

## **REPORTS FROM OFFICERS**

### **8. REPORT OF GENERAL MANAGER**

**No reports this round**

### **9. REPORT OF DIRECTOR BUSINESS SERVICES**

#### **9.1 Reports Requested**

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#### **Attachments**

Status list of reports requested (contained within this report)

#### **Report**

Attached for the information of Councillors is a status list of reports requested of Council as at 19 August 2014.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 16 September 2014 (Lound/Borg)**

That the Officer's Recommendation be adopted.

#### **Council Resolution Minute Number 173**

That the Officer's Recommendation be adopted.

# ATTACHMENT 1

## Reports Requested as at 19 August 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
14.2.12 RK 3494184	CCS20.1 - Report on the proposal to establish a Trust to facilitate future bequests and donations to the Campbelltown Arts Centre. <b>Comment:</b> A briefing was held on 19.11.13. Awaiting advice from Council's Solicitors. Further briefing to be arranged.	CS	November 2014
26.2.13 PH 3326065	CG8.2 - Report on the feasibility of renaming the Macquarie Fields Swimming Centre (when all works are complete) or other places of significance in honour of Kevin Wheatley VC or Ray Simpson VC. <b>Comment:</b> finalising information for report.	CS	November 2014
26.3.13 PL 3356012	CS6.4 - That a detailed report be presented outlining the quality and possible need for an upgrade on the current lighting (including current environmental lighting) of all sporting fields in the Campbelltown LGA and that the report include total costing. <b>Comment:</b> investigations still ongoing. Update reported item 6.6 of the Community Services Committee Meeting held 09.09.14.	CS	October 2014
16.7.13 MO 3483181	CS3.1 - Further report analysing the impact of the changes to the Arts Funding Program when information becomes available.	CS	November 2014
13.8.13 PH 3512590	CG8.1 - Report outlining feasibility of renaming Campbelltown showground. <b>Comment:</b> finalising information for report.	CS	October 2014
10.9.13 MO 3547252	CS6.1 - Report updating the status for the installation of No Smoking signage at sporting and public places where smoking is prohibited and also include other educational initiatives that Council could undertake. <b>Comment:</b> finalising information for report.	CS	November 2014
12.11.13 GB 3560252	CCS20.1 - Further report within 12 months reviewing progress and advising Council of further means of adapting to the new funding agreements for Aged and Disability funding.	CS	November 2014
10.12.13 WG 3650256	CS3.4 - Further report analysing the impact of the 'Arts and Cultural Policy' when information becomes available in 2014.	CS	November 2014
10.12.13 CM 3650066	CG8.1 - Report regarding the possibility of a naming rights sponsorship for Campbelltown Sports Stadium. <b>Comment:</b> Reported item 6.7 of the Community Services Committee Meeting held 09.09.14.	CS	

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
11.02.14 FB 3707460	NoM15.1 - That a report be presented to Council on the feasibility of providing library services across all areas of the local government area. <b>Comment:</b> waiting on final report from consultant.	CS	November 2014
11.02.14 MO 3714105	CCS20.1 - That a report be presented at the end of the 2014 season comparing the financial returns with the previous returns from 2013 regarding the Wests Tigers proposed hire fee.	CS	November 2014
11.03.14 GG 3747859	CG6.4 - That a report be presented outlining the feasibility of compiling short video clips to be loaded on Council's website to promote Council's outstanding recreational facilities. <b>Comment:</b> Reported item 1.1 of the Community Services Committee meeting held 09.09.14.	CS (CG)	
06.05.14 DL 3814234	CS6.1 - That a further report be presented to Council once successful projects for Round Two of the 2013-2014 Participation and Facility Grant Program have been announced by the Office of Communities - Sport and Recreation. <b>Comment:</b> To date, funding has not been announced.	CS	October 2014
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. <b>Comment:</b> finalising information for report.	CS	October 2014
1.7.14 PL 3896360	CG6.1 - Report on other options for managing Council's library fines.	CS	November 2014
1.7.14 DL 3857024	CS6.3 - Further report once successful projects have been announced for NSW Footy Facilities Fund Applications.	CS	October 2014
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields.	CS	November 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
16.10.12 PL 3197155	<p>CG8.4 - Report examining the feasibility of installing CCTV capabilities in the Campbelltown CBD, with installation locations to be determined in conjunction with Campbelltown Police. The report to also outline the costs associated with the installation, maintenance and monitoring of the system and detail any government grants available to assist in the installation of a CCTV system.</p> <p><b>Comment:</b> Council has been successful in obtaining a grant for the funding of CCTV in the Campbelltown/Ingleburn CBD areas. The grant will not be provided until the 2014-2015 financial year and the documentation is currently being prepared for lodgement. Funding successful and consultant engaged for the design and costs associated with the CCTV project.</p>	CW	November 2014
12.11.13 WG 3563387	<p>CW1.2 - Further report on the findings of the Expressions of Interest for footpath reconstruction in Queen St Campbelltown.</p>	CW	October 2014
06.05.14 PL 3815091	<p>CW5.2 - That a report be presented outlining the feasibility and cost of purchasing and erecting electronic signs in the Campbelltown Local Government Area along major transport corridors, to promote Council and other community events.</p> <p><b>Comment:</b> Awaiting further information from the Roads and Maritime Services.</p>	CW	October 2014
29.7.14 MO 3939937	<p>PE5.1 - Report regarding feasibility and costs benefits of replacing the existing lighting within the LGA with led lighting.</p>	CW	November 2014
29.7.14 PH 3934247	<p>CW1.3 -- Further update reports re Blackburn Road, Wedderburn and Wedderburn Road Bridge.</p>	CW	November 2014
19.08.14 FB 3961602	<p>CW1.4 - That a further report be presented to Council on the outcome of the public consultation of Shared Zones - Campbelltown and Ingleburn CBD.</p>	CW	October 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
26.2.13 PL 3326067	CCG21.2 - Report in regard to a Licence Agreement with the Town Hall Theatre Group Incorporated for the use of the Town Hall Theatre. <b>Comment:</b> Reported item 21.1 Confidential Corporate Governance Committee Meeting 9 September 2014.	BS	
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road.	BS	November 2014
10.9.13 PH 3547390	CG8.1 - Report investigating the feasibility of establishing a Civil Engineering Scholarship at UWS for students who reside in the Campbelltown LGA called the JE Hely Scholarship. <b>Comment:</b> Awaiting proposal from UWS.	BS	November 2014
15.10.13 CM 3586103	CG2.2 - Further report on alternatives for the conduct of the 2016 Local Government Election. <b>Comment:</b> Awaiting the appointment of Council's Manager Governance and Risk.	BS	October 2014
29.7.14 GG 3939939	PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE.	BS	December 2014
29.7.14 FB 3934178	CG1.3 - Further report following public exhibition of Draft Code of Meeting Practice.	BS	October 2014
29.7.14 PL 3934173	CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building.	BS	March 2015
29.7.14 PL 3934172	CG2.3 - Further report following receipt of submissions re processing Road and Walkway Closure Applications. <b>Comment:</b> A report will only be submitted should submissions be received.	BS	November 2014
19.08.14 PL 3961397	CG1.2 - that a further report be presented to Council at the conclusion of the exhibition period to consider any public submissions received and/or for final adoption of the Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors policy.	BS	November 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation.	PE (EP)	November 2014
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP. <b>Comment:</b> Currently reviewing the large amount of submissions received.	PE (EP)	December 2014
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings.	PE (DS)	October 2014
18.12.12 AM 3259490	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield.	PE (EP)	December 2014
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA.	PE (EP)	October 2014
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation. <b>Comment:</b> Trial to be completed mid December 2014 and reported thereafter.	PE (CS)	February 2015
11.03.14 GG 3747637	NofM15.1 - That a report be presented to Council in relation to authorised and unauthorised wrecking yards and dismantling of vehicles undercover which exist in the Campbelltown Local Government Area and include information regarding planning and compliance controls and any other associated matters relating to these types of activities. <b>Comment:</b> Reported item 4.2 of the Planning and Environment Committee meeting held 09.09.14.	PE (CS)	
06.05.14 TR 3814671	PE2.3 - that a report addressing the submissions received in response to the consultation process and the status of the "outstanding" acquisition authority matter be presented after the conclusion of the exhibition/consultation period.	PE (EP)	November 2014

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
03.06.14 SD 3859318	PE3.5 - 1. That Council further negotiate with the NSW Land and Housing Corporation to secure the Corporation's support to amend the draft Airs Bradbury Renewal Project Voluntary Planning Agreement and where necessary, the Concept Plan Approval to take account of the following items: - the inclusion of a package of on-ground works (based on an action plan agreed to by Council) including crossing treatments at major roads, tree planting and driver warning signage, to assist general koala movement across the Airs renewal area. - the retention of Baden Powell Reserve as public open space or at the least, to achieve a further significant reduction in the area of the Reserve to be developed for housing. 2. That the outcome of negotiations pursuant to Item No. 1 above be reported to Council for consideration. 3. That the matter of the preferred option for community facilities within the Voluntary Planning Agreement be discussed at a Councillor Briefing Session, to be held prior to the end of August 2014. 4. That an urgent meeting be arranged with the Premier of NSW, The Hon Mike Baird, the Member for Wollondilly, The Hon Jai Rowell, the Member for Campbelltown, Mr Bryan Doyle, the Mayor of Campbelltown City Council, Councillor Dobson and the General Manager to discuss the final part of the concept plan.	PE (DS)	October 2014
03.06.14 FB 3859174	CW5.1 - That a report be presented outlining the process for dealing with unauthorised commercial and residential signs which are posted on road and roundabout signs across the Local Government Area. <b>Comment:</b> Reported Item 4.3 of the Planning and Environment Committee 09/09/14.	PE (CS)	
1.7.14 TR 3866135	PE2.4 - Report following conclusion of public exhibition of No 194 Campbelltown Road Denham Court - Proposed Amendment to LEP 2002.	PE (EP)	April 2015
1.7.14 BT 3858912	PE 2.5 - Further report following the Trial Indian Myna Bird Action Program.	PE (EP)	April 2015
29.7.14 PL 3934241	CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line.	PE	November 2014

<b>*Date of Decision</b> <b>*Mover</b> <b>*DocSet</b>	<b>Item/Comments</b>	<b>Div.Resp</b>	<b>Comp Date</b>
19.08.14 TR 3961555	PE 4.2 - That an urgent report be presented to Council detailing upgrade requirements to reflect current Industry Standards and Best Practices in housing of animals and animal care including: <ul style="list-style-type: none"> <li>a) the construction of purpose built, building/buildings to house animals with separate dedicated animal exercise runs</li> <li>b) the best location to house the Facility within the Campbelltown Local Government Area</li> <li>c) the best Management Practices for the Facility and animal welfare/care.</li> </ul>	PE (CS)	November 2014
19.08.14 TR 3961552	PE 4.4 - that a further report be presented to Council for Council consider adoption of the draft policy and the associated fees referred to above in recommendation 1, together with details of any submissions received, at the conclusion of the public exhibition period of the draft Street Trading Policy.	PE	November 2014

## 9.2 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors August 2014

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### Attachments

Nil

### Report

On 19 February 2013, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
  - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
  - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
  - (iii) the attendance of councillors at conferences and seminars
  - (iv) the training of councillors and the provision of skill development for councillors
  - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
  - (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
  - (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time

- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses as at August 2014 were as follows:

### Expenses

1.	<b>Training Seminars and Conferences</b> Cost for August 2014.	\$9600
2.	<b>Staff</b> Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for August 2014.	\$4180
3.	<b>Stationery and Postage</b> Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for August 2014.	\$13
4.	<b>Periodicals</b> Cost of annual subscriptions. Cost for August 2014.	Nil
5.	<b>Meals</b> Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for August 2014.	\$4326
6.	<b>Refreshments</b> Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for August 2014.	\$1724
7.	<b>Insignia of Office</b> Replacement costs Mayoral robes, chain, badge and name plates. Cost for August 2014.	Nil
8.	<b>Travelling Expenses for Use of Private Vehicle</b> Reimbursement of travelling expenses on authorised Council business. Claims submitted for August 2014.	\$2017

### Provision of Facilities

1.	<b>Accommodation</b> Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for August 2014.	\$6340
2.	<b>Communication System</b> Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for August 2014 in accordance with Councillors Policy.	\$2076

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|----|---|--------|
| 3. | <b>Office Equipment</b><br>Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for August 2014.  | \$419  |
| 4. | <b>Council Vehicle</b><br>Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for August 2014. | Nil    |
| 5. | <b>Internet Facilities</b><br>Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for August 2014.   | \$1022 |
| 6. | <b>Care Expenses</b><br>Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for August 2014.                              | Nil    |

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for August 2014 amounted to \$31,717.

### **Officer's Recommendation**

That the information be noted.

### **Council Meeting 16 September 2014 (Hawker/Greiss)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 174**

That the Officer's Recommendation be adopted.

## 9.3 Financial Sustainability Update

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### Attachments

Nil

### Report

At the Corporate Governance Committee meeting held on Tuesday 9 September 2014 Councillors expressed concern regarding an article published on Monday 8 September 2014 in the Sydney Morning Herald (SMH) titled 'Council amalgamations back on the Agenda'. It should be highlighted that the SMH article was based on a report published by the NSW Treasury Corporation (TCorp) on work commissioned by the Local Government Independent Review Panel. TCorp undertook an assessment of the financial capacity and sustainability of all 152 Councils in NSW. Each Council received a report prepared by TCorp that provided an assessment of the two key areas:

- the financial capacity of the Council to undertake additional borrowings
- the financial performance of the Council in comparison to a range of similar councils and measured against prudent benchmarks

It should be highlighted that this report was based on data between 2009-2012 financial reporting years. This report and the SMH article does not take into consideration any of the initiatives implemented by Campbelltown City Council or any other council in NSW in addressing areas of improvement relating to financial sustainability and infrastructure funding since that time.

TCorp prepared a Financial Sustainability Rating (FSR) and Outlook for each council. Council was presented a report from the TCorp Assessment of the financial sustainability of the NSW Local Government Sector, published in April 2013. Campbelltown City Council's rating in terms of the FSR was considered to be moderate with an outlook rating of negative which takes into consideration the condition of assets.

Factors influencing a negative rating include underfunding of asset maintenance and large infrastructure backlogs. A negative outlook means that there is potential for deterioration in a Council's capability to meet its financial commitments in the short-term and resulting in a change of rating.

Further long term modelling resulted in Campbelltown City Council's projected outlook rating as documented in the SMH article as being 'weak'. This is documented in page 39 of the TCorp document and is based on the assumption that Council will continue not to address the criteria taken into account in assessing Council's long term financial sustainability.

## Short Term Financial Sustainability

Council has over a number of years implemented financial strategies to address short term financial sustainability. In 1993-1994 Council took the opportunity to restructure its debt portfolio given the change in financial markets and reducing interest rate margins. Since the appointment of the General Manager, Council has been presented a number of scenarios to strengthen Council's short term financial indicators. Council implemented a strategy to reduce borrowings and budget for an operational surplus of \$200,000 strengthening short term financial indicators and reducing Council's debt service ratio.

Council's external auditor Alan Morse and Co when presenting the results of the 2003 financial statements indicated to the current council that there was a need to continue to strengthen Council's short term financial indicator and cash flow. This reinforced the strategy that had already been implemented in providing for budget surpluses and reducing Council's debt service ratio.

In 2002, the then NSW Local Government Managers Australia (LGMA) developed the 'Sustainable Financial Health Check Manual' which incorporated a set of financial indicators along with industry benchmarks on what constitutes a healthy council. Council had already highlighted a number of issues in regards to the current status of the financial ratios and implemented a number of improvements in order to address Council's short term financial viability. These initiatives resulted in the strengthening of these ratios as indicated in table below:

Performance Indicators	2000	2013
Current ratio	1.92:1	3.03:1
Unrestricted current ratio	1:1	3.17:1
Debt Service ratio	23.04%	4.30%

## Innovation and Performance Sub Committee

The Innovation and Performance Sub Committee was formed in 2005 to consider reports and make recommendations to Council with respect to business improvement, innovations, and cost saving initiatives implemented. The Sub Committee oversees operational savings through improved efficiencies and technological advances, with more than \$9m worth of efficiencies being reported since its introduction to Council.

## Internal Audit

Council has also established an internal audit function and approves an annual audit program to ensure that appropriate standards of probity are maintained throughout the organisation and opportunities for financial waste and indiscretion are minimised. Council has also committed to an annual program of service reviews to identify opportunities for the refinement and/or enhancement of existing services and functions.

## Asset Management Plan

Council has over a number of years developed a rigorous Asset Management Plan that informs Council as to the current status of all Council's asset portfolio. In 2001 Council developed a strategy to capture and document all infrastructure assets that needed to be recorded and rated using Local Government indicators. This work provided a solid foundation for Council to develop ongoing modelling scenarios in being able to evaluate the amount that Council would need to allocate to maintain the whole asset portfolio at a satisfactory level.

The then Deputy Director of the Division of Local Government visited Council to review its Asset Management Strategy in dealing specifically with infrastructure assets. The Deputy Director of the Division complemented Council on its Asset Management Strategy and used Campbelltown City Council as a model to other Local Government authorities. This Asset Management Strategy and plan has formed a part of the current resourcing strategy associated with Integrated Planning and Reporting.

Council has been collecting and maintaining a register of all its infrastructure assets which as at 30 June 2013 was valued at \$1.8b. This information informs the Council's Asset Management Strategy, Asset Management Plan and the backlog and funding gap calculation within the Long Term Financial Plan. At that time Council had identified a substantial infrastructure backlog, currently valued at \$29.7m that if not addressed could increase to more than \$80m in 10 years. This backlog was the subject of the Special Rate Variation which is dealt with later in this report.

### **Loan Borrowing Portfolio**

As previously highlighted within this report, in 1993-1994 Council made a decision to restructure its loan portfolio. This decision was based on the opportunity to reduce Council's debt service ratio as well as reducing Council's interest rate exposure. The flattening of the debt service payments at that time provided greater flexibility in Council's budget to increase levels of service. The ongoing commitment by Council to reduce the amount of borrowing in each financial year has strengthened Council's debt service ratio and increased flexibility in Council's operational budget. This has now provided Council with the opportunity to increase borrowings under the Local Infrastructure Renewal Scheme (LIRS) which provides a source of funds at minimal interest rate exposure. Council will be borrowing \$10m in the current financial year to provide a significant impetus in addressing the renewal of Council's infrastructure assets.

### **Projects**

It should be highlighted that Council has continued during this period of strengthening short term sustainability to provide an improved level of community facilities. The savings associated with the restructuring of Council's loan portfolio were set aside and allocated to specific works for allocation to the Asset Management Reserve. A significant amount of these savings have been absorbed in Council's operating budget due to substantial increases in meeting a number of legislative requirements associated with employee costs and utilities. However Council maintains committed to allocating funds to the Asset Management Reserve and allocated \$12m to the establishment of the new Ingleburn Library and Community facility without the need to borrow any additional funds. Council has continued this program and has provided a renewed Campbelltown swimming centre now known as the Gordon Fetterplace Aquatic Centre and is currently refurbishing the Macquarie Fields Leisure Centre.

The State Government in 2011 announced an interest free loan for projects that would facilitate growth. Council applied and was successful for funding of \$5.7m to build the extension to Farrow Road enabling commuter's direct access to the Campbelltown railway station.

## Sustainability

Council has formed an internal committee to deal with sustainability initiatives in addressing the reduction of greenhouse emissions and reducing Council's exposure to the increasing cost of public utilities. Council has reported on a number of occasions the initiatives that have been funded through Waste and Sustainability Improvement Payment (WaSIP) Program which has now been redirected to addressing waste and recycling initiatives.

Council has implemented over \$3m of grant funding for the provision of sustainability initiatives resulting in a reduction of energy consumption. This funding enabled the provision of the following projects indicated below that Council has implemented through the WaSIP program:

- Solar pool heating at Gordon Fetterplace
- Solar pool heating at Eagle Vale Central
- Photovoltaic system at the Depot
- Air conditioning replacement and Building Management System upgrade
- Photovoltaic system at the Civic Centre
- Photovoltaic system at the Arts Centre

Project	Month of implementation	First Year Savings	
		Consumption (kWh)	Cost (\$)
Solar pool heating at Gordon Fetterplace	December 2010	NA	\$5,475
Solar pool heating at Eagle Vale Central	August 2011	6,386 ↑	\$24,280 ↓
Photovoltaic system at the Depot	June 2011	28,100 ↓	\$700 ↓
Air conditioning replacement and Building Management System upgrade	April 2012	499,284 ↓	\$62,849 ↓
Photovoltaic system at the Civic Centre	March 2013	132,328 ↓	\$9,774 ↓
Photovoltaic system at the Arts Centre	March 2013	212,798 ↓	\$21,328 ↓
		<b>866,214 ↓</b>	<b>\$113,220 ↓</b>

It is important that Council being one of the largest organisations within the Local Government Area should lead the way in promoting ongoing sustainability initiatives from an environmental, social and financial perspective.

## Cost Shifting

Council has been presented with a number of reports regarding the shifting of costs from other levels of government resulting from changes of legislation or the withdrawal of grant funding of programs that provide an ongoing benefit to the community where Council has made a decision to retain these valuable services to the community. A cost shifting survey is conducted by Local Government NSW each year with Council's last return resulting in over \$5.7m worth of cost shifting.

It is important for all levels of government to work collaboratively in providing services and amenity to the community. The intergovernmental relationship between Council and Housing NSW in the delivery of the renewal of the Minto housing estate has produced a triple bottom line result in terms of benefit to the community. It is pleasing that there has been significant social improvement with an exponential reduction in the crime statistics within the estate it is also pleasing that members of that community have a range of improved amenities and this has been a result of the collaboration between all levels of government.

### **Long Term Financial Sustainability**

Council has on many occasions considered briefings in regard to the long term sustainability of Council's financial position taking into consideration the backlog in infrastructure works and the lack of adequate funding to maintain Council's assets on an annual basis.

Council, in adopting the 2014-2015 Budget and Long Term Financial Plan as well as Council's delivery program, has made a decision that will secure council's long term financial sustainability over the next 10 year period. This decision will increase the level of annual infrastructure maintenance as well as addressing the infrastructure backlog through the various sources of income available to Council. There will continue to be challenges in relation to ongoing financial sustainability and delivering the range of services and facilities to meet community expectations as Council will continue to encounter significant growth.

In adopting the 2014-2015 budget Council has implemented a one-off permanent increase to rate income by 11% called a special rate variation (SRV). By increasing rates by 11%, rather than only adopting the annual increase set by IPART, an additional \$5.2m in revenue will be generated.

Council has also committed to apply for a \$10m subsidised loan under the State Government's LIRS as well as contributing \$1m annually from the asset replacement reserve. This will significantly decrease the funding gap for the upgrade, maintenance and renewal of our assets in 2014-2015 alone. The financial modelling of this scenario can be found in the Long Term Financial Plan.

The loan borrowings will be a direct injection into the roads and buildings infrastructure backlog. The additional repayments required to service the loan is proposed to be funded from the Special Rate Variation which promotes intergenerational equity (i.e. the cost of the asset is spread over those future generations who are receiving the benefit). Over the past several years, Council has taken advantage of the first two rounds of LIRS to obtain additional borrowings with a reduced interest rate to assist with addressing the infrastructure backlog outlined in the Asset Management Strategy.

This proposal will also require ongoing efficiency savings to ensure a balanced budget, with a strategic review of all Council services to ensure maximisation of resources commencing next financial year.

It should be highlighted that Council has continued to strengthen its short term indicators and has capacity to increase borrowings resulting in an increase in the debt service ratio. Council continues to improve its Integrated Planning and Reporting framework by developing a more rigorous Asset Management Plan and a more informed Long Term Financial Plan.

## Conclusion

The future financial sustainability of Council is dependent on its ability to adapt and respond to the challenges faced in the community including catering for the growth and demands of an emerging regional city, while addressing ageing infrastructure needs and demographic changes.

This proposal is not a short term fix - it's a 10 year plan for a sustainable city. It will enhance the city's long term sustainability and provide infrastructure at a satisfactory level which can cater for the growth and future demands expected of an emerging regional city.

It is disappointing that the SMH article is based on the TCorp report of April 2013 and does not take into consideration initiatives that have been placed by many councils in developing strategies to ensure the ongoing sustainability for their communities. The collaborative approach by this Council has continued to meet the financial challenges of a diverse multifaceted organisation.

Within the TCorp report to achieve a positive outlook (long term sustainability) the following factors contribute to a Council receiving a positive rating:

- successful Special Rate Variation applications which will likely improve councils operating result to the next FSR category  
**comment: Council has been successful in applying for a Special Rate Variation of 11% which has been implemented in the 2014-2015 financial year**
- a detailed program of maintenance and renewal works to reduce the infrastructure backlog  
**comment: as part of the Special Rate Variation Council has developed a Renew-Connect-Revitalise program that documents all works associated with the Special Rate Variation, additional borrowing and additional funds from the Asset Replacement Reserve**
- additional own sourced revenue in the short term which would improve Council's financial flexibility  
**comment: As part of the Asset Management Reserve Council has identified the need for future infrastructure funding to meet the demands of growth. Funds that are produced through the sale of Council assets will be placed in the reserve to embellish existing infrastructure and to meet with the demands of growth that will be encountered by the city. Council has also identified \$1m from the Asset Replacement Reserve to provide additional funding to compliment the Special Rate Variation and loan borrowings.**
- Proactive in seeking cost savings and efficiency programs in place.  
**comment: Council has identified ongoing savings through the Innovation and Performance Sub Committee which reports to Council on a 6 monthly basis. Council has also been presented with briefings regarding the implementation of sustainable initiatives throughout Council facilities within the Local Government Area. The initial funding for these sustainability initiatives was provided by the WaSIP funding and it is disappointing that the criteria for this funding has changed significantly and does not enable further environmental sustainable initiatives. Council has adopted to place savings from the implementation of sustainability initiatives into a reserve that will fund future works to reduce energy consumption.**

As highlighted in this report, Council has implemented strategies that over a number of years to address the financial capacity of the organisation while attempting to minimise the impact on the rate payer.

Council remains committed to making decisions that benefit our community and achieve Council's vision of providing a city of choice and opportunity in a natural environment.

### **Officer's Recommendation**

That Council respond to the issues within the Sydney Morning Herald article of Monday 8 September 2014 through the local media.

### **Council Meeting 16 September 2014 (Matheson/Borg)**

That the Officer's Recommendation be adopted.

### **Council Resolution Minute Number 175**

That the Officer's Recommendation be adopted.

## **9.4 Soldiers Memorial Park Ingleburn**

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### **Attachments**

Correspondence from the Federal Member for Werriwa regarding Soldiers Memorial Park Ingleburn (contained within this report)

### **Report**

Council has received correspondence from the Federal Member for Werriwa advising of the extension of the ANZAC Centenary Local Grants Program (ACLGP) funding to 30 September 2014.

The Werriwa ACLGP Committee have approached Council requesting permission to submit a submission for a 9 metre tapered white powder coated flagpole, plaque and Lone Pine seedling from Gallipoli to commemorate the fallen Veterans at the Soldiers Memorial Park on Memorial Avenue, Ingleburn.

Given the construction of the Memorial Rose Garden and the fencing of this area, this proposal would further embellish the memorial and is therefore recommended to Council to support this submission at no cost to Council.

It has been requested that Council respond to this request in a timely manner due to funding terminating on 30 September 2014.

### **Officer's Recommendation**

That Council provide support for the Werriwa ACLGP Committee to submit an application for funding to install a 9 metre tapered white powder coated flagpole, plaque and Lone Pine seedling at the Soldiers Memorial Park, Ingleburn.

### **Council Meeting 16 September 2014 (Borg/Kolkman)**

That the Officer's Recommendation be adopted.

### **Amendment (Greiss/Mead)**

1. That Council provide support for the Werriwa ACLGP Committee to submit an application for funding to install a 9 metre tapered white powder coated flagpole, plaque and Lone Pine seedling at the Soldiers Memorial Park, Ingleburn.
2. That in recognition of Council's belief in the principle of transparency and prudent decision making, a report be presented to this Council highlighting how this rose garden came about and detailing the events associated with the construction of the rose garden.

### **Council Resolution Minute Number 176**

That the above amendment be adopted.

## ATTACHMENT 1



# Laurie Ferguson MP



Federal Member for Werriwa

4<sup>th</sup> September 2014

SEP08'14 08:16:57 RCVD

Paul Tosi  
General Manager  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN 2560

Dear Mr Tosi

Soldiers Memorial Park Ingleburn

As you might be aware the Minister for Veterans' Affairs, Senator the Hon. Michael Ronaldson had announced an extension of the ANZAC Centenary Local Grants Program (ACLGP) funding to 30<sup>th</sup> September 2014.

Werriwa's ACLGP Committee wish to approach Council with a request to be able to submit a submission with the ACLGP for a 9m tapered white powder coated flagpole, plaque and Lone Pine seeding from Gallipoli to commemorative to the fallen Veterans' at the Memorial Soldiers Park on Memorial Ave, Ingleburn.

As the closing date is approaching us could you please respond to this request urgently?

Kind regards

A handwritten signature in black ink, appearing to read 'Vicki Meadows'.

Vicki Meadows  
On behalf of the  
Werriwa ACLGP Committee

## **10. REPORT OF DIRECTOR CITY WORKS**

### **10.1 City Works Activity Report**

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#### **Attachments**

Activity Report (contained within this report)

#### **Report**

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 16 September 2014 (Borg/Dobson)**

That the Officer's Recommendation be adopted.

#### **Council Resolution Minute Number 177**

That the Officer's Recommendation be adopted.

# ATTACHMENT 1

## GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jan to Mar 2013	Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr to June 2014	July 2014	Aug 2014	Sept 2014
Campbelltown	137	219	232	159	134	29	0	0	0
Ruse	169	3	21	86	57	0	0	31	13
Kentlyn	0	0	0	0	0	0	0	0	0
Airds	851	347	1230	1541	270	26	54	154	3
St Helens Park	0	12	60	0	0	0	0	0	0
Rosemeadow	45	16	37	120	111	8	0	42	0
Ambarvale	23	34	39	122	132	0	0	0	0
Woodbine	70	0	0	0	0	0	0	0	0
Claymore	12	59	22	171	0	37	0	0	0
Eschol Park	59	13	10	58	47	0	0	0	0
Kearns	0	0	0	0	0	0	0	0	0
Raby	116	0	0	65	0	0	0	0	0
St Andrews	22	0	49	143	0	62	0	0	0
Bow Bowling	0	0	0	0	0	0	0	0	0
Minto	766	309	176	832	110	97	0	156	0
Ingleburn	738	702	648	436	368	226	98	34	64
Macquarie Fields	253	215	213	530	243	130	28	76	83
Glenfield	397	498	310	215	251	73	83	7	0
Blair Athol	0	0	0	0	0	0	0	0	0
Bradbury	0	82	45	40	0	0	0	0	0
Total m <sup>2</sup>	3658	2510	3092	4518	1723	688	263	500	163

During the reporting period 6 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2013	Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr to June 2014	July 2014	Aug 2014	Sept 2014
26	22	11	15	13	18	5	5	6

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to Mar 2013	Apr to June 2013	July to Sept 2013	Oct to Dec 2013	Jan to Mar 2014	Apr to June 2014	July 2014	Aug 2014	Sept 2014
Area 1	1290	1830	1860	2366	1573	2343	1230	1107	964
Area 2	1254	2155	2064	1645	1169	1946	550	528	1150
Area 3	585	617	487	552	435	492	495	222	131
Area 4	1660	1836	2142	1199	887	2102	672	1050	646
Total	4789	6438	6553	5782	4044	6883	2947	2907	2891

**OPERATIONAL SERVICES SECTION (Reporting period 4 to 31 August 2014)**

**OPEN SPACE**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>	<b>Total</b>
Servicing of Parks and Reserves Sites	143	3	12	0	158
Road Verges – Sites	2	6	8	10	26
Community/Childcare Centre's - Sites	4	0	0	10	14
Servicing Laneways – Sites	29	32	80	0	141
Litter/Rubbish Pickup	163	46	1	2	212
Herbicide Spraying (hrs)	6	6	0	13	25
Mulching (cm <sup>3</sup> )	0	0	0	0	0
Garden Maintenance	0	1	13	8	22
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	204	90	0	294
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	3	4	0	0	7
Tractor Road Verge (Sites)	0	1	1	1	3
Tractor Servicing Parks and Reserves (Sites)	19	14	4	5	42
Cemetery	0	0	0	0	0
Fire Hazard Reduction	0	32	0	0	32
Road Crews Servicing Parks	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0

**HORTICULTURE**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>	<b>Total</b>
Servicing of Parks and Reserves Sites	31	33	27	25	116
Road Verges – Sites	18	14	20	95	147
Community/Childcare Centre's – Sites	6	2	5	6	19
Cemetery	0	6	0	0	6
Tractors Servicing Sporting Fields	2	3	5	5	15
Litter/Rubbish Pickups (hrs)	48	40	30	37	155
Herbicide Spraying (hrs)	18	15	21	26	80
Mulching – Quantity M <sup>3</sup>	80	160	240	120	600
Garden Maintenance – Sites	50	39	43	53	185
Garden Refurbishment – Sites	3	6	0	2	11
Top Dressing – Sites (tonne)	16	17	9	2	44
Aeration of Fields – Sites	0	8	6	2	16
Sharps Pickups – Quantity	0	0	0	0	0
Miscellaneous Requests (hrs)	15	18	25	28	86
Refilling of Sandpits	0	0	0	0	0
Plumbing	11	18	26	9	64
Fit Goal post sleeves	0	0	0	0	0
Cricket Wicket Maintenance	0	0	0	0	0

## HORTICULTURE ACTIVITIES

### Mulching Activities

Horticulture staff have been involved in spreading approximately 45 tonnes of mulch at Glenalvon House, Mawson Park, the Civic Centre and Blaxland Road service lanes.

### National Tree Day - Schools

Horticulture staff delivered 2400 assorted native seedlings to 48 schools within the city areas prior to the Schools Planting Day held on 25 July 2014.

### National Tree Day Planting Site

Twenty nine volunteers assisted Horticulture staff in the planting of approximately 1200 assorted native species within the planting area at Bow Bowling on 27 July 2014.

The volunteers concentrated on the planting of 1000 Cumberland Plain native seedlings while Council staff concentrated on the planting of the larger advanced native species.

Open Space staff spread approximately 80 cubic metres of mulch over the entire planting area during the first week of August.

### Ingleburn CBD - Refurbishment Planting

Horticulture staff replaced a number of shrubs within the landscaped median at the intersection of Oxford and Macquarie Roads that were creating a sight distance issue. The shrubs were replaced with a number of lower growing ornamental grasses.

### Raby Road Roundabout

Mulching of the roundabout garden situated at the intersection of Raby Road and Eagle Vale Drive was recently carried out. Approximately 15 cubic metres of mulch was spread over this area.

### Gilchrist Drive - Mulching

Horticulture staff have been involved in the spreading of approximately 30 cubic metres of mulch in the landscaped areas near the intersection of Menangle Road. This activity is current and ongoing.

### Braeside Reserve, Glen Alpine

A number of replacement plants are currently on order for refurbishment of the existing garden areas and a quote will shortly be received for the replacement of damaged kwik kerb edging.

### Landscape Refurbishing - Park Central

Six replacement street trees with a 200 litre container size are currently on order for replanting in Parkside Crescent. 1000 advanced native grasses are on order for refurbishment planting within the existing garden areas of Marsden Park.

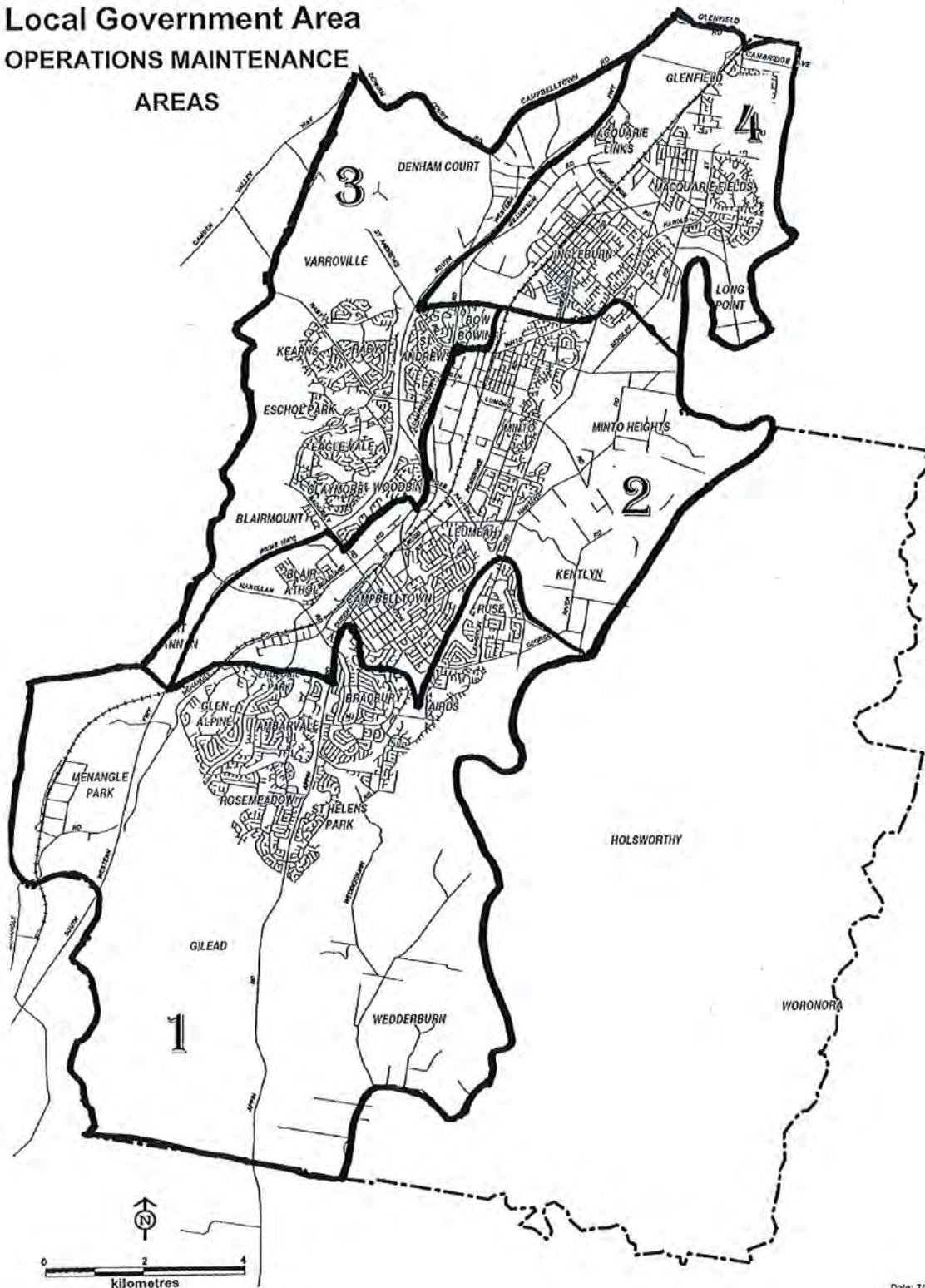
## COUNCIL TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	6	6	3	6	21
Council	46	29	18	50	143
Termites	0	2	1	0	3
Plumber - Sewer Chokes	0	0	0	0	0
N/A	10	1	2	0	13
HOLD	0	2	3	1	6
Total	62	40	27	57	186

## PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	26	16	10	20	72

**Campbelltown City Council  
Local Government Area  
OPERATIONS MAINTENANCE  
AREAS**



## ROADS AND DRAINAGE

### A. HEAVY PATCHING - Roads And Footpaths

This resource has been heavy patching for the month of August. 4 days were lost to rain. 10 tonnes of road base was used during this period on various road works.

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs (heavy patching) m <sup>2</sup>	313	244	275	212	1044
Road restorations m <sup>2</sup>	5	0	0	11	16
AC Base Course Total (tonne)	47	38	28	37	150

### B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (number)	281	392	174	179	1026
Edge breaks (LM)	46	0	8	0	54
Restorations m <sup>2</sup>	0	0	0	0	0
Car parks pot holes	9	0	0	20	29
Trip Hazard Footpaths	10	0	8	0	18
Total	346	392	190	199	1127

### C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	21	5	5	53	84
Telstra Inspections	2	4	6	1	13
Sydney Water inspections	10	2	4	6	22
Integral inspections	0	0	0	0	0
Gas Inspections	4	1	2	4	11
Customer requests	5	1	2	2	10

### D. COMMUNITY RESPONSE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash racks	2	0	1	1	4
Pits cleaned by hand or suction	88	159	442	66	755
Tail out drains/headwalls	29	7	1	1	38
Removal of waste matter (cubic)	27	28	0	3	58
Flushing of stormwater lines(linear)	1092	1712	0	680	3484
Underpass (drainage) cleaning	0	1	0	0	1
Trip hazards/footpath hazards	1	6	1	3	11
Dead animals removed	9	14	4	19	46
Parra webbing drainage	2	1	1	0	4
Sign retrievals and straightening	0	3	1	4	8
Syringes	18	115	2	10	145
Deliver and set up at venues	0	0	0	4	4
Paver repairs m <sup>2</sup>	0	0	0	0	0
Oil/ Paint Spill/Debris on Road	7	3	12	4	26
Median Cleaning/Poisoning	638	20	26	167	851
Guide Posts	47	0	0	0	47
Total	1960	2069	491	962	5482

**E. STREET ACCESSORIES - Sign Manufacturer**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory	1	11	0	7	19
Street signs	13	9	5	7	34
Community signs	0	29	0	0	29
Ordinance signs	2	7	0	1	10
Various council signs	0	5	0	0	5
Warning signs	1	0	3	3	7
Council special events	0	18	0	0	18
Directional	0	2	0	3	5
Banners	0	2	3	0	5
Various Stickers	0	352	0	0	352
Total	17	435	11	21	484

**Sign Erection**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Works orders (traffic)	1	2	1	1	5
Bollards replacement and repair	13	15	12	9	49
Street signs	18	23	25	8	74
Community signs	14	12	0	0	26
Ordinance	73	38	4	20	135
Regulatory	75	88	35	41	239
Graffiti Removal m <sup>2</sup>	8	9	2	4	23
Warning Signs	23	24	15	17	79
Install various banners	1	1	2	0	4
Line Marking/Car Park m <sup>2</sup>	20	0	20	0	40
Directional	5	7	4	3	19
Total	231	219	120	103	693

**F. FOOTPATH RECONSTRUCTION PROGRAM 2014 – 2015**

Stage 1 – Works order issued.

**G. NEW FOOTPATH CONSTRUCTION PROGRAM 2014- 2015**

Pending.

**H. KERB AND GUTTER ROAD RELATED 2014 – 2015**

Stage 1 - 79% complete

Stage 2 - 72% complete

**I. ROADS PROGRAM 2014 – 2015**

Micro Surfacing (5B) – Works order issued

Heavy Patching (6C) – Works order issued

Spray Seal (3A) – Works order issued

Spray Seal (3B) – Works order issued

Stabilisation Program (B) – Works order issued

Mill / Fill Program (6A, B, C, 7A) – 32%complete

## J. OPERATIONS MINOR WORKS

### Car Park Restoration - Gunners Soccer Club

25% complete.

### Koshigaya Park - Gift Project

40% complete.

## K. CAPITAL WORKS

### Parkside Crescent - Car Park and Road Widening

Stage 5 – 98% complete.

### Redfern Creek Weed - Removal and Bank Stabilisation

Stage 1 - 100% complete.

Stage 2 – 100% complete.

### Heritage Park - Improvements and landscaping

15% complete.

### Eagle Vale Drive Road - Widening and Round about

30% complete.

### Smith's Creek- Formalisation

45% complete.

## PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

## WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9530.01	Water Cart	Water pump damaged	CCC Workshop and Supplier	56hrs
9952.01	Howard Slasher	Spindle and blade carrier	CCC Workshop and Supplier	64hrs
9726.01	Tipper truck	Brake reline and exhaust	CCC Workshop and Supplier	38hrs

The following is a breakdown of the work performed since the last report **4 August 2014 – 31 August 2014**.

<b>9530</b>	The water cart had a damaged water pump. Parts had to be sourced from interstate causing significant downtime. Parts have arrived and have been fitted. The water cart is back in service.
<b>9952</b>	The Howard slasher had a leaking spindle, worn out blades and carrier bar. Parts were sourced interstate, fitted and item returned to service.
<b>9726</b>	A full brake reline and exhaust repair was identified on the tipper truck during its scheduled service and inspection. Repairs have been carried out and truck is back in service.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	<b>60</b>
Services carried out	<b>22</b>
Repairs to trucks	<b>104</b>
Repairs to heavy plant	<b>20</b>
Repairs to trailers	<b>22</b>
Tractors/implements	<b>35</b>
SES repairs	<b>3</b>
RFS repairs	<b>8</b>
Small plant repairs	<b>63</b>
Repair to cars	<b>19</b>
Repairs to mowers	<b>34</b>
Repairs to sweepers	<b>9</b>
Pathway requests (completed)	<b>16</b>

Of the reported repairs above 38 were out in the field.

Workshops Solar panels have currently added **42,855 kWh** back to the grid.

The Workshop has also carried out the following duties:

- RFS annual scheduled servicing commencing this week
- Manufacture and repair of gates, locks and lock boxes within Campbelltown
- Manufacture and install various pit frames and covers within Campbelltown
- Fabrication and installation of access steps and handrails to trailers

## HAZARD REDUCTION PROGRAM

### Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

### Mechanical Works

28 hazard reduction slashing sites were completed in the reporting period, totalling an area of 14.28 hectares with over 673 assets protected.

### Bush Fire Risk Mitigation and Resilience Grant Funding

The Bush Fire Risk Mitigation and Resilience grant fund (previously Fire Mitigation Works Fund) is offered to assist land owners undertake bush fire risk mitigation works and community resilience projects, including hazard reduction works, strategic breaks and fire trails.

An application for grant funds to assist Council in meeting its obligations under the Macarthur Bush Fire Risk Management Plan was successful. The non-co-contribution grant funds totalling \$63,900 has been allocated to Council for bush fire hazard reduction works and fire trail maintenance within Council managed lands.

### Facilities Support Services

Customer Requests	
Sporting Clubs with overdue keys	22 clubs with 128 keys outstanding
Key access renewals, issues, alarm codes and access	570
Request for access to Council Reserves	6

## ASSETS AND SUPPLY SERVICES

### Procurement and Contract Management Services

#### Tenders/Quotes/Expressions of Interest and Agreements:

##### Currently being prepared:

T14/02 Collection and Transport of Waste Water

T14/13 Synthetic Turf Lynwood Park

T14/23 Construction of St Helens Park Skate Park

Q14/24 Supply and Install Playground Equipment (Quotations sought through Local Government Procurement Panel Contract)

Q14/32 Greg Percival Library Photovoltaic System

Q14/33 Graffiti Removal

Q14/36 MCOP Reloadable Prepaid Debit Card Solution

Q14/37 Storage Area Network Maintenance and Support

Q14/38 Environmental Monitoring Lynwood Road

EOI14/03 3D Modelling

EOI14/05 Queen Street Footpath Reconstruction

**Currently Advertised**

T14/17 Glazing Services

T14/20 Road Signs and Equipment

T14/14 Electrical and Data Cabling Services

T14/15 Plumbing Services

Q14/30 Repair Corrugated Steel Culverts

**Currently Under Evaluation**

Q14/14 Supply and Delivery of Sweeper (Quotations sought through Local Government Procurement Panel Contract)

Q14/15 Supply and Deliver Truck (Waste) (Quotations sought through Local Government Procurement Panel Contract)

Q14/19 Alarm Monitoring

Q14/23 Horticultural Pest and Weed Spraying

Q14/24 Swimming Apparel and Accessories

Q14/25 Concept Plans for Proposed Bridge at Wedderburn

Q14/29 Cisco Maintenance

Q14/35 Playground Equipment – Ambarvale Cottage (Quotations sought through Local Government Procurement Panel Contract)

T14/10 Smash Repairs

T14/12 Cleaning of Public Toilets, Park Toilets and Sporting Ground Amenities

T14/16 Metal Fabrication

T14/18 Kiosk Supplies

T14/19 Bush Regeneration and Bush Fire Mitigation

T14/22 Toilet and Shower Partitions

## **ASSET MANAGEMENT**

### **Car Parks**

- 2014–2015 Car Park Inspections is 10% completed.

### **Bridge and Culvert**

- The detailed design of the expansion joint for Henderson Bridge, Ingleburn is 20% completed.

### **Kerb and Gutter**

- Kerb and gutter Stage 3, 2014-2015 program (non-road work related) has been sent out for the quotation.

### **Stormwater**

- 1001 pits, 19 pipes and 17 headwalls at Macquarie Fields have been inspected and updated in Council's Asset Management System.
- 18 pits, 19 pipes have been inspected and created new assets at Macquarie Fields and entered into Council's Asset Management System and MapInfo.
- Channel maintenance work is 66% completed.

### **Footpath Reconstruction**

- Footpaths were re-inspected with condition, defects and actions updated in Council's Asset Management System, including Waminda Avenue and Valley Road - Campbelltown.
- Footpath Reconstruction Program – Stage 1 has been delayed due to weather and will commence 18th September, 2014.
- Footpath Reconstruction Program – Stage 2 and Stage 3 have been marked out and has been sent for quotations.

### **Parks and Public Spaces**

- Inspections have been carried out at Midlothian Reserve with all condition and actions updated in Council's Asset Management System.
- New PVC coated chain wire fence has been installed at Bradbury Oval cricket practice nets has now been completed.
- New Synthetic Grass has been ordered for Bradbury Oval (Park) cricket practice nets with works have commenced.
- Replacement of 75 metres of chain wire fencing for Woodlands Baseball Complex has been completed.
- New (replacement) BBQ elements and control gear to be installed at Koshigaya Park, completed.

### **Building Inspections**

- Building inspections have been carried out at Civic Hall, Staff Training Centre, and East Campbelltown Community Hall.

### **Playground Equipment**

- Playground repairs have been carried out at Koshigaya Park.
- Playground Program for 2014-2015 awaiting risk assessment for shade covering. Updated meeting was held 9/9/2014
- Playground Equipment throughout LGA has been inspected by Kico Inspection & Testing Services.

### **Internal Assets– Electrical Testing and Tagging**

- Electrical equipment has been tested and tagged at the Animal Care Facility, Campbelltown Family Day Care Centre, and Wombat Willows Early Learning Centre with all items updated into Council's Asset Management system.

### **Asset Management System, Grants and Reports**

- Building Inspection and Asset Management System setup for Wollondilly Shire Council is progressing and is 94% completed.
- Fuel efficiency report for August 2014 has been sent.
- Testing of Conquest III upgrade (version 3.03) and Conquest 2.59 is in progress.
- Fair valuation for all infrastructure assets have been completed and audited.

## **BUILDING MAINTENANCE/CONSTRUCTION PROGRAM**

### **Building Program Maintenance and Renew Connect Revitalise Program (RCR)**

- Plans have been drafted to refurbish Glenfield Community Hall kitchen area, toilets and hall surface. Works are due to commence in October.
- Plans have also been drafted to install a new kitchen at Woodbine NHC. A request for quotations have been sent out to the panel for consideration.
- Campbelltown sports stadium west grand stand toilet (stage 1) refurbishment has commenced. Works include, demolition of existing toilets, retiling, new toilet partitions, toilets and basins.
- Internal painting works at Waratah Early Learning centre are now complete. Works were conducted over a series of weekends.
- Programmed works to re-vinyl and paint the hall at Minto Community Centre are now complete. Works were conducted during normal business hours.
- Hazlet oval timber posts and grill painting works are now complete.

## **Projects**

**Macquarie Fields Indoor Sporting Complex** - roof replacement at rear is now complete. Works were carried out over a week day period with minimal disruption to the centre's operation. Demolition works to both male and female toilets have commenced. Works are continuing in accordance with the schedule.

Harlequins change room refurbishment works have commenced. The works will take approximately 8 weeks to complete.

**Waminda Oval** - Construction of the canteen and toilets has commenced as part of the RCR program. At present, a structural retaining wall and slab have been poured which interconnect to the existing new amenities building. Works have been delayed due to inclement weather.

## **Reactive Maintenance Requests**

311 building maintenance requests were received and actioned during the month of August 2014.

## **11. REPORT OF DIRECTOR COMMUNITY SERVICES**

**No reports this round**

## **12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT**

### **12.1 Airds Bradbury Renewal Project**

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#### **Attachments**

Letter from The Hon. Pru Goward MP (contained within this report)

#### **Report**

Council at its meeting of 3 June 2014 resolved:

1. That Council further negotiate with the NSW Land and Housing Corporation to secure the Corporation's support to amend the draft Airds Bradbury Renewal Project Voluntary Planning Agreement and where necessary, the Concept Plan Approval to take account of the following items:
  - the inclusion of a package of on-ground works (based on an action plan agreed to by Council) including crossing treatments at major roads, tree planting and driver warning signage, to assist general koala movement across the Airds renewal area.
  - the retention of Baden Powell Reserve as public open space or at the least, to achieve a further significant reduction in the area of the Reserve to be developed for housing.
2. That the outcome of negotiations pursuant to Item No. 1 above be reported to Council for consideration.
3. That the matter of the preferred option for community facilities within the Voluntary Planning Agreement be discussed at a Councillor Briefing Session, to be held prior to the end of August 2014.
4. That an urgent meeting be arranged with the Premier of NSW, The Hon Mike Baird, the Member for Wollondilly, The Hon Jai Rowell, the Member for Campbelltown, Mr Bryan Doyle, the Mayor of Campbelltown City Council, Councillor Dobson and the General Manager to discuss the final part of the concept plan.

The necessary discussions and negotiations have been held with regard to all items and a report has been delayed awaiting the outcome of resolution number 4.

Following Councils resolution contact was made with the Premiers office seeking a meeting within the terms of resolution number 4. The Premiers office advised due to a large number of commitments the Premier had referred the matter to the Minister for Planning, The Hon. Pru Goward MP for Councils requested meeting to occur. Subsequently the Ministers office advised that such a meeting would be held with Ministerial staff and a report presented to the Minister for consideration.

On 8 August 2014 His Worship the Mayor, Councillor Clinton Mead, Councillor Sue Dobson and General Manager, Mr Paul Tosi attended a meeting at the Minister for Planning's office which was attended by representatives of UrbanGrowth, the Department of Planning, Member for Campbelltown, Mr Bryan Doyle and Ministerial staff. At that meeting Councillor Sue Dobson was able to raise a number of issues of concern relating to the Airs Bradbury Renewal Masterplan. The meeting concluded on the basis that a report would be provided to the Minister and subsequently, correspondence would be forwarded to Council with a final decision on the submissions that had been made.

On 11 September 2014 a letter from Minister Goward was received by Council and is attached to this report for the information of Councillors. The Minister has acknowledged Council's original support of the program in 2012 and the subsequent approval by the previous Minister for Planning in August 2012.

The Minister concludes that at this stage there will be no further involvement from the Minister's office and suggests that Council and UrbanGrowth continue working together to progress this important Renewal Project.

Based on this correspondence it is now intended that a report will be submitted to the next round of Council meetings. This report will address the items raised in Council's resolution of 3 June 2014 with regard to the Voluntary Planning Agreement, Baden Powell Reserve and the preferred option for community facilities. The report will also take into account the advice received from the Minister for Planning and Minister for Women, The Hon. Pru Goward dated 11 September 2014.

### **Officer's Recommendation**

That the information be noted.

### **Council Meeting 16 September 2014**

Having declared an interest in regard to Items 12.1 and 15.1, Councillors Dobson and Hawker left the Chamber and did not take part in debate nor vote on these items.

Item 15.1 was brought forward and dealt with in conjunction with this item.

### **Council Meeting 16 September 2014 (Chanthivong/Borg)**

1. That the information be noted.
2. That Council acknowledges the outstanding success of the Minto One Urban Renewal Project and commends successive NSW Governments in their collaboration with Council in delivering this project for our community.
3. That in recognition of the great success of Minto One, Council reaffirms its strong support and commitment to the Airs - Bradbury Renewal project and requests an urgent report be presented to Council to finalise the Voluntary Planning Agreement and statutory land transfer arrangements, as a matter of the highest priority.
4. That Council write to the Premier of NSW, Minister for Community Services and Minister for Planning and Environment strongly urging to immediately commence the construction of the Airs - Bradbury Renewal Project and repeat the great successes achieved at Minto One.

**Amendment: (Greiss/Mead)**

That an urgent report be submitted to the next round of Council meetings addressing the items raised in Council's resolution of 3 June 2014 with regard to the Voluntary Planning Agreement, Baden Powell Reserve and the preferred option for community facilities taking in to account the advice from the Minister for Planning The Hon. Pru Goward.

**LOST****Council Resolution Minute Number 179**

1. That the information be noted.
2. That Council acknowledges the outstanding success of the Minto One Urban Renewal Project and commends successive NSW Governments in their collaboration with Council in delivering this project for our community.
3. That in recognition of the great success of Minto One, Council reaffirms its strong support and commitment to the Airds - Bradbury Renewal project and requests an urgent report be presented to Council to finalise the Voluntary Planning Agreement and statutory land transfer arrangements, as a matter of the highest priority.
4. That Council write to the Premier of NSW, Minister for Community Services and Minister for Planning and Environment strongly urging to immediately commence the construction of the Airds - Bradbury Renewal Project and repeat the great successes achieved at Minto One.

# ATTACHMENT 1



**The Hon. Pru Goward MP**  
Minister for Planning  
Minister for Women

Mr Paul Tosi  
General Manager  
Campbelltown City Council  
PO Box 57  
Campbelltown NSW 2560

SEP 11 11:00 AM NSW

Dear Mr Tosi

I understand that following a request in July, you, Councillor Clinton Mead (Mayor of Campbelltown) and Councillor Sue Dobson met with members of my staff, Bryan Doyle MP, Member for Campbelltown, and representatives of the Department of Planning and Environment and UrbanGrowth NSW on 8 August 2014 to raise concerns about the Airds Bradbury Concept Plan.

I am advised that the Concept Plan was supported by Campbelltown City Council in June 2012 and subsequently approved by the previous Minister for Planning under Part 3A in August 2012.

I am further advised that Council has since approved development applications for stages 1 and 2, following a merit-based assessment, and that works by UrbanGrowth NSW have commenced.

As Council will continue to be the relevant consent authority for future stages of the Airds Bradbury development, at this stage I see no need for further involvement for my office.

I anticipate that Council and UrbanGrowth NSW will continue to work together in progressing this important renewal project.

If you have any further questions, I invite you to contact Richard Wood, General Manager Development on 9841 8657 or email [rwood@urbangrowth.nsw.gov.au](mailto:rwood@urbangrowth.nsw.gov.au).

Yours sincerely

  
**Pru Goward MP**  
Minister for Planning  
Minister for Women