

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Local Government (General) Amendment (Election Procedures) Regulation 2012

Attachments

Division of Local Government Circular No. 12-05

Report

All Councillors were issued with a copy of the attached correspondence received from the Division of Local Government regarding the amendments to the *Local Government (General) Regulation 2005* to embrace election procedures legislation.

The predominant purpose of the amendments are to facilitate the procedures required by the Electoral Commissioner which are now embedded within the *Local Government (General) Regulation 2005*. This brings these various election processes and procedures into line with those applicable at State elections and provides a consistency of approach.

A copy of the *Local Government (General) Amendment (Election Procedures) Regulation 2012* is available on the Division of Local Government's website (www.dlg.nsw.gov.au).

Officer's Recommendation

That the information be noted.

Council Meeting 10 April 2012 (Lake/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 54

That the Officer's Recommendation be adopted.

ATTACHMENT 1



Premier & Cabinet
Division of Local Government

Circular to Councils

Circular No. 12-05
Date 16 March 2012
Doc ID. A274788

Contact Council Governance Team
02 4428 4100
dlg@dlg.nsw.gov.au

LOCAL GOVERNMENT (GENERAL) AMENDMENT (ELECTION PROCEDURES) REGULATION 2012

The purpose of this circular is to advise councils of the *Local Government (General) Amendment (Election Procedures) Regulation 2012* which took effect on 24 February 2012.

The object of the Regulation is to amend the *Local Government (General) Regulation 2005* for the purpose of:

- making various provisions of the Regulation consistent with corresponding provisions that regulate State elections under the *Parliamentary Electorates and Elections Act 1912*,
- requiring paid electoral advertisements published on the internet during the regulated period for an election to show the name and address of the person who authorised the advertisement (in a similar manner to the requirement relating to other electoral material in clause 356G of the Principal Regulation and the requirement relating to internet advertising in section 328A of the Commonwealth Electoral Act 1918),
- making other miscellaneous amendments of a minor or machinery nature.

A more detailed explanation of the amendments is attached for the information of general managers of those councils that are conducting their own elections. This will enable them to familiarise themselves with the requirements of the amended Regulation.

The Regulation is available at www.legislation.nsw.gov.au.

A handwritten signature in black ink, appearing to read 'Ross Woodward', written in a cursive style.

Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet

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LOCAL GOVERNMENT (GENERAL) AMENDMENT (ELECTION PROCEDURES) REGULATION 2012

The object of the Regulation is to amend the *Local Government (General) Regulation 2005* to bring various election processes and procedures into line with those applicable at State elections to ensure consistency of approach.

In particular, the Regulation deals with the following matters:

- enabling electronic rolls of electors to be used at local government elections
- enabling a candidate, in his or her nomination paper, to specify a short or alternative form of his or her given name that can be printed on the ballot-papers for the election
- specifying information that must be included in a candidate information sheet
- providing that the list of persons proposed for nomination in an election is to be displayed on the internet rather than physically at the office of the returning officer
- providing that polling places and pre-poll voting offices for an area or ward may be outside the area or ward concerned
- clarifying the content and nature of the notices of contested elections that must be published in newspapers and displayed on the internet
- making postal voting and pre-poll voting consistent with State election processes under the *Parliamentary Electorates and Elections Act 1912* by enabling persons with a disability, and persons who believe that attending a polling place on election day will place their personal safety or the personal safety of members of their family at risk, to take advantage of those forms of voting
- enabling a number of forms and declarations to be approved by the Director-General of the Department of Premier and Cabinet (of which the Division of Local Government forms a part) in relation to an election administered by the general manager of a council or the Electoral Commissioner in relation to an election administered by the Electoral Commissioner, rather than those forms and declarations being prescribed in the regulations
- providing for the central processing of postal voting applications by the Electoral Commissioner
- allowing postal voting ballot-papers to be initialled by electronic or mechanical means as well as by hand
- enabling pre-poll and declared institution voters to place ballot-papers directly into a ballot box (rather than placing ballot-papers first into envelopes with written declarations printed on them)

- expanding the days on which declared institution voting may be undertaken
- making the scrutiny process in relation to postal voting consistent with the State election process under the *Parliamentary Electorates and Elections Act 1912* by removing the requirement that the signature on a postal vote declaration envelope must always be compared with the postal voter's signature on the corresponding postal vote application
- making the following types of provisions consistent with provisions relating to State elections under the *Parliamentary Electorates and Elections Act 1912*:
 - provisions relating to the display of posters at polling places and pre-poll voting offices
 - provisions requiring electoral material to show the name and address of the person on whose instructions the material was printed and the name and work address of the printer
 - provisions prohibiting the display of electoral matter on electronic billboards, digital road signs or other similar devices, unless the matter contains the name and address of the person on whose instructions the matter was displayed
 - provisions relating to the security of, and access to, election materials after an election is completed
- requiring paid electoral advertisements published on the internet during the regulated period for an election to show the name and address of the person who authorised the advertisement (in a similar manner to the requirement relating to other electoral material in clause 356G and the requirement relating to internet advertising in section 328A of the Commonwealth *Electoral Act 1918*)
- requiring registered electoral material to clearly identify the person, political party, organisation or group on whose behalf the material is to be distributed
- requiring the report on an election administered by a general manager of a council to be published on the internet as well as being provided to the Minister for Local Government
- making other amendments of a minor or law revision nature

9.2 Changes to Political Donations

Attachments

Correspondence from the Election Funding Authority regarding changes to political donations

Report

A copy of the attached correspondence received from the Election Funding Authority was forwarded to all Councillors regarding amendments that have been made to the *Election Funding, Expenditure and Disclosures Act 1981*.

These changes relate to the prohibition of political donations other than by electors on the electoral role. Therefore it is unlawful for political donations to be made by corporations or other entities or by individuals that are representing corporations or other entities. There is also clarification in regard to electoral expenditure as well as aggregation of expenditure caps in respect of State electoral campaigns.

The correspondence highlights that Councillors should know and understand their obligations and responsibilities under the *Election Funding, Expenditure and Disclosures Act 1981*.

The Election Funding Authority will be conducting information seminars throughout the State and will be present at the Campbelltown Civic Centre on Saturday 26 March 2012 between 9.00am and 12.00pm.

It is also advised that Election Funding Authority will be publishing revised guidelines on its website (www.efa.nsw.gov.au).

Officer's Recommendation

That the information be noted.

Council Meeting 10 April 2012 (Rule/Glynn)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 55

That the Officer's Recommendation be adopted.

ATTACHMENT 1



Mr Paul Tosi
General Manager
Campbelltown City Council
PO Box 57
Campbelltown NSW 25602560

20/03/2012 08:40:45

Ref General Mgr Advice New Legislation

20 March 2012

Dear Mr Tosi,

Re Advice of changes to political donations laws commencing 9 March 2012

I am writing to advise you of recent amendments that have been made to the *Election Funding, Expenditure and Disclosures Act 1981*

A copy of the attached advice has been sent to all current local government councillors however you may wish to include this matter on the agenda for a future council meeting

The information contained in this letter is general in nature in respect of recent changes to the *Election Funding, Expenditure and Disclosures Act 1981*. Local government councillors and candidates should know and understand their obligations and responsibilities under the Act. To assist the Election Funding Authority will soon publish revised guidebooks and information on its website (www.efa.nsw.gov.au)

The Authority will be conducting information seminars in May, June and July this year for candidates, groups and political parties throughout NSW ahead of the 2012 local government elections. Details of the seminars will be available in the near future on the Authority's website

If you have any questions in respect of any information contained in the attachment please contact the Authority on 1300 022 011

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Brian DeCels'.

Brian DeCels
Director Funding and Disclosure

Advice of changes to political donations laws commencing 9 March 2012

The NSW Parliament recently enacted amendments to election campaign funding and disclosure laws

I feel it appropriate to bring these changes to your attention as the laws affect all political parties (registered and non-registered), candidates, groups of candidates, elected members and third-party campaigners in NSW. The laws also affect donors including corporations and other entities and individuals on the roll of electors for Federal, State or local government elections.

The amendments came into force on 9 March 2012 and were inserted into the *Election Funding, Expenditure and Disclosures Act 1981* (available for viewing at www.legislation.nsw.gov.au)

A summary of the amendments are as follows

1 Prohibition of political donations other than by individuals on the electoral roll

It is unlawful for a political donation to a party, elected member, group, candidate or third-party campaigner to be accepted unless the donor is an individual who is enrolled on the roll of electors for State elections, the roll of electors for Federal elections or the roll of electors for local government elections s 96D(1)

It is unlawful for an individual to make a political donation to a party, elected member, group, candidate or third-party campaigner on behalf of a corporation or other entity s 96D(2)

It is unlawful for a corporation or other entity to make a gift to an individual for the purpose of the individual making a political donation to a party, elected member, group, candidate or third-party campaigner s 96D(3)

It is unlawful for an industrial organisation or other entity to pay an annual or other subscription to a party for affiliation with the party. Such subscriptions are gifts by virtue of s 85(3) of the Act and are therefore political donations s 96D(4)

It is *not* unlawful for branches of parties or associated parties to dispose of property between one another s 96D(5), however, such dispositions remain gifts and, accordingly, political donations for the purposes of disclosure s 85(3A)

It is unlawful for a person to receive a reportable loan (other than a loan from a financial institution) from an entity s 96G(1)

Political donations are those in relation to State elections and elected members of the NSW Parliament, local government elections and elected members of councils or matters unconnected to any election or elected member (e.g. political donations made to a State Party administration account). Political donations are not those made exclusively for the purpose of Federal elections or elected members of the Australian Parliament.

2 Meaning of "electoral expenditure" and "electoral communication expenditure"

The amendments modify the definition of electoral expenditure and electoral communication expenditure as they apply to an entity or other person not being a registered party, elected member, group or candidate. Electoral expenditure and

electoral communication expenditure **does not** include expenditure incurred by an entity or other person (not being a registered party, elected member, group or candidate) if the expenditure is not incurred for the dominant purpose of promoting or opposing a party or the election of a candidate or candidates or influencing the voting at an election s 87(4)

3 Aggregation of expenditure caps in respect of State election campaigns

The applicable caps on electoral communication expenditure for a party for a State election campaign now includes the aggregation of electoral communication expenditure incurred by the party and any other electoral communication expenditure incurred by an affiliated organisation of that party s 95G(6)

An affiliated organisation of a party means a body or other organisation, whether incorporated or unincorporated, that is authorised under the rules of that party to appoint delegates to the governing body of that party or to participate in pre-selection of candidates for that party (or both) s95G(7)

I remind you that a political donation includes (but is not limited to) a gift made to or for the benefit of a political party, candidate, group of candidates, elected member or third-party campaigner and may be monetary or non-monetary (gift in kind)

The information contained in this letter is general in nature in respect of recent changes to the *Election Funding, Expenditure and Disclosures Act 1981*. You should know and understand your obligations and responsibilities under the Act. To assist you the Election Funding Authority will soon publish revised guidebooks and information on its website (www.efa.nsw.gov.au)

The Authority will be conducting information seminars in May, June and July this year for candidates, groups and political parties throughout NSW ahead of the 2012 local government elections. Details of the seminars will be available in the near future on the Authority's website

If you have any questions in respect of any information contained in this letter please contact the Authority on 1300 022 011

Yours sincerely



Brian DeCels
Director Funding and Disclosure

9.3 One Association

Attachments

Correspondence from the Local Government Association of NSW regarding One Association

Report

All Councillors were previously provided with a copy of the attached correspondence from the Local Government Association of NSW providing an update on the issue of One Association to represent Local Government in NSW.

The correspondence highlights the easiest process to establish a single Association from a legal and administrative perspective given a successful 'yes' vote.

The Executive of both Associations have decided that it is preferable to have this matter dealt with prior to the forthcoming Local Government elections to be held on Saturday 8 September 2012. This will require formal application to be lodged with Fair Work Australia for the creation of the new Association.

The correspondence highlights that in practical terms it would not be achievable for One Association to come into being prior to March 2013 given the number of administrative and other changes that would need to occur.

The issue of voting on motions will change considerably, given that the concept of One Association is trying to achieve an equal representation from Rural/Regional councils as well as Metropolitan/Urban councils. The Metropolitan/Urban region will be defined as including all councils which fall within the County of Cumberland plus Camden Council.

In terms of representation from Campbelltown City Council, currently there are seven Councillors that are entitled to vote on the various motions for the matters raised at the Association conference. However, under the new format of One Association, it is proposed that this will be increased to 10 Councillors being able to vote on various issues.

The voting on the proposed new Association is a confidential vote. Council currently has seven voting entitlements as a member of the Local Government Association of NSW. Council will be required to nominate seven Councillors to vote on the proposed new Association.

A copy of the representation from all the councils throughout NSW was attached to the correspondence as distributed.

Officer's Recommendation

That Council nominate seven delegates to participate in the voting of the proposed new Association as detailed in the report.

Council Meeting 10 April 2012 (Lake/Borg)

That Item 9.3 - One Association be transferred to and dealt with in the Confidential Corporate Governance Committee Reports.

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (a) personnel matters concerning particular individuals

Council Resolution Minute Number 56

That Item 9.3 - One Association be transferred to and dealt with in the Confidential Corporate Governance Committee Reports.

ATTACHMENT 1

Local Government Association of NSW



21 March 2012

Cr Anoulack Chanthivong
Mayor
Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

MAR23'12 08:03:08 RCUD

Dear Cr Chanthivong

I am writing to give you an update on the issue of One Association to represent Local Government in NSW.

At its recent meeting, the Executive of your Association, based on legal advice from the Associations' lawyers, agreed to follow the process known as the "Host Organisation" method to achieve the creation of a new Association.

This is the best and easiest way to establish a single Association from a legal and administrative perspective, following, of course, a successful "yes" vote. It means, that in a practical sense, the Shires Association "merges" with the Local Government Association (LGA), a new name is adopted and the new constitution comes into operation, and both the Local Government Association and the Shires Association cease to exist in their old form, with the new Association the only organisation moving forward after the formal amalgamation date, which has yet to be decided. Your Executive and the Executive of the Shires Association have agreed that the name of the new Association will be LOCAL GOVERNMENT NSW, a business name already owned by the two Associations.

The Executives of both Associations have also decided that it would be preferable for the formal process for the creation of the new Association to be finalised before the forthcoming Local Government elections on 8th September 2012. Given the various legal processes which must be followed, this is a tight deadline.

In simple terms, a formal application will be made to Fair Work Australia (FWA) for the creation of the new Association which will require a hearing before FWA to approve (or otherwise) the Scheme of Amalgamation and the new constitution. If approval is granted, FWA will authorise the Australian Electoral Commission to undertake a secret postal ballot of the member councils of both Associations to determine the matter. Our timetable at the present time is for the ballot to be finalised by early August 2012.

It needs to be made clear that if member councils approve the creation of the new Association, this does not mean that the new Association comes into being on the day the outcome of the ballot is known (assuming of course that a majority of members of both Associations approve the new Association). FWA in consultation with the Associations will determine the actual date of amalgamation. Indications are that this will not happen until March 2013 given the number of administrative and other changes which will need to occur.

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Until the approved date of amalgamation is reached, the two Associations will continue to operate as they do now.

As you would be well aware, the draft constitution for the new Association is based on the 27 principles previously agreed to by the Associations. To refresh your memory, I have attached a copy of these principles which are all reflected in the draft constitution forwarded to you for comment late last year.

I would particularly draw your attention to principles 4 and 5 which deal with the issue of voting on motions and the election of Board Members. In essence these principles state that the Rural/Regional grouping of councils and the Metropolitan/Urban grouping must have an equal number of votes.

Considerable problems have been faced in implementing these principles in the draft constitution given the fact that there will be 114 member councils in the Rural/Regional grouping and 38 member councils in the Metropolitan/Urban group. There are also additional complexities arising from the Aboriginal Land Council membership etc.

To resolve these problems (and at the risk of oversimplifying a difficult situation), the current LGA population based voting scale has been used to determine voting entitlements initially being applied to Rural/Regional councils to determine the base figure, and then being applied to the Metropolitan/Urban councils with further adjustments to ensure that total voting entitlements are equal between the two groupings.

The result of these calculations is that the majority of LGA member councils will receive more votes than they currently receive under the LGA Rules. It should be noted however that due to the loading which has had to be applied to Metropolitan/Urban council voting rights that, in some instances, the individual voting numbers of some Rural/Regional councils will be slightly less than some Metropolitan/Urban councils with similar population numbers. This is an outcome of the need to ensure that, overall, the Rural/Regional and Metropolitan/Urban voting numbers are equal.

A full list of voting entitlements for the new Association is attached, and if you have any queries in this regard, please contact Peter Coulton at the Associations. Peter's contact details are (02)9242 4030 or peter.coulton@lgsa.org.au

I will continue to provide you with updates on the progress towards One Association as appropriate.

Yours sincerely,



Cr Keith Rhoades, AFSM
President
Local Government Association of NSW

Final Version of the 27 Principles

1. For the purposes of representation, NSW will be broken up into two (2) regions:
 - a) the metropolitan/urban region and
 - b) the rural/regional region.
2. The metropolitan/urban region will be defined as including all councils which fall within the County Cumberland plus Camden Council
3. The rural/regional region will be defined as including all other councils
4. For the purpose of voting for the Board of Directors, each region will have an equal number of votes, which will be distributed proportionally on a basis to be determined among those ordinary member councils who fall within that region, with all ordinary member councils receiving at least one vote.
5. For the purpose of voting on motions at Conference, each region will have an equal number of votes, which will be distributed proportionally among those ordinary member councils who fall within that region, with all ordinary member councils receiving a minimum of at least one vote
6. The Board of Directors will consist of a maximum of 24 members being:
 - a) 1 President
 - b) 1 Metropolitan / Urban Vice President
 - c) 1 Regional / Rural Vice President
 - d) 1 Treasurer
 - e) 10 Board members representing Metropolitan / Urban councils
 - f) 10 Board members representing Rural / Regional councils
7. The position of President will be elected at large by all voting delegates
8. The positions of board members to represent Metropolitan / Urban Councils will be elected by all voting delegates from those councils who are categorised as Metropolitan / Urban
9. The positions of board members to represent Rural / Regional Councils will be elected by all voting delegates from those councils who are categorised as Rural / Regional councils
10. The position of Metropolitan / Urban Vice President will be elected by all voting delegates from nominees who are elected Councillors from those councils who are categorised as Metropolitan / Urban councils
11. The position of Rural / Regional Vice President will be elected by all voting delegates from nominees who are elected Councillors from those councils who are categorised as Rural / Regional councils
12. The position of Treasurer will be elected at large by all voting delegates

13. *The terms of office for all Board Members and Office Holders will be for a period of two (2) years*
14. *A person may hold the position of President for no more than four years (subject to being elected after the first term), before the position must alternate to the other region*
15. *There will be no term limits for the positions of Vice Presidents (subject to being re-elected)*
16. *There will be no term limits for the position of Treasurer (subject to being re-elected)*
17. *There will be no term limits for the positions of Board Members (subject to being re-elected)*
18. *The position of President will be alternated between the two regions*
19. *It will not be necessary for the position of Treasurer to be alternated*
20. *There will be two categories of membership: Ordinary and Associate*
21. *All 152 general purpose councils will be eligible for Ordinary membership*
22. *The NSW ALC **or** the 9 Regional Aboriginal Land Councils will be eligible for Ordinary or Associate Membership of the Association*
23. *NSW County Councils will be eligible for Ordinary or Associate Membership of the Association.*
24. *Elected Councillors from Ordinary members will be eligible to run for positions on the Board of Directors*
25. *Elected Councillors from Ordinary members who are their Council's nominated voting delegates will be eligible to vote for positions on the Board of Directors*
26. *Elected Councillors from Ordinary members who are their Councils nominated delegates will be eligible to vote for motions at Conference*
27. *Ordinary member councils will be eligible to put motions to Conference*

Number of Votes for all Members

Number	Council	LGA / SA	Region	Population	# Councillors	Voting LGA	Voting No.s One Association
1	Albury	LGA	RR	51,112	9	4	4
2	Armidale Dumaresq	LGA	RR	25,855	11	3	3
3	Ballina	SA	RR	42,708	10	3	3
4	Balranald	SA	RR	2,476	10	1	1
5	Bathurst Regional	LGA	RR	39,915	9	3	3
6	Bega Valley	SA	RR	33,925	9	3	3
7	Bellingen	SA	RR	13,450	7	2	2
8	Berrigan	SA	RR	8,644	8	1	1
9	Bland	SA	RR	6,410	9	1	1
10	Blayney	SA	RR	7,259	7	1	1
11	Blue Mountains	LGA	RR	77,943	13	4	4
12	Bogan	SA	RR	3,003	9	1	1
13	Bombala	SA	RR	2,617	9	1	1
14	Boorowa	SA	RR	2,478	9	1	1
15	Bourke	SA	RR	3,079	10	1	1
16	Brewarrina	SA	RR	1,910	9	1	1
17	Broken Hill	LGA	RR	19,818	10	2	2
18	Byron	LGA	RR	32,378	9	3	3
19	Cabonne	SA	RR	13,351	12	2	2
20	Carrathool	SA	RR	2,954	10	1	1

21	Central Darling	SA	RR	2,014	8	1	1
22	Cessnock	LGA	RR	51,706	13	4	4
23	Clarence Valley	LGA	RR	52,592	9	4	4
24	Cobar	SA	RR	5,178	12	1	1
25	Coffs Harbour	LGA	RR	72,827	9	4	4
26	Conargo	SA	RR	1,689	8	1	1
27	Coolamon	SA	RR	4,233	10	1	1
28	Cooma-Monaro	SA	RR	10,453	9	2	2
29	Coonamble	SA	RR	4,314	7	1	1
30	Cootamundra	SA	RR	7,729	9	1	1
31	Corowa Shire	SA	RR	11,773	9	2	2
32	Cowra	SA	RR	12,957	9	2	2
33	Deniliquin	SA	RR	7,633	9	1	1
34	Dubbo	LGA	RR	41,763	11	3	3
35	Dungog	SA	RR	8,673	9	1	1
36	Eurobodalla	LGA	RR	37,714	9	3	3
37	Forbes	SA	RR	9,748	10	1	1
38	Gilgandra	SA	RR	4,700	9	1	1
39	Glen Innes Severn	SA	RR	9,311	7	1	1
40	Gloucester	SA	RR	5,181	9	1	1
41	Gosford	LGA	RR	168,188	10	7	7
42	Goulburn Mulwaree	LGA	RR	28,702	9	3	3
43	Great Lakes	LGA	RR	35,924	9	3	3
44	Greater Hume Shire	SA	RR	10,447	9	2	2
45	Greater Taree	LGA	RR	48,955	9	3	3
46	Griffith	SA	RR	25,879	12	3	3
47	Gundagai	SA	RR	3,902	7	1	1
48	Gunnedah	SA	RR	12,265	9	2	2
49	Guyra	SA	RR	4,550	6	1	1
50	Gwydir	SA	RR	5,425	8	1	1

51	Harden	SA	RR	3,669	6	1	1
52	Hawkesbury	LGA	RR	64,030	12	4	4
53	Hay	SA	RR	3,349	8	1	1
54	Inverell	SA	RR	16,841	11	2	2
55	Jerilderie	SA	RR	1,674	7	1	1
56	Junee	SA	RR	6,298	9	1	1
57	Kempsey	SA	RR	29,442	9	3	3
58	Kiama	LGA	RR	20,906	9	3	3
59	Kyogle	SA	RR	9,877	8	1	1
60	Lachlan	SA	RR	6,844	15	1	1
61	Lake Macquarie	LGA	RR	200,849	14	7	7
62	Leeton	SA	RR	11,929	10	2	2
63	Lismore	LGA	RR	45,917	11	3	3
64	Lithgow	LGA	RR	21,094	10	3	3
65	Liverpool Plains	SA	RR	7,965	7	1	1
66	Lockhart	SA	RR	3,318	9	1	1
67	Maitland	LGA	RR	70,296	13	4	4
68	Mid-Western Regional	LGA	RR	22,860	9	3	3
69	Moree Plains	SA	RR	14,425	12	2	2
70	Murray	SA	RR	7,319	9	1	1
71	Murrumbidgee	SA	RR	2,557	6	1	1
72	Muswellbrook	LGA	RR	16,676	12	2	2
73	Nambucca	SA	RR	19,369	9	2	2
74	Narrabri	SA	RR	13,741	12	2	2
75	Narrandera	SA	RR	6,280	9	1	1
76	Narromine	SA	RR	6,841	9	1	1
77	Newcastle	LGA	RR	156,112	13	7	7
78	Oberon	SA	RR	5,438	9	1	1
79	Orange	LGA	RR	39,329	14	3	3

80	Palerang	SA	RR	14,652	9	2	2
81	Parkes	SA	RR	15,192	10	2	2
82	Port Macquarie-Hastings	LGA	RR	76,323	***1	4	4
83	Port Stephens	LGA	RR	67,825	12	4	4
84	Queanbeyan	LGA	RR	41,430	10	3	3
85	Richmond Valley	SA	RR	23,115	9	3	3
86	Shellharbour	LGA	RR	67,797	7	4	4
87	Shoalhaven	LGA	RR	96,967	13	4	4
88	Singleton	SA	RR	24,182	12	3	3
89	Snowy River	SA	RR	8,188	9	1	1
90	Tamworth Regional	LGA	RR	59,461	9	4	4
91	Temora	SA	RR	6,216	9	1	1
92	Tenterfield	SA	RR	7,071	10	1	1
93	Tumbarumba	SA	RR	3,765	8	1	1
94	Tumut Shire	SA	RR	11,480	7	2	2
95	Tweed	SA	RR	90,090	7	4	4
96	Upper Hunter Shire	SA	RR	14,198	9	2	2
97	Upper Lachlan Shire	SA	RR	7,559	9	1	1
98	Uralla	SA	RR	6,287	9	1	1
99	Urana	SA	RR	1,261	9	1	1
100	Wagga Wagga	LGA	RR	63,500	11	4	4
101	Wakool	SA	RR	4,389	6	1	1
102	Walcha	SA	RR	3,299	8	1	1
103	Walgett	SA	RR	7,235	9	1	1
104	Warren	SA	RR	2,845	12	1	1
105	Warrumbungle Shire	SA	RR	10,330	9	2	2
106	Weddin	SA	RR	3,780	10	1	1
107	Wellington	SA	RR	8,875	9	1	1
108	Wentworth	SA	RR		9	1	1

				7,120			
109	Wingecarribee	LGA	RR	46,960	9	3	3
110	Wollondilly	LGA	RR	44,050	9	3	3
111	Wollongong	LGA	RR	203,487	13	7	7
112	Wyong	LGA	RR	151,527	10	7	7
113	Yass Valley	SA	RR	15,190	9	2	2
114	Young	SA	RR	13,078	9	2	2
	Castlereagh-Macquarie	CC	RR			1	1
	Central Murray	CC	RR			1	1
	Central tablelands Water	CC	RR			1	1
	Far North Coast	CC	RR			1	1
	Goldenfields Water	CC	RR			1	1
	New England Tablelands	CC	RR			1	1
	Richmond River	CC	RR			1	1
	Riverina Water	CC	RR			1	1
	Rous Water	CC	RR			1	1
	Upper Macquarie	CC	RR			1	1
	NSWALC		RR			8	8
	President		RR			1	1
	Treasurer		RR			1	1
	Vice President Country		RR			1	1
	Executive 1		RR			1	1
	Executive 2		RR			1	1
	Executive 3		RR			1	1
	Executive 4		RR			1	1
	Executive 5		RR			1	1
	Executive 6		RR			1	1
	Executive 7		RR			1	1
	Executive 8		RR			1	1
	Executive 9		RR			1	1
	Executive 10		RR			1	1
				3,161,679		282	282
1	Ashfield	LGA	MU	42,787	12	3	4
2	Auburn	LGA	MU	78,597	10	4	6
3	Bankstown	LGA	MU	188,814	12	7	11

4	Blacktown	LGA	MU	307,816	15	7	13
5	Botany Bay	LGA	MU	40,463	7	3	4
6	Burwood	LGA	MU	33,803	7	3	4
7	Camden	LGA	MU	56,809	9	4	5
8	Campbelltown	LGA	MU	153,222	14	7	10
9	Canada Bay	LGA	MU	78,735	9	4	6
10	Canterbury	LGA	MU	145,668	10	5	8
11	Fairfield	LGA	MU	196,567	13	7	11
12	Holroyd	LGA	MU	102,188	11	5	7
13	Hornsby	LGA	MU	164,034	10	7	10
14	Hunters Hill	LGA	MU	14,591	7	2	2
15	Hurstville	LGA	MU	80,823	12	4	6
16	Kogarah	LGA	MU	59,200	12	4	5
17	Ku-ring-gai	LGA	MU	114,142	10	5	7
18	Lane Cove	LGA	MU	33,335	9	3	4
19	Leichhardt	LGA	MU	55,596	12	4	5
20	Liverpool	LGA	MU	185,481	11	7	11
21	Manly	LGA	MU	41,925	12	3	4
22	Marrickville	LGA	MU	79,215	12	4	6
23	Mosman	LGA	MU	29,232	9	3	4
24	North Sydney	LGA	MU	64,795	13	4	5
25	Parramatta	LGA	MU	172,333	15	7	10
26	Penrith	LGA	MU	186,221	15	7	11
27	Pittwater	LGA	MU	59,847	9	4	5
28	Randwick	LGA	MU	133,116	15	5	8
29	Rockdale	LGA	MU	103,164	15	5	7
30	Ryde	LGA	MU	106,289	12	5	7

31	Strathfield	LGA	MU	36,911	7	3	4
32	Sutherland Shire	LGA	MU	220,835	15	7	11
33	Sydney	LGA	MU	182,226	10	7	11
34	The Hills Shire	LGA	MU	179,716	12	7	10
35	Warringah	LGA	MU	145,865	10	5	8
36	Waverley	LGA	MU	69,420	12	4	5
37	Willoughby	LGA	MU	70,008	13	4	5
38	Woollahra	LGA	MU	56,005	15	4	5
	Hawkesbury River	CC	MU			2	2
	Midcoast Water	CC	MU			2	2
	NSWALC	ALC	MU	150,000		1	1
	Vice President Metro		MU			1	1
	Executive 1		MU			1	1
	Executive 2		MU			1	1
	Executive 3		MU			1	1
	Executive 4		MU			1	1
	Executive 5		MU			1	1
	Executive 6		MU			1	1
	Executive 7		MU			1	1
	Executive 8		MU			1	1
	Executive 9		MU			1	1
	Executive 10		MU			1	1
	Immediate Past President		MU			1	1
				4,219,794		200	282

							564
	Unincorporated Area			1,116			
	Balance as per 3218.0			7,382,589			

Notes:

RR = Rural/Regional

MU = Metropolitan/Urban

For the purposes of this example the positions of President and Treasurer have been included in the RR section however they could be elected from the MU section. The calculations would be re-done annually to account for any movements in Executive positions, and to account for changing council populations.

***1 - Council is under administration

9.4 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses-Mayor, Deputy Mayor and Councillors March 2012

Attachments

Nil

Report

On 19 October 2010, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:-

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
- (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs),
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes,
 - (iii) the attendance of councillors at conferences and seminars,
 - (iv) the training of councillors and the provision of skill development for councillors,
 - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
 - (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
 - (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time,

- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions,

These expenses are calculated on a monthly basis and reported to Council. Expenses as at March 2012 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for March 2012.	\$4,233
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for March 2012.	\$4,821
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for March 2012.	\$100
4.	Periodicals Cost of annual subscriptions. Cost for March 2012.	\$164
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for March 2012.	\$5,044
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for March 2012.	\$5,285
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for March 2012.	Nil
8.	Travelling Expenses for Use of Private Vehicle Reimbursement of travelling expenses on authorised Council business. Claims submitted for March 2012.	\$519

Provision of Facilities

1.	Accommodation Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for March 2012.	\$3,207
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- | | | |
|----|---|---------|
| 2. | Communication System
Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for March 2012 in accordance with Councillors Policy. | \$1,555 |
| 3. | Office Equipment
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for March 2012. | \$400 |
| 4. | Council Vehicle
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for March 2012. | \$568 |
| 5. | Internet Facilities
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for March 2012. | \$908 |
| 6. | Care Expenses
Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for March 2012. | \$60 |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for March 2012 amounted to \$26,864.

Officer's Recommendation

That the information be noted.

Council Meeting 10 April 2012 (Greiss/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 57

That the Officer's Recommendation be adopted.

9.5 Reports Requested

Attachments

Status list of reports requested

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 13 March 2012.

Officer's Recommendation

That the information be noted.

Council Meeting 10 April 2012 (Borg/Dobson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 58

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 13 March 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
13.11.08 MO 1648358	CS6.1 - Report on the establishment of a piece of public art or landscape that celebrates and values the contribution of volunteers.	CS	June 2012
14.12.10 JB 2935569	CS6.1 - Report on the feasibility of local artists occupying vacant shop fronts in the Campbelltown and Ingleburn CBDs until suitable tenants are found.	CS	June 2012
10.5.11 WG 3102831	CS4.1 - Further report once successful projects have been announced in relation to 2010-2011 Sport and Recreation Facility Grants Program. Comment: Reported - Item 4.3 Community Services Committee 3 April 2012.	CS	Completed
31.5.11 PH 3144615	PE2.6 - Report including full costings and potential liabilities of conducting a community fishing event in the Campbelltown Local Government Area.	CS	June 2012
28.6.11 AR 3170294	CW5.1 - Report on feasibility of holding a fishing day event at Macquarie Fields Leisure Centre.	CS	June 2012
14.2.12 RK 3494184	SF20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre.	CS	June 2012

*Date of Decision *Mover *DocNo	Item/Comments	Div.Resp	Comp Date
16.11.10 SD 2900859	CG9.2 - Report updating Councillors on the status of the proposed Skate Park for St Helen's Park/Rosemeadow.	CW	June 2012
14.12.10 WG 2935384	CW5.1 - Report identifying possible locations for the establishment of a triathlete/walking track in the southern end of the City Comment: Reported - Item 1.2 City Works Committee 3 April 2012.	CW	Completed
12.4.11 JB 3070700	CW3.2 - report on the options available for the installation in parks of play equipment suitable for older children and also the options available for tree planting.	CW	May 2012
12.4.11 RM 3070700	CW3.2 - Report on the development of 'Superparks' in the Local Government Area. Comment: Report to be prepared following the completion of the Open Space Review.	CW	TBA
18.10.11 BT 3351074	PE5.1 - Report examining potential for improving car parking for shoppers and business activity within the Campbelltown, Ingleburn and Park Central Business Districts	CW	June 2012
13.12.11 SD 3422090	CW5.1 - Report examining appropriate ways in which Council can memorialise the landscaping works of Mr Lilleman.	CW	May 2012
13.3.12 PL 3532019	CW5.2 - report investigating possible access options to the development in the UWS site via Narellan Road, F5 and Gilchrist Drive, and that an estimate of costs also be included in the report.	CW	July 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
19.10.10 AR 2843272	SF21.1 - Further report regarding construction of a culvert bridge between Hollylea Road and Council's Lot A DP 14782 situated on the southern side of the drainage channel - RailCorp Acquisitions. Comment: Deferred for briefing March 2012.	BS	May 2012
8.3.11 PH 3025714	CG3.3 - Further report upon completion of the road closure and creation of title in Council's name in respect of future use of the land - Hollylea Road.	BS	May 2012
12.4.11 AR 3054285	CG3.3 - Further report on completion of the Expression of Interest process prior to any sale being negotiated for Council land at Menangle Park. Comment: Reported Item 21.5 Corporate Governance Committee 3.4.12	BS	
10.5.11 RM 3102591	PE5.4 - Report outlining the feasibility of establishing a Sub Committee to coordinate celebrations and identify a suitable memorial for the 100 years of Anzac Day celebrations in 2015. Comment: Council is currently liaising with Service Clubs. The proposed celebrations will be the subject of a briefing to Council before a report is presented.	BS	Jan 2013
18.10.11 FB 3350489	CG4.3 - Report outlining the results of the Goods and Service Tax Review. Comment: Reported Item 4.7 Corporate Governance Committee 3.4.12.	BS	
15.11.11 AR 3386717	CG5.2 - Report on any submissions received in regards to the Draft Community Strategic Plan prior to the formal adoption of the document.	BS	May 2012
14.2.12 AR 3494010	SF21.1 - Further report on the future use of funds generated from the sale of Farrow Road.	BS	May 2012
13.3.12 PH 3531917	CG3.2 - Further report upon completion of the road closure process and creation of title in Council's name in respect to the future use of the land - Culverston Road Minto.	BS	August 2012
13.3.12 SD 3531989	CW5.1 - Report investigating various issues of concern raised within the Airds community.	BS/PE	June 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
12.12.06 JB 1327990	PE 2.4 - Report presenting the Draft Local Environment Study LES and Preliminary Draft Local Environmental Plan LEP - Glenlee. Comment: Briefing to Councillors held 17 May 2011. Awaiting further advice from Department of Planning and Infrastructure.	PE (EP)	July 2012
4.5.10 RM 2655408	CG9.2 -That a report be presented on the Memorandum of Understanding between Council and Macquarie Fields Local Area Command concerning the patrolling of Council reserves.	PE (CS)	July 2012
19.10.10 GG 2868479	PE2.3 - Report detailing outcomes of 2010-2011 Stage 2 Aquatic Weed Mapping following completion and evaluation.	PE (EP)	June 2012
12.4.11 JB 3054875	PE2.6 - Report following exhibition period for Draft Campbelltown (Sustainable City) Development Control Plan DCP (Volumes 1,2,&3) - Stage 4.	PE (EP)	May 2012
15.11.11 JB 3387586	PE5.1 - Report outlining details (including costs) of obtaining an independent assessment of ground water flows and aquifer behaviour in the area proposed for the expansion of the Camden Gas Project and that the report cover whether State and Federal Government funding may be available for this project.	PE	June 2012
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE	July 2012
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.	PE	May 2012
13.12.11 JB 3421758	3.3PE - Further report on the terms and conditions of the Draft Voluntary Planning Agreement on the Airds/Bradbury Renewal Project.	PE	May 2012
13.12.11 MT 3421466	6.1CS - Urgent report in February 2012 detailing the current and future status of Bambi Kindergarten in Edmondson Park	PE	May 2012
14.2.12 GG 3494342	PE2.4 - Further report evaluating the effectiveness of the Tree Swap program following the 6 month trial	PE	September 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
14.2.12 GG 3494352	PE2.5 - Report on the proposed budget of the 2012 Macarthur Nature Photography competition.	PE	June 2012
13.3.12 BT 3532501	PE1.1 - Report if objection is received to proposed changes of Fees and Charges in relation to New Recycling Product. Comment: New fees will be publicly exhibited, and if an objection is received then a report can be expected for June 2012.	PE	June 2012
13.3.12 MO 3532509	PE2.6 - Report at the conclusion of the 6 month trial period evaluating the efficiency and performance of the new Bushcare Program	PE	November 2012
13.3.12 RK 3532458	PE5.2 - Report detailing the protection the Building Code of Australia provides to prevent children falling out of windows in high rise buildings.	PE	May 2012
13.3.12 AR 3531914	CG3.3 - Further report on the Draft Glenalvon Plan of Management upon completion of the public consultation and submission process.	PE	August 2012

10. REPORT OF DIRECTOR CITY WORKS

10.1 Environmental Flows - Wedderburn Causeway

Attachments

Nil.

Report

At the Planning and Environment Committee Meeting of 3 April 2012 a question was raised regarding an update on the works soon to commence at the Wedderburn Road causeway.

As part of Council's Environmental Assessment Approvals under Part 5 EP & A Act for the proposed works, an Environmental Impact Assessment along with a Review of Environmental Factors (REF) report have now been prepared. Council engaged specialist Environmental Consultants to assist with the preparation of the Environmental Assessment. The Environmental Assessment did not indicate any significant impacts.

Subsequent to above, relevant Construction Environmental Management Plan (CEMP) and Safe Work Method Statements for these works are currently being finalised. The construction is expected to commence in late April 2012.

The works will include the provision of a fish ladder which will be located within one of the existing culverts at the northern end under the Wedderburn Road Causeway. Ancillary works will include a concrete apron upstream of the causeway and additional rock placed downstream of the causeway. These works will not require the removal or replacement of the existing culverts enabling the work to be undertaken at a low cost with minimal disturbance to traffic flow.

It is anticipated that the works will be completed before July 2012, weather permitting.

Officer's Recommendation

That the information be noted.

Council Meeting 10 April 2012 (Bourke/Glynn)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 59

That the Officer's Recommendation be adopted.

10.2 City Works Activity Report

Attachments

City Works Activity Report.

Report

Works activities are proceeding to program and on demand, and are outlined in the activity report. Statistics on graffiti are also presented in the activity report. It should be noted that the format of the activity report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 10 April 2012 (Borg/Rowell)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 60

That the Officer's Recommendation be adopted.

ATTACHMENT 1

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Apr to Jun 2010	Jul to Sep 2010	Oct to Dec 2010	Jan to Mar 2011	Apr to Jun 2011	Jul to Sep 2011	Oct to Dec 2011	Jan 2012	Feb 2012	Mar 2012
Campbelltown	267	178	200	250	9.5	242	172	16	245	2
Ruse	101	93	0	103	133.5	22	0	106	6	42
Kentlyn	0	0	0	0	0	0	0	0	0	0
Airds	539	347	163	253	172	281	347	224	1	18
St Helens Park	51	40	6	73	8	17	43	31	0	0
Rosemeadow	111	96	25	67	10	70	0	5	4	2
Ambarvale	109	17	10	4	16.5	0	88	0	0	0
Woodbine	0	0	0	27	6	0	0	0	0	0
Claymore	54	11	17	2	53.5	34	94	55	0	15
Eschol Park	110	28	0	177	29	0	0	1	35	0
Kearns	0	50	17	65	2	0	0	0	0	0
Raby	84	413	286	223	41	36	105	1	0	0
St Andrews	32	122	49	38	4.5	0	0	0	0	0
Bow Bowling	71	0	5	14	0	0	0	0	0	0
Minto	295	302	75	235	101	275	188	39	0	1
Ingleburn	184	189	25	176	150	20	300	166	160	133
Macquarie Fields	181	292	169	210	39	40	160	93	20	32
Glenfield	25	203	462	243	117	91	126	101	173	0
Blair Athol	0	0	1	4	0	0	0	0	0	0
Bradbury	124	47	6	74	7	31	4	43	0	35
Total m ²	2338	2428	1516	2228	895	1159	1627	881	644	280

During the reporting period, Council received 12 additional requests for removal of graffiti. 7 Graffiti Removal Kits have been requested by the Community.

Apr to Jun 2010	Jul to Sep 2010	Oct to Dec 2010	Jan to Mar 2011	Apr to Jun 2011	Jul to Sep 2011	Oct to Dec 2011	Jan 2012	Feb 2012	Mar 2012
77	52	32	27	28	36	26	22	8	7

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets. These statistics demonstrate a reduction in graffiti incidents by vandals in selected high profile areas.

Area	Apr to Jun 2010	Jul to Sep 2010	Oct to Dec 2010	Jan to Mar 2011	Apr to Jun 2011	Jul to Sep 2011	Oct to Dec 2011	Jan 2012	Feb 2012	Mar 2012
Area 1	1778	2077	1710	944	965	851	897	58	812	512
Area 2	1055	961	905	939	1275	875	797	63	617	237
Area 3	1410	1084	1184	674	1097	864	856	74	325	248
Area 4	1314	1172	1039	990	920	650	717	84	1100	781
Total	5557	5294	4838	3547	4257	3240	3267	279	2854	1778

OPERATIONAL SERVICES SECTION (Reporting period 27 February – 25 March 2012)

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	59	35	30	32
Road Verges – Sites	12	29	21	48
Community/Childcare Centre's - Sites	12	8	12	4
Servicing Laneways – Sites	83	0	60	5
Litter/Rubbish Pickup	85	38	25	6
Herbicide Spraying (hrs)	10	10	12	0
Mulching (cm ³)	0	0	0	0
Garden Maintenance	0	0	0	0
Garden Refurbishment	0	0	0	0
Top Dressing (hrs)	0	0	0	0
Aeration of Fields	0	0	0	0
Sharps Pickup	0	0	0	0
Pathway Requests	24	12	3	0
Tractor Road Verge (Sites)	12	8	6	13
Tractor Servicing Parks & Reserves (Sites)	27	21	32	11
Cemetery	0	3	0	0
Fire Hazard Reduction	0	0	0	0
Road Crews Servicing Parks	1	3	0	0
Refilling of Sandpits	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	32	39	27	22
Road Verges – Sites	10	26	3	5
Community/Childcare Centre's - Sites	2	6	4	4
Cemetery	0	0	0	0
Tractors Servicing Sporting Fields	26	17	30	22
Litter/Rubbish Pickups (hrs)	35	48	27	27
Herbicide Spraying (hrs)	12	13	13	18
Mulching - Quantity M ³	0	20	0	48
Garden Maintenance – Sites	9	13	29	35
Garden Refurbishment – Sites	2	0	0	1
Top Dressing – Sites (tonne)	1.5	6	7	0
Aeration of Fields – Sites	0	0	0	0
Sharps Pickups – Quantity	0	2	0	0
Miscellaneous Requests (hrs)	0	0	0	0
Refilling of Sandpits	0	0	0	0
Plumbing	21	15	13	8
Fit Goal post sleeves	0	0	0	0
Cricket Wicket Maintenance	17	6	30	31

Englorie Park Drive Landscape Median

Ongoing mulching of the landscaped gardens within the median is still in progress.

Weed Control Contractor

Council's weed control contractor has been involved in the ongoing weed control within the landscaped area on Campbelltown Road, adjacent to Woodbine and within the landscaped area on Raby Road adjacent to the Macarthur Grange Golf Course.

Council Tree Inspections

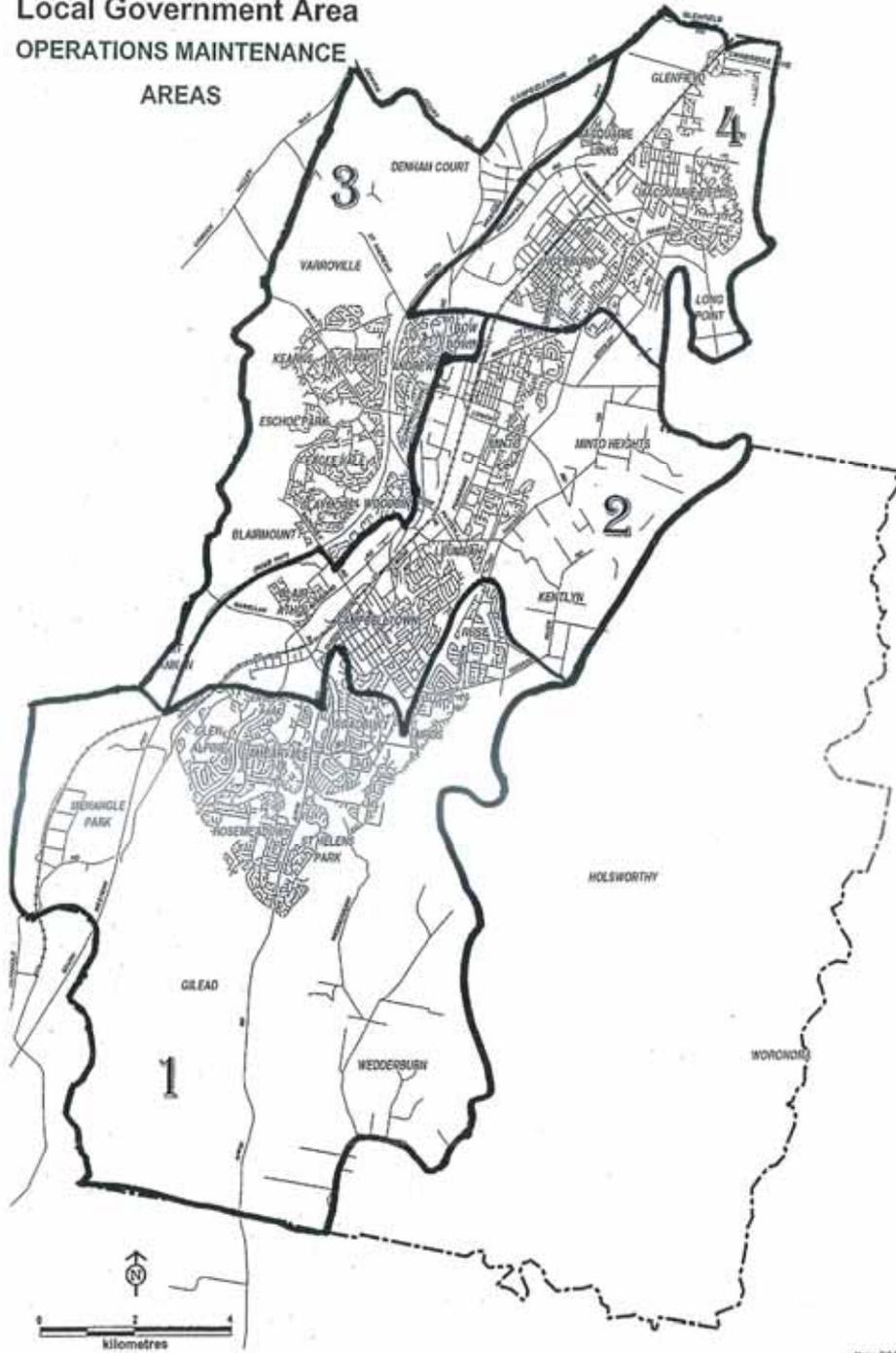
Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	16	9	13	8	46
Council	76	57	60	46	239
Termites	0	0	0	1	1
Plumber - Sewer Chokes	0	0	0	0	0
N/A	5	4	2	1	12
HOLD	4	2	1	0	7
Area Totals	101	72	76	56	305

Private Property Tree Inspections

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	20	5	10	20	55
Council Trees – Program	0	0	0	0	0
Area Totals	20	5	10	20	55

Campbelltown City Council
Local Government Area
OPERATIONS MAINTENANCE

AREAS



ROADS AND DRAINAGE

A. ROADS AND FOOTPATHS – Areas 1 to 4

Due to wet weather the crew have been assisting with Pothole maintenance during this period.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m ²	4	38	4	23	69
Road restorations m ²	0	0	0	0	0
AC Base Course Total (tonne)	15	5	0	8	28

B. ROADS RESERVE OPENING & RESTORATIONS – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	2	6	4	30	42
Telstra Inspections	2	4	0	1	7
Sydney Water inspections	8	10	10	12	40
Integral inspections	1	2	0	5	8
Gas Inspections	4	8	9	10	31
Customer requests	1	2	0	1	4

C. COMMUNITY RESPONSE – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash racks / tail out drains	2	15	8	3	28
Pits cleaned by hand or suction	55	100	170	102	427
Tail out drains / headwalls	9	14	9	10	42
Removal of waste matter (cubic metres)	6	14	10	5	35
Flushing of stormwater lines (linear metres)	1200	860	750	700	3510
Underpass (drainage) cleaning	1	0	0	0	1
Trip hazards/footpath hazards attended	3	15	4	15	37
Dead animals removed	6	6	0	17	29
Parra webbing drainage, drains/grates/pits secured	1	12	1	8	22
Sign retrievals and straightening	16	14	0	0	30
Syringes	3	280	11	2	296
Deliver and set up at venues	0	0	0	18	18
Paver repairs	0	4	4	0	8
Oil/ Paint Spill / Debris on Road	0	8	2	4	14
Median Cleaning/Poisoning	440	580	300	650	1970
Guide Posts	0	0	0	0	0
TOTAL	1742	1922	1269	1534	6467

D. STREET ACCESSORIES

Sign Manufacturer Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	2	8	0	6	16
Street signs	10	7	5	33	55
Community signs	15	6	0	0	21
Ordinance signs	2	4	0	8	14
Various council signs	0	0	6	0	6
Various council stickers	0	0	0	0	0
Warning signs	1	0	3	0	4
Council special events	0	0	13	0	13
Directional	0	5	0	0	5
Banners	0	5	0	2	7
Various Stickers	0	15	60	8	83
TOTAL	30	50	87	57	224

Sign Erection Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	2	2	1	1	6
Bollards replacement and repair	20	15	7	10	52
Street signs	22	30	9	10	71
Community signs	31	9	4	30	74
Ordinance	2	7	3	1	13
Regulatory	77	98	23	73	271
Graffiti Removal m ²	0	1	0	0	1
Warning Signs	20	26	3	7	56
Install various banners	6	0	0	1	7
Line Marking / Car Park	0	16	0	0	16
Directional	10	2	1	4	17
Total	190	206	51	137	584

Minor Patching

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	140	359	160	198	857
Edge breaks m ²	0	2	0	0	2
Restorations m ²	0	0	2	0	2
Car parks pot holes	0	4	0	5	9
Trip Hazard Footpaths	3	6	4	6	19
Total	143	371	166	209	889

E. KERB AND GUTTER RECONSTRUCTION

2011-2012 program 30% complete

F. PIT LID RECONSTRUCTION

85% complete

G. NEW FOOTPATH CONSTRUCTION PROGRAM

2011-2012 program 80% complete

H. FOOTPATH RECONSTRUCTION PROGRAM

2011-2012 program 80% complete

I. ROAD REHABILITATION PROGRAM

Rehabilitation Program – 85% complete

Rejuvenation – 95% complete

Micro Sealing – 90%

Roadwork related Kerb and Gutter – 100%

Road Resealing Program – 100%

Road Stabilisation Program – 100%

Road Asphalt Works – Kings Street, Cumberland Road - Complete

J. OPERATIONS MINOR WORKS

Campbelltown Golf Club - environmental improvement works – 10% complete

Child Care Centre Restoration Amber Cottage – improvements to grounds – 85% complete

K. CAPITAL WORKS

Farrow Road Extension

- Installation base coarse underway – 75% complete
- Drainage and pits – 95% complete
- Kerb and gutter – 80% complete
- Electrical conduit – 97% complete
- Culvert and chamber – 97% complete
- Bridge Construction – 20%

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, and wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9701.02	John Deere Tractor	Right hand front stub axle	CCC Workshops and supplier	32hrs
9750.01	Welders truck	Hiab crane repair	CCC Workshops	56hrs
9466.02	K-Line slasher	Drive pulleys worn	CCC Workshops and supplier	32hrs

The following is a breakdown of the work performed since the last report **27 February – 25 March 2012**

9701.02	John Deere tractor had a worn RH front stub axle shaft. Parts sourced from the supplier and fitted. Tractor is back in service
9750.01	The Welders truck Hiab crane was identified for repairs at its 12 monthly inspection. Subsequent repairs were undertaken bringing the back into full service.
9466.02	K-Line slasher had worn drive pulleys and parts were sourced from supplier and fitted. The slasher is back in service.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	99
Services carried out	46
Repairs to trucks	128
Repairs to heavy plant	21
Repairs to trailers	32
Tractors/implements	66
SES repairs	4
RFS repairs	5
Small plant repairs	56
Repair to cars	19
Repairs to mowers	138
Repairs to sweepers	26
Pathway requests (completed)	37
Sweeper repairs	9

Of the reported repairs above 88 were out in the field.

The Workshop has also carried out the following duties:

- Manufacturing and repair of various gates, locks and lock boxes around Campbelltown
- Various fence repairs
- Manufacture and install pit covers etc to effluent disposal facility
- Repairing of drain covers
- Trash rack repairs at Jackson Park
- Park furniture repairs at Rosemeadow
- Repair bridge handrail at Macquarie Fields
- Fitted weed spray units to two trucks
- Repair fire trail gates around Campbelltown
- Manufacture of signage truck now completed

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

Macarthur Bush Fire Risk Management Plan (BFRMP)

The review of the Macarthur BFRMP is currently on public display for comment before being finalised and adopted by the Rural Fire Service.

Fire Management Plans

The review of the draft Fire Management Plan for Simmos Beach Reserve has been completed and is currently being edited to be finalised ready for submission to Council. Environmental consultants have completed the first draft flora and fauna assessment of Smiths Creek Reserve for the preparation of the Smiths Creek Reserve Fire Management Plan.

Asset Protection Zones (APZ)

Several environmental assessments have been completed with APZ works are scheduled for Freeman Circuit, Wilkinson Crescent and Hopping Road, Ingleburn, Woodlark Place, Glenfield and parts of western Smiths Creek Reserve.

Fire Trails and Signage

The fire trail upgrade with Smiths Creek Reserve is ongoing with 75% of the work complete. Consistent dry weather will enable the job to be finished.

The fire trail signs project continues with inclement weather being the main factor impeding works.

Council Rangers are currently conducting a fire trail gate audit to update records and advise on priority works.

Mechanical Works

Considerable rain over the past four weeks has slowed the progress of the slashing program. 15 hazard reduction slashing sites were completed in the last four weeks, totalling an area of 19.38 hectares with over 464 assets protected.

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Currently being prepared

- Q12/12 Emerging Leaders Program
- T11/20 Grounds Maintenance
- T12/03 Design and Print Services
- T12/13 Road Pavement Program 2012-2013
- T12/14 Concrete Works Reconstruction Program 2012-2013
- EOI 12/01 Print/copy Charge System

Currently Advertised

- T12/06 In Home Care Services
- T12/10 Supply of Multi Functional Devices
- T12/09 Cleaning Services
- Q12/01 Pyrotechnics
- EOI 11/03 Operate Outside School Hours Care Facility at Ambrosia Hall

Currently Under Evaluation

- T12/05 Bulk Materials
- T12/04 Painting Services
- T12/02 Veterinary Services
- T12/07 Supply of Turf
- Q11/25 Supply of Street Sweeper (Local Government Procurement contract)
- Q12/02 Supply of Backhoe (Local Government Procurement contract)
- Q12/07 Channel Joint Sealing Program

ASSET MANAGEMENT

Roads

- 2011-2012 -Micro sealing for resealed roads has been completed.
- 2011-2012 -Rejuvenation for asphalt roads has been completed
- Special Tender for Road Program Maintenance 2012-2013 has been finalised for public tender for three categories Resealing, Interlayer Seal and Asphalt Re-sheeting, and Stabilisation Works.
- 32 out of 36 Road Projects have been completed under special Tender T11/26.

Kerb and Gutter

- Special tender for 2012-2013 Kerb and Gutter Reconstruction Program has been finalised for public tender.
- Reinspection for Kerb and Gutter Assets has been commenced in Bradbury and Macquarie Fields area. All defects and actions are being entered into Council's Asset Management System including Mapping.

Bridges and Culverts

- Works Order has been issued to a Specialist Consultant to carry out Level 3 Inspection for Gilchrist Drive Finger Joints and Bearings.
- Repair Works for Bridges and Culverts under Maintenance Program 2011-2012 are in progress, 8 out of 16 repair items have been completed now.

Parks and Public Spaces

- Simmo's Beach timber lookout will be replaced with a steel and composite material type lookout by contractor. Work will commence in April and be completed by the end of June 2012.
- Timber park furniture at Ingleburn Tennis Club has been vandalised and will be replaced with 2 Gossi Park 3 x 3 metre aluminium shade structures with tables and bench seating. The project will commence in early April, and will be completed by end of April 2012.
- Sportsgrounds are currently being inspected to collect all park signage and list facilities within the park such as car parking, BBQ's, cycleway, toilets etc.

Playground Equipment

- Playground Equipment repairs are currently underway at Denfield Green, Rizal Park, Hallinan Park, Marsden Park, and Mandurama Reserve.
- Purchase Orders has been issued for Koshigaya Park Playground Refurbishment to include the supply and installation of a "Sway Fun Glider" and Shade Sail's.

Internal Assets – Electrical Testing and Tagging

- Council's electrical contractor has completed the electrical testing and tagging on construction equipment at Minto Depot in March 2012, with no defects found.
- Australian Standards have now changed for construction equipment to allow testing and tagging every 3 months instead of 1 month. (AS/NZS 3012:2010).

Footpath Reconstruction Program

- Footpath Reconstruction Program for Campbelltown and Bradbury areas has started, with 42% of Reconstruction Work completed throughout LGA.
- Footpath re-inspections have recommenced at Ingleburn. All defects are mapped and actions entered into Council's Asset Management System.

Building Inspections

- Building Inspections on Council's public toilets is 90% completed, with all defects and actions being entered into Councils Asset Management System.

Flood Mitigation

- Basin structures are being identified in Johnson Street/ Hephher Road Detention Basin and entered into Council's Asset Management System.

Stormwater

- The locations of all Channel Joint Sealing program have been identified, validated and marked.
- 2011-2012 Pit-Lintel and associated Kerb and Gutter Works Program have been finalised for Public Quotation.
- Missing stormwater pits and pipe are currently being identified in flood study areas 10, 11 and 12.

Asset Management System, Grants and Reports

- Roads to Recovery March Quarterly Expenditure Report has been completed and submitted through web site.
- Roads to Recovery Projects for 2012-2013 have been finalised.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

- Kentlyn Bush Fire Facility - Construction of a new Bush Fire Facility to replace existing has commenced with the building being at lock up and external works to be completed. Work is due for completion end of April 2012.
- Macquarie Fields Sports Complex – As part of the Building Maintenance Programme, work is being carried out to the foyer and service counter area. Works include rendering, painting, fit out of office, ceilings, and carpet to foyer and service counter. All work has now been completed.

- Benham Reserve – Construction of a new sporting amenity has commenced. The new building will have canteen, equipment stores, referees change room, meeting room, home and visitors change rooms, disable toilet, shower and public toilets. Work has commenced on the installation of the concrete slab. Work has been delayed due to inclement weather.

Reactive Building Maintenance Program

- 327 general maintenance requests were received during March 2012. Work has commenced or will be completed shortly.

FACILITIES SUPPORT

Customer Requests	
Sporting Clubs with overdue keys	41 clubs with 240 keys outstanding
Key extension, issues, alarm codes and access	600
Request for access to Council Reserves	6

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

12.1 Potential Housing Opportunities - Landowner Nominated Sites

Attachments

Correspondence dated 12 March 2012 from the Director General of Department of Planning and Infrastructure (distributed under separate cover)

Report

In November 2011 the Director General of the NSW Department of Planning and Infrastructure wrote to Council to advise that the Minister for Planning and Infrastructure, the Hon Brad Hazzard MP, had invited owners of large landholdings to make a submission to have their land considered by the NSW Government for housing development.

At the conclusion of the submission deadline the Director General wrote to Council in December 2011 to advise that proposals for the following landowner nominates sites had been received from within the Campbelltown LGA:

Site Name	Site Location
Blairmount and Eagle Vale Drive	Hume Highway and Eagle Vale Drive, Blairmount
Macarthur Grange Precinct	Raby Road, Kearns
Kellerman Drive Estate	St Helen's Park
South Campbelltown	Appin Road – Mt Gilead area south of Beulah State Park

The letter also sought comments from Council on:

- Council's opinion in relation to the prospects of the site delivering housing in the short term
- The local infrastructure requirements, broad order of costs and implications for Council
- Consistency with Council's planning framework
- Any other issues or matters of relevance to the review.

Councillors were provided with a briefing on 31 January 2012 regarding the above nominated sites in order to inform a Council submission to the Department of Planning and Infrastructure in accordance with the request of the Director General. A submission was subsequently submitted to the Department on 9 February 2012.

Council has received further correspondence dated 12 March 2012 from the Director General (Attachment 1) advising that a preliminary review of the landowner nominated sites has been conducted and that only submissions relating to sites in the Sydney Region over 100 hectares with sufficient information for evaluation purposes will progress to the next stage of the review.

The sites within the Campbelltown LGA that will now be evaluated against the objectives and matters for consideration adopted by the Government, taking into account the views of Council and relevant state agencies are:

Site Name	Site Location	Area (ha)	Nominated Dwelling Yield
Blairmount and Eagle Vale Drive	Hume Highway and Eagle Vale Drive, Blairmount	164.5	2280
Macarthur Grange Precinct	Raby Road, Kearns	125.0	1000
South Campbelltown	Appin Road – Mt Gilead area south of Beulah State Park	607.0	8000

A further report will be provided to Council once further information is received from the Department in relation to the next stage of the review process.

Officer's Recommendation

That the information be noted.

Council Meeting 10 April 2012 (Lake/Bourke)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 61

That the Officer's Recommendation be adopted.

12.2 Update on Land and Environment Court Appeal Proceedings

Attachments

Nil

Report

The purpose of this report is to update Council on the outcome of a Land and Environment Court Appeal Proceedings No. 11139 of 2011 - BWS Packaged Liquor Outlet and Signage at Unit 1 No. 4 Rennie Road, Campbelltown, Development Application No. 1863/2011/DA-C.

On 5 October 2011, the subject application was lodged for the fitout and use of an existing commercial tenancy as a BWS store for the sale of packaged liquor and installation of associated advertising signs.

On 6 December 2011, Council received notice that the applicant had filed Class 1 proceedings in the Land and Environment Court in respect of Council's deemed refusal of the Development Application. By virtue of the applicant appealing the Court then became the consent authority.

On 29 February 2012, an on-site conciliation conference was held in respect of the Land and Environment Court appeal. The conference was attended by representatives of Council's Development Services and Community Resources and Development Sections, a social planner engaged by Council, representatives of Campbelltown Police, one resident of Woodbine, and the applicant. Council was represented at the conference by its solicitor Sparke Helmore Lawyers, and the applicant was represented by Back Schwartz Vaughan Lawyers. The conciliation conference had no outcome, as the contentions raised by Council and the NSW Police Force were not resolved.

On 20 March 2012, the matter was listed for callover so the Registrar could set a date for the hearing. At the callover the solicitor for the applicant advised the Court that the leasing agreement with BWS was not proceeding and that his client had not reached agreement for a new tenant for the property. He then requested leave from the Court to adjourn the matter for a further week to allow his client time to locate a new tenant. The Court subsequently adjourned the matter until 27 March 2012 for further directions concerning the setting of a hearing date.

On 26 March 2012 Council's solicitor in the matter advised Council that the applicant wished to withdraw his appeal on the basis that each party pay their own costs. The General Manager then issued instructions agreeing to the withdrawal of the proceeding with each party to meet their own costs.

Officer's Recommendation

That the information be noted.

Council Meeting 10 April 2012 (Borg/Rule)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 62

That the Officer's Recommendation be adopted.

12.3 Gazettal of the Dharawal National Park

Attachments

Map of the Dharawal National Park (distributed under separate cover)

Report

On Monday 26 March 2012 approximately 6,500ha or 98 percent of the Dharawal State Conservation Area was gazetted as the Dharawal National Park (Attachment 1). The gazettal followed an announcement by the NSW Government regarding the Park's establishment on Sunday 25 March 2012. This decision comes after many years of lobbying from conservation groups and agencies including Council to upgrade the conservation status of the area from 'Nature Reserve' to a 'National Park'. The upgrading affords a higher level of protection to the area's significant biodiversity and cultural heritage values as mining is no longer permitted within the boundaries of the new National Park. Mining activities will however continue in adjacent areas.

The Dharawal National Park's significant biodiversity values include exceptional upland swamps, which contain some of the most significant swamplands in the world. Over 500 plant species have been recorded within the National Park and the adjacent Dharawal Nature Reserve. These species include six which are listed under the NSW *Threatened Species Conservation (TSC) Act 1995*, three of which are listed under the Commonwealth *Environment Protection Biodiversity Conservation (EPBC) Act 1999*, one endangered population and one endangered ecological community also occur. The area also has a rich fauna diversity with over 250 vertebrate fauna species (excluding fish) previously recorded within the National Park and Nature Reserve. These species include 21 which are listed under the *TSC Act*, seven of which are also listed under the Commonwealth *EPBC Act*.

One of the main access points to the Dharawal National Park is located within the Campbelltown Local Government Area at the end of Victoria Road, Wedderburn. An entrance sign and information boards have already been installed in this location. Recreational opportunities within this part of the National Park include bushwalking, bicycle riding and swimming. The Office of Environment and Heritage have advised that it is currently in the process of preparing a Plan of Management for the Dharawal National Park. It is expected that this Plan could take up to two years to complete. During the development of this plan the community and other stakeholders will be consulted on a number of key issues including the extent of community facilities that will be provided. It is not yet known whether these facilities will include a formal parking area at the end of Victoria Road.

A community celebration of the Dharawal National Park will be held on 5 May 2012. Further details regarding the celebration and the progress of the Parks Plan of Management will be provided to Councillors when they become available.

Officer's Recommendation

That the information be noted.

Council Meeting 10 April 2012 (Rule/Lake)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 63

That the Officer's Recommendation be adopted.