

REPORTS FROM OFFICERS

8. REPORT OF GENERAL MANAGER

No reports this round

9. REPORT OF DIRECTOR BUSINESS SERVICES

9.1 Progress Report: Amounts Expended on Providing Facilities and Payment of Expenses - Mayor, Deputy Mayor and Councillors August 2015

Attachments

Nil

Report

On 11 November 2014, Council reviewed its policy concerning payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors.

Section 217 (a1) of the *Local Government (General) Regulation 2005* requires councils to include additional information for inclusion in annual report:

- (a1) details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:
 - (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)
 - (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes
 - (iii) the attendance of councillors at conferences and seminars
 - (iv) the training of councillors and the provision of skill development for councillors

- (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW* prepared by the Director-General from time to time
- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

These expenses are calculated on a monthly basis and reported to Council. Expenses for the month of August 2015 were as follows:

Expenses

1.	Training Seminars and Conferences Cost for August 2015.	\$8174
2.	Staff Personal Secretary for the Mayor on a shared basis with the General Manager, together with Receptionist shared with Corporate Services. Apportioned cost for August 2015.	\$5046
3.	Stationery and Postage Cost of Mayoral and Councillors' stationery, business cards and postage expenses. Approximate cost for August 2015.	\$7
4.	Periodicals Cost of annual subscriptions. Cost for August 2015.	\$60
5.	Meals Provision of meals in conjunction with Council and Committee Meetings and Inspections. Cost for August 2015.	\$1762
6.	Refreshments Provision of refreshments in the Mayor's Suite and Councillors' Lounge and Civic Receptions. Cost for August 2015.	\$1642
7.	Insignia of Office Replacement costs Mayoral robes, chain, badge and name plates. Cost for August 2015.	\$127
8.	Travelling Expenses for Use of Private Vehicle Reimbursement of travelling expenses on authorised Council business. Claims submitted for August 2015.	\$72

Provision of Facilities

1.	Accommodation Office located on the Third Floor of the Administration Building - costs are included in total maintenance and operating expenses of the Administration Building and apportioned on an area basis (3.5%). Cost for August 2015.	\$5145
2.	Communication System Mobile telephone, personal computer or a laptop, personal digital assistant and combined printer, copier, scanner, facsimile machine and telephone answering machine provided for the Mayor and Councillors. Cost of equipment for August 2015 in accordance with Councillors Policy.	\$1236
3.	Office Equipment Facsimile machines, photocopier and telephone facilities for the Mayor and Councillors at the Civic Centre. Cost for August 2015.	\$414
4.	Council Vehicle Costs associated with the use of Council vehicles by the Mayor and Councillors on authorised Council business. All usage is subject to the prior approval of the Mayor. Cost for August 2015.	\$1276
5.	Internet Facilities Costs associated with the provision of internet facilities in accordance with Council's Policy. Cost for August 2015.	\$1021
6.	Care Expenses Costs associated with care arrangements including childcare expenses and the care of elderly, disabled and/or sick immediate family members. Cost for August 2015.	Nil

The total cost for the payment of expenses and provision of facilities to the Mayor, Deputy Mayor and Councillors for August 2015 amounted to \$25,982.

Officer's Recommendation

That the information be noted.

Council Meeting 15 September 2015 (Borg/Chanthivong)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 174

That the Officer's Recommendation be adopted.

9.2 Reports Requested

Attachments

Status list of reports requested (contained within this report)

Report

Attached for the information of Councillors is a status list of reports requested of Council as at 18 August 2015.

Officer's Recommendation

That the information be noted.

Council Meeting 15 September 2015 (Rowell/Kolkman)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 175

That the Officer's Recommendation be adopted.

ATTACHMENT 1

Reports Requested as at 18 August 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
11.02.14 MO 3714105	CCS20.1 - That a report be presented at the end of the 2014 season comparing the financial returns with the previous returns from 2013 regarding the Wests Tigers proposed hire fee. Comment: Finalising information for the report	CS	December 2015
03.06.14 BT 3859092	CS3.5 - That a report be provided examining the feasibility of establishing an 'artist walk' as part of the new street scape in Queen Street, Campbelltown. Comment: proposal cannot be undertaken until City Works report on footpath upgrades is completed.	CS	December 2015
29.7.14 PL 3934158	CG3.3 - Report identifying alternative methods for managing the hire of Council's sporting fields. Comment: Sport and Recreation plan currently being commissioned.	CS	December 2015
09.12.14 DL 4106172	CS6.3 - That a further report be presented to Council at the conclusion of the exhibition period to consider any public submissions received and/or for final adoption of the policy - Use of Public Open Space by Commercial Fitness Trainers and Personal Trainers. Comment: Finalising information for the report	CS	October 2015
24.04.15 MO 4275729	CS2.1 - That a further report be provided to Council: <ul style="list-style-type: none"> • outlining the National Disability Insurance Scheme transition process once this information becomes available. • on the Regional Assessment Service once details on the funding and service requirements are available. Comment: Information not available at this time to report NDIS transition. Regional Assessment Service reported as item 2.2 of the Community Services Committee meeting held 12 May 2015.	CS	December 2015
21.07.15 WG 4388307	CS8.1 - That a report be presented outlining the feasibility of supporting major local sporting bodies that attempt to acquire defibrillators.	CS	December 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
12.11.13 WG 3563387	CW1.2 - Further report on the findings of the Expressions of Interest for footpath reconstruction in Queen St Campbelltown. Comment: Report awaiting Council to respond to DoPE on Glenfield to Macarthur Corridor Strategy before putting to Council.	CW	October 2015
06.05.14 PL 3815091	CW5.2 - That a report be presented outlining the feasibility and cost of purchasing and erecting electronic signs in the Campbelltown Local Government Area along major transport corridors, to promote Council and other community events. Comment: Report drafted awaiting date for briefing.	CW	October 2015
21.07.15 GG 4395032	Council 16.1 - That following the completion of recommendation one and two a report be presented outlining how much noise reduction would be made through the installation of noise barriers along the rail corridor and investigate other areas in the Glenfield to Macarthur rail corridor where noise barriers would be appropriate.	CW	October 2015
21.07.15 PH 4388178	CG6.1 - That a report be presented investigating the feasibility of Council developing a map that indicates accessible parking, toilets and other accessible facilities and locations in the Campbelltown and Ingleburn CBDs.	CW	October 2015
18.08.15 PH 4439247	CW1.4 - That a further report be tabled for Council consideration upon completion of the specialist consultant's investigations on possible large scale reforms to the street lighting network and on the option of converting the complete network to an LED solution and possible Council ownership of the network.	CW	November 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
18.6.13 PL 3450946	CG3.1 - Further report following expressions of interest on the ground lease in Blaxland road. Comment: Subject to marketing timeframe.	BS	February 2016
29.7.14 PL 3934173	CG2.2 - Further report prior to entering into a licence agreement for the provision of a coffee cart operation within the Campbelltown Civic Centre building. Comment: Undertaking an amended marketing campaign through an agent for a café opportunity.	BS	December 2015
16.09.14 GG 3998030	DR9.4 - 1. That Council provide support for the Werriwa ACLGP Committee to submit an application for funding to install a 9 metre tapered white powder coated flagpole, plaque and Lone Pine seedling at the Soldiers Memorial Park, Ingleburn. 2. That in recognition of Council's belief in the principle of transparency and prudent decision making, a report be presented to this Council highlighting how this rose garden came about and detailing the events associated with the construction of the rose garden. Comment: Awaiting the outcome of the investigation. Part 1 complete.	BS	October 2015
14.10.14 RK 4033794	CG2.3 - 4. That a further report will be submitted to Council once a draft VPA/Infrastructure Services Delivery Plan (ISDP) have been finalised which will deal with the compulsory acquisition/land transfer issues concerning the whole of the Claymore Urban Renewal Project. Comment: Awaiting Urban Growth comments on VPA.	BS	October 2015
17.02.15 PH 4188336	CG2.1 - That Council note the information contained in this report and that a further report be submitted to Council once the Roads and Maritime Services has made an offer for the compulsory acquisition of the land. Comment: RMS has indicated it will compulsorily acquire the land. This is a 6-9month process.	BS	June 2016

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
13.12.11 BT 3421776	2.4PE - Further Report detailing the outcome of all submissions received as a result of the public exhibition of all Menangle Park documentation. Comment: further discussions required between the General Manager and State Government regarding infrastructure.	PE (EP)	December 2015
13.12.11 RK 3421767	2.5PE - Report following the exhibition period detailing all submissions and the outcomes of the exhibition - Draft Macarthur Precinct DCP. Comment: Placed on hold pending the outcome of Glenfield-Macarthur Urban Renewal Corridor.	PE (EP)	December 2015
5.6.12 RK 3068270	PE5.2 - Report outlining the role, procedures and limits of authority of the Land and Environment Court in so far as they affect amendments to development applications made as part of the Court proceedings. Comment: further information is being investigated and considered.	PE (DS)	November 2015
18.12.12 AM 3259490	PE2.5 - Further report on outcome of the public exhibition of proposal to name reserve within the 'Vista' development, Glenfield. Comment: Comments from Tharawal Local Aboriginal Land Council recently received. Report being prepared.	PE (EP)	October 2015
18.6.13 RK 3451045	PE2.4 - Report identifying what impact the creation of the Local Land Services will have on the Campbelltown LGA. Comment: Rating structure report not yet released by Government.	PE (EP)	December 2015
16.7.13 RK 3483315	PE4.1 - Further report to review implementation of the draft Swimming Pool Barrier Inspection Program including the cost and resourcing implications after 12 months of the programs implementation. Comment: Trial completed mid December 2014, information being collated. Additional time required to assess impact of the implementation of the provisions of the <i>Swimming Pools Act 1992</i> requiring pool owners to obtain a Certificate of Compliance before selling or leasing their property commencing on 29 April 2016	PE (CS)	August 2016
1.7.14 BT 3858912	PE 2.5 - Further report following the Trial Indian Myna Bird Action Program. Comment: 12 month trial to be completed September 2015.	PE (EP)	November 2015
29.7.14 PL 3934241	CW5.1 - detailed report on the Leumeah Sports Precinct by the Strategic Planner for a new 40,000 seat sporting/entertainment complex with parking facilities to include both the eastern and western side of the railway line. Comment: Matter continues to be under investigation in light of Glenfield-Macarthur Urban Renewal Corridor strategy and local precinct planning.	PE (DSt)	November 2015

*Date of Decision *Mover *DocSet	Item/Comments	Div.Resp	Comp Date
29.7.14 GG 3939939	<p>PE5.3 - Report investigating possible further partnerships with University Western Sydney, Campbelltown and Campbelltown TAFE.</p> <p>Comment: Awaiting outcome of further discussions with TAFE and UWS concerning potential economic development initiatives. UWS Vice Chancellor Professor Glover presented a briefing to the Councillors in May on initiatives by UWS. Continues to be under investigation.</p>	PE (DSt)	December 2015
14.10.14 CM 4033787	<p>CG6.1 -</p> <ol style="list-style-type: none"> That a report be presented on the development application process, particularly as it relates to residential and small business, regarding: <ol style="list-style-type: none"> DA approval times – including a comparison to Camden and the councils that fall within the Group 7 Metropolitan Fringe category of the Office of Local Government's Comparative Data publication. The types of developments which require approval in Campbelltown but do not require approval in other similar councils (e.g. Group 7 councils and Camden). That Council contact the NSW Business Chamber and the local Chambers of Commerce and report on their suggestions regarding: <ol style="list-style-type: none"> How Council could streamline the DA process for small business. Any developments currently requiring approval which they believe would be appropriate to be made exempt. <p>Comment: Investigating further exempt opportunities. Letters sent to NSW Business Chamber and local Chambers of Commerce on 22 July providing 28 days for response - still waiting for responses.</p>	PE (DS)	November 2015
17.02.15 GG 4189107	<p>PE3.3 -</p> <ol style="list-style-type: none"> That a future report be presented to the Council which investigates options and identifies practical limits for a core Campbelltown CBD precinct, for the purposes of permanently varying the commercial parking rates within that precinct. <p>Comment: Investigation to be undertaken in conjunction with review of Parking and Traffic Study for CBD. Parking strategy project brief has been distributed, awaiting EOI - scheduled for completion in January 2016.</p>	PE (DSt)	February 2016
24.04.15 GG 4275787	<p>PE2.6 - The Council receive a further report on a proposal to establish a Business Advisory Board following further consultation with the Campbelltown and Ingleburn Chambers of Commerce.</p> <p>Comment: Continues to be under investigation.</p>	PE (DSt)	December 2015
21.07.15 MO 4388310	<p>PE5.1 - That a report be presented outlining how Council monitors and controls Affordable Housing properties in terms of occupancy and rental pricing.</p>	PE (DS)	October 2015
18.08.15 MO 4439120	<p>PE4.2 - That a further report be provided to Council on the re-establishment and amendment of the Alcohol Free Zones at the completion of the period for comment by the organisations/groups.</p>	PE (CS)	November 2015

10. REPORT OF DIRECTOR CITY WORKS

10.1 City Works Activity Report

Attachments

Activity Report (contained within this report)

Report

Works activities are proceeding to program and on demand and are outlined in the Activity Report. Statistics on graffiti are also presented in the Activity Report. It should be noted that the Activity Report continues to be reviewed to better reflect the areas and program/projects being undertaken by Council.

Officer's Recommendation

That the information be noted.

Council Meeting 15 September 2015 (Brticevic/Mead)

That the Officer's Recommendation be adopted.

Council Resolution Minute Number 176

That the Officer's Recommendation be adopted.

ATTACHMENT 1

GRAFFITI

The schedule below provides details of the number of square metres of graffiti removed from Council's public facilities in the various suburbs by Council's contractor.

Facility	Jan to March 2014	April to June 2014	July to Sept 2014	Oct to Dec 2014	Jan to March 2015	April to June 2015	July 2015	Aug 2015
Campbelltown	134	29	0	101	4	35	0	0
Ruse	57	0	44	91	190	0	0	0
Kentlyn	0	0	0	0	0	0	0	0
Airds	270	26	211	370	394	365	0	0
St Helens Park	0	0	0	0	0	0	0	0
Rosemeadow	111	8	42	27	118	5	0	0
Ambarvale	132	0	0	2	79	5	0	0
Woodbine	0	0	0	72	0	7	0	0
Claymore	0	37	0	62	42	20	0	0
Eschol Park	47	0	0	139	8	0	0	0
Kearns	0	0	0	0	15	0	0	0
Raby	0	0	0	98	186	0	0	0
St Andrews	0	62	0	56	26	0	0	0
Bow Bowling	0	0	0	14	0	0	0	0
Minto	110	97	156	215	154	20	0	7.5
Ingleburn	368	226	196	19	244	17	0	0
Mac Fields	243	130	187	565	167	5	0	0
Glenfield	251	73	90	283	287	9	0	0
Blair Athol	0	0	0	0	0	0	0	0
Bradbury	0	0	0	0	50	6	0	0
Total m ²	1723	688	926	2114	1964	494	0	7.5

During the reporting period 1 Graffiti Removal Kits have been requested by the Community.

Jan to Mar 2014	April to June 2014	July to Sept 2014	Oct to Dec 2014	Jan to Mar 2015	April to June 2015	July 2015	Aug 2015
13	18	16	12	32	4	5	1

Council's Graffiti Action Teams have undertaken a number of tasks in addition to the above activity information. In reference to the Operational Maintenance Area map in this report, the Graffiti Action Team has for the period undertaken the following graffiti tasks to various Council assets.

Area	Jan to March 2014	April to June 2014	July to Sept 2014	Oct to Dec 2014	Jan to March 2015	April to June 2015	July 2015	Aug 2015
Area 1	1573	2343	3301	2706	2959	2212	1074	407
Area 2	1169	1946	2228	2309	3285	1534	1070	655
Area 3	435	492	848	570	1384	1122	280	261
Area 4	887	2102	2368	1852	2730	1888	796	586
Total	4044	6883	8745	7437	10358	6756	3220	1909

OPERATIONAL SERVICES SECTION (Reporting period 27 July 2015 to 23 August 2015)

OPEN SPACE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	110	7	2	16	135
Road Verges (Sites)	38	35	8	27	108
Community/Childcare Centre's (Sites)	6	7	9	11	33
Servicing Laneways (Sites)	84	56	59	77	276
Litter/Rubbish Pickup	91	1	3	0	95
Herbicide Spraying (hrs)	42.5	29.5	39	7	118
Mulching (cm ³)	0	0	0	0	0
Garden Maintenance	0	4	7	3	14
Garden Refurbishment	0	0	0	0	0
Top Dressing (hrs)	0	0	0	0	0
Aeration of Fields	0	0	0	0	0
Sharps Pickup	0	0	0	0	0
Pathway Requests	9	16	15	12	52
Tractor Road Verge (Sites)	13	12	6	19	50
Tractor Servicing Parks and Reserves (Sites)	28	43	14	25	110
Cemetery	0	0	0	0	0
Fire Hazard Reduction	0	0	2	0	2
Road Crews Servicing Parks	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0

HORTICULTURE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Servicing of Parks and Reserves (Sites)	22	31	23	21	97
Road Verges (Sites)	23	17	22	20	82
Community/Childcare Centre's (Sites)	7	8	10	10	35
Cemetery	0	0	0	0	0
Tractors Servicing Sporting Fields	35	22	29	23	109
Litter/Rubbish Pickups (hrs)	25	37	23.5	27	112.5
Herbicide Spraying (hrs)	23	41	31	29	214
Mulching (m ³)	30	0	160	60	250
Garden Maintenance (Sites)	50	31	28	32	141
Garden Refurbishment (Sites)	3	1	4	2	10
Top Dressing (tonne)	2	1	6	2	11
Aeration of Fields (Sites)	0	0	2	0	2
Sharps Pickups	0	0	0	0	0
Miscellaneous Requests (hrs)	0	0	0	0	0
Refilling of Sandpits	0	0	0	0	0
Plumbing	16	9	28	15	68
Fit Goal post sleeves	0	0	0	0	0
Cricket Wicket Maintenance	22	19	30	20	91

HORTICULTURE ACTIVITIES

City Entrance, Campbelltown Road, Campbelltown

Horticulture staff recently carried out replacement planting on the median verge leading into Campbelltown.

Civic Centre

Planting has been undertaken in an existing garden area after renovations of a retaining wall at the rear of the Civic Hall.

Sporting Fields

Council staff delivered topsoil to various ovals. The goal post changeover has commenced in preparation for the summer season.

Over sowing of Koorunga Reserve Soccer Fields was carried out.

COUNCIL TREE INSPECTIONS

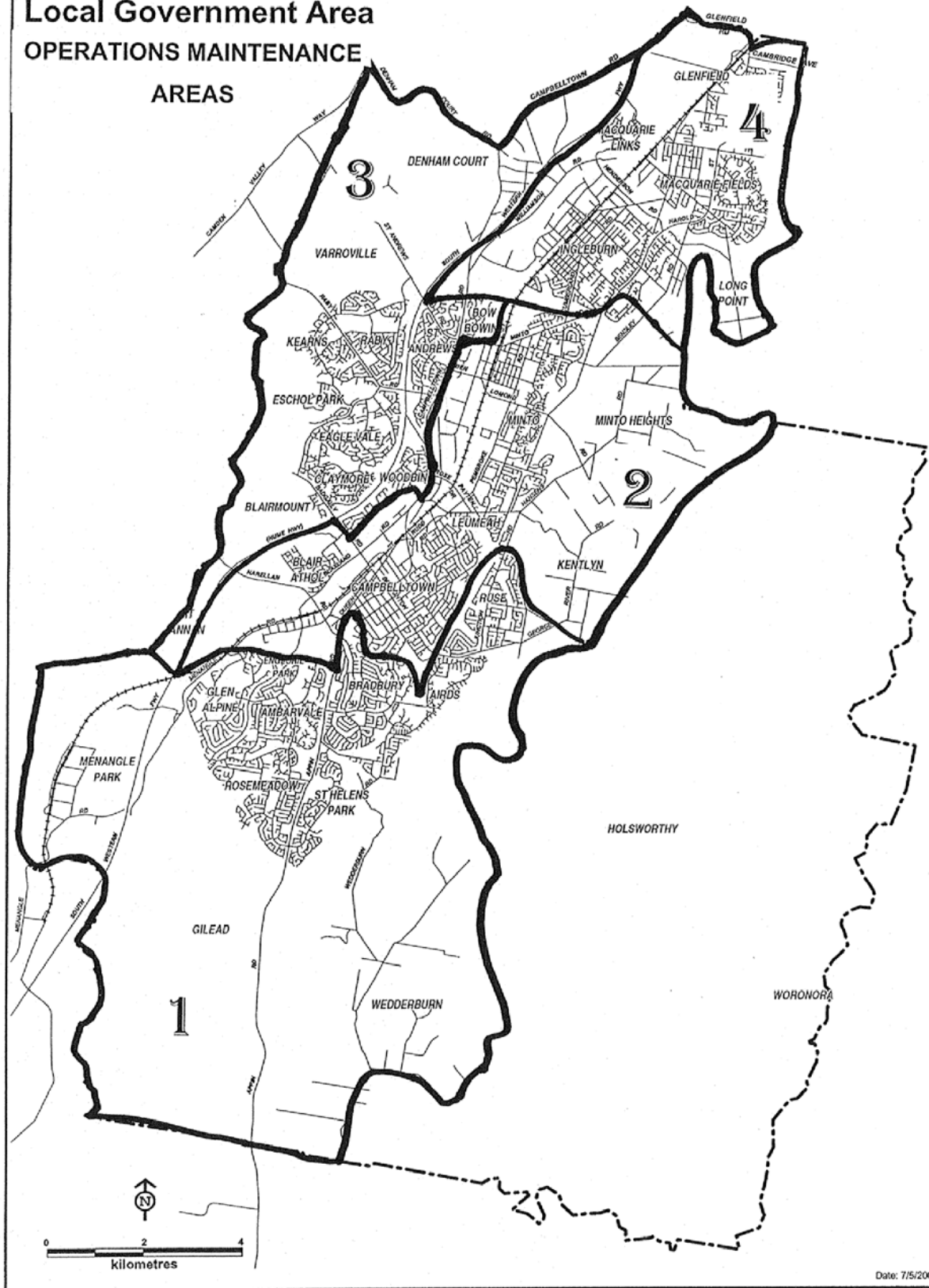
Activity	Area 1	Area 2	Area 3	Area 4	Total
Contract	18	6	2	13	39
Council	34	58	32	38	162
Termites	0	0	0	2	2
Plumber - Sewer Chokes	0	0	0	0	0
N/A	5	2	1	1	9
HOLD	1	0	0	2	3
Total	58	66	35	56	215

PRIVATE PROPERTY TREE INSPECTIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Private Trees	23	28	15	19	85

Campbelltown City Council Local Government Area OPERATIONS MAINTENANCE

AREAS



ROADS AND DRAINAGE

A. HEAVY PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Road repairs heavy patching (m ²)	157	182	212	31	582
Road restorations (m ²)	80	37	6	0	123
AC Base Course Total (T)	37	39	23	6	105

B. MINOR PATCHING - Roads And Footpaths

Activity	Area 1	Area 2	Area 3	Area 4	Total
Pot holes (no.)	138	98	439	446	1121
Edge breaks (LM)	36	36	43	50	165
Restorations (m ²)	0	6	7	0	13
Car parks pot holes (no.)	76	8	45	75	204
Trip Hazard Footpaths (no.)	0	0	0	0	0

C. ROADS RESERVE OPENING & RESTORATIONS

Activity	Area 1	Area 2	Area 3	Area 4	Total
Vehicle crossings constructed	3	16	22	20	61
Telstra Inspections	1	6	7	5	19
Sydney Water inspections	0	8	6	7	21
Endeavour Energy Inspections	0	2	1	3	6
Jemena Gas Inspections	0	2	3	1	6
NBN	0	64	0	0	64
Customer & Road Opening requests	1	8	11	9	29

D. MULTI FUNCTIONAL VERGE

Activity	Area 1	Area 2	Area 3	Area 4	Total
Cleaning of gross pollutant trash	2	0	0	0	2
Pits cleaned by hand or suction	55	31	88	7	181
Tail out drains/headwalls	1	3	0	0	4
Removal of waste matter (CBM)	32.5	19	28	0	79.5
Flushing of stormwater lines (LM)	1551	1100	550	550	3751
Underpass (drainage) cleaning	7	0	0	0	7
Trip hazards/footpath hazards	10	6	6	0	22
Dead animals removed	4	5	7	9	25
Parra webbing drainage	0	52	1	25	78
Sign retrievals and straightening	10	2	0	3	15
Syringes	8	119	2	0	129
Deliver and set up at venues	2	3	0	0	5
Paver repairs (m ²)	2	5	1	0	8
Oil/ paint spill/debris on road	7	8	21	0	36
Median cleaning/poisoning (LM)	435	4	27	50	516
Guide Posts	0	0	0	0	0

E. STREET ACCESSORIES - Sign Manufacturer

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	4	20	6	14	44
Street signs	7	11	4	4	26
Ordinance signs	0	11	0	3	14
Directional signs	3	4	3	2	12
Warning signs	4	12	10	4	30
Community signs	1	19	1	3	24
Various council signs	0	23	0	0	23
Council special events	0	3	4	0	7
Banners/ Posters	0	0	0	0	0
Various Stickers / Labels	4	124	10	0	138
Total	23	227	38	30	318

Sign Erection

Activity	Area 1	Area 2	Area 3	Area 4	Total
Regulatory signs	90	94	20	48	252
Street signs	23	15	6	5	49
Ordinance signs	17	16	1	4	38
Directional signs	8	6	7	8	29
Warning signs	27	27	9	10	73
Community signs	14	15	17	33	79
Various council signs	0	0	0	0	0
Banner / Bin Installation	4	2	1	1	8
Graffiti Removal (m ²)	8	8	3	5	24
Works orders (traffic)	0	2	2	0	4
Bollard replacement/ repair	31	17	0	2	50
Line Marking/Car Park (m ²)	6	9	0	0	15

F. FOOTPATH RECONSTRUCTION PROGRAM 2015 – 2016

Stage 1A – 2% complete.

G. NEW FOOTPATH CONTRUCTION PROGRAM 2015 – 2016

Quotations being obtained.

H. KERB AND GUTTER RECONSTRUCTION 2015 – 2016

Stage 1 - 6% complete.

Stage 2 - 44% complete.

I. ROADS PROGRAM 2015 – 2016

Program confirmed, scheduling in progress

J. OPERATIONS MINOR WORKS

Hurley and Broughton Street retaining wall and new footpath – 100% complete.

Verge maintenance works Kentlyn - 50% complete.

K. CAPITAL WORKS

Eagle Vale Drive Road Stage 3 (Widening and Roundabout) - 80% complete.

Smith's Creek Formalisation - 95% complete, pending landscaping.

John Kidd Reserve Recreational Play Area – 89% complete, delays due to weather.

Beverley Road Extension between Chamberlain and Warby Streets – 63% complete.

Noorumba Fire Trail Drainage Works and Embankment Stabilisation Works – 0% complete. Pending environmental assessment.

St Andrews Road Footpath and Road Works – 100% complete.

Milton Park Dog Leash Facility – 100% complete.

PLUMBERS ACTIVITIES REPORT

Irrigation Works - Council's irrigation team has been involved in maintenance activities and system checks across the LGA, works have involved changing sprinkler heads, repairing leaks, pump systems, damaged pipes, wiring problems and testing of systems.

WORKSHOP ACTIVITIES REPORT

Vehicles/Plant and Equipment, reported here, are items that have accrued abnormal downtime due to awaiting parts/service from suppliers or priorities.

Plant No	Item	Reason - Area of Repair	Repairer	Down Time Hrs
9700.02	John Deer Tractor	Blown head gasket	CCC Workshops and Supplier	80hrs
9789.02	Rubbish Truck with fitted crane	Chassis rebuild	Contractor	120hrs
9708.02	New Holland Tractor	Transmission oil leak	CCC Workshops and Supplier	56hrs

The following is a breakdown of the work performed since the last report **27 July 2015 – 23 August 2015**.

9700.02	Blown head gasket repairs to be undertaken by Workshop. Currently awaiting parts.
9789.02	The cab-chassis on the rubbish truck is being rebuilt and registered at supplier. Estimated repair 7 September 2015.
9708.02	New Holland tractor has been dismantled and awaiting parts. Repairs being carried out by workshop.
9788.02	Break down truck had a new winch installed to the front of the vehicle. Truck fully operational and back on the road.
9703.02	Transmission repairs carried out to the New Holland tractor. Item repaired and fully operational.

All previous reported repairs have been completed and vehicles/plant are back in service.

Tyre Repairs	29
Services carried out	42
Repairs to trucks	56
Repairs to heavy plant	52
Repairs to trailers	19

Tractors/implements	27
SES repairs	0
RFS repairs	17
Small plant repairs	29
Repair to cars	10
Repairs to mowers	45
Repairs to sweepers	5
Pathway requests (completed)	11

Of the reported repairs above **23** were out in the field.

The Workshop has also carried out the following duties:

- Trailer repairs and modifications.
- Manufacture and repair of various gates, locks and lock boxes.
- Manufacture and installation of various pit frames and covers.
- Manufacture of various baulks.
- Fence repairs in various locations.

HAZARD REDUCTION PROGRAM

Hazard Reduction Burning - No hazard reduction burning has been conducted in the reporting period.

Asset Protection Zones Maintenance - 46 hazard reduction treatments were completed in the reporting period, totalling an area of 29.868 hectares with 1089 assets protected.

Council's manual hazard reduction program commenced round 1, with APZ upgrades to Smiths Creek Reserve and Bunbury Curran Park, The program which is partially funded by the NSW Rural Fire Service includes primary clearing and cyclic maintenance on previously treated sites.

Fire Trails - Fire trail upgrade works have been completed to part of the St Helens Park fire trail (SH 1.7), the gradient section near the entrance gate was damaged from water scouring. The trail has received remedial works to stabilise and profile the damaged section.

Fire Trail Gates - Fire trail gates at Peter Meadows (Gate 48) and Smiths Creek (Gate 80) have been upgraded to new heavy duty multi-agency locking gates.

Facilities Support Services

Customer Requests	
Sporting Clubs with overdue keys	24 Clubs with 188 keys outstanding
Key access renewals, issues, alarm codes and access	570
Request for access to Council Reserves	1

ASSETS AND SUPPLY SERVICES

Procurement and Contract Management Services

Tenders/Quotes/Expressions of Interest and Agreements:

Tenders/Quotes currently being prepared:

- Q15/20 Sanitary, Nappy and Sharps Disposal Units
- Q15/24 Innovative Play Spaces – Salter Moncrieff Gargery (quotations to be sought from LGP panel contract)
- EOI15/02 Lone Worker Safety
- T15/14 Catering at Campbelltown Sports Stadium
- T15/16 Irrigation Services
- T15/17 Traffic Signals on Eagle Vale Drive
- T15/18 Street Lighting on Eagle Vale Drive Between Badgally and Wynn Street
- T15/19 Supply and Construct Recycling Shed at SITA site
- T15/20 Design and Construct Workshop at SITA site
- T15/21 Crane Truck

Tenders/Quotes currently advertised:

- T15/24 Minto Indoor Sports Upgrade
- Q15/13 Pre-Employment Medical
- Q15/22 Strategy Sport and Recreation Plan
- Q15/23 City Parks Strategy

Tenders/Quotes currently under evaluation:

- Q15/15 Street Lighting Eagle Vale Drive near Epping Forest Drive
- T15/25 Event Audio, Visual and Staging Services
- T15/26 Tree Pruning and Arboriculture Services
- T15/22 WHS Auditing and Consulting Services
- Q15/14 Aquatic Weed Mapping
- Q15/18 Amusement Rides

ASSET MANAGEMENT

Roads

- The following Road Programs 2015-2016 Pricing Sheet preparation have been finalised and

sent to the Contract Section for organising quotations:

- Program 1D – Asphalt Program
 - Program 2A – Cementitious Stabilisation Program
 - Program 3C – Spray Sealing Program for Proposed Stabilised Area
 - Program 5D – Microsurfacing Program for Proposed Stabilised Area
 - Program 8A – Crack Sealing
- Material Testing for asphalt surfacing on Wedderburn Road is completed
- Visual and Laser Survey on CCC's Road Network is 5% completed
- Geotechnical Investigation for Benham Road, Minto is completed
- Purchase Order for Geotechnical Investigation at Westmoreland Road has been raised

Car Parks

- The following Road Programs 2015-2016 Pricing Sheet preparation have been finalised and sent to the Contract Section for further commercial processes:
 - Program 3C – Spray Sealing Program for Car Parks
- Proposed Car Parks for Future Formalisation Report is completed and was sent to management for review

Bridge and Culvert

- 2015-16 Bridges and Culverts Inspection program is 10% completed
- Road Bridge Level 1 Inspection is 5% completed
- The Specification for following Bridge and Culvert Programs have been finalised and sent to the contractors for pricing
 - Clean, Prime and Paint at Briar Road Bridge
- The Pricing Sheet for Bridge and Culvert Related Footpath Reconstruction Programs have been finalised.

Kerb and Gutter

- The Kerb and Gutter Inspection program for 2015-2016 is 25% completed
- The inspection for newly discovered Kerb and Gutter is 50% completed

Footpath

- Footpath Program Stage 1b and 2 have been awarded to the contractor.
- Footpath mapping in MapInfo is 99% completed

Stormwater

- Stage 2 Stormwater Joint Sealing Program marking is completed, specifications have been prepared.

Parks and Public Spaces

- Inspections have been carried out at 10 sports grounds throughout the LGA with 564 assets inspected and updated.
- All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.
- Park benches have been installed at Topaz and Abington Reserves following new playground construction.
- The replacement of remaining chain wire perimeter fence at Campbelltown Showground has been awarded to the contractor. Work to commence on 21 September.
- Quotations for the design and construction of Simmo's Beach Steps (south end) have been requested.

Building Inspections

- In August 2015 building inspections were undertaken throughout the Local Government Area. Buildings included; Milgate Arcade, Bob Prenter Oval Grandstand and Clubhouse, Campbelltown Multi Deck Car Park and Wedderburn Resource Centre. All reactive issues discovered have been reported and all conditions and actions have been updated in Council's Asset Management System.
- 40 Other Structures assets around building have been inspected

Playground Equipment

Reactive repairs have been completed at 4 locations.

Construction of new playgrounds in the 2014-2015 Innovative Playspaces Program is ongoing.

- Hyacinth Reserve, Macquarie Fields – Works Completed
- Ingleburn Reserve, Ingleburn – Works Completed
- Manooka Reserve, Bradbury – Works Completed.
- Eschol Park Sports, Eschol Park – Works Completed.
- Abington Reserve, Glen Alpine – Works Completed
- Heathfield Reserve, Raby – Works Completed
- Topaz Reserve. Eagle Vale – Works Completed
- Raby Sports Complex – Work commenced – Completion expected mid September
- Kentlyn Reserve – Works commenced 7 September

2015-2016 Innovative Play Spaces Program

- Designs and quotations for new playground at Atlantic Boulevard, Glenfield, have been obtained and are awaiting evaluation.
- Gargery Reserve, Salter Reserve and Moncrieff Reserve have been approved for playground renewal with quotations and designs to be requested via public quotation.

Internal Assets– Electrical Testing and Tagging

- 218 items of electrical equipment has been tested and tagged at various locations including Campbelltown family Day Care, Campbelltown Art Gallery and Depot areas. All items updated into Council's Asset Management system.
- 237 items to be tested in September

Asset Management System, Grants and Reports

- RMS monthly report for month of August have been sent
- Roads to Recovery Annual report for the year 2014-2015 has been sent
- Fleet report for month of August has been sent

BUILDING MAINTENANCE/CONSTRUCTION PROGRAM

Reactive Maintenance

There were 359 reactive maintenance requests recorded for the months of July and August.

Building Program Maintenance and Renew Connect Revitalise Program (RCR)

- **St Helens Park Reserve Skate Park** – Construction of the Skate Park Facility is due to commence mid-October. Power has been provided to the site with water and sewerage connection to be completed shortly.
- **Fullwood Rugby League New Amenities Building** – Stage 2. Demolition of the existing amenities has been completed with concrete footings and slab due to be completed mid-September. Reconstruction of a new amenities facility will be constructed on the same envelope.
- **Milton Park Rugby Amenities** – Construction of this amenity is now completed with the club now operating from the new facility.
- **Macquarie Fields Leisure Centre – Stage 1 of 3**, Stage one of this project is 95% complete. Stage 2 and 3 to demolish and reconstruct the front foyer, office areas and front entrance is 95% completed with exterior paths and landscaping to be undertaken.
- **Animal Care Facility** – Internal demolition of the old administration building has been completed. This area will be converted to a cattery with a separate veterinary room. Further works are scheduled to include extra dog kennels.
- **Harlequins (Old Showground)** – Rectification works are continuing on the sewer line and are due to be completed by mid-August. Sewer line works to the main connection have been completed
- **Hurley Park Storage Shed** – Plans and DA's have been approved to knock down an existing storage shed. A new storage area will be attached to the existing building. Works have commenced with concrete slab and brick work completed and roof trusses to be erected mid-September.
- **Milton Park Softball** – Internal painting works have commenced as part of the building program. Painting includes all internal walls, ceilings and doors. All works have been completed
- **Civic Centre** – A request for quotation has been sent to Council's tender contractors to rectify sections of storm water within the Civic Centre Precinct. Works will be scheduled during business hours and will not affect traffic.

11. REPORT OF DIRECTOR COMMUNITY SERVICES

No reports this round

12. REPORT OF DIRECTOR PLANNING AND ENVIRONMENT

No reports this round