

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors June 2015

Attachments

Nil

Report

On 11 November 2014, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
 - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars

- (iv) the training of councillors and the provision of skill development for councillors
- (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time
- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses for the month of June 2015 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for June 2015.	\$4208
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for June 2015.	\$4914
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for June 2015.	\$6
4.	Periodicals Cost of annual subscriptions. Cost for June 2015.	\$1474
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for June 2015.	\$2357
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for June 2015.	\$1596
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for June 2015.	Nil

8. **Travelling Expenses for Use of Private Vehicle**
Reimbursement of travelling expenses on authorised Council business. Claims submitted for June 2015. \$13

Provision of Facilities

1. **Accommodation**
Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for June 2015. \$6075
2. **Communication System**
Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for June 2015 in accordance with Councillors Policy. \$1010
3. **Office Equipment**
Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for June 2015. \$720
4. **Council Vehicle**
Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for June 2015. \$322
5. **Internet Facilities**
Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for June 2015. \$1021
6. **Care Expenses**
Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for June 2015. Nil

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for June 2015 amounted to \$23,716.

Officer's Recommendation

That the information be noted.

Council Meeting 21 July 2015 (Hawker/Brticevic)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 140

That the Officer's Recommendation be adopted.

9.2 Reports Requested

Attachments

Status list of reports requested (contained within this report)

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 9 June 2015.

Officer's Recommendation

That the information be noted.

Council Meeting 21 July 2015 (Borg/Lound)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 141

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 9 June 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
26.2.13 PH 3326065	CG8.2 - Report on the feasibility of renaming the Macquarie Fields Swimming Centre (when all works are complete) or other places of significance in honour of Kevin Wheatley VC or Ray Simpson VC. Comment: finalising information for report.	CS	August 2015
10.12.13 WG 3650256	CS3.4 - Further report analysing the impact of the 'Arts and Cultural Policy' when information becomes available in 2014. Comment: Submitted to Community Services Committee Meeting 14 July 2015, Item 3.2	CS	
11.02.14 FB 3707460	NoM15.1 - That a report be presented to Council on the feasibility of providing library services across all areas of the local government area. Comment: Submitted to Community Services Committee Meeting 14 July 2015, Item 7.3	CS	
11.02.14 MO 3714105	CCS20.1 - That a report be presented at the end of the 2014 season comparing the financial returns with the previous returns from 2013 regarding the Wests Tigers proposed hire fee. Comment: finalising information for report.	CS	August 2015
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. Comment: proposal cannot be undertaken until City Works report on footpath upgrades is completed.	CS	Dec 2015
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields. Comment: finalising information for report.	CS	August 2015
09.12.14 DL 4106172	CS6.3 - That a further report be presented to Council at the conclusion of the exhibition period to consider any public submissions received and/or for final adoption of the policy - Use of Public Open Space by Commercial Fitness Trainers and Personal Trainers. Comment: Report to be presented after all submissions have been reviewed and proposed briefing to Council.	CS	August 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
24.04.15 MO 4275729	CS2.1 - That a further report be provided to Council: <ul style="list-style-type: none"> • outlining the National Disability Insurance Scheme transition process once this information becomes available. • on the Regional Assessment Service once details on the funding and service requirements are available. Comment: Information not available at this time to report NDIS transition. Regional Assessment Service reported as item 2.2 of the Community Services Committee meeting held 12 May 2015.	CS	August 2015
24.04.15 AC 4275766	CG6.1 - That a report be presented to Council investigating the potential for an Easy Care Gardening Volunteer Program similar to that run by Ryde City Council and the report also include potential funding sources from State and Federal Government. Comment: Finalising information for report.	CS	August 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
12.11.13 WG 3563387	CW1.2 - Further report on the findings of the Expressions of Interest for footpath reconstruction in Queen St Campbelltown. Comment: Consultant working on communication strategy. Briefing will be required. Need to undertake Campbelltown CBD Structure Plan, specific DCP, and a masterplan for Quees St prior to reconstructing footpath.	CW	August 2015
06.05.14 PL 3815091	CW5.2 - That a report be presented outlining the feasibility and cost of purchasing and erecting electronic signs in the Campbelltown Local Government Area along major transport corridors, to promote Council and other community events. Comment: report drafted awaiting date for briefing.	CW	Sept 2015
29.7.14 MO 3939937	PE5.1 - Report regarding feasibility and costs benefits of replacing the existing lighting within the LGA with led lighting. Comment: Consultant engaged to undertake feasibility study.	CW	August 2015
17.03.14 RK 4228250	PE5.2 - That a report be presented investigating the feasibility of consolidating a passive and active reaction facility in the vicinity of Milton Park servicing the northern end of the City, potentially including a leash free area. Comment: To be part of a Master Plan for Milton Park.	CW	August 2015
19.05.15 DL 4301694	PE5.1 That a report be presented outlining the feasibility and cost of installing an Exeloo facility at Redfern Park, Minto. Comment: Reported to City Works Committee on 14 July 2015 Item 3.7	CW	
19.05.15 RT 4301698	PE5.2 That a report be presented outlining the feasibility and cost of installing an Exeloo facility at Hallinan Park, Ingleburn. Note: At the City Works Committee Meeting held 2 June 2015 Councillor Bricevic requested that consideration be given feasibility and cost of installing a Exeloo facility at Bardia Park, Bardia. Comment: Reported to City Works Committee on 14 July 2015 Item 3.7	CW	
19.05.15 TR 4301700	PE5.3 That a report be presented providing details of traffic accidents along Appin Road between the Appin Town Centre and Copperfield Drive, Rosemeadow and separately along the section of the M31 that exits within the Campbelltown Local Government Area. The report is to specifically include details of the number of accidents, the possible causes of those accidents, and the number of fatalities arising from those accidents for the period between 2005 and 2015. Comment: Reported to City Works Committee on 14 July 2015 Item 1.5	CW	
09.06.15 GG 4330959	CG6.1 - That a report be presented investigating the cost and feasibility of installing lighting in all designated Leash Free Areas across the Local Government Area.	CW	August 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road. Comment: Agent reviewing documentation prior to marketing.	BS	Sept 2015
29.7.14 PL 3934173	CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building. Comment: Reviewing the opportunity for a café. Additional time required for cost estimates and Library Café EOI with agent	BS	October 2015
16.09.14 GG 3998030	DR9.4 - 1. That Council provide support for the Werriwa ACLGP Committee to submit an application for funding to install a 9 metre tapered white powder coated flagpole, plaque and Lone Pine seedling at the Soldiers Memorial Park, Ingleburn. 2. That in recognition of Council's belief in the principle of transparency and prudent decision making, a report be presented to this Council highlighting how this rose garden came about and detailing the events associated with the construction of the rose garden. Comment: Awaiting the outcome of the investigation. Part 1 complete.	BS	Sept 2015
14.10.14 RK 4033794	CG2.3 - 4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project. Comment: Draft VPA with Urban Growth and awaiting valuations.	BS	Sept 2015
17.02.15 PH 4188336	CG2.1 - That Council note the information contained in this report and that a further report be submitted to Council once the Roads and Maritime Services has made an offer for the compulsory acquisition of the land.	BS	August 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation. Comment: further discussions required between the General Manager and UrbanGrowth regarding infrastructure.	PE (EP)	October 2015
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP. Comment: DCP to be completed post CLEP 2014 adoption in consultation with SCDP alignment with CLEP controls.	PE (EP)	September 2015
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings. Comment: further information is being investigated and considered.	PE (DS)	August 2015
18.12.12 AM 3259490	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield. Comment: waiting on comments from Tharawal Local Aboriginal Land Council.	PE (EP)	September 2015
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA. Comment: Rating structure report not yet released by Government.	PE (EP)	October 2015
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation. Comment: Trial completed mid December 2014, information being collated. Additional time required to assess impact of the implementation of the provisions of the <i>Swimming Pools Act 1992</i> requiring pool owners to obtain a Certificate of Compliance before selling or leasing their property commencing on 29 April 2016	PE (CS)	August 2016
1.7.14 BT 3858912	PE 2.5 - Further report following the Trial Indian Myna Bird Action Program. Comment: 12 month trial to be completed September 2015.	PE (EP)	November 2015
29.7.14 PL 3934241	CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line. Comment: Awaiting further information from the Minister for Sports office concerning the stadium.	PE (DSt)	August 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
29.7.14 GG 3939939	PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE. Comment: Awaiting outcome of further discussions with TAFE and UWS concerning potential economic development initiatives. UWS Vice Chancellor Professor Glover presented a briefing to the Councillors in May on initiatives by UWS.	PE (DSt)	August 2015
14.10.14 CM 4033787	CG6.1 - 1. That a report be presented on the development application process, particularly as it relates to residential and small business, regarding: (i) DA approval times – including a comparison to Camden and the councils that fall within the Group 7 Metropolitan Fringe category of the Office of Local Government's Comparative Data publication. (ii) The types of developments which require approval in Campbelltown but do not require approval in other similar councils (e.g. Group 7 councils and Camden). 2. That Council contact the NSW Business Chamber and the local Chambers of Commerce and report on their suggestions regarding: (i) How Council could streamline the DA process for small business. (ii) Any developments currently requiring approval which they believe would be appropriate to be made exempt. Comment: Investigating further exempt opportunities.	PE (DS)	August 2015
17.02.15 RK 4189114	PE2.4 - 6. That a report be presented to Council outlining options for the protection and preservation of the former Fisher's Ghost Restaurant building. Comment: Reported to the Planning and Environment Committee meeting 14 June 2015 - Item 2.1	PE (EP)	
17.02.15 GG 4189107	PE3.3 - 3. That a future report be presented to the Council which investigates options and identifies practical limits for a core Campbelltown CBD precinct, for the purposes of permanently varying the commercial parking rates within that precinct. Comment: Investigation to be undertaken in conjunction with review of Parking and Traffic Study for CBD.	PE (DSt)	August 2015
24.04.15 RT 4275788	PE2.1 - That Council receive a further report on the exhibition of the draft Management Plan which also addresses funding options	PE (EP)	August 2015
24.04.15 GG 4275787	PE2.6 - The Council receive a further report on a proposal to establish a Business Advisory Board following further consultation with the Campbelltown and Ingleburn Chambers of Commerce.	PE (DSt)	August 2015

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report (contained within this report)

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 21 July 2015 (Brticevic/Glynn)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 142

That the Officer's Recommendation be adopted.

ATTACHMENT 1

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jan to March 2014	April to June 2014	July to Sept 2014	Oct to Dec 2014	Jan to March 2015	April 2015	May 2015	June 2015
Campbelltown	134	29	0	101	4	10	0	25
Ruse	57	0	44	91	190	0	0	0
Kentlyn	0	0	0	0	0	0	0	0
Airds	270	26	211	370	394	185	170	10
St Helens Park	0	0	0	0	0	0	0	0
Rosemeadow	111	8	42	27	118	5	0	0
Ambarvale	132	0	0	2	79	5	0	0
Woodbine	0	0	0	72	0	0	0	7
Claymore	0	37	0	62	42	20	0	0
Eschol Park	47	0	0	139	8	0	0	0
Kearns	0	0	0	0	15	0	0	0
Raby	0	0	0	98	186	0	0	0
St Andrews	0	62	0	56	26	0	0	0
Bow Bowling	0	0	0	14	0	0	0	0
Minto	110	97	156	215	154	20	0	0
Ingleburn	368	226	196	19	244	17	0	0
Macquarie	243	130	187	565	167	5	0	0
Glenfield	251	73	90	283	287	9	0	0
Blair Athol	0	0	0	0	0	0	0	0
Bradbury	0	0	0	0	50	6	0	0
Total m ²	1723	688	926	2114	1964	282	170	42

During the reporting period 1 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2014	April to June 2014	July to Sept 2014	Oct to Dec 2014	Jan to Mar 2015	April 2015	May 2015	June 2015
13	18	16	12	32	2	1	1

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to March 2014	April to June 2014	July to Sept 2014	Oct to Dec 2014	Jan to March 2015	April 2015	May 2015	June 2015
Area 1	1573	2343	3301	2706	2959	595	566	1051
Area 2	1169	1946	2228	2309	3285	298	572	664
Area 3	435	492	848	570	1384	381	387	354
Area 4	887	2102	2368	1852	2730	250	495	1143
Total	4044	6883	8745	7437	10358	1524	2020	3212

OPERATIONAL SERVICES SECTION (Reporting period 25 May 2015 to 28 June 2015)

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	65	40	50	18	173
Road Verges (Sites)	42	25	28	27	122
Community/Childcare Centre's (Sites)	0	1	2	3	6
Servicing Laneways (Sites)	109	60	120	31	320
Litter/Rubbish Pickup	100	30	50	39	219
Herbicide Spraying (hrs)	19.5	8.5	0	0	28
Mulching (cm ³)	4	4	0	0	8
Garden Maintenance	0	0	0	0	0
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	0	0	0	0
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	3	8	3	6	20
Tractor Road Verge (Sites)	14	12	10	18	54
Tractor Servicing Parks and Reserves (Sites)	34	19	26	23	102
Cemetery	0	0	0	0	0
Fire Hazard Reduction	0	1	0	0	1
Road Crews Servicing Parks	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	23	27	18	22	90
Road Verges (Sites)	20	13	20	15	68
Community/Childcare Centre's (Sites)	8	6	7	7	28
Cemetery	0	0	0	0	0
Tractors Servicing Sporting Fields	35	21	43	39	138
Litter/Rubbish Pickups (hrs)	27	31	30	23	111
Herbicide Spraying (hrs)	16	11	24	14	65
Mulching (m ³)	150	100	90	0	340
Garden Maintenance (Sites)	28	17	33	23	101
Garden Refurbishment (Sites)	12	2	5	0	19
Top Dressing (tonne)	5	0	6	2	13
Aeration of Fields (Sites)	1	2	10	10	23
Sharps Pickups	0	0	0	0	0
Miscellaneous Requests (hrs)	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0
Plumbing	19	14	29	26	88
Fit Goal post sleeves	0	0	0	0	0
Cricket Wicket Maintenance	21	14	25	28	88

HORTICULTURE ACTIVITIES

City Entrance Landscaping

A number of city entrance landscaping projects were recently completed.

These projects include Raby Road, Raby median from Campbelltown Road up to the intersection of Raby Road and Eagle Vale Drive. A number of super advanced trees and the mass planting of low growing native hedging plants were used in the project.

Mu Mu Reserve adjacent to Raby Road was also included in this specific planting project.

The two large roundabouts situated on Akuna Avenue, Bradbury have been planted out with an additional 200 groundcover plants. Turfing was also carried out on the perimeter of both of the roundabouts where a total of 918m² of Couch turf was laid.

The roundabouts on Appin Road near the intersection with Kellerman and Copperfield Drives and Menangle Road at the intersection of Tailby Street were each planted with approximately 200 groundcover plants.

Gilchrist Drive, Campbelltown

The clearing of dead and dying Wattle trees from the stage two area situated within the buffer planting on the north eastern side of Gilchrist Drive between Parc Guell Drive and Kellicar Road has now been completed.

Horticulture staff have been involved in the planting of a number replacement trees throughout the above cleared area.

John Kidd Reserve, Blair Athol

Horticulture staff are currently involved in the planting of a number of newly established gardens situated within the above reserve. Refurbishment planting is also in progress with the existing gardens surrounding the community centre.

Kooringa Reserve, Raby

Over sowing of the two lower playing fields with cool season grass was recently carried out to improve the playing surface.

Bradbury Park Amenities

Planting out of a new garden area on the eastern side of the new facility was recently completed.

Williamson Road Weed Control

Council's weed control contractor recently completed the spraying of weed infestations on the full length of the median including roundabouts from Campbelltown Road to Henderson Road.

Milton Park Dog Leash Free area

Seventeen super advanced trees were recently purchased for planting within the above facility that is currently under construction. It is anticipated the planting of trees will be programmed for mid-July.

COUNCIL TREE INSPECTIONS

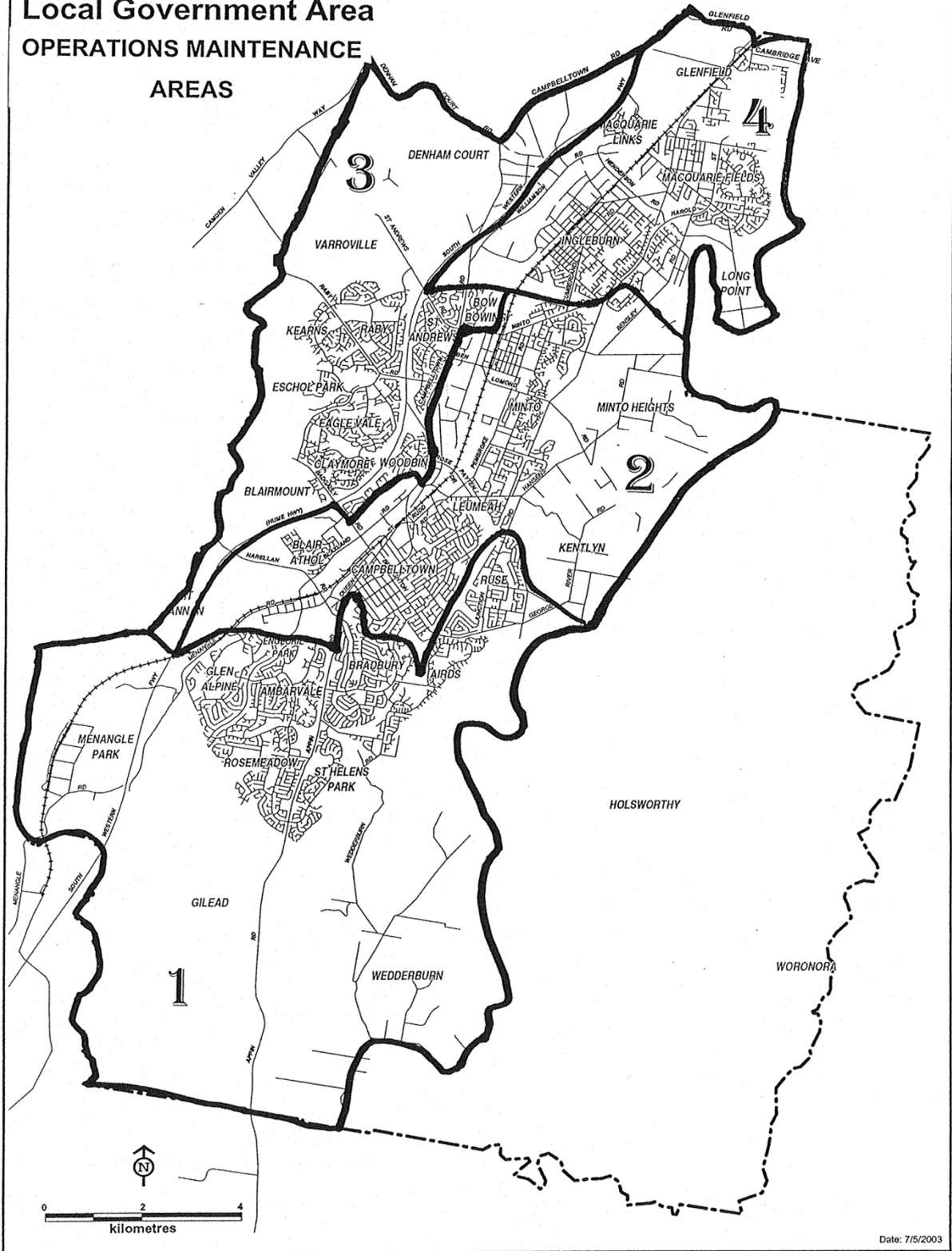
Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	20	3	14	10	47
Council	86	57	24	31	198
Termites	1	0	0	1	2
Plumber - Sewer Chokes	0	0	0	0	0
N/A	12	5	3	9	29
HOLD	0	1	1	0	2
Total	119	66	42	51	278

PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	15	11	7	29	62

Campbelltown City Council Local Government Area

OPERATIONS MAINTENANCE AREAS



ROADS AND DRAINAGE

A. HEAVY PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs heavy patching (m ²)	159	201	183	77	620
Road restorations (m ²)	0	35	40	6	81
AC Base Course Total (T)	29	41	41	10	121

B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (no.)	250	323	248	207	1028
Edge breaks (LM)	0	0	72	0	72
Restorations (m ²)	0	0	6	3	9
Car parks pot holes (no.)	30	0	0	0	30
Trip Hazard Footpaths (no.)	40	10	0	0	50

C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	14	18	19	14	65
Telstra Inspections	0	3	4	3	10
Sydney Water inspections	0	4	2	6	12
Endeavour Energy Inspections	0	2	1	1	4
Jemena Gas Inspections	1	2	0	0	3
NBN	0	121	0	0	121
Customer & Road Opening requests	2	3	4	3	12

D. MULTI FUNCTIONAL VERGE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	15	2	1	6	24
Pits cleaned by hand or suction	199	67	136	117	519
Tail out drains/headwalls	9	18	13	0	40
Removal of waste matter (CBM)	125.2	52	12	6	195.2
Flushing of stormwater lines (LM)	2380	1153	1650	1300	6483
Underpass (drainage) cleaning	0	0	2	0	2
Trip hazards/footpath hazards	4	8	37	3	52
Dead animals removed	3	6	9	16	34
Parra webbing drainage	2	3	106	50	161
Sign retrievals and straightening	4	0	0	3	7
Syringes	9	233	10	1	253
Deliver and set up at venues	0	4	3	9	16
Paver repairs (m ²)	0	0	0	0	0
Oil/ paint spill/debris on road	3	5	6	11	25
Median cleaning/poisoning (LM)	107	22	600	146	875
Guide Posts	19	0	5	2	26

E. STREET ACCESSORIES - Sign Manufacturer

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	9	17	4	22	52
Street signs	20	17	6	20	63
Ordinance signs	4	18	5	4	31
Directional signs	6	6	4	0	16
Warning signs	6	6	4	6	22
Community signs	2	10	4	6	22
Various council signs	0	0	0	0	0
Council special events	0	18	0	0	18
Banners/ Posters	0	0	0	0	0
Various Stickers / Labels	0	203	0	4	207
Total	47	295	27	62	431

Sign Erection

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	86	90	45	60	281
Street signs	55	49	15	22	141
Ordinance signs	21	23	7	1	52
Directional signs	18	17	10	15	60
Warning signs	33	41	20	15	109
Community signs	10	18	0	0	28
Various council signs	0	0	0	0	0
Banner / Bin Installation	1	7	2	0	10
Graffiti Removal (m ²)	10	16	5	11	42
Works orders (traffic)	1	4	1	2	8
Bollard replacement/ repair	32	37	12	15	96
Line Marking/Car Park (m ²)	6	16	0	1	23

F. FOOTPATH RECONSTRUCTION PROGRAM 2014 – 2015

100% complete.

G. NEW FOOTPATH CONSTRUCTION PROGRAM 2014 – 2015

100% complete.

H. KERB AND GUTTER RECONSTRUCTION 2014 – 2015

100% complete.

I. ROADS PROGRAM 2014 – 2015

Stage 1 - 100% complete.

Stage 2 - 100% complete.

J. OPERATIONS MINOR WORKS

Civic Centre Block Wall Restoration – 95% complete.

K. CAPITAL WORKS

Heritage Park Stage 2 (Improvements and Landscaping) -100% complete.

Eagle Vale Drive Road Stage 3 (Widening and Roundabout) - 73% complete.

Smith's Creek Formalisation - 85% complete.

Beverley Road and Tyler Street, Campbelltown Drainage Works – 100% complete.

John Kidd Reserve Recreational Play Area – 79% complete.

Beverley Road Extension between Chamberlain and Warby Streets – 20% complete.
Pending removal of power pole.

Noorumba Fire Trail Drainage Works and Embankment Stabilisation Works – 0% complete. Pending resources.

Cleopatra Reserve Wetlands Basin – 70% complete.

Minto Basin Cycleway and Fitness Stations – 10% complete.

St Andrews Road Footpath and Road Works – 50% complete.

Milton Park Dog Leash Facility – 40% complete.

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9704.02	Ford Tractor	Oil leak at transmission	CCC Workshops and Supplier	48Hrs
9694.02	Schwartz Sweeper	Engine oil leak and suction rubbers	CCC Workshops and Supplier	56Hrs
9708.02	Ford tractor	Injection pump faulty	CCC Workshops and Supplier	48Hrs
9694.02	Schwartz Sweeper	Transmission fault	CCC Workshops and Supplier	48Hrs
9527.02	JCB Backhoe	Front bucket quick release	CCC Workshops and Supplier	32Hrs
9561.02	John Deere tractor	Water pump faulty	CCC Workshops and Supplier	40Hrs
9983.01	Spray trailer	Spray pump faulty	CCC Workshops and Supplier	56Hrs

The following is a breakdown of the work performed since the last report **25 May 2015 – 28 June 2015**.

9704.02	The Ford tractor had developed an oil leak at the transmission valve block under the fuel tank. The unit was removed and new parts sourced. Parts fitted and back in service
9694.02	The Schwartz sweeper had developed a major oil leak at the rear engine. The unit was stripped and found to have a faulty tappet cover gasket. Parts fitted and the rear engine reassembled. Two new suction box rubbers were also fitted. Sweeper is back in service.
9708.02	The Ford tractor had a faulty fuel injection pump. The unit was removed and sent away to Councils contractor for an overhaul. The pump has returned and has been fitted and the tractor reassembled and tested. The tractor is back in service.
9694.02	The sweeper broke down with no drive from the transmission. The transmission was found to be faulty and was taken to Councils contractor for an exchange auto transmission. Sweeper is back in service.
9527.02	The front bucket quick release mechanism on the JCB backhoe was found to have a damaged hydraulic cylinder. Parts were fitted and backhoe returned to service.
9561.02	The John Deere tractor was overheating and it was diagnosed as a faulty water pump. A new pump had to be sourced through our interstate supplier. Tractor is back in service.
9983.01	The pump on the poison spray trailer was leaking water into the oil and upon inspection was found to require new diaphragms. Parts were sourced through our supplier. They are ex overseas and are expected around the middle of July 2015.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	69
Services carried out	58
Repairs to trucks	86
Repairs to heavy plant	17
Repairs to trailers	28
Tractors/implements	36
SES repairs	1
RFS repairs	18
Small plant repairs	39
Repair to cars	11
Repairs to mowers	49
Repairs to sweepers	11
Pathway requests (completed)	19

Of the reported repairs above **38** were out in the field.

Workshops Solar panels have currently added **54,111 kWh** back to the grid.

The Workshop has also carried out the following duties:

- Manufacture and repair of various gates, locks and lock boxes.
- Manufacture and installation of various pit frames and covers.
- Fence repairs in various locations.
- Manufacture of pit filtering covers for Williamson Road, Ingleburn is continuing.
- RFS yearly servicing is completed.
- Repairs to depot oil separator pump.
- Manufacture of 8 fire trail gates.

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning

No hazard reduction burning has been conducted in the reporting period.

Asset Protection Zones Maintenance

30 hazard reduction treatments were completed in the reporting period, totalling an area of 28.503 hectares with 787 assets protected.

Fire Trails

Vegetation maintenance has been completed to fire trails within Smiths Creek Reserve by the Rural Fire Service State Mitigation Team.

Fire Trail Gates

During the reporting period 2 fire trail gates required locks to be installed due to vandalism.

The installation of 2 new multi-locking fire trail gates and repair work to one vandalised fire trail gate was completed.

Facilities Support Services

Customer Requests	
Sporting Clubs with overdue keys	32 Clubs with 260 keys outstanding
Key access renewals, issues, alarm codes and access	735
Request for access to Council Reserves	3

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Tenders/Quotes currently being prepared:

- Q15/13 Pre-Employment Medical
- Q15/14 Aquatic Weed Mapping
- Q15/18 Amusement Rides
- Q15/20 Sanitary, Nappy and Sharps Disposal Units
- Q15/21 Carparking Strategy (Quotations will be sought through Local Government Procurement Panel Contract)
- EOI15/02 Lone Worker Safety
- T15/14 Catering at Campbelltown Sports Stadium
- T15/16 Irrigation Services
- T15/17 Traffic Signals on Eagle Vale Drive

- T15/18 Street Lighting on Eagle Vale Drive Between Badgally and Wynn Street
- T15/19 Supply and Construct Recycling Shed at SITA site
- T15/20 Design and Construct Workshop at SITA site
- T15/21 Crane Truck
- T15/22 WHS Auditing and Consulting Services
- T15/24 Minto Indoor Sports Upgrade
- T15/25 Event Audio, Visual and Staging Services
- T15/26 Tree Pruning and Arboriculture Services

Tenders/Quotes currently advertised:

- Q15/19 Supply and Deliver Tipper Truck (Quotations will be sought through Local Government Procurement Panel Contract)

Tenders/Quotes currently under evaluation:

- Q14/41 Floodplain Risk Management Consultancy (Quotations sought through Local Government Procurement Panel Contract)
- Q15/02 Playground Equipment Inspections
- Q15/03 Playground Equipment Repairs
- Q15/10 Pyrotechnics
- Q15/12 Backhoe (Quotations sought through Local Government Procurement Panel Contract)
- Q15/15 Street Lighting Eagle Vale Drive near Epping Forest Drive
- Q15/17 Facility Upgrades at ACF
- T15/15 Air Conditioning Services

ASSET MANAGEMENT

Roads

The following Road Programs 2015-2016 Pricing Sheet have been sent the contractors for quotation:

- Program 1A, 1B & 1C - Asphalt Resheeting Program
- Program 3A & 3B – Sealing Program
- Program 4A – Rejuvenation Program
- Program 5A & 5B – Microsurfacing Program
- Program 6A – Mill & Fill Program

The following Road Programs 2015-2016 Pricing Sheet is in progress:

- Program 2A – Cementitious Stabilisation Program
- Program 8A – Crack Sealing
- Marking the extent of rehabilitation for Road Program 1A, 1B, 1C & 6A is completed
- Marking the extent of rehabilitation for Road Program 3A, 3B, 4A, 5A & 5B is in progress
- Geotechnical Investigation for Benham Road, Minto is in progress
- Ground Penetrating Radar (GPR) Survey for Class 6 and 7 Roads is 100% completed.

Car Parks

- Pricing Sheet for Car Park Program is in progress.

Bridge and Culvert

- Specification preparation for Abrasive Blasting & Coating treatments for Briar Road Bridge is in progress
- Footpath Reconstruction Program on Bridges (pre-cast and cast in-situ) is completed.
- Safety Barrier Height Adjustment and New Terminal Installation on Therry Road Bridge is completed.

Kerb and Gutter

The following Kerb and Gutter Reconstruction Programs 2015-2016 Pricing Sheet have been sent to the contractors for quotation

- Stage 1 Roadwork Related – Area South
- Stage 2 Roadwork Related – Area North
- Marking the extent of Kerb and Gutter Reconstruction Program Stage 1 and 2 is completed
- Kerb and Gutter Inspection at Ingleburn is 100% completed.
- Kerb and Gutter Inspection for 2015-2016 program is 15% completed

Footpath

- Marking for Stage 1 Footpath reconstruction program 2015-16 is underway
- 13 new footpaths in Minto and Glenfield area are mapped and added into the system

Stormwater

- 100 new stormwater assets pits and pipes were captured in Glenfield area and added into the system including mapping.
- 100 pits, pipes and headwall were inspected in Minto and Campbelltown.
- Marking for Stage 1 pit and lintel reconstruction program 2015-16 will be starting next week

Parks and Public Spaces

- Inspections have been carried out at 45 parks and reserves throughout the Local Government Area in Airds, St Andrews, Rosemeadow and St Helens Park.
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.
- 2014-2015 Park Program Maintenance work is 95% completed. Remaining work includes replacement of park furniture at refurbished playground sites.

Building Inspections

- From 1 June to 1 July building inspections have been carried out at 27 locations throughout the Local Government Area including Amarina ELC, Amber Cottage ELC, Wombat Willows ELC, Campbelltown OSHC, Campbelltown Family Day Care Centre, the Lapidary Club, SWSAS & the Pigeon Club. All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.
- Updating the risk summary data for each building asset component has been commenced and is 50% completed.

Playground Equipment

- Reactive Playground equipment repairs were undertaken at 8 locations.
- Innovative Play Spaces Program 2014/2015:
 - Manooka Reserve, Bradbury - Playground construction is now completed.
 - Ingleburn Reserve, Ingleburn - Playground construction is now completed.
 - Eschol Park Sports Complex - Playground construction due for completion 21/7/15
 - Abington Reserve, Glen Alpine – Playground construction commenced. Due for completion 24/7/15
 - Heathfield Reserve, Raby - Playground construction commenced. Due for completion 24/7/15

Internal Assets– Electrical Testing and Tagging

- 318 items of electrical equipment has been tested and tagged during June 2015. Locations include Civic Hall, Depot (Construction Equipment) and various ELC's. All items have been updated into Council's Asset Management system.

Asset Management System, Grants and Reports

- Fuel efficiency and Plant Utilisation Reports for May 2015 have been sent.

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Reactive Maintenance

There were 275 reactive maintenance requests recorded for the months of June and July.

Building Program Maintenance and Renew Connect Revitalise Program (RCR)

- **Fullwood Rugby League New Amenities Building** – Stage 2 of construction will commence late July 2015 after demolition of the old amenities block. The project is expected to be complete by mid November 2015.
- **Milton Park Rugby Amenities** – Construction of this amenities facility is near completion (95%) with only cosmetic and landscaping works outstanding.
- **Bradbury Oval Amenities** - The facility is near completion (97%) with only cosmetic and landscaping works outstanding.
- **Macquarie Fields Leisure Centre – Stage 1 of 3**, Stage one of this project is 95% complete. Stage 2 and 3 to demolish and reconstruct the front foyer, office areas and front entrance has commenced. All associated pool expansion joint sealing and cracked tile replacement is now complete.
- **Hilder Cottage** – Works to construct a concrete slab and awning to the north of the building is near completion
- **The Old Town Hall** – Works to lower the foyer floor to entry level and recarpet office and front foyer areas are now complete. The scheduling of this project was on time and within allocated budget.

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round