

Reports of the City Works Committee Meeting held at 7.30pm on Tuesday, 8 September 2015.

APOLOGIES

ACKNOWLEDGEMENT OF LAND

DECLARATIONS OF INTEREST

Pecuniary Interests

Non Pecuniary – Significant Interests

Non Pecuniary – Less than Significant Interests

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Minutes of the City Works Committee held on 8 September 2015

Present His Worship the Mayor, Councillor P Lake
Councillor S Dobson (Chairperson)
Councillor F Borg
Councillor G Brticevic
Councillor W Glynn
Councillor P Hawker
Councillor C Mead
Director Business Services - Mr M Sewell
Acting Director Community Services - Mrs J Uluibau
Director City Works - Mr W Rylands
Manager Compliance Services - Mr P Curley
Manager Executive Services - Mr N Smolonogov
Manager Healthy Lifestyles - Mr M Berriman
Manager Human Resources - Mr B Clarence
Manager Library Services - Mr G White
Manager Operational Services - Mr A Davies
Acting Manager Customer Service - Mrs M James
Policy and Governance Coordinator - Ms J Warner
Executive Assistant - Mrs D Taylor

Apology (Glynn/Brticevic)

That the apology from Councillor Chanthivong be received and accepted.

CARRIED

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Councillor Dobson.

DECLARATIONS OF INTEREST

Declarations of Interest were made in respect of the following items:

Pecuniary Interests - nil

Non Pecuniary – Significant Interests - nil

Non Pecuniary – Less than Significant Interests - nil

Councillor Brticevic - Item 1.2 - Draft Crime Prevention Plan 2015-2018 - Councillor Brticevic advised that he is an employee of the NSW Police Force.

Councillor Brticevic - Item 4.1 - Closed Circuit Television - New Policy - Councillor Brticevic advised that he is an employee of the NSW Police Force.

Other Disclosures - nil

1. TECHNICAL SERVICES

1.1 Traffic Committee

Reporting Officer

Manager Technical Services

Attachments

1. Minutes of the Local Traffic Committee Meeting of 13 August 2015 (contained within this report)
2. Minutes of the Campbelltown Traffic Committee Meeting of 13 August 2015 (contained within this report)

Purpose

To seek Council's endorsement of the recommendations arising from the Local Traffic Committee and Campbelltown Traffic Committee meeting held on 13 August 2015.

Report

RECOMMENDATIONS OF THE LOCAL TRAFFIC COMMITTEE ON 13 AUGUST 2015

Reports Listed for Consideration

LTC 15/22 Airds Bradbury Urban Renewal Stage 1A - Signs and line markings

That Council approve the signs and line markings for Airds Bradbury Urban Renewal Development Stage 1A as detailed in the Urban Growth Plan, LC50392/3/ST1A-CCC-J, Amendment K, dated 3 July 2015.

LTC 15/23 Airds Bradbury Urban Renewal - Signs and line marking Stage 2

1. That the treatment at the intersection of Riverside Drive and Wheatley Drive as shown in the Urban Growth Plan LC50392/3/ST2 LM-"C", Amendment C, dated 21 July 2015 be approved.
2. That the cost of all works, including the relocation of the bus stop/shelter on Riverside Drive be borne by the developer.

LTC 15/24 Willowdale, East Leppington - Signs and line markings Plan, Precinct 8

1. That the developer resubmit the design for the intersection of Road 049, 050 and 052 along with median island details and details of refuge island on Road 053 and Road 052.
-

2. That Council approve the balance of signs and line markings for Willowdale, East Leppington Precinct 8 (Plan No 6003190-CC8-1-1450, 1451, 1452, 1453).

LTC 15/25 Atlantic Boulevarde and Rolla Road, Glenfield - Signs and line markings

That Council approve signs and line marking plans for Atlantic Boulevarde and Rolla Road (Amended Plan No. 10211(E)E4).

General Business

LTC 15/26 Queen Street, Campbelltown - Building Works

That the information be noted.

LTC 15/27 Kellerman Drive, St Helens Park - Line Markings adjacent to St Helens Park Public School

That Council review the condition of the line marking on Kellerman Drive near the school crossing at St Helens Park Public School.

LTC 15/28 Kangaroo March - 10 October 2015 in Campbelltown

That the information be noted.

RECOMMENDATIONS OF THE CAMPBELLTOWN TRAFFIC COMMITTEE ON 13 AUGUST 2015

CTC 15/18 Cary Grove and Saggart Field Road, Minto: B-Double route application

1. That an onsite trial be undertaken with a 26m B-Double at Cary Grove and Saggart Field Road, Minto with the assistance of the NSW Police.
2. A report with the results of the trial be presented back to the Traffic Committee.

General Business

CTC 15/19 Macarthur Square, Kellicar Road - Temporary Bus Stop

That the RMS representative follows up the Busabout request for an exemption for buses to use the left turn only restriction lane on Kellicar Road (westbound) at Bolger Street traffic signals and reports back to the Traffic Committee on the outcome.

CTC 15/20 M31 Off Ramp onto Narellan Road

That a letter be forwarded to RMS, Infrastructure Development Section, requesting the traffic safety issues at the Narellan Road exit lane from the M31 (southbound) be further investigated and improved.

Officer's Recommendation

That the recommendations of the Local Traffic Committee and Campbelltown Traffic Committee as detailed in the Minutes of the Meeting held on 13 August 2015 be adopted.

Committee's Recommendation: (Borg/Mead)

That the Officer's Recommendation be adopted.

CARRIED

Council meeting 15 September 2015 (Dobson/Glynn)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 171

That the Officer's Recommendation be adopted.

ATTACHMENT 1



LOCAL TRAFFIC COMMITTEE MINUTES

13 August 2015

LOCAL TRAFFIC COMMITTEE

Traffic matters related to the functions delegated to councils under the *Transport Administration Act 1988*.



Minutes Summary

ITEM TITLE

LOCAL TRAFFIC COMMITTEE MINUTES

1. ATTENDANCE
2. APOLOGIES
3. CONFIRMATION OF MINUTES
4. BUSINESS ARISING FROM MINUTES
5. REPORTS LISTED FOR CONSIDERATION

LTC 15/22 Airds Bradbury Urban Renewal Stage 1A- Signs and line markings

LTC 15/23 Airds Bradbury Urban Renewal: Signs and line marking Stage 2

LTC 15/24 Willowdale, East Leppington - Signs and Line Markings Plan, Precinct 8

LTC 15/25 Atlantic Boulevarde and Rolla Road, Glenfield - Signs and line markings

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

LTC 15/26 Queen Street, Campbelltown - Building Works

LTC 15/27 Kellerman Drive, St Helens Park - Line Markings adjacent to St Helens Park Public School

LTC 15/28 Fencing on Hurley Street - Campbelltown Railway Station Bus Interchange

LTC 15/29 Kangaroo March -10 October 2015 in Campbelltown

8. DEFERRED ITEMS

No reports this round

LOCAL TRAFFIC COMMITTEE MINUTES

Traffic matters related to the functions delegated to Councils under the *Transport Administration Act 1988*.

Minutes of the Local Traffic Committee held on 13 August 2015

1. ATTENDANCE

Campbelltown City Council

Coordinator Traffic and Road Design - Mr A Arora (Chairperson)
Team Leader Traffic Investigation - Mr F Sirc
Project Design Engineer - Ms S Nepal
Administrative Assistant - Mrs S Lambert

Roads and Maritime Services

Ms K Russell

Police Representatives

Senior Sergeant M Grace
Sergeant M Cotton

Bus Companies

Busabout - Mr S Burridge

Representatives of Local Members of Parliament

Nil

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson , Coordinator Traffic and Road Design.

2. APOLOGIES

Councillor G Greiss
Manager Technical Services - Mr K Lynch
Interline - Mr J Oliveri
Representative of Local Member - Mr R James

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 16 July 2015 were recommended to the City Works Committee on 11 August 2015 and adopted by Council on 18 August 2015.

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

LTC 15/22 Airds Bradbury Urban Renewal Stage 1A- Signs and line markings

Previous Report: Nil
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

1. Locality map showing Airds Bradbury Urban Renewal Development
2. Line marking and signage plan (Urban Growth Plan, LC50392/3/ST1A-CCC-J, Amendment K, dated 3 July 2015).

Background (13/8/2015)

Council has received signs and line markings plan for Airds Bradbury Renewal Stage 1A Development, which is being presented to the Committee for endorsement. These plans are for the intersections of Georges River Road, Bellinger Road and Road No. 51 and Road No 5, Road No 2 and Road No 51.

Council Officers have reviewed the submitted plans and noted the key features as follows;

1. All four legged intersections are controlled by 'Give Way' signs and holding lines.
2. The intersection of Georges River Road, Bellinger Road and Road No. 51 is controlled by 'Stop' sign.
3. Painted central median is provided in Georges River Road east of Bellinger Road.
4. The slip lane from Georges River Road onto Bellinger Road is controlled by 'Give Way' sign and holding line.
5. 'No Stopping' signs are provided at the road narrowing points.
6. Existing refuge islands on Bellinger Road and Georges River Road are retained with modified edge lines and chevrons.
7. The angle bend in Road No. 2 is provided with 'No Stopping' yellow line (C3).
8. Advanced warning signs for refuge islands are provided on all the approaches.

It is recommended that the attached signs and line markings plan for Airds Bradbury Stage 1A be approved.

Officer's Recommendation

That Council approve the signs and line markings for Airds Bradbury Urban Renewal Development Stage 1A as detailed in the Urban Growth Plan, LC50392/3/ST1A-CCC-J, Amendment K, dated 3 July 2015.

Discussion (13/8/2015)

The Committee discussed the matter and supported the recommendation as presented.

Recommendation of Local Traffic Committee

That Council approve the signs and line markings for Airds Bradbury Urban Renewal Development Stage 1A as detailed in the Urban Growth Plan, LC50392/3/ST1A-CCC-J, Amendment K, dated 3 July 2015.

LTC 15/23 Airds Bradbury Urban Renewal: Signs and line marking Stage 2

Previous Report LTC 15/20
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

1. Locality Site Plan showing location of Stage 2 Airds Bradbury
2. Extract proposed bus route Airds Bradbury Urban Renewal AECOM Study
- 3-6. Line marking and Signage Plans - Stage 2 (Urban Growth Plan LC50392/3/ST2 LM-"C", Amendment C, dated 21 July 2015)

Background (13/8/2015)

A report was presented to the Traffic Committee on 16 July 2015 for signs and line markings for Airds Bradbury Urban Renewal Stage 2.

The suggested signs and line markings were approved by the Traffic Committee. However, the Committee had concerns regarding the treatment at the intersection of Riverside Drive and Wheatley Drive. It was recommended by the Committee not to approve the intersection treatment because of the on road cycleway and the location of the bus stop/shelter.

The Developer was advised of the Committee's recommendations. The Developer has prepared solutions to resolve the concerns of the Traffic Committee and has resubmitted the amended plans (refer attachment 4). These plans were reviewed by Council Officers who are now satisfied with the amendments made by the developer. The developer has addressed Council's concerns by:

1. Diverting the cycleway and converting it onto off road shared path.
2. Relocating the proposed bus stop on Riverside Drive 7 meters further south.

It is recommended that the proposed treatment at the intersection of Riverside Drive and Wheatley Drive as per amended plan be approved (refer to attachment 4). It is further recommended that all the costs including the relocation of the bus stop/shelter on Riverside Drive should be borne by the developer.

Officer's Recommendation

1. That the treatment at the intersection of Riverside Drive and Wheatley Drive as shown in the Urban Growth Plan LC50392/3/ST2 LM-"C", Amendment C, dated 21 July 2015 be approved.
 2. That the cost of all works, including the relocation of the bus stop/shelter on Riverside Drive be borne by the developer.
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Discussion (13/8/2015)

The Committee were advised that following the recommendation of the Traffic Committee on 16 July 2015 amended plans have now been submitted by the developer for the approval of the Traffic Committee.

The RMS representative advised of the need to confirm the line of sight warrant for the provision of the Stop Sign at the intersection and requested that Council check the warrant and provide RMS with the details.

Following further discussion the Committee supported the recommendations as presented.

Recommendation of Local Traffic Committee

1. That the treatment at the intersection of Riverside Drive and Wheatley Drive as shown in the Urban Growth Plan LC50392/3/ST2 LM-"C", Amendment C, dated 21 July 2015 be approved.
 2. That the cost of all works, including the relocation of the bus stop/shelter on Riverside Drive be borne by the developer.
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LTC 15/24 Willowdale, East Leppington - Signs and Line Markings Plan, Precinct 8

Previous Report: Nil
Electorate: Camden
Author Location: Traffic and Road Design Unit

Attachments

1. Locality Plan showing Willowdale Precinct 8 development
- 2-5. Signs and line marking plans (Plan No 600319-CC8-1-1450, 1451, 1452, 1453)

Background (13/8/2015)

Council has received the signs and line marking plans for Willowdale, East Leppington Precinct 8 from the developer, Stocklands, which are presented to the Traffic Committee for endorsement.

As shown on the attached locality plan, this precinct development is in the Campbelltown LGA and is accessed via Denham Court Road.

Council Officers have reviewed the submitted plans and have noted the following key features;

1. 'No Stopping' yellow edge lines C3 are provided at all elbow bends (refer attachments 2, 3, 4 and 5).
 2. 'No Stopping' yellow edge lines C3 are provided at the T-intersections of various roads with Road No.052 (refer attachments 2, 3 and 4).
 3. 'No Stopping' yellow edge lines C3 are provided at the T-intersections of various roads with Road No.050 (refer attachment 5).
 4. 'Give Way' signs and threshold treatments are provided at all four legged intersections and Y-intersections (refer attachments 2, 3, 4 and 5).
 5. 'No Parking' signs are provided on both sides of laneways due to the road width being 5.5m (refer attachment 4)
 6. 'No Stopping' signs are provided on laneways at 10m from the intersections (refer attachment 4).
 7. The intersection of Denham Court Road and Road 049 is designed temporarily with seagull treatment (refer attachment 3) which will eventually be converted into a signalised intersection as a part of the Denham Court Road Upgrade Project.
-

8. Kerb side parking bays are 2.1m wide and each carriageway is 3.0m wide.

Along with the above mentioned key features, Council Officers have noted some concerns which are as follows;

- a) The median island at the intersection of Denham Court Road and Road 049 is to be extended beyond Road 052 to increase traffic flow efficiency. This will prevent traffic from Road 049 turning right onto Road 052, thus preventing queuing extending to the intersection of Denham Court (refer attachment 3).
- b) Design details of the central median island on Road No. 049 between Road 052 and Denham Court Road including signs and line markings are not provided. (refer attachment 3)
- c) Design details of refuge island including signs and line markings on Road No. 053 are not provided. (refer attachment 4)

It is recommended that the developer resubmit plans to Council Officers in accordance with the above comments (a) to (c), for approval.

It is further recommended that in reference to all the points noted above, the signs and line markings for Willowdale, East Leppington Precinct 8, be approved.

Officer's Recommendation

1. That Council approve the signs and line markings for Willowdale, East Leppington Precinct 8 (Plan No 600319-CC8-1-1450, 1451, 1452, 1453).
2. That the developer resubmit the design for the intersection of Road 049, 050 and 052 along with median island details and details of refuge island on Road 053 at Road 052.

Discussion (13/8/2015)

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of Local Traffic Committee

1. That the developer resubmit the design for the intersection of Road 049, 050 and 052 along with median island details and details of refuge island on Road 053 at Road 052.
 2. That Council approve the balance of signs and line markings for Willowdale, East Leppington Precinct 8 (Plan No 600319-CC8-1-1450, 1451, 1452, 1453).
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LTC 15/25 Atlantic Boulevarde and Rolla Road, Glenfield - Signs and line markings

Previous Report: Nil
Electorate: Macquarie Fields
Author Location: Traffic and Road Design Unit

Attachments

1. Locality Plan
2. Signs and line markings plans (Plan No. 10211(E)E4) (Amended Plan No.10211(E)E4)

Background (13/8/2015)

Council has received signs and line markings plans for Mirvac Site 3.06 Atlantic Boulevarde, Glenfield. The development has 16 lots being serviced by Atlantic Boulevarde and Rolla Road, Glenfield. These plans are being presented to the Traffic Committee for endorsement.

Council Officers have reviewed the submitted plans and noted the following key features;

1. 'No Stopping' yellow C3 edge lines are provided on both sides of the bend at the intersection of Atlantic Boulevarde and Rolla Road.
2. 'No Parking' restriction on the eastern kerb of Rolla Road near Atlantic Blvd is provided at 10m from the intersection.
3. 'No parking' yellow C3 edge lines are provided on both sides of the bend of Rolla Road
4. Along the outer bend of Rolla Road, 'No Stopping L & R' and 'No Parking-L' signs are provided.
5. White painted reflectorized guide posts are provided at the end of the cul-de-sac.
6. 'No through Road' sign is provided at the entrance of Rolla Road.

In regards to the temporary cul-de-sac at the end of Rolla Road, Council Officers have the following comments;

- a) The warning sign, 'Road Ends' (W5-18) be replaced with Obstruction Marker D4-5 and relocated as shown in attachment 3 as this would highlight the road closure at the end of cul-de-sac.
 - b) 'No Stopping' signs be provided in the cul-de-sac starting from the western boundary of lot 616 and closing on the other side of the road at chainage 165.00. This is required to ensure that the service trucks and other vehicles can make a U-turn at the end of the street.
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- c) 'No Parking- L & R' sign be removed from the end of cul-de-sac and a 'No parking- R' be provided further east at chainage 165.00 as shown in attachment 3.

It is recommended that the signs and line markings plan in reference to points 1 to 6 for this development be approved.

It is further recommended that the developer amend the plan in accordance with the observations from (a) to (c) and submit to Council Officers for review.

Officer's Recommendation

That Council approve signs and line marking plans for Atlantic Boulevarde and Rolla Road (Amended Plan No.10211(E)E4).

Discussion (13/8/2015)

Recommendation of Local Traffic Committee

That Council approve signs and line marking plans for Atlantic Boulevarde and Rolla Road (Amended Plan No.10211(E)E4).

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

LTC 15/26 Queen Street, Campbelltown - Building Works

Previous Report: Nil
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Nil

Discussion (13/8/2015)

The NSW Police representative enquired if the building works at 3-17 Queen Street, Campbelltown have a Road Occupancy approval.

The Committee were advised that no permission has been given and Council's Compliance Section is following up this matter.

Recommendation of Local Traffic Committee

That the information be noted.

**LTC 15/27 Kellerman Drive, St Helens Park - Line Markings
adjacent to St Helens Park Public School**

Previous Report: Nil
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Nil

Discussion (13/8/2015)

The NSW Police representative asked that Council review the condition of the line markings on Kellerman Drive near the school crossing at St Helens Park Public School.

The Committee were advised that this matter would be further investigated and the faded line markings will be restored as required.

Recommendation of Local Traffic Committee

That Council review the condition of the line marking on Kellerman Drive near the school crossing at St Helens Park Public School.

**LTC 15/28 Fencing on Hurley Street - Campbelltown Railway
Station Bus Interchange**

Previous Report: CTC 15/14
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Nil.

Discussion (13/8/2015)

The NSW Police representative enquired on the progress of pedestrian fencing along the 'No Stopping' area on Hurley Street at Campbelltown Railway Station Bus Interchange as discussed at the Traffic Committee meeting on 11 June 2015.

The Committee were advised that instructions have been issued to carry out these works.

Recommendation of Local Traffic Committee

That the information be noted.

LTC 15/29 Kangaroo March -10 October 2015 in Campbelltown

Previous Report: Nil
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Nil.

Discussion (13/8/2015)

The NSW Police representative advised that the Kangaroo March will take place in Campbelltown on Saturday 10 October 2015 and the Police would require assistance from Council.

Recommendation of Local Traffic Committee

That the information be noted.

8. DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 9.30am.

A Arora
CHAIRPERSON

ATTACHMENT 2



CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

13 August 2015

CAMPBELLTOWN TRAFFIC COMMITTEE

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to councils by the Road and Maritime Services.



Minutes Summary

ITEM TITLE

CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

- 1. ATTENDANCE**
- 2. APOLOGIES**
- 3. CONFIRMATION OF MINUTES**
- 4. BUSINESS ARISING FROM MINUTES**
- 5. REPORTS LISTED FOR CONSIDERATION**

CTC 15/18 Cary Grove and Saggart Field Road, Minto: B-Double route application

- 6. LATE ITEMS**

No reports this round

- 7. GENERAL BUSINESS**

CTC 15/19 Macarthur Square, Kellicar Road - Temporary Bus Stop

CTC 15/20 M31 Off Ramp onto Narellan Road

- 8. DEFERRED ITEMS**

No reports this round

CAMPBELLTOWN TRAFFIC COMMITTEE MINUTES

Traffic related items to Council requiring technical advice and are outside of the Delegation functions issued to Councils by the Road and Maritime Services.

Minutes of the Campbelltown Traffic Committee held on 13 August 2015

1. ATTENDANCE

Campbelltown City Council

Coordinator Traffic and Road Design - Mr A Arora (Chairperson)
Team Leader Traffic Investigation - Mr F Sirc
Project Design Engineer - Ms S Nepal
Administrative Assistant - Mrs S Lambert

Roads and Maritime Services

Ms K Russell

Police Representatives

Senior Sergeant M Grace
Sergeant M Cotton

Bus Companies

Busabout - Mr S Burridge

Representatives of Local Members of Parliament

Nil

Acknowledgement of Land

An Acknowledgement of Land was presented by the Chairperson Coordinator Traffic and Road Design.

2. APOLOGIES

Councillor G Greiss
Manager Technical Services - Mr K Lynch
Interline - Mr J Oliveri
Representative of Local Member - Mr R James

3. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on 16 July 2015 were recommended by the City Works Committee on 11 August 2015 and adopted by Council on 18 August 2015

4. BUSINESS ARISING FROM MINUTES

No reports this round

5. REPORTS LISTED FOR CONSIDERATION

CTC 15/18	Cary Grove and Saggart Field Road, Minto: B-Double route application
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Previous Report:	CTC 15/11, CTC 15/5, CTC 14/8
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Electorate:	Campbelltown
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Author Location:	Traffic and Road Design Unit
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Attachments

Location Plan of Cary Grove and Saggart Field Road.

Background (13/8/2015)

The Traffic Committee at its meeting of 16 October 2014 addressed a report on an application by SX- trailers for a 26 m B-Double route into Cary Grove and Saggart Field Road, Minto. On the recommendations of the Traffic Committee, community consultation was carried out and the outcome of which was presented to the Traffic Committee on 12 March 2015 (refer CTC15/5).

The Committee had discussed that the option of 26m B-Double access be restricted to outside the business hours of 7am-4pm and the impact of this time restriction be discussed with the applicant.

On 1 May 2015, the applicant withdrew the application for 26m B-Double access and instead requested 19m B-double access. This request was presented to the Traffic Committee on 14 May 2015 and unrestricted access was approved for 50 tonnes load limit. The applicant was advised of the Council's approval on 10 June 2015.

On 24 July 2015 the applicant contacted Council Officers and advised that they wished to have their original request reconsidered for restricted access approval for a 26m B-Double with a maximum load limit of 50 tonnes.

The applicant is very well aware that 26m B-double access to Saggart Fields Road will be restricted to outside the usual industrial area business hours of 7am-4pm. This restriction to the B-double movements is required in order to avoid the impact on other businesses due to the loss of on-street parking which would be required if the application is successful. The Committee had discussed and agreed with this assessment on 12 March 2015 (refer CTC15/5).

To ensure that 26m B-doubles can manoeuvre and negotiate the existing traffic facilities on the subject roads, it is recommended that an onsite trial be undertaken with the assistance of the NSW Police and a report with the results of the trial be presented back to the Committee.

Officer's Recommendation

1. That an onsite trial be undertaken with a 26m B-double with the assistance of the NSW Police.
2. A report with the results of the trial be presented back to the Traffic Committee.

Discussion (13/8/2015)

The Committee discussed the matter and supported the recommendations as presented.

Recommendation of Campbelltown Traffic Committee

1. That an onsite trial be undertaken with a 26m B-double at Cary Grove and Saggart Field Road, Minto with the assistance of the NSW Police.
2. A report with the results of the trial be presented back to the Traffic Committee.

6. LATE ITEMS

No reports this round

7. GENERAL BUSINESS

CTC 15/19 Macarthur Square, Kellicar Road - Temporary Bus Stop

Previous Report: Nil
Electorate: Campbelltown
Author Location: Traffic and Road Design Unit

Attachments

Locality plan.

Discussion (13/8/2015)

The Busabout representative advised that a number of bus drivers have raised concerns that some motorists are not adhering to the left only turning restriction on Kellicar Road (westbound approach) at the Bolger Street traffic signals. Busabout drivers are currently obeying the restriction, keeping to the straight through lane, and then being cut off by motorists using the left turn only lane to drive straight through.

Busabout has requested an exemption for buses only to the mandated left only restriction on the eastbound number one lane, until the extension of Macarthur Square is completed and traffic conditions return to normal. Allowing buses to use the left turn lane to travel straight through the intersection will remove the conflict with motorists not adhering to the left only turn lane restriction.

The RMS representative advised that the illegal movement of the cars is an enforcement issue. However, it was considered by the RMS representative that it would be a better and easier solution if buses were given an exemption to the left only turn. The RMS representative advised that she would follow up this matter with the appropriate RMS staff and report back to the Traffic Committee.

Recommendation of Campbelltown Traffic Committee

That the RMS representative follows up the Busabout request for an exemption for buses to use the left turn only restriction lane on Kellicar Road (westbound) at Bolger Street traffic signals and reports back to the Traffic Committee on the outcome.



CTC 15/20 M31 Off Ramp onto Narellan Road

Previous Report: Nil
Electorate: All Electorates
Author Location: Traffic and Road Design Unit

Attachments

Nil.

Discussion (13/8/2015)

The Committee was advised the community have raised concerns regarding motorists who are travelling in the number 1 southbound lane of the M31, forcing their way into the queue of traffic on the off ramp exit lane to Narellan Road. This is causing serious safety conflicts for southbound motorists continuing along the M31.

The RMS representative advised that she has received numerous complaints from the community in regard to this and had tried to find a suitable solution. However, due to site constraints at the off ramp, RMS was unable to neither find a solution nor take any further action.

The RMS representative suggested that Council write to RMS Infrastructure Development Section regarding these concerns and any suggested improvements

Recommendation of Campbelltown Traffic Committee

That a letter be forwarded to RMS, Infrastructure Development Section, requesting the traffic safety issues at the Narellan Road exit lane from the M31(southbound) be further investigated and improved.

8. DEFERRED ITEMS

No reports this round

There being no further business the meeting closed at 9.53am.

A Arora
CHAIRPERSON

1.2 Draft Crime Prevention Plan 2015 - 2018

Reporting Officer

Manager Technical Services

Attachments

Draft Crime Prevention Plan 2015-2018 (contained within this report)

Purpose

To seek Council's endorsement of the Crime Prevention Plan for 2015-2018.

History

Council at its meeting on 12 May 2015 resolved to adopt the draft Crime Prevention Plan 2015-2018 (the plan) for the purpose of public exhibition. The plan was publically exhibited in accordance with Section 160 of the *Local Government Act 1993* from 9 June to 26 June 2015. At the conclusion of the public exhibition period, no written comments or submissions were received by Council.

Report

The draft Crime Prevention Plan details Council's existing community safety initiatives and programs. It also identifies areas of focus for crime prevention work over the immediate future.

The plan specifically outlines Council's work with regard to graffiti management, crime prevention through environmental design (CPTED) assessments, community safety education programs, and car park audits. It outlines a number of partnerships that exist within Council, and external to Council in delivering community safety and crime prevention initiatives across the local government area.

In developing the plan, Council's Officers referred to the guidelines set by the Attorney General's Department and the Australian Institute of Criminology. The guidelines provide local government with direction on effective crime prevention interventions that are most suitable and effective for local government to implement. Council's Crime Prevention Plan outlines eight crime categories being:

- Break and Enter
 - Steal from Motor Vehicle
 - Motor Vehicle Theft
 - Steal from Person
 - Robbery
 - Malicious Damage
 - Assault (non domestic)
 - Domestic Assault.
-

In terms of prioritising crime prevention work across the eight crime categories, Council is again guided by the recommendations set out by the Australian Institute of Criminology. These recommendations stipulate specific crime categories which are most relevant to local government in developing crime prevention and community safety projects. Taking this into account, the plan identifies the crime categories of 'Steal from Motor Vehicle' and 'Break and Enter' as the highest priority for action over the next three years. The plan details actions performance measures, milestones and outcomes for both of these crime categories across the Local Government Area (LGA).

The Community Safety Sub Committee has been involved in the development of the plan. The Plan has been supported by the Committee throughout the whole process. The Committee was presented with the final draft plan on 30 July 2015.

Once adopted by Council the plan will be forwarded to The Department of Police and Justice NSW for endorsement and Council Officers can then proceed with the implementation of the Plan.

Officer's Recommendation

That Council adopt the Crime Prevention Plan 2015-2018.

Committee's Recommendation: (Hawker/Glynn)

That the Officer's Recommendation be adopted.

CARRIED

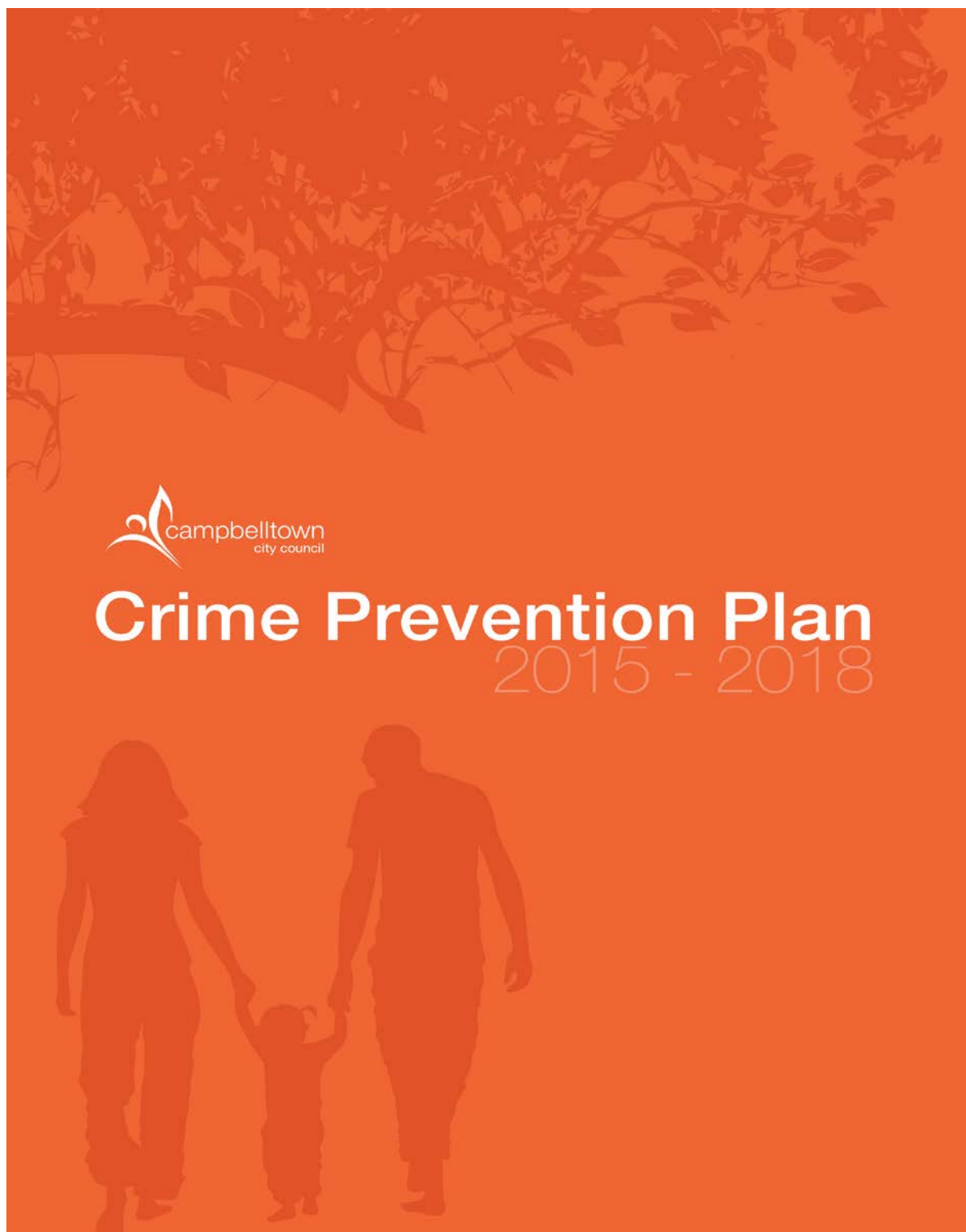
Council meeting 15 September 2015 (Dobson/Glynn)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 171

That the Officer's Recommendation be adopted.

ATTACHMENT 1



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Foreword



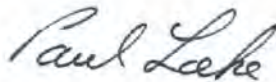
Campbelltown City Council is committed to building a community where residents and visitors alike feel safe and protected.

The focus of the Campbelltown Crime Prevention Plan is to build on relationships with key stakeholders such as the local police and community organisations, with the goal of promoting a safer community for everyone.

The Plan demonstrates Council's commitment to providing a safe environment and improving quality of life through a variety of initiatives and actions that will be completed in partnership with these stakeholders.

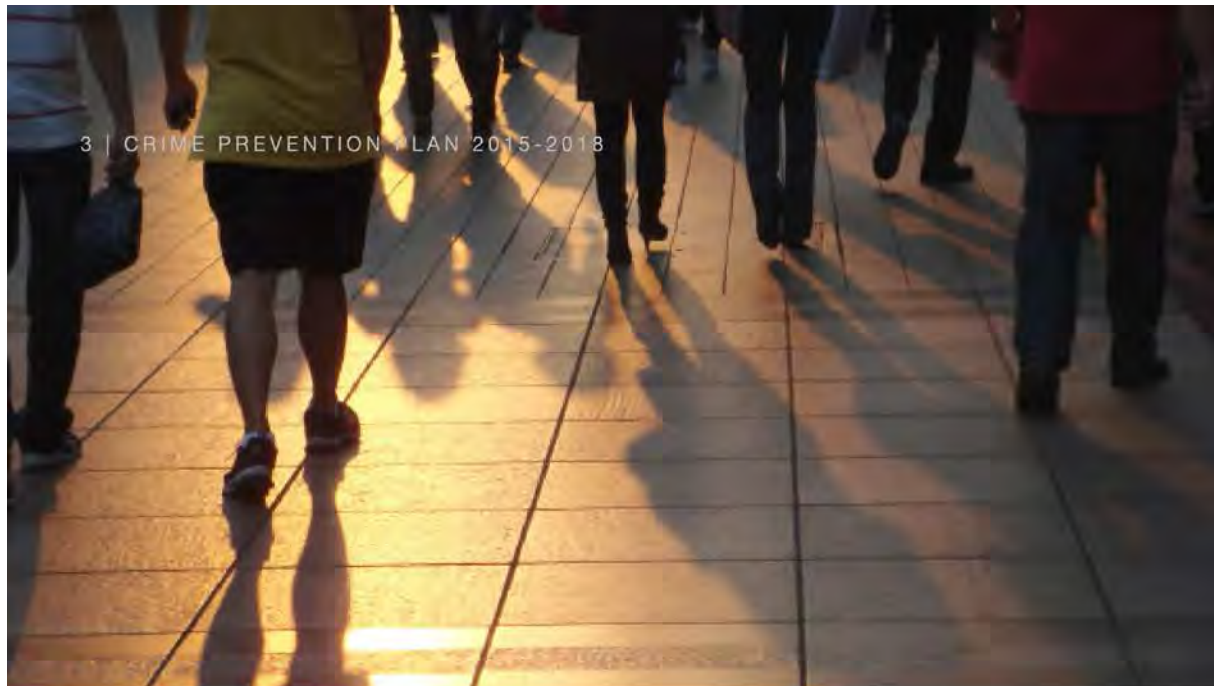
The actions contained in the Plan go hand in hand with the work already being done on the ground, within the local community. By working together, we can ensure the city continues to be a great place to live, work and visit.

Cr Paul Lake
Mayor of Campbelltown (September 2014-September 2015)



The Plan demonstrates Council's commitment to providing a safe environment and improving quality of life through a variety of initiatives and actions that will be completed in partnership with these stakeholders.





Campbelltown Crime Prevention Plan

The security and vitality of the local community depends on the level of safety and social stability.

The delivery of a safe and stable environment that allows economic enterprise, community participation and cultural life to flourish is fundamental to the vision of Campbelltown City Council.

The Campbelltown Crime Prevention Plan (CCPP) is the through which Council will coordinate its efforts to produce and encourage a safe and proactive community.

This document outlines the initiatives that Council is committed to developing and delivering over the next four years. It is the product of policy and research, statistical, demographic and crime data analysis, community consultation and stakeholder engagement.

The core principles of the CCPP is to address the quality of life for residents, improve social harmony and build supports and programs for the community to interact in ways that reduce both the risk of crime and its negative effects on our society.

The Plan provides an informed, consultative and locally specified strategic approach to addressing community safety issues in the Campbelltown Local Government Area (LGA).

Council aim for this plan to be endorsed by the NSW Department of Justice as a 'safer community compact' giving us the opportunity to apply for funding to help implement the projects listed in the action plan.

CONSULTATION

Council's Community Safety Sub Committee (CSSC), the local community, NSW Department of Justice, NSW Police including Campbelltown Local Area Command and Macquarie Fields Local Area Command have been consulted during the development of the CCPP.

What is community safety?

People from every cultural, social-economic and geographical background should expect to feel safe in their home, place of work and in the wider community. The perception of safety within the community can have wide ranging implications on the use of commercial and public spaces, services and facilities.

We already have strategies in place that will remain as part of this Plan, that work to strengthen community safety across Campbelltown. In addition, new projects will commence, such as the CCTV project.

CCTV

We received funding from The Commonwealth of Australia through the Attorney-General's Department for the installation of CCTV for Campbelltown and Ingleburn CBDs. The CCTV system will be used as a broader crime prevention strategy and not as a response to addressing crime in these areas. The systems will be introduced during 2015.

By developing this Plan, we are not only aiming to reduce specific targeted crimes across the LGA, but also reflect correct crime statistics for Campbelltown, and in doing so, further build on and promote the vitality and connectedness that exists in our urban and commercial centres.



The original inhabitants of the land are the Dharawal people. Today, Campbelltown still has one of the largest populations of people identifying as Aboriginal and Torres Strait Islanders in NSW who are from many Aboriginal nations.

Campbelltown: people, place, perception and policy

PEOPLE

More than 156,000 people reside across 37 suburbs within the LGA, making it one of the 10 largest local government authorities in NSW.

Campbelltown's population statistics show:

- 29% of residents are aged 0 to 17 years
- 35% are aged 25 to 49 years
- 11.3% are aged 65 or more
- More than 26% of the city's population were born overseas
- 18% are from non-English speaking backgrounds
- The most common languages spoken after English are Arabic and Filipino.

(2011, Australian Bureau of Statistics)

The original inhabitants of the land are the Dharawal people. Today, Campbelltown still has one of the largest populations of people identifying as Aboriginal and Torres Strait Islanders in NSW who are from many Aboriginal nations.

Recent demography studies have shown that between 2006 and 2011, the number of people born overseas increased by 3636 or 9.7%, and the number of people from a non-English speaking background increased by 3746 or 14.3%.

The largest changes in birthplace countries of the population between 2006 and 2011 were for those born in:

- India (+1044 persons)
- Bangladesh (+808 persons)
- United Kingdom (-680 persons)
- Philippines (+539 persons).

These statistics suggest that Campbelltown City will experience change in the coming years, with the local population growing older and consisting of

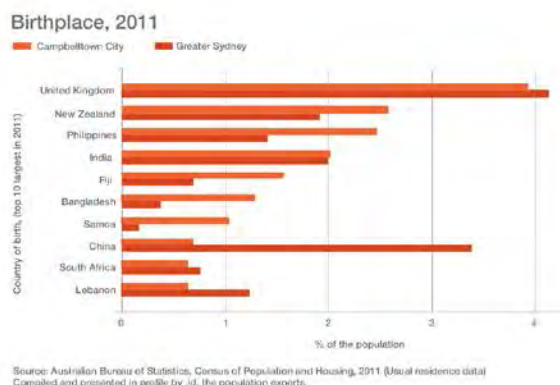


Figure 1 – Birthplace, 2011



Figure 2 – Campbelltown LGA

CRIME PREVENTION PLAN 2015-2018 | 6

a more diverse cultural background.

Other interesting statistics regarding the makeup of Campbelltown's population include:

- 65,054 people living across Campbelltown LGA are employed, of which 62.6% are working full time, 27.4% part time, 7.4 unemployed and the remainder is not stated.
- 23.4% of households across the LGA fully owned their dwelling, compared to 29.1% in Greater Sydney. While Campbelltown LGA had a lower proportion of home owners, this statistic varied from a low of 0.3% to a high of 41.4% in rural residential areas.

The 2011 Index of Relative Socio-Economic Disadvantage (SEIFA) score for Campbelltown LGA also reflects disparity across the LGA. While the score for the whole LGA was slightly below the average of 1000 at 943, at least five suburbs across the LGA gained scores in excess of 1000 and other suburbs scored well under 1000, demonstrating areas of considerable socio-economic disadvantage.

PLACE

The city is located 53 kilometres southwest of Sydney and covers an area of 312 square kilometres extending from Glenfield in the north, Menangle Park in the south, to the Scenic Hills in the west and the Georges River in the east.

In terms of characteristics of the LGA, Campbelltown has significant environmental assets including two large rivers, large areas of bushland and it also boasts a rich cultural heritage. Campbelltown is now a Regional City Centre, with the presence of Western Sydney University including the School of Medicine, two TAFE colleges, a major regional hospital, major regional shopping centre, regional arts centre, a variety of health services, recreational facilities including the Campbelltown Sports Stadium and a passenger and goods rail line.

Campbelltown LGA offers a diverse mix of land uses, ranging from urban, rural residential, agricultural, commercial and industrial.

Historically, Campbelltown was characterised by entire suburbs of public housing. Although the public/private housing concentration is undergoing significant change, it has contributed to large concentrations of disadvantaged socio-economic groups in set localities across the LGA as reflected in the Index of Relative Socio-Economic Disadvantage (SEIFA) score for Campbelltown. ►

PERCEPTION

There is a difference in the level of perceived crime rates and reported crime rates for the Campbelltown LGA. While the LGA rates reasonably high across a number of crime categories within the Bureau of Crime Statistics and Research (BOCSAR) data when compared to crime rates for NSW, local crime rates have been relatively stable for the past two to four years.

The fact that crime rates have remained stable, indicates there is a perception that crime is higher than it actually is. This plan will help promote the difference between the perceived and actual crime rates through developing a crime profile.

POLICY

Campbelltown's Community Strategic Plan contains five high level objectives and 15 strategies that we will work towards with the community:

- 1) A sustainable environment
- 2) A strong local economy
- 3) An accessible city
- 4) A safe, healthy and connected community
- 5) Responsible leadership.

The Community Strategic Plan identifies what people want as objective 4 of the strategy – A safe, healthy and connected community:

- a safe and happy community
- ensure community safety (for the welfare of our population in feeling secure in their surroundings and able to live and move about in a safe community)
- engage youth to serve their community in a positive way by participating in service and learning leadership skills.



Current activities/ partnerships

Graffiti

Our focus is to maintain a clean, welcoming city by reducing incidents of graffiti as quickly as possible. We do this by promptly removing graffiti from public facilities including roads, signs, playgrounds and public buildings.

We have two Graffiti Action Teams who remove graffiti. We also employ a contractor for locations that require the use of specialised equipment and chemicals for the removal of graffiti.

We advise the community on how to remove graffiti and ways to protect their property. Free graffiti removal kits are available for residents or local business owners affected by graffiti vandalism.

Crime Prevention Through Environmental Design (CPTED)

Community safety officers are able to review and comment on new developments in the area with a safer by design focus. In addition we provide assistance in conducting community safety audits when requested by Police, Council or the community.

Safe is Happy

This child protection program is delivered in partnership with Campbelltown Police and involves teaching children to speak up when something is not right in relation to their safety, as well as encouraging good relationships between Police and local young children aged 5 to 7 years old.

Inspire Youth

The focus of this leadership program is to encourage primary school children aged 10 – 12 years about becoming responsible community members. This program is led by Council and Youth Liaison Police and facilitated by Police along with a number of organisations and services.

Park Smart

Park Smart is a local education campaign run within the LGA, using post cards and car air fresheners as tools to highlight the importance of protecting vehicles. This project is run by Council in conjunction with Camden Council and Camden, Campbelltown and Macquarie Fields Police.

White Ribbon

Council works with the Campbelltown Domestic Violence Committee to promote White Ribbon Day and also participate in a number of projects during the 16 Days of Activism.

Partnership Project

Council works closely with internal and external partners to support crime prevention initiatives, facilitate the Community Safety Sub Committee, support and promote key organisational projects to include a crime prevention and community safety approach, as well as identify and target strategic partnership alliances within Council and external organisations.

Road Safety

Council's Road Safety Officer run programs to keep you safe and informed on our roads. Community safety officers work closely with assisting and promoting road safety events and in providing information.

Crime profile

The crime profile for the Campbelltown LGA was developed with the assistance of the NSW Bureau of Crime Statistics and Research (BOCSAR), both Campbelltown and Macquarie Fields Local Area Commands and assistance from the crime prevention division of the Department of Justice NSW.

Crime in the Campbelltown LGA over the past two to four years has been steady or declining for most crime categories. Following is a table outlining seven priority crime categories and a statistical analysis from BOCSAR.

Break and enter	2011	2012
CAMPBELLTOWN LGA Rate per 100,000 population	905.8	714.3
Number of incidents	1400	1104
Rank	18	33

Steal from motor vehicle	2011	2012
CAMPBELLTOWN LGA Rate per 100,000 population	689.7	714.3
Number of incidents	1066	1184
Rank	46	30

Malicious damage	2011	2012
CAMPBELLTOWN LGA Rate per 100,000 population	1667.4	1493.4
Number of incidents	2577	2308
Rank	36	44

Assault - non domestic	2011	2012
CAMPBELLTOWN LGA Rate per 100,000 population	696.9	601.1
Number of incidents	1077	929
Rank	31	39

2013	2014
741.1	617.9
1131	943
27	38

Motor vehicle theft	2011	2012	2013	2014
CAMPBELLTOWN LGA Rate per 100,000 population	401.8	365.6	322.4	267.3
Number of incidents	621	565	492	408
Rank	17	18	17	34

2013	2014
702.4	588.4
1072	898
41	43

Steal from person	2011	2012	2013	2014
CAMPBELLTOWN LGA Rate per 100,000 population	104.8	93.2	73.4	70.8
Number of incidents	162	144	112	108
Rank	20	23	33	26

2013	2014
1416.0	1332.8
2161	2034
39	35

Domestic assault	2011	2012	2013	2014
CAMPBELLTOWN LGA Rate per 100,000 population	651.4	595.1	591.0	668.4
Number of incidents	985	908	902	1020
Rank	23	28	25	26

2013	2014
598.2	515.0
913	786
46	51

Robbery	2011	2012	2013	2014
CAMPBELLTOWN LGA Rate per 100,000 population	111.8	95.7	68.2	72.7
Number of incidents	169	146	104	111
Rank	9	13	17	11

Local crime priorities

Steal from motor vehicle

State ranking

Campbelltown LGA is ranked 41 out of in the state. This category is considered stable by BOCSAR which indicates that there is not a significant change in statistics over the past 24 months, however, it still has significant numbers as seen in figure 3. There were a total of 1072 incidents in 2013 and 898 during 2014.

Comparison analysis

Campbelltown has a significantly higher rate of steal from motor vehicle compared to the rest of NSW. The NSW trend is down by 7.5%.

Capacity

Council is committed to working with the community and other services to educate and promote how residents can protect their vehicles from being broken into.

Council will work in partnership with local Police to impact this crime category. There is a realistic chance this can be achieved due to an existing program. There was a significant drop in incidents in December and January 2013 after the Park Smart Program was launched and this may have been a contributing factor (see figure 3). Due to the significant number of incidents in residential areas and car parks, these two areas will be key focus points for this Plan.

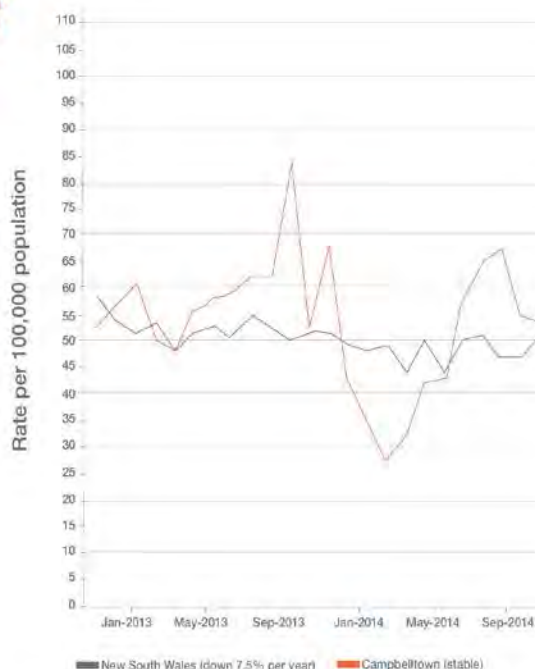


Figure 3 – Incidents of theft (steal from motor vehicle) January 2013 to September 2014

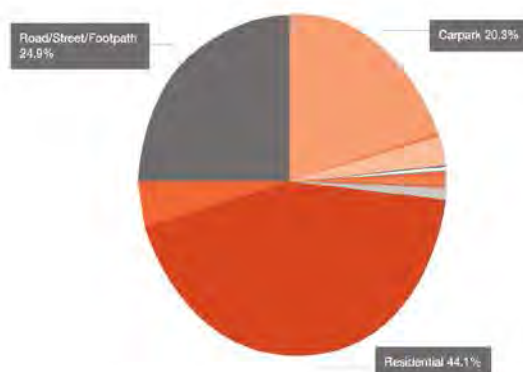


Figure 4 – Incidents of theft (steal from motor vehicle) by premises October 2013 to September 2014



Break and enter

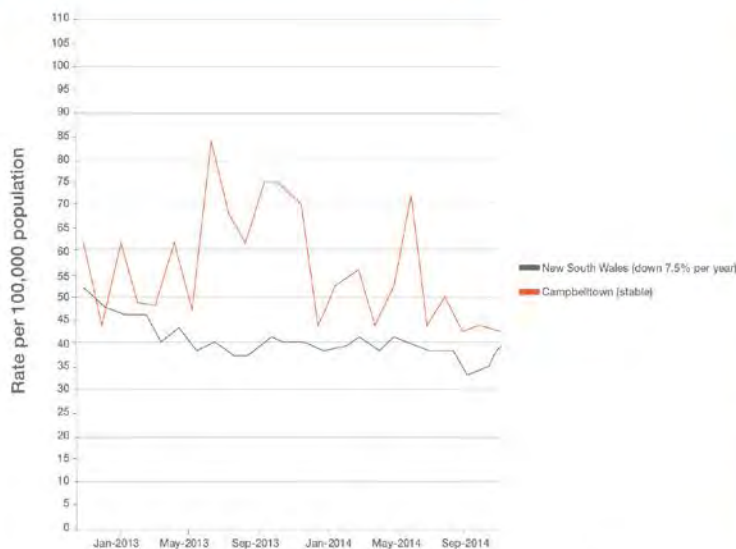


Figure 5 – Incidents of Theft (break and enter dwelling) January 2013 to September 2014

State ranking

Campbelltown LGA is ranked 27 in the state. This category is considered stable by BOCSAR which indicates that there is not a significant change in statistics over the past 24 months, however, numbers are still quite significant-1131 during 2013 and 943 during 2014.

Comparison analysis

As shown in figure 5, Campbelltown compared significantly higher than the average for NSW. NSW is on a downward trend by 8.7%.

Capacity

Council is committed to working with the community and local organisations to impact this crime category. Council has given full support to projects in the past, such as the break and enter prevention project during 2013 and 2014 and we will continue that support throughout the term of this Plan.



How the priority crimes were selected

The two priority crimes were selected based on data collected from the BOCSAR, police data, and in consultation with the NSW Justice Department and the NSW Police. To ensure the Plan was achievable, two crime categories were selected to specifically focus on – break and enter and steal from motor vehicle.

Council's Community Safety Sub Committee was presented with the information and strategy recommendations. The committee had the opportunity to comment on the crime types and action plans during the preparation of the document.

Representatives from the following group make up the membership of the committee:

- Councillor as appointed by Council
- Campbelltown Police LAC
- Macquarie Fields Police LAC
- Housing NSW
- PCYC serving member
- Two community members.

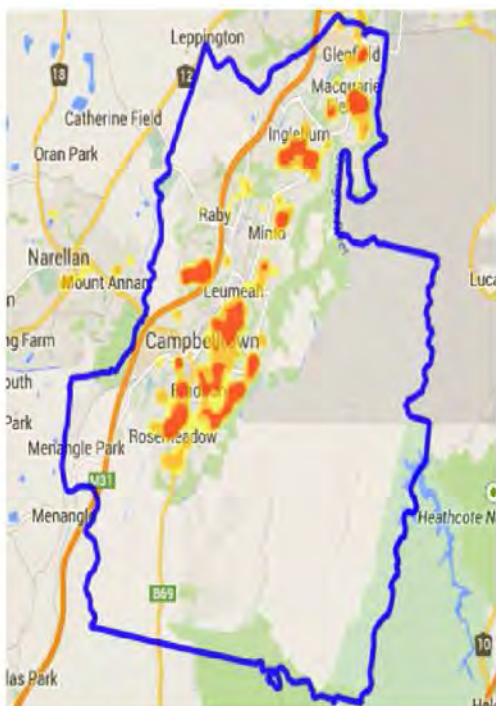


Figure 6 – Break and enter hotspot map

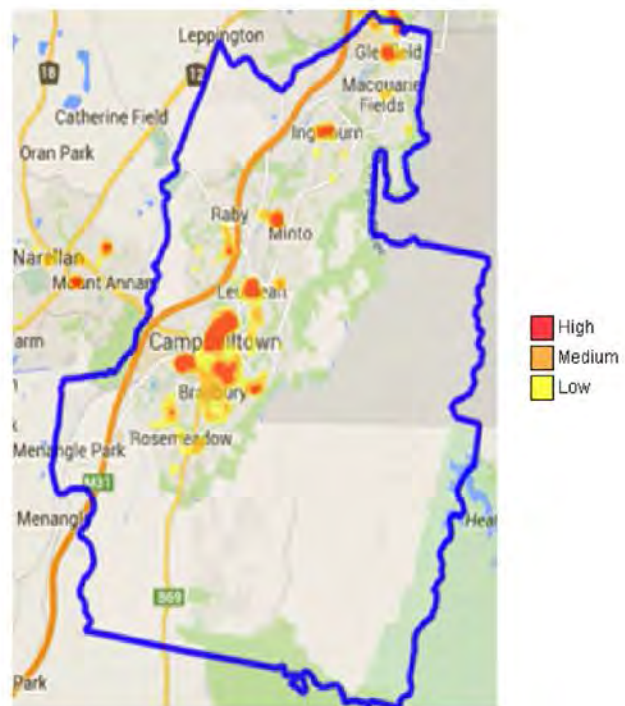


Figure 7 – Steal from motor vehicle hotspot map

Situational analysis

Offence	Hot spots	Priority times	Victims and offenders
Steal from Motor Vehicle	Residential streets, driveways and car parks. See hotspot map (figure 7) and (figure 4) on page 11.	Residential - night Carp parks - day	<p>Residents parking cars at home and community members parking at shopping centres.</p> <p>Victim analysis over 12 month period to February 2015: 249 female victims 343 male victims</p> <p>Female age 20 - 29yr, 75 total 30 - 39yr, 69 total 40 - 49yr, 43 total</p> <p>Male age 20 - 29yr, 93 total 30 - 39yr, 95 total 40 - 49yr, 60 total</p> <p>Offenders are opportunistic. 62% are males aged between 13 and 29 years.</p>
Break and Enter	See hotspot map (figure 6). Suburbs include: Campbelltown, Rosemeadow, Macquarie Fields and Ingleburn.	Weekday - early morning.	<p>Victims are both female and male aged over 20 years of age. The data suggests it is fairly even.</p> <p>Offenders: 52% are males aged between 13 and 29.</p>

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Crime Prevention Action Plan

Target offence: steal from motor vehicle

Project

The steal from motor vehicle project aims to reduce theft from motor vehicles within the LGA. Strategies to achieve this aim will focus heavily on community awareness and engagement.

Rationale

Victims of steal from motor vehicle can help prevent this occurring by following a number of steps such as taking valuables with them and locking their vehicle. By increasing community awareness, it is anticipated the project will reduce steal from motor vehicle offences. Car park and residential audits will be conducted according to where the offence is taking place. Car parks and residential areas are selected because 23% of these offences occur in car parks and 41% in residential areas (see figure 4 on page 11).

Objective

To reduce steal from motor vehicle offences by 10% over four years.

Expected outcomes


Partnerships are established and hotspots areas are improved for the welfare of our population, helping them to feel more secure in their surroundings and able to live and move about in a safe community.

Performance measures

Performance measures are listed in the action plan following.

Lead agency/partners

Campbelltown City Council, Campbelltown and Macquarie Fields Police and Department of Justice NSW.



Action

- 1. Community awareness and education
- 2. Community engagement
- 3. Safety audit
- 4. Monitoring and evaluation



Performance measures	Time frames	Funding required	Milestones
<p>1. Continuation of Park Smart project in partnership with NSW Police.</p> <p>This project consists of retail information stalls, retail car park audits, and the distribution of information and vehicle safety promotions at commuter railway stations within the LGA.</p>	Ongoing	\$2,000	<ul style="list-style-type: none"> - 3 x Park Smart retail information stalls throughout the LGA per year. Centres include but are not limited to; Rosemeadow Market Place, Market Fair, Minto Mall and Glenquarie Town Centre. - Stalls held at Council events - Festival of Fisher's Ghost and Ingleburn Alive. - 3 x Park Smart retail car park audits per year. Each car park will be selected based on hotspot locations. - 3 x commuter railway information stalls per year;
<p>2. Implementation of social media and advertising campaign. Facebook, YouTube, back of buses, fixed and mobile signage at hotspot car parks. Antitheft screws installed to number plates when made available</p>	<p>Ongoing</p> <p>12 month project for new media such as YouTube</p>	\$3,000 – \$10,000	<p>Number of advertisements implemented.</p> <ul style="list-style-type: none"> - Minimum 100 platescrews changed per year when they are available.
<p>3. Car Park Safety Audit on request of Police or community. Implement changes via funding and Council approval.</p>	Ongoing	\$10,000	<ul style="list-style-type: none"> - Upon request by Council, Police or community.
<p>4. Car park spot checks with feedback to owners in partnership with Police.</p>	Ongoing	\$1,000	<ul style="list-style-type: none"> - 2 spot check audits per year. Selected based on hotspot locations.
<p>5. Residential hotspot audits including delivering information.</p>	Ongoing	\$1,000	<ul style="list-style-type: none"> - 3 hotspot audits per year. Selected at the time within hotspot locations.
<p>3. Monitor and evaluate the success of the project performance measures and milestones.</p>	Ongoing	\$0	<ul style="list-style-type: none"> - Six monthly monitoring reports regarding project milestone progress and success.

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Crime Prevention Action Plan

Target Offence: break and enter from dwelling

Project

To engage and educate the community of Campbelltown with regard to break and enter prevention information such as access control, target hardening and crime prevention through environmental design principles (CPTED).

Rationale

A number of break and enters from dwellings are preventable, and can be reduced through increased access control, target hardening and implementing CPTED principles. It is anticipated that once residents, particularly potential victims and high risk households have benefited from Council's specific break and enter prevention and awareness campaign, that the number of these offences will reduce.

Objective

To achieve a 10% reduction in break and enter from dwellings across the Campbelltown LGA over four years.

Expected outcome

A reduction in break and enter offences from dwellings will directly affect the perception of crime within residential areas. It is anticipated that with a reduction in the offence, residents will feel safer with regard to their neighbourhood which in turn will support a more cohesive community.

Performance measures

Performance measures are listed in the following action plan.

Lead agency/partners

Campbelltown City Council, Campbelltown and Macquarie Fields Police, Department of Justice NSW.



Action

1. Community awareness and education

2. Community engagement and audits

3. Monitoring and evaluation



Performance measures	Time frames	Funding required	Milestones
1.1 Number of Council Break and enter prevention information packages distributed to residents. Packages contain information on increasing home security, property marking and reporting all crime. Including new technology available such as applications so devices can be tracked.	Ongoing	\$12,000	<ul style="list-style-type: none"> - Minimum mail out distribution of 6,000 packages to residents in hotspot suburbs for break and enter at the time of the project. - 5% reduction in repeat break and enter victim rates.
1.2 Implementation of a mixed media communication strategy consisting of radio advertisements, newspaper advertisements, Compass newsletter articles, break and enter news updates on councils website and social media such as Facebook.	12 month project minimum	\$8,000 \$7,000	<ul style="list-style-type: none"> - 2 x 4 week blocks of radio advertisements per year aired during peak incident times during the morning timeslot. - 12 x newspaper advertisements per year listed monthly. - 2 x Compass articles per year on how to protect your home, - Monthly website and Facebook updates.
1.3 Property marking system made available to residents			<ul style="list-style-type: none"> - Number of systems delivered
2.1. Number of Home Security Audits provided to residents of Campbelltown City. The audit will include a safety assessment with recommendations and provide residents with information to increase dwelling security through CPTED methods and target hardening. To implement recommendations, funding will be required.	Ongoing	\$12,000 – \$25,000	<ul style="list-style-type: none"> - Minimum number (20) of Home Security Audits provided per year.
2.2 Number of information stalls at local shopping centres. Residents will be provided with information regarding break and enter prevention and property marking.	Ongoing	\$0	<ul style="list-style-type: none"> - 3 x break and enter information stalls at local shopping centres throughout the LGA per year. Centres include but are not limited to - Rosemeadow Market Place, Market Fair, Minto Mall and Glenquarie Town Centre. - Stalls also held at Council events – Festival of Fisher's Ghost and Ingleburn Alive.
3. Monitor and evaluate the success of the performance measures and milestones.	Ongoing	\$0	<ul style="list-style-type: none"> - Six monthly monitoring reports regarding project milestone progress and success.

Acronyms and definitions

CCPP	Campbelltown Crime Prevention Plan
CCC	Campbelltown City Council
BOCSAR	Bureau of Crime Statistics and Research
LGA	Local Government Area
NSW	New South Wales
LAC	Local Area Command
Community	The people who live, work or study in the Campbelltown Local Government Area
Stakeholder	A person or group who has an interest or stake in a group
CPTED	Crime Prevention Through Environmental Design
SFMV	Steal from motor vehicle
B&E	Break and enter

References

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NSW Bureau of crime statistics and research
NSW Government crime prevention website
www.crimeprevention.nsw.gov.au
Australian Bureau of Statistics compiled and presented in
profile.id.com.au
Census data compiled and presented in profile.id.com.au
Campbelltown City Council Crime Prevention Plan 2009 – 2012
Campbelltown City Council Community Strategic Plan



PO Box 57, Campbelltown NSW 2560
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Facsimile: 02 4645 4111
Website: campbelltown.nsw.gov.au



a city of choice and opportunity in a natural environment

2. OPERATIONAL SERVICES

No reports this round

3. ASSETS AND SUPPLY SERVICES

No reports this round

4. EMERGENCY SERVICES

4.1 Closed Circuit Television - New Policy

Reporting Officer

Manager Emergency Management and Facility Services

Attachments

Policy for Closed Circuit Television (CCTV) (contained within this report)

Purpose

To seek Council's approval for a new Policy for Closed Circuit Television (CCTV) systems across the Local Government Area (LGA).

Report

Council utilises a range of CCTV systems across the LGA. The systems included are operational cameras, in car cameras (Dash Cam's), pole mounted traffic study cameras, anti-dumping CCTV cameras and the soon to be installed street CCTV systems in Campbelltown and Ingleburn.

A significant amount of State legislation impacts the management of implementation and management of these systems including:

- Security Industry Regulation 2007 (NSW)
 - *Work Health and Safety Act 2011* (NSW)
 - Work Health and Safety Regulation 2011 (NSW)
 - *Workplace Surveillance Act 2005* (NSW)
 - Workplace Surveillance Regulation 2012 (NSW)
 - *Privacy and Personal Information Protection Act 1998* (NSW)
-

- *State Records Act 1998 (NSW)*
- *State Records Regulations 2010 (NSW)*
- *Surveillance Devices Act 2007 (NSW)*
- *Surveillance Devices Regulation 2014 (NSW)*
- *Telecommunications (Interception and Access) (New South Wales) Act 1987*
- *Government Information (Public Access) Act 2009*

Government organisations including Councils are responsible for managing these systems in accordance with these requirements. This includes signage, camera placement, filming of private residences/businesses, storage, destruction, release of footage and privacy.

Council is required to have a CCTV Policy from which to develop the required Codes of Practice and Standard Operating Procedures (SOP's). Compliance with these documents will need to be independently audited regularly once the street CCTV Program is activated.

Once the Policy is adopted Codes of Practice and SOP's for the Street CCTV and Operational CCTV systems will be developed and implemented. This will occur before the Street based CCTV program is activated.

The abovementioned policy has been developed in accordance with Council's Record Management Policy and the adopted procedure for Policy Development and Review.

Officer's Recommendation

1. That Council adopt the Closed Circuit Television Policy.
2. That the Closed Circuit Television Policy be implemented prior to the activation of the Campbelltown and Ingleburn CBD Programs.
3. That the Policy review date be set at 30 September 2018.

Committee's Recommendation: (Hawker/Mead)

That the Officer's Recommendation be adopted.

CARRIED


Council meeting 15 September 2015 (Dobson/Glynn)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 171

That the Officer's Recommendation be adopted.

ATTACHMENT 1

		POLICY
Policy Title	Closed Circuit Television Policy	
Related Documentation	Code of Practice Complaints Handling Policy – Code of Conduct	
Relevant Legislation	<p>The following are the NSW legislative acts, regulations and guidelines which Campbelltown City Council will conform to in the implementation and use of Closed Circuit Television (CCTV) systems:</p> <ul style="list-style-type: none"> • <i>Security Industry Act 1997</i> (NSW) • <i>Security Industry Regulation 2007</i> (NSW) • <i>Work Health and Safety Act 2011</i> (NSW) • <i>Work Health and Safety Regulation 2011</i> (NSW) • <i>Workplace Surveillance Act 2005</i> (NSW) • <i>Workplace Surveillance Regulation 2012</i> (NSW) • <i>Crimes Act 1900</i> (NSW) • <i>Crimes Regulation 2010</i> (NSW) • NSW Government Policy Statement and guidelines for the Establishment and Implementation of CCTV • <i>Privacy and Personal Information Protection Act 1998</i> (NSW) • <i>State Records Act 1998</i> (NSW) • <i>State Records Regulations 2010</i> (NSW) • <i>Surveillance Devices Act 2007</i> (NSW) • <i>Surveillance Devices Regulation 2014</i> (NSW) • <i>Crimes (Forensic Procedures) Act 2000</i> (NSW) • <i>Crimes (Forensic Procedures) Regulation 2008</i> (NSW) • <i>Telecommunications (Interception and Access) (New South Wales) Act 1987</i> • <i>Government Information (Public Access) Act 2009</i> • <i>Protection of the Environment Operations Act 1997</i> (NSW) • General Disposal Authority 39 for Local Government 	
Responsible Officer	Manager Emergency Management and Facilities Services	

Policy details may change prior to review date due to legislative changes, therefore this document is uncontrolled when printed.

Objectives

Council has a commitment to provide a safe and secure environment in the Campbelltown Local Government Area as a strategy of Campbelltown City Council's Community Strategic Plan (1.6 - Recognise and promote community safety throughout the City). CCTV can be utilised as a cost

effective tool to assist in the maintenance of this environment. Therefore the objectives of the implementation of CCTV systems are:

- promotion of community safety and crime prevention
- protect Council's employees, residents and visitors.
- protect Council's assets.
- reduce management costs via the remote monitoring of assets and access controlled doors and gates.
- protect the environment

Policy Statement

Council has a number of CCTV systems in use, including a street surveillance system. This policy recognises the need to ensure that the CCTV systems are used appropriately and the privacy of residents, workers and visitors is protected.

This policy document outlines:

- the objectives for installing and using CCTV Systems
- the principles utilised to maintain Privacy
- the standards, laws and regulations governing the use of CCTV
- the principles under which recorded images will be released complaints

Scope

This document addresses all CCTV systems which are owned or in the control of Council, both in public and in Council controlled areas. The Policy outlines the objectives to be met by installing CCTV and the controls that Council will implement.

Definitions

'Authorised Personnel' means any delegated person of Council's General Manager and NSW Police Commissioner listed in the CCTV Management Registers.

'CCTV' or 'Closed Circuit Television' is a video distribution system in which the images generated are not publicly distributed.

'CCTV Operations' means all aspects of CCTV: surveillance management, use, recording, maintenance and access to recorded images.

'Code of Practice' is a document designed to control implementation of a CCTV system and subsequent use of the system.

'Private Premises' refers to any area not openly accessible to the general public, including semi public spaces and includes private residences and private or commercial businesses.

'Recorded Image' is an image captured and stored on a data drive or server.

Privacy, Code of Practice

Council is committed to the privacy of residents, workers and visitors in the Campbelltown Local Government Area, and undertakes to implement protections and processes which will maintain privacy in accordance with state and federal legislation.

Council has a "Code of Practice" to outline the management, operations and responsibilities of people who access and interact with the systems, including registers of authorised personnel, cameras and their locations, incidents, maintenance, and exported images.

CCTV systems will be installed and managed in accordance with the *Work Place Surveillance Act 2005*, *Surveillance Devices Act 2007* and the Surveillance Devices regulation 2014.

Council will not monitor private premises. If the camera view incidentally has private premises within its view, Council will electronically mask these areas. If there is a requirement to view these areas, the masking will only be removed by a court order.

Council will not release recorded images to the general public unless it can be demonstrated there is a specific requirement to do so within the provisions of the *Government Information (Public Access) Act 2009* (Cth) ("GIPA Act").

Council will enter into a "Memorandum of Understanding" with NSW Police for the following purposes:

- to enable NSW Police monitoring of the live feed from the Street Surveillance System
- to provide guidelines on the release of images to NSW Police
- to ensure the Police understand and conform to the Code of Practice.
- to provide timely release of images to NSW Police.

Records and data storage

Council will keep records and data in accordance with the Code of Practice.

Complaints

Complaints will be managed in accordance with Council's Code of Conduct Complaints Handling Procedures and the Code of Practice

END OF POLICY STATEMENT

5. GENERAL BUSINESS

Nil.

21. CONFIDENTIAL ITEMS

No reports this round

There being no further business the meeting closed at 7.40pm.

S Dobson
CHAIRPERSON
