

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Reports Requested

Attachments

Status list of reports requested (contained within this report)

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 13 August 2013.

Officer's Recommendation

That the information be noted.

Council Meeting 10 September 2013 (Greiss/Thompson)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 203

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 13 August 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
14.2.12 RK 3494184	SF20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre.	CS	December 2013
26.2.13 PH 3326065	CG8.2 - Report on the feasibility of renaming the Macquarie Fields Swimming Centre (when all works are complete) or other places of significance in honour of Kevin Wheatley VC or Ray Simpson VC.	CS	November 2014
26.3.13 BT 3355998	CS6.3 - Report investigating the feasibility of providing an alternative drop off point closer to the main entrance of the Campbelltown Arts Centre to accommodate the elderly and disabled.	CS	October 2013
26.3.13 PL 3356012	CS6.4 - That a detailed report be presented outlining the quality and possible need for an upgrade on the current lighting (including current environmental lighting) of all sporting fields in the Campbelltown LGA and that the report include total costing.	CS	October 2013
18.6.13 GB 3450837	CS6.1 - report on the Poseidon Drowning Detection System (currently in use by Blacktown Council at the Stanhope Gardens Leisure Centre) in relation to its cost, benefits for saving lives and the possibility of fitting/retrofitting the system in Councils leisure facilities	CS	November 2013
16.7.13 MO 3483181	CS3.1 - Further report analysing the impact of the changes to the Arts Funding Program when information becomes available.	CS	November 2013
13.8.13 PH 3512590	CG8.1 - Report outlining feasibility of renaming Campbelltown showground.	CS	November 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
13.12.11 SD 3422090	CW5.1 - Report examining appropriate ways in which Council can memorialise the landscaping works of Mr Lilleman. Comment: Reported item 1.2 City Works Committee 3.9.13.	CW	
16.10.12 PL 3197155	CG8.4 - Report examining the feasibility of installing CCTV capabilities in the Campbelltown CBD, with installation locations to be determined in conjunction with Campbelltown Police. The report to also outline the costs associated with the installation, maintenance and monitoring of the system and detail any government grants available to assist in the installation of a CCTV system. Comment : Submission forwarded for Government Grant	CW	October 2013
20.11.12 WG 3224685	NM15.4 - Report detailing the cost of new paving for Queen Street Campbelltown. Comment: Listed for Briefing	CW	December 2013
18.12.12 BT	CS6.2 - Report examining the need for a standard to be established to regulated height limits for planting/landscaping on roundabouts throughout the LGA. Comment: Briefing Information currently being prepared.	CW	November 2013
21.5.13 WG	CW5.2 - Report investigating the implementation of new signage detailing Council contact telephone numbers and incorporating area reference numbers for its parks and recreation areas along with the cost and timeframe to implement it.	CW	November 2013
16.7.13 DL 3483312	PE5.1 - Report detailing any proposed future works or plans in place to enhance Digger Black reserve Ingleburn.	CW	October 2013
13.8.13 MO 3512874	PE5.1 - Report regarding the location/condition of the current suburb signage and investigating the potential of extending the program to other suburbs that were not included in the initial program.	CW	October 2013
13.8.13 BT 3512873	PE5.2 - Report investigating the feasibility of replacing the existing timber picket fencing at Wood Park with metal picket fencing.	CW	November 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
13.8.13 TR 3512711	CS4.2 - Report exploring the feasibility of alternate models of temporary fencing that are more robust yet removable within 24 Hours which may present a compromise to address the concerns of both sporting groups and the local community.	CW	November 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
10.5.11 RM 3102591	PE5.4 - Report outlining the feasibility of establishing a Sub Committee to coordinate celebrations and identify a suitable memorial for the 100 years of Anzac Day celebrations in 2015. Comment: Reported item 2.1 Corporate Governance Committee 3.9.13.	BS	
31.7.12 RK 320927	PE5.3 - Report examining the feasibility of constructing an external storage and rock wall climbing facility at the Ambarvale community centre.	BS	October 2013
26.2.13 PL 3326067	CCG21.2 - Report in regard to a Licence Agreement with the Town Hall Theatre Group Incorporated for the use of the Town Hall Theatre.	BS	October 2013
26.3.13 GB 3349952	NofM15.1 - Report providing options for a review of MACROC's functions, responsibilities, key performance indicators and Charter.	BS	November 2013
23.4.13 AC 3386553	Nof M 15.1 - Report outlining ways to appropriately recognise the contribution made by the Late Former Mayor, Brenton Banfield, to the City of Campbelltown.	BS	November 2013
23.4.13 GB 3386563	NofM15.5 - Report outlining the feasibility (and Statutory Requirements) of a proposal for council to establish a monetary /Financial deposit Scheme for the safe removal and disposal of all asbestos related materials during building demolition work and other relevant activities.	BS	October 2013
23.4.13 GG 3386559	NofM15.7 - Report on progress of Economic Working Group established to attract small business to the Campbelltown LGA and enhance the economic development of existing businesses. The report to be presented no later than December 2013.	BS	December 2013
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road.	BS	March 2014
18.6.13 PH 3450921	CG4.8 - Report identifying options to address all the issues raised in the NSW Treasury Financial Assessment and Benchmarking Report.	BS	October 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE (EP)	October 2013
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.	PE (EP)	October 2013
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.	PE (DS)	October 2013
20.11.12 TR 3211517	PE2.10 - Further report detailing the administrative and assessment procedures associated with Pre-Gateway and Gateway Reviews - re amendments to the Local Environment Plan making process.	PE (EP)	October 2013
18.12.12 AM	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield.	PE (EP)	November 2013
18.6.13 DL 3451048	PE4.5 - Further report on fees for Council's Animal Care Facility.	PE	September 2013
18.6.13 MO 3451044	PE4.4 - Report providing information on the current prevention and control measures currently available for dangerous and aggressive dogs.	PE	September 2013
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA.	PE	October 2013
18.6.13 AC 3450501	NofM15.1 - report on establishing a system which reduces the occurrence of excess rubbish being dumped at the front of properties once the occupants leave the property. Comment: reported Item1.2 Planning and Environment Committee 3.9.13	PE	
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation.	PE	November 2014

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
13.8.13 CM 3512293	N of M - Report relating to the establishment of an Alcohol Free Zone in the vicinity of the Glen Alpine Shopping Centre.	PE	October 2013

9.2 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors August 2013

Attachments

Nil

Report

On 19 February 2013, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
 - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars
 - (iv) the training of councillors and the provision of skill development for councillors
 - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
 - (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
 - (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time

- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses as at August 2013 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for August 2013.	\$36
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for August 2013.	\$4,180
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for August 2013.	Nil
4.	Periodicals Cost of annual subscriptions. Cost for August 2013.	\$710
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for August 2013.	\$3,765
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for August 2013.	\$2,049
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for August 2013.	Nil
8.	Travelling Expenses for Use of Private Vehicle Reimbursement of travelling expenses on authorised Council business. Claims submitted for August 2013.	\$10

Provision of Facilities

1.	Accommodation Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for August 2013.	\$6,340
2.	Communication System Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for August 2013 in accordance with Councillors Policy.	\$2,233

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| 3. | Office Equipment
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for August 2013. | \$421 |
| 4. | Council Vehicle
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for August 2013. | \$933 |
| 5. | Internet Facilities
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for August 2013. | \$1,022 |
| 6. | Care Expenses
Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for August 2013. | \$146 |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for August 2013 amounted to \$21,845.

Officer's Recommendation

That the information be noted.

Council Meeting 10 September 2013 (Chanthivong/Greiss)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 204

That the Officer's Recommendation be adopted.

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report (contained within this report)

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and programs/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 10 September 2013 (Kolkman/Hawker)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 205

That the Officer's Recommendation be adopted.

ATTACHMENT

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jul to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	Jul to Sept 2012	Oct to Dec 2012	Jan to Mar 2013	Apr to Jun 2013	Jul 2013	Aug 2013
Campbelltown	242	172	263	225	138	211	137	219	45	131
Ruse	22	0	154	96	114	5	169	3	21	0
Kentlyn	0	0	0	0	0	0	0	0	0	0
Airds	281	347	243	618	902	724	851	347	158	294
St Helens Park	17	43	31	0	0	56	0	12	0	0
Rosemeadow	70	0	11	0	293	37	45	16	28	0
Ambarvale	0	88	0	5	0	58	23	34	17	0
Woodbine	0	0	0	1	0	0	70	0	0	0
Claymore	34	94	70	74	16	38	12	59	0	0
Eschol Park	0	0	36	20	7	8	59	13	9	1
Kearns	0	0	0	0	0	0	0	0	0	0
Raby	36	105	1	1	159	0	116	0	0	0
St Andrews	0	0	0	23	1	0	22	0	0	0
Bow Bowing	0	0	0	0	0	0	0	0	0	0
Minto	275	188	40	114	44	190	766	309	36	140
Ingleburn	20	300	459	200	207	229	738	702	171	263
Macquarie Fields	40	160	145	171	124	186	253	215	65	81
Glenfield	91	126	274	310	289	361	397	498	104	186
Blair Athol	0	0	0	0	0	0	0	0	0	0
Bradbury	31	4	78	6	166	0	0	82	12	0
Total m ²	1159	1627	1805	1864	2460	2110	3658	2510	666	1096

During the reporting period, Council received no additional requests for removal of graffiti. 4 Graffiti Removal Kits have been requested by the Community.

Jul to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	Jul to Sept 2012	Oct to Dec 2012	Jan to Mar 2012	Apr to Jun 2013	Jul 2013	Aug 2013
36	26	37	17	25	16	26	22	6	4

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets. These statistics demonstrate a reduction in graffiti incidents by vandals in selected high profile areas.

Area	Jul to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	Jul to Sept 2012	Oct to Dec 2012	Jan to Mar 2013	Apr to Jun 2013	Jul 2013	Aug 2013
Area 1	851	897	1382	1118	1422	1139	1290	1830	801	588
Area 2	875	797	917	1281	1463	790	1254	2155	945	787
Area 3	864	856	647	1364	1081	671	585	617	251	97
Area 4	650	717	1965	1407	1967	1422	1660	1836	798	836
Total	3240	3267	4911	5240	5933	4022	4789	6438	2795	2308

OPERATIONAL SERVICES SECTION (Reporting period 29 July – 23 August 2013)

OPEN SPACE

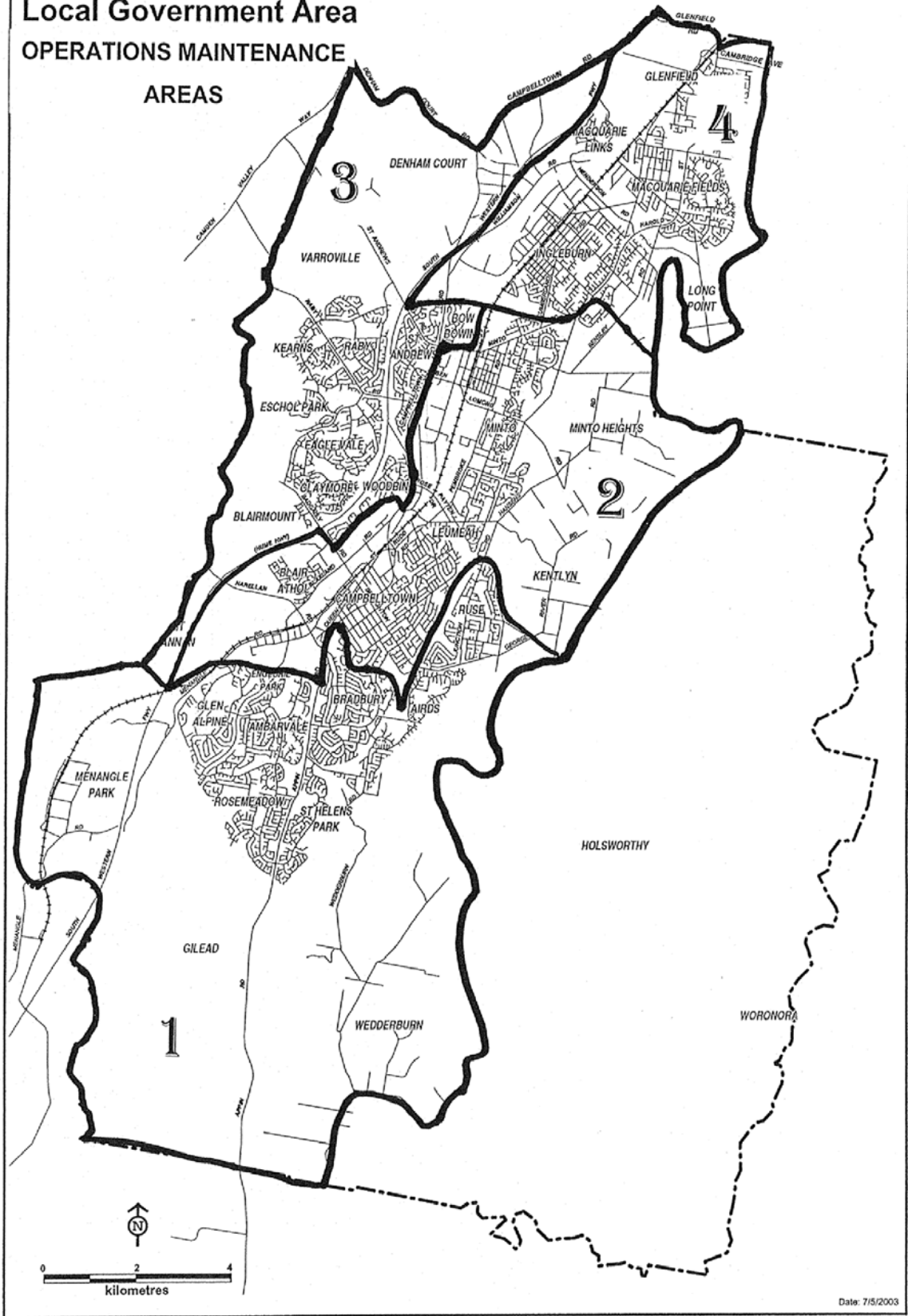
Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	51	28	20	33
Road Verges – Sites	42	14	28	16
Community/Childcare Centre's - Sites	7	4	13	0
Servicing Laneways – Sites	89	42	73	0
Litter/Rubbish Pickup	124	85.5	50	43
Herbicide Spraying (hrs)	66.5	23	0	2
Mulching (cm ³)	0	0	0	0
Garden Maintenance	0	4	1	0
Garden Refurbishment	0	0	0	0
Top Dressing (hrs)	0	0	0	0
Aeration of Fields	0	0	0	0
Sharps Pickup	0	0	0	0
Pathway Requests	10	5	0	0
Tractor Road Verge (Sites)	3	3	5	9
Tractor Servicing Parks & Reserves (Sites)	41	35	22	30
Cemetery	0	0	0	0
Fire Hazard Reduction	0	0	0	0
Road Crews Servicing Parks	0	0	0	0
Refilling of Sandpits	1	1	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	31	38	31	25
Road Verges – Sites	27	22	22	17
Community/Childcare Centre's – Sites	10	9	13	10
Cemetery	0	0	0	0
Tractors Servicing Sporting Fields	24	18	44	39
Litter/Rubbish Pickups (hrs)	37	41	28	27
Herbicide Spraying (hrs)	29	27	28	30

Mulching – Quantity M ³	475	140	70	125
Garden Maintenance – Sites	47	35	33	41
Garden Refurbishment – Sites	10	4	10	13
Top Dressing – Sites (tonne)	1	0	5	1
Aeration of Fields – Sites	0	0	4	0
Sharps Pickups – Quantity	6	0	1	0
Miscellaneous Requests (hrs)	0	0	0	0
Refilling of Sandpits	0	0	0	0
Plumbing	18	11	22	14
Fit Goal post sleeves	0	0	0	0
Cricket Wicket Maintenance	26	26	37	29

Campbelltown City Council Local Government Area OPERATIONS MAINTENANCE AREAS



Horticulture Activities

Raby Sports Complex

Two synthetic cricket wickets are currently being installed on Raby Playing Fields 3 and 4.

Broadleaf Weed Control

Council's weed control contractor is currently engaged in a broadleaf weed control program on playing fields throughout the city area.

Kellicar Road Median Garden Refurbishment

Horticulture staff are currently involved in the re-mulching of the median gardens situated on Kellicar Road between Narellan Road and Gilchrist Drive. Over nine hundred assorted native trees and shrub species are currently on order for replanting within the above median areas.

Campbelltown Art Centre

Approximately 160 assorted shrub species have been ordered for the planting out of two new garden areas adjacent to the Art Centre car park.

City Entrance Landscaping

Horticulture staff have been involved in the planting of twenty two advanced Hoop Pines near the city entrance on Campbelltown Road. The above planting area is programmed for mulching in the near future to link the planting with an existing group of Eucalyptus species.

Council Tree Inspections

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	6	7	5	2	20
Council	64	50	52	43	209
Termites	0	0	0	1	1
Plumber - Sewer Chokes	0	0	0	0	0
N/A	8	6	6	3	23
HOLD	0	1	1	0	2
Total	78	64	64	49	255

Private Property Tree Inspections

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	19	12	14	14	59

ROADS AND DRAINAGE

A. ROADS AND FOOTPATHS – Areas 1 to 4

This resource has been heavy patching for the month of July. 2 days were lost to wet weather. 28 tonnes of road base was used in this period on various road works. 3 days were used for grader maintenance and repair

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m ²	257	132	171	208	768
Road restorations m ²	0	52	0	2	54
AC Base Course Total (tonne)	33	36	16	19	104

B. ROADS RESERVE OPENING & RESTORATIONS – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	6	4	4	10	24
Telstra Inspections	2	1	4	5	12
Sydney Water inspections	4	20	1	2	27
Integral inspections	0	1	0	0	1
Gas Inspections	1	4	2	1	8
Customer requests	1	0	0	1	2

C. COMMUNITY RESPONSE – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	4	17	3	0	24
Pits cleaned by hand or suction	124	122	396	188	830
Tail out drains / headwalls	10	16	0	0	26
Removal of waste matter (cubic)	9.4	12.5	9	135	165.9
Flushing of stormwater lines(linear)	520	395	140	0	1055
Underpass (drainage) cleaning	4	0	0	0	4
Trip hazards/footpath hazards	7	4	5	6	22
Dead animals removed	8	8	6	18	40
Parra webbing drainage,	2	6	1	3	12
Sign retrievals and straightening	3	9	1	2	15
Syringes	44	285	1	15	345
Deliver and set up at venues	2	4	0	7	13
Paver repairs	0	5	0	0	5
Oil/ Paint Spill / Debris on Road	4	10	27	508	549
Median Cleaning / Poisoning	133	16	25	0	174
Guide Posts	13	16	0	0	29
Total	887.4	925.5	614	882	3308.9

D. STREET ACCESSORIES - Sign Manufacturer Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	5	3	1	7	16
Street signs	8	5	13	14	40
Community signs	0	3	0	1	4
Ordinance signs	4	7	5	5	21
Various council signs	0	20	2	1	23
Various council stickers	0	0	0	0	0
Warning signs	2	4	1	1	8
Council special events	6	4	0	0	10
Directional	2	4	1	3	10
Banners	0	3	0	2	5
Various Stickers	2	22	20	17	61
Total	29	75	43	51	198

Sign Erection Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	1	2	2	0	5
Bollards replacement and repair	19	13	3	11	46
Street signs	20	30	14	7	71
Community signs	17	7	0	2	26
Ordinance	20	4	5	1	30
Regulatory	52	63	38	42	195
Graffiti Removal m ²	12	3	1	15	31
Warning Signs	4	5	4	8	21
Install various banners	3	2	5	2	12
Line Marking / Car Park	400	85	0	0	485
Directional	41	25	6	3	75
Total	589	239	78	91	997

Minor Patching

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	71	364	180	292	907
Edge breaks m ²	25	35	4	23	87
Restorations m ²	0	15	0	0	15
Car parks pot holes	92	0	28	37	157
Trip Hazard Footpaths	4	0	0	0	4
Total	192	414	212	352	1170

E. FOOTPATH RECONSTRUCTION PROGRAM 2013 – 2014

In progress at Macquarie Fields – 10% complete

F. KERB AND GUTTER RECONSTRUCTION ROAD RELATED PROGRAM 2013 - 2014

Pending commencement in September

G. OPERATIONS MINOR WORKS

Kooringa Reserve Water Way Clearing

Rock armoring to banks in progress - 95% complete

Koshigaya Park Headwall Extension

100% complete

Civic Centre Car Park Construction

Sub base base and concrete kerb completed. Seal and A/C booked for first week in September - 90% complete

Art Centre Gardens

Construct 2 garden beds, installation of 3 box drains and redefine grass swale drain 95% complete

H. CAPITAL WORKS

Parkside Crescent Car Park Stage 1

Pending

Fields Road Street Parking

Pending

Amarina Child Care Back Yard Renovations

100% complete

Eagle Vale Drive Stage 2 Road Widening

Redesign of the south bound lane has been received and quotes being obtained for drainage works. Lighting design quotes in progress also.

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9203.01	Reach Mower	Damage to boom arms	CCC Workshops & supplier	40Hrs
9465.02	K-line mower	Deck cracks	Supplier- warranty	80 Hrs

The following is a breakdown of the work performed since the last report **29 July – 23 August 2013**.

9203.01	Reach mower booms damaged during operation awaiting decisions from management.
9465.02	The K-line mower has cracks in the deck and required stripping down and repairing.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	35
Services carried out	38
Repairs to trucks	48
Repairs to heavy plant	23
Repairs to trailers	30
Tractors/implements	13
SES repairs	2
RFS repairs	1
Small plant repairs	42
Repair to cars	6
Repairs to mowers	38
Repairs to sweepers	4
Pathway requests (completed)	9

Of the reported repairs above 42 were out in the field.

Workshops Solar panels have currently added **28,826 kWh** back to the grid

The Workshop has also carried out the following duties:

- Manufacturing and repair of various gates, locks and lock boxes around Campbelltown
- Various pit cover manufacture and repairs
- Various fire trail gate repairs
- Repairs to various fences

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

Mechanical Works

10 hazard reduction sites were completed in the reporting period, totalling an area of 4.348 hectares with over 385 assets protected.

Roadside Vegetation Management

A consultant has been engaged to assess approximately 93 kilometres of roadside vegetation to identify the presence of threatened species.

The assessment is expected to be completed by mid-October. Once completed, it will assist Council to better manage roadside vegetation and develop a Roadside Vegetation Management Plan.

Fire Trails

Assessments of fire trails to identify and prioritise works are ongoing with fire trails at Kentyln and St Helens Park scheduled for maintenance over the next few months.

Fire Gates

The following gates have been repaired or listed to be repaired:

- Lynwood Park Fire Trail lock installed.
- Boonke Gate has a Fire Trail Lock installed.

Unauthorised Access

Numerous breaches of boundary fences have occurred throughout the Campbelltown area. The reasons for unauthorised access is not clear, it could be four wheel drive clubs or persons collecting fire wood.

Council will use large rocks to block off the following areas:

- Derby Street, Minto Heights
- Two locations on Wedderburn Road
- Rangers Road Lynwood Park
- Lysaght Road Wedderburn

ASSET AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Currently being prepared

- Q13/03 Private Properties Enforcement Orders
- Q13/04 Supply of Corporate Uniforms
- Q13/06 Alarm Monitoring
- Q13/15 Street Lights Eagle Vale Drive (Stage 1)
- Q13/16 Storage Area Network
- T13/20 Alarm, Access Control and CCTV Maintenance
- T13/22 Management of the Animal Care Facility
- EOI13/03 Development of a Website for Campbelltown Arts Centre

Currently Advertised

- T12/08 Park Central Grounds Maintenance
- Q13/13 Demolition of Jessie Thompson Building
- Q13/14 Microwave Link Replacement at Central Library (Quotations sought from Local Government Procurement Panel Contract)
- T13/21 Building Maintenance

Currently Under Evaluation

- Q13/10 Playground Equipment (Quotations sought from Local Government Procurement Panel Contract)
- Q13/11 Design and Construct Viewing Platform at Eagle Farm (Quotations sought from Local Government Procurement Panel Contract)

ASSET MANAGEMENT

Roads

- Visual condition and roughness survey for entire road network is 70% completed.
- Road structure assets mapping is 30% completed.
- Marking areas for heavy patching 2013-2014 Road Works program is 100% completed.

Car Parks

- Marking areas for heavy patching 2013-2014 Car Park program is 80% completed.

Bridges and Culverts

- Bridges and Culverts defects and actions Validation is 20% completed.

Kerb and Gutter

- Work order has been issued for 2013-2014 Road related Kerb and Gutter reconstruction program.
- Forty Kerb and Gutter Segments in Eagle Vale, Rosemeadow have been inspected.
- Mapping of new Kerb & Gutter in Bardia is underway.

Stormwater

- One hundred and sixty eight pits, 197 pipes and 5 headwalls in Bardia, Campbelltown, Kearns, Raby and Ingleburn have been added to Council's Asset Management and Mapping systems.
- Two hundred and ten pits and 7 headwalls have been inspected in Bardia, Campbelltown, Kearns, Raby and Ingleburn.
- Pit and lintel reconstruction 2013-2014 program has been marked.

Footpath Reconstruction

- Footpath Reconstruction Program Stage 1 has commenced at Macquarie Fields, along Harold Street and Third Avenue.
- Footpath Inspection was carried out in Campbelltown along Hoddle and Broughton Street.

Parks and Public Spaces

- Quotations are currently under review for the replacement of viewing platform at Eagle Farm Reserve.
- Park inspections have been carried out at Hollylea Skate Park, Milton Park Softball with all actions and cost estimates updated into Council's Asset Management database.

Building Inspections

- Building Inspections have been carried out at Waminda Oval, Hurley Park, Gilchrist Oval, Memorial Oval, Wood Park, Ingleburn Reserve, Clark Reserve, Kentlyn Park and Macquarie Fields Park with all actions and cost estimates updated into Council's Asset Management System.

Playground Equipment

- Playground repairs have been carried out at Mawson Park, Eschol Park, Mandurama Reserve and Cook Park.
- Playground Inspections have been completed by Keico to conduct our yearly comprehensive inspections on all 96 Playgrounds throughout the Local Government Area. Awaiting report for any defects.

Internal Assets – Electrical Testing and Tagging

- Electrical Testing and Tagging has been carried out by the Work, Health and Safety Unit at the following locations: Depot Sign Shop, Depot Meeting Room and

Minto Library. All items have been entered into Council's Asset Management system.

Asset Management System, Grants and Reports

- Six road sections have been submitted to the Roads and Maritime Services, for the 2014-2015 repair grant funding.
- New Road Asset's including land under roads information for 2012-2013 has been entered into Asset Management System.
- Schedule 7 Report has been completed and sent to Finance for Auditing.
- Roads to Recovery Annual Report has been checked and signed by the Auditor and returned to the Roads to Recovery.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Building Program

Leumeah Pedestrian Bridge

- Steel reinforcement work to the pillars have commenced, with the pouring of concrete occurring 30 August, 2013.

Macquarie Fields Pool Upgrade

- The 50 meter concrete pool is currently being filled to test joints and to pressure test pipework. New pipework is currently being installed from the outdoor plant-room to the pool.

Reactive Maintenance Requests

- 342 Building maintenance request were received and actioned during the months of August 2013.

Programed Maintenance

- Painting works have now been completed to Kooringa Reserve Canteen/ Amenities grills, Campbelltown Sports Stadium western Grandstand steel staircase north and south, eastern Grandstand external doors at Kiosk level, Aussie Rules Grandstand and Clubhouse repainting all internal doors.
- Glenfield Community Hall, replacement of front aluminium doors and frames.
- A new heat exchange system has been installed and commissioned to the indoor plant-room. In addition, a new electronic management system will also be fitted to the existing solar. This will enable the two systems to operate independently, to enable energy savings and reduce running costs.

Vandalism

- Minto One Community Centre has received extensive north and west facing glass damage. The exterior frames have also been painted after occurring graffiti.
- Kevin Wheatley received further brick-work damage to 3 sides.
- Ingleburn Library received graffiti which has now been cleaned.

FACILITIES SUPPORT

Customer Requests	
Sporting Clubs with overdue keys	26 clubs with 157 keys outstanding
Key extension, issues, alarm codes and access	560
Request for access to Council Reserves	5

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round