

## **REPORTS FROM OFFICERS**

### **8. REPORT OF GENERAL MANAGER**

**No reports this round**

### **9. REPORT OF DIRECTOR BUSINESS SERVICES**

#### **9.1 Reports Requested**

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#### **Attachments**

Status list of reports requested

#### **Report**

Attached for the information of Councillors is a status list of reports requested of Council as at 5 June 2012.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 3 July 2012 (Rule/Kolkman)**

That the Officer's Recommendation be adopted.

#### **Council Resolution Minute Number 126**

That the Officer's Recommendation be adopted.

## ATTACHMENT 1

### Reports Requested as at 5 June 2012

<b>*Date of Decision *Mover *Doc No</b>	<b>Item/Comments</b>	<b>Div.Resp</b>	<b>Comp Date</b>
13.11.08 MO 1648358	CS6.1 - Report on the establishment of a piece of public art or landscape that celebrates and values the contribution of volunteers.	CS	August 2012
14.12.10 JB 2935569	CS6.1 - Report on the feasibility of local artists occupying vacant shop fronts in the Campbelltown and Ingleburn CBDs until suitable tenants are found.	CS	August 2012
31.5.11 PH 3144615	PE2.6 - Report including full costings and potential liabilities of conducting a community fishing event in the Campbelltown Local Government Area.	CS	August 2012
28.6.11 AR 3170294	CW5.1 - Report on feasibility of holding a fishing day event at Macquarie Fields Leisure Centre.	CS	August 2012
14.2.12 RK 3494184	SF20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre.	CS	August 2012

*Date of Decision *Mover *DocNo	Item/Comments	Div.Resp	Comp Date
12.4.11 RM 3070700	CW3.2 - Report on the development of 'Superparks' in the Local Government Area.  <b>Comment:</b> Report to be prepared following the completion of the Open Space Review.	CW	TBA
18.10.11 BT 3351074	PE5.1 - Report examining potential for improving car parking for shoppers and business activity within the Campbelltown, Ingleburn and Park Central Business Districts	CW	August 2012
13.12.11 SD 3422090	CW5.1 - Report examining appropriate ways in which Council can memorialise the landscaping works of Mr Lilleman.	CW	August 2012
13.3.12 PL 3532019	CW5.2 - report investigating possible access options to the development in the UWS site via Narellan Road, F5 and Gilchrist Drive, and that an estimate of costs also be included in the report. Comment: Briefing provided 24 April 2012	CW	July 2012
10.4.12 MT 3562790	CW1.7 - Report on the establishment of a Leash Free Dog Area at Milton park Macquarie Fields. The report should include concept designs, costings and information on the outcome of a formal public consultation process.	CW	August 2012
10.4.12 RM 3562944	CG8.2 - Report on the viability of establishing a skate park within Airds.	CW	November 2012
5.6.12 BT 3068270	PE5.1 - Report regarding the feasibility of expanding the existing car park on the corner of Alexander Crescent and Railway Parade Macquarie Fields	CW	November 2012
5.6.12 AR 306812	CW5.1 - Report examining the feasibility of installing a pedestrian crossing on Rudd road between Kingsclare Street and O'Sullivan road Leumeah.	CW	September 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
10.5.11 RM 3102591	PE5.4 - Report outlining the feasibility of establishing a Sub Committee to coordinate celebrations and identify a suitable memorial for the 100 years of Anzac Day celebrations in 2015.	BS	Jan 2013
15.11.11 AR 3386717	CG5.2 - Report on any submissions received in regards to the Draft Community Strategic Plan prior to the formal adoption of the document. <b>Comment:</b> Reported Extraordinary Meeting of 19.6.12.	BS	
13.3.12 PH 3531917	CG3.2 - Further report upon completion of the road closure process and creation of title in Council's name in respect to the future use of the land - Culverston Road Minto.	BS	November 2012
13.3.12 SD 3531989	CW5.1 - Report investigating various issues of concern raised within the Airds community. <b>Comment:</b> Dealt with in Item 3.9 Planning & Environment Committee 26.06.12	BS/PE	
10.4.12 SD 3562988	CCG21.6 - Report on completion of Expression of Interest process prior to any sale of Bradbury Community Hall being negotiated.	BS	November 2012
5.6.12 PH 3064898	CG5.1 - Further report outlining the actual cost of renewals when available. Re Insurance Renewals 2012-2013	BS	July 2012
13.3.12 AR 3531914	CG3.3 - Further report on the Draft Glenalvon Plan of Management upon completion of the public consultation and submission process. <b>Comment:</b> Reported Item 3.3 Corporate Governance Committee 26.6.12	BS	

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
12.12.06 JB 1327990	PE 2.4 - Report presenting the Draft Local Environment Study LES and Preliminary Draft Local Environmental Plan LEP - Glenlee.  <b>Comment:</b> Briefing to Councillors held 17 May 2011. Awaiting further advice from Department of Planning and Infrastructure.	PE (EP)	October 2012
4.5.10 RM 2655408	CG9.2 -That a report be presented on the Memorandum of Understanding between Council and Macquarie Fields Local Area Command concerning the patrolling of Council reserves.	PE (CS)	October 2012
15.11.11 JB 3387586	PE5.1 - Report outlining details (including costs) of obtaining an independent assessment of ground water flows and aquifer behaviour in the area proposed for the expansion of the Camden Gas Project and that the report cover whether State and Federal Government funding may be available for this project. <b>Comment:</b> Deferred for briefing to Council	PE (EP)	July 2012
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE (EP)	November 2012
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.	PE (EP)	July 2012
13.12.11 JB 3421758	3.3PE - Further report on the terms and conditions of the Draft Voluntary Planning Agreement on the Airds/Bradbury Renewal Project.	PE (DS)	August 2012
13.12.11 MT 3421466	6.1CS - Urgent report in February 2012 detailing the current and future status of Bambi Kindergarten in Edmondson Park	PE (DPE)	August 2012
14.2.12 GG 3494342	PE2.4 - Further report evaluating the effectiveness of the Tree Swap program following the 6 month trial	PE (EP)	October 2012
14.2.12 GG 3494352	PE2.5 - Report on the proposed budget of the 2012 Macarthur Nature Photography competition. <b>Comment:</b> Reported item 2.1 Planning and Environment Committee 26.6.12.	PE (EP)	

<b>*Date of Decision *Mover *Doc No</b>	<b>Item/Comments</b>	<b>Div.Resp</b>	<b>Comp Date</b>
13.3.12 MO 3532509	PE2.6 - Report at the conclusion of the 6 month trial period evaluating the efficiency and performance of the new Bushcare Program	PE (EP)	November 2012
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.	PE (DS)	August 2012
5.6.12 PH 3064893	CG8.1 - Report on the proposed Container Deposit Scheme outlining the current status of the scheme and the potential impacts this may have on the current recycling service provided by Councils contractor including the potential impact on costs to rate payers through the Domestic Waste Management Charges.	PE (WR)	August 2012

## **10. REPORT OF DIRECTOR CITY WORKS**

### **10.1 City Works Activity Report**

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#### **Attachments**

City Works Activity Report.

#### **Report**

Works activities are proceeding to program and on demand and are outlined in the activity report. Statistics on graffiti are also presented in the activity report. It should be noted that the activity report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 3 July 2012 (Lake/Rule)**

That the Officer's Recommendation be adopted.

#### **Council Resolution Minute Number 127**

That the Officer's Recommendation be adopted.

# ATTACHMENT 1

## GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jan to Mar 2010	Apr to Jun 2010	Jul to Sep 2010	Oct to Dec 2010	Jan to Mar 2011	Apr to Jun 2011	Jul to Sep 2011	Oct to Dec 2011	Jan to Mar 2012	April 2012	May 2012	June 2012
Campbelltown	529	267	178	200	250	9.5	242	172	263	22	14	189
Ruse	6	101	93	0	103	133	22	0	154	87	9	0
Kentlyn	0	0	0	0	0	0	0	0	0	0	0	0
Airds	78	539	347	163	253	172	281	347	243	5	400	213
St Helens Park	35	51	40	6	73	8	17	43	31	0	0	0
Rosemeadow	102	111	96	25	67	10	70	0	11	0	0	0
Ambarvale	178	109	17	10	4	16.5	0	88	0	0	0	5
Woodbine	77	0	0	0	27	6	0	0	0	0	1	0
Claymore	37	54	11	17	2	53.5	34	94	70	10	64	0
Eschol Park	171	110	28	0	177	29	0	0	36	20	0	0
Kearns	21	0	50	17	65	2	0	0	0	0	0	0
Raby	334	84	413	286	223	41	36	105	1	0	0	1
St Andrews	30	32	122	49	38	4.5	0	0	0	0	0	23
Bow Bowling	124	71	0	5	14	0	0	0	0	0	0	0
Minto	510	295	302	75	235	101	275	188	40	0	0	114
Ingleburn	211	184	189	25	176	150	20	300	459	46	9	145
Macquarie Fields	75	181	292	169	210	39	40	160	145	23	136	12
Glenfield	75	25	203	462	243	117	91	126	274	144	5	161
Blair Athol	0	0	0	1	4	0	0	0	0	0	0	0
Bradbury	47	124	47	6	74	7	31	4	78	0	0	6
Total m <sup>2</sup>	2640	2338	2428	1516	2228	895	1159	1627	1805	357	638	869

During the reporting period, Council received no additional requests for removal of graffiti. One Graffiti Removal Kit has been requested by the Community.

Jan to Mar 2010	Apr to Jun 2010	Jul to Sep 2010	Oct to Dec 2010	Jan to Mar 2011	Apr to Jun 2011	Jul to Sep 2011	Oct to Dec 2011	Jan to Mar 2012	April 2012	May 2012	June 2012
95	77	52	32	27	28	36	26	37	12	4	1

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets. These statistics demonstrate a reduction in graffiti incidents by vandals in selected high profile areas.

Area	Jan to Mar 2010	Apr to Jun 2010	Jul to Sep 2010	Oct to Dec 2010	Jan to Mar 2011	Apr to Jun 2011	Jul to Sep 2011	Oct to Dec 2011	Jan to Mar 2012	Apr 2012	May 2012	June 2012
Area 1	461	1778	2077	1710	944	965	851	897	1382	644	245	299
Area 2	454	1055	961	905	939	1275	875	797	917	443	435	403
Area 3	546	1410	1084	1184	674	1097	864	856	647	569	324	471
Area 4	490	1314	1172	1039	990	920	650	717	1965	310	627	470
Total	1951	5557	5294	4838	3547	4257	3240	3267	4911	1966	1631	1643



# **OPERATIONAL SERVICES SECTION (Reporting period 21 May – 17 June 2012)**

## **OPEN SPACE**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>
Servicing of Parks and Reserves Sites	70	23	56	74
Road Verges – Sites	0	17	16	25
Community/Childcare Centre's - Sites	7	9	16	0
Servicing Laneways – Sites	95	8	58	0
Litter/Rubbish Pickup	228	115	41	34
Herbicide Spraying (hrs)	32	53	0	0
Mulching (cm <sup>3</sup> )	0	0	0	0
Garden Maintenance	0	0	0	0
Garden Refurbishment	0	0	0	0
Top Dressing (hrs)	0	0	0	0
Aeration of Fields	0	0	0	0
Sharps Pickup	0	0	0	0
Pathway Requests	1	0	0	0
Tractor Road Verge (Sites)	9	9	13	1
Tractor Servicing Parks & Reserves (Sites)	31	39	22	11
Cemetery	0	3	0	0
Fire Hazard Reduction	18	25	0	0
Road Crews Servicing Parks	0	0	0	0
Refilling of Sandpits	0	0	0	0

## **HORTICULTURE**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>
Servicing of Parks and Reserves Sites	28	40	28	28
Road Verges – Sites	30	21	20	24
Community/Childcare Centre's – Sites	17	15	16	13
Cemetery	0	0	0	0
Tractors Servicing Sporting Fields	28	15	36	22
Litter/Rubbish Pickups (hrs)	33	51	39	42
Herbicide Spraying (hrs)	19	16	22	18
Mulching – Quantity M <sup>3</sup>	640	0	460	0
Garden Maintenance – Sites	32	23	36	27
Garden Refurbishment – Sites	6	0	2	0
Top Dressing – Sites (tonne)	12	55	12	6
Aeration of Fields – Sites	17	5	2	0
Sharps Pickups – Quantity	0	0	0	0
Miscellaneous Requests (hrs)	0	0	0	0
Refilling of Sandpits	0	0	0	0
Plumbing	21	11	10	17
Fit Goal post sleeves	0	0	6	0
Cricket Wicket Maintenance	23	24	34	18

### **Weed Control**

Council's weed control contractor has been involved in treating broadleaf weed infestations at child care and leisure facilities throughout the city area.

### **Englorie Park Drive**

Ongoing mulching and weeding of the landscaped median situated on Englorie Park Drive is in progress.

### **Apex Park Landscaping**

Landscaping of the newly constructed garden areas within the park is currently in progress. An assorted number of native trees, shrubs and groundcover species are being used within the project.

### **Queen Street bus shelter site**

Landscape enhancement planting is currently in progress within the garden area at the rear of the bus shelter site situated in front of Civic Centre grounds. Completion of the landscaping will be carried out after the installation of the new bus shelter which is planned to be completed by the end of June 2012.

### **Council Tree Inspections**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>	<b>Total</b>
Contract	9	1	6	3	19
Council	32	48	25	31	136
Termites	0	0	0	0	0
Plumber - Sewer Chokes	0	0	0	0	0
N/A	6	1	0	0	7
HOLD	1	0	0	0	1
<b>Area Totals</b>	48	50	31	34	163

### **Private Property Tree Inspections**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>	<b>Total</b>
Private Trees	15	14	7	12	48
Council Trees – Program	0	0	0	0	0
<b>Area Totals</b>	15	14	7	12	48

## AREAS



## ROADS AND DRAINAGE

### A. ROADS AND FOOTPATHS – Areas 1 to 4

Due to the demand the Heavy Patching Crew have provided additional resources for pothole patching during this period.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m <sup>2</sup>	95	88	65	38	286
Road restorations m <sup>2</sup>	0	8	0	0	8
AC Base Course Total (tonne)	36	0	0	0	36

### B. ROADS RESERVE OPENING & RESTORATIONS – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	4	8	10	15	37
Telstra Inspections	1	4	10	10	25
Sydney Water inspections	12	8	10	7	37
Integral inspections	0	0	12	8	20
Gas Inspections	10	12	8	8	38
Customer requests	0	2	1	1	4

### C. COMMUNITY RESPONSE – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash racks	10	8	6	9	33
Pits cleaned by hand or suction	50	67	212	181	510
Tail out drains / headwalls	47	22	5	12	86
Removal of waste matter (cubic)	19	15	11	7	52
Flushing of stormwater lines (linear)	230	85	525	294	1134
Underpass (drainage) cleaning	4	6	2	0	12
Trip hazards/footpath hazards	1	9	6	8	24
Dead animals removed	13	3	5	12	33
Parra webbing drainage,	4	5	13	0	22
Sign retrievals and straightening	0	10	0	0	10
Syringes	7	53	0	4	64
Deliver and set up at venues	0	1	1	3	5
Paver repairs	0	2	0	1	3
Oil/ Paint Spill / Debris on Road	2	9	1	7	19
Median Cleaning / Poisoning	165	15	16	34	230
Guide Posts	3	9	2	15	29
TOTAL	555	319	805	587	2266



**D. STREET ACCESSORIES****Sign Manufacturer Areas 1 to 4**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	4	6	9	7	26
Street signs	4	13	3	12	32
Community signs	1	8	2	0	11
Ordinance signs	36	58	21	0	115
Various council signs	0	7	0	0	7
Various council stickers	0	170	1	0	171
Warning signs	2	2	0	4	8
Council special events	2	8	4	1	15
Directional	0	0	0	0	0
Banners	0	0	0	0	0
Various Stickers	0	170	1	0	171
<b>TOTAL</b>	<b>49</b>	<b>272</b>	<b>40</b>	<b>24</b>	<b>385</b>

**Sign Erection Areas 1 to 4**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	2	5	2	1	10
Bollards replacement and repair	22	15	0	4	41
Street signs	15	8	32	15	70
Community signs	4	58	4	0	66
Ordinance	18	9	8	1	36
Regulatory	63	80	18	46	207
Graffiti Removal m <sup>2</sup>	4	2	0	4	10
Warning Signs	6	13	3	26	48
Install various banners	4	18	4	0	26
Line Marking / Car Park	200	54	0	0	254
Directional	23	24	0	28	75
<b>Total</b>	<b>361</b>	<b>286</b>	<b>71</b>	<b>125</b>	<b>843</b>

**Minor Patching**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	135	145	100	224	604
Edge breaks m <sup>2</sup>	6	2	1	0	9
Restorations m <sup>2</sup>	0	2	1	0	3
Car parks pot holes	0	0	0	0	0
Trip Hazard Footpaths	0	6	5	0	11
<b>Total</b>	<b>141</b>	<b>155</b>	<b>107</b>	<b>224</b>	<b>627</b>

**E. KERB AND GUTTER RECONSTRUCTION**

2011-2012 program 95% complete

**F. PIT LID RECONSTRUCTION**

Program complete

**G. NEW FOOTPATH CONSTRUCTION PROGRAM**

Stage 1 – 2011-2012 program complete

Stage 2 – 2011-2012 program complete

#### **H. FOOTPATH RECONSTRUCTION PROGRAM**

2011-2012 program complete

#### **I. ROAD REHABILITATION PROGRAM**

Rehabilitation Program – complete  
Rejuvenation Program – complete  
Micro Sealing Program – complete

#### **J. OPERATIONS MINOR WORKS**

**Campbelltown Golf Club** – 90% complete. De-silting of ponds and creek complete, removal of gabions complete, installation of creek rocks complete. Turf restoration works to commence in July.

**Eagles Nest Child Care Detention Tank** – 90% complete. Electrical work and tank installed, minor landscape works outstanding.

##### **Wood Park, Ingleburn Flood Light Replacement**

Replacement of existing flood lights on eastern side of Wood Park Ingleburn is complete.

##### **Footpath Hazard Reduction – Campbelltown area**

Concrete footpath grinding, to eliminate trip hazards. Throughout Campbelltown council area is complete.

#### **K. CAPITAL WORKS**

##### **Farrow Road Extension**

- Culvert and chamber eastern side – complete
- Bridge Construction – 95% complete
- Western alignment – 90% complete
- Stage 1 Farrow and Blaxland Rd intersection A/C and line marking – complete
- Kraal Drive Island – complete
- Stage 2 Farrow Road Eastern alignment, clearing and grubbing complete, sub grade in progress

##### **John Kidd Reserve Footpath Extension Stage 2**

40% complete, excavation complete, culverts being manufactured, installation of pipes in progress.

**Simmos Beach Stairs** – complete

**Apex Park Car Park** – 90% complete

##### **Koshigaya Park – Flood Mitigation**

Improvement to drainage system at Koshigaya Park, box culverts and wing walls. Extension of stormwater tributary drainage structures and associated landscaping. – 80% complete.

##### **Storm water Channels – Flood Mitigation**

Resealing of joints in concrete channels in Minto, Ingleburn and Macquarie Links. – complete.

**Mawson Park Lighting Upgrade** – 95% complete

##### **Waterwise Garden – Park Central**

Environmental recreational garden construction – 10% Complete

##### **Minto Detention Basin – Minor Filling Works to Northern Embankment**

Stage 1: Contractor engaged to undertake works anticipated completion 14 days after commencement.

## PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, and wiring problems and testing of systems.

## WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to availability of parts/service or workshop priority.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9424	Road roller	Hydraulic motor faulty	CCC Workshops and Supplier	48hrs
9808	Hino Dutro Tipper	Fuel injection pump faulty	CCC Workshops and Supplier	72hrs
9444	Toro Trailer	Bent Axle	CCC Workshops and Supplier	55hrs
9527	JCB Backhoe	Rear axle fault	CCC Workshops and Supplier	24hrs

The following is a breakdown of the work performed since the last report **21 May 2012 – 17 June 2012**

9424	Road roller had a leaking vibration motor and a new motor was sourced from overseas. Excessive downtime was due to delivery time. The roller is back in service.
9808	Tipper truck had a faulty fuel injection pump and was sent away for repairs. Pump was found to be beyond economical repair and an exchange unit was sourced from interstate. The truck is back in service.
9444	Toro mower trailer had a bent axle and a new one had to be manufactured by the supplier. Excessive downtime due to manufacturing process and time restraints. Axle has been fitted and the trailer is back in service.
9527	JCB Backhoe developed a noise in the rear axle assembly. The backhoe has been outsourced to the supplier for repairs. Repairs are under warranty. Manufacturer has supplied a replacement machine for the duration.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	77
Services carried out	41
Repairs to trucks	102
Repairs to heavy plant	17
Repairs to trailers	42
Tractors/implements	37
SES repairs	11
RFS repairs	26
Small plant repairs	62
Repair to cars	17
Repairs to mowers	67
Repairs to sweepers	7
Pathway requests (completed)	27

Of the reported repairs above 49 were out in the field.

The Workshop has also carried out the following duties:

- Manufacturing and repair of various gates, locks and lock boxes around Campbelltown
- Drain cover repairs
- Repair fire trail gates at various sites within Campbelltown
- Various bus shelter repairs
- Various Fence repairs
- Manufacture Gas Storage cage for Arts Centre
- Manufacture trailer for Stadium
- 12 monthly RFS Scheduled Servicing (ongoing)
- Common expiry registration inspections for all vehicles and plant

## **HAZARD REDUCTION PROGRAM**

### **Hazard Reduction Burning**

No hazard reduction burning has been conducted in the reporting period.

### **Fire Management Plans**

Simmos Beach Fire Management Plan in the final stages of editing, due to be complete in the next reporting period. Funding has been secured to address several actions within the plan for the next financial year.

### **Asset Protection Zones (APZ)**

APZ projects at Smiths Creek Reserve, Bunbury Curran Park, Freeman Circuit, Wilkinson Crescent, Hopping Road and Bicentenary Reserve have been completed.

### **Fire Trails and Signage**

Smiths Creek Reserve fire trail upgrade has been completed. The fire trail signs project continues with inclement weather being the main factor impeding works.

### **Mechanical Works**

48 hazard reduction slashing sites were completed in the last 4 weeks, totalling an area of 56 hectares with over 1,138 assets protected.



## **ASSET AND SUPPLY SERVICES**

### **Procurement and Contract Management Services**

#### **Tenders/Quotes/Expressions of Interest and Agreements:**

##### **Currently being prepared**

- T11/20 Grounds Maintenance Claymore, Airds and Macquarie Fields
- T12/01 Domestic Waste Collection
- T12/08 Ground Maintenance Park Central
- T12/11 Leumeah Pedestrian Bridge
- T12/12 Security Services
- T12/15 Tree Pruning
- T12/16 Solar Panels
- T12/17 Food Supply
- EO12/02 Management of Minto Indoor Sports Centre
- Q12/14 Print/Copy Charge System
- Q12/15 Work wear
- Q12/16 Supply of Backhoe (Local Government Procurement Contract)
- Q12/17 Out front Mowers (Local Government Procurement Contract)
- Q12/18 Supply of Trucks (Local Government Procurement Contract)
- Q12/19 Project management services for the refurbishment of Macquarie Fields Pool (Local Government Procurement Contract)

##### **Currently Advertised**

- N/A

##### **Currently Under Evaluation**

- T12/03 Design and Print Services
- Q12/12 Emerging Leaders Program

## **ASSET MANAGEMENT**

### **Roads**

- Asphalt works for the following road sections have been completed:
  - Ben Lomond Road, Minto approach to roundabout at Pembroke Road.
  - Rio Grande Drive, Kearns, section of cul de sac.
  - Intersection of Blaxland Road and Farrow Road.

- The following car parks have been resealed:
  - Boots Lane Car Park, behind the shops at Ingleburn.
  - Carlisle Street East Car Park, behind Ingleburn Primary School.
  - Rosemeadow Playing Fields Car Park at Rosemeadow.
- Falling Weight Deflectometer Testing and Pavement Investigation results for 2012-13 programs have been received from the Consultants. Treatments have now been finalised for the 2012 – 2013 Annual Roads Works Projects.

#### **Kerb and Gutter**

- Kerb and Gutter Reconstruction Program is 95% completed.

#### **Bridges and Culverts**

- Asset section is reviewing a report from the Specialist Consultant for Level 3 Inspection of Gilchrist Drive Bridge finger joints and bearings.
- A Specialist Consultant report for nine arch culverts and one pipe culvert has been received.

#### **Parks and Public Spaces**

- Simmo's Beach Lookout Stairway Replacement Project has been completed.
- Koshigaya Park – Northern Playground has been removed and re turfed as per schedule.

#### **Playground Equipment**

- Playground equipment repairs have been carried out at Raby Sports Complex.
- The basket swing has been re installed at Marsden Park to new minimum height of 600mm.

#### **Internal Assets – Electrical Testing and Tagging**

- Council's Electrical Contractor has completed the quarterly electrical testing and tagging report on all electrical construction equipment.

#### **Footpath Reconstruction Program**

- Footpath Reconstruction Program is 75% completed.
- Footpath Inspections have been completed in Glenfield and Campbelltown areas. All defects have been mapped and actions entered into Council's Asset Management System.

#### **Building Inspections**

- Building Inspection has been carried out on the new large shade structure suspended over the petrol pump area at the Minto Depot.

#### **Stormwater**

- Channel Joint Sealing Work for Macquarie Fields Railway Parade channel is completed.
- Asset identification condition inspection and data input (including mapping in Council's asset management system) for Detention basin concrete structures (inlet and outlet) is currently underway with 8 out of 94 completed.

#### **Asset Management System, Grants and Reports**

- Final monthly report for 2012-2013 Roads and Maritime Services (RMS) Grant Projects has been completed and submitted. on 15 June 2012.

#### **BUILDING MAINTENANCE/CONSTRUCTION PROGRAM**

- Kentlyn Bush Fire Facility - Now complete with handover to the Rural Fire Service scheduled for 20 June. The official opening will take place on Saturday 30 June 2012.
- Benham Reserve - Construction of new sporting amenities is 75% complete. Delays were experienced due to inclement weather. Roof trusses have been delivered and installation has commenced. All works progressing close to scheduled timeframes.
- Civic Centre Administration - Fire protection systems currently being replaced as per schedule. Completion of work is due July 2012.
- Lynwood Park - Upgrade of electrical services currently being undertaken as part of the building maintenance program. The works are due for completion at the end of June 2012.

#### **Reactive Building Maintenance Program**

- 210 Building reactive works requests were processed during the month of June. All works are either completed or near completion.

#### **FACILITIES SUPPORT**

<b>Customer Requests</b>	
Sporting Clubs with overdue keys	23 clubs with 126 key outstanding
Key extension, issues, alarm codes and access	560
Request for access to Council Reserves	5

## **11. REPORT OF DIRECTOR COMMUNITY SERVICES**

**No reports this round**

## **12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT**

**No reports this round**