

## **Extraordinary Meeting held at 7.30pm on Tuesday, 18 September 2012.**

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### **APOLOGIES**

### **DECLARATIONS OF INTEREST**

#### **Pecuniary Interests**

#### **Non Pecuniary – Significant Interests**

#### **Non Pecuniary – Less than Significant Interests**

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**Minutes of the Extraordinary Meeting of the Campbelltown City Council held on 18 September 2012**

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**Present** His Worship the Mayor, Councillor A Chanthivong  
Councillor F Borg  
Councillor G Brticevic  
Councillor S Dobson  
Councillor W Glynn  
Councillor G Greiss  
Councillor P Hawker  
Councillor R Kolkman  
Councillor P Lake  
Councillor D Lound  
Councillor A Matheson  
Councillor C Mead  
Councillor M Oates  
Councillor T Rowell  
Councillor R Thompson

**Apology** Nil

**Acknowledgement of Land**

An Acknowledgement of Land was presented by the Chairperson Councillor Chanthivong.

**DECLARATIONS OF INTEREST**

There were no Declarations of Interest at this meeting.

**Declaration of Office**

The General Manager administered the Declaration of Office, noting that participation was voluntary.

The following Councillors participated in the Declaration of Office: Brticevic, Dobson, Greiss, Hawker, Lake, Lound, Matheson, Mead, Rowell and Thompson.

**Welcome**

Councillor Chanthivong noted that there were a large contingent of Councillors' family and friends in attendance for the inauguration of the new Council and welcomed all present to the meeting.

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### **Thank You**

His Worship the Mayor, Councillor Chanthivong, congratulated all Councillors on their election or re-election to Council and indicated that he looked forward to working with them for the benefit of the community.

Councillor Chanthivong indicated that it had been a great privilege for him to serve as the Mayor of Campbelltown and thanked Councillors for their support and cooperation afforded him during his term as Mayor.

Councillor Chanthivong thanked all Council staff for their dedication, support and the friendship afforded him during his term as Mayor.

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## **EXTRAORDINARY MEETING OF THE CAMPBELLTOWN CITY COUNCIL MEETING TO BE HELD ON 18 SEPTEMBER 2012**

### **1. BUSINESS: REPORT OF THE GENERAL MANAGER**

#### **1.1 Election of Mayor, Deputy Mayor, Standing Committees and Council Delegates to Sub Committees, various Statutory Authorities and other Organisations**

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#### **Attachments**

List of Standing Committees and Sub Committees, various Statutory Authorities and other Organisations

#### **Declaration of Office**

The Declaration of Office will be administered by the General Manager.

#### **Report**

Detailed below are the procedures to be followed at the Extraordinary Meeting for the election of the Mayor and Deputy Mayor.

#### **1. Election of Mayor and Deputy Mayor**

The provisions of the *Local Government Act 1993* governing the election of the Mayor and Deputy Mayor are contained in Schedule 7 of the *Local Government (General) Regulation 2005*. The Schedule outlines that where more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.

The Mayor and Deputy Mayor will be elected for the period of September 2012 to September 2013.

#### **Officer's Recommendation**

That Council determine the system of voting for the office of Mayor and Deputy Mayor.

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1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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**Extraordinary Meeting 18 September 2012 (Lake/Borg)**

That the method of voting for the election of Mayor and Deputy Mayor be by show of hands.

**Minute Resolution Number 164**

That the method of voting for the election of Mayor and Deputy Mayor be by show of hands.

**His Worship the Mayor, Councillor Chanthivong vacated the Chair and called upon the General Manager to act as Returning Officer for the election of the position of Mayor.**

A written nomination for the position of Mayor was received for Councillor Dobson, the nomination was moved by Councillor Lake, seconded Councillors Hawker, Greiss, Matheson, Mead, Rowell and Thompson.

A written nomination for the position of Mayor was received for Councillor Chanthivong, the nomination was moved by Councillor Borg, seconded Councillors Brticevic, Glynn, Kolkman, Lound and Oates.

Both Councillors agreed to their nominations.

The General Manager called for a show of hands resulting in Councillor Dobson being elected as Mayor for the ensuing term.

**At this stage of the meeting Her Worship the Mayor, Councillor Dobson assumed the Chair.**

**Election of Deputy Mayor**

A written nomination for the position of Deputy Mayor was received for Councillor Greiss, the nomination was moved by Councillor Lake, seconded Councillors Hawker, Dobson, Matheson, Mead, Rowell and Thompson.

A written nomination for the position of Deputy Mayor was received for Councillor Borg, the nomination was moved by Councillor Chanthivong, seconded Councillors Brticevic, Glynn, Kolkman, Lound and Oates.

The General Manager called for a show of hands resulting in Councillor Greiss being elected as the Deputy Mayor for the ensuing term.

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## 1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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### **Appreciations**

Her Worship the Mayor, Councillor Dobson expressed her thanks to Councillors Chanthivong and Thomas for their contribution and dedication to Council and the community during their term as Mayor and Deputy Mayor.

Her Worship the Mayor, Councillor Dobson congratulated Councillor Greiss on his election as Deputy Mayor.

Councillor Chanthivong congratulated Councillor Dobson and Greiss on their election as Mayor and Deputy Mayor and passed on his very best wishes and indicated that he looks forward to working with them and all Councillors during the upcoming year.

## **2. Standing Committees**

Council has four Standing Committees, each comprising seven members, with a quorum of four Members. The Mayor is also a member of all Standing Committees.

Councillor Lake tabled a document outlining nominations for membership of Council's Standing Committees.

Councillor Lake noted that a copy of the document outlining the nominations had been distributed to all Councillors prior to the Extraordinary meeting.

There being no other nominations the Councillors detailed in Councillor Lake's document and outlined below were elected unopposed.

### **(a) Community Services Committee**

Councillors: Rowell - Chairperson  
Brticevic  
Glynn  
Lound  
Matheson  
Oates  
Thompson

### **(b) Corporate Governance Committee**

Councillors: Mead - Chairperson  
Borg  
Chanthivong  
Greiss  
Hawker  
Kolkman  
Lake

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## 1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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### (c) City Works Committee

Councillors    Lake - Chairperson  
                  Borg  
                  Brsticevic  
                  Chanthivong  
                  Glynn  
                  Hawker  
                  Mead

### (d) Planning and Environment Committee

Councillors    Greiss - Chairperson  
                  Kolkman  
                  Lound  
                  Matheson  
                  Oates  
                  Rowell  
                  Thompson

## 3. Sub Committees

Councillor Lake tabled a document outlining nominations for membership for Council's Sub Committees and delegates to various Statutory Authorities and other Organisations.

Councillor Lake noted that a copy of the document outlining the nominations had been distributed to all Councillors prior to the Extraordinary meeting.

There being no other nominations the Councillors detailed in Councillor Lake's document and outlined below were elected unopposed.

Councillor Lake indicated that a number of positions remain vacant and it was agreed that a report be presented to the next Corporate Governance Committee seeking additional nominations from Councillors to fill these positions.

**Note:** the Mayor is, by virtue of holding that office, a member of each Sub Committee of the Council.

### (a) Australia Day Awards Sub Committee

Councillors:    Mayor  
                  Rowell - Chairperson  
                  Lake - Vice Chairperson  
                  Vacant  
                  General Manager (or Nominee)

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1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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**(b) Community Safety Sub Committee**

Councillors: Hawker - Chairperson  
Vacant - Vice Chairperson

**(c) Campbelltown Arts Centre Sub Committee**

Councillors: Hawker - Chairperson  
Thompson - Vice Chairperson  
Rowell  
General Manager (or Nominee)

**(d) Glenalvon Sub Committee**

Councillors: Vacant - Chairperson  
Vacant - Vice Chairperson

**(e) Heritage Protection Sub Committee**

Councillors: Rowell - Chairperson  
Vacant - Deputy Chairperson

**(f) Innovation and Performance Sub Committee**

Mayor: Councillor Dobson - Chairperson  
Chairperson CG: Councillor Mead  
Chairperson P&E: Councillor Greiss  
Chairperson CW: Councillor Lake  
Chairperson CS: Councillor Rowell  
General Manager (or Nominee)  
Director Business Services (or Nominee)

**(g) Sports Liaison Sub Committee**

All interested Councillors are invited to attend the Sub Committee meetings.

Councillor: Thompson - Chairperson

**4. Traffic Committee**

Councillors: Greiss - Chairperson  
Director City Works

**5. Audit Committee**

Mayor: Councillor Dobson  
Deputy Mayor: Councillor Greiss  
Chairperson CG: Councillor Mead

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## **6. Council Delegates to Various Statutory Authorities and Other Organisations**

### **(a) Association of Mine Related Councils**

Councillor: Hawker  
Director Planning and Environment (or Nominee)

### **(b) Camden Gas Project Community Consultative Committee**

General Manager (or Nominee)

### **(c) Floodplain Management Authorities of NSW**

Councillor: Borg  
Director City Works (or Nominee)

### **(d) Floodplain Risk Management Committee**

Councillor: Borg  
Director City Works (or Nominee)

### **(e) Georges River Combined Councils Committee**

Councillors: Greiss  
Vacant  
Director Planning and Environment (or Nominee)

### **(f) Hawkesbury Nepean Local Government Advisory Group**

Councillor: Vacant  
Director Planning and Environment (or Nominee)

### **(g) Macarthur Regional Organisation of Councils (MACROC)**

Councillors: Mead  
Rowell  
Thompson  
Greiss (Alternate)

The Mayor is automatically a member of MACROC.

### **(h) Macarthur Zone Bush Fire Management Committee**

Councillors: Hawker  
Vacant (Alternate)  
General Manager (or Nominee)

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1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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**(i) Macarthur Zone Rural Fire Service District Liaison Committee**

Councillors: Hawker  
Vacant (Alternate)  
General Manager (or Nominee)

**(j) Main Street Committee**

Councillors: Hawker  
Rowell  
Director Planning and Environment (or Nominee)

**(k) Public Libraries New South Wales - Metropolitan Association**

Councillors: Vacant  
Vacant (Alternate)

**(l) Road Safe Committee**

Councillor: Greiss  
Director City Works

**(m) Sydney Metro West Region Joint Regional Planning Panel**

Councillors: Hawker  
Lake  
Greiss (Alternate)  
Director City Works (or Nominee)

**(n) South West Sydney Academy of Sport**

Councillor: Greiss

**(o) Sydney Catchment Authority (SCA) - Local Government Reference Panel**

Councillor: Vacant  
Director Planning and Environment

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## **ATTACHMENT 1**

**Once Council has determined the method of voting, the Mayor invites the Returning Officer to conduct the elections.**

### **1. Election of Mayor and Deputy Mayor**

The Mayor and Deputy Mayor will be elected for the period from September 2012 to September 2013.

### **2. Standing Committees**

Detailed below are the procedures to be followed at the Extraordinary Meeting for the election of the Standing Committees.

The Standing Committees are normally elected for the Mayoral term, in this instance September 2012 to September 2013.

Council has four Standing Committees, each comprising seven members, with a quorum of four Members. The Mayor is also a member of all Standing Committees.

- (a) Community Services Committee**
- (b) Corporate Governance Committee**
- (c) City Works Committee**
- (d) Planning and Environment Committee**

#### **Method of Voting - Standing Committees**

In accordance with clause 251 *Local Government (General) Regulation 2005*, the method of voting for the Standing Committees is to be by open means (such as on the voices or by show of hands).

Council is also required to elect a Chairperson for each of the Standing Committees.

### **3. Sub Committees**

Council has 7 Sub Committees, which have been formed to consider specific issues.

The Chairperson of the Sub Committee is one of the Councillors appointed to the Sub Committee by the Council and so nominated to be the Chairperson by the Council.

The Deputy Chairperson is the other Councillor appointed to the Sub Committee by the Council.

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## 1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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Community representatives on all Sub Committees are appointed following the Local Government elections and are appointed for the term of the Council.

**Note:** the Mayor is, by virtue of holding that office, a member of each Sub Committee of the Council.

Detailed below are the Sub Committees that require the appointment of Council delegates.

### **(a) Australia Day Awards Sub Committee**

This Sub Committee membership consists of Council and community representatives.

The role of the Sub Committee is to review nominations and select the recipients of the Campbelltown City Australia Day Awards.

The Sub Committee meets once or twice in December, at a time and date yet to be determined.

His Worship the Mayor (or nominee) will sit on this Sub Committee. Council is requested to appoint three other Councillor delegates as well as the General Manager (or nominee), with one Councillor to be Chairperson and one Councillor to be Deputy Chairperson.

### **(b) Community Safety Sub Committee**

The Sub Committee membership consists of representatives from Council, Local Area Commands, Department of Housing and the local community. The Police Citizens Youth Club, Culturally and Linguistically Diverse (CALD) and Pacific Islander communities are also represented on this Sub Committee.

The role of the Sub Committee is to coordinate the crime prevention initiatives for the city and oversee the implementation of the Safer Town Program.

The Sub Committee meets quarterly on a Thursday at 12.30pm.

Council is requested to appoint two delegates to the Sub Committee, one to be Chairperson and one to be Deputy Chairperson.

### **(c) Campbelltown Arts Centre Sub Committee**

This Sub Committee membership consists of representatives from Council, the Arts community, Friends Association, business/community and the education sector as well as a representative from both Camden and Wollondilly Councils.

The Sub Committee meets quarterly on a Wednesday at 6.00pm.

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## 1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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Council is requested to appoint three Councillor delegates as well as the General Manager (or nominee) to the Sub Committee, with one Councillor to be Chairperson and one Councillor to be Deputy Chairperson.

### (d) **Glenalvon Sub Committee**

The Sub Committee membership consists of representatives from Council and the Campbelltown Airds Historical Society.

The aims of the Sub Committee are to:

- facilitate access to Glenalvon for the communities of the Campbelltown Local Government Area
- coordinate the conservation management and operation of Glenalvon
- manage the implementation of the Deed of Licence (2012-2015)
- increase the community's participation and engagement with the history of the Campbelltown Local Government Area.

This Sub Committee meets twice per year at dates and times to be determined.

Council is requested to appoint two delegates to the Sub Committee, one to be Chairperson and one to be Deputy Chairperson.

### (e) **Heritage Protection Sub Committee**

The Sub Committee membership consists of representatives from Council, Campbelltown and Airds Historical Society, National Parks Association of NSW, person(s) professionally qualified in a heritage related discipline as well as the owner of a local heritage property.

The aims of the Sub Committee are to:

- provide recommendations and feedback to the Council in respect of identifying potential additional European, Cultural and Natural Environment Heritage items
- provide recommendations to Council on the conservation, management, collection and recording of the European, cultural and natural environment heritage items of Campbelltown when so required by the Council
- provide recommendations to Council on the preparation of heritage policy and guidelines
- provide recommendations to Council on heritage issues and development applications relating to listed heritage sites as and when required by Council.

This Sub Committee meets quarterly on a Thursday at 6.00 pm.

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## 1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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Council is requested to appoint two delegates to the Sub Committee, one to be Chairperson and one to be Deputy Chairperson.

### **(f) Innovation and Performance Sub Committee**

This Sub Committee membership consists of the Mayor, the Chairperson of each of the Standing Committees, the General Manager and the Director Business Services.

The objectives of this Sub Committee are to make recommendations to the Council with respect to:

- (i) the various financial and organisational initiatives to ensure that opportunities for financial waste and indiscretion are minimised
- (ii) the adoption of an annual program of service reviews to identify opportunities for the refinement and/or enhancement of existing services and functions
- (iii) the findings of the service reviews

This Sub Committee will meet twice a year to consider Financial and Management Plan Reviews and other Business Improvements. The meetings are on a Monday at 6.00pm. The Mayor is the Chairperson.

Council is requested to appoint the Mayor, the Chairperson of each of the Standing Committees, the General Manager and the Director Business Services to the Sub Committee.

### **(g) Sports Liaison Sub Committee**

The Sub Committee meets to consider issues raised by the various sporting organisations from within the Local Government Area.

This Sub Committee meets twice a year usually on a Wednesday at 6.00pm.

The Sub Committee meeting is attended by any interested Councillors and relevant staff. Council appoints a Councillor as Chairperson.

Council is requested to appoint one Councillor to the Sub Committee as Chairperson.

## **4. Traffic Committee**

The Local Traffic Committee membership consists of representatives from the NSW Police (Local Area Commands), Roads and Traffic Authority, Local State Members of Parliament and Council. This committee deals with a wide variety of local traffic matters under specific delegation from the Roads and Traffic Authority. The Chairperson of the Committee is Council's delegate. As the Traffic Committee reports to Council through the City Works Committee, it is desirable but not essential, that the Councillor appointed to the Traffic Committee is also a member of the City Works Committee.

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## 1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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Meetings are held at Council generally on the Thursday following the Ordinary meeting of Council and commence at 9.00am.

Council is requested to appoint one delegate to the Committee who will be the Chairperson and the Director of City Works, who will Chair the meeting in the absence of the Chairperson.

### **5. Audit Committee**

In accordance with the guidelines issued by the Office of Local Government, Council on 19 October 2010 approved the establishment of an Audit Committee.

The principle function of the Audit Committee is to provide independent advice and assistance to the General Manager on matters related to risk management, control, governance and statutory compliance. The Audit Committee's responsibility is to consider material provided by the General Manager, via the Internal Auditor on various matters including reports in relation to internal audit activity; monitoring the implementation of recommendations made from those audits; and any other applicable matters that arise in relation to risk management, control, governance and statutory compliance.

The Audit Committee consists of two independent members, one which will be the Chairperson, the Mayor, Deputy Mayor and the Chairperson or a member of the Corporate Governance Committee. The independent members shall be appointed for the term of the Council.

The Audit Committee will be administered by the Business Assurance Section and the General Manager, Director Business Services and the Manager Business Assurance will attend all meetings.

The Audit Committee will meet at Council at least three times a year. Further meetings will be scheduled if necessary.

Council is requested to appoint the Mayor, Deputy Mayor and the Chairperson or a member of the Corporate Governance Committee to the Audit Committee.

### **6. Council Delegates to Various Statutory Authorities and Other Organisations**

#### **(a) Association of Mine Related Councils**

The Association comprises local authorities affected by mining and related infrastructure and transportation issues. General meetings are held in Sydney or a country location a minimum of four times per year.

Council is entitled to two delegates, one of whom is a Councillor and the other the Director Planning and Environment (or nominee).

Council is requested to nominate one Councillor delegate, as well as Director Planning and Environment (or nominee).

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## 1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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### **(b) Camden Gas Project Community Consultative Committee**

The purpose of the Community Consultative Committee is to provide a forum for open discussion between representatives of the company, the community, Council and other stakeholders on the issues directly relating to the project operations, environmental performance and community relations, and to keep the community informed on these matters.

The Community Consultative Committee meets four times a year usually on a Thursday at 5.30pm at Medhurst Road, Menangle.

Council is entitled to one delegate.

Council's current delegate is the General Manager (or nominee).

Council is requested to nominate one delegate to this Committee.

### **(c) Floodplain Management Authorities of NSW**

The Floodplain Management Authorities comprise some 20 Local Government authorities concerned with flood mitigation. Meetings are held three or four times a year and are normally held during the day.

One meeting is held each year as part of the Floodplain Management Authorities (FMA) Annual General Meeting (AGM) held on rotation around NSW. At this meeting each member has two votes, which are normally exercised by those attending the AGM.

Council is entitled to two delegates, one of whom is a Councillor and the other the Director City Works (or nominee).

Council is requested to nominate one Councillor delegate, as well as Director City Works (or nominee).

### **(d) Floodplain Risk Management Committee**

Council, in May 2000, resolved to establish a Floodplain Risk Management Committee to oversee the preparation and implementation of a Floodplain Risk Management Plan for the Campbelltown Local Government Area.

The Sub Committee consists of representatives of Council, Department of Planning, State Emergency Services and the community, and is usually chaired by Council's nominated representative to the Floodplain Management Authorities.

The Committee does not currently have a set meeting schedule, meeting as required to discuss relevant issues as they arise.

Council is requested to nominate one delegate to the Committee.

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## 1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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### **(e) Georges River Combined Councils Committee**

The Committee's membership is drawn from the nine councils within the Georges River catchment from Wollondilly Shire to Botany Bay. The Committee currently meets bi-monthly on a Thursday at 6.00pm and is focussed on strategic alliances among member councils and other key stakeholders involved in the management of the Georges River Catchment. Meetings are hosted on a rotational basis amongst the member councils.

The Committee's incorporation rules allow participating councils to have up to three delegates at any one time.

Council is requested to nominate two Councillor delegates, as well as Director Planning and Environment (or nominee) to the Committee.

### **(f) Hawkesbury Nepean Local Government Advisory Group**

The Hawkesbury Nepean Local Government Advisory Group (LGAG) was established in June 2001 by the State Government, to provide strategic advice on natural resource management investment in the Nepean Hawkesbury Catchment.

The LGAG represents 21 councils in the catchment and the membership comprises Councillors and Council officers.

Meetings are held quarterly on a Thursday from 2.00pm to 5.00pm at the Catchment Management Authorities Office at Penrith. Delegates comprise one Councillor and one staff member (Director Planning and Environment or nominee).

Council is requested to nominate one Councillor delegate, as well as Director Planning and Environment (or nominee).

### **(g) Macarthur Regional Organisation of Councils (MACROC)**

MACROC consists of Campbelltown, Camden and Wollondilly Councils, and is generally concerned with matters of regional significance.

The MACROC Board meetings are held four times a year on a Wednesday evening at 7.00pm, with the location rotating between member councils.

Council is entitled to three delegates who are appointed together with an alternate delegate, for the term of the Council (2012-2016). In addition the Mayor of the day is also a delegate.

Council is requested to nominate three Councillors as delegates and an additional Councillor as an alternate delegate. The appointments are for the term of the Council.

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## 1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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### **(h) Macarthur Zone Bush Fire Management Committee**

This Committee membership is drawn from representatives from Camden, Campbelltown and Liverpool Councils and also includes landholders and emergency services representatives.

The Committee meets four times a year on a Monday at 10.30am at West's Leagues Club with the responsibility for preparing, coordinating, reviewing and monitoring the Macarthur Bush Fire Risk Management Plan and the Plans of Operation.

The Committee Chairperson is elected annually and will, from time to time, include the Local Government elected representative. Council is requested to nominate one delegate to the Committee and one alternative delegate. The General Manager (or nominee) is also a member of this Committee.

Council is requested to nominate one Councillor delegate and an alternate to the Committee as well as the General Manager (or nominee).

### **(i) Macarthur Zone Rural Fire Service District Liaison Committee**

This Committee has been established to monitor the performance of the Service Level Agreement between Council and the Macarthur Zone Rural Fire Service and review the annual budget, business plan and quarterly performance report.

The Committee meets at least once every three calendar months and meetings are held during the evening.

The Rural Fire Service has requested that Council nominate one delegate to the Committee and one alternate delegate. The General Manager (or nominee) is also a member of this Committee.

Council is requested to nominate one Councillor delegate and an alternate delegate to the Committee as well as the General Manager (or nominee).

### **(j) Main Street Committee**

The Main Street Committee has been established to assist in the promotion, management and upgrade of the Campbelltown Central Business District area for the benefit of the wider community.

The Committee meets monthly on a Monday at 6.00pm and Councillors and the Director Planning and Environment represent Council on the Committee.

Council is requested to nominate two Councillor delegates to the Committee, as well as the Director Planning and Environment (or nominee).

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## 1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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### **(k) Public Libraries New South Wales - Metropolitan Association**

Campbelltown City Council Library Service is an active member of the Public Libraries New South Wales-Metropolitan Association. The Association endeavours to develop library services within the wider community, as well as offering a support network to ensure equity of State funding.

The Association meets every three months at various locations.

Council is requested to nominate one Councillor delegate and an alternate to the Committee.

### **(l) Road Safe Committee**

The Road Safe Committee was established to look at road safety initiatives throughout the Local Government Area, and to review and monitor the implementation of Council's Road Safety Strategy.

The Committee meets on a quarterly basis on a Thursday morning at 7.30am and is chaired by a Councillor.

Council is requested to nominate one delegate (usually the same Councillor as the Traffic Committee Chairperson) and the Director City Works, who will Chair the meeting in the absence of the Chairperson.

### **(m) Sydney Metro West Region Joint Regional Planning Panel**

Joint Regional Planning Panels commenced on 1 July 2009. The Sydney West Regional Panel is made up of members appointed by the NSW Government and by the local council in whose area the development application being determined is lodged.

The Sydney Metro West Joint Regional Panel will determine a range of developments with a value of between \$20m and \$100m, plus a number of categories of development such as eco-tourism or development by the Crown with a value of greater than \$5m and designated development. Many of these developments were previously determined either by local councils or by the NSW Government, but will now be determined by the Joint Regional Planning Panels. Panels may be called on by the Minister for Planning to give advice on other regionally significant planning issues.

Council is represented on the Panel by three elected members (one as an alternate). The representatives are generally appointed for the term of the Council and may satisfy certain criteria:

- At least one of the nominated persons should have experience in planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism.

Council is requested to appoint two Councillors as delegates and an additional Councillor as an alternate delegate. The appointments are for the term of the Council.

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1.1 Election Of Mayor, Deputy Mayor, Standing Committees And Council Delegates To Sub Committees, Various Statutory Authorities And Other Organisations

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**(n) South West Sydney Academy of Sport**

The South West Sydney Academy of Sport provides high quality, community focused, junior, talented athlete identification and development programs to the region.

Programs provide athletes with access to specialist support services including coaching, sports science and sports medicine. The Academy provides a clear pathway for athletes from junior development through to state and national representation.

Council is requested to nominate one delegate to the Board of Directors. The Board meets every two months usually at 6.00pm and rotating between participating Local Government Area venues.

The Board member is automatically identified as a member of the Financial Committee which meets on the alternate month usually at 6.00pm in Campbelltown.

Council is requested to nominate one Councillor delegate.

**(o) Sydney Catchment Authority (SCA) - Local Government Reference Panel**

The Panel is one of the Consultative Committees established by the SCA. Its overall role is to enable community involvement in issues relevant to the performance of the Authority's obligations under its operating licence.

The role of the Panel is advisory, with each council within the catchment areas nominating two members; an elected representative and a member of staff. The Director Planning and Environment is the staff nominee.

Four daytime meetings are held each year in Mittagong but occasionally at locations throughout the catchment.

Appointments are for two years with the ability to be reappointed for one consecutive term.

Council is requested to appoint one Councillor as well as the Director Planning and Environment (or nominee) for a two year term that will conclude in September 2014.

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## 1.2 Local Government Association Conference 2012

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### Attachments

Nil

### Report

The 2012 Local Government Association Conference will be held in Dubbo from Sunday 28 October to Tuesday 30 October 2012.

The Conference is the annual policy making event for councils which are members of the Local Government Association. Councils work together through the Association to promote Local Government and advocate on behalf of their communities for local democracy, informed decision making and good governance.

The Conference is the pre-eminent event of the Local Government year, where Councillors come together to share ideas and debate issues contained within the Business Paper Agenda for the Conference.

Motions submitted for the 2012 Conference should address strategic Local Government sector issues rather than specific single local issues. Motions will be considered under the subject headings Service, Infrastructure, Finance and General.

Council has previously resolved to submit the following motion for consideration at the Conference:

That the Local Government Association be asked to consider establishing a reserve fund for legal costs to assist member councils in defending matters before the Administrative Decisions Tribunal.

As a member of the Local Government Association Council is entitled to nominate seven Councillors as voting delegates to the Conference. It has also been Council's practice that any other interested Councillor be authorised to attend the Conference.

### Officer's Recommendation

1. That Council nominate seven voting delegates to the 2012 Local Government Association Conference.
  2. That other interested Councillors also be authorised to attend together with the General Manager, Manager Executive Services and Corporate Support Coordinator.
  3. That the registration fees and accommodation expenses be met in accordance with Council's Policy.
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**Extraordinary Meeting 18 September 2012 (Lake/Hawker)**

1. That Councillors Borg, Dobson, Greiss, Lake, Lound, Mead and Thompson be appointed as voting delegates to the 2012 Local Government Association Conference.
2. That other interested Councillors also be authorised to attend together with the General Manager, Manager Executive Services and Corporate Support Coordinator.
3. That the registration fees and accommodation expenses be met in accordance with Council's Policy.

**Minute Resolution Number 165**

1. That Councillors Borg, Dobson, Greiss, Lake, Lound, Mead and Thompson be appointed as voting delegates to the 2012 Local Government Association Conference.
  2. That other interested Councillors also be authorised to attend together with the General Manager, Manager Executive Services and Corporate Support Coordinator.
  3. That the registration fees and accommodation expenses be met in accordance with Council's Policy.
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## **1.3 Council Meeting Schedule for October to December 2012**

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### **Attachments**

Meeting schedule for October - December 2012

### **Purpose**

To submit for Council's consideration a meeting schedule for the remainder of 2012.

### **Report**

The proposed Meeting Schedule for the remainder of 2012 provides for three Committee meetings, three Ordinary meetings of Council and six Inspection/Briefing evenings.

Council's Annual General Meeting is scheduled for 2 October 2012. This is an Extraordinary Meeting of Council and will be held in conjunction with an Inspection/Briefing evening.

No meeting will be held on Tuesday 30 October 2012 due to the attendance of a number of Councillors at the Local Government Conference being held that week.

It is recommended that the proposed meeting schedules for the remainder of 2012 be adopted.

### **Officer's Recommendation**

That the Meeting Schedule for the remainder of 2012 as outlined in the attachments be adopted.

### **Extraordinary Meeting 18 September 2012 (Lake/Hawker)**

That the Meeting Schedule for the remainder of 2012 as outlined in the attachments be adopted

### **Minute Resolution Number 165**

That the Meeting Schedule for the remainder of 2012 as outlined in the attachments be adopted

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