

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Reports Requested

Attachments

Status list of reports requested

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 18 June 2013.

Officer's Recommendation

That the information be noted.

Council Meeting 16 July 2013 (Hawker/Lake)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 153

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 18 June 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
14.2.12 RK 3494184	SF20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre.	CS	Sept 2013
16.10.12 MO 3197216	CS6.2 - Report investigating the feasibility of selected entries of the Festival of Fisher's Ghost Art Award that did not make it to the final stage of judging being displayed at a secondary location.	CS	Sept 2013
26.2.13 PH 3326065	CG8.2 - Report on the feasibility of renaming the Macquarie Fields Swimming Centre (when all works are complete) or other places of significance in honour of Kevin Wheatley VC or Ray Simpson VC.	CS	Nov 2014
26.3.13 MO 3330737	CS4.2 - Further report on the outcome of the grant applications once they have been announced under round Two of the 2012-2013 Participation and Facility Program by the Office of Community Sport and Recreation	CS	Sept 2013
26.3.13 BT 3355998	CS6.3 - Report investigating the feasibility of providing an alternative drop off point closer to the main entrance of the Campbelltown Arts Centre to accommodate the elderly and disabled.	CS	Sept 2013
26.3.13 PL 3356012	CS6.4 - That a detailed report be presented outlining the quality and possible need for an upgrade on the current lighting (including current environmental lighting) of all sporting fields in the Campbelltown LGA and that the report include total costing.	CS	Sept 2013
18.6.13 GB 3450837	CS6.1 - report on the Poseidon Drowning Detection System (currently in use by Blacktown Council at the Stanhope Gardens Leisure Centre) in relation to its cost, benefits for saving lives and the possibility of fitting/retrofitting the system in Councils leisure facilities	CS	Sept 2013

*Date of Decision *Mover *DocNo	Item/Comments	Div.Resp	Comp Date
13.12.11 SD 3422090	<p>CW5.1 - Report examining appropriate ways in which Council can memorialise the landscaping works of Mr Lilleman.</p> <p>Comment: Listed for Briefing</p>	CW	November 2013
10.4.12 RM 3562944	<p>CG8.2 - Report on the viability of establishing a skate park within Airds.</p> <p>Comment: Awaiting direction on Airds project development.</p>	CW	October 2013
16.10.12 PL 3197155	<p>CG8.4 - Report examining the feasibility of installing CCTV capabilities in the Campbelltown CBD, with installation locations to be determined in conjunction with Campbelltown Police.</p> <p>The report to also outline the costs associated with the installation, maintenance and monitoring of the system and detail any government grants available to assist in the installation of ta CCTV system.</p> <p>Comment :Submission forwarded for Government Grant</p>	CW	October 2013
20.11.12 WG 3224685	<p>NM15.4 - Report detailing the cost of new paving for Queen Street Campbelltown.</p> <p>Comment: Listed for Briefing</p>	CW	December 2013
18.12.12 BT	<p>CS6.2 - Report examining the need for a standard to be established to regulated height limits for planting/landscaping on roundabouts throughout the LGA.</p> <p>Comment: Briefing Information currently being prepared.</p>	CW	September 2013
21.5.13 WG	<p>CW5.2 - Report investigating the implementation of new signage detailing Council contact telephone numbers and incorporating area reference numbers for its parks and recreation areas along with the cost and timeframe to implement it.</p>	CW	November 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
10.5.11 RM 3102591	PE5.4 - Report outlining the feasibility of establishing a Sub Committee to coordinate celebrations and identify a suitable memorial for the 100 years of Anzac Day celebrations in 2015.	BS	August 2013
31.7.12 RK 320927	PE5.3 - Report examining the feasibility of constructing an external storage and rock wall climbing facility at the Ambarvale community centre.	BS	September 2013
26.2.13 PL 3326067	CCG21.2 - Report in regard to a Licence Agreement with the Town Hall Theatre Group Incorporated for the use of the Town Hall Theatre	BS	September 2013
26.3.13 GB 3349952	NofM15.1 - Report providing options for a review of MACROC's functions, responsibilities, key performance indicators and Charter.	BS	September 2013
23.4.13 AC 3386553	Nof M 15.1 - Report outlining ways to appropriately recognise the contribution made by the Late Former Mayor, Brenton Banfield, to the City of Campbelltown.	BS	September 2013
23.4.13 GB 3386563	NofM15.5 - Report outlining the feasibility (and Statutory Requirements) of a proposal for council to establish a monetary /Financial deposit Scheme for the safe removal and disposal of all asbestos related materials during building demolition work and other relevant activities.	BS	September 2013
23.4.13 GG 3386559	NofM15.7 - Report on progress of Economic Working Group established to attract small business to the Campbelltown LGA and enhance the economic development of existing businesses. The report to be presented no later than December 2013.	BS	December 2013
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road.	BS	March 2014
18.6.13 PH 3450921	CG4.8 - Report identifying options to address all the issues raised in the NSW Treasury Financial Assessment and Benchmarking Report.	BS	September 2013
18.6.13 RK 3450923	CG5.2 - Further report outlining the actual cost of insurance renewals 2013-14.	BS	August 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE (EP)	September 2013
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.	PE (EP)	September 2013
13.12.11 JB 3421758	3.3PE - Further report on the terms and conditions of the Draft Voluntary Planning Agreement on the Airds/Bradbury Renewal Project.	PE (DS)	August 2013
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.	PE (DS)	September 2013
20.11.12 TR 3211517	PE2.10 - Further report detailing the administrative and assessment procedures associated with Pre-Gateway and Gateway Reviews - re amendments to the Local Environment Plan making process.	PE (EP)	August 2013
18.12.12 AM	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield.	PE (EP)	August 2013
26.2.13 PH 3317889	Report on the outcome of the four Coal Seam Gas Community Information Forums held in February 2013 for consideration for public distribution and referral to the NSW Government.	PE (EP)	August 2013
23.4.13 RK 3386990	PE4.2 - Further report following Public Exhibition to consider adopting and periodic review of the Draft Swimming Pool Barrier Inspection Program, associated fees and resources, implications and comments on any submission received.	PE (CS)	August 2013
23.4.13 GB 3386863	CW5.1 - Report outlining feasibility of conducting Council's Chemical Cleanout event more frequently.	PE (WS)	August 2013
18.6.13 FB 3451314	CW5.1 - Urgent report on Council's signage Code with a view to assisting small business and business in the Campbelltown Local Government Area. Comment: subject of a memo to Councillors from Director Business Services dated 14 June 2013	PE	

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
18.6.13 DL 3451048	PE4.5 - Further report on fees for Council's Animal Care Facility.	PE	September 2013
18.6.13 MO 3451044	PE4.4 - Report providing information on the current prevention and control measures currently available for dangerous and aggressive dogs.	PE	August 2013
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA.	PE	September 2013
18.6.13 AC 3450501	NofM15.1 - report on establishing a system which reduces the occurrence of excess rubbish being dumped at the front of properties once the occupants leave the property.	PE	September 2013

9.2 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors June 2013

Attachments

Nil

Report

On 19 February 2013, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
 - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars
 - (iv) the training of councillors and the provision of skill development for councillors
 - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
 - (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
 - (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time

- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses as at June 2013 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for June 2013.	\$5,809
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for June 2013.	\$4,908
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for June 2013.	Nil
4.	Periodicals Cost of annual subscriptions. Cost for June 2013.	\$318
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for June 2013.	\$8,052
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for June 2013.	Nil
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for June 2013.	Nil
8.	Travelling Expenses for Use of Private Vehicle Reimbursement of travelling expenses on authorised Council business. Claims submitted for June 2013.	\$32

Provision of Facilities

1.	Accommodation Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for June 2013.	\$6,340
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| 2. | Communication System
Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for June 2013 in accordance with Councillors Policy. | \$2,687 |
| 3. | Office Equipment
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for June 2013. | \$857 |
| 4. | Council Vehicle
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for June 2013. | \$342 |
| 5. | Internet Facilities
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for June 2013. | \$1,346 |
| 6. | Care Expenses
Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for June 2013. | \$217 |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for June 2013 amounted to \$30,908.

Officer's Recommendation

That the information be noted.

Council Meeting 16 July 2013 (Lake/Chanthivong)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 154

That the Officer's Recommendation be adopted.

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 16 July 2013 (Kolkman/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 155

That the Officer's Recommendation be adopted.

ATTACHMENT 1

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct to Dec 2012	Jan to Mar 2013	Apr 2013	May 2013	June 2013
Campbelltown	172	263	225	138	211	137	159	46	13.8
Ruse	0	154	96	114	5	169	1	0	2
Kentlyn	0	0	0	0	0	0	0	0	0
Airds	347	243	618	902	724	851	148	70	129
St Helens Park	43	31	0	0	56	0	0	0	12
Rosemeadow	0	11	0	293	37	45	9	7	0
Ambarvale	88	0	5	0	58	23	0	34	0
Woodbine	0	0	1	0	0	70	0	0	0
Claymore	94	70	74	16	38	12	0	59	0
Eschol Park	0	36	20	7	8	59	0	0	13
Kearns	0	0	0	0	0	0	0	0	0
Raby	105	1	1	159	0	116	0	0	0
St Andrews	0	0	23	1	0	22	0	0	0
Bow Bowling	0	0	0	0	0	0	0	0	0
Minto	188	40	114	44	190	766	73	33	203
Ingleburn	300	459	200	207	229	738	120	330	252
Macquarie	160	145	171	124	186	253	26	47	142
Glenfield	126	274	310	289	361	397	93	242	163
Blair Athol	0	0	0	0	0	0	0	0	0
Bradbury	4	78	6	166	0	0	0	41	41
Total m ²	1627	1805	1864	2460	2110	3658	630	909	971

During the reporting period, Council received no additional requests for removal of graffiti. 6 Graffiti Removal Kits have been requested by the Community.

Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct to Dec 2012	Jan to Mar 2012	Apr 2013	May 2013	June 2013
26	37	17	25	16	26	13	3	6

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets. These statistics demonstrate a reduction in graffiti incidents by vandals in selected high profile areas.

Area	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	July to Sept 2012	Oct to Dec 2012	Jan to Mar 2013	Apr 2013	May 2013	June 2013
Area 1	897	1382	1118	1422	1139	1290	801	416	613
Area 2	797	917	1281	1463	790	1254	794	683	678
Area 3	856	647	1364	1081	671	585	303	109	205
Area 4	717	1965	1407	1967	1422	1660	467	776	593
Total	3267	4911	5240	5933	4022	4789	2365	1984	2089

OPERATIONAL SERVICES SECTION (Reporting period 3 June – 28 June 2013)

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	21	25	26	56
Road Verges – Sites	23	6	2	21
Community/Childcare Centre's - Sites	8	6	10	5
Servicing Laneways – Sites	86	57	15	0
Litter/Rubbish Pickup	227	185	50	73
Herbicide Spraying (hrs)	10.5	30	19	5
Mulching (cm ³)	0	0	0	0
Garden Maintenance	4	21	23	35
Garden Refurbishment	0	0	0	0
Top Dressing (hrs)	0	0	0	0
Aeration of Fields	0	0	0	0
Sharps Pickup	0	0	0	0
Pathway Requests	0	3	1	1
Tractor Road Verge (Sites)	14	1	0	0
Tractor Servicing Parks & Reserves (Sites)	31	14	30	37
Cemetery	0	0	0	0
Fire Hazard Reduction	1	3	2	1
Road Crews Servicing Parks	0	0	0	0
Refilling of Sandpits	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	30	45	31	332
Road Verges – Sites	27	20	20	26
Community/Childcare Centre's – Sites	7	10	5	8
Cemetery	0	0	0	0
Tractors Servicing Sporting Fields	32	22	32	16
Litter/Rubbish Pickups (hrs)	44.5	54	37	37
Herbicide Spraying (hrs)	17	18	20	20
Mulching – Quantity M ³	60	0	160	0
Garden Maintenance – Sites	28	26	29	28
Garden Refurbishment – Sites	2	8	6	0
Top Dressing – Sites (tonne)	0	0	1	0
Aeration of Fields – Sites	12	9	13	116
Sharps Pickups – Quantity	0	2	0	0
Miscellaneous Requests (hrs)	0	0	0	0
Refilling of Sandpits	0	0	0	0
Plumbing	38	18	23	34
Fit Goal post sleeves	0	0	0	0
Cricket Wicket Maintenance	22	23	34	21

HORTICULTURE ACTIVITIES

Thomas Bourke Reserve, Blairmount

Horticulture staff have been involved in the enhancement planting of a number of the gardens situated within the above reserve where a number of native shrubs and grasses have been planted.

Blair Athol Community Hall

Mulching of the garden beds and some refurbishment planting has recently been carried out.

Tree Gully Reserve, Blair Athol

The planting out of a number of locations within the above reserve was recently undertaken by Horticulture staff where approximately 1400 assorted native trees, shrubs and grasses were used.

National Tree Day Planting Site Bow Bowling

Soil preparation has been carried out at the proposed planting area and mulch delivered in readiness for the above planting day towards the end of July.

City Entrance Landscaping Campbelltown Road

Horticulture staff are currently involved in the ongoing enhancement planting within the median on Campbelltown Road north of Rose Payten Drive. On completion of the planting an additional 960 shrubs will have been planted.

Weed Control

Horticulture staff have been involved in the spraying of clover infestations within the lawn areas at both Campbelltown Art Centre and Hallinan Park, Ingleburn.

Open Space

Minor top dressing has been carried out on field number 2 at both Bradbury and Sarah Redfern ovals where eight and three tonnes of soil were used respectively.

Council Tree Inspections

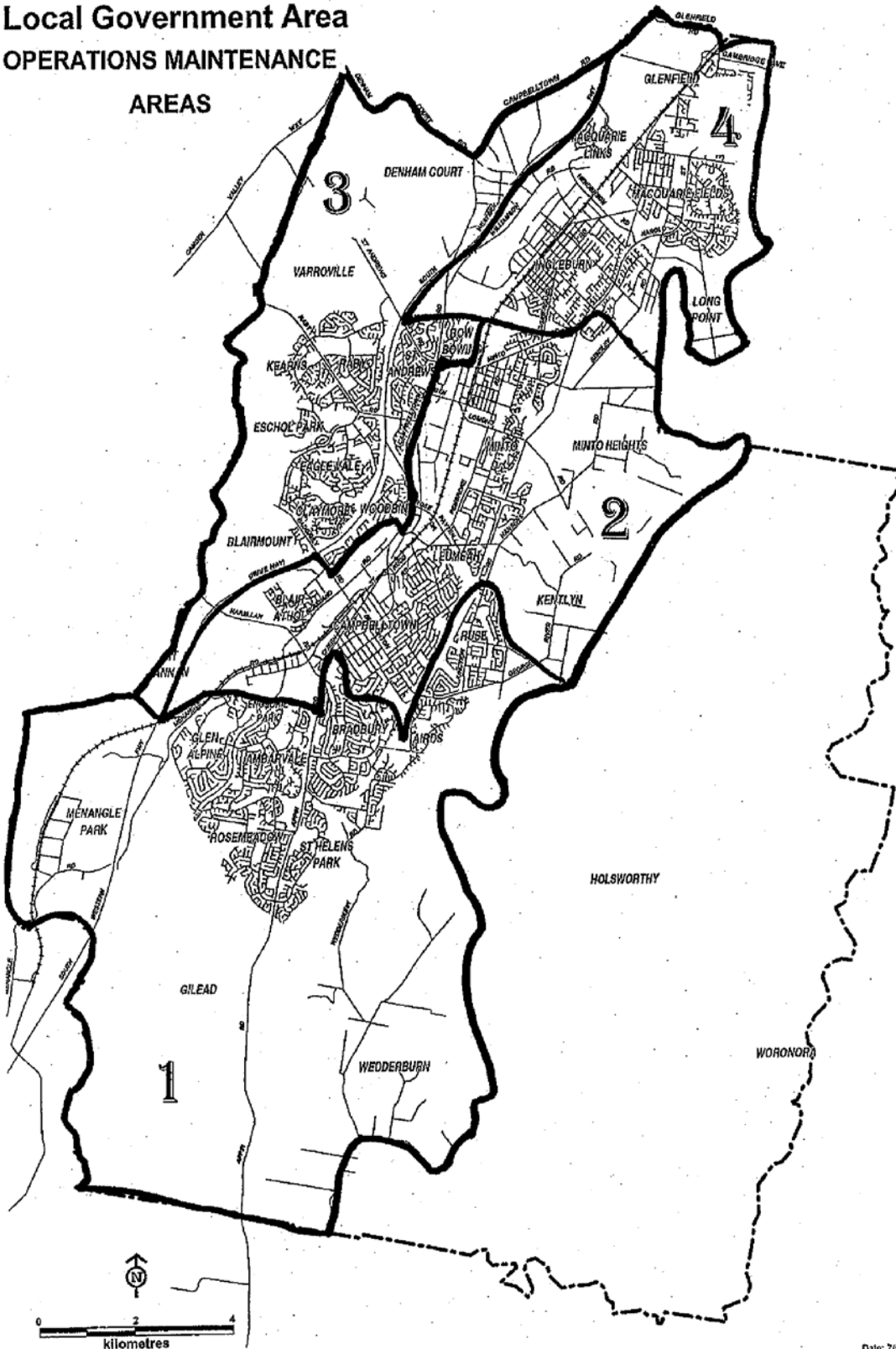
Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	14	0	0	2	16
Council	49	32	16	32	129
Termites	0	0	0	0	0
Plumber - Sewer Chokes	0	0	0	0	0
N/A	3	0	0	2	5
HOLD	1	0	0	0	1
Total	67	32	16	36	151

Private Property Tree Inspections

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	20	13	7	12	52

**Campbelltown City Council
Local Government Area
OPERATIONS MAINTENANCE**

AREAS



ROADS AND DRAINAGE

A. ROADS AND FOOTPATHS – Areas 1 to 4

This resource has been heavy patching for the month of June. Six days were lost to wet weather. 85 tonnes of road base was used in this period on various road works.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m ²	20	101	50	48	219
Road restorations m ²	0	0	0	26	26
AC Base Course Total (tonne)	2	20	9	15	46

B. ROADS RESERVE OPENING & RESTORATIONS – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	4	6	8	10	28
Telstra Inspections	1	2	1	3	7
Sydney Water inspections	6	14	2	8	30
Integral inspections	1	10	4	0	15
Gas Inspections	4	8	2	1	15
Customer requests	0	1	1	0	2

C. COMMUNITY RESPONSE – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	1	3	1	22	27
Pits cleaned by hand or suction	248	185	341	46	820
Tail out drains / headwalls	18	6	0	4	28
Removal of waste matter (cubic)	5.5	15	7	3	30.5
Flushing of stormwater lines(linear)	1440	480	0	115	2035
Underpass (drainage) cleaning	3	1	0	0	4
Trip hazards/footpath hazards	1	2	1	10	14
Dead animals removed	9	11	4	21	45
Parra webbing drainage,	0	9	3	7	19
Sign retrievals and straightening	10	3	0	0	13
Syringes	12	53	12	0	77
Deliver and set up at venues	6	0	0	7	13
Paver repairs	0	0	0	0	0
Oil/ Paint Spill / Debris on Road	4	5	2	10	21
Median Cleaning / Poisoning	296	320	59	28	703
Guide Posts	18	3	1	5	27

D. STREET ACCESSORIES - Sign Manufacturer Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	42	40	1	3	86
Street signs	13	5	6	5	29
Community signs	3	8	0	4	155
Ordinance signs	7	19	18	29	73
Various council signs	0	15	0	2	17
Various council stickers	0	0	0	0	0
Warning signs	0	12	0	3	15
Council special events	0	11	6	2	19
Directional	0	2	0	0	2
Banners	8	4	6	8	26
Various Stickers	0	25	0	0	25
Total	73	141	37	56	307

Sign Team Activity - Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	1	1	0	2	4
Bollards replacement and repair	30	32	4	8	74
Street signs	15	29	3	56	103
Community signs	10	19	3	1	33
Ordinance	11	22	1	10	44
Regulatory	64	77	28	93	262
Graffiti Removal m ²	6	5	5	7	23
Warning Signs	28	37	4	26	95
Install various banners	3	2	1	0	6
Line Marking / Car Park	100	3	0	20	123
Directional	12	19	5	0	36
Total	180	246	54	203	638

Minor Patching

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	112	166	65	439	782
Edge breaks m ²	9	0	4	0	13
Restorations m ²	2	0	0	18	20
Car parks pot holes	4	45	6	0	55
Trip Hazard Footpaths	16	8	8	0	32
Total	143	219	83	457	902

E. FOOTPATH RECONSTRUCTION PROGRAM 2012 - 2013

100% complete

F. KERB AND GUTTER RECONSTRUCTION PROGRAM 2012 - 2013

100% complete

G. OPERATIONS MINOR WORKS**Maryfields Reserve, Blair Athol - De-silting of Waterway**

100% complete

Footpath Grinding Risk Management Program

100% complete

Pit Lintel Lid and Frame Reconstruction

100% complete

Drainage and Culvert Project - Endeavour Street, Ruse

95% complete, works due for completion in July

Marsden Park - Remediation Maintenance Works

90% complete - De-silting waterway, removal of debris, rock lining installation

Somerset Street - Footpath Minto Station

100% completed, constructed new footpath.

H. CAPITAL WORKS**Eagle Vale Drive - Stage 2 Road Widening**

50% complete - Kerb and gutter complete, median islands installed, 2 coat seal completed

Cleopatra Bio Retention Ambarvale
100% complete

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, and wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9624	Grader	Water leak in engine	CCC Workshops and Supplier	32hrs
9833	Pulvy rotary hoe	Rust repairs	CCC Workshops	32 hrs
9203	Reach Mower	Fatigue cracks	CCC Workshops	24 hrs
9611	K-Line mower	Wing idler pulleys and mounts	CCC Workshops and Supplier	16 hrs

The following is a breakdown of the work performed since the last report **3 June – 28 June 2013**

9624	Caterpillar Grader had developed a water leak due to a damaged hose. The units were dismantled and fitted with replacement parts. The Grader is back in service.
9833	The Pulvy Rotary hoe had significant rust problems. A large section had to be cut out and replaced. The unit is back in service.
9203	The McConnel reach mower developed fatigue cracks on the boom arm. The cracks were welded and plated for added strength. The completed unit was inspected and is back in service.
9611	K-line mower had a broken idler pulley and mounting. Parts have arrived from supplier and have been fitted. The mower is back in service

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	83
Services carried out	38
Repairs to trucks	78
Repairs to heavy plant	34
Repairs to trailers	25
Tractors/implements	38
SES repairs	5
RFS repairs	12
Small plant repairs	53
Repair to cars	17
Repairs to mowers	46
Repairs to sweepers	13
Pathway requests (completed)	17

Of the reported repairs above 51 were out in the field.

Workshops Solar panels have currently added **26,941 kWh** back to the grid

The Workshop has also carried out the following duties:

- Manufacturing and repair of various gates, locks and lock boxes around Campbelltown
- Various pit cover manufacture and repairs
- Repairs to various signs
- Repair security camera pole at Coronation Park.
- Repair site shed due to vandal damage
- Various fire trail gate repairs
- Manufacture and repairs netball goal posts
- Bus shelter repairs
- Repairs to various fences

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

Mechanical Works

11 hazard reduction slashing sites were completed in the reporting period, totalling an area of 5.951 hectares with over 371 assets protected.

ASSET AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Currently being prepared

- T12/08 Park Central Grounds Maintenance
- Q13/03 Private Properties Enforcement Orders
- Q13/04 Supply of Corporate Uniforms
- Q13/10 Playground Equipment (Quotations sought from Local Government Procurement Panel Contract)

Currently Advertised

- T13/13 Aquatic Play Pad and Macquarie Fields Leisure Centre (Selective Tender following request for Expression of Interest)

Currently Under Evaluation

- T13/01 Management of Minto Indoor Sports Centre (Selective Tender following request for Expression of Interest)
- T13/09 Amusement Rides and Carnival Activities at Fishers Ghost
- T13/16 Saw Cutting and Coring
- T13/17 Channel Mowing
- T13/18 Wide Area Network
- EO13/02 Design and Construct Aquatic Play Park for Macquarie Fields Swimming Centre

ASSET MANAGEMENT

Roads

- Road visual and roughness condition survey for 2013-2014 modelling is 42% completed.
- Updating of the road segment mapping is now completed.
- Marking of proposed roads 'T13/14 Road Pavement Maintenance – Program A, Part 1: Interlayer Sealing with Asphalt Laying' is 10% completed.

Car Parks

- Car Park Work Program for 2014-2015 is 80% completed.

Bridges and Culverts

- Level 2 Inspection for all culverts is 100% completed.

Kerb and Gutter

- Kerb and Gutter Assets in Glen Alpine are being added to Council's Asset Management and Mapping system.

Stormwater

- 72 new pits and 70 pipes are being added to Council's Asset Management and Mapping system.
- 700 pits and 21 headwalls are being inspected in St Helens Park and Campbelltown.
- 31 new Grass Lined Channel Segments are added to Council's Asset Management and Mapping system.

Parks and Public Spaces

- Reinstatement poles for three timber floodlight (large metal support spikes) have been installed at Bradbury Oval, and Macquarie Fields Park.
- One timber floodlight pole has been removed from Kevin Wheatley Reserve based on condition report.
- Park inspections have been carried out at Campbelltown Old Showground, Lynwood Park and Gilchrist Oval, with all actions and cost estimates updated into Council's Asset Management database.

Building Inspections

- Building inspections have been carried out at Campbelltown Showground and Tennis Club, Lynwood Park, and Gilchrist Oval with all actions and cost estimates updated into Council's Asset Management database.

Playground Equipment

- Playground repairs have been carried out at John Rider Reserve, Memorial Oval, and Koshigaya Park.

Internal Assets – Electrical Testing and Tagging

- Electrical Equipment Risk Identification/Assessment and Inspection Records has been carried out by the Work, Health and Safety unit at the following locations:

Waratah Early Learning Centre, Campbelltown Outside School Hour Care, Ingleburn Library, and Raby Outside School Hour Care.

All items have been entered into Council's Asset Management system and have been tested and tagged.

Asset Management System, Grants and Reports

- The car park database restructure of GIS Mapping and Conquest has now been completed.
- New Road Asset's entry for 2012-2013 is 20% completed.

BUILDING MAINTENANCE/ CONSTRUCTION PROGRAM

Campbelltown Showground

- A new roller shutter and grill have now been installed to secure the groundsman's shed.
- A lock audit will be conducted on all change rooms towards the end of July to replace existing system with Abloy type locks.

Hall Transitions

- All committee run halls were inspected on the 1 July 2013 to identify missing tables and chairs and any repairs required to plumbing and electrical.

- Bow Bowling front door lock was re-keyed due to issues with key returns. Five sets of keys were cut and given to facility support.
- A new oven was installed at Bow Bowling after an inspection found the old one to be faulty.

BUILDING PROGRAM

Hurley Park, East Campbelltown and St Helen's Park Halls

- New chairs have been purchased for each hall and are currently being delivered.

Old Staff Training Centre

- Works are complete, awaiting car park to be completed before external paint works can begin.

Reactive Maintenance Requests

- 327 Building maintenance requests were received and actioned during the months of June/ July 2013.

Programed Maintenance

- Quotations for various works have been sent out to contractors for programed maintenance works 2013-2014. Awaiting the commencement of the new general trades tenderers to commence mid July.

FACILITIES SUPPORT

- The fourth annual alarm security maintenance program has been completed throughout Council.
- Council has now taken over control of all the facilities that had previously been run by 355 committees. This involves controlling the cleaning, security and key allocation for the buildings on a day to day basis.
- A changeover of the electrical utilities is now underway for small sites with the new company.

Customer Requests	
Sporting Clubs with overdue keys	22 clubs with 154 keys outstanding
Key extension, issues, alarm codes and access	362
Request for access to Council Reserves	3

11. REPORT OF DIRECTOR COMMUNITY SERVICES

11.1 Education and Care Services Funding - Department of Education, Employment and Workplace Relations

Attachments

Nil

Report

The Department of Education, Employment and Workplace Relations (DEEWR) has advised Council that from 1 July 2013, the Department has updated and enhanced the current funding agreement for all existing services receiving funding under the Community Support Program (CSP).

The CSP assists child care providers to establish or maintain viable services in parts of the country where they might not otherwise be viable or able to meet the unique requirements of the community, such as in disadvantaged or regional and remote areas.

DEEWR is extending the current funding agreement for Council's Family Day Care Scheme, In Home Care Program and Ingleburn Occasional Care for 2013-2014.

Funding for Family Day Care and In Home Care will be calculated based on occupied places and Occasional Care funding will be based on approved places as set out in the Department's program guidelines.

Based on current utilisation and operational funding received for the 2012-2013 period, it is anticipated that Council would receive up to \$460,000 for 2013-2014 for the three services.

Officer's Recommendation

That Council endorse the extension of funding for up to \$460,000 from the Department of Education, Employment and Workplace Relations for Council's Family Day Care Scheme, In Home Care Program and Ingleburn Occasional Care for 2013-2014.

Council Meeting 16 July 2013 (Rowell/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 156

That the Officer's Recommendation be adopted.

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

12.1 Boarding Houses in Low Density Residential Areas

Attachments

Letter from Minister for Planning to Campbelltown City Council

Report

Council recently wrote to the Minister for Planning and Infrastructure, outlining concerns in relation to boarding houses in low density residential areas. The Minister has replied to Council (see attached letter) and the purpose of this report is to keep Councillors informed as this matter progresses.

The action to write to the Minister was taken in the context of Council having to deal with development proposals for boarding houses utilising the provisions of the State Environmental Planning Policy (Affordable Rental Housing) 2009 (the Affordable Housing SEPP).

The Affordable Housing SEPP aims to increase the opportunity for different types of housing across a range of residential zones, thereby helping to increase supply and improving affordability. While this is a laudable objective, it can sometimes lead to inappropriate development.

Council's aim should be to maximise the take up of locally based planning controls that are appropriate to Campbelltown. This can be done through a combination of the draft Campbelltown Local Environmental Plan 2013 and the supporting Development Control Plan. If a suitable package of local planning controls can be agreed on, it is possible that the Minister may exempt Council from the provisions of the Affordable Housing SEPP as they relate to boarding houses. Council would need to demonstrate that it has maintained sufficient opportunity for boarding house development within the Campbelltown LGA.

To this end, the Director Planning and Environment, the Manager Development Services and Manager Sustainable City and Environment will be meeting with the relevant officers of the Department of Planning and Infrastructure to discuss these matters further. Councillors will be kept informed on the progress of these discussions.

Officer's Recommendation

That the information be noted.

Council Meeting 16 July 2013 (Rowell/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 157

That the Officer's Recommendation be adopted.

ATTACHMENT 1



The Hon Brad Hazzard MP
Minister for Planning and Infrastructure
Minister Assisting the Premier on Infrastructure NSW

Mr Paul Tosi
General Manager
Campbelltown City Council
PO Box 57
Campbelltown NSW 2560

JUN21 '13 08:10:413/09072

Dear Mr ^{Paul}Tosi

I refer to your letter concerning planning provisions relating to boarding houses in the Campbelltown City Council area.

I note your request for the Government to amend the *Standard Instrument (Local Environmental Plans) Order 2006* (the SI) and the *State Environmental Planning Policy (Affordable Rental Housing) 2009* (the AHSEPP) to address the issue of the permissibility of boarding house developments in the R2 Low Density Residential Zone and appreciate the concerns that you raise.

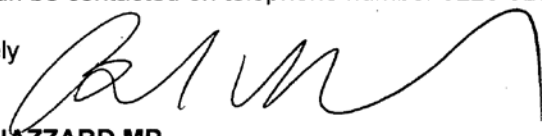
The planning system should encourage the development of boarding houses of a scale and type that will help meet the needs of the local community. I have asked Department of Planning and Infrastructure officers to contact you to discuss potential means of amending these provisions to replace them with local planning controls. One outcome could be that on the introduction of such changes, consideration could be given to exempting the Council from the application of the AHSEPP and SI boarding house provisions.

Such an approach is consistent with the Government's broader aim of enabling local councils to introduce measures to encourage the development of affordable housing in their areas of a scale and type consistent with Council objectives.

The Department is inviting Campbelltown City Council officers to contribute to a broader discussion on boarding house policy. This is a part of some targeted stakeholder consultation to help inform a review of planning controls relating to boarding houses in the AHSEPP. This meeting is scheduled for late June 2013.

In the meantime, if you have any further enquiries about this matter, I have arranged for Jennifer Richardson of the Department of Planning and Infrastructure to assist you. Ms Richardson can be contacted on telephone number 9228 6264.

Yours sincerely


HON BRAD HAZZARD MP
Minister

19 JUN 2013