

Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 11 December 2012.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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Minutes of the City Works Committee held on 11 December 2012

Present

Her Worship the Mayor, Councillor S Dobson
Councillor P Lake (Chairperson)
Councillor F Borg
Councillor G Brticevic
Councillor A Chanthivong
Councillor W Glynn
Councillor P Hawker
Councillor C Mead
Director Business Services - Mr M Sewell
Director Community Services - Mrs L Deitz
Acting Director City Works - Mr G Mitchell
Acting Manager Assets and Supply Services - Mr W Miller
Acting Manager Compliance Services - Mr P Curley
Manager Education and Care Services - Mrs J Uluibau
Manager Emergency Management - Mr J Dodd
Acting Manager Financial Services – Mr A Butcher
Manager Governance and Administration - Ms D Bourke
Manager Healthy Lifestyles - Mr M Berriman
Manager Library Services - Mr G White
Manager Operations - Mr A Davies
Manager Property Services - Mr J Milicic
Executive Assistant - Mrs K Peters

Apology Nil.

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Lake.

DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Pecuniary Interests

Nil.

Non Pecuniary – Significant Interests

Councillor Chanthivong - Item 1.4 - Narellan Road - Proposed Upgrades - Councillor Chanthivong advised that he is an employee with Transport NSW and that he will leave the room and not take part in debate nor vote on this item.

Non Pecuniary – Less than Significant Interests

Nil.

1. TECHNICAL SERVICES

1.1 Traffic Committee

Reporting Officer

Manager Technical Services

Attachments

1. Minutes of Local Traffic Committee Meeting held on 15 November 2012
2. Minutes of Campbelltown Traffic Committee Meeting held on 15 November 2012

Purpose

To seek Council's endorsement of the recommendations arising from the Local Traffic Committee and Campbelltown Traffic Committee Meeting held on 15 November 2012.

Report

RECOMMENDATIONS OF LOCAL TRAFFIC COMMITTEE 15 NOVEMBER 2012.

Reports Listed for Consideration

LTC 12/60 Williamson Road and Henderson Road - Review of Line marking at Roundabout

1. Mark straight, right and left arrows in Lane 1 which would allow traffic to turn right.
2. Mark chevrons and other pavement markings in the roundabout area.

LTC 12/61 Badgally Road, Campbelltown - Street Posting Box relocation

That Council undertake parking restriction changes to Badgally Road and Blaxland Road, Campbelltown, at the expense of Australia Post, as described in the body of the report, to accommodate the relocation of a Street Posting Box.

RECOMMENDATIONS OF CAMPBELLTOWN TRAFFIC COMMITTEE 15 NOVEMBER 2012.

CTC 12/46 Amundsen Street, Leumeah - Review traffic speeds

1. That Council forward speed data result on Amundsen Street to NSW Police Force seeking their assistance in undertaking tasking in the area with the view of reporting the matter back to Council.
-

2. That Roads and Maritime Services be requested to investigate the need for additional 50km/h signs/patches in Amundsen Street, Leumeah.

CTC 12/47 South West Rail Link Works - Campbelltown Road Closure

That the information be noted.

CTC 12/48 Appin Road - Installation of Wire Rope Safety Fence

That the information be noted.

GENERAL BUSINESS

CTC 12/49 Belmont Road, Glenfield - Cars Parking outside Glenwood Public School

That an audit of the signage be undertaken and if required Delegation of Authority be forwarded to members to be signed off.

Officer's Recommendation

That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the meeting held on 15 November 2013 be adopted.

Committee's Recommendation: (Borg/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 18 December 2012 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 222

That the Officer's Recommendation be adopted.

ATTACHMENT 1



LOCAL TRAFFIC COMMITTEE MINUTES

15 November 2012

LOCAL TRAFFIC COMMITTEE

Traffic matters related to the functions delegated to councils under the *Transport Administration Act 1988*.



Minutes Summary

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LOCAL TRAFFIC COMMITTEE MINUTES

Traffic matters related to the functions delegated to Councils under the *Transport Administration Act 1988*.

Minutes of the Local Traffic Committee held on 15 November 2012

1. ATTENDANCE

Campbelltown City Council

Manager Technical Services - Mr K Lynch
Coordinator Traffic and Road Design - Mr A Arora
Team Leader Traffic Investigation - Mr F Sirc
Administrative Assistant - Mrs S Lambert

Roads and Maritime Services

Mr J Suprain

Police Representatives

Sergeant M Cotton
Senior Constable M Davies

Bus Companies

Busways - Mr S Grady
Interline - Mr B East

Representative of Member for Macquarie Fields

Mr R James

2. APOLOGIES

Councillor G Greiss

An Acknowledgement of Land was performed by the Chairperson.

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 18 October 2012 were adopted by Council at its meeting held on 20 November 2012.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

LTC 12/60 Williamson Road and Henderson Road - Review of Line marking at Roundabout

Previous Report: LTC 60/02
Electorate: Campbelltown and Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

Plan showing re-marking of pavement markings.

Background (15/11/2012)

Concern has been raised by the community and motorists regarding the line markings and the directional arrows at the intersection of Williamson Road and Henderson Road roundabout. It has been requested that Council review these markings as motorists can't make a right turn from Lane 1 (kerb side lane) on Williamson Road.

Council Officers have inspected the site and observed the current conditions, which are as follows:

1. Straight and left turn arrows currently marked in Lane 1 in Williamson Road on its northbound approach to Henderson Road prohibits traffic in making a right turn.
2. Lane 2 in Williamson Road allows traffic to make a right turn only.
3. During the peak hours, most of the traffic on Williamson Road turns right using Lane 2. Because of the volume of traffic, Lane 2 does not have the capacity to clear the queue forcing vehicles to use Lane 1. Lane 1 is being underutilised.
4. Maintenance of the existing lines is required.

Council Officers propose that the following improvements can be carried out:

1. Lane 1 is marked with arrows indicating right, straight and left which would allow traffic heading north on Williamson Road to make a right turn which would improve the traffic flow and both the Lanes will be utilised to the capacity.
2. Provide chevrons and other pavement markings in the roundabout area as marked on the attached plan which would eliminate the conflict of traffic entering into roundabout.

Council Officers have undertaken a turning path check at the roundabout for B-doubles and is found that that they will require the use of both lanes which is similar to other locations on Williamson Road.

In undertaking the amendments to the roundabout, Council will install "Changed Traffic Condition" sign for a minimum of 6 months

Officer's Recommendation

1. Mark straight, right and left arrows in Lane 1 which would allow traffic to turn right.
2. Mark chevrons and other pavement markings in the roundabout area.

Discussion (15/11/2012)

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of Local Traffic Committee

1. Mark straight, right and left arrows in Lane 1 which would allow traffic to turn right.
 2. Mark chevrons and other pavement markings in the roundabout area.
-

LTC 12/61 Badgally Road, Campbelltown - Street Posting Box relocation

Previous Report: Nil
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

1. Australia Post letter of application
2. Aerial site sketch showing relocation of SPB
3. Street view photo shop location

Background (15/11/2012)

Australia Post is proposing to relocate a northbound Street Posting Box (SPB) from Blaxland Road, immediately north of Badgally Road, to Badgally Road on the westbound approach to Blaxland Road due to safety issues in servicing the box. The total cost of these changes will be charged to Australia Post.

It is recommended to support the relocation of the SPB with the following parking restriction changes:

1. Replace the 6.5metre "No Parking Australia Post Vehicles Excepted" restriction in Blaxland Road, north of Badgally Road with "No Stopping". This will involve the extension of the No Stopping restriction on the departure side of the traffic signals from Badgally Road. As the development of the lots on Blaxland Rd is on the rise, Council has progressively introduced No Stopping restrictions in Blaxland Road to cater for increasing traffic volumes.
2. Provide a 6metre "No Parking Australia Post Vehicles Excepted" restriction in Badgally Road at the commencement of the No Stopping restriction at the approach to Blaxland Road traffic signals. The SPB will be placed on the departure side of the existing 2P parking restriction.

The proposal of placing the SPB in Badgally Road will provide greater protection to Australia Post staff being protected by parked vehicles on its approach. The proposal also reduces the No Stopping restriction from 33 to 27metres on the approach to the signals. The loss of No Stopping would momentarily reduce the queue length capacity to the traffic signals. This is not regarded as a problem due to the recent opening of Farrow Road extension. Commuter vehicles that had come from the station are now also using The Kraal Drive and Blaxland Road signals to leave the precinct.

Council Officers have consulted with the adjacent business and no objection has been raised to the proposal.

Officer's Recommendation

That Council undertake parking restriction changes to Badgally Road and Blaxland Road, Campbelltown, at the expense of Australia Post, as described in the body of the report, to accommodate the relocation of a Street Posting Box.

Discussion (15/11/2012)

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of Local Traffic Committee

That Council undertake parking restriction changes to Badgally Road and Blaxland Road, Campbelltown, at the expense of Australia Post, as described in the body of the report, to accommodate the relocation of a Street Posting Box.

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

No reports this round

8. DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 9.30am.

K Lynch
ACTING CHAIRPERSON

ATTACHMENT 2



CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

15 November 2012

CAMPBELLTOWN TRAFFIC COMMITTEE

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to councils by the Road and Maritime Services.



Minutes Summary

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CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Maritime Services.

Minutes of the Campbelltown Traffic Committee held on 15 November 2012

1. ATTENDANCE

Campbelltown City Council

Manager Technical Services - Mr K Lynch
Coordinator Traffic and Road Design - Mr A Arora
Team Leader Traffic Investigation - Mr F Sirc
Administrative Assistant - Mrs S Lambert

Roads and Maritime Services

Mr J Suprain

Police Representatives

Sergeant M Cotton
Senior Constable M Davies

Bus Companies

Busways - Mr S Grady
Interline - Mr B East

Representative of Member for Macquarie Fields

Mr R James

2. APOLOGIES

Councillor G Greiss

An Acknowledgement of Land was performed by the Chairperson

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 18 October 2013 were adopted by Council at its meeting held on 20 November 2012.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

CTC 12/46 Amundsen Street, Leumeah - Review traffic speeds

Previous Report:	Nil
Electorate:	Campbelltown
Author Location:	Traffic and Road Design Unit

Attachments

1. Location plan showing subdivision area of Amundsen Street
2. Speed profile results for total traffic over period of survey
3. Speed profile northbound Thursday at 15min interval
4. Speed profile southbound Thursday at 15min interval

Background (15/11/2012)

Concerns have been raised by residents regarding traffic speeding in Amundsen Street, Leumeah.

Council Officers have installed a speed classifier counter in Amundsen Street approximately 65 metres south of Debenham Avenue, north of the crest in the road. It was located where high speeds would be expected and where the built up area begins. The site of the counter was also at the point where the road's verge environment changes from a rural composition to an urban one. The 350m stretch of road from Leumeah Road to Debenham Avenue is for its majority a 8m carriageway with grass shoulders (verge area), except for the last 55m, where kerb and gutter commences. Amundsen Street is one of three access roads to the subdivision estate of approximately 185 lots.

The average daily traffic over a four day period, Tuesday to Saturday, was 1115 vehicles per day. The results provided an average speed at the 50km/h speed limit of 50km/h, with the 85th percentile speed being 58km/h, northbound, and 61km/h southbound. This indicates that 15% of motorists are travelling faster than 10km/h over the 50km/h speed limit. The maximum speed recorded in the period was 88km/h, northbound, and 102km/h southbound.

Although the average speeds are acceptable the speed profile on the Thursday survey count (15min interval) for northbound and southbound directions (Attachments 3 & 4) highlights the number of maximum speeds being recorded during the course of a day. These higher speeds would be recognisable by local residents and would give the perception of speeding in the area.

Council Officers have checked the history of accidents and noted that there have been four accidents recorded in the Roads and Maritime Services database for the five year period ending June 2011 in the estate area. Only two of these accidents were in this area of the estate and both were not speed related.

Amundsen Street from Leumeah Road to Debenham Road appears to be in a rural environment that would give the perception of a high speed zone although speed limit is 50 Kmph.

It is recommended that the speed data results be forwarded to NSW Police Force with the view of determining the need for speed tasking in the area. It is also recommended that RMS investigate the need for additional reassurance 50km/h speed limit signs in Amundsen Street.

Officer's Recommendation

1. That Council forward speed data result on Amundsen Street to NSW Police Force seeking their assistance in undertaking tasking in the area with the view of reporting the matter back to Council.
2. That Roads and Maritime Services be requested to investigate the need for additional 50km/h signs/patches in Amundsen Street, Leumeah.

Discussion (15/11/2012)

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of Campbelltown Traffic Committee

1. That Council forward speed data result on Amundsen Street to NSW Police Force seeking their assistance in undertaking tasking in the area with the view of reporting the matter back to Council.
 2. That Roads and Maritime Services be requested to investigate the need for additional 50km/h signs/patches in Amundsen Street, Leumeah.
-

CTC 12/47 South West Rail Link Works - Campbelltown Road Closure

Previous Report: Nil
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

Traffic Management Plan

Background (15/11/2012)

South West Rail Link has provided Council with a copy of the Site Specific Traffic Management Plan (SSTMP) for Campbelltown Road. The works involve the installation of precast bridge girders for the new Campbelltown Road Rail Overbridge associated with the Glenfield to Leppington railway line.

Council has been advised that heavy plant and equipment will be deployed to install the large bridge girders across Campbelltown Road. For safety reasons there will be a temporary closure of Campbelltown Road on 15 December 2013 (Saturday) from 9.00pm to 9.00am between Ingleburn Gardens Road and Macdonald Road, Ingleburn.

Advanced warning signs, Variable Message Boards and traffic control to minimise inconvenience for the traffic will be provided prior to and during the works. Local traffic diversions will be in place during the works. Residents from Ingleburn Gardens estate will be required to gain access only from the north during the closure.

As part of the SSTMP, residents, emergency services, bus companies and other related agencies will be advised by mail. Newspaper advertisements and Variable Message Boards will be used to advise the broader community.

Officer's Recommendation

That the information be noted.

Discussion (15/11/2012)

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of Campbelltown Traffic Committee

That the information be noted.

CTC 12/48 Appin Road - Installation of Wire Rope Safety Fence

Previous Report: Nil
Electorate: Wollondilly
Author Location: Traffic and Road Design Unit

Attachments

1. Photograph of Appin Road
2. Aerial view of Appin Road

Background (15/11/2012)

Council has been advised by Roads and Maritime Services that they will be installing wire rope safety fencing along Appin Road. The work will commence 2km south of Copperfield Drive on the western side of Appin Road for a distance of 200 meters.

Roads and Maritime Services have decided to erect this wire rope safety fence in order to reduce the severity of accidents on Appin Road.

The work would commence by the end of November 2012 and would be completed by 15 December 2012.

During the works there will be no inconvenience to traffic as adequate Traffic Management Plans would be in place.

Officer's Recommendation

That the information be noted.

Discussion (15/11/2012)

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of Campbelltown Traffic Committee

That the information be noted.

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

CTC12/49 Belmont Road, Glenfield - Cars Parking outside Glenwood Public School

Previous Report: Nil
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

Nil

Background (15/11/2012)

The Interline bus representative raised concerns that on school days cars are parking too close to the threshold at the entry to the school zone on the western side of Glenwood Public School, leaving insufficient room for buses to pass through the threshold.

On a number of occasions buses have to pass the centre island on the wrong side of the road, causing danger to pedestrians and other road users.

The Committee were advised that an incident had occurred when a vehicle was parked on the downhill side of the threshold with its rear against the kerb blister. The bus driver had to reverse up the hill in an attempt to manoeuvre the bus through on the wrong side and in doing so the rear of the bus swung too far to the left and struck a parked vehicle on the uphill side.

The Interline bus representative requested Council's support in taking remedial action to enable a clear path through the threshold for buses in order to ensure that parked cars do not park on the roadway at this threshold.

The Roads and Maritime Services representative suggested that an audit of the signage be undertaken and suggested that the median strip be removed.

The Manager Technical Services advised that following an audit of the signage, Delegation of Authority will be forwarded to members to be signed off.

The NSW Police representative suggested that the bus company contact the Police if the situation occurs again and the Police will take appropriate action.

Recommendation of Campbelltown Traffic Committee

That an audit of the signage be undertaken and if required Delegation of Authority be forwarded to members to be signed off.

8. DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 9.57am.

K Lynch
ACTING CHAIRPERSON

1.2 Alexander Crescent, Macquarie Fields - Parking

Reporting Officer

Manager Technical Services

Attachments

Sketch plan of area

Purpose

To provide Council with an update on the possible construction of a car park on vacant land at the corner of Railway Parade and Saywell Avenue, Macquarie Fields.

History

Council at its meeting on 20 November 2012 requested a report on the feasibility of expanding the existing car park on the corner of Alexander Crescent and Railway Parade, Macquarie Fields.

The existing car park located at the corner of Alexander Crescent and Railway Parade is owned by Council and has capacity for 140 cars (see attached sketch). The car park is mostly occupied during the week. The land to the immediate south of the car park is vacant land also owned by Council and is approximately 1125 square metres in size.

Along Railway Parade to the north of Saywell Road there is parallel parking located on both sides of the road with two sections of angled parking. These areas are mostly occupied during the week.

Apart from Alexander Crescent and a small section of Railway Parade, there are no parking restrictions within the streets near the railway station.

Report

Council officers have undertaken a number of inspections of the car park areas over the past few months to determine the parking demands. The inspections have revealed that the existing car park at the corner of Alexander Crescent and Railway Parade and Railway Parade north of Saywell Road are fully occupied.

The Council owned vacant land at the corner of Saywell Road and Railway Parade adjoins the existing car park. This vacant land is at grade with no barriers to prevent cars from parking on the land. Inspections identified that at least one row of cars are parked on it off the formalised car park, which equates to approximately 14 car spaces.

The Saywell Road frontage to Council's vacant land has no parking restriction and on each inspection it was noted that parking is available along Saywell Road. The section of Railway Parade to the south of Saywell Road has minimal use and provides 33 spaces adjacent to the railway line.

Additional Parking Capacity

Generally the standard for car parking distance from railway stations is approximately 400m. At present most commuters using Saywell Road and Railway Parade park within 200m of the railway station. Accordingly there is the opportunity for the public to park up to 400m away from the station and this equates to 66 car park spaces.

The current parking demand that has been using the vacant land could comfortably park on the street and only extend their walking to the station by approximately 50-100m.

Car Park Demand

Enquiries have been made with RailCorp to determine if there is intention to increase the number of train services that utilise the station and although no definite answer could be obtained there appears to be no immediate intention to increase the services to the station. The other factor that has been taken into consideration is the number of people who may currently utilise the station due to disruption at other stations in the area e.g. Glenfield. It is considered that there may be only a slight reduction in the number of people using this station in the future and therefore the parking demand as described above should be used to determine current demand.

Car Park Costings

Formalising a car park over the whole vacant land will provide approximately 60 car spaces and is estimated to cost \$130,000. Considering there is ample vacant street parking with spaces for at least 66 vehicles, the formalisation of the whole of Council's vacant land for additional parking may at this time not be required. It should also be noted that the available street parking will cause little to no impact on residents within the street.

The parking survey has identified that the demand for parking at present does not exceed the available street parking. Considering that some parking demand may change as works at other stations in the area cease, a further parking review will be undertaken in twelve months to determine the demand for parking at Macquarie Fields Station.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Brticevic/Hawker)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 18 December 2012 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 222

That the Officer's Recommendation be adopted.

ATTACHMENT



1.3 2013 Floodplain Management Conference

Reporting Officer

Manager Technical Services

Attachments

Conference Program (distributed under separate cover)

Purpose

The purpose of this report is to advise Councillors that the annual Floodplain Management Authorities (FMA) Conference will be held on 28 May to 31 May 2013 at Tweed Shire Council.

History

The Annual Conference is held at various locations throughout New South Wales on a rotating basis. The Conference brings together various organisations involved in flood management activities, with delegates sharing information on flood mitigation techniques and management practices.

Campbelltown City Council is a significant beneficiary of funds from the State and Federal Governments for flood mitigation works and flood studies. Council has been a member of the FMA since 1982 and Council has attended the Conference each year that it has been held.

Councillor Fred Borg is Council's nominated delegate to the FMA and has attended the Conference on a number of occasions.

Report

The NSW Conference over many years has been very successful and has received increasing interest from other states. This year the Conference is being promoted as more of a nationwide Conference than simply a New South Wales Conference.

The 2013 Conference is being hosted by Tweed Shire Council. The theme for this year's Conference will be 'National Floodplain Management - Shared Experiences, National Solutions'.

The Conference is attracting presenters from New South Wales, interstate and overseas and provides a great opportunity to meet and enhance contacts within the floodplain management industry.

It is recommended that Councillor Borg attend as Council's delegate to the FMA, with any other interested Councillors should they wish to attend. In conjunction with Councillors attendance, as has been the case with previous Conferences, the Manager Technical Services and the Coordinator Stormwater and Structural Design also attend.

Officer's Recommendation

That Councillors' delegate to the FMA and any interested Councillors, together with nominated staff as detailed in the body of the report, attend the 2013 Floodplain Management Association Annual Conference and expenses incurred at the Conference are met in accordance with Council's Policy.

Committee's Recommendation: (Mead/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 18 December 2012 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 222

That the Officer's Recommendation be adopted.

1.4 Narellan Road - Proposed Upgrades

Reporting Officer

Manager Technical Services

Attachments

Nil

Purpose

To provide Council with an update on the proposed upgrades to Narellan Road.

History

Narellan Road is approximately 7.7km long and is a key road within the Macarthur and South Western Sydney area. Roads and Maritime Services (RMS) has been planning for the future upgrade of Narellan Road between Camden Valley Way at Narellan and Blaxland Road at Campbelltown to improve the traffic flow and road safety along the road.

The preliminary concept designs for the upgrade of Narellan Road to six lanes is currently on display and community comments are being requested until Friday 21 December 2012. The works to be undertaken are to be completed in five stages. The first stage is the only stage at present with a committed construction timeframe for completion of mid 2014. Roads and Maritime Services have planned these works in consideration of the recommendation of the Joint Regional Planning Panel (JRPP) for UWS housing developments.

The recommendation of the JRPP is to provide new traffic signals at Gilchrist Drive/Goldsmith Avenue intersection and improvements to the intersection of Narellan Road/UWS would mitigate the impact of Stage 1 development on the adjoining road network. The alignment and detail of the UWS works along Narellan Road will be consistent with the RMS concept plans for Narellan Road widening project.

Report

The following five stages of works have been posted by the Roads and Maritime Services (RMS).

Stage One

Provide three lanes on Narellan Road in both directions between Mount Annan Drive and the Hume Highway interchange. Provide new traffic lights at the Hume Highway southbound ramps (to Narellan).

Stage Two

Provide three westbound lanes between the UWS/TAFE access road and the Hume Highway interchange. Provide three eastbound lanes between the Hume Highway interchange and Blaxland Road. Upgrade the UWS/TAFE intersection with dual right turn lanes into UWS/TAFE access road.

Stage Three

Improve the right turn lanes on Narellan Road at the Blaxland Road/Gilchrist Drive intersection to provide dual turning lanes into Blaxland Road and lengthen the dual right turn lanes into Gilchrist Drive.

Stage Four

Widening to three lanes in both directions between Hartley Road/Waterworth Drive and Tramway Drive/Mount Annan Drive (some temporary roadwork was completed in 2012). Widening to three lanes westbound between Camden Bypass and Waterworth Drive. Provide dual right turn lanes into Camden Valley Way, Hartley Road and Waterworth Drive and triple right turn lanes into Narellan Road ((eastbound) from Camden Valley way (northbound).

Stage Five

Widen the eastbound bridge over the Hume Highway to provide three lanes at the interchange and improve the southbound exit ramp (to Campbelltown). Provide four eastbound lanes between Tramway Drive and Hume Highway.

Discussion

The overall works to Narellan Road will provide much needed capacity. The issue of concern is the funding and timeframe for completion of stages two through to five. The general progression plan for the works appears to be logical though a few parts within stages appear to be out of sequence.

The first stage will see an improvement to the interchange by providing improved capacity to the southbound off ramp heading to Narellan. The works at this point will be the installation of a new set of traffic lights which will allow for three lanes of traffic to enter Narellan Road (traffic heading to Narellan Road only) from the southbound exit ramps. This stage will also provide three lanes in both directions between the interchange and Mount Annan Drive.

The major concern with this concept is that the traffic heading into Campbelltown from the southbound freeway exit ramps will still have to enter Narellan Road in the manner as they do now. From previous briefings and reports to Council regarding the UWS development it was identified that a major traffic issue is the merging of traffic from the exit ramps across Narellan Road to the UWS turn right lanes. This situation is not planned to be addressed until stage five of the upgrades works. At stage five, it is proposed to provide three lanes turning into Narellan Road under traffic lights. This will remove the conflict with through traffic and allow the safe migration of traffic across into the right turn lanes to UWS.

With the construction of stages one and two this situation will become even worse. These stages will see an increase to three eastbound lanes to and a dual right turn into UWS be provided. This will allow traffic to travel more freely in an easterly direction along Narellan Road. The concern will be that the merging of traffic will become even more difficult and dangerous with fewer intervals in which to merge.

It is recommended that as part of the submission, Council should ask that the stage one works be extended to include the final traffic lights configuration for the southbound exit ramp traffic. This will mean that the traffic exiting towards Campbelltown will be controlled under traffic lights, thus making the merge to UWS much safer.

Two final points that need to be highlighted to RMS are as follows. Firstly there is no plan to undertake any grade separation to the Narellan/Blaxland/Gilchrist intersection. Though works are planned for this intersection they are only short term fixes and will not significantly improve the level of service to the intersection. Some appreciation for a long term solution for the intersection should be discussed at this time.

Secondly at no stage of the Narellan Road upgrade does the westbound lanes between Gilchrist Drive and the UWS lights is the road widened to accommodate three lanes.

Officer's Recommendation

That Council make a formal submission to Roads and Maritime Services requesting that the merging lane between the M5 and the entrance to UWS be escalated to Stage One.

Having declared an interest in regard to Item 1.4, Councillor Chanthivong left the Chamber and did not take part in debate nor vote on this item.

Committee's Recommendation: (Borg/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

At the conclusion of the discussion regarding Item 1.4, Councillor Chanthivong returned to the Chamber for the remainder of the meeting.

Council Meeting 18 December 2012

Having declared an interest in regard to Item 1.4, Councillor Chanthivong left the Chamber and did not take part in debate nor vote on this item.

Council Meeting 18 December 2012 (Lake/Borg)

1. That Council make a formal submission to Roads and Maritime Services requesting that the merging lane between the M5 and the entrance to UWS be escalated to Stage One.
2. That Council write to the Roads and Maritime Services requesting them to extend the merging lane on to the F5 heading south and to place a set of street lights on the exit lane heading north.

Council Resolution Minute Number 223

1. That Council make a formal submission to Roads and Maritime Services requesting that the merging lane between the M5 and the entrance to UWS be escalated to Stage One.
2. That Council write to the Roads and Maritime Services requesting them to extend the merging lane on to the F5 heading south and to place a set of street lights on the exit lane heading north.

At the conclusion of the discussion regarding Item 1.4, Councillor Chanthivong returned to the Chamber for the remainder of the meeting.

1.5 Status Report on Parking Study - Campbelltown and Ingleburn CBD's

Reporting Officer

Manager Technical Services

Attachments

Nil

Purpose

To provide Council with a status report of the recent parking study that was undertaken by consultants on parking areas in Campbelltown and Ingleburn CBD's.

History

Council has commissioned an external consultant to undertake a parking study in the Campbelltown and Ingleburn CBD's to determine if the existing parking supply is adequate and used efficiently by commuters, businesses, residents and customers.

Report

The study has identified a variety of short and long term improvements that can be made to improve parking efficiency within the Campbelltown and Ingleburn CBD's. An inventory of all parking has been made and surveys conducted to determine the occupancy of off-street and on-street parking spaces.

To determine the extent of the parking requirements, the consultant met with representatives of both the Campbelltown and Ingleburn Chamber of Commerce to discuss their views on parking priorities within their respective areas. The consultant has identified short and long term options to improve parking efficiency in both city centres.

Some of the recommendations at this stage include:

- increasing regular parking enforcement
 - changing unrestricted off-street parking to restricted parking to discourage all day parkers
 - provide signage at the driveways of off-street car parks
 - the introduction of paid parking in some areas to increase vehicle turnover
 - encourage the use of non-car modes including bicycle and bus
 - additional bus services to service the town centre
 - the development of a long term parking strategy with Transport for NSW
-

The consultants are to provide their final report in February 2013. Council officers will review the consultants findings and recommendations, with a final report to be submitted to Council in March 2013.

In the meantime, it is proposed that Council officers undertake site surveys to ensure that the data analysed by the consultant is in keeping with Council's expectations.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Glynn/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 18 December 2012 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 222

That the Officer's Recommendation be adopted.

1.6 Ministerial Meeting - Appin Road

Reporting Officer

Director City Works

Attachments

Nil

Purpose

To advise Council of the outcome of a meeting with the Minister for Roads and Ports held on Wednesday 28 November 2012.

Report

Council at its meeting 16 October 2012 resolved:

1. That Council contact the Mayors of Wollondilly Shire Council and Wollongong City Council seeking their support in attending an urgent meeting with the NSW Premier to discuss the worsening situation of Appin Road.
2. That Council write to the NSW Premier seeking an urgent meeting to discuss a number of issues regarding Appin Road.

Subsequent to this resolution, correspondence was forwarded to Wollongong and Wollondilly councils and the Premiers office seeking a meeting. Although the Premier was unable to meet with the Mayors, a meeting was arranged with the Minister for Roads and Ports, Mr Duncan Gay on Wednesday 28 November 2012.

A number of issues were discussed with the Minister and the meeting was productive and beneficial with regard to the concerns raised about Appin Road. The Minister has agreed to request the Roads and Maritime Services, the agency responsible for Appin Road, to undertake a road safety audit. The issues that would be considered within this review would be maximum speed limits, safety barriers, with locations to be on road shoulders and where necessary the middle of the road, and consideration of a public safety campaign.

The Minister and his supporting staff expressed their concerns relating to the accidents and fatalities that had occurred on Appin Road in recent years and indicated their support to the three Mayors for efforts to be made to improve road conditions and other matters which relate to Appin Road.

The Ministers staff indicated a continuing dialogue would take place with relevant technical staff of the three Councils and a further report and briefing will be provided to Council in the New Year.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Brticevic/Mead)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 18 December 2012 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 222

That the Officer's Recommendation be adopted.

2. OPERATIONAL SERVICES

No reports this round

3. ASSETS AND SUPPLY SERVICES

3.1 T12/18 Plant and Equipment Hire

Reporting Officer

Acting Manager Assets and Supply Services and Manager Operational Services

Attachments

The following confidential attachments have been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrices

Purpose

To advise Council of the tenders received for plant and equipment hire and recommend that Council accept the tenders submitted by a number of organisations across the range of services as a panel contract arrangement.

History

Currently Operational Services seek quotations for the use of plant and equipment hire for each project. A review was undertaken of the current level of expenditure and the future requirements for plant and equipment hire. It is anticipated over the next three years expenditure will exceed the legislative threshold of \$150,000, therefore a public tender process was undertaken.

Report

Councils plant and equipment requirements "with an operator" are as follows:

- Backhoe
 - Skidsteer
 - Excavator (various sizes)
 - Bogie Trucks
 - Tilt Tray Trucks
-

- Water Tankers (Articulated and Rigid in various sizes)

Councils plant and equipment requirements “without an operator” are as follows:

- Backhoe
- Skidsteer
- Excavator (various sizes)

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Funding Source

Funds for these works are allocated in Council's Assets and Supply Services' and Operations' budget.

Contract Term

The term for this contract will be for a period of two years with an option for extension of 12 months.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 27 August and 3 September 2012. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tenders Received

Tenders closed on Tuesday 2 October 2012. Twenty eight on-time responses were received from the following organisations:

- A & C Plant Hire Pty Ltd
 - Acclaimed Excavations Pty Ltd
 - Allard's Plant Hire Pty Ltd
 - Carrycall Tipper Hire Pty Ltd
 - Cawdor Haulage Pty Ltd
 - Coates Hire Operations Pty Ltd
 - DCM Excavations Pty Ltd
 - Dinamo Pty Ltd
 - E & B Tipper Hire Pty Ltd
 - Earth Civil (NSW) Pty Ltd
 - Edscog Pty Ltd
 - Hanna Bros Plumbing Pty Ltd
 - Interstate Motor Marketing Services Pty Ltd
 - J.P. Haines Plumbing Pty Ltd t/as Haines Bros Earthmoving & Drainage
 - J Smith & L.G Smith t/as JAK Concreting & Excavations
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- Ken Coles Excavations Pty Ltd
- Kennards Hire Pty Ltd
- M Bray & N Bray t/as N.Bray & M.Bray
- Michael G. Everingham Contracting Pty Ltd
- Mozaf Pty Ltd
- Nauneet Singh t/as Singhs Earthworks
- Orangeville Enterprises Pty Ltd t/as Orangeville Plant Hire
- R & K Deguara Pty Ltd
- Sherrin Rentals Pty Ltd
- Supreme Earthmoving Pty Ltd
- Vapele Pty Ltd
- W & R Hayes Pty Ltd
- Warren Kelly Transport Pty Ltd

Tender Document

Organisations were requested to submit the following information with their tender response:

- Nomination of requirements
- Experience including details of any subcontractors and their experience
- Nominated staff
- Specifications of equipment
- Price
- Insurances
- Work Health and Safety Management Systems
- Environmental practices
- Conflict of interest declaration
- Additional terms of contract protecting the tenderers' business requirements

Evaluation Process

The Evaluation Panel, consisting of officers from Operational Services and Development Services evaluated the tenders against the following weighted assessment criteria:

- Experience of the company
- Nominated staff
- Specifications of equipment
- Suitability of standard pricing
- Work Health and Safety
- Environmental commitment

The Evaluation Panel used Council's standard zero-five scoring system for all non-pricing criteria with five being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined based on the daily rate and any floatage/travel per day.

Tender Evaluation

The Evaluation Panel considered the following tenderers offered the best value response to Council for each component:

Recommended Tenderer	Plant
A & C Plant Hire Pty Ltd	Bogie Tipper with Operator 12.0T – 14.9T
Acclaimed Excavations Pty Ltd	Backhoe with Operator
Carrycall Tipper Hire Pty Ltd	Bogie Tipper with Operator 5.0T – 11.9T
	Bogie Tipper and Trailer
Cawdor Haulage Pty Ltd	Articulated Water Tankers 19,000-21,000L
Coates Hire Operations Pty Ltd	Backhoe without Operator
	Excavator without Operator 20T-25T
E & B Tipper Hire Pty Ltd	Bogie Tipper with Operator 12.0T – 14.9T
Earth Civil (NSW) Pty Ltd	Excavator with Operator 15T-20T
Edscog Pty Ltd	Backhoe without Operator
Hanna Bros Plumbing Pty Ltd	Skidsteer with Operator
	Excavator with Operator 1T-3T
	Excavator with Operator 3T-5T
	Excavator with Operator 5T-10T
	Excavator without Operator 1T-3T
	Excavator without Operator 3T-5T
J.P. Haines Plumbing Pty Ltd t/as Haines Bros Earth Moving and Drainage	Skidsteer without Operator
	Rigid Water Tankers 19,000-21,001
Kennards Hire Pty Ltd	Skidsteer without Operator
M Bray & N Bray t/as N.Bray & M.Bray	Excavator with Operator 10T-15T
Michael G. Everingham Contracting P/L	Skidsteer with Operator
	Excavator with Operator 3T-5T
	Bogie Tipper/Trailer with Operator 12.0T–25.0T
Mozaf Pty Ltd	Excavator without Operator 10T-15T
	Excavator without Operator 15T-20T
	Bogie Tipper with Operator 5.0T – 11.9T
	Tilt Tray Trucks with Operator
	Water Tankers – Rigid – 9000-10,000L
	Water Tankers – Rigid – 19,000-21,000
Nauneet Singh t/as Singhs Earthworks	Excavator without Operator 5T-10T
Orangeville Enterprises Pty Ltd	Backhoe with Operator
Supreme Earthmoving Pty Ltd	Excavator with Operator 20T-25T
W & R Hayes Pty Ltd	Rigid Water Tankers 9000-10,000L

Tenders Not Recommended

All other tenders are not recommended as they either:

Did not provide sufficient information on their nominated staff; failed to provide satisfactory details of the specifications of their equipment; did not demonstrate sufficient experience in similar works; tendered additional terms and conditions that contradicted the proposed Council's Conditions of Contract; or in most cases, tendered pricing which was not as competitive as the recommended tenderers.

Water Tankers – Articulated – 9000-10,000L – Hire with Operator

Council did not receive any tenders for this requirement. Operational Services will seek quotations for this requirement as needed.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Acclaimed Excavations Pty Ltd for the provision of backhoe hire with an operator for a period of two years with an option for extension of 12 months.
 2. That Council accept the offer of Orangeville Enterprises Pty Ltd t/as Orangeville Plant Hire for the provision of backhoe hire with an operator for a period of two years with an option for extension of 12 months.
 3. That Council accept the offer of Coates Hire Operations Pty Ltd for the provision of backhoe hire, excavator hire 20-25T for a period of two years with an option for extension of 12 months.
 4. That Council accept the offer of Edscog Pty Ltd for the provision of backhoe hire for a period of two years with an option for extension of 12 months.
 5. That Council accept the offer of Hanna Bros Plumbing Pty Ltd for the provision of skidsteer hire with an operator, excavator hire with an operator 1-3T, excavator hire with an operator 3-5T, excavator hire with an operator 5-10T, excavator hire 1-3T, and excavator hire 3-5T for a period of two years with an option for extension of 12 months.
-

6. That Council accept the offer of Michael G. Everingham Contracting Pty Ltd for the provision of skidsteer hire with an operator, excavator hire with an operator 3-5T, bogie tipper and trailer 12.0-25.0T for a period of two years with an option for extension of 12 months.
 7. That Council accept the offer of Kennards Hire Pty Ltd for the provision of skidsteer hire for a period of two years with an option for extension of 12 months.
 8. That Council accept the offer of J.P. Haines Plumbing Pty Ltd t/as Haines Bros Earthmoving & Drainage for the provision of skidsteer hire and water tankers rigid 19,000-21,000L hire with an operator for a period of two years with an option for extension of 12 months.
 9. That Council accept the offer of M Bray & N Bray t/as N.Bray & M.Bray for the provision of excavator hire with an operator 10-15T for a period of two years with an option for extension of 12 months.
 10. That Council accept the offer of Earth Civil (NSW) Pty Ltd for the provision of excavator hire with an operator 15-20T for a period of two years with an option for extension of 12 months.
 11. That Council accept the offer of Supreme Earthmoving Pty Ltd for the provision of excavator hire with an operator 20-25T for a period of two years with an option for extension of 12 months.
 12. That Council accept the offer of Nauneet Singh t/as Singhs Earthworks for the provision of excavator hire 5-10T for a period of two years with an option for extension of 12 months.
 13. That Council accept the offer of Mozaf Pty Ltd for the provision of excavator hire 10-15T, excavator hire 15-20T, bogie tipper 5.0-11.9T, tilt tray trucks, water tankers rigid 19,000-21,000L hire with an operator and water tankers rigid 19,000-21,000L hire with an operator for a period of two years with an option for extension of 12 months.
 14. That Council accept the offer of Carrycall Tipper Hire Pty Ltd for the provision of bogie tipper 5.0-11.9T, bogie tipper and trailer 12.0-25.0T for a period of two years with an option for extension of 12 months.
 15. That Council accept the offer of A & C Plant Hire Pty Ltd for the provision of bogie tipper 12-14.9T for a period of two years with an option for extension of 12 months.
 16. That Council accept the offer of E & B Tipper Hire Pty Ltd for the provision of bogie tipper 12-14.9T for a period of two years with an option for extension of 12 months.
 17. That Council accept the offer of Cawdor Haulage Pty Ltd for the provision of water tankers articulated 19,000-21,000L hire with an operator for a period of two years with an option for extension of 12 months.
 18. That Council accept the offer of W & R Hayes Pty Ltd for the provision of water tankers rigid 19,000-21,000L hire with an operator for a period of two years with an option for extension of 12 months.
-

19. That no tenders be accepted for Water tankers articulated 9000-10,000L hire, and Council seek quotations for this requirement in accordance with its procurement processes when required.
20. That the Contract documents be executed under the Common Seal of Council.
21. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Hawker/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 18 December 2012 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Amendment: (Borg/Kolkman)

That this item be withdrawn.

Council Resolution Minute Number 222

That the above amendment be adopted.

3.2 T11/20 Grounds Maintenance Airds, Claymore, Glenfield and Macquarie Fields

Reporting Officer

Acting Manager Assets and Supply Services and Manager Operational Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for grounds maintenance in Airds, Claymore, Glenfield and Macquarie Fields and recommend that Council accept the tender submitted by ILC Group Pty Ltd t/as ILC Group.

History

Council has significant areas of open space throughout the Local Government Area (LGA) that require scheduled mowing services. In most cases, these locations are maintained by Council resources however there are some areas that were previously owned by NSW Housing but are now under the care and control of Council.

The areas are located in Claymore, Airds, Glenfield and Macquarie Fields and in recent years Council has contracted out these services as Council does not have the resources or plant equipment to undertake additional ground maintenance activities

Council does not "contract out" any other ground maintenance services, except for channel mowing and circumstances where Council has weather patterns that promote excessive growing conditions.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Funding Source

Funds for these works are allocated in Council's internal Operations budget.

Contract Term

The term for this contract will be for a period of three years with two 12 month options for extension to be exercised at Council's discretion.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 30 July and 6 August 2012. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tenders Received

Tenders closed on Tuesday 28 August 2012. Sixteen on-time responses were received from the following organisations:

- Australian Environmental Services Pty Ltd
- Carefree Property Maintenance Pty Ltd
- Fair Repairs Pty Ltd
- Fine-Line Property Services Pty Ltd
- GLG GreenLife Group Pty Ltd
- House With No Steps
- HYJ Pty Ltd t/as HYJ Services
- ILC Group Pty Ltd t/as ILC Group
- Marsupial Landscape Management Pty Ltd
- New Link Pty Ltd
- Prime Facility and Asset Management Pty Ltd
- Skyline Landscape Services Pty Ltd
- Snippers Lawnmowing Maintenance Service and Sales Pty Ltd t/as Snippers Lawnmowing
- Star Property Maintenance Pty Ltd
- Sharbil Matta t/as Stem Landscape and Maintenance
- Triniem Pty Ltd.

Tender Document

Organisations were requested to submit the following information with their tender response:

- Company details
 - Company experience, particularly as they relate to the services
 - Details of similar recent and current projects and the contract value
 - Details of nominated staff including experience, qualifications and training
 - Specifications of plant and equipment
 - Program of works including staff, resources and equipment allocated on a weekly basis
 - Price
 - Insurances including methodology for managing claims
-

- Work Health and Safety Management Systems
- Environmental practices
- Details of subcontractors and their experience
- Conflict of interest declaration
- Additional terms of contract protecting the tenderers business requirements.

Evaluation Process

The Evaluation Panel, consisting of officers from Operational Services and Property Services evaluated the tenders against the following weighted assessment criteria:

- Experience of the company
- Nominated staff
- Specifications of plant and equipment
- Program of works
- Suitability of standard pricing
- Work Health and Safety
- Environmental commitment

The Evaluation Panel used Council's standard zero-five scoring system for all non-pricing criteria with five being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was based on the total price for the grounds maintenance of the required areas per month.

Shortlisting of Tenders

The Request for Tender process allows for a short listing process to occur at Council's discretion. This process excludes a Tender from further consideration at any stage of the evaluation process on a range of conditions.

Due to the large number of tenderers, the Evaluation Panel elected to shortlist on the basis of acceptable experience and program of works. An acceptable level of experience and a detailed program of works demonstrates a tenderer's capability to perform the services that meets Council's requirements. Any tenderer that did not achieve a satisfactory score in these criteria were not considered further.

Organisations Not Shortlisted

As a result of the shortlisting process, the following companies are not recommended as their experience and/or program of works did not meet Council's requirements:

- Australian Environmental Services Pty Ltd
 - Carefree Property Maintenance Pty Ltd
 - Fine-Line Property Services Pty Ltd
 - GLG GreenLife Group Pty Ltd
 - House With No Steps
-

- HYJ Pty Ltd t/as HYJ Services
- Marsupial Landscape Management Pty Ltd
- Skyline Landscape Services Pty Ltd
- Star Property Maintenance Pty Ltd
- Triniem Pty Ltd.

Shortlisted Organisations

The following companies were shortlisted:

- ILC Group Pty Ltd t/as ILC Group
- New Link Pty Ltd
- Prime Facility and Asset Management Pty Ltd
- Snippers Lawnmowing Maintenance Service and Sales Pty Ltd t/as Snippers Lawnmowing.

Recommendation of the Evaluation Panel

ILC Group Pty Ltd is recommended for the provision of grounds maintenance in Airds, Claymore, Glenfield and Macquarie Fields as they:

- provided comprehensive details of their company experience with similar sized councils and other large contracts, confirmed through satisfactory reference checks
- submitted a thorough transition plan
- detailed sufficient number of ground crews, nominating staff with suitable qualifications
- provided satisfactory details of their plant and equipment deemed to be sufficient to undertake the services
- provided a detailed program of works demonstrating how the services will be completed on a weekly basis
- tendered the cheapest price for the provision of the services, of the shortlisted organisations.

The remaining shortlisted companies were more expensive than the recommended tenderer. The Evaluation Panel did not consider there to be an advantage to Council for accepting the higher prices.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The contractors will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of ILC Group Pty Ltd for the provision of Grounds Maintenance Services at Airds, Claymore, Glenfield and Macquarie Fields for a period of three years with two 12 month options for extension.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Brticevic/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 18 December 2012 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 222

That the Officer's Recommendation be adopted.

3.3 T12/21 Concrete Works Reconstruction Program 2012-2013

Reporting Officer

Acting Manager Assets and Supply Services and Manager Operational Services

Attachments

The following confidential attachments have been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

1. Evaluation and Pricing Matrix – Kerb and Gutter Reconstruction Parts 1 and 2
2. Evaluation and Pricing Matrix – Drainage Services

Purpose

To advise Council of the tenders received for the Concrete Works Reconstruction Program 2012-2013 and recommend that Council accept the tenders submitted by Kodi Civil Pty Ltd for the provision of kerb and gutter (parts 1 and 2) and Stateline Asphalt Pty Ltd for the provision of drainage services.

History

Council, at its meeting on 3 July 2012 resolved to accept the tender of MSA Civil and Communications Pty Ltd for the provision of Concrete Works Reconstruction Program 2012-2013. The contract was subsequently awarded to MSA Civil and Communications Pty Ltd, however, MSA Civil and Communications Pty Ltd were unable to complete the works at the tendered rates and their contract with Council was terminated.

Due to the level of anticipated expenditure, it was determined another request for tender should be issued for these components. Council also took the opportunity to re-tender for additional drainage services in accordance with current requirements.

Report

The services required under this contract were divided into three components as follows:

- Kerb and gutter reconstruction part 1 (North)
- Kerb and gutter reconstruction part 2 (South)
- Drainage services (pit lintels, grates, lids and frames).

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Funding Source

Funds for these works are allocated in Council's Asset Services budget.

Contract Term

The term of this contract will be from the date of acceptance until completion of the program, including any defects liability and/or warranty periods. All works must be completed by 31 May 2013.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 17 and 24 September 2012. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tenders Received

Tenders closed on Tuesday 9 October 2012. Four on-time responses were received from the following organisations:

- Exclusive Developments Pty Ltd
- J Smith & L.G Smith t/as JAK Concreting and Excavations
- Kodi Civil Pty Ltd
- Stateline Asphalt Pty Ltd.

Tender Document

Organisations were requested to submit the following information with their tender response:

- Experience
- Capability to complete works and similar works
- Program of works
- Price
- Insurances
- Work Health and Safety Management Systems
- Environmental practices
- Details of any subcontractors and their experience
- Conflict of interest declaration
- Additional terms of contract protecting the tenderer's business requirements.

Evaluation Process

The Evaluation Panel, consisting of officers from Assets and Supply, Operational Services and Business Assurance evaluated the tenders against the following weighted assessment criteria:

- Experience
 - Capability to complete works and similar works
 - Program of works
-

- Price
- Work Health and Safety Management Systems
- Environmental practices.

The Evaluation Panel used Council's standard zero-five scoring system for all non-pricing criteria with five being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was based on the program price.

Kerb and Gutter Reconstruction (Parts 1 and 2)

Four tenders were received for these components:

- Exclusive Developments Pty Ltd
- J Smith & L.G Smith t/as JAK Concreting and Excavations
- Kodi Civil Pty Ltd
- Stateline Asphalt Pty Ltd.

Recommendation of the Evaluation Panel

Kodi Civil Pty Ltd provided the best overall response to Council and is recommended for the kerb and gutter reconstruction parts 1 and 2 as they provided:

- sufficient details of their extensive company experience in providing similar services to Local and State Government Authorities including Campbelltown City Council
- sufficient details on their capability to perform works and similar works, particularly for Campbelltown City Council in the past
- exceptional details of work health and safety and environmental management systems
- competitive pricing in comparison to other tenderers

Organisations Not Recommended

J Smith & L.G Smith t/as JAK Concreting and Excavations are not recommended as they:

- did not demonstrate sufficient experience in similar works
- tendered a price that was more expensive than the recommended tenderer.

Stateline Asphalt Pty Ltd are not recommended for the kerb and gutter reconstruction parts 1 and 2 as their tendered price was considerably more expensive than the recommended tenderer. The evaluation panel did not consider there to be an advantage to Council for the increase prices.

The Request for Tender process allows for Council to exclude a Tender from further consideration at any stage of the process if it is found to be presenting unacceptable risk. The Evaluation Panel determined that Exclusive Developments Pty Ltd should be excluded from further consideration for the following reasons:

- Exclusive Developments Pty Ltd did not submit details of two referees as required by the Request for Tender document
- The single referee detailed was unable to substantiate the required information
- Information relating to the period of operation of Exclusive Developments Pty Ltd did not correspond with information revealed in Council's due diligence investigations

Drainage Services

Two tenders were received for this component:

- Exclusive Developments Pty Ltd
- Stateline Asphalt Pty Ltd.

Recommendation of the Evaluation Panel

Stateline Asphalt Pty Ltd provided the best overall response to Council and is recommended for drainage services as they provided:

- sufficient details on company experience in similar works for other councils, confirmed through satisfactory reference checks
- sufficient details on their capability to perform works and similar works
- a detailed program of works demonstrating how works will be completed within the required timeframe
- exceptional details of work health and safety management systems
- satisfactory details of environmental management systems

Organisation Not Recommended

The Request for Tender process allows for Council to exclude a Tender from further consideration at any stage of the process if it is found to be presenting unacceptable risk. The Evaluation Panel determined that Exclusive Developments Pty Ltd should be excluded from further consideration for the following reasons:

- Exclusive Developments Pty Ltd did not submit details of two referees as required by the Request for Tender document
- The single referee detailed was unable to substantiate the required information
- Information relating to the period of operation of Exclusive Developments Pty Ltd did not correspond with information revealed in Council's due diligence investigations

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

In order to satisfy Council's contract management requirement and due to the WHS exposure of the works required in this contract, the contractor will be subject to regular performance and safety management reviews.

Council staff will be responsible for ensuring that the contractor is adhering to the required safety and risk management procedures throughout the term of the contract.

Officer's Recommendation

1. That Council accept the offer of Kodi Civil Pty Ltd for the provision of kerb and gutter parts 1 and 2 components of the concrete works reconstruction program 2012-2013.
2. That Council accept the offer of Stateline Asphalt Pty Ltd for the provision of drainage services component of the concrete works reconstruction program 2012-2013.
3. That the Contract documents be executed under the Common Seal of Council.
4. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Mead/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 18 December 2012 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 222

That the Officer's Recommendation be adopted.

4. EMERGENCY SERVICES

4.1 Rural Fire Service Activity Report

Reporting Officer

Manager Emergency Management

Attachments

Nil

Purpose

To update Council on the work of the Rural Fire Service volunteers and staff.

Report

The Rural Fire Service Macarthur Zone provides emergency services and administrative services to Council and the Community in the conducting of various activities. This report covers the time period 1 July 2012 to 30 September 2012 with the Campbelltown specific figures highlighted.

Community Education:

This quarter has seen a total of 210 volunteer hours attributed to community education including Riverfest.

Hazard Reduction:

Specific to Campbelltown Local Government Area (LGA) no prescribed burning has been undertaken this quarter.

A number of hazard reductions are now in preparation for the following areas:

Wedderburn
Kentlyn
Minto Heights

Name	Area	SFAZ	LMZ	Council Land	Other State Govt	Private Lands
BURNING	0.00	0.00	0.00	0.00	0.00	0.00
MECHANICAL	53.59	0.00	0.00	130.00	0.00	0.00

JULY	Properties Protected	Median Home Price	Total Value Protected
Burning	0	\$350'000	0
Mechanical	1024	\$350 000	\$358m

Emergency Responses:

Rural Fire Service Volunteers from the 1 July 2012 to 30 September 2012 have attended 218 emergency calls across the Zone. Details below:

LGA	Total Incidents	Fire & Explosions	Pressure Rupture	MVA / EMS / RESCUE	Hazmat	Service Call
CAMDEN	54	20	0	16	3	1
CAMPBELLTOWN	62	37	0	4	0	3
LIVERPOOL	102	57	0	15	2	3

LGA	Good Intent	False Alarms	Other	Not Classed
CAMDEN	10	4	0	0
CAMPBELLTOWN	13	3	2	0
LIVERPOOL	16	8	1	0

Volunteer fire fighters in the execution of the above emergency calls have expended the following:

Kentlyn 53 hours, Lynwood Park 110 hours, Menangle Park 16 hours, Minto Heights 156 hours, Varroville 141 hours, and Wedderburn 25 hours.

Value to the Community:

This section of the report attempts to show the total dollar value to the community of RFS volunteers. The following table shows an estimate of the costs that would have been borne if the volunteers were employed and paid the minimum recruit fire fighters wage of \$25.50 per hour.

Month : SEP QTR 2012 (Campbelltown)

Area	Hrs	Hr Rate	Total Cost
Emergency Response	504	\$25.50	\$12,852
Community Education	210	\$25.50	\$5,355
Hazard Reduction Burning	0	\$25.50	0
TOTAL	714	\$25.50	\$18,207

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Hawker/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 18 December 2012 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 222

That the Officer's Recommendation be adopted.

4.2 District Emergency Management Committee Meeting

Reporting Officer

Manager Emergency Management

Attachments

Nil

Purpose

To advise Council of the outcome of the District Emergency Management Committee meeting held on the 21 November 2012.

History

The meeting of the District Emergency Management Committee (DEMC) includes the LGAs of Auburn, Bankstown, Camden, Campbelltown, Canterbury, Fairfield, Inner West, Liverpool Marrickville and Wollondilly councils.

Representatives attend the meeting from councils as well as the NSW Police, NSW Fire and Rescue, NSW Rural Fire Service, NSW State Emergency Service, Department of Primary Industries, Department of Health, Department of Premier and Cabinet and the environment, welfare and transport functional areas.

Report

The District Emergency Management Committee was held on the 21 November 2012 and the key issues discussed included:

- The release of the draft of the new State Emergency Plan
 - The Operational Activity Report for the past three months as well as emergency services and functional area reports in particular the Ingleburn and Liverpool storm events and the unit fire at Bankstown
 - Discussions about the difficulties in accessing funding to assist with hazardous substance spills and a request to the SEMC (State Emergency Management Committee) to seek clarification of funding in particular for Councils
 - An update on discussion towards the development of a procedure to coordinate flooding events impacting Cambridge Avenue
 - Adoption of the revised District Disaster Plan
-

- Emergency Management training planned for the coming year and the need to improve attendance at these free courses
- An update RFS bush fire season and the storm season which indicated an increase in number and intensity of storms for the region
- The need for Local Emergency Management Committees to focus on the development of recovery plans, reviewing emergency planning arrangements and for Campbelltown the need to develop Traffic Management Plans should an event occur at any of the major hazard facilities at Ingleburn.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Glynn/Mead)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 18 December 2012 (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 222

That the Officer's Recommendation be adopted.

5. GENERAL BUSINESS

Nil.

Confidentiality Motion: (Borg/Chanthivong)

That the Committee in accordance with Section 10 of the *Local Government Act 1993*, move to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Committee's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

CARRIED

19. CONFIDENTIAL ITEMS

19.1 Confidential Report Directors of Companies

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

There being no further business the meeting closed at 7.39pm.

P Lake
CHAIRPERSON
