

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Reports Requested

Attachments

Status list of reports requested

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 26 February 2013.

Officer's Recommendation

That the information be noted.

Council Meeting 26 March 2013 (Hawker/Lake)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 40

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 26 February 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
14.2.12 RK 3494184	SF20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre.	CS	May 2013
16.10.12 GB 3197210	CS4.2 - Further report once successful projects under the 2012-2013 Sport and recreation Participation and Facility Program have been announced by Sport and Recreation, Communities NSW. Comment: Reported Item 4.2 Community Services Committee 19.3.13	CS	
16.10.12 MO 3197216	CS6.2 - Report investigating the feasibility of selected entries of the Festival of Fisher's Ghost Art Award that did not make it to the final stage of judging being displayed at a secondary location.	CS	April 2013
26.2.13 PH 3326065	CG8.2 - Report on the feasibility of renaming the Macquarie Fields Swimming Centre (when all works are complete) or other places of significance in honour of Kevin Wheatley VC or Ray Simpson VC.	CS	April 2013

*Date of Decision *Mover *DocNo	Item/Comments	Div.Resp	Comp Date
18.10.11 BT 3351074	PE5.1 - Report examining potential for improving car parking for shoppers and business activity within the Campbelltown, Ingleburn and Park Central Business Districts	CW	June 2013
13.12.11 SD 3422090	CW5.1 - Report examining appropriate ways in which Council can memorialise the landscaping works of Mr Lilleman.	CW	July 2013
13.3.12 PL 3532019	CW5.2 - report investigating possible access options to the development in the UWS site via Narellan Road, F5 and Gilchrist Drive, and that an estimate of costs also be included in the report. Comment: Briefing provided 24 April 2012	CW	June 2013
10.4.12 MT 3562790	CW1.7 - Report on the establishment of a Leash Free Dog Area at Milton park Macquarie Fields. The report should include concept designs, costings and information on the outcome of a formal public consultation process.	CW	May 2013
10.4.12 RM 3562944	CG8.2 - Report on the viability of establishing a skate park within Airds.	CW	May 2013
31.7.12 PL 3120705	CW5.1 - Report on the status of the proposed traffic management within Parkside and Centennial Crescents, Park central to address traffic flow and parking in the area. Briefing Provided 23.10.12	CW	May 2013
16.10.12 PL 3197155	CG8.4 - Report examining the feasibility of installing CCTV capabilities in the Campbelltown CBD, with installation locations to be determined in conjunction with Campbelltown Police. The report to also outline the costs associated with the installation, maintenance and monitoring of the system and detail any government grants available to assist in the installation of a CCTV system.	CW	June 2013
20.11.12 WG 3224685	NM15.4 - Report detailing the cost of new paving for Queen Street Campbelltown.	CW	May 2013
18.12.12 BT	CS6.2 - Report examining the need for a standard to be established to regulated height limits for planting/landscaping on roundabouts throughout the LGA.	CW	June 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
10.5.11 RM 3102591	PE5.4 - Report outlining the feasibility of establishing a Sub Committee to coordinate celebrations and identify a suitable memorial for the 100 years of Anzac Day celebrations in 2015.	BS	May 2013
28.8.12 PL 3147985	CG3.2 - Further report for the review of the Draft Minto Indoor Sports Centre Plan of Management upon completion of the public consultation and submission process. Comment: reported Item 3.2 Corporate Governance committee 19.2.13	BS	
31.7.12 RK 320927	PE5.3 - Report examining the feasibility of constructing an external storage and rock wall climbing facility at the Ambarvale community centre.	BS	Sept 2013
20.11.12 CM 3231939	CG6.1 - Report investigating the feasibility of advertising vacant property leases on Council's website. Comment: Reported Item 3.1 Corporate Governance Committee 19.3.13	BS	
16.10.12 GB 3197210	CS4.2 - Further report with a list of projects that Council has been informed of by clubs applying for grants through the State Governments 2012 Community Building Partnership Program.	BS	May 2013
26.2.13 PL 3326067	CCG21.2 - Report in regard to a Licence Agreement with the Town Hall Theatre Group Incorporated for the use of the Town Hall Theatre	BS	April 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE (EP)	May 2013
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.	PE (EP)	May 2013
13.12.11 JB 3421758	3.3PE - Further report on the terms and conditions of the Draft Voluntary Planning Agreement on the Airds/Bradbury Renewal Project.	PE (DS)	April 2013
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.	PE (DS)	April 2013
3.7.12 PH 3094438	CG8.2 - Report investigating the feasibility and administrative requirements necessary for the area known as Park Central to become a suburb of Campbelltown in its own right. Comment: Reported Item 2.1 Planning and Environment Committee 19.3.13	PE (EP)	
31.7.12 GG 3120926	PE5.2 - Report detailing planning controls for centres located along major rail links from Campbelltown to the Sydney CBD Comment: Incorporated in to Campbelltown CBD DCP report	PE (EP)	April 2013
16.10.12 FB 3197140	CG8.1 - Report on Council's Signage Code with a view to assisting small business and business in the Campbelltown Local Government Area. Comment: To be included in Comprehensive LEP report	PE (EP)	May 2013
20.11.12 RK 3207209	PE2.9 - Further report on the outcome of the public exhibition of the proposed reserve names for Edmondson Park South.	PE (EP)	May 2013
20.11.12 TR 3211517	PE2.10 - Further report detailing the administrative and assessment procedures associated with Pre-Gateway and Gateway Reviews - re amendments to the Local Environment Plan making process.	PE (EP)	April 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
18.12.12 AM	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield.	PE (EP)	May 2013
26.2.13 BT 3297453	PE1.3 - Further report following conclusion of 12 month period advising of results and possible continuation of the CD and DVD Recycling Pilot Program. Comment: Reported Item 1.3 Planning and Environment Committee 19.3.13	PE	
26.2.13 TR 3289658	PE4.3 - Further report following exhibition period for the Boarding Houses Act 2012.	PE	June 2013
26.2.13 AC 3317977	NM15.1 - Report outlining necessary changes to be made to the Consolidated LEP and any other appropriate planning instruments that will prohibit future Gun Shops from being allowed to operate in the Campbelltown LGA.	PE	May 2013
26.2.13 PH 3317889	Report on the outcome of the four Coal Seam Gas Community Information Forums held in February 2013 for consideration for public distribution and referral to the NSW Government.	PE	May 2013

9.2 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors February 2013

Attachments

Nil

Report

On 19 February 2013, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

(a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:

- (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs),
- (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes,
- (iii) the attendance of councillors at conferences and seminars,
- (iv) the training of councillors and the provision of skill development for councillors,
- (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time,

- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions,

These expenses are calculated on a monthly basis and reported to Council. Expenses as at February 2013 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for February 2013.	\$340
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for February 2013.	\$4,908
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for February 2013.	\$613
4.	Periodicals Cost of annual subscriptions. Cost for February 2013.	\$816
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for February 2013.	\$3,765
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for February 2013.	\$1,526
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for February 2013.	Nil
8.	Travelling Expenses for Use of Private Vehicle Reimbursement of travelling expenses on authorised Council business. Claims submitted for February 2013.	\$4,527

Provision of Facilities

1.	Accommodation Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for February 2013.	\$6,340
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| 2. | Communication System
Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for February 2013 in accordance with Councillors Policy. | \$2,370 |
| 3. | Office Equipment
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for February 2013. | \$427 |
| 4. | Council Vehicle
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for February 2013. | \$129 |
| 5. | Internet Facilities
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for February 2013. | \$681 |
| 6. | Care Expenses
Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for February 2013. | \$273 |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for February 2013 amounted to \$26,715.

Officer's Recommendation

That the information be noted.

Council Meeting 26 March 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 41

That the Officer's Recommendation be adopted.

9.3 Constitutional Recognition

Attachments

1. Correspondence from the Local Government Shires Association NSW regarding contribution of funds towards the constitutional recognition of Local Government
2. Correspondence from the Australian Local Government Association regarding the progress of constitutional recognition

Report

The President of the Australian Local Government Association (ALGA) has forwarded correspondence to Council regarding the constitutional recognition of Local Government. This correspondence highlights that the ALGA's position on conducting a 2013 referendum remains unchanged.

It is clarified that the ALGA's position means holding a referendum after the preconditions for success have been put in place. This correspondence also states that there has been little progress on those preconditions with the ALGA expressing concern over time constraints if Local Government is to be able to run a successful campaign. The preconditions include a public campaign and public funding of the Yes and No cases. A final report from the Parliamentary Joint Select Committee is expected to be delivered at the end of March 2013.

Local Government NSW have previously sent correspondence to Council under the banner of the Local Government Association of NSW requesting that Council contribute a special levy over three years of \$31,455.60. An invoice was attached to this correspondence being for an amount of \$10,485.20.

It is recommended that Council consider the contribution to Local Government NSW to assist in funding a national advertising campaign to achieve constitutional recognition of Local Government.

Officer's Recommendation

That Council considers funding a contribution of \$10,485.20 (excluding GST) per annum to assist in funding a national advertising campaign to achieve constitutional recognition of Local Government.

Council Meeting 26 March 2013 (Borg/Kolkman)

That the Officer's Recommendation be adopted.

Amendment: (Greiss/Mead)

That the information be noted.

LOST

Further Amendment: (Chanthivong/Brticevic)

That Council support the Local Government NSW national advertising campaign to achieve constitutional recognition of Local Government and request the Local Government NSW to firstly seek internal funding before coming to Councils to seek recovery of costs incurred.

Council Resolution Minute Number 42

That the above further amendment be adopted.

A **Division** was called in regard to the Resolution for **Item 9.3** - Constitutional Recognition with those voting for the Motion being Councillors: Borg, Brticevic, Chanthivong, Dobson, Glynn, Hawker, Kolkman, Lake, Lound, Matheson and Oates.

Voting against the Resolution were Councillors: Greiss, Mead, Rowell and Thompson.

ATTACHMENT 1

Local Government
Association of NSW



Shires Association
of NSW

18 December 2012

DEC20'12 07:42:27 RCVD

Mr Paul Tosi
General Manager
Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

Our Reference – R09/0007

Dear Mr Tosi

Constitutional Recognition of Local Government – contribution of funds

We write to update you on the progress for achieving Constitutional Recognition of Local Government, and to provide you with an invoice for the first of your council's financial contributions to the LGSA to fund a national advertising campaign.

A copy of this letter, without the invoice, has also been sent to your Mayor for their information.

On 9 January 2012 we wrote to all Mayors and General Managers in NSW to inform them that the Australian Local Government Association (ALGA) has requested that all State and Territory Associations and their member councils contribute financially to a large scale national advertising campaign to gain public support for a 'yes vote' when the time for a referendum comes.

We asked you to set aside \$10485.2 in your 2012/2013 budget (and in the two subsequent financial years) to contribute to this campaign. Please find attached the invoice for this amount, payable within the current 2012/2013 financial year. The total of your council's special levy over the three years will be \$31455.6 plus GST.

As our letter on 9 January 2012 advised, the \$2.7 million required by ALGA for the national advertising campaign will be sought from NSW members by way of a special levy. Each councils' share of the levy will be payable in three equal instalments over a three year period. The levy has been calculated using the standard formula used when calculating other similar levies, such as legal assistance calls.

Councils should note that should the referendum or the national advertising campaign not go ahead for any reason, instalments paid to the LGSA will be refunded.

Recently the Australian Parliament voted to set up a Joint Select Committee Inquiry into Constitutional Recognition of Local Government. This Committee will assess the recommendations of the Expert Panel on Constitutional Recognition of Local Government, and the viability of holding a referendum in the coming years, paying particular attention to the timing. The Committee is currently calling for submissions from all councils and your council is encouraged to make a submission.

GPO Box 7003 Sydney NSW 2001
L8, 28 Margaret St Sydney NSW 2000
Tel: (02) 9242 4000 • Fax: (02) 9242 4111
www.lgsa.org.au • lgsa@lgsa.org.au
ABN 49 853 913 882

ALGA has developed background information for your council to use, and a draft submission to the committee. We encourage you to make your own submission on behalf of your council, and suggest you review ALGA's submission and use it as a basis for your own submission, and to submit. The ALGA website is <http://www.councilreferendum.com.au>.

The LGSA are in favour of a referendum which recommends financial recognition of Local Government in the Australian Constitution. We are however only in favour of progressing a referendum at a time when it maximizes the chance of success. We await the outcome of the Joint Select Committee to advise on possible timing and the potential process for such a referendum.

In order for the referendum to be successful it requires a 'double majority', which is a majority of 'yes votes' from a majority of voters, and a majority of states. As ours is the most populated state, success in NSW is critical to the success of a national campaign.

In addition to the national advertising campaign, ALGA has recommended that each State and Territory Association commence their own local 'profile raising' activities to promote locally the good work Local Government does in their state. The LGSA have budgeted a further \$1,000,000 over the next two financial years on NSW specific 'profile raising' and promotional activities, in addition to the national advertising campaign. These funds will be drawn from the LGSA's current investments.

The LGSA will be in contact with you with an update on the next steps required, following feedback from ALGA and the Joint Select Committee. We will publish any updates on this important issue in the *Local Government Weekly* throughout 2013.

In addition to your council's valued financial contribution, there will be supplementary work for all councils to do for this campaign at a local level, and further information will be provided to you when available.

In the interim, for more details please call the LGSA's Director - Communications, Megan Graham on 02 9242 4015.

Yours sincerely



Cr Keith Rhoades AFSM
President
Local Government Association of NSW



Cr Ray Donald
President
Shires Association of NSW

**Local Government
Association of NSW**

ABN: 49 853 913 882
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Shires Association of NSW

Tax Invoice

Invoice Number 65255

Date 18/12/12

Invoice to:

Campbelltown City Council
Po Box 57
CAMPBELLTOWN NSW 2560

Customer Customer
Code Reference

CAMP

Item Code	Item Description	Invoice Quantity	Per	Price	GST	Amount
CRLG	Constitutional Recognition Local Gov't	1		10485.20	1048.52	11,533.72

First Instalment of your Share of Costs re: Constitutional
Recognition of Local Government

Attn: The General Manager

Terms: 30 Days Invoice Date

Total Includes GST of
1048.52

Total
11,533.72

Payment to: LGSA NSW BSB: 062005 Account No. 00090198

ATTACHMENT 2



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

FEB13'13 07:54:59 RCVD

11 February 2013

Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

Dear Mayor, Councillors and CEO

Last week the Prime Minister set 14 September as the date for the 2013 federal election. In doing so, the Prime Minister also set 14 September 2013 as the date for a possible referendum to recognise local government in the Constitution. While the Government has yet to commit to holding a referendum in 2013 we now have a firm date which councils and local government associations can factor into their planning should the referendum go ahead.

On 20 February, ALGA will be appearing before the Parliamentary Joint Select Committee on Constitutional Recognition of Local Government at its second public hearing in Sydney. The Committee, which includes members from the major parties, as well as the Greens and Independents, has already issued a preliminary report in which the majority of members recommended that a referendum on the financial recognition of local government (through a change to Section 96 of the Constitution to allow the continuation of direct federal funding of councils) be held at the same time as the 2013 federal election.

The preliminary report of the Committee also recommended that the Government immediately engage with the states to secure their support for a referendum proposal and also that the Government begin all necessary preparatory activities to ensure a successful outcome in the referendum. These activities include the administrative steps necessary to satisfy the preconditions for success identified by ALGA, the 2011 report of the Expert Panel on Local Government Constitutional Recognition, and various experts. Those preconditions include a public education campaign and public funding of the Yes and No cases.

Minister Crean issued a press release on 24 January welcoming the Committee's preliminary report but indicating that the Government would not be responding to the preliminary report but would instead wait for the Committee's final report expected to be delivered at the end of March 2013.

8 Geils Court Deakin ACT 2600
ABN 31 008 613 876

PHONE 02 6122 9400
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EMAIL alga@alga.asn.au
WEB www.alga.asn.au

ALGA's position on a 2013 referendum remains unchanged; ALGA is committed to supporting a referendum on the financial recognition of local government at a time which maximises the chances for success. By this we mean holding a referendum after the preconditions for success have been put in place. As yet there has been little progress on those preconditions and ALGA has expressed its strong concerns that time is running out for the actions necessary to meet the preconditions and for local government to be able to run a successful campaign.

On the day the Committee's preliminary report was released, I wrote to both the Prime Minister and Leader of the Opposition calling on them to issue a joint statement supporting the need for a referendum and I also wrote to Minister Crean asking the Government to respond to the Joint Select Committee's recommendations. I have arranged to meet with Minister Crean on 15 February to discuss progress on the preconditions. I also issued a press release on 8 February urging government action on the steps needed to progress the referendum.

ALGA is working closely with state and territory local government associations on constitutional recognition and I urge you to contact your local association if require further information on this issue or on how your own state based campaign might be developed to support a referendum.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Felicity-ann Lewis', with a stylized, flowing script.

Felicity-ann Lewis
President

9.4 2013 National General Assembly of Local Government

Attachments

1. Letter from ALGA regarding the 2013 National General Assembly of Local Government
2. Discussion Paper 2013 Motions

Report

The Australian Local Government Association (ALGA) is holding the 2013 National General Assembly at the National Convention Centre in Canberra between 16-19 June 2013.

The ALGA advises that with the Federal Election announced for 14 September this year's conference is of critical importance to Local Government.

Invitations have been extended to The Prime Minister, the Hon Julia Gillard, the Minister for Regional Development and Local Government, the Hon Simon Crean and the leader of the Opposition, the Hon Tony Abbott. Acceptances have already been received from the Shadow Minister for Regional Development, Local Government and Water, Senator Barnaby Joyce, the Leader of the Nationals, the Hon Warren Truss and the Leader of the Greens, Senator Christine Milne.

Keynote speakers will include Geraldine Doogue AO, Fred Chaney AO and Peter Fitzsimons AM. These speakers will join a number of other subject matter experts in steering the discussions at the NGA.

A discussion paper has been issued by the Australian Local Government Association calling for motions to be dealt with at the 2013 conference. The discussion paper is based on the review conducted by PricewaterhouseCoopers on the financial sustainability of Local Government. Issues that are dealt with in the discussion paper relate to inter-governmental transfers, financial assistance grants and expenditure priorities for Local Government.

Officer's Recommendation

That the General Manager and the Director Business Services be authorised to attend the 2013 National General Assembly of Local Government and any interested Councillors, with expenses to be met in accordance with Council's policy.

Council Meeting 26 March 2013 (Oates/Kolkman)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 43

That the Officer's Recommendation be adopted.

Councillor Mead asked that his name be recorded in opposition to this resolution.

ATTACHMENT 1

FEB27'13 08:02:40 RCVD



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

26 February 2013

Campbelltown City Council
PO Box 57
CAMPBELLTOWN NSW 2560

To the Mayor, Councillors and CEO

I am writing to invite you to attend this year's National General Assembly of Local Government (NGA) in Canberra from 16 - 19 June.

This year's National General Assembly (NGA) promises to be politically charged and of critical importance to local government. With the federal election announced for 14 September, ALGA anticipates key federal politicians accepting our invitation to address the NGA.

We have invited the Prime Minister, the Hon Julia Gillard, the Minister for Regional Australia, Regional Development and Local Government, the Hon Simon Cream and the Leader of the Opposition, the Hon Tony Abbott.

We have already received acceptances from and are pleased to confirm the NGA will include addresses from the Shadow Minister for Regional Development, Local Government and Water, Senator Barnaby Joyce, the Leader of the Nationals, the Hon Warren Truss and the Leader of the Greens, Senator Christine Milne.

I am pleased to inform you that the keynote speakers at this year's NGA will include well known and highly respected Australians Geraldine Doogue AO, Fred Chaney AO and Peter FitzSimons AM. These speakers will join a number of other subject matter experts in steering the discussions at the NGA.

Enclosed is the NGA Registration Brochure which contains full details of the program, business agenda and associated events.

Your council's involvement in the NGA is vital to assist ALGA to maintain the renewed focus on local government and to drive improved outcomes for local government at the national level. A number of important policy motions will be debated at the NGA and it is essential that every council is represented in these debates and is able to have its say.

I look forward to seeing you in Canberra.

A handwritten signature in black ink, appearing to read 'Felicity-ann Lewis', is written over a horizontal line.

Mayor Felicity-ann Lewis
President

ATTACHMENT 2



**AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION**

National General Assembly of Local Government

16 - 19 June 2013

Call for Motions

Discussion Paper

The Process

The issues presented in this paper are designed to stimulate ideas that may form the basis of 'motions' to be considered at the National General Assembly (NGA). You are encouraged to read all of the sections of the Discussion Paper, but are not expected to respond to every question contained in them. Your motion/s can address one or all of the issues identified in the discussion paper. All that the Australian Local Government Association (ALGA) asks is that your motion is nationally relevant, directly related to the work of local government nationally and proposes a clear action and outcome.

To be eligible for inclusion in the NGA Business Papers motions must follow the following principles:

1. Fall under the NGA theme;
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policy objectives of state and territory associations.

Motions submitted will be reviewed by the National General Assembly Committee as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

If your council would like to put forward a motion(s), you may lodge it electronically at www.alga.asn.au using the online form. Motions should be received by ALGA no later than Friday 26 April 2013.

For more information, please contact ALGA's Director National Events, Clare Hogan, on (02) 6122 9400.

Overview

This Discussion Paper aims to assist councils to develop motions for consideration at the upcoming NGA.

NGA motions are an important mechanism to assist councils across Australia to influence the national policy agenda.

Local government plays an important role in Australia's democratic system of government. Its role is to represent its community and have a critical role in planning, coordinating, facilitating and providing services, infrastructure and programs that meet community and regional needs.

While councils can do a lot themselves, many local governments are constrained by lack of resources, expertise and adequate support from other levels of government (and the private sector) to meet all of their community's needs.

It is important to recognise that at the national level, the roles and functions of councils differ across jurisdictions and that local government is established under state laws. All state and territory governments have a variety of programs, grants and arrangements that are relevant to their respective state or territory and that are important to their councils. For this reason it is important that local governments, through their state and territory local government associations, maintain a close working relationship with state governments.

This year, on 14 September, there will be a federal election. The federal election is an important opportunity to seek commitments from all federal political parties about the way in which they will work with and support councils in meeting community needs. ALGA actively advocates on behalf of the sector in the lead up to every election. ALGA does this by engaging directly with all the major political parties, documenting local government initiatives and communicating these to all politicians as well as through events such as the NGA in facilitating conversations between federal politicians and local government representatives and drawing on initiatives contained in the NGA Resolutions.

The NGA provides an opportunity for councils to influence the national policy agenda by:

- a) identifying national priorities that ALGA might be able to pursue at the national level; and
- b) identifying priorities that are shared by all councils regardless of state differences that relate to federal matters.

It is anticipated that motions for the 2013 NGA will propose credible ideas and policy initiatives which will strengthen local government's capacity to respond to the social, economic and environmental changes facing Australia today and into the future.

Introduction

Local government is a richly diverse, highly responsive, accountable and dynamic level of government. There are now 559 councils in Australia. Over recent years the sector has experienced considerable change including structural reforms such as amalgamation of councils.

Some of local government's recent national achievements include:

- developing and advocating a clear set of principles for constitutional reform;
- the conduct of a successful campaign for the renewal of the Roads to Recovery program (R2R) which has been extended to 2019;
- advocacy for a broad review of the Financial Assistance Grants (with a review, albeit limited in scope, is currently underway);
- comprehensive studies into the financial sustainability of councils nationally (2006 PWC Report);
- actively pursuing internal reforms to improve the efficiency and effectiveness of local government with a focus on improved asset management; and
- successful delivery of over 3,500 community infrastructure projects worth more than \$1 billion on time and within budget as part of the Australian Government's response to the Global Financial Crisis (GFC) to create jobs and economic stimulus throughout the nation.

Local government's national significance is underlined by the fact that it employs around 195,000 Australians (just over 10 per cent of the total public sector work force), owns and manages non-financial assets estimated at \$245 billion (2007–08), raises around 3.5 per cent of Australia's total taxation revenue per annum and has an annual expenditure of around \$29 billion (2010–11)—just under 6 per cent of total public sector spending.

Most of local government's expenditure is directed towards the provision of local services, which include: housing and community amenities; transport and communications; recreation and culture; and social security and welfare.

At an aggregate level local government undertakes its work while being 90 per cent self-funded. However, many rural and regional communities have limited financial capacity which means those councils are much more reliant on external funding sources. Higher grant levels are absolutely critical to these councils to equalise services and infrastructure availability across the communities. Considerable local government funds are spent on vital additional work that relates to broad national issues.

As the level of government closest to Australians, local government is aware of and understands the myriad challenges faced by local and regional communities as they live, work and interact in an increasingly complex domestic and global environment. Local and regional communities require support to respond and adapt to factors they cannot control, such as climate change, drought, natural disasters and economic upheavals.

Financing Local Government

In 2006 ALGA commissioned PricewaterhouseCoopers (PWC) to undertake a national study into the Financial Sustainability of Local Government (the report can be found at <http://alga.asn.au/?ID=76&Menu=44,61,75>). This study built upon a number of studies that were conducted or being conducted by state and territory local government associations. The PWC Report was a vital body of research that underpinned a rigorous assessment of the financial sustainability of councils across Australia. The Report found that up to 30 per cent of councils were facing financial sustainability challenges and recommended a twin track approach to addressing some of these problems. It suggested:

- internal reforms by some councils to improve their efficiency and effectiveness; and
- changes to intergovernmental funding for improved financial sustainability to primarily assist those councils with sustainability challenges.

Recommendations from the Report include:

Improving efficiency, effectiveness and scale

- To further realise the gains from greater economies of scale and reduce unit costs via approaches such as regional or shared service provision, outsourcing, use of state-wide purchasing agreements etc.

Expanding own-source revenue

- To work with state governments to remove or relax legislative impediments and improve the capacity of local government to raise revenue from its own sources.

Setting clear and appropriate priorities

- To establish a robust long-term service plan which defines what council will provide and how services will be undertaken.
- To exercise caution prior to stepping in to attempt to resolve regional, state or national issues without a sound funding plan.
- To secure long-term funding (not just capital grants) prior to new services and infrastructure.

Deepening asset management and financial capacity

- Work with other spheres of government to facilitate improved asset management and financial skills through government-funding programs (eg the Size, Shape and Sustainability Review in Queensland and the MAV Step Program), to lift the skills in all councils to a reasonable base level.
- Use total asset management plans and systems to better manage asset renewals and replacement, and integrate into broader long-term council objectives.
- Undertake more regular asset condition reporting for key infrastructure.
- Develop nationally consistent local government financial and asset management data. There is a need for a new national program to improve the consistency and quality of council data to enable more robust and accurate analysis and planning and to produce a uniform national approach to measuring viability and financial sustainability. Ideally this would be supported by the Australian Government.

Suggested reforms to inter-government transfers

PwC sees significant merit in some reforms to intergovernmental transfers, but these need to be targeted to primarily assist the types of councils with sustainability challenges. The specific suggested reforms to intergovernmental transfers are:

- Establish a new Local Community Infrastructure Renewals Fund (LCIRF): this fund would support councils in the more timely funding of renewals work across a range of community infrastructure assets including community centres, aged care facilities, libraries, health clinics, sport and recreation facilities. The fund could be distributed based on relative need and use the R2R or FAGs distribution methods, or perhaps through a new or hybrid approach. The size of LCIRF could be set so as to provide a similar level of renewals support as provided by R2R, which is around \$200-250 million per annum.
- Revise the escalation methodology for FAGs from a mix of population growth and CPI, to a new escalation formula tailored more to local government cost movements (eg a combination of the ABS Wage Cost Index and Construction Cost Index coupled with population growth).
- Make funding for the Roads to Recovery Program permanent: this program has delivered substantial benefits and there would be significant merit in extending its duration and further augmenting funding levels (including escalating the program size by the ABS Construction Cost Index).

State governments to provide funding support to encourage the local council efficiency and asset management reforms: a significant proportion of councils have inadequate in-house skills to improve efficiency and to establish robust asset management and financial plans. There would be significant benefit in state governments providing partial funding to aid the development of tailored state-based reform programs. This program might be along the lines of the support provided by the Queensland Government (\$25 million over five years) in the Size, Shape and Sustainability Program, and the Step Program developed by MAV.

QUESTIONS?

Are there any specific proposals your council has to follow-up on the recommendations contained in the PWC Report?

In particular:

Are there things that the Commonwealth could do to assist local government nationally to improve its efficiency, effectiveness and scale?

Are there things that the Commonwealth could do to assist local government to expand own-source revenues?

Are there things that need to happen to help set clear and appropriate priorities, including long term funding?

Are there things that the Commonwealth can do to assist or deepen local government's asset management and capacity for financial management?

What further changes are required to Commonwealth local government financial transfers?

Financial Assistance Grants

On 9 December 2012 the Commonwealth Treasurer provided Terms of Reference to the Commonwealth Grants Commission for a Review on Improving the Impact of the Financial Assistance Grants on Local Government Financial Sustainability. The Terms of Reference require the Commission to provide a report to the Australian Government by 31 December 2013 on the following issues:

- 1 The review is ‘to identify tangible measures for improving the impact of the Local Government FAGs on the effectiveness of local governments and their ability to provide services to their residents within the current funding envelope’.
- 2 Specifically we are asked to examine the impacts of FAGs on local governments and its appropriateness by:
 - examining in the intrastate context whether the National Principles that guide the allocation of the general purpose grants remain valid and are conceptually consistent with each other;
 - evaluating the economic and financial benefits of untied vs tied funding for enhancing the effectiveness of local governments and their ability to ensure effective services for their residents;
 - identifying the impact of the Minimum Grant principle on the intrastate distribution of FAGs; and
 - assessing the relative need of local governments in each State and Territory with a particular focus on those that service regional and remote communities.
- 3 In responding we will report our findings relating to each point and, where appropriate, identify changes to the FAGs distribution process which would enhance the effectiveness of local governments and their ability to provide services.

This is an important review, but it needs to be noted that the Terms of Reference do not include an examination of the quantum of the Financial Assistance Grants.

Questions

Are there any specific proposals from your council on any of the Terms of Reference for the Review of the Financial Assistance Grants?

Are there any proposals from your council regarding the Financial Assistance Grants more broadly?

Expenditure Priorities

Over the past 30 years the roles and functions of local government have changed significantly.

In 2001 the Commonwealth Grants Commission (CGC), in a *Review of the Operation of the Local government (Financial Assistance) Act 1995*, observed that the composition of services provided by local government has changed markedly over the last 30 to 35 years.¹ The CGC noted there had been substantial changes including:

- a move away from property-based services to human services;
- a decline in the relative importance of road expenditure (although it remains the largest function, its level of importance has declined from about half of total expenditure in the 1960s to a little more than a quarter in the 1990s);
- an increase in the relative importance of Recreation and Culture, and Housing and Community Amenities (these are now large areas of local government expenditure, each approaching 20 per cent of total); and
- an expansion of Education, Health, Welfare and Public Safety services (this has increased from 4 per cent of total expenditure in 1961–62 to about 12 per cent in 1997–98).

These trends reflect changes in local communities, growing demand and councils' willingness to meet the emerging challenges of their local municipality. The trend was also encouraged by the Commonwealth and State Governments who, over the period, increasingly offered programs to local communities e.g. aged care and children's services, on the condition of matched funds or limited growth funds. As a consequence, by accepting additional responsibilities without significant new funding for these services, councils were required to change existing priorities and shift funding between existing programs. This trend was confirmed by the CGS who concluded in their review that '*.... Local government is increasingly providing human services at the expense of tradition property - based services (particularly roads)*'. The trend was also confirmed by the state local government associations who also report that the costs of increased service provision have been met by delaying maintenance and replacement infrastructure activities.

Examination of the most recent ABS data 2010-11 shows that local government spends \$29.323 billion per annum, which is an increase from \$27.891 billion in 2009-10. Expenditure on Transport and Communications (2010-11), mainly roads and transport, is \$6.64 billion or 23 per cent of total local government expenditure. Spending on Recreation and Culture is approximately \$4.359 billion, and spending on Housing and Community Amenities is \$6.451 billion (this includes water and sewerage in a number of states where this is a local government function).

¹ Commonwealth Grants Commission commentary on Figure 5.2 Composition
Commonwealth Grants Commission – Review of the Operation of the Local government (Financial Assistance) Act 1995, June 2001.

GENERAL LOCAL GOVERNMENT EXPENSES BY PURPOSE
2009-10 and 2010-11

	2009 \$m	- 102010-11 \$m
General public services	5231	5611
Public order and safety	585	769
Education	150	144
Health	298	332
Social security and welfare	1 573	1684
Housing and community amenities	6812	6451
Recreation and culture	4071	4359
Fuel and energy	13	15
Agriculture, forestry and fishing	27	29
Mining, manufacturing and construction	301	356
Transport and communications	6129	6640
Other economic affairs	1230	1016
Public debt transactions	449	578
Other	1230	1336
Total	27891	29323

Source ABS Cat 5512 - Government Finance Statistics, Australia 2009 - 10 and 2010 - 11

QUESTIONS?

Are there any specific proposals your council has to regarding local government's expenditure priorities?

Are there proposals which would improve Commonwealth assistance to local government to help ensure traditional infrastructure service, such as roads, are maintained and renewed in a timely manner?

Are there proposals which would improve Commonwealth assistance to local government to help support council provided 'human services', such as aged care and children's services?

How could cost shifting from the Commonwealth and states be better addressed?

Constitutional Recognition of Local Government

Since the appointment of a Joint Select Committee on the Constitutional Recognition of Local Government in November 2012, the pace of developments has increased dramatically. ALGA lodged a detailed submission with the committee in December 2012 and a supplementary submission on 31 January 2013 in response to issues raised at a parliamentary committee hearing on 16 January 2013.

The ALGA Board is meeting regularly to determine and drive the agenda. ALGA welcomed the Parliamentary Committee's preliminary report on 24 January 2013 which recommended that the Commonwealth begin all necessary preparatory activities to ensure a successful referendum in 2013. ALGA has indicated strong support for constitutional change as soon as possible to secure continued direct funding. However, we have reiterated our concern about the lack of progress on the preconditions identified for a successful referendum and the short timeframe available for a campaign.

ALGA wants to make sure that the referendum proceeds when the chances for success are at their best, although we stand ready once the government announces a referendum. The Committee's final report is due in March 2013 and the Government has indicated that it will wait until that time before giving its response on the referendum. ALGA is concerned that the delays and moving timeframes have hampered efforts to finalise arrangements for a referendum and ALGA has redoubled its efforts to seek commitments from both the Government and the Opposition to support the referendum.

Constitutional Recognition remains a priority for the ALGA Board. Given the pace of developments and an expected announcement of the Government's intentions in March/April 2012, we are not seeking council motions on constitutional recognition for this year's NGA. A comprehensive update will be given to delegates at the NGA, based on the responses of the Government, the Opposition and State Premiers to the Committee's final report.

9.5 Innovation and Performance Sub Committee

Attachments

Nil

Report

The Innovation and Performance Sub Committee was formed in 2005 to report to Council on initiatives that have been implemented. These initiatives can relate to process improvements and cost savings. Some initiatives may not result in a direct cost saving, however may result in a better utilisation of the resources available within that area.

The Innovation and Performance Sub Committee is made up of the Mayor, the four Committee Chairpersons with the General Manager and the Director Business Services providing administrative support.

The structure and the purpose of the Innovation and Performance Sub Committee remains relevant and it is proposed that the Innovation and Performance Sub Committee meetings be convened on a six monthly basis with the next meeting to be held on Tuesday 5 May 2013 at 5.00pm - 6.00pm and a subsequent meeting to be held in November.

Officer's Recommendation

That the next Innovation and Performance Sub Committee meeting be held on Tuesday 5 May 2013.

Council Meeting 26 March 2013 (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 44

That the Officer's Recommendation be adopted.

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 26 March 2013 (Borg/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 45

That the Officer's Recommendation be adopted.

ATTACHMENT 1

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Apr to June 2011	July to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct to Dec 2012	Jan 2013	Feb 2013
Campbelltown	9.5	242	172	263	225	138	211	43	2
Ruse	133	22	0	154	96	114	5	5	34
Kentlyn	0	0	0	0	0	0	0	0	0
Airds	172	281	347	243	618	902	724	191	204
St Helens Park	8	17	43	31	0	0	56	0	0
Rosemeadow	10	70	0	11	0	293	37	11	13
Ambarvale	16.5	0	88	0	5	0	58	0	10
Woodbine	6	0	0	0	1	0	0	35	0
Claymore	53.5	34	94	70	74	16	38	0	0
Eschol Park	29	0	0	36	20	7	8	17	0
Kearns	2	0	0	0	0	0	0	0	0
Raby	41	36	105	1	1	159	0	39	0
St Andrews	4.5	0	0	0	23	1	0	11	0
Bow Bowling	0	0	0	0	0	0	0	0	0
Minto	101	275	188	40	114	44	190	247	4
Ingleburn	150	20	300	459	200	207	229	346	272
Macquarie Fields	39	40	160	145	171	124	186	38	35
Glenfield	117	91	126	274	310	289	361	206	94
Blair Athol	0	0	0	0	0	0	0	0	0
Bradbury	7	31	4	78	6	166	0	0	0
Total m ²	895	1159	1627	1805	1864	2460	2110	118	668

During the reporting period, Council received no additional requests for removal of graffiti. 5 Graffiti Removal Kits have been requested by the Community.

Apr to June 2011	July to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct to Dec 2012	Jan 2013	Feb 2013
28	36	26	37	17	25	24	11	5

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets. These statistics demonstrate a reduction in graffiti incidents by vandals in selected high profile areas.

Area	Apr to June 2011	July to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct to Dec 2012	Jan 2013	Feb 2013
Area 1	965	851	897	1382	1118	1422	1555	97	703
Area 2	1275	875	797	917	1281	1463	1164	89	516
Area 3	1097	864	856	647	1364	1081	910	208	195
Area 4	920	650	717	1965	1407	1967	2135	128	636
Total	4257	3240	3267	4911	5240	5933	5764	522	205

OPERATIONAL SERVICES SECTION (Reporting period 11 February – 8 March 2013)

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	84	31	45	42
Road Verges – Sites	52	28	22	30
Community/Childcare Centre's - Sites	11	8	17	0
Servicing Laneways – Sites	88	21	27	0
Litter/Rubbish Pickup	132	107	37	11
Herbicide Spraying (hrs)	25.5	18.5	12.5	4
Mulching (cm ³)	0	0	0	0
Garden Maintenance	0	0	0	0
Garden Refurbishment	0	0	0	0
Top Dressing (hrs)	3	0	0	0
Aeration of Fields	0	0	0	0
Sharps Pickup	0	0	0	0
Pathway Requests	33	19	0	0
Tractor Road Verge (Sites)	20	18	10	10
Tractor Servicing Parks & Reserves (Sites)	43	38	38	25
Cemetery	1	0	0	0
Fire Hazard Reduction	0	1	0	0
Road Crews Servicing Parks	0	0	2	2
Refilling of Sandpits	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	25	40	28	23
Road Verges – Sites	19	29	31	18
Community/Childcare Centre's – Sites	10	7	7	9
Cemetery	1	0	0	0
Tractors Servicing Sporting Fields	39	31	41	37
Litter/Rubbish Pickups (hrs)	33	40	26	37
Herbicide Spraying (hrs)	14	15	18	22
Mulching – Quantity M ³	50	360	0	100
Garden Maintenance – Sites	28	25	36	32
Garden Refurbishment – Sites	3	6	3	2
Top Dressing – Sites (tonne)	5	3	8	0
Aeration of Fields – Sites	0	1	0	0
Sharps Pickups – Quantity	0	0	0	0
Miscellaneous Requests (hrs)	0	0	0	0
Refilling of Sandpits	0	0	0	0
Plumbing	48	23	18	25
Fit Goal post sleeves	0	0	0	0
Cricket Wicket Maintenance	32	34	46	33

Weed Control

Council's weed control contractor has been involved with weed control activities on Williamson Road median and Kellicar Road median.

Other areas include selective weed control on the Civic Centre lawn areas, Blaxland Road and Farrow Road landscape areas, roundabouts at Henderson Road, Kerr Road, Therry Road and Akuna Street. Redfern Street screen planting area, Eucalyptus Reserve, Coronation Park gardens, Durham Street gardens and Hurley Street gardens.

Garden Refurbishment Civic Centre

Horticulture staff have been involved with refurbishment planting within the garden area fronting Broughton Street. This has also involved the planting of two x 400 litre container sized Smooth Leaved Quandong trees in the above garden to compensate for the recent removal of two mature Lemon Scented Gum trees situated on Broughton Street near to the entrance to the Civic Centre.

Ingleburn CBD

Some replacement planting and mulching was carried out within the CBD area prior to the Ingleburn Alive Festival.

Richmond Villa Grounds

Horticulture staff were recently involved in a general tidy up and re-mulching of the garden areas within the grounds at the above location.

Open Space Activities

Top soiling of sections at Lynwood Park numbers three and four fields was recently carried out to repair damage caused to the playing surface by motor bikes. Approximately 12 cubic metres of topsoil was used to repair the damage.

Lynwood Park No 1 Field

Fertilizing of the number one field playing surface was recently carried out.

Turfing for Playing Fields

Turfing repairs have been carried out on a number of playing fields. This includes Koorringa Reserve fields where 700 sq. metres of turf was used. Sarah Redfern Soccer Fields repairs involved the laying of 50 sq. metres of turf. 70 sq. metres of turf was used at Jackson Park and 300 sq. metres of turf was used to repair damage to the playing surface Hurley Park.

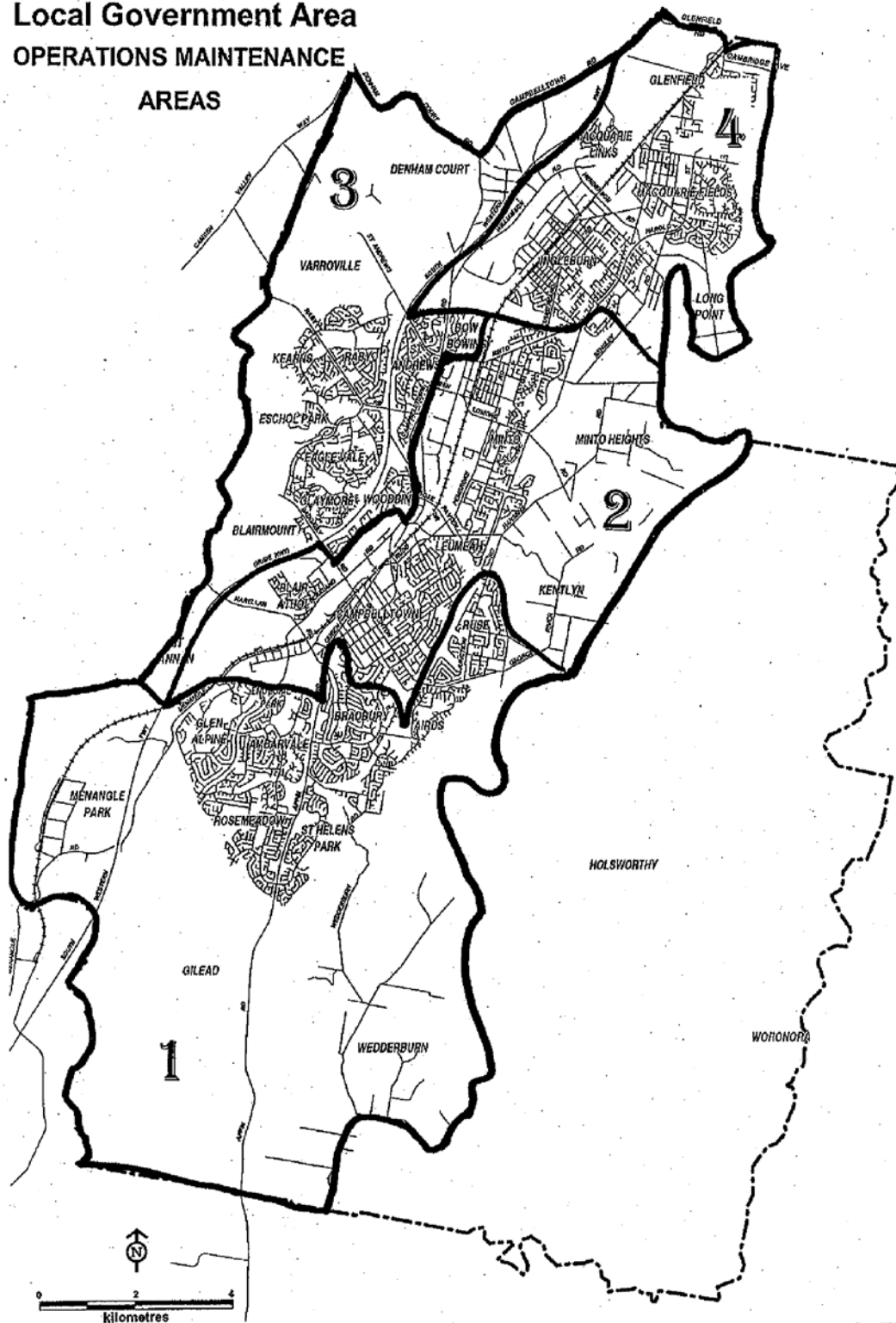
Council Tree Inspections

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	6	4	1	9	20
Council	50	53	34	90	227
Termites	1	0	0	1	2
Plumber - Sewer Chokes	0	0	0	0	0
N/A	6	7	4	7	24
HOLD	4	1	0	2	7
Area Totals	67	65	39	109	280

Private Property Tree Inspections

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	29	21	18	37	105

**Campbelltown City Council
Local Government Area
OPERATIONS MAINTENANCE
AREAS**



ROADS AND DRAINAGE

A. ROADS AND FOOTPATHS – Areas 1 to 4

This resource has been heavy patching Grader maintenance for the month of February 2013.
Note - 86 tonnes of road base was used in this period on various road works.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m ²	132	172	62	30	396
Road restorations m ²	0	0	0	0	0
AC Base Course Total (tonne)	17	30	8	6	61

B. ROADS RESERVE OPENING & RESTORATIONS – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	1	6	6	16	29
Telstra Inspections	1	0	0	2	3
Sydney Water inspections	4	8	10	2	24
Integral inspections	2	2	1	1	6
Gas Inspections	8	6	6	4	24
Customer requests	1	2	0	1	4

C. COMMUNITY RESPONSE – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	4	9	4	5	22
Pits cleaned by hand or suction	222	188	243	87	740
Tail out drains / headwalls	9	12	0	7	28
Removal of waste matter (cubic	8	38.5	9	23.5	79
Flushing of stormwater lines (linear	270	175	340	83	868
Underpass (drainage) cleaning	1	0	0	5	6
Trip hazards/footpath hazards	24	19	5	5	53
Dead animals removed	9	10	6	17	42
Parra webbing drainage	18	19	7	5	49
Sign retrievals and straightening	0	14	0	2	16
Syringes	11	103	0	29	143
Deliver and set up at venues	0	0	0	20	20
Paver repairs	0	5	0	2	7
Oil/ Paint Spill / Debris on Road	3	15.5	7.5	4.5	30.5
Median Cleaning / Poisoning	159	137	34	666	996
Guide Posts	22	0	0	2	24
TOTAL	760	745	655.5	963	3123.5

D. STREET ACCESSORIES

Sign Manufacturer Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	0	15	0	6	21
Street signs	2	12	3	0	17
Community signs	1	5	1	0	7
Ordinance signs	5	20	5	2	32
Various council signs	4	12	2	2	20
Various council stickers	0	0	0	0	0
Warning signs	4	8	0	1	13
Council special events	0	45	0	7	52
Directional	2	13	0	0	15
Banners	0	4	0	5	9
Various Stickers	0	68	0	0	68
TOTAL	18	202	11	23	254

Sign Erection Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	0	1	2	1	4
Bollards replacement and repair	10	24	2	8	44
Street signs	20	20	11	15	66
Community signs	29	21	8	9	67
Ordinance	13	63	0	8	84
Regulatory	103	135	40	48	326
Graffiti Removal m ²	4	6	2	9	21
Warning Signs	19	21	8	16	64
Install various banners	3	1	0	0	4
Line Marking / Car Park	30	6	0	1	37
Directional	4	16	2	1	23
Total	235	314	75	116	740

Minor Patching

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	81	110	78	213	482
Edge breaks m ²	11	2	9	8	30
Restorations m ²	0	17	0	8	25
Car parks pot holes	0	2	0	0	2
Trip Hazard Footpaths	0	0	1	0	1
Total	92	131	88	229	540

E. FOOTPATH RECONSTRUCTION PROGRAM 2012 -2013

60% complete delays due to inclement weather. Estimated completion of program May 2013

F. ROAD REHABILITATION PROGRAM 2012 -2013

Rehabilitation – 90% complete
 Sealing – 100% complete
 Stabilisation – 100% complete
 Micro-sealing – 100%
 Rejuvenation – 100%
 Crack Sealing – 100%

G. KERB AND GUTTER RECONSTRUCTION PROGRAM 2012 -2013

10% complete. Estimated completion of program May 2013

H. OPERATIONS MINOR WORKS**Kabbarli Child Care Centre**

Refurbishment of playground 90% complete. Timber seating and stage installation in progress.

Simmo's Beach Fire Trail Maintenance

100% complete

Car Park Reconstruction and Sealing Works- Various Locations

Lynwood Park, Ambervale Sports Ground and Bradbury Swimming Pool - 95% complete, two coat seal in progress

Kennett Park Glenfield Construction of New Car Park and Drainage improvements

95% complete, two coat seal in progress

Bridge and Culvert Maintenance Program
30% complete

Baulks Program 2012
50% complete

Pit Lintel Lid and Frame Reconstruction
20% complete

Long Point Fire Trail Drainage Works
90% complete, trimming of trail surfaces in progress

I. CAPITAL WORKS

Stanley Road, Ingleburn - Drainage and Pedestrian Crossing Construction
100% complete

Eagle Vale Drive - Stage 1 Road Widening to four lanes
100% complete

Somerset Street, Minto - One way traffic Movement
Construction of new exit driveway, footpath, cycleway and traffic islands - 95% complete

Eagle Vale Drive - Stage 2 Road Widening
Commencement date to be advised

Cleopatra bio-retention Ambarvale
Commencement date to be advised

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, and wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9624	Grader	Major Hydraulic fault	CCC Workshops and contractor	80hrs
9265	Mowing enclosed trailer	Axle and Brakes	Supplier	40hrs
9591	Mowing trailer	Manufacture	CCC Workshops	120hrs

The following is a breakdown of the work performed since the last report **11 February – 8 March 2013**

9624	The grader found to have a failed hydraulic pump. There was no current model pump available so a new model pump was bought. Hose and brackets had to be made to fit the new pump onto the machine. The grader is back in service.
9265	This trailer had a bent axle. A new axle had to be manufactured by the supplier. This has now been delivered with the axle and brakes currently being installed..
9591	New mower trailer has been manufactured. It has been painted and is currently being wired up ready for registration.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	70
Services carried out	44
Repairs to trucks	124
Repairs to heavy plant	24
Repairs to trailers	23
Tractors/implements	14
SES repairs	1
RFS repairs	2
Small plant repairs	24
Repair to cars	3
Repairs to mowers	63
Repairs to sweepers	14
Pathway requests (completed)	19

Of the reported repairs above **62** were out in the field.

The Workshop has also carried out the following duties:

- Manufacturing and repair of various gates, locks and lock boxes around Campbelltown
- Various pit cover repairs
- Repairs to various signs
- Various fire trail gate repairs.
- Manufacture new out front mower trailer plant number 9591

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

Asset Protection Zones (APZ)

APZs have been upgraded through tree removal, pruning, weed treatment and slashing of overgrown vegetation at Scattergood Reserve St Helens Park, Cook Reserve, Ruse, Simmos Beach Reserve, Macquarie Fields and Bunbury Curran Park, Macquarie Fields.

Fire Trails and Signage

Vegetation management and trail surface work has been completed on the fire trail network within Simmos Beach Reserve. The fire trail sign project has been complete with all fire trails in the LGA being sign posted. Trails that still exist that are not sign posted are generally considered closed and will not be maintained further.

Mechanical Works

Nine hazard reduction slashing sites were completed in the reporting period, totalling an area of 6.67 hectares with over 368 assets protected.

ASSET AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Currently being prepared

- T12/08 Park Central Grounds Maintenance
- T12/22 General Trades – Miscellaneous
- T13/01 Management of Minto Indoor Sports Centre (Selective tender following request for Expression of Interest)
- T13/11 Alarm and CCTV Maintenance
- T13/12 Concrete Works Panel

Currently Advertised

- T13/04 Supply and Transport Only of Street Sweeper Waste Bin and Depot Bulk Bin
- T13/05 Processing and Disposal of General Waste from Depot Bulk Bin and Casual Skip Bins
- T13/06 Processing and Disposal only of Street Sweeper Waste
- T13/07 Supply and Servicing of Front lift Bins and Disposal of their Contents
- T13/10 Supply and Transport Only of Casual Skip Bin
- T13/14 Road Pavement Program 2013-2014

Currently Under Evaluation

- T13/08 Auditing Services
- EOI13/01 Replacement of Audio Visual System in Council Chambers
- T13/03 Rate Notice Production
- Q13/02 Solar Electric Storage Hot Water Systems
- T12/01 Domestic Waste Collection

ASSET MANAGEMENT

Roads

- Resealing Program for 2012-2013 is 100% completed.
- Asphalt re-sheeting work for 2012-2013 is 85% completed.
- Crack sealing work for 2012-2013 is 100% completed.
- Road Inspection, Pavement Testing and Geotechnical Investigation for the preparation of 2013-2014 Works Program is 100% completed.
- Pavement and surfacing treatment designs and estimates for 2013-2014 is 100% completed.
- Draft Pavement Renewal Program for 2013-2014 is being reviewed.
- 2013-2014 Car Park Program has been reviewed.

Kerb and Gutter

- 2012-2013 Annual Kerb and Gutter program has commenced and currently working in the Ingleburn and Raby area.

Bridges and Culverts

- Concrete repair works for James Street Culvert, Ingleburn has commenced.
- Validation of all Culvert actions for 2013-2014 programs is in progress.
- Specialist Consultants are designing the replacement expansion joints for Gilchrist Drive Bridges.

Parks and Public Spaces

- Koala Walk Reserve – New exercise equipment has been opened for the public to use. In addition, new seating has been installed in conjunction with the exercise equipment.

Playground Equipment

- Peace Park – The new playground and timber soft-fall mulch has been installed. The playground is now open for public users.
- Simmos Beach – The new playground and timber soft-fall mulch has been installed. The playground is now open for public users. Sandstone borders have also been included in this design to enhance the existing natural look of the surrounding area. Landscaped areas will be included to beautify the surrounds using native plantings.
- Glenfield Park – The new playground and timber soft-fall mulch has been installed. The playground is now open for public users. The provision of the flying fox is proving to be a popular item.
- Playground repairs have been carried out to Park Central, Eschol Park Sports Complex, Raby Sports Complex and Koshigaya Park.

Internal Assets – Electrical Testing and Tagging

- Council's Electrical Contractor has completed testing and tagging on multiple items. The Yearly Testing and Tagging program is almost complete.

- Testing on Councils Timber Light Poles is in the process of seeking quotations.

Building Inspections

- Building Audit covering Asbestos in the workplace has been completed. All samples taken are currently in the analysis process with an interim report issued for Jessie Thompson Building, Minto Indoor Sports Complex, Macquarie Fields Hall and Macquarie Fields Baby Health Centre.
- Building Inspections have been carried out at the all Child Care Centre's and all Occasional Care Centre's. All defects and actions have been entered into Council's Asset Management System.

Stormwater

- Review and adjustment of asset information on mapping in four flood study areas has been completed.

Asset Management System, Grants and Reports

- Asset Management Plan and Strategy update works is completed.
- Specifications for both Road and Concrete works have been updated.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

- **Campbelltown Old Showground - Viewing platform** Construction of a new viewing platform has commenced. New structural steel and roofing has been erected. Works are due to be completed early April.
- **Campbelltown Civic Centre** - Solar installation works are near completion. The old administration building is currently being fitted with solar panels. The Art Centre and the new Staff Training Centre are now complete and operational.
- **Kearns Hall Refurbishment** - All works are proceeding according to schedule. Rendering and wall tiling are now complete. New electrical works have commenced with the installation of new fittings.

Building Reactive Maintenance – 289 building reactive maintenance requests were received and actioned during the months of February – March.

Building Program Maintenance Painting – Painting works have been completed at the following Facility

- Old Town Hall with internal sections painted.

Building Program Maintenance Flooring – The following facilities have undergone new concrete flooring

- East Campbelltown Hall – Front entrance to hall has now been concreted and stencilled to match existing building.

FACILITIES SUPPORT

Customer Requests	
Sporting Clubs with overdue keys	32 clubs with 220 keys outstanding
Key extension, issues, alarm codes and access	560
Request for access to Council Reserves	8

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round