

# **Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 14 May 2013.**

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## **APOLOGIES**

## **ACKNOWLEDGEMENT OF LAND**

## **DECLARATIONS OF INTEREST**

### **Pecuniary Interests**

### **Non Pecuniary – Significant Interests**

### **Non Pecuniary – Less than Significant Interests**

<b>ITEM</b>	<b>TITLE</b>	<b>PAGE</b>
<b>1.</b>	<b>TECHNICAL SERVICES</b>	<b>4</b>
<b>1.1</b>	<b>Traffic Committee</b>	<b>4</b>
<b>1.2</b>	<b>Milton Park, Ingleburn - Dog Leash Free Area</b>	<b>57</b>
<b>1.3</b>	<b>Campbelltown Road Upgrade</b>	<b>62</b>
<b>1.4</b>	<b>Parking Study for Campbelltown and Ingleburn CBD's</b>	<b>66</b>
<b>2.</b>	<b>OPERATIONAL SERVICES</b>	<b>70</b>
	<b>No reports this round</b>	<b>70</b>
<b>3.</b>	<b>ASSETS AND SUPPLY SERVICES</b>	<b>70</b>
<b>3.1</b>	<b>T12/01 Domestic Waste Collection</b>	<b>70</b>
<b>4.</b>	<b>EMERGENCY SERVICES</b>	<b>74</b>
<b>4.1</b>	<b>Joint Local Emergency Management Committee</b>	<b>74</b>
<b>4.2</b>	<b>SES Quarterly Activity Report</b>	<b>83</b>
<b>5.</b>	<b>GENERAL BUSINESS</b>	<b>86</b>
<b>5.1</b>	<b>Shared Zones</b>	<b>86</b>
<b>5.2</b>	<b>Parks and Recreational Areas Identification Signage</b>	<b>87</b>
<b>19.</b>	<b>CONFIDENTIAL ITEMS</b>	<b>88</b>
<b>19.1</b>	<b>Confidential Report Directors of Companies</b>	<b>88</b>

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**Minutes of the City Works Committee held on 14 May 2013**

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**Present**

Her Worship the Mayor, Councillor S Dobson  
Councillor P Lake (Chairperson)  
Councillor F Borg  
Councillor G Brticevic  
Councillor A Chanthivong  
Councillor W Glynn  
Councillor P Hawker  
Councillor C Mead  
Director Business Services - Mr M Sewell  
Director Community Services - Mrs L Deitz  
Director City Works - Mr J Hely  
Manager Assets and Supply Services - Mr G Mitchell  
Acting Manager Communications and Marketing - Ms A King  
Acting Manager Customer Service - Mr P MacDonald  
Acting Manager Financial Services - Mr A Butcher  
Acting Manager Governance and Administration - Mrs B Naylor  
Manager Healthy Lifestyles - Mr M Berriman  
Manager Library Services - Mr G White  
Manager Operational Services - Mr A Davies  
Manager Property Services - Mr J Milicic  
Manager Technical Services - Mr K Lynch  
Acting Manager Waste and Recycling Services - Mr E Karpik  
Coordinator Facility Maintenance Services - Mr W Miller  
Coordinator Procurement and Contracts - Ms K Stares  
Executive Assistant - Mrs K Peters

**Apology** Nil

**Acknowledgement of Land**

An Acknowledgement of Land was presented by the Chairperson Councillor Lake.

**DECLARATIONS OF INTEREST**

Declarations of Interest were made in respect of the following items:

**Pecuniary Interests**

Nil

**Non Pecuniary – Significant Interests**

Councillor Chanthivong - Item 1.3 - Campbelltown Road Upgrade - Councillor Chanthivong advised that he is an employee of Transport NSW and that he will leave the room and not take part in debate nor vote on the matter.

Councillor Chanthivong - Item 1.4 - Parking Study for Campbelltown and Ingleburn CBD's - Councillor Chanthivong advised that he is an employee of Transport NSW and that he will leave the room and not take part in debate nor vote on the matter.

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**Non Pecuniary – Less than Significant Interests**

Councillor Brticevic advised that he is an employee of the NSW Police Force and if he considers there may be a perceived conflict necessitating him to declare an interest he will do so and if appropriate leave the room.

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## **1. TECHNICAL SERVICES**

### **1.1 Traffic Committee**

#### **Reporting Officer**

Manager Technical Services

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#### **Attachments**

1. Minutes of the Local Traffic Committee Meeting of 18 April 2013
2. Minutes of the Campbelltown Traffic Committee of 18 April 2013

#### **Purpose**

To seek Council's endorsement of the recommendations arising from the Local Traffic Committee and Campbelltown Traffic Committee meeting held on 18 April 2013.

#### **Report**

#### **RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE ON 18 APRIL 2013**

##### **Reports Listed for Consideration**

##### **LTC 13/10 Edmondson Park Stage 1A, Bardia - signs and markings**

1. That Council approve the amended signs and line marking plans for Stage 1A, Edmondson Park.
2. That Council seek an agreement from UrbanGrowth NSW to provide bus stops with associated footpath and ancillary works on the implementation of bus routes for both the temporary and future alignment of Macdonald Road.
3. That the local bus companies be encouraged to express their concerns on transport strategies with Transport for NSW.

##### **LTC 13/11 Minto Renewal - Stage 12 and 13 linemarking and sign posting**

That a report on the approval of the signs and markings for Stage 12 and 13 Minto Renewal be referred back to the Local Traffic Committee.

##### **LTC 13/12 Old Leumeah Road, Leumeah - dividing line review**

That a report be presented back to the Committee providing information on the loading zone requirements for the Mosaic Apartment development.

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**LTC 13/13 Eagle Vale Drive, Eagle Vale - Epping Forest Drive to Wynn Street**

That the signs and line marking details on Sheets C351A, C352A, C353A and C354A Plan 12439, Eagle Vale Drive, between Epping Forest Drive and Wynn Street be approved.

**RECOMMENDATIONS OF THE CAMPBELLTOWN TRAFFIC COMMITTEE ON 18 APRIL 2013**

**Reports Listed for Consideration**

**CTC 13/8 Proposed events for 2013**

1. That Council prepares and submits a Special Event Transport Management Plans for the following Class 2 events for RMS endorsement.
  - Chemical Cleanout 20 and 21 July 2013
  - Festival of Fisher's Ghost 1 to 10 November 2013
  - New Year's Eve 31 December 2013
2. That Council endorse the Committee's classification of the Christmas Carols as a Class 3 Special Event.
3. That Council undertakes temporary road closure or sign maintenance on affected streets as required for the events.
4. That Council provides on-street advance notice signs and liaise with various stakeholders.
5. That Council writes to the NSW Police Force seeking assistance in enforcing parking restrictions, addressing unsocial activities and enforcing alcohol free restriction at various on or off-street events.
6. Council advertise road closures 28 days prior to the event on its website and in local papers.

**CTC 13/9 Kellicar Road, Campbelltown - request for additional shopping centre directional sign**

1. That Council reject the application for a shopping centre community directional sign at the intersection of Narellan and Kellicar Roads.
2. That the Marketfair Shopping Centre is advised of Council's decision and should the matter be contested, that Council seeks the assistance of the Roads and Maritime Services to arbitrate the matter.

**CTC 13/10 Ballantrae Drive, St Andrews - petition for traffic calming devices**

1. That Council write to the NSW Police Force requesting speed enforcement tasking on Ballantrae Drive, St Andrews to determine the effect on speeding through enforcement.
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2. That Council install 50km speed pavement patches in Ballantrae Drive, St Andrews, subject to the approval of the Roads and Maritime Services Speed Management Section.

### **General business**

#### **CTC 13/11 Lindesay Street, Leumeah - Community speeding concerns**

That Council install a speed radar counter within and outside the 40km/h S bends of Lindesay Street and provide a report on the results back to the Committee.

#### **CTC 13/12 Evelyn Street, Macquarie Fields - speeding concerns at Early Learning Centre**

1. That Council liaise with The Zoo Early Learning Centre regarding the provision of special advisory preschool warning signs.
2. That Council deploy a speed radar counter in Evelyn Street and review driver behaviour in this area.

#### **CTC 13/13 Ingleburn shared zones**

That a report be brought back to the Committee outlining possible options for changes to the shared zones in Ingleburn.

### **Officer's Recommendation**

That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the meeting held on 18 April 2013 be adopted.

### **Committee's Recommendation: (Hawker/Borg)**

1. That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the meeting held on 18 April 2013 be adopted.
2. That in regard to Item CTC 13/10 Council investigate the safety concerns for the pre-school at Ballantrae Drive and Stranraer Drive, St Andrews.

### **CARRIED**

### **Council Meeting 21 May 2013 (Lake/Brticevic)**

That the Committee's Recommendation be adopted.

### **Council Resolution Minute Number 92**

That the Committee's Recommendation be adopted.

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## **ATTACHMENT 1**



### **LOCAL TRAFFIC COMMITTEE MINUTES**

**18 April 2013**

#### **LOCAL TRAFFIC COMMITTEE**

Traffic matters related to the functions delegated to councils under the *Transport Administration Act 1988*.



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## Minutes Summary

ITEM	TITLE	PAGE
	LOCAL TRAFFIC COMMITTEE MINUTES	3
1.	ATTENDANCE	3
1.	APOLOGIES	3
3.	CONFIRMATION OF MINUTES	3
4.	BUSINESS ARISING FROM MINUTES	3
5.	REPORTS LISTED FOR CONSIDERATION	4
LTC 13/10	Edmondson Park Stage 1A, Bardia - Signs and Markings	4
LTC 13/11	Minto Renewal - Stage 12 and 13 Linemarking and Sign Posting	16
LTC 13/12	Old Leumeah Road, Leumeah - Dividing line review	17
LTC 13/13	Eagle Vale Drive, Eagle Vale - Epping Forest Drive to Wynn Street	22
6.	LATE ITEMS	28
	No reports this round	28
7.	GENERAL BUSINESS	28
	No reports this round	28
8.	DEFERRED ITEMS	28
	No reports this round	28

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## **LOCAL TRAFFIC COMMITTEE MINUTES**

Traffic matters related to the functions delegated to Councils under the *Transport Administration Act 1988*.

### **Minutes of the Local Traffic Committee held on 18 April 2013**

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#### **1. ATTENDANCE**

##### **Campbelltown City Council**

Councillor G Greiss (Chairperson)  
Manager Technical Services - Mr K Lynch  
Coordinator Traffic and Road Design - Mr A Arora  
Team Leader Traffic Investigation - Mr F Sirc

##### **Roads and Maritime Services**

Mr M Kayello

##### **Police Representatives**

Senior Constable K Toby  
Senior Constable M Azzopardi

##### **Bus Companies**

Busways - Mr S Grady

##### **Representative of Member for Macquarie Fields**

Mr R James

#### **2. APOLOGIES**

Interline - Mr B East

An Acknowledgement of Land was performed by the Chairperson.

#### **3. CONFIRMATION OF MINUTES**

The Minutes of the previous meeting held on 21 March 2013 were recommended by the City Works Committee on 16 April 2013 and will be adopted by Council at its meeting on 23 April 2013.

#### **4. BUSINESS ARISING FROM MINUTES**

No reports this round

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## **5. REPORTS LISTED FOR CONSIDERATION**

### **LTC 13/10                      Edmondson Park Stage 1A, Bardia - Signs and Markings**

Previous Report:        LTC 12/62  
Electorate:              Macquarie Fields  
Author Location:        Traffic and Road Design Unit

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#### **Attachments**

1. Location Plan showing Edmondson Park Stage 1A Street Names
2. Amended Extract from TMAP report showing temporary bus route and bus stops
3. Amended Extract from TMAP report showing proposed footpath and cycle network
4. Amended signs and markings plans to be tabled at the meeting

#### **Background (18/4/2013)**

The Local Traffic Committee at its meeting of 6 December 2012 addressed a report for the approval of traffic facilities, signs and markings, for the subdivision of Edmondson Park Stage1A. A number of concerns were raised by the Committee including the requirement of area master plan addressing public transport routes and facilities.

The Developer for the subdivision has addressed the majority of the concerns raised by the Committee and has provided amended plans for Committee's approval. The amendments are to be read in conjunction with the previous report presented on 6 December 2012.

The issue of providing temporary bus stops in Macdonald Road is outstanding as Developer is still not sure on the locations noting that Macdonald Road will be relocated significantly from its existing alignment. UrbanGrowth NSW (formerly Landcom) made a submission to the Planning Assessment Commission with a Transport and Mobility Management Plan (TMAP) showing the provision of bus stops for Stage 1A.

As Edmondson Park is being constructed in 5 major stages and will take up to 15 years to fully develop, it is recommended that Council enter an agreement with Urban Growth to commit to the construction of temporary bus stops and associated facilities such as footpath connections in Macdonald Road when the need arises.

The Developer has also identified on Plan 9015/CC328-E (attachment 4) the location of the pedestrian refuge in Bardia Avenue. The refuge opening is already constructed and it is recommended that Council ensures that the refuge is constructed to Roads and Maritime Services (RMS) standards prior to the release of the subdivision.

A question was also raised at the previous Traffic Committee meeting regarding the connection of footpaths and cycleways (not shown on previous plans) near the roundabouts. Council has received Works As Executed plans from the Developer showing the footpath

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network and location of pram ramps away from the splitter islands. Plans will be presented at the meeting.

The Bus Company representatives at the previous meeting also raised a number of transport and bus route issues as part of the Edmondson Park release area, in particular, parking arrangements at the rail station in the Town Centre. As part of the Concept Plan approval by the Planning Assessment Commission (PAC) (August 2011) and the development and release of the Development Control Plan (November 2012), there have been a number of commitments by UrbanGrowth NSW to consult with Transport for NSW on major transport issues.

When the master plan is submitted for Edmondson Park Town Centre, the modelling methodology required for the detailed Traffic and Transport Study will be discussed with RMS and other relevant agencies. It is recommended that the Bus Companies contact Transport for NSW in making a submission on transport issues.

### **Officer's Recommendation**

1. That Council approve the amended signs and line marking plans for Stage 1A, Edmondson Park.
2. That Council ensures the pedestrian refuge opening in Bardia Avenue meets Roads and Maritime Services standards.
3. That Council seek an agreement from UrbanGrowth NSW to provide bus stops with associated footpath and ancillary works upon the implementation of bus routes for both the temporary and future alignment of Macdonald Road.
4. That the local bus companies be encouraged to express their concerns on transport strategies with Transport for NSW.

### **Discussion (18/4/2013)**

A Council Officer provided an overview of the salient features of the amendments provided on the plans previously presented to the Committee. The Plans were tabled via the overhead projector.

The Roads and Maritime Services representative raised a technical point on the provision of the median pedestrian opening in Bardia Avenue. It was questioned whether the opening labelled as a pedestrian refuge or is just simply a median opening. A refuge would be treated differently and further requirements would be necessary. Council Officers explained that it was a median opening and would be temporary until the removal of the land sales office.

It was recommended that the second Officer's recommendation be removed.

### **Recommendation of Local Traffic Committee**

1. That Council approve the amended signs and line marking plans for Stage 1A, Edmondson Park.
  2. That Council seek an agreement from UrbanGrowth NSW to provide bus stops with associated footpath and ancillary works upon the implementation of bus routes for both the temporary and future alignment of Macdonald Road.
  3. That the local bus companies be encouraged to express their concerns on transport strategies with Transport for NSW.
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Location Plan showing Edmondson Park Stage 1A Street Names

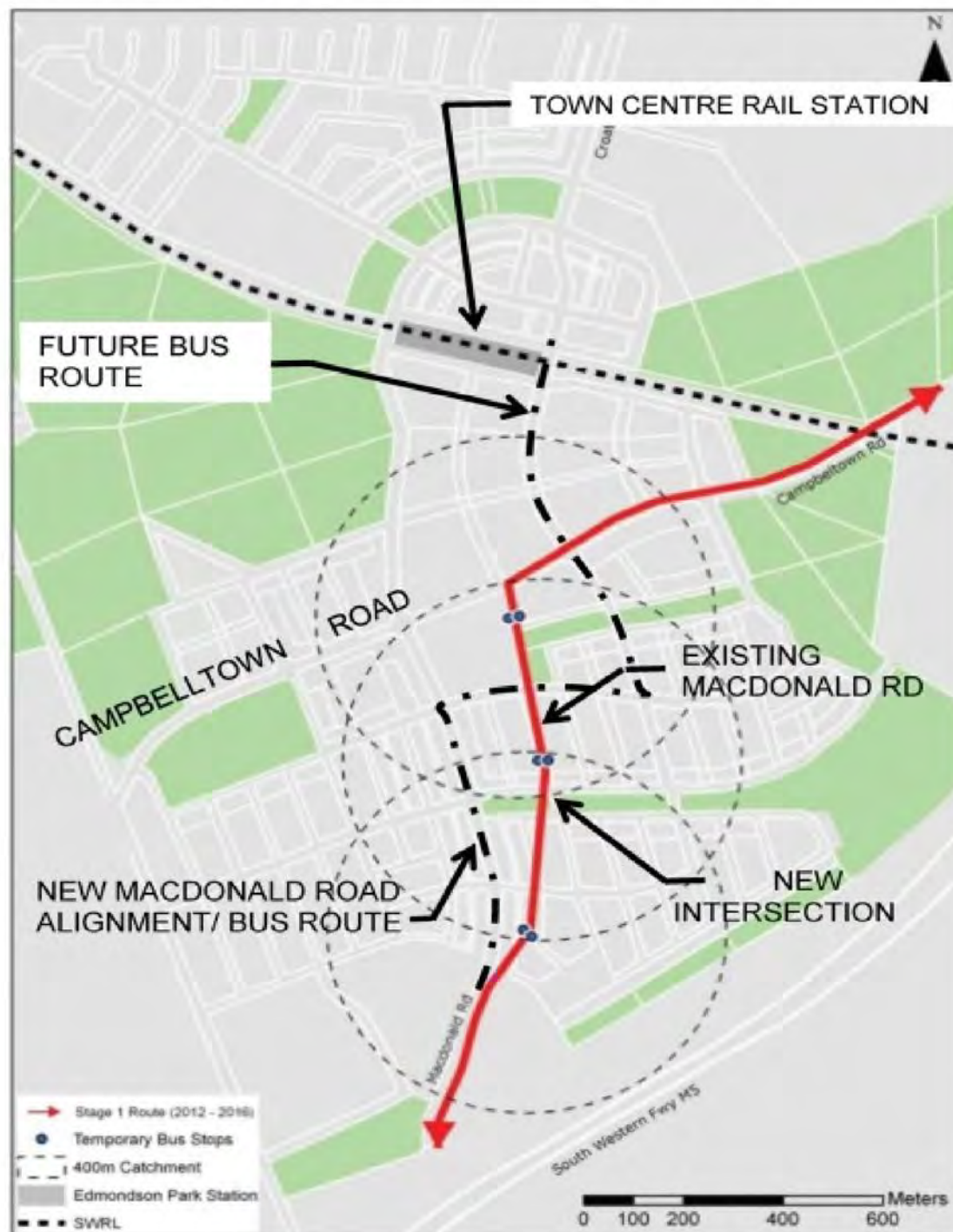




## ATTACHMENT 2

Amended Extract from TMAP report showing temporary bus route and bus stops

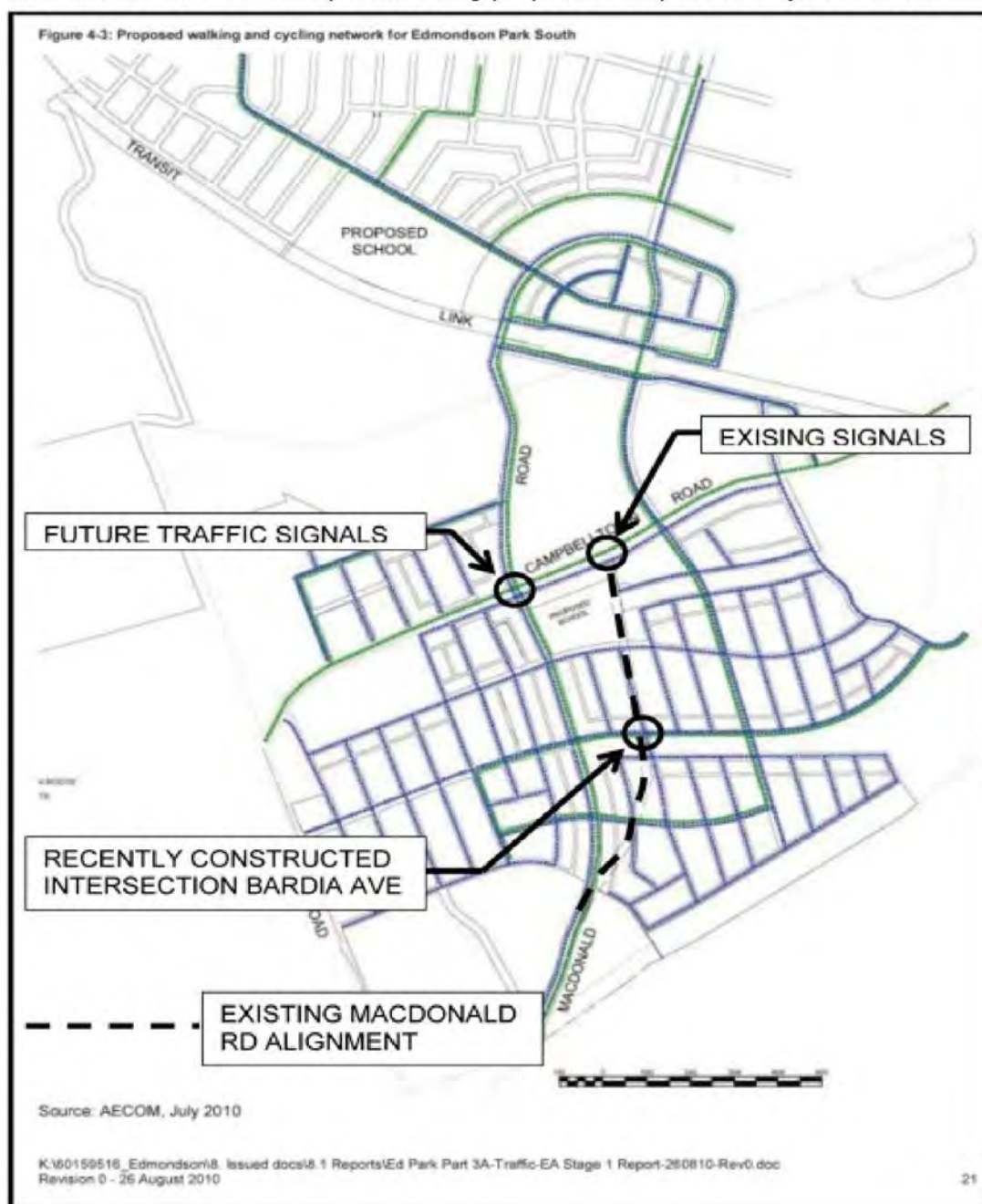
Figure 4-2: Proposed Bus Routes for Stage 1 of Edmondson Park South



Source: AECOM, July 2010

## ATTACHMENT 3

Amended Extract from TMAP report showing proposed footpath and cycle network







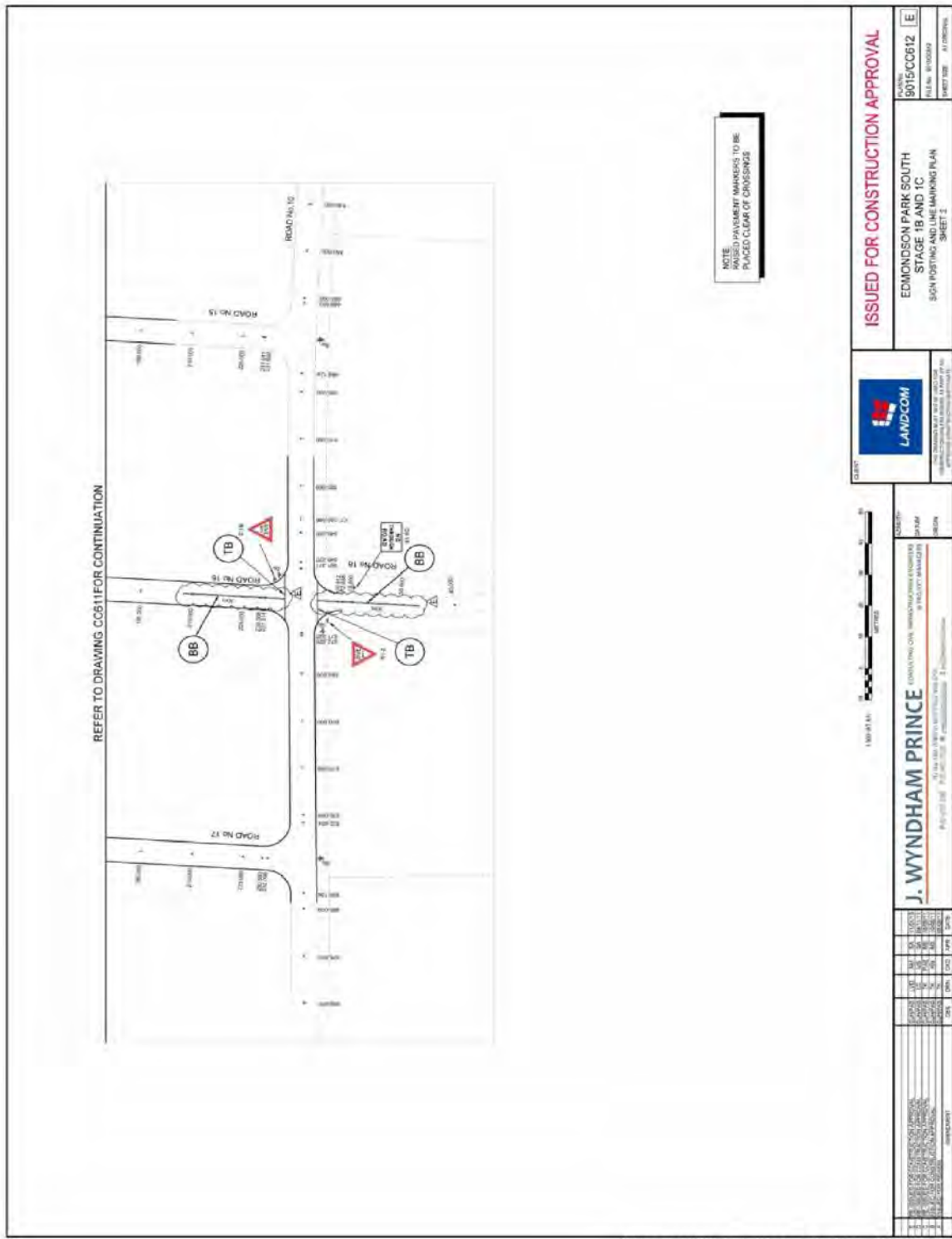
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**LTC 13/11                      Minto Renewal - Stage 12 and 13 Linemarking and Sign Posting**

Previous Report:            LTC 13/9, LTC 11/37  
Electorate:                Campbelltown  
Author Location:         Traffic and Road Design Unit

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**Attachments**

Nil

**Background (18/4/2013)**

The Local Traffic Committee at its meeting of 21 March 2013 recommended that the report on the approval of signs and line markings for Stage 12 and 13 Minto Renewal be further reviewed by Council Officers and presented to the Committee with further information and investigation in regards to bus route approval, type and location of trees and location of the off street cycle paths.

Council Officers have contacted the Interline Bus Service and are in continuing discussions with Council's Planning Division as the Development Application for the subdivision has recently been addressed by the Joint Regional Planning Panel (JRPP). A further report will be prepared and presented to the Traffic Committee following the outcome of the JRPP.

**Officer's Recommendation**

That the information be noted.

**Discussion (18/4/2013)**

The Manager Technical Services outlined the status of this report advising that Council is waiting for the minutes of the JRPP meeting which recently met to consider the subdivision application.

A further report will be presented to the Committee at a later date.

**Recommendation of Local Traffic Committee**

That a report on the approval of the signs and markings for Stage 12 and 13 Minto Renewal be referred back to the Local Traffic Committee.

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**LTC 13/12                      Old Leumeah Road, Leumeah - Dividing line review**

Previous Report:        LTC 12/59  
Electorate:              Campbelltown  
Author Location:        Traffic and Road Design Unit

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**Attachments**

1. LTC 12/59 report meeting 18 October 2012
2. Preliminary plan proposal showing shift of dividing line Old Leumeah Road

**Background (18/4/2013)**

Recommendations were presented to the Local Traffic Committee at its meeting of 18 October 2012 to replace the existing unbroken dividing line in Old Leumeah Road, between Pembroke Road and O'Sullivan Road with a S1 separation line and the provision of No Parking signs along the frontage of the Mosaic Apartments.

The recommendations were discussed and Committee referred it back to Council Officers to review it and examine further options.

The recommendations were in response to concerns raised by the bus companies that westbound buses are being impeded by illegally parked service vehicles. Busways has asked for the dividing line to be shifted closer to the northern kerb providing a 3.2m eastbound lane so that parking could be accommodated on the development frontage.

In the recommendations previously presented Council Officers proposed to keep the existing position of the dividing line due to concerns of larger vehicles entering and exiting developments on the northern side of Old Leumeah Road.

Council Officers have now reviewed turning paths of cars and 8.8m Medium Rigid Vehicle (MRV) service vehicles entering and exiting the northern developments.

The shifting of the dividing line and the provision of a 2.5m wide parking zone Loading or Truck Zone can be provided; however this width will be inadequate to service trucks in this narrow bay. If delivery trucks are parked here, they will impede the through lane for wider vehicles. A 3.2m eastbound and 3.3m westbound lane would be provided with this 2.5m zone.

The movement of cars in and out of properties on the eastbound kerbside lane has also its disadvantages with vehicles requiring wider driveways and laybacks to allow two way movements. It is more likely that cars will prop in the travelling lane in Old Leumeah Road single entry and egress in northern developments.

For the Committee's comment a preliminary plan proposal (Attachment 2) has been prepared showing how signs and line marking can be provided to allow the shift of the dividing line. This plan will accommodate car movements; however, for service vehicles entering and exiting the northern developments, in particular, the Commuter Car/

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Sportsground access the shift of the dividing line will hinder vehicles to cross over the dividing line. Larger semi-trailer vehicles servicing the sportsground complex are required to cross lane and dividing lines to make their turns.

Although the proposal provides a better passage for larger vehicles travelling westbound in Old Leumeah Road, it however reduces the safety along the road and at the access road intersection. There are number of other disadvantages and it is recommended that they be further discussed at the committee meeting.

### **Officer's Recommendation**

That the Local Traffic Committee discuss the proposal including other options.

### **Discussion (18/4/2013)**

The Manager Technical Services provided an overview of a request to shift the centre dividing line in Old Leumeah Road.

It was pointed out that the proposal raised by Busways has inherent safety concerns due to the turning movement of service vehicles exiting the Sportsground/Commuter car park access. In addition, car movements for the developments on the northern side of Old Leumeah Road would be tight requiring the widening of driveway laybacks. The proposed 2.5m loading zone outside the Mosaic Apartments is not suitable for truck loading where parked trucks are likely to conflict with passing heavy vehicles in the westbound lane.

The Committee also noted that the parking of trucks close to the Sportsground access may generate conflicts with high number of movements in and out of the access during commuter peak hours and sportsground events.

Discussion on options on how to accommodate a loading zone was raised. This may include indenting the Loading Zone on the southern kerb reducing the width of the footpath area and the removal of trees. Reducing the nature strip on a major pedestrian route to the Rail Station is not considered favourable. Similar road widening options of reducing the nature strip on the northern kerb was not supported.

The Police representative advised that constant enforcement of ongoing illegal parking activity is not the answer noting that there appears to be no provision for loading and unloading vehicles.

The Committee sought further information in regards to the Consent conditions at this development in providing provisions for deliveries. This information may assist in determining the direction to proceed on this matter.

### **Recommendation of Local Traffic Committee**

That a report be presented back to the Committee providing information on the loading zone requirements for the Mosaic Apartment development.

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## ATTACHMENT 1

Local Traffic Committee Meeting 18 October 2012  
LTC 12/59 Old Leumeah Road, Leumeah - Dividing line review

Page 13

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### **LTC 12/59 Old Leumeah Road, Leumeah - Dividing line review**

Previous Report: Nil  
Electorate: Campbelltown  
Author Location: Traffic and Road Design Unit

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#### **Attachments**

1. Aerial location plan of Old Leumeah Road
2. Street view of Old Leumeah Road showing line marking proposal by Busways Group

#### **Background (18/10/2012)**

Council has received concerns expressed by Busways, motorists, drivers of service vehicles and removalist vans, etc. regarding the width of travelling lanes in Old Leumeah Road following the completion of the Parkview Development Mosaic Apartments on the corner of Pembroke Road and Old Leumeah Road.

Council Officers investigated the site and have made the following observations:

At present an unbroken 'double barrier' (BB) dividing line divides two lanes (two way) in Old Leumeah Road, between O'Sullivan Road and Pembroke Road, and is off centred to the southern side creating a variable westbound lane of 3.45m near Pembroke Road and 4.5m in the section between the Sportsground access to the roundabout at O'Sullivan Road. The road width of Old Leumeah Road varies from its width of 9m to 11m between Pembroke Road and O'Sullivan Road roundabout. The road also has 'No Stopping' restrictions on both sides of the road mainly due to the history of traffic associated with the nearby stadium.

Generally the vehicles are illegally parked in the west bound lane for delivering goods or passengers to businesses and apartments in spite of a 'No Stopping' restriction along the lane. Buses and other vehicles have to cross the BB lines to overtake these parked vehicles and thus they are forced to drive into the oncoming traffic which is quite dangerous.

It is suggested that by making the following changes, this issue can be resolved to achieve smooth flow of traffic in a safe and unobstructed manner.

1. Re-align and replace the existing unbroken dividing line in Old Leumeah Road, between Pembroke Road and O'Sullivan Road, with an S1 line starting 50m west of Pembroke Road continuing along its length to O'Sullivan Road, allowing for 15m of BB lines at the intersection of the Sportsground access road and the roundabout so that it creates 3.2m east bound lane and 5.4m west bound lane allowing for a free travel lane past the vehicles parked along the kerb line.
  2. Replace the 'No Stopping' restriction with 'No Parking' on the southern kerb of Old Leumeah Road to accommodate the change in the dividing line as described above.
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## **ATTACHMENT**

Local Traffic Committee Meeting 18 October 2012  
LTC 12/59 Old Leumeah Road, Leumeah - Dividing line review

Page 14

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### **Officer's Recommendation**

1. That Council replace the existing unbroken dividing line in Old Leumeah Road, between Pembroke Road and O'Sullivan Road, with an S1 line as described in the body of the report.
2. That Council replace the 'No Stopping' restriction with 'No Parking' on the southern kerb of Old Leumeah Road to accommodate the change in the dividing line as described above.

### **Discussion (18/10/2012)**

Following extensive discussion and a number of concerns raised by the representative of Busways, regarding the replacement of the existing dividing line, the NSW Police representative requested that the report be deferred pending further enquiries.

### **Recommendation of Local Traffic Committee**

That the report be deferred pending further enquiries.

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**LTC 13/13                      Eagle Vale Drive, Eagle Vale - Epping Forest Drive to Wynn Street**

Previous Report:        Nil  
Electorate:              Camden  
Author Location:        Traffic and Road Design Unit

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**Attachments**

Plan 12439, Sheets C351 A, C352 A, C353 A and C354 A

**Background (18/4/2013)**

Council has recently commenced the next stage of widening of Eagle Vale Drive to four lanes: Stage 2B – from Epping Forrest Drive to Wynn Street. Plan 12439; Sheet Numbers C351 A, C352 A, C353 A and C354 A, showing the proposed line marking and signage are presented to the Committee for its endorsement.

The proposed road works includes:

1. Two 7m wide carriageways divided by a 4.7 median.
2. Interim transition chevron treatments in Eagle Vale Drive at the northern end (easterly) of the Stage, south of the roundabout with Epping Forest Drive, and a similar interim transition between the new four lane divided road and existing two lane two way road, immediately north of Wynn Street.
3. Provision of a 'sea gull' intersection treatment, together with a Stop sign control at its intersection with Fluorite Place.
4. Bus indented bay for the northbound direction north of Wynn Street.
5. 2.5m shared cycleway at the kerb on north side of Eagle Vale Drive.
6. A pedestrian refuge opening approximately midblock between Wynn Street and Fluorite Place.

It is proposed that the signs and markings on Plan 12439 Eagle Vale Drive, between Epping Forest Drive and Wynn Street are approved.

**Officer's Recommendation**

That the signs and line marking details on Sheets C351A, C352A, C353A and C354A Plan 12439, Eagle Vale Drive, between Epping Forest Drive and Wynn Street be approved.

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### **Discussion (18/4/2013)**

Council Officers provided an overview of the presented plans. It was pointed out that the upgrade of Eagle Vale Drive is required to address traffic volumes that will be generated by the opening of Badgally Road extension to the areas of Gregory Hills and Oran Park developments. It is foreshadowed that the Eagle Vale Drive route will become significant with its connection to the M31 Hume Motorway onramps on Raby Road.

Stage 2B Eagle Vale Drive reconstruction is between Wynn Street and Epping Forest Drive leaving the existing roundabout as a temporary measure until further design options have been carried out by consultants at the intersection Eagle Vale Drive and Epping Forest Drive. This intersection is requiring further engineering assessment due to the grade of Epping Forest Drive north/west of the intersection.

Stage 2B design includes an eastbound bus indent bay between Wynn Street and Fluorite Place. This planned facility was questioned by the Busways representative advising that Transport for NSW is promoting a different approach promoting buses to stop in the left travelling lane rather than going out of the lane to pick up passengers. This is to provide priority for buses to enter traffic. Council Officers consider that the provision of indented bus bays allows for a much smoother flow of traffic but this matter will be reviewed further.

It was also clarified to the Roads and Maritime Services representative that Sheet 1 Plan 12439 shows transitional line marking together with the future road alignment south of Wynn Street. Council has a further plan that shows temporary line marking arrangement across the intersection between the existing two lane rural road and the new four lane divided carriageway.

### **Recommendation of Local Traffic Committee**

That the signs and line marking details on Sheets C351A, C352A, C353A and C354A Plan 12439, Eagle Vale Drive, between Epping Forest Drive and Wynn Street be approved.

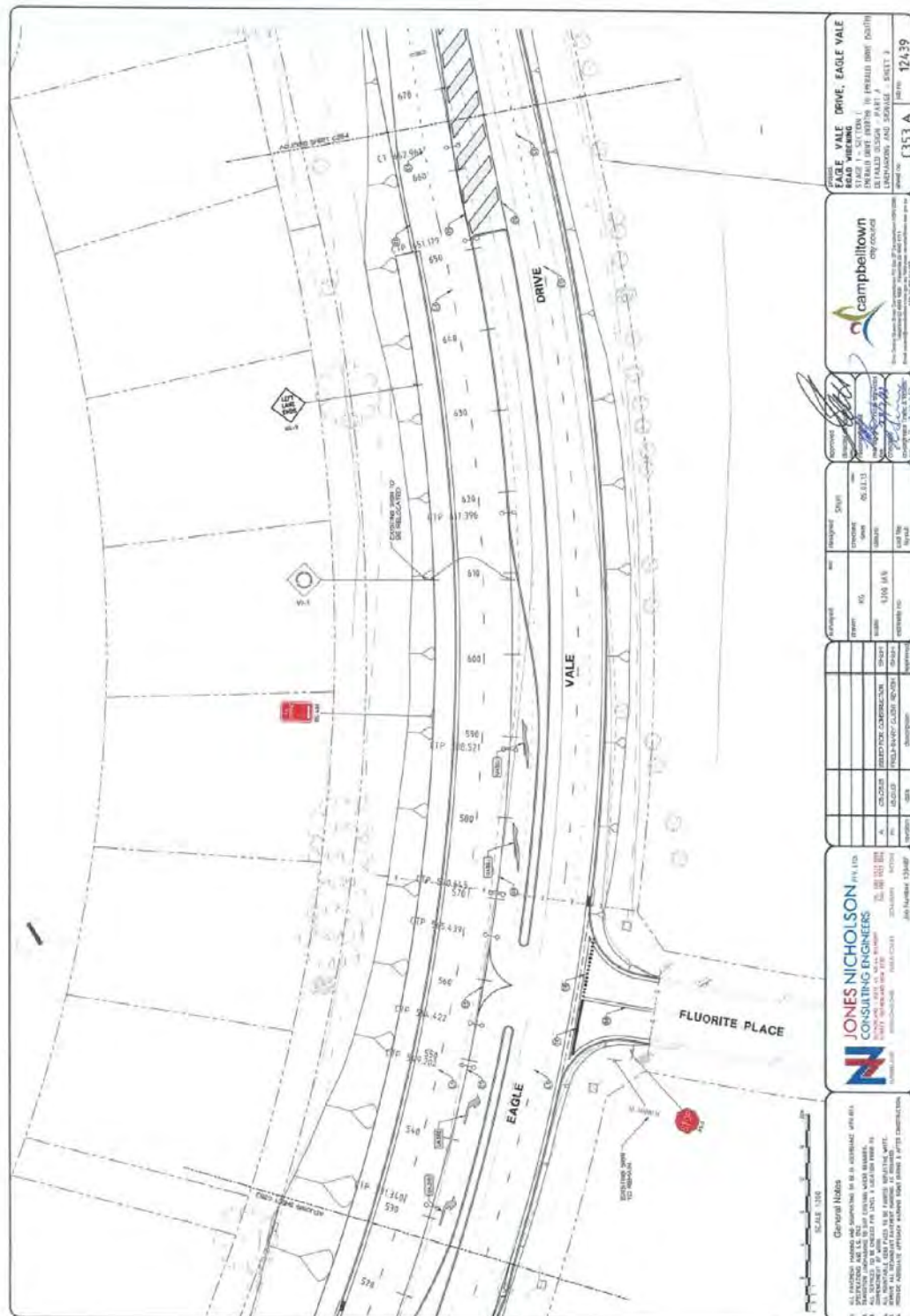
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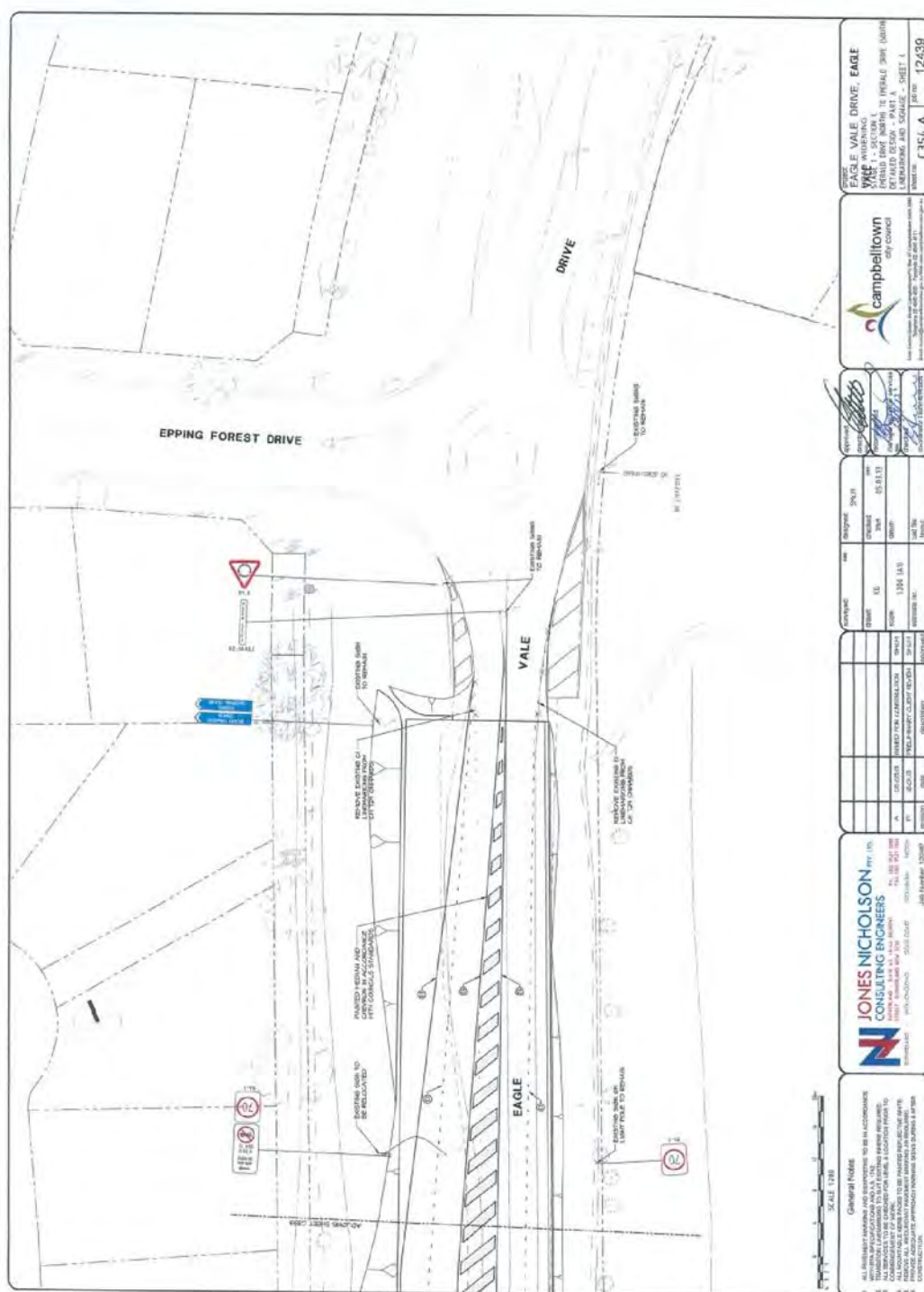
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# ATTACHMENT



**ATTACHMENT**





**6. LATE ITEMS**

**No reports this round**

**7. GENERAL BUSINESS**

**No reports this round**

**8. DEFERRED ITEMS**

**No reports this round**

There being no further business the meeting closed at 9.50am.

G Greiss  
CHAIRPERSON

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## **ATTACHMENT 2**



### **CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES**

**18 April 2013**

#### **CAMPBELLTOWN TRAFFIC COMMITTEE**

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to councils by the Road and Maritime Services.



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## Minutes Summary

ITEM	TITLE	PAGE
	<b>CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES</b>	<b>3</b>
1.	ATTENDANCE	3
2.	APOLOGIES	3
3.	CONFIRMATION OF MINUTES	3
4.	BUSINESS ARISING FROM MINUTES	3
5.	REPORTS LISTED FOR CONSIDERATION	4
CTC 13/8	Proposed Events for 2013	4
CTC 13/9	Kellicar Road, Campbelltown - Request for additional shopping centre directional sign	14
CTC 13/10	Ballantrae Drive, St Andrews - Petition for traffic calming devices	16
6.	LATE ITEMS	21
	No reports this round	21
7.	GENERAL BUSINESS	22
CTC 13/11	Lindesay Street, Leumeah - Community speeding concerns	22
CTC 13/12	Evelyn Street, Macquarie Fields - speeding concerns at Early Learning Centre	23
CTC 13/13	Ingleburn Shared Zones	24
8.	DEFERRED ITEMS	25
	No reports this round	25

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## **CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES**

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Maritime Services.

**Minutes of the Campbelltown Traffic Committee held on 18 April 2013**

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### **1. ATTENDANCE**

#### **Campbelltown City Council**

Councillor G Greiss (Chairperson)  
Manager Technical Services - Mr K Lynch  
Coordinator Traffic and Road Design - Mr A Arora  
Team Leader Traffic Investigation - Mr F Sirc

#### **Roads and Maritime Services**

Mr M Kayello

#### **Police Representatives**

Senior Constable K Toby  
Senior Constable M Azzopardi

#### **Bus Companies**

Busways - Mr S Grady

#### **Representative of Member for Macquarie Fields**

Mr R James

### **2. APOLOGIES**

Interline - Mr B East

An Acknowledgement of Land was performed by the Chairperson

### **3. CONFIRMATION OF MINUTES**

The Minutes of the previous meeting held on 21 March 2013 were recommended by the City Works Committee on 16 April 2013 and will be adopted by Council at its meeting on 23 April 2013.

### **4. BUSINESS ARISING FROM MINUTES**

No reports this round

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## **5. REPORTS LISTED FOR CONSIDERATION**

### **CTC 13/8                      Proposed Events for 2013**

Previous Report:            CTC 12/14, 12/23, 12/32, 12/33 and 12/34

Electorate:                Campbelltown

Author Location:        Traffic and Road Design Unit

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### **Attachments**

1. Road closure plan for Chemical Cleanout
2. Road closure plan for Fisher's Ghost Street Parade
3. Road closure plan for Street Fair
4. Traffic management plan for Bland Street, Bradbury
5. Road closure plan for Christmas Carols
6. Road closure plan for New Year Eve celebration

### **Background (18/4/2013)**

The following community events are generally held on annual basis which require road occupancy for holding the event.

#### **1. Chemical Cleanout – Junction Road, Ruse**

Council in association with the Department of Environment, Climate Change and Water has been organising this event at the Council's Effluent Disposal Facility (EDF) in Junction Road, Leumeah. Tentative date for the 2013 event is 20 and 21 July 2013 (Saturday and Sunday) from 9.00am to 3.30pm.

Council undertakes traffic management during the event and normal traffic is restored at the end of each day. The event is classified as **Class 2** (Class 2 Special Events are events that impact on local traffic and local transport systems e.g. Local bus routes requiring Police and Council involvement with a Traffic Management Plan). This requires Council to submit Special Event Transport Management Plan (SETMP) to RMS for endorsement. There is no change to the traffic management plan of the previous year. Updated SETMP for 2013 is attached, refer Attachment 1.

#### **2. Fishers Ghost Festival - Campbelltown**

This is an iconic event of the Campbelltown LGA which has been happening for more than 50 years. The two week 2013 event will commence on 1 November 2013 and concludes on 10 November 2013. During this period number of events take place at number of different venues. The following three events require road closures as two are on-road events and the third is to provide safe access and exit from the off-street venue.

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Street Parade 2 November 2013  
Street Fair 9 November 2013  
Carnival 1 to 3 and 8 to 10 November 2013

This is a **Class 2** event requiring submission of Special Event Traffic Management Plan to RMS for endorsement.

#### **Street Parade – Queen Street, Campbelltown**

Street Parade commences from Broughton Street and travel southward in Queen Street to terminate in Camden Road. This event is scheduled for Saturday, 2 November 2013 and will commence at 1.00pm to conclude by 4.30pm. Proposed road closure and time of operation will be similar to the 2012 event. Roads affected with road closures are indicated in the Attachment-2. Traffic management measures for this year's event remains unaltered from the 2012 event.

Council would like to seek the Police Force assistance for traffic management at the Hurley Street and Camden Road intersection as in the 2012.

#### **Street Fair – Queen Street, Campbelltown**

Activities of the Street Fair will be around Mawson Park precinct. Culture events will in the park, and stalls will be located on the adjoining streets. The 2013 event is scheduled for Saturday, 9 November 2013. The activities will commence at 7am and conclude by 4pm. Roads affected with road closures are indicated in the Attachment-3. No changes are proposed to the 2012 traffic management plan for the 2013 event.

Police presence is requested for maintaining social order.

#### **Carnival – Bradbury Oval, Bradbury**

This is off-street event which includes Fisher's Gigs, rides, live entertainment and fireworks. The events happen on both weekends, Friday to Sunday. The event timings are;

Friday;	6pm to 11pm
Saturday	2pm to 11pm
Sunday	2pm to 9.30pm

Traffic management will affect Bland Street only. Access to Bradbury Oval is only via The Parkway. Additional exit only access is provided through Bland Street, which is a narrow residential street. Traffic management measures restrict on-street parking. Refer Attachment 4.

In addition temporary 'No Stopping' restrictions are provided at the Lawn Avenue and The Parkway intersection and additional disabled spaces in the Bradbury Oval.

Council Rangers will enforce parking restrictions and the Police Force assistance, as in previous year, for enforcing No Stopping restrictions in Moore-Oxley Bypass.

### **3. Christmas Carols – Art Gallery Road, Campbelltown**

Council proposes its annual Christmas Carols event on Saturday, 7 December 2013 at the Campbelltown Art Centre. This requires temporary road closure of Art Gallery Road between Old Menangle Road and the roundabout adjacent to the AquaFit Centre. The road closure is proposed from 12.00pm to 12.00am midnight (Attachment 5).

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The proposed event is categorised as **Class 3** as the event does not impact on local or major traffic and transport systems or disrupt non-event community in the immediate vicinity. A Special Event Transport Management Plan (SETMP) for this event is not required to be submitted to the RMS.

Council will liaise with Campbelltown Catholic Club and access to emergency vehicles will be maintained through road closures.

#### **4. New Year Eve Celebrations – Koshigaya Park, Campbelltown**

The 2013 New Year's Eve celebrations will be held on Tuesday, 31 December 2013 in Koshigaya Park, Campbelltown. This is an annual event and is categorised as **Class 2** requiring submission of Special Event Transport Management Plan to the RMS for endorsement.

The event involves following road closures which is similar to the last year's event;

- Camden Road - from the roundabout at the Catholic Club access to Hurley Street
- Hurley Street - from Camden Road to the Campbelltown Mall access road roundabout
- Kellicar Road - from Camden Road to Narellan Road

The road closures are planned to commence from 6.00pm and continue until 12.30am. The event is proposed to commence at 7.00pm with fireworks at 9.00pm and midnight.

As in the previous year bus companies will be requested to reroute their services. Council Rangers and the Police Force will enforce alcohol free areas.

#### **Officer's Recommendation**

1. That Council prepares and submits a Special Event Transport Management Plans for the following events for RMS endorsement.
    - Chemical Cleanout                      20 and 21 July 2013
    - Fishers Ghost Festival                1 to 10 November 2013
    - New Year's Eve Celebrations        31 December 2013
  2. That Council undertakes temporary road closure or sign maintenance on affected streets as required for the events.
  3. That Council provides on-street advance notice signs and liaise with various stakeholders.
  4. That Council writes to the NSW Police Force seeking assistance in enforcing parking restrictions, addressing unsocial activities and enforcing alcohol free restriction at various on or off-street events.
  5. Council advertise road closures 28 days prior to the event on its website and in local papers.
-



### **Discussion (18/4/2013)**

Council's major special events for the remainder of the year are presented for the Committee's endorsement in order to give Council Officers ample opportunity to prepare Special Event Traffic Management Plans to the Roads and Maritime Services where required.

The Manager Technical Services envisaged that there will be no changes to the special events as proposed in previous years. Council will prepare a separate report back to the Committee should changes be made to any of the events.

The Roads and Maritime Services representative sought confirmation on the Special Event Class for each event and that they are noted in the recommendations. All events except for the Christmas Carols are agreed to be Class 2 Events, with the Carols being a Class 3 Event.

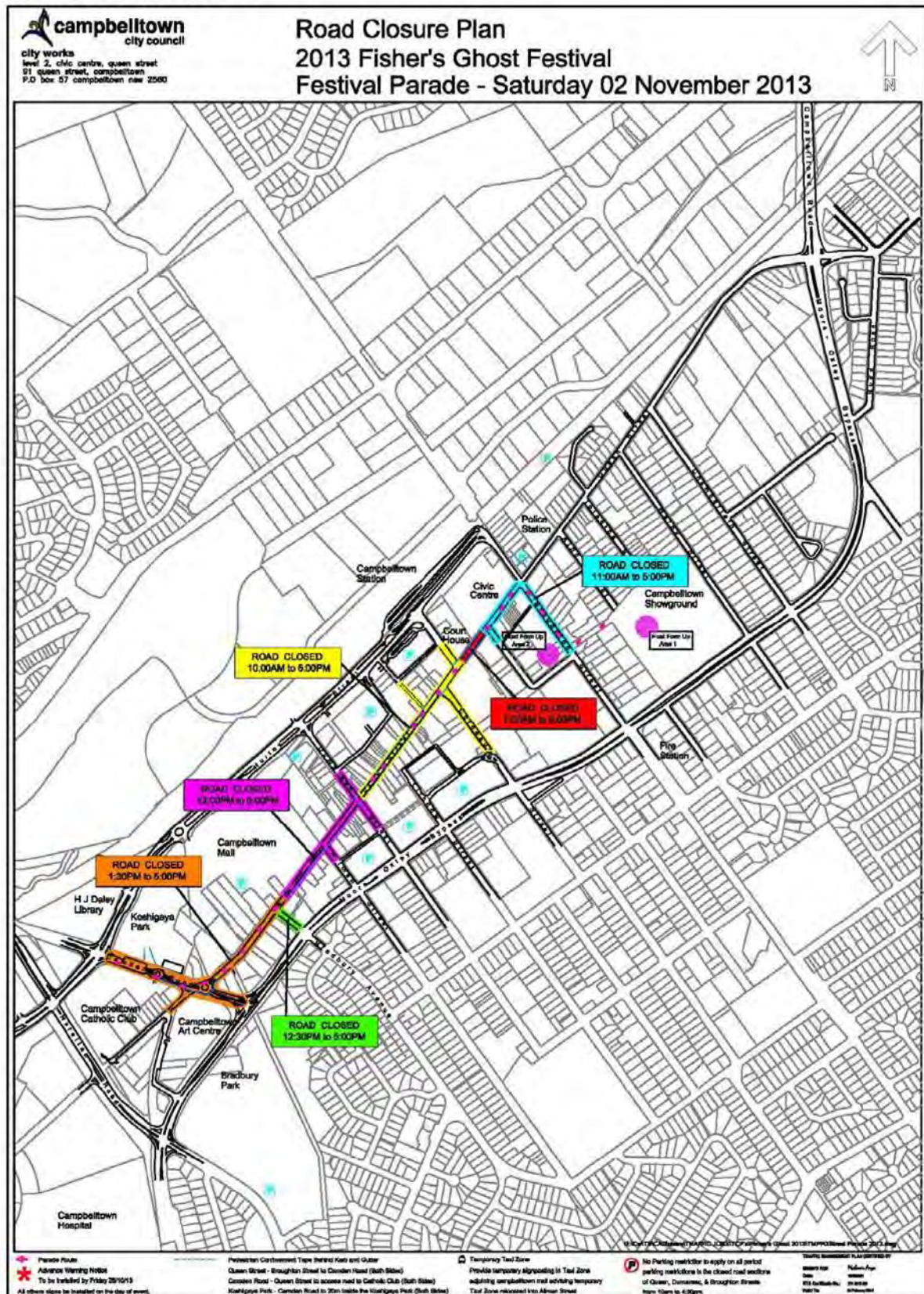
### **Recommendation of Campbelltown Traffic Committee**

1. That Council prepares and submits a Special Event Transport Management Plans for the following events for RMS endorsement.
    - Chemical Cleanout 20 and 21 July 2013
    - Fishers Ghost Festival 1 to 10 November 2013
    - New Year's Eve Celebrations 31 December 2013
  2. That Council endorse the Committee's classification of the Christmas Carols as a Class 3 Special Event.
  3. That Council undertakes temporary road closure or sign maintenance on affected streets as required for the events.
  4. That Council provides on-street advance notice signs and liaise with various stakeholders.
  5. That Council writes to the NSW Police Force seeking assistance in enforcing parking restrictions, addressing unsocial activities and enforcing alcohol free restriction at carious on or off street events.
  6. Council advertise road closures 28 days prior to the event on its website and in local papers.
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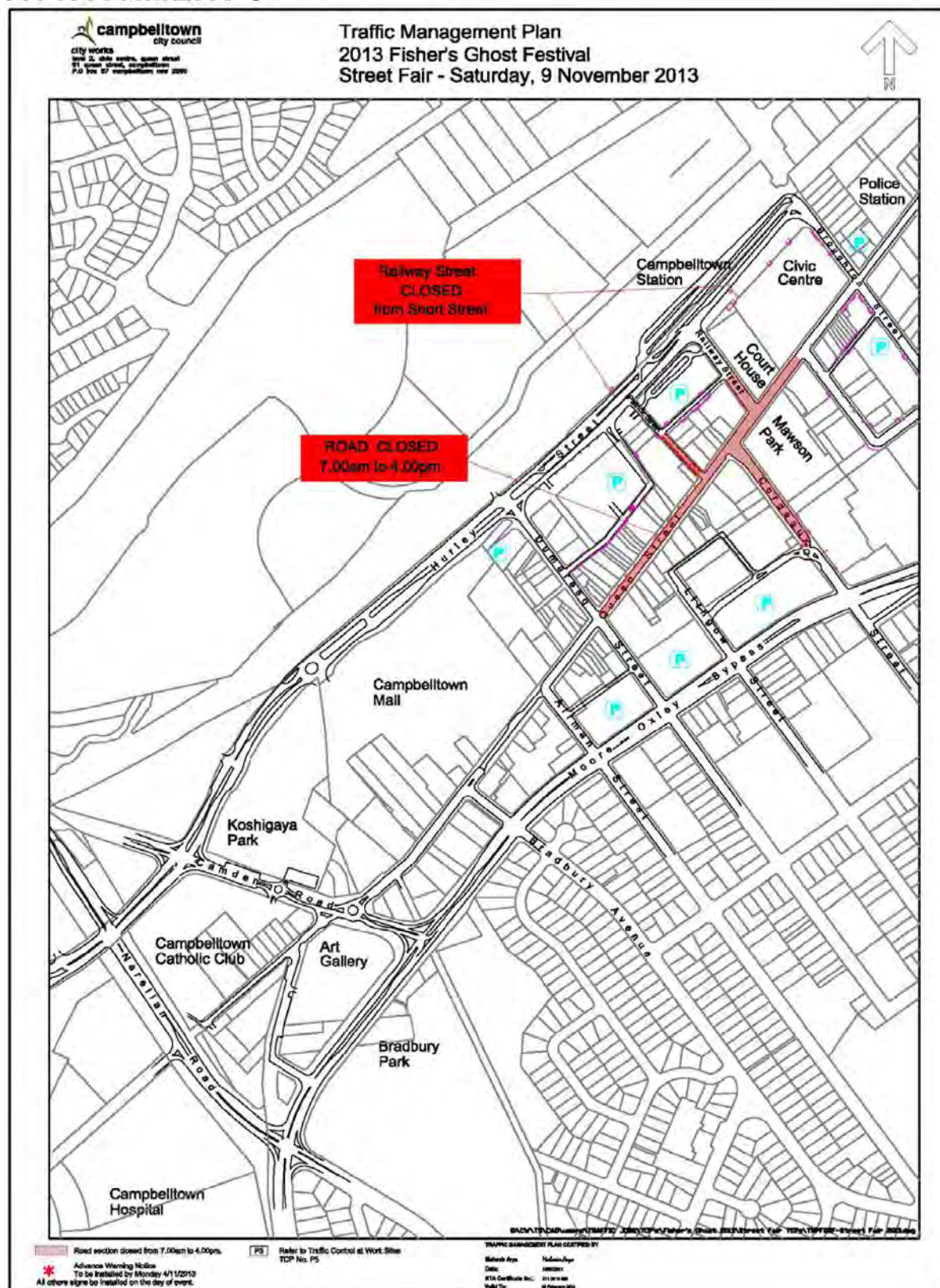
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## ATTACHMENT 2



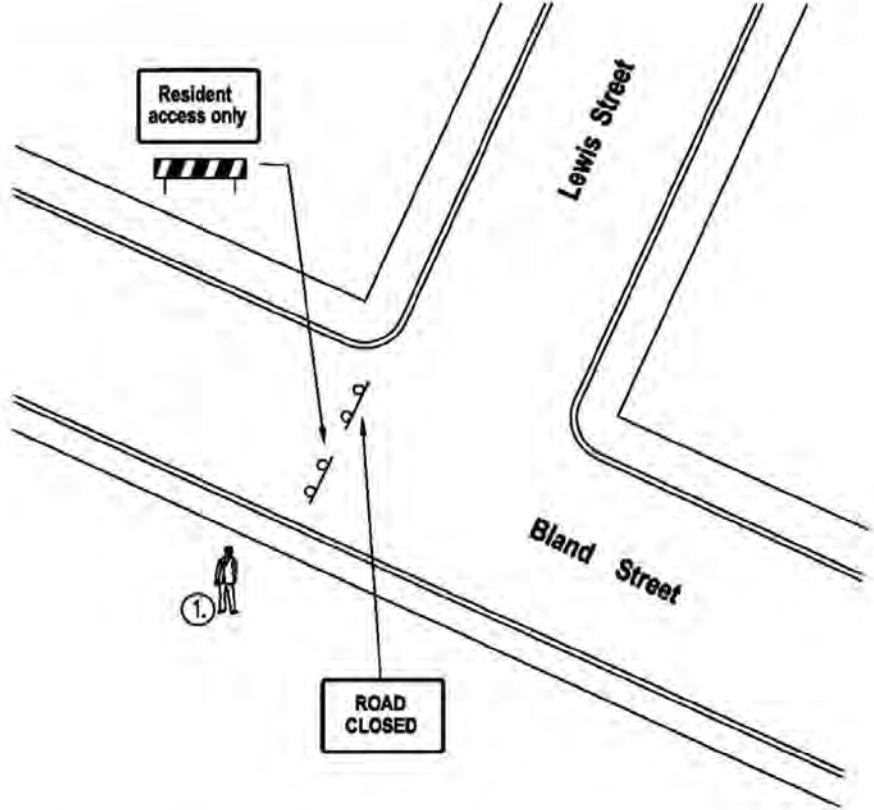

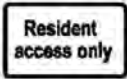


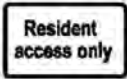


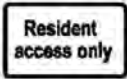





## ATTACHMENT 3



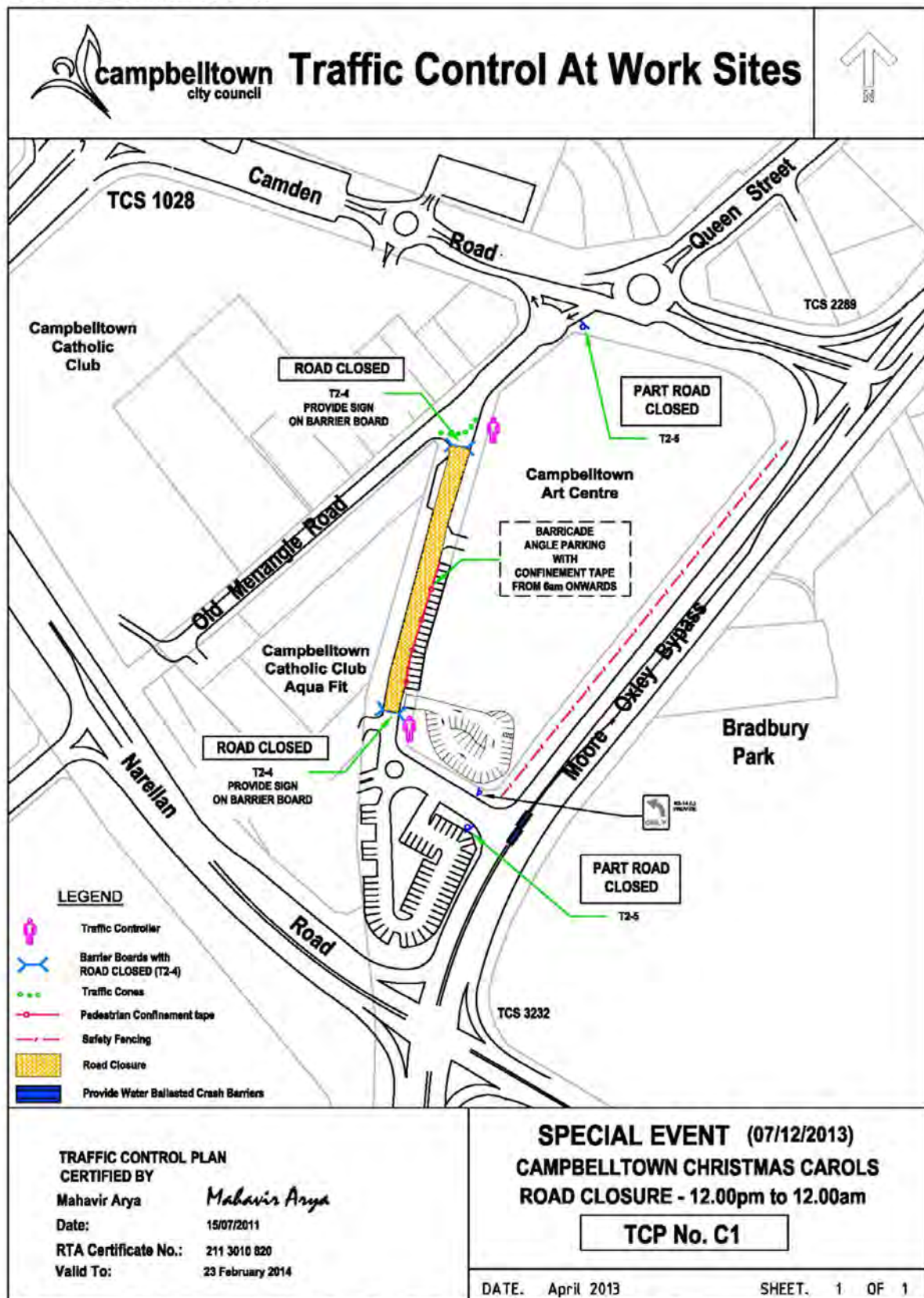
## ATTACHMENT 4

	<h1 style="margin: 0;">Traffic Control At Work Sites</h1>							
								
<p>NOTES:</p> <p>① Support Person, Must wear Safety vest</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"></td> <td style="text-align: center;">2 OFF</td> </tr> <tr> <td style="text-align: center;"></td> <td style="text-align: center;">1 OFF</td> </tr> <tr> <td style="text-align: center;"></td> <td style="text-align: center;">1 OFF</td> </tr> </table>				2 OFF		1 OFF		1 OFF
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<p>TRAFFIC CONTROL PLAN CERTIFIED BY Mahavir Arya <i>Mahavir Arya</i> Date: 15 July 2011 RTA Certificate No.: 2113010 820 Valid To: 23 February 2014</p>	<p><b>SPECIAL EVENT (01/11/2013 TO 10/11/2013)</b></p> <p><b>FISHER'S GHOST FESTIVAL - CARNIVAL</b></p> <p><b>ROAD CLOSURE - 1.00pm TO 12am</b></p> <div style="border: 1px solid black; padding: 5px; display: inline-block; margin: 5px 0;"> <b>TCP No. C1</b> </div>							
DATE: April 2013		SHEET. 1 OF 1						

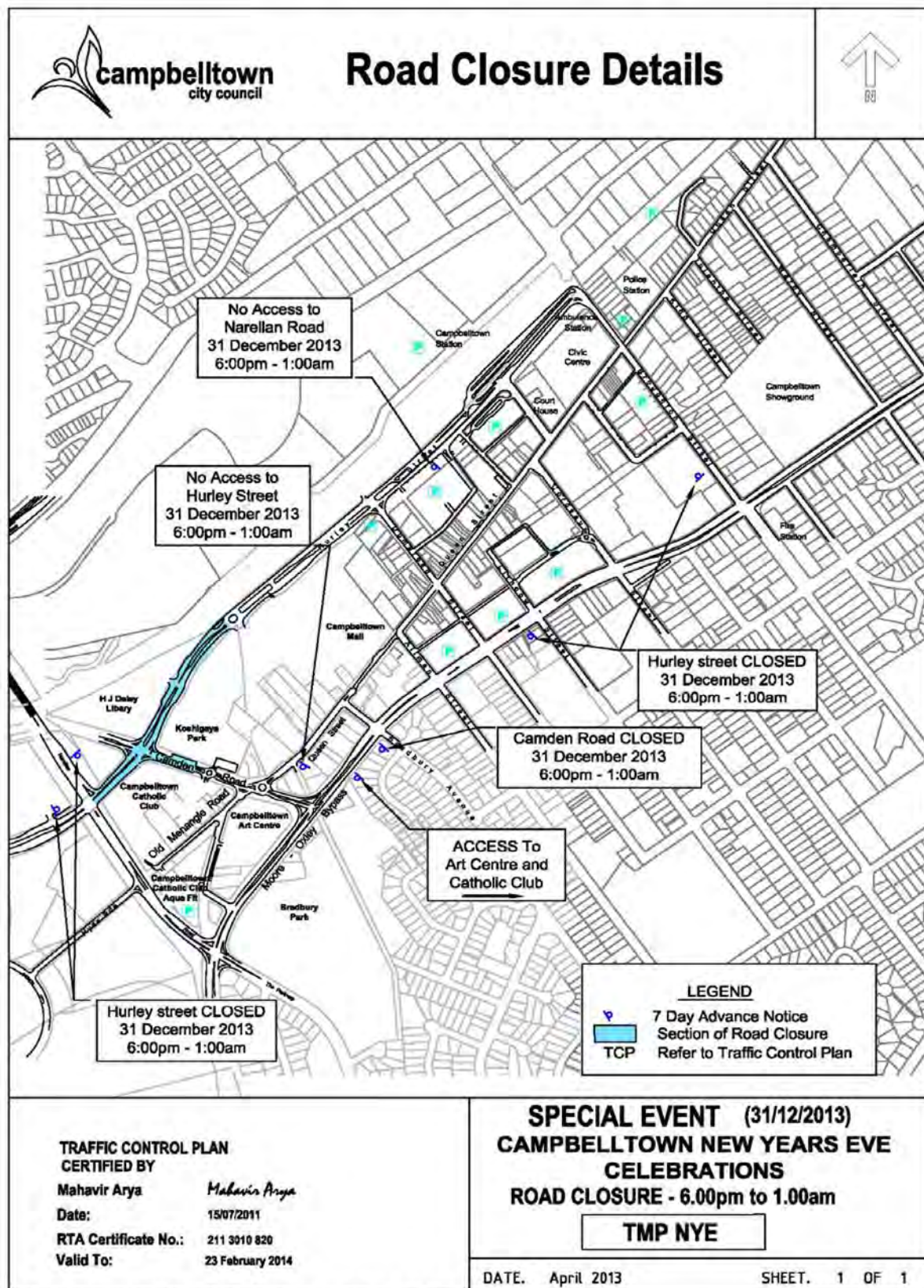
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## ATTACHMENT 5



## ATTACHMENT 6





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**CTC 13/9 Kellicar Road, Campbelltown - Request for additional shopping centre directional sign**

Previous Report: Nil  
Electorate: Campbelltown  
Author Location: Traffic and Road Design Unit

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**Attachments**

Nil

**Background (18/4/2013)**

Council is in receipt of a request for a street directional sign, to the Marketfair Shopping Centre, at the intersection of Narellan Road and Kellicar Road.

Council Officers have investigated this matter and are of the opinion that the sign requested should not be installed at the intersection of Narellan and Kellicar Roads due to presence of other large directional signs installed and approved by the Roads and Maritime Services. Also, there are other business houses in the area and based on precedence there would likely be more requests for similar signs at this location. By providing additional signs at this busy intersection it may lead to confusion and hence compromise safety of the drivers and other road users.

The RMS has designed a sequence of signs on their classified roads for traffic management purposes, in particular on Narellan and Kellicar Roads, pointing to the major Campbelltown City Centre and Macarthur Square. These signs do not particularly indicate the words 'shopping centre' and are designed with the intention on focussing road names rather than individual shopping centres. A major issue is the high traffic movements at the oversaturated traffic signals at the intersection of Narellan, Gilchrist and Blaxland Roads where signs play an important traffic management role. The directional sign for Macarthur Square is not placed at Gilchrist Drive; however it is placed at the intersection of Kellicar Road and Narellan Road to assist in dividing the traffic flow around the regional centre.

It is recommended that no additional directional signs for local Campbelltown destinations be placed at the intersection of Narellan and Kellicar Road unless they are considered in a wider context of traffic management.

**Officer's Recommendation**

That Council does not support the requests for local community/shopping centre directional signs at the intersection of Narellan Road and Kellicar Road, Campbelltown unless they are considered in the context of regional traffic management.

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### **Discussion (18/4/2013)**

An overview of the request of a Shopping Centre sign at the intersection of Narellan and Kellicar Roads was presented to the Committee. The Committee supported the argument that the sign should not be installed at this location as it is a prime location for similar requests. The Committee agreed that approval would lead to a proliferation of shopping centre signs. At present there is a 'Macarthur Square' sign at the intersection, which does not include the words 'shopping centre'. The Roads and Maritime Services have provided this sign to a major centre with the view of improving traffic management in the area.

Concerns were also expressed in regards to the placement of directional signs where motorists are driving on multi-lane roads and no additional advance signs are placed prior to the intersection. This requires motorists at the last moment to make a decision to weave across lanes to make their turns at a busy intersection. In this regard the Committee believed there was a safety concern in providing isolated signs at a major intersection without due regard to an overall signposting scheme.

It was recommended that Council advise Marketfair Shopping Centre that their request for a shopping centre sign on Kellicar Road at the corner of Narellan Road be denied.

### **Recommendation of Campbelltown Traffic Committee**

1. That Council reject the application for a Shopping Centre community directional sign at the intersection of Narellan and Kellicar Roads.
  2. That the Marketfair Shopping Centre is advised of Council's decision and should the matter be contested that Council seeks the assistance of the Roads and Maritime Services to arbitrate the matter.
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**CTC 13/10                      Ballantrae Drive, St Andrews - Petition for traffic calming devices**

Previous Report:              Nil  
Electorate:                      Campbelltown  
Author Location:              Traffic and Road Design Unit

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**Attachments**

1.     Location Plan
2.     Typical graphical speed survey result full period: further data to be tabled
3.     Typical graphical speed survey average 24hr: further data to be tabled

**Background (18/4/2013)**

Council has received a petition from the residents of Ballantrae Drive, St Andrews expressing concerns for their safety due to a large number of vehicles speeding up and down the street.

The lead author prompted the petition following several incidences of vehicles losing control. It was claimed that motorists are travelling up to 100kph in both outside and inside the school zone.

Council Officers have investigated the site and installed traffic speed radar at two locations in Ballantrae Drive; approximately 150m on both sides of the crest between Brechin Road and Rannoch Street (refer to the attached plan).

The speed results indicate that the majority of motorists are driving close to the 50km/h with up to 85% of motorists driving up to a point 10km/h over the limit.

It is evident from the analysis that a small minority of motorists are constantly reaching speeds up to 80kph throughout the day and only three vehicles reached speeds over 100kph.

In view that a very small minority of motorists are regularly speeding in excess of 30km/h over the limit throughout the day it is recommended that Council request NSW Police Force to undertake a series of speed tasking in the area to ascertain whether enforcement will have an effect on speeding before Council investigate further the need for engineering countermeasures.

It is also recommended that Council install 50k pavement patches at appropriate locations along Ballantrae Drive to reinforce the speed limit in the area.

A review of accident history will be presented at the meeting.

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### **Officer's Recommendation**

1. That Council write to NSW Police Force requesting speed enforcement tasking on Ballantrae Drive, St Andrews to determine the effect on speeding through enforcement.
2. That Council install 50k speed pavement patches in Ballantrae Drive, St Andrews.

### **Discussion (18/4/2013)**

The Committee agreed that Council request the Police to undertake speed tasking of Ballantrae Drive with the view of seeking a report on the change of driver behaviour. A report will be brought back to the Committee following receipt of Police advice.

In relation to the installation of 50km/h numeral patches on the road the Roads and Maritime Services representative requested that the patches not be installed until concurrence is given by the RMS Speed Management Section.

#### **Please Note:**

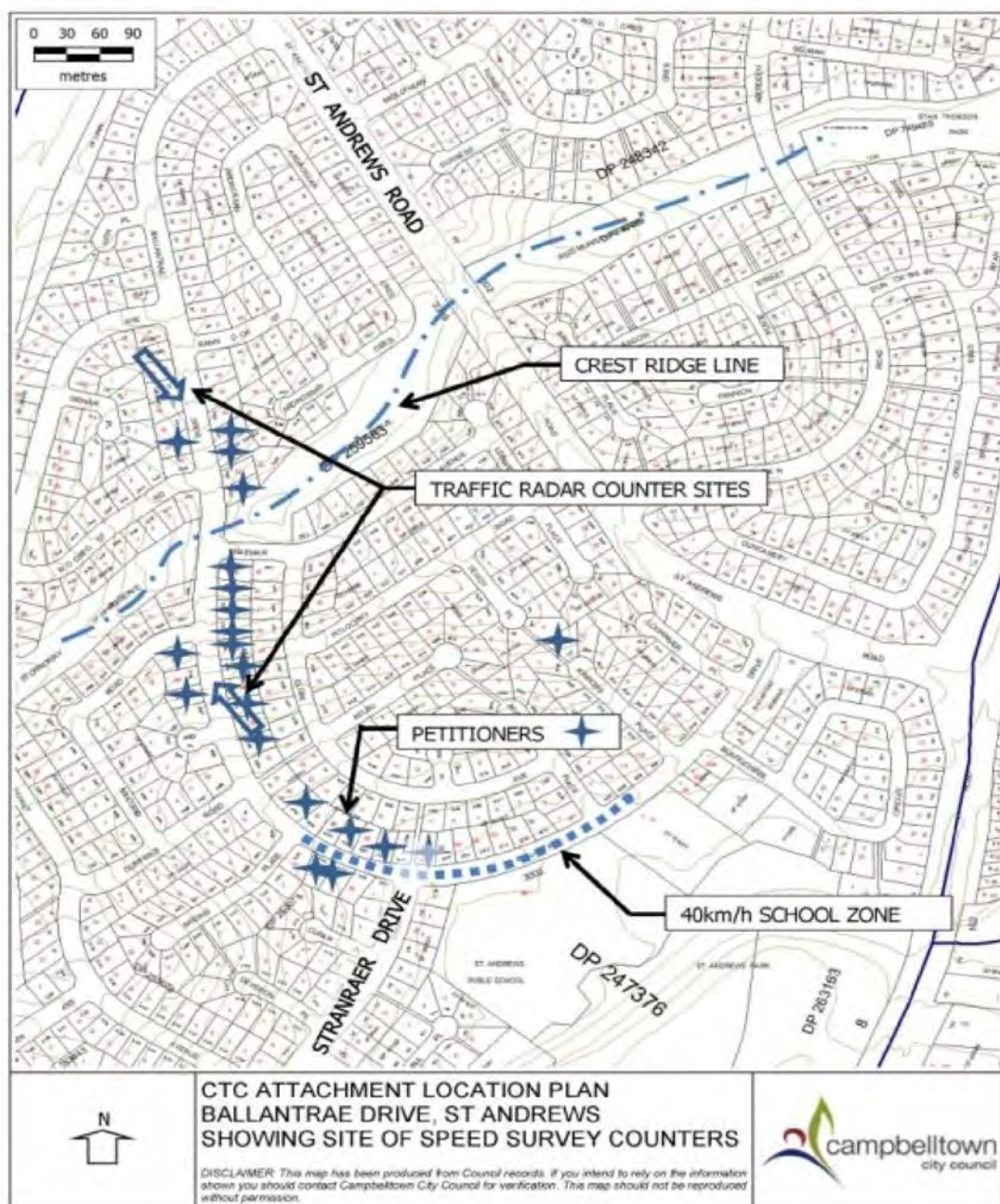
Following the meeting Council Officers contacted the RMS Speed Management Section who advised that despite the history of previous approvals for patch installations the section would need to review and give approval for each request.

### **Recommendation of Campbelltown Traffic Committee**

1. That Council write to NSW Police Force requesting speed enforcement tasking on Ballantrae Drive, St Andrews to determine the effect on speeding through enforcement.
  2. That Council install 50k speed pavement patched in Ballantrae Drive, St Andrews, subject to the approval of the Roads and Maritime Services Speed Management Section.
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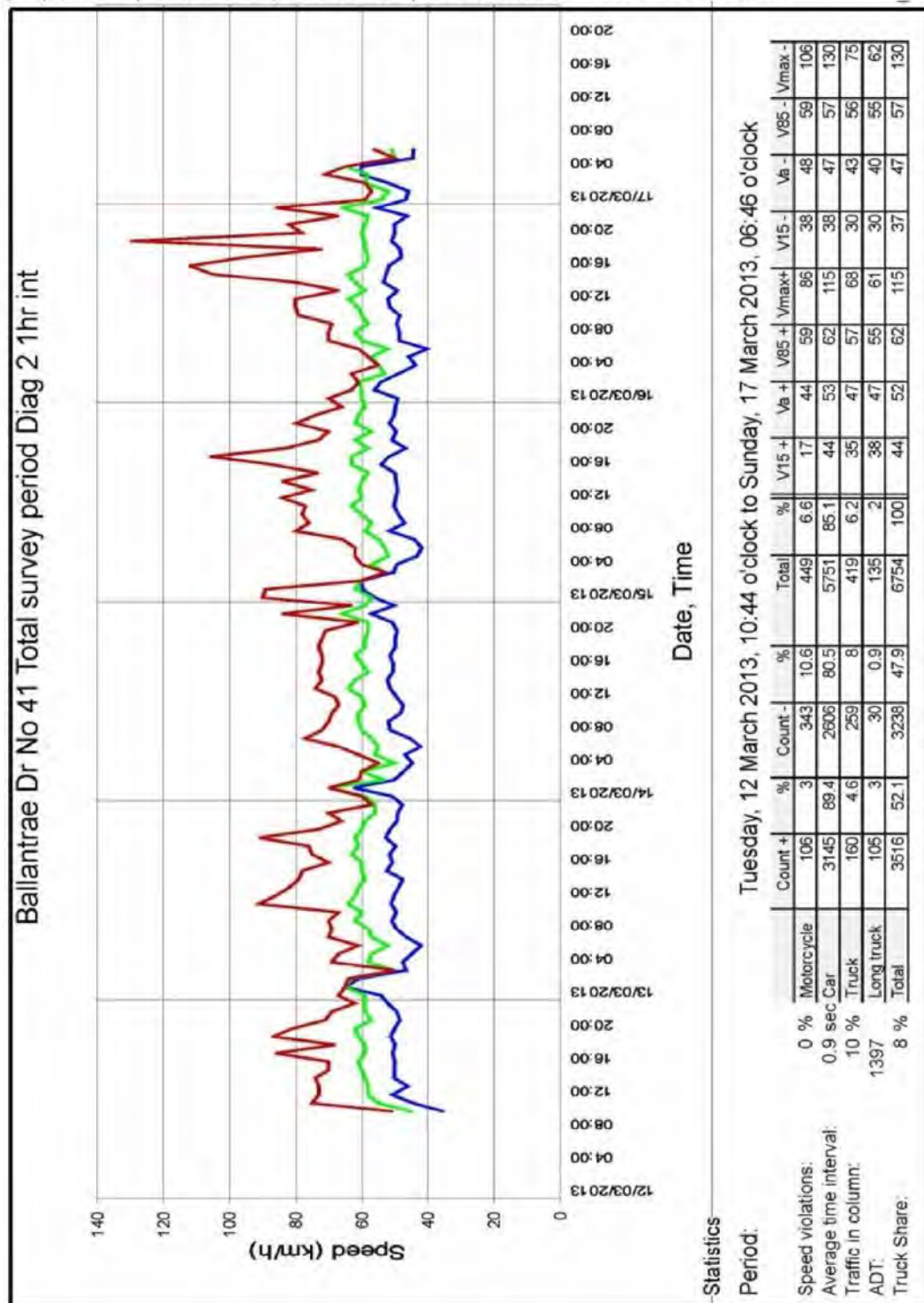


## ATTACHMENT 1



## ATTACHMENT 2

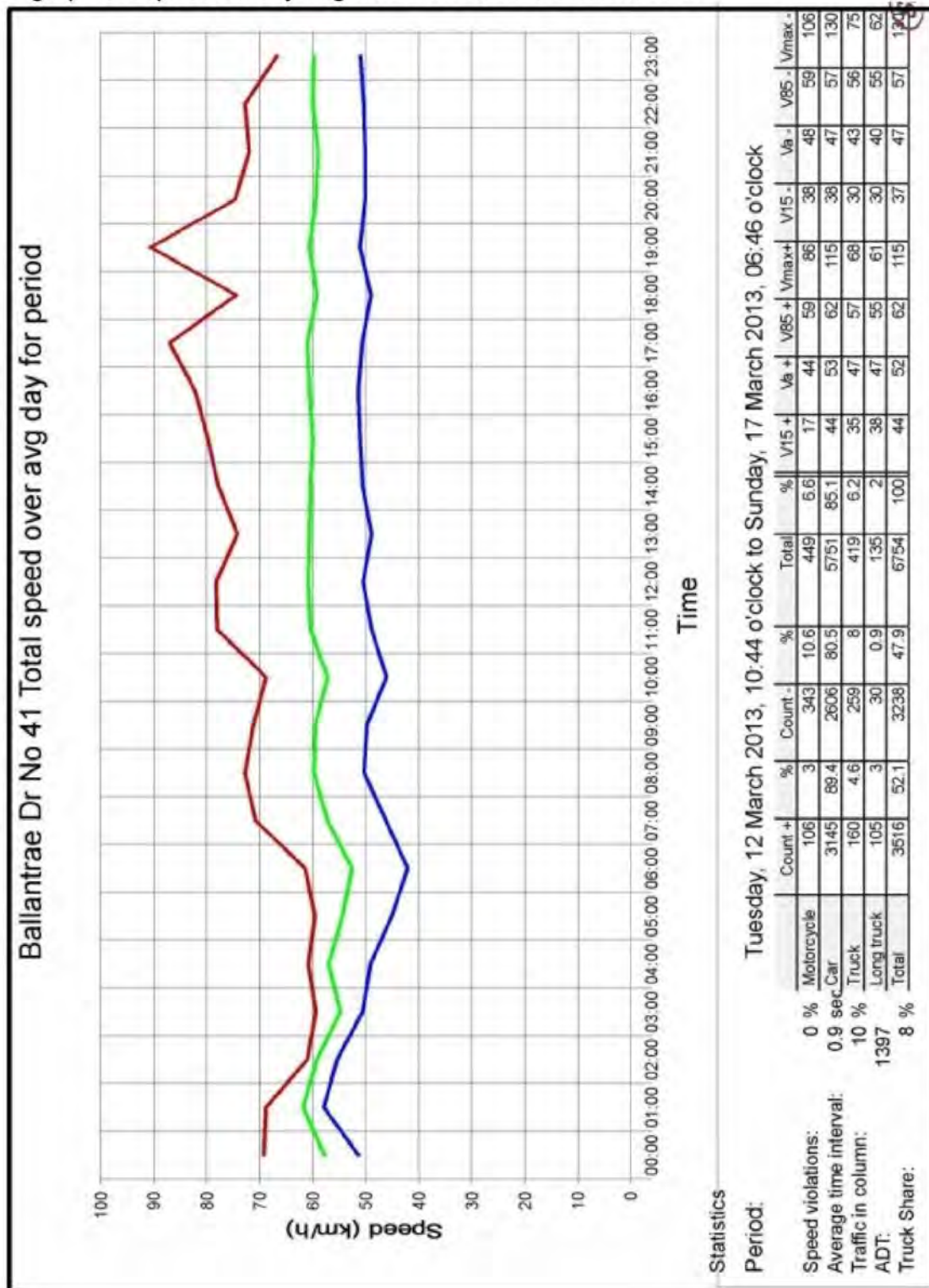
Typical graphical speed survey result full period: further data to be tabled





## ATTACHMENT 3

Typical graphical speed survey avg 24hr: further data to be tabled



## **6. LATE ITEMS**

**No reports this round**

## **7. GENERAL BUSINESS**

### **CTC 13/11                      Lindesay Street, Leumeah - Community speeding concerns**

Previous Report:            CTC 10/13, CTC 12/31  
Electorate:                Campbelltown  
Author Location:        Traffic and Road Design Section

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### **Attachments**

Nil.

### **Discussion (18/4/2013)**

The Committee was advised of representations made in the local newspaper media regarding ongoing speeding in the 40km/h speed zone in Lindesay Street, Leumeah. This zone covers the S bends between Mereil and Cowper Streets.

The Committee had previously considered reports in April 2010 and August 2012 regarding speeding in Lindesay Street. It was noted that NSW Police Force had entered Lindesay Street into the tasking system of the Highway Patrol.

The Manager Technical Services provided an overview of data previously presented to the Committee.

As part of the ongoing monitoring process it is recommended that Council place a speed radar counter in the 40km/h zone; within and outside the S bends. A report will be brought back to the Committee to examine the results.

The Committee was advised that it was also noted that Council Officers have received enquiries from the community to have the 40km/h removed. The 40km/h signs are often vandalised and removed. In October 2012 Council installed additional pavement numeral patches to reinforce this zone.

### **Recommendation of Campbelltown Traffic Committee**

That Council install a speed radar counter within and outside the 40km/h S Bends of Lindesay Street and provide a report on the results back to the Committee.

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**CTC 13/12                      Evelyn Street, Macquarie Fields - speeding concerns  
at Early Learning Centre**

Previous Report:            Nil  
Electorate:                Macquarie Fields  
Author Location:        Traffic and Road Design Section

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**Attachments**

Nil.

**Discussion (18/4/2013)**

Concerns have been forwarded to Council regarding speeding vehicles and the safety of children adjacent to The Zoo Early Learning Centre (Child Care Centre).

It was requested that road signs and speed limits be placed at the Centre.

The Committee were advised that a reduced speed zone is not applicable for child care centres and 40km/h school zones were not supported by the Roads and Maritime Services. Council had previously adopted a standard special advisory warning sign for these sites developed through the Traffic Committee. The provision of these warning signs are included in the Conditions of Consent for all new pre-schools or children care centre development applications from 2002.

It is recommended that Council contact The Zoo Early Learning Centre regarding special preschool advisory warning signs.

It was also noted that speed analysis of Evelyn Street may not have been undertaken for some time and it was recommended that a speed radar counter be deployed with the view of comparing with previous results.

**Recommendation of Campbelltown Traffic Committee**

1. That Council liaise with The Zoo Early Learning Centre regarding the provision of special advisory preschool warning signs.
  2. That Council deploy a speed radar counter in Evelyn Street and review driver behaviour in this area.
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**CTC 13/13                      Ingleburn Shared Zones**

Previous Report:              Nil

Electorate:                      Macquarie Fields

Author Location:              Traffic and Road Design Section

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**Attachments**

Nil.

**Discussion (18/4/2013)**

The Chairperson raised a concern from Councillors that the Ingleburn Shared Zones are not functioning effectively. The Chairperson has met with members of the Ingleburn Chamber of Commerce and Industry who advised that past education programs have not maintained their message to the Community about the priority and the right of way between vehicles and pedestrians.

The Chairperson has asked for a report on the matter with the suggestion that the 10km/h Shared Zones in Ingleburn be replaced with a 40km/h High Pedestrian Activity Area signs.

**Recommendation of Campbelltown Traffic Committee**

That a report be brought back to the Committee outlining possible options for changes to the Shared Zones in Ingleburn.

**8. DEFERRED ITEMS**

**No reports this round**

There being no further business the meeting closed at 10.38am.

G Greiss  
CHAIRPERSON

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## **1.2 Milton Park, Ingleburn - Dog Leash Free Area**

### **Reporting Officer**

Manager Technical Services

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### **Attachments**

1. Detailed concept plans of proposed dog leash free area
2. Location plan of the proposed dog leash free area

### **Purpose**

To update Council on the concept design for the proposed dog leash free area at Milton Park, Ingleburn and seek Council approval of the design.

### **History**

A report was presented to Council on 10 April 2012, discussing a proposed dog leash free area at Milton Park, Ingleburn. Council resolved:

That the establishment of a leash free dog area at Milton Park, Macquarie Fields be the subject of a future report, providing concept design, costings and information of the outcome of a formal public consultation process.

The report proposed that the leash free area be accessed off Railway Parade, as this was considered to be the most appropriate access point within the park complex.

### **Report**

A review of the Milton Park area off Railway Parade has been undertaken and it is proposed that the best location would be approximately 210m inside the front gate to the park complex. The enclosure would be positioned 15m off the road on the south eastern side of the entry road.

The design of the area as shown in the attached plan will fit around the existing trees within the park. This will provide shade to the users of the facility. The positioning of the facility to accommodate a number of trees means there will still be good visual access from the entry road.

The design has been based on the latest dog leash free area constructed by Council at Kennett Park. It is proposed to incorporate timed solar lighting into the area in order to provide extended access to the facility.

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The main features of the leash free area are:

- car park separate to the oval parking area capable of holding eight cars
- water facility
- shaded areas with existing trees and a shade structure being provided
- six different activity areas for the dogs
- 197m of 1.2m wide concrete pathway
- total enclosed area of 3822sqm.

The positioning of the leash free enclosure allows sufficient area for both the oval facilities and the dog leash free area to be expanded in the future as required. The entrance to the facility has been designed to face away from the fields, to minimise the situation that dogs would be distracted by children playing in the oval area.

The area will also be linked to the existing path network within the park which will allow people to bring their pet to the reserve on a lead, providing additional exercise opportunity to both the owner and pet.

The estimate for the total project is \$148,500. A cost break-up of the project includes \$112,000 for the enclosed leash free area including all equipment and facilities, \$20,000 for the car park and \$16,500 for the connecting pathway.

The report seeks Council approval of the concept design. A formal public consultation process will then be undertaken. This will involve liaison with the sporting groups currently using the complex. The project will also be advertised in the local papers and on Council's website seeking comments from all interested parties. Each submission will be reviewed and a final design report will be presented to Council.

It is proposed that pending a successful public consultation being completed in support of this facility that the project be listed for funding consideration in the 2014-2015 budget.

### **Officer's Recommendation**

1. That Council approve the concept design for the Milton Park dog leash free area off Railway Parade.
2. That a formal public consultation process be undertaken.

### **Committee's Recommendation: (Mead/Chanthivong)**

1. That Council approve the concept design for the Milton Park dog leash free area, subject to the confirmation of its location within Milton Park.
2. That a formal public consultation process be undertaken to assess the location for the dog free leash area. Locations to be considered to include the site as detailed in this report and an alternative site accessed from Macquarie Road adjacent to Councils compound.

**CARRIED**

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### **Council Meeting 21 May 2013 (Lake/Bricevic)**

That the Committee's Recommendation be adopted.

### **Council Resolution Minute Number 92**

That the Committee's Recommendation be adopted.

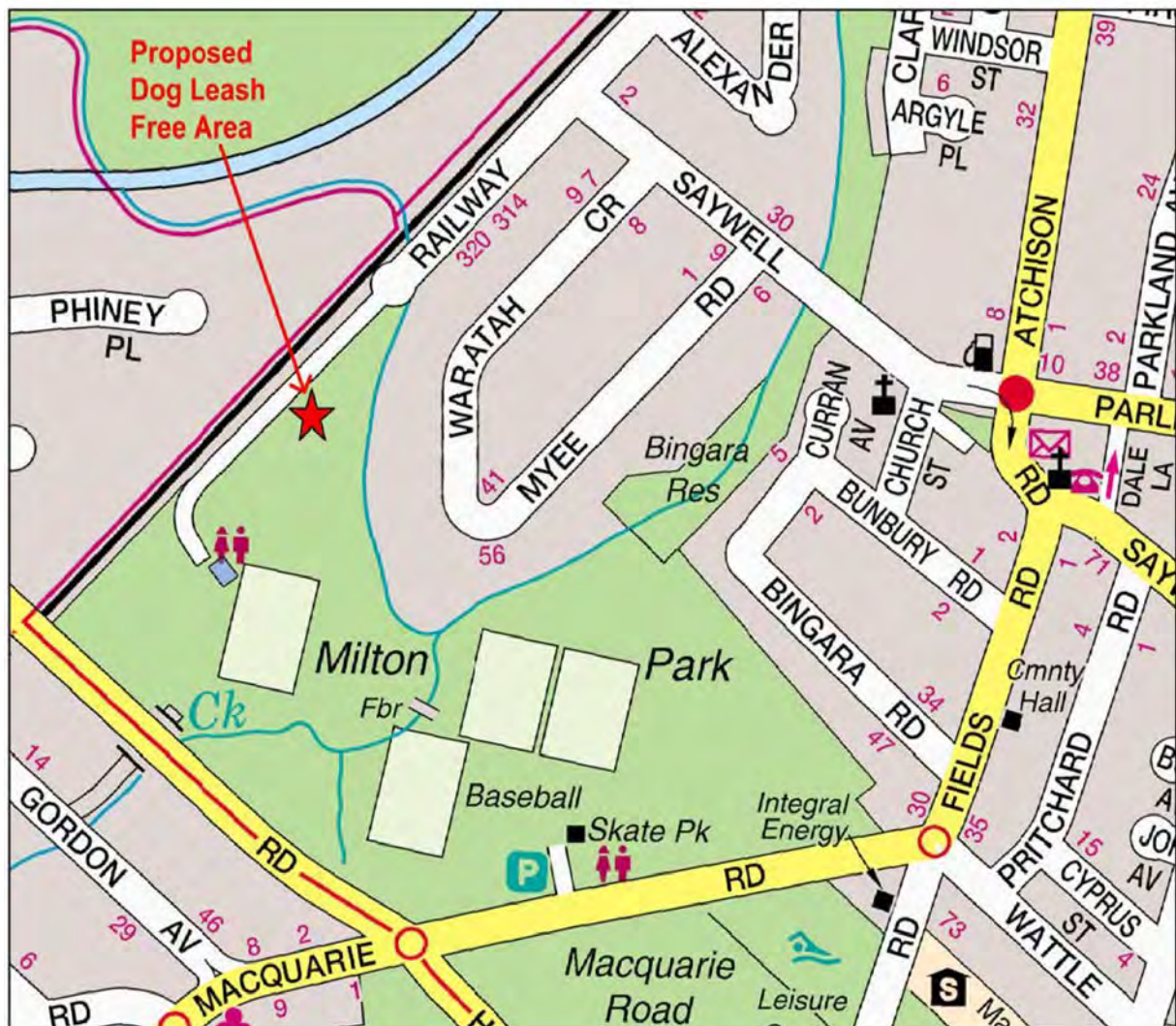
**Note:** Councillor Mead asked that his name be recorded in opposition to the resolution in regard to Item 1.2 - Milton Park, Ingleburn - Dog Leash Free Area.

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## ATTACHMENT 2



## **1.3 Campbelltown Road Upgrade**

### **Reporting Officer**

Manager Technical Services

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### **Attachments**

Location Plan of Project Works

### **Purpose**

To advise Council of the Road and Maritime Service's (RMS) plans to upgrade Campbelltown Road between Camden Valley Way at Casula and Brooks Road at Denham Court.

### **History**

Campbelltown Road is approximately 13.5 kms long and will be one of the main road transport corridors servicing the South West Growth Centre. Traffic on this road will increase due to residential and commercial developments in the South West Growth Centre and surrounding suburbs. With this increasing demand, RMS are planning to upgrade a portion of the road.

### **Report**

RMS are currently planning to upgrade approximately 5.4 kms of Campbelltown Road between Camden Valley Way at Casula and Brooks Road at Denham Court. The upgrade is currently in the planning phase and construction time frames have not yet been confirmed.

Council officers have met with RMS to discuss the upgrade proposal. The upgrade of Campbelltown Road will require widening the existing road corridor which will impact on a number of properties. The project will also require the relocation of the heritage gates at Mont St Quentin Oval and will also impact on the curtilage to Denham Court House.

Heritage reports have been commissioned by the RMS on the heritage items affected by the project. These reports have been referred to Council for comment, in addition the RMS is required to submit a Section 60 application to the NSW Heritage Council on a number of heritage issues. These documents form part of the overall project documentation that has been available for public comment.

Some of the key features of the project include:

- an upgrade from a generally two lane to a four lane divided road with a wide central median
  - the wide central median to allow for future widening to six lanes, if required in the future
-



- seven sets of traffic lights. Three existing, one at the realigned Macdonald Road, one at Denham Court Road, two in Edmondson Park
- a three metre wide off-road shared pedestrian cyclist path
- duplication of the bridge over the M31 Hume Motorway.

The planned upgrade will provide improved safety for motorists, cyclists and pedestrians, improved travel times when future development occurs and an increase capacity for future growth.

The full extent of the works have not been funded beyond detailed concept stage. This section of Campbelltown Road passes through the new release area of Edmondson Park and will provide an important transport link to the area. Although RMS have not set a construction timeframe for the entire project, developers working on Edmondson Park propose to construct the section of road in the vicinity of the three new sets of traffic lights at East Town Centre Road, Croatia Road and the realigned Macdonald Road. The existing lights at Macdonald Road will be decommissioned. Croatia Avenue and East Town Centre Road will also provide access to the new Edmondson Park Railway Station.

A number of community information sessions have been held, inviting the community to attend and give feedback on the environmental assessment and road design.

The project website can be viewed at [www.rms.nsw.gov.au/roadprojects](http://www.rms.nsw.gov.au/roadprojects) then follow the links to South Western Sydney for more information.

### **Officer's Recommendation**

That the information be noted.

### **Committee Meeting 14 May 2013**

Having declared an interest in regard to Items 1.3 and 1.4, Councillor Chanthivong left the room and did not take part in debate nor vote on this item.

**Committee Note:** Ms Painter, Mr Zarb, Mrs Culina and Ms Kirkby addressed the Committee.

### **Committee's Recommendation: (Borg/Hawker)**

That the Officer's Recommendation be adopted.

### **Amendment: (Bricevic/Glynn)**

1. That Council make a submission to the Roads and Maritime Services and the NSW Premier strongly objecting to the planned intention to remove over 37 metres of curtilage from Denham Court House on Campbelltown Road, as part of the planned road widening works.
  2. That Council strongly object to the removal of curtilage of the Ingleburn Military Heritage Precinct, specifically in front of the Mont St Quentin Oval and the Bardia Barracks site.
-

3. That Council inspect the site as a matter of urgency at a future briefing evening as appropriate.
4. That Council facilitate a community consultation meeting and extend an invitation to Roads and Maritime Services to be part of the consultation.
5. That Council write to the appropriate local State Members and the Minister for Roads expressing Council's concerns regarding the Campbelltown Road widening and requesting for a submission extension to 30 June 2013.

**CARRIED**

### **Council Meeting 21 May 2013**

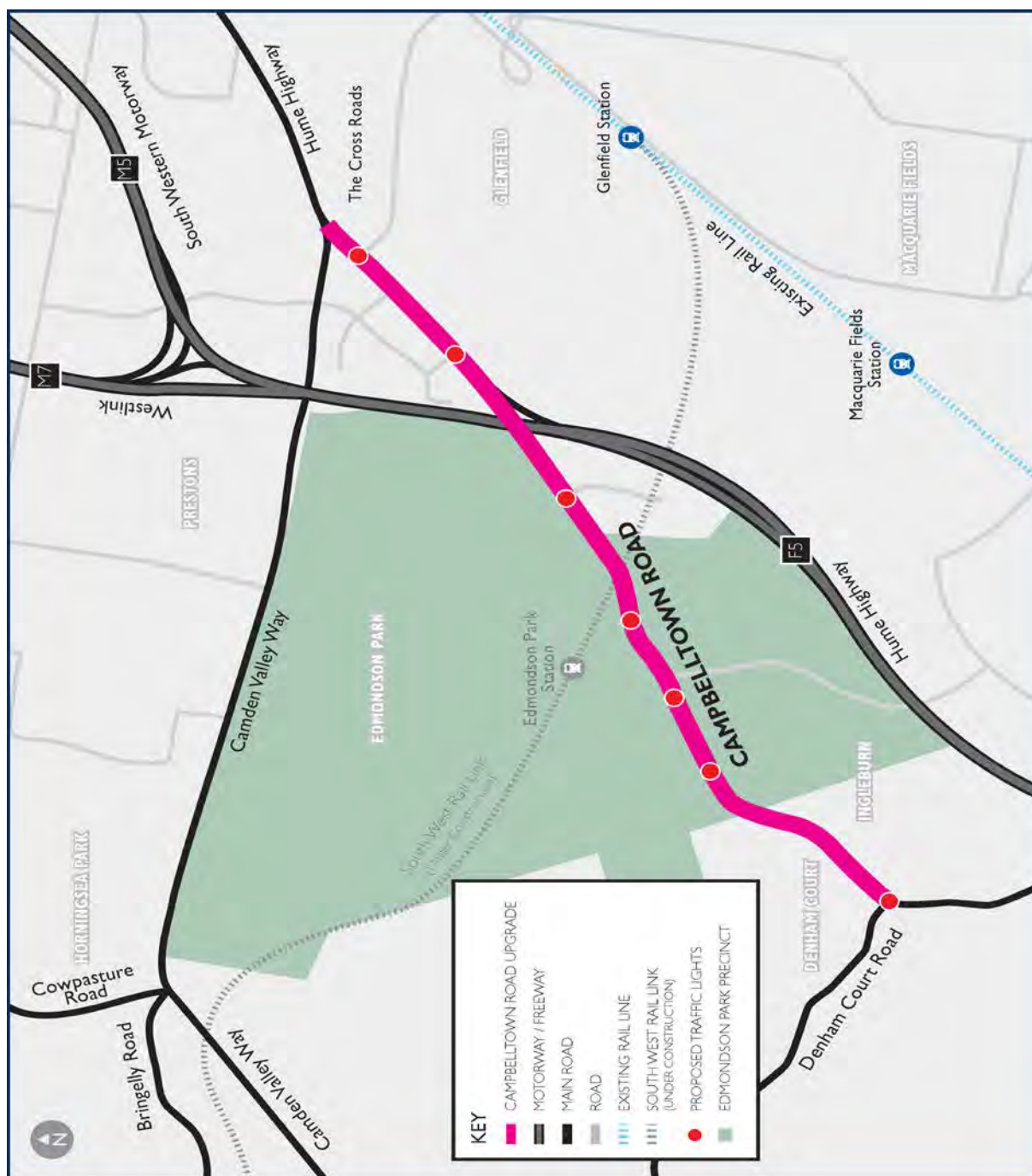
Having declared an interest in regard to Items 1.3 and 1.4, Councillor Chanthivong left the Chamber and did not take part in debate nor vote on this item.

### **Council Meeting 21 May 2013**

Standing Orders were resolved to move this Item and Item 6.1 Community Services to the beginning of the agenda to be dealt with as a separate item.

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## ATTACHMENT



Campbelltown Road Upgrade  
Location Plan



## **1.4 Parking Study for Campbelltown and Ingleburn CBD's**

### **Reporting Officer**

Manager Technical Services

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### **Attachments**

Nil.

### **Purpose**

To advise Council of the findings of the parking study for Campbelltown and Ingleburn Central Business District areas (CBD's).

### **History**

The issue of parking capacity and turnover in the Campbelltown and Ingleburn CBD's has been raised at previous Council meetings and by the wider community. Business groups, community and Chamber of Commerce and Industry in these CBD's have also requested Council to consider ways of improving the parking availability and management.

### **Report**

In July 2012, Transport and Urban Planning specialist consultants were engaged to carry out the parking studies for the Campbelltown and Ingleburn CBD's to assess the demand of parking by business owners, shoppers, commuters and residents.

The main objective of the study was to assess the following:

- whether the existing parking supply allocation for various users in the area is adequate and is used efficiently
- identify changes/measures that could be implemented in the short term to improve efficiency in the CBD areas
- identify more long term measures required to address any parking deficiencies and improve parking efficiency.

As part of their engagement, Transport and Urban Planning consulted various stakeholders including Chamber of Commerce and Industry. The initial report by the consultant was received in November 2012 and was reviewed by Council staff. Council has received the final reports from the consultant.

Parking areas include on street parking (usually parallel parking within the street) and off street parking in designated parking areas accessed from local streets.

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### **Campbelltown CBD**

The findings of the consultant are summarised below:

For off street parking, the number of spaces available is 2331, with an average demand of 90% which is considered very high. The on street parking spaces available is 569 with an average demand of 82% which is considered high.

Accessible parking availability and demand has been assessed as satisfactory and the loading zones are considered adequate. The consultant noted that the restricted parking demand is very high.

A number of recommendations have been suggested by the consultant to progress improvements to the efficiency of parking and for consideration of other improvements to increase accessibility to the CBD.

1. Regular enforcement is needed.
2. Develop long term parking strategy with Transport for NSW (TNSW) for commuters.
3. Investigate parking options involving the showground.
4. Lobby to increase more bus services.
5. Review parking restriction timings.
6. Information and Directional signage at entry driveways off street car parks.

### **Ingleburn CBD**

The findings of the Consultant are summarised below:

For off street parking the number of spaces available is 1247 with an average demand of 94% which is considered very high. The 'on street' parking spaces available is 872 with an average demand of 61%.

Accessible parking availability and demand has been assessed as satisfactory and the Loading Zones are considered to be in very high demand.

A number of recommendations have been suggested by the consultant to progress improvements to the efficiency of parking and for consideration of other improvements to increase accessibility to the CBD.

1. Regular enforcement is needed
  2. Seek funding from Transport for NSW to extend 90 degree angle parking on Ingleburn Road from Suffolk Street further to the west
  3. Develop a long term parking strategy with Transport for NSW for commuters
  4. Consult Transport for NSW to increase bicycle parking along the station which needs to be considered along with major upgrade of Ingleburn Station
  5. To encourage trips to Ingleburn CBD and Railway Station by other modes such as walking, bicycle and bus
  6. Consider converting 45° angle parking in Oxford Road between Nardoo and Carlisle Street to 60°.
-

## **Conclusions**

It is considered that several of the consultant's recommendations are appropriate to be further progressed. In addition, it is proposed that Council undertake a further parking survey to assist in reviewing the current parking restrictions in Campbelltown and Ingleburn.

Council is also advised that increased focus has been applied to the enforcement of parking restrictions by Council staff in both CBD areas, to assist in facilitating the increased turnover of existing parking space supply.

Both parking studies identified the need to liaise with Transport for NSW to develop a long term strategy for commuter parking. This issue is considered appropriate to pursue.

Council is advised that further work is currently being undertaken to review the future supply of car parking in the Campbelltown/Macarthur CBD area, in light of identified continued residential and commercial growth. The outcome of those investigations will be reported to Council in due course, and relate to the recently prepared draft Campbelltown CBD Masterplan.

Future strategic planning work for the Ingleburn CBD due to be undertaken this year will also address the future supply of parking in the context of planning for future anticipated growth.

In addition, Ingleburn is considered to have a need for improved bicycle facilities at the station and improve links to the station, the broader CBD to surrounding residential and industrial areas. A review of the Bicycle Plan adopted by Council in April 2012 will be undertaken to identify the links that can be progressed. This will also be considered in future strategic planning for the Centre and surrounding areas.

It is proposed that Council liaise with Transport for NSW to examine the need to increase bus services to the Ingleburn CBD particularly at peak commuter times.

## **Officer's Recommendation**

1. That Council carry out further parking survey to assist in the review of the current parking restrictions.
  2. That Council write to Transport for NSW in regard to the State Government's long term parking strategy for commuters in the Campbelltown LGA.
  3. That Council write to Transport for NSW regarding the inclusion of bicycle facilities in the proposed improvements of the Ingleburn Railway Station.
  4. That Council write to the Member for Campbelltown seeking support to the recommendations (2) and (3) regarding Transport for NSW.
  5. That Council write to Transport for NSW to review bus services to the centre.
  6. That Council review the current Bicycle Plan and progress missing links to the Ingleburn CBD.
  7. That Council investigate the other recommendations identified by the Consultant and progress where considered appropriate.
-



**Committee's Recommendation: (Hawker/Mead)**

That the Officer's Recommendation be adopted.

**CARRIED**

At the conclusion of the discussion regarding Items 1.3 and 1.4, Councillor Chanthivong returned to the room for the remainder of the meeting.

**Council Meeting 21 May 2013 (Lake/Brticevic)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 93**

That the Officer's Recommendation be adopted.

At the conclusion of the discussion regarding Items 1.3 and 1.4, Councillor Chanthivong returned to the Chamber for the remainder of the meeting.

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## **2. OPERATIONAL SERVICES**

**No reports this round**

## **3. ASSETS AND SUPPLY SERVICES**

### **3.1 T12/01 Domestic Waste Collection**

#### **Reporting Officer**

Manager Assets and Supply Services

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#### **Attachments**

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

#### **Purpose**

To advise Council of the tenders received for the provision of domestic waste collection and recommend that Council accept the tender submitted by SITA Australia Pty Ltd.

#### **History**

Council currently has in place a contract with SITA Australia Pty Ltd for the collection of Mixed Solid Waste (red-lid), Recyclables (yellow-lid) and Garden Organics (green-lid) mobile garbage bins from the kerbside of each rateable property within the Local Government Area.

This contract is due to expire on 31 March 2014. As Council continues to utilise these services, a new contract will need to be in place prior to June 2013 to allow the successful tenderer sufficient time to purchase the required vehicles and truck bodies to undertake the services.

#### **Report**

#### **Legislation**

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

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### **Contract budget**

Funds for these works are allocated in Council's budget.

### **Contract term**

The contract will commence on 1 April 2014 until 31 March 2023 with an option for a 12 month extension at Council's absolute discretion.

This will provide the successful organisation time to recover the capital expense initially outlaid and allow this contract to align with the expiration of the Regional Waste Disposal contract in 2024, if Council deems it appropriate to exercise the option for extension.

### **Advertising of tenders**

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser, The Macarthur Chronicle and Waste Management Association of Australia Newsletter in the weeks commencing 26 November and 3 December 2012. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

### **Tenders received**

Tenders closed on Tuesday 12 February 2013. Five on-time responses were received from the following organisations:

- JJ Richards & Sons Pty Ltd
- Remondis Australia Pty Ltd
- SITA Australia Pty Ltd
- Transpacific Cleanaway Pty Ltd
- Veolia Environmental Services (Aust) Pty Ltd.

### **Tender document**

Organisations were requested to submit the following information with their tender response:

- company experience
  - management team
  - staffing
  - collection vehicles
  - collection methodology and service management plan
  - implementation strategy
  - price
  - insurances
  - Work Health and Safety Management System
  - Environmental Management Systems
  - details of any subcontractors and their experience
  - conflict of interest declaration
  - additional terms of contract protecting the tenderers' business requirements.
-



### **Evaluation process**

The evaluation panel consisted of officers from Waste and Recycling Services, Financial Services, Assets and Supply Services and an external waste services consultant from Impact Environmental. The evaluation panel evaluated the tenders against the following weighted assessment criteria:

- company experience
- management team
- staffing
- collection vehicles
- collection methodology and service management plan
- implementation strategy
- price
- Work Health and Safety
- environmental practices.

The evaluation panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and environmental practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined on whole of life contract cost based on current number of premises serviced. The first year base price was then extrapolated over a nine year term incorporating projected rise and fall fluctuations based on historical modelling of each index.

### **Recommendation of the evaluation panel**

The tenders submitted by JJ Richards & Sons Pty Ltd, Remondis Australia Pty Ltd, SITA Australia Pty Ltd, Transpacific Cleanaway Pty Ltd and Veolia Environmental Services (Aust) Pty Ltd provided more than satisfactory responses that proved they were each capable organisations and major providers for waste collection services to councils throughout Australia.

However after the evaluation panel evaluated all tenders, it was clear that the tender of SITA Australia Pty Ltd was superior in regard to the whole of life pricing offer and the information provided against the evaluation criteria as follows:

- experience with similar waste collection contracts, both with Campbelltown City Council and other councils with a comparable profile, confirmed through reference checks
  - suitable management team, staff and collection vehicles to undertake the services
  - detailed collection methodology and service management plans
  - implementation strategy allowing a smooth transition of contract
  - satisfactory Work Health and Safety and environmental documentation.
-

### **Assurance of the process undertaken**

In accordance with Council's procurement procedures, a tender review panel, consisting of members of Council's Executive, reviewed the tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Council's Internal Auditor was appointed as Probity Advisor at the commencement of the tender process and provided a report following the conclusion of the process, assuring the Council that there were not any probity concerns.

Following the evaluation, a financial viability assessment was undertaken by an independent organisation which noted a marginal financial risk indicator. On further assessment, it was concluded that due to the size of the organisation, the diversity of SITA's operations, the complexity of the company structure, and minimal level of investment on Council's part, the risk exposure in proceeding with such a contract is limited.

### **Management of proposed contract**

The contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

### **Officer's Recommendation**

1. That Council accept the offer of SITA Australia Pty Ltd for the provision of domestic waste collection services for a period of nine years from 1 April 2014 to 31 March 2023, plus one 12 month option for extension.
2. That the contract documents be executed under the Common Seal of Council.
3. That the unsuccessful tenderers be notified of the results of tender process.

### **Committee's Recommendation: (Mead/Borg)**

1. That Council accept the offer of SITA Australia Pty Ltd for the provision of domestic waste collection services for a period of nine years from 1 April 2014 to 31 March 2023 with an option for extension for up to 14 months should Council wish to align the Domestic Waste Collection Contract with the Regional Waste Contract.
2. That the contract documents be executed under the Common Seal of Council.
3. That the unsuccessful tenderers be notified of the results of tender process.

### **CARRIED**

### **Council Meeting 21 May 2013 (Lake/Brticevic)**

That the Committee's Recommendation be adopted.

### **Council Resolution Minute Number 92**

That the Committee's Recommendation be adopted.

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## **4. EMERGENCY SERVICES**

### **4.1 Joint Local Emergency Management Committee**

#### **Reporting Officer**

Manager Technical Services

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#### **Attachments**

Minutes of the Joint Local Emergency Management Committee held on 14 March 2013

#### **Purpose**

To advise Council of the outcome of the Joint Emergency Management Committee meeting held on 14 March 2013.

#### **Report**

The meeting of the Joint Emergency Management Committee included Campbelltown, Camden and Wollondilly Council representatives as well as the Ambulance Service, NSW Police Force, NSW Fire and Rescue, State Emergency Service (SES), Rural Fire Service (RFS) and Primary Industries.

The key issues that were discussed included:

- a presentation was made by the RFS on the necessity to have bush fire management plans in place for child care centres and schools in bushfire prone areas. It is important for facilities to be well prepared and have a clean, well-practiced plan in place.
  - SES gave an update on the recent weather experienced in the area, which included flash flooding in Douglas Park, the near closure of Menangle Bridge, as well as a significant wind storm in the Mt Annan area. The storm in Mt Annan was attended by all emergency service agencies who worked together, resulting in a high level of service response and initial clean up recovery. The event highlighted the need for early damage assessment of the whole event to allow timely declarations to be made.
  - Partnership Agreement between council's and SES were received by all councils. The document has been reviewed and further detail is being discussed with SES and the three councils.
-



**Officer's Recommendation**

That the information be noted.

**Committee's Recommendation: (Hawker/Brticevic)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 21 May 2013 (Lake/Brticevic)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 92**

That the Officer's Recommendation be adopted.

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## ATTACHMENT 1

**MINUTES JOINT LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING**  
**(Wollondilly)**  
14 March 2013 3 pm

**1. Attendance / Apologies**

Les McMahon	GM - Wollondilly Shire Council
Ally Dench	Chair – DGM Wollondilly Shire Council
Justin Nyholm	LEMO - Wollondilly Shire Council
Denys Cato	SWSHD
Rodney Wellington	SES Wollondilly
Peter Moore	SES Wollondilly
Therese Mark	SES Wollondilly
Geoff Hook	SES Camden
Margaret Norris	NSW DPI
Kevin Lynch	LEMO - Campbelltown City Council
Alan Davis	Campbelltown City Council
Nicole Magurren	Acting GM - Camden Council – Chair Camden LEMC
Stephen Parry	NSW Police Camden LAC
Hendro Harsojo	LEMO – Camden Shire Council
Philip Lindsay	F& R NSW
Gavin Wood	NSW Ambulance
Stuart Fisher	DEMO
Neale Ray	RFS
Ch Spt Peter Gillam	Police LEOCON
Mark Kellert	Police LAC Macquarie Fields
Julie Cook	Wollondilly Shire Council

**Apologies**

Paul Tosi	GM – Campbelltown City Council – Chair Campbelltown LEMC
Greg Scott	Elizabeth Macarthur Institute DPI
Peter Wright	Wollondilly Shire Council
Representative	Wingecarribee Shire Council
Mike Nelson	Wollondilly Shire Council
Martin Surrey	RFS Southern Highlands District Manager
Sean Gersbach	Macquarie Fields LAC Police
Andrew Ellis	SES Camden
Ian Shepherd	SES Campbelltown
Matthew Moore	SES Wollondilly

**2. Confirmation of Minutes of the Joint LEMC Meetings held on 6 December 2012 at Camden**

**Motion:**

That the minutes be accepted as a true record of the meeting:

Moved: Hendro Harsojo

Seconded: Justin Nyholm

**Confirmed: Unanimous**

**3. Business Arising from Minutes**

*Template – for new Emergency plans* – Stuart advised no progress – possibly July. Stay with current and update interim plan until new template. Regional meeting will push matter to State next week.

*SES Local Flood Emergency Sub Plans*

Shelf life 5 years - 2018 review

Currently only one amendment to original document.

Ensure it is adequate for the District – Stuart will talk to local SES - some areas are rewriting the whole document.

Justin noted it appears to be repetitive of State Plan EM

Need to collaborate with Camden and Campbelltown.

Then adopt by Committee at Wollondilly LEMC in May.

Each Committee to consider adopting at their next LEMC meeting

**ACTION:** Draft copy handed out. Electronic copy to be distributed (completed) - feedback to be sent to Rodney Wellington SES

**4. Correspondence**

List of correspondence since December 2012 Joint LEMC meeting was tabled:

Incoming:

- Minutes Joint meeting hosted by Camden 6 December 2012
- SES re Updating Local Flood Emergency Sub Plans (on agenda)
- Bushfire Prone School Risk Assessment guidelines and assessment process (on agenda)
- Letter re Chair LEMC Camden – Acting GM Nicole Magurren until appointment of GM
- NSW Public works – Levees Review and re Emergency Management District LGAs

**5. Agency Reports**

***NSW Police***

Tabled. –

Re Camden floods considered whether to open EOC but not necessary.

Training – Stuart – LEOCON and Alt LEOCON training next 6 weeks – funded by Police.

***Rural Fire Service***

Report as tabled.

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**State Emergency Services**

Operations – presentation:

Training – going well – concentrating on flood and storm – then general rescue.

**Fire and Rescue NSW**

Report tabled

Camden – 10 appliances and firefighters overnight – 180 incidents with SES, Police and Fire & Rescue

174 jobs on the Sunday done. Fantastic effort - Adam Davis

Training – rescue ongoing

**NSW Ambulance**

Gavin – new CEO – starting from south Australia Ray Crean

Appointment Joel Bardsley Dep Director Ops Illawarra. SW Sydney

**Department of Human Services**

No representative present

**NSW Health**

Denys – flu vac now

Campbelltown hospital power failure due to excavations.

Major incident medical support – with docs nurses SES and ambulances – very successful.

*Les McMahon left the meeting*

**Department of Primary Industry**

Margaret – busy with fire and flood during season – and aftermath. Feeding stock.

Training staff ongoing.

**Camden Shire Council**

Report tabled.

Severe weather event and damaging wind 24 Feb

Combined with Cumberland – op centre through Regentsville - Penrith opened.

Combined agencies – Campbelltown Council on standby – clean up after. Great job - took about a week.

Training – staff and LEMC members on basics and Managing evacuation – attended headquarters to work out what exercises would be useful to the community.

*Issue* – Council wishes to seek advice on the financial assistance made to Councils under the National arrangements. Requesting feedback from Committee. Council costs during normal hours are not recoverable.

If overtime – that is claimable – contractors claimable.

Normal hours are considered normal Council business.

Stuart confirmed – unless damage to infrastructure – insurance first.

Roads and bridges different – RMS.

**ACTION:** Stuart will provide feedback on Federal changes – i.e. Is insurance first claim point.

Campbelltown advised they attended after hours – clean up was recovered. – if follow up – Alan claimed through SES for Campbelltown. Through SES funds – not National disaster claim.

Geoff advised that if after SES action Council costs are covered

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***Campbelltown City Council***

Kevin Lynch reported – as tabled.

Resolving cost recovery from Chem. Spills still ongoing – escalated to State level.

EPA have money - major hazard cleanups.

Neale – asbestos Oakdale – EPA & local council.

Phillip Lindsay (F & R) advised Illawarra had the storms – asbestos – no effect up here in Wollondilly - Fire and Rescue very involved in Illawarra.

**ACTION:** Stuart will raise at District meeting and write second letter to get clarification.

- Campbelltown and Camden - joint letter - to assist Stuart – urgent - Propose “ with review of Emergencies services levee – fund established for this”.

Cambridge Causeway – discussions with Defence Department – all agencies email alert – early alert if river rises and another if needed to shut – auto system both sides of road if possible. Boom gates. Can require closure up to 3-4 times in an event.

Douglas Park causeway – closed 4-5 times last couple years.

Catchment contributes at Cambridge.

Certification that bridge is safe - Defence did structural testing - Campbelltown does clean ups.

***Wollondilly Shire Council***

Report tabled

RMS – Incident Response Plans for freeway closure and no notification from TIC – Ally and Justin will push at DEMC meeting two weeks time – Transport NSW will be there.

Guidelines incorporation - IP & R with emergency management. MPES

Checklist for IP & R docs and Delivery programs.

***Regional Emergency Management Officer (REMO)***

Stuart reported.

Council GM's to chair LEMCs – can Delegate responsibility

SERMAC very powerful – if emergency declared - Responsibility is GM before rather than after.

Lists to be updated as soon as Les is appointed.

**ACTION:** - formalise appointment of GM as Chair LEMC – Report to Council.

Camden storms – declarations – Peter and Stuart, how do you determine if declaration is necessary, SES need to advise so Ministry know extent of damage.

To declare natural disaster sooner – guides Council for funding etc. and helps residents for insurance etc. and critical infrastructure issues.

LEOCON's need to look at rapid impact assessments – decision to open EOC is when it is occurring

Impact assessment on the area is what needs to be determined.

How to implement it - count of damage.

Chopper – area – extent of damage – severity – rehousing, relocation evacs, impacts on roads.

How do we get that info – what would be the process – ask the SES? Are there criteria?

What questions do we ask – maybe the RIA process may need review that could feed into the Impact assessment.

10am Local Controller – do a drive by – chopper - RFS SES choppers ?

SES - Info coming back from crews is used.

Also using Police passing info to patrols.

Prevent using resources or deploying unnecessary resources.

Minor, moderate or major.

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If SES was data source – timing for declaration is within hours usually.

**ACTION:** Stuart to send template for RIA to Peter Gillam.

Catastrophic fire day – complaints re messages warnings coming through late at night.

Spoken to RFS - advised was declared at 6 pm – pushed button at 7 – took that long to get through system. RFS are reviewing protocols and pick smaller areas at a time.

People panic

Neale – not our system – open to suggestion.

Plan catastrophic day – open EOC - issues were Penrith opened their site – Macarthur, F & R opened one at Heathcote.

What is process - Hendro to pick Wollongong or Camden

We have three fire control centres. three EOC's – if CEOCON says you have to – which one?

Wollondilly staff were on standby – Justin was with Neale – and Paul Fryer - .need to document our procedure i.e that we don't open.

LEMCs were asked to identify their vulnerable facilities. BFMP would have them.

Review over next 6 months. – communication difficulties staying in contact with all areas.

#### **6. Bushfire Prone Schools and Childcare Centres**

Presentation from Neale Ray RFS

Engaging with child care centres.

Tools – procedure – principles. –

**ACTION :** Send presentation to everyone (completed)

What types of facilities are more vulnerable – disable, preschool.

Staff not necessarily skilled in emergency/bushfire

Principal's responsibilities – risk assessment for their own facility. RFS will help Parents Associations.

At what point do they evacuate ?

Through RFS website – link from our website.

Notification - SEOC notifications – on catastrophic days. SEOC will send SMS to nominated person.

Nominated people notify principles - . keep kids at home. Principles make the call to keep kids home.

RFS will provide info and disseminate info to public re school issues.

Evacs are made by Police Section 44 – Incident controller.

Wollondilly – we have ensured all our CCC's have plans.

DOCS – licensed child care centres – we do Family Day Care– small numbers – we know who is operating – DA say they will close on catastrophic – some closed – that's our regulation – private regulated by DOCS – who is talking to them?

REMC – push back to RFS – captured Dept of Education – and Council – what about DOCS. - ??

Campbelltown – Camden? What are they doing? –

We couldn't get a list from DOCS – they had to compile it.

Long day care – bigger centres – Docs?...

Workshop for Camden and Campbelltown - Manager, Community Services – workshop – RFS – plans for CCs

Need clear lines of communication – LEMC need to know they have plans in place – we have evac centre – get them out if a fire.

**ACTION** include Camden and Campbelltown

**ACTION:** To be raised at REMC

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## **7. General Business**

### ***Wollondilly SES presentation***

Severe weather activity.

SES – busy this year – January on standby.

For bushfire and operation about a week with RFS logistics and support.

Geoff will talk about operation in Camden.

Wollondilly. 12 months ago – rainfall – Picton – flood.

Plan using Picton events as benchmark

Flash flooding and road closures – Douglas Park

Great joint agency responses.

Mark Felsch – thanks. - for road closures - And NSW Police force. Two officers attended LAC at SES.

Justin – we are in process for new signage – highlighted.

Tahmoor Thirlmere Picton Bargo – most jobs

SES recommendations to Council for improvements e.g. flood gauges and possible flood mitigation for some roads.

End of operation – Menangle Bridge - was not closed but very close.

Report of three teenagers in floodwater.

Response – flood technicians and police and F & R and controller – flood boats – search and land crews – and second boat on north.

Two youths found. (other had left the scene)

Special thanks to John Moore at 41 and Det Sergeant Peter ? (C'Town)

Pol-Air on standby.

### ***Geoff Hook – Dept Local Controller Camden SES***

Headquarters were open from 23<sup>rd</sup> watching Nepean River – heavy local rain. – forecast it would rise. –

Contact with Sydney op centre – how much was going in – can estimate how long = how high.

Report tabled - 1.30pm Sunday . Mini tornado – Mt. Annan – sw through Narellan vale to Narellan - 200

RFAs.... Roofs removed. Trees falling.

Camden bypass blocked. Trees fallen .

Valuable assistance from Fire and Rescue and rfs – worked well together - . Peter didn't have to open EOC

- 170 RFAs completed by Sunday.

Thanks to the agencies – Police and Council very helpful.

Some tarps still up

Justin – houses – tarps – when does the resident take responsibility i.e. their asset. SES make safe

### ***Endeavour Energy - powers isolation in Camden.***

Phillip Lindsay reported there will be an energy isolation in Camden – may affect ambulance in Camden. 8 hours.

Gavin advised - business as usual – plan in place – mobile and radio . Can deploy to C'Town. - and could use Narellan fire station.

### ***Retirement – Margaret Norris – DPI***

Margaret advised she was retiring in May and how she had enjoyed serving on the Committee

Anne Oakenful will attend in the future.

The Chair expressed sincere thanks to Margaret for her hard work on the Committee.

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***Partnership Agreement between Councils and SES***

Kevin advised Camden Council had received a partnership agreement with SES.  
He asked how Council's are responding.

Gary Nelson retired.

Hendro - no real concern.

***Future Meeting Dates for Joint LEMC***

11 July 2013	Campbelltown	5.00pm
5 December 2013	Camden	5.00pm

**Close of meeting 6.55 pm**

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## **4.2 SES Quarterly Activity Report**

### **Reporting Officer**

Director City Works

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### **Attachments**

Nil

### **Purpose**

To inform Council of the activities of the Campbelltown State Emergency Service (SES) for the quarter ending March 2013.

### **Report**

#### **Emergency requests**

A total of 265 requests for assistance requiring 2535 volunteer hours were completed during this quarter, with the unit being fully operational on eight occasions. Tasks involved tarping of roofs, making damaged trees safe and general assistance to residents and commercial premises due to heavy rain, wind and local flooding. Local rivers levels were monitored and Council, the Police and other local SES units kept informed of the flood levels on the Georges and Nepean Rivers.

#### **Out of area assistance**

The unit was deployed out of the area on seven occasions. Volunteers were deployed to Taree, Lower Hunter, North Coast, Mid North Coast and Randwick due to storms and flooding in these areas.

A total of 696 volunteer hours were completed.

#### **Community events**

The SES volunteers assisted and participated in the following events. Assistance was generally in the form of pedestrian and traffic management:

- Menangle Park Paceway Racing
- Minto Temple Open Day.

Total of 80 volunteer hours were completed.

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### **Community engagement**

- Australia Day static display
- Ingleburn Alive
- Bunning's display
- Information night for new members.

Total of 410 volunteer hours were completed.

### **Police assists**

- Flood boat assist for missing persons on Nepean River
- Flood boat and land crew searching for missing person on Georges River.

Total of 52 volunteer hours were completed.

### **RFS assists**

- Onsite support
- Transport of RFS members to Nowra.

Total of 36 hours were completed.

### **Conference and meeting attendance**

A number of volunteers participated in planning meetings including the following:

- Media and community engagement meetings at region
- Swift water technical meetings at region
- Senior management meeting
- Cadet camp meeting
- SWAT meeting for Training Coordinator
- 2013 Rescue Comp meeting
- Team leaders meeting
- Local Emergency Management Committee meeting
- Meeting with Council
- Peer support meetings
- Controller's conference for Sydney Southern Region
- Flood rescue boat meetings.

Regional and Section Heads Meetings were also attended.

### **Training**

Training in Chainsaws, General Rescue, Induction, First Aid, Peer Support, Swift Water Rescue, Fit for Task for Swift Water and Flood Boat activities, Flood Boat, Map Reading and Storm and Water Damage were covered in this quarter.

Much of this training was used in the Sydney Southern Rescue Competition with 450 volunteer hours spent on the actual weekend of the competition.

Total number of volunteer hours: 3489

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### **Involvement in other units through assessing and training**

Members were involved in training and assessing for other units on a number of occasions. These included: Four Wheel Driving, Trainer and Assessor update workshop, Cadet Endorsement and First Aid.

The units that were assisted: City of Sydney and Sydney Southern Region.

Nine members completed 68 hours.

**Total volunteer hours for this quarter:** 8421 hours committed.

### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Hawker/Chanthivong)**

That the Officer's Recommendation be adopted.

**CARRIED**

### **Council Meeting 21 May 2013 (Lake/Brticevic)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 92**

That the Officer's Recommendation be adopted.

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## **5. GENERAL BUSINESS**

### **5.1 Shared Zones**

Councillor Glynn noted that there is still a lack of understanding within the Local Government Area regarding the use of pedestrian shared zones and suggested that Council undertake an education program to assist pedestrians who enter shared zones.

#### **Committee's Recommendation: (Glynn/Borg)**

1. That consideration be given to locating a variable message board or similar awareness campaigns in either Queen Street, Campbelltown or Ingleburn CBD's highlighting information regarding the rights of pedestrians in shared zones.
2. That the trial of the variable message board or similar awareness campaign be for one month and following the trial, the proposal be evaluated with a view to extending the program to other areas for a similar period.
3. That these trials regarding the use of shared zones be included in the Roads and Maritime Services funded study evaluating the traffic and pedestrian movement in both the Campbelltown and Ingleburn Central Business Districts.

#### **CARRIED**

#### **Council Meeting 21 May 2013 (Lake/Bricevic)**

That the Officer's Recommendation be adopted.

#### **Amendment: (Thompson/Greiss)**

1. That consideration be given to locating a variable message board or similar awareness campaigns in either Queen Street, Campbelltown or Ingleburn CBD's highlighting information regarding the rights of pedestrians in shared zones.
2. That the trial of the variable message board or similar awareness campaign be for one month and following the trial, the proposal be evaluated with a view to extending the program to other areas for a similar period.
3. That these trials regarding the use of shared zones be included in the Roads and Maritime Services funded study evaluating the traffic and pedestrian movement in both the Campbelltown and Ingleburn Central Business Districts.
4. That Council investigate the feasibility of the shared zones in the Campbelltown and Ingleburn CBD's being abandoned and 'traditional' marked pedestrian crossings being reintroduced.

#### **Council Resolution Minute Number 92**

That the above amendment be adopted.

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## **5.2 Parks and Recreational Areas Identification Signage**

Councillor Glynn noted that Council relies on the information from its residents to assist it to improve the amenity of the City of Campbelltown. There may be circumstances where residents could report dumped rubbish, broken equipment or such, at our parks and recreation areas, however there may be confusion as to the location of these areas, meaning delays are experienced before issues can be attended to by staff.

Councillor Glynn suggested that investigations be undertaken examining the feasibility of improving Council's signage to include both a Council contact telephone number and a number identifying the area of the individual parks or recreation areas. This would allow residents to identify locations more precisely when contacting Council to advise of issues of concern. This would enable Council to attend to issues in a more timely and effective manner. It was suggested that larger areas such as Milton Park contain a number of signs identifying particular locations within the park/reserve to assist in easy identification issues of concern.

Councillor Glynn asked that a report be presented investigating the implementation of new signage detailing Council contact telephone numbers and incorporating area reference numbers for its Parks and Recreation areas and that consideration be given to the implementation of this initiative as existing signage is replaced. It was further suggested that heavy usage areas should have their signage updated as a matter of priority.

### **Committee's Recommendation: (Glynn/Chanthivong)**

That a report be presented investigating the implementation of new signage detailing Council contact telephone numbers and incorporating area reference numbers for its Parks and Recreation areas.

### **CARRIED**

### **Council Meeting 21 May 2013 (Lake/Brticevic)**

That the Committee's Recommendation be adopted.

### **Amendment: (Lake/Brticevic)**

That a report be presented investigating the implementation of new signage detailing Council contact telephone numbers and incorporating area reference numbers for its Parks and Recreation areas along with the cost and timeframe to implement it.

### **Council Resolution Minute Number 92**

That the above amendment be adopted

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### **Confidentiality Motion: (Borg/Chanthivong)**

That the Committee in accordance with Section 10 of the *Local Government Act 1993*, move to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Committee's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

**CARRIED**

## **19. CONFIDENTIAL ITEMS**

### **19.1 Confidential Report Directors of Companies**

#### **Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

There being no further business the meeting closed at 9.03pm.

P Lake  
CHAIRPERSON

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