

## **REPORTS FROM OFFICERS**

### **8. REPORT OF GENERAL MANAGER**

**No reports this round**

### **9. REPORT OF DIRECTOR BUSINESS SERVICES**

#### **9.1 Reports Requested**

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#### **Attachments**

Status list of reports requested

#### **Report**

Attached for the information of Councillors is a status list of reports requested of Council as at 16 October 2012.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 20 November 2012 (Borg/Lake)**

That the Officer's Recommendation be adopted.

#### **Council Resolution Minute Number 206**

That the Officer's Recommendation be adopted.

## ATTACHMENT 1

### Reports Requested as at 16 October 2012

<b>*Date of Decision *Mover *Doc No</b>	<b>Item/Comments</b>	<b>Div.Resp</b>	<b>Comp Date</b>
14.2.12 RK 3494184	SF20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre.	CS	February 2012
16.10.12 GB 3197210	CS4.2 - Further report once successful projects under the 2012-2013 Sport and recreation Participation and Family Program have been announced by Sport and Recreation, Communities NSW.	CS	February 2013
16.10.12 GB 3197210	CS4.2 - Further report with a list of projects that Council has been informed of by clubs applying for grants through the State Governments 2012 Community Building Partnership Program.	CS	February 2013
16.10.12 MO 3197216	CS6.2 - Report investigating the feasibility of selected entries of the Festival of Fisher's Ghost Art Award that did not make it to the final stage of judging being displayed at a secondary location.	CS	February 2013

*Date of Decision *Mover *DocNo	Item/Comments	Div.Resp	Comp Date
18.10.11 BT 3351074	PE5.1 - Report examining potential for improving car parking for shoppers and business activity within the Campbelltown, Ingleburn and Park Central Business Districts	CW	December 2012
13.12.11 SD 3422090	CW5.1 - Report examining appropriate ways in which Council can memorialise the landscaping works of Mr Lilleman.	CW	December 2012
13.3.12 PL 3532019	CW5.2 - report investigating possible access options to the development in the UWS site via Narellan Road, F5 and Gilchrist Drive, and that an estimate of costs also be included in the report. Comment: Briefing provided 24 April 2012	CW	December 2012
10.4.12 MT 3562790	CW1.7 - Report on the establishment of a Leash Free Dog Area at Milton park Macquarie Fields. The report should include concept designs, costings and information on the outcome of a formal public consultation process.	CW	December 2012
10.4.12 RM 3562944	CG8.2 - Report on the viability of establishing a skate park within Airds.	CW	December 2012
5.6.12 BT 3068270	PE5.1 - Report regarding the feasibility of expanding the existing car park on the corner of Alexander Crescent and Railway Parade Macquarie Fields	CW	December 2012
31.7.12 PL 3120705	CW5.1 - Report on the status of the proposed traffic management within Parkside and Centennial Crescents, Park central to address traffic flow and parking in the area.	CW	December 2012
16.10.12 WG 3197593	CW5.2 - Report outlining details of Frankston City council's 'Hoon Hotline' initiative and also examining the feasibility of the establishment of a similar hotline for the Campbelltown LGA.	CW	December 2012

16.10.12 PL 3197155	CG8.4 - Report examining the feasibility of installing CCTV capabilities in the Campbelltown CBD, with installation locations to be determined in conjunction with Campbelltown Police. The report to also outline the costs associated with the installation, maintenance and monitoring of the system and detail any government grants available to assist in the installation of ta CCTV system.	CW	February 2013
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*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
10.5.11 RM 3102591	PE5.4 - Report outlining the feasibility of establishing a Sub Committee to coordinate celebrations and identify a suitable memorial for the 100 years of Anzac Day celebrations in 2015.	BS	Jan 2013
13.12.11 MT 3421466	6.1CS - Urgent report in February 2012 detailing the current and future status of Bambi Kindergarten in Edmondson Park	BS	December 2012
13.3.12 PH 3531917	CG3.2 - Further report upon completion of the road closure process and creation of title in Council's name in respect to the future use of the land - Culverston Road Minto.	BS	April 2013
10.4.12 SD 3562988	CCG21.6 - Report on completion of Expression of Interest process prior to any sale of Bradbury Community Hall being negotiated. <b>Comment:</b> Reported Item 21.2 Corporate Governance Committee 13.11.12	BS	
28.8.12 PL 3147985	CG3.2 - Further report for the review of the Draft Minto Indoor Sports Centre Plan of Management upon completion of the public consultation and submission process.	BS	March 2013
31.7.12 RK 320927	PE5.3 - Report examining the feasibility of constructing an external storage and rock wall climbing facility at the Ambarvale community centre.	BS	March 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
12.12.06 JB 1327990	PE 2.4 - Report presenting the Draft Local Environment Study LES and Preliminary Draft Local Environmental Plan LEP - Glenlee.  <b>Comment:</b> Briefing to Councillors held 17 May 2011. Awaiting further advice from Department of Planning and Infrastructure.	PE (EP)	March 2013
15.11.11 JB 3387586	PE5.1 - Report outlining details (including costs) of obtaining an independent assessment of ground water flows and aquifer behaviour in the area proposed for the expansion of the Camden Gas Project and that the report cover whether State and Federal Government funding may be available for this project. <b>Comment:</b> Reported Item 2.7 Planning and Environment Committee 9.10.12	PE (EP)	
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE (EP)	March 2013
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.	PE (EP)	February 2013
13.12.11 JB 3421758	3.3PE - Further report on the terms and conditions of the Draft Voluntary Planning Agreement on the Airds/Bradbury Renewal Project.	PE (DS)	December 2012
14.2.12 GG 3494342	PE2.4 - Further report evaluating the effectiveness of the Tree Swap program following the 6 month trial. <b>Comment:</b> Reported Item 2.1 Planning and Environment committee 9.10.12	PE (EP)	
13.3.12 MO 3532509	PE2.6 - Report at the conclusion of the 6 month trial period evaluating the efficiency and performance of the new Bushcare Program. <b>Comment:</b> Reported Item 2.1 Planning and environment Committee 9.10.12	PE (EP)	
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.	PE (DS)	December 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
3.7.12 JB 3093747	PE1.1 - Further report on the results of the CD and DVD recycling project.	PE	February 2013
3.7.12 PH 3094438	CG8.2 - Report investigating the feasibility and administrative requirements necessary for the area known as Park Central to become a suburb of Campbelltown in its own right.	PE	February 2013
31.7.12 GG 3120926	PE5.2 - Report detailing planning controls for centres located along major rail links from Campbelltown to the Sydney CBD	PE	December 2012
16.10.12 TR 3197352	PE2.7 - Further report following the completion of the peer review report - Independent Assessment of Groundwater Flows and Aquifer Behaviour within the Camden Gas project Area.	PE	December 2012
16.10.12 AM 3197346	PE4.3 - Further report to consider adopting the companion animal rescue fee. <b>Comment:</b> On public exhibition until 30.1.12	PE	February 2013
16.10.12 FB 3197140	CG8.1 - Report on Council's Signage Code with a view to assisting small business and business in the Campbelltown Local Government Area.	PE	March 2013
16.10.12 FB 3197157	CG8.2 - Report outlining recent amendments to the legislation regarding backyard swimming pools. <b>Comment:</b> Reported Item 4.5 Planning and Environment Committee 13.11.12	PE	
16.10.12 FB 3197157	CG8.2 - Report examining the feasibility and potential costs associate to both Council and/or local pool owners if Council was to undertake regular inspections of all backyard swimming pools in the LGA. <b>Comment:</b> Reported Item 4.5 Planning and Environment Committee 13.11.12	PE	

## 9.2 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors October 2012

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### Attachments

Nil

### Report

On 19 October 2010, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
- (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs),
  - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes,
  - (iii) the attendance of councillors at conferences and seminars,
  - (iv) the training of councillors and the provision of skill development for councillors,
  - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
  - (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
  - (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time,



(viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions,

These expenses are calculated on a monthly basis and reported to Council. Expenses as at October 2012 were as follows:

### Expenses

1.	<b>Training Seminars and Conferences</b> Cost for October 2012.	\$17,752
2.	<b>Staff</b> Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for October 2012.	\$4,908
3.	<b>Stationery and Postage</b> Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for October 2012.	\$91
4.	<b>Periodicals</b> Cost of annual subscriptions. Cost for October 2012.	Nil
5.	<b>Meals</b> Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for October 2012.	\$3,765
6.	<b>Refreshments</b> Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for October 2012.	\$2,720
7.	<b>Insignia of Office</b> Replacement costs Mayoral robes, chain, badge and name plates. Cost for October 2012.	\$908
8.	<b>Travelling Expenses for Use of Private Vehicle</b> Reimbursement of travelling expenses on authorised Council business. Claims submitted for October 2012.	\$594

### Provision of Facilities

1.	<b>Accommodation</b> Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for October 2012.	\$6,340
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|----|---|---------|
| 2. | <b>Communication System</b><br>Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for October 2012 in accordance with Councillors Policy. | \$2,747 |
| 3. | <b>Office Equipment</b><br>Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for October 2012.   | \$405   |
| 4. | <b>Council Vehicle</b><br>Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for October 2012.  | \$351   |
| 5. | <b>Internet Facilities</b><br>Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for October 2012.  | \$835   |
| 6. | <b>Care Expenses</b><br>Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for October 2012.   | \$108   |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for October 2012 amounted to \$41,523.

### **Officer's Recommendation**

That the information be noted.

### **Council Meeting 20 November 2012 (Lake/Borg)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 207**

That the Officer's Recommendation be adopted.

### **9.3 MACROC Vice President Nomination**

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#### **Attachments**

Nil

#### **Report**

The Annual General Meeting of the Macarthur Regional Organisation of Councils (MACROC) is to be held on 28 November 2012. At this meeting Council is required to provide a nominee for the position of Vice President for a two year term being 2012 – 2014.

Council's current delegates for the MACROC Board are Cr Bob Thompson, Cr Clinton Mead, Cr Ted Rowell and the Mayor Cr Sue Dobson. Council's nominee must be selected from the current members of the MACROC Board.

#### **Officer's Recommendation**

That Council nominate a current member of the MACROC Board for the position of MACROC Vice President for the period 2012 – 2014.

#### **Council Meeting 20 November 2012 (Chanthivong/Kolkman)**

That Council nominate her Worship the Mayor, Councillor Dobson as a current member of the MACROC Board for the position of MACROC Vice President for the period 2012-2014.

**Note:** Her Worship the Mayor, Councillor Dobson declined the nomination.

#### **Amendment: (Thompson/Hawker)**

That Council select Councillor Rowell as its nominee for the position of MACROC Vice President for the period 2012-2014.

#### **Council Resolution Minute Number 208**

That the above amendment be adopted.

## **10. REPORT OF DIRECTOR CITY WORKS**

### **10.1 City Works Activity Report**

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#### **Attachments**

Activity Report.

#### **Report**

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

#### **Officer's Recommendation**

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#### **Council Meeting 20 November 2012 (Lake/Mead)**

That the Officer's Recommendation be adopted.

#### **Council Resolution Minute Number 209**

That the Officer's Recommendation be adopted.

# ATTACHMENT 1

## GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jan to Mar 2011	Apr to June 2011	July to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct 2012
Campbelltown	250	9.5	242	172	263	225	138	202
Ruse	103	133	22	0	154	96	114	5
Kentlyn	0	0	0	0	0	0	0	0
Airds	253	172	281	347	243	618	902	609
St Helens Park	73	8	17	43	31	0	0	56
Rosemeadow	67	10	70	0	11	0	293	37
Ambarvale	4	16.5	0	88	0	5	0	45
Woodbine	27	6	0	0	0	1	0	0
Claymore	2	53.5	34	94	70	74	16	26
Eschol Park	177	29	0	0	36	20	7	8
Kearns	65	2	0	0	0	0	0	0
Raby	223	41	36	105	1	1	159	0
St Andrews	38	4.5	0	0	0	23	1	0
Bow Bowling	14	0	0	0	0	0	0	0
Minto	235	101	275	188	40	114	44	86
Ingleburn	176	150	20	300	459	200	207	71
Macquarie	210	39	40	160	145	171	124	142
Glenfield	243	117	91	126	274	310	289	311
Blair Athol	4	0	0	0	0	0	0	0
Bradbury	74	7	31	4	78	6	166	0
Total m <sup>2</sup>	2228	895	1159	1627	1805	1864	2460	1598

During the reporting period, Council received 16 requests for Graffiti Removal Kits from the community.

Jan to Mar 2011	Apr to June 2011	July to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct 2012
27	28	36	26	37	17	25	16

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to Mar 2011	Apr to June 2011	July to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct 2012
Area 1	944	965	851	897	1382	1118	1422	1139
Area 2	939	1275	875	797	917	1281	1463	790
Area 3	674	1097	864	856	647	1364	1081	671
Area 4	990	920	650	717	1965	1407	1967	1422
Total	3547	4257	3240	3267	4911	5240	5933	4022

**OPERATIONAL SERVICES SECTION (Reporting period 10 September – 4 November 2012)**

**OPEN SPACE**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>
Servicing of Parks and Reserves Sites	126	28	66	86
Road Verges – Sites	115	56	39	57
Community/Childcare Centre's - Sites	15	21	17	0
Servicing Laneways – Sites	179	77	78	11
Litter/Rubbish Pickup	294	114	51	27
Herbicide Spraying (hrs)	116	44	26	9
Mulching (cm <sup>3</sup> )	0	0	0	0
Garden Maintenance	0	9	0	0
Garden Refurbishment	0	0	0	0
Top Dressing (hrs)	0	0	0	0
Aeration of Fields	0	0	0	0
Sharps Pickup	0	0	0	0
Pathway Requests	17	13	0	0
Tractor Road Verge (Sites)	26	21	34	35
Tractor Servicing Parks & Reserves (Sites)	100	46	78	47
Cemetery	3	0	0	0
Fire Hazard Reduction	2	1	0	0
Road Crews Servicing Parks	1	0	0	0
Refilling of Sandpits	2	0	0	0

**HORTICULTURE**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>
Servicing of Parks and Reserves Sites	68	114	52	54
Road Verges – Sites	60	45	40	31
Community/Childcare Centre's – Sites	23	19	18	19
Cemetery	1	0	0	0
Tractors Servicing Sporting Fields	58	33	52	41
Litter/Rubbish Pickups (hrs)	76	104	67	66
Herbicide Spraying (hrs)	43	45	43	41
Mulching – Quantity M <sup>3</sup>	320	240	0	0
Garden Maintenance – Sites	51	37	58	71
Garden Refurbishment – Sites	29	0	0	0
Top Dressing – Sites (tonne)	15	6	0	2
Aeration of Fields – Sites	4	0	1	2
Sharps Pickups – Quantity	0	0	0	0
Miscellaneous Requests (hrs)	0	0	0	0
Refilling of Sandpits	0	0	0	0
Plumbing	32	7	47	8
Fit Goal post sleeves	0	0	0	0
Cricket Wicket Maintenance	57	53	96	64

**Rizal Park Landscaping**

The landscape and enhancement planting at Rizal Park has been completed. The above activities involved the planting of approximately 2000 assorted native species.

**The Kraal Drive Landscaping**

Minor landscaping within the newly constructed median opposite Aldi Shops has been completed. The landscaping involved the planting of one super advanced tree and ground cover within the garden areas.

**Mawson Park**

Mulching and fertilising of the gardens where the groundcover roses are planted has been completed. Turfing and top dressing of the areas surrounding the newly installed shelters within the park has also been completed.

**Fertilising of Gardens**

Fertilising of the gardens at Koshigaya Park and the Japanese gardens has also been carried out.

**Selective Weed Control**

Council's weed control contractor has been involved in the spraying of a number of playing fields and all the Dog Leash Free areas throughout the city area. Weed control has also been carried out on the landscaped medians situated on Blaxland Road, Kellicar Road and Englorie Park Drive.

**Glenalvon Gardens**

Horticulture staff have been involved with spring time gardening activities within the grounds of Glenalvon.

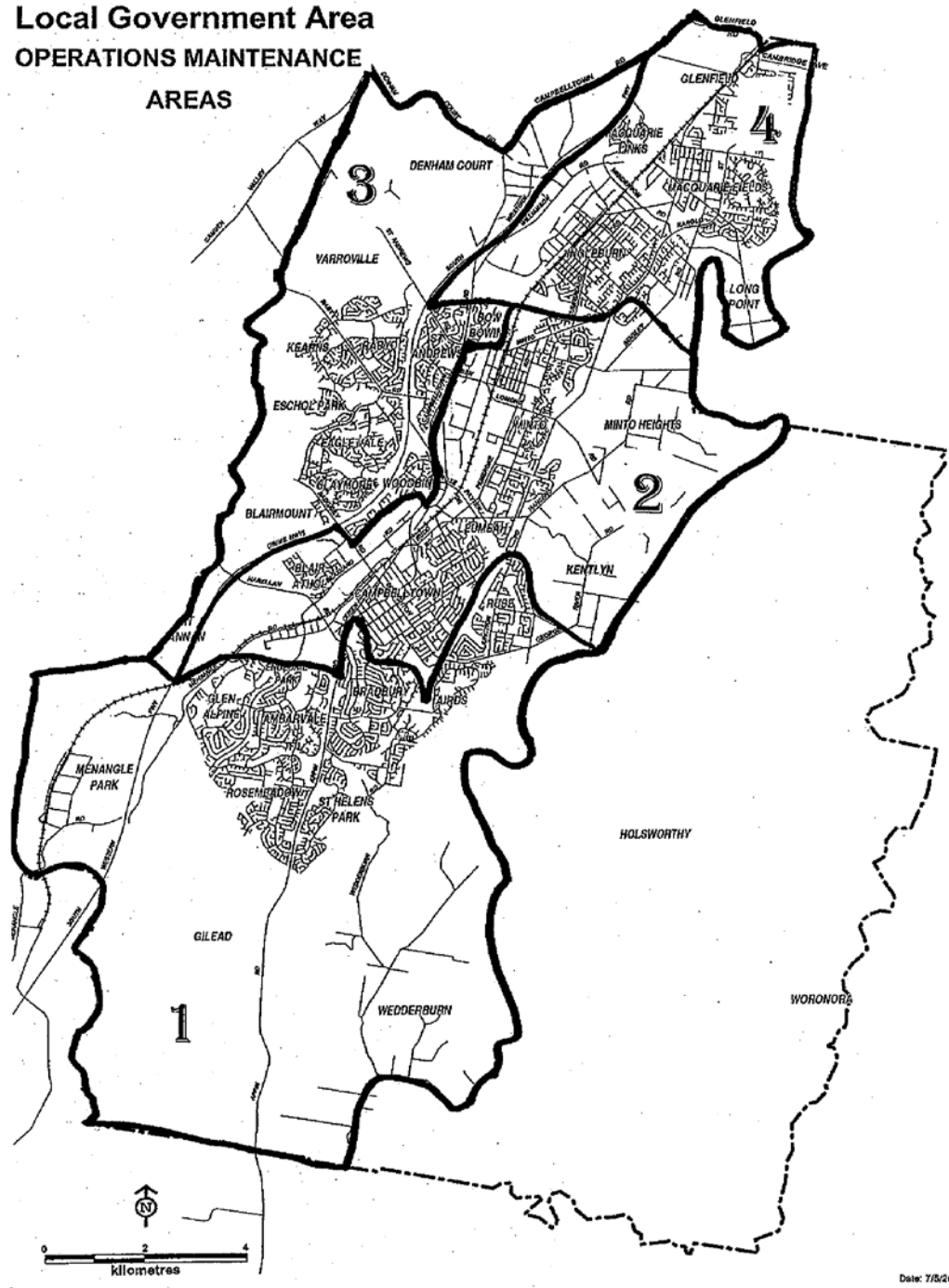
**Council Tree Inspections**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	21	18	12	15	66
Council	95	60	63	64	282
Termites	0	0	3	4	7
Plumber - Sewer Chokes	0	0	0	0	0
N/A	11	4	11	7	33
HOLD	5	3	4	5	17
<b>Area Totals</b>	<b>132</b>	<b>85</b>	<b>93</b>	<b>95</b>	<b>405</b>

**Private Property Tree Inspections**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	23	20	19	27	89
Council Trees – Program	0	0	0	0	0
<b>Area Totals</b>	<b>23</b>	<b>20</b>	<b>19</b>	<b>27</b>	<b>89</b>

**Campbelltown City Council  
Local Government Area  
OPERATIONS MAINTENANCE  
AREAS**





## ROADS AND DRAINAGE

### A. ROADS AND FOOTPATHS – Areas 1 to 4

This resource has been assisting with the Sealing Program Preparation Program.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m <sup>2</sup>	142	278	200	918	1538
Road restorations m <sup>2</sup>	0	15	6	18	39
AC Base Course Total (tonne)	0	19	0	27	46

### B. ROADS RESERVE OPENING & RESTORATIONS – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	10	11	3	20	44
Telstra Inspections	2	0	6	6	14
Sydney Water inspections	10	9	10	2	31
Integral inspections	0	1	1	5	7
Gas Inspections	10	14	10	4	38
Customer requests	2	0	3	1	6

### C. COMMUNITY RESPONSE – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash racks	142	12	3	22	179
Pits cleaned by hand or suction	183	105	234	111	633
Tail out drains / headwalls	77	28	2	5	112
Removal of waste matter (cubic	66	83	29	66	244
Flushing of stormwater lines (linear	460	375	216	420	1471
Underpass (drainage) cleaning	4	0	0	0	4
Trip hazards/footpath hazards	19	28	6	10	63
Dead animals removed	37	11	8	35	91
Parra webbing drainage,	205	9	8	6	228
Sign retrievals and straightening	4	20	2	2	28
Syringes	30	296	8	2	336
Deliver and set up at venues	9	7	0	24	40
Paver repairs	0	3	0	0	3
Oil/ Paint Spill / Debris on Road	57	118	35	53	263
Median Cleaning / Poisoning	239	150	105	129	623
Guide Posts	35	2	31	6	74
TOTAL	1567	1247	687	891	4392

### D. STREET ACCESSORIES

#### Sign Manufacturer Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	12	15	3	8	38
Street signs	18	25	2	11	56
Community signs	2	10	3	0	15
Ordinance signs	17	7	1	7	32
Various council signs	0	33	0	0	33
Various council stickers	0	0	0	0	0
Warning signs	0	25	6	9	40
Council special events	21	34	19	4	78
Directional	0	7	19	2	28
Banners	0	20	0	1	21
Various Stickers	0	37	16	0	53
TOTAL	70	213	69	42	394

**Sign Erection Areas 1 to 4**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	2	4	4	3	13
Bollards replacement and repair	26	17	11	13	67
Street signs	32	26	45	3	106
Community signs	39	62	2	0	103
Ordinance	16	30	2	5	53
Regulatory	104	139	64	85	392
Graffiti Removal m <sup>2</sup>	3	4	4	5	16
Warning Signs	46	20	13	20	99
Install various banners	6	5	2	8	21
Line Marking / Car Park	25	430	20	20	495
Directional	20	14	3	3	40
<b>Total</b>	<b>319</b>	<b>751</b>	<b>170</b>	<b>165</b>	<b>1405</b>

**Minor Patching**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	274	596	280	626	1776
Edge breaks m <sup>2</sup>	11	8	0	27	46
Restorations m <sup>2</sup>	0	3.6	0	31.4	35
Car parks pot holes	27	10	0	0	37
Trip Hazard Footpaths	8	10	1	2	21
<b>Total</b>	<b>320</b>	<b>627.6</b>	<b>281</b>	<b>686.4</b>	<b>1915</b>

**E. KERB AND GUTTER RECONSTRUCTION**

Road Rehabilitation Program related works 100% complete

**F. FOOTPATH RECONSTRUCTION PROGRAM 2012 -2013**

10% complete, estimated completion of program May 2013

**G. ROAD REHABILITATION PROGRAM 2012 -2013**

Rehabilitation – 35% complete

Sealing – 35% complete

Stabilisation – 40% complete

Micro-sealing – 20%

Rejuvenation – commencing 19 November 2012

**H. ANNUAL FOOTPATH CONSTRUCTION PROGRAM 2012 -2013**

30% complete, estimated completion of program December 2012

**I. OPERATIONS MINOR WORKS****Campbelltown Golf Club**

Restoration of disturbed areas 100% complete. Small culvert on 5<sup>th</sup> hole in progress

**Minto Child Care Centre**

Refurbishment of playground 95% complete

**Pedestrian Access Mobility Program**

100% complete

**Mawson Park Plinth Construction**

100% complete

## J. CAPITAL WORKS

### **Farrow Road Extension**

Improvements to existing car park - 90% complete  
Car park street lighting installation - 100% complete  
New power pole and transformer installed

### **John Kidd Reserve Footpath Extension Stage 2**

70% complete, drainage pipes and headwalls installed, culverts to be installed, footpath construction in progress. Estimated completion of program December 2012

### **Waterwise Garden Park Central**

Landscaping works – 100% complete. Additional shade structure and seating ordered

### **St Thomas Moore School**

Road widening, kerb and gutter, stormwater drainage, footpath and line marking - 100% complete  
Fencing adjustment and Telstra pit relocation ongoing

### **Stennett, Lancaster and Devon Road, Ingleburn - Roundabout and Splitter Islands Reconstruction**

Scheduling of works to combine with Road Rehabilitation Program

### **Stanley Road Ingleburn, Drainage and Pedestrian Crossing Construction**

Drainage construction prior to road reconstruction, including pedestrian crossing blisters. Works commencing 14 November 2012

### **Gilchrist Drive Bridge, Campbelltown Maintenance**

Concrete cancer rehabilitation of bridge super-structure to commence

### **Mary Brookes Park Batting Tunnel**

Quotes received and finalised. Works to commence within the next two weeks

### **Rizal Park Refurbishment**

New car park construction – 100% complete  
New footpath construction – 100% complete  
Upgrade of hard and soft landscape – 100% complete  
Installation of Rizal statue – 100% complete

## **PLUMBERS ACTIVITIES REPORT**

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring faults and testing of systems.

## **WORKSHOP ACTIVITIES REPORT**

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

<b>Plant No</b>	<b>Item</b>	<b>Reason - Area of Repair</b>	<b>Repairer</b>	<b>Down Time Hrs</b>
9203	McConnell reach mower	Hydraulics not holding	CCC Workshop and Supplier	40hrs
9430	Walkways trailer	Broken axle	CCC Workshop and Supplier	48hrs
9729	Dutro Tipper	PTO fault	CCC Workshop and Supplier	40hrs
9624	Cat Grader	Refurbishment	CCC Workshops and Supplier	32hrs
9527	JCB Backhoe	Brakes and Differential	CCC Workshops and Supplier	56hrs

The following is a breakdown of the work performed since the last report **10 September – 4 November 2012**

<b>9203</b>	The hydraulics not locking the extension arm into place. Issue identified within the valve block, which has been rectified and is now back into service.
<b>9430</b>	The walkway trailer has a damaged axle. Awaiting replacement part from the supplier. ETA has not been provided.
<b>9729</b>	The Hino Dutro tripper truck had a faulty Power Take Off (PTO) pump. A replacement is currently unavailable. The PTO was disabled and the truck returned to service without the tipping function until a replacement is available.
<b>9624</b>	The grader required major repairs to its blade, carrier and steering. A new blade carrier was purchased and fitted to the unit with all new cutting edges. The steering rams were sent to the supplier for the overhaul and have been reinstalled. A major service has been carried out and the brakes checked. The grader is now back in service.
<b>9527</b>	JCB backhoe had noisy brakes and differential. The rear axle was removed and stripped to find the fault. The brakes were replaced as well as the gears in the reduction hub. The unit was reassembled and tested and is now back in service.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	<b>119</b>
Services carried out	<b>64</b>
Repairs to trucks	<b>146</b>
Repairs to heavy plant	<b>55</b>
Repairs to trailers	<b>45</b>
Tractors/implements	<b>96</b>
SES repairs	<b>12</b>
RFS repairs	<b>8</b>
Small plant repairs	<b>72</b>
Repair to cars	<b>35</b>
Repairs to mowers	<b>119</b>
Repairs to sweepers	<b>20</b>
Pathway requests (completed)	<b>42</b>

Of the reported repairs above **89** were completed in the field.

The Workshop has also carried out the following duties:

- Manufacturing and repair of various gates, locks and lock boxes around Campbelltown
- Drain cover repairs
- Manufacture large pit cover for Ingleburn
- Bus shelter repairs
- Repairs to various signs
- Repairs to truck bodies and trays
- Manufacture green waste trailer for Koshigaya Park

Workshop solar panels have currently produced 33,046 KW/Hours to date back to the electricity grid.

## **HAZARD REDUCTION PROGRAM**

### **Hazard Reduction Burning**

No hazard reduction burning has been conducted in the reporting period.

### **Asset Protection Zones (APZ)**

Works will soon commence on the upgrade of the Simmos Beach Reserve Asset Protection Zone (APZ) (north) in collaboration with the Office of Strategic Lands (Planning) who are co-managers of the APZ.

### **Fire Trails and Signs**

A new fire trail gate has been installed for the APZ in Simmos Beach Reserve to give fire fighters quick and easy access when required and allow regular maintenance to occur.

### **Fire Trail Rehabilitation Project – Simmos Beach Reserve**

The Bush Regeneration Plan has been completed for the Green Web Fire Trail Rehabilitation Project at Simmos Beach Reserve. Seed collection has commenced with contractors for the propagation of local species for bush regeneration planting next autumn and spring. Reserve neighbours have all been notified of upcoming works.

### **Mechanical Works**

16 hazard reduction slashing sites were completed in the reporting period, totalling an area of 30.3 hectares with over 370 assets protected.

## **ASSETS AND SUPPLY SERVICES**

### **Procurement and Contract Management Services**

#### **Tenders/Quotes/Expressions of Interest and Agreements:**

##### **Currently being prepared**

- T12/01 Domestic Waste Collection
- T12/08 Park Central Grounds Maintenance
- T12/11 Construction of Leumeah Pedestrian Bridge
- T12/12 Security Services
- T12/22 General Trades – Miscellaneous
- T12/23 Macquarie Fields Pool – Excavation and Concrete Works
- T12/24 Macquarie Fields Pool Tiling and Jointing
- Q12/29 Consultant to advise on changes to Health, Aged and Disability Services Industry

##### **Currently Advertised**

- Q12/27 RFID System at Eagle Vale Library (Local Government Procurement Contract)
- Q12/31 Staff Training Centre Demolition

### **Currently Under Evaluation**

- EOI12/02 Management of Minto Indoor Sports Centre
- T11/20 Grounds Maintenance Claymore, Airds and Macquarie Field
- T12/18 Plant and Equipment Hire
- T12/21 Concrete Program
- Q12/24 Hazardous Materials Register (Local Government Procurement Contract)
- Q12/17 Out-front Mowers (Local Government Procurement Contract)

### **ASSET MANAGEMENT**

#### **Roads**

- 2012-2013 Works Programs: Works orders for all 100 Road Projects have been issued to Operations.
- 2012-2013 Works Programs: Works orders for the Crack Sealing have been issued to Operations.
- Epping Forest Drive, Hurricane Drive, Harrow Road, Saywell Road and St Helens Park Drive Roads to Recovery Projects are 98% completed.
- 2013-2014 backlog road programs (\$4M) for Local Infrastructure Renewal Scheme (LIRS) application have been completed.
- Road inspections have been carried out for model-selected road projects for program 2013-2014 is 80% completed.
- Pavement stabilisation for Greengate Road, Ben Lomond Road, Townson Avenue, Bugatti Drive and Peugeot Drive has been completed.

#### **Kerb and Gutter**

- Road work related Kerb and Gutter Reconstruction Program 2012–2013 has now been completed.
- Annual Kerb and Gutter Reconstruction Program Special Tender – currently under evaluation.

#### **Bridges and Culverts**

- Gilchrist Drive Bridge concrete repair work to start shortly.

#### **Parks and Public Spaces**

- Mawson Park - Park furniture and litterbin enclosures refurbishment work has now been completed.
- Koshigaya Park - Shade sails have been installed (to cover new tables and bench settings) Works are now completed.
- Macquarie Fields Pool - Shade sails have been installed over the new playground.
- Marsden Park - Shade sails have been installed over the playground area.

### **Playground Equipment**

- Macquarie Fields Swimming Centre playground is now completed. A new water theme playground has been installed.
- Marsden Park - Additional playground equipment and rubber softfall has been installed under new shade sails. Items include equal access equipment like a tandem bull rider.
- Playground repairs have been carried out at Bellevue Reserve, Denfield Green, Waminda Oval, Jim Merry Reserve, Redfern Park and Raby Sports Complex.

### **Internal Assets – Electrical Testing and Tagging**

- Council's Electrical Contractor has completed testing and tagging on several requested items, with no defects found.

### **Footpath Reconstruction Program**

- Footpath Reconstruction Program is 98% completed (2011-2012) – awaiting Telstra work to complete work.
- Footpath Reconstruction Program for 2012-2013 is 5% completed.
- Footpath inspections have been carried out in Airds. All defects have been mapped and actions entered into Council's Asset Management System.

### **Building Inspections**

- No Building inspections were carried out during October 2012.
- Draft Building Program for 2013-2014 is being prepared.

### **Stormwater**

- Works program 2012-2013: Pit lid and frame reconstruction Programs is 24% completed.

### **Asset Management System, Grants and Reports**

- National Local Road Data System and the Quarterly Report for Roads to Recovery Projects 2012-13 monthly report to Roads and Maritime Services has been completed.

## **BUILDING MAINTENANCE/CONSTRUCTION PROGRAM**

**Civic Centre Administration** – All fire wardens have now been instructed in the use of the new fire panel, phones and equipment. All cosmetic works have been completed.

**Airds Youth Centre** – All works are now completed.

**Rizal Park Statue** – Statue and all subsequent works have been completed. Unveiling has taken place with the President of the Philippines and the Premier in attendance.

**Campbelltown Central Library** – Cleaning and painting of the building facades and external entrance have been completed.

**Staff Training Centre** – All works have been completed.

**Kabbarli Early Learning Centre** – External painting have been completed. New security fencing has been installed. Former storage area is currently being transformed into the new staff amenities. Walls are now in place and plumbing and electrical work is in progress. Internal painting and installation of new floor coverings will be carried out during the December Christmas break.

**Building Program Maintenance Painting** – Various painting works have been carried out at the following facilities:

- Airds Neighbourhood Centre – Application of non-slip paint to front entry ramp.
- Campbelltown Outside School Hour Centre – Repainting of all internal surfaces
- Campbelltown Pigeon Club – Repainting of all external grills
- Eagle Vale Leisure Centre – Repainting of front façade
- Glenquarie Library & Community Centre – Painting of all metal fascia's
- Macarthur Temporary Family Day Care – Application of non-slip paint to front entry ramp
- Minto Indoor Sports Centre – Painting throughout centre
- Quondong Tourist Information Centre – External painting work

**Building Program Maintenance Flooring** – The following facilities have undergone replacement of carpet and vinyl:

- Amarina Early Learning Centre
- Wombat Willows Early Learning Centre
- Works Depot Store
- St Helens Park Community Hall
- Glenfield Community Hall

**Building Program Maintenance Roofing** – Roof Harness Anchors have been installed at the following facilities:

- Eagle Vale Neighbourhood Centre
- Campbelltown Family Day Care Centre
- Glenfield Community Hall
- Glenquarie Senior Citizens
- St Helens Park Community Centre

#### **Building Program Maintenance Miscellaneous Works**

**Memorial Oval Equipment Shed** – Shed has now been demolished and new equipment shed is being utilised.

**Minto Indoor Sports Centre** – Ventilation fans for the two indoor basketball courts have been installed.

**Installation of water tanks** - at Campbelltown Outside School Hour Centre, Raby Outside School Hour Centre, Eaglesnest Early Learning Centre, Minto Early Learning Centre and Namut Occasional Care Centre. Work included installation of 5000 litre tanks, pumps and pipework to existing toilets has now been completed.

#### **REACTIVE BUILDING MAINTENANCE**

- 296 Building reactive works requests were processed during the month of October. All works are either completed or near completion.

#### **FACILITIES SUPPORT**

<b>Customer Requests</b>	
Sporting Clubs with overdue keys	42 clubs with 290 keys outstanding
Key extension, issues, alarm codes and access	480
Request for access to Council Reserves	6



**11. REPORT OF DIRECTOR COMMUNITY SERVICES**

**No reports this round**

**12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT**

**No reports this round**