

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 2012 National General Assembly of Local Government

Attachments

1. Letter from ALGA regarding 2012 National General Assembly of Local Government
2. 2012 National General Assembly of Local Government - Discussion Paper (distributed under separate cover)

Report

The Australian Local Government Association (ALGA) is holding the 2012 National General Assembly at the National Convention Centre in Canberra between 17-20 June 2012.

The ALGA has identified "National Voice, Local Choice - Infrastructure, Planning, Services" as the theme for this years General Assembly under which motions should be submitted. This theme reflects current issues being debated nationally and priority issues facing Local Government.

To be eligible for inclusion in the National General Assembly Business Papers motions must:

- Fall under one of the themes - Infrastructure, Planning, Services;
- Be relevant to the work of Local Government nationally; and
- Complement or build on the policy objectives of state or territory associations.

To assist councils in submitting items for debate, a discussion paper has been prepared and distributed under separate cover to all Councillors. All motions should be submitted to the ALGA by no later than 27 April 2012.

Officer's Recommendation

That interested Councillors, the General Manager or his nominee be authorised to attend the 2012 National General Assembly of Local Government and expenses be met in accordance with Council's policy.

Council Meeting 13 March 2012 (Rule/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 33

That the Officer's Recommendation be adopted.

ATTACHMENT 1



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

JAN27'12 08:17:03 RCVD

24 January 2012

Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

To the Mayor, Councillors and CEO

2012 National General Assembly of Local Government – Call for Motions

I write to invite you to participate in the 2012 National General Assembly of Local Government (NGA) which will be held at the National Convention Centre in Canberra between 17 - 20 June.

As the major event on the annual local government events calendar, the NGA typically attracts more than 700 mayors, councillors and senior officers from councils across Australia. The NGA is your opportunity to contribute to the development of national local government policy.

The Australian Local Government Association (ALGA) Board is calling for motions for the 2012 NGA under this year's theme 'National Voice, Local Choice – Infrastructure, Planning, Services'.

To be eligible for inclusion in the NGA Business Papers motions must follow the principles:

1. Fall under one of the themes – Infrastructure, Planning, Services;
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policy objectives of state and territory associations.

To assist Councils in preparing motions, a Discussion Paper has been prepared and is enclosed with this letter. It is also available on the ALGA website at www.alga.asn.au.

Motions should be submitted electronically via the online form on the website www.alga.asn.au and should be received by ALGA no later than 27 April 2012.

Any administrative inquiries can be directed to Clare Hogan, ALGA's Director of National Events on 02 6122 9400 or clare.hogan@alga.asn.au.

I would encourage you to make sure the views of your Council and your community are represented at the 2012 NGA.

Yours sincerely

Mayor Genia McCaffery
PRESIDENT

2012 National General Assembly Call for Motions

Guidelines and Background Information

This year's National General Assembly of Local Government (NGA) theme is 'National Voice, Local Choice – Infrastructure, Planning, Services'. The NGA theme reflects current issues being debated nationally and priority issues facing local government.

The NGA is your opportunity to contribute to the development of national local government policy. The ALGA Board is calling for motions for the 2012 NGA under the theme National Voice, Local Choice – Infrastructure, Planning, Services.

To assist Councils in preparing motions, a Discussion Paper has been prepared and is available at www.xxx.com.au.

To be eligible for inclusion in the NGA Business Papers motions must follow the principles:

1. Fall under one of the themes – Infrastructure, Planning, Services;
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policy objectives of state and territory associations.

Motions should be submitted electronically via the online form on the website www.alga.asn.au and should be received by **ALGA no later than 27 April 2012**.

Motions submitted will be reviewed by the National General Assembly Committee as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

Through the review process, minor edits may be made to motions to ensure they can be included in the Business Papers. These edits will change the motion to call for action, for example to 'call on the Australian Government' to do something, to ensure relevance to local government nationally by removing state specific references or to ensure the wording is consistent with current conventions such as referring to the Australian Government instead of the Federal Government.

To assist in facilitating efficient and effective debate, motions that cover similar matters will appear grouped together in the Business Papers and the matter will be debated only once with the lead or strategic motion being that which is debated.

Motions that are agreed to at the National General Assembly become Resolutions. These Resolutions are then considered by the ALGA Board when setting national local government policy and when the Board is making representations to the Federal Government at Ministerial Councils, during meetings and in ALGA publications. The ALGA Board is not bound by any resolutions passed at the NGA.

For further information please contact Clare Hogan, Director National Events, on (02) 6122 9400 or clare.hogan@alga.asn.au

2012 National General Assembly Call for Motion

Required Information for Online Form

Motions are to be submitted online at www.alga.asn.au. The following information will be required when you submit a motion using the online form.

Motion

- Text of the Motion

Theme

- Which theme do you believe the motion should fall under?
- Infrastructure, Planning, Services

National Objective

- Why is this a national issue and why should this be debated at the NGA?
- Maximum 100 words

Summary of Key Arguments

- Background information
- Supporting Arguments
- Maximum of 300 words (additional information should be provided as speaking notes to the council representative who will move the motion at the NGA)

Declaration

You will need to declare that the motion has been endorsed by your Council.

Contact Information

Council

Phone

Admin Contact

Fax

Title

Email

First Name

Address

Last Name

Address 1

Position

Address 2

Council Contact

Suburb

Title

State

First Name

Postcode

Last Name

Position

9.2 Constitutional Recognition of Local Government

Attachments

Correspondence from the Local Government and Shires Association NSW regarding Constitutional Recognition of Local Government - contribution of funds

Report

Council has previously considered reports dealing with the Australian Local Government Association's (ALGA) promotion of the constitutional recognition of Local Government.

Further correspondence has been received from the Local Government and Shires Association NSW (LGSA) in regard to an advertising campaign encouraged by the ALGA in promoting the Constitutional Recognition of Local Government at a local level. It is also highlighted within the attached correspondence that a national publicity campaign be conducted as the next referendum draws closer.

It is highlighted that a national advertising campaign will cost in excess of \$10m, with a contribution by NSW councils of \$2.7m. The levy proposed has been calculated based on size and population. The levy is payable in three equal instalments over a three year period, commencing on 1 July 2012. Campbelltown City Council's special levy equates to \$31,455.60 (excluding GST).

The conducting of a national advertising campaign is seen as an essential element in the outcome of attaining Constitutional Recognition of Local Government. As previously highlighted to Council, in order for the referendum to be successful it requires a 'double majority' which is a majority of 'yes votes' from a majority of voters, and a majority of states.

The correspondence highlights that as NSW is the most populated state, success in NSW is critical to the success of a national campaign.

It is recommended that Council allocates an amount of \$10,485.20 per annum over the next three years in addressing the LGSA request for funding to conduct a national advertising campaign for the constitutional recognition of Local Government.

Officer's Recommendation

That that Council allocate an amount of \$10,485.20 per annum over the next three years in addressing the Local Government Association NSW request for funding to conduct a national advertising campaign for the constitutional recognition of Local Government.

Council Meeting 13 March 2012 (Rule/Kolkman)

That the information be noted.

Council Resolution Minute Number 34

That the information be noted.

ATTACHMENT 1

Local Government
Association of NSW



Shires Association
of NSW

9 January 2012

JAN12'12 07:52:27 RCVD

Mr Paul Tosi
General Manager
Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

Dear Mr Tosi,

Constitutional Recognition of Local Government – contribution of funds

We write to update you on the process and progress for achieving Constitutional Recognition of Local Government, and to provide an indication as to what we believe your council's financial contribution to a national advertising campaign will be.

As you are aware, in 2010 in response to some strong ground work by the Australian Local Government Association (ALGA) and the LGSA, the Prime Minister of Australia, the Hon. Julia Gillard MP, committed to holding a referendum in conjunction with the next Federal election to include recognition of Local Government in the Australian Constitution.

In mid 2011 the Prime Minister set up an Expert Panel on Constitutional Recognition of Local Government. The Expert Panel released its findings on 22 December 2011. A copy of the Expert Panel's findings and all submissions can be found at <http://www.localgovrecognition.gov.au/content/final-report>

ALGA is leading the campaign on behalf of Local Government across the country, and to date more than 85 percent of councils in Australia have moved motions in support of Constitutional Recognition of Local Government.

In addition to all councils continuing to actively lobby for this important issue at a local level, ALGA will be asking all State and Territory Associations and their member councils to contribute financially to a large scale national advertising campaign to gain public support for a 'yes vote' when the time for a referendum comes. In order for the referendum to be successful it requires a 'double majority', which is a majority of 'yes votes' from a majority of voters, and a majority of states. As ours is the most populated state, success in NSW is critical to the success of a national campaign.

ALGA's planning for this national campaign is in the early stages, as they were waiting to review the response from the Expert Panel, however we do know that substantial funds will be required to execute this campaign. From previous ALGA research it is estimated that a national advertising campaign will cost in excess of \$10 million, and that NSW councils, based on size and population, will be expected to contribute approximately \$2.7million of this amount. This will be contributed to ALGA through the LGSA to coordinate a national advertising campaign.

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L8, 28 Margaret St Sydney NSW 2000
Tel: (02) 9242 4000 • Fax: (02) 9242 4111
www.lgsa.org.au • lgsa@lgsa.org.au
ABN 49 853 913 882

Whilst ALGA and the State and Territory Associations are yet to determine the scope and content of a national advertising campaign, we do know that funds will be required from each council in NSW, and we hope by alerting you early in your current budget cycle it will allow you to factor this contribution into your budgets for the 2012/2013 and subsequent financial years.

In addition to the national advertising campaign, ALGA has recommended that each State and Territory Association commence their own local 'profile raising' activities, to promote locally the good work Local Government does in their state. The LGSA committed \$100,000 to this profile raising project in 2010/2011 and \$200,000 in the current financial year. This project, including toolkits, will be rolled out in 2012 in NSW.

At our December 2011 Board Meetings, it was agreed that the LGSA budget a further \$1,000,000 over the next two financial years on NSW specific 'profile raising' and promotional activities, in addition to the national advertising campaign. These funds will be drawn from the LGSA's current investments.

It was also resolved that the \$2.7 million required by ALGA for the national advertising campaign be sought from members by way of a special levy. Each councils' share of the levy will be payable in three equal instalments over a three year period, commencing 1 July 2012.

Councils should note that should the referendum or the national advertising campaign not go ahead for any reason, instalments paid to the LGSA will be refunded.

The levy has been calculated using the standard formula used when calculating other similar levies, such as legal assistance calls.

Your council's special levy will be \$31,455.60 plus GST. The Executives of both Associations resolved that this levy will be payable in three equal instalments over three financial years, in order to reduce the financial burden on councils.

We will be in contact with you with an update on the next steps required, following an assessment of Government's response to the report from the Expert Panel on Constitutional Recognition of Local Government. In the meantime, ALGA has developed background information for your council to use, and you are encouraged to view these at their website on <http://www.councilreferendum.com.au> for more information.

In addition to your council's valued financial contribution, there will be supplementary work for all councils to do for this campaign at a local level, and further information will be provided to you in early 2012. In the interim, for more details please call the LGSA's Director, Communications and Campaigns, Megan Graham on 02 9242 4015.

Yours sincerely



Cr Keith Rhoades AFSM
President
Local Government Association of NSW



Cr Ray Donald
President
Shires Association of NSW

9.3 Electronic Housing Code

Attachments

Nil

Report

On 1 February 2012 the Minister for Planning and Infrastructure announced that 11 new councils will be joining the Electronic Housing Code or EHC. Campbelltown City Council made an application to be included in this round of councils which was successful.

The EHC project is focused on providing an on-line system to assess and determine if a proposed development is a complying development or requires development consent. Applicants will be able to submit complying development applications to Council or a private certifying authority to complete the approval process.

The first project managers meeting was held at the Department of Planning's office in Sydney on 23 February 2012. These meetings will be held on a three month basis with the next meeting to be held on 31 May 2012. Primarily the first meeting concerned an introduction to the system and included presentations by current participating councils.

The next step in the project is to review and update Council's property information system to identify those properties to which the State Environmental Planning Policy applies. Once complete, the information will be made available to the Department of Planning and form part of the land identification process, this means it will enable the property to be identified and assessed. It is important to note that private or personal information does not form part of this data.

Feedback provided by participating councils has been favourable and a noticeable decrease in enquiries seeking information regarding an application as a complying development or requiring a development application has been a positive spin off for their organisation.

In addition, opportunities exist for access to funding of complimentary electronic services or equipment that enable a council to move closer to full electronic service delivery. Access to funds will require a fully approved submission that strongly supports each case on a merits basis.

Officer's Recommendation

That the information be noted.

Council Meeting 13 March 2012 (Glynn/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 35

That the Officer's Recommendation be adopted.

9.4 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses-Mayor, Deputy Mayor and Councillors February 2012

Attachments

Nil

Report

On 19 October 2010, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:-

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
- (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs),
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes,
 - (iii) the attendance of councillors at conferences and seminars,
 - (iv) the training of councillors and the provision of skill development for councillors,
 - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
 - (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
 - (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time,

- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions,

These expenses are calculated on a monthly basis and reported to Council. Expenses as at February 2012 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for February 2012.	\$120
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for February 2012.	\$9,642
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for February 2012.	\$1,400
4.	Periodicals Cost of annual subscriptions. Cost for February 2012.	Nil
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for February 2012.	\$1,609
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for February 2012.	\$748
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for February 2012.	Nil
8.	Travelling Expenses for Use of Private Vehicle Reimbursement of travelling expenses on authorised Council business. Claims submitted February 2012.	\$4,069

Provision of Facilities

1.	Accommodation Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for February 2012.	\$3,207
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| 2. | Communication System
Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for February 2012 in accordance with Councillors Policy. | \$1,267 |
| 3. | Office Equipment
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for February 2012. | \$498 |
| 4. | Council Vehicle
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for February 2012. | \$109 |
| 5. | Internet Facilities
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for February 2012. | \$908 |
| 6. | Care Expenses
Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for February 2012. | \$40 |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for February 2012 amounted to \$23,617.

Officer's Recommendation

That the information be noted.

Council Meeting 13 March 2012 (Greiss/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 36

That the Officer's Recommendation be adopted.

9.5 Reports Requested

Attachments

Status list of reports requested

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 14 February 2012.

Officer's Recommendation

That the information be noted.

Council Meeting 13 March 2012 (Rule/Lake)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 37

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 14 February 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
13.11.08 MO 1648358	CS6.1 - Report on the establishment of a piece of public art or landscape that celebrates and values the contribution of volunteers.	CS	May 2012
14.12.10 JB 2935569	CS6.1 - Report on the feasibility of local artists occupying vacant shop fronts in the Campbelltown and Ingleburn CBDs until suitable tenants are found.	CS	May 2012
10.5.11 WG 3102831	CS4.1 - Further report once successful projects have been announced in relation to 2010-2011 Sport and Recreation Facility Grants Program.	CS	May 2012
31.5.11 PH 3144615	PE2.6 - Report including full costings and potential liabilities of conducting a community fishing event in the Campbelltown Local Government Area.	CS	May 2012
28.6.11 AR 3170294	CW5.1 - Report on feasibility of holding a fishing day event at Macquarie Fields Leisure Centre.	CS	May 2012
14.2.12 RK 3494184	SF20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre.	CS	May 2012

*Date of Decision *Mover *DocNo	Item/Comments	Div.Resp	Comp Date
16.11.10 SD 2900859	CG9.2 - Report updating Councillors on the status of the proposed Skate Park for St Helen's Park/Rosemeadow.	CW	April 2012
14.12.10 WG 2935384	CW5.1 - Report identifying possible locations for the establishment of a triathlete/walking track in the southern end of the City Comment: Report to be prepared following the completion of the Open Space review.	CW	TBA
12.4.11 JB 3070700	CW3.2 - report on the options available for the installation in parks of play equipment suitable for older children and also the options available for tree planting.	CW	May 2012
12.4.11 RM 3070700	CW3.2 - Report on the development of 'Superparks' in the Local Government Area. Comment: Report to be prepared following the completion of the Open Space Review.	CW	TBA
18.10.11 BT 3351074	PE5.1 - Report examining potential for improving car parking for shoppers and business activity within the Campbelltown, Ingleburn and Park Central Business Districts	CW	June 2012
15.11.11 3386262	DCW10.2 - Further report following submissions regarding DA for erection of statue in Rizal Park. Comment: Reported Item 3.3 planning and Environment Committee 6.3.12	CW	
13.12.11	CW5.1 - Report examining appropriate ways in which Council can memorialise the landscaping works of Mr Lilleman.	CW	May 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
19.10.10 AR 2843272	SF21.1 - Further report regarding construction of a culvert bridge between Hollylea Road and Council's Lot A DP 14782 situated on the southern side of the drainage channel - RailCorp Acquisitions. Comment: Deferred for briefing March 2012.	BS	May 2012
8.3.11 PH 3025714	CG3.3 - Further report upon completion of the road closure and creation of title in Councils name in respect of future use of the land - Hollylea Road.	BS	May 2012
12.4.11 AR 3054285	CG3.3 - Further report on completion of the Expression of Interest process prior to any sale being negotiated for Council land at Menangle Park.	BS	April 2012
10.5.11 RM 3102591	PE5.4 - Report outlining the feasibility of establishing a Sub Committee to coordinate celebrations and identify a suitable memorial for the 100 years of Anzac Day celebrations in 2015.	BS	April 2012
18.10.11 FB 3350489	CG4.3 - Report outlining the results of the Goods and Service Tax Review.	BS	April 2012
15.11.11 AR 3386717	CG5.2 - Report on any submissions received in regards to the Draft Community Strategic Plan prior to the formal adoption of the document.	BS	May 2012
14.2.12 AR 3494010	SF21.1 - Further report on the future use of funds generated from the sale of Farrow Road.	BS	May 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
12.12.06 JB 1327990	PE 2.4 - Report presenting the Draft Local Environment Study LES and Preliminary Draft Local Environmental Plan LEP - Glenlee. Comment: Briefing to Councillors held 17 May 2011. Awaiting further advice from Department of Planning and Infrastructure.	PE (EP)	May 2012
4.5.10 RM 2655408	CG9.2 -That a report be presented on the Memorandum of Understanding between Council and Macquarie Fields Local Area Command concerning the patrolling of Council reserves.	PE (CS)	April 2012
19.10.10 GG 2868479	PE2.3 - Report detailing outcomes of 2010-2011 Stage 2 Aquatic Weed Mapping following completion and evaluation.	PE (EP)	May 2012
12.4.11 JB 3054875	PE2.6 - Report following exhibition period for Draft Campbelltown (Sustainable City) Development Control Plan DCP (Volumes 1,2,&3) - Stage 4.	PE (EP)	April 2012
15.11.11 JB 3387586	PE5.1 - Report outlining details (including costs) of obtaining an independent assessment of ground water flows and aquifer behaviour in the area proposed for the expansion of the Camden Gas Project and that the report cover whether State and Federal Government funding may be available for this project.	PE	May 2012
13.12.11	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE	TBA 2012
13.12.11	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition.	PE	April 2012
13.12.11	3.3PE - Further report on the terms and conditions of the Draft Voluntary Planning Agreement on the Airds/Bradbury Renewal Project.	PE	May 2012
13.12.11	6.1CS - Urgent report in February 2012 detailing the current and future status of Bambi Kindergarten in Edmondson Park	PE	April 2012
14.2.12 GG 3494342	PE2.4 - Further report evaluating the effectiveness of the Tree Swap program following the 6 month trial	PE	September 2012
14.2.12 GG 3494352	PE2.5 - Report on the proposed budget of the 2012 Macarthur Nature Photography competition.	PE	June 2012

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Reporting Officer

Director City Works

Attachments

City Works Activity Report.

Report

Works activities are proceeding according to program and on demand, and are outlined in the activity report. Statistics on graffiti are also presented in the activity report. It should be noted that the format of the activity report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 13 March 2012 (Rule/Oates)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 38

That the Officer's Recommendation be adopted.

ATTACHMENT 1

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Apr to Jun 2010	Jul to Sep 2010	Oct to Dec 2010	Jan to Mar 2011	Apr to Jun 2011	Jul to Sep 2011	Oct to Dec 2011	Jan 2012	Feb 2012
Campbelltown	267	178	200	250	9.5	242	172	16	245
Ruse	101	93	0	103	133.5	22	0	106	6
Kentlyn	0	0	0	0	0	0	0	0	0
Airds	539	347	163	253	172.2	281	347	224	1
St Helens Park	51	40	6	73	8	17	43	31	0
Rosemeadow	111	96	25	67	10	70	0	5	4
Ambarvale	109	17	10	4	16.5	0	88	0	0
Woodbine	0	0	0	27	6	0	0	0	0
Claymore	54	11	17	2	53.5	34	94	55	0
Eschol Park	110	28	0	177	29	0	0	1	35
Kearns	0	50	17	65	2	0	0	0	0
Raby	84	413	286	223	41	36	105	1	0
St Andrews	32	122	49	38	4.5	0	0	0	0
Bow Bowing	71	0	5	14	0	0	0	0	0
Minto	295	302	75	235.5	101.9	275	188	39	0
Ingleburn	184	189	25	176	150.5	20	300	166	160
Macquarie Fields	181	292	169	210	39	40	160	93	20
Glenfield	25	203	462	243	117	91	126	101	173
Blair Athol	0	0	1	4	0	0	0	0	0
Bradbury	124	47	6	74	7	31	4	43	0
Total m ²	2338	2428	1516	2228	895	1159	1627	881	644

During the reporting period, Council received no additional request for removal of graffiti. 8 Graffiti Removal Kits have been requested by the Community.

Apr to Jun 2010	Jul to Sep 2010	Oct to Dec 2010	Jan to Mar 2011	Apr to Jun 2011	Jul to Sep 2011	Oct to Dec 2011	Jan 2012	Feb 2012
77	52	32	27	28	36	26	22	8

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets. These statistics demonstrate a reduction in graffiti incidents by vandals in selected high profile areas.

Area	Apr to Jun 2010	Jul to Sep 2010	Oct to Dec 2010	Jan to Mar 2011	Apr to Jun 2011	Jul to Sep 2011	Oct to Dec 2011	Jan 2012	Feb 2012
Area 1	1778	2077	1710	944	965	851	897	58	812
Area 2	1055	961	905	939	1275	875	797	63	617
Area 3	1410	1084	1184	674	1097	864	856	74	325
Area 4	1314	1172	1039	990	920	650	717	84	1100
Total	5557	5294	4838	3547	4257	3240	3267	279	2854

OPERATIONAL SERVICES SECTION (Reporting period 30 January – 26 February 2012)

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	180	96	72	69
Road Verges – Sites	122	36	26	51
Community/Childcare Centre's - Sites	17	4	12	7
Servicing Laneways – Sites	111	53	78	9
Litter/Rubbish Pickup	255	154	43	20
Herbicide Spraying (hrs)	17	12	13	0
Mulching (cm ³)	0	0	0	0
Garden Maintenance	0	0	0	0
Garden Refurbishment	0	0	0	0
Top Dressing (hrs)	0	0	0	0
Aeration of Fields	0	0	0	0
Sharps Pickup	0	0	0	0
Pathway Requests	27	21	4	0
Tractor Road Verge (Sites)	22	16	11	30
Tractor Servicing Parks & Reserves (Sites)	49	25	14	12
Cemetery	07	6	0	0
Fire Hazard Reduction	1	0	0	0
Road Crews Servicing Parks	34	17	0	0
Refilling of Sandpits	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	27	45	21	26
Road Verges – Sites	33	23	14	23
Community/Childcare Centre's - Sites	11	11	8	14
Cemetery	0	0	0	0
Tractors Servicing Sporting Fields	44	27	44	40
Litter/Rubbish Pickups (hrs)	29	35	30	21
Herbicide Spraying (hrs)	12	9	13	12
Mulching - Quantity M ³	960	240	180	0
Garden Maintenance – Sites	36	24	39	32
Garden Refurbishment - Sites	5	0	3	1
Top Dressing – Sites (tonne)	1.5	0	154	0
Aeration of Fields – Sites	0	0	0	0
Sharps Pickups – Quantity	0	0	0	0
Miscellaneous Requests (hrs)	30	32	53	35
Refilling of Sandpits	0	0	0	0
Plumbing	23	7	13	6
Fit Goal post sleeves	0	0	0	0
Cricket Wicket Maintenance	1	0	6	0

Edna Reserve, Ingleburn

Further enhancement planting has been recently carried out within the above reserve. This was to compliment the original planting undertaken by Sackville Street Public School students prior to the end of 2011

Englorie Park Drive - Landscaped Median

Ongoing mulching and maintenance of the garden beds situated within the landscaped median is currently in progress.

Lynwood Park Playing Fields

The top dressing of number one playing was recently carried out. 130 tonnes of topdressing was spread over the field.

Sarah Redfern Playing Fields

The topdressing of the soccer field situated at the above location was recently carried out using 100 tonnes of top soil.

Council Tree Inspections

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	21	10	13	15	59
Council	52	45	46	60	203
Termites	1	2	0	1	4
Plumber - Sewer Chokes	0	2	1	0	3
N/A	12	7	4	3	26
HOLD	1	2	2	2	7
Area Totals	87	68	66	81	302

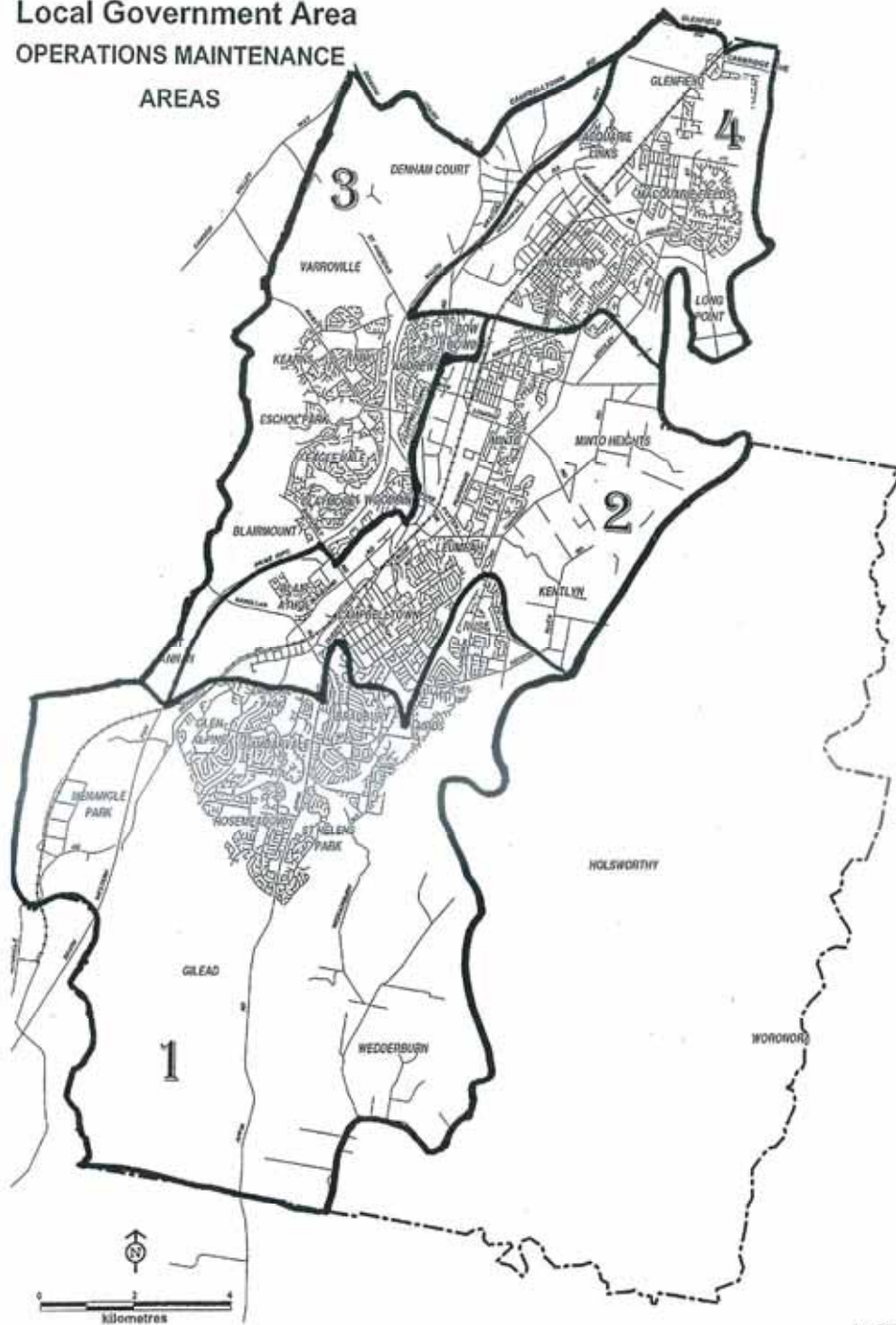
Private Property Tree Inspections

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	23	13	11	24	71
Council Trees – Program	0	0	0	0	0
Area Totals	23	13	11	24	71

Campbelltown City Council
Local Government Area

OPERATIONS MAINTENANCE

AREAS



ROADS AND DRAINAGE

A. ROADS AND FOOTPATHS – Areas 1 to 4

Due to wet weather the crew have been assisting with pothole maintenance during this period.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m ²	25	110	0	75	210
Road restorations m ²	0	0	0	0	0
AC Base Course Total (tonne)	0	60	30	0	90

B. ROADS RESERVE OPENING & RESTORATIONS – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	4	4	2	6	16
Telstra Inspections	1	2	3	2	8
Sydney Water inspections	10	12	8	10	40
Integral inspections	6	7	7	12	32
Gas Inspections	4	4	7	9	24
Customer requests	4	6	4	2	16

C. COMMUNITY RESPONSE – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash racks / tail out drains	16	10	4	12	42
Pits cleaned by hand or suction	99	130	113	90	432
Tail out drains / headwalls	18	12	6	15	51
Removal of waste matter (cubic metres)	4	20	10	6	40
Flushing of stormwater lines (linear metres)	300	200	350	250	1100
Underpass (drainage) cleaning	2	5	3	2	12
Trip hazards/footpath hazards attended	10	20	6	9	45
Dead animals removed	7	8	6	14	35
Parra webbing drainage, drains/grates/pits secured	1	4	16	4	25
Sign retrievals and straightening	4	7	4	2	17
Syringes	22	140	4	2	168
Deliver and set up at venues	0	4	2	16	22
Paver repairs	10	12	4	0	26
Oil/ Paint Spill / Debris on Road	0	2	1	8	11
Median Cleaning / Poisoning	260	80	220	90	650
Guide Posts	0	0	7	0	7
TOTAL	493	574	536	430	2033

D. STREET ACCESSORIES

Sign Manufacturer Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	0	4	0	2	6
Street signs	5	16	4	12	37
Community signs	0	6	0	4	10
Ordinance signs	1	6	5	0	12
Various council signs	0	26	0	0	26
Various council stickers	0	0	0	0	0
Warning signs	0	3	0	3	6
Council special events	0	0	0	0	0
Directional	0	1	0	3	4
Banners	0	6	1	0	7
Various Stickers	0	36	0	0	36
TOTAL	6	104	10	24	144

Sign Erection Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	0	2	0	0	2
Bollards replacement and repair	4	24	6	17	51
Street signs	20	16	3	7	46
Community signs	40	10	0	0	50
Ordinance	7	9	4	2	22
Regulatory	54	326	95	200	675
Graffiti Removal m ²	0	4	0	5	9
Warning Signs	17	26	5	11	59
Install various banners	0	0	0	1	1
Line Marking / Car Park	20	30	0	0	50
Directional	2	9	3	2	16
Total	144	426	116	245	931

Minor Patching

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	220	206	220	262	908
Edge breaks m ²	2	2	0	7	11
Restorations m ²	2	0	0	1	3
Car parks pot holes	0	0	0	0	0
Trip Hazard Footpaths	4	2	2	3	11
Total	228	210	222	273	933

E. KERB AND GUTTER RECONSTRUCTION

2011-2012 program 10% complete

F. PIT LID RECONSTRUCTION

80% complete

G. NEW FOOTPATH CONSTRUCTION PROGRAM

2011-2012 program 75% complete

H. FOOTPATH RECONSTRUCTION PROGRAM

2011-2012 program 70% complete

I. ROAD REHABILITATION PROGRAM

Rehabilitation Program – 35% Complete
Rejuvenation – 35% Complete
A.C Overlay in progress – 35% Complete

J. OPERATIONS MINOR WORKS

Child Care Centre Improvements – Amber Cottage, Eagles Nest, Raby: repair sand pits, planting shrubs, painting shade structures and re-staining timber structures

K. CAPITAL WORKS

Farrow Road Extension

- Installation base coarse underway – 65% complete
- Drainage and pits – 95% complete
- Kerb and gutter – 60% complete
- Electrical conduit – 80% complete
- Culvert and chamber – 95% complete
- Bridge Construction - Commenced

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, and wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason – Area of Repair	Repairer	Down Time Hrs
9653	John Deere Loader	Overheating	CCC Workshops and supplier	32hrs
9636	Fermac backhoe	Engine	CCC Workshops and supplier	32hrs

The following is a breakdown of the work performed since the last report **30 January – 26 February 2012**.

9653	The loader was overheating and the engine was cutting out under load due to computer problems. Parts were sourced and loader is back in service.
9636	Backhoe had a new engine fitted. All parts have been sourced, the engine fitted and tested. The backhoe is back in service.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	88
Services carried out	42
Repairs to trucks	140
Repairs to heavy plant	45
Repairs to trailers	33
Tractors/implements	76
SES repairs	11
RFS repairs	9
Small plant repairs	76
Repair to cars	22
Repairs to mowers	143
Repairs to sweepers	1
Pathway requests (completed)	26

Of the reported repairs above 108 were out in the field.

The Workshop has also carried out the following duties:

- Manufacturing and repair of various gates, locks and lock boxes around Campbelltown.
- Various fence repairs
- Manufacture laneway baulks
- Repairing of drain covers.
- Various bus shelter repairs in Campbelltown
- Repair fire trail gates around Campbelltown
- Manufacture of signage truck

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

Fire Management Plans

The review of the draft Fire Management Plan for Simmos Beach Reserve has been completed and the plan is expected to be finalised by the end of March for submission and approval from Council. Environmental consultants are currently finalising a flora and fauna assessment of Smiths Creek Reserve for the preparation of the Smiths Creek Reserve Fire Management Plan.

Asset Protection Zones (APZ)

The Freeman Circuit and Wilkinson Crescent APZ's are currently being upgraded with tree removal, pruning and slashing of overgrown vegetation. Access to this APZ has been improved with a new fire trail gate on Wilkinson Crescent. Parts of western Smiths Creek Reserve have upcoming APZ upgrade works including tree pruning and removal.

Fire Trails and Signage

The fire trail signs project continues with inclement weather being the main factor impeding works.

Fire Trails

Fire trail upgrades continue within Smiths Creek Reserve and should be completed soon, pending dry weather.

Mechanical Works

Considerable rain over the past 4 weeks has slowed the progress of the slashing program. 10 hazard reduction slashing sites were completed in the last 4 weeks, totalling an area of 11.61 hectares with over 266 assets protected.

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Currently being prepared

- Q12/01 Pyrotechnics
- T12/10 Supply of Multi Functional Devices
- T11/20 Grounds Maintenance
- T12/09 Cleaning Services
- T12/03 Design and Print Services
- T12/04 Painting Services
- T12/05 Bulk Materials
- T12/06 In Home Care Services
- T12/07 Supply of Turf
- EOI 11/03 Operate Outside School Hours Care Facility at Ambrosia Hall
- EOI 12/01 Print/copy Charge System

Currently Advertised

- T12/02 Veterinary Services

Currently Under Evaluation

- Q11/25 Supply of Street Sweeper (Local Government Procurement contract)
- Q12/02 Supply of Backhoe (Local Government Procurement contract)
- Q12/03 Traffic Signals (selective quotation) for Farrow Road and Blaxland Road intersection
- Q12/04 Supply of Laptops (Local Government Procurement contract)
- Q12/05 Replacement of Stairway at Simmos Beach
- Q12/07 Channel Joint Sealing Program

ASSET MANAGEMENT

Roads

- 2011-2012 - Works Order for Micro sealing for resealed roads has been issued.
- Draft Road Pavement Works Program 2012-2013 has been finalised based on the modelling outcome from Council's pavement management system.
- Works Orders for Road Works Program 2011-2012 have been issued. 18 out of 36 Road Projects have been completed.

Kerb and Gutter

- Works for Kerb and Gutter Annual Reconstruction Program 2012-2013 are being prepared.

Bridges and Culverts

- Works Order has been issued for carrying out joint repair works for Henderson Road and Airds Road bridges as per investigation.
- Temporary repair is being carried out for finger joint at Gilchrist Drive West Bridge. Level 3 bridge inspections are being organised for long term solution.
- Level 1 and Level 2 bridge inspections have been completed for all road bridges, pedestrian bridges and culverts. All defects and actions have been entered into Council's Asset Management System.

Parks and Public Spaces

- Public quotations were sought for Simmo's Beach timber lookout. The stairs will be replaced with steel stairway with composite steps. Evaluation of Quotations is to be complete by Thursday 8 March 2012.
- Draft Parks Maintenance Program 2012-2013 has been prepared for \$250,000 budget funding.
- Park furniture at Ingleburn Tennis Club has been vandalised. Insurance claim has been processed and quotes obtained to install two new aluminium shade structures with tables and bench seating. Work to commence end of March 2012.
- Park inspections will commence in March.

Playground Equipment

- Playground equipment repairs have been completed at Raby Sports Complex, Marsden Park, Koshigaya Park and Willow Court.
- The refurbishment work for Seddon Park playground has been completed.
- Refurbishment of the playground at Woodbine Neighbourhood Centre has been completed.
- The installation of playground equipment and rubber softfall at Hallinan Park has been completed.
- Playground equipment and softfall have been removed from Jackson Park and will be relocated to Lorraine Cibilic Reserve early next financial year.

Internal Assets – Electrical Testing and Tagging

- Council's Electrical Contractor completed the electrical testing and tagging on construction equipment at Minto Depot in March 2012, with no defects found.

Footpath Reconstruction Program

- Footpath Reconstruction Program for Campbelltown area has started, with 30% of Reconstruction Work completed throughout LGA
- Footpath re-inspections are currently underway at Ingleburn. All defects are mapped and actions entered into Council's Asset Management System.

Building Inspections

- Building inspections on council's public toilets will commence in March 2012. Any defects and actions will be entered into Council's Asset Management System.
- Building Program Maintenance for 2012-2013: Draft copy has been submitted for approval

Stormwater

- Public Quotations have been sought for channel joint sealing program. Quotations are under evaluation.

Asset Management System, Grants and Reports

- February Monthly report for Roads and Maritime Services (RMS) grant projects have been submitted to RMS.
- Roads to Recovery Projects for 2012-2013 will be submitted in March 2012.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

- Kentyln Bush Fire Facility - Construction of a new bush fire facility to replace existing has commenced with structural steel, external cladding, roller shutters and demolition of existing building completed. Work is due for completion end of March 2012.
- Macquarie Fields Sports Complex – As part of the building maintenance programme, work is being carried out to the foyer and service counter area. Works include rendering, painting, fit out of office, ceilings, and carpet to foyer and service counter. Work is due to be completed March 2012.
- Benham Reserve – Construction of a new sporting amenity has commenced. The new building will have canteen, equipment stores, referees change room, meeting room, home and visitors change rooms disable toilet and shower and public toilets. Work has commenced on the installation of the concrete slab.

Reactive Building Maintenance Program

- 253 general maintenance requests were received during January 2012. Work has commenced or will be completed shortly.

FACILITIES SUPPORT

Customer Requests	
Sporting Clubs with overdue keys	31 clubs with 215 keys outstanding
Key extension, issues, alarm codes and access	565
Request for access to Council Reserves	4