

# **Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 6 August 2013.**

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## **APOLOGIES**

## **ACKNOWLEDGEMENT OF LAND**

## **DECLARATIONS OF INTEREST**

### **Pecuniary Interests**

### **Non Pecuniary – Significant Interests**

### **Non Pecuniary – Less than Significant Interests**

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**Minutes of the City Works Committee held on 6 August 2013**

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**Present**

Councillor F Borg  
Councillor G Bricevic  
Councillor A Chanthivong  
Councillor W Glynn  
Councillor P Hawker  
Councillor C Mead  
Director Business Services - Mr M Sewell  
Director City Works - Mr J Hely  
Manager Assets and Supply Services - Mr G Mitchell  
Acting Manager Communications and Marketing - Ms A King  
Acting Manager Compliance Services - Mr P Curley  
Acting Manager Financial Services - Mr A Butcher  
Acting Manager Governance and Administration - Mrs B Naylor  
Manager Healthy Lifestyles - Mr M Berriman  
Manager Operational Services - Mr A Davies  
Manager Technical Services - Mr K Lynch  
Coordinator Facility Maintenance Services - Mr W Miller  
Executive Assistant - Mrs D Taylor

**Apology**

**(Chanthivong/Hawker)**

That the apology from Councillor Lake be received and accepted.

**CARRIED**

**Election of Chairperson**

In the absence of the Chairperson, Councillor Lake, Councillor Glynn was elected to chair the meeting.

**Acknowledgement of Land**

An Acknowledgement of Land was presented by the Chairperson Councillor Glynn.

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## **DECLARATIONS OF INTEREST**

Declarations of Interest were made in respect of the following items:

### **Pecuniary Interests**

Nil

### **Non Pecuniary – Significant Interests**

Councillor Chanthivong - Item 1.4 - Ingleburn Station Upgrade - Councillor Chanthivong advised that he is an employee of Transport NSW and that he will leave the room and not take part in debate nor vote on the matter.

Councillor Chanthivong - Item 1.5 - Roads and Maritime Services - 2013-2014 Road Funding Grants - Councillor Chanthivong advised that he is an employee of Transport NSW and that he will leave the room and not take part in debate nor vote on the matter.

### **Non Pecuniary – Less than Significant Interests**

Nil

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## **1. TECHNICAL SERVICES**

### **1.1 Traffic Committee**

#### **Reporting Officer**

Manager Technical Services

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#### **Attachments**

1. Minutes of the Local Traffic Committee Meeting held on 11 July 2013.
2. Minutes of the Campbelltown Traffic Committee Meeting held on 11 July 2013.

#### **Purpose**

To seek Council's endorsement of the recommendation arising from the Local Traffic Committee and Campbelltown Traffic Committee meeting held on 11 July 2013.

#### **Report**

#### **RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE HELD ON 11 JULY 2013**

##### **Reports Listed for Consideration**

##### **LTC 13/19    Gilchrist Drive and Goldsmith Avenue, Campbelltown Signal intersection, signs and markings**

1. That the plans detailing the proposed line marking and sign posting, subject to minor corrections described in the body of the report, be approved in relation to the traffic signal arrangement for the intersection of Gilchrist Drive and Goldsmith Avenue, Campbelltown.
2. That the proposed footpath along Gilchrist Drive heading south from Goldsmith Avenue be removed from the construction proposal due to the absence of a safe pedestrian link.

##### **LTC 13/20    Old Leumeah Road, Leumeah – Provision of Loading Zones and dividing line amendment**

1. That Council installs the line marking amendments to old Leumeah Road, Leumeah as per Plan 12487.
  2. That Council installs the loading Zones west of the driveway to the Mosaic Apartments in Old Leumeah Road with timing restrictions and the zone be monitored for the next six months.
  3. That a report be presented back to the Traffic Committee once a review of the traffic management within the immediate precinct on the east side of Leumeah Station has been completed.
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**LTC 13/21 Chamberlain Street, Campbelltown – No Stopping restriction at signals**

1. That Council extend the existing No Stopping in Chamberlain Street on the eastbound approach to Moore Oxley Bypass with a 22 metre No Stopping restriction covering the period 8am to 9:30am and 2:30pm to 4pm, Monday to Friday.
2. That Council notify the Roads and Maritimes Services of the changes to parking restrictions.

**LTC 13/22 O`Sullivan Road, Leumeah – Commuter Drop Off and Pick Up Review**

1. That Council installs the Kiss and Ride zone south of the bus stop with timing restrictions to be 6am – 9am and 3pm -7pm.
2. That a report be presented back to the Traffic Committee once a study of the entire precinct of O`Sullivan Road, Pembroke Road and Old Leumeah Road has been completed.

**General Business**

**LTC 13/23 Railway Parade, Glenfield – Cars Parking in the Bus Zone**

Council write to the NSW Police seeking tasking of the illegal parking in the bus zone in Railway Parade, Glenfield adjacent to The Glenfield Public School

**RECOMMEDATIONS OF THE CAMPBELLTOWN TRAFFIC COMMITTEE ON 11 JULY 2013.**

**Reports Listed for Consideration**

**CTC 13/21 Moore Oxley Bypass and The Parkway – Safety Red-Light Speed Camera**

1. That Council note the impending installation of the red-light speed camera at the intersection of Appin Road, The Parkway, Moore Oxley Bypass and Narellan Road.
2. That Council write to the Roads and Maritime Services requesting improvements to the Narellan Road / Appin Road / The Parkway and Moore Oxley Bypass intersection.

**General Business**

**CTC 13/22 Tongan Student Committee – Mawson Park**

That the information be noted.

**CTC 13/23 NRMA Campaign – Have Your Say on Roads**

That the information be noted.

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**Officer's Recommendation**

That the information be noted.

**Committee's Recommendation: (Hawker/Brticevic)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 13 August 2013 (Glynn/Kolkman)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 174**

That the Officer's Recommendation be adopted.

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## **ATTACHMENT 1**



### **LOCAL TRAFFIC COMMITTEE MINUTES**

**11 July 2013**

#### **LOCAL TRAFFIC COMMITTEE**

Traffic matters related to the functions delegated to councils under the *Transport Administration Act 1988*.



## Minutes Summary

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## **LOCAL TRAFFIC COMMITTEE MINUTES**

Traffic matters related to the functions delegated to Councils under the *Transport Administration Act 1988*.

**Minutes of the Local Traffic Committee held on 11 July 2013.**

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### **1. ATTENDANCE**

#### **Campbelltown City Council**

Councillor G Greiss (Chairperson)  
Manager Technical Services - Mr K Lynch  
Coordinator Traffic and Road Design - Mr A Arora  
Team Leader Traffic Investigation - Mr F Sirc  
Senior Development Engineer – Mr A Hill (LTC 13/19)  
Administrative Assistant - Mrs L Radley

#### **Roads and Traffic Authority**

Mr J Suprain

#### **Police Representatives**

Senior Sergeant P Kremmer  
Senior Constable P Jenkins

#### **Bus Companies**

Busways – Mr S Grady  
Interline – Mr B East

#### **Representative of Member for Macquarie Fields**

MR R James

### **2. APOLOGIES**

Sergeant M Cotton  
Senior Engineer Traffic- Mr M Arya

### **3. CONFIRMATION OF MINUTES**

The Minutes of the previous meeting held on 13 June were recommended by the City Works Committee on 9 July 2013 and adopted by Council at its meeting on 16 July 2013.

### **4. BUSINESS ARISING FROM MINUTES**

No reports this round

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## **5. REPORTS LISTED FOR CONSIDERATION**

### **LTC 13/19                      Gilchrist Drive and Goldsmith Avenue, Campbelltown - Signal intersection, signs and markings**

Previous Report:        Nil  
Electorate:              Campbelltown  
Author Location:        Traffic and Road Design Unit

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#### **Attachments**

1. Roads and Maritime Services Signal Plan
2. Intersection pavement markings and sign posting plans

#### **Background (11/07/2013)**

Urban Growth NSW has submitted to Council for its approval pavement markings and sign posting plans for the installation of traffic signals at the intersection of Gilchrist Drive and Goldsmith Avenue, Campbelltown. The plans are a part Stage 1 of the UWS development.

As a result of ongoing development works, there will be a corresponding increase in traffic flows, not only within the estate itself, but also on the surrounding road network. Following concerns raised over the expected increase in traffic volumes in the vicinity of the new estate, Urban Growth NSW have committed to undertake several upgrades in Narellan Road and Gilchrist Drive, to assist with maintaining safe and efficient traffic flows.

As part of Stage 1 the works will include the realignment of Goldsmith Avenue and the installation of traffic signals at its intersection with Gilchrist Drive. The site of the proposed signals is located approximately 75 metres north of its present intersection, which was done to improve sight distance. Due to the traffic that will be generated both Council and Roads and Maritime Services have agreed with the requirements of traffic signals.

Design details of the signalised intersection have been submitted and approved by the Roads and Maritime Services (RMS). A copy of the approved plan is attached for the Committee's information. Additional signs and markings plans associated with the signals plans are presented for the Committee's endorsement. Council Officers are suggesting a minor correction to the plans showing a Bus Zone sign in the left turning lane towards Narellan Road. This sign is not required as a bus zone does not exist.

It is noted that the signal plan do not have a pedestrian crossing light phase across Gilchrist Drive but a signal control crossing across Goldsmith Avenue. This is based on the fact that there will be no desire for pedestrians crossing Gilchrist Drive based on assessment of existing conditions on the south eastern side of Gilchrist Drive. At present a shared cycle footpath is provided on the north western side of the road between Narellan Road and Goldsmith Avenue.

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The intersection design includes footpath and shared cycle path links to the signals. A significant section of shared cycle path between the signals and Narellan Road will be reconstructed due to the extension of a left turning lane to Narellan Road. The plan also includes a path link to Gilchrist Drive bridge, which does not contain a pedestrian facility. It is recommended that the footpath link heading south from Goldsmith Avenue to the bridge be removed from the plan.

### **Officer's Recommendation**

1. That the plans detailing the proposed line marking and sign posting, subject to minor corrections described in the body of the report, be approved in relation to the traffic signal arrangement for the intersection of Gilchrist Drive and Goldsmith Avenue, Campbelltown.
2. That the proposed footpath along Gilchrist Drive heading south from Goldsmith Avenue be removed from the construction proposal due to the absence of a safe pedestrian link.

### **Discussion (11/07/2013)**

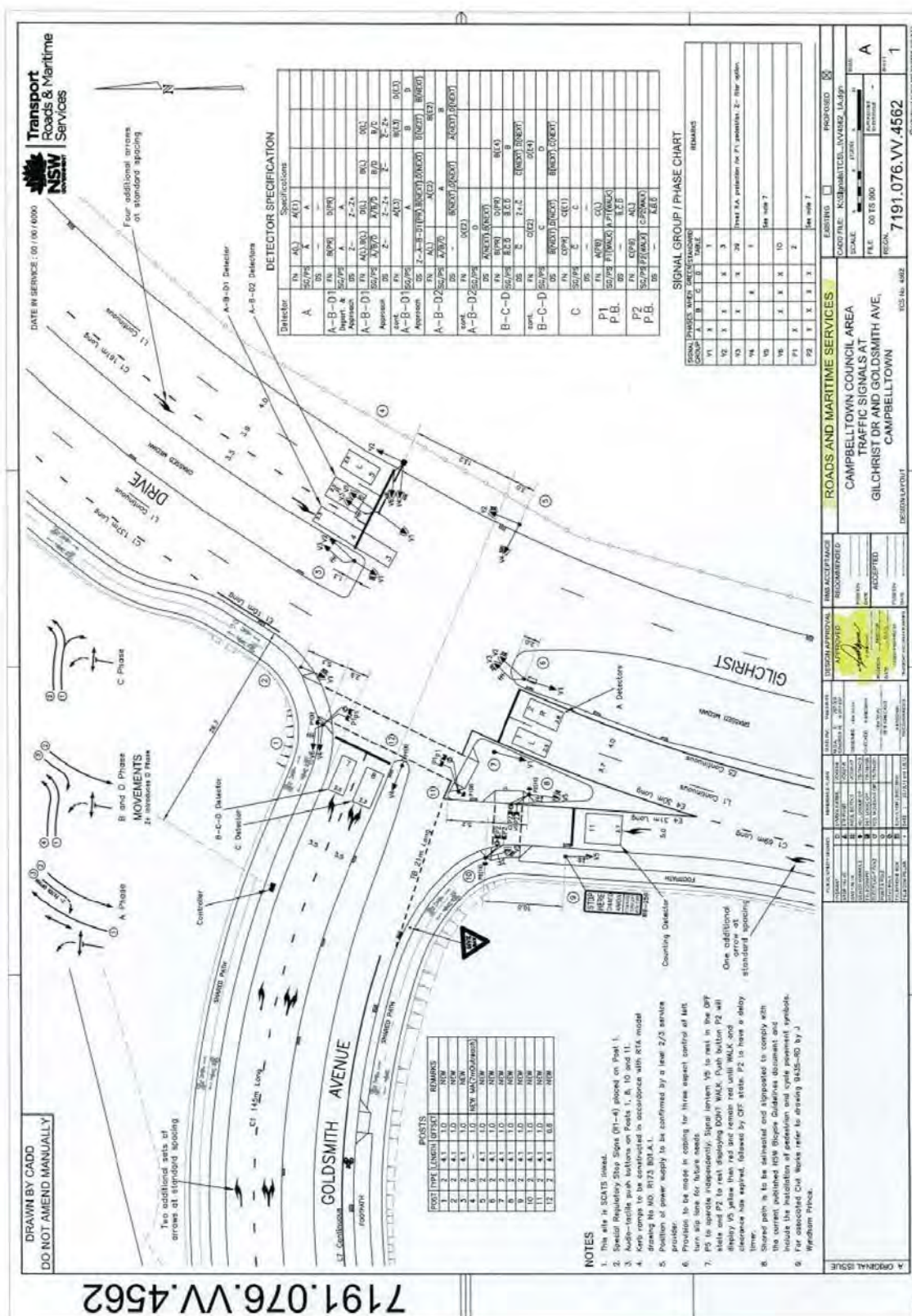
The layout of new signalised intersection was outlined to the Committee. This intersection has been approved by Roads and Maritime Services previously.

It was noted that the proposed footpath along Gilchrist Drive heading south from Goldsmith should be removed from the construction plan as this link of footpath does not lead to a safe pedestrian link.

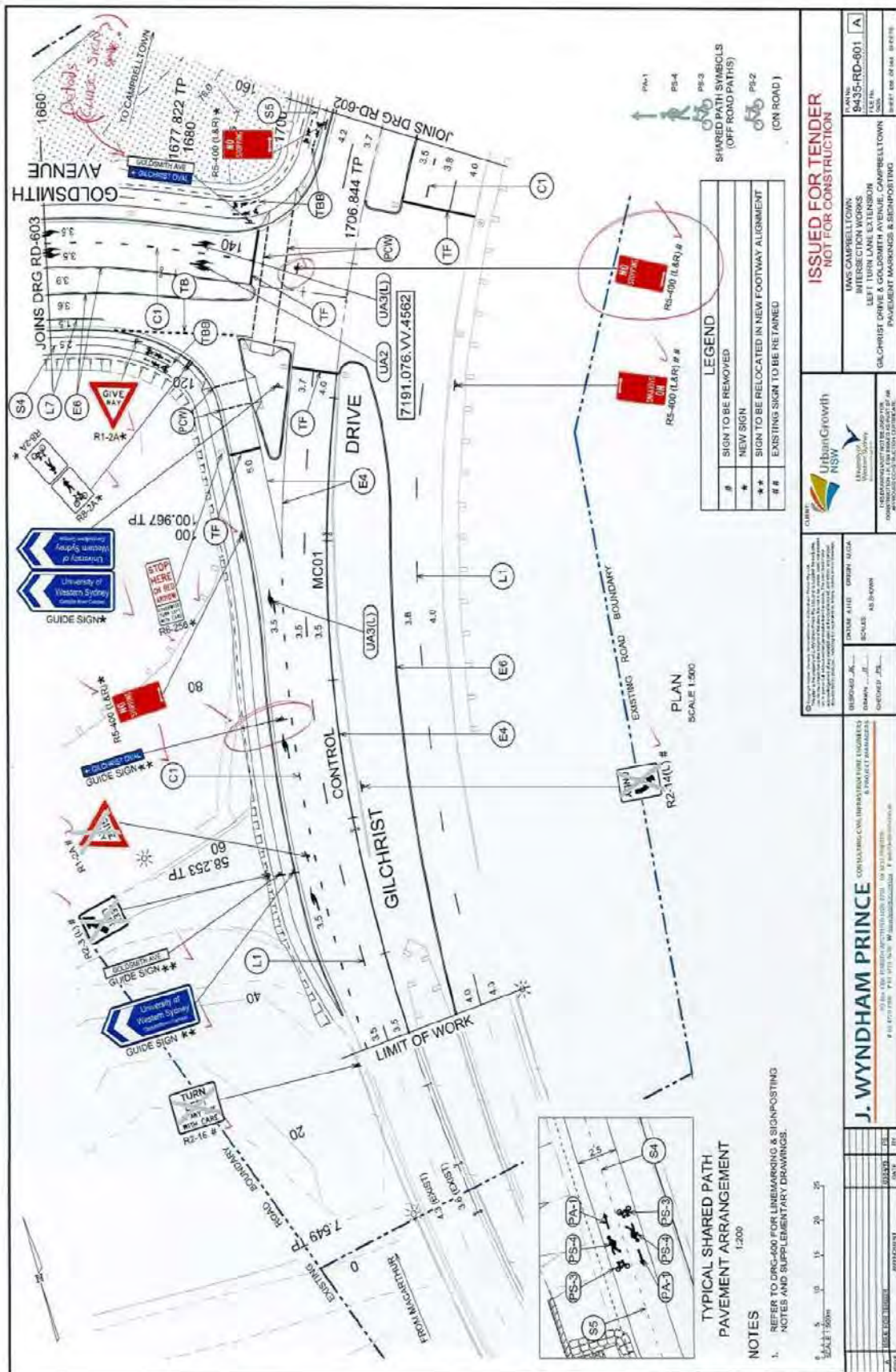
The Committee discussed the matter and supported the recommendations as presented.

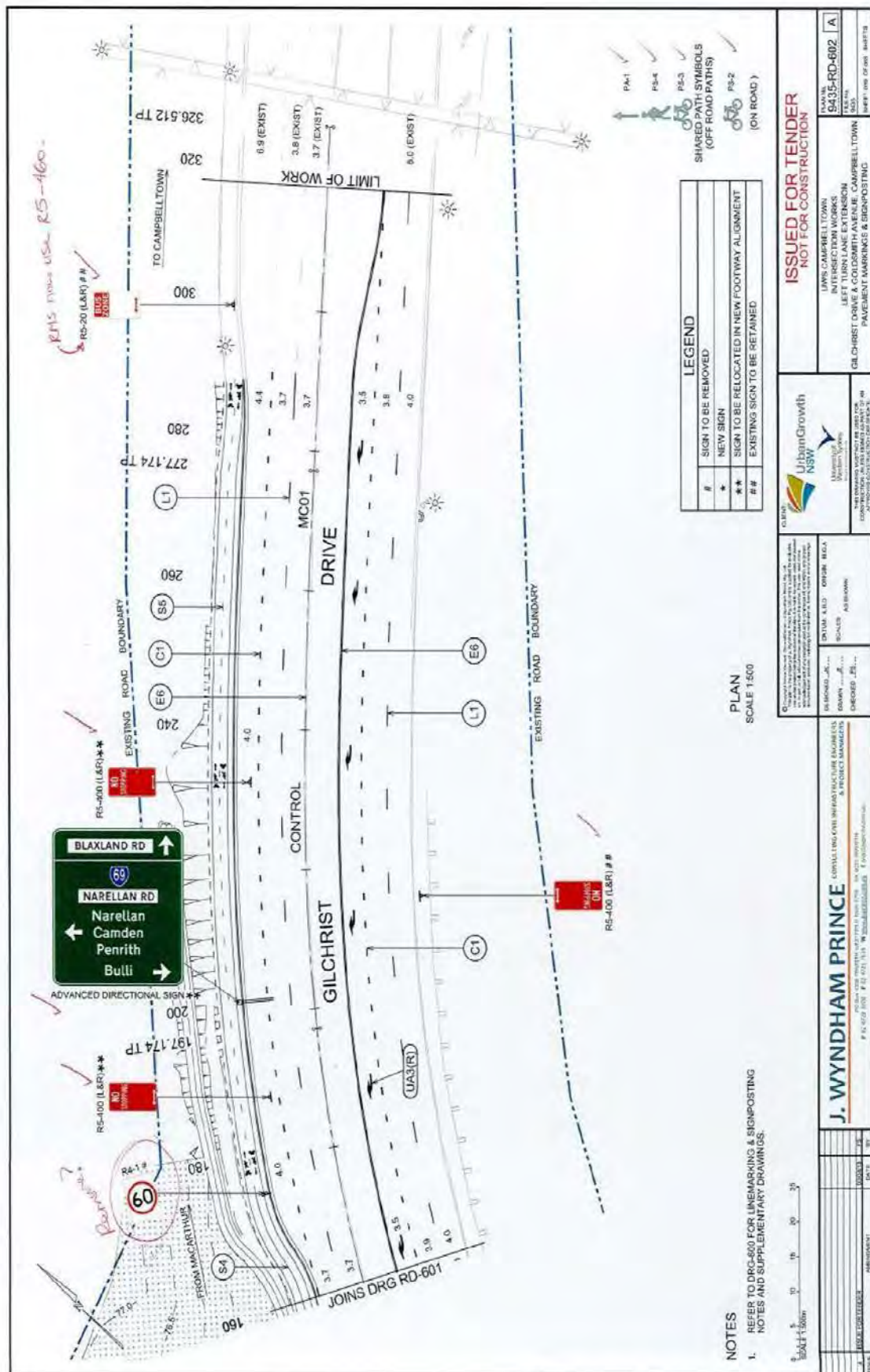
### **Recommendation of Local Traffic Committee**

1. That the plans detailing the proposed line marking and sign posting, subject to minor corrections described in the body of the report, be approved in relation to the traffic signal arrangement for the intersection of Gilchrist Drive and Goldsmith Avenue, Campbelltown.
  2. That the proposed footpath along Gilchrist Drive heading south from Goldsmith Avenue be removed from the construction proposal due to the absence of a safe pedestrian link.
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**LTC 13/20                      Old Leumeah Road, Leumeah - Provision of Loading Zones and dividing line amendment**

Previous Report:        LTC 13/17, 13/12, 12/59  
Electorate:              Campbelltown  
Author Location:        Traffic and Road Design Unit

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**Attachments**

Plan 12487 Sheets 1 and 2 showing dividing line and sign details

**Background (11/07/2013)**

The Local Traffic Committee at its meeting 13 June 2013 recommended that a more detailed plan be presented back to the Committee showing line marking and sign posting adjustment to Old Leumeah Road, between Pembroke Road and the Sportsground access, to accommodate a loading zone.

Plan 12487 Sheets 1 and 2 are presented to the Committee for its endorsement. The Plan (previous Option 2) has been prepared to address the ongoing illegal delivery parking outside the Mosaic Apartments and provide improved safety for westbound vehicles overtaking the illegal parked vehicles. Previous discussions expressed concerns that delivery vehicles are parked for the majority of the apartment frontage and that an additional loading zone requirement is necessary closer to the Sportsground access to service the 7 commercial units within the development.

The salient features of Plan 12487 are:

1.    The dividing line in Old Leumeah Road is shifted 1.2m to the north creating a 3.3m eastbound lane with an S shape matching line, east of the Western Suburbs Leagues Club car park entrance, and the return matching line to the existing line marking at the Sportsground access. The double barrier lines will be augmented with retro reflective raised pavement markers.
2.    The provision of two 12m Loading Zones, 9am to 3pm and 7pm to 6am, located on the approach and departure side of the access to the Apartment complex. The Loading zones are not allowed to operate in peak hour traffic. The loading zones are separated by No Stopping at the driveway to improve sight distance.
3.    Sheet 2 of Plan 12487 shows parking restriction arrangement for Special Event days at the Campbelltown Sports Stadium when peak traffic is expected at other times. It is proposed to remove the Loading Zone restriction with a type of blank clip over signs.

It is recommended that Plan 12487 be approved and that Plan 12487 Sheet 2 be activated for Special Event days at the Sports Stadium. The operation of the clip over signs removing

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the loading zone is to be incorporated in the Traffic Management Plan for Campbelltown Sports Stadium.

### **Officer's Recommendation**

1. That Council install sign and line marking amendments to Old Leumeah Road, Leumeah as per Plan 12487.
2. That Council incorporate the procedure of removing the loading zones during major sporting events in the Traffic Management Plan of Campbelltown Sports Stadium.

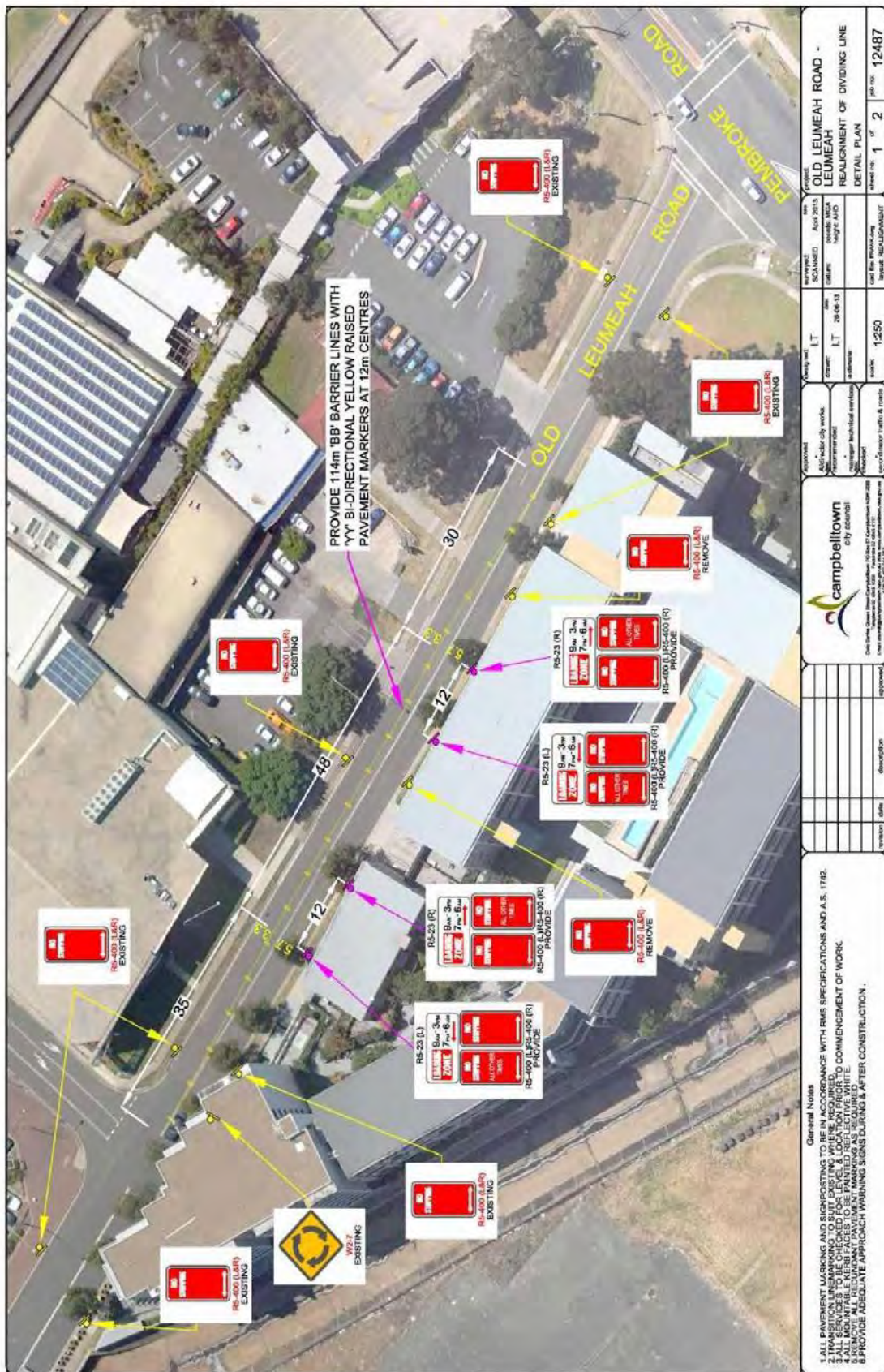
### **Discussion (11/07/2013)**

The Committee discussed the option of providing two loading zones in Old Leumeah Road outside the Mosaic Apartments.

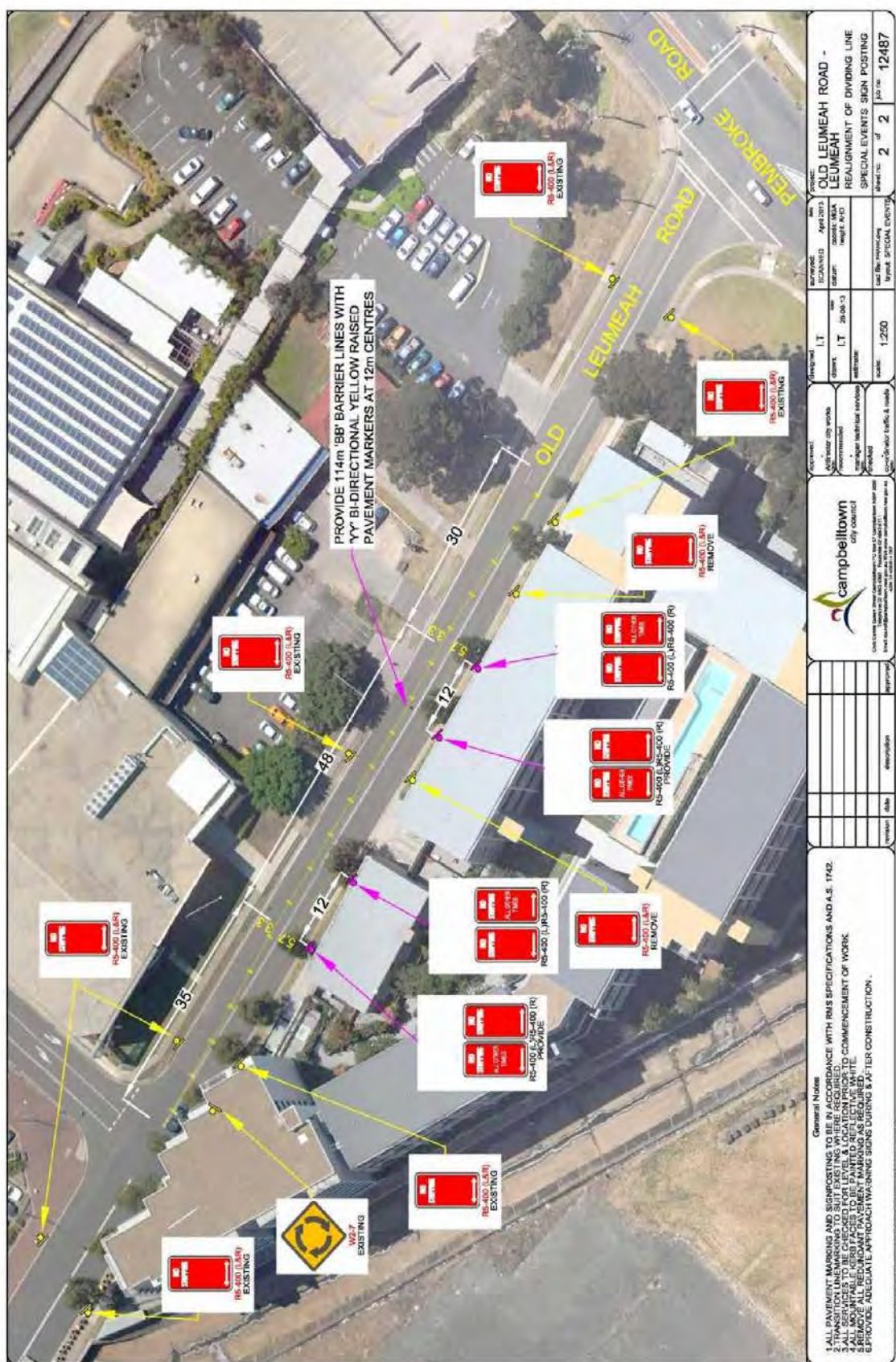
After open discussion the Committee agreed that only one of the loading zones would be installed at this time until a review of the entire precinct of Old Leumeah Road be completed. It was agreed that the loading zone west of the driveway to the Mosaic Apartments be installed with time restrictions and monitoring for six months.

### **Recommendation of Local Traffic Committee**

1. That Council installs the line marking amendments to Old Leumeah Road, Leumeah as per Plan 12487.
  2. That Council installs the Loading Zone west of the driveway to the Mosaic Apartments in Old Leumeah Road with timing restrictions and the zone be monitored for the next six months.
  3. That a report be presented back to the Traffic Committee once a review of the traffic management within the immediate precinct on the east side of Leumeah Station has been completed.
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**LTC 13/21                      Chamberlain Street, Campbelltown - No Stopping restriction at signals**

Previous Report:        LTC 13/7  
Electorate:              Campbelltown  
Author Location:        Traffic and Road Design Unit

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**Attachments**

1. LTC 13/7 Local Traffic Committee report 21 March 2013
2. Aerial Location Plan

**Background (11/07/2013)**

The Local Traffic Committee at its meeting of 21 March 2013 considered a report recommending the extension of a No Stopping Zone in Chamberlain Street on the eastbound approach to the traffic signals of Moore Oxley Bypass by 22 metres.

Council has undertaken consultation by way of a letter to adjacent residents and Veterinary Clinic. Only one response was received with Dr Falkenmire of Campbelltown North Animal Hospital expressing concern regarding on-street parking pressure by the nearby recently constructed public housing development.

It was suggested that the problems of motorists queuing at the signals occurs mainly in the school peak hour times and that the proposed No Stopping zone could be limited to these times. Council Officers have previously received advice highlighting this problem in pick-up and drop-off periods at the start and finishing times of Campbelltown Performing Arts High School.

It is recommended that Council extend the No Stopping zone as previously proposed for the restricted period of 8am to 9:30am and 2:30pm to 4pm, Monday to Friday.

**Officer's Recommendation**

1. That Council extend the existing No Stopping restriction in Chamberlain Street on the eastbound approach to Moore Oxley Bypass with a 22 metre No Stopping restriction covering the period 8am to 9:30am and 2:30pm to 4pm, Monday to Friday.
2. That Council notify the Roads and Maritime Services of the changes to parking restrictions.

**Discussion (11/07/2013)**

The Committee discussed the matter and supported the recommendations as presented.

**Recommendation of Local Traffic Committee**

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1. That Council extend the existing No Stopping restriction in Chamberlain Street on the eastbound approach to Moore Oxley Bypass with a 22 metre No Stopping restriction covering the period 8am to 9:30am and 2:30pm to 4pm, Monday to Friday.
  2. That Council notify the Roads and Maritime Services of the changes to parking restrictions.
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## **5. REPORTS LISTED FOR CONSIDERATION**

### **LTC 13/7                      Chamberlain Street, Campbelltown - No Stopping restriction at signals**

Previous Report:        Nil  
Electorate:              Campbelltown  
Author Location:        Traffic and Road Design Unit

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#### **Attachments**

Aerial Location Plan

#### **Background (21/3/2013)**

Council is in receipt of a number of concerns regarding the inability of eastbound drivers in Chamberlain Street to clear the intersection with Moore Oxley Bypass through a single signal phase due to the presence of a parked car.

It has been reported, and verified by anecdotal observations by Council staff, that eastbound vehicles are often queued back from the signals due to the presence of a legally parked car. This problem regularly occurs in the afternoon school peak time when parents are returning home after picking up their children from the local schools.

The present No Stopping zone at the approach to the signal's stop line is 10 metres, which is the basic requirement for no parking at signals. When there are three cars waiting to turn right, into Moore Oxley Bypass (less with a larger vehicle) the queue extends back beyond the occasional parked car. The parked car prevents the follow up vehicles in continuing straight ahead or turning left in a single phase.

The complaint is that motorists are often frustrated with the capacity of the left lane, which could be improved by removing the parked car. A similar issue occurs on bin collection day when this parking space restricts the ability for garbage trucks to gain access to the bins.

The development on the approach to the signals consists of a lot with 8 strata units and a major veterinary clinic next door. At present there are available on street parking spaces on the frontage of these two developments.

To improve the performance of the signals it is recommended that Council extend the No Stopping Zone with a further 22 metre No Stopping. This proposal will remove only one parking space leaving a space in front of the strata units. Should traffic congestion continue following the changes it is recommend to modify the restriction as the need arise.

It is also recommended to consult with the adjacent residents and business advising them of the proposed changes.

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### **Officer's Recommendation**

1. That Council consult with the adjacent residents and Veterinary Clinic in Chamberlain Street in regards to the proposed No Stopping restriction on the approach to the traffic signals with Moore Oxley Bypass.
2. That subject to the response of community consultation Council installs the No Stopping zone in Chamberlain Street as described in the body of the report.

### **Discussion (21/3/2013)**

The Committee were provided with an overview of concerns raised in regard to eastbound motorists being unable to clear the intersection when a car is parked on the approach to the intersection. It was also mentioned that a complaint has been received concerning garbage bin collection as the small length of kerb space used for bins is often parked out by a car.

It was questioned whether the existing 10m No Stopping distance from the stop line at the traffic signals meets the current Roads and Maritime Services guidelines. The RMS representative advised that 20m (from the kerb prolongation adjacent road is generally required).

The Busways representative confirmed that buses do use this route and as they are 12.5m in length they often get caught in the traffic queue often blocking other motorists. It is a particular problem in the after school and evening peak hours.

It was agreed that the proposed 22m extension of the No Stopping zone, which will remove only one parking space, will make the intersection more efficient.

The RMS representative recommended that Council also advise their Traffic Signal Branch of the changes so that the signal plans take note of the new No Stopping length. It is important to note this on their plans so that when RMS undertakes maintenance they do not change the location of the sign. Council will advise RMS as part of the consultation.

The Police representative for Campbelltown supported the recommendations noting that at times traffic is queued back beyond Beverley Road towards Queen Street.

### **Recommendation of Local Traffic Committee**

1. That Council consult with the adjacent residents and Veterinary Clinic in Chamberlain Street in regards to the proposed No Stopping restriction on the approach to the traffic signals with Moore Oxley Bypass.
  2. That subject to the response of community consultation Council installs the No Stopping zone in Chamberlain Street as described in the body of the report.
  3. That Council notify Roads and Maritime Services of the changes to the parking restrictions on Chamberlain Street on its approach to the signals with Moore Oxley Bypass.
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**LTC 13/22                      O'Sullivan Road, Leumeah - Commuter Drop Off and Pick Up Review**

Previous Report:            TC 166/02, TC 94/04, LTC 08/39

Electorate:                Campbelltown

Author Location:        Traffic and Road Design Unit

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**Attachments**

1. Location sketch plan showing parking restriction proposal
2. Photographs showing bus operations

**Background (11/07/2013)**

Council has requested a review of the commuter drop off and pick up in O'Sullivan Road, Leumeah, adjacent to Leumeah Station, in particular on the east side of the road heading south-bound.

The Traffic Committee on a number of occasions has examined commuter drop off and pick at the Station each time fine tuning a balance between competing needs between buses, taxis, shoppers, commuters and pedestrians.

Presently the Railway Station has a limited on-street drop off/pick up facility on the eastern side with a 15m northbound No Parking area, which is shared by buses (with a 'Bus Excepted' exemption) and Taxis (9pm to 6am). In the absence of kiss and ride provision in the southbound direction, motorists use the internal parking area of Leumeah Shopping Centre for pick up/ drop off.

Council has now requested for the consideration of a No Parking zone on the southbound side (shop side) of O'Sullivan Road to address the heavy demand and to prevent illegal drop off and pick up by motorists using the Bus Zone and No Stopping zones of the crossing. Council Officers have noted (anecdotally) upon every site inspection that illegal drop off and pick up is often occurring on both sides of the road with limited activity within the shopping centre. The angle parking manoeuvres within the shopping centre are slow and cumbersome causing delays, which promotes illegal drop off practices.

It has also been brought to Council's attention the unsafe narrow loading platform for bus patrons at the existing southbound bus zone. The narrow width footpath does not allow safe passage for people with limited mobility and especially people with prams when there is rear to kerb overhang parking from the shopping centre car park.

For discussion purposes the following is proposed:

1. That the existing 20m southbound Taxi Zone located south of the car park entrance be relocated further south replacing the existing 2P parking.
  2. That the existing Bus Zone be relocated south replacing the previous Taxi Zone.
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3. That a No Parking –‘Taxis Excepted’ 8pm-6am restriction be introduced where the present 24m Bus Zone is located.
4. That the rear to kerb parking area within the shopping centre be redesigned such that vehicles do not overhang the footpath where the drop off and pick up zone is to be located.
5. That pram ramps and footpath linkages be considered in the redesign.

A Council Officer has met with a representative of the Taxi Council on site to discuss the changes. The representative indicated no objection to the changes.

The above proposal has also been put to the two local bus companies who have expressed their reluctance to the changes.

The benefits of providing the changes are as follows:

- (i) It provides a dedicated drop off and pick up zone for commuters in the southbound direction.
- (ii) It will allow motorists failing to find a drop off zone on the railway station side of the road to make a ‘U turn’ to the area on the southbound side.
- (iii) It reduces congestion within the shopping centre car park.
- (iv) It provides a larger boarding/assembly area and a safer alighting area for bus patrons.
- (v) It provides a safer route for people with mobility concerns.
- (vi) The new bus zone site has capacity for the construction of a shelters catering for both Taxi and Bus patrons.

Although there are benefits resulting from the changes there are disadvantages to the proposal such as the loss of three 2P parking spaces. The relocated bus zone may promote alternative pedestrian desire lines across O’Sullivan Road but with improvements to the footpath links on the eastern side a safer route to the pedestrian crossing can be provided.

### **Officer's Recommendation**

1. That in principle Council approves the proposal of relocating the southbound bus and taxi zones in O’Sullivan Road, Leumeah, subject to the redesign and modification of the Shopping Centre parking bays.
2. That detail plans showing the proposals as described in the body of the report be brought back to the Committee.

### **Discussion (11/07/2013)**

The options of moving the bus zone to the south of the existing zone and providing a bus shelter (or two) was outlined to the Committee.

The bus companies did not support moving the bus zone. The bus companies believe that the relocation of the bus zone would mean the bus stop would be further from the station and may encourage people to cross the road at the bus zone rather than walking along the footpath to the crossing. The bus companies did suggest that angle parking could be taken out of the car park area adjacent to the existing bus stop in order to provide a shelter.

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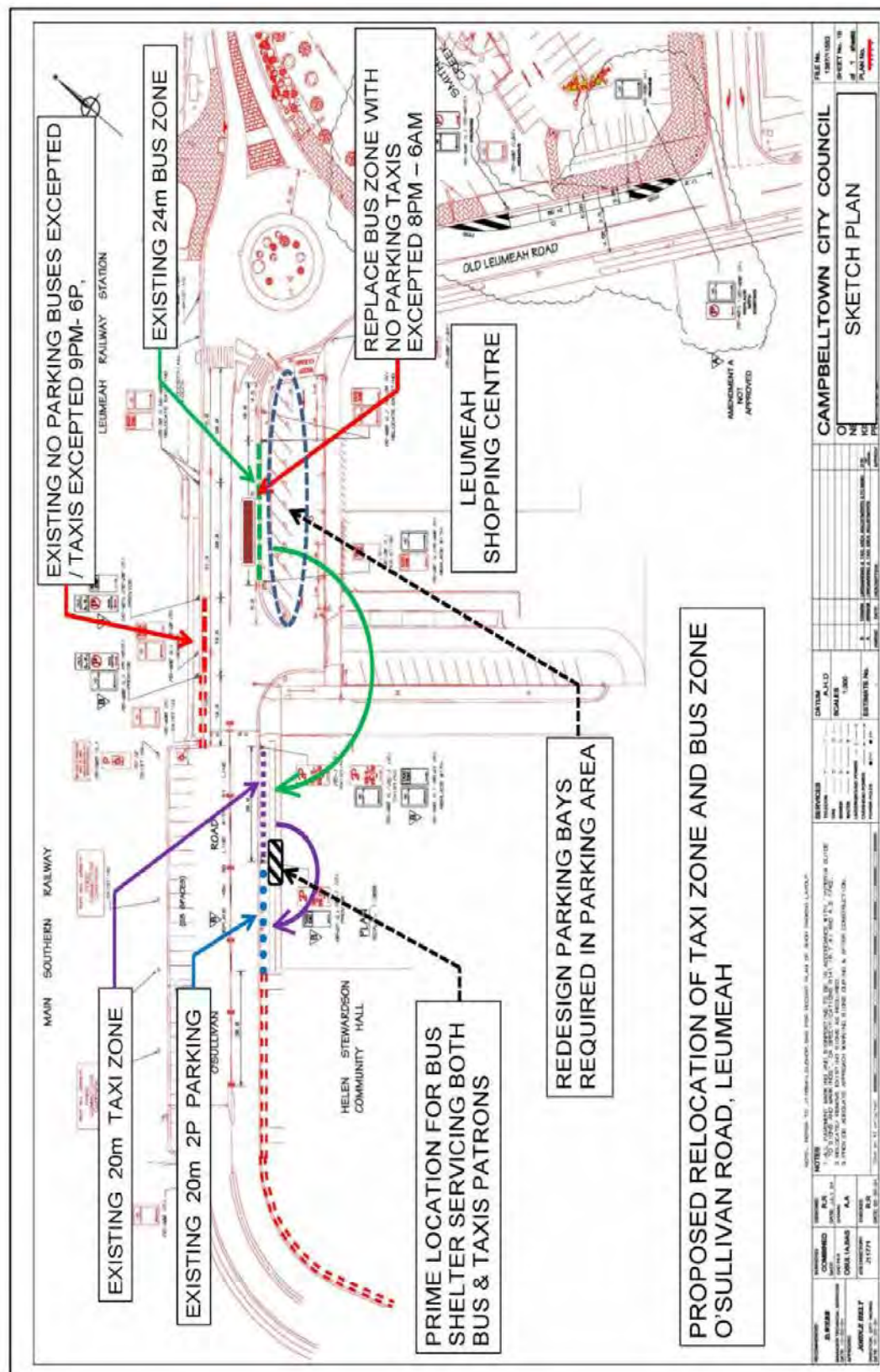
As there is a number of issues within the precinct on the east side of Leumeah Station a complete review of the traffic management in the immediate area be undertaken prior to any major changes was considered appropriate by the Committee.

The Committee agreed to convert the existing 2P parking in O'Sullivan Road south of the entry into the shopping village to a Kiss and Ride zone with timing restriction of 6am-9am and 3pm-7pm and defer the rest of the actions within the report until a review of the traffic management within the immediate precinct on the east of Leumeah Station has been completed.

### **Recommendation of Local Traffic Committee**

1. That Council installs the Kiss and Ride zone south of the bus stop with timing restrictions to be 6am-9am and 3pm-7pm.
  2. That a report be presented back to the Traffic Committee once a study of the entire precinct of O'Sullivan Road, Pembroke Road and Old Leumeah Road has been completed.
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Location sketch plan showing parking restriction proposal



Bus stop operations O'Sullivan Road, Leumeah Shops



**6. LATE ITEMS**

**No reports this round**

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## **7. GENERAL BUSINESS**

### **LTC 13/23                      Railway Parade, Glenfield - Cars Parking in the Bus Zone**

Previous Report:        Nil

Electorate:              Macquarie Fields

Author Location:        Traffic and Road Design Section

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#### **Attachments**

Nil

#### **Background (11/07/2013)**

The Interline Bus representative advised that there has been a number of cars parking in the bus zone on Railway Parade opposite Glenfield Public School and the buses have not been able to drop off or pick up passengers at this stop.

The Manager Technical Services advised that Council has received a request from the school regarding a school crossing being place on Railway Parade outside the school. The school also raised concerns about cars parking in the bus zone.

It was noted that these issues are now being reviewed.

#### **Recommendation of Local Traffic Committee**

Council write to the NSW Police seeking tasking of the illegal parking in the bus zone in Railway Parade, Glenfield adjacent to the Glenfield Public School.

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## **8. DEFERRED ITEMS**

### **No reports this round**

There being no further business the meeting closed at 10:30am.

G Greiss  
CHAIRPERSON

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## **ATTACHMENT 2**



### **CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES**

**11 July 2013**

#### **CAMPBELLTOWN TRAFFIC COMMITTEE**

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to councils by the Road and Maritime Services.





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## Minutes Summary

ITEM	TITLE
CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES	
1.	ATTENDANCE
2.	APOLOGIES
3.	CONFIRMATION OF MINUTES
4.	BUSINESS ARISING FROM MINUTES
5.	REPORTS LISTED FOR CONSIDERATION
CTC 13/21	Moore Oxley Bypass and The Parkway - Safety Red-Light Speed Camera
6.	LATE ITEMS
No reports this round	
7.	GENERAL BUSINESS
CTC 13/22	Tongan Student Committee - Mawson Park
CTC 13/23	NRMA Campaign - Have Your Say on Roads

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## **CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES**

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Maritime Services.

**Minutes of the Campbelltown Traffic Committee held on 11 July 2013**

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### **1. ATTENDANCE**

#### **Campbelltown City Council**

Councillor G Greiss (Chairperson)  
Manager Technical Services - Mr K Lynch  
Coordinator Traffic and Road Design - Mr A Arora  
Team Leader Traffic Investigation - Mr F Sirc  
Administrative Assistant – Mrs L Radley

#### **Roads and Traffic Authority**

Mr J Suprain

#### **Police Representatives**

Senior Sergeant P Kremmer  
Senior Constable P Jenkins

#### **Bus Companies**

Busways – Mr S Grady  
Interline – Mr B East

#### **Representative of Member for Macquarie Fields**

Mr R James

### **2. APOLOGIES**

Sergeant M Cotton  
Senior Engineer Traffic- Mr M Arya

An Acknowledgment of the Land was performed by the Chairperson.

### **3. CONFIRMATION OF MINUTES**

The Minutes of the previous meeting held on 13 June 2013 were recommended by the City Works Committee on 9 July 2013 and adopted by Council at its meeting on 13 August 2013.

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#### **4. BUSINESS ARISING FROM MINUTES**

##### **CTC 13/18 Guernsey Avenue, Minto – Intersection concerns with Jenner Street**

Council Officer tabled analysis of CCTV recording where numerous illegal U –Turns from Guernsey Avenue into Jenner Street, were noted in the recording time. It was also noted that one of the motorist coming out of Jenner Street drove straight over the medium island to go into Ellery Street. Near misses are also noticed on the CCTV footage.

As the last Traffic Committee recommendations were approved by Council on 18 July 2013 instructions to install the sign and new line marking have been actioned. Council will request the NSW Police to task this intersection. The intersection will be monitored over the next six months. Council staffs are also reviewing the design to determine if some more local parking can be provide

## **5. REPORTS LISTED FOR CONSIDERATION**

### **CTC 13/21            Moore Oxley Bypass and The Parkway - Safety Red-Light Speed Camera**

Previous Report:     Nil  
Electorate:           Campbelltown/ Wollondilly  
Author Location:     Traffic and Road Design Unit

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#### **Attachments**

Roads and Maritime Services notification letter

#### **Background (11/07/2013)**

Council is in receipt of advice from the Roads and Maritime Services (RMS) that red-light speed cameras are being installed at the intersection of Moore Oxley Bypass (southbound) and The Parkway (eastbound), Bradbury. A copy of the correspondence is attached.

A further enquiry with the RMS has disclosed that there will be only one camera installed at the above site and which will be operational by September 2013. The camera will be located in Moore Oxley Bypass facing south towards the signals covering the two southbound through lanes and the right turning lane into Narellan Road. The left turn slip lane into The Parkway will not be affected.

The selection of this camera was on the basis of an annual review of accidents; a region wide analysis, covering five years of data. The occurrence of right/through intersection movement accidents has prompted its high priority for installation.

The intersection is presently experiencing a low level of service with extensive traffic queues in all directions at peak hours. With the upgrade of Narellan Road and the importance of this route; an intersection between two state classified roads, traffic growth will add additional pressure to the performance of this intersection. It has been identified in early presentations of the Campbelltown CBD Traffic study that an additional right turning lane, on Moore Oxley Bypass, and an additional through lane on Narellan Road (northern approach) are required.

It is recommended that Council seek representation to the Roads and Maritime Services in obtaining an agreement to the required improvements for the subject intersection.

#### **Officer's Recommendation**

1. That Council note the impending installation of the red-light speed camera at the intersection of Appin Road, The Parkway, Moore Oxley Bypass and Narellan Road.
  2. That Council seek representation to the Roads and Maritime Service seeking an agreement to the required improvements to the subject intersection.
-



### **Discussion (11/07/2013)**

The Committee was advised that the red light camera will be installed on Moore Oxley Bypass near Apex Park for monitoring traffic heading south and turning onto Narellan Road.

Council Officers further advised that the performance of this intersection is considered poor and will write to Roads and Maritime Services requesting they consider upgrading of the intersection.

The Committee discussed the matter and supported the recommendations as presented.

### **Recommendation of Campbelltown Traffic Committee**

1. That Council note the impending installation of the red-light speed camera at the intersection of Appin Road, The Parkway, Moore Oxley Bypass and Narellan Road.
  2. That Council write to the Roads and Maritime Services requesting improvements to the Narellan Road / Appin Road / The Parkway and Moore Oxley Bypass intersection.
-

Roads and Maritime Services notification letter Page 1



Transport  
Roads & Maritime  
Services

5 June 2013

5 JUN 07:13 03:05:54 ROWS

General Manager  
Campbelltown City Council  
P O Box 57  
CAMPBELLTOWN NSW 2560

Dear Sir/Madam

**Re: Red-Light Speed Camera installation at Moore Oxley Bypass (southbound) and The Parkway (eastbound), Bradbury**

I am writing to you to advise that new red-light speed cameras are being installed at the above location/s. These cameras were formerly known as red-light safety cameras.

**Will there be impacts to businesses and residents?**

There will be minimal impacts to business and residents during the installation of the camera(s). Noise and environmental guidelines will be followed to ensure construction has limited effect on business or resident activity. Electricity and utility services will continue throughout the installation and work carried out on pathways will consider pedestrian access.

At times, traffic may be diverted and lane configurations changed during the installation phase. Roads and Maritime Services (RMS) aims to ensure physical access to businesses and homes near the camera is maintained throughout the installation.

**How do red-light speed cameras work?**

Red-light speed cameras operate automatically day and night. Red-light speed cameras detect and record the speed of a vehicle by using vehicle tracking radar or electronic detectors that are embedded in the road's surface. These detectors both accurately measure the speed of a vehicle as well as its location when the traffic lights change to red. If the speed of a vehicle exceeds the speed limit or it enters into the intersection on a red-light, a digital photograph is taken of the vehicle.

**How are sites selected?**

Sites are selected on crash statistics at intersections. The site selection criteria can be accessed via the RMS website under the NSW Speed Camera Strategy [www.rta.nsw.gov.au/roadsafety](http://www.rta.nsw.gov.au/roadsafety).

**How many red-light speed cameras are being installed?**

By the end of 2014 there will be cameras at 200 intersections enforcing red-light and speeding offences.

Roads & Maritime Services

PO Box 973 Parramatta CBD NSW 2124  
T 1300 782 230 | F 02 8849 2878 | E [compliance.operations@rms.nsw.gov.au](mailto:compliance.operations@rms.nsw.gov.au)

[www.rms.nsw.gov.au](http://www.rms.nsw.gov.au) | 131 782

## Roads and Maritime Services notification letter Page 2

### **What is the penalty?**

If a vehicle is detected both speeding and running a red-light, two penalty notices will be issued and demerit points recorded for both offences. Double demerits apply for speeding offences during long weekends and holiday periods. For further information go to [www.rta.nsw.gov.au](http://www.rta.nsw.gov.au)

### **Are there any initiatives to inform the public about new red-light speed cameras?**

The initiatives include:

- Signposting at intersections to alert drivers that the red-light speed cameras are installed and operational.
- A Camera Enquiry Line (on 131-782) to answer specific enquiries from the public about red-light speed cameras.
- Information about the program, including the location (and nomination) of the red-light speed cameras available to all road users and potential defendants on the RMS website at [www.rms.nsw.gov.au](http://www.rms.nsw.gov.au).

Please circulate this information to all relevant staff.

Yours sincerely



so/ Paul Endycott  
General Manager  
Compliance Operations Branch

## **6. LATE ITEMS**

**No reports this round**

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## **7. GENERAL BUSINESS**

### **CTC 13/22      Tongan Student Committee - Mawson Park**

Previous Report:      Nil  
Electorate:            Campbelltown  
Author Location:      Traffic and Road Design Section

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#### **Attachments**

Nil

#### **Background (11/07/2013)**

Council Officer advised that Council has received a request from the Tongan Student Committee requesting to hold a march from Mawson Park to the Art Centre on Saturday 26 October 2013.

It was noted that the Council have asked Tongan Committee for more information e.g. Traffic Management Plans. Tongan Committee has been advised that they will need to inform to NSW Police regarding this event.

#### **Recommendation of Campbelltown Traffic Committee**

That the information be noted.

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## **CTC 13/23            NRMA Campaign - Have Your Say on Roads**

Previous Report:        Nil  
Electorate:             Campbelltown  
Author Location:       Traffic and Road Design Section

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### **Attachments**

Nil

### **Background (11/07/2013)**

Council Officer advised that a request has been received from NRMA to hold the 'Have You Say on Roads' campaign in Campbelltown. The NRMA have advised that this event is to seek increased funding for local Council's to maintain local roads. This includes the creation of a new \$150million fund for a congestion busting strategy to serve local roads in NSW. This funding would be set aside solely for Councils.

The event is centered around a chalk artist drawing a picture such as a pothole on the road. Residents will also be asked to write messages on the road pavement supporting the funding. NRMA will be organising media around the event. At the end of the day the chalk will be removed from the pavement. Initially NRMA are seeking approval to close Patrick Street for this event.

It was noted that closing Patrick Street for this event would not be supported and Council will be proposing two alternate locations to NRMA.

The first option is to hold the event in Queen Street immediately south of the intersection with Cordeaux Street by closing off six parking bays and a small section on the footpath. The second option is to hold the event in Lithgow Street by closing four parking bays and half the road on the north side of Lithgow Street near Glenalvon House. This will still allow traffic to drive along Lithgow Street to enter Anzac lane.

It was further informed that Council is waiting on more information from NRMA and once finalized, will forward the information to NSW Police.

### **Recommendation of Campbelltown Traffic Committee**

That information be noted.

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## **8. DEFERRED ITEMS**

### **No reports this round**

There being no further business the meeting closed at 9:30am.

G Greiss  
CHAIRPERSON

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## 1.2 Better Town Program 2013-2014

### Reporting Officer

Manager Technical Services

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### Attachments

Better Town Program 2013-2014

### Purpose

To seek Council's approval for the allocation of funds to various projects identified in the Better Town Program.

### History

Council has allocated funds for a range of projects and programs in the City Works Budget 2013-2014, which Council has previously resolved to be referred to as the Better Town Program.

### Report

In the 2013-2014 City Works Budget, the following capital funds have been identified, that are relevant to the Better Town Program.

Minor works	\$400,000
Major works	\$600,000
Footpath program	\$250,000
Cycleway program	\$100,000
Stormwater levy	\$894,000
<b>Total allocation for the 2013-2014 Better Town Program</b>	<b>\$2,244,000</b>

### PROPOSED PROJECTS

The following list of suggested projects for the Better Town Program have been listed under the relevant Principle Activities of the Operation Plan.

#### 1. PRESERVING OUR HILLS, RIVERS AND BUSHLAND

##### **Water Quality Testing Program (Stormwater Levy) \$80,000**

Additional funds to extend the existing water quality testing program undertaken by Council. This will allow more extensive and increased frequency of testing, to assess the overall water quality of the Georges River and its tributaries, particularly in view of the current extraction of water for reuse in the catchment.

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**Water Quality Devises (Stormwater Levy) \$50,000**

This program will extend the existing rafted reed beds that Council has previously constructed at Park Central, Eagle Vale Pond and Mandurama Reserve, Rosemeadow. At each of these locations the beds have been established in a short period of time indicating significant nutrient levels in the water. By extending the beds, Council will be able to remove more nutrients from the system providing an improved habitat for birds in the area.

**Drainage System Improvement Program (Stormwater Levy) \$150,000**

This program will target areas significantly affected by overland stormwater flows. These flows will be better controlled to remove sediment from the piped drainage systems and the reduction of potential erosion from water velocities.

**Main Drain – Erosion Stabilisation Control (Stormwater Levy) \$125,000**

A program continued from last year to stabilise areas within the main drain that are currently eroding due to stormwater flows as well as the removal of material build up at inlet drain structures.

**Rose Park Water quality improvement (Stormwater Levy) \$50,000**

First stage of improvements to Rose Park, Minto. This stage will target the removal of weeds and the replanting of the creek. The program is seeking to utilise the services of organisation such as Boys Town to undertake the works.

## **2. GROWING OUR REGIONAL CITY**

**Smith Creek Drainage Improvement (Stormwater Levy) \$174,000**

This project is located in the vicinity of the corner of Old Leumeah Road and O'Sullivan Road, Leumeah. The current drainage system is overgrown with weeds and willows which are significantly restricting flows within the drainage system. The proposed works will involve the removal of the material build up in the drainage system and the banks will be stabilised. Extensive planting will be undertaken as part of the project.

**Corporate Signage Implementation (Minor Works) \$35,000**

Implementation of a parking sign strategy that will provide directional signage to the various parking areas throughout the Campbelltown central business area. Signs will be erected advising drivers where the different parking are located and the easiest route to get to the parking areas. The signs will also indicate how many parking spaces are in the car park. Each car park will be named and each section within the car park will also be named to allow easy identification as to where you parked. This will assist emergency services and break down companies to find the person seeking assistance. Consideration is also to be given to colour code each area to easily recognise the parking restriction within each bay. A future detailed report will be provided to the Traffic Committee on the proposed strategy (\$30,000). As part of this program the installation of Kevin Wheatley VC Memorial in Mawson Park (\$5,000).

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### **3. STRENGTHENING OUR VIBRANT AND CONNECTED COMMUNITY**

#### **Cycleway Program \$100,000**

This funding will allow the continued provision of cycle ways at various locations in the city.

Roads and Maritime Services (RMS) provide matching funding for cycleway projects. Council is waiting project notification from (RMS) of project submission acceptance. Once this funding has been determined location of cycleway construction can be finalised. Cycle projects Menangle Road, Bradbury Park, Rizal Park Thunderbolt from Hurricane to Spitfire, Cleopatra.

#### **Footpath Program \$250,000**

A separate report will be presented to Council on details of the proposed works.

#### **Bus Stop Improvements (Minor Works) \$40,000**

Funds to continue the implementation of compliance works at bus stops in accordance with the *Disability Discrimination Act 1992*. The fund will also provide new shelters and the relocation of shelters to new locations as the Adshel advertising shelters are undertaken.

#### **Pedestrian Access and Mobility Plan Works (Minor Works) \$20,000**

Funds to enhance pedestrian access across the city particularly focussing on disabled access improvements at various locations in the city.

#### **Crime Minimisation Projects (Minor Works) \$25,000**

These funds are to be allocated to respond to crime related issues, such as the implementation of the Crime Prevention Plan (Safer Town Program), steal from motor vehicle campaign, Happy Family program at schools, and vandal proof car number plates screws. These funds will also facilitate community messages through the CaRS (Community and Road Safety) trailers and development of crime prevention related resources. Grants such as the recently reported break and enter program will continue to be sources to compliment Council funds.

#### **Baulks Program (Minor Works) \$10,000**

This is an ongoing program to address concerns about unauthorised vehicle usage of walkways.

#### **Eagle Vale Drive (Major Works) \$600,000**

Subject to the outcome of the detailed traffic assessment of the intersection this year, it is intended to reconstruct the intersection of Epping Forest Drive and Eagle Vale Drive. Options currently being reviewed are for a dual lane roundabout or traffic signals.

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#### **4. STRATEGICALLY MANAGING OUR CIVIC ASSETS AND INFRASTRUCTURE**

##### **Traffic Facilities (Minor Works) \$210,000**

These funds are provided to enable the provision of traffic related improvements, arising out of Traffic Committee recommendation in response to issues raised by the community.

##### **Stormwater Infrastructure Improvements (Stormwater Levy) \$100,000**

Works to be undertaken in this program are identified under Council's Asset Management Plan and involve improvements to pits and inlet structures.

##### **Solar Lighting Enhancement (Minor Works) \$30,000**

Works will increase Council's network of solar lights. It will involve the installation of solar lighting as an alternative to the traditional Integral Energy street lighting grid and provide improved safety in poorly lit and isolated locations.

##### **Park Signage Strategy (Minor Works) \$30,000**

Funding to implement the new sign strategy being developed for parks and reserves.

##### **Creek Stabilisation Works (Stormwater Levy) \$165,000**

This program will undertake creek stabilisation and improvement at Bradbury Oval and near the pedestrian bridge over the creek in Bingara Reserve between Clarence Street and Alexander Crescent, Macquarie Fields.

#### **Officer's Recommendation**

That the program of works identified in the body of the report be adopted for the 2013-2014 Better Town Program.

#### **Committee's Recommendation: (Chanthivong/Borg)**

That the Officer's Recommendation be adopted.

#### **CARRIED**

#### **Council Meeting 13 August 2013 (Glynn/Kolkman)**

That the Officer's Recommendation be adopted.

#### **Council Resolution Minute Number 174**

That the Officer's Recommendation be adopted.

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## ATTACHMENT 1

### BETTER TOWN PROGRAM 2013-2014 Summary by Funding Source

<b>Footpath program</b>		
Various Projects	As per separate report	<b>\$250,000</b>
<b>Cycleway Program</b>		
Various locations in the city. Matching \$100,000 to be provided by RMS		<b>\$100,000</b>
<b>Minor Works Program \$400,000</b>		
Traffic Facilities		\$210,000
Walkway Baulks		\$10,000
Pedestrian Access and Mobility Plan (PAMP) Improvements	Pedestrian Access and Mobility Program	\$20,000
Bus Stop Improvements	<ul style="list-style-type: none"> <li>• DDA compliance</li> <li>• New shelters</li> <li>• Relocations of shelters</li> </ul>	\$40,000
Crime Minimisation	Projects including programs on steal from motor vehicles, vandal proof number plate screws, Happy is safe school program.	\$25,000
Corporate Signage	<ul style="list-style-type: none"> <li>• Parking signage in Campbelltown CBD</li> <li>• Kevin Wheatley Plaque – Mawson Park.</li> </ul>	\$35,000
Solar Lighting Installation		\$30,000
Park signage strategy		\$30,000
		<b>\$400,000</b>
<b>Major Works Program \$600,000</b>		
Eagle Vale Drive Matching \$600,000 to be provided by RMS	Re construction of the intersection of Epping Forest Drive and Eagle Vale Drive.	\$600,000
		<b>\$600,000</b>
<b>Stormwater Levy \$894,000</b>		
Water Quality Testing Program (contract)		\$80,000
Stormwater Infrastructure Improvement Program	Rolling program	\$100,000
Drainage System Improvement Program	Rolling program	\$150,000
Water quality devices	Construction of additional floating rafted reed beds.	\$50,000
Rose Park Water Quality Improvement Project	Enhancement to bio retention system	\$50,000
Main Drain Erosion Stabilisation Control	Continued stabilisation of erosion areas and removal of silt build up at outlets into main drain	\$125,000
Creek Stabilisation Works	At Bradbury Oval and Bingara Reserve	\$165,000
Smith's Creek drainage improvements	Clearing of weeds and excessive vegetation within the creek that are restricting flows. Using surrounding landscape area as a bio retention system for water quality treatment.	\$174,000
		<b>\$894,000</b>

## **1.3 Footpath Construction Program 2013-2014**

### **Reporting Officer**

Manager Technical Services

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### **Attachments**

1. List of outstanding footpath requests by priority (to be tabled)
2. List of outstanding footpath requests by suburb (to be tabled)

### **Purpose**

To adopt the projects to be included in the 2013-2014 footpath construction program.

### **History**

Council has adopted a Footpath Strategy, which identifies a range of criteria to be used in determining the overall priority of requests that Council receives for new footpaths.

This strategy also identifies a more sustainable coordinated approach to the development of Council's entire footpath network.

Council is continually reviewing the Footpath Strategy with the Pedestrian Access Mobility Plan. This will form the basis for further developing the footpath network in the future.

In assessing requests for new footpaths, Council utilises the following criteria:

- whether there is an obvious wear path in the existing footpath, caused by pedestrian activity
- how close the footpath is to high pedestrian activity areas, such as schools or shopping centres
- whether the footpath completes a missing link in the footpath system
- whether elderly or disabled pedestrians use the footpath
- whether the existing footpath surface creates a hazard for pedestrians
- how much vehicle traffic occurs along the route.

### **Report**

Funds of \$250,000 have been allocated in the adopted 2013-2014 budget for the new footpath construction.

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The identified highest priority projects arising from Council's assessment are as follows:

<b>Location</b>	<b>Length (metres)</b>	<b>Project Cost \$</b>
Cleopatra Drive, Rosemeadow South Side – Englorie Park Drive to Demetrius Road	320	27,264
Woodland Road, St Helens Park East Side – Padmelon Avenue to Bus Shelter	40	4,800
Englorie Park Drive, Glen Alpine East Side – Mount Sugarloaf Drive to Cleopatra Drive	120	11,600
Carrington Circuit, Leumeah West Side – Wyatt Place to Angle Road	120	13,824
Angle Road, Leumeah South Side – Pram Ramp to Carrington Circuit	10	850
Kellicar Road, Campbelltown West Side – Narellan Road to Camden Road Reserve	90	7,668
Belmont Road, Glenfield South Side – Balimo Place to Existing	50	4,260
St Johns Road, Bradbury South Side – The Parkway to Jacaranda Avenue	230	21,070
Kings Road, Ingleburn South Side – Dotteral Place to Fields Road	135	11,502
Karrabul Road, St Helens Park East Side – Larapinta Crescent to Existing	132	13,680
Second Avenue, Macquarie Fields South Side – Edgar Street to Brooks Street	290	30,108
Gould Road, Eagle Vale West Side – Opposite Opal Place to Chalcedony Street	360	30,672
Brooks Street, Macquarie Fields East Side – Victoria Rd to Service Lane Fire Station	40	4,100
Evelyn Street, Macquarie Fields West Side – Groundsel Avenue to Child Care Centre	269	22,918
Regan St, Rosemeadow East Side – Existing to 23 Horatio Street	55	4,686
Beverly Road, Campbelltown East Side – Chamberlain Street to School Gate	300	27,020
<b>Sub Total</b>	<b>2561</b>	<b>236,022</b>
<b>Missing Links</b>		<b>13,978</b>
	<b>TOTAL</b>	<b>250,000</b>

The community continues to support the provision of new concrete footpaths to provide increased access and amenity for pedestrians of all ages and abilities. In support of the community, Council in recent years has actively pursued new footpath projects through budget allocations where savings can be achieved.



### **Officer's Recommendation**

That Council adopt the 2013-2014 footpath construction program as detailed in the body of the report.

### **Committee's Recommendation: (Borg/Brticevic)**

That the Officer's Recommendation be adopted.

### **CARRIED**

### **Council Meeting 13 August 2013 (Glynn/Kolkman)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 174**

That the Officer's Recommendation be adopted.

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## **1.4 Ingleburn Station Upgrade**

### **Reporting Officer**

Manager Technical Services

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### **Attachments**

Copy of draft station layout

### **Purpose**

To provide Council with an update of the proposed upgrades to Ingleburn Station by Transport for NSW.

### **History**

On 14 September 2012, the Transport Minister and Member for Campbelltown announced Ingleburn Station would receive an upgrade, which would include improvements to the existing footbridge with the introduction of lifts for improved accessibility, revamped station entrances, upgrades to the station facilities, platforms and improvements to the existing car park and drop off zones.

Representatives from Transport for NSW met with a number of Council staff in May 2013 and presented a concept plan for the station. Council staff provided various comments on the proposal. As a result of this meeting, Transport for NSW has provided Council with a draft plan of the Ingleburn Station upgrade (see attached plan).

### **Report**

#### **Within the station**

The Ingleburn Station upgrade will make the station an easy access station with the following features being provided as part of the upgrade:

- three lifts adjacent to the existing footbridge
  - covered walkways from lifts to platforms
  - refurbished heritage station building for improved staff accessibility and family accessible toilet
  - new building to house public amenities (male and female toilets) and service requirements (back of house facilities)
  - reconfigured station entries at each side of rail corridor
  - platform re-surfacing.
-

### **External to the station**

In addition to these works, there are a number of proposed car/bus-rail interchange works outside the station area. A number of these works are on Council property and Council concurrence to the design would be required prior to works being undertaken. These works include:

- accessible paths of travel to entries and some reworked ramps
- reconfigured accessible parking for compliance
- reconfigured taxis to include accessible space
- relocated bicycle storage
- formalised car parking off Stanley Road
- improvements to existing bus stop and canopy
- extended hardstand for two proposed bus routes on Stanley Road
- provision of CCTV to cover the new infrastructure.

### **Parking study**

At the meeting in May 2013, a number of issues were raised with Transport for NSW in particular a request to have a more detailed review of the provision of commuter parking at the station. Accordingly Council has provided a copy of the recent parking study that was undertaken for the Ingleburn CBD, for review by Transport for NSW. Transport for NSW is reviewing this situation, noting that this extended parking provision was outside the original brief of works for the station.

### **Bike lockers**

Transport for NSW were also advised that the inclusion of cycleways is considered to be of high importance in the area. The current locations of the two banks of bike lockers were discussed. It was noted that there are 12 bike lockers located at the station and 12 additional lockers located 170m away, which have a low utilisation rate. Transport for NSW is investigating if all lockers can be consolidated in a location closer to the station.

### **Bunya tree**

The Bunya tree at the end of Oxford Road was highlighted as a potential risk to pedestrians by Transport for NSW. As the station area is being expanded and bus canopies moved to the south of their current location, there is little protection for the public from the falling seed pods. Transport for NSW has been reviewing various alternatives such as nets and awnings that could be constructed to catch the falling pods. Transport for NSW recognises the importance of the tree, but suggested that the tree was a real risk to public safety and consideration may have to be given to remove the tree. Transport for NSW was advised that the removal of the tree was not the preferred option and a more detailed review of possible solutions was required.

### **Kiss and ride options**

Council also requested that Transport for NSW review the area on the west side of the station to provide a kiss and ride facility. The draft design has not improved this situation and Council staff expressed their concerns with Transport for NSW for better solutions.

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The anticipated commencement date for the project is mid 2014 with completion in 2015. Further project meetings are to be held regarding the design of the street frontage of the station and further information will be provided to Council as it becomes available.

### **Officer's Recommendation**

That Council continue discussions with Transport for NSW and provide Council updates on the progress of any further proposals for Ingleburn Station.

Having declared an interest in regard to Items 1.4 and 1.5, Councillor Chanthivong left the room and did not take part in debate nor vote on these items.

### **Committee's Recommendation: (Hawker/Borg)**

That the Officer's Recommendation be adopted.

### **CARRIED**

Having declared an interest in regard to Items 1.4 and 1.5, Councillor Chanthivong left the chamber and did not take part in debate nor vote on these items.

### **Council Meeting 13 August 2013 (Glynn/Kolkman)**

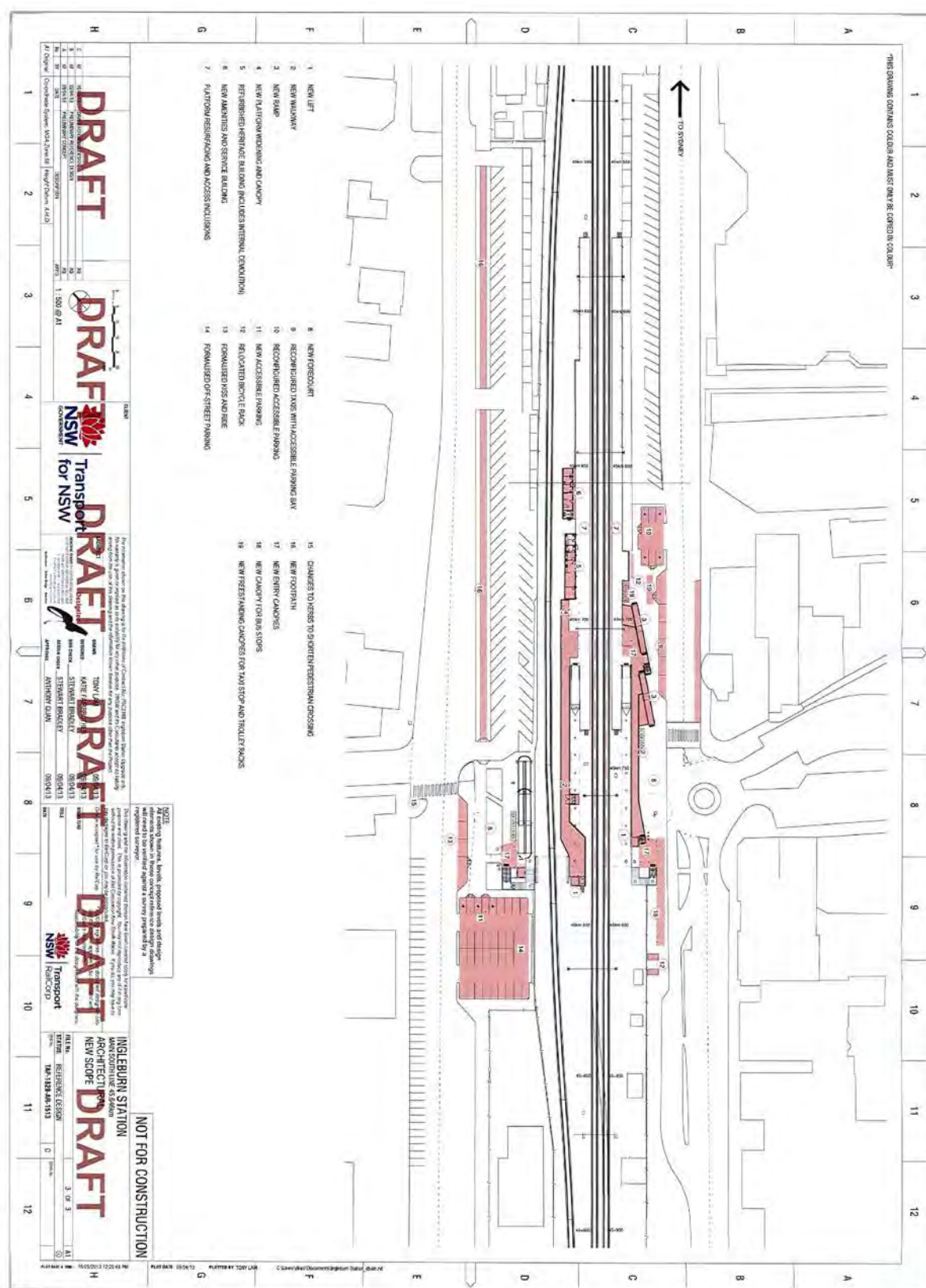
That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 175**

That the Officer's Recommendation be adopted.

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# ATTACHMENT



## 1.5 Roads and Maritime Services - 2013-2014 Road Funding Grants

### Reporting Officer

Manager Technical Services

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### Attachments

Letter of advice from Roads and Maritime Services dated 15 July 2013.

### Purpose

To update Council on advice received regarding the indicative road programs from Roads and Maritime Services.

### Report

Council has been formally advised of the overall funding program proposed by RMS for various projects and programs for the 2013-2014 financial year, totalling \$1,740,000.

Comments on the program are provided as follows:

#### Bicycle and Pedestrian Programs

Thomas Acres Reserve, Ambarvale - Cycleway	\$35,000
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Burrendah Reserve, Raby - Cycleway Stage 1	\$65,000
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#### Regional Roads

Eagle Vale Drive from Epping Forest Drive, Eagle Vale	\$600,000
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Ben Lomond Road from Airds Road, Cary Grove, Minto	\$55,000
--	----------

Blaxland Road (s/b) from The Kraal Drive, Campbelltown	\$125,000
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Gilchrist Drive from Kellicar Road, Campbelltown	\$120,000
--	-----------

#### Block Grants

The traffic component is used for the maintenance of traffic signs and linemarking	\$310,000
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The road component is used for maintenance activities on Regional roads	\$305,000
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The supplementary road component is used for Regional roads pavement maintenance	\$125,000
--	-----------

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Appropriate matching funds have been provided in Council's budget 2013-2014 for the above projects and programs.

### **Officer's Recommendation**

That Council accept the Roads and Maritime Services grant offers as identified in the report in conjunction with the associated grant offer conditions.

### **Committee's Recommendation: (Hawker/Brticevic)**

That the Officer's Recommendation be adopted.

### **CARRIED**

At the conclusion of the discussion regarding Items 1.4 and 1.5, Councillor Chanthivong returned to the room for the remainder of the meeting.

### **Council Meeting 13 August 2013 (Glynn/Kolkman)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 176**

That the Officer's Recommendation be adopted.

At the conclusion of the discussion regarding Items 1.4 and 1.5, Councillor Chanthivong returned to the chamber for the remainder of the meeting.

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## ATTACHMENT 1



Transport  
Roads & Maritime  
Services

15 July 2013

HL1613 06:11 PM 15/07/13

Our Reference: 76.5415  
Contact: Mr Chris Goudanas

General Manager  
Campbelltown City Council  
PO Box 57  
Campbelltown NSW 2560

Email: [council@campbelltown.nsw.gov.au](mailto:council@campbelltown.nsw.gov.au)

Subject: 2013\_2014 Program Funding

Dear Mr Tosi

Please find attached a list of funding allocations to Campbelltown City Council for 2013\_2014 following the release of the NSW State Budget. The amounts shown in the attached table are for all projects to be undertaken by Councils. Projects to be undertaken by Roads and Maritime Services are not included in the list.

The funding includes Block Grant and REPAIR Program funding allocations to assist Council to manage its Regional Roads. The Minister for Roads has also included a Supplementary Roads allocation under the Block Grant to be used at Council's discretion for works on Regional Roads.

The 2013\_2014 Regional Road Block Grant Agreement applies to all funds for works accepted for the Block Grant components.

The funding in the attached table also includes local pedestrian and bicycle projects.

Individual program managers will be contacting council regarding details of specific work and any special arrangements that might apply. Please note Federal Blackspot and State Blackspot program details, funding allocation and specific reporting requirements have been forwarded under separate letters by the RMS Road Safety Section.

### *Council Funding and Project Acceptance:*

The funds are provided in accordance with RMS document "Arrangements with Councils for Road Management" (<http://www.rta.nsw.gov.au/doingbusinesswithus/lgr/index.html>).

Council's formal acceptance of both the funding allocations and commitment to the works is required by 1st September, 2013.

### Roads & Maritime Services

Level 7, 27 Argyle Street, Parramatta NSW 2150  
T 02 8849 2331 | E [Chris.Goudanas@rms.nsw.gov.au](mailto:Chris.Goudanas@rms.nsw.gov.au)

[www.rms.nsw.gov.au](http://www.rms.nsw.gov.au) | 13 17 82

Please note that the advice of funds now contained on the attached sheet is for actual value of work and does not include GST - the 10% GST component will be added when the RMS makes payment.

*Project Completion:*

Council is reminded that RMS funded projects should target 50% project expenditure by December, 2013, with project completion by end of March, 2014, in accordance with the Memorandum of Understanding. N.B. These targets may be used as performance measures in future funding submission considerations.

*Claim for Payments:*

Payments to Council will follow the same format as last year, namely, Council has only to submit a claim for payment using the Recipient Created Tax Invoice (RCTI) and not a Tax Invoice. However, claims for payment for works covered by the Regional Road Block Grant Agreement are not required as RMS will make quarterly payments to Council during the 2013\_2014 financial year as outlined in the Memorandum of Understanding (MOU). For the Traffic Route Lighting Subsidy the Authority will forward the payment automatically to Council towards the end of the 2013\_2014 financial year.

In your submission of claims please include the project number on the claim form as listed next to the project on the attached list.

A copy of the Memorandum of Understanding (MOU), which includes the Program Management Cycle, Key Requirements under the MOU and Project Pro-formas, are available on the RMS Internet Web Site

<http://www.rta.nsw.gov.au/doingbusinesswithus/trafficfacilities/localcouncils/memorandumofunderstanding.html>

Yours faithfully



Chris Goudenas  
Council Liaison & Regional Projects Manager

## CAMPBELLTOWN CITY COUNCIL

### 2013\_2014 Program Funding

*ONLY for Projects undertaken by Council.  
 Does **NOT** include projects undertaken by RMS*

#### Bicycle and Pedestrian Programs: Contact David Lance 8849 2171

PROJECT	PROGRAM POSITION	PROJECT DESCRIPTION	RMS ALLOCATION
T/06066	27304	Thomas Acres Res, Ambervale - cycleway <b>Funded 50/50</b>	\$ 35,000
T/06067	27304	Burrendah Reserve, Raby - cycleway Stg 1 <b>Funded 50/50</b>	\$ 65,000
<b>TOTAL</b>			<b>\$ 100,000.00</b>

#### Regional Roads: Contact Chris Goudanas 8849 2331

PROJECT	PROGRAM POSITION	PROJECT DESCRIPTION	RMS ALLOCATION
A/01898/24/E	22602	Eagle Vale Drive from Epping Forest Dr Eagle Vale <b>Funded 50/50</b>	\$ 600,000
A/01898/24/B	22602	Ben Lomond Road from Airds Rd Cary grove <b>Funded 50/50</b>	\$ 55,000
A/01898/24/K	22602	Blaxland Rd (s/b) from The Kraal Dve, Campbelltown <b>Funded 50/50</b>	\$ 125,000
A/01898/24/G	22602	Gilchrist Drive from Kellicar Rd, Campbelltown <b>Funded 50/50</b>	\$ 120,000
98458	27504	Block Grant <b>TRAFFIC FACILITIES</b>	\$ 310,000
A/04677	22601	Block Grant <b>ROADS</b>	\$ 305,000
A/04680	22604	Block Grant <b>Supplementary Road Component</b>	\$ 125,000
<b>TOTAL</b>			<b>\$1,640,000</b>

<b>TOTAL Allocation</b>	<b>\$1,740,000</b>
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## **2. OPERATIONAL SERVICES**

**No reports this round**

## **3. ASSETS AND SUPPLY SERVICES**

### **3.1 T13/09 Supply and Operate Amusement Rides and Carnival Activities**

#### **Reporting Officer**

Acting Manager Assets and Supply Services and Acting Manager Communications and Marketing

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#### **Attachments**

Nil

#### **Purpose**

To advise Council of the tenders received for the supply and operation of amusement rides and carnival activities at the Festival of Fisher's Ghost Carnival and recommend that Council decline to accept any tenders and enter into negotiations with the tenderers with a view of entering into a contract in relation to the subject matter of the tender.

#### **History**

Council had a contract for the supply and operation of amusement rides and carnival activities for the Festival of Fisher's Ghost Carnival that expired on 31 December 2012. As Council requires these services for the upcoming festival, Council invited tenders for the new contract.

#### **Report**

##### **Legislation**

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's procurement policy and procedures.

##### **Contract term**

The term for this contract will be for a period of three years with two by one year options for extension to be exercised at Council's discretion.

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### **Advertising of tenders**

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 13 and 20 May 2013. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

A tender briefing was held at Bradbury Park, Bradbury on Wednesday 5 June 2013.

### **Tenders received**

Tenders closed on Tuesday 18 June 2013. Two on-time responses were received from the following organisations:

- Joyland Amusements Pty Ltd
- OCS Fun Pty Ltd.

### **Tender document**

Organisations were requested to submit the following information with their tender response:

- company details
- references
- company experience and subcontracting details
- proposed amusement rides, games and cancellation policy
- risk management
- price
- insurances
- work health and safety management systems
- environmental practices
- conflict of interest declaration
- additional terms of contract protecting the tenderer's business requirements.

### **Evaluation process**

The Evaluation Panel, consisting of officers from Communications and Marketing, Operational Services and Governance and Administration evaluated the tenders against the following weighted assessment criteria:

- company experience and subcontractors
- proposed amusement rides and games including ticket prices, proposed site layout and cancellation policy
- risk management
- suitability of standard pricing
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

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The work health and safety and environmental practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was based on an estimated number of ticket sales on a large mechanical ride, a small mechanical ride and an inflatable for one day.

The Request for Tender required tenderers to nominate a percentage of gross revenue from ticketed rides and games/sideshow taking, payable to Council after each event.

Following the closure of tenders, it was apparent that the games/sideshow component involved cash sales only, which raises doubt over Council's ability to audit the accuracy of gross revenue from these activities.

The Evaluation Panel considered it appropriate to decline to accept any of the tenders and invite both organisations to submit to Council a nominated lump sum price payable to Council for games/sideshow and a nominated percentage of auditable amusement rides ticket sales.

### **Recommendation of the Evaluation Panel**

That Council decline to accept any of the tenders in accordance with Clause 178(1)(b) of the *Local Government (General) Regulation 2005* and enter into negotiations with the tenderers with a view of entering into a contract in relation to the subject matter of the tender in accordance with Clause 178 (3)(e) of the *Local Government (General) Regulation 2005*.

### **Assurance of the process undertaken**

In accordance with Council's procurement procedures, a Tender Review Panel, consisting of members of Council's Executive, reviewed the tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

### **Officer's Recommendation**

1. That Council decline to accept any of the tenders in accordance with Clause 178(1)(b) of the *Local Government (General) Regulation 2005* and enter into negotiations with the Joyland Amusements Pty Ltd and OCS Fun Pty Ltd with a view of entering into a contract in relation to the subject matter of the tender in accordance with Clause 178 (3)(e) of the *Local Government (General) Regulation 2005*.
2. In accordance with Clause 178(4)(b) of *Local Government (General) Regulation 2005* the reason Council are resolving to enter into negotiations with the tenderers and not inviting fresh tenders is that it is anticipated that a satisfactory outcome can be achieved with one of the tenderers.

### **Committee's Recommendation: (Hawker/Mead)**

That the Officer's Recommendation be adopted.

**CARRIED**

---

**Council Meeting 13 August 2013 (Glynn/Kolkman)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 174**

That the Officer's Recommendation be adopted.

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## **3.2 T13/17 Channel Mowing**

### **Reporting Officer**

Acting Manager Assets and Supply Services

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### **Attachments**

This confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence.

Evaluation and Pricing Matrix

### **Purpose**

To advise Council of the tenders received for T13/17 Channel Mowing and recommend that Council accept the tender submitted by Cliff Fenner Tractor Slashing Pty Ltd t/as Greencare Landscape Maintenance.

### **History**

Council currently has in place a contract for channel mowing which is due to expire on 30 August 2013. As Council continues to utilise the contract, a new contract will need to be in place prior to 30 August 2013. Council invited tenders for the new contract.

### **Report**

#### **Legislation**

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's procurement policy and procedures.

#### **Contract expenditure**

Funds for these works are allocated in Council's budget.

#### **Contract term**

The term for this contract will be for a period of two years with two 12 month options for extension.

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### **Advertising of tenders**

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 3 and 10 June 2013. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

### **Tenders received**

Tenders closed on Tuesday 25 June 2013. Five on-time responses were received from the following organisations:

- Andrew Berkhout t/as Ferngully Landscapes
- Cliff Fenner Tractor Slashing Pty Ltd t/as Greencare Landscape Maintenance
- GLG GreenLife Group Pty Ltd
- Newlink Pty Ltd
- Tahmoor Rural Services Pty Ltd.

### **Tender document**

Organisations were requested to submit the following information with their tender response:

- experience including any details of subcontractors and their experience
- nominated staff
- specifications of equipment
- price
- insurances
- work health and safety management systems
- environmental practices
- details of any subcontractors and their experience
- conflict of interest declaration
- additional terms of contract protecting the tenderers' business requirements.

### **Evaluation process**

The Evaluation Panel, consisting of officers from Operational Services and Development Services evaluated the tenders against the following weighted assessment criteria:

- experience of the company (including any subcontractors)
- nominated staff
- specifications of equipment
- price
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The work health and safety and environmental practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

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The scoring of tendered prices was determined based on three total channel cuts per year over the life of the contract.

### **Recommendation of the Evaluation Panel**

Cliff Fenner Tractor Slashing Pty Ltd t/as Greencare Landscape Maintenance provided the best response to Council and is recommended for the provision of channel mowing as they:

- demonstrated experience in the provision of similar works
- provided sufficient details of nominated staff
- detailed sufficient equipment which meet Council's specifications
- presented the cheapest price for both a full cut and channel floor cut
- provided satisfactory work health and safety documentation.

### **Tenders not recommended**

Andrew Berkhout t/as Ferngully Landscapes are not recommended as they:

- did not nominate equipment which meet Council's requirements
- tendered pricing which was not as competitive as the recommended tenderer.

GLG GreenLife Group Pty Ltd are not recommended as they:

- tendered pricing which was not as competitive as the recommended tenderer.

Newlink Pty Ltd are not recommended as they:

- tendered pricing which was not as competitive as the recommended tenderer.

Tahmoor Rural Services Pty Ltd are not recommended as they:

- tendered pricing which was not as competitive as the recommended tenderer.

### **Assurance of the process undertaken**

In accordance with Council's procurement procedures, a Tender Review Panel, consisting of members of Council's Executive, reviewed the tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

### **Management of proposed contract**

Cliff Fenner Tractor Slashing Pty Ltd t/as Greencare Landscape Maintenance provided limited generic environmental information within their tender. Council will work with the recommended organisation to ensure their compliance with Council's environmental standards prior to commencement of any works.

The contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

---

### **Officer's Recommendation**

1. That Council accept the offer of Cliff Fenner Tractor Slashing Pty Ltd t/as Greencare Landscape Maintenance for the provision of channel mowing for a period of two years with two 12 month options for extension.
2. That the contract documents be executed under the Common Seal of Council.
3. That the unsuccessful tenderers be notified of the results of the tender process.

### **Committee's Recommendation: (Borg/Bricevic)**

That the Officer's Recommendation be adopted.

### **CARRIED**

### **Council Meeting 13 August 2013 (Glynn/Kolkman)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 174**

That the Officer's Recommendation be adopted.

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## **4. EMERGENCY SERVICES**

### **4.1 SES Quarterly Activity Report**

#### **Reporting Officer**

Director City Works

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#### **Attachments**

Nil

#### **Purpose**

To inform Council of the activities of the Campbelltown State Emergency Service (SES) for the quarter ending June 2013.

#### **Report**

##### **Emergency requests**

A total of 44 requests for assistance requiring 451 volunteer hours were completed during this quarter, with the unit being fully operational on four occasions. Tasks involved tarping of roofs, making damaged trees safe and general assistance to residents and commercial premises due to heavy rain, wind and local flooding. Local rivers were monitored and Council, the police and other local SES units were kept informed of the flood levels on the Georges and Nepean Rivers.

##### **Out of area assistance**

The unit was deployed out of the area on one occasion. Volunteers were deployed to Sutherland due to storms and flooding in these areas.

A total of four volunteer hours were completed.

##### **Community engagement**

- Council community function.

A total of 56 volunteer hours were completed.

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### **Community events**

The SES volunteers assisted and participated in the following events. Assistance was generally in the form of pedestrian and traffic management:

- Menangle Park Raceway Racing
- ANZAC Day traffic and pedestrian assistance
- Disability and Aged Emergency Awareness Forum
- Bridge to Bridge safety management and traffic assistance.

A total of 147 volunteer hours were completed.

### **Conference and meeting attendance**

A number of volunteers participated in planning and information meetings including the following:

- media and community engagement meetings at Region
- swift water technical meetings at region
- senior management meeting
- SWAT meeting for Training Coordinator
- team leaders meeting
- Local Emergency Management Committee meeting
- meeting with Council
- peer support meetings
- Controller's conference for Sydney Southern Region
- flood rescue boat meetings.

Regional and section heads meetings were also attended.

### **Training**

Training in Chainsaws, General Rescue, First Aid, Peer Support, Swift Water, Flood Boat, Map Reading and Storm and Water Damage were covered in this quarter.

Total number of volunteer hours: 4475

Members were involved in training and assessing for other units on a number of occasions. These included: Assessors, Storm and Water Damage, Skills Trainer, Requests for Assistance Online and Evidence Gatherer.

The units that were assisted: Wollondilly, Liverpool and Sydney Southern Region.

Four members completed 38 hours.

**Total volunteer hours for this quarter:** 6148 hours committed.

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**Officer's Recommendation**

That the information be noted.

**Committee's Recommendation: (Hawker/Mead)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 13 August 2013 (Glynn/Kolkman)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 174**

That the Officer's Recommendation be adopted.

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## **4.2 Joint Local Emergency Management Committee**

### **Reporting Officer**

Manager Technical Services

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### **Attachments**

Minutes of the Joint Local Emergency Management Committee (Campbelltown) held on 11 July 2013.

### **Purpose**

To advise Council of the outcome of the Joint Emergency Management Committee meeting held on 11 July 2013.

### **Report**

The meeting of the Joint Emergency Management Committee included Campbelltown, Camden and Wollondilly Council representatives as well as the Ambulance Service, NSW Police, NSW Fire and Rescue, State Emergency Service (SES), Rural Fire Service (RFS) and Primary Industries.

The key issues that were discussed included:

#### **Community Forum for Fire Awareness**

The representative for Wollondilly Shire Council advised a community forum for their Local Government Area has been set for 27 August 2013 at 7.00pm to discuss bushfire prone schools and child care centres.

#### **Community Protection Plan for Wedderburn**

A presentation was made by Rural Fire Service advising the Committee on the progress of the Community Protection Plan for Wedderburn. A working group of Campbelltown agencies will be formed to discuss the plan, in particular:

- a) Activation Level and Evacuation Plans
- b) Funding Opportunities
- c) Community Education.

#### **Formalisation of Joint LEMC's**

The decision to amalgamate the three Macarthur Council's LEMC's was deferred to the December 2013 meeting, as Wollondilly and Wingecarribee Councils are currently reviewing potential amalgamations.

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**Road Closures – Community Awareness**

The Wollondilly Local Emergency Management Officer (LEMO) is currently investigating a mobile web-based solution to advise the relevant emergency agencies and residents of road closures, traffic control and road works within the area. More information will be provided next meeting.

**Officer's Recommendation**

That the information be noted.

**Committee's Recommendation: (Hawker/Borg)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 13 August 2013 (Glynn/Kolkman)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 174**

That the Officer's Recommendation be adopted.

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## ATTACHMENT 1

### **JOINT EMERGENCY MANGEMENT COMMITTEE MEETING**

Minutes of the **JOINT EMERGENCY MANAGEMENT COMMITTEE** Meeting held in the Emergency Operations Centre Sark Grove Minto on Thursday 11 July 2013 commencing at 1700 hours.

#### **1. ATTENDANCE**

John Dodd	Campbelltown City Council - Representative for the General Manager (Acting Chair)
Kevin Lynch	Campbelltown City Council - Local Emergency Management Officer (LEMO)
Alan Davies	Campbelltown City Council - LESFAC
Ally Dench	Wollondilly Shire Council - Deputy General Manager
Justin Nyholm	Wollondilly Shire Council - Local Emergency Management Officer (LEMO)
Stuart Fisher	NSW Police - Regional Emergency Management Officer (REMO)
Mark Kellert	NSW Police - Macquarie Fields LAC (E.M. Officer)
Sean Gersbach	NSW Police - Macquarie Fields LAC - Local Emergency Operations Coordinator (LEOCON)
Wayne Benson	NSW Police - Campbelltown LAC - Deputy LEOCON
George Psaroudis	NSW Police - Campbelltown LAC
Stephen Parry	NSW Police - Camden LAC - Deputy LEOCON
Ian Shepherd	State Emergency Services - Controller Campbelltown
Kerry Parkinson	Rural Fire Service - Acting Zone Manager
David Stimson	Rural Fire Service - Picton
Denys Cato	Department of Health
Ashley Hunt	Ambulance NSW
Anne Oakenful	NSW Department Primary Industries
Mick Carroll	NSW Fire and Rescue
Nicole Boyle	Campbelltown City Council - Secretary

#### **APOLOGIES**

Paul Tosi	Campbelltown City Council - General Manager and Chair
Lindy Deitz	Campbelltown City Council - Acting General Manager and Chair
Les McMahon	Wollondilly Shire Council - General Manager
Michael McInerney	Community Services
Philip Lindsay	NSW Fire and Rescue

#### **2. CONFIRMATION OF MINUTES**

The minutes of the Joint Local Emergency Management Committee (LEMC) meeting held at Wollondilly on 14 March 2013 were accepted.

#### **3. BUSINESS ARISING FROM MINUTES**

##### **Local Flood Plan**

Item deferred to next meeting.

##### **Funding Hazardous Spill Clean up**

The REMO advised a letter was written to SEMC, however no response has been received as yet. A follow up letter will be sent soon.

##### **Bushfire Prone Schools and Childcare Centres**

A Community Forum has been set for 27 August 2013 at 7.00pm. Wollondilly Shire Council will confirm invites have been sent to Campbelltown and Camden.



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**JOINT EMERGENCY MANAGEMENT COMMITTEE MEETING**

Minutes of the **JOINT EMERGENCY MANAGEMENT COMMITTEE** Meeting held in the Emergency Operations Centre Sark Grove Minto on Thursday 11 July 2013 commencing at 1700 hours.

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**4. AGENCY REPORTS**

Police	Written report attached.
NSW F&R	Emergency Response training has occurred with Doctors, RFS and Canine Police Unit which went well.
RFS	Written report attached.
SES	Written report attached. (Also thanked both Macquarie Fields Police and Campbelltown City Council with their help during the recent flooding). No reports from Camden and Wollondilly Units.
Campbelltown Council	Written report attached. (Also advised Cambridge Avenue flooding notifications worked well, however you require a smart phone to receive alerts).
Wollondilly Council	Written report attached.
Health	Currently very quiet time. Pandemic plans are currently being reviewed.
Ambulance NSW	New Superintendent has been appointed for the area.
Community Services	No report received or representative at the meeting.
REMO	Verbal report on the broader emergency management issues.
DPI	Nothing to report.

**5. GENERAL BUSINESS**

**Community Protection Plan (CPP) Wedderburn**

Kerry Parkinson (RFS) gave a presentation advising the Committee on the progress of the Community Protection Plan for Wedderburn.

Discussion occurred regarding Lysaght Road not being a road, but a fire trail and an unsuitable route for an alternative access to Wedderburn Road during fire events.

The draft CPP has identified the difficulties in moving large numbers in an emergency. Although there are no Neighbourhood Safer Places sites in Wedderburn, other options need to be considered.

Further discussions are required as soon as possible on:

- a) Activation Levels and Evacuation Plans
- b) Funding Opportunities
- c) Community Education

Wollondilly Shire Council to be part of planning as they have similar locations within their boundaries. Council, Police, SES, Fire & Rescue and RFS to be involved in discussions.

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**JOINT EMERGENCY MANGEMENT COMMITTEE MEETING**

Minutes of the **JOINT EMERGENCY MANAGEMENT COMMITTEE** Meeting held in the Emergency Operations Centre Sark Grove Minto on Thursday 11 July 2013 commencing at 1700 hours.

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REMO suggested that a representative of the Department Premier and Cabinet (DPC) be invited to the working group meeting.

**ACTION** - Acting Chair to call a working group between Campbelltown City Council, Police, Fire & Rescue, RFS, DPC and Wollondilly Shire Council to discuss activation levels and evacuation plans and report back at next LEMC meeting.

**Amalgamation of LEMC's**

Campbelltown City Council indicated their preference for the LEMC's to remain in its current format rather than forming a combined LEMC.

Wollondilly Shire Council advised a report was going to Council on Monday 15 July 2013 regarding Council initiating discussions with Wingecarribee Shire Council on possibly merging, in line with the Local Government Reform and would await the outcome before considering amalgamation of LEMC's.

**Notification by RMS of road closures and openings in weather events**

Wollondilly Shire Council LEMO, advised the Committee of recent issues experienced with the Transport Management Centre and the opening/closing of Menangle Bridge. With the recent flooding at Menangle Park, the Roads and Maritime Services (RMS) opened the bridge but failed to notify the Council. This left signs out on the road network that were still informing motorists the bridge was closed. Traffic Management Centre is more focussed on State Roads and not local traffic issues leaving local government with limited ability to inform drivers of local closures.

Advised notifications to member agencies work well during the day but more difficult at night.

The Wollondilly LEMO is currently investigating a mobile web-based solution to advise the relevant emergency agencies and residents of road closures, traffic control and road works within the area. Campbelltown LEMO also supported this solution.

**6. Dates of EMC Meetings for 2013**

24 July 2013	DEMC (SES Bankstown)	10am
5 September 2013	LEMC Camden	3pm
19 September 2013	LEMC Campbelltown	3pm
15 October 2013	LEMC Wollondilly	3pm
27 November 2013	DEMC (SES Bankstown)	10am
5 December 2013	Joint LEMC Camden	5pm

**MEETING CLOSED AT 1820 HOURS**

## **4.3 Macarthur Bushfire Management Committee Report 06/08/13**

### **Reporting Officer**

Manager Technical Services

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### **Attachments**

Minutes of the Macarthur Bushfire Management Committee Meeting held on 8 July 2013.

### **Purpose**

To advise Council of the outcome of the Macarthur Bushfire Management Committee held on 8 July 2013.

### **Report**

The Macarthur Bushfire Management Committee (MBFMC) is coordinated by the Rural Fire Service (RFS) and covers the bushfire management planning of the Local Government Areas of Camden, Campbelltown and Liverpool and includes all major land holders in its membership. The committee meets quarterly and reports on activity over the previous three months operation.

A number of key operational and planning issues were considered and dealt with at the committee including:

#### **Wedderburn Community Protection Plan (CPP)**

The draft CPP was discussed and further liaison is required to include the proposed Strategic Fire Advantage Zones for the Dharawal Reserve in the Fire Management Strategy. It is anticipated the CPP will be adopted next meeting.

#### **Long Point Community Fire Unit Brigade**

RFS will be meeting with members of the Long Point Community Fire Unit Brigade at Macquarie Fields. The community fire units are being transferred from Fire and Rescue NSW (FRNSW) to the RFS. The RFS intends on supplying two units to replace the existing single unit under the FRNSW.

#### **Road Side Vegetation Maintenance**

RFS advised the importance of maintaining road side vegetation, particularly North-South running roads in Liverpool LGA for grass fire suppression in the coming months.

#### **Bents Basin, Liverpool LGA**

A portion of the Girl Guides Camp at Bents Basin will be transferred to National Parks and Wildlife Services.

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### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Brticevic/Hawker)**

That the Officer's Recommendation be adopted.

### **CARRIED**

### **Council Meeting 13 August 2013 (Glynn/Kolkman)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 174**

That the Officer's Recommendation be adopted.

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## ATTACHMENT 1

### Amended Minutes of the meeting of the Macarthur Zone Bushfire Management Committee Fire Control Centre, Minto – 8<sup>th</sup> July 2013.

- 1.0 ATTENDEES.**
- |      |                   |                           |                |
|------|-------------------|---------------------------|----------------|
| 1.1  | Jeff Wood         | Rural Fire Service (Vol)  | Member (Chair) |
| 1.2  | Kerry Parkinson   | Rural Fire Service        | Member (XO)    |
| 1.3  | Hendro Harsojo    | Camden Council            | Observer       |
| 1.4  | John Pearson      | Rural Fire Service        | Observer       |
| 1.5  | Michael Markwort  | Rural Fire Service        | Observer       |
| 1.6  | Alf Raistrick     | Rural Fire Service (Vol)  | Member         |
| 1.7  | Kevin Lynch       | Campbelltown City Council | Member         |
| 1.8  | Frank Muscat      | Endeavour Energy          | Member         |
| 1.9  | Rosa Pangallo     | Office of Strategic Lands | Member         |
| 1.10 | Stuart Fisher     | REMO NSW Police           | A/Member       |
| 1.11 | Clr Greg Copeland | Camden Council            | Member         |
| 1.12 | Anthony Horwood   | National Parks            | Observer       |
| 1.13 | Shaun Elwood      | National Parks            | Member         |
| 1.14 | Joel Daniels      | Liverpool City Council    | Member         |
| 1.15 | Robert Kolano     | Holsworthy Military Area  | Member         |
- 2.0 APOLOGIES.**
- |      |                 |                           |          |
|------|-----------------|---------------------------|----------|
| 2.1  | Fiona Stalgis   | Camden Council            | Member   |
| 2.2  | Mark Fletcher   | Railcorp                  | Member   |
| 2.3  | Phillip Lindsay | FRNSW                     | Member   |
| 2.4  | Peter Harle     | Liverpool Council         | Member   |
| 2.5  | Renee Winsor    | Campbelltown City Council | Observer |
| 2.6  | Jacob Messer    | Western Sydney Parklands  | Member   |
| 2.7  | Bruce Leishman  | Sydney Trains             |          |
| 2.8  | Eddie Blackwell | Sydney Trains             |          |
| 2.9  | Mark Kellert    | NSW Police                |          |
| 2.10 | Paul Hawker     | Campbelltown City Council | Member   |
- Meeting Open: 1030 hours
- .
- 3.0 Minutes Last Meeting.**
- Minutes accepted as a true and accurate record.**  
**Moved: Kevin Lynch**  
**Seconded: Greg Copeland**  
**Carried**
- 4.0 Business Arising:**
- 4.1 BPMC Contact Directory – RFS to recirculate the request for information from members and observers.
- 4.2 Dharawal Rehab works – Anthony Horwood reports that erosion control works are now complete. No existing fire trails have been closed. Reveg works occurring in Archers Field. Upland Swamp protection plan works. Majority of works to 10T and 10B fire trails.
- 5.0 Correspondence:**
- 5.1 Correspondence In - Nil
- 5.2 Correspondence Out - NIL
- 5.3 **Business Arising from the correspondence:**
- 5.3.1
- 6.0 Agency Reports.**
- Fire & Rescue NSW – Nil.
  - RFS Community Safety – nil



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**Amended Minutes of the meeting of the Macarthur Zone Bushfire Management Committee**  
**Fire Control Centre, Minto – 8<sup>th</sup> July 2013.**

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- **Police** - Nil
- **National Parks** – Reports from Illawarra area attached.  
Further APZ work to be conducted Leacock RP & former Ingleburn Military Areas are in process of being transferred to NPWS. No HRs planned for burn season.
- **Office of Strategic Lands** – APZ Maintenance continuing. Slow down this time of year due to reduced growth. Fire Trail maintenance continuing.
- **Campbelltown Council** – Report Attached
- **Regional Emergency Management** – Nil Report
- **Western Sydney Parklands Trust** – APZ and slashing works as programmed.
- **Camden Council** – Verbal report given. Normal APZ slashing being undertaken
- **Mt Annan Botanical Gardens** – BY EMAIL : extended wet weather has prevented our routine slashing/mechanical hazard reduction, particularly along the eastern boundary. This work will be completed once we are able to access the sites with machinery.
- **Liverpool City Council** – Nothing to report.
- **Endeavour Energy** – 75% of pre bush fire season inspections completed. Very few faults and defects.
- **Crown Lands** – nil
- **RFS Operations** – Report attached

**7.0 Business Papers / Agenda items**

**7.1 Wedderburn Community Protection Plan**

DRAFT Community Protection Plan tabled. Ongoing discussion, particularly regarding the proposed SFAZ's for the Dharawal Reserve on the reviewed Fire Management Strategy. Further liaison to be undertaken to include these SFAZ's in the plan.

Adoption of the Wedderburn CPP be held over to the September BFMC meeting to allow for further consultation with BFMC Agencies, in particular NPWS and Military.

Seconded Greg Copeland  
CARRIED.

CPP Maps to be emailed to NPWS/Military and Campbelltown Council.

**Moved:** Rob Kolano  
**Seconded:** Greg Copeland  
Carried

**8.0 General Business**

- 8.1** Long Point Community Fire Unit brigade. Kerry Parkinson reported that the RFS will be meeting with the members of the existing FRNSW CFU at Macquarie Fields Station to introduce the RFS and begin the process of swapping the existing CFU for two RFS Units.
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**Amended Minutes of the meeting of the Macarthur Zone Bushfire Management Committee**

**Fire Control Centre, Minto – 8<sup>th</sup> July 2013.**

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- 8.2 John Pearson advised that it is vital that road side maintenance, particularly the North South running roads in Liverpool LGA be maintained for Grass Fire suppression for the coming months. With rapid grassland growth there is an increased risk of grassland fires.
- 8.3 Garth asked for an update from Shawn Elwood on Little Mountain in Bents Basin. Shawn advised that no fuel reduction activities are currently planned. Fuel load assessments indicate it is probably 18 months away.
- 8.4 Shawn provided the committee with an update on the status of the Girl Guides Camp at Bents Basin. A portion of this land is to transfer to NPWS shortly.

Chairman Jeff Wood thanked everyone for their attendance.

**Meeting Closed 12:15hrs**

**NEXT MEETING: Monday 2 September 10:30am.**

**LOCATION: West's Leagues Club.**

Unadopted

## **5. GENERAL BUSINESS**

Nil.

## **19. CONFIDENTIAL ITEMS**

### **19.1 Confidential Report Directors of Companies**

#### **Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

There being no further business the meeting closed at 7.42pm.

W Glynn  
CHAIRPERSON

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