
Minutes Summary

Reports of the Extraordinary Meeting held at 7.00pm on Tuesday, 7 May 2013.

APOLOGIES

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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1.	BUSINESS: REPORT OF THE DIRECTOR BUSINESS SERVICES	3
1.1	Draft 2013-2014 Operational Plan, Budget, Fees and Charges, 2013-2017 Delivery Program and 2013-2023 Community Strategic Plan	3

Minutes of the Extraordinary Meeting of the Campbelltown City Council held on 7 May 2013

Present Her Worship the Mayor, Councillor S Dobson
Councillor F Borg
Councillor G Brticevic
Councillor A Chanthivong
Councillor W Glynn
Councillor G Greiss
Councillor P Hawker
Councillor R Kolkman
Councillor P Lake
Councillor D Lound
Councillor A Matheson
Councillor C Mead
Councillor M Oates
Councillor T Rowell
Councillor R Thompson

Apology Nil

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Dobson.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

EXTRAORDINARY MEETING OF THE CAMPBELLTOWN CITY COUNCIL TO BE HELD ON 7 MAY 2013

1. BUSINESS: REPORT OF THE DIRECTOR BUSINESS SERVICES

1.1 Draft 2013-2014 Operational Plan, Budget, Fees and Charges, 2013-2017 Delivery Program and 2013-2023 Community Strategic Plan

Attachments

1. 2013-2014 Draft Operational Plan (distributed under separate cover)
2. 2013-2017 Draft Delivery Program (previously distributed under separate cover)
3. 2013-2023 Draft Community Strategic Plan (previously distributed under separate cover)
4. 2013-2023 Draft Resourcing Strategy (previously distributed under separate cover)
5. 2013-2023 Draft Asset Management Policy, Strategy and Plan (previously distributed under separate cover)
6. 2013-2023 Draft Long Term Financial Plan (distributed under separate cover)
7. 2013-2017 Draft Workforce Management Plan (previously distributed under separate cover)

Note: All of the above attachments are available via this web link:

<http://www.campbelltown.nsw.gov.au/IntegratedPlanningandReportingPublicExhibition>

History

The Integrated Planning and Reporting Framework for NSW local government was introduced in 2009 and replaces the former Management Plan, Budget and Social Plan. The integration of these documents includes the requirement to prepare a long term Community Strategic Plan, Delivery Program, Operational Plan and Resourcing Strategy.

Council is required to review Integrated Planning and Reporting documents before 30 June following an ordinary election of Councillors. This requirement is in accordance with the *Local Government Act 1993*.

The above draft documents were distributed to Councillors on 2 April 2013 in conjunction with a briefing. Councillor comments have been received and analysis and research of those questions presented at a briefing on 30 April 2013.

Report

In accordance with Section 402, 404 and 405 of the *Local Government Act 1993*, Council's Draft Operational Plan incorporating the Budget and Draft Fees and Charges, the Draft Delivery Program and the Community Strategic Plan are required to be publicly exhibited for a period of at least 28 days. A summary of the content included in each of the documents is provided in this report.

Operational Plan

Supporting the Delivery Program is the annual Operational Plan. This document features the individual services, functions, programs and activities that will be undertaken in the 2013-2014 year to achieve the commitments made in the Delivery Program.

Council's financial framework focuses on continuing to ensure that the financial parameters, principles and objectives applied in developing the Budget achieve a balance between financial stability, asset maintenance, construction and the provision of services to the community. Supported by a responsible and conservative borrowings program, the financial plan does not rely on rate increases above the announced rate variation of 3.4% as determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART) under delegation by the Minister for Local Government.

The current economic and financial environment presents challenges for Council, all levels of government, businesses and the community as a whole. The 2013-2014 budget is being delivered within the limitations of the rate pegging limit. Despite these constraints, along with the cost of materials and the provision of services increasing well above the Consumer Price Index (CPI), Council remains in a strong financial position through a conservative and responsible approach to financial management.

The continual escalation of non-discretionary costs that have a direct impact on Council services include the increase in public utilities, domestic waste landfill levy, and agency charges, coupled with downward pressure on revenue streams. However, Council will continue to maintain its current level of investment in core public and community services and provide a value for money operation.

As reported in previous years, the financial objective has been to budget a surplus to improve Council's liquidity ratio. The liquidity ratio has improved significantly and reached a satisfactory level and, as such, a balanced budget is proposed for the 2013-2014 financial year.

The proposed Capital Expenditure Program for the 2013-2014 year amounts to \$16.64m. This year's program contains a number of major projects including bridge/culvert construction, cycleway construction, sport and recreation projects, roads and footpath construction/reconstruction, as well as the programmed childcare centre playground refurbishment.

In this budget, there has been more emphasis placed on the funding of asset maintenance in an attempt to upgrade Council's infrastructure. However, there remains a significant shortfall in the funding required to maintain all Council assets at a "good" level in accordance with the Division of Local Government's Asset Condition Benchmarking Standard. This budget focuses on improving safety, quality and range of infrastructure, community facilities and open space and is demonstrated in the Capital Works and Asset Maintenance Programs.

Domestic Waste Management

Domestic Waste Management Service Charge is subject to many factors, and is mostly impacted by collection and disposal costs. The processing and disposal charges of domestic waste are also affected by the State Government Waste Levy which is estimated to increase by 14.4% on 1 July 2013. This results in Council not being able to deliver the service for any less than the proposed annual Domestic Waste Management Service Charge of \$292.10, as there can be no cross-subsidisation between the Domestic Waste Management Service and the General Fund. The proposed Domestic Waste Management Availability Charge for vacant land will increase by \$1 per annum to \$31.90.

Rating Structure

The Operational Plan comprises an increase to Council's general rates income of 3.4%. This increase is in accordance with the maximum rate pegging limit as determined by IPART under delegation by the Minister for Local Government. In November 2012, IPART announced the percentage variation using the Local Government Cost Index to be 3.7%, from which a 0.2% productivity factor and 0.1% carbon tax advance was deducted. It is important to note that IPART will also reverse 0.1% in 2013-2014 and 0.3% in 2014-2015.

Stormwater Management Charge

The Stormwater Management Charge assists Council to undertake works that will provide improved quality of stormwater being discharged into waterways. The charge is proposed to remain the same as the previous year, which yielded Council approximately \$894,000 towards new stormwater initiatives. The proposed charge and associated works are clearly defined within Council's Revenue Pricing Policy, appendix one of the Operational Plan. It is proposed that the Stormwater Management Charge remain at \$20 per annum for residential properties and \$10 per annum for residential strata properties.

Delivery Program

The 2013-2017 Draft Delivery Program details the services, functions and programs of works including activities that Council will undertake within the resources available under the Resourcing Strategy, to implement the objectives and strategies established by the Community Strategic Plan. The Delivery Program also includes a method of assessment to determine the effectiveness of each program of work in implementing the strategies and achieving the strategic objectives at which the principal activity is directed.

Community Strategic Plan

The Community Strategic Plan is the highest level plan that Council prepares. The purpose of the plan is to identify the community's main priorities and aspirations for the future and to plan strategies for achieving these goals. In doing this, the planning process will consider the issues and pressures that may affect the community and the level of resources that will realistically be available to achieve these aims and aspirations. While Council has a custodial role in initiating, preparing and maintaining the Community Strategic Plan on behalf of the local government area, Council is not wholly responsible for its implementation. Other partners such as state agencies and community groups may also be engaged in delivering the long term objectives of the plan.

Summary

The 2013-2014 Operational Plan shows the commitment to responsible and proactive governance. It demonstrates sound management of the community's assets and aims to develop a sustainable city which is responsive to community needs, while providing value to ratepayers.

The 2013-2017 Delivery Program and 2013-2014 Operational Plan provides for the continued delivery and maintenance of services, and requires minimal borrowings to achieve the identified outcomes. Council has prepared a budget which seeks to balance the demand for services and infrastructure within the limitations of revenue projections.

Council is delivering a responsible Delivery Program and Operational Plan, maintaining service levels and programs within the constraints of available funding, while adopting the IPART determined rate variation of 3.4%. Council is also delivering a number of major projects through the allocation of Capital Expenditure and Asset Maintenance funding as detailed earlier in this report and highlighted within the Draft Operational Plan.

In particular, over the past several years, Council has made significant gains in improving the financial position and working towards achieving long term financial and community objectives detailed within the Community Strategic Plan. Prudent fiscal management decisions have resulted in Council being well placed to deal with the financial challenges in the short to medium term.

It is recommended that Council adopt the 2013-2014 Draft Operational Plan including the 2013-2014 Draft Fees and Charges, 2013-2017 Draft Delivery Program and the 2013-2023 Community Strategic Plan, and these documents be placed on public exhibition for a period of at least 28 days in accordance with Sections 402, 404 and 405 of the *Local Government Act 1993*. During this period, public submissions are invited and will be considered when Council considers formal adoption of the documents at the Extraordinary Meeting to be held on 11 June 2013.

Officer's Recommendation

1. That the 2013-2014 Draft Operational Plan incorporating the 2013-2014 Draft Fees and Charges and Revenue Pricing Policy, 2013-2017 Draft Delivery Program and the 2013-2023 Draft Community Strategic Plan be placed on public exhibition for a period no less than 28 days.
2. That a report be submitted to Council on any submissions received in regard to the Draft documents prior to consideration of the formal adoption of the documents for the 2013-2014 financial year.

Council Meeting 7 May 2013 (Borg/Kolkman)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 76

That the Officer's Recommendation be adopted.
