

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

8.1 Disclosure of Pecuniary Interests

Attachments

To be tabled at meeting.

Report

Sections 441-448 of the *Local Government Act 1993* outline the duties of disclosure for Councillors, the General Manager, Senior Staff of Council and other designated persons.

The Department of Local Government has issued guidelines on the pecuniary interest provisions and these guidelines were forwarded to the relevant Councillors and staff outlining their responsibilities to complete the return for the period 1 July 2011 to 30 June 2012.

Section 449 of the Local Government Act requires that the returns must be completed prior to 30 September each year and there are specific statutory responsibilities of the General Manager in that he must keep a register of returns containing all completed and lodged returns and these returns must be available for inspection by members of the public.

The General Manager must also arrange for the tabling of the returns at the first meeting after 30 September each year. However, on this occasion due to the Local Government elections the report has been held back to accommodate the inclusion of the newly elected Councillors.

In compliance with the legislation, it is also a requirement to provide a receipt to Councillors and staff with a duplicate copy of the receipt being placed on the Councillors or staff members' files. To complete this process, arrangements are being made for the appropriate receipts to be issued after the adoption of the subject report.

Changes to the Local Government Act in 1993 had the purpose of ensuring transparency and accountability for Council's actions. The Department of Local Government has stressed that the amendments are designed as a protection for Councillors and staff members as well as an opportunity to enhance public confidence in Local Government.

Fifteen Councillors and one hundred and thirty two staff members' returns are an attachment to this report and are tabled in accordance with the requirements of the *Local Government Act 1993*.

Officer's Recommendation

That the information be noted.

Council Meeting 18 December 2012 (Hawker/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 227

That the Officer's Recommendation be adopted.

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Reports Requested

Attachments

Status list of reports requested

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 20 November 2012.

Officer's Recommendation

That the information be noted.

Council Meeting 18 December 2012 (Hawker/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 228

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 20 November 2012

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
14.2.12 RK 3494184	SF20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre.	CS	February 2012
16.10.12 GB 3197210	CS4.2 - Further report once successful projects under the 2012-2013 Sport and recreation Participation and Family Program have been announced by Sport and Recreation, Communities NSW.	CS	February 2013
16.10.12 GB 3197210	CS4.2 - Further report with a list of projects that Council has been informed of by clubs applying for grants through the State Governments 2012 Community Building Partnership Program.	CS	February 2013
16.10.12 MO 3197216	CS6.2 - Report investigating the feasibility of selected entries of the Festival of Fisher's Ghost Art Award that did not make it to the final stage of judging being displayed at a secondary location.	CS	February 2013

*Date of Decision *Mover *DocNo	Item/Comments	Div.Resp	Comp Date
18.10.11 BT 3351074	PE5.1 - Report examining potential for improving car parking for shoppers and business activity within the Campbelltown, Ingleburn and Park Central Business Districts	CW	March 2013
13.12.11 SD 3422090	CW5.1 - Report examining appropriate ways in which Council can memorialise the landscaping works of Mr Lilleman.	CW	March 2013
13.3.12 PL 3532019	CW5.2 - report investigating possible access options to the development in the UWS site via Narellan Road, F5 and Gilchrist Drive, and that an estimate of costs also be included in the report. Comment: Briefing provided 24 April 2012	CW	March 2013
10.4.12 MT 3562790	CW1.7 - Report on the establishment of a Leash Free Dog Area at Milton park Macquarie Fields. The report should include concept designs, costings and information on the outcome of a formal public consultation process.	CW	March 2013
10.4.12 RM 3562944	CG8.2 - Report on the viability of establishing a skate park within Airds.	CW	February 2013
5.6.12 BT 3068270	PE5.1 - Report regarding the feasibility of expanding the existing car park on the corner of Alexander Crescent and Railway Parade Macquarie Fields. Comment: reported Item 1.2 City Works Committee 11.12.12	CW	
31.7.12 PL 3120705	CW5.1 - Report on the status of the proposed traffic management within Parkside and Centennial Crescents, Park central to address traffic flow and parking in the area. Briefing Provided 23.10.12	CW	February 2013
16.10.12 WG 3197593	CW5.2 - Report outlining details of Frankston City council's 'Hoon Hotline' initiative and also examining the feasibility of the establishment of a similar hotline for the Campbelltown LGA.	CW	February 2013
16.10.12 PL 3197155	CG8.4 - Report examining the feasibility of installing CCTV capabilities in the Campbelltown CBD, with installation locations to be determined in conjunction with Campbelltown Police. The report to also outline the costs associated with the installation, maintenance and monitoring of the system and detail any government grants available to assist in the installation of ta CCTV system.	CW	February 2013

*Date of Decision *Mover *DocNo	Item/Comments	Div.Resp	Comp Date
20.11.12 WG 3224685	NM15.4 - Report detailing the cost of new paving for Queen Street Campbelltown.	CW	March 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
10.5.11 RM 3102591	PE5.4 - Report outlining the feasibility of establishing a Sub Committee to coordinate celebrations and identify a suitable memorial for the 100 years of Anzac Day celebrations in 2015.	BS	February 2013
13.12.11 MT 3421466	6.1CS - Urgent report in February 2012 detailing the current and future status of Bambi Kindergarten in Edmondson Park. Comment: reported item 21.2 Corporate Governance Committee 11.12.12.	BS	
28.8.12 PL 3147985	CG3.2 - Further report for the review of the Draft Minto Indoor Sports Centre Plan of Management upon completion of the public consultation and submission process.	BS	March 2013
31.7.12 RK 320927	PE5.3 - Report examining the feasibility of constructing an external storage and rock wall climbing facility at the Ambarvale community centre.	BS	March 2013
20.11.12 CM 3231939	CG6.1 - Report investigating the feasibility of advertising vacant property leases on Council's website.	BS	March 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
12.12.06 JB 1327990	PE 2.4 - Report presenting the Draft Local Environment Study LES and Preliminary Draft Local Environmental Plan LEP - Glenlee. Comment: Briefing to Councillors held 17 May 2011. Awaiting further advice from Department of Planning and Infrastructure.	PE (EP)	February 2013
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE (EP)	March 2013
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.	PE (EP)	February 2013
13.12.11 JB 3421758	3.3PE - Further report on the terms and conditions of the Draft Voluntary Planning Agreement on the Airds/Bradbury Renewal Project.	PE (DS)	February 2013
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.	PE (DS)	March 2013
3.7.12 JB 3093747	PE1.1 - Further report on the results of the CD and DVD recycling project.	PE	February 2013
3.7.12 PH 3094438	CG8.2 - Report investigating the feasibility and administrative requirements necessary for the area known as Park Central to become a suburb of Campbelltown in its own right.	PE	February 2013
31.7.12 GG 3120926	PE5.2 - Report detailing planning controls for centres located along major rail links from Campbelltown to the Sydney CBD	PE	February 2013
16.10.12 TR 3197352	PE2.7 - Further report following the completion of the peer review report - Independent Assessment of Groundwater Flows and Aquifer Behaviour within the Camden Gas project Area. Comment: reported Item 2.3 Planning and environment Committee 11.12.12	PE	
16.10.12 AM 3197346	PE4.3 - Further report to consider adopting the companion animal rescue fee. Comment: On public exhibition until 30.1.12	PE	February 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
16.10.12 FB 3197140	CG8.1 - Report on Council's Signage Code with a view to assisting small business and business in the Campbelltown Local Government Area.	PE	March 2013
20.11.12 RK 3207209	PE2.9 - Further report on the outcome of the public exhibition of the proposed reserve names for Edmondson Park South.	PE	March 2013
20.11.12 TR 3211517	PE2.10 - Further report detailing the administrative and assessment procedures associated with Pre-Gateway and Gateway Reviews - re amendments to the Local Environment Plan making process.	PE	March 2013

9.2 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors November 2012

Attachments

Nil

Report

On 19 October 2010, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

(a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:

- (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs),
- (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes,
- (iii) the attendance of councillors at conferences and seminars,
- (iv) the training of councillors and the provision of skill development for councillors,
- (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time,

(viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions,

These expenses are calculated on a monthly basis and reported to Council. Expenses as at November 2012 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for November 2012.	\$1,164
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for November 2012.	\$4,908
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for November 2012.	\$256
4.	Periodicals Cost of annual subscriptions. Cost for November 2012.	\$521
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for November 2012.	\$3,765
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for November 2012.	\$3,190
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for November 2012.	\$145
8.	Travelling Expenses for Use of Private Vehicle Reimbursement of travelling expenses on authorised Council business. Claims submitted for November 2012.	\$12

Provision of Facilities

1.	Accommodation Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for November 2012.	\$6,340
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2.	Communication System Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for November 2012 in accordance with Councillors Policy.	\$1,915
3.	Office Equipment Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for November 2012.	\$416
4.	Council Vehicle Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for November 2012.	\$907
5.	Internet Facilities Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for November 2012.	\$541
6.	Care Expenses Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for November 2012.	\$92

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for November 2012 amounted to \$24,172.

Officer's Recommendation

That the information be noted.

Council Meeting 18 December 2012 (Hawker/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 229

That the Officer's Recommendation be adopted.

9.3 Notification to Independent Pricing and Regulatory Tribunal

Attachments

Nil

Report

Council has on recent occasions been presented with the framework around the Integrated and Reporting Framework including the community consultation process in reviewing all plans to ensure that community input has been encouraged. At these presentations there were proposals put forward to Council in dealing with the funding gap in relation to asset maintenance as well as well as the backlog in upgrading council's asset portfolio.

This presentation outlined a number of key factors and the financial pressures that has over time, resulted in an asset renewal and maintenance gap. Recent changes to the way in which assets are recorded within Council's registers and treated as fair value in accordance with the Australian Accounting Standards as well as depreciation purposes has resulted in an extensive inspection and assessment process.

As a result of the work conducted in documenting all of Council's assets a more accurate funding gap to bring Council's assets up to a reasonable standard has been identified and costed at \$25.2m. In order to maintain Council's assets at a reasonable standard, further funding of \$7.1m will be required to prevent this maintenance gap from reoccurring.

Council has continued to source savings from efficiencies and the rationalisation of its assets where possible, however has now reached a critical point in addressing the funding gap of the asset portfolio.

Council was presented with a number of rating options as part of the funding scenario to address the infrastructure gap with the preferred option being a 5% special rate variation in 2013-2014 to address the existing maintenance gap as well as a 5% special rate variation applicable in 2014-2015 to address the asset maintenance backlog.

As highlighted in the presentation the Integrated Reporting and Planning Framework requires extensive community consultation which would take place December through to mid February. This is also the case in presenting an application for a special rate variation to the IPART.

The Minister for Local Government has delegated to IPART the responsibility of determining the rate peg amount for each rating year as well as determining all council applications for a special rate variation.

IPART has compiled a timetable to assist Council's in the process and although Council may choose to withdraw an application, notification of a proposal is required by 14 December 2012. The timeframe to submit an application for a special rate variation is 11 March 2013. A decision is announced mid June for all special rate variation.

It is recommended that council notify IPART of its intention to submit an application for a special rate variation. As part of this process Council conduct extensive community consultation to gauge community support.

Officer's Recommendation

1. That Council notify IPART of its intention to lodge an application for a special rate variation as required by the IPART guidelines.
2. That Council conduct extensive community consultation to gauge community support.

Council Meeting 18 December 2012 (Chanthivong/Kolkman)

1. That Council inform IPART that it will not be seeking a special variation.
2. That Council prepares its budget in accordance with the IPART recommendation of a rate variation of 3.4%.
3. That Council conduct community consultation in accordance with the Integrated Planning and Reporting framework.

Council Resolution Minute Number 230

That the Council Resolution be adopted.

A **Division** was called in regard to the Resolution for **Item 9.3** - Notification to Independent Pricing and Regulatory Tribunal - with those voting for the Motion being Councillors Brticevic, Chanthivong, Dobson, Glynn, Greiss, Hawker, Kolkman, Matheson, Mead, Oates and Rowell.

Voting against the Resolution were Councillors: Borg, Lake, Lound and Thompson.

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report.

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 18 December 2012 (Hawker/Greiss)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 231

That the Officer's Recommendation be adopted.

ATTACHMENT 1

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jan to Mar 2011	Apr to June 2011	July to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct to Nov 2012	Dec 2012
Campbelltown	250	9.5	242	172	263	225	138	202	9
Ruse	103	133	22	0	154	96	114	5	0
Kentlyn	0	0	0	0	0	0	0	0	0
Airds	253	172	281	347	243	618	902	609	115
St Helens Park	73	8	17	43	31	0	0	56	0
Rosemeadow	67	10	70	0	11	0	293	37	0
Ambarvale	4	16.5	0	88	0	5	0	45	13
Woodbine	27	6	0	0	0	1	0	0	0
Claymore	2	53.5	34	94	70	74	16	26	12
Eschol Park	177	29	0	0	36	20	7	8	0
Kearns	65	2	0	0	0	0	0	0	0
Raby	223	41	36	105	1	1	159	0	9
St Andrews	38	4.5	0	0	0	23	1	0	0
Bow Bowling	14	0	0	0	0	0	0	0	0
Minto	235	101	275	188	40	114	44	86	104
Ingleburn	176	150	20	300	459	200	207	71	158
Macquarie Fields	210	39	40	160	145	171	124	142	24
Glenfield	243	117	91	126	274	310	289	311	50
Blair Athol	4	0	0	0	0	0	0	0	0
Bradbury	74	7	31	4	78	6	166	0	18
Total m ²	2228	895	1159	1627	1805	1864	2460	1598	512

During the reporting period, Council received no additional requests for removal of graffiti. 8 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2011	Apr to June 2011	July to Sep 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct to Nov 2012	Dec 2012
27	28	36	26	37	17	25	16	8

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets. These statistics demonstrate a reduction in graffiti incidents by vandals in selected high profile areas.

Area	Jan to Mar 2011	Apr to June 2011	July to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct to Nov 2012	Dec 2012
Area 1	944	965	851	897	1382	1118	1422	1139	416
Area 2	939	1275	875	797	917	1281	1463	790	374
Area 3	674	1097	864	856	647	1364	1081	671	239
Area 4	990	920	650	717	1965	1407	1967	1422	713
Total	3547	4257	3240	3267	4911	5240	5933	4022	1742

OPERATIONAL SERVICES SECTION (Reporting period 5 November – 2 December 2012)

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	58	26	20	36
Road Verges – Sites	44	39	15	48
Community/Childcare Centre's - Sites	6	13	4	0
Servicing Laneways – Sites	60	46	67	0
Litter/Rubbish Pickup	121	87	30	22
Herbicide Spraying (hrs)	49	14	12	0
Mulching (cm ³)	11	0	0	0
Garden Maintenance	0	0	0	0
Garden Refurbishment	0	0	0	0
Top Dressing (hrs)	0	0	0	0
Aeration of Fields	0	0	0	0
Sharps Pickup	0	0	0	0
Pathway Requests	7	7	0	0
Tractor Road Verge (Sites)	15	12	7	9
Tractor Servicing Parks & Reserves (Sites)	46	31	28	23
Cemetery	0	0	0	0
Fire Hazard Reduction	0	0	0	0
Road Crews Servicing Parks	10	7	0	0
Refilling of Sandpits	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	42	53	26	33
Road Verges – Sites	31	17	22	23
Community/Childcare Centre's – Sites	15	12	17	11
Cemetery	0	0	0	0
Tractors Servicing Sporting Fields	31	31	53	40
Litter/Rubbish Pickups (hrs)	47	52	36	31
Herbicide Spraying (hrs)	20	27	25	25
Mulching – Quantity M ³	2100	0	0	0
Garden Maintenance – Sites	33	26	38	40
Garden Refurbishment – Sites	9	2	2	0
Top Dressing – Sites (tonne)	8	9	14	8
Aeration of Fields – Sites	0	0	0	0
Sharps Pickups – Quantity	0	0	1	0
Miscellaneous Requests (hrs)	0	0	0	0
Refilling of Sandpits	0	0	0	0
Plumbing	30	10	27	10
Fit Goal post sleeves	0	0	0	0
Cricket Wicket Maintenance	29	39	66	36

Civic Centre Gardens

Refurbishment planting has been undertaken within some of the garden beds located on the Broughton Street frontage of the Civic Centre grounds.

Thomas Bourke Reserve

A new garden bed has been constructed on the Badgally Road frontage of Thomas Bourke Reserve. The new garden bed that now incorporates the reserve name sign will be planted out during early 2013 using assorted native shrub species.

Jemina Jenkins Reserve

A new garden bed has been constructed on the Semillon Crescent frontage of the reserve in an attempt to redirect the overland flow of water during heavy rain periods. It is proposed that the garden bed will be planted out prior to Christmas 2012 using assorted native trees and shrubs.

Weed Control

Council's weed control contractor has completed the selective control on all of the nominated playing fields throughout the City area. Weed control has also been carried out on a number of garden areas at Harvey Brown Reserve, Jonathon Brooker Reserve and the newly landscaped areas at Farrow Road.

Redfern Street, Ingleburn - Screen Planting

Screen planting of an area adjacent to the rail corridor has been carried out using approximately 250 assorted Grevillea species to complement the existing mature Bottlebrush species. The entire planting area has been mulched to suppress weed growth and assist in soil moisture retention.

Glenalvon Gardens

Horticulture staff have been involved in the ongoing hand watering of the garden areas within Glenalvon during the current dry period.

Hand Watering of Newly Established Garden Areas

Council's water tank has been involved in the ongoing hand watering of the newly established garden areas such as Rizal Park, Farrow Road landscaping, Redfern Street screen planting, Marsden Park and the National Tree Day planting sites.

Council Tree Inspections

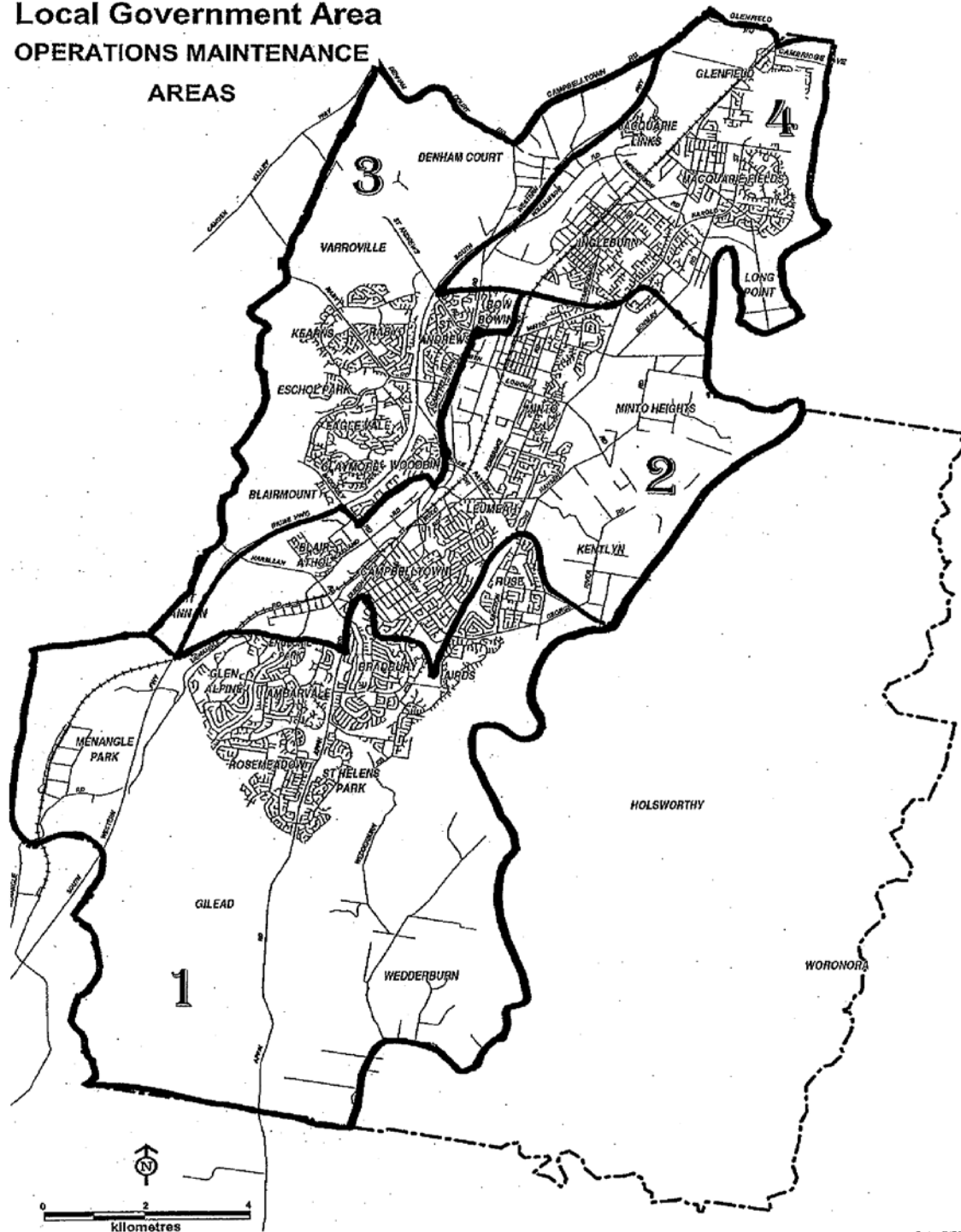
Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	7	10	1	4	22
Council	29	17	10	30	86
Termites	0	0	0	0	0
Plumber - Sewer Chokes	0	0	0	0	0
N/A	3	0	0	2	5
HOLD	2	2	0	0	4
Area Totals	41	29	11	36	117

Private Property Tree Inspections

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	20	5	6	10	41

**Campbelltown City Council
Local Government Area
OPERATIONS MAINTENANCE**

AREAS



Date: 7/5/2003

ROADS AND DRAINAGE

A. ROADS AND FOOTPATHS – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m ²	90	283	8	152	533
Road restorations m ²	0	42	0	0	42
AC Base Course Total (tonne)	0	7	0	352	359

B. ROADS RESERVE OPENING & RESTORATIONS – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	4	10	3	16	33
Telstra Inspections	2	4	3	1	10
Sydney Water inspections	4	8	10	6	28
Integral inspections	1	0	2	4	7
Gas Inspections	0	4	5	6	15
Customer requests	1	0	1	0	2

C. COMMUNITY RESPONSE – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash racks	88	6	3	39	136
Pits cleaned by hand or suction	133	136	344	108	721
Tail out drains / headwalls	2	29	1	3	35
Removal of waste matter (cubic	32	37	19	49	137
Flushing of stormwater lines (linear	408	190	201	106	905
Underpass (drainage) cleaning	1	2	0	0	3
Trip hazards/footpath hazards	29	8	6	13	56
Dead animals removed	17	12	1	18	48
Parra webbing drainage,	339	6	1	25	371
Sign retrievals and straightening	0	20	2	2	24
Syringes	3	160	0	2	165
Deliver and set up at venues	0	1	0	0	1
Paver repairs	0	0	0	0	0
Oil/ Paint Spill / Debris on Road	12	12	11	4	39
Median Cleaning / Poisoning	237	181	115	366	899
Guide Posts	5	12	44	3	64
TOTAL	1306	812	748	738	3604

D. STREET ACCESSORIES

Sign Manufacturer Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	2	12	6	2	22
Street signs	2	24	0	12	38
Community signs	0	3	3	0	6
Ordinance signs	2	15	3	4	24
Various council signs	0	50	0	0	50
Various council stickers	0	0	0	0	0
Warning signs	2	6	6	0	14
Council special events	0	38	0	0	38
Directional	0	0	3	0	3
Banners	0	16	0	0	16
Various Stickers	0	6	0	0	6
TOTAL	8	225	21	18	272

Sign Erection Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	3	7	0	0	10
Bollards replacement and repair	18	4	2	4	28
Street signs	24	37	4	8	73
Community signs	15	48	1	1	65
Ordinance	14	9	3	4	30
Regulatory	37	111	72	58	278
Graffiti Removal m ²	3	1	10	10	24
Warning Signs	16	28	5	5	54
Install various banners	4	2	0	0	6
Line Marking / Car Park	0	10	0	40	50
Directional	7	7	2	2	18
Total	141	264	99	132	636

Minor Patching

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	250	717	125	281	1373
Edge breaks m ²	0	34	0	3	37
Restorations m ²	0	0	0	0	0
Car parks pot holes	0	0	0	0	0
Trip Hazard Footpaths	3	2	0	0	5
Total	253	753	125	284	1415

E. FOOTPATH RECONSTRUCTION PROGRAM 2012 -2013
25% complete, estimated completion of program May 2013

F. ROAD REHABILITATION PROGRAM 2012 -2013
Rehabilitation – 40% complete
Sealing – 40% complete
Stabilisation – 45% complete
Micro-sealing – 75%
Rejuvenation – 55%

G. ANNUAL FOOTPATH CONSTRUCTION PROGRAM 2012 -2013
100% complete, estimated completion of program December 2012

H. OPERATIONS MINOR WORKS**Campbelltown Golf Club**

Small culvert on 5th hole in progress

Minto Child Care Centre

Refurbishment of playground 99% complete, pending plant delivery

Namut Child Care Centre – Refurbishment of playground

60% complete

Cleopatra Reserve cycleway

Cycleway 100% complete. Reconstruction of median traffic inland in progress

Glenfield Road Footpath/ Cycleway

Construction 10% complete, estimated completion 20 December

I. CAPITAL WORKS**Farrow Road Extension**

Improvements to existing car park, lines marking in progress - 98% complete

John Kidd Reserve Footpath Extension Stage 4

Culverts to be installed. Footpath construction in progress - 85% complete, estimated completion end December 2012.

Waterwise Garden Park Central

Landscaping works – 100% complete. Additional shade structure and seating ordered

St Thomas Moore School

Fencing adjustment and Telstra pit relocation – 100% complete

Stanley Road Ingleburn - Drainage and Pedestrian Crossing Construction

Drainage construction prior to road reconstruction, including pedestrian crossing blisters. V' drain, PVC pipe culvert and drainage pits under construction, approximately 80% completed. Expected completion mid December 2012.

Gilchrist Drive Bridge, Campbelltown - Maintenance

Concrete cancer rehabilitation of bridge super-structure – 100% complete by the end of November 2012.

Mary Brookes Park Batting Tunnel

100% complete

Eagle Vale Drive Road Widening to four lanes

Excavation completed, stabilising of sub grade completed, trimming and consolidation of base and shoulders - 50% complete

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, and wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9902	Mower Trailer	Replace Axle	CCC Workshops and Supplier	60hrs
9430	Mower Trailer	Replace Axle	CCC Workshops and Supplier	60hrs
9527	JCB Backhoe	Ride Control	CCC Workshops and Supplier	48hrs

The following is a breakdown of the work performed since the last report **5 November – 2 December 2012**

9902	Mower trailer had a broken axle. Delivery of the new axle was delayed for over 4 weeks causing excessive downtime. Axle has now been fitted and the trailer is back in service.
9430	Walkways trailer had a broken axle and a new one was ordered from the supplier.
9527	The JCB backhoe had a faulty ride control and was sent to an hydraulics repairer. The ride control accumulator was replaced. The backhoe is now back in service.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	77
Services carried out	37
Repairs to trucks	94
Repairs to heavy plant	21
Repairs to trailers	29
Tractors/implements	42
SES repairs	7
RFS repairs	9
Small plant repairs	70
Repair to cars	18
Repairs to mowers	73
Repairs to sweepers	13
Pathway requests (completed)	27

Of the reported repairs above 68 were out in the field.

The Workshop has also carried out the following duties:

- Manufacturing and repair of various gates, locks and lock boxes around Campbelltown
- Drain cover repairs
- Installed large pit cover - Ingleburn
- Bus Shelter repairs
- Repairs to various signs
- Installed hand railing – Queen Street
- Repairs to cricket nets – Eschol Park

Workshop Solar panels have currently produced 19,365 KW/Hours to date back to the electricity grid.

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

Asset Protection Zones (APZ)

Works will soon commence to improve the Mary Victoria APZ at Bunbury Curran Park, Macquarie Fields. Rubbish removal has been completed at the Simmos Beach Reserve APZ ready for works on cutting back overgrown vegetation.

Fire Trails

Vegetation management has been conducted on several overgrown fire trails within Simmos Beach Reserve to prepare for upcoming APZ and bush regeneration works.

Fire Trail Rehabilitation Project – Simmos Beach Reserve

Seed collection is ongoing within the reserve for the propagation of local species for planting in autumn and spring.

Mechanical Works

45 hazard reduction slashing sites were completed in the reporting period, totalling an area of 67.4 hectares with over 1285 assets protected.

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Currently being prepared

- T12/08 Park Central Grounds Maintenance
- T12/11 Construction of Leumeah Pedestrian Bridge
- T12/22 General Trades – Miscellaneous
- Q12/29 Consultant to advise on changes to Health, Aged and Disability Services Industry

Currently Advertised

- T12/01 Domestic Waste Collection
- T12/12 Security Services
- T12/23 Macquarie Fields Pool – Excavation and Concrete Works
- T12/24 Macquarie Fields Pool Tiling and Jointing

Currently Under Evaluation

- EO12/02 Management of Minto Indoor Sports Centre
- Q12/17 Out-front Mowers (Local Government Procurement Contract)
- Q12/27 RFID System at Eagle Vale Library (Local Government Procurement Contract)
- Q12/31 Staff Training Centre Demolition

ASSET MANAGEMENT

Roads

- Pavement rejuvenation for 2012-2013 is 53% completed.
- Microsealing work is 86% completed.
- Epping Forest Drive, Hurricane Drive, Harrow Road, Saywell Road and St Helens Park Drive Roads to Recovery Projects are 100% completed.
- Road inspections have been carried out for 95% of selected road projects for 2013-2014 works program.
- Pavement stabilisation for Minto Road has been completed.

Kerb and Gutter

- Draft Kerb and Gutter program for 2013-2014 (both road work related and annual programs) is being prepared.

Bridges and Culverts

- Gilchrist Drive Bridge concrete repair work has been completed.
- Works Order for concrete repair work for bridges and culverts in various locations has been issued.

Parks and Public Spaces

- Koshigaya Park – New concrete slabs have been installed to rectify worn areas. A new fence has been installed along Hurley Street to prevent children running towards the road.
- Macquarie Fields Pool – New playground and 4 shade structures have been completed and are available to the public.
- Marsden Park – New playground equipment and shade structures have been completed and are now available to the public.

Playground Equipment

- Koshigaya Park – New Kaleidoscope Panel has been replaced with the addition of plants to the garden beds.
- Playground Tender is now completed. Three playgrounds at Glenfield Park, Simmos Beach and Peace Park will be replaced.
- Playground repairs have been carried out at Seddon Park, Koshigaya Park, Marsden Park and Cook Park.

Internal Assets – Electrical Testing and Tagging

- Council's Electrical Contractor has completed testing and tagging on several requested items, with no defects found.

Footpath Reconstruction Program

- Footpath Reconstruction Program is 99% completed (2011-2012)
- Footpath Reconstruction Program for 2012-2013 is 10% completed.
- Additional footpath inspections have been carried out in Leumeah and Ingleburn. All defects have been mapped and actions entered into Council's Asset Management System.

Building Inspections

- New building evaluation plan has been implemented. Results are being updated in Council's Asset Management Register.
- Asset Building Program for 2013-2014 is currently being prepared.

Stormwater

- Pit lid and frame reconstruction Program is 24% completed.
- Stormwater reconstruction program for 2013-2014 is being prepared.

Asset Management System, Grants and Reports

- Map information update for stormwater and bridges is being prepared.
- Roughness data is being collected 250km roads by using Council's Roughness Testing Vehicle. Progress is satisfactory with 60% of data collection completed.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Meals on Wheels - Works to convert the shower facility to an internal toilet is now completed.

Dredges Cottage - Installation of the new kitchen and appliances are now completed.

East Campbelltown Hall - Works order has been issued for the supply and installation of a new front fence. Quotations have also been requested for internal refurbishment works.

Kayess Park - Storage shed extension works are now completed.

Eschol Park - New awning installation is due to commence shortly.

Old Showground -The construction of a new viewing platform has commenced. All works are proceeding on schedule.

Art Centre - New sandstone steps have been installed near the Japanese garden's pond. In addition, plaster wall lining works are being completed in the gallery.

Civic Hall - New baby change table has been installed in the disable toilet.

Building Program Maintenance Painting – Various painting works have been completed at the following facilities:

- Quondong - rear pergola posts, perimeter fencing and rear external walls.
- Campbelltown Swim Centre – New timber benches in both men’s and ladies change rooms.
- Campbelltown Library – Foyer entry columns and structures, metal fascia’s and roof frame on eastern side of pergola.
- Ingleburn Community Centre – All stormwater related damage has been completed.

Building Program Maintenance Flooring – The following facilities have undergone replacement of floor coverings.

- Dredges Cottage – New vinyl in kitchen
- Eaglesnest – Replacement of carpet throughout the centre.
- Wombat Willows – Replacement of carpet in various rooms is now completed.

Building Program Maintenance Roofing – Roof Harness Anchors have been installed at the following facilities:

- Eagle Vale Neighbourhood Centre
- Campbelltown Family Day Care Centre
- Glenfield Community Hall
- Glenquarie Senior Citizens
- St Helens Park Community Centre

FACILITIES SUPPORT

Customer Requests	
Sporting Clubs with overdue keys	32 clubs with 233 keys outstanding
Key extension, issues, alarm codes and access	570
Request for access to Council Reserves	10

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

12.1 Planning Assessment Commission's Review of the Stage 3 Camden Gas Project

Attachments

Letter from the Planning Assessment Commission regarding its review of the Stage 3 Camden Gas Project

Report

A report has recently been provided to Council on the 11 December 2012 as part of the Planning and Environment Committee Agenda (Item 2.3 refers), regarding the Response to Submissions Report for the Camden Gas Project Stage 3 Application. Council has now received a letter (Attachment 1) from the Planning Assessment Commission (PAC) advising that it is in the process of arranging public hearings as part of its review of the Project Application, which is proposed for early February 2013.

Of interest to Council will be the terms of reference for the Commission's review of the Project Application, which will consider a number of concerns raised by Council and detailed in its proposed draft submission to the Department of Planning and Infrastructure (DP&I) concerning the Stage 3 Application. As noted in the attached letter, all previous submissions have been referred to the PAC for its consideration, and further submissions received to the amended application (subject of the Response to Submissions Report) will also be forwarded after the close of the exhibition period. Therefore, should Council endorse the proposed draft submission subject of the report (Item 2.3 of the Planning and Environment Agenda), this will also be forwarded to the PAC for review.

The letter from the PAC has also acknowledged Council's extensive submission to the original EA and has made itself available to meet with Council prior to the public hearings to receive a briefing on Council's concerns. A tentative date of Thursday 24 January 2013 for this briefing has been scheduled.

It is therefore recommended that the General Manager and Director Planning and Environment attend the meeting on the 24 January 2013 to provide a briefing detailing the concerns as raised in the proposed draft submission attached to the Planning and Environment report (Item 2.3).

Officer's Recommendation

That the General Manager and Director Planning and Environment attend the meeting on the 24 January 2013 to provide a briefing to the PAC detailing the concerns as raised in the proposed draft submission attached to the Planning and Environment report (item 2.3).

Council Meeting 18 December 2012 (Borg/Lake)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 232

That the Officer's Recommendation be adopted.

ATTACHMENT 1



Contact: Paula Poon
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Fax: 02 9299 9835
Email: paula.poon@planning.nsw.gov.au

Mr Paul Tosi
General Manager
Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

6 December 2012

Dear Mr Tosi

Proposed Stage 3 of the Camden Gas Project (MP09_0150)

The Honourable Brad Hazzard MP, Minister for Planning and Infrastructure, pursuant to section 23D(1)(b)(ii) and Schedule 3 of the *NSW Environmental Planning and Assessment Act 1979*, has directed the Planning Assessment Commission to be constituted to review the project application for the Stage 3 Camden Gas Project.

The Commission comprises:

- Mr Garry West (Chair);
- Emeritus Professor Kevin Sproats; and
- Mr Joe Woodward PSM.

The terms of reference for the Commission are:

To carry out a review of the Stage 3 of the Camden Gas Project, and:

- a) consider the environmental assessment for the project, any submissions received on the project, the response to submissions, the amended development application for the project, and any other relevant information;
- b) assess the merits of the project as a whole, paying particular attention to:
 - the surface and groundwater impacts of the project, including the potential impacts of any hydraulic fracturing;
 - any potential land use conflicts between the project and existing and future urban development in the area and/or the values of the Scenic Hills area; and
 - any other potentially significant impacts of the project; and
- c) recommend appropriate measures to avoid, minimise and/or offset these impacts;

The Minister also requested public hearings to be held as part of the review. The Commission is in the process of arranging the public hearings to be held in early February 2013. When the arrangement is finalised, all submitters will be notified about the hearings.

All previous submissions made to the Department of Planning and Infrastructure have been forwarded to the Commission for its consideration. Submissions on the amended DA (response to submissions) will also be referred to the Commission after the close of exhibition period.

The Commission notes that Campbelltown City Council made an extensive submission to the Department on the original EA. The Commission is available to meet with you or your representatives prior to the public hearings for a briefing on issues of concern to the Council. As discussed with Mr David Henry, the meeting is tentatively scheduled to be held at 10.00am on Thursday, 24 January 2013 at Council Office. Please advise the suitability of the meeting time and date. If you have any questions regarding the meeting or the Commission process, please call me on 9383 2101.

Yours sincerely

A handwritten signature in black ink, appearing to read 'P Poon'.

Paula Poon
Director, Commission Secretariat

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