

# Reports of the Community Services Committee Meeting held at 5.30pm on Tuesday, 2 December 2014.

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## APOLOGIES

## ACKNOWLEDGEMENT OF LAND

## DECLARATIONS OF INTEREST

### Pecuniary Interests

### Non Pecuniary – Significant Interests

### Non Pecuniary – Less than Significant Interests

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## **Minutes of the Community Services Committee held on 2 December 2014**

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**Present**

- Councillor T Rowell (Chairperson)
- Councillor G Brticevic
- Councillor W Glynn
- Councillor D Lound
- Councillor M Oates
- Councillor R Thompson
- General Manager - Mr P Tosi
- Director Community Services - Mrs L Deitz
- Director Planning and Environment - Mr J Lawrence
- Manager Communications and Marketing - Mrs B Naylor
- Manager Community Resources and Development - Mr B McCausland
- Manager Cultural Services - Mr M Dagostino
- Acting Manager Customer Service - Mrs J Uluibau
- Acting Manager Education and Care Services - Ms G Vickers
- Manager Healthy Lifestyles - Mr M Berriman
- Manager Library Services - Mr G White
- Manager Technical Services - Mr K Lynch
- Policy and Governance Coordinator – Ms J Warner
- Health Promotions Coordinator - Ms B Sarpong
- Sport Liaison Officer - Mr T Collins
- Executive Assistant - Mrs K Peters

**Apology (Glynn/Lound)**

That the apology from Councillor Matheson be received and accepted.

**CARRIED**

**Also in Attendance**

At the conclusion of the Corporate Governance Committee meeting the following Councillors attended the Community Services Committee meeting during discussion of the following items:

- Councillor Borg - item 6.3 for the remainder of the meeting
- Councillor Greiss - item 6.3 for the remainder of the meeting
- Councillor Hawker - item 6.3 for the remainder of the meeting
- Councillor Kolkman - item 6.3 for the remainder of the meeting
- Councillor Mead - item 6.3 for the remainder of the meeting

**Acknowledgement of Land**

An Acknowledgement of Land was presented by the Chairperson Councillor Rowell.

**DECLARATIONS OF INTEREST**

There were no Declarations of Interest at this meeting.

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## 1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides

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### 1. COMMUNICATIONS AND MARKETING

#### 1.1 'Frederick Fisher - The Legend of Fisher's Ghost' and 'Campbelltown Arts Centre' Information Guides

##### Reporting Officer

Manager Communications and Marketing

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##### Attachments

1. 'Fredrick Fisher - The Legend of Fisher's Ghost' Guide (contained within this report)
2. 'Campbelltown Arts Centre' Information Guide (contained within this report)

##### Purpose

To present to Council the information guides 'Fredrick Fisher – The Legend of Fisher's Ghost' and 'Campbelltown Arts Centre'.

##### Report

Two new information guides, 'Fredrick Fisher - The Legend of Fisher's Ghost' and the 'Campbelltown Arts Centre', have recently been produced by Council's Campbelltown Visitor Information Centre.

The 'Fredrick Fisher and the Legend of Fisher's Ghost' guide provides a history and insight into Campbelltown's most infamous resident. The guide, which was developed in consultation with the Campbelltown and Airds Historical Society and Campbelltown HJ Daley Library, details the history of Fredrick Fisher including his transportation to Australia, disappearance, ghostly sighting and the conviction of George Worrell for his murder.

The 20 page A5 guide also provides information on Campbelltown's premier event, the annual Campbelltown City Festival of Fisher's Ghost, one of Australia's longest running community festivals, as well as a self-guided heritage walk, 'In the Footsteps of Fred', exploring some of Campbelltown's historic landmarks.

The 'Campbelltown Arts Centre' guide, developed in consultation with Arts Centre staff, features general information on the various public programs, performances, exhibitions and workshops presented by the Centre each year, as well as details on the Japanese Garden, Sculpture Garden and café. The 16 page A5 guide also includes a self-guided tour interpreting the important elements of the Japanese Garden and the permanent artworks within the Sculpture Garden.

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1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre'  
Information Guides

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Both guides are available from the Campbelltown Visitor Information Centre, Council's various customer service locations and are also available online from the Macarthur Tourism website [www.macarthur.com.au](http://www.macarthur.com.au) and Council's website [www.campbelltown.nsw.gov.au](http://www.campbelltown.nsw.gov.au).

**Officer's Recommendation**

That the information be noted.

**Committee's Recommendation: (Oates/Lound)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 9 December 2014 (Rowell/Greiss)**

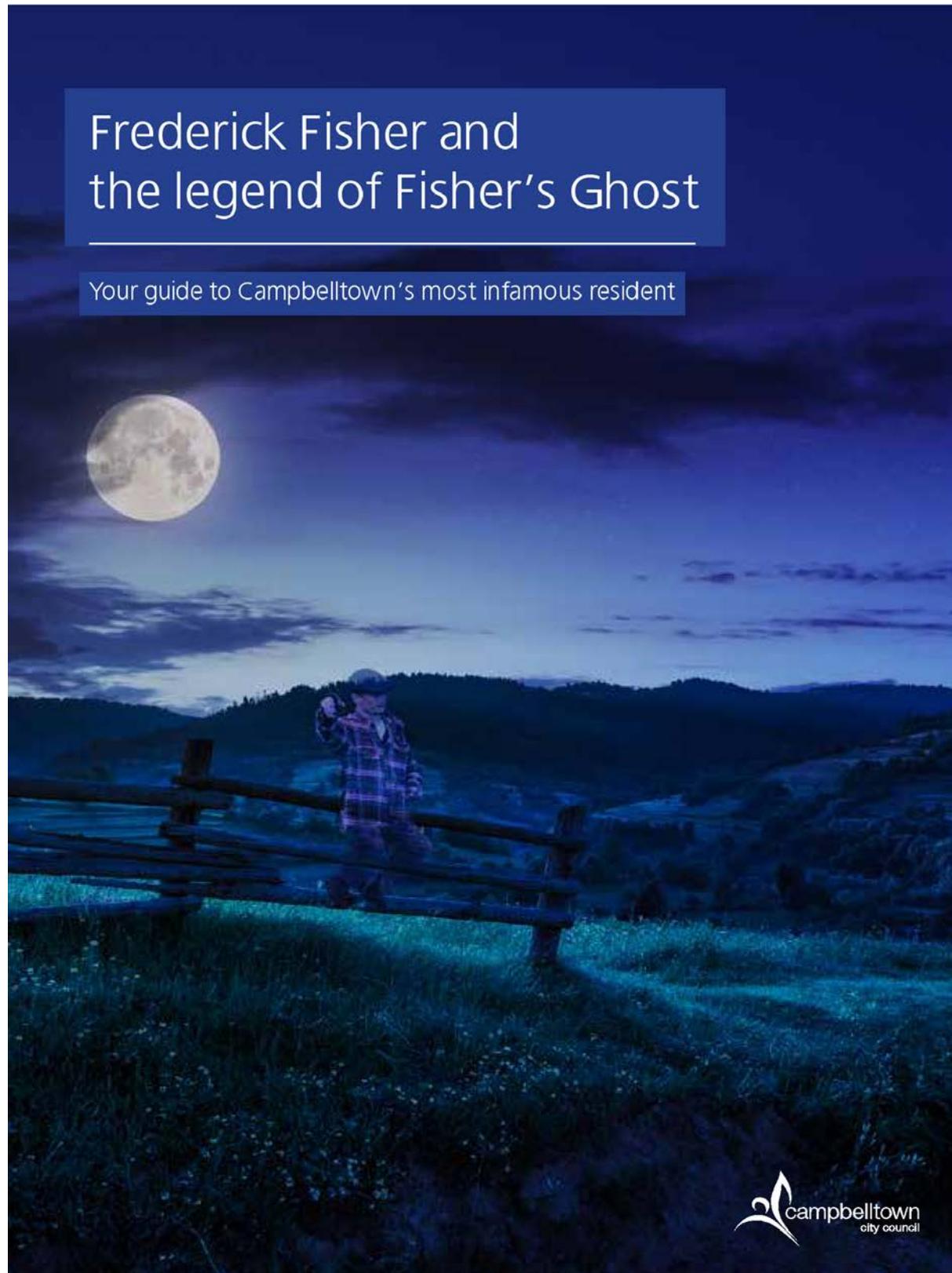
That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 241**

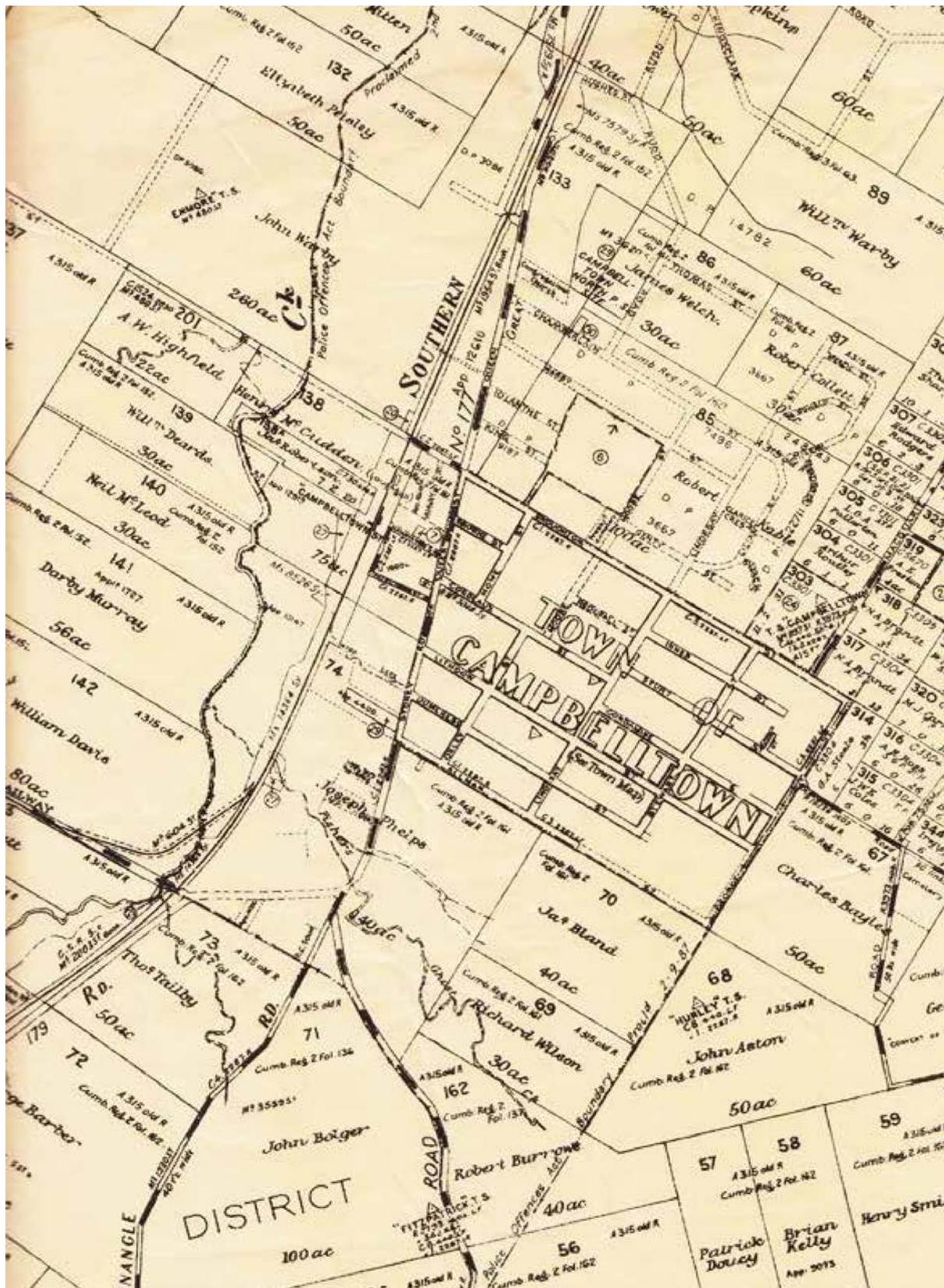
That the Officer's Recommendation be adopted.

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## ATTACHMENT 1



1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides



## Frederick Fisher and the legend of Fisher's Ghost

The legend of Fisher's Ghost is one of Australia's most well-known ghost stories. Since John Farley first told the story of his encounter with the spectre, tales of the ghost have inspired writers, artists, poets, songwriters and film producers, and captivated the imagination of generations.

### Who was Frederick Fisher?

Frederick George James Fisher was born in London on 28 August 1792. He was the son of James and Ann Fisher, who were London bookbinders and booksellers of Cripplegate and Greenwich. Fred was of average height, had a fair complexion and brown hair. By his early 20s, he was a shopkeeper, and although unmarried, was believed to possibly be the father of two children.

Either innocently or deliberately, Fred obtained forged bank notes through his business for which he was arrested and tried at the Surrey Gaol Delivery on 26 July 1815. He was sentenced to 14 years transportation to Australia with 194 other convicts aboard the *Atlas*, which set sail from England on 16 January 1816, and landed in Australia eight months later, on 16 September 1816.

Fred Fisher could read and write and because literate men were rare in the colony, the crown solicitor recommended him to the colonial administrator, TJ Campbell, who attached Fred to his staff. Within two years, Fred was assigned as superintendent to the Waterloo Flour Company, which was owned and managed by ex-convicts and was the most influential and dynamic enterprise in colonial NSW.

In 1818, within two years of his arrival, Fred and two partners, George Duncan and John Walker, launched a public company to manufacture paper – the first men to attempt to do so in NSW. George had the

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technical knowledge, John would provide the raw materials and Fred would be the manager and salesman. To raise capital for machinery, they sold shares to 15 merchants, including Campbelltown residents Robert Jenkins, Richard Brooks and Thomas Rose. By June 1818, they were established with a waterwheel operating the millstones on John Hutchinson's land.

Fred found John Hutchinson to be a difficult landlord and appealed to Governor Macquarie to stop him from diverting water from his mill. In July 1818, four Sydney magistrates, all shareholders in Fred's company, ordered John to give Fred rent free use of the premises for six months as compensation. The paper making venture did not prosper and Fred returned to work for JT Campbell as managing clerk in the Provost-Marshall's office. The Provost-Marshall was the chief sheriff of the court, responsible for prisoners before trial, executions, sale of goods for debts and bail applications.

By 1822, Fred had served nearly half his sentence and applied for a Ticket of Leave and permission to purchase property. A Ticket of Leave was a reward for good behavior and could only be applied for after a certain length of a convict's sentence had been served.

Ticket of Leave men were seen as the elite workforce. The convict was required to be sober, honest and industrious and the petition had to be endorsed by the local magistrate. There were exceptions made for those with influential friends in Britain or who had performed amazing acts of heroism. The ticket allowed the convict to work for themselves on condition that they remained in a specified area, reported regularly to local authorities and if at all possible, attended divine worship every Sunday. Those in possession of a ticket had to carry it at all times.

Fred received his Ticket of Leave and headed for Campbelltown, where he soon prospered. In December 1824, he tendered to supply wheat to the government at Liverpool, the only person from the Campbelltown area to do so. By 1825, at 33 years of age, he owned four farms. The land in Campbelltown lay between the main road and Bow Bowing Creek and was part of Joseph Phelps' 140 acre grant issued in 1816. He also owned 50 acres in Cabramatta, 30 acres in Appin, 53 acres on the

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## 1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides

Nepean River in Upper Minto, and 32 acres in Campbelltown with stone and brick buildings worth £800.

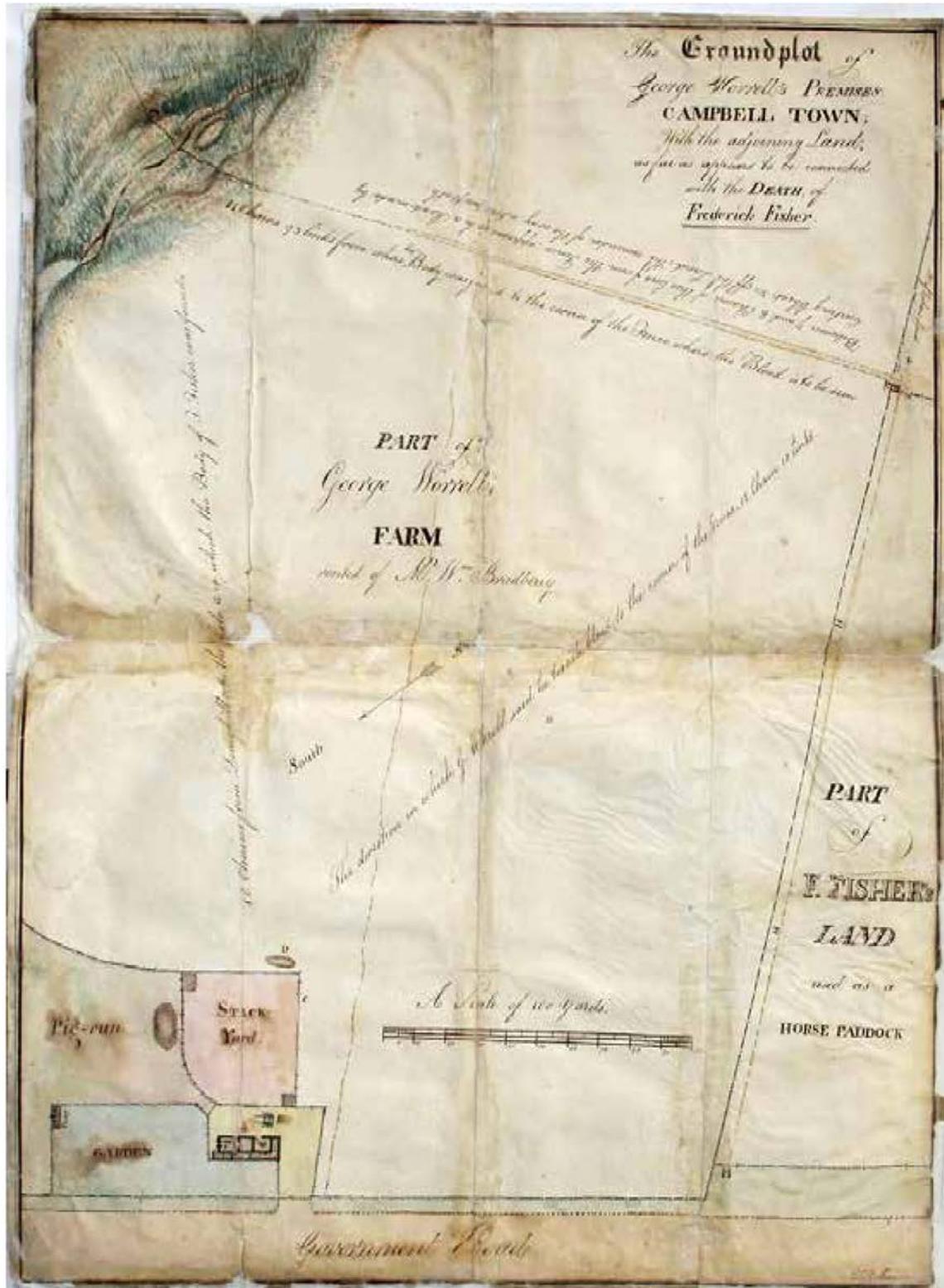
F. Fisher

I beg leave to propose to sell to Government for a Barrack for the use of the Troops to be stationed at Campbelltown a New brick building of description 36 ft length 16 ft width containing three floors above the ground story 2 of which are already floored. <sup>also</sup> a stone foundation which would answer for a gate height 11 ft width 18 ft length 50 ft with fire places and two partition walls each 2 ft thick and flooring 10 inches by 3. Laid ready to commence next story that would answer for a Court house over the Gate. The foundation is sufficient to carry a building of 3 storeys in height. The price of the two buildings with half an acre of land is £500.- <sup>start?</sup> for any number of acres that may be wanted in addition the payment required is double the quantity of the Township Land on the opposite side of the road (Government Land) as an equivalent for fencing and putting the land in some state. If Government purchase the whole 28 Acres of Land as fenced in the price is two thousand five hundred Acres of Land either at the five Islands, Weymouth or further distant, the land is all cleared, & fenced in in two paddocks, and has the best fresh water in one of the Paddocks that can be procured anywhere round the neighbourhood, the whole of the land was under cultivation last year.

Frederick Fisher

Fred Fisher's wheat tender letter to the government, written in 1824.

1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides



A map of George Worrall's property in Campbelltown.

### A friend, a fight and a prison sentence

Fred's neighbour was William George Worrall. George had arrived in Australia in 1815 on the *Marquis of Wellington* with a life sentence. He was a shoemaker by trade and like Fisher, was from London. George was granted a Ticket of Leave in February 1823, and rented a small farm in Campbelltown from William Bradbury. George was considered an honest and industrious man and was Fred's friend.

Fred's farm had no house on it to live in, so he, his employees and convict servants all lived with George. George's house was about 16.5 metres long, with three large rooms and skillion verandahs. It was located on the western side of Queen Street, south from Allman Street, and was where the Campbelltown Town Hall Theatre currently stands.

In 1825, Fred undertook his first building venture – the Horse and Jockey Inn, which was built for him by a local carpenter named William Brooker. William disputed payment over the project and took his claim to the magistrates who found in his favour. One night, William had had a few drinks and stormed into the Horse and Jockey Inn, demanding that Fred pay him the money that was owed. They got into a fight and Fred pulled a knife on William. Luckily, William was not badly hurt, but Fred was arrested for assault.

Fred was worried that he would be sent to prison to serve a long sentence, and was concerned about his land, houses, farms and animals. Fred saw George Worrall as the most appropriate person to act as his agent, so he gave George a power of attorney over his possessions and to manage his affairs while he was in prison. While Fred was under arrest, George was heard boasting about the land he now controlled, and reportedly said "It's all mine now...all that was Fred's...he give it to me 'afore he went to prison".

Fred stood trial for the assault, however, the court considered that the attack had been provoked and as a result, he received a £50 fine and a light sentence of six months in prison.

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Fred soon returned and started to undertake more building ventures. In April 1826, he had a large, three storey brick building and had commenced work on another building.

### Fred's disappearance

On the evening of 17 June 1826, Fred Fisher disappeared and George Worrall announced he had sailed for England, as he was concerned about a forgery charge recently made against him. Three weeks later, George sold Fred's horse and personal belongings, claiming Fred had sold them to him before he set sail.

Several local townspeople became suspicious of George's claims. He had offered Fred's horse to James Coddington, who knew Fred's handwriting and was convinced the papers that George had shown him were forgeries. Fred's original sentence which sent him to Australia did not expire until 1829, only three years away, so it was unlikely that he would return to England and risk imprisonment as a convict at large. The local townspeople knew Fred to be 'artful and covetous', and he would not have left without trying to make some profit from his possessions. Fred's brother, Henry, who was also a convict, had no knowledge of any plans for Fred to sail to England. After some investigation, it was also found that there was no record of the ship that George claimed Fred sailed to England on – the *Lord St Vincent*, being docked at Sydney.

On 17 September 1826, George Worrall was arrested on suspicion of Fred's murder. George claimed he had not murdered Fred, but that four other men had in fact committed the crime. All four men were then arrested. All of the men were confined in Liverpool gaol, however no action could be taken as there was no body to prove a murder had been committed.

On 23 September 1826, three months after Fred's disappearance, *The Sydney Gazette* and the *New South Wales Advertiser* published an advertisement announcing a reward for information leading to

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the recovery of Fred's body. The announcement appeared under the heading 'Colonial Secretary's Office, Sept 22, 1826. Supposed Murder', and read:

"Whereas Frederick Fisher, by the Ship Atlas, holding a Ticket of Leave, and lately residing at Campbell Town, has disappeared within the last Three Months; it is hereby notified, that a Reward of Twenty Pounds will be given for the Discovery of the Body of the said Frederick Fisher; or, if he shall have quitted the Colony, a Reward of Five Pounds will be given to any Person or Persons who shall produce Proof of the same."

**Government Notice.**  
 COLONIAL SECRETARY'S OFFICE, SEPT. 22, 1826.  
 SUPPOSED MURDER.  
 WHEREAS FREDERICK FISHER,  
 by the Ship Atlas, holding a Ticket of  
 Leave, and lately residing at Campbell Town,  
 has disappeared within the last Three Months;  
 it is hereby notified, that a REWARD of  
 TWENTY POUNDS will be given for the  
 Discovery of the Body of the said Frederick  
 Fisher; or, if he shall have quitted the Colony,  
 a Reward of FIVE POUNDS will be given  
 to any Person or Persons who shall produce  
 Proof of the same.  
 By His Excellency's Command,  
 ALEXANDER MELAY.

One month later, a well-known and respected local farmer, John Farley, came forward with an extraordinary story.

## The legend of Fisher's Ghost

Four months after the disappearance of Fred Fisher, a local farmer named John Farley was returning home from Patrick's Inn, late one night in October 1826. On his way home, he passed a corner of the paddock that belonged to Fred, which adjoined George Worrall's farm.

As he passed, he saw the figure of a man sitting on the fence of a bridge. As he got closer, he recognised the figure as Fred Fisher. As he approached, John became horror-struck and realised that he was looking at a ghost. He claimed that the ghost was bathed in an eerie light and had blood dripping from a wound in his head. Releasing a loud moan, the ghost beckoned to him, raised his arm and pointed to a creek back towards George Worrall's farm before fading away.

After the encounter, John ran to a local hotel, 'The Harrow', in a state of shock, claiming he had seen the ghost of Fred Fisher.

The exact location of the sighting of Fisher's ghost is believed to be the intersection of what are now Queen and Dumaresq Streets in Campbelltown, where a natural water way flowed and where the remains of a corduroy bridge have been discovered. Some believe it appeared where Fisher's Ghost Creek is located today, at the corner of Queen Street and Camden Road.

After relaying the extraordinary story of his encounter with Fisher's Ghost to the Police Superintendent and then the local magistrate, Reverend Thomas Reddall, investigations into Fred's disappearance intensified. On 25 October 1826, two young boys, Rixon and Burrows, were returning home across Fred's farm and noticed bloodstains on a fence. On closer investigation, a lock of hair and a tooth were also found.

A local officer, Constable Luland, searched the area but found nothing, so it was decided to call in an Aboriginal tracker from Liverpool. On testing the water from puddles in the area, the tracker, named Namut, announced "white fellow's fat there!". They followed the puddles along

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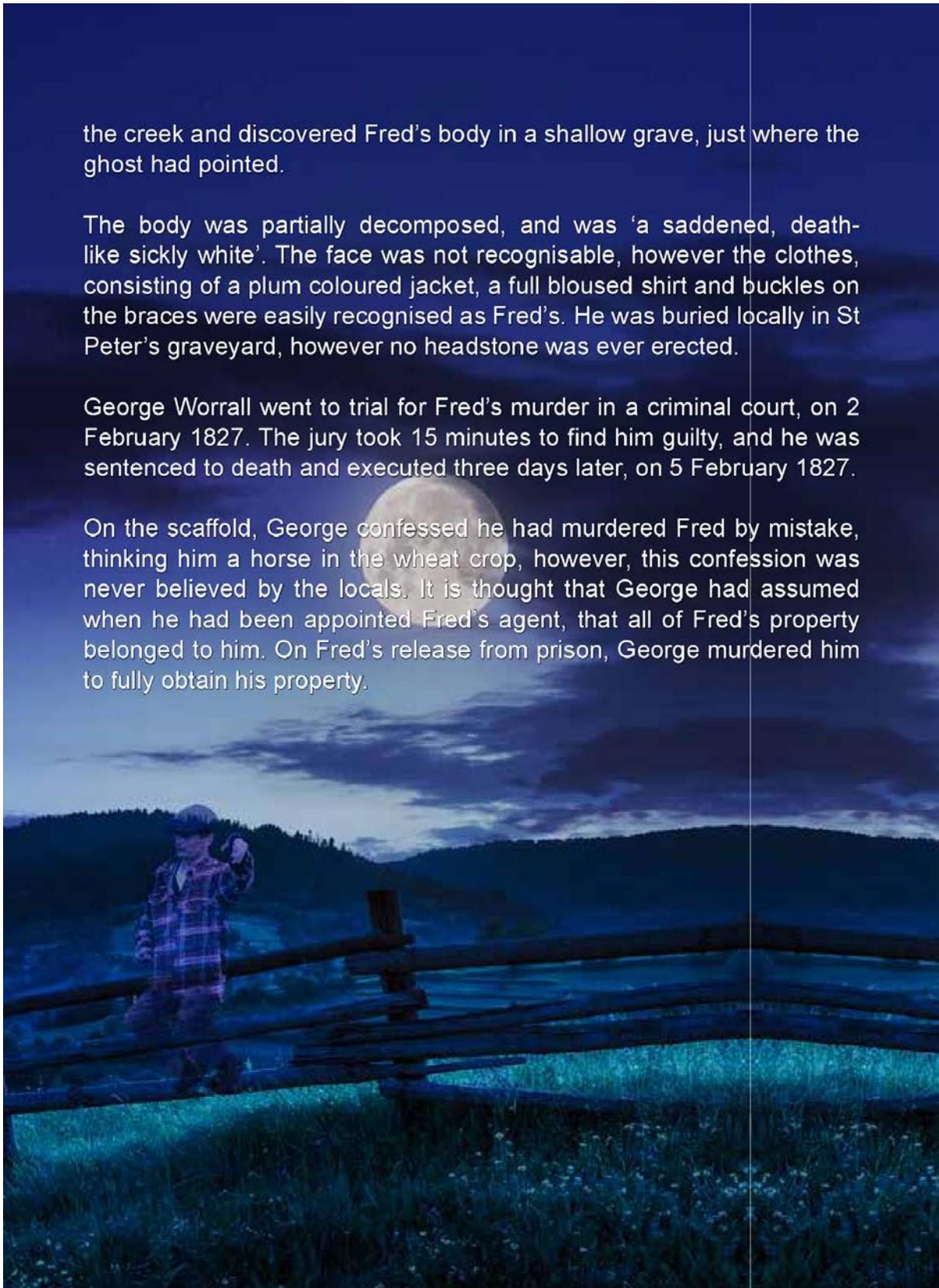
## 1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides

the creek and discovered Fred's body in a shallow grave, just where the ghost had pointed.

The body was partially decomposed, and was 'a saddened, death-like sickly white'. The face was not recognisable, however the clothes, consisting of a plum coloured jacket, a full bloused shirt and buckles on the braces were easily recognised as Fred's. He was buried locally in St Peter's graveyard, however no headstone was ever erected.

George Worrall went to trial for Fred's murder in a criminal court, on 2 February 1827. The jury took 15 minutes to find him guilty, and he was sentenced to death and executed three days later, on 5 February 1827.

On the scaffold, George confessed he had murdered Fred by mistake, thinking him a horse in the wheat crop, however, this confession was never believed by the locals. It is thought that George had assumed when he had been appointed Fred's agent, that all of Fred's property belonged to him. On Fred's release from prison, George murdered him to fully obtain his property.



On 6 February 1827, *The Sydney Gazette* and the *New South Wales Advertiser* reported on the execution:

“George Worrell, who was convicted on Friday last of the murder of Frederick Fisher, yesterday suffered the dreadful sentence of the law. Till about 5 o'clock on the morning of his execution, he persisted in asserting his innocence, when he was at length induced to acknowledge to a gentleman, who had sat up with him during the night, that he, alone had perpetrated the murder, but positively affirmed that it was not his intention at the time to do so.”

John Farley's encounter with the ghost of Fred Fisher stayed with him for the rest of his life, and he never waivered in recounting his experience. The legend of Fisher's Ghost is now world famous, and synonymous with Campbelltown.

#### [A source of inspiration](#)

The legend of Fisher's Ghost has been an inspiration for many. It proved endlessly fascinating for publishers. RM Martin referred to Gilbert, the tracker, in his *History of the British Colonies* (1836). Charles Dickens' 'Household Words' (1855) included a version of the ghost story by John Lang, as did the French magazine *L'Ami de la Maison* the following year. Marcus Clarke, author of *For the Term of His Natural Life*, referred to it in 1875. The Australian Town and Country Journal sent a correspondent to Campbelltown in 1880 to interview old residents about the ghost. WH Rusden included it in his *History of Australia* in 1883, as did WH Suttor in *Australasian Stories Retold* (1887). James Norton told his reminiscences to the *Daily Telegraph* in 1892 and Hassall's account appeared in 1902. In that year, BR Wise KC, attorney general and Minister of Justice for NSW, defended the ghost story before a sceptical English audience at Oxford. Andrew Lang the following year read Justice Forbes' original case notes to write his *Truth about Fisher's Ghost* (1903). Generations later, in 1960, Douglas Stewart, poet and play wright, wrote an historical comedy, *Fisher's Ghost*.

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1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides

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The legend of Fisher's Ghost inspired the creation of a silent film in 1924, titled 'Fisher's Ghost'. The film was directed by Raymond Longford, and written by himself and Lottie Lyell. It is considered a lost film, meaning there are no copies known to exist. It was released on 4 October 1924, had a running time of 55 minutes and had a budget of £1000. The film starred Fred Twitcham as Frederick Fisher, and Robert Purdie as George Worrall. It is attributed to being one of the earliest and most influential Australian horror films, paving the way for the resurgence of the genre in the 1970s.

Below is a poem written about Fisher's Ghost, by an unknown author.



"Frederick George James Fisher  
A convict he had been  
Arrived on the Atlas transport  
In the year 1816

Freedom soon was his  
And Campbelltown showed much charm  
That this was where he settled  
On his thirty acre farm

Disaster struck June 17  
The year 1826  
Fred Fisher had disappeared  
So a twenty pound reward was fixed

Then a ghost was seen pointing  
To the banks along the creek  
Blood was found on the bridge  
From where the ghost did speak

On the last day of October  
Fred's body had been found  
Black natives solved the mystery  
Buried three feet underground

George Worrall was arrested  
Convicted by the Supreme Court  
His life on earth was terminated  
Justice had been brought."

*A sketch of Fisher's Ghost, drawn by Norman Lindsay.*

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1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides

May 1, 1924. EVERYONES—Incorporating Australian Variety and Show World. Page Fifteen



**Hoyt's  
De-Luxe  
Theatre  
SYDNEY**

thought so much of this sensational Australian-made picture that they booked it as their A Grade Feature, and will advertise it on an unprecedented scale.

This amazing story of something that really happened, filmed by way of a change, and taken on the spot where it actually occurred.

**Do You Believe in Ghosts?**

# 'FISHER'S GHOST'

Produced by Raymond Longford, who personally is convinced it is the supreme photoplay achievement of his eminently successful picture producing career.  
**BETTER THAN "SENTIMENTAL BLOKE."**



Released by  
**LONGFORD-  
LYELL  
PRODUCTIONS,**  
11 BATHURST ST.,  
SYDNEY

On an equity basis to all showmen, which means we don't demand a high price, but will stake our existence on the picture's exceptional merit.

The poster for the 1924 silent film - 'Fisher's Ghost'.

## References

- A Nicholson, *Murderer Fingered by Fisher's Ghost*, Weird Australia, 2012, <http://weirdaustralia.com/2012/08/24/murderer-fingered-by-fishers-ghost/>
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  - Dictionary of Sydney staff writer, *Fisher's Ghost Creek*, Dictionary of Sydney, 2008, [http://dictionaryofsydney.org/entry/fishers\\_ghost\\_creek](http://dictionaryofsydney.org/entry/fishers_ghost_creek)
  - Fisher's Ghost (film), Wikipedia, 2014, [http://en.wikipedia.org/wiki/Fisher's\\_Ghost\\_\(film\)](http://en.wikipedia.org/wiki/Fisher's_Ghost_(film))
  - J McGill, V Fowler, and K Richardson, *Campbelltown's Streets and Suburbs*, Campbelltown and Airds Historical Society, Campbelltown 1995
  - *The Legend of Frederick Fisher and Fisher's Ghost*, Castle of Spirits, <http://www.castleofspirits.com/website/old/Australianghosthunters/fishersghost.html>
  - V Fowler, *Colonial Days in Campbelltown: The Legend of Fisher's Ghost*, 1991
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### The Campbelltown City Festival of Fisher's Ghost

The Campbelltown City Festival of Fisher's Ghost is one of the longest running community events in Australia.

The origins of the festival of Fisher's Ghost can be traced back to April 1956, when Mayor Jack Farnsworth called for a public meeting to plan an annual celebration, aimed at raising funds for new facilities in the municipality. Several early names were suggested, such as the Rose Festival. As fate would have it, that same year, Fisher's Ghost hit headlines nationwide when, without any planning, an incredible 1500 people braved the cold and gathered at Fisher's Ghost Bridge at midnight in hope of seeing the reappearance of the ghost who had been seen 130 years earlier. The first festival officially named in the ghost's honour was held in 1960.

This unique festival, inspired by the famous legend of the ghost of Frederick Fisher, is steeped in history and includes an extensive

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program of events to appeal to the wider community. The festival aims to enrich the social and cultural fabric of the Campbelltown community and present an opportunity to unite and share creative energy, spirit and pride.

The festival delivers a range of enjoyable, free, family focused, safe and accessible events that promote community participation, highlight the significance of the festival and are relevant to today's community.

The program has evolved over the years in response to the interests of the local community. The most popular events on the program include the Street Parade, Street Fair, Carnival, Fisher's Gig, the prestigious Fisher's Ghost Art Award, the Annual Fisher's Ghost Fun Run, Fisher's Kids and a diverse range of associated events.

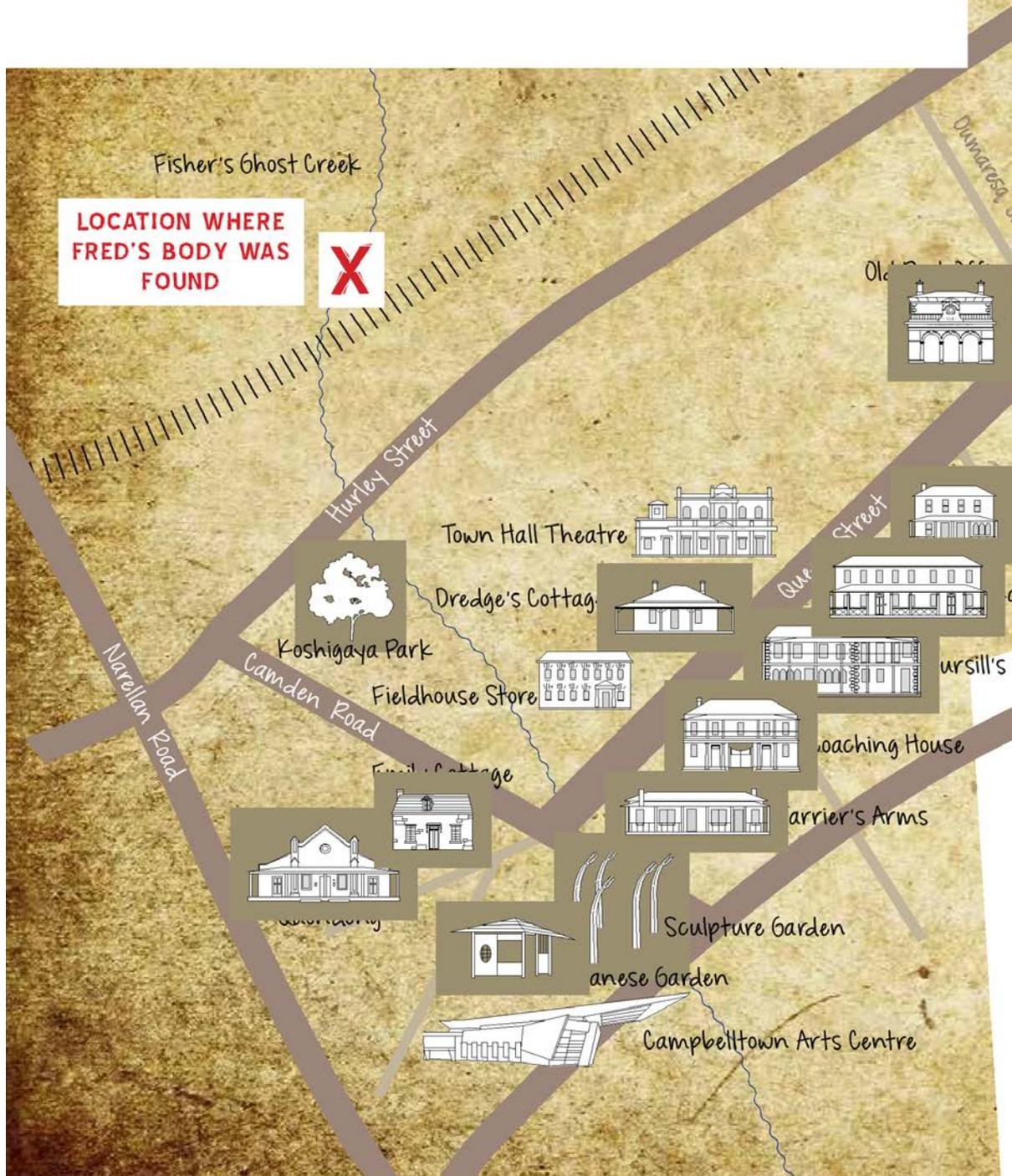
Fisher's Ghost isn't just associated with this major festival. The spectre is believed by some to have had a direct impact on other events around Campbelltown. In 1970, the promoter of Campbelltown's famous Picnic Races named the main event 'The Fisher's Ghost Cup'. The event experienced a fierce rainstorm and was completely washed out. The following year the name reverted back to 'The Campbelltown City Cup', and the sun reportedly shone brightly and the crowds were delighted.

Following that, in 1972, it was decided to once again name the event after the ghost, and an old railing from Fisher's Ghost Bridge was planted as the finishing post. The following four races were washed out due to more fierce storms, and it was decided that the post, now believed to be haunted by Fred, should be removed. Diedre, the race promoter, took the post back to her house, and within six months, received an excess water bill for half a million gallons of water from leaking pipes.

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# In the footsteps of Fred

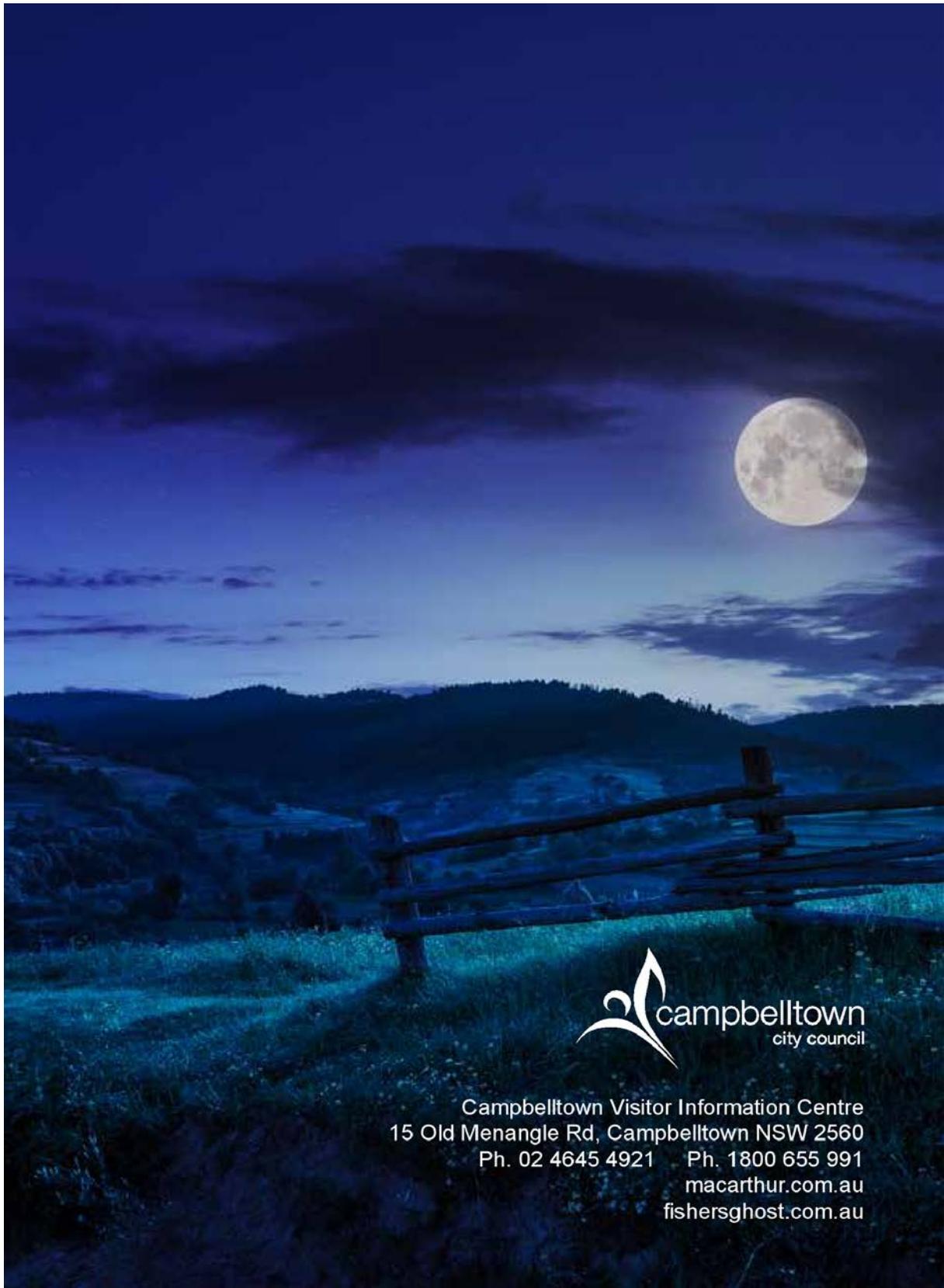
map and self-guided heritage walk



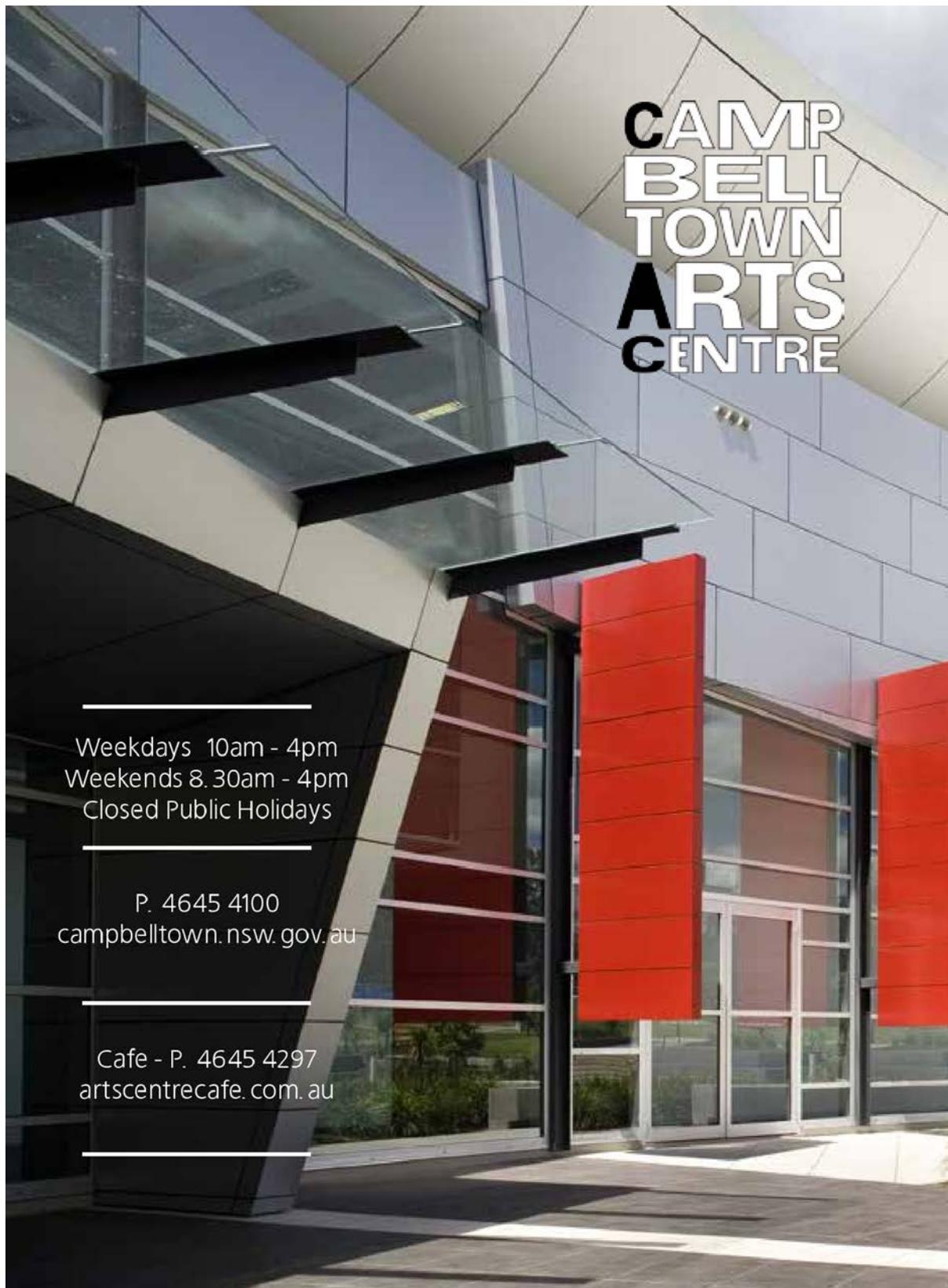


1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides

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## ATTACHMENT 2



## 1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides

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## The Campbelltown Arts Centre

The Campbelltown Arts Centre is south-west Sydney's major cultural venue and cultural services provider. The centre first opened in 1988 as the Campbelltown City Bicentennial Art Gallery. In 2005, the gallery underwent a \$15 million redevelopment, transforming it into the Campbelltown Arts Centre. The facility delivers an innovative and dynamic annual program of contemporary arts.

The Campbelltown Arts Centre is purpose built and includes gallery spaces, workshops, a performance studio, residency apartment, Sculpture Garden, Japanese Garden, large outdoor amphitheatre and the Arts Centre Café.

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1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides

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More than 70,000 people visit the Arts Centre every year to view the exhibitions, attend performances or participate in workshop programs.

The centre coordinates a range of public programs, consisting of a school holiday programs and a workshop program which runs each term. The programs encompass visual arts, dance, music, theatre and more.





## The Japanese Garden

A Japanese garden is a journey, a place for contemplation, with layers of symbols and meanings that represent the seasons of life.

The Japanese Garden celebrates the sister city relationship between Campbelltown and Koshigaya. The gardens were presented to Campbelltown by the people of Koshigaya on 10 April 1988.

The gardens symbolise the beliefs and religion of both Shinto, the indigenous religion of Japan, and Zen Buddhism.

Shinto beliefs are concerned with aspects of the universe and believe that natural objects are the home of spirits. Hence, there is a resulting reverence in Japanese culture for nature. The Japanese Gardens feature a traditional waterfall, koi pond, timber bridge, contrived stonework, pathway and verdant planting and a tea house.

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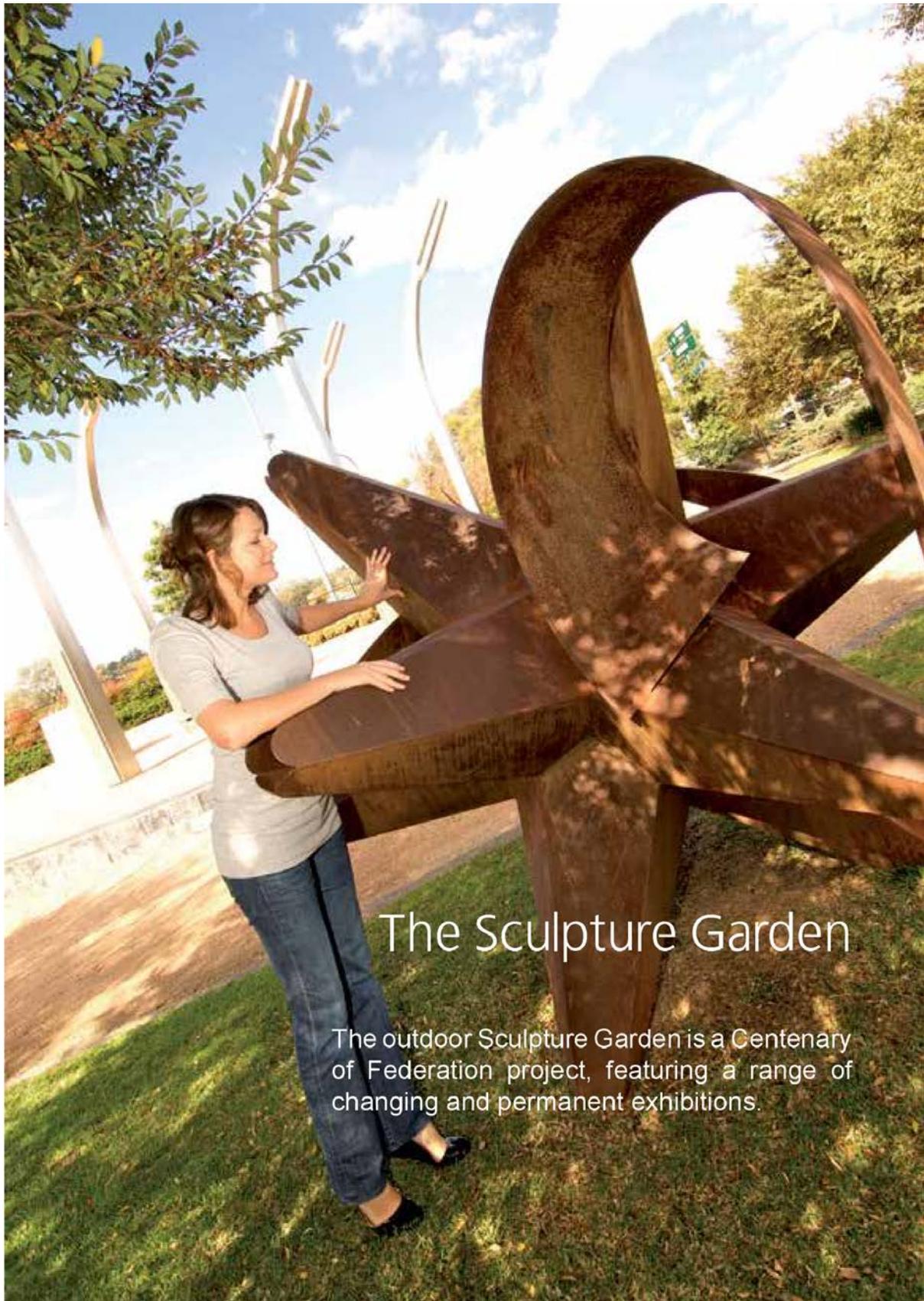
1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre'  
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The aim of the garden is to obtain quiet solitude.

The design represents an antique look of elegant simplicity, leading to contemplation and heightened awareness.



## The Sculpture Garden

The outdoor Sculpture Garden is a Centenary of Federation project, featuring a range of changing and permanent exhibitions.

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## The Arts Centre Cafe

Enjoy a coffee, light lunch or weekend breakfast in the tranquility of the Japanese Garden and bell-tree courtyard. The cafe offers a truly unique setting for a private business meeting or a catch up with friends.

The cafe is also a great choice for tour groups and social outings. The experienced catering and event staff provide an array of delicacies from Devonshire teas and gourmet wraps, to creating weddings and special events that are truly memorable and personal.





## Take a self-guided tour

Discover more about the Japanese Garden and Sculpture Garden on this self-guided tour.

Take the audio tour!

Download the Macarthur app from the Macarthur tourism website - [www.macarthur.com.au](http://www.macarthur.com.au), to your smart phone, and you can listen to an audio tour of the Campbelltown Arts Centre.



1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides



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1



### The Campbelltown Arts Centre

The Campbelltown Arts Centre is purpose built and includes gallery spaces, workshops, a performance studio, residency apartment, Sculpture Garden, Japanese Garden, large outdoor amphitheatre and the Arts Centre Café.

2



### The Japanese Garden

The Japanese Garden celebrates the sister city relationship between Campbelltown and Koshigaya. The gardens were presented to Campbelltown by the people of Koshigaya on 10 April 1988.

3



### The Tea house

The 16th century designed tea house was constructed by Japanese craftsmen. When entering a Japanese tea house, one would traditionally remove their shoes, as the dirt from the outside was not allowed to penetrate the clean inside. As one entered the tea house, a bow would represent one's humility and ability to leave their worldly troubles behind.



The development of the Japanese tea ceremony was primarily influenced by Zen Buddhism. The ceremony is the preparation and presentation of matcha (pronounced MA-cha), a powdered green tea. The principles central to a traditional tea ceremony are harmony, respect, purity and tranquility.

4



### The pathway

The pathway represents the psychological transition from the mundane, secular exterior world, to the world of nature and inner spiritual rejuvenation.

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5

#### Bridges

The bridges create a link, drawing the eye across the water from one landform to another. It is also a reminder of the changes we experience while travelling the path of life.



6

#### Stones and rocks

Stones and rocks are inhabited by a spirit or soul according to Shinto belief. Water worn stones symbolise the coast and beaches, rugged rocks indicate mountain scenery, while stepping stones are positioned to guide the journey.

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7

**Water and waterfalls**

Water and waterfalls are regarded as sacred. Japanese typically celebrate water, including the variety of sounds and visual effects produced by carefully designed streams and waterfalls.

8

**Islands**

Islands are created in the tradition of 'Horai', a mythical island inhabited by tortoises and immortal beings who flew on the back of cranes. The islands float as if put on the backs of tortoises.

9

**Plants**

The plants are used within the garden for overall tranquility. Mostly evergreen trees are used, although some deciduous flora, such as Japanese Maple, are favoured for autumn colour. The variety of plants change with the seasons, representing the passing of time and cycle of life.



1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides

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10



### Fisher's Ghost Creek

The bridge that connects the Japanese Garden and the Sculpture Garden passes over the Fisher's Ghost Creek. The creek is famously haunted by the ghost of Fredrick Fisher and is near where his ghost was first sighted back in 1826.

11



### The Sculpture Garden

The Sculpture Garden, a Centenary of Federation project, was opened in April 2001.

12



### A Tether of Time

A Tether of Time is a sound installation by local artist, Joan Brassil. It is a site-specific sound installation about Campbelltown's natural and cultural history.



The tuning forks represent the windmills that used to be in Campbelltown, referring to Campbelltown's agricultural history. The water represents the rivers in Campbelltown. The sculpture interacts with the environment around it in a number of ways – the wind makes the tuning forks sing, the sky and the clouds are reflected in the pool. The three Casuarina trees next to the installation are also part of the artwork – constantly growing. The poem inscribed on the concrete refers to the swooshing noise the Casuarina trees make.

13



### Hap Step Sound Space

This work, by Amanda Hart, is designed to appear as a giant spinning star. It references astronomy by having 'viewing holes' like telescopes at the end of each star arm. The sculpture is also encouraged to be used as an interactive musical instrument – try blowing, shouting and singing into the holes. The directional rust patterns and steel arcs on the work create a sense of movement.

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## 1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides



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### Between Two Rivers

Between Two Rivers was made by two local Aboriginal artists, LEEANNE HUNTER and LYNN GABRIEL as well as artist, PETER DAY and terrazzo artist DAVID HUMPHRIES, before being cast by ALAN CRAWFORD. The sculpture refers to the city of Campbelltown – which is the city between two rivers, the Georges River and the Nepean River.



The central mound represents Campbelltown from the past, present and future, and the paths leading up to it contain symbols that represent different ways people in Campbelltown move - by foot, car, rail and air.

The totem of the Tharawal people of Campbelltown is the lyrebird, with a lyrebird nest the centre Between Two Rivers. The central point of the nest gives the work a sense of growth and unity towards the future, while the contours of the dome reference the history of Indigenous culture shown in cave paintings unique to the Campbelltown area.

Between Two Rivers is a significant work as it is based on collaboration and the telling of multiple stories in a cyclic way, a way that has no beginning and no end.

1.1 'Frederick Fisher - The Legend Of Fisher's Ghost' And 'Campbelltown Arts Centre' Information Guides

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15

**Esmeralda (diprotodon)**

Esmeralda is a diprotodon – a pre-historic wombat. The sculpture by Eric Aarons was installed in 2002. Esmeralda is representative of a mega fauna, the largest known marsupial, said to have co-existed with Indigenous people in Australia before becoming extinct approximately 25,000 years ago.

16

**Night Passage**

Campbell Robertson-Swann's Night Passage was the winner of the Sydney Water Environmental Sculpture in Sculpture by the Sea 1998 and was donated to the Arts Centre by Sydney Water. Made of industrial material such as steel, with simple and powerful form, Night Passage is an encompassing form with the garden.

17

**Omeomi**

Omeomi by Nigel Harrison won the Environmental Sculpture in Sculpture by the Sea 2001. The sculpture is often interpreted as a rocket, train or a giant gun. The work contrasts materials – manmade versus natural and shapes – rounded versus angular. Omeomi is constructed using stainless steel and timber.





**CAMP  
BELL  
TOWN  
ARTS  
CENTRE**

## **2. COMMUNITY RESOURCES AND DEVELOPMENT**

### **2.1 2014 International Day of People with Disability**

#### **Reporting Officer**

Manager Community Resources and Development

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#### **Attachments**

Nil

#### **Purpose**

To inform Council of planned activities to celebrate the 2014 International Day of People with Disability.

#### **Report**

International Day of People with Disability is an annual event held on 3 December that aims to celebrate the achievements and contributions people with disability make to the community as well as highlight the needs of people with disability, their families and carers and recognise the organisations which are proactive in meeting and supporting those needs.

2014 marks the 22<sup>nd</sup> year of celebrating International Day of People with Disability. Council will coordinate the following events to promote and provide opportunities for people with disability to participate in activities, either as audience members or as participants.

#### **Open Access Forum**

The final Open Access Forum for 2014 will be held in the Campbelltown Civic Hall on Wednesday 3 December from 10:00am to 12.30pm. The event will comprise of guest speakers, entertainment by people with disability, information stalls, the final report on the Campbelltown Disability Action Plan 2009-2014, consultation for the new Campbelltown Disability Inclusion Action Plan and the launch of a Deaf/Hard of Hearing resource pack for services.

#### **Access All Areas Film Festival**

The free 'Access All Areas Film Festival' celebrates how the joy of cinema can be opened up to everyone regardless of disability. The Festival takes movies with open captions and audio description on the road throughout Australia.

On Thursday 4 December, the Festival will show an Australian movie at Campbelltown Arts Centre. The film 'Tracks' will be shown at two accessible screenings - 10.00am (open captions) and 2.00pm (audio description).

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There will also be a tour of Campbelltown Arts Centre with a local artist held between screenings for attendees.

**Officer's Recommendation**

That the information be noted.

**Committee's Recommendation: (Lound/Glynn)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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## **2.2 Campbelltown Disability Action Plan 2009-2014 Annual Progress Report**

### **Reporting Officer**

Manager Community Resources and Development

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### **Attachments**

Nil

### **Purpose**

To provide Council with the final progress report on the Campbelltown Disability Action Plan 2009-2014.

### **History**

The Campbelltown Disability Action Plan 2009-2014 was adopted by Council on 3 March 2010. The plan puts in place strategies to help Council eliminate disability discrimination across all facets of Council facilities and services, where possible.

### **Report**

As part of the final annual review of the Campbelltown Disability Action Plan 2009-2014, all relevant sections of Council have provided feedback on actions and strategies across the four key focus areas of Physical Access; Access to Public Information; Public Participation and Engagement; and Council as an Employer.

Key achievements over the past 12 months include:

- Website improvements and staff training to comply with web standards outlined by the World Wide Web Consortium and the Australian Government Information Management Office.
  - Conversion of males toilet to an accessible and installation of tactile service indicators at Civic Hall entrance.
  - Compass newsletter is provided to the community, in an audio format, to the Macarthur Low Vision Group.
  - A series of Open Access Forums were held during the year covering topics such as Emergency Management, Aboriginal Carers and the Ability Links consultation in partnership with Ageing, Disability and Home Care.
-

- Wheel Out-Wheel Back rubbish bin service for people with disability and frail aged.
- Monitoring of accessible car parking spaces at major shopping centres and CBDs in Campbelltown Local Government Area.
- Complaints from guide dog handlers are investigated and actioned as high priority in accordance with assigned Customer Request priority.

In August 2014, the NSW Parliament passed the Disability Inclusion Act 2014. The Regulation specifies that councils must have a Disability Inclusion Action Plan in place by July 1 2017.

Extensive internal and external consultations with key stakeholders will take place for the development of the new Campbelltown Disability Inclusion Action Plan 2015-2021.

### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Glynn/Lound)**

That the Officer's Recommendation be adopted.

### **CARRIED**

### **Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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## **2.3 2014 Fisher's Gig and Fisher's Extreme Showcase Evaluation**

### **Reporting Officer**

Manager Community Resources and Development

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### **Attachments**

Nil

### **Purpose**

To provide Council with an evaluation report on Fisher's Gig and Fisher's Extreme Showcase, both held as part of the annual Festival of Fisher's Ghost.

### **Report**

#### **Fisher's Gig**

Fisher's Gig, Council's annual youth music festival, was held in Saturday 1 November 2014 at Bradbury Oval between 2.00pm and 9.00pm. The event was very successful with approximately 2500 young people attending the event throughout the day.

Fisher's Gig is recognised as a professional platform for aspiring musicians and provides a supportive environment for young people to develop skills in event management and performance. It also provides a large scale youth event where young people are free to engage with and celebrate youth culture in a safe, drug and alcohol free environment.

This year's headlining performers included Victoria based rock band Stonefield, Brisbane based garage pop Millions and local supporting act Peter Calvert.

The local performer line up was selected this year through a process of pre-selection heats. Eight local acts had the opportunity to perform at Fisher's Gig 2014 including 1919, Talkback Avenue, Governor Ready, 48 Frames, Colour Hide, Three Strikes, DJ Icepak and Know One.

Twenty five young people volunteered in the running of the event including members of Council's Youth Entertainment Reference Group and local young people interested in beginning careers in the music industry. Volunteers played a key role in the coordination of the event on the day, with four teams operating on site under the direction of experienced volunteer team leaders. The teams gained practical experience in staging/backstage coordination, sound/lighting technician work, photography, customer service and performer liaison duties.

Fisher's Gig 2014 attracted good support from the media with articles published in local newspapers showcasing the event and local performers and headline acts.

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Fisher's Gig 2014 attracted in-kind sponsorship of over \$8,000 from a range of businesses including Indent NSW, Somerset Music and The Music Box Staging and Production Service.

The branding and poster artwork was developed through a TAFE SWSI student competition with 30 student entries. The successful student was provided with on the job experience in developing marketing material and enhancing their skills in graphic design software. Branding material included event t-shirts and posters.

### **Fisher's Extreme Showcase**

Fisher's Extreme Skate, Scooter and BMX Showcase was held on Saturday 8 November 2014 at Campbelltown Skate Park. The event was very successful with approximately 150 young people attending the event throughout the day.

Hosted by Totem Skate School, Fisher's Extreme Showcase included demonstrations by sponsored riders as well as an open jam session from the young people showcasing their talents in skate, scooter and BMX.

The day was also supported by services in the region and included a free BBQ, music and giveaways.

### **Future Planning**

Feedback received from Fisher's Gig 2014 and Fisher's Extreme Showcase has been incorporated into planning for next year's event.

Certificates of appreciation have been forwarded to sponsors, volunteers and key stakeholders involved in the coordination of Fisher's Gig 2014 and Fisher's Extreme Showcase.

### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Oates/Lound)**

That the Officer's Recommendation be adopted.

### **CARRIED**

### **Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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## **2.4 Creating Liveable Communities Competition**

### **Reporting Officer**

Manager Community Resources and Development

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### **Attachments**

Nil

### **Purpose**

To seek Council's endorsement of two submissions to the Creating Liveable Communities Competition to assist in the delivery of high quality services to support people with disability, older people and carers in the Campbelltown Local Government Area.

### **History**

The Creating Liveable Communities Competition is funded by the Department of Family and Community Services (FACS) and administered by Local Government NSW. The competition aims to make living in communities in NSW increasingly inclusive and enjoyable for older people, carers and people with disability.

Councils are invited to enter innovative ideas to design accessible and inclusive social and physical environments which specifically benefit the target groups.

The 'Campbelltown Disability Action Plan 2009-2014' was adopted by Council on 3 March 2010. The plan puts in place strategies to help Council eliminate disability discrimination across all facets of Council facilities and services, where possible.

Council at its meeting on 23 April 2013 adopted the 'Campbelltown Ageing Strategy 2013-2017' which provides Council with a comprehensive program that meets the current and future needs of population ageing in Campbelltown.

### **Report**

Creating more liveable communities has been identified as a policy priority in both NSW 2021 as well as more specifically in the NSW Ageing Strategy, the National Disability Strategy NSW Implementation Plan and in the soon to be finalised NSW Carers Strategy.

Liveable communities build independence, health and wellbeing through planning and designing accessible and inclusive social and physical environments that provide opportunities for active citizenship, regardless of age, ability or responsibilities. From the built environment to respectful engagement, to maximising employment and housing options, liveable communities are inclusive for all, including those with specific needs.

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It is proposed to make the following two submissions to the Creating Liveable Communities Competition to provide additional resources and the development and support of activities that address local issues and the Government's priorities.

### **Macarthur Community Options Project**

With the ongoing changes to aged and disability funding, people with disability and older people are gaining more control over the services that they receive. There are many opportunities for businesses and mainstream community services to provide a greater variety of experiences for people with disability, older people, and carers.

Council proposes to apply for up to \$70,000 to employ a part time project officer for 6 months to facilitate opportunities for businesses, community services and the community to benefit the target groups.

The project would focus on social participation, respect and social inclusion, civic participation and communication and information and would culminate in a conference.

The conference would be led by people with disability, older people, and carers and would include guest speakers, activities and information, and workshops. The focus of the conference would be to break down barriers and enable businesses and community services to develop new opportunities for people with disability. Innovative services and arrangements would be showcased to illustrate the kind of opportunities that are available.

Following the workshops a media campaign would focus on demonstrating the positive contributions and active roles people with a disability, older people and carers play in the Campbelltown community.

### **Seating and Age-Friendly Outdoor Exercise Equipment**

Local Government has a key role to play in ensuring that communities are prepared for the impact of population ageing.

With Campbelltown's population steadily ageing, there is an increased need for facilities to accommodate older persons' recreational requirements. By adopting programs and building facilities to encourage the active lifestyle for this group, active living and wellbeing is promoted and encourages a healthier lifestyle and social inclusion.

Council proposes to apply for \$32,000 towards the installation of seating and age friendly exercise equipment to enable older people, people with disability and carers to have a place to rest while utilising outdoor equipment or walking tracks.

If successful, the seating would be located at Koala Walk Reserve, Ingleburn; Eagle Farm, Eagle Vale and Jackson Park, Woodbine.

Jackson Park, Woodbine has also been identified as an accessible location for seniors to have easier access to free age-friendly exercise equipment.

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The seating and age-friendly exercise equipment has been identified in Council's 2015-2016 Capital Works Playground/Exercise Equipment program.

Successful projects will be announced in January 2015.

### **Officer's Recommendation**

1. That Council endorse the two submissions to the Creating Liveable Communities Competition to assist in the delivery of high quality services to support people with disability, older people and carers in the Campbelltown Local Government Area
2. That subject to notification of success, the Funding Agreement from the NSW Department of Family and Community Services be accepted and signed by the General Manager on behalf of Council.

### **Committee's Recommendation: (Thompson/Lound)**

That the Officer's Recommendation be adopted.

**CARRIED**

### **Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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## **2.5 Regional Assessment Service Funding - Macarthur Community Options**

### **Reporting Officer**

Manager Community Resources and Development

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### **Attachments**

Nil

### **Purpose**

To seek Council's endorsement of two tenders to the Department of Social Service for Regional Assessment Service to provide assessment and short term case management services from 1 July 2015 through the Macarthur Community Options service.

### **Report**

Council currently receives Home and Community Care (HACC) funding to provide services through Macarthur Community Options.

The Department of Social Services is in the process of developing the Commonwealth Home Support Programme. This will change the way existing Home and Community Care services are implemented. A major change in this reform is the development of My Aged Care. This includes a national phone line for aged care enquiries, a website which provides general information on aged care and finders to locate local services and a Regional Assessment Service. The Regional Assessment Service, which will in part replace HACC services from 1 July 2015, will provide a standardised process for assessing the care needs of older people across 52 aged care planning regions in metropolitan, regional and remote locations throughout Australia.

The Department of Social Services has identified that the Regional Assessment Service is a crucial element of the aged care system and is looking for organisations that would be able to expand services based on the needs of the community. Council has been invited by the Department to apply for this tender.

The Regional Assessment Service will conduct face to face assessment for low intensity home support services. For people with complex needs, there will be short term case management to assist older people to link in with services to meet their needs.

The Regional Assessment Service secures funding for 3 years with the opportunity for extension for a further 2 years. It would mean a small team of assessors are employed by Macarthur Community Options to complete face to face assessments and refer to other services.

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To give Council two chances of replacing the HACC funding that ceases on 1 July 2015, Macarthur Community Options proposes to apply for Regional Assessment Service funding directly, and through a consortium headed by Community Options Australia. Community Options Australia is a peak organisation that advocates for funding for its members, and assists in the administration of delivering services.

Macarthur Community Options is well placed to apply for this tender, as they have experience in conducting comprehensive assessments and episodic case management and have great local connections with marginalised groups of the community.

The Regional Assessment Service tender is due on 19 December 2014; further work is being completed to develop the business model and budget that would support the successful implementation of the Regional Assessment Service.

### **Officer's Recommendation**

1. That Council endorse the two tenders to the Department of Social Service for Regional Assessment Service to provide assessment and short term case management services from 1 July 2015 through the Macarthur Community Options service.
2. That subject to notification of success, the funding Agreement from the Department of Social Services be accepted and signed by the General Manager on behalf of Council.

### **Committee's Recommendation: (Thompson/Oates)**

That the Officer's Recommendation be adopted.

**CARRIED**

### **Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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## **2.6 Third Party Verification Attained for Council's Funded Disability Services**

### **Reporting Officer**

Manager Community Resources and Development

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### **Attachments**

Nil

### **Purpose**

To advise Council of the successful attainment of Third Party Verification against the NSW Disability Services Standards by Council's funded disability services.

### **History**

Council at the meeting of 7 October 2014 Community Services Committee Item 2.1 – Third Party Verification for Council Funded Disability Services, considered a report outlining the requirements for Council disability services to undergo third party verification against the NSW Disability Services Standards.

### **Report**

During the week ending 21 November 2014 Council's disability services underwent an assessment against compliance with the NSW Disability Service Standards. All requirements for Third Party Verification were met by both the Macarthur Community Options Service and Council's Strategic Ageing and Disability Officer.

The assessment was against each of the six NSW Disability Service Standards which have a number of practice requirements which must be met in order for Third Party Verification to be attained. In all there are 83 elements that make up the practice requirements.

The assessors were particularly impressed with the individual plans for Macarthur Community Options clients, and the professionalism and commitment of the staff.

The final report of the assessors, confirming Third Party Verification against the NSW Disability Service Standards, is expected in early December. A copy of the report will be forwarded to the NSW Department of Family and Community Services, Ageing Disability and Home Care indicating full compliance with the standards, well ahead of the deadline of 30 June 2015.

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Having attained Third Party Verification Council's disability services will now be eligible for continued funding through the NSW Department of Family and Community Services.

**Officer's Recommendation**

That the information be noted.

**Committee's Recommendation: (Glynn/Lound)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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### **3. CULTURAL SERVICES**

#### **3.1 2014 IMAGInE Awards**

##### **Reporting Officer**

Manager Cultural Services

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##### **Attachments**

Nil

##### **Purpose**

To advise Council that Campbelltown Arts Centre was successful in collaboratively winning an award and receiving a highly commended for submissions in the 2014 IMAGInE Awards for excellence in Australian Museums and Galleries.

##### **History**

Council at the meeting of 14 October 2014, Community Services Committee Item 3.6 - 2014 IMAGInE Awards endorsed Campbelltown Arts Centre's submission into the 2014 IMAGInE Awards for the exhibition, 'Towards the Morning Sun'.

##### **Report**

The IMAGInE awards took place on Friday 14 November 2014 at 107 Projects in Redfern, Sydney. Recognising innovation and excellence in 500 museums, galleries and Aboriginal cultural centres across NSW, the IMAGInE industry awards acknowledges the outstanding achievement of over 8,000 individuals in fostering local communities, enhancing NSW's vibrant cultural tourism and improving visitor experiences.

Campbelltown Arts Centre was successful in collaboratively winning an IMAGInE Award with the Museum of Contemporary Art Australia for the C3West Project, 'Transforma' with Michel Tuffery in the Projects – Galleries: 11 + Paid Staff category.

Campbelltown Arts Centre also received a Highly Commended Award for the 2013 exhibition, 'Towards the Morning Sun' in the Engagement: 11 + Paid Staff category.

The awards recognise projects that have a strong audience and community engagement component, and are innovative in their presentation of artistic excellence.

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**Officer's Recommendation**

That the information be noted.

**Committee's Recommendation: (Oates/Lound)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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## **3.2 Stage 6 Visual Arts Study Day at Campbelltown Arts Centre**

### **Reporting Officer**

Manager Cultural Services

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### **Attachments**

Nil

### **Purpose**

To update Council on the Stage 6 Visual Arts Study Day, held at Campbelltown Arts Centre on Monday 13 October 2014 as part of the Centre's Education and Public Programs for the visual arts exhibition 'The List'.

### **Report**

'The List', a major exhibition celebrating youth culture in Western Sydney while developing new and innovative ways to engage communities through contemporary arts practice, opened on Friday 8 August 2014 at Campbelltown Arts Centre. The project was collaboratively developed with young people from the community through a series of artist residencies. The culmination of shared experiences resulted in a series of major new works that gave voice to the young people from the city's west. The project offered a fresh new look into how contemporary practices can engage with young people while offering a unique insight to the current social issues existing in this community and beyond.

On Monday 13 October a Stage 6 Visual Arts Study Day was presented for year 11 students commencing their first term of the HSC visual arts curriculum. Sixty students and ten teachers attended the study day from Airs High, Broughton Anglican College, Campbelltown Performing Arts High, Cecil Hills High, Magdalene Catholic High, Moss Vale High, Mount Annan Christian College and Picton High.

The morning session focused on artist practice in relation to works by several contemporary artists in 'The List'. Artists Tom Polo, George Tillianakis and Zanny Begg presented a series of artist talks in the gallery, speaking to small numbers of students at a time to allow conversation and questions as appropriate to the interests of the group.

The afternoon session focused on the HSC paper and advice on developing an HSC body of work, as presented by senior educators from Fairfield High, Cecil Hills High and Mount Carmel Catholic High. Educators discussed strategies for learning and applying case studies, how to approach the HSC paper, as well as developing and resolving a HSC body of work.

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The program was well received by both students and teachers with positive verbal and written feedback following the day, as well as enquiries around similar programs in 2015.

**Officer's Recommendation**

That the information be noted.

**Committee's Recommendation: (Thompson/Oates)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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### **3.3 'When the Ocean Turns to Dust' - Campbelltown Arts Centre 2015 Visual Arts Program**

#### **Reporting Officer**

Manager Cultural Services

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#### **Attachments**

Nil

#### **Purpose**

To inform Council of the exhibition 'When the Ocean Turns to Dust' which will be held from January to March 2015 as part of Campbelltown Arts Centre's 2015 Visual Arts Program.

#### **Report**

Campbelltown Arts Centre's permanent collection consists of more than 1,400 works of art, predominately contemporary in nature. The collection includes paintings, original prints, drawings, sculptures and ceramics. Key focus collections include: Aboriginal and Torres Strait Islander Art, local artists, historical art of regional significance and contemporary art of national significance.

In January 2015 Campbelltown Arts Centre will present 'When the Ocean Turns to Dust', an exhibition exploring the concept of connection to country, through a selection of landscapes and seascapes from the Arts Centre's permanent collection, interwoven with Indigenous fibre works of cultural significance.

The exhibition is an opportunity to showcase highlights from the collection including recent donations through the Cultural Gifts Program and will feature major works by significant local artists John Peart and Roy Jackson.

'When the Ocean Turns to Dust' will open to the public on Wednesday 14 January 2015 and close on Sunday 15 March 2015. There will also be a series of public programs, including weaving workshops and tours, inspired by the collection that coincide with the exhibition.

#### **Officer's Recommendation**

That the information be noted.

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**Committee's Recommendation: (Oates/Thompson)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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### **3.4 Submission to Creative Partnerships Australia's Plus 1 Initiative**

#### **Reporting Officer**

Manager Cultural Services

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#### **Attachments**

Nil

#### **Purpose**

To seek Council's endorsement of a submission to Creative Partnerships Australia's Plus 1 initiative requesting up to \$50,000 for the delivery of the Campbelltown Arts Centre's 2015 Youth Engagement program.

#### **Report**

Creative Partnerships Australia was established following the merger of Australia Business Arts Foundation and Artsupport in 2013. Its role is to increase business, philanthropic and social investment in Australia's arts, creative and cultural sectors. The Plus 1 Initiative was established to grow the culture of giving, investment, partnership and volunteering in the arts. The initiative is designed to leverage private sector support for the arts by providing matched funds for ideas and projects that will attract new private sector funding.

Campbelltown Arts Centre proposes to apply for up to \$50,000 from the Plus 1 Initiative to support a one year pilot program to support Youth Arts Development. The program would provide professional development opportunities, including mentoring, networking events and seminars, for Macarthur residents under the age of 26 wishing to pursue careers in the arts. It would create expanded opportunities for young people to engage in the Campbelltown Arts Centre creative program.

If successful in its application, Campbelltown Arts Centre would have a four month period between February and May 2015 to seek donations from individuals to match the Plus 1 Initiative contribution up to \$50,000. Funding would only be provided up to the amount matched by private donations. The pilot program would be run at no additional cost to Council.

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### **Officer's Recommendation**

1. That Council endorse the submission to Creative Partnerships Australia's Plus 1 Initiative requesting up to \$50,000 for the delivery of the Campbelltown Arts Centre's 2015 Youth Engagement program.
2. That subject to notification of success, the funding Agreement from Creative Partnerships Australia's Plus 1 Initiative be accepted and signed by the General Manager on behalf of Council.

### **Committee's Recommendation: (Thompson/Lound)**

That the Officer's Recommendation be adopted.

**CARRIED**

### **Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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## **4. CUSTOMER SERVICE**

**No reports this round**

## **5. EDUCATION AND CARE SERVICES**

### **5.1 Mobile Toy and Book Library Initiative**

#### **Reporting Officer**

Acting Manager Education and Care Services

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#### **Attachments**

Nil

#### **Purpose**

To advise Council of a new program delivered by the Mobile Toy and Book Library service, which has been operating during Term 4, 2014 at Koshigaya Park.

#### **History**

The Mobile Toy and Book Library service commenced operation in 2006, and currently visits a variety of locations across the Campbelltown Local Government Area (LGA).

The service provides access to families who are living in disadvantaged communities such as Ambarvale, Rosemeadow, Claymore and Macquarie Fields, who may not currently access child care and other community services; who have limited transport and who are socially and economically disadvantaged, including where appropriate, referring children to other local organisations and support services.

#### **Report**

Historically the Mobile Toy and Book Library service has provided access to borrowing of educational toys, books and resources to aid in the development of early literacy learning and skill development of children 0-5 years by supporting community playgroups through fortnightly visits to community partner groups, story time sessions, specific skills programs and community events.

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Education and Care Services identified that the Mobile Toy and Book Library could further engage with local families by providing the program within an open community space. This would enable new community members with access to the service where they could be linked in with specialised programs.

A new weekly play session for families and children 0-5 years in the Campbelltown LGA has been operating during Term 4, 2014 at Koshigaya Park. The program includes educational play, literacy activities, access to borrowing and visits from a local occupational therapist, speech pathologist and psychologist. These specialists are available to support both families and children.

There has been an overwhelming response to this new initiative, with more than 70 children from 53 new families accessing the program in the first five weeks of operation. Parents, grandparents and Family Day Care educators from 19 suburbs across the Campbelltown Local Government Area have attended the new play session. Seven families accessed the psychologist with two assisted referrals and one self-referral made to Community Health Psychology. Two children were linked to the fine motor program operating at Claymore Public School and one family has been linked with the Good Beginnings playgroup operating at Blairmount Public School.

This new initiative, operating from a community open space, is more accessible to the broader Campbelltown community and encourages participation by families who may not have previously engaged in existing supported playgroups operated by community partners.

The success of the program will be reviewed at the end of Term 4 to determine continuation of this new initiative in 2015.

### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Glynn/Lound)**

That the Officer's Recommendation be adopted.

### **CARRIED**

### **Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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## **6. HEALTHY LIFESTYLES**

### **6.1 NSW Footy Facilities Fund - Round Two**

#### **Reporting Officer**

Manager Healthy Lifestyles

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#### **Attachments**

Nil

#### **Purpose**

To inform Council that the second round of the NSW Footy Facilities Fund grant program to support junior or senior rugby league clubs upgrade or build new facilities opened on 10 November 2014.

#### **History**

Council at its meeting of 1 July 2014, Community Services Committee Item 6.3 – NSW Footy Facilities Fund Applications was advised of the two projects that have been applied for under the first round of the 2014 NSW Footy Facilities Fund program.

To date, no successful projects have been announced for this funding by the NSW Government through the Office of Sport.

#### **Report**

The NSW Footy Facilities Fund is an initiative of the National Rugby League and the NSW Government to assist rugby league clubs to improve the quality, availability and standard of their facilities.

The program aims to improve facilities for a variety of benefits including increasing participation, safety and security, environmental sustainability, social inclusion and building strong communities. Project partnerships are encouraged

Funding available for each project is up to \$75,000 with the grant not exceeding more than 50% of the project cost. Applicants are encouraged to partner with Councils and other possible sources to assist with funding.

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Council Officers will be liaising with the local rugby league clubs to assist in the development of projects and the applications for grants. An emphasis is being placed on projects that will improve on the facilities already in place at fields. Council officers have sent out Expression of Interest forms to encourage clubs to discuss projects with Council as ultimately the asset, construction and future liability will be on Council land.

Applications will close on 9 January 2015.

### **Officer's Recommendation**

That a further report be presented to Council once projects have been confirmed and applications submitted.

### **Committee's Recommendation: (Lound/Thompson)**

That the Officer's Recommendation be adopted.

**CARRIED**

### **Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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## **6.2 2014 Marsdens Law Group Fisher's Ghost Fun Run**

### **Reporting Officer**

Manager Healthy Lifestyles

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### **Attachments**

Nil

### **Purpose**

To provide Council with a summary of the outcomes of this year's Marsdens Law Group Fisher's Ghost Fun Run which was held on Sunday 9 November 2014.

### **Report**

The Fisher's Ghost Fun Run has been an integral part of Campbelltown City's Festival of Fisher's Ghost for 40 years. The 40<sup>th</sup> Fisher's Ghost Fun Run was staged between the grounds of the University of Western Sydney's Campbelltown Campus and TAFE NSW Western Sydney Campbelltown Campus on Sunday 9 November 2014.

The event has a naming rights sponsor, Marsdens Law Group, who has secured a further three year agreement. The event was promoted as 'proudly presented by Campbelltown City Council', with four major sponsors and eleven minor sponsors. The race was started by Dennis Bedford a veteran runner who was competing in his 40<sup>th</sup> Fisher's Ghost Fun Run this year.

There were 926 registered entrants, with the cooler weather conditions suiting the participants this year.

The success of the event is due largely to the contribution from the Campbelltown Joggers Club. The club not only foregoes running in their own local event, but provides almost 100 volunteers to run the event with Council, including processing entries, setting up the course, marshalling the race itself, collating results, and managing the electronic timing system.

C91.3's Rob Doorey entertained the crowd at the start of the race and also as the participants crossed the finish line, along with Fred the Ghost who motivated participants with high-fives and a ready hug. Steve Wisbey was the MC at the presentation where sponsors presented the winner and runner up prizes to all categories.

The C91.3FM Road Crew provided giveaways and there were free recovery massages from Bounce Back Osteopathy after the race. A BBQ stall was run by Campbelltown Rotary Club and Council's Education and Care Services staff provided child minding, which all contributed to the great success on the day.

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This year Channel 9 held a stall giving away sun screen and water to all participants. UWS Podiatry team and NSW Health Go4Fun also joined for the first time and both were delighted with the number of participants who approached their stalls.

**Officer's Recommendation**

That the information be noted.

**Committee's Recommendation: (Lound/Thompson)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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### 6.3 Draft Policy - Use Of Public Open Space By Commercial Fitness Trainers And Personal Trainers

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## 6.3 Draft Policy - Use of Public Open Space by Commercial Fitness Trainers and Personal Trainers

### Reporting Officer

Manager Healthy Lifestyles

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### Attachments

1. Draft Policy - Use of Public Open Space by Commercial Fitness Group Trainers and Personal Trainers (contained within this report)
2. Commercial Fitness Trainers User Guide (contained within this report)

### Purpose

To seek Council's endorsement in principle of the draft Policy on the Use of Public Open Space by Commercial Fitness Group Trainers and Personal Trainers for the purpose of Public Exhibition in accordance with the *Local Government Act 1993*.

### History

Council has received increasing amounts of requests from commercial fitness trainers and personal trainers to use public open space to conduct their activities. Council promotes healthy activities and recreation and provides facilities for the community to use.

Council was briefed on the use of public open space by commercial fitness trainers and personal trainers on 2 September 2014.

### Report

At present Council has no specific policy or guidelines to direct fitness groups to appropriate locations or set clear expectations when operating in Campbelltown. Fitness Australia has developed guidelines to assist councils to develop their own individual policies. The need for a policy has arisen with the amount of trainers requesting to conduct activities in Campbelltown. While promoting a healthy and recreational community with activities such as this, it is important to minimise the impact of commercial fitness activities on Council's assets, protecting public infrastructure, and addressing public risk concerns.

A policy would ensure public open space can be shared equally by all the community, particularly clubs and schools involved in structured sport activities. A policy would ensure fitness trainers conduct their activities in appropriate locations without impacting negatively on residents and fitness trainers who pay commercial fees and rent to conduct their activities indoors. An effective policy would also deter trainers conducting training without the appropriate qualifications or insurance.

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### 6.3 Draft Policy - Use Of Public Open Space By Commercial Fitness Trainers And Personal Trainers

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Council officers have researched how other councils address the growing trend and there are a wide range of policies that have been implemented to regulate commercial fitness group training on public open space. These include granting a licence or a permit, allowing trainers to book specific grounds and parks for exclusive use, not allowing the activities at all, and not having a policy and allowing the activities wherever and whenever trainers choose. Council officers also liaised with the industry's governing body, Fitness Australia, to create a model that would best benefit the community and the industry.

From the briefing to Council, it was proposed that venues be identified as designated zones to conduct group fitness. Council officers suggest that to identify exclusion zones, based on the history of complaints and purpose of lands, would not be conducive to group exercise activity. Consideration has also been given to ensuring that fitness providers adhere to safety requirements.

Although some councils have identified specific locations to conduct group fitness activity, research showed that this is usually at high traffic or volume areas, like beaches, where council may wish to restrict access to only one provider.

Initial feedback in developing the draft policy is that both customers and fitness trainers would like greater choice and freedom to move around the LGA to venues that are convenient and accessible.

It is for these reasons that the draft policy provides clear expectations of what is not acceptable in the Campbelltown LGA and encourages fitness providers to work with Council in regards to where they have flexibility to conduct their activities.

The main points of the policy are:

- Commercial fitness trainers would apply to Council for a permit to conduct group fitness activities on Council open space. They would need to have current registration with Fitness Australia, which would ensure they are appropriately qualified and insured.
  - Compliance with the terms and conditions of the policy.
  - Approved hours of operation and the duration of activity.
  - The size of training groups and the ratio of trainers, based on Fitness Australia recommendations.
  - Termination of approval.
  - Exclusion zones – Specific areas that personal trainers are not permitted to operate. Examples include Koshigaya and Mawson Parks; turf cricket wickets; within 50m of residential properties; park furniture; within 20m of memorials and playgrounds; car parks and road ways.
  - Groups exempt from the policy include local sporting clubs and schools.
  - Permissible activities that can be conducted such as fitness training, boxing training, circuit training, yoga and tai-chi.
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### 6.3 Draft Policy - Use Of Public Open Space By Commercial Fitness Trainers And Personal Trainers

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- Prohibited activities such as megaphones and whistles, amplified music, and dragging tyres or other heavy items.
- Permit fees – Council is proposing the annual permit fee is \$120.00.
- Terms and Conditions such as structured sport having priority over commercial fitness training on sports grounds.

A Commercial Fitness Users Guide would also be made available for trainers to assist in complying with Council's policy. Council Officers would be proactive and liaise with trainers when applying for permits to assist with appropriate ground allocations and times to conduct their activities.

While the draft policy is on public exhibition, Council officers would arrange meetings for the relevant community groups such as residents and sporting clubs. Fitness Australia would assist Council to present the policy to all the registered fitness providers in the local area.

Any public submissions received would be considered and appropriate changes made and reported to Council prior to the adoption of the policy.

The draft policy for the 'Use of Public Open Space by Commercial Fitness Groups Trainers and Personal Trainers' has been developed to assist Council in the management of its public open space by ensuring users are regulated and covered by the appropriate qualifications and insurances. The draft policy also ensures the overall community's equity of access to Council's parks, public reserves, public open spaces and sporting grounds, including priority given to community sporting groups and schools.

#### **Officer's Recommendation**

1. That the information contained in the report on the draft Policy on the Use of Public Open Space by Commercial Fitness Group Trainers and Personal Trainers be endorsed in principle.
2. That Council place on public exhibition the draft Policy - Use of Public Open Space by Commercial Fitness Group Trainers and Personal Trainers, for a period of 28 days.
3. That a further report be presented to Council at the conclusion of the exhibition period to consider any public submissions received and/or for final adoption of the policy.

#### **Committee's Recommendation: (Lound/Brticevic)**

That the Officer's Recommendation be adopted.

**CARRIED**

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**Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

**Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

Councillor Mead and Councillor Rowell asked for their names to be recorded in opposition to the resolution for Item 6.3 - Draft Policy - use of Public Open Space by Commercial Fitness Trainers and Personal Trainers.

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**ATTACHMENT 1**

		<b>DRAFT POLICY</b> <b>Healthy Lifestyles</b>
Policy Title	Use of Public Open Space by Commercial Fitness Groups Trainers and Personal Trainers	
Related Documentation	Council's Commercial Fitness Trainers User Guide	
Relevant Legislation/ Corporate Plan	Section 68, 632, 650 and 651 of the Local Government Act 1993 Road Rules 2008 Occupational Health and Safety Act 2000 – NSW Crown Lands Act 1989 Protection of the Environment Operations Act 1997	
Responsible Officer	Manager Healthy Lifestyles	

**Policy details may change prior to review date due to legislative changes, therefore this document is uncontrolled when printed.**

### Objectives

1. To provide an effective management of the use of Council's parks, public reserves, public open spaces, and sporting grounds by commercial fitness training groups and personal trainers;
2. To minimise the impact of commercial fitness activities on Council's assets, protecting public infrastructure, and addressing public risk concerns; and
3. To ensure the overall community's equity of access to Council's Parks, public reserves, public open spaces, and sporting grounds.

### Policy Statement

Campbelltown City Council actively promotes healthy activity and encourages residents to utilise local parks and infrastructure for exercise, leisure and family activity. Commercial Fitness Group Training and Personal Training have become one of the strongest growth segments within the fitness industry. Outdoor fitness has significantly increased in recent years in the Campbelltown City Council local government area with personal trainers utilising the Parks, Public Reserves, Public Open spaces, and Sporting Grounds. The need to regulate use of public open space by all members of the community has been identified and this policy addresses the impact on the high level of use of Council's assets and public liability and risk concerns.

### Scope

The policy for the 'Use of Public Open Space by Commercial Fitness Groups Trainers and Personal Trainers' applies to Campbelltown City Council managing its public open space within the Local Government areas including all parks, public reserves, public open spaces, footpaths, cycleways, Simmo's Beach and sporting grounds. The scope of this policy refers to all Fitness Group Training and Personal Training conducted on these properties.

## 6.3 Draft Policy - Use Of Public Open Space By Commercial Fitness Trainers And Personal Trainers

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### Campbelltown City Council

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#### Definitions

- Fitness Training activities – include aerobic activities, resistance training (with or without equipment), punch pad training (boxing and kick boxing), relaxation or lifestyle classes such as yoga or tai chi, circuit type classes or any combination of the above.
- Commercial Use – use for the purposes of providing a fitness training activity for fee or payment.
- Sporting Grounds – areas of public reserves where organised sports are played and where Council has developed facilities for such sports.
- Park – passive area on open space

#### Legislative Context

Related Legislation:-

- \* Section 68, 632, 650 and 651 of the Local Government Act 1993
- \* Road Rules 2008
- \* Occupational Health and Safety Act 2000 – NSW
- \* Crown Lands Act 1989
- \* Protection of the Environment Operations Act 1997

Legal action can be brought under a range of legislation therefore the council shall adopt practices that meet the requirements of potential legal action.

#### Principles

#### Approval Process

- Each Commercial fitness trainer and personal trainer covered by this policy requires approval pursuant to section 68 of the Local Government Act 1993. Each individual commercial fitness trainer will require approval from Council before obtaining a Permit to conduct Commercial Fitness training, for example one business employing six trainers will require six approvals, one in the name of each trainer.
- Each approved commercial fitness trainer and personal trainer allocated an approval will be issued an ID card per financial year. The ID card must be produced on request from Council officers. The ID card is to be returned to Council if the approval to use public open space for commercial fitness group and personal training is terminated or up for renewal.
- If the Hirer wishes to cancel their booking, they will need to give a minimum of two (2) weeks notice of intention to cancel in writing to Council.
- Penalties may apply if the following offence(s) are committed:
  1. A commercial fitness trainer or personal trainer is found to be using public open space for fitness /training activities without Council approval; or
  2. An approved commercial fitness trainer or personal trainer is not operating in accordance with the policy.

#### Term of Approval

An approval will be valid for current financial year expiring each year on 30 June. The approval will authorise each trainer to use public open space for commercial fitness training activities strictly in accordance with this policy on a non-exclusive basis.

#### Issue of Approval

Applications for a commercial fitness group training and personal training approval will be assessed by Council offices taking into account the following factors:

- Evidence of the qualifications and insurance provided with the application;
  - Type of activities to be undertaken and the potential impact on the public asset, other users and neighbouring residents during the times requested;
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### 6.3 Draft Policy - Use Of Public Open Space By Commercial Fitness Trainers And Personal Trainers

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#### **Campbelltown City Council**

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- Whether the activities will contribute to increasing congestion or user conflict in the areas requested; and
- Whether the proposed training site is within an exclusion zone.

In considering the above, Council officers may decide to approve or decline an application.

Approval to conduct commercial fitness group training and personal training within Campbelltown City Council Local Government Area is personal and is not transferable to any other commercial fitness trainer or personal trainer. A trainer can nominate a replacement person in case of illness or leave. To do so, the replacement trainer must also have approval (or Permit) from Campbelltown City Council prior to the scheduled session.

#### **Compliance with Terms and Conditions of Policy**

Council approved commercial fitness group trainers and personal trainers must comply with the terms and conditions of the Policy for the Use of Public Open Space by Commercial Fitness Trainers and Personal trainers. Breaches of the policy may be referred to Fitness Australia and may be subject to a warning and/or penalty notice.

#### **Approved Hours of Operation/Activity Duration**

Commercial fitness group trainers and /or personal trainers have approval to operate on the prescribed public open space during the following hours:

- Daylight savings time - 6.00am until 8.30pm
- Non-daylight savings - 6.00am until 6.30pm (if adequate lighting is available)

When conducting activities beyond daylight hours, Commercial Fitness trainers must monitor and control risk to participants and ensure public safety is not impacted by their activities.

Failure to operate within these specified times will be dealt with in accordance with the Termination of Approval Clause.

#### **Sportsground Floodlights**

Cannot be used by Commercial Fitness Trainers.

#### **Number of Trainers**

Based on Fitness Australia recommendations, the size of fitness training groups should be limited to 18 participants per trainer where participants are undertaking the same activity.

#### **Open Space Availability**

Council offers no guarantee or warranty that the public open space will be available at any time or suitable for use. Allocation of a Council permit does not give the permit holder exclusive use of the park. It is public open space and as such must be able to be used by the community.

#### **Termination of Approval**

Council can terminate an approval to conduct commercial fitness group training and/or personal training on public open space in the following circumstances:

- The qualifications criteria are not complied with eg – no registration with Fitness Australia or equivalent body; or
  - The approval holder has been issued three or more written warning or three or more penalty notices or any combination of warnings in writing or penalty notices, for no compliance with the policy.
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### 6.3 Draft Policy - Use Of Public Open Space By Commercial Fitness Trainers And Personal Trainers

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#### Campbelltown City Council

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Council will issue four weeks' notice of termination in writing to the approval holder. The offending trainer will also be referred to Fitness Australia.

A commercial fitness trainer whose permit has been terminated can appeal in writing to the General Manager, Campbelltown City Council PO Box 57, Campbelltown, NSW, 2560.

Permit Fees will not be refunded if the agreement is terminated by Council as a result of breach of permit.

#### Excluded Areas

Commercial fitness group trainers and personal trainers are not permitted to operate in areas of high activity and / or areas of cultural, environmental or natural significance. Specific areas where these activities are prohibited include:

- Koshigaya Park
- Mawson Park
- Raby Oval No 1
- Campbelltown Sports Stadium
- Campbelltown Showground
- Campbelltown Arts Centre
- Campbelltown Libraries
- Worrell Park
- Lynwood Park
- Within 10 metres of turf cricket wickets – Raby Sports Complex, Memorial Oval, Bradbury Oval, Jackson Park
- Baseball and Softball diamonds
- Playground areas (fenced)
- Park furniture, picnic tables, shelters, seats and benches.
- Within 20 metres of memorials, playground equipment and public change rooms, toilets or kiosk areas.
- Leash free dog facilities
- Cemeteries
- Exclusive use of public outdoor fitness equipment in parks and reserves
- Training on stairways and pathways be used for either static or repeated training activities
- No static commercial fitness training within 50m of residential properties
- Sporting facilities (sports fields, netball courts) that are allocated to community groups and schools. Allocated community sporting groups and schools have the priority of use of sporting facilities.
- Any car park, roadway, laneway or areas that are generally used by motor vehicles
- Commercial areas of the LGA.

Council may nominate other exclusion zones during the life of this policy.

#### Groups Exempt from this Policy

This policy does not apply to the following groups, however Council approval is required by these groups for use of Council owned and managed land through Council's Healthy Lifestyle Section:

- Local sporting clubs and associations
  - Local schools (recreation activities performed under the supervision of a Teacher)
  - Corporate Groups
  - Community training groups (where no participation fees are charged)
  - Not-for-profit individual or small group exercise (eg Tai-chi or Meditative Yoga or similar)
  - Not-for-profit walking, jogging or cycling groups
  - Defence Force activities including but not exercise to training drills, Army Reserves and exercise regimes, with prior approval from Council.
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### 6.3 Draft Policy - Use Of Public Open Space By Commercial Fitness Trainers And Personal Trainers

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#### Campbelltown City Council

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##### **Permissible activities under the Policy (subject to Council approval)**

Commercial fitness sessions are limited to the normal activities of a registered personal trainer, yoga teacher or the like which would include but is not limited to:

- Fitness sessions (with or without weights, fitballs, skipping ropes, etc)
- Boxing and pad training
- Organised aerobic activity
- Walking and running
- Not-for-profit Yoga, Tai Chi, and Pilates and like activities
- Circuit training
- A combination of any of the above
- Other pre-approved fitness activity
- Other appropriate cardio-vascular and muscular skeletal programs that are of benefit to a person's fitness including warming up and cooling down exercises.

##### **Prohibited Activities**

The following commercial fitness group training and personal training activities are not permitted on Council public open space within the Campbelltown local government area:

- Aggressive and intimidating activities
- Outdoor recreational activities conducted with amplified music or voice including megaphones or whistles.
- Use of amplified music or audio (voice) equipment
- Dragging tyres or other heavy items over any surfaces including sporting fields and parks
- Portable fitness equipment / machinery such as spin bikes, weight machines and rowing machines
- Group training with companion animals on or off leash
- Organised ball sports and competitions are restricted to designated ovals, sportsgrounds or courts, which are subject to the payment of applicable published fees and charges.

##### **Permit Fees**

- An annual permit fee is applicable under this policy.
- Fees associated with a Personal Trainer & Commercial Fitness Groups permit will be in accordance with Council's Fees and Charges and are available on Council's website.
- No refunds will be given.

##### **Insurance**

Council approved commercial fitness group trainers and/or personal trainers must take out and maintain in their name or business name, for the duration of the term of the approval, public liability insurance for a minimum of \$10 million (or such greater amount as Council may reasonably require) and produce documentary evidence of this at the time of application.

##### **Qualifications**

The following criteria must be met to be eligible for an approval to provide commercial fitness group training and/or personal training activities in the Campbelltown City local government area. Evidence (a copy of all certificates to be provided with application) of the following must be provided with the application form ([www.campbelltown.nsw.gov.au](http://www.campbelltown.nsw.gov.au))

- Approved qualifications endorsed by Fitness Australia and/or VETAB providers such as TAFE, Universities and Nationally Recognised Training institutions/colleges
  - A current Senior First Aid Certificate;
  - Proof of being a current registered professional with Fitness Australia or the relevant peak body; and
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### 6.3 Draft Policy - Use Of Public Open Space By Commercial Fitness Trainers And Personal Trainers

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#### Campbelltown City Council

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- Current Public Liability Insurance (certificate of currency) which indemnifies Campbelltown City Council to a minimum of \$10 million and Professional Indemnity Insurance for the life of the permit.

The following criteria must also be met by Trainers who carry out Children's Fitness Training activities:

1. Completed a Working with Children Check or provide a copy of their Blue Card.
2. Provide a copy of certification in having completed accredited courses specific to Children's Fitness Training.

#### Terms and Conditions

Under this policy commercial fitness trainers and/or personal trainers approved by Campbelltown City Council must

- Ensure that their clients do not use picnic tables and/or park furniture to store any bags or equipment that would leave members of the public unable to utilise these facilities
  - Ensure that any exercise equipment used does not create any hazards or obstruction
  - Vary or rotate their location for static and repeated training so as to reduce wear on turf
  - Not suspend boxing bags, kickboxing bags or any other training apparatus from trees and/or structure in public reserves
  - Notify Council of any damage(s) within 24 hours;
  - Always conduct themselves in a proper and orderly manner and be considerate to other users and adjacent residents
  - Ensure that any training group for which they are responsible, runs in single file when running on footpaths or in narrow areas
  - Not interfere with any Council approved or booked activities being carried out on any Council property, as such a booking has priority over the trainer's use. This includes the allocated community sporting use of sporting fields.
  - Not display any advertising signage including banners, "A" frame signs or Pop Up Tents unless approved by Council.
  - Ensure that the parks and associated facilities are left clean and tidy condition after use and all articles and things brought on to such property are removed and any damage is made good. Where this condition is breached, Council may carry out such work and recover the expense of doing so from the permit holder.
  - Not create any noise from training activities that unreasonably disturbs other users and/or adjacent residents.
  - Not fence or block off areas to the exclusion of the general public.
  - Understand Council will accept no responsibility or liability for any interruption to business cause by Council or any other authority carrying out any special event, filming or type of maintenance works on approved public open space sites, inclement weather or any other interruption to business however caused.
  - Observe the closing of open space areas due to wet weather. During periods of wet weather the trainer is responsible for viewing Council's website to determine whether parks have been closed or phoning Council's Healthy Lifestyles on 4546 4527. No activity is permitted if grounds are closed.
  - Inspect the immediate area prior to commencing any commercial fitness training activities, to ensure no hazards are evident and take appropriate action to remove any hazards or alternatively move to another training site (if appropriate) and without undue delay, but within 24 hours, report to Council the hazards or any other hazardous matters observed during the training that may require Councils attention.
  - Ensure all equipment used for training sessions is to be stored off site. The erection of structures for the storage of fitness equipment is not permitted.
  - Ensure both themselves and participants are required to park in the designated parking areas in accordance with parking control signs. Parking on grassed open space is not permitted and may incur penalties in accordance with sections 632, 650 and 651 of the *Local Government Act 1993* and the *Road Rules 2008*.
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6.3 Draft Policy - Use Of Public Open Space By Commercial Fitness Trainers And Personal Trainers

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**Campbelltown City Council**

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- Indemnify Council against all damages, sums of money, cost, charges, expenses, actions, claims and demands which may be sustained or suffered or recovered or made against Council by any person for any loss of life or injury or damage any person may sustain due to the negligent act of a trainer whilst conducting training sessions.
- Comply with reasonable directions of Council's Rangers and other authorised Council officers in relation to any unacceptable practices, or to display evidence of the licence in a prescribed manner.
- Keep a log book of significant accidents and injuries occurring during training sessions and advise Council of any injuries incurred on Council's property.
- Understand that the rights issued as part of the permit granted are not transferable.

**Responsibility**

Manager Healthy Lifestyles

**Effectiveness of this Policy**

The number of complying registered fitness providers, the communication between them and Council, and the level of fitness services and facilities provided to the community will measure the effectiveness of this policy and improve the management of the use of Council's open space.

**END OF POLICY STATEMENT**

**DRAFT**

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## ATTACHMENT 2

	<p style="text-align: center;"><b>HEALTHY LIFESTYLES</b> PO Box 57 CAMPBELLTOWN NSW 2560 Phone (02) 4645 4527 Fax (02) 4645 4681</p>
<b>COMMERCIAL FITNESS TRAINERS USER GUIDE</b>	

### Council Policy

The Commercial Fitness Trainers User Guide is an extension to the City of Campbelltown Use of Public Open Space by Commercial Fitness Groups Trainers and Personal Trainers Policy, as adopted on 3 February 2015. The policy provides the key principles by which the City of Campbelltown's parks, public reserves, public open space and Sporting grounds are administered. The Use of Public Open Space by Commercial Fitness Groups Trainers and Personal Trainers Policy will be reviewed on 3 February 2018. Any policy changes will appear in subsequent reprints of the Commercial Fitness Trainers User Guide.

### Objectives

1. To establish guidelines for the use of public open space to commercial fitness trainers.
2. To establish procedures for application, approval and renewal of Permits to use public open space for commercial fitness training.
3. To establish procedures for allocating public open space to monitor impact on residents and other users and ensure equity among commercial fitness trainers.
4. To establish systems to ensure commercial fitness trainers have relevant qualifications and sufficient insurances when using public open space.
5. To set out conditions of use of public open space by commercial fitness trainers.

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### 1. Aim

The main aim of this guide is to bring all procedures relating to the use of public open space or commercial fitness training into one document to support proper and equitable administration of Council's sporting facilities and monitor the impact on the community. The guide also provides opportunities for a level of ongoing tenure for certain established groups to support forward planning opportunities.

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### 2. Glossary of Terms

The following terms are used throughout this policy and have the stated meaning:

1. **Fitness Training Activities** – include aerobic activities, resistance training (with or without equipment), punch pad training (boxing and kick boxing), relaxation or lifestyle classes such as yoga or tai chi, circuit type classes or any combination of the above.
2. **Commercial Use** – use for the purposes of providing a fitness training activity for fee or payment.
3. **Sportsground** – areas of public reserves where organised sports are played and where Council has developed facilities for such sports.
4. **Park** – passive area on open space
5. **Permit Holder** - shall mean a commercial fitness trainer that has been granted a permit to conduct commercial fitness training on Council's public open space.
6. **Club** - shall also infer Association and shall mean a group of people organised into a recognisable body to administer the playing of sport or recreation activities.
7. **Association** - shall mean existing sporting associations governing the sport in this local government area.

### 3. Area of Application

This policy shall apply to public open space within the boundaries of the Campbelltown City Council area that has been defined as acceptable for use of commercial fitness trainers. A list of excluded areas is included in the List of Prohibited areas. *Refer to Appendix A.*

### 4. Application Process

1. Applicants must fill in the Application for Commercial Fitness Trainers. (*Refer to Appendix B*).
2. Application must be submitted with the following essential criteria:
  - Photo Identification – eg; Drivers Licence, passport.
  - Current Senior First Aid Certificate
  - Current Public Liability Insurance which indemnifies Campbelltown City Council to a minimum of \$10 million.
  - Evidence of being a registered professional with Fitness Australia.
  - Trainers who carry out Children's Fitness Training activities will need to provide:
    - Provide Working with Children documentation.
    - Provide a copy of certification in having completed accredited courses specific to Children's Fitness Training.
3. Council Officers will assess the application and applicants will be informed of the outcome within ten (10) working days after submitting your application.
4. If successful, a Tax Invoice will be issued for the annual Permit Fee \$ 120.00 (incl. GST).
5. Once the fee is paid, a permit and an identification card will be issued.

### 5. Permits

- Permits are issued with an expiry date of June 30.
- Renewals for Permits can be issued each year prior to June 30.
- Where a trainer's insurance, first aid and/or registration expires before June 30, evidence must be shown to Council to ensure permit is valid.
- The permit and identification card must be carried with you at all times when conducting your activities. Campbelltown City Council Rangers and other Officers may check your identification during random visits.

### 6. Allocation of Open Space

- Council offers no guarantee or warranty that the public open space will be available at any time or suitable for use.
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- Priority over sportsgrounds is given to sporting clubs, schools and other users who have hired the fields.
- Permit holders can request an area of open space and the times they would like to conduct their activities.
- Council will be able to inform of any clashes with club, schools or user groups, as well as any other Commercial Fitness Training permit holders.
- Council will liaise with all groups to manage to use and care of areas.
- Council can refer inquiries received at Council to the closest registered fitness provider.

#### **7. Permissible Activities**

Commercial fitness sessions are limited to the normal activities of a registered personal trainer, yoga teacher or the like which would include but is not limited to:

- Fitness sessions (with or without weights, fitballs, skipping ropes, etc)
- Boxing and pad training
- Organised aerobic activity
- Walking and running
- Not-for-profit Yoga, Tai Chi, and Pilates and like activities
- Circuit training
- A combination of any of the above
- Other pre-approved fitness activity
- Other appropriate cardio-vascular and muscular skeletal programs that are of benefit to a person's fitness including warming up and cooling down exercises.

#### **8. Number of Trainers**

Based on Fitness Australia recommendations, the size of fitness training groups will be limited to 18 participants per trainer where participants are undertaking the same activity.

#### **9. Approved Hours of Operation / Activity Duration**

Commercial fitness group trainers and /or personal trainers have approval to operate on the prescribed public open space during the following hours:

- Daylight savings time - 6.00am until 8.30pm
- Non-daylight savings - 6.00am until 6.30pm (if adequate lighting is available)

When conducting activities beyond daylight hours, Commercial Fitness trainers must monitor and control risk to participants and ensure public safety is not impacted by their activities.

Failure to operate within these specified times will be dealt with in accordance with the Termination of Approval Clause.

#### **10. Prohibited Activities**

The following commercial fitness group training and personal training activities are not permitted on Council public open space within the Campbelltown local government area:

- Aggressive and intimidating activities
  - Outdoor recreational activities conducted with amplified music or voice including megaphones or whistles.
  - Use of amplified music or audio (voice) equipment
  - Dragging tyres or other heavy items over any surfaces including sporting fields and parks
  - Portable fitness equipment / machinery such as spin bikes, weight machines and rowing machines
  - Group training with companion animals on or off leash
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Organised ball sports and competitions are restricted to designated ovals, sportsgrounds or courts, which are subject to the payment of applicable published fees and charges

#### 11. Non Compliance

- If a Commercial Fitness trainer is not complying with the terms and conditions of this policy, including not producing a permit on request, trainers will be asked to cease activities and may be issued with an on the spot fine and/or other incur penalties in accordance with section 68, 632, 650 and 651 of the *Local Government Act 1993*.
- Council can terminate an permit to conduct commercial fitness group training and/or personal training on public open space in the following circumstance:
  - The qualifications criteria are not complied with eg – no registration with Fitness Australia or equivalent body; or
  - The approval holder has been issued three or more written warnings or three or more penalty notices or any combination of warnings in writing or penalty notices, for no compliance with the policy.

Council will issue four weeks notice of termination in writing to the approval holder. The offending trainer will also be referred to Fitness Australia.

A commercial fitness trainer whose permit has been terminated can appeal in writing to the General Manager, Campbelltown City Council PO Box 57, Campbelltown, NSW, 2560.

Permit Fees will not be refunded if the agreement is terminated as a result of breach of permit.

#### 12. Groups Exempt from Policy

This policy does not apply to the following groups, however Council approval is required by these groups for use of Council owned and managed land through Council's Healthy Lifestyle Section:

- Local sporting clubs and associations
- Local schools (recreation activities performed under the supervision of a Teacher)
- Corporate Groups
- Community training groups (where no participation fees are charged)
- Not-for-profit individual or small group exercise (eg Tai-chi or Meditative Yoga or similar)
- Not-for-profit walking, jogging or cycling groups

#### 13. Terms and Conditions

Under this policy commercial fitness trainers and/or personal trainers approved by Campbelltown City Council must

- Ensure that their clients do not use picnic tables and/or park furniture to store any bags or equipment that would leave members of the public unable to utilise these facilities
  - Ensure that any exercise equipment used does not create any hazards or obstruction
  - Vary or rotate their location for static and repeated training so as to reduce wear on turf
  - Not suspend boxing bags, kickboxing bags or any other training apparatus from trees and/or structure in public reserves
  - Notify Council of any damage(s) within 24 hours;
  - Always conduct themselves in a proper and orderly manner and be considerate to other users and adjacent residents
  - Ensure that any training group for which they are responsible, runs in single file when running on footpaths or in narrow areas
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- Not interfere with any Council approved or booked activities being carried out on any Council property, as such a booking has priority over the trainer's use. This includes the allocated community sporting use of sporting fields.
  - Not display any advertising signage including banners, "A" frame signs or Pop up Tents unless approved by Council.
  - Ensure that the parks and associated facilities are left clean and tidy condition after use and all articles and things brought on to such property are removed and any damage is made good. Where this condition is breached, Council may carry out such work and recover the expense of doing so from the permit holder.
  - Not create any noise from training activities that unreasonably disturbs other users and/or adjacent residents.
  - Not fence or block off areas to the exclusion of the general public.
  - Understand Council will accept no responsibility or liability for any interruption to business cause by Council or any other authority carrying out any special event, filming or type of maintenance works on approved public open space sites, inclement weather or any other interruption to business however caused.
  - Observe the closing of open space areas due to wet weather. During periods of wet weather the trainer is responsible for viewing Council's website to determine whether parks have been closed or phoning Council's Healthy Lifestyles on 4546 4527. No activity is permitted if grounds are closed.
  - Inspect the immediate area prior to commencing any commercial fitness training activities, to ensure no hazards are evident and take appropriate action to remove those hazards or alternatively move to another training site (if appropriate) and without undue delay, but within 24 hours, report to Council the hazards or any other hazardous matters observed during the training that may require Councils attention.
  - Ensure all equipment used for training sessions is to be stored off site. The erection of structures for the storage of fitness equipment is not permitted.
  - Ensure both themselves and participants are required to park in the designated parking areas in accordance with parking control signs. Parking on grasses open space is not permitted and may incur penalties in accordance with sections 68, 632, 650 and 651 of the *Local Government Act 1993* and the *Road Rules 2008*.
  - Indemnify Council against all damages, sums of money, cost, charges, expenses, actions, claims and demands which may be sustained or suffered or recovered or made against Council by any person for any loss of life or injury or damage any person may sustain due to the negligent act of a trainer whilst conducting training sessions.
  - Comply with reasonable directions of Councils Rangers and other authorised Council officers in relation to any unacceptable practices, or to display evidence of the licence in a prescribed manner.
  - Keep a log book of significant accidents and injuries occurring during training sessions and advise Council of any injuries incurred on Council's property.
  - Understand that the rights issued as part of the permit granted are not transferable.
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## Appendix A – List of Excluded Areas 2014-15

Commercial fitness group trainers and personal trainers are not permitted to operate in areas of high activity and / or areas of cultural, environmental or natural significance. Specific areas where these activities are prohibited include:

- Koshigaya Park
  - Mawson Park
  - Raby Oval
  - Campbelltown Sports Stadium
  - Campbelltown Showground
  - Campbelltown Arts Centre
  - Campbelltown Libraries
  - Worrell Park
  - Lynwood Park
  - Within 10 metres of turf cricket wickets – Raby Sports Complex, Memorial Oval, Bradbury Oval, Jackson Park
  - Baseball and Softball diamonds
  - Playground areas (fenced)
  - Park furniture, picnic tables, shelters, seats and benches.
  - Within 20 metres of memorials, playground equipment and public change rooms, toilets or kiosk areas.
  - Leash free dog facilities
  - Cemeteries
  - Exclusive use of public outdoor fitness equipment in parks and reserves
  - Training on stairways and pathways be used for either static or repeated training activities
  - No static commercial fitness training within 50m of residential properties
  - Sporting facilities (sports fields, netball courts) that are allocated to community groups and schools. Allocated community sporting groups and schools have the priority of use of sporting facilities.
  - Any car park, roadway, laneway or areas that are generally used by motor vehicles
  - Commercial areas of the LGA.
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## **Appendix B**

### **Application for Commercial Fitness Trainer Permit**

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## 6.3 Draft Policy - Use Of Public Open Space By Commercial Fitness Trainers And Personal Trainers

		<b>HEALTHY LIFESTYLES</b> Sport and Recreation	
<b>APPLICATION FOR COMMERCIAL FITNESS TRAINER PERMIT</b>			
Privacy Statement			
<p>The information requested by Council on this form may constitute personal information under the Privacy and Personal Information Protection Act 1998. Council is allowed to collect the information from you to consider this matter. Supplying this information is voluntary. However if you cannot or do not wish to provide the information, we may not be able to consider the matter. If you need further details, please contact the Privacy Officer, Campbelltown City Council, cnr Queen and Broughton Streets, Campbelltown. Please note that information provided may be shared with Department of Human Services Community Services, the Police, other relevant agencies and educators, in accordance with applicable legislation.</p>			
<b>NAME</b>			
<b>ADDRESS</b>			
<b>PHONE</b>			
<b>EMAIL</b>			
<b>COMPANY</b>			
<b>TRADING NAME</b>			
<b>ABN/ACN</b>			
<b>ADDRESS</b>			
<b>PHONE</b>			
<b>EDUCATION / QUALIFICATIONS</b>			
<b>FITNESS AUSTRALIA REGISTRATION NO</b>		<b>EXPIRY DATE</b>	/ /
<b>SENIOR FIRST AID</b>	YES / NO	<b>EXPIRY DATE</b>	/ /
<b>PUBLIC LIABILITY INSURANCE</b>	YES / NO	<b>AMOUNT (MIN \$10M)</b>	\$
		<b>EXPIRY DATE</b>	/ /
<b>APPLICANT'S SIGNATURE</b>		<b>DATE</b>	
<b>OFFICE USE ONLY</b>			
(Originals to be sighted and copies retained by Council)			
<b>PHOTO ID</b> (e.g. Drivers Licence / Passport)	<input type="checkbox"/>	<b>PUBLIC LIABILITY INSURANCE</b>	<input type="checkbox"/>
<b>FIRST AID</b>	<input type="checkbox"/>	<b>FITNESS AUSTRALIA REGISTRATION</b>	<input type="checkbox"/>
<b>WORKING WITH CHILDREN DOCUMENTATION</b> (if required)	<input type="checkbox"/>	<b>APPROVED / NOT APPROVED</b>	
<b>PERMIT PAYMENT MADE</b>	<input type="checkbox"/>	<b>PHOTO PERMIT ISSUED</b>	<input type="checkbox"/>
<b>AUTHORISED OFFICER SIGNATURE</b>		<b>DATE</b>	

## **Appendix C**

### **Request to Use Park / Sportsground for Commercial Fitness Training**

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6.3 Draft Policy - Use Of Public Open Space By Commercial Fitness Trainers And Personal Trainers

	<p><b>HEALTHY LIFESTYLES</b> Sport and Recreation</p>
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**REQUEST TO USE A PARK / SPORTSGROUND FOR COMMERCIAL FITNESS TRAINING**

Privacy Statement

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Please note that information provided may be shared with Department of Human Services Community Services, the Police, other relevant agencies and educators, in accordance with applicable legislation.

<b>NAME OF APPLICANT</b>	
<b>BUSINESS NAME</b>	
<b>PHONE</b>	
<b>EMAIL</b>	

<b>DATES</b>	<b>FROM</b>		<b>TO</b>	
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NAME OF PREFERRED AREA	DAYS AND TIMES						
	MON	TUES	WED	THURS	FRI	SAT	SUN
<i>e.g. Waminda Oval</i>	7.00am 10.00am		7.00am 10.00am		7.00am 10.00am		

**PLEASE NOTE:**  
Council will aim to assist Commercial Fitness Trainers access the areas requested but may need to negotiate locations to accommodate all users.

## **7. LIBRARY SERVICES**

### **7.1 75th Anniversary of the NSW Library Act**

#### **Reporting Officer**

Manager Library Services

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#### **Attachments**

Nil

#### **Purpose**

To seek Council's endorsement of an offer from the NSW State Library to provide statewide free access to eResources as part of the celebrations of the 75th Anniversary of the NSW Library Act.

#### **Report**

The NSW Library Act was passed by State Parliament on 3 November 1939. This landmark legislation led to the provision of free public library services for the people of NSW. Seventy five years later, public libraries are going strong, with 368 libraries across the state, 3.2 million members (that's 44% of the population), 46 million loans per annum and over 35 million people visiting libraries each year.

As part of the celebrations of the 75th Anniversary of the NSW Library Act, the NSW State Library is offering all registered members of NSW Public Libraries free access to their collection of eResources. The State Library's eResources include a range of tools to assist students and other members of the public to find information on a range of subjects.

The State Library has requested Public Libraries to submit limited borrower identification information, in the form of library card barcode ranges, to facilitate online access to these resources. Members of Public Libraries may then register for use of the State Library's eResources. No other personal information will be required to be exchanged.

Access to the State Library's eResources is complementary to those resources already provided by Council's Library Service and will significantly augment the range of information accessible by Campbelltown's Library members.

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### **Officer's Recommendation**

That Council endorse an offer from the NSW State Library to provide statewide free access to eResources as part of the celebrations of the 75th Anniversary of the NSW Library Act.

### **Committee's Recommendation: (Glynn/Lound)**

That the Officer's Recommendation be adopted.

**CARRIED**

### **Council Meeting 9 December 2014 (Rowell/Greiss)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 241**

That the Officer's Recommendation be adopted.

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## **8. GENERAL BUSINESS**

Nil.

### **Confidentiality Motion: (Brticevic/Thompson)**

That the Committee in accordance with Section 10A of the *Local Government Act 1993*, move to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Committee's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

**CARRIED**

## **22. CONFIDENTIAL ITEMS**

### **22.1 Macarthur Community Options Service**

#### **Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A (2) (d) (i) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (d) Commercial information of a confidential nature that would if disclosed:
  - (i) prejudice the commercial position of the person who supplied it.

#### **Motion: (Lound/Brticevic)**

That the Committee, in accordance with Section 10 of the *Local Government Act 1993*, move to re-open the meeting to the public.

There being no further business the meeting closed at 6.11pm.

T Rowell  
CHAIRPERSON

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