

Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 8 October 2013.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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Minutes of the City Works Committee held on 8 October 2013

Present

- Councillor P Lake (Chairperson)
- Councillor F Borg
- Councillor G Brticevic
- Councillor W Glynn
- Councillor P Hawker
- Director Business Services - Mr M Sewell
- Director Community Services - Mrs L Deitz
- Acting Director City Works - Mr A Davies
- Acting Manager Assets and Supply Services - Mr W Miller
- Acting Manager Business Assurance - Mr C Taylor
- Acting Manager Communications and Marketing - Ms A King
- Acting Manager Compliance Services - Mr P Curley
- Manager Education and Care Services - Mrs J Uluibau
- Manager Emergency Management - Mr R Blair
- Manager Executive Services - Mr N Smolonogov
- Acting Manager Financial Services - Mr A Butcher
- Acting Manager Governance and Administration - Mrs B Naylor
- Manager Healthy Lifestyles - Mr M Berriman
- Manager Library Services - Mr G White
- Manager Property Services - Mr J Milicic
- Manager Technical Services - Mr K Lynch
- Project Advisor - Mr J Dodd
- Executive Assistant - Mrs D Taylor

Apology (Hawker/Borg)

That the apology from Councillor Dobson be received and accepted.

CARRIED

Note: Councillor A Chanthivong has been granted a leave of absence from Council, incorporating all formal Council and Committee meetings until Tuesday 12 August 2014.

Also in Attendance

Mr Yuta Ando - Koshigaya exchange employee

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Lake.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

Pecuniary Interests

Nil

Non Pecuniary – Significant Interests

Nil

Non Pecuniary – Less than Significant Interests

Nil

1. TECHNICAL SERVICES

1.1 Traffic Committee

Reporting Officer

Manager Technical Services

Attachments

1. Minutes of the Local Traffic Committee Meeting held on 5 September 2013 (contained within this report)
2. Minutes of the Campbelltown Traffic Committee Meeting held on 5 September 2013 (contained within this report)

Purpose

To seek Council's endorsement of the recommendation arising from the Local Traffic Committee and Campbelltown Traffic Committee meeting held 5 September 2013.

Report

RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE HELD ON 5 SEPTEMBER 2013

Reports listed for consideration

LTC 13/26 Fields Road, Macquarie Fields - part road reconstruction

1. That Council undertake the installation of signs and line markings on Fields Road, Macquarie Fields as described by Council's Plan 12480 Sheet 10 with the exception of the speed zone signs.
2. That Council forward an application to the Roads and Maritime Services for a Speed Zone Authorisation for a 40km/h High Pedestrian Activity zone on Fields Road, between Henderson Road and Macquarie Road.

LTC 13/27 Parkside Crescent, Campbelltown Traffic and pedestrian management Improvements

1. That Council approve the provision of two pedestrian crossings in Parkside Crescent as detailed in the report.
 2. That detailed plans be prepared for the crossings and reported back to the Committee.
 3. That Council forward an application to the Roads and Maritime Services for a Speed Zone Authorisation for a 40 km/h High Pedestrian Activity zone on Parkside Crescent from Centennial Drive to Central Road and full length of Hyde Parade.
-

LTC 13/28 Blomfield Road, Denham Court - Review of No Stopping restrictions

1. That Council consult with residents of Number 1, 2, 3, 4 and 5 Blomfield Road, Denham Court in regards to the proposed amendments to parking restrictions in Blomfield Road.
2. Further report to be presented to the Traffic Committee of the outcome of the resident consultation.

General Business

LTC 13/29 Ingleburn Gardens Drive and Campbelltown Road Road Safety

That the information be noted.

RECOMMENDATIONS OF THE CAMPBELLTOWN TRAFFIC COMMITTEE HELD ON 5 SEPTEMBER 2013

Reports listed for consideration

CTC13/26 Mount Erin Road, Campbelltown - Special Event application for Regular Cycling Races

1. That the information be noted.
2. That Council write to the local property owners and businesses of Mount Erin Road seeking their comments and support for the proposed temporary closures for the holding of regular cycle races.
3. That a report be brought back to the Traffic Committee outlining responses from the local business community and consideration of conditions for the holding of the Special Event.

CTC 13/27 National Heavy Vehicle Law Report

1. That the information be noted.
2. Further report be provided to Campbelltown Traffic Committee once more information on the scheme is available.

CTC 13/28 Queen Street, Campbelltown - Special Event Tongan College Ex Student March

1. That Council liaise with Campbelltown Police in programming resources to assist the temporary closure of Queen Street for the holding of the Tonga College Ex-Students march for Saturday 26 October 2013.
 2. As included in the body of the report the Tongan College Ex Student March be classified as a class 4 event.
-

General Business

Nil

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 222

That the Officer's Recommendation be adopted.

1.2 Minutes of the Community Safety Sub Committee Meeting held on 5 September 2013

Reporting Officer

Manager Technical Services

Attachments

Minutes of the Community Safety Sub Committee Meeting held on 5 September 2013

Purpose

To seek Council's endorsement of the Minutes of the Community Safety Sub Committee meeting held on 5 September 2013.

Report

Contained within the report are the recommendations of the Community Safety Sub Committee. Council officers have reviewed the recommendations and they are now presented for the consideration of Council. There are no recommendations that require an individual resolution of Council.

Recommendations of the Community Safety Sub Committee

Reports listed for consideration

8.1 Summary of Crime Statistics for the LGA

That the information be noted.

8.2 Park Smart Stay Secure Program

That the information be noted.

9.1 Main Street Association

That the information be noted.

Officer's Recommendation

That the minutes be noted.

Committee's Recommendation: (Hawker/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 222

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Minutes of the Community Safety Sub Committee

Held Thursday 5 September 2013
in Committee Room 3

Meeting commenced at 12.35pm

1. Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson, Councillor Hawker.

2. Attendance and Apologies

Attendance: Councillor Paul Hawker (Chairperson) - Campbelltown City Council
Wayne Benson - Commander - Campbelltown Police
Sean Gersbach - Commander - Macquarie Fields Police
Allan Connolly - Community Representative
Oscar Cordoba - Community Representative

Also in attendance: Lindy Deitz - Director Community Services - Campbelltown City Council
David Behrens - Road Safety Officer, Campbelltown City Council
Bruce McCausland - Manager Community Resources and Development - Campbelltown City Council
Kristie Chan-Sau - Community Safety Officer
Deborah Taylor - Executive Support - Campbelltown City Council
Maureen Fairless - Main Street Coordinator
Rob Macfarlane - CPO - Macquarie Fields Police
Lisa Campbell - CPO - Campbelltown Police
Greg Inge - Crime Manager - Campbelltown Police

Apologies: Councillor Darcy Lound - Campbelltown City Council
Gary O'Brien - Department of Family and Community Services
Greg Howe - Manager - Police and Community Youth Centre
Melissa Waaka-Smith - Community Representative
Russel Matheson MP – Federal member for Macarthur
Bryan Doyle MP – State member for Campbelltown
Andrew McDonald – State member for Macquarie Fields
Elyse White – Main Street
Kevin Lynch - Manager Technical Services
Garry Mitchell – Director City Works

Welcome and Introduction

Councillor Hawker welcomed all members to the first meeting of the Community Safety Sub Committee for 2013. Each Sub Committee member provided a brief introduction.

3. Declarations of Interest

There were no Declarations of Interest made at this meeting.

4. Minutes of the Previous Meeting

Report

The minutes of the Community Safety Sub Committee meeting held on 12 July 2012 copies of which have been circulated to each Sub Committee member were adopted by Council at its meeting held on 28 August 2012.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation (Benson/Gersbach)

That the information be noted.

CARRIED

5. Business Arising from Previous Minutes

Nil

6. Correspondence

Nil

7. Presentations

7.1 Introduction to the Community Safety Sub Committee

Councillor Hawker gave a brief description regarding the activities and projects associated with the Community Safety Sub Committee and provided the two new community members with information packs.

7.2 Community Safety projects presentation

Council's Community Safety Officer presented to the Committee regarding current and future projects being undertaken. A copy of the presentation is attached.

<\\publicdata\data\Presentations\CSSC\Community Safety officer Powerpoint CSSC.pptx>

7.3 Campbelltown City Council Crime Prevention Plan presentation

Council's Community Safety Officer presented to the Committee regarding Council's proposed Crime Prevention Plan. A copy of the presentation is attached.

<\\publicdata\data\Presentations\CSSC\Crime Prevention Plan Presentation.pptx>

A question was asked as to why alcohol related malicious damage is not a crime category on its own in the Crime Prevention Plan. It was explained that the Plan is not broken down into specific crime sub categories. This approach applies to all categories in the Plan.

8. Reports

8.1 Summary of Crime Statistics for the LGA

Report

Representatives from the Local Area Commands will present a summary of crime trends for the LGA.

- (a) Campbelltown LAC
- (b) Macquarie Fields LAC.

Officer's Recommendation

That the information be noted.

Sub Committee Note: The Sub Committee was presented with a summary of crime statistic results for the Campbelltown and Macquarie Fields Local Area Commands.

The majority of key crime statistics show a decrease in reported incidents as compared to the same period for the previous year and the trend for the previous 10 years also shows a decrease in the majority of key crime statistics.

Sub Committee's Recommendation (Benson/Gersbach)

That the information be noted.

CARRIED

8.2 Park Smart Stay Secure Program

Purpose

To advise Council of a joint Community Safety project "Steal From Motor Vehicle" between, Campbelltown City Council, NSW Police, Camden Council to minimise the steal from motor vehicle.

History

Stealing from motor vehicles is a crime that may be reduced by following a number of simple steps. Cars that are targeted are often as a result of leaving valuables in plain sight or even leaving the car unlocked.

Residents park their cars at shopping centres and railway stations cars parks, to go shopping or travel to work. Their cars are left for considerable periods of time often in areas that are relatively secluded.

An education campaign has been developed to help commuters protect their valuables and their cars. Campbelltown Council staff are working with Camden Council on this project due to the fact that 5% of Campbelltown's total number of steal from motor vehicle statistics are Camden residents parking in the commuter car parks at Campbelltown, Leumeah and Macarthur Stations.

Report

Campbelltown City Council together with Camden Council and NSW Police are working on a joint community safety project to minimise steal from motor vehicles in the Campbelltown LGA. The first phase of the project focuses on railway station car parks. The project will move to shopping centres and residential areas at a later stage.

The project is based on the idea that a considerable amount of commuters at the railway station car parks are residents from Campbelltown and Camden Local Government Areas. A joint education initiative will reach a wider audience and therefore reduce the number of vulnerable vehicles. Camden Council aims to reduce victimisation to their residents while Campbelltown aims to reduce victimisation as well as crime rates for our LGA. The program will aim to target all drivers that use the car parks not just Campbelltown and Camden residents

The campaign will involve, staff from Camden Council, Campbelltown Council, Camden Police and Campbelltown Police attending Macarthur, Campbelltown and Leumeah railway station car parks and handing out a post card flyer (attached) and air fresheners with similar information. Councils CaRS trailers will also be utilised to ensure the message is read by a wide range of drivers as well as ensuring the highest level of visibility to campaign staff. Council webpage will also promote the program and provide help hints as to how to best prevent yourself from becoming a victim to this crime. Information has been available at Council events and this will continue to be a feature of our Community Safety Stall at events

At the information stalls staff will be able to assist residents on the best ways to protect their cars as well as encouraging people to report any suspicious person that may be hanging around car parks.

The costs will divided between both Councils, costing in the order of \$2500 each for the postcards and air freshers. Campbelltown Councils contribution will be allocated from the Community Safety budget.

The project will begin on the first of November and will run initially for 4 to 6 weeks.

Officer's Recommendation

That the information be noted.

Sub Committee's Recommendation (Connolly/Cordoba)

That the information be noted.

CARRIED

9. General Business

9.1 Main Street Association

The Main Street Coordinator referred to the Campbelltown Chamber of Commerce event to be held at Campbelltown Catholic Club on 18 September 2013, advising that there will be a guest speaker attending from the Fraud Squad to present on cyber crime. An invitation was extended to Sub Committee members to attend this event.

Sub Committee's Recommendation (Cordoba/Benson)

That the information be noted.

CARRIED

Next meeting of the Sub Committee will be held on a date to be advised.

Councillor Hawker
Chairperson

Meeting closed: 1.48pm

1.3 Upgrading of Security and Car Park Lighting at various Railway Stations

Reporting Officer

Manager Technical Services

Attachments

1. letter of advice from NSW Public Works dated 1 August 2013 (contained within this report)
2. aerial image Campbelltown Council property (contained within this report)

Purpose

To provide Council with information about security works to be undertaken at Minto and Leumeah Railway Stations (Attachment 1).

Report

Council has been formally advised that the NSW Public Works have been appointed by Transport NSW to coordinate and manage the NSW Governments initiative for the upgrading of car park lighting, CCTV, security fencing and car park resurfacing for a number of railway stations throughout the Campbelltown Local Government Area (LGA).

The works will include the installation of fencing, CCTV and car park resurfacing to Leumeah Railway station and installation of fencing, bollards, additional lighting and car park resurfacing at Minto Railway station (Attachment 2).

Council officers have contacted the Public Works Department who at this time cannot provide exact details of the extent of the works proposed. Although the Public Works Department are funding the works it is expected the ongoing maintenance responsibility will be Council's. Clarification has been requested on the type of materials to be used such as lighting specifications so that ongoing maintenance costs can be determined and consideration to what the impact on Council's budget will be. A meeting has been requested with Transport for NSW and Public Works Department to resolve the full extent of the works proposed.

The proposed works are at no cost to Council and require a design and tendering process to be completed. These works are being carried out in a number of Local Government areas with the program to be completed over the next three years.

NSW Public Works requested that advice be forwarded endorsing Council's concurrence to the proposed works by 31 August 2013. As the response time was earlier than the next scheduled Council meeting, it was determined there was minimal risk to Council and a letter of endorsement was forwarded to NSW Public Works.

Officer's Recommendation

That Council approve the letter of endorsement that was forwarded to the NSW Public Works for these proposed works to be undertaken at no cost.

Committee's Recommendation: (Borg/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 222

That the Officer's Recommendation be adopted.

ATTACHMENT 1



Public Works
 Project Management

Sydney Regional Office
 Level 5, 2 Burbank Place BAULKHAM HILLS NSW 2153
 PO Box 8320, BAULKHAM HILLS BC NSW 2153
 T 02 9852 0265 F 02 9852 0266 TTY 1300 301 181
 ABN 81 913 830 179 www.publicworks.nsw.gov.au

Ref:P0024/30003

1st August 2013

The General Manager
 Campbelltown City Council
 PO Box 57
 CAMPBELLTOWN NSW 2560

Attention: Paul Tosi

Dear Paul,

NSW Public Works have been appointed as project managers by Transport NSW to co-ordinate and manage NSW Governments initiative for the upgrading of security and car park lighting at various railway stations. Transport NSW have identified a significant part of the work proposed is on Campbelltown Council property as tabled below and further summarised on the attached aerial image.

Location	Proposed Upgrade	Description
Leumeah Railway Station	Erect fences around car parks to restrict pedestrian routes.	Install new fencing across front at entrance to car park only , existing 1m cable type fence along embankment side up to corridor fencing to remain in place
Leumeah Railway Station	CCTV for car park	Installation of CCTV and all associated works at the vehicle and pedestrian entry & exit point/s
Minto Railway Station	Erect fences around car parks to restrict pedestrian routes.	Install fencing around the car park and also install two bollards at the pedestrian entry/exit to prevent cars from blocking area off - fencing to be set far enough away to allow someone to walk around the bike lockers
Minto Railway Station	CCTV for car park	Installation of CCTV and all associated works at the vehicle and pedestrian entry & exit point/s
Minto Railway Station	It is recommended that additional lighting be installed where necessary to address lighting inconsistencies in the west car park	Currently car park appears to have enough lighting fixtures to illuminate area - Conduct Maintenance on existing lighting fixtures & vegetation to be conducted and complete upgrade of existing fixtures

1.3 Upgrading Of Security And Car Park Lighting At Various Railway Stations

The overall security work entails a number of components, appropriate car park lighting, CCTV, fencing and car park resurfacing where required.

The proposed works will be undertaken by Transport NSW at no cost to Campbelltown Council.

NSW Public Works has been assisting Transport NSW in developing these works and request your endorsement of the proposed works would be appreciated by the 31st August 2013 as funding is restricted to this financial year only and the works require design and tendering input prior to construction.

Public Works understand an infrastructure proposal of this magnitude may raise a number of questions by council with Transport NSW. If required Public Works would facilitate a meeting with Transport NSW.

If further clarification or information was required I would welcome the opportunity to discuss the issue with you.

Yours sincerely,

 8/8/13.

Barry O'Halloran
Senior Project Manager
Public Works NSW
Ph 9852 0240
Mob 0418 620 313

ATTACHMENT 2





1.4 Narellan Road Upgrade

Reporting Officer

Manager Technical Services

Attachments

Aerial photograph (distributed under separate cover - to view a copy of this attachment, contact Council's Corporate Support Coordinator on 4645 4405)

Purpose

To provide Council with an update on the status of the Narellan Road upgrade project.

History

Council at the meeting of 10 September 2013 requested a report be provided regarding the upgrade works undertaken to date and any future upgrade works on Narellan Road including the \$53m upgrade announced by the Federal Government on Tuesday 3 September 2013.

Report

Council's Technical Services Manager attended a recent meeting with the Roads and Maritime Services (RMS) to discuss the progress of the Narellan Road upgrade. At this time the upgrade was to be undertaken in three stages.

Stage A - Works

- the upgrade of the south bound exit ramps off the M31 on to Narellan Road
- upgrade of Narellan Road to three lanes in both directions east of the M31 to approximately 300m east of the UWS lights
- upgrade to the UWS/TAFE intersection
- construction of an emergency incidence response facility on the south side of Narellan Road east of the M31.

Stage B - Works

- additional lane construction west of the M31 to approximately 250m west of Tramway Drive
- widening of the east bound bridge over the M31
- provision of a new pedestrian/cycleway bridge over the M31 to the south of the existing road bridge.

Stage C - Works

- intersection works at Waterworth Drive and also Camden Valley Way
 - increase to three lanes west bound west of Waterworth Drive.
-

Current Situation

To date the upgrade to the exit lanes off the M31 onto the south bound off-ramps has commenced and these works are due to be completed late January 2014. These works are part of the Stage A works but have been brought forward due to the safety concerns of traffic queuing back onto the M31 from the exit ramps.

The balance of the Stage A works are now at 30% design stage with the final design to be completed in early 2014. Stage A works are envisaged to take a year to complete.

Federal Government Announcement of \$53m funding

The announcement of the additional \$53m will mean that Stages B and C will be able to be combined and completed concurrently. At this stage detailed design has yet to be commenced on these stages. A further decision as to the sequencing of works and commencement date will be made when the Federal Government funds have been received by the RMS.

RMS are committed to holding further discussion with Council as the detailed design is progressed, allowing time for Council to seek modification if required.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Glynn/Brticevic)

That the Officer's Recommendation be adopted.

Amendment: (Brticevic/Borg)

1. That Council make representations to the Roads and Maritime Services to request that the three lanes from the freeway to Campbelltown be extended to the traffic lights at Blaxland Road.
2. That Council write to the Local Members for Campbelltown, Camden and Wollondilly seeking their support in this matter.

CARRIED

Council Meeting (Lake/Borg)

That Directors City Works Report Item 10.2 - Narellan Road Upgrade - be brought forward and dealt with in conjunction with Item 1.4 - Narellan Road Upgrade.

WON and became part of the Motion.

Council Meeting (Lake/Borg)

That the Committee's Recommendation (amendment moved Brticevic/Borg) be adopted.

Amendment: (Lake/Borg)

1. That Council make representations to the Roads and Maritime Services to request that the three lanes from the freeway to Campbelltown be extended to the traffic lights at Blaxland Road.
2. That Council write to the Local Members for Campbelltown, Camden and Wollondilly seeking their support in this matter.

Council Minute Resolution Number 222

That the above amendment (moved Lake/Borg) be adopted.

1.5 Evelyn Street, Macquarie Fields - Traffic Calming

Reporting Officer

Manager Technical Services

Attachments

Concept Traffic Management Plans (contained within this report)

Purpose

The purpose of the report is to provide Council with an update on proposed traffic management treatments in order to address speeding issue along Evelyn Street, Macquarie Fields.

History

Council at the meeting of 16 April 2013, Planning and Environment Committee item 5.2 resolved that a report be presented outlining the feasibility of providing traffic and pedestrian management facilities in the vicinity of the Early Learning Centre, in Evelyn Street, Macquarie Fields.

Report

Evelyn Street, Macquarie Fields is a 1.8 km long 12 m wide road connecting Harold Street and Eucalyptus Drive and is a minor collector road in the local area. The road has a speed limit of 50km/h with an 85th percentile speed of approximately 63km/h. Unfortunately isolated peak speeds in the area have been recorded over 100km/h. The road is a series of gentle bends with the northern end having the only straight stretch of road between Eucalyptus Drive and just south of Fifth Avenue.

In the last five years there have been 11 vehicle accidents along the length of Evelyn Street with the majority being loss of control collisions.

The road generally has residential properties along it with rural properties on one side of the road at the Harold Street end. Between Fifth Avenue and Cestrum Avenue there is an existing General Store on one side of the road and a child care centre on the other. The road is a local bus route with a number of stops along its length.

In order to encourage better adherence to the speed limit a number of treatments are proposed (see attached plans).

- edge line makings along on both sides of the road along the full length of Evelyn Street. This will reduce the carriage way down to 3.25m which is sufficient to allow bus access along the road
- kerb blister to be installed immediately south of the intersection of Cestrum Avenue
- on the other side of the childcare centre at the intersection of Fifth Avenue provide a right turn lane from Evelyn Street into Fifth Avenue
- provide double barrier centre line from Clover Place to adjacent number 76 Evelyn Street
- install kerb blister at Cranberry Street adjacent number 90A Evelyn Street
- provide double barrier lines from adjacent number 114 Evelyn Street to Lobelia Street.

The carriage way does widen in two places along Evelyn Street but in general is 12.1m wide. The proposed edge line treatment will provided a 3.25 m carriage way in both directions as well 2.8m wide cycle/parking lanes either side of the road. Due to the existing localised road widen adjacent to Fifth Avenue the turn right lane can be provided whilst maintaining the above mention lane widths.

The proposed treatments have been designed to reduce the impact on resident “on street parking” though some minor impacts will occur. It is proposed that the traffic calming treatments recommended be advertised in the local papers seeking public comment. Council Staff will also meet again with the child care centre and the owners of the General Store as well as the bus company to get their comments on the proposal. Once the public consultation has been completed the proposal will be modified as required with formal detailed plans and reported to the Local Traffic Committee for comment and endorsement prior to being reported to Council.

Officer's Recommendation

1. That the proposed traffic management plan for Evelyn Street, Macquarie Fields be advertised seeking public comments.
2. That once public comment has been received and assessed a further report be presented to the Local Traffic Committee and then to Council as part of the standard reporting process.

Committee's Recommendation: (Hawker/Glynn)

That the Officer's Recommendation be adopted.

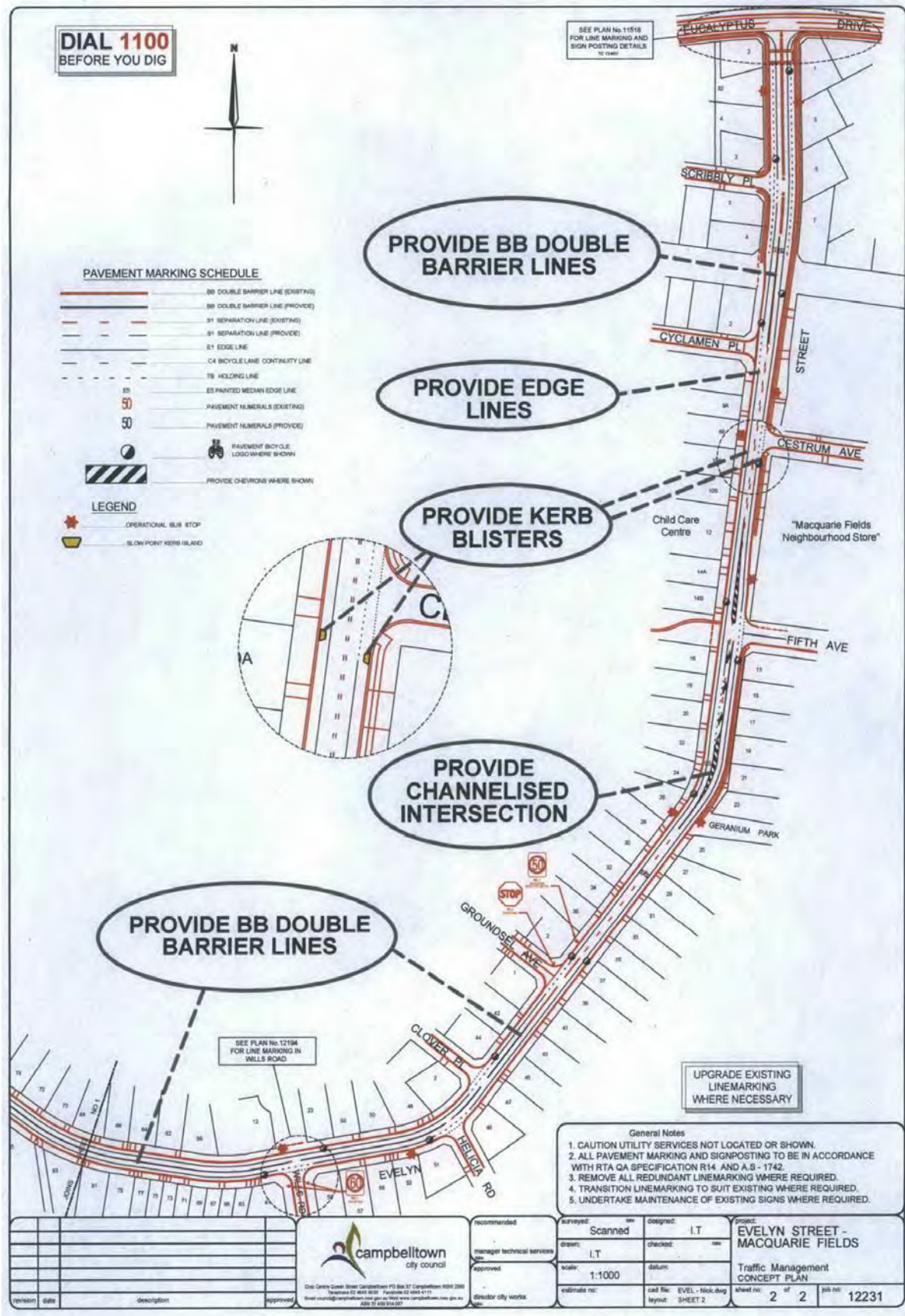
CARRIED

Council Meeting (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 222

That the Officer's Recommendation be adopted.



1.6 Provision of Bus Service - Glendower Street, Rosemeadow (Kilbride Nursing Home)

Reporting Officer

Manager Technical Services

Attachments

Nil

Purpose

To update Council on the feasibility of a bus service being provided to service Kilbride Nursing Home and Viceroy Village in Glendower Street, Rosemeadow.

Report

Council has previously raised the issue with Transport for NSW of extending the bus service to Glendower Street, Rosemeadow to accommodate residents and visitors to both Kilbride Nursing Home and Viceroy Village.

The issue has also been raised at the Traffic Committee and the bus service providers did not support the extension of the bus route to Glendower Street as there was insufficient turning facility for the buses.

This matter has now been raised at the Council meeting on 10 September 2013 and further contact has been made with Kilbride Nursing Home and Viceroy Village who have agreed to undertake a survey with their residents, staff and visitors to determine the demand and times required for the bus service. Council staff are also reviewing the street to determine if there is a suitable location in which buses can turn around.

Following the receipt of this information and survey details from Kilbride Nursing Home and Viceroy Village, the information will be forwarded to Transport for NSW where Council will request a meeting to discuss the possibility of an intermittent bus service that will visit the facilities at certain times of the day based on demand.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Brticevic/Hawker)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 222

That the Officer's Recommendation be adopted.

2. OPERATIONAL SERVICES

2.1 Establishing guidelines for landscaping on roundabouts and medians within the LGA

Reporting Officer

Manager Operational Services

Attachments

Photographs (contained within this report)

Purpose

The purpose of this report is to determine standards and guidelines to be established for the Campbelltown Local Government Area (LGA) in relation to landscaping of roundabouts and medians, considering the elements of:

- safety
- environment
- visual amenity
- maintenance.

History

Over the years Campbelltown's LGA road infrastructure has developed significantly with the construction of minor, medium sized and large roundabouts. Whilst achieving efficiency of traffic movements at intersections it was also an opportunity to enhance the amenity with soft landscaping.

As the trees and plants have matured, sight line obstructions have been created for motorists and pedestrians at various roundabouts whilst ongoing maintenance is becoming difficult with increased traffic movements.

Report

Within the Campbelltown LGA there are 166 formed roundabouts with a significant number being landscaped with established plants, shrubs and/or trees. Council is increasingly receiving numerous complaints by motorists with concerns over obscured sight distances with various roundabouts.

2.1 Establishing Guidelines For Landscaping On Roundabouts And Medians Within The LGA

The following objectives are desired to ensure safe traffic movements and clear safety zones are provided for maintenance staff:

- safety - mitigate possible serious road accidents and contribute to a safe road environment
- environment - mitigate environmental impacts of rural and urban roads
- visual amenity - apply appropriate landscape that incorporates suitable aesthetics
- maintenance - provide safe working environment for maintenance activities.

When considering guidelines for roundabouts, Council recommends industry standards "Austroads 2011 Part 4B and 6B", which provides definite guidelines for roundabout maintenance and construction.

There is merit in Council adopting the following guidelines from Austroads:

- establish and maintain clear zones within each roundabout that is applicable to the sight line required for vehicle speed and gap distance
- prune, remove or replant vegetation within the clear zones to a maximum height of 400mm above the adjacent finished pavement level
- ensure signs and chevrons and any hard landscape do not create obstructions
- establish appropriate safe working zones with a minimum distance of one metre from passing traffic
- ensure all future landscape design has consideration to impacts on the environment and urban design with approved plant species in accordance to A, B, C and D of the guide.

Officer's Recommendation

1. That Council adopt the guidelines for landscaping of roundabouts within the Campbelltown Local Government Area as outlined in the report.
2. That all future landscaping of new roundabouts and medians within the road corridor be consistent with these guidelines.

Committee's Recommendation: (Glynn/Brticevic)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 222

That the Officer's Recommendation be adopted.

ATTACHMENT



2.2 Construction of a new playing field at Bob Prenter Reserve

Reporting Officer

Manager Operational Services

Attachments

Locality Plan (contained within this report)

Purpose

To inform Council of completed works at Bob Prenter Reserve, Macquarie Fields with construction of a new Gaelic Football Sports Field.

History

As reported to Council on 21 May 2013, a partnership has been developed between the Gaelic Athletic Association and Campbelltown Australian Football League (AFL).

Part of the agreement was to seek funding for the construction of a second sporting field at Bob Prenter Reserve that could be used for Gaelic Football Field.

Report

Council staff have been working with both organisation's representatives in a project management role providing assistance in developing scope of works, construction standards for the works, drafting construction specifications, works insurances, work health and safety documentation and traffic management plans.

In addition, Council has provided support for the construction of bulk earthwork, soil refurbishment over an area of 1.5 hectares, water tank and pump assembly, installation of field irrigation and assistance in the laying of turf.

The project commenced in May 2013 and was completed mid-September 2013 ensuring that the facility will be ready for the Australian Gaelic Championship to be held in Macquarie Fields in October 2013.

Both organisations acknowledge the assistance provided by Council.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Hawker/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 222

That the Officer's Recommendation be adopted.

ATTACHMENT



2.3 Community Consultation - Park Central

Reporting Officer

Acting Director City Works

Attachments

Nil

Purpose

To inform Council of the Community Consultation process undertaken for Park Central.

History

On the 11 June 2013, Council approved a resolution for staff to undertake an appropriate public/community awareness campaign to ensure the community and residents of Park Central are informed of the proposed works and timeframes.

Report

The Community awareness campaign included the following:

A display stand was erected in the foyer of the Campbelltown Private Hospital, where at least 100 information flyers were issued. The stand was open during week days and frequently visited by passing residents.

A letterbox drop was undertaken to all residential and business properties of Park Central, as well as the residents of the IRT Retirement Village, and tenants of the Centric building.

On weekends Council officers staffed a marquee in the park area. In most cases staff experienced that there is overall support for the works to be undertaken.

General Comments

A number of people who were attending the hospital regularly for rehabilitation felt that the drop off area in front of the private hospital was a great initiative and will provide safer and easier access to the private hospital.

Some residents from the IRT were keen to know when the bus services would be provided. They were advised that Council is still in discussions with Transport for NSW and any information would be advertised when the information was to be released.

A number of residents were concerned about the manner in which many drivers speed through Park Central but were heartened about the provision of raised pedestrian crossings which will slow the traffic. There were other residents who felt that the park size was being reduced and preferred underground parking however understood that this could be an expensive option. A number of residents were also concerned about the Public Hospital workers taking up the parking spots in Parkside Crescent.

In general terms people were very positive with the proposals and thought the proposed parking locations were very important particularly the timed drop off area in front of the Private Hospital. Generally residents felt Council was maintaining the park in good order.

Most people who visited the stands and marquee were quite satisfied with the information provided and were interested in when the project would be finished, which is February 2014 however this is a staged project and it was explained that some of the parking locations be brought on line prior to other parking locations.

The next step in this process is the construction phase. This will commence in the near future and written advice will be forwarded to Councillors of the proposed starting date. In addition, advice will be forwarded to local newspapers as well as placed on Council's website. A number of signs have also been placed within Park Central advising the public how to contact Council if they have further questions regarding the works.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Brticevic/Hawker)

That the Officer's Recommendation be adopted.

Amendment: (Lake/Borg)

That this matter be the subject of a detailed report at the Council meeting to be held 15 October 2013.

CARRIED

Council Meeting (Lake/Borg)

That Directors City Works Report Item 10.1 - Parkside Crescent - Parking Enhancement Works - be brought forward and dealt with in conjunction with Item 2.3 - Community Consultation - Park Central.

WON and became part of the Motion.

Council Meeting (Lake/Borg)

That the Committee's Recommendation (amendment moved Lake/Borg) be adopted.

Amendment: (Lake/Borg)

1. That 3P parking restriction be provided along the full length of Parkside Crescent from 6.30am to 3.30pm Monday to Friday in the section of the road that currently has no parking restrictions.
2. That Council staff advise the Project Manager of the proposed parking restrictions and discuss opportunities for off street parking for the construction workers to assist in alleviating the current parking issues.

Council Minute Resolution Number 222

That the amendment above moved at the Council meeting be adopted.

3. ASSETS AND SUPPLY SERVICES

3.1 Q13/10 Playground Equipment

Reporting Officer

Acting Manager Assets and Supply Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous Responding Organisations have indicated that the contents of their quotation are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the quotations received for site layout and design, supply and installation of playground equipment and successful companies.

The new playground equipment will be located at:

- Kenny Reserve – Kullaroo Avenue, Bradbury
- Bellevue Park – Normandy Terrace, Leumeah
- Digger Black Reserve – Lancia Drive, Ingleburn
- Trobriand Park – Trobriand Crescent, Glenfield.

History

Through Council's Asset Management System Council officers identified a requirement to replace the existing playground equipment at Kenny Reserve, Bellevue Park, Digger Black Reserve and Trobriand Park as majority of the equipment is over 20 years old, in poor condition and requires replacement.

Report

Legislation

This procurement process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Purchases under Existing Contractual Arrangement

For purchases over \$150,000, Council is exempt from inviting tenders if they utilise a contract established by any of the following agencies prescribed under s55 of the *Local Government Act 1993* for this purpose:

- NSW Buy (Department of Commerce)
- MAPS Group Limited trading as Procurement Australia
- Local Government Procurement.

In this regard this purchase is conducted under Local Government Procurement LGP308-2 Playground, Open Space and Recreational Infrastructure contract.

Purchases made under the arrangements established by these procurement agencies are not required to receive formal approval from Council. However as the purchase is over \$150,000 it is considered appropriate to report the evaluation outcome to Council for its information.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be until completion of installation and any warranty periods.

Quotations Received

Quotations closed on Monday 12 August 2013. Seven on-time responses were received from the following organisations:

- Austek Constructions Pty Ltd t/as Austek Play
- Australasian Playgrounds Pty Ltd t/as A-Play
- Hansen Pty Ltd as Trustee for The Hansen Family Trust t/a Forpark Australia
- Moduplay Group Pty Ltd
- Playequip Pty Ltd
- Play By Design Pty Ltd
- Playrope Pty Ltd.

Quotation Document

Council's budget for each location is \$60,000. Responding Organisations were requested to submit their proposed site layout, design and playground equipment for this budgeted amount, together with the following information:

- site layout and design including proposed playground equipment
 - price.
-

Decision of the Evaluation Panel

The Evaluation Panel decided to accept offers from three organisations for the four locations, as follows:

- Kenny Reserve - Austek Constructions Pty Ltd t/as Austek Play as they provided the most suitable site layout, design and playground equipment for the budgeted amount
- Bellevue Park and Trobriand Park - Australasian Playgrounds Pty Ltd t/as A-Play as they provided the most suitable site layout, design and playground equipment for the budgeted amount
- Digger Black Reserve - Hansen Pty Ltd as Trustee for The Hansen Family Trust t/a Forpark Australia as they provided the most suitable site layout, design and playground equipment for the budgeted amount.

Unsuccessful Companies

The other companies who submitted offers for the other locations were not successful as their site layout design and playground was not as suitable as the recommended companies.

Management of Proposed Contract

The Contractors will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Brticevic/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 222

That the Officer's Recommendation be adopted.

3.2 T12/18 Plant and Equipment Hire

Reporting Officer

Acting Manager Assets and Supply Services

Attachments

Nil

Purpose

To advise Council of the status of the tender for Plant and Equipment Hire and recommend that Council decline to accept any tenders received and invite fresh tenders.

History

Council sought tenders for the hire of plant and equipment in August/September 2012. Shortly following the closure of tenders, administrative issues led to a review of Council's procurement procedures in seeking quotations for these types of works. This review led to a delay in the evaluation and awarding the contract. The procurement review is now nearing completion.

Report

The previous tenders received were deemed valid for acceptance for 90 days following submission. Due to the time that has elapsed since the previous request for tender and the potential changes in the industry since that time, it is recommended that Council decline to proceed with the previous tender process and invite fresh tenders for consideration.

Officer's Recommendation

1. That Council decline to accept the tenders received in response to T12/18 Plant and Equipment Hire in accordance with clause 178(3)(b) of the *Local Government (General) Regulations 2005*.
 2. That Council advise each tenderer that there will be no action taken on this tender and provide them with the opportunity to re-tender after the fresh tender is issued.
 3. That Tenderers are refunded the tender fee.
-

Committee's Recommendation: (Hawker/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 222

That the Officer's Recommendation be adopted.

3.3 Provision of Picket Fencing - Wood Park, Ingleburn

Reporting Officer

Acting Manager Assets and Supply Services

Attachments

1. Locality Plan (contained within this report)
2. Site Plan (contained within this report)
3. Photographs (contained within this report)

Purpose

To advise Council on the proposed replacement of existing timber picket fencing at Wood Park, Ingleburn.

History

Wood Park encompasses 3.7Ha of open space and sports oval used for cricket and football activities.

Council at its meeting of 13 August 2013 resolved that a report be presented outlining the feasibility of replacing the existing timber picket fencing at Wood Park with alternative picket fencing.

Report

Over recent years Wood Park has been subject to various forms of vandalism ranging from graffiti, damage to amenities building and picket fence.

With regard to the replacement of the existing fencing, Council has been investigating various types of picket fencing that may be best suited to this location.

The investigation suggests that there are three alternatives to consider:

- robust hardwood picket fence (however the pickets could still be subject to fire damage and possible breakage)
 - metal picket fencing (this is an expensive option and dependant on the thickness could bend under pressure)
 - Heavy Duty Recycled fire retardant plastic with metal support inlays. Considered a suitable replacement).
-

The preferred option is Recycled Plastic fire retardant pickets with metal supports as it provides a strong durable picket, promotes a good environmental outcome and the pickets are comparable in price to the hardwood picket fence

The replacement of Wood Park picket fencing is included as a work item for the 2014-2015 asset replacement program. If funds become available through savings in this years program, it is suggested that the works are brought forward to 2013-2014 financial year.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Glynn/Borg)

That the Officer's Recommendation be adopted.

CARRIED

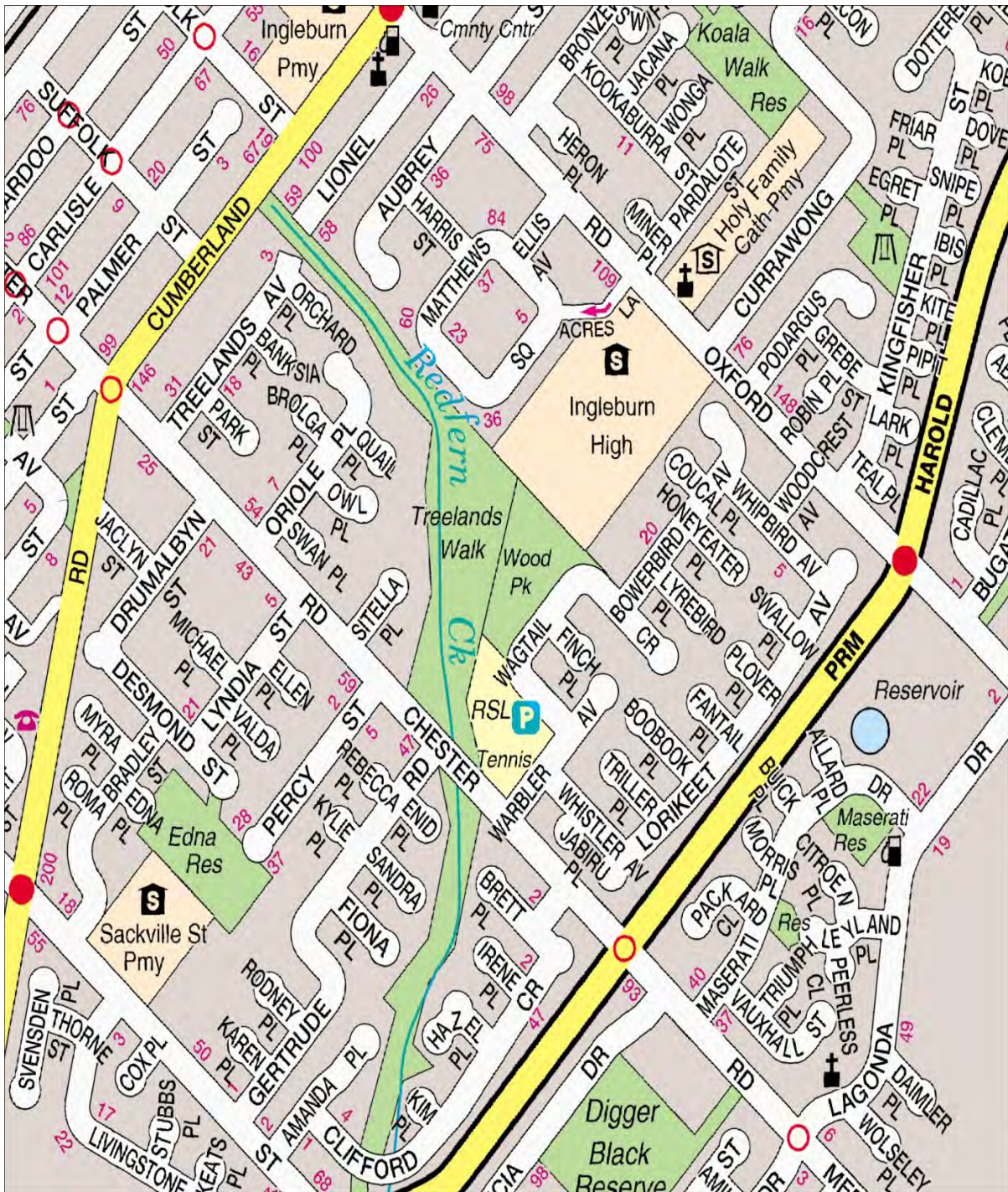
Council Meeting (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 222

That the Officer's Recommendation be adopted.

ATTACHMENT 1



ATTACHMENT 2



ATTACHMENT 3



3.4 Digger Black Reserve, Ingleburn

Reporting Officer

Acting Manager Assets and Supply Services

Attachments

1. Locality Plan (contained within this report)
2. Photographs (contained within this report)
3. Site Plan (contained within this report)

Purpose

To advise Council of the planned improvements to Digger Black Reserve, Ingleburn.

History

Digger Black Reserve is located to the eastern side of the LGA between Minto and Ingleburn. The reserve encompasses 3.8Ha of open space and contains an old playground unit that requires removal and replacement.

Council at its meeting of 16 July 2013 resolved that a report be presented outlining any proposed future works to be carried out at Digger Black Reserve, Ingleburn.

Report

Council undertakes an annual review of the condition of all playground equipment to make sure that the equipment is compliant to Australian Standards and offers safe playgrounds for the community.

As part of the review, a list is created from the highest to the lowest priority of playground equipment and this forms the basis of the 2013–2014 asset replacement program.

The Digger Black Reserve has been listed as one of the high priority sites that require new playground equipment. The small existing playground unit will be decommissioned and a new playground setting which includes swings, rockers, climbing net and slide for junior and infant's age group will be installed. In addition, two bench seats will also be installed in close proximity to the playground equipment for parents to relax and constantly be in view of their children.

Council has completed a quotation process for a successful provider and it is expected that the works will be completed in the October to November timeframe.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Brticevic/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

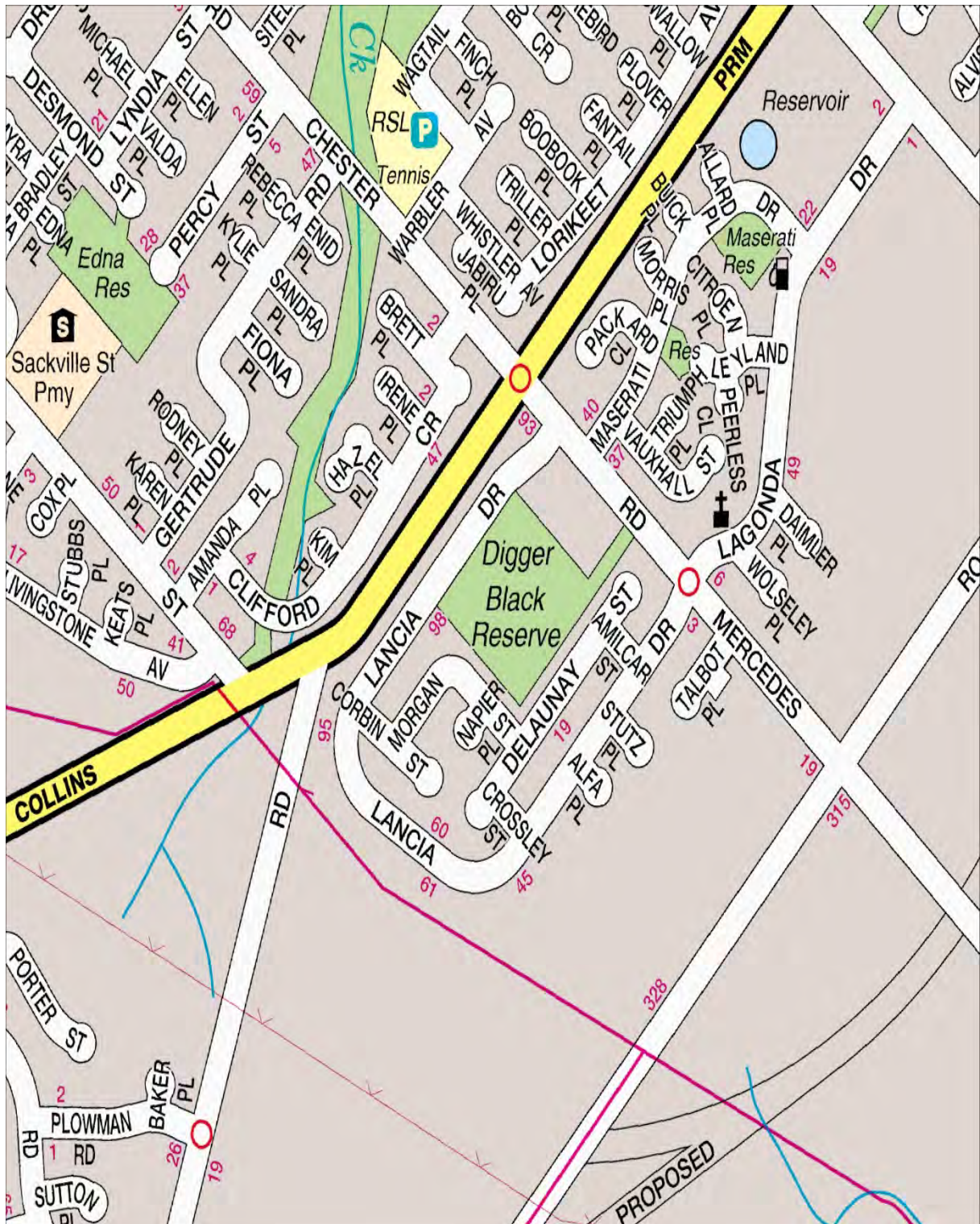
Council Meeting (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 222

That the Officer's Recommendation be adopted.

ATTACHMENT 1



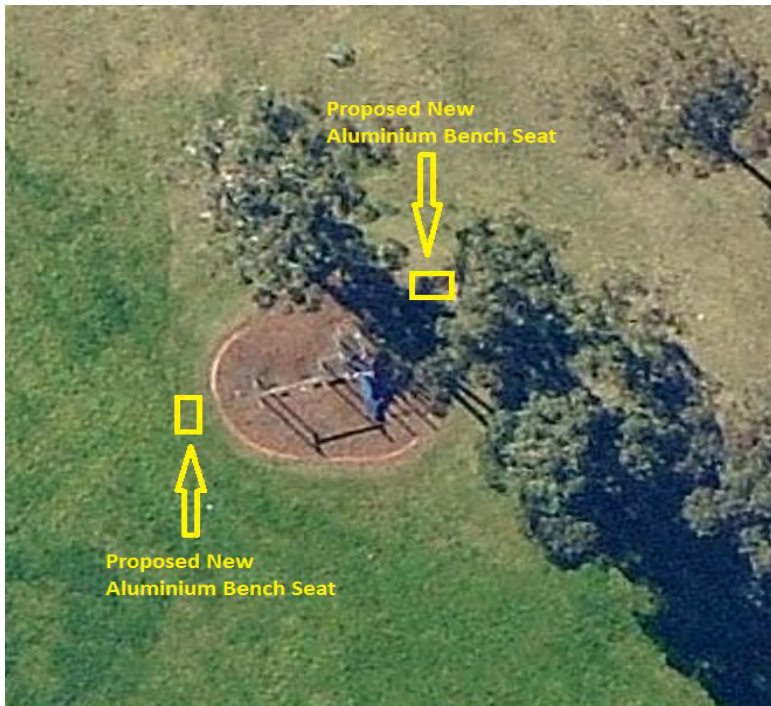
ATTACHMENT 2



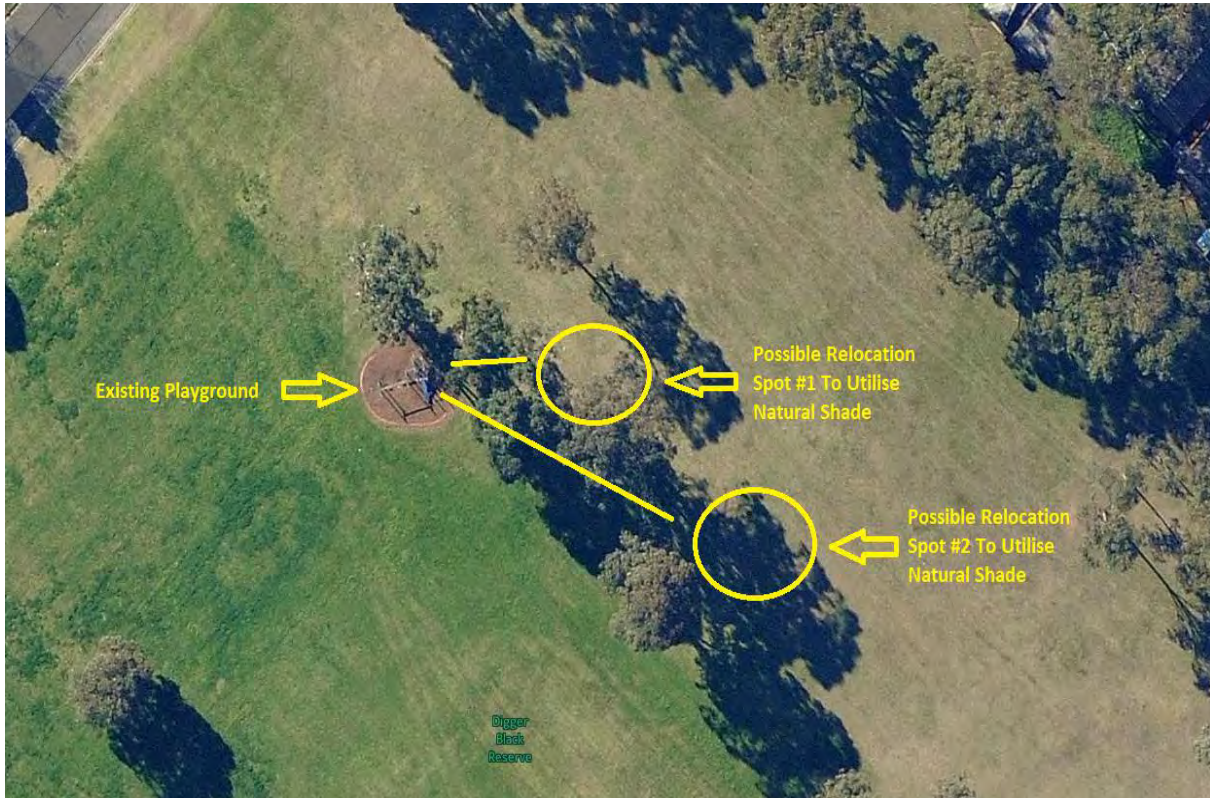
Similar playground equipment installed at Peace Park



ATTACHMENT 3



Proposed new location of playground equipment and seating



4. EMERGENCY SERVICES

No reports this round

5. GENERAL BUSINESS

Nil.

19. CONFIDENTIAL ITEMS

No reports this round

There being no further business the meeting closed at 8.10pm.

P Lake
CHAIRPERSON
