

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

8.1 Sydney South West Joint Regional Planning Panel - Election of new alternative representative

Attachments

Nil

Report

The Director City Works, John Hely, has been Council's nominated alternative representative on the Sydney South West Joint Regional Planning Panel (JRPP). As advised at a recent briefing, due to increasing requirements for the Director City Works to be involved in assisting staff with engineering matters associated with developments to be considered by the JRPP it is considered necessary that his nomination be withdrawn from the JRPP Panel.

Having a third Council representative available to attend the JRPP meeting has proven necessary on a number of occasions due to commitments of Council's nominated representatives. Current nominated representatives are Councillor Kolkman and Councillor Hawker.

It is considered that the nomination of a third Councillor for the Council's nominated alternative representative would be appropriate.

Accordingly it is requested that Council nominate a new alternative representative to the Sydney South West JRPP.

Officer's Recommendation

1. That Council nominate a Councillor as the alternative representative to the Sydney South West Joint Regional Planning Panel.
2. That correspondence be forwarded to the Sydney South West Joint Regional Planning Panel advising of Council's new alternative representative on the panel.

Council Meeting 8 May 2012 (Rule/Kolkman)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 80

That the Officer's Recommendation be adopted.

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 2012 Councillor Development Strategy

Attachments

Division of Local Government Circular No 12-08

Report

The Division of Local Government have forwarded a circular to all councils advising that they will be once again providing a range of support for all Councillors elected as a result of the September 2012 Local Government elections.

The Division of Local Government intends to conduct a series of individual workshops for Councillors following the election as well as providing a Councillor Induction and Professional Development Guide for councils and a Councillor Guide. All of the resources will be available on the Division of Local Government's website www.dlg.nsw.gov.au.

Dates will be forwarded regarding the conducting of workshops prior to the 2012 Local Government election.

Officer's Recommendation

That the information be noted.

Council Meeting 8 May 2012 (Borg/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 81

That the Officer's Recommendation be adopted.

ATTACHMENT 1



Premier & Cabinet
Division of Local Government

Circular to Councils

Circular No. 12-08
Date 19 April 2012
Doc ID. A278515

Contact Gabe Hart
02 4428 4171
gabe.hart@dlg.nsw.gov.au

2012 COUNCILLOR DEVELOPMENT STRATEGY

In conjunction with the Local Government and Shires Associations of NSW, the Division will be providing support to councils and councillors to help them in their role.

The aim is to ensure that newly elected councillors have a good understanding of their role and responsibilities, have the necessary training and resources to fulfil the role and are able to work together effectively to achieve positive results for their local community.

Following a review of the support the Division provided at the last election, we will again be providing a range of support. The Division will be conducting a series of Councillor Induction Workshops following the September 2012 elections.

We will also be providing resources to assist councillors in their role, including the *Councillor Induction and Professional Development Guide* for councils, the *Councillor Guide*, and the webpage of information and resources for councillors on the Division's website. A new quick-reference resource *10 key things councillors need to know* will also be developed.

Future options for professional development for councillors will also be explored for implementation during the 2016 electoral term.

Councils are encouraged to support all councillors elected in September 2012 to attend one of the upcoming Councillor Induction Workshops. Further details of the workshops will be advised prior to the elections.

A handwritten signature in black ink, appearing to read 'Ross Woodward'.

Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet

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9.2 Ingleburn Alive 2013 - proposed date change

Attachments

Nil

Report

The Ingleburn Alive post event report (item 1.1 - Corporate Governance Committee meeting -3 April 2012) proposed that the event date for the 2013 Ingleburn Alive Festival be Saturday 16 March.

Shortly after the date of the 2013 Ingleburn Alive was adopted, staff were made aware that the festival would fall on the same weekend as the Camden Show.

At the Ingleburn Alive debrief meeting held Thursday 26 April, the potential impact of this date clash was discussed, and a decision was made to revise the event date. The new proposed date for the 2013 Ingleburn Alive Festival is Saturday 9 March.

Officer's Recommendation

That Council accept the proposed date for the 2013 Ingleburn Alive Festival of Saturday 9 March.

Council Meeting 8 May 2012 (Oates/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 82

That the Officer's Recommendation be adopted.

9.3 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses-Mayor, Deputy Mayor and Councillors April 2012

Attachments

Nil

Report

On 19 October 2010, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
- (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs),
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes,
 - (iii) the attendance of councillors at conferences and seminars,
 - (iv) the training of councillors and the provision of skill development for councillors,
 - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
 - (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
 - (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time,

- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions,

These expenses are calculated on a monthly basis and reported to Council. Expenses as at April 2012 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for April 2012.	\$116
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for April 2012.	\$4,821
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for April 2012.	Nil
4.	Periodicals Cost of annual subscriptions. Cost for April 2012.	\$657
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for April 2012.	\$2,359
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for April 2012.	\$974
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for April 2012.	Nil
8.	Travelling Expenses for Use of Private Vehicle Reimbursement of travelling expenses on authorised Council business. Claims submitted for April 2012.	\$1,314

Provision of Facilities

1.	Accommodation Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for April 2012.	\$3,207
2.	Communication System Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for April 2012 in accordance with Councillors Policy.	\$1,408

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| 3. | Office Equipment
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for April 2012. | \$443 |
| 4. | Council Vehicle
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for April 2012. | \$136 |
| 5. | Internet Facilities
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for April 2012. | \$934 |
| 6. | Care Expenses
Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for April 2012. | \$47 |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for April 2012 amounted to \$16,416.

Officer's Recommendation

That the information be noted.

Council Meeting 8 May 2012 (Dobson/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 83

That the Officer's Recommendation be adopted.

9.4 Reports Requested

Attachments

Status list of reports requested

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 10 April 2012.

Officer's Recommendation

That the information be noted.

Council Meeting 8 May 2012 (Hawker/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 84

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 10 April 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
13.11.08 MO 1648358	CS6.1 - Report on the establishment of a piece of public art or landscape that celebrates and values the contribution of volunteers.	CS	June 2012
14.12.10 JB 2935569	CS6.1 - Report on the feasibility of local artists occupying vacant shop fronts in the Campbelltown and Ingleburn CBDs until suitable tenants are found.	CS	June 2012
31.5.11 PH 3144615	PE2.6 - Report including full costings and potential liabilities of conducting a community fishing event in the Campbelltown Local Government Area.	CS	June 2012
28.6.11 AR 3170294	CW5.1 - Report on feasibility of holding a fishing day event at Macquarie Fields Leisure Centre.	CS	June 2012
14.2.12 RK 3494184	SF20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre.	CS	June 2012

*Date of Decision *Mover *DocNo	Item/Comments	Div.Resp	Comp Date
16.11.10 SD 2900859	CG9.2 - Report updating Councillors on the status of the proposed Skate Park for St Helen's Park/Rosemeadow. Comment: Reported Item 3.2 City Works Committee 1 May 2012	CW	
12.4.11 JB 3070700	CW3.2 - report on the options available for the installation in parks of play equipment suitable for older children and also the options available for tree planting. Comment: Reported Item 3.3 City Works Committee 1 May 2012	CW	
12.4.11 RM 3070700	CW3.2 - Report on the development of 'Superparks' in the Local Government Area. Comment: Report to be prepared following the completion of the Open Space Review.	CW	TBA
18.10.11 BT 3351074	PE5.1 - Report examining potential for improving car parking for shoppers and business activity within the Campbelltown, Ingleburn and Park Central Business Districts	CW	August 2012
13.12.11 SD 3422090	CW5.1 - Report examining appropriate ways in which Council can memorialise the landscaping works of Mr Lilleman.	CW	June 2012
13.3.12 PL 3532019	CW5.2 - report investigating possible access options to the development in the UWS site via Narellan Road, F5 and Gilchrist Drive, and that an estimate of costs also be included in the report. Comment: Briefing provided 24 April 2012	CW	July 2012
10.4.12 MT 3562790	CW1.7 - Report on the establishment of a Leash Free Dog Area at Milton park Macquarie Fields. The report should include concept designs, costings and information on the outcome of a formal public consultation process.	CW	October 2012
10.4.12 RM 3562944	CG8.2 - Report on the viability of establishing a skate park within Airds.	CW	August 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
19.10.10 AR 2843272	SF21.1 - Further report regarding construction of a culvert bridge between Hollylea Road and Council's Lot A DP 14782 situated on the southern side of the drainage channel - RailCorp Acquisitions.	BS	July 2012
8.3.11 PH 3025714	CG3.3 - Further report upon completion of the road closure and creation of title in Council's name in respect of future use of the land - Hollylea Road.	BS	July 2012
10.5.11 RM 3102591	PE5.4 - Report outlining the feasibility of establishing a Sub Committee to coordinate celebrations and identify a suitable memorial for the 100 years of Anzac Day celebrations in 2015.	BS	Jan 2013
15.11.11 AR 3386717	CG5.2 - Report on any submissions received in regards to the Draft Community Strategic Plan prior to the formal adoption of the document.	BS	June 2012
14.2.12 AR 3494010	SF21.1 - Further report on the future use of funds generated from the sale of Farrow Road.	BS	June 2012
13.3.12 PH 3531917	CG3.2 - Further report upon completion of the road closure process and creation of title in Council's name in respect to the future use of the land - Culverston Road Minto.	BS	October 2012
13.3.12 SD 3531989	CW5.1 - Report investigating various issues of concern raised within the Airs community.	BS/PE	June 2012
10.4.12 SD 3562988	CCG21.6 - Report on completion of Expression of Interest process prior to any sale of Bradbury Community Hall being negotiated.	BS	October 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
12.12.06 JB 1327990	PE 2.4 - Report presenting the Draft Local Environment Study LES and Preliminary Draft Local Environmental Plan LEP - Glenlee. Comment: Briefing to Councillors held 17 May 2011. Awaiting further advice from Department of Planning and Infrastructure.	PE (EP)	July 2012
4.5.10 RM 2655408	CG9.2 -That a report be presented on the Memorandum of Understanding between Council and Macquarie Fields Local Area Command concerning the patrolling of Council reserves.	PE (CS)	July 2012
19.10.10 GG 2868479	PE2.3 - Report detailing outcomes of 2010-2011 Stage 2 Aquatic Weed Mapping following completion and evaluation.	PE (EP)	June 2012
12.4.11 JB 3054875	PE2.6 - Report following exhibition period for Draft Campbelltown (Sustainable City) Development Control Plan DCP (Volumes 1,2,&3) - Stage 4. Comment: Reported Item 2.1 Planning and Environment Committee 1 May 2012	PE (EP)	
15.11.11 JB 3387586	PE5.1 - Report outlining details (including costs) of obtaining an independent assessment of ground water flows and aquifer behaviour in the area proposed for the expansion of the Camden Gas Project and that the report cover whether State and Federal Government funding may be available for this project.	PE (EP)	June 2012
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE (EP)	July 2012
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.	PE (EP)	June 2012
13.12.11 JB 3421758	3.3PE - Further report on the terms and conditions of the Draft Voluntary Planning Agreement on the Airds/Bradbury Renewal Project.	PE (DS)	June 2012
13.12.11 MT 3421466	6.1CS - Urgent report in February 2012 detailing the current and future status of Bambi Kindergarten in Edmondson Park	PE (DPE)	June 2012
14.2.12 GG 3494342	PE2.4 - Further report evaluating the effectiveness of the Tree Swap program following the 6 month trial	PE (EP)	September 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
14.2.12 GG 3494352	PE2.5 - Report on the proposed budget of the 2012 Macarthur Nature Photography competition.	PE (EP)	June 2012
13.3.12 BT 3532501	PE1.1 - Report if objection is received to proposed changes of Fees and Charges in relation to New Recycling Product. Comment: New fees will be publicly exhibited, and if an objection is received then a report can be expected for June 2012.	PE (WS)	June 2012
13.3.12 MO 3532509	PE2.6 - Report at the conclusion of the 6 month trial period evaluating the efficiency and performance of the new Bushcare Program	PE (EP)	November 2012
13.3.12 RK 3532458	PE5.2 - Report detailing the protection the Building Code of Australia provides to prevent children falling out of windows in high rise buildings. Comment: Reported Item 3.3 Planning and Environment Committee 1 May 2012	PE	
13.3.12 AR 3531914	CG3.3 - Further report on the Draft Glenalvon Plan of Management upon completion of the public consultation and submission process.	PE (EP)	August 2012

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

City Works Activity Report.

Report

Works activities are proceeding to program and on demand, and are outlined in the activity report. Statistics on graffiti are also presented in the activity report. It should be noted that the format of the activity report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 8 May 2012 (Bourke/Kolkman)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 85

That the Officer's Recommendation be adopted.

ATTACHMENT 1

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jan to Mar 2010	Apr to Jun 2010	Jul to Sep 2010	Oct to Dec 2010	Jan to Mar 2011	Apr to Jun 2011	Jul to Sep 2011	Oct to Dec 2011	Jan to Mar 2012	April 2012
Campbelltown	529	267	178	200	250	9.5	242	172	263	22
Ruse	6	101	93	0	103	133.5	22	0	154	87
Kentlyn	0	0	0	0	0	0	0	0	0	0
Airds	78	539	347	163	253	172	281	347	243	5
St Helens Park	35	51	40	6	73	8	17	43	31	0
Rosemeadow	102	111	96	25	67	10	70	0	11	0
Ambarvale	178	109	17	10	4	16.5	0	88	0	0
Woodbine	77	0	0	0	27	6	0	0	0	0
Claymore	37	54	11	17	2	53.5	34	94	70	10
Eschol Park	171	110	28	0	177	29	0	0	36	20
Kearns	21	0	50	17	65	2	0	0	0	0
Raby	334	84	413	286	223	41	36	105	1	0
St Andrews	30	32	122	49	38	4.5	0	0	0	0
Bow Bowling	124	71	0	5	14	0	0	0	0	0
Minto	510	295	302	75	235	101	275	188	40	0
Ingleburn	211	184	189	25	176	150	20	300	459	46
Macquarie Fields	75	181	292	169	210	39	40	160	145	23
Glenfield	75	25	203	462	243	117	91	126	274	144
Blair Athol	0	0	0	1	4	0	0	0	0	0
Bradbury	47	124	47	6	74	7	31	4	78	0
Total m ²	2640	2338	2428	1516	2228	895	1159	1627	1805	357

During the reporting period, Council received 12 additional requests for removal of graffiti. 12 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2010	Apr to Jun 2010	Jul to Sep 2010	Oct to Dec 2010	Jan to Mar 2011	Apr to Jun 2011	Jul to Sep 2011	Oct to Dec 2011	Jan to Mar 2012	April 2012
95	77	52	32	27	28	36	26	37	12

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets. These statistics demonstrate a reduction in graffiti incidents by vandals in selected high profile areas.

Area	Jan to Mar 2010	Apr to Jun 2010	Jul to Sep 2010	Oct to Dec 2010	Jan to Mar 2011	Apr to Jun 2011	Jul to Sep 2011	Oct to Dec 2011	Jan to Mar 2012	Apr 2012
Area 1	461	1778	2077	1710	944	965	851	897	1382	644
Area 2	454	1055	961	905	939	1275	875	797	917	443
Area 3	546	1410	1084	1184	674	1097	864	856	647	569
Area 4	490	1314	1172	1039	990	920	650	717	1965	310
Total	1951	5557	5294	4838	3547	4257	3240	3267	4911	1966

OPERATIONAL SERVICES SECTION (Reporting period 26 March – 22 April 2012)

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	73	22	34	43
Road Verges – Sites	31	19	20	46
Community/Childcare Centre's - Sites	9	0	10	16
Servicing Laneways – Sites	83	0	0	0
Litter/Rubbish Pickup	183	44	33	35
Herbicide Spraying (hrs)	57.5	14.5	16	0
Mulching (cm ³)	0	0	0	0
Garden Maintenance	0	0	0	0
Garden Refurbishment	0	0	0	0
Top Dressing (hrs)	0	0	0	0
Aeration of Fields	0	0	0	0
Sharps Pickup	0	0	0	0
Pathway Requests	24	28	0	0
Tractor Road Verge (Sites)	8	4	5	18
Tractor Servicing Parks & Reserves (Sites)	38	17	41	20
Cemetery	0	0	0	0
Fire Hazard Reduction	0	7	0	0
Road Crews Servicing Parks	0	0	3	0
Refilling of Sandpits	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	36	35	28	22
Road Verges – Sites	10	17	11	6
Community/Childcare Centre's – Sites	8	6	5	6
Cemetery	0	0	0	0
Tractors Servicing Sporting Fields	37	19	22	26
Litter/Rubbish Pickups (hrs)	23	29	17	17
Herbicide Spraying (hrs)	23	17	17	17
Mulching – Quantity M ³	800	460	60	0
Garden Maintenance – Sites	122	28	24	39
Garden Refurbishment – Sites	1	0	0	0
Top Dressing – Sites (tonne)	68	100	12	47
Aeration of Fields – Sites	0	0	0	0
Sharps Pickups – Quantity	0	0	0	0
Miscellaneous Requests (hrs)	0	0	0	0
Refilling of Sandpits	0	0	0	0
Plumbing	27	4	7	6
Fit Goal post sleeves	0	0	0	0
Cricket Wicket Maintenance	19	17	22	19

Weed Control City Entrance

Council's Weed control contractor has carried out the spraying of weed infestations within the landscaped areas at the southern end of Blaxland Road and the City Entrance landscaping near the intersection Narellan Road and Gilchrist Drive. Treatment of weed infestation has also occurred at the City entrance between Rose Payten Drive and the freeway.

Farrow Road Landscaping

Approximately 1100 assorted native species including 43 super advanced Eucalyptus species have been ordered for the above project. Delivery of the above species is currently in progress prior to the commencement of landscaping activities.

Japanese Garden Maintenance

The services of a specialist in the art of Japanese pruning was recently engaged to prune the shrubs within the garden located at the Art Centre.

Englorie Park Drive

The ongoing mulching and pruning of the median garden is currently in progress.

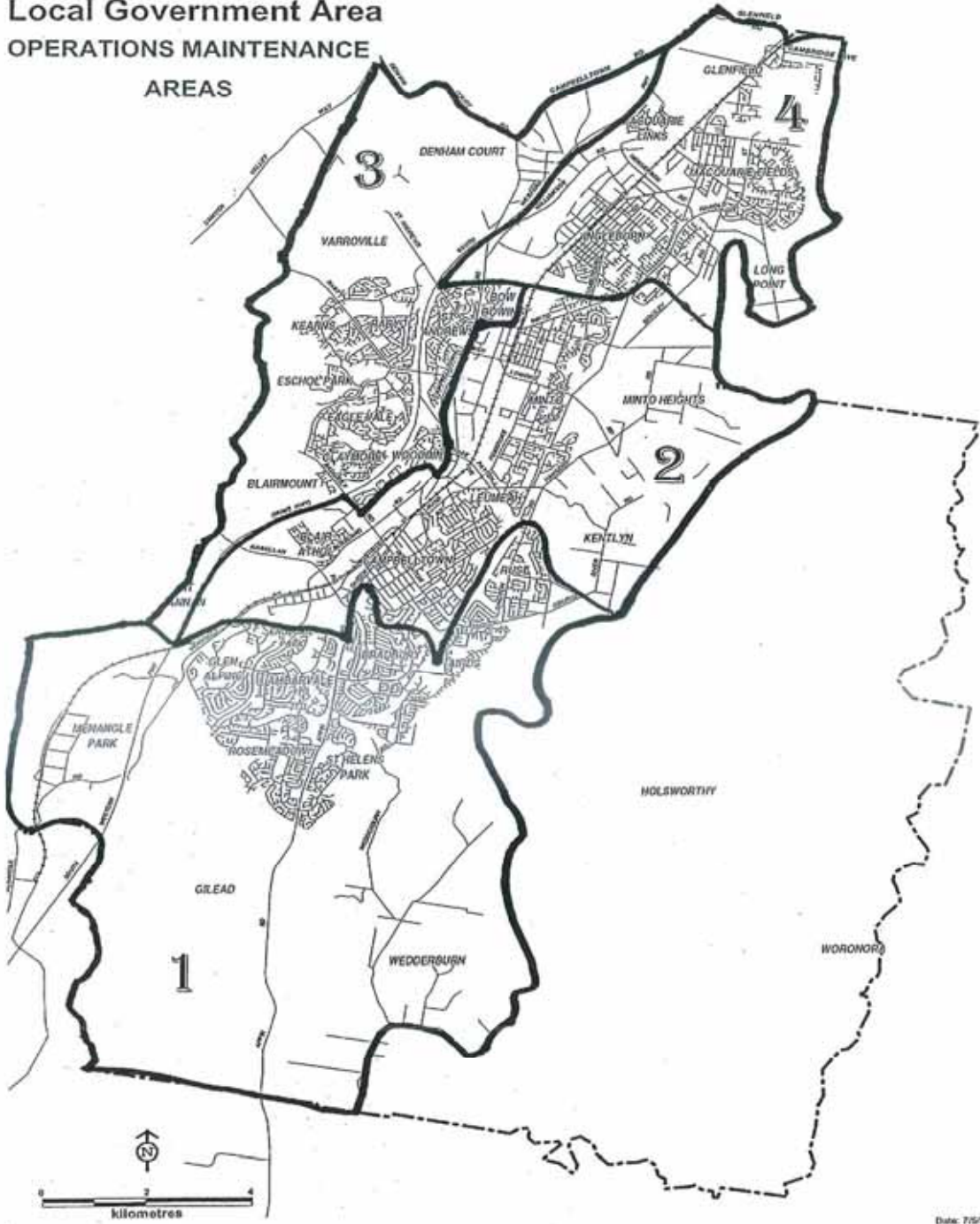
Council Tree Inspections

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	8	6	9	8	31
Council	45	70	26	37	178
Termites	0	1	0	0	1
Plumber - Sewer Chokes	0	0	0	0	0
N/A	2	3	0	1	6
HOLD	1	0	0	0	1
Area Totals	56	80	35	46	217

Private Property Tree Inspections

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	20	31	16	37	104
Council Trees – Program	0	0	0	0	0
Area Totals	20	31	16	37	104

Campbelltown City Council
Local Government Area
OPERATIONS MAINTENANCE
AREAS



ROADS AND DRAINAGE

A. ROADS AND FOOTPATHS – Areas 1 to 4

Due to the demand the Heavy Patching crew have provided additional resources for Pothole Patching during this period.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m ²	126	32	6	65	229
Road restorations m ²	0	0	0	0	0
AC Base Course Total (tonne)	10	6	0	25	41

B. ROADS RESERVE OPENING & RESTORATIONS – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	4	8	6	10	28
Telstra Inspections	4	8	4	3	19
Sydney Water inspections	4	7	10	10	31
Integral inspections	0	4	4	6	14
Gas Inspections	1	10	6	8	25
Customer requests	0	0	1	2	3

C. COMMUNITY RESPONSE – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash racks / tail out drains	3	8	0	1	12
Pits cleaned by hand or suction	78	59	35	48	220
Tail out drains / headwalls	0	11	0	6	17
Removal of waste matter (cubic metres)	6	9	4	6	25
Flushing of stormwater lines (linear metres)	600	250	200	340	1390
Underpass (drainage) cleaning	1	1	0	3	5
Trip hazards/footpath hazards attended	5	12	1	4	22
Dead animals removed	3	5	3	15	26
Parra webbing drainage, drains/grates/pits secured	1	16	0	1	18
Sign retrievals and straightening	0	14	0	1	15
Syringes	6	26	0	5	37
Deliver and set up at venues	0	10	0	3	13
Paver repairs	0	15	0	0	15
Oil/ Paint Spill / Debris on Road	0	2	0	3	5
Median Cleaning / Poisoning	200	120	300	250	870
Guide Posts	5	8	0	1	14
TOTAL	908	566	543	687	2704

D. STREET ACCESSORIES**Sign Manufacturer Areas 1 to 4**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	4	3	3	2	12
Street signs	5	34	7	11	57
Community signs	0	13	0	0	13
Ordinance signs	3	8	6	5	22
Various council signs	0	12	0	0	12
Various council stickers	0	0	0	0	0
Warning signs	2	8	0	1	11
Council special events	0	10	0	0	10
Directional	1	6	0	3	10
Banners	0	9	0	0	8
Various Stickers	120	25	0	2	147
TOTAL	135	128	16	24	303

Sign Erection Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	1	4	0	1	6
Bollards replacement and repair	32	13	5	2	52
Street signs	22	33	3	4	62
Community signs	34	21	0	0	55
Ordinance	4	8	9	15	36
Regulatory	73	87	62	122	344
Graffiti Removal m ²	0	2	0	5	7
Warning Signs	17	18	6	4	45
Install various banners	1	6	2	0	9
Line Marking / Car Park	0	3	0	0	3
Directional	13	33	4	6	56
Total	197	228	91	159	675

Minor Patching

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	147	158	224	239	768
Edge breaks m ²	11	6	0	2	19
Restorations m ²	1	2	0	6	9
Car parks pot holes	0	10	0	14	24
Trip Hazard Footpaths	1	15	0	0	16
Total	160	191	224	261	836

E. KERB AND GUTTER RECONSTRUCTION

2011-2012 program 50% complete

F. PIT LID RECONSTRUCTION

90% complete – delays due to inclement weather

G. NEW FOOTPATH CONSTRUCTION PROGRAM

Stage 1 – 2011-2012 program 90% complete

Stage 2 – 2011-2012 program 25% complete

H. FOOTPATH RECONSTRUCTION PROGRAM

2011-2012 program 85% complete

I. ROAD REHABILITATION PROGRAM

Rehabilitation Program – 95% complete
Rejuvenation – complete
Micro Sealing – 95% complete

J. OPERATIONS MINOR WORKS

Campbelltown Golf Club – 20% complete, delays due to inclement weather

Child Care Centre Restoration

Amber Cottage – complete
Nanut Occasional Care - complete
Family Day Care Broughton Street – commence in May

Smiths Creek Fire Trail maintenance – 70% complete, delays due to inclement weather

K. CAPITAL WORKS

Farrow Road Extension

- Installation base coarse western alignment – 96% complete
- Drainage and pits – complete
- Kerb and gutter – complete
- Electrical conduit – 97% complete
- Culvert and chamber – complete
- Bridge Construction – 70% complete

John Kidd Reserve Footpath Extension Stage 2
30% complete, delays due to inclement weather

Simmos Beach Stairs – 15% complete, staircase in manufacture

PLUMBERS ACTIVITIES REPORT

- Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, and wiring problems and testing of systems.
- Park Central Fountain – Temporarily closed for maintenance works to the pump system.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9928.01	John Deere Mower	Cowling and bonnet – damage repair	CCC Workshops and supplier	64hrs
9823.01	Hino Truck	Clutch and Flywheel maintenance	CCC Workshops	32hrs

9559.02	Toro Mower	Deck Repairs	CCC Workshops and supplier	40hrs
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The following is a breakdown of the work performed since the last report **26 March – 22 April 2012**

9928.01	The John Deere mower was damaged. Parts were sourced from the supplier. A number of ex USA parts have delayed repairs. Expected delivery early May 2012.
9823.01	The Hino tipper required repairs on a worn clutch and damaged flywheel. Parts were sourced from supplier. The unit was stripped and reassembled. The truck is back in service
9559.02	Toro mower had damaged spindles and parts were sourced from supplier. Parts availability and priorities extended normal repair time. The mower is back in service.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	66
Services carried out	32
Repairs to trucks	92
Repairs to heavy plant	22
Repairs to trailers	23
Tractors/implements	36
SES repairs	3
RFS repairs	3
Small plant repairs	37
Repair to cars	15
Repairs to mowers	73
Repairs to sweepers	27
Pathway requests (completed)	13
Sweeper repairs	17

Of the reported repairs above 56 were out in the field.

The Workshop has also carried out the following duties:

- Manufacturing and repair of various gates, locks and lock boxes around Campbelltown
- Drain cover repairs
- Repair fire trail gates at various sites within Campbelltown
- Gate repairs at Menangle
- Various bus shelter repairs
- Fence repairs
- Trash rack repairs at Jackson Park

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

Macarthur Bush Fire Risk Management Plan (BFRMP)

The reviewed Macarthur BFRMP has finished its public exhibition and is being finalised before being approved and adopted by the RFS.

Fire Management Plans

Environmental consultants have completed the first draft flora and fauna assessment of Smiths Creek Reserve for the preparation of the Smiths Creek Reserve Fire Management Plan and it is currently being reviewed by Council staff.

Asset Protection Zones (APZ)

APZ projects at Freeman Circuit, Wilkinson Crescent, Hopping Road and Bicentenary Reserve, Ingleburn have been completed.

Fire Trails and Signage

The fire trail upgrade with Smiths Creek Reserve is ongoing with 85% of the work complete. Consistent dry weather will see the job finished by mid-May.

Mechanical Works

23 hazard reduction slashing sites were completed in the last 4 weeks, totalling an area of 34.1 hectares with over 858 assets protected.

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Currently being prepared

- T11/20 Grounds Maintenance
- T12/01 Domestic Waste Collection

Currently Advertised

- Q12/12 Emerging Leaders Program
- T12/03 Design and Print Services
- T12/13 Road Pavement Program 2012-2013
- T12/14 Concrete Works Reconstruction Program 2012-2013
- EOI 12/01 Print/copy Charge System

Currently Under Evaluation

- T12/06 In Home Care Services
- T12/10 Supply of Multi Functional Devices
- T12/09 Cleaning Services
- T12/05 Bulk Materials
- T12/07 Supply of Turf
- T12/04 Painting
- Q12/01 Pyrotechnics
- EOI 11/03 Operate Outside School Hours Care Facility at Ambrosia Hall
- Q11/25 Supply of Street Sweeper (Local Government Procurement Contract)
- Q12/02 Supply of Backhoe (Local Government Procurement Contract)

ASSET MANAGEMENT

Roads

- Works orders for asphalt works for the following road sections have been issued for implementation.
 - Raby Road Varroville, section near Council's boundary.
 - Angus Place between Aberfeldy Crescent and end of cul de sac, St Andrews.
 - Ingleburn Road between Chester Road and Suffolk Street, Ingleburn.
- All 36 programmed road projects have been completed under a Special Tender T11/26.
- Special Tender for Road Program Maintenance 2012-2013 is open for public tender for three categories Resealing, Interlayer Seal & Asphalt Re-sheeting and Stabilisation Works.
- Two Coat Seal for the following three Road sections were completed:
 - Canberra Crescent between Brisbane Road (southern end) and House Number 27, Campbelltown.
 - Brisbane Road between Canberra Crescent and end of road, Campbelltown.
 - Albury Avenue between Darwin Road and Brisbane Road, Campbelltown.

The Roads to Recovery has approved the following projects for 2012-2013.

Road Name	Section From	Section To	Suburb
Harrow Road	Aroa Place	Canterbury Road	Glenfield
Harrow Road	Canterbury Road	Oro Place	Glenfield
Saywell Road	Brooks Street	Harold Street	Macquarie Fields
Hurricane Drive	Whitworth Avenue	Spitfire Drive	Raby
Epping Forest Drive	Eschol Park Drive	Kearns Avenue	Kearns
Sackville Street	Ivanhoe Street	Cumberland Road	Ingleburn
St Helens Park Drive	Woodland Road	Greenwood Place	St Helens Park

- Works Order for Falling Weight Deflectometer testing has been issued. The results will be used to design asphalt thickness for the Works Program 2012-2013.
- Works Order for resealing works on Rosemeadow Playing Field Car Park has been issued for implementation.
- Works Order for Crack Sealing for selected Roads in Minto and Macquarie Fields has been issued for implementation. This project is funded by DOH and Landcom.

Kerb and Gutter

- Kerb and Gutter reinspection for 75% assets has been completed. All defects and actions are being entered into Council's Asset Management System including Mapping.
- Kerb and Gutter Reconstruction Program for Bradbury areas has started, with 55% of reconstruction work completed throughout LGA.

Bridges and Culverts

- Specialist Consultant has carried out Level 3 Inspection for Gilchrist Drive Finger Joints and Bearings. The report will be available shortly.
- Repair Works for Bridges and Culverts under Maintenance Program 2011-2012 are in progress, 13 out of 16 repair items have now been completed.
- A Quotation is being organised for Level 3 Inspection by a Specialist Consultant for the following Metallic Armco Arch Culverts and Campbellfield Avenue Pipe Culvert for the location listed in the following table:

Asset Description	Suburb
C0085 - Woodhouse Drive - Woodhouse Drive Culvert	Ambarvale
C0021 - Blaxland Road (South)- Blaxland Road Culvert	Campbelltown
C0045 - Epping Forest Drive (West)- Epping Forest Drive Culvert	Kearns
C0001 – Townson Avenue - Townson Avenue Culvert over McBarron Creek	Minto
C0047 – Hurricane Drive - Hurricane Drive Culvert	Raby
C0048 - Spitfire Drive (South)- Spitfire Drive Culvert	Raby
C0006 – Aberfeldy Crescent (North)- Aberfeldy Crescent Culvert 2	St Andrews
C0008 - Raby Road (East) - Raby Road Culvert 1 at the intersection with Stranraer Drive	St Andrews
C0043 - Spitfire Drive (North)- Spitfire Drive Culvert near Kooringa Reserve	St Andrews
C0027 - Campbellfield Avenue - Campbellfield Avenue Culvert	Campbelltown

Parks and Public Spaces

- Simmo's Beach Timber Lookout has been removed and will be replaced with a Steel and Composite Material type Lookout. All work is expected to be completed by June 2012.
- Ingleburn Tennis Club – 2 Gossi Park 3 x 3 metre Seaside Shelters have been installed and works is now completed.
- All Sportsgrounds have been inspected to collect all park signage and to list assets within the parks such as car parking, BBQ's, cycleway, toilets etc.

Playground Equipment

- Playground equipment repairs have been carried out at Dimeny, Seddon, Apex and Mississippi parks.
- Koshigaya Park Playground Refurbishment has commenced, with landscaping, shade poles, playground equipment and concrete footpaths all partially completed.

Internal Assets – Electrical Testing and Tagging

- Council's electrical contractor has completed the electrical testing and tagging for 6 monthly workshops and yearly items throughout LGA with minor defect repairs carried out.

Footpath Reconstruction Program

- Footpath Reconstruction Program is 50% completed throughout LGA.
- Footpath inspections have recommenced at Eschol Park. All defects have been mapped and actions entered into Council's Asset Management System.

Building Inspections

- Building Inspections on Council's public toilets has been completed. All defects and actions have been entered into Councils Asset Management System.

Stormwater

- Channel Joint Sealing Work has commenced between Gordon Street and James Street, Ingleburn.
- Stormwater pits and pipes are currently being identified in the flood study areas 10, 11 and 12.

Asset Management System, Grants and Reports

- Monthly Reports for April Roads and Maritime Services (RMS) grant projects have been submitted.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

- Kentlyn Bush Fire Facility - All works are progressing in accordance with the schedule. Landscaping works have commenced and will be completed early May 2012 (weather permitting).
- Benham Reserve – Construction of a new sporting amenity has commenced. New concrete slab has been laid as well as the erection of brickwork. Delivery of roof trusses and their construction is expected early May 2012. All works are progressing as scheduled.

Reactive Building Maintenance Program

- 258 Building reactive works requests were processed during the month of April. All works are either completed or near completion.

FACILITIES SUPPORT

Customer Requests	
Sporting Clubs with overdue keys	33 clubs with 183 keys outstanding
Key extension, issues, alarm codes and access	670
Request for access to Council Reserves	4

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round