

Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 29 April 2014.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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Minutes of the City Works Committee held on 29 April 2014

Present

- Councillor P Lake (Chairperson)
- Councillor F Borg
- Councillor G Brticevic
- Councillor S Dobson
- Councillor W Glynn
- Councillor P Hawker
- Director Community Services - Mrs L Deitz
- Acting Director City Works - Mr G Mitchell
- Acting Manager Compliance Services - Mr P Curley
- Acting Manager Education and Care Services - Ms G Vickers
- Manager Emergency Management and Community Safety - Mr R Blair
- Manager Financial Services - Mrs C Mears
- Manager Library Services - Mr G White
- Acting Manager Operational Services - Mr S Anderson
- Manager Property Services - Mr J Milicic
- Manager Technical Services - Mr K Lynch
- Revenue Accountant - Mr A Butcher
- Policy and Governance Coordinator - Ms J Warner
- Executive Assistant - Mrs D Taylor

Apology Nil

Note: Councillor A Chanthivong has been granted a leave of absence from Council, incorporating all formal Council and Committee meetings until Tuesday 12 August 2014.

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Lake.

DECLARATIONS OF INTEREST

There were no Declarations of Interest at this meeting.

Pecuniary Interests

Nil

Non Pecuniary – Significant Interests

Nil

Non Pecuniary – Less than Significant Interests

Nil

1. TECHNICAL SERVICES

1.1 Traffic Committee

Reporting Officer

Manager Technical Services

Attachments

1. Minutes of the Local Traffic Committee Meeting of 3 April 2014 (contained within this report)
2. Minutes of the Campbelltown Traffic Committee Meeting of 3 April 2014 (contained within this report)

Purpose

To seek Council's endorsement of the recommendations arising from the Local Traffic Committee and Campbelltown Traffic Committee Meeting held on 3 April 2014.

Report

RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE ON 3 APRIL 2014

Reports Listed for Consideration

LTC 14/10 Sarah Redfern High School, Monaghan Street, Minto - Pedestrian Facility Improvements

1. Council replaces "No Stopping" zone with "No Parking" as discussed in the body of the report.
2. That Council further consults the Principal of Sarah Redfern High School regarding pedestrian movement within the school.
3. Council writes to Roads and Maritime Services seeking the installation of the additional 40km/hr road patch in Monaghan Street, Minto.

LTC 14/11 Queen Street, Campbelltown - Warby Street to Factory Outlet Traffic Management

1. That Council replace the 2P parking restriction in Queen Street on the northbound departure of Chamberlain Street with No Stopping.
 2. That Council remove the kerb side painted median in Queen Street on the departure side of the Chamberlain Street signals.
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3. That Council write to the Roads and Maritime Services seeking their assessment of the traffic signals at Queen and Chamberlain Street with the provision of two northbound through lanes.

LTC 14/12 Fields Road, Macquarie Fields - Pedestrian Safety Concerns

That Council continue to monitor the pedestrian activity on Fields Road between Saywell Road and Macquarie Road.

RECOMMENDATIONS OF THE CAMPBELLTOWN TRAFFIC COMMITTEE ON 3 APRIL 2014

Reports Listed for Consideration

CTC 14/9 Lindesay Street, Leumeah - Review of 40km/hr speed zone

1. That Council request the Roads and Maritime Services to review the length of the 40km/hr speed zone in Lindesay Street.
2. That Council install W4-3 Road Narrow advance warning signs on the inward approaches to the T intersection devices at Dan Street and Burns Road, Campbelltown.
3. That Council request NSW Police to maintain their presence in Lindesay Street.

Officer's Recommendation

That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the meeting held on 3 April 2014 be adopted.

Committee's Recommendation: (Dobson/Hawker)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 6 May 2014 (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 65

That the Officer's Recommendation be adopted.

ATTACHMENT 1



LOCAL TRAFFIC COMMITTEE MINUTES

3 April 2014

LOCAL TRAFFIC COMMITTEE

Traffic matters related to the functions delegated to councils under the *Transport Administration Act 1988*.

Minutes Summary

ITEM	TITLE
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LOCAL TRAFFIC COMMITTEE MINUTES

1.	ATTENDANCE
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2.	APOLOGIES
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3.	CONFIRMATION OF MINUTES
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4.	BUSINESS ARISING FROM MINUTES
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5.	REPORTS LISTED FOR CONSIDERATION
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LTC 14/10	Sarah Redfern High School, Monaghan Street, Minto - Pedestrian Facility Improvements
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LTC 14/11	Queen Street, Campbelltown - Warby Street to Factory Outlet Traffic Management
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LTC 14/12	Fields Road, Macquarie Fields - Pedestrian Safety Concerns
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6.	LATE ITEMS
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No reports this round

7.	GENERAL BUSINESS
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No reports this round

8.	DEFERRED ITEMS
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No reports this round

LOCAL TRAFFIC COMMITTEE MINUTES

Traffic matters related to the functions delegated to Councils under the *Transport Administration Act 1988*.

Minutes of the Local Traffic Committee held on 3 April 2014

1. ATTENDANCE

Campbelltown City Council

Councillor G Greiss (Chairperson)
Coordinator Traffic and Road Design - Mr A Arora
Team Leader Traffic Investigation - Mr F Sirc
Graduate Engineer - Ms A Hanna
Administrative Assistant - Mrs L Radley

Roads and Maritime Services

Mr J Suprain

Police Representatives

Senior Constable M Davies
Senior Constable M Cotton

Bus Companies

Busways – Mr S Grady
Interline – Mr B East

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Greiss.

2. APOLOGIES

Manager Technical Services - Mr K Lynch
Representative of Member for Macquarie Fields - Mr R James

3. CONFIRMATION OF MINUTES

The minutes of the previous meeting held 6 March 2014 were recommended by the City Works Committee held 1 April 2014 and adopted by Council at its meeting held 8 April 2014.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

LTC 14/10 Sarah Redfern High School, Monaghan Street, Minto - Pedestrian Facility Improvements

Previous Report: Nil
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Concept plan showing recommended improvements for pedestrian facilities

Background (3/4/2014)

Council has received concerns from the Principal of Sarah Redfern High School regarding the safety of school children using the current pedestrian crossing facilities on Monaghan Street, Minto.

Council Officers have inspected the location with the Principal of Sarah Redfern High School in the afternoon around the school leaving time and have made the following observations:

- The school crossing is a flagged children's crossing located at the main access gate on Monaghan Street but without a dedicated crossing supervisor.
- The majority of children who used the main access gate did not use the formalised concrete footpath instead took the shortcut through the landscaped area to access the crossing point.
- Few children used the access gate at the old library car park on exit.
- There is no pick up/drop off facility available along Monaghan Street. Most parents use the car park opposite the school, which belongs to Minto Marketplace, to drop off and pick up their children and hence creating the need for children to cross the road.
- There is a "No Stopping" zone on either side of the Monaghan Street west of the crossing point.

It is recommended that the following be implemented to improve the control of the pedestrian/vehicle interaction:

- Council to remark the crossing point lines to allow greater visibility of the pedestrian facility.
 - School to realign the boundary fence along Monaghan Street to ensure children use the footpath.
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- School to lock the gates to the old library car park and not allow children to use the access way at this location. This will eliminate any conflict between school children and moving traffic within the car park.
- Incorporate an additional 40km/hr patch on Monaghan Street near Guernsey Avenue.
- Change the existing "No Stopping" zone to "No Parking" with school timings on both sides of the Monaghan Street between the crossing point and private road (refer to the plan attached) to allow drop off and pick up facility and more parking along the side of the school close to the exit gate.
- School to run an educational program about safe crossing.
- A consultation with the school be carried out for the recommended changes.
- School to liaise with Roads and Maritime Services (RMS) and arrange a permanent crossing supervisor and ensure the crossing displays flags regularly to enhance the safety of children and other pedestrians during school timings.

Officer's Recommendation

1. Council replaces "No Stopping" zone with "No Parking" as discussed in the body of the report.
2. That Council further consults the Principal of Sarah Redfern High School regarding pedestrian movement within the school.
3. Council writes to Roads and Maritime Services seeking the installation of the additional 40km/hr road patch in Monaghan Street, Minto.

Discussion (3/04/2014)

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of the Local Traffic Committee

1. Council replaces "No Stopping" zone with "No Parking" as discussed in the body of the report.
 2. That Council further consults the Principal of Sarah Redfern High School regarding pedestrian movement within the school.
 3. Council writes to Roads and Maritime Services seeking the installation of the additional 40km/hr road patch in Monaghan Street, Minto.
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LTC 14/11 Queen Street, Campbelltown - Warby Street to Factory Outlet Traffic Management

Previous Report: CTC 09/96
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Aerial location sketch of Queen Street showing northbound traffic management

Background (3/4/2014)

As per the recommendations of the previous CTC report 09/96, Council Officers have been monitoring the northbound traffic, access management and 2 hour Parking management in Queen Street, north of Chamberlain Street.

In recent times Clintons have moved their business operations to Blaxland Road with the Queen Street site subject to a multi storey mixed use retail and residential development. The consent of this development was given by Council in 2012 following assessment by the Sydney West Joint Regional Planning Panel. As part of the conditions of consent the development is subject to the provision of No Stopping at the site's frontage and a right turn restriction into the site from Queen Street to minimise interruption to southbound traffic.

Since the transfer of the car yard business, Council Officers have observed that the 2 hour parking zone has generally been unoccupied. The northbound traffic flow is still controlled by the painted median at the head of the 2P parking zone.

As the redevelopment of the site is due to commence in the next few months, it is recommended that Council replace the 2P parking restriction on the northbound departure of the Chamberlain Street signals with No Stopping. Any restrictions that are required due to the construction of the multi storey development would be considered as part of a construction traffic management plan. In connection with the removal of the 2P restriction it is also recommended to remove the kerb side painted median on the departure of the signals.

It is also recommended that Council review the S Lane operations of the Chamberlain Street traffic signals due to the removal of the 2P parking restrictions. Almost since its inception in March 1996 the signals required an S Lane treatment (May 1996) both on the northbound approach and departure of the signals due to the presence of the street parking. Since then Queen Street has a significant accident history with vehicles turning right into developments north of Chamberlain Street. It is suggested that Council write to the Roads and Maritime Services to review the functioning and performance of the traffic signal by converting the right turn lane into Chamberlain Street as a dual through and right turn lane.

Officer's Recommendation

1. That Council replace the 2P parking restriction in Queen Street on the northbound departure of Chamberlain Street with No Stopping.
2. That Council remove the kerb side painted median in Queen Street on the departure side of the Chamberlain Street signals.
3. That Council write to the Roads and Maritime Services seeking their assessment of the traffic signals at Queen and Chamberlain Streets with the provision of two northbound through lanes.

Discussion (3/04/2014)

It was noted as outlined in the recommendations Council forwards the results from the Traffic study at the intersection of Queen Street and Chamberlain Street, Campbelltown to Roads and Maritime Services for their consideration.

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of the Local Traffic Committee

1. That Council replace the 2P parking restriction in Queen Street on the northbound departure of Chamberlain Street with No Stopping.
 2. That Council remove the kerb side painted median in Queen Street on the departure side of the Chamberlain Street signals.
 3. That Council write to the Roads and Maritime Services seeking their assessment of the traffic signals at Queen and Chamberlain Streets with the provision of two northbound through lanes.
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LTC 14/12 Fields Road, Macquarie Fields - Pedestrian Safety Concerns

Previous Report: Nil
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

Locality Plan showing Fields Road, Macquarie Fields

Background (3/4/2014)

Council has received concerns from the community regarding the safety of pedestrians and has requested a pedestrian crossing on Fields Road near Saywell Road, Macquarie Fields.

Council investigated the subject part of Fields Road i.e. between Saywell Road and Macquarie Road by installing CCTV cameras for a period of two weeks, to observe the behaviour of pedestrians, school children and motorists using this section of the road. The following was observed as a result of the CCTV footage:

- Most of the pedestrians use the footpath on the eastern side of Fields Road and cross at the approved crossing points.
- Few school children were noticed crossing Fields Road from east to the west side near the bus shelter located between Bunbury Road and Saywell Road. These children stopped in the centipede refuge area and then proceeded to cross the road.
- Commuters using route buses were seen to cross Fields Road using the centipede as a refuge area.
- Few pedestrians were observed using the approved crossing point immediately north of Macquarie Road roundabout.

Over the two week period there were no conflicts observed between cars and pedestrians.

Council Officers have further analysed the data based on RMS guidelines and Australian Standards for the installation of a pedestrian crossing at this location. It was found that the number of pedestrians is not sufficient to meet the required criteria for installation of a pedestrian crossing.

From the above mentioned observations Council Officers have concluded that the behaviour of the pedestrians including school children crossing the road was seen to be appropriate and that no measures need to be taken at this point in time. However it is recommended that Council continue to monitor the pedestrian activity in the area.

Officer's Recommendation

That Council continue to monitor the pedestrian activity on Fields Road between Saywell Road and Macquarie Road.

Discussion (3/04/2014)

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of the Local Traffic Committee

That Council continue to monitor the pedestrian activity on Fields Road between Saywell Road and Macquarie Road.

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

No reports this round

8. DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 9:40am.

G Greiss
CHAIRPERSON

ATTACHMENT 2



CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

3 April 2014

CAMPBELLTOWN TRAFFIC COMMITTEE

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to councils by the Road and Maritime Services.

Minutes Summary

ITEM	TITLE
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CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

1.	ATTENDANCE
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2.	APOLOGIES
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3.	CONFIRMATION OF MINUTES
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4.	BUSINESS ARISING FROM MINUTES
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5.	REPORTS LISTED FOR CONSIDERATION
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CTC 14/9	Lindesay Street, Leumeah - Review of 40km/hr speed zone
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6.	LATE ITEMS
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No reports this round

7.	GENERAL BUSINESS
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No reports this round

8.	DEFERRED ITEMS
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No reports this round

CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Maritime Services.

Minutes of the Campbelltown Traffic Committee held on 3 April 2014.

1. ATTENDANCE

Campbelltown City Council

Councillor G Greiss (Chairperson)
Coordinator Traffic and Road Design - Mr A Arora
Team Leader Traffic Investigation - Mr F Sirc
Graduate Engineer - Ms A Hanna
Administrative Assistant - Mrs L Radley

Roads and Maritime Services

Mr J Suprain

Police Representatives

Senior Constable M Davies
Senior Constable M Cotton

Bus Companies

Busways – Mr S Grady
Interline – Mr B East

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Greiss

2. APOLOGIES

Manager Technical Services - Mr K Lynch
Representatives of Member for Macquarie fields - Mr R James

3. CONFIRMATION OF MINUTES

The minutes of the previous meeting held 6 March 2014 were confirmed by the City Works Committee held 1 April 2014 and adopted by Council at its meeting held 8 April 2014.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

CTC 14/9 Lindesay Street, Leumeah - Review of 40km/hr speed zone

Previous Report: CTC 13/11
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Locality sketch showing Lindesay Street

Background (3/4/2014)

The Traffic Committee in 2013 addressed a report regarding representations made by the local community regarding speeding in the 40km/hr speed zone in Lindesay Street, Leumeah. It was resolved that Council install a speed radar counter within and outside the 40km/hr S Bend of Lindesay Street and provide a report on the results back to the Committee.

Lindesay Street is a 12m wide local street running parallel with Moore Oxley Bypass, which connects the collector roads of Bradbury Avenue in the south and O'Sullivan Road in the north. The street is approximately 2.5km in length with a single traffic lane in each direction. The road is also accompanied with an on road cycle way/parking on both sides. The street has roundabouts at Dumaresq Street, Broughton Street, Chamberlain Street and O'Sullivan Road intersections with local area traffic management (LATM) 'T' intersection treatments at the Dan Street (north) and Burns Road intersections. Two wombat crossings are installed in the 40km/hr School Zones in the southern section and a wombat crossing and a speed threshold in the 40km/hr S bend treatment between Dan Street and Burns Road.

The 40km/hr zone near S-bend in Lindesay Street was investigated by the then Roads and Traffic Authority following a report to Council's Local Traffic Committee in 1991 about complaints of motorists losing control while negotiating the T intersection device at Dan Street. This resulted in the implementation of 40km/hr zone in Lindesay Street.

Upon the introduction of 50km/hr general urban speed limit (GUSL) on 1 November 2003 a number of 40km/hr speed zones in the Campbelltown area were changed to GUSL. Council resolved that the Lindesay Street together with a number of other roads remain 60km/hr. However the status quo of the existing 40km/hr zone in Lindesay Street was maintained as it is.

In February 2014, Council deployed vehicle/speed classifiers at six locations along Lindesay Street including 40km/hr buffer zones as described above. Hand held speed radar was also used in the assessment.

The results indicated that the 85th percentile speeds ranged from 54km/hr to 63km/hr which is quite consistent with speeds expected for a 60km/hr zone. Of the recorded speeds above the post speed limit, occasionally there is reading of vehicles exceeding 100km/hr.

The speed radar readings for the 40km/hr zone (outside the S bends) indicate that the 85th percentile speed is slightly lower than those in 60km zone (approximately 4-5km/hr). Hand held radar readings show that the speeds dropped down to 35km/hr upon entering the T intersection device at Burns Road.

It is shown by the results that the LATM devices through the S bends encourages a self-enforcement of the 40km/hr speed limit, however, outside the two intersections of Burns Road and Dan Street motorists are well exceeding the 40km/hr speed limit.

Although the LATM treatment of the S-bend covers 300m section of the road, RTA provided a 600m 40km/hr speed zone with a buffer zone of approximately 100m and 200m on the southern and northern ends respectively. The current Roads and Maritime Services speed zoning guidelines indicates that for a 40km/hr speed zone a minimum length of 200 metres is required for the zone. Since this S bend zone is self-enforcing, it is suggested that 40km/hr zone be reduced by 75m (north of Raymond Avenue) on the northbound approach to Dan Street and reduced by 160m on the southbound approach to Burns Road. This will reduce the current 600m 40km/hr zone to 360m, which will best reflect the reduction of speed required for this length of road.

It is recommended that Council write to RMS to consider reduction of the 40km/hr zone near the S-bend.

In the meantime, NSW Police - Highway Patrol be requested to continue their presence in the street.

In addition to the reduction in speed zone it is recommended that Council review the advance warning signs to the T intersection devices. It is recommended that Council consider the provision of either W4-3 Road Narrow or W5-33 Slow Point signs.

Officer's Recommendation

1. That Council request the Roads and Maritime Services to review the length of the 40km/hr speed zone in Lindesay Street.
2. That Council install W4-3 Road Narrow advance warning signs on the inward approaches to the T intersection devices at Dan Street and Burns Road, Campbelltown.
3. That Council request NSW Police to maintain their presence in the Lindesay Street.

Discussion (3/04/2013)

The Committee supported the proposal that the length of the 40km/hr zone near the S bends be reduced in length to match the existing traffic calming devices.

The RMS and Police representatives also raised an alternative option suggestion that the 40km/hr zone at the S bend actually be removed and turned into a 50km/hr zone, which would be extended for the entire length of Lindesay Street. They cited other development activities that would support a reduction in speed zone such as parking at the nearby Chamberlain Street shopping centre, the presence of roundabouts along Lindesay Street, 40km/hr school zone and pedestrian activities at the schools in the southern section of Lindesay Street, the occurrence of accidents at the roundabout with Broughton Street and adjoining local residential street network.

The RMS representative noted that when considering a change of speed zones the Roads and Maritime Services would only consider the speed zone change if initiated by Council.

Following further discussion the Committee supported the recommendations as presented but would like Council to review Lindesay Street with the view that it may become a 50km/hr general urban speed limit.

Recommendation of the Campbelltown Traffic Committee

1. That Council request the Roads and Maritime Services to review the length of the 40km/hr speed zone in Lindesay Street.
2. That Council install W4-3 Road Narrow advance warning signs on the inward approaches to the T intersection devices at Dan Street and Burns Road, Campbelltown.
3. That Council request NSW Police to maintain their presence in the Lindesay Street.

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

No reports this round

8. DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 9:25am.

G Greiss
CHAIRPERSON

1.2 Minto Indoor Sports Centre - Parking Improvements

Reporting Officer

Manager Technical Services

Attachments

1. Plan of Land ownership (contained within this report)
2. Plan of mobility parking area (contained within this report)

Purpose

To provide Council with an update to parking improvements at Minto Indoor Sports Centre (MISC).

History

Council at the Community Services Committee Meeting held 11 March 2014 (Item 7.1), resolved that a report be presented to Council examining the provision of appropriate parking for MISC.

Report

Currently the parking at the MISC is on two separate parcels of land. The larger parcel, closest to the netball courts, (see attachment 1) is owned by the Department of Lands. The smaller parcel, closest to the rail corridor, is owned by Council. Both parcels of land are seen as one car parking area. With the car park there are no time restrictions on parking which means that during the day (Monday to Friday) the majority of parking is occupied by commuters.

In order to increase the amount of parking for the MISC patrons during the day, a review of available land has been undertaken. It has identified that a section of land between the MISC and the rail corridor is available and would provide additional parking for approximately 60 vehicles. This area would also allow mini buses to park and a drop off point for patrons.

Another section of land immediately adjacent to the front entry path from the car park will provide additional mobility parking (see attachment 2).

Operational Services have levelled the area between the MISC and the rail corridor with recycled road material providing a hard surface which is available for immediate parking. The mobility parking area has also been levelled and treated with asphalt. The mobility parking area has also been connected to the entry path to the MISC.

A report will be presented to the next Traffic Committee to formalise the mobility parking areas. As funds become available the rear parking area surface will be treated with a two coat seal and line marked.

The parking area will be monitored to ensure availability to the MISC patrons only and not taken up by commuters. Timed parking or securing of the area will be considered in the future if needed.

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Borg/Brticevic)

That the Officer's Recommendation be adopted.

Amendment: (Brticevic/Glynn)

1. That Council introduce controls to the new informal parking area, immediately east of the stadium, to restrict commuter parking.
2. That the new informal parking area, immediately east of the stadium, be given an appropriately sealed surface and be line marked in the near future.
3. That Council write to Sydney Trains and the Department of Lands to extend parking along the eastern edge (adjacent to the grassed netball courts) to Redfern Road.

CARRIED

Council Meeting 6 May 2014 (Lake/Borg)

That the Committee's Recommendation be adopted.

Amendment (Brticevic/Dobson)

1. That Council introduce controls to the new informal parking area, immediately west of the stadium, to restrict commuter parking.
2. That the new informal parking area, immediately west of the stadium, be given an appropriately sealed surface and be line marked in the near future.
3. That Council write to Sydney Trains and the Department of Lands to extend parking along the eastern edge (adjacent to the grassed netball courts) to Redfern Road.

Council Resolution Minute Number 65

That the above amendment be adopted.

ATTACHMENT 1



ATTACHMENT 2



2. OPERATIONAL SERVICES

2.1 National Tree Day

Reporting Officer

Manager Operational Services

Attachments

Site Maps (contained within this report)

Purpose

To advise Council of the programme of activities for the Planet Ark National Tree Planting event for 2014.

History

Planet Ark Environmental Foundation is an Australian not-for-profit organisation established to help people, governments and business reduce their impact on the environment.

Every year Planet Ark runs the National Tree Day and Schools Tree Day campaign, which encourages students and local residents to do something positive for the environment by planting trees in their local area.

The campaign achieved a significant milestone by planting the 20 millionth seedling since its commencement in 1996. 2013 was a record year in terms of planting sites, with over 4000 planting locations across the country.

Report

National Tree Day forms part of Council's ongoing commitment to promoting environmental awareness and sustainability within the community as part of the Integrated Planning and Reporting framework.

This year the event will be held on Sunday 27 July at three nominated sites:

1. Minto Basin, Central Park Drive, Bow Bowling
2. Panorama Estate, Atlantic Boulevard, Glenfield
3. Campbelltown Golf Club, Glen Alpine.

National Tree Day also encompasses local schools, offering students an opportunity to make a contribution to Australia's natural environment in a fun and interactive environment. While Friday 25 July is the official date for 2014, schools can opt to hold the event at a date suitable to them. Council will offer to each of the local schools up to 50 native plants and shrubs to plant on the school grounds or at a nominated location.

The campaign for Schools Tree Day has had a 95% and greater, participation rate for the last four years. This year's focus will be directed at improving volunteer numbers at the Community Tree Day event.

Council will encourage local businesses, non for profit organisations and Council employees to get involved, as well as promoting the event through local media outlets including Council's website, Intranet and local radio and newspaper with the support of the Communications and Marketing section.

As a token of Council's appreciation, a native seedling will be offered to participants on the day. They may either plant the seedling onsite or within their own property.

Officer's Recommendation

1. That Council support the Planet Ark Nation Tree Day event on Sunday 27 July 2014 by holding activities in registered planting sites as nominated in this report.
2. That Council support the preparation of the Planet Ark Schools Tree Day on Friday 25 July 2014.

Committee's Recommendation: (Hawker/Borg)

That the Officer's Recommendation be adopted.

CARRIED

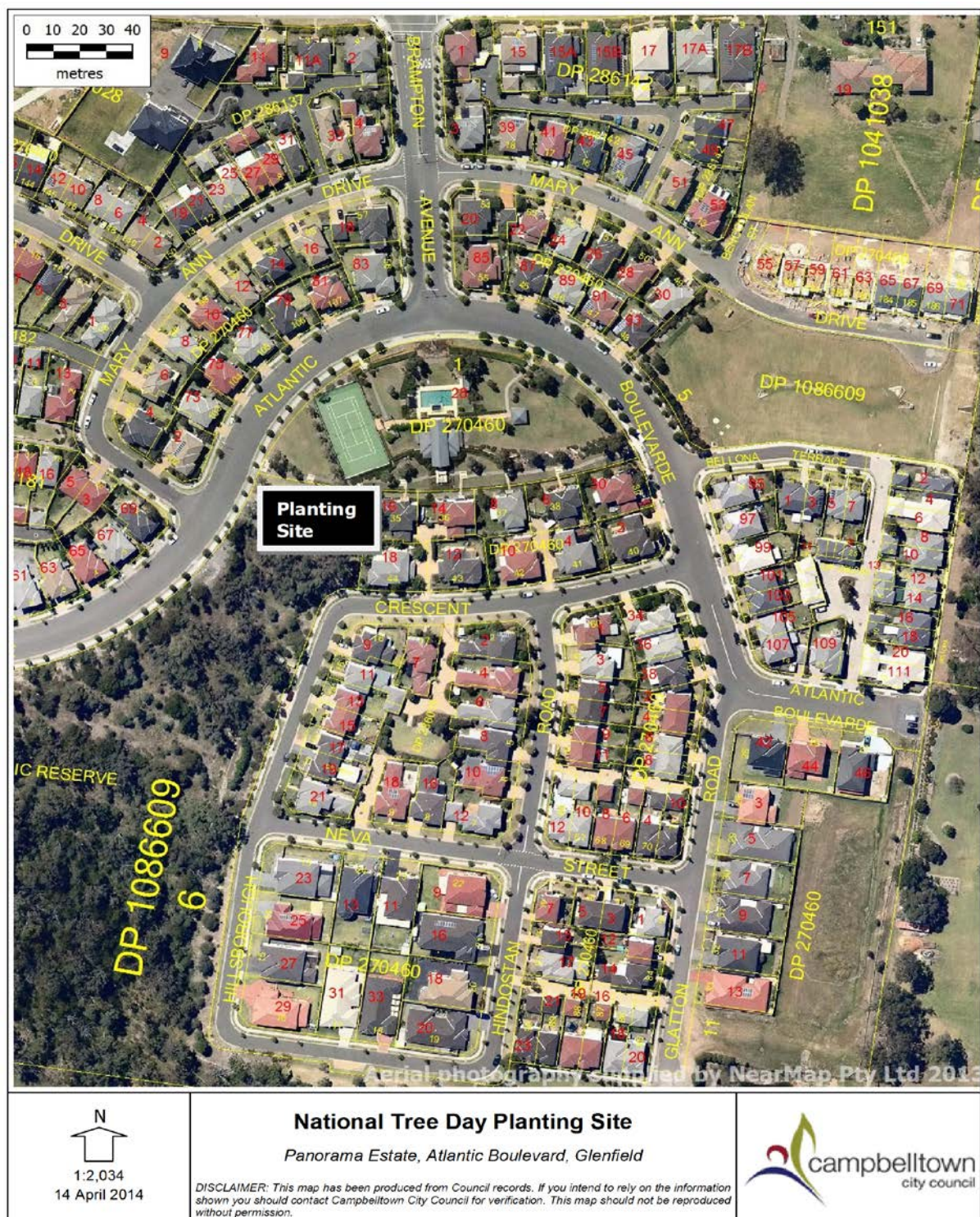
Council Meeting 6 May 2014 (Lake/Borg)

That the Officer's Recommendation be adopted.

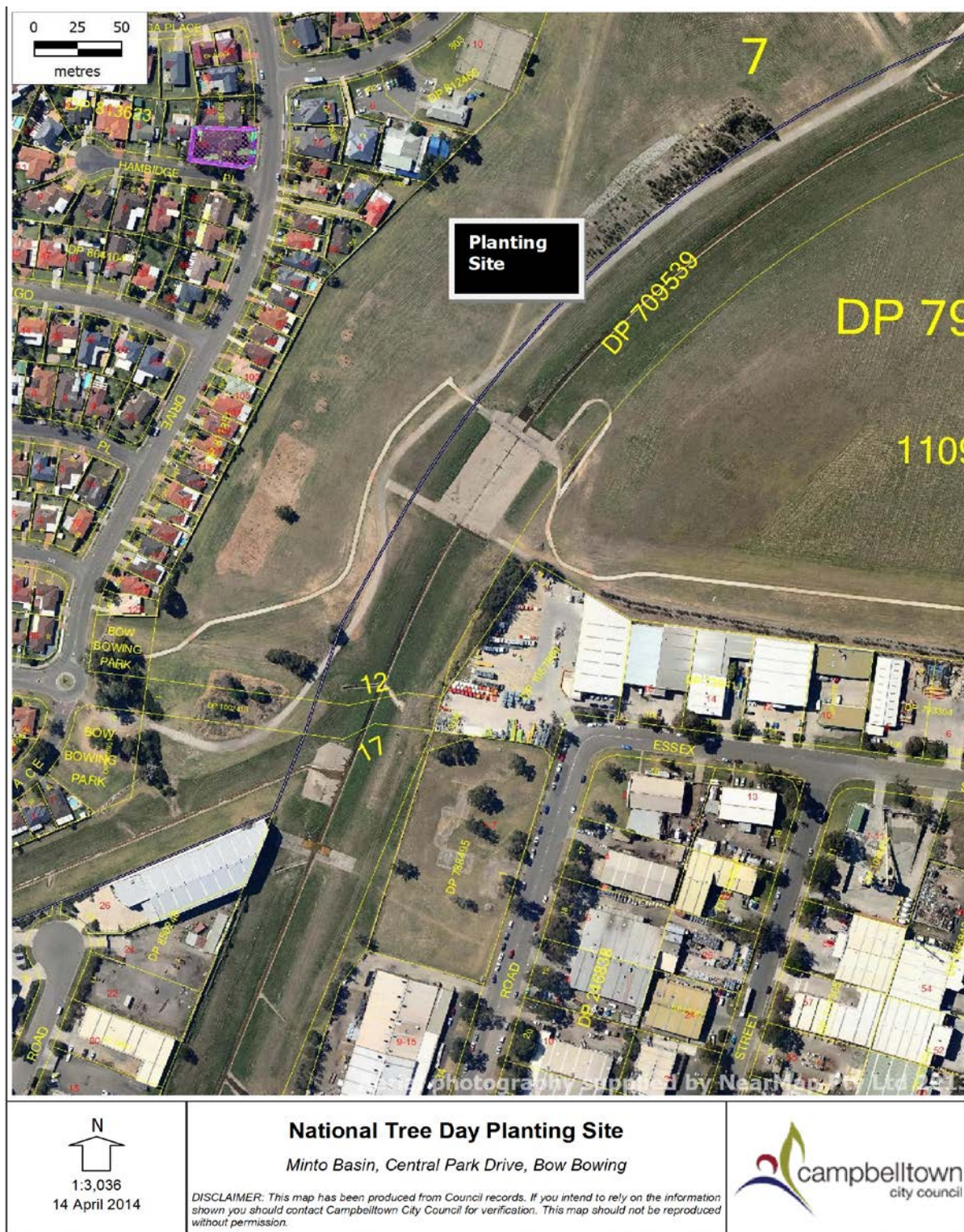
Council Resolution Minute Number 65

That the Officer's Recommendation be adopted.

ATTACHMENT 1







3. ASSETS AND SUPPLY SERVICES

3.1 T14/06 Swimming Pool Maintenance

Reporting Officer

Acting Manager Assets and Supply Services

Attachments

The following confidential attachment has been distributed to Councillors under separate cover as numerous tenderers have indicated that the contents of their tender are commercial-in-confidence:

Evaluation and Pricing Matrix

Purpose

To advise Council of the tenders received for swimming pool maintenance and recommend that Council accept the tender submitted by Roejen Services Pty Ltd.

History

Council has an existing Contractor for the provision of swimming pool maintenance which is due to expire. As Council continues to utilise these services and the contract expenditure historically exceeds the legislative threshold of \$150,000, Council invites tenders for a new contract.

Report

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Procedures.

Contract Expenditure

Funds for these works are allocated in Council's budget.

Contract Term

The term for this contract will be for a period of two years with an option for extension of 12 months.

Advertising of Tenders

Tenders were advertised in The Sydney Morning Herald, The Macarthur Advertiser and The Macarthur Chronicle in the weeks commencing 10 and 17 March 2014. Tenders were also advertised on Tenderlink and Council's website. The Ingleburn and Campbelltown Chambers of Commerce and Industry were notified.

Tenders Received

Tenders closed on Tuesday 1 April 2014. Two on-time responses were received from the following organisations:

- Roejen Services Pty Ltd
- Trisley's Hydraulic Services Pty Ltd.

Tender Document

Organisations were requested to submit the following information with their tender response:

- company details
- company experience, particularly as they relate to the Services
- details of any subcontractors and their experience, particularly as they relate to the Services
- details of available resources, including a management plan of recruiting staff references
- a response to the fictional scenario based on Work Health and Safety and Public Safety pricing
- insurances
- environmental practices
- work Health and Safety management systems
- conflict of interest declaration
- additional terms of contract, if proposed.

Evaluation Process

The Evaluation Panel, consisting of officers from Asset and Supply Services, Waste and Recycling Services and Healthy Lifestyles evaluated the tenders against the following weighted assessment criteria:

- experience of the company
- resources
- scenario response
- pricing
- work health and safety
- environmental commitment.

The Evaluation Panel used Council's standard 0-10 scoring system for all non-pricing criteria with 10 being the highest score.

The Work Health and Safety and Environmental Practices criteria were assessed on the basis of unsatisfactory, satisfactory or exceptional.

The scoring of tendered prices was determined based on the hourly rate.

Recommendation of the Evaluation Panel

Roejen Services Pty Ltd provided the best response to Council and is recommended for the provision of swimming pool maintenance as they:

- provided satisfactory details outlining their company experience, particularly as they relate to the Services
- provided satisfactory details of recent similar contracts
- provided sufficient details of their resources
- provided a satisfactory response to the fictional scenario
- provided satisfactory work, health, safety and environmental documentation
- tendered competitive pricing to Council
- have provided a satisfactory service to Council in the past.

Tenders Not Recommended

Trisley's Hydraulic Services Pty Ltd are not recommended as their tendered pricing was not as competitive as the recommended tender. The Evaluation Panel did not consider there to be an advantage to Council for the increased cost.

Assurance of the Process Undertaken

In accordance with Council's Procurement Procedures, a Tender Review Panel, consisting of members of Council's Executive reviewed the Tender to assure the process was undertaken in a manner that was fair, transparent and resulted in the best value outcome to Council.

Management of Proposed Contract

The Contractor will be subject to contract management and safety reviews throughout the duration of the contract in accordance with Council's contract management requirements.

Officer's Recommendation

1. That Council accept the offer of Roejen Services Pty Ltd for the provision of swimming pool maintenance for a period of two years with an option for extension of 12 months.
 2. That the Contract documents be executed under the Common Seal of Council.
 3. That the unsuccessful Tenderer be notified of the results of tender process.
-

Committee's Recommendation: (Brticevic/Borg)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 6 May 2014 (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 65

That the Officer's Recommendation be adopted.

4. EMERGENCY SERVICES

4.1 SES Quarterly Activity Report

Reporting Officer

Manager Emergency Management and Community Safety

Attachments

Nil

Purpose

To inform Council of the activities of the Campbelltown State Emergency Service (SES) for the quarter ending March 2014.

Report

The SES received 43 requests for assistance which required volunteer hours to be completed during this quarter with the unit being fully operational on two occasions. Tasks involved tarping of roofs, making trees safe and general assistance to residents and commercial premises due to heavy rain, wind and local flooding.

242 volunteer hours were completed.

Community events

The SES volunteers assisted and participated in the following events:

- Australia Day Static Display at Koshigaya Park
- leaflet drops for information night
- information night
- meetings and presentations for Macarthur Diversity Services initiatives
- Rainbow Preschool SES talk
- Ingleburn Alive.

446 volunteer hours were completed.

Conference and meeting attendance

A number of volunteers participated in planning meetings including the following:

- team leader meetings
- flood rescue meetings
- training coordinator meetings
- Council meetings
- controllers conference
- section head meetings.

Regional meetings were also attended.

194 volunteer hours were completed.

Training

Training completed during this quarter included:

- map reading
- land search
- level 2 and level 3 flood boat workshops
- traffic control
- 4 wheel drive
- driver training for operational vehicles for upgrading licences
- flood rescue
- skills trainer
- swift water awareness
- cadet training
- NSW fundamentals (for new members)
- air observers
- driver of operational vehicles (for response vehicles)
- participating in a rescue operation
- chain saw
- critical incident pre-education training and assessing.

2373 volunteer hours were completed.

Involvement in other units through assessing and training

Members were involved in training and assessing for other units on a number of occasions. These included drive operational vehicles, first aid conversion, pre-incident training for peer support, NSW fundamentals and communications.

The units that were assisted included Camden and Sydney Southern region.

78 volunteer hours were completed.

Out of area assistance

Members were involved in out of area assistance to Sutherland due to storms in that area.

33 volunteer hours were completed.

Administration and maintenance hours

In addition to normal SES training nights, extra hours were completed for administration and maintenance tasks required at the unit headquarters.

90 volunteer hours were completed.

Controller, deputy controllers, catering, operations and administration hours outside of sign on book

These are hours spent by these officers conducting SES business but not accounted for in the sign on book at headquarters.

536 volunteer hours were completed.

Total volunteer hours for this quarter: 3992

Officer's Recommendation

That the information be noted.

Committee's Recommendation: (Dobson/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

Council Meeting 6 May 2014 (Lake/Borg)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 65

That the Officer's Recommendation be adopted.

5. GENERAL BUSINESS

5.1 Anzac Day banners/flags

Committee's Recommendation: (Hawker/Glynn)

That a report be presented to Council outlining the feasibility of purchasing banners/flags for the 100 year Anzac Anniversary with a view for the banners/flags to be able to be displayed on each Anzac Day thereafter.

CARRIED

Council Meeting 6 May 2014 (Lake/Borg)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 65

That the Committee's Recommendation be adopted.

5.2 Electronic signs

Committee's Recommendation: (Lake/Brticevic)

That a report be presented outlining the feasibility and cost of purchasing and erecting electronic signs in the Campbelltown Local Government Area along major transport corridors, to promote Council and other community events.

CARRIED

Council Meeting 6 May 2014 (Lake/Borg)

That the Committee's Recommendation be adopted.

Council Resolution Minute Number 65

That the Committee's Recommendation be adopted.

Confidentiality Motion: (Borg/Dobson)

That the Committee in accordance with Section 10 of the *Local Government Act 1993*, move to exclude the public from the meeting during discussions on the items in the Confidential Agenda, due to the confidential nature of the business and the Committee's opinion that the public proceedings of the Committee would be prejudicial to the public interest.

CARRIED

19. CONFIDENTIAL ITEMS

19.1 Confidential Report Directors of Companies

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

There being no further business the meeting closed at 7.45pm.

P Lake
CHAIRPERSON
