

## **REPORTS FROM OFFICERS**

### **8. REPORT OF GENERAL MANAGER**

**No reports this round**

### **9. REPORT OF DIRECTOR BUSINESS SERVICES**

#### **9.1 Proposed change to Council's Meeting Calendar**

---

#### **Attachments**

Proposed Council meeting calendar 2015 (contained within this report)

#### **Report**

The Australian Local Government Association (ALGA) is holding the 2015 National General Assembly at the National Convention Centre in Canberra on 14-17 June 2015. Council at its meeting of 17 March 2015 resolved that the Acting General Manager or their nominee and the Director Business Services be authorised to attend the 2015 National General Assembly of Local Government together with any interested Councillors.

In accordance with this resolution, Councillors (including the Mayor) have been registered to attend the 2015 National General Assembly and it is proposed that a minor amendment be made to the 2015 meeting calendar during the month of June responding to a request to alter the meeting calendar.

As illustrated in the attached amended meeting calendar, it is proposed that Council's June 2015 Committee meetings be brought forward to Tuesday 2 June followed by an Ordinary meeting to be held on Tuesday 9 June. It is also proposed that Tuesday 16 June be allocated to a briefing night.

#### **Officer's Recommendation**

That the June Committee meetings be bought forward to Tuesday 2 June 2015 followed by an Ordinary meeting of the Council to be held on Tuesday 9 June 2015.

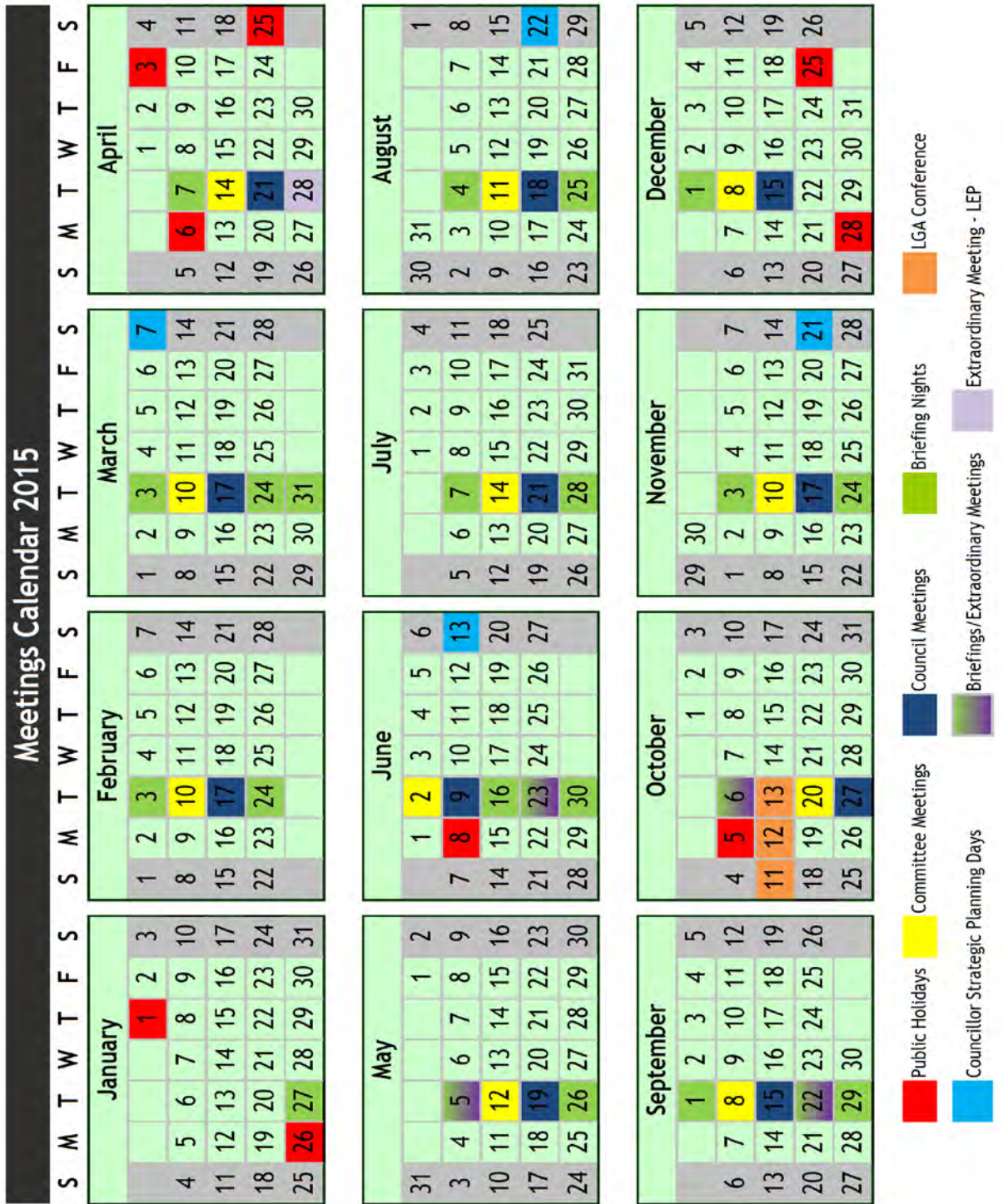
#### **Council Meeting 19 May 2015 (Dobson/Matheson)**

That the Officer's Recommendation be adopted.

#### **Council Minute Resolution Number 85**

That the Officer's Recommendation be adopted.

# ATTACHMENT 1



## 9.2 Financial Assistance Grants to Local Government

---

### Attachments

Correspondence from Local Government NSW and the Australian Local Government Association (contained within this report)

### Report

Correspondence has been received from Local Government NSW and the Australian Local Government Association in regard to Financial Assistance Grants allocated to Local Government from the Federal Government.

As Council would be aware, a freeze to indexation of the Financial Assistance Grants has been implemented by the Federal Government that has a significant financial impact on all councils. Council has been requested by the Associations to:

- pass a resolution acknowledging the importance of Financial Assistance Grants
- acknowledge receipt of Financial Assistance Grants from the Commonwealth in media releases and council publications, including the annual report
- illustrate the importance and impact of the grants by identifying an individual project of a similar size to your annual or quarterly Financial Assistance Grants payment
- highlight this to the media and your local Federal MP and Senator in a positive story on the grant funds.

The correspondence received also recommends that Council resolve as follows:

1. That Campbelltown City Council acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of Council services and infrastructure
2. That Council acknowledge that Campbelltown City Council will receive \$10,269,220 in 2014-2015
3. That Council ensure that this federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in Council publications, including annual reports.

Some rationale in Council passing this resolution is that the Financial Assistance Grants is a vital part of the revenue base for all councils. The government's decision to freeze the indexation of Financial Assistance Grants for three years beginning 2014-2015 will unfortunately cost councils an estimated \$925m by 2017-2018 across Australia.

### **Officer's Recommendation**

1. That Council acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of Council services and infrastructure.
2. That Council acknowledge that Campbelltown City Council will receive \$10,269,220 in 2014 - 2015.
3. That Council ensure that this federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in Council publications, including annual reports.

### **Council Meeting 19 May 2015 (Lound/Brticevic)**

That the Officer's Recommendation be adopted.

### **Council Minute Resolution Number 86**

That the Officer's Recommendation be adopted.

## ATTACHMENT 1



Our ref: R90/00835-11 Out - 23571



AUSTRALIAN LOCAL  
GOVERNMENT ASSOCIATION

20 April 2015

Cr Paul Lake JP  
Mayor  
Campbelltown City Council  
PO Box 57  
CAMPBELLTOWN NSW 2560

APR21 '15 07:53:39 RCVD

Dear Cr Lake

### Re: Financial Assistance Grants to Local Government

As you would be aware, the Commonwealth's decision to freeze indexation of its Financial Assistance Grants (FAGs) threatens to seriously compromise Local Government's ability to provide adequate levels of infrastructure and services in communities right across Australia. These untied Grants are currently valued at \$2.3 billion, but the Federal Government has frozen them at 2014/15 levels, leading to a permanent 13% reduction in the FAGs base.

We need your help if Councils such as yours are to maintain adequate funding for local roads, parks, swimming pools, and libraries. ALGA has mounted a campaign to have FAGs indexation restored immediately, and for the Commonwealth Government to consider both their adequacy and indexation methodology going forwards.

### How Councils can help:

With the third quarterly FAGs payment now received, ALGA is calling on Councils across Australia to:

- pass a resolution acknowledging the importance of Financial Assistance Grants (see attached)
- acknowledge receipt of Financial Assistance Grants from the Commonwealth in media releases and council publications, including your annual report.
- illustrate the importance and impact of the Grants by identifying an individual project of a similar size to your annual or quarterly FAGs payment
- highlight this to the media and your local Federal MP and Senator in a positive story on the grant funds.

Full details on FAGs payments for the current financial year are available on the Department of Infrastructure and Regional Development website at <http://www.regional.gov.au/local/assistance/>

Thank you for your commitment to the Local Government sector and your assistance in our campaign to restore the indexation of Federal Assistance Grants.

Yours sincerely

Cr Keith Rhoades AFSM  
President  
Local Government New South Wales

Mayor Troy Pickard  
President  
Australian Local Government Association

LOCAL GOVERNMENT NSW  
GPO BOX 7003 SYDNEY NSW 2001  
LB, 28 MARGARET ST SYDNEY NSW 2000  
T 02 9242 4000 F 02 9242 4111  
LGNSW.ORG.AU LGNSW@LGNSW.ORG.AU  
ABN 49 853 913 882

## **Council Resolution**

*That the Council:*

1. *Acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of council services and infrastructure;*
2. *Acknowledges that the council will receive \$X.Y million in 2014 - 15; and*
3. *Will ensure that this federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in council publications, including annual reports.*

## **Rationale**

FAGs are a vital part of the revenue base of all councils, and this year councils will receive \$2.3 billion from the Australian Government under this important program.

The Government's decision in the 2014 Federal Budget to freeze the indexation of FAGs for three years beginning in 2014-15 will unfortunately cost councils across Australia an estimated \$925 million by 2017-18.

ALGA and the state local government associations are seeking the support of Council for advocacy to have the Federal Government reverse the decision to freeze the indexation of FAGs.

While the FAGs are paid through each state's Local Government Grants Commission, the funding originates with the Commonwealth and it is important it is recognised as such. Council, and every other council in Australia, have been asked to pass a resolution acknowledging the importance of the Commonwealth's Financial Assistance Grants in assisting Council to provide important community infrastructure.

Council is also being asked to acknowledge the receipt of Financial Assistance Grants from the Commonwealth in media releases and council publications, including our annual report, and to highlight to the media a council project costing a similar size to the FAGs received by Council so that the importance and impact of the grants can be more broadly appreciated.

### 9.3 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors April 2015

---

#### Attachments

Nil

#### Report

On 11 November 2014, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
  - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
  - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
  - (iii) the attendance of councillors at conferences and seminars
  - (iv) the training of councillors and the provision of skill development for councillors
  - (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
  - (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
  - (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time

- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses as at April 2015 were as follows:

#### **Expenses**

1.	<b>Training Seminars and Conferences</b> Cost for April 2015.	\$2335
2.	<b>Staff</b> Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for April 2015.	\$4914
3.	<b>Stationery and Postage</b> Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for April 2015.	\$1407
4.	<b>Periodicals</b> Cost of annual subscriptions. Cost for April 2015.	\$536
5.	<b>Meals</b> Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for April 2015.	\$30
6.	<b>Refreshments</b> Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for April 2015.	\$2615
7.	<b>Insignia of Office</b> Replacement costs Mayoral robes, chain, badge and name plates. Cost for April 2015.	\$82
8.	<b>Travelling Expenses for Use of Private Vehicle</b> Reimbursement of travelling expenses on authorised Council business. Claims submitted for April 2015.	\$1168

#### **Provision of Facilities**

1.	<b>Accommodation</b> Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for April 2015.	\$6075
----	--	--------

2.	<b>Communication System</b> Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for April 2015 in accordance with Councillors Policy.	\$1800
3.	<b>Office Equipment</b> Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for April 2015.	\$3127
4.	<b>Council Vehicle</b> Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for April 2015.	\$570
5.	<b>Internet Facilities</b> Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for April 2015.	\$1021
6.	<b>Care Expenses</b> Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for April 2015.	Nil

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for April 2015 amounted to \$25,680.

### **Officer's Recommendation**

That the information be noted.

### **Council Meeting 19 May 2015 (Hawker/Kolkman)**

That the Officer's Recommendation be adopted.

### **Council Minute Resolution Number 87**

That the Officer's Recommendation be adopted.

## **9.4 Reports Requested**

---

### **Attachments**

Status list of reports requested (contained within this report)

### **Report**

Attached for the information of Councillors is a status list of reports requested of Council as at 21 April 2015.

### **Officer's Recommendation**

That the information be noted.

### **Council Meeting 19 May 2015 (Greiss/Brticevic)**

That the Officer's Recommendation be adopted.

### **Council Minute Resolution Number 88**

That the Officer's Recommendation be adopted.

# ATTACHMENT 1

## Reports Requested as at 21 April 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
26.2.13 PH 3326065	CG8.2 - Report on the feasibility of renaming the Macquarie Fields Swimming Centre (when all works are complete) or other places of significance in honour of Kevin Wheatley VC or Ray Simpson VC. <b>Comment:</b> finalising information for report.	CS	June 2015
10.12.13 WG 3650256	CS3.4 - Further report analysing the impact of the 'Arts and Cultural Policy' when information becomes available in 2014. <b>Comment:</b> Analysing information for Council report.	CS	June 2015
11.02.14 FB 3707460	NoM15.1 - That a report be presented to Council on the feasibility of providing library services across all areas of the local government area. <b>Comment:</b> Briefing presented to Council report is being developed.	CS	August 2015
11.02.14 MO 3714105	CCS20.1 - That a report be presented at the end of the 2014 season comparing the financial returns with the previous returns from 2013 regarding the Wests Tigers proposed hire fee. <b>Comment:</b> finalising information for report.	CS	June 2015
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. <b>Comment:</b> proposal cannot be undertaken until City Works report on footpath upgrades is completed.	CS	Dec 2015
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields. <b>Comment:</b> finalising information for report.	CS	June 2015
09.12.14 DL 4106172	CS6.3 - That a further report be presented to Council at the conclusion of the exhibition period to consider any public submissions received and/or for final adoption of the policy - Use of Public Open Space by Commercial Fitness Trainers and Personal Trainers. <b>Comment:</b> Report to be presented after all submissions have been reviewed and proposed briefing to Council.	CS	June 2015
24.04.15 MO 4275729	CS2.1 - That a further report be provided to Council: <ul style="list-style-type: none"> <li>• outlining the National Disability Insurance Scheme transition process once this information becomes available.</li> <li>• on the Regional Assessment Service once details on the funding and service requirements are available.</li> </ul> <b>Comment:</b> Information not available at this time to report NDIS transition. Regional Assessment Service reported as item 2.2 of the Community Services Committee meeting held 12 May 2015.	CS	August 2015

<b>*Date of Decision</b> <b>*Mover</b> <b>*DocSet</b>	<b>Item/Comments</b>	<b>Div.Resp</b>	<b>Comp Date</b>
24.04.15 AC 4275766	CG6.1 - That a report be presented to Council investigating the potential for an Easy Care Gardening Volunteer Program similar to that run by Ryde City Council and the report also include potential funding sources from State and Federal Government. <b>Comment:</b> Finalising information for report.	CS	August 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
12.11.13 WG 3563387	CW1.2 - Further report on the findings of the Expressions of Interest for footpath reconstruction in Queen St Campbelltown. <b>Comment:</b> Consultant working on communication strategy. Briefing will be required.	CW	July 2015
06.05.14 PL 3815091	CW5.2 - That a report be presented outlining the feasibility and cost of purchasing and erecting electronic signs in the Campbelltown Local Government Area along major transport corridors, to promote Council and other community events. <b>Comment:</b> report drafted awaiting date for briefing.	CW	July 2015
29.7.14 MO 3939937	PE5.1 - Report regarding feasibility and costs benefits of replacing the existing lighting within the LGA with led lighting. <b>Comment:</b> Difficulty engaging consultant with required expertise to complete review.	CW	June 2015
09.12.14 WG 4106197	CW5.1 - That a report be presented on the feasibility of opening up some of the closed side roads between Chester Road and Sackville Street, Ingleburn to assist in alleviating the rising traffic concerns in the area. <b>Comment:</b> reported as item 1.2 of the City Works Committee meeting held 12 May 2015	CW	
17.03.14 RK 4228250	PE5.2 - That a report be presented investigating the feasibility of consolidating a passive and active reaction facility in the vicinity of Milton Park servicing the northern end of the City, potentially including a leash free area. <b>Comment:</b>	CW	August 2015
17.03.15 BT 4228249	PE5.3 - That a report be presented investigating the feasibility of increased seating at Hallinan Park, Ingleburn. <b>Comment:</b> reported as item 3.1 of the City Works Committee meeting held 12 May 2015	CW	

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road. <b>Comment:</b> Addressing concerns raised by Director Planning and Environment.	BS	August 2015
29.7.14 PL 3934173	CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building. <b>Comment:</b> Currently arranging to the EOI to be advertised.	BS	August 2015
16.09.14 GG 3998324	CG2.1 - That a further report be presented detailing all of the issues surrounding the Section 355 Committees, in confidential session if appropriate. <b>Comment:</b> reported as item 2.1 of the Corporate Governance Committee meeting held 12 May 2015	BS	
16.09.14 GG 3998030	DR9.4 - 1. That Council provide support for the Werriwa ACLGP Committee to submit an application for funding to install a 9 metre tapered white powder coated flagpole, plaque and Lone Pine seedling at the Soldiers Memorial Park, Ingleburn. 2. That in recognition of Council's belief in the principle of transparency and prudent decision making, a report be presented to this Council highlighting how this rose garden came about and detailing the events associated with the construction of the rose garden. <b>Comment:</b> Awaiting the outcome of the investigation. Part 1 complete.	BS	June 2015
14.10.14 RK 4033794	CG2.3 - 4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project.	BS	June 2015
17.02.15 PH 4188336	CG2.1 - That Council note the information contained in this report and that a further report be submitted to Council once the Roads and Maritime Services has made an offer for the compulsory acquisition of the land.	BS	August 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation. <b>Comment:</b> further discussions required between the General Manager and UrbanGrowth regarding infrastructure.	PE (EP)	October 2015
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP. <b>Comment:</b> DCP to be completed post CLEP 2014 adoption in consultation with SCDCP alignment with CLEP controls.	PE (EP)	September 2015
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings. <b>Comment:</b> further information is being investigated and considered.	PE (DS)	June 2015
18.12.12 AM 3259490	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield. <b>Comment:</b> waiting on comments from Tharawal Local Aboriginal Land Council.	PE (EP)	August 2015
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA. <b>Comment:</b> Rating structure report not yet released by Government.	PE (EP)	September 2015
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation. <b>Comment:</b> Trial completed mid December 2014, information being collated. Deferred awaiting implementation of requirement to obtain certificates of compliance when selling or leasing properties	PE (CS)	June 2016
1.7.14 BT 3858912	PE 2.5 - Further report following the Trial Indian Myna Bird Action Program. <b>Comment:</b> 12 month trial to be completed September 2015.	PE (EP)	November 2015
29.7.14 PL 3934241	CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line. <b>Comment:</b> Awaiting further information from the Minister for Sports office concerning the stadium.	PE (DPE)	June 2015
29.7.14 GG 3939939	PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE. <b>Comment:</b> Awaiting outcome of further discussions with TAFE and UWS concerning potential economic development initiatives.	PE (DPE)	June 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
14.10.14 CM 4033787	<p>CG6.1 -</p> <ol style="list-style-type: none"> <li>That a report be presented on the development application process, particularly as it relates to residential and small business, regarding:               <ol style="list-style-type: none"> <li>DA approval times – including a comparison to Camden and the councils that fall within the Group 7 Metropolitan Fringe category of the Office of Local Government's Comparative Data publication.</li> <li>The types of developments which require approval in Campbelltown but do not require approval in other similar councils (e.g. Group 7 councils and Camden).</li> </ol> </li> <li>That Council contact the NSW Business Chamber and the local Chambers of Commerce and report on their suggestions regarding:               <ol style="list-style-type: none"> <li>How Council could streamline the DA process for small business.</li> <li>Any developments currently requiring approval which they believe would be appropriate to be made exempt.</li> </ol> </li> </ol> <p><b>Comment:</b> Investigating further exempt opportunities.</p>	PE (DS)	June 2015
17.02.15 RK 4189114	<p>PE2.4 -</p> <ol style="list-style-type: none"> <li>That a report be presented to Council outlining options for the protection and preservation of the former Fisher's Ghost Restaurant building.</li> </ol> <p><b>Comment:</b> report will be provided to the Heritage Protection Sub Committee meeting to be held in May 2015.</p>	PE (EP)	June 2015
17.02.15 GG 4189107	<p>PE3.3 -</p> <ol style="list-style-type: none"> <li>That a future report be presented to the Council which investigates options and identifies practical limits for a core Campbelltown CBD precinct, for the purposes of permanently varying the commercial parking rates within that precinct.</li> </ol> <p><b>Comment:</b> Investigation to be undertaken in conjunction with review of Parking and Traffic Study for CBD.</p>	PE (DPE)	August 2015
24.04.15 RT 4275788	PE2.1 - That Council receive a further report on the exhibition of the draft Management Plan which also addresses funding options	PE (EP)	August 2015
24.04.15 GG 4275787	PE2.6 - The Council receive a further report on a proposal to establish a Business Advisory Board following further consultation with the Campbelltown and Ingleburn Chambers of Commerce.	PE (DPE)	August 2015
24.04.15 GG 4275777	PE5.1 - That a report be presented to Council that addresses the potential for the inclusion of a new urban photography category into Council's Macarthur Nature Photography Competition from 2015 onwards and also consider renaming the competition to allow for the addition of this new category.	PE (EP)	June 2015
24.04.15 AC 4275460	CW5.1 - That report be presented to Council investigating methods to remove a bat colony in the vicinity of Myee Road and Waratah Crescent and along Redfern Creek, Macquarie Fields.	PE (EP)	June 2015

## **10. REPORT OF DIRECTOR CITY WORKS**

### **10.1 City Works Activity Report**

---

#### **Attachments**

Activity Report (contained within this report).

#### **Report**

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

#### **Officer's Recommendation**

That the information be noted.

#### **Council Meeting 19 May 2015 (Glynn/Matheson)**

That the Officer's Recommendation be adopted.

#### **Council Minute Resolution Number 89**

That the Officer's Recommendation be adopted.

# ATTACHMENT 1

## GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jan to Mar 2014	Apr to Jun 2014	Jul to Sep 2014	Oct to Dec 2014	Jan to Mar 2015	Apr 2015
Campbelltown	134	29	0	101	4	10
Ruse	57	0	44	91	190	0
Kentlyn	0	0	0	0	0	0
Airds	270	26	211	370	394	15
St Helens Park	0	0	0	0	0	0
Rosemeadow	111	8	42	27	118	5
Ambarvale	132	0	0	2	79	5
Woodbine	0	0	0	72	0	0
Claymore	0	37	0	62	42	20
Eschol Park	47	0	0	139	8	0
Kearns	0	0	0	0	15	0
Raby	0	0	0	98	186	0
St Andrews	0	62	0	56	26	0
Bow Bowling	0	0	0	14	0	0
Minto	110	97	156	215	154	20
Ingleburn	368	226	196	19	244	17
Macquarie Fields	243	130	187	565	167	5
Glenfield	251	73	90	283	287	9
Blair Athol	0	0	0	0	0	0
Bradbury	0	0	0	0	50	6
Total m <sup>2</sup>	1723	688	926	2114	1964	112

During the reporting period 2 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2014	Apr to Jun 2014	Jul to Sep 2014	Oct to Dec 2014	Jan to Mar 2015	Apr 2015
13	18	16	12	32	2

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to Mar 2014	Apr to Jun 2014	Jul to Sep 2014	Oct to Dec 2014	Jan to Mar 2015	Apr 2015
Area 1	1573	2343	3301	2706	2959	595
Area 2	1169	1946	2228	2309	3285	298
Area 3	435	492	848	570	1384	381
Area 4	887	2102	2368	1852	2730	250
Total	4044	6883	8745	7437	10358	1524

## OPERATIONAL SERVICES SECTION (Reporting period 6 April 2015 to 3 May 2015)

### OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	124	0	3	9	136
Road Verges (Sites)	20	21	16	28	85
Community/Childcare Centre's (Sites)	0	0	0	0	0
Servicing Laneways (Sites)	67	42	107	30	246
Litter/Rubbish Pickup	207	6	0	0	213
Herbicide Spraying (hrs)	0	4	5	9	18
Mulching (cm <sup>3</sup> )	0	0	0	0	0
Garden Maintenance	0	0	0	0	0
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	0	0	0	0
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	6	3	0	0	9
Tractor Road Verge (Sites)	7	9	9	15	40
Tractor Servicing Parks and Reserves (Sites)	22	10	36	10	78
Cemetery	0	0	0	0	0
Fire Hazard Reduction	0	3	0	0	3
Road Crews Servicing Parks	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0

### HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	24	26	11	19	80
Road Verges (Sites)	22	20	16	11	69
Community/Childcare Centre's (Sites)	7	7	6	8	28
Cemetery	0	0	0	0	0
Tractors Servicing Sporting Fields	30	18	35	20	103
Litter/Rubbish Pickups (hrs)	23	26	23	18	90
Herbicide Spraying (hrs)	16.5	17	19	17	69.5
Mulching (m <sup>3</sup> )	140	130	0	0	270
Garden Maintenance (Sites)	26	26	23	29	104
Garden Refurbishment (Sites)	16	7	0	0	23
Top Dressing (tonne)	1	0	2	1	4
Aeration of Fields (Sites)	3	4	5	0	12
Sharps Pickups	0	0	0	0	0
Miscellaneous Requests (hrs)	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0
Plumbing	23	17	21	12	73
Fit Goal post sleeves	4	0	0	0	4
Cricket Wicket Maintenance	18	20	25	19	82

## **HORTICULTURE ACTIVITIES**

### **Gilchrist Drive, Campbelltown**

Open space staff have been involved in the clearing of dead and dying Wattle trees situated in the buffer planting on the north eastern side of Gilchrist Drive between Parc Guell Drive and the bus shelter located on Gilchrist Drive.

Horticulture staff have been involved in the replanting of the area. A number of Watergums, Blueberry ash and Bottlebrush species have been planted.

### **Blairmount Public School**

Council recently donated over one hundred assorted native seedlings to Blairmount Public School to assist in the establishment of a rainforest garden within the school grounds.

### **Heritage Park, Glen Alpine**

Council currently has seventeen super advanced heritage type tree species on order for planting within the above park. The tree species range in container size from 200 to 400 litre capacity. It is anticipated that the trees will be planted at predetermined locations towards the latter part of May.

### **Raby Road, Raby - City Entrance Planting**

Horticulture staff have commenced the planting of a number of advanced trees species within Mu Mu Reserve adjacent to Raby Road, this being the first stage of the above planting project.

### **Akuna Avenue Bradbury - Roundabout Landscaping**

Horticulture staff have been involved in the preparation of the planting areas within the two roundabouts situated at the above location. It is anticipated planting will be carried out by the end of May 2015.

### **Peter Meadows Road, Leumeah - Roundabout Enhancement Planting**

Horticulture staff have been involved in the planting of additional native tree species and native groundcover species within the above roundabout situated at the intersection of Peter Meadows Road, Hansens Road and Junction Road.

Some re-mulching of the garden area was also carried out at this time.

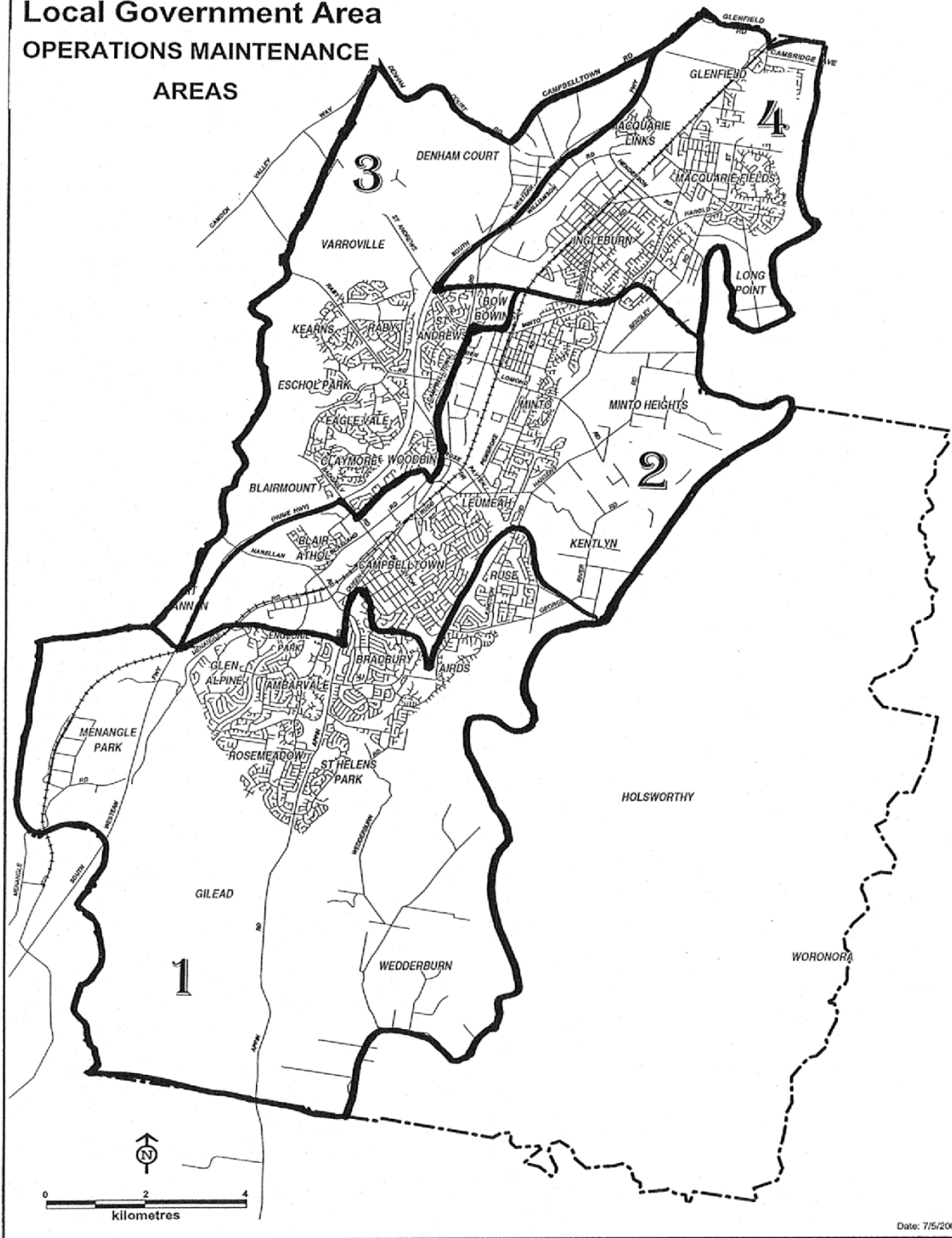
## **COUNCIL TREE INSPECTIONS**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>	<b>Total</b>
Contract	6	7	11	9	33
Council	64	60	65	38	227
Termites	0	0	0	1	1
Plumber - Sewer Chokes	0	0	0	0	0
N/A	3	4	1	5	13
HOLD	5	0	3	2	10
Total	78	71	80	55	284

## **PRIVATE PROPERTY TREE INSPECTIONS**

<b>Activity</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>	<b>Total</b>
Private Trees	11	15	5	12	43

# Campbelltown City Council Local Government Area OPERATIONS MAINTENANCE AREAS



## ROADS AND DRAINAGE

### A. HEAVY PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs heavy patching (m <sup>2</sup> )	108	114	97	90	409
Road restorations (m <sup>2</sup> )	0	28	0	0	28
AC Base Course Total (T)	9	36	11	18	74

### B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (no.)	195	237	344	363	1139
Edge breaks (LM)	40	34	41	56	171
Restorations (m <sup>2</sup> )	0	3	0	9	12
Car parks pot holes (no.)	0	0	0	53	53
Trip Hazard Footpaths (no.)	0	10	0	0	10
Total	235	284	385	481	1385

### C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	2	6	16	8	32
Telstra Inspections	0	2	2	3	7
Sydney Water inspections	1	6	4	7	18
Endeavour Energy Inspections	0	2	3	1	6
Gas Inspections	0	2	1	0	3
Customer & Road Opening requests	2	1	2	0	5

### D. MULTI FUNCTIONAL VERGE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	8	0	0	0	8
Pits cleaned by hand or suction	129	91	88	100	408
Tail out drains/headwalls	1	14	0	0	15
Removal of waste matter (CBM)	31	26.9	3.5	8	69.4
Flushing of stormwater lines (LM)	3050	700	350	550	4650
Underpass (drainage) cleaning	0	1	0	0	1
Trip hazards/footpath hazards	2	8	6	39	55
Dead animals removed	33	7	1	17	58
Parra webbing drainage	1	4	24	26	55
Sign retrievals and straightening	8	1	0	1	10
Syringes	14	181	7	2	204
Deliver and set up at venues	27	0	1	10	38
Paver repairs (m <sup>2</sup> )	0	0	0	3	3
Oil/ paint spill/debris on road	18	6	0	6	30
Median cleaning/poisoning (LM)	159	21	13	301	494
Guide Posts	4	0	0	0	4
Total	3485	1060.9	493.5	1063	6102.4

**E. STREET ACCESSORIES - Sign Manufacturer**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	6	16	0	26	48
Street signs	5	17	6	18	46
Ordinance signs	6	4	2	5	17
Directional signs	2	4	2	1	9
Warning signs	1	13	0	0	14
Community signs	0	33	2	0	35
Various council signs	6	6	6	6	24
Council special events	0	39	0	0	39
Banners/ Posters	0	0	0	0	0
Various Stickers / Labels	0	274	0	0	274
Graffiti Preventative Works	8	9	6	5	28
Total	34	415	24	61	534

**Sign Erection**

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	66	74	61	52	253
Street signs	24	18	36	22	100
Ordinance signs	18	18	15	11	62
Directional signs	9	4	7	8	28
Warning signs	24	25	11	6	66
Community signs	12	18	3	2	35
Various council signs	0	0	0	0	0
Banner / Bin Installation	1	1	0	0	2
Graffiti Removal (m <sup>2</sup> )	4	6	32	22	64
Works orders (traffic)	0	1	2	0	3
Bollard replacement/ repair	16	15	27	31	89
Line Marking/Car Park (m <sup>2</sup> )	5	5	0	0	10
Total	179	185	194	154	712

**F. FOOTPATH RECONSTRUCTION PROGRAM 2014 – 2015**

93% complete.

**G. NEW FOOTPATH CONTRUCTION PROGRAM 2014 – 2015**

80% complete.

**H. KERB AND GUTTER RECONSTRUCTION 2014 – 2015**

84% complete.

**I. ROADS PROGRAM 2014 – 2015**

Stage 1 - 100% complete.

Stage 2 - 93% complete.

**J. OPERATIONS MINOR WORKS**

**Akuna Avenue, Roundabout Maintenance** – 100% complete.

**Leumeah Fire Trail Maintenance** – 5% complete. Delayed by wet weather.

**Minto SES Driveway** – 100% complete.

**Civic Centre Block Wall Restoration** – 0% complete. Pending contractor quotations.

**Airds Child Care Centre Maintenance** – 60% complete.

#### **K. CAPITAL WORKS**

**Heritage Park Stage 2 (Improvements and Landscaping)** - 93% complete.

**Eagle Vale Drive Road Stage 3 (Widening and Roundabout)** - 62% complete.

**Smith's Creek Formalisation** - 80% complete.

**Beverley Road and Tyler Street, Campbelltown Drainage Works** – 70% complete.

**John Kidd Reserve Recreational Play Area** – 40% complete.

**Beverley Road Extension between Chamberlain and Warby Streets** – 0% complete.  
Pending quotations for removal of power pole.

**Naroomba Fire Trail Drainage Works and Embankment Stabilisation Works** – 0% complete.  
Pending resources.

**Cleopatra Reserve Wetlands Basin** – 0% complete. Pending Resources

**Minto Basin Cycleway and Fitness Stations** – 0% complete. Pending Quotations

#### **PLUMBERS ACTIVITIES REPORT**

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

#### **WORKSHOP ACTIVITIES REPORT**

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

<b>Plant No</b>	<b>Item</b>	<b>Reason - Area of Repair</b>	<b>Repairer</b>	<b>Down Time Hrs</b>
<b>9459.03</b>	Road Sweeper	Accident damage repairs	Smash Repairers	40Hrs
<b>9779.02</b>	Dutro Tipper truck	Rusted tipper tray	Contractor	40Hrs
<b>9517.02</b>	Dutro Tipper truck	A/C repairs and brakes	CCC Workshops and supplier	48Hrs

The following is a breakdown of the work performed since the last report **6 April 2015 – 3 May 2015**.

<b>9459.03</b>	Truck was involved in an accident and was sent to smash repairers for damages to be rectified. Sweeper has returned and is back in service.
<b>9779.02</b>	The Hino Dutro truck was sent to Council's contracted body builder to have a new body manufactured and fitted. Estimated return date is 22 May 2015.
<b>9517.02</b>	The Hino Dutro truck had air conditioning problems and a leaking brake master cylinder. Vehicle has been repaired and is back in service.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	<b>53</b>
Services carried out	<b>27</b>
Repairs to trucks	<b>80</b>
Repairs to heavy plant	<b>19</b>
Repairs to trailers	<b>29</b>
Tractors/implements	<b>27</b>
SES repairs	<b>0</b>
RFS repairs	<b>4</b>
Small plant repairs	<b>62</b>
Repair to cars	<b>21</b>
Repairs to mowers	<b>37</b>
Repairs to sweepers	<b>14</b>
Pathway requests (completed)	<b>14</b>

Of the reported repairs above **46** were out in the field.

Workshops Solar panels have currently added **53,525 kWh** back to the grid.

The Workshop has also carried out the following duties:

- Manufacture and repair of various gates, locks and lock boxes.
- Manufacture and installation of various pit frames and covers.
- Manufacture of various baulks.
- Fence repairs in various locations.
- Manufacture of goal post sleeve covers.
- Manufacture of pit filtering covers for Williamson Road, Ingleburn.
- RFS yearly servicing has commenced.
- Common expiry registration has now commenced for all council trucks and plant.

## **HAZARD REDUCTION PROGRAM**

### **Hazard Reduction Burning**

No hazard reduction burning has been conducted in the reporting period.

### **Asset Protection Zones Maintenance**

11 hazard reduction treatments were completed in the reporting period, totalling an area of 9.359 hectares with 256 assets protected.

### **Fire Trails**

No fire trail maintenance was undertaken during the reporting period.

### **Fire Trail Gates**

During the reporting period 1 fire trail gate was maliciously damaged requiring replacement.

## **Facilities Support Services**

<b>Customer Requests</b>	
Sporting Clubs with overdue keys	43 clubs with 320 keys outstanding
Key access renewals, issues, alarm codes and access	300
Request for access to Council Reserves	10

## **ASSETS AND SUPPLY SERVICES**

### **Procurement and Contract Management Services**

#### **Tenders/Quotes/Expressions of Interest and Agreements:**

#### **Tenders/Quotes currently being prepared:**

- Q14/41 Floodplain Risk Management Consultancy (Quotations sought through Local Government Procurement Panel Contract)
- Q15/01 Development of a Waste Education App
- Q15/02 Playground Repairs
- Q15/03 Playground Equipment Inspections
- Q15/10 Pyrotechnics
- Q15/11 Greg Percival Photovoltaic
- Q15/13 Pre-Employment Medical
- Q15/14 Aquatic Weed Mapping
- Q15/16 Ingleburn Traffic and Parking Study (Quotations sought through Local Government Procurement Panel Contract)
- EO14/05 Queen Street Footpath Reconstruction
- EO15/02 Lone Worker Safety
- EO15/04 Waste Education Trailer
- T15/14 Catering at Campbelltown Sports Stadium
- T15/15 Air Conditioning Services
- T15/16 Irrigation Services
- T15/17 Traffic Signals on Eagle Vale Drive
- T15/18 Street Lighting on Eagle Vale Drive Between Badgally and Wynn Street

**Tenders/Quotes currently advertised:**

- T15/09 Legal Services
- EO15/01 Library Café
- Q14/38 Environmental Monitoring Lynwood Road

**Tenders/Quotes currently under evaluation:**

- T14/13 Synthetic Turf Lynwood Park
- T14/23 Construction of St Helens Park Skate Park
- T15/02 Eagle Vale Drive Upgrade
- T15/04 Painting Services
- T15/05 Bulk Materials
- T15/06 Website Development
- T15/07 Pest Control Services
- T15/12 Nursery Supplies
- T15/13 Supply of Turf
- Q15/05 Collect and Transport Wastewater
- Q15/12 Backhoe (Quotations sought through Local Government Procurement Panel Contract)
- Q15/15 Street Lighting Eagle Vale Drive near Epping Forest Drive
- EO14/02 Aerial Photography

**ASSET MANAGEMENT****Roads**

- Falling Weight Deflectometer Test and Geotechnical Investigation for sections included in the Road Works Program 2015-2016 are in progress.
- Ground Penetrating Radar (GPR) Survey for Class 6 and 7 Roads are in progress.
- Geotechnical Investigation at Mercedes Drive, Bland Street and Stanley Road is completed.

**Car Parks**

- Car Park Program for 2015-2016 has been finalised.

**Bridge and Culvert**

- Level 2 Inspection for Culvert assets is completed.
- Level 2 Inspection for Pedestrian Bridges is 50% completed.
- Footpaths on Bridges Programs (pre-cast and cast in-situ) is 80% completed.
- Safety Barrier Height Adjustment and New Terminal Installation at Therry Road is in progress.

**Kerb and Gutter**

- There is approximate 180 Kerb and Gutter or Traffic Islands which the condition inspection will be expired by 30 June 2015. The inspection for these asset types is 15% completed.
- Kerb and gutter Inspection at Ingleburn is 10% completed.
- All the new kerb and gutter around Minto and Glenfield have been mapped in MapInfo.

**Footpath**

- Footpath inspection 80% completed as a part of condition inspection before the valuation for 2014-2015 and remaining 20% will be completed by the end of May.

## **Stormwater**

- Concrete reconstruction and repair work for stormwater assets has commenced in Bow Bowling and Ambarvale.
- 207 pits and headwall action validation was completed around Campbelltown, Ingleburn, Ambarvale and Macquarie Fields.

## **Parks and Public Spaces**

- Inspections have been carried out at 20 parks and reserves throughout the Local Government Area in Blair Athol, Leumeah and Rosemeadow.
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.
- Table and bench setting have been installed near the new Exeloo amenities in Mawson Park.
- 2014-2015 Park Program Maintenance work is 75% completed. Remaining work includes replacing park furniture next to new refurbished playground sites.

## **Building Inspections**

- Building inspections have been carried out at 21 locations throughout the Local Government Area. Included are all buildings at the Sanitary Depot. Any reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System. Additionally 14 buildings were inspected to gather information to assist with the compilation of data to determine the buildings being considered for the knock down/ re-build programme.

## **Playground Equipment**

- Playground equipment repairs were undertaken at 14 sites including Hallinan Park, Coronation Park, Rizal Park and Hyacinth Park.
- Playground Program 2014-2015- Tenders for 9 playgrounds have been awarded to various contractors.
- The 2015-2016 Playground programs have been drafted and awaiting approval.

### **Internal Assets– Electrical Testing and Tagging**

- 161 items of electrical equipment has been tested and tagged at various locations including Eagle Vale Central, Ingleburn Occasional Care and the Civic Centre Administration Building. All items have been updated into Council's Asset Management system.

## **Asset Management System, Grants and Reports**

- Conquest III new version 3.0322 and Conquest II version 2.59a3 have been released. Currently necessary testing is being carried out.
- Fuel efficiency and Plant Utilisation Reports for March 2015 have been sent.
- Roads and Maritime Services monthly report for April 2015 has been sent.

## **BUILDING MAINTENANCE/CONSTRUCTION PROGRAM**

### **Reactive Maintenance**

There were 332 reactive maintenance requests during the months of April and early May, 2015.

### **Building Program Maintenance and Renew Connect Revitalise Program (RCR)**

- **Fullwood Rugby League New Amenities Building** - Construction of a new amenities facility has commenced. Works to date include block work, slab and internal wall construction. Roof fixings are in place in readiness for roof installation.

- **Minto Sports Stadium Canteen Refurbishment** -Works to demolish and refurbish the existing canteen are now completed. Works were conducted during an agreed time with the Basketball Association and Healthy Lifestyles.
- **Milton Park Rugby Amenities** - Works to this new amenity facility are on schedule. Brickwork and roofing have been installed. Rendering and tiling are continuing. Doors and grills have been installed along with provisions for electric strikes.
- **Bradbury Oval Amenities** - Works are progressing according to schedule. Currently the brickwork is completed and roofing has been installed. Rendering and tiling are continuing. Doors and grills have been installed along with provisions for electric swipe access.
- **Campbelltown Skate Park Exeloo** - A new Exeloo has been positioned in the park. Further works to connect electricity and plumbing are ongoing.
- **Ingleburn Reserve Exeloo** – Installation of a new Exeloo is now completed inclusive of a pathway, landscaping and access and mobility car spaces. The old toilet block has been demolished and removed from site.
- **Macquarie Fields Leisure Centre – Stage 1 of 3**, demolition of meeting room next to the kiosk has commenced. Works include new flooring, ceiling, kitchenette, toilets and painting throughout.
- **Eschol Park Number 3** – Supply and installation of toilet partitions are now completed.
- **The Gordon Fetterplace Aquatic Centre** – Relining of the balance tank wall, joint sealing and backwash valves have commenced, works are expected to be completed by the end of May, 2015.

## **11. REPORT OF DIRECTOR COMMUNITY SERVICES**

### **11.1 Sustainability of Mobile Toy and Book Library**

---

#### **Attachments**

Nil

#### **Report**

Council at its meeting of 14 October 2014 endorsed The Benevolent Society Communities for Children Community Partner Agreement with Council for further funding to sustain the Mobile Toy and Book Library service for the Ambarvale and Rosemeadow communities from 1 October 2014 to 30 June 2015.

Communities for Children is an initiative funded by the Australian Government Department of Social Services to provide early intervention and prevention activities and programs designed to bring about positive outcomes for children aged 0 to 12 years and their families.

Communities for Children Facilitating Partner Services fund other organisations to develop and facilitate a whole of community approach to support and strengthen local service networks that contribute to child safety.

The Benevolent Society has invited Expressions of Interest from eligible organisations to deliver Communities for Children Programmes in Rosemeadow and Ambarvale for 1 July 2015 to 30 June 2017. The closing date for applications was 4 May 2015.

Council has submitted an Expression of Interest for \$160,446 over two years for continuation of the Mobile Toy and Book Library to provide access to families who are vulnerable and do not currently access child care and other community services; who have limited transport and who are socially and economically disadvantaged, including where appropriate, referring children to other local organisations and support services.

The Mobile Toy and Book Library has been successful in providing access to borrowing of educational toys, books and resources to aid in the development of early literacy learning and skill development of children 0-5 years through supported playgroup visits, story time sessions, specific skills groups and community events.

#### **Officer's Recommendation**

1. That the information be noted.
2. That subject to notification of success, the Community Partner funding agreement from The Benevolent Society be accepted and signed by the Acting General Manager on behalf of Council.

**Council Meeting 19 May 2015 (Chanthivong/Lound)**

That the Officer's Recommendation be adopted.

**Council Minute Resolution Number 90**

That the Officer's Recommendation be adopted.

## **12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT**

### **12.1 Independent Review of the EIS for the Western Sydney Airport**

---

#### **Attachments**

Letter from Blacktown City Council seeking financial contribution from Campbelltown City Council (contained within this report)

#### **Report**

Council has received correspondence from Blacktown City Council seeking a financial contribution from Campbelltown City Council towards a “funding pool” that would resource a peer review of the forthcoming Environmental Impact Statement (EIS) for the proposed Western Sydney Airport.

Council is aware that the EIS is currently under preparation and arrangements are currently being made for the lead consultants to meet with Council officers in the near future. It is anticipated that the EIS will be placed on public exhibition later this year.

The same correspondence has been sent to all as well as MACROC and WSROC Councils as well as Baulkham Hills Shire Council, and follows a forum that was held at Blacktown on 9 April 2015.

A copy of the letter from Blacktown City Council is attached for councillor’s information.

The proposal seeks the Councils’ support to undertake an independent consultant prepared peer review of the Environmental Impact Statement, from which each Council, WSROC and MACROC could draw information in considering the EIS and determining whether to make a submission to the Federal Government to the exhibition.

Blacktown Council is suggesting that each participating Council would contribute funds to the peer review on a pro-rata population basis to engage the expert consultants to undertake the peer review. Proposed project administrative arrangements are set out in the letter from Blacktown Council.

Campbelltown City Council’s most recent resolution concerning the proposed Western Sydney Airport was taken at its meeting on 9 December 2014 and is reproduced below:

1. That Council call upon the Federal Government to ensure that planning for the new Badgerys Creek Airport proceeds on the basis that it will maintain, as a minimum, a quality of life enjoyed by those who live and work near, or under the flight paths to, Sydney Kingsford Smith airport – notably in respect to hours of operation.
2. That Council place the above motion on the agenda for the next meeting of MACROC seeking support from our MACROC partners to protect the quality of life of the residents of Macarthur.

3. That Council write to all Federal Members of Parliament in electorates potentially impacted upon by the Badgerys creek Airport urging them to support Council's aim of preserving the quality of life of their constituents.

Councillors may also be aware that on Friday 1 May 2015, the Mayor and Council's Director Planning and Environment attended the Western Sydney Airport Conference "Preparing for Take-off" organised by the Sydney Business Chamber. That conference was attended by an estimated 350-400 people representing broad range of Federal, State and Local Government as well as business, institutional and community interests.

The conference focused on economic, social, transport connectivity and technology related issues relating to the proposed Western Sydney Airport.

The proposed Western Sydney Airport has the potential to drive enhanced economic and social outcomes for the future of Western and South Western Sydney, including the Macarthur Region and the Campbelltown Local Government Area (LGA). These would be welcomed benefits that communities could potentially draw upon to help sustain their future prosperity. It is important for any EIS to clearly articulate such benefits and identify any requirements or conditions that would need to be met in order to maximise their positive impact.

A range of critical items also needs to be addressed as part of the EIS to ensure that the airport's portrayed enhanced economic and social outcomes are not met at the cost of any potential significant impacts on the environment, in terms of items such as for example air quality and noise generation.

The peer review proposed by Blacktown City Council would provide a cost effective (through economies of scale) means for each participating Council to be able to understand and evaluate "expert level review" findings as far as the following matters are concerned:

- the efficacy of the EIS assessment and reporting processes
- the extent, scale and nature of likely economic and social benefits that stand to flow from the proposed airport
- the degree of significance and nature of likely environmental impacts, including any geographically localised impacts
- the identification of any constraints to the achievement of the benefits that could potentially accrue from the proposed airport, such as for example infrastructure 'gaps'.

It is considered that there is merit in Council agreeing to participate in the proposed independent review of the forthcoming EIS as set out by Blacktown Council. Such a project is consistent with Council's objective to work towards a position of having access to expert information to help it to be able to take steps to ensure that the proposed airport does not adversely impact upon the quality of life of residents of the Macarthur and Campbelltown LGA, as expressed in its previous resolution.

Preliminary draft information received by Council has indicated that assuming project cost of \$240,000 and that cost being spread across all western Sydney and south western Sydney Councils, Campbelltown City Council's pro rata contribution would be in the order of \$18,000. Should the project cost be in the order of \$390,000, Council's contribution is estimated to be in the order of \$29,000. There is no certainty at this stage over the actual cost of the proposed expert peer review as quotations have not as yet been sought.

### **Officer's Recommendation**

1. That Council participate in Blacktown City Council's proposal for a collaboration of south western and western Sydney councils to undertake an expert peer review of the Environmental Impact Statement for the proposed Western Sydney Airport.
2. That Council make a financial contribution towards the cost of the expert peer review at Item 1 above, equivalent to 7.4% of the total cost (based on a pro-rata % of Campbelltown City's population compared to the total population for western and south western Sydney) up to a maximum of \$30,000.
3. That the funding of the financial contribution raised in Item 2 above, be considered as part of Council's September 2015 Quarterly Budget Review.

### **Council Meeting 19 May 2015 (Brticevic/Matheson)**

That the Officer's Recommendation be adopted.

### **Amendment: (Brticevic/Oates)**

1. That if sufficient Councils participate to make this viable, Council participate in Blacktown City Council's proposal for a collaboration of south western and western Sydney councils to undertake an expert peer review of the Environmental Impact Statement for the proposed Western Sydney Airport.
2. That Council make a financial contribution towards the cost of the expert peer review at recommendation one above, equivalent to 7.4% of the total cost (based on a pro-rata % of Campbelltown City's population compared to the total population for western and south western Sydney) up to a maximum of \$30,000.
3. That the funding of the financial contribution raised in recommendation two above, be considered as part of Council's September 2015 Quarterly Budget Review.
4. That Campbelltown City Council make a detailed submission against the proposed 24 hour operation of the Western Sydney Airport.

### **Council Minute Resolution Number 91**

That the above amendment be adopted.

Councillor Mead asked for his name to be recorded in opposition to the amendment for Item 12.1 – Independent Review of the EIS for the Western Sydney Airport.

Councillor Rowell asked for his name to be recorded in opposition to the amendment for Item 12.1 – Independent Review of the EIS for the Western Sydney Airport.

A **Division** was called in regard to the Resolution for Item 12.1 - Independent Review of the EIS for the Western Sydney Airport with those voting for the Motion being Councillors Brticevic, Chanthivong, Dobson, Glynn, Hawker, Kolkman, Lake, Lound, Matheson and Oates.

Voting against the Resolution were Councillors Greiss, Mead and Rowell.

# ATTACHMENT 1



16 April 2015

Mr Paul Tosi  
General Manager  
Campbelltown City Council  
PO Box 57  
Campbelltown NSW 2560

APR21 '15 07:53:19 ROUN

## **Proposed Western and South-western Sydney Councils' independent review of the future Western Sydney Airport EIS**

A forum was held at Blacktown City Council on Thursday 9 April 2015, to discuss how the councils of Western and South-western Sydney could best assess the environmental impacts of the Western Sydney Airport on a shared basis.

The forum was held following an invitation from the Mayor of Blacktown, Councillor Stephen Bali, dated 16 March 2015 and sent to all WSROC and MACROC councils and The Hills Shire Council.

This letter formally seeks your contribution towards a funding pool to engage consultants to objectively peer review the future Environmental Impact Statement (EIS) for the proposed Western Sydney Airport, as an outcome from the forum on 9 April 2015.

We believe that there is substantial advantage in councils pooling resources and having consultants engaged, ready for assessment of the Commonwealth's EIS as soon as it is released. The independent expert analysis could be used by all councils, and the community more generally, in the preparation of submissions to the Commonwealth.

If not participating in the joint peer review, the councils of WSROC, MACROC, The Hills and others will potentially each undertake consultant assessments of particular environmental attributes of the proposed airport at considerable wasted cost to their communities, duplicating the efforts of other councils.

### **The proposal**

The proposal that is being put forward to all WSROC and MACROC councils and The Hills Shire Council is as follows:

- Each participating council contributes funds on a pro rata population basis to engage the expert consultants

**Council Chambers** • 62 Flushcombe Road • Blacktown NSW 2148  
**Telephone:** (02) 9839 6000 • **Facsimile:** (02) 9831-1961 • **DX** 8117 Blacktown  
**Email:** [council@blacktown.nsw.gov.au](mailto:council@blacktown.nsw.gov.au) • **Website:** [www.blacktown.nsw.gov.au](http://www.blacktown.nsw.gov.au)  
**All correspondence to:** The General Manager • PO Box 63 • Blacktown NSW 2148

- WSROC coordinates procurement for each consultant
- A Steering Committee is established. Membership would include WSROC, MACROC and each council's Strategic Planning Manager, to coordinate the appointment and management of the consultants. The committee would be chaired on rotation by WSROC and MACROC
- A Project Manager is engaged as early as possible to prepare briefs and oversee the specialist consultant peer review, under the direction of the Steering Committee. The Project Manager would be engaged for 3 months full time spread over a 6 month period.

Assuming a 60 day exhibition period, it is envisaged that the peer review will be completed within 6 weeks, which allows each council 3 weeks to prepare their own submission, having the benefit of the peer review. It is up to each council, of course, to determine how much of the review is utilised in preparing its submission.

The short public exhibition period, for what will be a voluminous and detailed environmental assessment, means that councils, and the community more generally, will have limited time in which to conduct an informed analysis of the Commonwealth's proposal.

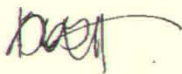
Several councils expressed an interest in the proposal. Minutes from the forum are attached to this letter, as well as a copy of the presentation. Attendees at the forum resolved to next meet at Fairfield City Council, hosted by the Mayor of Fairfield, Councillor Frank Carbone. The meeting will further discuss the proposal and confirm the commitment of those councils that wish to participate and financially contribute. The 2<sup>nd</sup> forum will be held on:

Thursday 21 May 2015 at 9.30am at Fairfield City Council's offices at 86 Avoca Road, Wakeley.

Your confirmation of your attendance at the next forum would be appreciated, to Leda Dellomo, Personal Assistant to the General Manager at Fairfield City Council, on 9725 0204 or at [ldellomo@fairfieldcity.nsw.gov.au](mailto:ldellomo@fairfieldcity.nsw.gov.au)

If you would like to discuss this matter further, please contact my office on 9839 6503.

Yours faithfully,



Kerry Robinson  
General Manager



## Western Sydney Forum

### Discussion on the future assessment of the Environmental Impact Statement for the Airport

Thursday 9 April 2015, 9.00am  
Nirimba Room, Blacktown City Council

#### Meeting Minutes

##### List of attendees

Cr Stephen Bali	Mayor	Blacktown City Council
Cr Walter Smith	Councillor	Blacktown City Council
Kerry Robinson	General Manager	Blacktown City Council
Glennys James	Director Design and Development	Blacktown City Council
Ash Chand	Manager Strategic Planning	Liverpool City Council
Wayne Mitchell	Executive Manager	Penrith City Council
Judith Bruinsma	Deputy CEO	WSROC
Cr Kim Ford	Mayor	Hawkesbury
Peter Jackson	General Manager	Hawkesbury
Cr Frank Carbone	Mayor	Fairfield City Council
Diane Cuthbert	Group Manager City & Community Development	Fairfield City Council
Jeff Lawrence	Director Planning and Environment	Campbelltown City Council
Helen Papathanasiou	Manager Environmental Outcomes	Parramatta City Council
Luke Nicholls	Director City and Community Outcomes	Blue Mountains City Council
Cr Mick Fell	Councillor	Blue Mountains City Council
Adam Gray	Snr Urban Growth Planner	Wollondilly Shire Council
Mark Brisby	General Manager	Auburn City Council
Cr Ross Grove	Councillor	Holroyd City Council
Adan Davis	Manager Strategic Planning	Holroyd City Council

## Apologies

Cr Ronney Oueik

Mayor

Auburn City Council

---

### 1. Welcome – Cr Stephen Bali, Mayor, Blacktown City Council

- Presented the key outcomes of the proposal:
  - maximum benefit for the residents of Western Sydney
  - ensure the EIS properly addresses the impacts on Western Sydney
  - independent review, free from political stance on the airport, that can be utilised by all Western Sydney councils and residents.
- Discussion with the Federal Government has highlighted a lack of a strategic plan for how the airport will integrate with Western Sydney.
- Concern over the potential period for community consultation. Conflicting advice has been given, with 3 different time periods of 20, 60 and 90 days being mentioned to Blacktown Council.

### 2. Presentation on the proposal – Kerry Robinson, General Manager, Blacktown City Council

- Presented the proposal:
  - establishment of a joint funding pool to engage consultants to objectively peer review the EIS to assist councils in preparing their own submission
  - WSROC to coordinate the procurement
  - councils contribute funds on a pro rata population basis
  - a Steering Committee be established made up of council Strategic Planning Managers and chaired by WSROC
  - a Project Manager be engaged to oversee and manage the consultant peer review. Engaged early to write briefs. An engagement of 3 months full-time, spread over 6 months
  - indicative cost estimate to engage each consultant for the different issues could potentially total \$240K.
- Consultants engaged before EIS exhibition.
- Peer review completed within 6 weeks, allowing councils 3 weeks to write their own submission.
- Presentation will be circulated to all attendees.
- List of councils approached will be circulated. This included all WSROC and MACROC councils and The Hills Shire Council.

### 3. Discussion

- Discussion on the lack of a strategic plan for how the airport will connect with Western Sydney.
- Cr Bali (Blacktown City Council) believed the EIS and the peer review of the EIS was the opportunity to highlight the infrastructure that would be required to ensure the airport will be successfully integrated to all parts of Western Sydney.

- Cr Fell (Blue Mountains City Council) felt that whilst the proposal for a peer review of the EIS had merit, it would still not address the lack of a strategic plan for the airport and Western Sydney.
- Cr Carbone (Fairfield City Council) strongly supported the proposal as he saw the benefit of having an independent study that could be used by all councils. He felt that if there was a funding shortfall, then WSROC should provide funding assistance.
- Cr Grove (Holroyd City Council) supported the proposal in principle. However he felt that the fee estimate was too conservative and that a greater funding commitment would be required. He needed to discuss the proposal with the Mayor of Holroyd before a full commitment could be given.
- Wayne Mitchell (Penrith City Council) supported the proposal, however felt there is a need for more detailed pricing to allow councils to commit funds.
- Jeff Lawrence (Campbelltown City Council) supported the proposal in principle. He requested a formal letter be sent to all WSROC and MACROC councils, and The Hills Shire Council, further outlining the proposal; and seeking a commitment of support.
- Kerry Robinson (Blacktown City Council) recommended holding another meeting in 4 weeks to confirm support for the proposal. Fairfield City Council offered to host the next meeting.
- Wayne Mitchell (Penrith City Council) suggested that monthly meetings may be too long to wait to start the process. He felt that there was a need to expedite the engagement of consultants.
- Jeff Lawrence suggested that the officer level Steering Group meeting be co-chaired by WSROC and MACROC.
- Diane Cuthbert (Fairfield City Council) suggested that the council officer level meeting be arranged in the next 2 weeks to discuss the scope of works for the consultant briefs.
- Glennys James (Blacktown City Council) offered to prepare a draft consultant brief for discussion to start the process.

#### **4. Next steps**

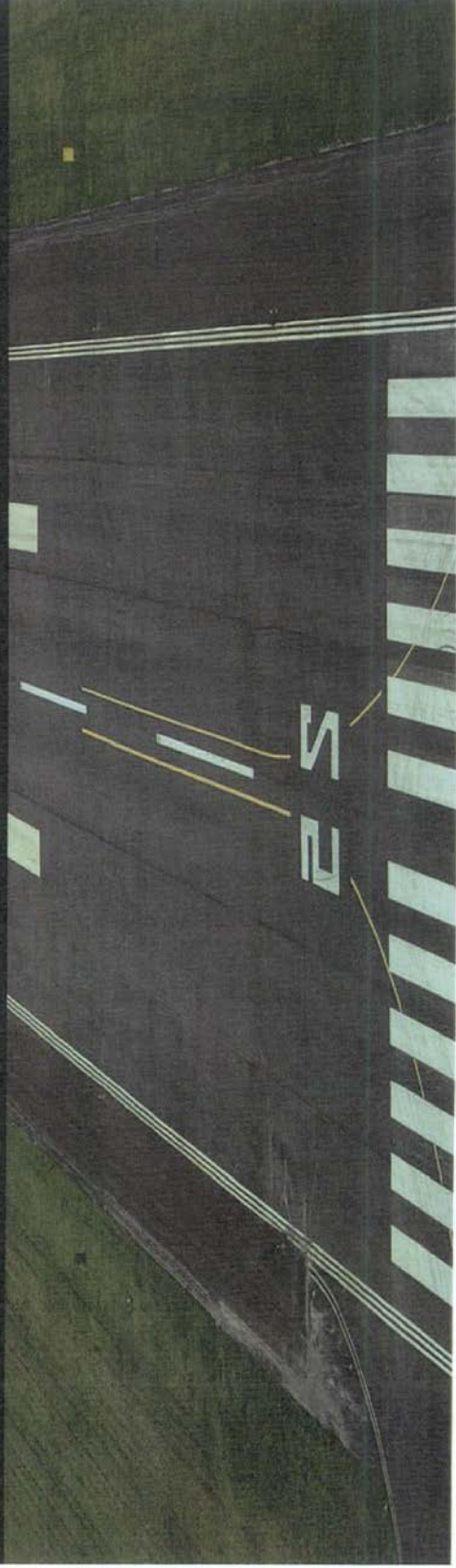
- A letter will be sent from Blacktown City Council to all WSROC and MACROC councils and The Hills Shire Council, outlining the proposal and requesting a commitment to the pooled funding arrangement.
- A copy of the presentation will be circulated to all councils.
- A meeting will be arranged in 4 weeks at Fairfield City Council to determine each council's commitment to the proposal.
- Fairfield Council will convene a meeting of council officers in 3 weeks to discuss the scope of works for the consultant briefs.
- Blacktown City Council to prepare a draft standard brief that could be utilised.

#### **5. Meeting closed – 10.10am**



# Western Sydney Airport Forum

9 April 2015





# WESTERN SYDNEY AIRPORT ENVIRONMENTAL IMPACT STATEMENT (EIS)

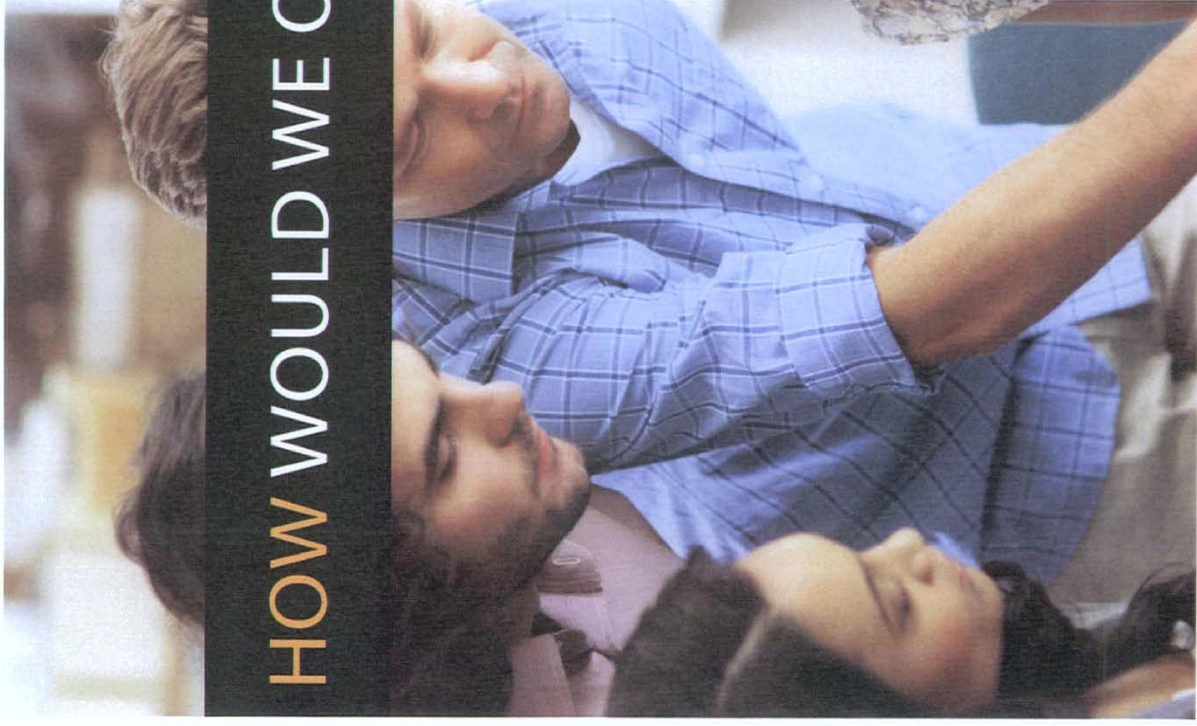
- EIS being prepared
- Latest advice – will be released in September 2015
- Voluminous document – many hundreds of pages of detailed environmental assessment
- Cost for individual councils to each independently assess

## POSSIBLE ESTABLISHMENT OF FUNDING POOL FOR EIS ASSESSMENT

- Very short exhibition period - timeframe for submission will be short (20 – 60 days)
- Economies of scale can be achieved if we work together
  - Cost
  - Time
  - Staff resources

# POSSIBLE ESTABLISHMENT OF FUNDING POOL FOR EIS ASSESSMENT

- Each Council will be stretched individually to assess and report
- Better for all if we act together
- Aim: have an objectively peer reviewed EIS that all Councils can rely on



## HOW WOULD WE OPERATE COLLECTIVELY?

- Suggest WSROC coordinate procurement (but doesn't contribute funds)
- Each participating Council contributes funds on a pro rata population basis
- Form Steering Committee – WSROC chairs with each Council's Strategic Planning Manager a member
- Need to engage Project Manager to oversee all studies required for the peer review

# WHAT ANALYSIS WILL HELP US ALL?


- Don't reinvent the wheel
- Peer review EIS and get objective view of its components
- No hidden agendas – we all need to have confidence with the process. A peer review enables that
- Preparation of briefs by Steering Committee will ensure objectivity
- Suggest only key EIS elements be peer reviewed

# POTENTIAL POOLED BUDGET

- Engage different consultants for different issues (proposed costs indicative)

Consultant	Cost
Project Manager (3 months full-time work spread over 6 months)	\$40K
Economic and employment considerations	\$40K
Noise and vibration (including potential model testing)	\$50K
Air and water quality	\$30K
Transport and traffic (including potential traffic modelling or testing)	\$50K
Flight path analysis	\$10K
Biodiversity	\$20K
Total potential value	\$240K

# POTENTIAL PROCUREMENT PROCESS

- 
- Steering Committee coordinates
  - WSROC controls pooled funds
  - Line up consultants early to do work once EIS exhibited
  - Procurement by WSROC for individual briefs and separate engagement process for each consultant
  - Project Manager appointed as early as possible to write briefs, recommend shortlist and analyse responses for each peer review – 3 months full time spread over 6 months
  - Steering Committee decides on appointment of consultants

## TIMING OF PEER REVIEWS



- Consultants already engaged before EIS exhibition and ready to commence at Day 1 of exhibition
- Assuming 60 day exhibition:
  - Peer reviews in draft to Steering Committee by end Week 4 of 9
  - Steering Committee reviews in Week 5
  - Final reports to Steering Committee by end Week 6 (1 week for consultants to amend)
- 3 weeks left for Councils to make their individual submissions

[illegible]

# OPEN FOR DISCUSSION

