) | Office Equipment
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for November 2010. | \$518 |
| (d) | Council Vehicle
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for November 2010. | \$235 |
| (e) | Internet Facilities
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for November 2010. | \$981 |
| (f) | Care Expenses
Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for November 2010. | Nil |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for November 2010 amounted to \$21,931.

Officer's Recommendation

That the information be noted.

Council Meeting 14 December 2010 (Thompson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 247

That the Officer's Recommendation be adopted.

9.2 Reports Requested

Attachments

Status List of Reports Requested.

Report

Attached for the information of Councillors is a Status List of reports requested of Council as at 16 November 2010.

Officer's Recommendation

That the information be noted.

Council Meeting 14 December 2010 (Rule/Glynn)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 248

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 16 November 2010

*Date of Decision *Mover *Res No Doc No	Item/Comments	Div.Resp	Comp Date
13.11.08 MO 1648358	CS6.1 - Report on the establishment of a piece of public Art or Landscape that celebrates and values the contribution of volunteers.	CS	March 2011
13.11.07 RK 1648363	CS6.2 - Report on the installation of signs recognising the indigenous history of our area at appropriately visible locations.	CS	March 2011
21.9.10 RK 2832064	CS6.1 - Report on 'Future Wave Energy Saver" devices that can be installed at swimming centres and any other constant flow motors to help reduce energy usage and also result in financial gains to Council. Comment: Reported - Item 4.3 - Community Services Committee 7.12.10	CS	

*Date of Decision *Mover *Res No	Item/Comments	Div.Resp	Comp Date
18.3.08 AC 1770751	CW 5.2 - That a report be presented outlining proposed information brochure options for Council's Tree Policy and Tree Removal Guidelines. Comment: Pending completion of Stage 3 of the SCDCP which includes tree removal. Briefing provided to Council on 17 November 2009, 27 January and 3 August 2010	CW	February 2011
20.10.09 RM 2418781	CG9.2 - Report detailing possible options in regards to establishing an Accord, similar to the liquor accord, with suppliers of spray cans to reduce the availability of the product to the public.	CW	April 2011
17.11.09 RM 2454235	CW2.1 - Report investigating the feasibility of adopting a tree removal philosophy to assist the community where large trees may pose a threat to residents and/or their properties. Comment: Briefing provided to Council on 17 November 2009, 27 January and 3 August 2010	CW	February 2011
1.6.10 RK 2672233	PE2.6 - Report evaluating trial of water filling stations Comment: Reported - Item 3.1 - City Works Committee 7 December 2010	CW	
27.7.10 PH 2759077	CW5.1 - Report outlining results of the recent trial held at Randwick Council on Solar Wrap Around panels on Light Poles. Comment: Reported - Item 3.1 - City Works Committee 7 December 2010	CW	
16.11.10 SD 2900859	CG9.2 - Report updating Councillors on the status of the proposed Skate Park for St Helen's Park.	CW	March 2011

*Date of Decision *Mover *Res No	Item/Comments	Div.Resp	Comp Date
5.8.08 AC 1928722	CG3.1 - Further report upon completion of the road closure and creation of title in respect to the future use of the land - Robinson St Campbelltown. Comment: Department of Lands approval obtained and letter sent to Landcom.	BS	February 2011
27.7.10 PH 2758681	CG2.3 - Further report outlining further possible options for the Staff Exchange Program.	BS	February 2011
27.7.10 AR 2758668	CG4.3 - Further Report upon expiration of the two year period in 2010 in order to reset the Loan Borrowing Allocation.	BS	February 2011
19.10.10 AR 2843272	SF21.1 - Further report regarding construction of a culvert bridge between Hollylea Road and Councils Lot A DP 14782 situated on the southern side of the drainage channel - RailCorp Acquisitions	BS	February 2011
16.11.10 AC 2900819	SFCG21.2 - Further report upon the issue of the Valuer General's determination re acquisition of Council Landin Farrow Road by RailCorp.	BS	February 2011

*Date of Decision *Mover *Res No	Item/Comments	Div.Resp	Comp Date
12.12.06 JB 1327990	PE 2.4 - Report presenting the Draft LES and Preliminary Draft LEP- Glenlee. Comment: Delays incurred in finalising rezoning investigations by the applicant. Awaiting applicant to submit further information to Council.	PE (EP)	2011
4.5.10 RM 2655408	CG9.2 -That a report be presented in regards to the Memorandum of Understanding between Council and Macquarie Fields Local Area Command concerning the patrolling of Council reserves	PE (CS)	February 2011
27.7.10 JB 2759168	PE5.1 - Report investigating: (i) the provision of suitable bedding to keep animals off the concrete floor at the Animal Care Facility. (ii) the establishment of a volunteer group to provide support services to the Animal Care Facility.	PE (CS)	February 2011
24.8.10 BT 2773531	PE2.3 - Evaluation report following completion of the 2010/11 Macarthur Nature Photographic Competition.	PE	February 2011
24.8.10 RK 2792298	PE3.5 - Report addressing the provision of more appropriate sanitary facilities in non-residential development for possible incorporation in the Campbelltown Sustainable City DCP. Comment: Reported item 2.4 Planning and Environment Committee 7.12.10	PE (EP)	
21.9.10 RK 2832173	PE2.6 - Further report detailing outcome of all submissions following public exhibition of the Draft Bardia -Sub Precinct DCP.	PE	February 2011
19.10.10 GG	PE2.3 - Report detailing outcomes of 2010-11 Stage 2 Aquatic Weed Mapping following completion and evaluation	PE	April 2011
16.11.10 RM 2900875	CG9.1 - Report investigating the feasibility of designating all school zones as Alcohol Free Zones. Comment: Reported Item 4.3 Planning and Environment Committee 7.12.10	PE	

10. REPORT OF DIRECTOR CITY WORKS

10.1 Hazard Reduction Funding

Attachments

Letter from Rural Fire Service dated 1 December 2010.

Report

Council as a land owner and manager of land has a responsibility to reduce bush fire hazards on Council lands. To assist Council meet these obligations the State Government through the Rural Fire Service provided financial assistance through the Fire Mitigation Program and Works Funds to support the hazard reduction and fire trail programs.

Council is in receipt of advice from the Assistant Commissioner RFS Operational Services dated 1 December 2010 advising of funding support for bush fire mitigation works for the 2010/2011 funding year.

The Macarthur Bush Fire Risk Management Plan adopted by Council in March this year outlines the works required by Council each year to address the high risk bush fire risks identified in the plan. The funding provided for the 2010/2011 year of \$102,403 is to assist Council achieve these priorities. The funding provided is a similar amount to that provided in the 2008/2009 and 2009/2010 years.

The funding provided is:

Mechanical Clearing of Asset Protection Zones	\$3,099
Roadside Slashing	\$14,000
Fire Trail Maintenance (various locations, Wedderburn to Minto Heights)	\$85,304

Environmental assessment and work plans have been developed for these projects. The work will be scheduled as the ground and weather conditions are appropriate.

Officer's Recommendation

That the information be noted.

Council Meeting 14 December 2010 (Dobson/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 249

That the Officer's Recommendation be adopted.

ATTACHMENT 1

All communications to be addressed to

Headquarters
NSW Rural Fire Service
Locked Bag 17
GRANVILLE NSW 2142

Telephone (02) 8741 5555

e-mail _mitigationgrants_coordinator@rfs.nsw.gov.au

Headquarters
NSW Rural Fire Service
15 Carter Street
LIDCOMBE NSW 2141

Facsimile (02) 8741 5550

DEC06'10 08 37 42 RCUL



**The General Manager
Campbelltown City Council,
PO Box 57
Campbelltown NSW 2560**

Our Ref RMP0086

1 December 2010

Dear Mr Tosi

ANNOUNCEMENT OF SUCCESSFUL FUNDING FOR THE 2010/2011 FINANCIAL YEAR – BUSH FIRE MITIGATION PROGRAMME AND FIRE MITIGATION WORKS FUND

I refer to your council's application for funding for bush fire mitigation works in the 2010/2011 mitigation funding year

The dollar value of applications received in NSW was well in excess of the budget allocation, thus all not all applications were able to be funded this financial year

I am pleased to advise you that your council has received funding through the **Bush Fire Mitigation Programme and Fire Mitigation Works Fund**. This approval also includes the enhancement that was recently announced as part of the NSW response to the Victorian Bushfires Royal Commission. Rather than delay the release of the funding agreements the additional projects that will be funded as a result of the enhancement were taken from the priorities established at the State Assessment Panel meeting on the 19 July 2010. The methodology has remained the same we have merely just gone down the list of priorities.

The approved projects are listed in Attachment B of the 2010/2011 Funding Agreement attached with this letter.

In an effort to streamline the process we have prepared one Funding Agreement which will cover approvals through both of the programmes you have received funding in. The attachment within the Funding Agreement identifies the project name and the programme.

The Funding Agreement is attached for your review and endorsement. Your attention is drawn to the important terms and conditions associated with the funding. These

outline the duration of the funding progress reporting and the procedure for claiming payment etc

Please ensure that you return the funding agreement by no later than **17th December 2010** and that the following has been completed

- ☐ Funding Agreement (page 25) signed by the Chief Executive Officer
- ☐ Item 10 of Attachment A of the Funding Agreement is completed
- ☐ A Tax Invoice (GST FREE) for the initial 50% commissioning instalment for the works (refer to Attachment B of the Funding Agreement for amounts)

The completed and signed Funding Agreement in its entirety is to be returned – originals will only be accepted

Please contact Jane Jemison on 8741 5425 if there are any difficulties with achieving this deadline for the reason that if the above is not received by the due date the NSW Rural Fire Service will consider cancelling the approvals and reallocating the funding

Yours Sincerely

A handwritten signature in black ink, appearing to be 'Rob Rogers', with a horizontal line underneath.

**Rob Rogers AFSM
Assistant Commissioner
Operational Services**

Encl Funding Agreement

10.2 City Works Activity Report

Attachments

Activity Report.

Report

Works activities, both programmed and responsive, are proceeding according to program and on demand, and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the format of the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 14 December 2010 (Thompson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 250

That the Officer's Recommendation be adopted.

ATTACHMENT 1

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Apr to Jun 2009	Jul to Sep 2009	Oct to Dec 2009	Jan to Mar 2010	Apr to June 2010	Jul to Sep 2010	Oct 2010	Nov 2010	Dec 2010
Campbelltown	2337	1208	857	529	267	178	24	114	62
Ruse	183	69	183	6	101	93	0	0	0
Kentlyn	0	0	2	0	0	0	0	0	0
Airds	1193	246	25	78	539	347	85	70	8
St Helens Park	131	46	16	35	51	40	6	0	0
Rosemeadow	994	170	211	102	111	96	9	7	9
Ambarvale	552	257	112	178	109	17	0	0	10
Woodbine	11	29	44	77	0	0	0	0	0
Claymore	491	53	0	37	54	11	15	2	0
Eschol Park	219	228	151	171	110	28	0	0	0
Kearns	166	75	41	21	0	50	9	8	0
Raby	451	137	389	334	84	413	187	95	4
St Andrews	43	111	29	30	32	122	49	0	0
Bow Bowling	42	20	5	124	71	0	0	0	5
Minto	1096	269	345	510	295	302	10	25	40
Ingleburn	1262	282	190	211	184	189	16	0	9
Macquarie	737	370	134	75	181	292	14	76	79
Glenfield	439	147	164	75	25	203	163	107	192
Blair Athol	0	0	0	0	0	0	1	0	0
Bradbury	386	57	31	47	124	47	0	0	6
Total m²	10733	3774	2929	2640	2338	2428	588	504	424

During the reporting period, Council received 27 additional requests for removal of graffiti. Over 5 Graffiti Removal Kits have been requested by the Community.

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets:

Area	Area 1	Area 2	Area 3	Area 4	Total
Graffiti Tasks	506	470	183	519	1678

OPERATIONAL SERVICES SECTION (Reporting period 1 – 28 November 2010)**OPEN SPACE**

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	190	44	71	127
Road Verges - Sites	60	56	21	57
Community/Childcare Centre's - Sites	19	14	14	0
Servicing Laneways - Sites	98	33	71	0
Litter/Rubbish Pickup	76	146	55	51
Herbicide Spraying (hrs)	39	37.5	8.5	29
Mulching (cm ³)	0	0	0	0
Garden Maintenance	0	0	0	0
Garden Refurbishment	0	0	0	0
Top Dressing (hrs)	0	0	0	0
Aeration of Fields	0	0	0	0
Sharps Pickup	0	0	0	0
Pathway Requests	0	0	0	0
Tractor Road Verge (Sites)	40	9	9	8
Tractor Servicing Parks & Reserves (Sites)	49	56	66	19
Cemetery	0	0	0	0
Reach Mower	21	3	0	0
Fire Hazard Reduction	41	5	1	3
Road Crews Servicing Parks	0	0	0	0
Refilling of Sandpits	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	39	52	27	25
Road Verges – Sites	21	33	16	8
Community/Childcare Centre's - Sites	15	9	13	7
Cemetery	0	1	0	0
Tractors Servicing Sporting Fields	33	19	36	36
Litter/Rubbish Pickups (hrs)	29	57	22	22
Herbicide Spraying (hrs)	16.5	14	19	21
Mulching - Quantity M ³	80	120	0	0
Garden Maintenance – Sites	32	22	37	36
Garden Refurbishment - Sites	3	3	6	0
Top Dressing - Sites	3	0	0	0
Aeration of Fields – Sites	0	0	0	0
Sharps Pickups – Quantity	0	0	0	0
Miscellaneous Requests (hrs)	3	0	1	2
Refilling of Sandpits	0	0	6	0
Plumbing	13	12	20	10
Fit Goal post sleeves	0	0	0	0
Cricket Wicket Maintenance	24	34	73	37

Werribee Reserve, Glen Alpine - 50 assorted native trees were planted in the reserve supplementing existing planted areas.

Weed Control - Council's weed control contractor has continued to undertake treatment of weed infestations across various sites throughout the LGA.

Hollylea Skate Park - six super advanced trees were planted into the skate park through funding by Woodbine Neighbourhood Centre including three Crepe Myrtle trees and three Hills Weeping Figs to provide shade and amenity to the park.

Amber Cottage Childcare Centre - 150 assorted flowering plants were installed with re-mulching of the garden beds conducted.

Trigg Place Ambarvale - Replacement of four advanced Blueberry Ash trees has been undertaken.

Sporting Field Works - New synthetic cricket wicket covers have been installed to Eschol Park Sporting Complex, Waminda Ovals 1 and 2 and Macquarie Fields Park. Field topdressing and soil aeration works have been undertaken at Worrell Park Rugby League field, Campbelltown Showground 1 and 2, Koorunga Reserve Soccer Fields, Eschol Park Basin 2 and 3.

Eschol Park Sporting Complex - The floodlighting project has been completed with the installation of new light fittings across the three basins of the complex.

Hurley Park - Two new floodlight poles and light fittings have been installed to the soccer field area.

Milton Park Rugby League Field - Four new floodlight poles and new light fittings have been installed to the sporting oval with the electrical upgrade almost complete.

Stromferry Oval - Repairs to playing field levels have been undertaken to remove a low point in the field with the installation of 60 tonne of sand and 1000m² of new turf being installed.

Council Tree Inspections: -

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	6	4	4	1	15
Council	16	33	15	18	82
Termites	2	0	0	0	2
Plumber - Sewer Chokes	0	0	1	0	1
N/A	2	9	4	7	22
HOLD	1	3	1	2	7
Area Totals	27	49	25	28	129

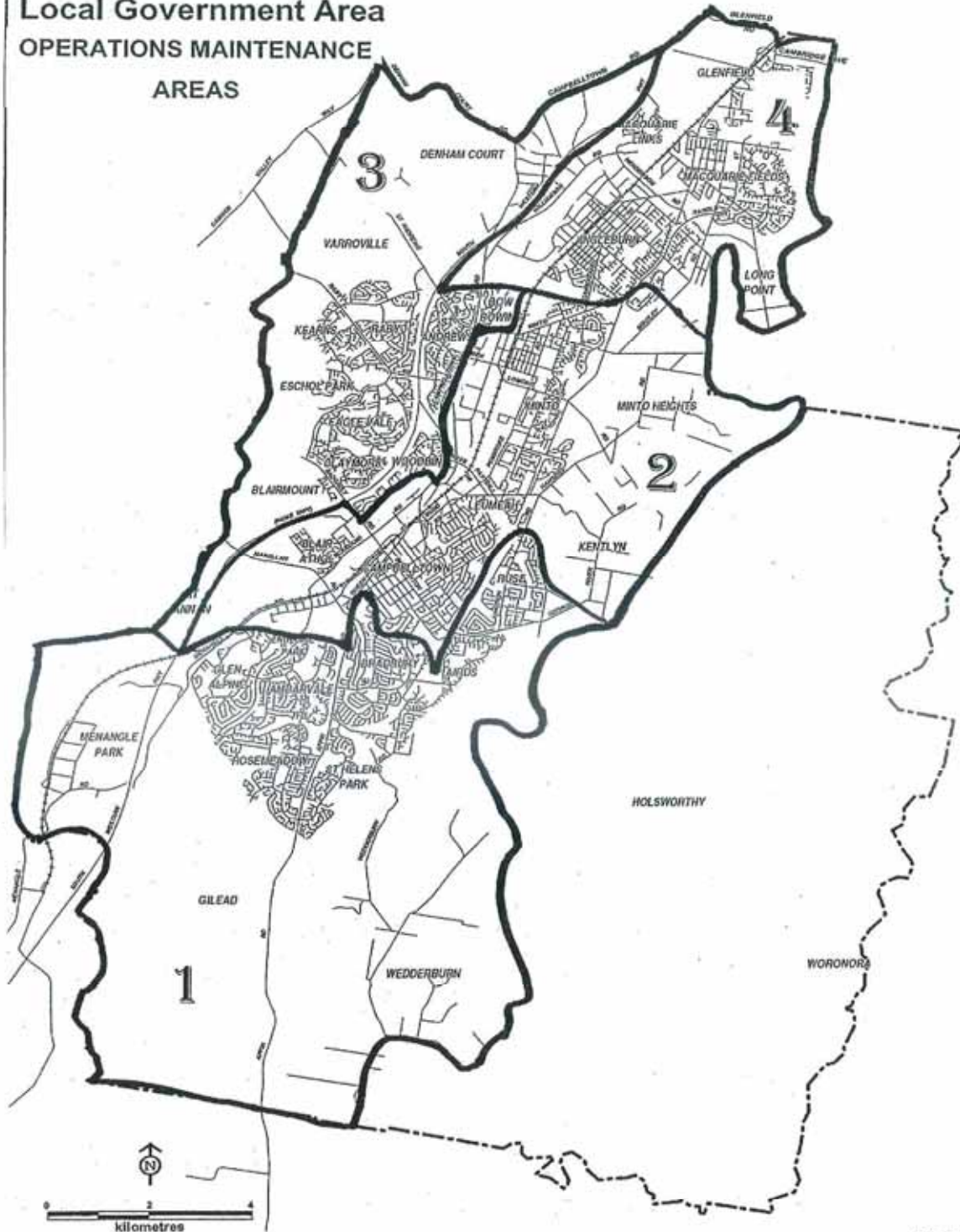
Private Property Tree Inspections: -

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	25	29	27	33	114
Council Trees - Program	8	9	2	8	27
Area Totals	33	38	29	41	141

Campbelltown City Council Local Government Area

OPERATIONS MAINTENANCE

AREAS



Date: 7/5/2003

ROADS AND DRAINAGE

A. ROADS AND FOOTPATHS

Activity	Area 1	Area 2	Area 3	Area 4	Total (tonne)
Road repairs (heavy patching)	8	8	0	6	22
Road restorations	0	0	0	0	0
AC Base Course Total (tonne)	10	15	10	20	55

B. ROADS RESERVE OPENING & RESTORATIONS – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	6	10	9	12	37
Telstra Inspections	10	12	8	16	46
Sydney Water inspections	12	8	6	4	30
Integral inspections	6	9	8	12	35
Gas Inspections	20	16	30	31	97
Customer requests	1	1	1	1	4

C. COMMUNITY RESPONSE – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash racks / tail out drains	1	3	2	9	15
Pits cleaned by hand or suction	40	12	156	72	280
Tail out drains / headwalls	5	10	4	1	20
Removal of waste matter (cubic metres)	3	16	10	8	37
Flushing of stormwater lines (linear metres)	550	150	320	380	1400
Underpass (drainage) cleaning	0	1	0	0	1
Trip hazards/footpath hazards attended	5	23	3	22	53
Dead animals removed	3	5	6	11	25
Parra webbing drainage, drains/grates/pits secured	4	6	2	4	16
Sign retrievals and straightening	2	3	1	6	12
Syringes	2	9	4	3	18
Deliver and set up at venues	1	5	2	3	11
Paver repairs	2	20	2	0	24
Oil Spill / Paint Spill / Debris on Road	1	1	0	3	5
Median Cleaning / Poisoning	10	5	55	78	148
Guide Posts	0	0	12	0	12

STREET ACCESSORIES
Sign Manufacturer Areas 1 – 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	0	0	0	9	9
Street signs	0	15	5	11	31
Community signs	0	8	0	0	8
Ordinance signs	0	8	0	0	8
Various council signs	0	2	3	0	5
Various council stickers	0	4	3	3	10
Warning signs	2	0	0	0	2
Council special events	0	18	3	1	22
Directional	0	0	0	0	0
Banners	0	1	0	0	1

Sign Erection Areas 1 – 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	0	0	0	4	4
Bollards replacement and repair	20	25	1	6	52
Street signs	17	14	8	7	46
Community signs	6	66	4	0	76
Ordinance	0	2	0	0	2
Regulatory	11	116	35	46	208
Graffiti Removal m ²	8	3	4	10	25
Warning Signs	12	24	3	2	41
Install various banners	0	2	0	2	4
Line Marking / Car Park	4	26	0	0	30
Directional	0	1	0	0	1

Minor Patching

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	273	455	150	525	1403
Edge breaks m ²	0	2	0	0	2
Restorations m ²	5	0	4	2	11
Car parks	0	81	0	0	81
Trip Hazard (number) ie advice from community	5	0	0	2	7

D. KERB AND GUTTER RECONSTRUCTION

2010/11 Annual Program
 25% complete

E. FOOTPATH PROGRAM 2010 / 2011

10% complete

F. ROAD REHABILITATION PROGRAM

Stabilisation - 60% complete
 Sealing Program - Commenced 7 December 2010, 15% complete
 Rejuvenation - 75% complete
 AC Overlay - 50% complete

G. OPERATIONS MINOR WORKS

Drainage Improvements

Eagleview Road Earth mounding - 10% complete

Simmo's Beach Boardwalk

Construction of pathway, removal timber boardwalk - 70% complete

Koshigaya Park

Inlet drain grate fabrication - 75% complete

Copperfield Drive Slow Point Island

Construction of 13 slow point islands and signage - 95% complete

H. CAPITAL WORKS

Hurley Street Pedestrian Facility - Pending landscape, expected completion 17 January 2011

Eagles Nest Childcare Centre - Construction of new carpark, 85% complete

Coronation Park Cycleway / Path

20% complete

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, and wiring problems and testing of systems. Assessment for confined space OHS requirements undertaken.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9844	Drainage truck	Clutch assembly	CCC Workshops and supplier	32hrs
9537	Pro cut mower	Skids and roller	CCC Workshops and supplier	80hrs
9950	K-line mower	Wing mounts and pins	CCC Workshops and supplier	32hrs

The following is a breakdown of the work performed since the last report **1/11/2010 – 28/11/2010**.

9844	Drainage truck – The clutch and shaft had seized bearings and required replacement. Bearings, seals and coupling were sourced and replaced. The truck is back in service.
9537	The pro cut finishing mower had damaged side skids and front roller. The roller was sourced from supplier, but the skids needed to be fabricated by workshops as parts are no longer available. Parts have been fabricated, roller fitted and unit is back in service.
9950	This mower was repaired with parts from supplier due to warranty. New hinge pins and cover mounts were fitted and the mower is back in service

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	54
Services carried out	25
Repairs to trucks	49
Repairs to heavy plant	24
Repairs to trailers	15
Tractors/implements	40
SES repairs	5
RFS repairs	7
Small plant repairs	42
Repair to cars	17
Repairs to mowers	63
Repairs to sweepers	13
Pathway requests (completed)	16

Of the reported repairs above 45 were out in the field.

The Workshop has also carried out the following duties:

- Manufacturing and repair of various fire trail gates and locks
- Cricket sight screen repairs at Raby Fields
- Various bus shelters repairs
- Repairs to signs
- Repair various pit lids
- Various gates and locks around Campbelltown
- Fabricate and install loading ramp for sign shop at depot
- Drain grate repairs Minto
- Repairs to various bollards around Campbelltown

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning

Substantial rain over the past month has hindered efforts to continue with the planned RFS and NSWFB hazard reduction burning program within the Campbelltown LGA. Burning is expected to resume as soon as weather conditions are favourable.

Arson activity

As previously reported there continues to be acts of arson occurring in Council's bushlands on several occasions over the past few weeks. The target for these ignitions is within Simmo's Beach Reserve, Macquarie Fields. Police are working together with Council and the RFS to monitor and patrol the area.

Environmental Assessments

Environmental Assessments continue for APZ upgrades in Bunbury Curran Park, Glenfield and Simmo's Beach Reserve, Macquarie Fields and future prescribed burning for the RFS.

Bushfire Plan of Management – Simmo's Beach Reserve

Environmental Consultants are due to complete the first draft of the Flora and Fauna assessment for Simmo's Beach Reserve by mid December 2010. The survey findings will provide the basis for the development of a Bushfire Plan of Management for the Reserve.

Asset Protection Zones (APZ)

Plans are in place to review the adequacy of APZ's across Campbelltown with works to improve or widen where needed and possible. The first APZ's to receive upgrades will be in Bunbury Curran Park, Glenfield and Simmo's Beach Reserve, Macquarie Fields.

Fire Trails

Planning for the major upgrades of the Dalkeith Fire Trail in St Helens Park continues. Fire trails in the Ingleburn and Simmo's Beach area have been assessed for vegetation management and track surface and drainage upgrades. Fire trails in these areas are also subject to review and consolidation with the plan to close down and revegetate trails that are no longer needed.

Ignition Management

Several fire trail gates and locks have been repaired or replaced over the last few weeks due to malicious damage. A key access point for arsonists and the dumping of rubbish into Simmo's Beach Reserve and surrounding bushland has been identified. After consultation with other landowners a new fence and gate is planned to prevent public vehicular access into the area.

Mechanical Works

16 hazard reduction slashing sites were completed in the last 4 weeks, totalling an area of 9.75 hectares with over 430 assets protected. In consultation with Open Space staff, mechanical hazard reduction sites have been mapped and new map books and working daysheets are being created to accurately reflect and record hazard reduction maintenance.

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/ Expressions of Interest and Agreements:

Currently Being Prepared

- T10/24 Truck and Body – Minor Patching
- Q10/12 Development of an Internet Site

Currently Advertised

- T10/23 Turf Maintenance at Campbelltown Stadium
- T10/12 Telecommunications System (Unified Communications and Voice Over Internet Protocol)

Currently Under Evaluation

- T10/16 Lift Installation and Maintenance
- T10/19 General Trades – Plumbing
- T10/20 General Trades – Glass
- T10/21 General Trades – Electrical
- T10/22 General Trades – Miscellaneous
- T10/25 General Trades – Building Maintenance
- T10/26 General Trades – Welding Services

ASSET MANAGEMENT SECTION

Roads

- Works Order for Asphalt Rejuvenation Program (Stage 2) has been issued.
- Rehabilitation works and asphalt re-sheeting works have been completed in the following locations:
 - Heritage Way between Carclew Place and Abington Crescent, Glen Alpine.
 - Stennett Road between Slater Road and Bow Bowing Bridge, Ingleburn.
 - St Andrews Road between Aberdeen Road and Midlothian Road, St Andrews.
 - Copperfield Drive between Bernardo Street and Lysander Avenue, Rosemeadow.
 - Copperfield Drive between McBeth Way and Julius Road, Rosemeadow.
- Works Orders have been issued for the following projects:
 - Oxford Road between Bronzewing Street and Currawong Street Ingleburn.
 - Copperfield Drive between Englorie Park Drive and Crispsparkle Drive Ambarvale.
 - Riverside Drive between Oldbury Place and Briar Road Airds.

- Panel Tender for Concrete Works (Civil Assets) was reviewed and sent to the Contract's Section.
- Panel Tender for Pavement Visual Defect Assessment was reviewed and sent to the Contract's Section.
- Stage 1 Crack Sealing work for 2010/2011 program has been completed.

Kerb and Gutter

- Works for Kerb and Gutter Reconstruction Program 2010/2011 is now in progress.
- Road work related kerb and gutter reconstruction program has been completed.
- Condition assessment is being carried out on kerb and gutter assets.
- Conquest defects and actions are being validated for the kerb and gutter reconstruction Program 2011/2012.

Parks and Public Spaces

- Work has commenced by Operations for replacement of rotten timber board walk at the bottom of Simmo's Beach with road base material. It will allow wheelchair access to view beach area.
- Refurbishment of practice cricket nets at Hurley Park has been delayed due to wet weather and will now start in January, 2011.
- Work has commenced to change all 20 BBQ's locks throughout LGA with Abloy locks to allow easier maintenance.
- Quotes are being obtained to repair the chain wire fencing and gates along Bensley Road Soccer fields.

Playground Equipment

- Work Orders has been issued for repairing playground equipment at the following sites due to vandalism: Waminda Oval, Rizal and Mawson Park.
- Playground Capital Works Program has been completed at Pembroke Park, Mississippi Park, Swan Reserve and Jim Merry Reserve.
- Playground works not yet completed due to wet weather are Marsden Park and Look Out Park. These will be completed before the commencement of school holidays.

Building Inspections

- Building data has been collected at Campbelltown Athletic Stadium for the new amenities and storage shed/office (north end of Stadium) and entered into Conquest.
- Building data has been collected and entered into Conquest for the new building at Waminda Oval.
- Building Inspections has been carried out at Macquarie Fields Indoor Sports Complex and Campbelltown Athletic Stadium/ Grandstand with all defects and actions entered into Conquest.

Internal Assets – Electrical Testing and Tagging

- Council's Contractor carried out electrical testing and tagging on construction equipment for November 2010. No defects were recorded.

Footpaths

- Footpath inspections are being carried out in the Bradbury area. All defects and actions are being mapped and placed into Council's Asset Management System by using tablet PC.
- Work's Order has been issued to Platinum Civil to commence Footpath Reconstruction Program 2010/2011 (T10/15). The work will start on 1 February, 2011 and will be completed by end of May 2011.

Bridges and Culverts

- Defect actions validations for 2010/2011 program have been completed. Investigation for carbonation treatment on two bridges is currently underway.

Stormwater Drainage

- Condition assessment has now completed for the stormwater pits. The assessments have been completed for Minto, Bow Bowing, Claymore, Eagle Vale, Kearns, Raby, Eschol Park, St. Andrews and Woodbine suburbs.
- Defect assessments for stormwater pits have now been completed. Conquest defects and actions are being prepared for the Stormwater Program 2011/2012.

Asset Management System, Grants and Reports

- Council's Asset Management upgrade (Conquest 2.55 - new major upgrade) has been installed in a test version. Necessary testing for all key users is being carried out now.

FEDERAL GOVERNMENT FUNDING GRANTS

- Waminda Reserve - Construction work has commenced on change rooms, referees room and disabled toilet facilities. All work has now been completed.
- Hurley Park - Construction work has commenced on toilets, referees room, disabled toilet, canteen and storeroom facilities. All work has now been completed.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

- Campbelltown Swimming Centre
 - Refurbishment works to the 50 metre pool has commenced. Pool water testing and has been completed. Cement rendering has commenced with tiling due to start next week. Work has been delayed due to inclement weather.
 - Construction work has commenced on the removal of the toddlers pool for a new children's splash pad. Concrete concourse has been removed in readiness for the hydraulics and concrete pad installation. Work is due for completion end of December. Work has been delayed due to inclement weather.
 - Work has commenced on the installation of solar heating to pool water on the indoor 25 metre and outdoor 50 metre pools. Work is due for completion end of December.
- Raby Oval - Construction of the new change rooms and indoor cricket facilities has commenced. Change rooms are due to be handed over to Cricket club end of December and brick work to the cricket centre is 90% complete, with roller shutters and lock up due on the 13 December.

- Campbelltown Animal Care Facility – Work has commenced on the construction of a new administration building. Metal frames and trusses have now been completed. Work is due for completion end of March.
- Worrell Park - Works has commenced on the construction of a new referees change room and store room. Brick work has commenced. Work has been delayed due to other commitments.

Reactive Building Maintenance Program

236 general maintenance requests were received during November 2010. Work has commenced or will be completed shortly on all requests.

Keying of Council Facilities

Waminda Oval and Hurley Park have been keyed to the Abloy system

FACILITIES SUPPORT

Customer Requests	
Key extension, issues, alarm codes and access	306
Request for access to Council Reserves	5

11. REPORT OF DIRECTOR COMMUNITY SERVICES

11.1 2010 UWS Partnership Award

Attachments

Nil.

Report

The University of Western Sydney has advised that Council has received a 2010 UWS Partnership Award for the Midnight Basketball Program.

The UWS Partnership Awards recognise outstanding partnerships between the University of Western Sydney and organisations or individuals, particularly in Greater Western Sydney.

UWS have worked closely with Council on the Campbelltown Midnight Basketball Program providing financial support, tournament workshops and a representative on the Community Committee throughout 2009 and 2010.

The Award was presented to a Council representative on Friday 10 December at the UWS Parramatta Campus.

Officer's Recommendation

That the information be noted.

Council Meeting 14 December 2010 (Rule/Chanthivong)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 251

That the Officer's Recommendation be adopted.

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round