

# **Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 4 February 2014.**

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## **APOLOGIES**

## **ACKNOWLEDGEMENT OF LAND**

## **DECLARATIONS OF INTEREST**

### **Pecuniary Interests**

### **Non Pecuniary – Significant Interests**

### **Non Pecuniary – Less than Significant Interests**

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**Minutes of the City Works Committee held on 4 February 2014**

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**Present**

Councillor P Lake (Chairperson)  
Councillor F Borg  
Councillor G Brticevic  
Councillor S Dobson  
Councillor W Glynn  
Councillor P Hawker  
Director Business Services - Mr M Sewell  
Director Community Services - Mrs L Deitz  
Acting Director City Works - Mr G Mitchell  
Acting Manager Assets and Supply Services - Mr W Miller  
Acting Manager Business Assurance - Mr C Taylor  
Acting Manager Compliance Services - Mr M Donachie  
Manager Education and Care Services – Mrs J Uluibau  
Manager Emergency Services and Community Safety - Mr R Blair  
Manager Executive Services - Mr N Smolonogov  
Manager Healthy Lifestyles - Mr M Berriman  
Manager Information Management and Technology - Mrs S Peroumal  
Manager Operational Services - Mr A Davies  
Manager Property Services - Mr J Milicic  
Policy and Governance Coordinator – Ms J Warner  
Revenue Accountant - Mr A Butcher  
Executive Assistant - Mrs K Peters

**Apology** Nil

**Note:** Councillor A Chanthivong has been granted a leave of absence from Council, incorporating all formal Council and Committee meetings until Tuesday 12 August 2014.

**Acknowledgement of Land**

An Acknowledgement of Land was presented by the Chairperson Councillor Lake.

**DECLARATIONS OF INTEREST**

There were no Declarations of Interest at this meeting.

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## **1. TECHNICAL SERVICES**

### **1.1 Traffic Committee**

#### **Reporting Officer**

Manager Technical Services

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#### **Attachments**

1. Minutes of the Local Traffic Committee Meeting of 19 December 2013 (contained within this report)
2. Minutes of the Campbelltown Traffic Committee Meeting of 19 December 2013 (contained within this report)

#### **Purpose**

To seek Council's endorsement of the recommendations arising from the Local Traffic Committee and Campbelltown Traffic Committee meeting held on 19 December 2013.

#### **Report**

#### **RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE ON 19 DECEMBER 2013**

##### **Reports Listed for Consideration**

##### **LTC 13/38 Townson Avenue, Minto - Re-establish bus stops**

1. That Council approve the location of four bus stops in Townson Avenue, Minto as described in the body of the report.
2. That Council notify the owners of No. 148 and 150 Townson Avenue advising of the bus stop being established outside their premises.
3. That the requested bus stops outside Campbellfield Public School not be approved.

##### **LTC 13/39 English Street, Glenfield - Parking management**

1. That Council write to the residents of English Street, Glenfield seeking their support for the installation of parking restrictions at the two bends as indicated on Plan 12111.
  2. That subject to majority support by local residents Council installs the parking restrictions as indicated on Plan 12111.
-

**LTC 13/40 Hurricane Drive and Thunderbolt Drive, Raby - Intersection speed concerns**

That Council provide a 'Stop' sign and line treatment in Hurricane Drive at the intersection with Thunderbolt Drive.

**LTC 13/41 Badgally Road and Clydesdale Drive, Blairmount - Adjustment to School Pick up and Drop Off areas**

1. That Council approve the changes to the parking restrictions in both Clydesdale Drive and Badgally Road surrounding Blairmount Public School as described in the body of the report.
2. That Council undertake a detail design for a kerb median island in Clydesdale Drive.

**LTC 13/42 King Street, Campbelltown - Parking restriction amendment**

1. That Council approves the provision of No Parking, 5.00am-8.00am Tuesdays and parking bay adjustments to the development at 12-14 King Street, Campbelltown as shown on Plan 12014 Sheet 1C showing signs and line marking changes.
2. That Council forward a copy of Plan 12014 Sheet 1C to the developer in order to have the signs and line marking amendments installed.

**LTC 13/43 Traffic Facilities - Approved under delegation for the period ending November 2013**

That Council endorses the minor traffic facility works that were undertaken under delegated approval between 1 January 2013 to November 2013.

**RECOMMENDATIONS OF THE CAMPBELLTOWN TRAFFIC COMMITTEE ON 19 DECEMBER 2013**

**Reports Listed for Consideration**

**CTC 13/37 School Flashing Lights**

That the information be noted.

**CTC 13/38 2014 Ingleburn Alive Festival**

1. That the proposal to close roads within the Ingleburn CBD associated with the Ingleburn Alive Festival on Saturday 15 March 2014, as shown on the Traffic Management Plan be approved.
  2. That Council prepares and forwards a Special Event Transport Management Plan for the Roads and Maritime Services endorsement as a Class 2 event.
  3. That Council advertise the road closures and inform emergency services authorities, public authorities and transport organisations of the event as described in the body of the report.
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**CTC 13/39 Traffic Committee Meeting dates for 2014**

That the information be noted.

**General Business**

**CTC 13/40 Bus Route 869 - Ingleburn Railway Station to Liverpool Railway Station**

That the information be noted.

**CTC 13/41 Police Update**

That the information be noted.

**Officer's Recommendation**

That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the meeting held on 19 December 2013 be adopted.

**Committee's Recommendation: (Borg/Dobson)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 11 February 2014 (Lake/Borg)**

That the Officer's Recommendation be adopted.

**Council Minute Resolution Number 7**

That the Officer's Recommendation be adopted.

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## **ATTACHMENT 1**



### **LOCAL TRAFFIC COMMITTEE MINUTES**

**19 December 2013**

#### **LOCAL TRAFFIC COMMITTEE**

Traffic matters related to the functions delegated to councils under the *Transport Administration Act 1988*.

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## **LOCAL TRAFFIC COMMITTEE MINUTES**

Traffic matters related to the functions delegated to Councils under the *Transport Administration Act 1988*.

### **Minutes of the Local Traffic Committee held on 19 December 2013**

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#### **1. ATTENDANCE**

##### **Campbelltown City Council**

Councillor G Greiss (Chairperson)  
Manager Technical Services - Mr K Lynch  
Coordinator Traffic and Road Design - Mr A Arora  
Team Leader Traffic Investigation - Mr F Sirc  
Executive Assistant - Mrs K Peters

##### **Roads and Maritime Services**

Mr J Suprain

##### **Police Representatives**

Senior Constable M Cotton

##### **Bus Companies**

Interline – Mr B East

#### **Acknowledgement of Land**

An Acknowledgement of Land was presented by the Chairperson Councillor Greiss.

#### **2. APOLOGIES**

Nil at time of print.

#### **3. CONFIRMATION OF MINUTES**

The minutes of the previous meeting held 31 October 2013 were recommended by the city Works Committee held 3 December 2013 and adopted by Council at its meeting held 10 December 2013.

#### **4. BUSINESS ARISING FROM MINUTES**

No reports this round

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## **5. REPORTS LISTED FOR CONSIDERATION**

### **LTC 13/38 Townson Avenue, Minto - Re-establish bus stops**

Previous Report: TC 13/03, TC 16/04, TC 105/02

Electorate: Campbelltown

Author Location: Traffic and Road Design Unit

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### **Attachments**

Location aerial plans showing proposed bus stops

### **Background (19/12/2013)**

Interline Bus Services is seeking to formalise six bus stops in Townson Avenue, Minto between Pendergast Avenue and Ben Lomond Road. The request is to re-establish the bus stops that were at previous locations on Townsend Avenue, prior to the latest bus route change.

Due to the staged construction of the Minto Renewal project Pendergast Avenue has been closed for a period of 12 months as a through road. Buses are now required to travel along Townson Avenue to temporary bus stop locations.

The following bus stops are recommended for approval

1. Northbound bus stop 28m south of the common boundary of No. 115 and 117 Townson Avenue, approximately 95m on approach to Ben Lomond Road (as per TC 16/04 5 February 2004).
  2. Southbound bus stop, mid house frontage No. 148 Townson Avenue, approximately 42m from Ben Lomond Road. (Note: This bus stop, which originally was located adjacent to a sports field, is located amongst a number of sales display homes and will affect driveway access. There are 8 homes with average lot widths of 15m. Any alternative location of a bus stop would affect the driveway of an alternative lot). It is recommended that Council advise the owners of No. 148 and 150 Townson Avenue that a bus stop is being located at their frontage.
  3. Northbound bus stop 32m north of the boundary No. 103 and 105 Townson Avenue. The rear of a bus standing at this stop can be seen at the end of the avenue before the road turns sharply to the left. It is also being located on the departure side of a present development by the Family and Community Services.
  4. Southbound bus stop 20m on the approach to Coromandel Way.
-

The following proposed bus stops are recommended for further review.

5. Northbound bus stop on the departure side of the pedestrian crossing outside Campbellfield Public School and similarly
6. Southbound bus stop on the departure side of the pedestrian crossing.

The above two requested stops are located in the vicinity of a No Parking 'Kiss and Ride' (Buses Excepted) zones for the school. These parking restrictions were created from the previous bus zones in 2002. As there is existing bus stops south of Pendergast Avenue only 90m from the school crossing it is recommended that these two proposed stops not be supported. The introduction of bus stops in this highly congested area in front of a school can only increase safety issues. It is noted that this is a route bus service and not a school bus service and a shelter does exist at one of these stops.

It is recommended that the two existing bus stops south of Pendergast Avenue continue to be used.

### **Officer's Recommendation**

1. That Council approve the location of four bus stops in Townson Avenue, Minto, as described within the body of the report.
2. That Council notify the owners of No. 148 and 150 Townson Avenue advising of the bus stop being established outside their premises.
3. That the requested bus stops outside Campbellfield Public School not be approved.

### **Discussion (19/12/2013)**

Committee members discussed the matter and resolved that retaining the existing bus stop on Townson Avenue as it is within 90 metres of the proposed bus stop would be a suitable outcome.

### **Recommendation of the Local Traffic Committee**

1. That Council approve the location of four bus stops in Townson Avenue, Minto, as described within the body of the report.
  2. That Council notify the owners of No. 148 and 150 Townson Avenue advising of the bus stop being established outside their premises.
  3. That the requested bus stops outside Campbellfield Public School not be approved.
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## **LTC 13/39 English Street, Glenfield - Parking management**

Previous Report: CTC 10/11, LTC 08/48, LTC 06/48,

Electorate: Macquarie Fields

Author Location: Traffic and Road Design Unit

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### **Attachments**

Plan 12111 Sheet 1B Proposed parking restrictions

### **Background (19/12/2013)**

Council Officers are proposing parking restrictions within English Street, Glenfield to improve sight distances at two blind bends within the street.

English Street is a 7.6m wide road, 290m in length, and connects Canterbury Road to Trafalgar Street. Within the street there are two bends. The street is a quiet residential street where normally these bends are not an issue. Due to the increased commuter parking the vehicles that occupy English Street present safety issues. At the entrances to English Street, Council has constructed devices to discourage motorists using the street as a short cut.

The Traffic Committee has previously addressed a number of commuter parking reports on English Street. Parking restrictions have been placed in English Street near the intersection with Trafalgar Street. In addition Council has installed centre dividing line with non-reflective pavement markers to deter motorists from parking near the two internal bends.

Council continues to receive complaints on the safety aspect of motorists not having enough sight distance to stop or view on-coming vehicles driving around the bend due to parked vehicles. Not only are parked vehicles limiting sight distance but also side fencing and landscaping/flora within properties on the bends. At this stage there has been no reported accident history for a seven year period ending June 2012.

In order to provide adequate sight distance as well as maintaining lane definition it is proposed to place parking restriction on both sides of English Street at the bend locations. These parking restrictions will also provide two passing bays in the street.

Council Officers propose that No Parking restrictions 9:00am-12:00pm, Monday to Friday be provided at the two bends as shown on Plan 12111.

### **Officer's Recommendation**

1. That Council write to the residents of English Street, Glenfield seeking their support for the installation of parking restrictions at the two bends as indicated on Plan 12111.
  2. That subject to majority support by local residents Council installs the parking restrictions as indicated on Plan 12111.
-

### **Discussion (19/12/2013)**

The Committee discussed the matter and supported the recommendation as presented.

### **Recommendation of the Local Traffic Committee**

1. That Council write to the residents of English Street, Glenfield seeking their support for the installation of parking restrictions at the two bends as indicated on Plan 12111.
  2. That subject to majority support by local residents Council installs the parking restrictions as indicated on Plan 12111.
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## **LTC 13/40      Hurricane Drive and Thunderbolt Drive, Raby - Intersection speed concerns**

Previous Report:      Nil  
Electorate:            Camden  
Author Location:      Traffic and Road Design Unit

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### **Attachments**

Concept Plan showing intersection treatment of Hurricane Drive and Thunderbolt Drive.

### **Background (19/12/2013)**

Council has received concerns from the community about vehicles losing control and speeding while coming out of Hurricane Drive onto Thunderbolt Drive, Raby. This activity is causing safety concerns to the residents in particular those that reside in the vicinity of the intersection.

Council installed the speed radar and CCTV camera to check the speed and behaviour of motorists. The 85th percentile speed factor along Thunderbolt Drive is within the posted speed limit. The CCTV footage analysis indicated that generally traffic turning right out of Hurricane Drive are not speeding and have a low probability of an accident. The footage does indicate that some drivers are rolling through the intersection and then accelerating quickly while exiting.

It is proposed that a stop sign and traffic line treatment be provided in conjunction with the existing median traffic device on Hurricane Drive as shown in the attached plan. This action will require motorists to completely stop and then proceed into Thunderbolt Drive.

### **Officer's Recommendation**

That Council provide a 'Stop' sign and line treatment in Hurricane Drive at the intersection with Thunderbolt Drive.

### **Discussion (19/12/2013)**

The Committee discussed the matter and supported the recommendation as presented.

### **Recommendation of the Local Traffic Committee**

That Council provide a 'Stop' sign and line treatment in Hurricane Drive at the intersection with Thunderbolt Drive.

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## **LTC 13/41    Badgally Road and Clydesdale Drive, Blairmount - Adjustment to School Pick Up and Drop Off areas**

Previous Report:        Nil  
Electorate:             Camden  
Author Location:       Traffic and Road Design Unit

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### **Attachments**

Concept Plan showing proposed parking restriction adjustment at Blairmount Public School

### **Background (19/12/2013)**

The School Community of Blairmount Public School has raised concerns about the limited pick up and drop off facilities surrounding the school, on Clydesdale Drive and Badgally Road.

Council Officers have inspected the site and conducted a meeting with the school principal suggesting the following changes to parking restrictions to increase pick-up and drop-off areas.

The recommended options are as follows:

1.    Reduce the length of No Stopping restriction (school hours) in Clydesdale Drive on the approach to the 40km/h school zone entry by 20 metres
  2.    Expand the existing No Parking 'kiss and ride' in Clydesdale Drive on the northbound departure of the children's crossing. This will result in a 33m No Parking (school hour) pick-up and drop-off zone between the school crossing and the bus zone
  3.    Provide additional kerb island median on the departure side of the children's crossing to assist with parking discipline
  4.    Convert the 27m bus zone in Badgally Road on the westbound departure from Clydesdale Drive with No Parking, 8:30am-9:30am and 2:30pm-4.00pm school days. This bus zone is no longer on a service bus route and so this will increase the pick-up and drop-off areas for parents. Council will also relocate the redundant bus shelter from this location.
  5.    It is also recommended that the preferred position for a future bus stop be located in Badgally Road on the westbound approach to Clydesdale Drive. This bus stop would service any further Badgally Road bus route and would be located adjacent to the proposed traffic lights at part of the Claymore redevelopment.
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### **Officer's Recommendation**

1. That Council approve the changes to the parking restrictions in both Clydesdale Drive and Badgally Road surrounding Blairmount Public School as described in the body of the report.
2. That Council undertake a detail design for a kerb median island in Clydesdale Drive.

### **Discussion (19/12/2013)**

The Committee discussed the matter and supported the recommendation as presented.

### **Recommendation of the Local Traffic Committee**

1. That Council approve the changes to the parking restrictions in both Clydesdale Drive and Badgally Road surrounding Blairmount Public School as described in the body of the report.
  2. That Council undertake a detail design for a kerb median island in Clydesdale Drive.
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**LTC 13/42    King Street, Campbelltown    -    Parking restriction amendment**

Previous Report:        LTC 11/35  
Electorate:             Campbelltown  
Author Location:       Traffic and Road Design Unit

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**Attachments**

Plan 12014 Sheet 1C

**Background (19/12/2013)**

As a condition of consent, the developer of 12-14 King Street has forwarded details of parking restriction changes at the frontage of its development.

Council has amended its Plan 12014, showing the provision of approximately 30.6m of "No Parking (R5-40), 5.00am-8.00pm Tuesday", that is to accompany the existing 2P parking provisions. The plan also shows changes to the on-street parking bays that is required due to the location of the new driveway access.

The Committee has addressed similar requests for No Parking restrictions within the Campbelltown CBD area where larger residential developments require parking management for the collection of garbage.

It is recommended that Plan 12014 Sheet 1C changes to signs and line marking for King Street be endorsed and that the developer be approved to undertake the works.

**Officer's Recommendation**

1. That Council approves the provision of No Parking, 5.00am-8.00am Tuesdays and parking bay adjustments adjacent to the development at 12-14 King Street, Campbelltown as shown on Plan 12014 Sheet 1C showing signs and line marking changes.
2. That Council forward a copy of Plan 12014 Sheet 1C to the developer in order to have the signs and line marking amendments installed.

**Discussion (19/12/2013)**

The Committee discussed the matter and supported the recommendation as presented, subject to it being noted that the "No Parking" times stated within the report content should read 5.00am to 8.00am Tuesday.

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### **Recommendation of the Local Traffic Committee**

1. That Council approves the provision of No Parking, 5.00am-8.00am Tuesdays and parking bay adjustments adjacent to the development at 12-14 King Street, Campbelltown as shown on Plan 12014 Sheet 1C showing signs and line marking changes.
  2. That Council forward a copy of Plan 12014 Sheet 1C to the developer in order to have the signs and line marking amendments installed.
-

## **LTC 13/43      Traffic Facilities - Approved under delegation for the period ending November 2013**

Previous Report:      LTC 13/1

Electorate:              Campbelltown and Macquarie Fields

Author Location:      Traffic and Road Design Unit

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### **Attachments**

List of traffic facilities approved under delegation

### **Background (19/12/2013)**

The Traffic Committee, at its meeting held 25 March 2003 supported a delegated authority to the Manager Technical Services, for issuing work instructions of a minor nature for parking controls, centreline markings, minor traffic devices (without resident objection), guide and advisory signs after obtaining delegation approvals from its voting members. The Committee also resolved that a list of work instructions issued under the delegation be presented to the Committee for endorsement.

During the period 1 January 2013 to 30 November 2013, eight traffic facilities (refer attachment) were approved under the delegation by NSW Police Force and Roads and Maritime Services.

It is recommended that the committee endorse the delegated approvals as attached.

### **Officer's Recommendation**

That Council endorses the minor traffic facility works that were undertaken under delegated approval between 1 January 2013 to 30 November 2013.

### **Discussion (19/12/2013)**

The Committee discussed the matter and supported the recommendation as presented.

### **Recommendation of the Local Traffic Committee**

That Council endorses the minor traffic facility works that were undertaken under delegated approval between 1 January 2013 to 30 November 2013.

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**6. LATE ITEMS**

**No reports this round**

**7. GENERAL BUSINESS**

**No reports this round**

**8. DEFERRED ITEMS**

**No reports this round**

There being no further business the meeting closed at 10.28am.

G Greiss  
CHAIRPERSON

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## **ATTACHMENT 2**



### **CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES 19 December 2013**

#### **CAMPBELLTOWN TRAFFIC COMMITTEE**

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to councils by the Road and Maritime Services.



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## Minutes Summary

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## **CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES**

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Maritime Services.

### **Minutes of the Campbelltown Traffic Committee held on 19 December 2013**

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#### **1. ATTENDANCE**

##### **Campbelltown City Council**

Councillor G Greiss (Chairperson)  
Manager Technical Services - Mr K Lynch  
Coordinator Traffic and Road Design - Mr A Arora  
Team Leader Traffic Investigation - Mr F Sirc  
Executive Assistant - Mrs K Peters

##### **Roads and Maritime Services**

Mr J Suprain

##### **Police Representatives**

Senior Constable M Cotton

##### **Bus Companies**

Interline – Mr B East

#### **Acknowledgement of Land**

An Acknowledgement of Land was presented by the Chairperson Councillor Greiss

#### **2. APOLOGIES**

Nil at time of print.

#### **3. CONFIRMATION OF MINUTES**

The minutes of the previous meeting held 31 October 2013 were recommended by the City Works Committee held 3 December 2013 and adopted by Council at its meeting held 10 December 2013.

#### **4. BUSINESS ARISING FROM MINUTES**

No reports this round

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## **5. REPORTS LISTED FOR CONSIDERATION**

### **CTC 13/37 School Flashing Lights**

Previous Report: CTC 12/52  
Electorate: Campbelltown  
Author Location: Traffic and Road Design Unit

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#### **Attachments**

Nil

#### **Background (19/12/2013)**

Roads and Maritime Services in their letter dated 8 October 2013, advised Council that the following school zones are scheduled to receive school zone flashing lights between late October 2013 and the start of 2014 school term one.

- Georges River Road, Kentlyn (Kentlyn Public School)
- Cleopatra Drive, Rosemeadow (Mary Brooksbank School)
- Westmoreland Road, Minto (Qibla College)

Upon inspection by Council Officers it was observed that new flashing lights have already been provided at these schools.

#### **Officer's Recommendation**

That the information be noted.

#### **Discussion (19/12/2013)**

The Committee discussed the matter and supported the recommendation as presented.

#### **Recommendation of the Campbelltown Traffic Committee**

That the information be noted.

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## **CTC 13/38 2014 Ingleburn Alive Festival**

Previous Report: CTC 13/2  
Electorate: Campbelltown  
Author Location: Traffic and Road Design Unit

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### **Attachments**

Traffic Management Plan

### **Background (19/12/2013)**

Council in association with community representatives including the Ingleburn Chamber of Commerce and Industry has been organising Ingleburn Alive Festival in Oxford Road, Ingleburn, for a number of years. Council proposes to hold the 2014 Ingleburn Alive Festival within the Ingleburn Central Business District on Saturday, 15 March 2014. The Festival activities will commence at 10.00am and conclude by 9.30pm.

It is proposed to close the following road sections between 6.00am and 12.00am to enable the festival to proceed:

- Oxford Road, west of Cumberland Road intersection to east of Ingleburn Road
- Carlisle Street, south of Boots Lane to north of the entry/exit driveways to the Carlisle Street Parking Area (north of Norfolk Street). Access into the parking areas will remain unaffected
- Nardoo Street, Oxford Road to Carlisle Street Parking Area access. Access to the parking area will remain unaffected
- Macquarie Road, Boots Lane to Oxford Road, access to the Boots Lane will remain unaffected.

According to the Roads and Maritime Services (RMS) event matrix, the event is categorised as a Class 2 event requiring submission of Transport Management and Traffic Control Plans (TCP) to RMS for endorsement.

The following traffic management measures are proposed at the road closure locations:

- road closures will be barricaded and managed by accredited traffic controllers
  - intersections and/or access points in the vicinity of the barricades will be operational
  - access for emergency vehicles will be maintained at selected locations
  - access to public parking areas in the Ingleburn CBD will be available.
-



In the case of an unforeseen emergency, the road closure will be suitably adjusted to meet the emergency requirements on advice from the New South Wales Police Force.

This is an alcohol free event and will be enforced by Council Rangers and the Police.

### **Officer's Recommendation**

1. That the proposal to close roads within the Ingleburn CBD associated with the Ingleburn Alive Festival on Saturday 15 March 2014, as shown on the Traffic Management Plan be approved.
2. That Council prepares and forwards a Special Event Transport Management Plan for the Roads and Maritime Services endorsement as a Class 2 event.
3. That Council advertise the road closures and inform emergency services authorities, public authorities and transport organisations of the event as described in the body of the report.

### **Discussion (19/12/2013)**

The Committee discussed the matter and supported the recommendation as presented.

### **Recommendation of the Campbelltown Traffic Committee**

1. That the proposal to close roads within the Ingleburn CBD associated with the Ingleburn Alive Festival on Saturday 15 March 2014, as shown on the Traffic Management Plan be approved.
  2. That Council prepares and forwards a Special Event Transport Management Plan for the Roads and Maritime Services endorsement as a Class 2 event.
  3. That Council advertise the road closures and inform emergency services authorities, public authorities and transport organisations of the event as described in the body of the report.
-

## **CTC 13/39 Traffic Committee Meeting Dates for 2014**

Previous Report: Nil  
Electorate: All Electorates  
Author Location: Traffic and Road Design Unit

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### **Attachments**

Nil

### **Background (19/12/2013)**

The Committee are advised that the Traffic Committee Meetings for 2014 are as follows:

- 6 February
- 6 March
- 3 April
- 1 May
- 29 May
- 26 June
- 24 July
- 14 August
- 11 September
- 16 October
- 6 November
- 4 December

### **Officer's Recommendation**

That the information be noted.

### **Discussion (19/12/2013)**

The Committee discussed the matter and supported the recommendation as presented.

### **Recommendation of the Campbelltown Traffic Committee**

That the information be noted.

---

## **6. LATE ITEMS**

**No reports this round**

## **7. GENERAL BUSINESS**

### **CTC.13/40 Bus Route 869 - Ingleburn Railway Station to Liverpool Railway Station**

#### **Background (19/12/2013)**

A discussion took place with regard to consideration being given to the feasibility of installing additional bus stops within the Campbelltown Local Government Area to accommodate the new 869 bus route. Interline are to send Council a request for the proposed stops. This new bus route is to service the development in Edmondson Park which is due for completion in early 2014.

It was suggested that suitable sites for additional bus stops may include: intersection of Bardia Road and MacDonald Road, Ingleburn Public School, MacDonald Road, the entrance of Macquarie Links, Williamson or Henderson Roads. The bus company would prefer Williamson Road.

The Manager Technical Services advised that Council would review the locations and discuss the matter with the bus company. The bus stop near the school may not be worth installing depending on the timing of the realignment of MacDonald Road. The matter will be tabled at a future meeting in early 2014.

#### **Recommendation of the Campbelltown Traffic Committee**

That the information be noted.

---

### **CTC.13/41 Police Update**

#### **Background (19/12/2013)**

Police provided an update regarding a recent fatality on the M31 within the Local Government Area.

#### **Recommendation of the Campbelltown Traffic Committee**

That the information be noted.

### **8. DEFERRED ITEMS**

#### **No reports this round**

There being no further business the meeting closed at 10.43am.

G Greiss  
CHAIRPERSON

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## **1.2 Narellan Road Update**

### **Reporting Officer**

Manager Technical Services

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### **Attachments**

Nil

### **Purpose**

To provide Council with an update on the status of the Narellan Road upgrade project.

### **Report**

The first stage of the Narellan Road upgrade project is now out to Tender, and it is planned to have a Contractor appointed in the second quarter of 2014.

This stage of the project will include works being undertaken at the Narellan Road interchange with the M31 (M5) as well as improved access to UWS. An additional set of traffic lights will be installed to assist southbound traffic off the M31 (M5) as well as traffic turning off Narellan Road heading south.

The project is expected to commence in mid-2014 and will take approximately 18 months to complete. Reduced speed zones will be put in place throughout the works and delays are expected during different stages.

Council has been provided with construction and landscaping plans which are currently being reviewed.

### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Dobson/Glynn)**

That the Officer's Recommendation be adopted.

**CARRIED**

---

**Council Meeting 11 February 2014 (Lake/Borg)**

That the Officer's Recommendation be adopted.

**Council Minute Resolution Number 7**

That the Officer's Recommendation be adopted.

---

## **1.3 Coalition of Councils for High Speed Rail - Update**

### **Reporting Officer**

Manager Technical Services

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### **Attachments**

Nil

### **Purpose**

To advise Council of an update on the Coalition of Councils for High Speed Rail.

### **History**

Further to Council's report of 9 July 2013, a Memorandum of Understanding (MOU) was signed to establish a Coalition of Councils in support of the High Speed Rail throughout a number of regional areas. The invited members included all Councils that have the High Speed Rail traversing their local government area.

### **Report**

The Mayor of Goulburn Mularee Council forwarded a copy of a speech titled "Driving the costs out of rail" given by The Hon Warren Truss MP, Deputy Prime Minister and Minister for Infrastructure and Regional Development at the AusRAIL 2013 Conference held in Sydney on 28 November 2013.

The Deputy Prime Minister advised the Conference of the Government's commitment to building rail infrastructure that will satisfy the needs of the 21st Century by placing greater investment into more efficient and effective rail infrastructure to satisfy new and emerging industries.

The Government conceded that the time has come to ensure that freight infrastructure such as road, rail, intermodal terminals and ports is geared to meet forecast growth. Provision of this increased rail infrastructure will help decongest Sydney as well as provide regional growth.

An efficient rail freight network is the key to effective supply chains, national productivity and competitiveness.

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The Deputy Prime Minister then confirmed that the Government is committed to high speed rail becoming a reality along Australia's East Coast in order to deliver well developed, efficient and cost effective infrastructure that sees the nation achieve its full economic and productivity potential. It was pointed out, that by 2065 travel on Australia's east coast will more than double to 355 million trips per year. Sydney - Melbourne is already in the top three airline routes in the world. The Federal Government's next step is to consult with various State Governments and the ACT Government to ascertain their support for the project and their willingness to reserve the land corridors for a future high speed rail line and consider land acquisitions.

Council will be kept informed of future meetings and conferences regarding the progress of the High Speed Rail.

### **Officer's Recommendation**

That the information be noted.

### **Committee's Recommendation: (Brticevic/Hawker)**

That the Officer's Recommendation be adopted.

### **CARRIED**

### **Council Meeting 11 February 2014 (Lake/Borg)**

That the Officer's Recommendation be adopted.

### **Council Minute Resolution Number 7**

That the Officer's Recommendation be adopted.

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## **1.4 Campbelltown CBD Parking Signage - Update**

### **Reporting Officer**

Manager Technical Services

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### **Attachments**

Campbelltown CBD directional car parking signage plan (distributed under separate cover)

### **Purpose**

To provide Council with the proposed Campbelltown CBD car park signage strategy.

### **History**

As part of the 2013 - 2014 Better Town Program funding has been allocated to develop a strategy which will assist drivers in locating off street parking areas in the Campbelltown CBD shopping precinct. The strategy will also pinpoint further signage to assist drivers once they are inside the car park.

### **Report**

Currently there are insufficient signs providing direction to drivers to the various off street car parking areas within the Campbelltown CBD making it difficult for visitors to the CBD to find the various parking areas. Signs will be placed in advance of the parking areas giving drivers time to make their decision as to which car park is best for them.

The signs will advise drivers of the number of spaces in each of the car parks and direct them to the most efficient way to the car park. Providing this direction may alleviate some congestion within the area as cars access parking areas quicker.

To assist in locating the various off street car parks a concept plan has been developed which has the following key features:

#### **Advanced on route signage**

Advance parking directional signs are to be installed on major roads leading to the CBD e.g. Moore Oxley By-Pass, Queen Street and Hurley Street (sign type A). These signs will advise motorists of the number of spaces in each car park.

Smaller directional signage (sign type B) will be used throughout the CBD to provide final direction to the driver as to the best route to a car park. These signs will also display the number of spaces.

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The signs will provide motorists with the most efficient route to the car parks giving them advance notice of the required streets they need to access.

### **Car park entry signage**

Car park entry signs will be erected at each car park (sign type C) which will name all the car parks by a colour code. The sign will advise of the number of parking spaces in the car park and the time restrictions that apply.

### **Car park exit signage**

At the exit to the car parks an information directional map (sign type C) will be provided showing the location of the nearest car parks in case the motorists cannot find parking in that particular location. The directional map will also show the parking restrictions in the various parking areas which will assist motorists to find the most suitable parking area for their needs.

### **Pedestrian signage**

Within each car park, pedestrian direction signage will also be provided showing the different access points to the shops as well as key public locations such as Mawson Park, the Civic Centre and public toilets. These signs can also display emergency numbers and other relevant community information.

The car parking strategy, once implemented, will reduce travel time as motorists are directed more efficiently to the various parking areas. Clear distinct naming of each car park will assist people to easily identify their location in case of any vehicle breakdown or other emergency allowing the least delay to attend their call for assistance.

A car park locality map will also be provided on Council's web page to assist motorists to plan their route to the various car parks.

Following Council's decision on the signage strategy, consultation will be held with the Main Street Committee and approval sought from Roads and Maritime Services to erect signage on Moore Oxley Bypass.

It is therefore recommended that the proposal, as outlined in the body of the report, be endorsed as it would assist the local community and visitors to Campbelltown's CBD to access facilities more conveniently and reduce traffic congestion in Queen Street and other adjoining streets.

### **Officer's Recommendation**

That Council approve the Campbelltown CBD directional car park signage strategy and proposal as outlined in the body of the report.

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**Committee's Recommendation: (Borg/Brticevic)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 11 February 2014 (Lake/Borg)**

That the Officer's Recommendation be adopted.

**Council Minute Resolution Number 7**

That the Officer's Recommendation be adopted.

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## **1.5 2013-2014 Floodplain Management Program - Acceptance of Grant**

### **Reporting Officer**

Manager Technical Services

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### **Attachments**

1. Floodplain Risk Management process (extract from the NSW Floodplain Development Manual 2005) - (contained within this report)
2. Letter from the NSW Office of Environment and Heritage dated 14 January 2014 regarding the Campbelltown Locality Floodplain Risk Management Study and Plan - (contained within this report)
3. Letter from the NSW Office of Environment and Heritage dated 14 January 2014 regarding the Ingleburn Locality Floodplain Risk Management Study and Plan - (contained within this report)

### **Purpose**

To seek Council's acceptance of two grant offers from the NSW Office of Environment and Heritage to undertake Floodplain Risk Management Studies and Plans within the Bow Bowing Bunbury Curran Creek Catchment.

### **Report**

Council have been undertaking 11 Flood Studies across the Bow Bowing Bunbury Curran Creek catchments. The flood studies are now completed to Final Draft Report stage which will be presented to Council at a future briefing night.

The process for the preparation of Flood Studies and Floodplain Risk Management Studies and Plans is extensive, and must be in accordance with the NSW Floodplain Development Manual. A copy of the process is provided at Attachment 1.

Flood Studies define the nature and extent of flooding in the catchment. The Floodplain Risk Management Study and Plan investigates and presents options for mitigating the impacts of flooding taking into consideration social, economic and environmental factors.

To finalise the Floodplain Risk Management Studies and Plans they must be endorsed by Council and then presented to the community. Council officers have sought grant funding to undertake this work.

Two grant offers, each of \$50,000 have been received from the NSW Office of Environment and Heritage for the preparation of the Campbelltown and Ingleburn Locality Floodplain Risk Management Studies and Plans. This grant funding is provided on the basis of two parts Government and one part Council funding. Council's matching funding has been allocated in 2013-2014 the City Works budget. Additional grant funding will be sought for the other Flood Study areas when required.

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### **Officer's Recommendation**

1. That Council accept the grant offer of \$50,000 for the Campbelltown Locality Floodplain Risk Management Study and Plan.
2. That Council accept the grant offer of \$50,000 for the Ingleburn Locality Floodplain Risk Management Study and Plan.

### **Committee's Recommendation: (Hawker/Glynn)**

That the Officer's Recommendation be adopted.

### **CARRIED**

### **Council Meeting 11 February 2014 (Lake/Borg)**

That the Officer's Recommendation be adopted.

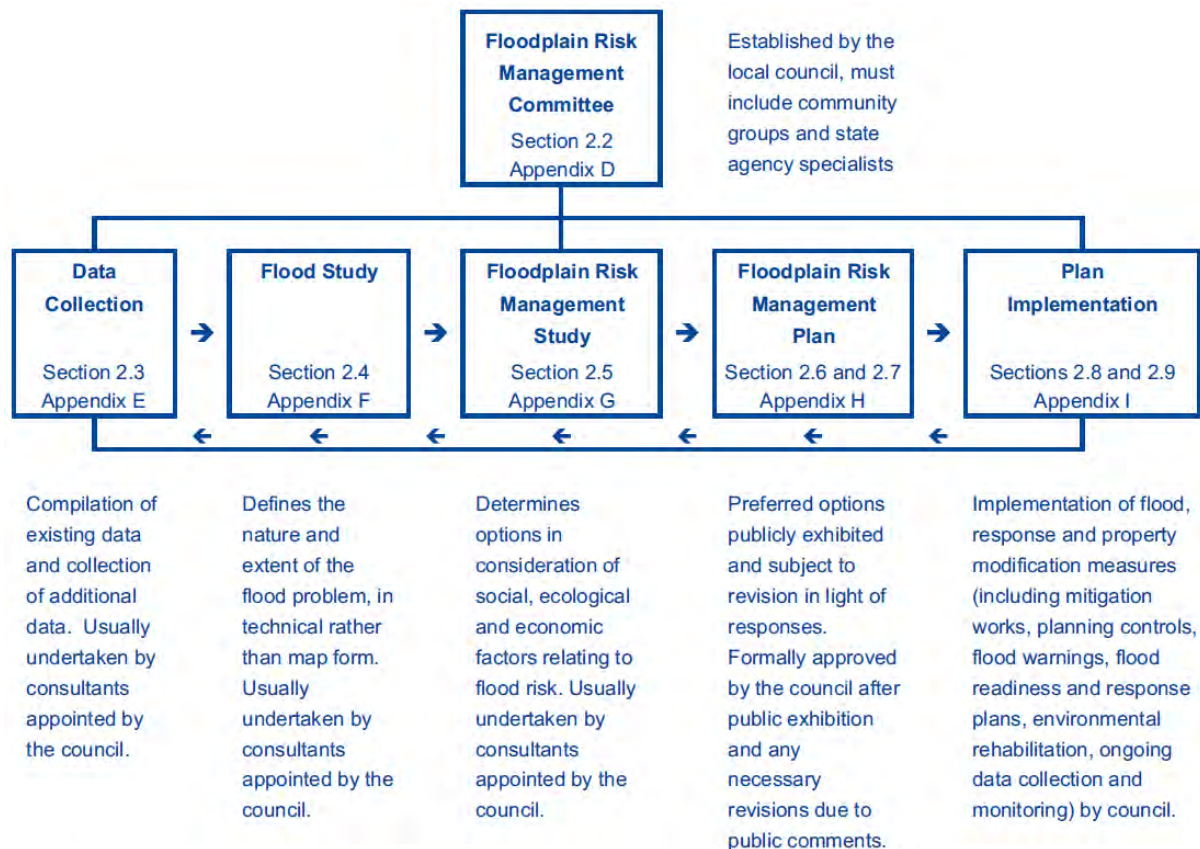
### **Council Minute Resolution Number 7**

That the Officer's Recommendation be adopted.

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## ATTACHMENT 1

The Floodplain Risk Management Process (extract from the NSW Floodplain Development Manual 2005)



**FIGURE 2.1 - The Floodplain Risk Management Process**

## ATTACHMENT 2



Office of  
Environment  
& Heritage

Our reference: DOC14/2805  
Your contact: Kevin Lynch

Mr Paul Tosi  
General Manager  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN NSW 2560

14 January 2014

Dear Mr Tosi

**RE: Application for funding under the 2013-14 Floodplain Management Program  
Campbelltown Locality Floodplain Risk Management Study and Plan  
Grant Reference Number: 2013-14-FM-0060**

I refer to Campbelltown City Council's application requesting financial assistance under the 2013-14 Floodplain Management Program for the above project, and earlier advice indicating this project had been placed on the reserve list.

I am now pleased to advise this application has been activated from the reserve list and you are being offered financial assistance of up to \$50,000 for this project. This offer is subject to you undertaking to meet the balance of funds for the project, as outlined in your application, and agreeing to the terms set out in the attached *Funding Agreement for Financial Assistance* (the Agreement).

You may accept this offer by signing both copies of the enclosed Agreement and returning one copy to the address noted at the bottom of the Agreement by **14 February 2014**. Please note that if the signed Agreement is not returned by this date, the offer of funding will automatically lapse.

I would like to draw your attention to condition 3.1 of the Agreement, which outlines the requirement to submit a Work Plan. To assist you in preparing this, I have arranged for an electronic link to the template to be emailed to Kevin Lynch of your office. The Work Plan should be prepared in consultation with your Office of Environment and Heritage contact, Wafaa Wasif, and be submitted electronically by **11 April 2014**.

If you have any questions, please contact me on 02 8837 6011 or at [coastalestuary.floodgrants@environment.nsw.gov.au](mailto:coastalestuary.floodgrants@environment.nsw.gov.au)

Yours sincerely

**ANNE-MARIE POIRRIER**  
Acting Senior Team Leader, Contestable Grants – Coast, Estuary & Flood  
Regional Operations

Enclosure

## ATTACHMENT 3



Office of  
Environment  
& Heritage

Our reference: DOC14/2805  
Your contact: Kevin Lynch

Mr Paul Tosi  
General Manager  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN NSW 2560

14 January 2014

Dear Mr Tosi

**RE: Application for funding under the 2013-14 Floodplain Management Program  
Ingleburn Locality Floodplain Risk Management Study and Plan  
Grant Reference Number: 2013-14-FM-0064**

I refer to Campbelltown City Council's application requesting financial assistance under the 2013-14 Floodplain Management Program for the above project, and earlier advice indicating this project had been placed on the reserve list.

I am now pleased to advise this application has been activated from the reserve list and you are being offered financial assistance of up to \$50,000 for this project. This offer is subject to you undertaking to meet the balance of funds for the project, as outlined in your application, and agreeing to the terms set out in the attached *Funding Agreement for Financial Assistance* (the Agreement).

You may accept this offer by signing both copies of the enclosed Agreement and returning one copy to the address noted at the bottom of the Agreement by **14 February 2014**. Please note that if the signed Agreement is not returned by this date, the offer of funding will automatically lapse.

I would like to draw your attention to condition 3.1 of the Agreement, which outlines the requirement to submit a Work Plan. To assist you in preparing this, I have arranged for an electronic link to the template to be emailed to Kevin Lynch of your office. The Work Plan should be prepared in consultation with your Office of Environment and Heritage contact, Wafaa Wasif, and be submitted electronically by **11 April 2014**.

If you have any questions, please contact me on 02 8837 6011 or at [coastalestuary.floodgrants@environment.nsw.gov.au](mailto:coastalestuary.floodgrants@environment.nsw.gov.au)

Yours sincerely

A handwritten signature in black ink, appearing to read "A. Poirrier".

**ANNE-MARIE POIRRIER**  
Acting Senior Team Leader, Contestable Grants – Coast, Estuary & Flood  
Regional Operations

Enclosure



## **1.6 Better Town Program 2013-2014 - Update**

### **Reporting Officer**

Manager Technical Services

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### **Attachments**

Photos of various projects (contained within this report)

### **Purpose**

To provide Council with an update on the 2013-2014 Better Town Program.

### **Report**

Council adopted the Better Town Program on the 12 August 2013 and the following report provides an update on the progress of the works program.

#### **Water Quality Devices**

An additional 97m<sup>2</sup> of floating reed beds have been installed at Mandurama Reserve, Eagle Vale Ponds and Marsden Park (see attached photo). The purpose of the reed beds is to improve water quality by the absorption of nutrients through the root structure of the plants. These works were completed in early January 2014 and will be closely monitored over the following months to ensure plants become well established.

This installation has tripled the previous square metre of beds within the three ponds.

#### **Rose Park Water Quality Improvements**

A tender is currently being finalised for a gross pollutant device to be installed in Rose Park adjacent to Townson Avenue. This structure will remove the gross pollutants from the system and is scheduled to be completed by 30 June 2014.

The next stage of the works is currently being designed which will see extensive weed removal and replanting of the open drainage system at the corner of Ben Lomond Road and Pembroke Road. The design also considers pedestrian movement within the park to ensure the safe movement of people around this open stormwater system.

#### **Smith Creek Drainage Improvements**

As reported to Council in November 2013 the section of open channel opposite Leumeah Station is to be realigned and cleared to improve stormwater flows to minimise potential flooding. The design plans are 80% complete with final environmental assessments currently being undertaken.

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Works will take approximately four weeks to complete and the project is programmed to be completed mid June 2014.

### **Creek Stabilisation Works**

Design plans for the works for Fisher Ghost Creek at Bradbury Oval are 90% complete with constructions works to be completed in June 2014.

Design plans for works in Clarence Reserve near the pedestrian bridge over the creek are 30% complete. A number of environmental issues are causing delay to a final design. A date for the commencement of any works is not able to be determined at this stage until the environmental impacts are resolved.

### **Car Parking Signage**

Detailed concept plans have been finalised for car park signage. A report is provided to this round of Council with regard to installation which is expected to be completed this financial year.

### **Cycleway Program**

The cycleway along Thunderbolt Drive from Burrendah Reserve to Hurricane Drive is complete.

The second cycleway project along Thomas Rose Drive adjacent to Ambarvale Public School is due to commence in February 2014 and should take approximately three weeks to complete.

### **Footpath Program**

This program will commence in late February 2014 and will take approximately three months to complete.

### **John Kidd Reserve**

The large scale animal sculpture (see attached photo) has been installed in the park. The final stage of the children's play area has been designed and it is expected that construction will commence in the third quarter of this year.

### **Park Central Car Park**

Stages 1, 2 and 3 were completed (see attached photo) prior to the end of 2013 with the next stage of construction to commence in the next few weeks. Final design plans for the last stages are 40% complete and construction will commence in the third quarter of 2014. It should be noted that Council has received significant positive feedback as this project has been developed.

### **Traffic Facilities**

High Pedestrian Activity area studies have been completed for Ingleburn and Campbelltown CBD's with a briefing to be organised for Council in the near future.

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Evelyn Street traffic calming plans are out to public consultation and the results will be reported to the next round of Council.

Traffic calming plans for Kellerman Drive and St Helens Park Drive are finalised with public consultation to commence in February 2014.

Sight distance improvement works at the corner of Raby Road and Spitfire Drive are due to commence in March 2014.

Mount Sugarloaf traffic calming improvement plans have been finalised with construction to commence late March 2014.

Woodhouse Drive pedestrian refuge islands plans have been completed with construction due to commence in June 2014.

Ballantrae Drive/Stranraer Road guard rail installation adjacent to the Child Care Centre has been ordered and should be completed in February 2014

#### **Milton Park Dog Leash Free Area**

Concept plans have been finalised for the two possible dog leash free areas with public consultation to be undertaken during February 2014 and a further report to Council in the third quarter of this year.

#### **Bus Shelter Program**

The second stage of tactile installation at bus stops has been completed with a further 20 bus stops to be fitted out. The Adshel bus shelter program will be completed over the next month with 14 new shelters currently under construction.

#### **Eagle Vale Drive**

The section of road between Epping Forest Drive and Wynn Street has been completed (see attached photo). Traffic assessment of the intersection of Epping Forest Drive and Eagle Vale Drive has been completed with design concept being prepared for discussion with Roads and Maritime Services for the most suitable intersection treatment.

#### **Townson Avenue Drainage Improvements**

Detailed design plans are 50% complete for stormwater pipe upgrade works along Townson Avenue between Campbellfield Primary School and Styles Crescent. Construction of the new drainage system will be coordinated with the current works associated with the Minto One development. It is not envisaged that this work will commence until next financial year.

#### **Officer's Recommendation**

That the information be noted.

---

**Committee's Recommendation: (Dobson/Glynn)**

That the Officer's Recommendation be adopted.

**CARRIED**

**Council Meeting 11 February 2014 (Lake/Borg)**

That the Officer's Recommendation be adopted.

**Council Minute Resolution Number 7**

That the Officer's Recommendation be adopted.

---

## ATTACHMENT 1

Eagle Vale Pond - Floating Reed Beds



John Kidd Reserve - Animal Sculpture





Park Central Car Park



Eagle Vale Drive



## **2. OPERATIONAL SERVICES**

**No reports this round**

## **3. ASSETS AND SUPPLY SERVICES**

**No reports this round**

## **4. EMERGENCY SERVICES**

### **4.1 Minutes of the Community Safety Sub Committee Meeting held 28 November 2013**

#### **Reporting Officer**

Manager Emergency Management and Community Safety

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#### **Attachments**

Minutes of the Community Safety Sub Committee Meeting held on 28 November 2013  
(contained within this report)

#### **Purpose**

To seek Council's endorsement of the Minutes of the Community Safety Sub Committee Meeting held on 28 November 2013.

#### **Report**

Contained within the report are the recommendations of the Community Safety Sub Committee. Council officers have reviewed the recommendations and they are now presented for the consideration of Council. There are no recommendations that require an individual resolution of Council.

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## **Recommendations of the Community Safety Sub Committee**

### **Reports listed for consideration**

#### **8.1 Summary of Crime Statistics for the LGA**

That the information be noted.

#### **8.2 Park Smart Stay Secure Program Update**

That the information be noted.

#### **9.1 Local Radio Station**

That the information be noted.

#### **9.2 Park Smart Campaign**

That Council's Manager Emergency Management and Community Safety liaise with Council's Communication and Marketing section regarding the inclusion of information regarding Park Smart Stay Safe program in the next edition of Compass.

#### **9.3 Guest Speakers at future Community Safety Sub Committee meetings**

That the information be noted.

### **Officer's Recommendation**

That the minutes be noted.

### **Committee's Recommendation: (Hawker/Borg)**

That the Officer's Recommendation be adopted.

### **CARRIED**

### **Council Meeting 11 February 2014 (Lake/Borg)**

That the Officer's Recommendation be adopted.

### **Council Minute Resolution Number 7**

That the Officer's Recommendation be adopted.

---



## **ATTACHMENT 1**

### **Minutes of the Community Safety Sub Committee**

**Held Thursday 28 November 2013  
in Committee Room 3**

Meeting commenced: 12.32pm

#### **1. Acknowledgement of Land**

An Acknowledgement of Land was presented by the Chairperson, Councillor Hawker.

#### **2. Attendance and Apologies**

**Attendance:** Councillor Paul Hawker (Chairperson) - Campbelltown City Council  
Paul Kremer - Representing Campbelltown Police  
Mark Brett - Representing Macquarie Fields Police  
Allan Connolly - Community Representative  
Gary O'Brien - Department of Family and Community Services

**Also in attendance:** Lindy Deitz - Acting General Manager - Campbelltown City Council  
Bruce McCausland - Acting Director Community Services - Campbelltown City Council  
Richard Blair - Manager Emergency Management and Community Safety - Campbelltown City Council  
Kevin Lynch - Manager Technical Services - Campbelltown City Council  
Kristie Chan Sau - Community Safety Officer - Campbelltown City Council  
Terry Rouen - Corporate Support Coordinator - Campbelltown City Council  
Kristy Peters - Executive Support - Campbelltown City Council  
Michelle Wills - Campbelltown Police  
Anne Parnham - Campbelltown Chamber of Commerce  
Maureen Fairless - Main Street Coordinator

**Apologies:** Russell Matheson - Federal Member for Macarthur  
Bryan Doyle MP - Member for Campbelltown  
Oscar Cordoba - Community Representative  
Melissa Waaka-Smith - Community Representative

#### **Welcome and Introduction**

Councillor Hawker welcomed all attendees to the meeting and formally welcomed Richard Blair, Council's new Manager Emergency Management and Community Safety.

#### **3. Declarations of Interest**

There were no Declarations of Interest made at this meeting.

#### **4. Minutes of the Previous Meeting**

##### **Report**

The minutes of the Community Safety Sub Committee meeting held on 5 September 2013 copies of which have been circulated to each Sub Committee member were adopted by Council at its meeting held on 15 October 2013.

##### **Officer's Recommendation**

That the information be noted.

---

**Sub Committee's Recommendation (Brett/O'Brien)**

That the information be noted.

**CARRIED**

**5. Business Arising from Previous Minutes**

Nil

**6. Correspondence**

Nil

**7. Presentations**

**7.1 Forum Sentencing**

Kelly Watson addressed the sub committee regarding the Forum Sentencing Program within South Western Sydney together with an offender participating in the program. The Forum Sentencing Program is a court referred program which involves the offender, victims, families and the arresting officer's to come together to share their stories how the relevant crime has affected each of them.

The referral system can be undertaken by the magistrate or the Forum Sentencing Program develops a list of nominees that may be suitable for the program.

The offender explained that as part of attending this program he has gained an understanding of his actions and the risks he exposed himself and others too. He has watched video footage of high speed collisions, watched his mother and family members extremely upset as a result of his actions, listened to a resident explain how she lost her daughter to a high speed collision and listened to available options to repair any harm caused.

Whilst attending the Forum Sentencing Program, the offender met with Council's Road Safety Officer to identify methods the offender could share his experiences and it was then that the offender was nominated to present to the Campbelltown City Council Community Safety Sub Committee and the "You turn the Wheel Program" targeting high school students. This program enables offenders to stop of think of their actions.

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**8. Reports****8.1 Summary of Crime Statistics for the LGA****Report**

Representatives from the Local Area Commands will present a summary of crime trends for the LGA.

- (a) Campbelltown LAC
- (b) Macquarie Fields LAC.

**Officer's Recommendation**

That the information be noted.

**Sub Committee Note:** The Sub Committee was presented with a summary of crime statistic results for the Campbelltown and Macquarie Fields Local Area Commands.

**Sub Committee's Recommendation (Connolly/O'Brien)**

That the information be noted.

**CARRIED****8.2 Park Smart Stay Secure Program Update****Purpose**

To update the Community Safety Sub Committee on the Park Smart, Stay Secure Program.

**History**

Steal from motor vehicle is a crime that may be reduced by following simple steps. Cars are often targeted as a result of leaving valuables in plain sight or leaving the car unlocked. Camden and Campbelltown residents park their cars at Macarthur square, Campbelltown and Leumeah railway cars parks when travelling to work. Their cars are left unattended for a considerable time, often in areas that are relatively secluded. An education campaign has been developed to help commuters protect their valuables and their cars. Campbelltown City Council is working with Camden Council on this project as 5% of Campbelltown's total number of steal from motor vehicle statistics result from Camden residents parking in the commuter car parks listed.

**Report**

The Park Smart Program is targeting steal from motor vehicle hot spots with an educational campaign targeting commuters. Educational material including a post card flyer and air freshener is being distributed at Campbelltown and Leumeah Railway car parks. The NSW Police Force are supporting this program with the Crime Prevention Officers from the Campbelltown and Camden Local Area Commands in addition to staff from Camden and Campbelltown Councils.

The costs are divided equally between both Councils.

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4.1 Minutes Of The Community Safety Sub Committee Meeting Held 28 November 2013

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The project launched on 1 November 2013 at Campbelltown Railway Station where 460 educational flyers and air fresheners were handed to commuters as they walked to their cars.

The general reception received from commuters was very positive and only around 10 of the people were not interested in receiving the material.

The program returned to Campbelltown Railway Station on 4 November 2013 where a further 480 flyers and air fresheners were handed out. Approximately 120 people had received the information on the previous occasion.

The next program will be held at Leumeah Railway Station on Friday 22 November 2013 and Monday 25 November 2013.

The program aims to move to other railway stations, local shopping centres and residential areas depending on the crime trend.

**Officer's Recommendation**

That the information be noted.

**Sub Committee Note:** It was noted that a total of 340 flyers and air fresheners were handed out at Leumeah Railway Station.

**Sub Committee's Recommendation (O'Brien/Brett)**

That the information be noted.

**CARRIED**

**9. General Business****9.1 Local Radio Station**

Councillor Hawker noted that the next round of his pre-recorded radio advertisement for the Break and Enter Prevention Project will air during December for three weeks. The advertisement is about giving the community tips on how to protect their homes.

**Sub Committee's Recommendation (Hawker/Connolly)**

That the information be noted.

**CARRIED**

**9.2 Park Smart Campaign**

Councillor Hawker suggested that a smaller version of the Park Smart Stay Safe program be included in the next edition of Council's compass magazine due out in February 2014.

**Sub Committee's Recommendation (Hawker/O'Brien)**

That Council's Manager Emergency Management and Community Safety liaise with Council's Communication and Marketing section regarding the inclusion of information regarding Park Smart Stay Safe program in the next edition of Compass.

**CARRIED**

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### **9.3 Guest Speakers at future Community Safety Sub Committee meetings**

It has been suggested that at each Community Safety sub committee meeting a presenter attend regarding various issues or programs throughout the Local Government Area. Council's Manager Emergency Management and Community Safety advised sub committee members if there are any specific programs/presentations that they would like to be presented to advise Council's Community Safety Officer.

#### **Sub Committee's Recommendation (Hawker/Connolly)**

That the information be noted.

**CARRIED**

Next meeting of the Sub Committee will be held on a date to be advised.

Councillor Hawker  
**Chairperson**

Meeting closed: 1.25pm

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## **5. GENERAL BUSINESS**

### **5.1 Water Stations across the Local Government Area**

#### **Committee's Recommendation: (Brticevic/Borg)**

That a report be presented to Council outlining locations of water stations and any proposed expansion of this initiative across the Local Government area.

#### **CARRIED**

#### **Council Meeting 11 February 2014 (Lake/Borg)**

That the Committee's Recommendation be adopted.

#### **Council Minute Resolution Number 7**

That the Committee's Recommendation be adopted.

## **19. CONFIDENTIAL ITEMS**

### **No reports this round**

There being no further business the meeting closed at 7.38pm.

P Lake  
CHAIRPERSON

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