

Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 19 February 2013.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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Minutes of the City Works Committee held on Tuesday 19 February 2013

Present

- Councillor P Lake (Chairperson)
- Councillor F Borg
- Councillor G Brticevic
- Councillor A Chanthivong
- Councillor W Glynn
- Councillor P Hawker
- Councillor C Mead
- Director Community Services - Mrs L Deitz
- Director City Works - Mr J Hely
- Manager Assets and Supply Services - Mr G Mitchell
- Manager Business Assurance - Mrs M McIlvenny
- Acting Manager Compliance Services - Mr P Curley
- Manager Education and Care Services – Mrs J Uluibau
- Manager Emergency Management - Mr J Dodd
- Acting Manager Financial Services – Mr A Butcher
- Manager Healthy Lifestyles - Mr M Berriman
- Acting Manager Information Management and Technology - Mrs H Brown
- Manager Library Services - Mr G White
- Manager Operational Services - Mr A Davies
- Manager Property Services - Mr J Milicic
- Manager Technical Services - Mr K Lynch
- Coordinator Facility Maintenance Services - Mr W Miller
- Executive Assistant - Mrs D Taylor

Apology Nil

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Lake.

DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Pecuniary Interests

Nil

Non Pecuniary – Significant Interests

Councillor Chanthivong - Item 1.3 - Eagle Vale Drive, Eagle Vale - Widening to Four Lanes - Councillor Chanthivong advised that he is an employee of Transport NSW and that he will leave the room and not take part in debate nor vote on the matter.

Councillor Chanthivong - Item 1.6 - NSW Freight and Ports Strategy - Councillor Chanthivong advised that he is an employee of Transport NSW and that he will leave the room and not take part in debate nor vote on the matter.

Non Pecuniary – Less than Significant Interests

Councillor Councillor Brticevic - Item 1.5 - Establishment of Anti-Social Driver Behaviour Hotline - Councillor Brticevic advised that he is an employee of NSW Police.

1. TECHNICAL SERVICES

1.1 Traffic Committee

Reporting Officer

Manager Technical Services

Attachments

1. Minutes of the Local Traffic Committee Meeting of 6 December 2012
2. Minutes of the Campbelltown Traffic Committee of 6 December 2012

Purpose

To seek Council's endorsement of the recommendations arising from the Local Traffic Committee and Campbelltown Traffic Committee Meeting held on 6 December 2012.

Report

RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE ON 6 DECEMBER 2012

Reports Listed for Consideration

LTC 12/62 Edmondson Park South Stage 1, Bardia - Signs and Markings

1. Council approve the sign posting and line marking plans for Stage 1 Edmondson Park South taking into consideration comments provided in the body of the report.
2. That Council request Landcom to provide details on the provision of hard stand areas for the temporary bus stops in Macdonald Road.
3. That the developers be requested to submit revised plans including street names, and also incorporate comments on the 16 suggestions noted in the body of the report to the Traffic Committee in 2013 for approval.
4. That the information requested in the body of the report be sought from the developer and be presented to the Traffic Committee.

LTC 12/63 McLean Road, Campbelltown - Sight line parking restrictions

1. That Council install 18m No Stopping restriction, signs and edge lines on the northern kerb in McLean Road, adjacent to St Elmo Reserve, at its intersection with Lilian Street.
 2. That Council install no stopping edge lines on the kerb returns of Lilian Street and McLean Road as indicated in the report.
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-
3. That Council provide a W5-11 CREST advance warning sign in McLean Road on the northbound approach to Rosalind Street.
 4. That Council install a traffic counter with the view of undertaking a speed analysis of the traffic in McLean Road and report the matter back to the Committee.

LTC 12/64 Junction Road, Leumeah - Songkran Fete 2013

1. That the traffic managements for the Songkran Buddhist Fete 2013 be approved subject to the following:
 - a. Provision of amended traffic control plans showing additional pedestrian warning signs
 - b. Payment by the applicant to cover cost of advertisement in regards to traffic changes for the event
 - c. Receipt of approvals from both NSW Police Force and Leumeah High School for the Holding of the Public Assembly and use of the school grounds for car parking.
2. That Council forward the Special Event Transport Management Plan to the Roads and Maritime Services for their endorsement.
3. That the applicant resubmits a Traffic Control Plan showing pedestrian areas in order to address traffic congestion.

RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE ON 6 DECEMBER 2012

Reports Listed for Consideration

CTC 12/50 South West Rail Link Works - Campbelltown Road, Cowpasture Road and Camden Valley Way

That the information be noted.

CTC 12/51 Traffic Committee Meeting Dates for 2013

That the information be noted.

CTC 12/52 School Zones with Flashing Lights

That the information in the body of the report be noted.

General Business

CTC 12/53 Narellan Road - Upgrade

That the information be noted.

CTC 12/54 Blocking of Roads due to Road Works

That the matter be further investigated.

CTC 12/55 Gilchrist Drive/Kellicar Road - Traffic congestion

That a report be presented to the Traffic Committee in 2013.

Officer's Recommendation

That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the meeting held on 6 December 2012 be adopted.

Committee's Recommendation: (Hawker/Mead)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

ATTACHMENT 1



LOCAL TRAFFIC COMMITTEE MINUTES

6 December 2012

LOCAL TRAFFIC COMMITTEE

Traffic matters related to the functions delegated to councils under the *Transport Administration Act 1988*.



Minutes Summary

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Local Traffic Committee Meeting 6 December 2012
LTC 12/62 Edmondson Park South Stage 1, Bardia - Signs and Markings

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LOCAL TRAFFIC COMMITTEE MINUTES

Traffic matters related to the functions delegated to Councils under the *Transport Administration Act 1988*.

Minutes of the Local Traffic Committee held on 6 December 2012

1. ATTENDANCE

Campbelltown City Council

Councillor G Greiss (Chairperson)
Coordinator Traffic and Road Design - Mr A Arora
Team Leader Traffic Investigation - Mr F Sirc
Senior Engineer Traffic- Mr M Arya
Administrative Assistant - Mrs S Lambert

Roads and Maritime Services

Mr J Suprain

Police Representatives

Sergeant M Cotton

Bus Companies

Busways - Mr S Grady
Interline - Mr B East

Representative of Member for Macquarie Fields

Mr R James

2. APOLOGIES

Senior Constable M Davies
Manager Technical Services - Mr K Lynch

An Acknowledgement of Land was performed by the Chairperson.

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 15 November 2012 were adopted by Council at its meeting held on 20 November 2012.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

LTC 12/62 Edmondson Park South Stage 1, Bardia - Signs and Markings

Previous Report: Nil
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

1. Location Plan Stage 1 Edmondson Park South
2. Edmondson Park South Stage 1 sign posting and line marking plans 9015/CC327/CC328, /CC611, /CC612, /CC439, /CC440 and /CC701 (Full plans to be tabled)

Background (6/12/2012)

Council has received sign posting and line marking plans from J Wyndham Prince, consulting contractors for Landcom, for the subdivision of Part 3A Stage 1 of Edmondson Park South for approval. The location of this subdivision is highlighted in the attached location plan.

The Minister for Planning and Infrastructure and the Planning Assessment Commission has approved Landcom's subdivision proposal of Stage 1 consisting of 206 residential lots, 15 environmental living lots and 8 super lots for future development. The subdivision is a State significant site with the first release of 58 lots presently being placed on the market for sale.

In Stage 1 the subdivision will be accessed by a new temporary intersection on Macdonald Road via a new collector road, Bardia Avenue. Besides a network of roads there will also be off-road shared paths and on-road cycle paths in the area.

It is expected that Macdonald Road would remain on its current alignment until a new access intersection with Campbelltown Road is required. This date is presently unknown until a Development Application is submitted for the additional Stages of Edmondson Park South. This will involve the Roads and Maritime Services (RMS) giving its approval to the new traffic signals on Campbelltown Road. The new alignment at this stage may not be completed until 2016 when Edmondson Park Centre will be developed.

The temporary intersection on Macdonald Road and Bardia Avenue uses the AUSTRROADS Rural Channelised T-junction – Short Lane Type CHR(S). The through lanes have been reduced to 3.0m through the intersection.

AECOM's Transport Management and Accessibility Plan (TMAP) for the subdivision (concept plan) states that Landcom will be working with Transport NSW in developing a new bus service on Macdonald Road upon the opening of Stage 1, connecting Ingleburn Station with Liverpool Station via Edmondson Park South.

Comments on the salient features of the road network include the following:

1. The travelling lanes in Macdonald Road at its intersection with Bardia Avenue are reduced in width (as described above).
 2. As Macdonald Road is major collector road between Campbelltown Road and Williamson Road, raised pavement markers should be provided to enhance the line marking at the intersection with Bardia Avenue.
 3. That hard standing areas be considered and designed in Macdonald Road, in particular for the temporary bus stops in close vicinity of Bardia Avenue.
 4. It is noted that the T intersection of Bardia Avenue with Macdonald Road is required to have a Give Way sign with holding line due to the offset of the through lanes in Macdonald Road. This also allows for the turning path of right turn vehicles into Bardia Avenue.
 5. The turning pavement arrows in Bardia Avenue at its intersection with Macdonald Road are not necessary although the pavement markings have been installed.
 6. Not shown on the plans is a pedestrian refuge opening in the centre median (4 lane divided road) of Bardia Avenue, between Macdonald Road and Retimo Street. The refuge opening should comply with RMS standards and appropriately signposted with advance warning signs.
 7. The plans do not indicate a temporary access opening in the median, servicing the Sales Centre that is located on the north western corner of Bardia Avenue and Macdonald Road.
 8. The two internal roundabouts on Bardia Avenue with its intersections of Vevi Street (Road No.14) and Derna Street (Road No.17) are designed for 8.8m service vehicles. Large vehicles will require overhang over kerbs and islands requiring the judicious placement of signs and street furniture.
 9. Signals Lane (Lane Nos. 3 &4) with its cross intersections with Tempe Street and Mount Olympus Street (Road Nos. 6 & 7) do not have any form of control and may need to be sign posted and line marked with Stop sign controls.
 10. The majority of cross intersections with minor roads are controlled by Give Way controls. Intersection holding lines are to comply with RMS Delineation guidelines. Minor legs are to have a minimum 10m of double unbroken barrier lines to the holding lines at intersections where they are not shown.
 11. It is noted that the westbound Lane 1 (Lane 1 of 2 lanes) in Bardia Avenue ceases at its intersection with Retimo Street (Road No. 10). Painted edge lines denote the road narrowing of Bardia Avenue on the west side of Retimo Street. The alignment of the through lanes changes within the intersection. It is recommended that the BB line shown for the delineation of the left turn lane be replaced with a L3 lane line.
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12. The kerb side lanes for the length of Bardia Avenue between Macdonald Road and Retimo Street have No Stopping parking restrictions. It is recommended that the closure of the No Stopping Zone be provided with signs on the west side of the intersection (10m rule) arrowed back towards Macdonald Road.

Officer's Recommendation

1. Council approve the sign posting and line marking plans for Stage 1 Edmondson Park South taking into consideration comments provided in the body of the report.
2. That Council request Landcom to provide details on the provision of hard stand areas for the temporary bus stops in Macdonald Road.

Discussion (6/12/2012)

The Committee were provided with an amended report and an overview of the plans.

The amended report additions were as follows:

11. it is noted that the westbound Lane 1 (Lane 1 of 2 lanes) in Bardia Avenue ceases at its intersection with Retimo Street (Road No. 10). Painted edge line denote the road narrowing of Bardia Avenue on the west side of Retimo Street. The alignment of the through lanes in Bardia Avenue continues through the intersection; however, the overall carriageway width reduces from approximately 14.5m to 11m. It is recommended that the road narrowing be constructed by painted chevron medians. It is also recommended that the BB line shown for the delineation of the left turn lane be replaced with a L3 lane line.
13. That a Keep Left sign be provided in the median of Bardia Avenue at its intersection with Macdonald Road to discourage motorists making an early right turn into the departure lanes of Bardia Avenue.
14. Separation centre dividing lines are provided for a short section of Arthur Allen Drive (Road No. 5) between Brallos Street and Vevi Street to delineate its changing road width and alignment across the intersection with Vevi Street.

The Roads and Maritime Services representative advised to incorporate the following observations thus making it from 14 to 16.

15. That there should be a pedestrian crossing facility at the splitter islands near the roundabout.
16. That the developer provides information regarding pedestrian facilities including the provision of footpaths at least on one side of the street.

Council officers advised the following:

- That the developer is proposing four bus stops along the existing Macdonald Road which will be transferred to the new section of Macdonald Road by the end of 2016.
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LTC 12/62 Edmondson Park South Stage 1, Bardia - Signs and Markings

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- That the transportation needs have been taken into consideration by the developer following discussions with Transport for New South Wales

The Committee requested that the following information be sought:

- To obtain a Masterplan of the area indicating the locations of public facilities.
- To obtain revised plans from the developer showing the street names.

The bus companies raised a number of issues as follows:

- The car parking facilities being developed at Edmondson Park Station will be inadequate and commuters will rely more on public transport.
- Bus companies have not been contacted by Transport for New South Wales for bus routes in the new development.

Recommendation of Local Traffic Committee

1. Council approve the sign posting and line marking plans for Stage 1 Edmondson Park South taking into consideration comments provided in the body of the report.
 2. That Council request Landcom to provide details on the provision of hard stand areas for the temporary bus stops in Macdonald Road.
 3. That the developers be requested to submit revised plans including street names, and also incorporate comments on the 16 suggestions noted in the body of the report to the Traffic Committee in 2013 for approval.
 4. That the information requested in the body of the report be sought from the developer and be presented to the Traffic Committee.
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Local Traffic Committee Meeting 6 December 2012
LTC 12/63 McLean Road, Campbelltown - Sight line parking restrictions

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LTC 12/63 McLean Road, Campbelltown - Sight line parking restrictions

Previous Report: Nil
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

1. Location Plan showing sites in McLean Road with sight line issues
2. Location 1 Street view impression at McLean Road and Lilian Street
3. Location 2 Street view photo showing northbound vehicle at Rosalind Crescent
4. Proposal to install parking restrictions at the intersection of McLean Road and Lilian Street

Background (6/12/2012)

Council has received requests from local residents to install parking restrictions at two locations in McLean Road, Campbelltown to improve sight distance for through traffic.

McLean Road is a 6.8m wide local road functioning as a collector road to and from Chamberlain Street shops servicing the local residential community between Lindesay Street and Macquarie Avenue. Although there has been no reportable accident history on McLean Road between, Lilian Street and Ronald Road, since the Year 2000, Council continually receive requests to provide parking restrictions at two locations where the geometry of the road provides short stopping distances for drivers.

Location 1

The first location of concern is the Y intersection of Chamberlain St, Lilian Street and McLean Road where the road rises sharply heading east from the local shops and bends to the left. It has been reported at different times in the week motorists are parking their cars adjacent to St Elmo Reserve within the intersection, opposite Lilian Street. Street parking is generated by the local shops and the Campbelltown City Baptist Church. Street parking within the intersection significantly reduces sight distance through the area.

It is proposed to provide No Stopping restrictions at the unusual Y intersection similar to the 10m intersection Road Rule. As it is a Y intersection it makes it difficult to determine which street is the terminating street. It is recommended to install:

1. Approximately 24m of No Stopping restriction on the northern kerb of McLean Road, opposite Lilian Street, accompanied by No Stopping signs and yellow edge line.
 2. No Stopping edgelines be installed (without accompanying No Stopping signs) on the kerb returns of Lilian Street with its intersection of Chamberlain Street and McLean Road
-

It is noted that the Roads and Maritime Services has recently amended the delineation guidelines indicating that 'A "No Stopping" line may also be used without signs'. It is also worth noting that when No Stopping lines are used across driveways they will make it an offence for vehicles (eg. Taxis) to stop in the driveway to pick up or set down passengers.

Location 2

Motorists have asked Council to place parking restrictions in front of houses No. 27 to 23 McLean Road due to the restrictive sight distance created by the crest at the intersection with Rosalind Crescent.

The crest in McLean Road causes particular problems for northbound traffic should vehicles are parked outside the above properties. Due to the narrow road (6.8m) northbound traffic would pass parked vehicles on the opposing side of the carriageway. The sight distance over this crest equates to a design speed limit of 40km/h. The sight distance is marginally better in viewing the height of approaching vehicles headlights.

In light of the lack of accident history it is presumed that most motorists are driving to the conditions of the road. It is also surmised that regular on street parking on both sides of the road will be act as an artificial traffic calming treatment. Placing parking restrictions on one side of the road and not the other will create a loss of parking amenity for a section of the community.

Notwithstanding the above advice it is recommended that Council install a radar counter to determine the level of speeds being experienced at the crest. It is also recommended to install a W5-11 advance warning sign indicating CREST in McLean Road.

Officer's Recommendation

1. That Council install 24m No Stopping restriction, signs and edge lines on the northern kerb in McLean Road, adjacent to St Elmo Reserve, at its intersection with Lilian Street.
2. That Council install no stopping edge lines on the kerb returns of Lilian Street and McLean Road as indicated in the report.
3. That Council provide a W5-11 CREST advance warning sign in McLean Road on the northbound approach to Rosalind Street.
4. That Council install a traffic counter and CCTV camera with the view of undertaking a speed analysis and parking behaviour of the traffic in McLean Road and report the matter back to the Committee

Discussion (6/2/2012)

The Committee discussed the matter and supported the recommendations as presented.

Local Traffic Committee Meeting 6 December 2012
LTC 12/63 McLean Road, Campbelltown - Sight line parking restrictions

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Recommendation of Local Traffic Committee

1. That Council install 18m No Stopping restriction, signs and edge lines on the northern kerb in McLean Road, adjacent to St Elmo Reserve, at its intersection with Lilian Street.
 2. That Council install no stopping edge lines on the kerb returns of Lilian Street and McLean Road as indicated in the report.
 3. That Council provide a W5-11 CREST advance warning sign in McLean Road on the northbound approach to Rosalind Street.
 4. That Council install a traffic counter with the view of undertaking a speed analysis of the traffic in McLean Road and report the matter back to the Committee
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Local Traffic Committee Meeting 6 December 2012
LTC 12/64 Junction Road, Leumeah - Songkran Fete 2013

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LTC 12/64 Junction Road, Leumeah - Songkran Fete 2013

Previous Report: CTC 11/71
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Locality Plan 39 Junction Road indicating access arrangements.

Background (6/12/2012)

Council is in receipt of a Special Event Traffic Management Plan (SETMP) from the Mahamakut Rajawithayalai Foundation in order to manage pedestrian and traffic movement associated with the annual Songkran Fete to be held on 14 April 2013 between the hours of 9:00am to 4:30pm, with traffic management in place prior to 8:00am.

The Buddhist Foundation has been organising this Fete for a number of years and have been submitting Traffic Management Plans to control entry and exits to car parks in the Monastery, Leumeah High School and Biehler Reserve, and control the connecting temporary pedestrian crossing point across Junction Road. The SETMP in essence is the same in the previous years with Traffic Management Australia Pty Ltd being appointed to undertake traffic management.

Council Officers have requested organisers to install a Reduce Speed sign approximately 300m in Peter Meadows Road on approach to the roundabout instead of 30m as indicated in the Traffic Control Plan and a reduce speed sign and additional fete information sign be provided at 300m and 350m respectively in Peter Meadows Road on approach to the roundabout instead of 30m as indicated in the plans.

In addition, the fete information sign be extended an additional 50m in front of the Reduce Speed sign. The organisers are also requested to provide a copy of letter giving permission to use the school grounds for car parking.

The event has been classified as a Class 2 Special Event requiring event organisers to prepare and submit a traffic management plan for approval. This Plan will be tabled at the meeting. Council will also request the applicant to cover the cost of the Public Notice newspaper advertisement.

The applicant has forwarded a refundable bond of \$1000 to cover the cost of any damage to Council's assets in particular, the use of Biehler Reserve as a temporary car park.

Officer's Recommendation

1. That the traffic management arrangements for the Songkran Buddhist Fete 2013 be approved subject to the following:
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Local Traffic Committee Meeting 6 December 2012
LTC 12/64 Junction Road, Leumeah - Songkran Fete 2013

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- a. Provision of amended traffic control plans showing additional pedestrian warning signs
 - b. Payment by the applicant to cover cost of advertisement in regards to traffic changes for the event.
 - c. Receipt of approvals from both NSW Police Force and Leumeah High School for the Holding of the Public Assembly and use of the school grounds for car parking.
2. That Council forward the Special Event Transport Management Plan to the Roads and Maritime Services for their endorsement.
 3. That the applicant resubmits a Traffic Control Plan showing pedestrians areas in order to address traffic congestion.

Discussion (6/12/2012)

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of Local Traffic Committee

1. That the traffic management arrangements for the Songkran Buddhist Fete 2013 be approved subject to the following:
 - a. Provision of amended traffic control plans showing additional pedestrian warning signs
 - b. Payment by the applicant to cover cost of advertisement in regards to traffic changes for the event.
 - c. Receipt of approvals from both NSW Police Force and Leumeah High School for the Holding of the Public Assembly and use of the school grounds for car parking.
 2. That Council forward the Special Event Transport Management Plan to the Roads and Maritime Services for their endorsement.
 3. That the applicant resubmits a Traffic Control Plan showing pedestrians areas in order to address traffic congestion.
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6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

No reports this round

8. DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 10.20am.

G Greiss
CHAIRPERSON

ATTACHMENT 2



CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

6 December 2012

CAMPBELLTOWN TRAFFIC COMMITTEE

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to councils by the Road and Maritime Services.



Minutes Summary

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CTC 12/50 South West Rail Link Works - Campbelltown Road, Cowpasture Road and
Camden Valley Way

CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Maritime Services.

Minutes of the Campbelltown Traffic Committee held on 6 December 2012

1. ATTENDANCE

Campbelltown City Council

Councillor G Greiss (Chairperson)
Coordinator Traffic and Road Design - Mr A Arora
Team Leader Traffic Investigation - Mr F Sirc
Senior Engineer Traffic - Mr M Arya
Administrative Assistant - Mrs S Lambert

Roads and Maritime Services

Mr J Suprain

Police Representatives

Sergeant M Cotton

Bus Companies

Busways - Mr S Grady
Interline - Mr B East

Representative of Member for Macquarie Fields

Mr R James

2. APOLOGIES

Senior Constable M Davies
Manager Technical Services - Mr K Lynch

An Acknowledgement of Land was performed by the Chairperson

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 15 November 2012 were adopted by Council at its meeting held on 20 November 2012.

4. BUSINESS ARISING FROM MINUTES

No reports this round

Campbelltown Traffic Committee Meeting 6 December 2012

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CTC 12/50 South West Rail Link Works - Campbelltown Road, Cowpasture Road and Camden Valley Way

5. REPORTS LISTED FOR CONSIDERATION

CTC 12/50 South West Rail Link Works - Campbelltown Road, Cowpasture Road and Camden Valley Way

Previous Report: CTC 12/47
Electorate: All Electorates
Author Location: Traffic and Road Design Unit

Attachments

Nil.

Background (6/12/2012)

The Traffic Committee at its meeting on 15 November 2012 were advised of the closure of Campbelltown Road for the installation of precast bridge girders for the new Campbelltown Road Rail Overbridge.

Council has received details of further road closures as follows:

- Cowpasture Road, between Bringelly Road in the north and Camden Valley Way in the south will be closed on Wednesday 12 December between 9.00pm and 6.00am the next day.
- Campbelltown Road between Ingleburn Gardens Road and Macdonald Road will be closed on Saturday 8 December between 9.00pm and 9.00am the next day.

Local traffic diversions will be in place and Variable Message Boards in place before the works to show detour routes. Motorists will also receive live traffic updates on local radio stations. Residents will receive a letterbox notification about the overnight road closures, and there will be advertisements in local newspapers.

Officer's Recommendation

That the information be noted.

Discussion (6/12/2012)

The Committee discussed the matter and supported the recommendation as presented.

In the previous report CTC 12/47 it was mentioned that Campbelltown Road will be closed on 15 December 2013 but subsequently South West Rail Link advised that this closure will be on 8 December 2012.

Campbelltown Traffic Committee Meeting 6 December 2012

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CTC 12/50 South West Rail Link Works - Campbelltown Road, Cowpasture Road and
Camden Valley Way

Recommendation of Campbelltown Traffic Committee

That the information be noted.

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CTC 12/51 Traffic Committee Meeting Dates for 2013

CTC 12/51 Traffic Committee Meeting Dates for 2013

Previous Report: Nil.

Electorate: All Electorates

Author Location: Traffic and Road Design Unit

Attachments

Nil.

Background (6/12/2012)

The Committee are advised that the Traffic Committee Meetings for 2013 are as follows:

- 21 February
- 21 March
- 18 April
- 16 May
- 13 June
- 11 July
- 8 August
- 5 September
- 3 October
- 24 October
- 21 November
- 19 December

Officer's Recommendation

That the information be noted.

Discussion (6/12/2012)

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of Campbelltown Traffic Committee

That the information be noted.

Campbelltown Traffic Committee Meeting 6 December 2012

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CTC 12/52 School Zones with Flashing Lights

CTC 12/52 School Zones with Flashing Lights

Previous Report: Nil
Electorate: Campbelltown and Wollondilly
Author Location: Traffic and Road Design Unit

Attachments

Inventory of schools zones with flashing lights.

Background (6/12/2012)

In recent correspondence, Roads and Maritime Services (RMS) advised that in August 2011 the NSW Government announced \$17 million project for providing flashing lights to 640 school zones across the state in the four year period. In the current roll-out, October to December 2012, the following six school zones in the LGA will be fitted with flashing lights:

- The Parkway, Bradbury – Bradbury Public School
- Oxford Street, Ingleburn – Ingleburn Public School
- Waminda Avenue, Campbelltown – Campbelltown East Primary School
- Sackville Street, Ingleburn – Sackville Street Public School
- Menangle Road, Menangle Park – Broughton Anglican College
- Copperfield Drive, Rosemeadow – Rosemeadow Public School

At the end of this roll-out 37 schools will be fitted with flashing lights.

Once these six schools are completed there will be 28 schools in the LGA without flashing lights in school zones at their frontage. Council will continue to approach RMS to provide a timeframe for the installation of flashing lights at these schools.

Officer's Recommendation

That the information in the body of the report be noted.

Discussion (6/12/2012)

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of Campbelltown Traffic Committee

That the information in the body of the report be noted.

Campbelltown Traffic Committee Meeting 6 December 2012

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CTC 12/52 School Zones with Flashing Lights

6. LATE ITEMS

No reports this round

Campbelltown Traffic Committee Meeting 6 December 2012

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CTC 12/53 Narellan Road - Upgrade

7. GENERAL BUSINESS

CTC 12/53 Narellan Road - Upgrade

Previous Report: Nil

Electorate: All Electorates

Author Location: Traffic and Road Design Section

Attachments

Nil.

Discussion (6/12/2012)

The NSW Police representative advised of information received regarding upgrading of Narellan Road.

The Committee were further informed that Roads and Maritime Services is seeking comments or any other suggestions to the issue of concept plans.

It was suggested by the NSW Police representative that the westbound left turning lane from Narellan Road on to the Freeway/Hume Highway needs to be assessed as the existing lane length is insufficient and is causing delays due to the through traffic.

The Chairperson advised that a report is to be presented to Council at its meeting on 11 December 2012.

Recommendation of Campbelltown Traffic Committee

That the information be noted.

Campbelltown Traffic Committee Meeting 6 December 2012

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CTC 12/53 Narellan Road - Upgrade

CTC 12/54 Blocking of Roads due to Road Works

Previous Report: Nil

Electorate: All Electorates

Author Location: Traffic and Road Design Section

Attachments

Nil.

Discussion (6/12/2012)

The Busways representative advised the Committee of a serious issue that had occurred on the morning of 22 November 2012, where contractors carrying out road works had blocked off Englorie Park Drive, Mount Sugarloaf Drive and Cleopatra Drive in Glen Alpine for which Busways were not advised.

The Busways representative also informed the Committee that although the matter was discussed with Council's Manager Operations on the same day and was resolved, it would be appreciated if the information regarding the road works be given in advance so that the inconvenience to the bus services can be avoided.

The Committee were advised that the matter would be investigated.

Recommendation of Campbelltown Traffic Committee

That the matter be further investigated.

Campbelltown Traffic Committee Meeting 6 December 2012

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CTC 12/53 Narellan Road - Upgrade

CTC 12/55 Gilchrist Drive/Kellicar Road - Traffic congestion

Previous Report: Nil
Electorate: Campbelltown Electorate
Author Location: Traffic and Road Design Section

Attachments

Nil

Discussion (6/12/2012)

The Busways representative raised concerns about the traffic queues in the left hand turning lane into Bolger Street from Kellicar Road. It was further mentioned that there are two right hand turning lanes from Gilchrist Drive into Kellicar Road. The traffic that intends to head straight on Kellicar Road towards Macarthur Square in Lane 1 turning right has to negotiate with the traffic in Lane 1 on Kellicar Road waiting to turn left into Bolger Street. Thus the traffic trying to get into the central lane to head straight causes the blockage of both lanes (Lane 1 and central).

Busways requested Council to consider removal of left turning arrows so that the traffic in Lane 1 can proceed straight and turn left without causing long queues.

It was agreed that Council will review the traffic movement at the intersection of Gilchrist Drive and Kellicar Road and Kellicar Road and Bolger Street and to report to a future Traffic Committee.

Recommendation of Campbelltown Traffic Committee

That a report be presented to the Traffic Committee in 2013.

Campbelltown Traffic Committee Meeting 6 December 2012

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8. DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 11.25am.

G Greiss
CHAIRPERSON

1.2 Appin Road - Maintenance Works

Reporting Officer

Director City Works

Attachments

Correspondence dated 22 January 2013 from the Roads and Maritime Services

Purpose

To update Council on advice provided by the Roads and Maritime Services (RMS) on recent and planned maintenance and upgrade works on Appin Road.

History

A report was presented to Council's meeting of 18 December 2012 on the outcome of a meeting between Council's Mayor, General Manager and the Mayors of Wollondilly and Wollongong Councils with the Minister for Roads and Ports regarding concerns with the road safety of Appin Road.

Report

Prior to the meeting with the Minister for Roads and Ports Council had written to the RMS requesting advice on any planned maintenance and upgrade works for Appin Road.

The RMS has advised of the following recently completed works on Appin Road:

- Rebuilding of the road west of Westcliffe Colliery
- Resurfacing of the road between Bulli Tops and Loddon River
- Resurfacing of 700 metres of road between Illawarra Street and Wilton Road
- Repair of damaged bridge bearings on Appin Road Bridge
- Installation of rope safety barrier on the western side of Appin Road two kilometres north of Copperfield Drive.

The RMS has advised of the following future program of works on Appin Road:

- Installation of rope safety barrier on the western side of Appin Road two kilometres north of Copperfield Drive
- Installation of roadside barriers west of Baden Powell Drive
- Pavement resurfacing on the southbound lanes between Narellan Road and Therry Road.

Identification of further resurfacing works between Bradbury and Appin have been identified however are dependent on funding and other competing priorities within Transport for NSW.

The RMS has advised of their commitment in maintaining the road network to improve safety and traffic efficiency for road users.

Council will continue to monitor the condition of Appin Road and liaise with the RMS to improve road safety on Appin Road.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013

Note: Councillor Chanthivong noted that in Item 1.2 Appin Road - Maintenance Works he was incorrectly recorded as seconding the Committee's Recommendation. The correct seconder of this Motion was Councillor Hawker. It should also of have been recorded in the City Works Committee Minutes that Councillor Chanthivong asked for his Declaration of Interest to be recorded against this item.

Having declared an interest in regard to Item 1.2, Councillor Chanthivong left the Chamber and did not take part in debate nor vote on this item.

Council Meeting 26 February 2013 (Greiss/Lake)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 13

That the Officer's Recommendation be adopted.

At the conclusion of the discussion regarding Item 1.2, Councillor Chanthivong returned to the Chamber.

ATTACHMENT 1



GM12/13520

JAN22'13 08:06:36 RCVD

Mr Garry Mitchell
Acting Director City Works
Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

Dear Mr Mitchell

Thank you for your letter to Roads and Maritime Services (RMS) about the maintenance of Appin Road, Rosemeadow.

The full length of Appin Road runs from the Princes Highway to Narellan Road and is 31.2 kilometres long.

The rural section of Appin Road is considered to be the length between Kellerman Drive at St Helens Park and the Princes Highway at Bulli Tops which involved three fatalities. There were no deaths in 2007 and 2008 and one each in 2009, 2010 and 2011.

Two thirds of these crashes happened between Appin and Bulli Tops; about one third of these crashes involve rear end, intersection and u-turn crashes, mostly in Appin and north of Appin and about a quarter of these crashes are run off road on bend crashes, mostly between Appin and Bulli Tops.

Appin Road receives a high level of maintenance and the road is in good condition.

In the last five years, RMS has installed wire rope safety barriers at two locations on Appin Road between Therry Road and a kilometre south of Copperfield Road at a total cost of \$107,000.

During the past 12 months RMS has carried out work to improve safety and traffic flow on Appin Road including rebuilding the road west of Westcliffe Colliery and resurfacing the road between Bulli Tops and Loddon River.

A \$250,000 project to resurface about 700 metres of Appin Road from Illawarra Street to Wilton Road has also recently been completed.

RMS has recently carried out works to repair the damaged bridge bearings on Appin Road Bridge. The \$250,000 project is expected to be completed at the end of December 2012.

Roads & Maritime Services

RMS has scheduled the installation of another wire rope safety barrier on the western side of Appin Road, about two kilometres north of Copperfield Drive, at a cost of \$76,000. This work is expected to be completed by the end of December 2012.

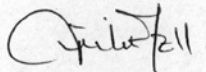
Early next year RMS will carry out a \$300,000 project to install roadside barriers west of Baden Powell Drive. All of these road side barrier projects address the most common crash type on Appin Road where vehicles run off the road and hit an object.

Pavement resurfacing is being carried out on Appin Road this financial year on the southbound lanes between New Narellan Road and Therry Road at a cost of \$700,000. The need for further resurfacing on Appin Road has been identified over various sections of the length between Bradbury and Appin in future years. However, this work will be dependent upon funding remaining available as well as to other competing priorities within Transport for NSW.

RMS is committed to maintaining the road network to improve safety and traffic efficiency for all road users into the future.

I hope this has been of assistance. For more information please contact Ms Hilary Johnson, Road Safety Manager, at RMS on (02) 8849 2504.

Yours sincerely



Julie Fell
Manager, Customer and Ministerial Enquiries
18-1-2013

1.3 Eagle Vale Drive, Eagle Vale - Widening to Four Lanes

Reporting Officer

Manager Technical Services

Attachments

1. Plans of Roadworks (to be tabled)
2. Summary of Expression of Interest for Regional Development Australia Fund Round Four (distributed under separate cover)

Purpose

To update Council on the progress of the widening of Eagle Vale Drive, Eagle Vale between Raby Road and Badgally Road from the existing two lanes to four lanes.

History

Due to rapid growth of residential and commercial developments in the South West Growth Area, traffic on Eagle Vale Drive will significantly increase following the connection of Gregory Hills to Badgally Road. To address the volume of traffic in the coming years it is necessary to widen Eagle Vale Drive between Raby Road and Badgally Road from the existing two lane rural road to four lanes. Road widening would provide a safer road link with improved capacity in response to anticipated traffic increase.

Report

Due to the limited funds available widening Eagle Vale Drive is planned in a number of stages. Altogether 6 stages were identified for widening of the road to four lanes and are as follows:

- | | |
|---------|---|
| Stage 1 | Gould Road to North of Epping Forest Drive |
| Stage 2 | Gould Road to Raby Road |
| Stage 3 | Intersection with Fluorite Place (100m either side). |
| Stage 4 | Fluorite Place to north of Epping Forest Drive (most likely the intersection of Eagle Vale Drive and Epping Forest Drive with traffic lights) |
| Stage 5 | Fluorite Place to Emerald Drive South |
| Stage 6 | Emerald Drive south to Badgally Road. |

A specialist consultant has been engaged to develop concept and detailed designs for the proposed works. The brief given to the consultant was for the road to be two lanes in each direction with a central landscaped median. A footpath and cycleway are to be provided along the length of the road. Generally the road will be developed to a similar standard to Raby Road.

The current status on the design and construction works for the above stages is as follows:

- Stage 1 Gould Road to north of Epping Forest Drive works completed as part of the 2011 - 2012 Better Towns Program.
- Stage 2 Gould to Raby Road – works are part of the 2012 - 2013 Better Towns Program.
- Detailed design completed
 - Construction is in progress and is expected to be completed by March 2013.
- Stage 3 Intersection with Fluorite Place - works are part of the 2012 - 2013 Better Towns Program.
- Concept design completed
 - Detailed design in progress and is expected to be completed by 28 February 2013
 - Construction is due to commence in March 2013 and is expected to be completed by June 2013.
- Stage 4 Fluorite Place to north of Epping Forest Drive.
- Concept designs are completed both for a roundabout and traffic signals option at Epping Forest/Eagle Vale Drive
 - Options are currently being reviewed.
- Stage 5 Fluorite Place to Emerald Drive South.
- Concept plans have been received and reviewed
 - Detailed design is expected to be completed by June 2013.
- Stage 6 Emerald Drive south to Badgally Road.
- Concept design received and are currently being reviewed
 - Detailed design is expected to be completed by December 2013.

Stages 1 and 2 works were completed as part of Councils Better Towns Program with fifty per cent of the cost being funded from a successful grant application to the Roads and Maritime Services (RMS). For the financial year 2013 - 2014, a submission has already been submitted to RMS and Council has been advised of a successful grant of \$600,000 of which Council has to provide matching funding.

An application to the Regional Development Australia Fund for a grant of \$12m to fund the balance of the project was submitted in November 2012. The funding under this program is in two parts where the initial application is assessed by the region.

Advice has recently been received that Council's submission to the Regional Development Australia Fund Round Four has not been successful. Summary information on the outcomes of the expression of interests is circulated for information. If this application had been successful the works for the entire road could be completed by the third quarter of 2015.

The funding for the recent improvements to Eagle Vale Drive have been through funding allocations from Council and the Roads and Maritime Service. It is important to note that the anticipated requirements for improved capacity for increased traffic volumes is directly related to the impact of the extension of the east-west link road from Gregory Hills to the intersection of Badgally Road and Eagle Vale Drive.

Council has continued to raise with Government the real impact that the new east-west link from the South West Growth Centre will have on the Campbelltown road system, particularly Badgally Road, Eagle Vale Drive and Raby Road. Council's request for necessary improvements to Badgally Road (approximately \$40m) have not been included in infrastructure works required for the South West Growth Centre. Noting that significant local road funding continues to be allocated to prepare for the impact of increase regional traffic, it is appropriate for Council to continue to lobby for the necessary road infrastructure improvements to be funded by the South West Growth Centre project.

Officer's Recommendation

1. That Council continues to make a submission to Roads and Maritime Services for funding assistance for the Financial Year 2013 - 2014.
2. That Council write to the Minister for Roads and Ports requesting that the impact of the South West Growth Centre on local roads in the Campbelltown Local Government Area be further reviewed and funding be allocated to address infrastructure requirements involving Eagle Vale Drive, Badgally Road and Raby Road.

Having declared an interest in regard to Item 1.3, Councillor Chanthivong left the room and did not take part in debate nor vote on this item.

Committee's Recommendation: (Borg/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

At the conclusion of the discussion regarding Item 1.3, Councillor Chanthivong returned to the room.

Council Meeting 26 February 2013

Having declared an interest in regard to Item 1.3, Councillor Chanthivong left the Chamber and did not take part in debate nor vote on this item.

Council Meeting 26 February 2013 (Greiss/Lake)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 14

That the Officer's Recommendation be adopted.

At the conclusion of the discussion regarding Item 1.3, Councillor Chanthivong returned to the Chamber.

1.4 Inter Dominion Grand Final at Menangle Park

Reporting Officer

Manager Technical Services

Attachments

Locality Plan

Purpose

To provide Council an update on the Inter Dominion Grand Final being held at Tabcorp Park, Menangle Park on Sunday 3 March 2013.

History

The Inter Dominion is the premier harness horse racing championship event in the southern hemisphere and the first time the event will be held at Tabcorp Park, Menangle Park. The event is held in either Australia or New Zealand and was first raced in 1936. The championship this year will be conducted with seven qualifying heats held in a number of Australian States and New Zealand. Qualifying heats will be held at Menangle Park on Saturday 16 and 23 February 2013. There will be a series of events held over the following week from Monday 24 February 2013 at Tabcorp Park, Menangle Park with the Grand Final being on Sunday 3 March 2013. The Grand Final is expected to draw a crowd of 15,000 to 20,000 people.

Traditionally the event rotates yearly between Australia and New Zealand and was a competition between both countries standardbreds. Now the event attracts horses from the United States of America and Canada. For the first time in its history the championship has been awarded to the one venue for three years running. This year will be the first of three years and each year the finals will be held on the first Sunday in March out at Tabcorp Park, Menangle Park.

Report

The Grand Final of the Inter Dominion is being planned as a family day with entertainment being provided for children throughout the day.

New South Wales Harness Racing Club (NSWHRC) along with NSW Department of Premier and Cabinet have held a series of meetings with various Government Agencies in preparation for the Grand Final day. Agencies included in the discussion have been NSW Police, NSW Ambulance, Roads and Maritime Services (RMS), Railcorp, NSW Health and Campbelltown City Council.

With crowds being expected to be around 15,000 for the Grand Final Day an event bus and rail services have been scheduled for the day. There will be a special train service running between Macarthur and Menangle Park stations to convey rail commuters along with buses from Campbelltown and Macarthur Stations. Buses will drop commuters off in Racecourse Avenue adjacent to the railway station. Special bus drop off areas will be established along with taxi and kiss and ride areas in Racecourse Avenue with RailCorp staff present at all stops to assist patrons of the events. Crowd control fencing will be established to direct people to the rail crossing point. To ensure safe passage across the railway tracks marshals will be in place both sides of the tracks. Special parking and traffic restrictions will also be in place to ensure the smooth flow of traffic in this area on the day. It is proposed to make Racecourse Avenue one way from Payten Street to Station Road to ensure a safer environment for the patron drop off area. Parking restrictions will also be in place on the eastern side of Racecourse Avenue opposite the station

Menangle Road from the freeway overbridge to Menangle Park village will be reduced to 60 kph for the day. Police will undertake point duty on Menangle Road at Racecourse Avenue, Cummins Road and the horse float entrance will be between the rail bridge and the Nepean River. Police will also provide assistance inside the venue.

Roads and Maritime Services (RMS) will have incident control vehicles in the area on the day to ensure road network problems are removed quickly and do not impact on Menangle Road.

RMS will be responsible for traffic management plans and traffic control sign posting on the day with Officers patrolling the area to respond immediately to any traffic congestion situation. It is anticipated that Menangle Road will be required to carry significantly increased volumes of traffic on the day with the majority of patrons expected to travel by car. Advance warning and directional signs will be installed along the main traffic route from the F5 through to the venue. Patrols using the freeway from the north and the south will be directed to use the Narellan Road exit as this is considered as the safest route for out of area drivers.

Inside the venue extra medical facilities will be provided for patrons with hospitals also being advised on the expected numbers. Special control rooms are also being set up for crowd monitoring and coordination of activities outside the venue.

These arrangements will only be in place for the Grand Final Day, Sunday 3 March 2013 as the other days are not expected to attract large numbers. Normal race day management will be in place for these days. Both RMS and Council Officers will monitor these days and address any issues should they arise.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Hawker/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

ATTACHMENT 1



1.5 Establishment of Anti-Social Driver Behaviour Hotline

Reporting Officer

Manager Technical Services

Attachments

Nil

Purpose

At the Committee Meeting of 16 October 2012 it was resolved that a report be presented outlining details of Frankston City Council's 'Hoon Hotline' initiative and also examining the feasibility of the establishment of a similar hotline for the Campbelltown CBD.

History

In 2005, the Frankston City Council in conjunction with the Victorian Police announced an initiative called 'Hoon Hotline'. The creation of the hotline was to encourage local residents to report anti-social behaviour that included activities such as tail-gating, speeding, revving engines, skidding, fishtails, doughnuts, road damage, leaking oil and the screeching of tyres.

The system allows the local resident to phone the free call 1800 NO HOON (1800 66 4666) number - 24 hours a day, seven days a week hotline and report anti-social driving behaviour. If the resident requires immediate police attendance they are advised to dial 000.

Report

In NSW the NSW Police Force are the key agency involved in addressing the issue of Anti-Social Driver Behaviour. Local councils work in partnership with the Police in reviewing measures to address this issue.

New South Wales

In New South Wales there are no specific 'hoon hotline' numbers established. Crime Stoppers NSW (1800 333 000) was contacted for information about reporting hoon driving and have advised they currently do not have this provision.

NSW Traffic and Highway Patrol Command were also contacted and they suggested that the community can call their local Police Station or the Police Assistance Line 131444.

Calling the Police Assistance Line on 131444 provides intelligence on a situation and assists Police in tasking resources to areas of need. As with the other state systems, it is important that people call 000 when an offence is currently happening or it is an immediate emergency.

Campbelltown Council

Currently Council, through its web page has on the front page "Report an Issue" highlighting the following key issues:

- Potholes
- Missing or damaged signs
- Graffiti.

This could be expanded to include Driver Behaviour Issues, with similar appropriate reporting procedures as for the other highlighted issues.

Also, on Council's web page in the "Services" section is the activity of "Road Safety" providing contact numbers and email address to report concerns including safe road use and road user behaviour.

The "Hoon Hotlines" that are in place in other States, such as the one in Frankston City, Council operates similar to Campbelltown's after hours contact, where issues are raised and forwarded to Council for review and follow up.

Conclusion:

In reviewing Council's current approach to reporting and addressing anti-social behaviour, it is considered appropriate to expand the "Report an Issue" to include "Road User Behaviour" and liaise with Council's after hours service to ensure the relevant information is collated to be forwarded to Council.

In addition, Council liaise further with the Police regarding the collation and forwarding of relevant information when required for Police consideration.

Officer's Recommendation

1. That Council expand its Web Page "Report an Issue" Section to include the issue of Anti-Social Driver Behaviour.
2. That Council liaise with the Police regarding the collection and reporting of appropriate information to assist in their tasking of resources.

Committee's Recommendation: (Borg/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

1.6 NSW Freight and Ports Strategy

Reporting Officer

Manager Assets and Supply Services and Manager Development Services

Attachments

1. Copy of the Draft NSW Freight and Port Strategy (to be tabled)
2. Extracts from Draft NSW Freight and Ports Strategy (to be distributed under separate cover)

Purpose

To provide Council with information of a Workshop Forum that was facilitated by Regional Development Australia on the Draft NSW Freight and Ports Strategy.

Report

The Regional Development Australia facilitated a workshop forum on the 1 February 2013 to select groups to have input into the Draft NSW Freight and Ports Strategy. Council was invited as a participant in one of many focus groups particularly as it affects Greater Sydney.

The participants included senior executives from:-

- Local and State Government
- Transport and Logistics Industry
- Shippers Forwarders and Major Local and Interstate Transport and Distribution companies
- Third Party Logistics Providers, Major Retailers and Wholesalers
- Key Manufacturing and Distribution companies.

Regional Development Australia (RDA) Sydney, together with its key stakeholders, have identified that efficient and effective movement of freight and the distribution of goods and services is critical to the growth and economic success of Sydney, as well as the quality of life for its residents.

The main objective of the Forum was to provide an opportunity for Transport for NSW to present an overview of the Draft Strategy to a broad group of industry, community and local government participants, and for these participants to workshop, question, discuss and present their own ideas on the Strategy.

This feedback will help to ensure that the final Strategy incorporates the input of important industry players who have first-hand knowledge of current issues and future challenges affecting future economic growth in Greater Sydney and New South Wales.

The Workshop Forum will focus on Network Efficiency, Network Capacity, Network Sustainability, and Project Infrastructure and Strategy Implementation.

Councils and industry have been invited to raise any concerns to Transport for NSW in a separate submission by 15 March 2013. Concerns that were shared with other Councils at the Workshop Forum included:-

- Effect of the Sydney Second Airport on existing Road and Rail Network
- Intermodals increasing truck volumes throughout LGA's
- Effects of B Triple's to Road infrastructure
- Off Peak Truck Movements, Legislative or Local Government control.

The Draft Strategy identifies a number of projects and developments that will directly impact on the Campbelltown LGA. These include:

- The development of the Moorebank Intermodal, particularly in relation to the impact on the M5 Motorway capacity and the congestion existing on industrial traffic
- The integration of the Macarthur Intermodal Shopping Terminal at Minto into the new freight network.

It is noteworthy that the area adjacent to the new freight line from the southern end of the Liverpool LGA through to Minto is considered by Government to be the largest precinct of freight related activity in the Sydney basin.

With the growth of Port Kembla to accommodate the movement of containers, several forward projects have been included in the NSW Government submission to Nation Building Program 2. These include:

- Improvement to capacity on the F6 and major interchange provision
- Moorebank Intermodal Terminal supporting transport system upgrade. These road infrastructure upgrades are required to meet forecast transport demand driven by the Moorebank Intermodal operations and passenger traffic growth on the surrounding road network.

A further key project that is referred to in a number of sections in the Draft Strategy is the provision of the Malden-Dombarton Rail Line. The Government has provided \$25.5m to undertake planning and preconstruction development. The Draft Strategy suggests that subsequent project delivery and operation of this project will most likely be by the private sector.

Although the Draft NSW Freight and Ports Strategy document is very concise and inclusive it is considered that these concerns should be forwarded to Transport for NSW for their consideration.

An outstanding issue is the provision of a high level bridge connecting Cambridge Avenue, Glenfield to Moorebank Avenue, Moorebank. The development of the Moorebank Intermodal is likely to be of a scale that existing passenger traffic is unlikely to be accommodated through the Intermodal Development.

It is considered appropriate that Council raises the need for the flow of traffic between the Campbelltown and Liverpool LGA's to be included in the proposed road infrastructure upgrades for the surrounding road network.

Officer's Recommendation

That Council write to Transport for NSW expressing Council's concerns as noted above, by 15 March 2013.

Having declared an interest in regard to Item 1.6, Councillor Chanthivong left the room and did not take part in debate nor vote on this item.

Committee's Recommendation: (Borg/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

At the conclusion of the discussion regarding Item 1.6, Councillor Chanthivong returned to the room for the remainder of the meeting.

Council Meeting 26 February 2013

Having declared an interest in regard to Item 1.6, Councillor Chanthivong left the Chamber and did not take part in debate nor vote on this item.

Council Meeting 26 February 2013 (Greiss/Lake)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 15

That the Officer's Recommendation be adopted.

At the conclusion of the discussion regarding Item 1.6, Councillor Chanthivong returned to the room for the remainder of the meeting.

1.7 Flood Studies for Bow Bowing Bunbury Curran Creek Catchment

Reporting Officer

Manager Technical Services and Manager Assets and Supply Services

Attachments

Nil

Purpose

To advise Council of the quotation received for the provision of the final four flood studies in the Bow Bowing Bunbury Curran Creek Catchment.

History

The catchment for the Bow Bowing Bunbury Curran Creek Catchment was divided into 12 sub catchments with each of these sub catchments being a separate flood study. Previously there were no government agency contracts that identified suitable specialist consultants therefore a tender process was undertaken by Council. Catchment Simulation Services was awarded the latest contract for completion of six of the flood studies within the overall catchment area.

Council has now been advised that a new Local Government Procurement Consultancy Services panel contract (LGP1208) has been established. Catchment Simulation Services have been selected as one of the preferred providers and this allows Council to re-acquire their services without the need to tender particularly as the Company has substantial understanding of the Bow Bowing Bunbury Curran Creek Catchment area.

Report

Legislation

The procurement process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Purchases under Existing Contractual Arrangement

For expenditure over \$150,000, Council is exempt from inviting tenders if they utilise a contract established by any of the following agencies prescribed under s55 of the *Local Government Act 1993* for this purpose:

- NSW Buy (Department of Commerce)
 - MAPS Group Limited trading as Procurement Australia
 - Local Government Procurement.
-

Local Government Procurement has established a "Standing Offer Deed" arrangement for provision of Consultancy Services under their contract LCP1208. Purchases made under these arrangements do not require formal approval by resolution of Council. However as the estimated expenditure exceeds \$150,000 it is considered appropriate to report the outcome to Council.

Contract Expenditure

It is anticipated that the expenditure under this contract will be \$170,000 for the four studies with completion of the contract in seven months.

Contract Term

The term of the Local Government Procurement contract LCP1208 is until 15 February 2016.

Quotation Process

The existing consultant has successfully completed the last six flood studies for Council to a very high standard and has produced the studies within the agreed timeframe.

A quotation was requested from Catchment Simulation Services and their offer coincides with similar costings to the previous studies undertaken. To engage a different consultant for the final four studies may incur additional costs, further delays and a level of inconsistency in regard to the standard of presentation.

Recommendation of the Evaluation Panel

The Evaluation Panel, consisting of officers from Technical Services, recommend accepting the offer of Catchment Simulation Solutions. Catchment Simulation Solutions have provided a satisfactory service to Council for the past two years.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

2. OPERATIONAL SERVICES

No reports this round

3. ASSETS AND SUPPLY SERVICES

3.1 T12/12 Security Services

Reporting Officer

Manager Assets and Supply Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for security services and recommend that Council accept the tender submitted by Ausgroup Australia Pty Ltd.

History

Council had a contract for the provision of security services which has expired. As Council continues to utilise these services and the expenditure over the term of the contract historically exceeds the legislative threshold, Council invited tenders for the new contract.

Investigations were made with Local Government Procurement, NSW Procurement and Procurement Australia however their contracts did not meet Councils requirements.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of two years with two 12 month options for extension exercisable at Council's absolute discretion.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 26 November and 3 December 2012. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tenders Received

Tenders closed on Tuesday 18 December 2012. Nine on-time responses were received from the following organisations:

- Austpac Protection Services Pty Ltd t/as Austpac Security Services
- Ausgroup Australia Pty Ltd
- Business Security & Management Solutions Pty Ltd
- Dalmore Security Pty Ltd
- AKBAR Enterprises Pty Ltd t/as ECS International Security and Investigations
- Fast Security Pty Ltd t/as Fast Security
- Group 4 Security Pty Ltd
- Southern Cross Group Services Pty Ltd
- Ultimate Security Services Pty Ltd.

Tender Document

Organisations were requested to submit the following information with their tender response:

- Experience of the company
 - Nominated staff including details of any subcontractors and their experience
 - Price
 - Insurances
 - Work Health and Safety Management Systems
 - Environmental practices
 - Conflict of interest declaration
 - Additional terms of contract protecting the tenderers' business requirements.
-

Evaluation Process

The Evaluation Panel, consisting of officers from Assets and Supply Services, Business Assurance and Customer Service evaluated the tenders against the following weighted assessment criteria:

- Experience of the company
- Nominated staff including details of any subcontractors and their experience
- Price
- Work Health and Safety
- Environmental commitment.

The Evaluation Panel used Council's standard 0-5 scoring system for all non-pricing criteria with 5 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined based on the projected annual cost calculated on historical utilisation rates.

Recommendation of the Evaluation Panel

Ausgroup Australia Pty Ltd is recommended for the provision of security services as they:

- demonstrated suitable experience in the provision of similar works, confirmed through satisfactory reference checks
- tendered the cheapest price for provision of the services
- provided sufficient work health safety and environmental documentation.

Tenders Not Recommended

Austpac Protection Services Pty Ltd t/as Austpac Security Services, Business Security & Management Solutions Pty Ltd, AKBAR Enterprises Pty Ltd t/as ECS International Security and Investigations, Dalmore Security Pty Ltd, Fast Security Pty Ltd t/as Fast Security, Group 4 Security Pty Ltd, Southern Cross Group Services Pty Ltd and Ultimate Security Services Pty Ltd are not recommended as they tendered a more expensive price than the recommended tenderer. The Evaluation Panel considered there to be no additional benefit to the increased cost.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Ausgroup Australia Pty Ltd for the provision of security services for a period of two years with two 12 month options for extension.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of the tender process.

Committee's Recommendation: (Hawker/Mead)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

3.2 T12/23 Concrete Works and Waterproofing - Renovation and Reticulation Upgrade at Macquarie Fields 50M Pool

Reporting Officer

Acting Manager Assets and Supply Services and Manager Healthy Lifestyles

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for concrete works and waterproofing for the renovation and reticulation upgrade at the Macquarie Fields outdoor 50 metre pool and recommend that Council accept the tender submitted by Crystal Pools Pty Ltd.

History

Council identified a requirement for the renovation and reticulation upgrade of the 50 metre outdoor pool at the Macquarie Fields Leisure Centre. The project comprises of the following components of works:

- Demolition of existing pool – to be completed under existing Council Contract
- Concrete works and waterproofing – subject to open tender (T12/23)
- Tiling, joining and pool finishes – subject to open tender (T12/24)
- Plumbing and reticulation – written quotations previously sought.

Council sought quotations for the plumbing and reticulation works from the following three organisations:

- Roejen Pty Ltd (Council's existing T11/12 Swimming Pool Maintenance Contractor)
- Trisley's Hydraulic Services Pty Ltd
- Aquatic Projects Pty Ltd.

Roejen responded advising the scope of works is outside their capabilities and will not be submitting a price to Council.

The remaining two organisations have not responded to Council.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be until works are completed including any defects liability/warranty periods.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 3 and 10 December 2012. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

The Closing Time was extended for an additional week until Tuesday 15 January 2013.

Tenders Received

Tenders closed on Tuesday 15 January 2013. Two on-time responses were received from the following organisations:

- Crystal Pools Pty Ltd
- NAKFA Pty Ltd.

Tender Document

Organisations were requested to submit the following information with their tender response:

- Company details
 - Company experience, particularly as they relate to similar works
 - Details of similar recent and current projects and the contract value
 - Details of subcontractors and their experience, similar recent and current projects and the contract value
 - Details of nominated staff including experience, qualifications and training
 - Program of works including resources, milestones and control points and lead times
 - Price
 - Work Health and Safety Management Systems
 - Environmental practices
 - Conflict of interest declaration
 - Additional terms of contract protecting the tenderers business requirements.
-

Evaluation Process

The Evaluation Panel, consisting of officers from Healthy Lifestyles, Assets and Supply, and Emergency Management, evaluated the tenders against the following weighted assessment criteria:

- Experience of the company and their subcontractors
- Nominated staff
- Program of works
- Suitability of lump sum price
- Work Health and Safety
- Environmental commitment.

The Evaluation Panel used Council's standard 0-5 scoring system for all non-pricing criteria with 5 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined by the best overall lump sum price offered to Council.

Recommendation of the Evaluation Panel

Crystal Pools Pty Ltd is recommended for the concrete works and waterproofing as they:

- provided comprehensive details of their company experience particularly as they related to the services, confirmed through satisfactory reference checks
- provided suitable details of nominated staff including their experience, qualifications and training
- provided a suitable program of works detailing how works will be completed within the required timeframes including resources, milestones and control points and staging of works
- provided satisfactory details of Work Health Safety systems and Environmental Practices
- tendered the best overall lump sum price for concrete works and waterproofing.

Crystal Pools also offered to undertake the plumbing and reticulation works as a value-added service included in their lump sum price.

Tenders Not Recommended

NAKFA Pty Ltd are not recommended for the concrete works and waterproofing works as they:

- did not provide sufficient details of nominated staff
 - did not provide a suitable program of works detailing how works will be completed within the required timeframes including resources, milestones and control points and staging of works
 - tendered a lump sum price that was more expensive than the recommended organisation.
-

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to ensure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Crystal Pools Pty Ltd for the provision of concrete works and waterproofing, including plumbing and reticulation works.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Brticevic/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

3.3 T12/24 Tiling Joining And Pool Finishes - Renovation And Reticulation Upgrade At Macquarie Fields 50M Pool

3.3 T12/24 Tiling Joining and Pool Finishes - Renovation and Reticulation Upgrade at Macquarie Fields 50M Pool

Reporting Officer

Acting Manager Assets and Supply Services and Manager Healthy Lifestyles

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for tiling, joining and pool finishes works for the renovation and reticulation upgrade at the Macquarie Fields outdoor 50 metre pool and recommend that Council accept the tender submitted by Crystal Pools Pty Ltd.

History

Council identified a requirement for the renovation and reticulation upgrade of the 50 metre outdoor pool at the Macquarie Fields Leisure Centre. The project comprises of the following components of works:

- Demolition of existing pool – to be completed under existing Council Contract
- Concrete works and waterproofing – subject to open tender (T12/23)
- Tiling, joining and pool finishes – subject to open tender (T12/24)
- Plumbing and reticulation – written quotations previously sought.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be until works are completed including any defects liability/warranty periods.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 3 and 10 December 2012. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

The Closing Time was extended for an additional week until Tuesday 15 January 2013.

Tenders Received

Tenders closed on Tuesday 15 January 2013. Two on-time responses were received from the following organisations:

- Ceramic Solutions (Aust) Pty Ltd
- Crystal Pools Pty Ltd.

Tender Document

Organisations were requested to submit the following information with their tender response:

- Company details
- Company experience, particularly as they relate to similar works
- Details of similar recent and current projects and the contract value
- Details of subcontractors and their experience, similar recent and current projects and the contract value
- Details of nominated staff including experience, qualifications and training
- Program of works including resources, milestones and control points and lead times
- Price
- Work Health and Safety Management Systems
- Environmental practices
- Conflict of interest declaration
- Additional terms of contract protecting the tenderers business requirements.

Evaluation Process

The Evaluation Panel, consisting of officers from Healthy Lifestyles, Assets and Supply, and Emergency Management, evaluated the tenders against the following weighted assessment criteria:

- Experience of the company and their subcontractors
 - Nominated staff
 - Program of works
 - Suitability of lump sum price
 - Work Health and Safety
 - Environmental commitment.
-

3.3 T12/24 Tiling Joining And Pool Finishes - Renovation And Reticulation Upgrade At Macquarie Fields 50M Pool

The Evaluation Panel used Council's standard 0-5 scoring system for all non-pricing criteria with 5 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined by the best overall lump sum price offered to Council.

Recommendation of the Evaluation Panel

Crystal Pools Pty Ltd is recommended for the tiling, joining and pool finishes works as they:

- provided comprehensive details of their company experience particularly as they related to the services, confirmed through satisfactory reference checks
- provided suitable details of nominated staff including their experience, qualifications and training
- provided a suitable program of works detailing how works will be completed within the required timeframes including resources, milestones and control points and lead times
- provided satisfactory details of Work Health Safety systems and Environmental Practices
- tendered the best overall lump sum price for tiling, joining and pool finishes works.

Tenders Not Recommended

Ceramic Solutions (Aust) Pty Ltd are not recommended for the tiling, joining and pool finishes works as they:

- did not provide sufficient details of their experience
- did not provide sufficient details of nominated staff
- did not provide a suitable program of works detailing how works will be completed within the required timeframes including resources, milestones and control points and staging of works
- tendered a lump sum price that was more expensive than the recommended organisation.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to ensure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Crystal Pools Pty Ltd for the provision of tiling, joining and pool finishes works.
2. That the Contract documents be executed under the Common Seal of Council.
3. That the unsuccessful Tenderers be notified of the results of tender process.

Committee's Recommendation: (Hawker/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

3.4 Q12/33 Debt Recovery

Reporting Officer

Manager Assets and Supply Services and Manager Financial Services

Attachments

Nil

Purpose

To advise Council of the quotations received for the provision of Debt Recovery Services and recommends that Council accept the tender submitted by Stydall Pty Ltd t/as Executive Collections.

History

Council previously utilised the services of Stydall Pty Ltd t/as Executive Collections under a Local Government Procurement Contract. This contract has recently expired. As Council continues to utilise the services and the expenditure over the term of the contract historically exceeds the legislative threshold, Council invited quotations through Local Government Procurement for a new contract.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Purchases under Existing Contractual Arrangement

For expenditure over \$150,000, Council is exempt from inviting tenders if they utilise a contract established by any of the following agencies prescribed under s55 of the *Local Government Act 1993* for this purpose:

- NSW Buy (Department of Commerce)
- MAPS Group Limited trading as Procurement Australia
- Local Government Procurement.

Local Government Procurement have established a "Standing Offer Deed" arrangement for provision of debt recovery services, under their contract LGP109-2.

Purchases made under the arrangements established by these procurement agencies are not required to receive formal approval from Council. However as the estimated expenditure exceeds \$150,000 it is considered appropriate to report the evaluation outcome to Council for its information.

Contract Expenditure

It is anticipated that the expenditure under this contract will be approximately \$1,000,000 per annum. The total expenditure should, however, be returned to Council when recovered from the debtor therefore remaining cost neutral. Funds for these services are allocated in Council's budget.

Contract Term

The term of the Local Government Procurement contract LGP109-2 is until 14 November 2014 with two 12 month options for extension.

Quotation Process

Quotations were evaluated from each of the organisations contracted under the Local Government Procurement contract LGP109-2, as follows:

- AMPAC Debt Recovery Pty Ltd
- Austral Mercantile Collections Pty Ltd
- Australian Debt Recoveries Pty Ltd
- CG Solicitors Pty Ltd t/as Coleman Greig Lawyers
- Credit Corp Collections Pty Ltd t/as Legalforce Specialist Debt Collectors
- Custom Commercial Services Pty Ltd
- Jeffrey Steven Mueller and Bruce William Bentley t/as JS Mueller & Co
- NV Legal Pty Ltd t/as NV Lawyers
- Outstanding Collections (AUST) Pty Ltd
- Persuasion Pty Ltd t/as CDC Collections Australia
- Recoveries & Reconstructions (Aust) Pty Ltd
- Simon Ravden Pty Ltd t/as SR Law
- Stydall Pty Ltd t/as Executive Collections.

In accordance with Local Government Procurement's processes, each of the above organisations are legal firms/legal practitioners who are able to provide debt recovery services; and/or debt collection or mercantile agencies that are subject to the direct control and supervision of a Legal Practitioner in Court proceedings for the retrieval of unpaid rates and sundry debts.

Each of the responding organisations have undertaken to ensure their actions will be undertaken in accordance with the Local Government Act and Solicitors Rules and Regulations.

It was considered that each of the organisations had sufficient experience and qualified staff to undertake the services. Council therefore evaluated the quotations on price alone.

Evaluation of Pricing

The Local Court prescribes a statutory scale of costs which may be recovered from a debtor including filing fees (for filing pleadings at Court) and professional/solicitor's costs (for issuing statements of claim, attending and appearing on a defended action). The scale rate excludes administrative aspects of debt recovery such as drafting letters of demand, ad hoc letters and telephone attendance.

In order to evaluate the pricing component, the Evaluation Panel derived statistics from 2011-2012 financial year of required recovery tasks. These statistics were then utilised to calculate the approximate yearly cost (both recoverable and non-recoverable) of each responding organisation.

Recommendation of the Evaluation Panel

The Evaluation Panel, consisting of officers from Financial Services, recommend to accept the offer of Stydall Pty Ltd t/as Executive Collections ("Executive Collections"). Executive Collections have provided a satisfactory service to Council for the past 12 years. Executive Collections provided the most cost-efficient response to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Mead/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

4. EMERGENCY SERVICES

4.1 NSW State Emergency Management Plan

Reporting Officer

Manager Emergency Management

Attachments

1. NSW State Emergency Management Plan (to be tabled)
2. NSW Disaster Plan (to be tabled)

Purpose

To advise Council of the release of the NSW State Emergency Management Plan (EMPLAN) to replace the NSW Disaster Plan. The EMPLAN seeks to ensure a coordinated emergency management effort to enhance the resilience of communities and to reduce vulnerability to disaster.

Report

The new plan is a strategic document covering the prevention, preparation, response and recover aspects of emergency management.

In a report to Council on 20 November 2012 advice was provided on recent amendments to the State Emergency Committees. A key part of the amendment to the *State Emergency and Rescue Management Act 1989* was that the General Manager of Council is now the Chairperson of the Local Emergency Management Committee.

Council has recently been further advised by the Regional Emergency Management Officer that the General Manager can nominate a Deputy Chairperson to attend Local and Regional Emergency Management Meetings.

The EMPLAN has reviewed the functions of the Local Emergency Management Committee (LEMC) which is chaired by the General Manager to include:

- Give effect to emergency management policy and coordinate emergency management practice at a local level, consistent with information on emergency management policy practice disseminated by the State Emergency Management Committee
 - Review and prepare plans in respect of the relevant Local Government area that are, or are proposed to be, sub plans or supporting plans established under EMPLAN
-

- Develop, conduct and evaluate local emergency management exercises for the purpose of testing sub plans or supporting plans established under EMPLAN in respect of the Local Government area
- Make recommendations about and assist in the coordination of training to emergency management in the relevant Local Government area
- Facilitate local level emergency management capability through inter-agency coordination, cooperation and information sharing arrangements
- Assist the Local Emergency Operations Controller for the area in the Controllers role of establishing and controlling a local emergency operations centre
- Carry out the preparation of plans in relation to the prevention of, preparation for, response to and recovery from emergencies in the LGA (noting the responsibility for planning by Combat Agencies)
- Carry out other functions as are assigned by the State Emergency Management Committee.

It is noted that many of these functions were previously included in the NSW Disaster Plan and have been incorporated in the EMPLAN.

Local government has a key role in emergency management for the Campbelltown area which includes:

- Convening Campbelltown Local Emergency Management Committee
- Convening the Campbelltown Local Recovery Committee
- Working with State agencies to identify and prioritise risk mitigation options
- Undertaking an all-hazards approach to emergency risk management
- Working with insurers to minimise disaster risk exposure.

With the release of the new plan the initial focus of the LEMC will be the review of the Campbelltown Displan and the development of a Campbelltown Recovery Plan to support the various Sub Plans and supporting Plans that have been developed at the State level.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Brticevic/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

4.2 Bush Fire Emergency - January 2013

Reporting Officer

Manager Emergency Management

Attachments

Nil

Purpose

To advise Council on the management of the bush fire emergency declarations made during January 2013.

History

On Tuesday 8 January, after the build-up of hot air moving in from Central Australia, severe fire weather was identified in conjunction with a total fire ban brought about the declaration of a pre-emptive Section 44 emergency. This same process was to follow until Friday 18 January 2013.

Report

An Incident Management Team was appointed and the Incident Controller briefed members of the Campbelltown Local Emergency Management Committee. Liaison Officers were appointed from NSW Police, NSW Fire and Rescue, NSW State Emergency Service and Council. Council Liaison Officer acted as the Liaison Officer for Campbelltown Camden and Liverpool Councils.

Following the briefing, and in preparation to the predicted very high temperatures, Council ceased road maintenance and grass cutting for the day and reallocated staff to patrolling the bush land interface and in particular areas that have been identified as areas of high arson activity. Council's rangers and local police patrols also increased their surveillance of these areas.

Operating staff associated with the required heavy machinery, including water carts, were briefed in anticipation of any fire event.

Council's web site ran a banner advising the community of the total fire ban and the need to activate bush fire survival plans and Councils Variable Message Signs (VMS) advised of the need for preparedness and details of the bush fire information line. The Campbelltown Emergency Operations Centre was set up in readiness and Council's staff trained in working in the Emergency Operations Centre were requested to be prepared for after hours availability.

A number of vulnerable facilities were contacted to determine their level of preparedness and Council's buses were kept available for use in any evacuation.

The major local clubs who nominated evacuation assembly points were advised of the situation.

Local volunteers provided Strike Teams ready at stations on all days of Total Fire Bans as well as joining Strike Teams that were deployed to the large fires at Nowra and Coonabarabran.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Hawker/Mead)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

4.3 Community Protection Plan - Wedderburn

Reporting Officer

Manager Emergency Management

Attachments

Nil

Purpose

To provide Council with an update on the development of the Community Protection Plan (CPP) for the Wedderburn community.

History

Council at its meeting of the 1 May 2012 considered a report on access for the Wedderburn community in an emergency. The report advised of the proposal to develop a Community Protection Plan for Wedderburn.

Report

In March 2012 the Rural Fire Service (RFS) advised Council that a bid to develop a Community Protection Plan for the Wedderburn community had been successful for the 2012-2013 financial year. The CPP once completed will provide an outline of the bush fire threat for the community, escape routes and other information to help the community to prepare realistic bush fire survival plans, mapping of mitigation measures and pre incident planning for the local RFS brigade.

Progress to date has included the development of a range of maps that identify fire history, critical assets and resources. Consultation has been held with the RFS Wedderburn Brigade to seek their input into these operation maps. Site inspections have been undertaken to ground truth information on vegetation and ground slope used in developing the draft maps.

The next phase is the consultation phase with the local community and the NSW Sports Aircraft Club as a major community stakeholder before the final maps and resource information is completed.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Glynn/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

4.4 State Emergency Service Quarterly Activity Report - December 2012

Reporting Officer

Manager Emergency Management

Attachments

Nil

Purpose

To inform Council of the activities of the Campbelltown State Emergency Service for the quarter ending December 2012.

Report

Emergency Requests

A total of 243 requests for assistance requiring 1,070 volunteer hours were completed during this quarter with the unit being fully operational on one occasion of two days. Tasks involved tarping of roofs, making trees safe and general assistance to residents and commercial premises due to heavy rain, wind and local flooding.

Out of Area Assistance

The unit was deployed out of the area on one occasion:

- Volunteers were deployed to Tamworth for two days due to strong wind and rain.

A total of 72 volunteer hours.

Community Events

The State Emergency Services volunteers assisted and participated in the following events. Assistance was generally in the form of pedestrian and traffic management.

- Fisher's Ghost Parade.
- Volunteers' Memorial Service.

A total of 780 volunteer hours.

Community Engagement

- Supervising car parking for Relay for Life
- NRMA Information day for Community Engagement
- Campbelltown Public School Expo
- Scout visit to Local headquarters.

Total of 62 volunteer hours.

Police Assists:

- Search for missing person at Liverpool
- Car into house.

Total of 8 volunteer hours.

Conference and Meeting Attendance

A number of volunteers participated in planning meetings including the following:

- Media and community engagement meetings
- Swift Water Technician meetings
- Senior Management meeting
- Cadet Camp
- Volunteer's Association Conference
- SWAT meeting for Training Co-ordinator
- 2013 Rescue Comp meeting
- Team leaders meeting
- LEMC meeting
- Meeting with Council
- Peer Support Conference
- Controller's Conference for Sydney Southern Region
- Campbelltown Challenge
- Gift of Time.

Regional and Section Heads Meetings were also attended.

Training

Training in: Chainsaws, General Rescue, Communications, First Aid, Peer Support, Swift Water, Flood Boat, Assessors, Map Reading, Storm and Water Damage were covered in this quarter.

Total number of volunteer hours: 3,668.

Assisting Other Units through Assessing and Training:

Members were involved in training and assessing for other units on a number of occasions. These included: General Rescue, Communications, Induction Course, Tree Felling, Maintain Team Safety, and Map Reading. The units that were assisted: Camden, City of Sydney, Sydney Northern Region and Sutherland.

Total volunteers 17 members and 111 hours.

Total for this Quarter is 6,808 Volunteer Hours.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

4.5 Macarthur Bushfire Management Committee

Reporting Officer

Manager Emergency Management

Attachments

Minutes of Meeting held 3 December 2012 (distributed under separate cover)

Purpose

To advise Council of the outcome of the Macarthur Bushfire Management Committee held on 3 December 2012.

Report

The Macarthur Bushfire Management Committee (MBFMC) is coordinated by the Rural Fire Service (RFS) and covers the bushfire management planning of the Local Government Areas of Camden, Campbelltown and Liverpool and includes all major land holders in its membership. The Committee meets quarterly and reports on activity over the previous three months operation.

A number of key operational and planning issues were considered and dealt with at the Committee including:

Community Protection Plans

The Committee requested the Rural Fire Service to strongly considered the development of Community Protection Plans for Kentlyn and Minto Heights.

Neighbourhood Safer Places

Following a recent audit of the Neighbourhood Safer Places in Macarthur there was a need to replace signage and considered alternative locations that provided 24 hour access.

Operations Report

No significant matters were contained in the agencies operational reports.

General Business

Agencies to consider projects for grant submissions for next year.

That the finalisation of the land tenure project for Campbelltown being reviewed by the Fire Trail Sub Committee should be completed before 30 June 2013.

The incident of arson events within the Zone continues and the information sharing between agencies continues.

Mt Annan Botanical Gardens reported that an insect infestation was decimating eucalyptus within the Cumberland Plain communities creating dangerous trees and increasing fine fuels.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Hawker/Mead)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

4.6 Campbelltown State Emergency Service - Partnership Agreement

Reporting Officer

Manager Emergency Management

Attachments

The draft Partnership Agreement template between Council and State Emergency Service

Purpose

To advise Council on the development of a Partnership Agreement prepared by the State Emergency Service for the administration and funding of Campbelltown State Emergency Service (SES).

History

The SES in 2012 as part of the State budget received additional funds to fund the Strategic Disaster Readiness Package. This funding allowed the SES to commence discussions with Council about the payment of operational expenses currently met by Council for the Campbelltown SES Unit and the transfer of ownership of the Campbelltown SES fleet currently held by Council to the ownership of the SES. The transfer of the fleet was reported to Council on 20 November 2012 and advice is currently being sort on a transfer date.

Report

The Partnership Agreement outlines responsibilities for both SES and Council and will be further developed to reflect the Campbelltown situation in this new 'landlord and tenant' relationship.

The operational costs of the Campbelltown SES Unit will be met by the SES in two ways, involving the transferring of accounts into the SES name such as telephones and where accounts cannot be split a quarterly invoice for shared services (between the Rural Fire Service and the SES) will be provided to the SES.

Under the current Legislation the remaining key responsibility for Council towards the SES and the volunteers will be the provision of suitable accommodation for training and from which to conduct operations.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Chanthivong)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 26 February 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 12

That the Officer's Recommendation be adopted.

ATTACHMENT 1



Partnership Agreement between NSW State Emergency Service and (xxyy LGA)

Introduction

The NSW State Emergency Service (NSW SES) and (xxyy LGA) have a long and proud history of working together to ensure the communities they serve and protect receive the best services possible that build community resilience, capacity and confidence. Both (xxyy LGA) and the NSW SES recognise this mutual interdependence. This Partnership Agreement clarifies the roles and responsibilities of each agency, specifically in relation to NSW SES unit operating costs and building infrastructure (NSW SES Unit accommodation) that Local Government provides the NSW SES to fulfil its statutory functions.

The NSW SES received a funding enhancement in the 2012/13 State budget referred to as the 'Strategic Disaster Readiness Package' (SDRP), which in part, now enables the NSW SES to relieve Local Government of the costs associated with the operation of the NSW SES unit/s in the LGA.

To this end, this Partnership Agreement sets out the agreed mutual support each organisation will give the other under the SRDP funding arrangements in place from July 2012.

Local Government Responsibilities

As per the NSW SES Act 1989, each council will continue to provide NSW SES units in its area with a building or buildings and ancillary facilities fit for NSW SES' operational purposes. This arrangement should be guided by the principles of a *Landlord and Tenant Agreement*, for items such as insurances, alterations and improvements, and repairs.

As the buildings and ancillary facilities are Council assets, Council will maintain them in good order and repair inclusive of regular, routine and required maintenance.

NSW SES Responsibilities

NSW SES will assume responsibility for liabilities associated with the direct costs of operation of NSW SES units previously paid by council, including the costs of operation of the building. Wherever practicable, this responsibility will be transferred to the NSW SES by assigning the entire account for the service from council to NSW SES, or by establishing a unique supplier account to do this.

A schedule of types of costs that will be assumed or paid by NSW SES is attached at Annex A. For costs arising from shared facilities and where separation is not feasible or desirable, (xxyy LGA) will invoice their NSW SES Region, should it so wish to do.



Other Local Arrangements

This Partnership Agreement is by no means designed to be prescriptive or rigid in its intent. It is recognised that many councils and NSW SES units from time to time make local agreements that provide a flexible and effective arrangement that suits their particular circumstances well and the NSW SES welcomes these additional partnership arrangements. This Agreement is not to supersede such arrangements, except as agreed by both parties.

Disputes

Any disputes that arise should, in the first instance, attempt to be settled at the local level by representatives of the (insert name of Local Government) and the local NSW SES personnel.

NSW State Emergency Service

(xxyy LGA)

Unit Controller on behalf of the unit

On behalf of Council

Date

Date

Regional Controller on behalf of the
Commissioner, NSW SES

Date



Annex A to Partnership Agreement: Services for NSW SES Units to be paid by NSW SES

Note

- There may be other goods or services currently paid on behalf of NSW SES units by Council. Such expenses as these may be paid by NSW SES, subject to specific agreement between them and Council.
- In keeping with the principles of landlord /tenant, Councils are responsible for repairs and maintenance of the Unit Headquarters. These premises are Council assets. Repairs and maintenance would include such things as electrical wiring, floor coverings, painting, plumbing or structural alterations. NSW SES will not meet these types of expenses; nor will they initiate such work without Council approval.

Service	Scope
Water and Sewerage	The supply of water and sewerage services to premises occupied by NSW SES.
Electricity	The supply of electricity to premises occupied by NSW SES.
Security	Security services provided to buildings and other premises occupied by NSW SES
Cleaning	Cleaning of buildings, associated premises and surrounding areas occupied by NSW SES
Pest Control	The provision of services or goods to eradicate pest and vermin from a property occupied by NSW SES.
Gas	The supply of gas (natural or bottled) to premises occupied by the NSW SES.
Building Routine Maintenance	The regular maintenance and general upkeep of buildings. This would include mowing of lawn areas, replacement of light fittings, repairs to hot water heaters (Zips) and the like.
Building Periodic Maintenance	The periodic service or maintenance of equipment that must be maintained. This would include servicing of fire extinguishers, building generators and the like.
Minor Equipment Purchases	The purchase of minor equipment, such as small hand or power tools.



Service	Scope
Stationery	Paper, writing materials and other stationery expenses
NSW SES Volunteer Training Costs	Costs associated with NSW SES unit volunteer training
Postal Charges	Postal delivery charges and mail services
Vehicle Maintenance	The periodic maintenance of NSW SES vehicles
Vehicle Operating Costs	Costs associated with the safe and compliant operation of NSW SES vehicles, including fuel, tyres, registration, insurances etc

5. GENERAL BUSINESS

Nil.

Confidentiality Motion: (Hawker/Mead)

That the Committee in accordance with Section 10 of the *Local Government Act 1993*, move to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Committee's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

CARRIED

19. CONFIDENTIAL ITEMS

19.1 Confidential Report Directors of Companies

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

There being no further business the meeting closed at 8.11pm.

P Lake
CHAIRPERSON
