

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Economic Development Working Group

Attachments

Nil

Report

Council at its meeting held on 23 April 2013 adopted the following Resolution:

1. That Council establish a working group to develop opportunities to attract small business to Campbelltown Local Government Area and enhance the economic development of existing business.
2. That the working group is to comprise of any interested Councillor, the General Manager, the Director Business Services and Director Planning and Environment and is to report progress no later than the Council meeting in December 2013.

Discussions have been held with Mr Graham Larcombe of the Strategic Economic Group who has facilitated similar projects with a number of councils including Penrith City Council, Warringah Council and Lake Macquarie City Council. Mr Larcombe met with Council's Director Business Services and the Director Planning & Environment and discussed a number of models that may assist Council in facilitating opportunities to attract small business to the Campbelltown Local Government Area.

It is now appropriate that Councillors indicate their willingness to participate in the Economic Development Working Group so that an initial meeting can be organised including input from Mr Larcombe.

Officer's Recommendation

That any interested Councillors be nominated to participate in the initial meeting of the Economic Development Working Group.

Council Meeting (Hawker/Greiss)

That the Officer's Recommendation be adopted.

Amendment: (Hawker/Greiss)

That Councillors Borg, Glynn, Greiss, Kolkman, Lake and Mead (Chairperson) be appointed to participate in the initial meeting of the Economic Development Working Group.

Council Minute Resolution Number 225

That the above amendment be adopted.

9.2 First President of Local Government NSW

Attachments

Nil

Report

Council has received a media release from Local Government NSW advising that Coffs Harbour Councillor Keith Rhoades ASFM has been elected as the first President of Local Government NSW (LGNSW).

Councillor Rhoades is the former president of the Local Government Association of NSW and recent Joint President of the Interim LGNSW Board.

At the first annual LGNSW Conference held in Sydney, the first LGNSW Board was elected. Councillor Paul Hawker and Councillor George Greiss have been elected to serve as Metropolitan/Urban Directors on the LGNSW Board.

Officer's Recommendation

That the information be noted.

Council Meeting (Glynn/Greiss)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 226

That the Officer's Recommendation be adopted.

9.3 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors September 2013

Attachments

Nil

Report

On 19 February 2013, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
 - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars
 - (iv) the training of councillors and the provision of skill development for councillors
 - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
 - (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
 - (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time

- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses as at September 2013 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for September 2013.	Nil
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for September 2013.	\$4,180
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for September 2013.	Nil
4.	Periodicals Cost of annual subscriptions. Cost for September 2013.	\$60
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for September 2013.	\$3,765
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for September 2013.	\$3,511
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for September 2013.	Nil
8.	Travelling Expenses for Use of Private Vehicle Reimbursement of travelling expenses on authorised Council business. Claims submitted for September 2013.	\$4,095

Provision of Facilities

1.	Accommodation Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for September 2013.	\$6,340
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2.	Communication System Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for September 2013 in accordance with Councillors Policy.	\$2,589
3.	Office Equipment Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for September 2013.	\$426
4.	Council Vehicle Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for September 2013.	\$1,216
5.	Internet Facilities Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for September 2013.	\$2,043
6.	Care Expenses Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for September 2013.	\$155

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for September 2013 amounted to \$28,380.

Officer's Recommendation

That the information be noted.

Council Meeting (Borg/Hawker)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 227

That the Officer's Recommendation be adopted.

9.4 Reports Requested

Attachments

Status list of reports requested (contained within this report)

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 10 September 2013.

Officer's Recommendation

That the information be noted.

Council Meeting (Lake/Mead)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 228

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 10 September 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
14.2.12 RK 3494184	SF20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre.	CS	December 2013
26.2.13 PH 3326065	CG8.2 - Report on the feasibility of renaming the Macquarie Fields Swimming Centre (when all works are complete) or other places of significance in honour of Kevin Wheatley VC or Ray Simpson VC.	CS	December 2014
26.3.13 BT 3355998	CS6.3 - Report investigating the feasibility of providing an alternative drop off point closer to the main entrance of the Campbelltown Arts Centre to accommodate the elderly and disabled.	CS	December 2013
26.3.13 PL 3356012	CS6.4 - That a detailed report be presented outlining the quality and possible need for an upgrade on the current lighting (including current environmental lighting) of all sporting fields in the Campbelltown LGA and that the report include total costing.	CS	December 2013
18.6.13 GB 3450837	CS6.1 - report on the Poseidon Drowning Detection System (currently in use by Blacktown Council at the Stanhope Gardens Leisure Centre) in relation to its cost, benefits for saving lives and the possibility of fitting/retrofitting the system in Councils leisure facilities	CS	December 2013
16.7.13 MO 3483181	CS3.1 - Further report analysing the impact of the changes to the Arts Funding Program when information becomes available.	CS	December 2013
13.8.13 PH 3512590	CG8.1 - Report outlining feasibility of renaming Campbelltown showground.	CS	December 2013
10.9.13 MO 3547252	CS6.1 - Report updating the status for the installation of No Smoking signage at sporting and public places where smoking is prohibited and also include other educational initiatives that Council could undertake.	CS	December 2013

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
13.8.13 TR 3512711	CS4.2 - Report exploring the feasibility of alternate models of temporary fencing that are more robust yet removable within 24 Hours which may present a compromise to address the concerns of both sporting groups and the local community.	CS	December 2013

*Date of Decision *Mover *DocNo	Item/Comments	Div.Resp	Comp Date
16.10.12 PL 3197155	CG8.4 - Report examining the feasibility of installing CCTV capabilities in the Campbelltown CBD, with installation locations to be determined in conjunction with Campbelltown Police. The report to also outline the costs associated with the installation, maintenance and monitoring of the system and detail any government grants available to assist in the installation of ta CCTV system. Comment :Submission forwarded for Government Grant	CW	November 2013
20.11.12 WG 3224685	NM15.4 - Report detailing the cost of new paving for Queen Street Campbelltown. Comment : Listed for Briefing	CW	November 2013
18.12.12 BT	CS6.2 - Report examining the need for a standard to be established to regulated height limits for planting/landscaping on roundabouts throughout the LGA. Comment : Briefing Information currently being prepared.	CW	October 2013
21.5.13 WG	CW5.2 - Report investigating the implementation of new signage detailing Council contact telephone numbers and incorporating area reference numbers for its parks and recreation areas along with the cost and timeframe to implement it.	CW	November 2013
16.7.13 DL 3483312	PE5.1 - Report detailing any proposed future works or plans in place to enhance Digger Black reserve Ingleburn. Comment : Reported Item 3.4 City Works Committee Meeting 8/10/13	CW	
13.8.13 MO 3512874	PE5.1 - Report regarding the location/condition of the current suburb signage and investigating the potential of extending the program to other suburbs that were not included in the initial program.	CW	December 2013
13.8.13 BT 3512873	PE5.2 - Report investigating the feasibility of replacing the existing timber picket fencing at Wood Park with metal picket fencing. Comment : Reported Item 3.3 City Works Committee Meeting 8/10/13	CW	
10.9.13 PL 3547199	CW5.1 - Report regarding the upgrade works undertaken to date and any future upgrade works on Narellan Road including the \$54M upgrade announced by the Government on 3 September 2013. Comment : Reported Item 1.4 City Works Committee 8/10/13	CW	

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
31.7.12 RK 320927	PE5.3 - Report examining the feasibility of constructing an external storage and rock wall climbing facility at the Ambarvale community centre.	BS	November 2013
26.2.13 PL 3326067	CCG21.2 - Report in regard to a Licence Agreement with the Town Hall Theatre Group Incorporated for the use of the Town Hall Theatre.	BS	November 2013
26.3.13 GB 3349952	NofM15.1 - Report providing options for a review of MACROC's functions, responsibilities, key performance indicators and Charter.	BS	November 2013
23.4.13 AC 3386553	Nof M 15.1 - Report outlining ways to appropriately recognise the contribution made by the Late Former Mayor, Brenton Banfield, to the City of Campbelltown.	BS	November 2013
23.4.13 GB 3386563	NofM15.5 - Report outlining the feasibility (and Statutory Requirements) of a proposal for council to establish a monetary /Financial deposit Scheme for the safe removal and disposal of all asbestos related materials during building demolition work and other relevant activities.	BS	November 2013
23.4.13 GG 3386559	NofM15.7 - Report on progress of Economic Working Group established to attract small business to the Campbelltown LGA and enhance the economic development of existing businesses. The report to be presented no later than December 2013.	BS	December 2013
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road.	BS	March 2014
18.6.13 PH 3450921	CG4.8 - Report identifying options to address all the issues raised in the NSW Treasury Financial Assessment and Benchmarking Report.	BS	November 2013
10.9.13 FB 3547400	CG2.1 - Further report outlining final projects and associated costings regarding commemoration of the First World War and the Centenary ANZAC Day.	BS	February 2014
10.9.13 PH 3547390	CG8.1 - Report investigating the feasibility of establishing a Civil Engineering Scholarship at UWS for students who reside in the Campbelltown LGA called the JE Hely Scholarship.	BS	March 2014

*Date of Decision *Mover *Doc No	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE (EP)	November 2013
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP.	PE (EP)	December 2013
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.	PE (DS)	December 2013
20.11.12 TR 3211517	PE2.10 - Further report detailing the administrative and assessment procedures associated with Pre-Gateway and Gateway Reviews - re amendments to the Local Environment Plan making process.	PE (EP)	November 2013
18.12.12 AM	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield.	PE (EP)	November 2013
18.6.13 DL 3451048	PE4.5 - Further report on fees for Council's Animal Care Facility. Comment: Reported Item 4.5 Planning and environment Committee 3 September 2013.	PE	
18.6.13 MO 3451044	PE4.4 - Report providing information on the current prevention and control measures currently available for dangerous and aggressive dogs. Comment: Reported Item 4.4 Planning and environment Committee 3 September 2013.	PE	
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA.	PE	December 2013
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation.	PE	November 2014
13.8.13 CM 3512293	N of M - Report relating to the establishment of an Alcohol Free Zone in the vicinity of the Glen Alpine Shopping Centre.	PE	November 2013

10. REPORT OF DIRECTOR CITY WORKS

10.1 Parkside Crescent - Parking Enhancement Works

Attachments

Nil

Report

Council requested supplementary information on the Committee report 2.3 Community Consultation – Park Central regarding the parking in Parkside Crescent near the new public hospital construction site.

Parking within Parkside Crescent adjacent to the new public hospital development currently has no parking restrictions. It is reported that construction workers private vehicles are occupying an increasing amount of parking within Parkside Crescent. Conditions of consent for the works specify that all construction works are to be undertaken from within the grounds of the hospital and material deliveries to the site are generally to enter from Appin Road via the temporary driveway access.

The development is to provide additional parking but there is no specific mention about construction workers private vehicle parking.

It is noted that the parking associated with the building works is more prevalent from 6.30am to 3.30pm Monday to Friday with it reducing to some extent on Saturday mornings. To restore this parking to accommodate business and visitor parking, restrictions could be introduced to Parkside Crescent. These restrictions could be timed 3P parking restrictions and would need to extend along the full frontage to the park both sides of Parkside Crescent. Locating the restricted parking only adjacent to the hospital will simply relocate the cars to the other side of the park again removing parking spaces.

It is recommended that a 3 hour parking restriction be implemented between the hours of 6.30am to 3.30pm Monday to Friday and this parking restriction be reviewed after a three month period.

Council staff will consult with the Project Manager of the development advising of the proposed parking restrictions and if there is opportunity for off street parking for the construction workers to assist in alleviating the current parking issues.

Officer's Recommendation

1. That 3P parking restriction be provided along the full length of Parkside Crescent from 6.30am to 3.30pm Monday to Friday in the section of the road that currently has no parking restrictions.
2. Council staff consults with the Project Manager of the development advising of the proposed parking restrictions and if there is opportunity for off street parking for the construction workers to assist in alleviating the current parking issues.

Council Meeting (Lake/Borg)

This item was moved forward and dealt with in conjunction with City Works Item 2.3 - Community Consultation - Park Central.

10.2 Narellan Road Upgrade

Attachments

Nil

Report

Further to the report to the City Works Committee on 8 October 2013 on the upgrade of Narellan Road contact was made with Roads and Maritime Services (RMS) to discuss the widening of Narellan Road to three lanes between the University and Blaxland Road.

It was highlighted that the submission report on the Review of Environmental Factor has identified that the east bound lane of Narellan Road will be widened to three lanes from the M31 to Blaxland Road. At the intersection there will be two lanes going east with the third lane going left into Blaxland Road. The dual right turn from Narellan Road into Gilchrist will also be extended a further 50m west providing dual right turn lanes.

Three lanes west of the Blaxland Road/Narellan Road intersection are also under review and may be provided as part of the project. Other upgrades to this intersection still include the dual right turn west bound from Narellan Road into Blaxland Road.

The upgrade to the intersection is to be completed as part of the Stage B works.

Officer's Recommendation

That the information be noted.

Council Meeting (Lake/Borg)

This item was moved forward and dealt with in conjunction with City Works Item 1.4 - Narellan Road Upgrade.

10.3 City Works Activity Report

Attachments

Activity Report (contained within this report)

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and programs/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting (Lake/Thompson)

That the Officer's Recommendation be adopted.

Council Minute Resolution Number 229

That the Officer's Recommendation be adopted.

ATTACHMENT 1

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jul to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	Jul to Sept 2012	Oct to Dec 2012	Jan to Mar 2013	Apr to Jun 2013	Jul 2013	Aug 2013	Sep 2013
Campbelltown	242	172	263	225	138	211	137	219	45	131	56
Ruse	22	0	154	96	114	5	169	3	21	0	0
Kentlyn	0	0	0	0	0	0	0	0	0	0	0
Airds	281	347	243	618	902	724	851	347	158	294	778
St Helens Park	17	43	31	0	0	56	0	12	0	0	60
Rosemeadow	70	0	11	0	293	37	45	16	28	0	9
Ambarvale	0	88	0	5	0	58	23	34	17	0	22
Woodbine	0	0	0	1	0	0	70	0	0	0	0
Claymore	34	94	70	74	16	38	12	59	0	0	22
Eschol Park	0	0	36	20	7	8	59	13	9	1	0
Kearns	0	0	0	0	0	0	0	0	0	0	0
Raby	36	105	1	1	159	0	116	0	0	0	0
St Andrews	0	0	0	23	1	0	22	0	0	0	49
Bow Bowling	0	0	0	0	0	0	0	0	0	0	0
Minto	275	188	40	114	44	190	766	309	36	140	0
Ingleburn	20	300	459	200	207	229	738	702	171	263	214
Macquarie Fields	40	160	145	171	124	186	253	215	65	81	67
Glenfield	91	126	274	310	289	361	397	498	104	186	20
Blair Athol	0	0	0	0	0	0	0	0	0	0	0
Bradbury	31	4	78	6	166	0	0	82	12	0	33
Total m ²	1159	1627	1805	1864	2460	2110	3658	2510	666	1096	1330

During the reporting period, Council received no additional requests for removal of graffiti. 1 Graffiti Removal Kit was requested by the Community.

Jul to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	Jul to Sept 2012	Oct to Dec 2012	Jan to Mar 2012	Apr to Jun 2013	Jul 2013	Aug 2013	Sep 2013
36	26	37	17	25	16	26	22	6	4	1

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets. These statistics demonstrate a reduction in graffiti incidents by vandals in selected high profile areas.

Area	Jul to Sept 2011	Oct to Dec 2011	Jan to Mar 2012	Apr to June 2012	Jul to Sept 2012	Oct to Dec 2012	Jan to Mar 2013	Apr to Jun 2013	Jul 2013	Aug 2013	Sep 2013
Area 1	851	897	1382	1118	1422	1139	1290	1830	801	588	471
Area 2	875	797	917	1281	1463	790	1254	2155	945	787	332
Area 3	864	856	647	1364	1081	671	585	617	251	97	139
Area 4	650	717	1965	1407	1967	1422	1660	1836	798	836	508
Total	3240	3267	4911	5240	5933	4022	4789	6438	2795	2308	1450

OPERATIONAL SERVICES SECTION (Reporting period 26 August – 20 September 2013)

OPEN SPACE

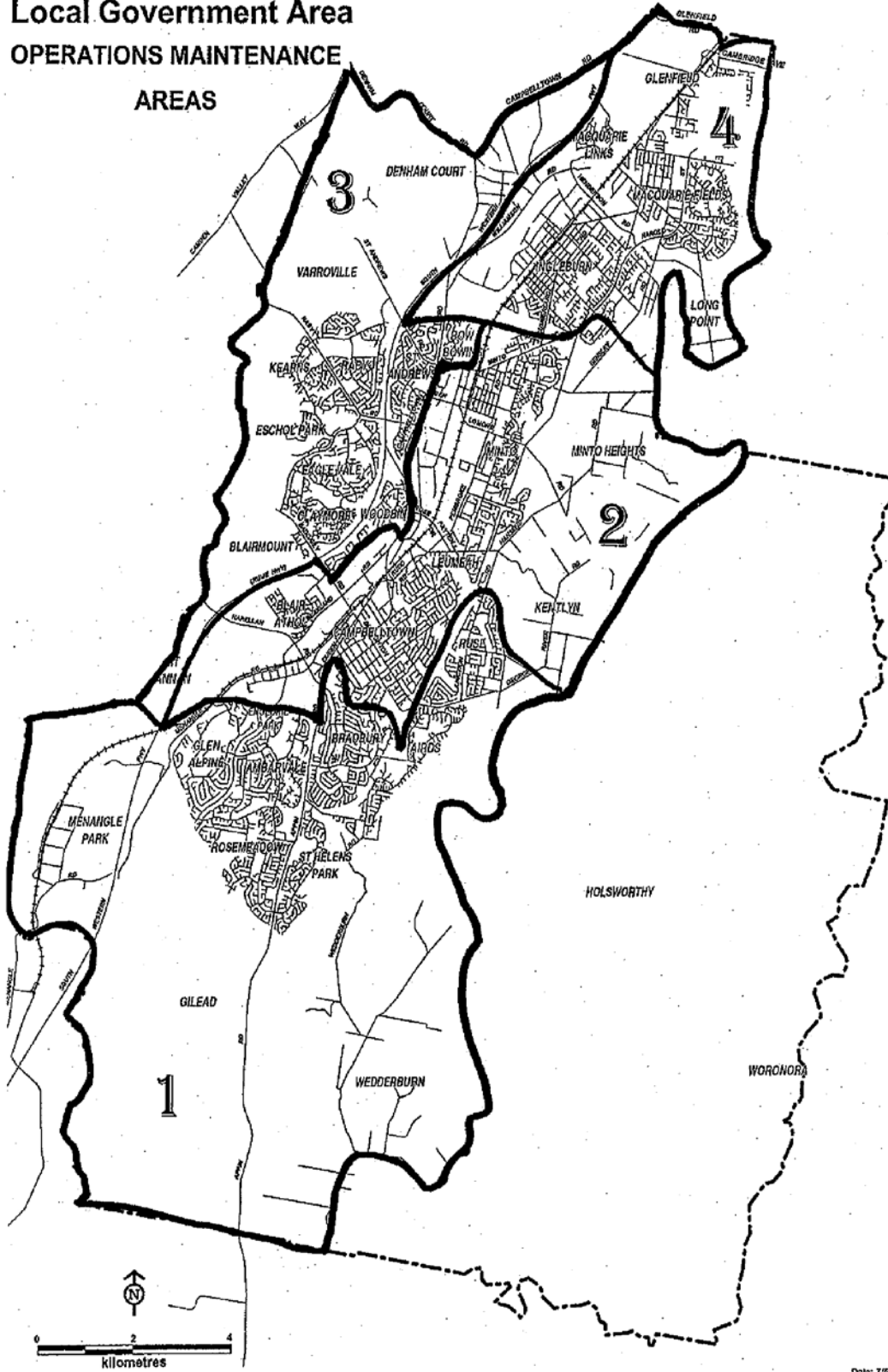
Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	77	43	35	64
Road Verges – Sites	46	27	10	22
Community/Childcare Centre's - Sites	15	8	9	3
Servicing Laneways – Sites	92	31	19	0
Litter/Rubbish Pickup	163	120.5	27	58
Herbicide Spraying (hrs)	58.5	48.5	19.5	10.5
Mulching (cm ³)	0	0	0	0
Garden Maintenance	0	0	0	0
Garden Refurbishment	0	0	0	0
Top Dressing (hrs)	0	0	0	0
Aeration of Fields	0	0	0	0
Sharps Pickup	0	0	0	0
Pathway Requests	10	7	0	0
Tractor Road Verge (Sites)	7	7	12	13
Tractor Servicing Parks & Reserves (Sites)	39	26	26	27
Cemetery	0	0	0	0
Fire Hazard Reduction	22	33	0	0
Road Crews Servicing Parks	0	0	0	0
Refilling of Sandpits	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4
Servicing of Parks and Reserves Sites	34	39	29	24
Road Verges – Sites	22	20	25	27
Community/Childcare Centre's – Sites	20	12	11	9
Cemetery	0	0	0	0
Tractors Servicing Sporting Fields	21	20	29	28
Litter/Rubbish Pickups (hrs)	49	51	36	43
Herbicide Spraying (hrs)	29	34	27	35
Mulching – Quantity M ³	580	25	80	60
Garden Maintenance – Sites	29	22	29	35
Garden Refurbishment – Sites	11	3	1	2
Top Dressing – Sites (tonne)	4	1	3	2
Aeration of Fields – Sites	2	0	18	13
Sharps Pickups – Quantity	2	3	0	0
Miscellaneous Requests (hrs)	0	0	0	0
Refilling of Sandpits	2	0	3	5
Plumbing	18	16	35	17
Fit Goal post sleeves	0	0	0	0
Cricket Wicket Maintenance	32	22	44	32

Campbelltown City Council
 Local Government Area
 OPERATIONS MAINTENANCE

AREAS



Horticulture Activities

Campbelltown Art Centre

Two newly established garden areas were planted adjacent to the car park situated at the southern end of the complex. Approximately three hundred assorted species were used in this planting area. A landscaped mound was created and was planted out using three super advanced Crepe Myrtle species and approximately one hundred and fifty advanced native grass species.

Kellicar Road Median Garden Refurbishment

Over nine hundred native trees and shrubs have been delivered for the refurbishment planting of the median areas between Gilchrist and Kellicar Road. It is anticipated that the enhancement planting will be commenced within the near future.

City Entrance Landscaping

Horticulture staff have completed the planting out of twenty two advanced Hoop Pines near the City entrance on Campbelltown Road. Mulch material is progressively being delivered for spreading around the trees, to link the planting works with the established group of Eucalyptus species.

Weed Control

Councils weed control contractor has completed spraying of broadleaf weed infestations within all of the childcare centres throughout the city area. Broadleaf weed control treatment has also been completed in Mawson Park, the dog leash free areas, nominated playing fields and the Marsden Park lawn areas.

Open Space

Raby Sports Complex

The installation of two synthetic wickets has been installed on Raby number five and six playing fields. An upgraded irrigation system has also been completed on the number two playing field.

Winter to Summer Sport Changeover

The removal of twenty seven sets of soccer goalposts from various locations and the removal of eighteen sets of Rugby League and AFL goalposts from various locations has been completed.

The replenishment of sand in ten long jump pits and the uncovering of seven synthetic cricket wickets at various locations has been completed.

Macquarie Fields Park

The topdressing of various sections of playing fields was undertaken where approximately ten cubic metres of top soil was used.

Council Tree Inspections

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	9	7	15	5	36
Council	38	31	40	40	149
Termites	0	0	0	1	1
Plumber - Sewer Chokes	0	0	0	0	0
N/A	7	6	8	0	21
HOLD	2	3	2	2	9
Total	56	47	65	48	216

Private Property Tree Inspections

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	20	19	15	12	66

ROADS AND DRAINAGE**A. ROADS AND FOOTPATHS – Areas 1 to 4**

During September 2013 staff have carried out various heavy patching works. Twenty tons of road base has been used in this period on various road locations.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m ²	263	305	50	224	842
Road restorations m ²	0	0	0	0	0
AC Base Course Total (tonne)	44	51	10	32	137

B. ROADS RESERVE OPENING & RESTORATIONS – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	6	8	4	14	32
Telstra Inspections	1	2	10	10	23
Sydney Water inspections	6	4	10	8	28
Integral inspections	4	4	6	7	21
Gas Inspections	1	4	2	4	11
Customer requests	0	1	1	0	2

C. COMMUNITY RESPONSE – Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash racks	3	6	0	3	12
Pits cleaned by hand or suction	165	137	199	72	573
Tail out drains / headwalls	1	10	3	1	15
Removal of waste matter (cubic)	3	19.8	59	1.5	83.3
Flushing of stormwater lines(linear)	1160	640	1000	100	2900
Underpass (drainage) cleaning	6	1	0	0	7
Trip hazards/footpath hazards	12	11	1	15	39
Dead animals removed	10	7	4	27	48
Parra webbing drainage,	4	4	2	2	12
Sign retrievals and straightening	1	14	0	1	16
Syringes	34	198	24	20	276
Deliver and set up at venues	0	8	0	3	11
Paver repairs	0	5	0	0	5
Oil/ Paint Spill / Debris on Road	3	7.5	3	4	17.5
Median Cleaning / Poisoning	166	75	148	3526	3915
Guide Posts	0	10	0	0	10
Total	1568	1153.3	1443	3775.5	7939.8

D. STREET ACCESSORIES - Sign Manufacturer Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	0	15	0	6	21
Street signs	7	8	7	8	30
Community signs	0	14	0	0	14
Ordinance signs	0	26	6	1	33
Various council signs	0	20	0	0	20
Various council stickers	0	0	0	0	0
Warning signs	0	12	0	0	12
Council special events	0	5	0	0	5
Directional	2	8	0	6	16
Banners	1	2	0	0	3
Various Stickers	6	66	0	4	76
Total	16	176	13	25	230

Sign Erection Areas 1 to 4

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	1	4	0	0	5
Bollards replacement and repair	6	6	15	3	30
Street signs	18	40	10	7	75
Community signs	13	8	2	0	23
Ordinance	0	0	18	7	25
Regulatory	93	99	38	52	282
Graffiti Removal m ²	4	0	2	18	24
Warning Signs	5	17	0	6	28
Install various banners	0	3	0	8	11
Line Marking / Car Park	400	60	0	0	460
Directional	17	8	1	2	28
Total	557	245	86	103	991

Minor Patching

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	142	1005	238	144	1529
Edge breaks m ²	0	50	27	4	81
Restorations m ²	0	0	0	0	0
Car parks pot holes	0	102	0	43	145
Trip Hazard Footpaths	14	0	0	0	14
Total	156	1157	265	191	1769

E. FOOTPATH RECONSTRUCTION PROGRAM 2013 – 2014

In progress completing Raby and Kearns – 60% complete.

F. NEW FOOTPATH CONTRUCTION PROGRAM 2013- 2014

The program has been received with works to commence in October 2013.

G. P.A.M.P.S PROGRAMS 2013 – 2014

Quotations have been received with the program to commence in October 2013.

H. KERB AND GUTTER RECONSTRUCTION ROAD RELATED PROGRAM 2013 - 2014

The program is 60% complete.

I. OPERATIONS MINOR WORKS

Kooringa Reserve Water Way Clearing

Rock armoring to banks has been completed, Turfing is in progress with 98% completion.

Civic Centre Car Park Construction

The project is completed.

Art Centre Gardens

The project is completed.

J. CAPITAL WORKS

Parkside Crescent Car Park Stage 1 and 2

The letter drop to residents and Information stand has been erected for a two week period. Construction works will commence early October 2013.

Fields Road Street Parking

The excavation and Sub base has been completed, and the asphalt surface is 50% completed.

Eagle Vale Drive Stage 2 Road Widening

The excavation and sub base for kerb and gutter Phase 2 is completed. The drainage work is underway.

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA. The works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

The Vehicles, Plant and Equipment, that is listed here, are items that have accrued abnormal downtime due to delay in parts or service from suppliers.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9203.01	Reach Mower	Damage to boom arms	CCC Workshops and supplier	40Hrs
9653.02	John Deere Loader	Park brake assembly	CCC Workshops and supplier	80 Hrs
9678.01	Mentay Roller	Hydraulic drive motor	CCC Workshops and supplier	40 Hrs

The following is a breakdown of the work performed since the last report **26 August – 20 September 2013**.

9203.01	Reach mower booms was damaged during operation, due to metal fatigue.
9653.02	The John Deere loader's park brake assembly is locked due to wear and needs complete rebuild. Parts have to be sourced from overseas. Staff are still waiting advice of delivery.
9678.01	Mentay turf wicket roller had a leaking hydraulic drive motor. Parts have been sources from supplier and fitted. Roller is now back in service.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	62
Services carried out	27
Repairs to trucks	66
Repairs to heavy plant	29
Repairs to trailers	22
Tractors/implements	54
SES repairs	3
RFS repairs	7
Small plant repairs	34
Repair to cars	11
Repairs to mowers	55
Repairs to sweepers	11
Pathway requests (completed)	17

Of the reported repairs above 47 were out in the field.

Workshops Solar panels have currently added **29,846 kWh** back to the grid

The Workshop has also carried out the following duties:

- Manufacturing and repair of various gates, locks and lock boxes around Campbelltown
- Various pit cover manufacture and repairs
- Various fire trail gate repairs
- Repairs to various fences
- Manufacture of drain covers
- Mobile BBQ repairs

Hazard Reduction Program

Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

Mechanical Works

Due to the dry weather conditions over winter, the Councils Hazard Reduction Slashing Program was brought forward by three months. Last month, a total of 56 sites were slashed, calculating to 41.195 hectares with over 1268 assets protected.

Fire Trails

Throughout the LGA there have been several unauthorised entries into fire trails through the bushland beside formed roads. There is evidence to support the majority of this activity is to cut down and remove trees for fire wood. During this reporting period Council has worked along roads in Wedderburn, St Helens Park, Minto and Appin Road to close off access points and prevent further access. Council Rangers were also requested to patrol trails on weekends, when it is believed the illegal activities occur.

Fire Gates

The following fire trail gates have been repaired or listed to be repaired:

- Ingleburn Fire Trail gate repair.
- Riverview road, Kentlyn gate has been repaired.
- Lynwood Road St Helens Park, new lock and repair gate.

Neighbourhood Safer Places

James Ruse Park, Ruse is listed as one of Campbelltown's Neighbourhood Safer Places. Within April mechanical works were conducted to remove all elevated fuel/vegetation that was less than 3 metres tall to ensure there is no continuity between elevated shrub layer and the canopy of the trees standing within the area.

Mechanical Works

25 hazard reduction slashing sites were completed in the reporting period, totalling an area of 29.02 hectares with over 619 assets protected.

ASSET AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Currently being prepared

- Q13/03 Private Properties Enforcement Orders
- Q13/04 Supply of Corporate Uniforms
- T13/22 Management of the Animal Care Facility
- EO13/03 Development of a Website for Campbelltown Arts Centre

Currently Advertised

- T13/20 Alarm, Access Control and CCTV Maintenance
- Q13/17 Glenquarie Library RFID System

Currently Under Evaluation

- Q13/12 Maintenance of Cisco Equipment (Quotations sought from Local Government Procurement Panel Contract).
- T13/21 Building Maintenance
- Q13/14 Microwave Link Replacement at Central Library (Quotations sought from Local Government Procurement Panel Contract)
- Q13/13 Demolition of Jessie Thompson Building
- T12/08 Park Central Grounds Maintenance

ASSET MANAGEMENT

Roads

- Visual condition and roughness survey for 20% of the road network is 95% completed.
- Road structure assets mapping is 35% completed.
- Marking of proposed roads 'T13/14 Road Pavement Maintenance – Program C: Resealing' is 100% completed.
- Local Road Defect Inspection is 44% completed.
- Road Backlog Program Inspection is 35% completed.
- Road mapping has been updated on 1 October 2013 to include newly constructed as well as newly discovered roads.

- Roads to Recovery 2013-2014: All projects are now completed pending line marking.
- Townson Avenue Project (funded by DOH): Stage 1 is 75% completed. Pavement stabilisation and seal is completed. Asphalt work will be done this week.

Car Parks

- Car park defects and actions update is completed.
- Risk scores development for car park assets is 5% completed.

Bridges and Culverts

- Bridges and Culverts defects and actions update is completed.
- Risk scores development for Bridges and Culvert assets is 2% completed.
- Displaced segment of Gilchrist Drive Bridge has been restored urgently 4 October 2013.

Kerb and Gutter

- 116 Kerb and Gutter Segments have been inspected in St Andrew, Raby, Ruse Woodbine.
- Road Related Kerb and Gutter reconstruction work 2013-2014 is 60% completed by Ally Civil.
- 2nd Stage Kerb and Gutter 2013-2014 reconstruction program has been marked and sent to contractors for quotation.

Stormwater

- 58 pits, 63 pipes and 4 headwalls in Ambarvale, Glenfield, and Campbelltown have been added to Council's Asset Management and Mapping systems.
- 684 pits, 715 Pipes, 13 headwalls and 35 Water Quality Devices have been inspected in Ambarvale, Glenfield, and Campbelltown.
- Work Order for Pit and Lintel Reconstruction 2013-2014 has been issued and work will start very soon.
- Stage 2 Stormwater 2013-2014 program marking is underway.

Footpath Reconstruction

- Footpath Reconstruction Program Stage 1 is 42% completed by IW Contracting.

Parks and Public Spaces

- Two new 4x4 meter Shade Structures with table & bench settings have been ordered to replace old structure near the new viewing platform at Eagle Farm Reserve – Eagle Vale.

Building Inspections

- Building Inspections have been carried out for Airs Neighbourhood Centre, Glenquarie Community Centre, Ingleburn Community Centre, Minto Community Centre, St Andrews Community Centre and Woodbine Community Centre, with all actions and cost estimates updated into Council's Asset Management database.

Playground Equipment

- Playground repairs have been carried out at Pembroke Park, Hallinan Park, Mawson Park, Kingfisher Reserve and Rizal Park.
- Playground Equipment at Murray Reserve is to be replaced with new equipment after quotations were sought through the LGP308 panel.

Internal Assets – Electrical Testing and Tagging

- Electrical Equipment has been tested and tagged at Eagles Nest ELC and Minto ELC.
- All items have been entered into Council's Asset Management system and have been tested and tagged.

Asset Management System, Grants and Reports

- Fuel efficiency and utilisation report for August 2013 has been sent.
- NSW Grants Commission return has been completed and submitted.
- Intersection improvement project for Eagle Vale and Epping Forest Drive has been submitted to the RMS for Repair Enhancement grant funding
- A list of backlog actions has been prepared. Currently reviewing the backlog actions.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Building Program

- As part of the 2013-2014 building program, new roof harness anchor points have been installed on the roofs of six facilities as part of council's ongoing WHS commitment. This brings the total of facilities with anchor points fitted to 38. This is part of an ongoing program to have all our facilities fitted with these devices.
- Painting works have been carried out on six facilities with a further four scheduled in the coming months.
- Air conditioning works have all been carried out for this year with several replacements / new installations completed.
- Quotations have been obtained and Purchase Orders produced for all floor covering jobs in this year's Program Maintenance schedule. Including major carpet replacement in two of council's libraries – Eagle Vale Central Library and Glenquarie Library. These works are scheduled to take place in January and February 2014.
- Quotations are currently being obtained for the refurbishment of the Art Centre Café. Works include repair and replacement of floor tiles, replacement of some existing benches. Replacement of existing commercial range hood and dishwasher and various plumbing works. It is envisaged that these works will be completed by second week in January 2014.

Leumeah Pedestrian Bridge

- The pedestrian bridge has now been put in place. Several disruption were incurred during this process however all staff and contractors worked together to reach a positive outcome. Minor finalisation works are continuing and are due to be completed in the near future.

Macquarie Fields Pool Upgrade

- The 50 meter concrete pool structural works are complete. Jointing works are ongoing.
- Both male and female change room refurbishments are now complete and operational.
- Work has begun on the new children's Splash Pad. Excavation of the site has taken place and further earthworks will ensue in the coming month.

Reactive Maintenance Requests

- 414 Building maintenance requests were received and actioned during the months of August/September 2013.

FACILITIES SUPPORT

- A new alarm system has been installed at Woodbine Neighbourhood Centre due to ongoing problem with the data board in the old panel which cannot be replaced or repaired.
- In line with the construction of the new staff car park, upgrading of cabling for the alarm and CCTV systems from the main administration building to the new Staff Training Centre.

- The annual program for the resealing of the Councils facilities floors is in the planning stage this can only be undertaken when the facilities are not booked and as such has to be planned as to not impact on this requirement.
- Further upgrade to the Challenger software has been undertaken to resolve issues with reporting history.

Customer Requests	
Sporting Clubs with overdue keys	27 clubs with 162 keys outstanding
Key extension, issues, alarm codes and access	533
Request for access to Council Reserves	4

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round